

**City of Wabasso
Regular Meeting
Monday, September 14, 2020
Regular Meeting
6 pm**

1. Pledge of Allegiance
2. Call to order
3. Approve Agenda
4. EDA Update
5. **Public Comment** *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
6. Clerk-Treas./Administrator
 - a. Part time office position - Status
 - b. Regular Office Hours
 - c. Resolution Accepting 2020 CARES ACT grant from Redwood County
7. Street Report
8. Water/Wastewater Report
9. Park & Rec
 - a. Tennis/Basketball Courts - Convert to Parking Lot
10. 2021 Operating Budget - Set Special Meeting
11. CARES Act Small Business Assistance Program
12. Consent Agenda
13. Web Site Update
14. Correspondence - LMC SS withholding
15. Bills
16. Adjourn

CONSENT AGENDA

1. Minutes of August 10, 2020 Regular
2. Street Closing - Union Kitchen - Cedar Street from Main to North - September 19, 2020

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, September 14, 2020
Regular Meeting
Agenda Report**

Note: For future meetings I will be attaching a brief explanation of the items along with the agenda.

4. EDA Update - Nothing to report.

6. Clerk-Treas./Administrator

a. Part time office position - Status: The part time office employee has been temporarily furloughed as a result of the COVID-19 Pandemic. She has been paid 8 hrs. per week during the furlough. It is my intention to bring her back in the near future. I feel confident that the city has sufficient safeguards in place to provide a safe working environment and I could use the help for data entry and other administrative duties.

b. Regular Office Hours - The city has returned to its normal office hours which are 8:00 - 12:00 and 1:00 - 5:00 Monday through Friday. I am requesting the Council change the hours to 8:00 - 4:30 Monday through Thursday and 8:00 - 12:00 on Friday. I normally eat a small lunch at my desk during the week, so I do not see a reason to close during the lunch hour. I would like to have the flexibility to take off on occasion of Friday afternoons in the event I have worked extraordinary hours during the week. I do not see this as a common occurrence, but I would like to keep the flexibility. In addition, it would allow me to work Friday afternoons with fewer interruptions.

c. Resolution Accepting 2020 CARES ACT grant from Redwood County - See resolution. Self-explanatory.

7. Street Report - Mike will report at the meeting

8. Water/Wastewater Report - Paul will report at the meeting

9. Park & Rec

a. Tennis/Basketball Courts - Convert to Parking Lot. The city has received verification from the Minnesota DNR that it can repurpose the tennis/basketball courts so long as the change is for recreational purposes. Parking lots which serve athletic fields or other recreational activities would be acceptable. Mike has indicated that the fencing could be moved to accommodate the parking lot and restrict access to the fields. It was also indicated that the courts would need to be pressure washed and striped. Most of this work could be done in house.

10. 2021 Operating Budget - Set Special Meeting - Preparation of the budget is taking longer than anticipated. I have most of the budget formatted and work papers sent out to the supervisors for review. I would request that a special meeting be set to discuss the 2021 Operating Budget and set the 2022 Preliminary Levy. I anticipate I will have the preliminary budget completed sometime next week.

11. CARES Act Small Business Assistance Program - See enclosed resolution and application.

12. Consent Agenda

13. Web Site Update - Wade and I will give an update at the meeting.

14. Correspondence - LMC Social Security tax withholding. See attached letter from the League of Minnesota Cities. I plan to follow the recommendation by the LMC and not suspend the Social Security tax withholding.
15. Bills - Enclosed.
16. Adjourn

CONSENT AGENDA

3. Minutes of August 10, 2020 Regular Meeting - Copy enclosed.
4. Street Closing - Union Kitchen - Cedar Street from Main to North - September 19, 2020. Application enclosed.

Wabasso EDA
Regular Meeting
Wednesday, September 2, 2020
5 pm

The meeting was called to order at 5 pm with Board Members Pat Eichten, Carole Remiger, Karl Guetter and Rachel Ingebretson and in attendance. Chuck Robasse was unable to attend.

Also present were Pat Dingels and Larry Thompson.

The minutes of the August 5, 2020 meeting were approved on a motion by Remiger, seconded by Ingebretson.

Eichten-yes, Remiger-yes, Ingebretson-yes, Guetter-yes.

The duplex financing was discussed. Chad Adams joined the conversation via conference call. Mr. Adams reported that the team was almost finished with the detailed plans and specs and that Altermatt Construction was excited to begin work this fall. Mr. Adams stated that the package should be completed by next week. Mr. Adams stated the construction costs should be around \$200,000/unit which did not include land, fees or construction interest. Mr. Adams indicated his agency fees would be around \$6,250/unit which is well below normal fees. Mr. Adams left the meeting.

Financing options were discussed. While several options are available, the biggest hang up is that almost all include limitations. Both rental and purchase options are being considered. Mr. Guetter was interested in looking at setting up a model with a private developer that could possibly be duplicated with the remaining lots. It was recommended that Mr. Thompson check with Ehlers and Pat Heaton as to potential programs.

Mr. Thompson was directed to post a notice on the City web site soliciting interest in purchasing the north 3 lots and the south 4 lots on the east end of May Street.

The covenants for the May Street extension were tabled until the next meeting. Mr. Thompson will discuss with Matt Novak and present his recommendations at the next meeting.

Pat Dingels reported she had found a program to assist Union Kitchen.

The Treasurers Report was accepted on a motion by Guetter, seconded by Ingebretson. Eichten-yes, Remiger-yes, Ingebretson-yes, Guetter-yes.

Bills in the amount of \$3,733.42 were approved for payment on a motion by Ingebretson, seconded by Remiger.

Eichten-yes, Remiger-yes, Ingebretson-yes, Guetter-yes.

The meeting was adjourned at 6:15 p.m.

Monthly Payment Schedule
as of **8/27/2020**

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Date of Last Payment</u>	<u>Next Payment Due</u>
Bart Properties Llc	14th	\$ 482.80	3%	\$ 27,284.02	EDA II	7/14/2025	6/3/2020	1/1/2021
DEEM, Inc	21st	\$ 482.80	3%	\$ 27,380.58	EDA	5/21/2025	5/19/2020	1/1/2021
DEEM, Inc	21st	\$ 357.27	3%	\$ 19,924.30	EDA	5/21/2025	6/19/2020	1/1/2021
Jonti-Craft	25th	\$ 3,886.28	2.5%	\$ 222,400.46	EDA	9/25/2025	8/12/2020	9/27/2020
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 6,878.61	EDA II	9/25/2025	8/12/2020	9/27/2020
Jenniges Gas & Diesel	8th	\$ 438.02	1%	\$ 17,012.13	EDA	12/8/2023	8/4/2020	9/14/2020
Jenniges Gas & Diesel	14th	\$ 289.68	3%	\$ 18,796.59	EDA	9/14/2026	8/4/2020	9/14/2020
Wabasso Eletric Motor LLC	6th	\$ 250.52	3%	\$ 12,498.65	EDAI	8/6/2024	6/29/2020	1/1/2021
Matt Novak	1st	\$ 362.10	3%	\$ 22,338.62	EDA II	8/4/2026	8/1/2020	9/4/2020
Chad Ruprecht	21st	\$ 289.68	3%	\$ 21,595.79	EDA II	5/21/2028	8/14/2020	9/21/2020
Safe Storage 2	5th	\$ 482.80	3%	\$ 42,295.38	EDA	10/5/2028	7/5/2020	1/1/2021
Mid County Ag Services	20th	\$ 241.40	3%	\$ 21,123.48	EDA I	11/20/2028	8/10/2020	9/20/2020
Totals		\$ 7,683.54		\$ 459,528.61				
EDA Daily Savings		\$ 277,740.26						
EDAI Daily Savings		\$ 66,269.93						
I WDC		\$ 39,767.69						
		\$ 383,777.88						

RESOLUTION 10-2020

A Resolution Accepting 2020 CARES ACT grant from Redwood County and
Authorizing Mayor and Clerk to Execute the Grant Agreement

WHEREAS, Redwood County (the County) has received a CARES ACT GRANT from the Secretary of State's Office for election related expenses

WHEREAS, the County has notified the City of Wabasso ("City") that it is eligible to receive up to \$554.10 of matching grant funds to assist with extraordinary election costs related to the COVID-19 pandemic, and

WHEREAS, the grant is an 80/20 split, meaning the City will need to match the amount in the grant with another revenue source and the City's CARES grant can be used for the 20% match source.

NOW THEREFORE, BE IT RESOLVED, that the City Council] of Wabasso hereby approves the 2020 CARES ACT Grant in the amount of \$554.10 with a 20% local match and authorizes the Wabasso Clerk to execute the Grant agreement between Redwood County and City of Wabasso when such agreement becomes available.

Passed and Approved this _____ day of September, 2020

Attest:

Larry J Thompson, City Clerk

Carol Atkins, Mayor

RESOLUTION 9-2020
A Resolution Establishing a CARES Act Business Grant Program

WHEREAS, the City of Wabasso ("City") received a \$52, 211.00 Federal/State CARES Grant ("Grant") for COVID-19 related expenses, and

WHEREAS, The CARES Act guidelines allow cities to establish grant or loan programs for small businesses to compensate for loss of income due to business interruptions or costs associated with COVID-19, and

WHEREAS, it is in the City's interest to approve grants to businesses which have experienced extraordinary financial hardships due to the COVID-19 pandemic, and

WHEREAS, the City should establish guidelines for the approval of such grants.

Now therefore, it is resolved by the City Council of the City of Wabasso that the following CARES Small Business Relief Grant Program be established:

Title: CARES Small Business Grant Program

Allocation: \$35,000

Maximum Grants: \$7,500

Eligibility: For profit businesses with fewer than 50 employees that were required to interrupt operation due to executive order of the governor. Businesses must demonstrate that its revenues were reduced during the period over a two-month period during 2019 or 2020. The business has the option of selecting which two months are to be considered when calculating the average.

Application Deadline: September 25, 2020

Eligible Costs:

1. Rent or mortgage payments
2. Utility bills
3. Payment to suppliers/inventory
4. Costs associated with reopening business or restructuring operations of the business
5. New or enhanced marketing (i.e. website development or advertising indicating business is open)
6. Other critical non payroll costs necessary to comply with the Governor's executive order

Grant will be prorated if the number of eligible grant requests exceed the allocation. The city may consider a second round of applications if excess funds are not allocated with the first application process.

Businesses must comply with the eligibility requirements noted in the attached application form (Attachment A) and complete the attached application form in order to be considered for the grant.

City Administrative Costs: \$-0-

Outreach

- City Web Site
- Wabasso Standard
- Redwood Falls Gazette
- Direct mailing – See attached list

Passed and Approved this _____ day of September 2020

Attest:

Larry J Thompson, City Clerk

Carol Atkins, Mayor

**CITY OF WABASSO
CARES Act Small Business Grant Application**

PROGRAM DESCRIPTION: The City of Wabasso was a recipient of a \$52,211 CARES Act Coronavirus Relief Funds from the Federal Government. One of the eligible Fund uses is to provide financial assistance to for-profit businesses within the City of Wabasso negatively impacted by the COVID-19 pandemic. The purpose of the Wabasso CARES Act Small Business Program is to provide a one-time grant opportunity for businesses experiencing financial hardships due to the COVID-19 pandemic. Grants of up to \$7,500.00 are available to help offset extraordinary hardships associated with the COVID-19 pandemic. Eligible applicants are locally owned for-profit business located within the City of Wabasso that employ 50 or fewer employees and were required to interrupt operations due to executive order of the Minnesota governor.

Eligibility.

1. Business must be a for profit business with 50 or fewer employees and physically located within the City of Wabasso.
2. Operating as of November 1, 2019
3. Must demonstrate a gross revenue reduction business loss of 10% in a two month consecutive period
 - 2019 Financials: any consecutive two month period between March 1, 2019 and December 31, 2018
 - 2020 Financials: Any consecutive two month period between March 1, 2020 and August 31, 2020.
4. Applicants who received a Small Business Administration Paycheck Protection Program (PPP), Economic Injury Disaster Loan (EIDL), Advance, or any other SBA loan, State of Minnesota Department of Employment and Economic Development loan, or any Regional, County or City loan, may still apply for the program.

Eligible costs:

7. Rent or mortgage payments
8. Utility bills
9. Payment to suppliers/inventory
10. Costs associated with reopening business or restructuring operations of the business
11. New or enhanced marketing (i.e. website development or advertising indicating business is open)
12. Other critical non payroll costs necessary to comply with the Governor's executive order

Ineligible costs:

1. Payroll
2. New business start-up expense
3. Capital improvement projects
4. Property tax payments
5. Workforce bonuses
6. Expenses listed must not have been reimbursed by or purchased with other COVID Relief Funds such as the PPP loan program.

The application **MUST BE RECEIVED AT THE CLERK'S OFFICE BY SEPTEMBER 18, 2020 TO BE CONSIDERED**. One grant per business per business grant cycle may be awarded. Principals who own more than one business may be eligible to apply for each business. The grant may be prorated depending upon the total amount of eligible grant requests received by the City. Applications will be reviewed by the City Council after the close of the application deadline for eligibility, demonstrated economic injury and financial hardship. The City Council will act on the application upon its review for final approval.

Upon notice of an approved application, applicants will be required to submit the following information:

- The applicants most recent tax return.
- Documentation which best demonstrates revenue loss related to the COVID-19 pandemic in a two month consecutive period between Mar 1, 2019 and December 31, 2019 compared to a consecutive two month period between March 1, 2020 and August 31, 2020. The applicant may select the consecutive two month period for each year which best demonstrates a revenue loss of 10% or greater. Examples include, Sales tax Reporting, Period Statements from 3rd part Sales Platforms, Merchant Service Statements and Point of Sale or Register Reports or Income/Expense statements for the two month period as determined by applicant.
- Failure to submit required documentation will result in forfeited grand award.

City of Wabasso COVID Small Business Relief Grant Program

Date: _____

Legal Name/Business Name: _____

Federal Tax ID or SSN (if not tax ID) _____

Business Type: ☐ Sole Proprietorship ☐ Corporation ☐ Coop ☐ LLC ☐ LLP

Physical Address:

Street City State

Mailing Address:

Street City State

Please list all business principals with 25% ownership or more (If more than two please attach a separate document that includes the information below:

Principal #1

Name: _____ DOB: _____ SSN _____ % of Ownership _____

Address:

Street City State

Principal #2

Name: _____ DOB: _____ SSN _____ % of Ownership _____

Address:

Street City State

Length of time in business: _____ years _____ months

Contact Name: _____ Title _____ Phone # _____

Email Address: _____

As of March 1, 2020: # of FT Employees _____ # of PT Employees _____

As of July 1, 2020: # of FT Employees _____ # of PT Employees _____

2019: Gross Revenue \$ _____ between _____ and _____
(must be between March 1, 2019 and December 31, 2019)

2020: Gross Revenue \$ _____ between _____ and _____
(must be between March 1, 2020 and August 31, 2020)

AMOUNT REQUESTED: _____ (not to exceed \$7,500)

Please provide a summary of how the COVID-19 pandemic has financially affected your business:

For what purpose will these funds be used? Please include specific dollar amounts per line item. Reference the program guidelines for eligible fund usage.

Use	Amount	Time Frame (3/1/2020 - 12/1/2020)

If you need additional space, please attach a separate document \$

Please identify what programs you have applied for, its current status and amount (if applicable) was provided.

Name of Program	Applied? (yes or no)	Received (yes or no)	Amount Received
<i>Federal SBA Economic Injury Disaster Loan (EIDL)</i>			
<i>Federal SBA Paycheck Protection Program (PPP)</i>			
<i>State of Minnesota Small Business Emergency Loan (SBEL)</i>			
<i>State of Minnesota Small Business Relief Grant (SBRG)</i>			
<i>State of Minnesota Human Services (COVID-19 Public Health Support Funds for Child Care)</i>			
<i>Redwood County EDA COVID Loan</i>			
<i>Other (Describe)</i>			
<i>Other (Describe)</i>			

Statement of Accuracy/Authorization for Release of Information/Waiver

I declare that the information provided in this application and on the accompanying exhibits is true and complete to the best of my knowledge. The City of Wabasso (City) has the right to verify any information contained in this application and my contact an individuals and institutions involved with the proposed project to verify the information I have provided and to confirm appropriate use of Grant funds. I also agree to provide additional information upon request, including information required as part of any subsequent state or federal guidelines associated with this Grant. In completing this application, I have reported all other funding that I have received from other sources that I am required to report. If it is later determined that the information, I have provided is materially inaccurate, I may be required to repay the City some or all of the Grant funds that I may receive.

I acknowledge that the City is not responsible for completion of my project and has no liability for the manner or quality of my word, is relying on the information I have provided to determine my eligibility for the Grant, and I agree that I will indemnify the City from and obligations it may incur due to misrepresentation made herein.

The undersigned agrees that recipient is responsible for ensuring that all funds it receives from the City pursuant to this agreement are used in a manner that is consistent with the Coronavirus Relief Fund, including any amendments, clarifications or updates thereto that may be issued by the federal government or the State. Additionally, Recipient is responsible of ensuring compliance with all State and federal administrative requirements promulgated as part of this program.

I hereby certify that the information above is true and correct to the best of my knowledge. I understand that a false statement may disqualify me for benefits. I further agree that if any of the above listed expenses are found to be ineligible by the federal or state government that I will reimburse the City of Wabasso for that amount.

RECIPIENT:

Signature

Date

Printed Name (name of entity if not an individual)

CITY:

Signature

Date

Print Name

City of Wabasso
City Council
Monday, August 10, 2020
6 pm

The meeting opened with recitation of the Pledge of Allegiance.

The meeting was called to order at 6 pm by Mayor Carol Atkins with Council Members Rachel Ingebretson, Carole Remiger, and Wade McKittrick present. Steve Burns was unable to attend.

Also present were Pat Dolan, Pat Eichten, Matt Novak, Larry Thompson, Mike Remiger and Mary Smith. Paul Plaetz was unable to attend.

The agenda was approved on a motion by Remiger, seconded by Ingebretson.
Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Pat Eichten provided an update on the EDA. One additional forbearance agreement has been signed. There had been some discussion about Union Kitchen coming to the EDA for funding, but a program through Southwest Regional Development Commission was one that they qualified for and they are applying there first. The option for Serenity Suites is being drawn up and presented to their board. The covenants for May Street were tabled until the next meeting so all board members can be there if possible. The EDA is looking into possible other methods of financing to try to avoid the income restrictions for the building of the new duplex.

Curt Wieneke appeared before the board to request he be allowed to use the white rabbit as a template for aluminum casting. The City would receive two aluminum white rabbits in place of the current one. There are some property rights issues to be dealt with before everything can be settled. Matt Novak will deal with this. A motion was made by McKittrick, seconded by Remiger to approve the request from Curt Wienke to use the rabbit for a template and replace it with two aluminum rabbits painted the same as the original pending appropriate resolution of the property issues.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

A Resolution Designating City of Wabasso Official Signers removing Mary Smith from City accounts and adding Larry Thompson as the new Clerk-Treasurer/Administrator was approved on a motion by McKittrick, seconded by Ingebretson.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Clerk-Treasurer/Administrator Larry Thompson brought up the purchase of a laptop for his use for City work. The budget is up to \$1,000.00. Carole Remiger recommended Ryan's Computer in Marshall. He asked about contracting with the current city clerk at a fee of \$30.00 per hour for consulting services. He also requested the Truth in Taxation meeting be set. The Truth in Taxation meeting will be held at 6 pm on Monday, December 14, 2020.

Mike Remiger presented the Street Report for the month. In the process of working on the senior room air conditioner, it was discovered there was work that was not finished up when Barga worked on the roof. Mike will contact them. Mike brought up potentially charging a group that has rented the big room and the bar but wants to keep things outside if the weather cooperates, for bring extra picnic tables to the community center and returning them to the park. The decision was made to cover the cost with Cares act funds as it would not be necessary except for the groups desire to maintain social distancing as recommended under the COVID-19 precautions. Mike asked if the Fire Department could hold their pork chop feed on September 12. The consensus was they need to provide their COVID-19 plan to The Administrator. Mike will be taking some time off in the next few months. Cross walks across Redwood County Highway 6 at North, Rose and Hope Streets were discussed. Wade McKittrick explained the in-town bus pickups will not be done this school year as in the past and there are a number of children that live on these streets east of County Highway 6. A letter should be drawn up and sent to the Redwood County Engineer requesting these and signage to alert drivers to the cross walks.

Carole Remiger brought up items in Park & Rec. The Softball League wants to start a softball season this fall. This is not the school softball. Legion Baseball may also wish to hold a season beginning this fall. There is a family that is trying to put together a family event and has asked about the use of the baseball field by the family. The baseball association needs to be involved in this and specify if there should be costs they may incur that the family would need to cover. Pat Dolan appeared before the council to ask if it would be possible to borrow the city's 6 aluminum bleachers for the Minnesota Amateur Baseball Association State Tournament for 3 weekends beginning on August 21 and ending on Labor Day Weekend. The city okayed it with a signed agreement. He also requested the use of the ball fields as practice fields through the 3 weekends. The city approved the request pending the Baseball Association setting any fees for the upkeep of the field on a motion by McKittrick, seconded by Ingebretson. Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

The Cares Act Funding was discussed. Larry Thompson brought to the council an estimate of \$26,000.00 roughly for city use and about \$26,000.00 that could be used for business grants. It was suggested that bars, restaurants, and salons were some of those effected the most. Carol Atkins told Larry she would work with him on a grant program.

The following items on the consent agenda were approved on a motion by McKittrick, seconded by Ingebretson with a correction to the July 13 minutes, the televising of storm sewer lines is to be done when the company is here,:

1. Minutes of the July 13, July 9 emergency meeting and the July 23 Special meeting
2. Land Use Permits
 - a. 579 South Street expand driveway

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

The cell phone reimbursement for city employees was set at \$50.00 per month per person on a motion by McKittrick, seconded by Ingebretson.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-abstain.

The addition of minutes to the current website and future web site was discussed. They have not been consistently kept up to date. This needs to be a priority. The approved minutes should be posted.

Bills in the amount of \$134,821.17 were approved for payment on a motion by Remiger, seconded by McKittrick.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Wade McKittrick would like to have the shed that was discussed last month be a storage shed for the school. The school could purchase it from the city for that use. He also asked the council to think about turning the tennis and basketball courts into parking space.

The meeting adjourned at 8 pm.

City of Wabasso
1429 Front Street P O Box 60
Wabasso MN 56293-0060
Phone: 507-342-5519 Fax: 507-342-2213

Application for Closing of City Street Permit

Street ~~main~~ Cedar St from north to main

Note: attach a route map if more than one street to be used.

Street will be obstructed on the following date(s): Sat. Sept 19th / 20

From start time 4:00 PM to ending time midnight.

The applicant is requesting to temporarily occupy a portion of the street(s) for the following reason:

live band kids activities & arts & crafts.

Name of Organization: Kaufenberg Enterprises LLC / Union Kitchen.

Representative: Rubi Kaufenberg

Address: 743 Cedar Street, PO Box 73, Wabasso MN.

Telephone: 612 2031731 Fax: _____

This permit does not in any way relieve the applicant of liability for damages caused to the street, or resulting from traffic accidents that may in any way be related to the permit. All damages, claims or adjustments shall be the responsibility of the party requesting and signing the permit. It is understood the street is to be restored to its original condition.

The applicant agrees to indemnify, hold harmless and defend the City of Wabasso, its officials, agents, servants, and employees from payment of any sum or sums of money to any persons whomsoever for all attorney fees, costs of investigation, and defense of claims, actions, or suits growing out of injuries, including death, to persons or property damage caused by the applicant and/or the applicants employees act of barricading of the above referenced street(s).

It is further the intent of this agreement to hold the applicant responsible for the payment of any and all claims, suits, or liens due to any negligent act, error or omission by the applicant and/or the applicants employees which may in any way be attributable to or asserted against the City and/or its officials, agents, servants or employees as applicant and/or applicants employees act of barricading the street(s). In addition to holding the City harmless, the applicant defend the city, its officials, agents, servants, and/or employees with council reasonably acceptable to the city and will pay the costs of that defense of any legal action brought, due to acts or actions of the applicant and/or applicants employees.

The applicant also agrees to provide general liability and property insurance in accordance with the following provisions: (A) The insurance shall be a standard liability policy and shall be filed in the City Office. (B) The City

shall be named as an additional insured. (C) Unless otherwise provided in writing, signed by the City the limits of the liability shall be as follows:

<u>Coverage</u>	<u>Limits of Liability</u>
<i>Bodily Injury</i>	<i>\$1,500,000.00 each occurrence</i>
<i>Property Damage</i>	<i>\$1,500,000.00 each occurrence</i>
<i>Physical Damage to Property</i>	<i>\$1,500,000.00 each occurrence</i>

(D) The insurance shall be in full force and effect before any street closure is performed.

(E) Applicant shall not cancel the insurance until the street closure for which it is required has been completed, and the street reopened. (F) A Certificate of Insurance shall be delivered to the city at least 7 days in advance of the date of the street closure for which the insurance is required. (G) Instructions shall be given by the City to the applicant on correct installation of barricades as outlined in the MN DOT/Temporary Traffic Control Zone Layouts Field Manual.

(H) In case of an accident, the applicant agrees to contact the City and assist in the completion of an accident investigation report.

8-17-20

Date



Applicant Signature

Robt Kaufenberg

Print Applicant Name

Approval by City of Wabasso

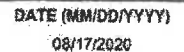
Approval is given to _____

To barricade _____ as indicated above.

Date _____

Mayor

City Clerk



The ACORD name and logo are registered marks of ACORD

City ClerksAdministrators

Post New Message



Sep 3, 2020 12:28 PM

Joyce Hottinger

Good Afternoon,

Thank you for your patience as we work through the newly issued guidance related to Social Security tax withholding. There have been many great questions and we hope this information helps cities understand the recent updates.

The IRS provided guidance in response to the Presidential Memorandum issued on August 8, 2020 deferring the withholding, deposit, and payment of certain payroll tax obligations. Although brief, the guidance provides the following:

- Employers are allowed – but not required – to suspend withholding of Social Security tax
- Social Security tax deferral runs from September 1, 2020 through December 31, 2020
- applies to employees earning wages less than \$4,000 for a biweekly pay period
- this is only a deferral
- deferred Social Security tax must be withheld and remitted during the period from January 1, 2021 through April 30, 2021

The League as an employer (and many cities as we have been hearing from as well) are proceeding to continue to withhold and deposit the taxes as usual (i.e. not use the deferral). In the event it is helpful, the League shared this message with our own employees earlier today:

In August, the President issued an Executive Order allowing certain payroll taxes to be deferred. Most employers, including the League, have been waiting to hear additional guidance on this order before deciding whether to implement it.

Additional guidance was released late in August that makes it clear the taxes are only deferred, not forgiven, and employees would be required to pay the taxes during the first few months of 2021 (January through April). It is also clear (and confirmed in a phone call to the IRS) that the employer is not required to offer this tax deferral.

At this time, the League is opting not to proceed with processing tax deferrals on Old Age, Survivors and Disability Insurance ("OASDI") taxes for employee payroll dates on and after

September 1, 2020 through December 31, 2020. We are concerned about problematic tax implications for some employees down the line because deferred taxes will need to be withheld and paid later in 2021. The program could also cause penalties for the League as an employer and the current guidance leaves many questions unanswered. With so many unknowns, the last thing we want is to create a difficult tax situation for anyone.

If you have any questions, you may contact anyone in the HR department by e-mailing HRBenefits@lmc.org. You can also read more about this in the [National Law Review](#).

As always, please let us know if we may be of additional assistance in your important work for cities.

Have a wonderful day!

Joyce Hottinger
Assistant HR Director
League of Minnesota Cities
Saint Paul MN
(651) 281-1216

REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

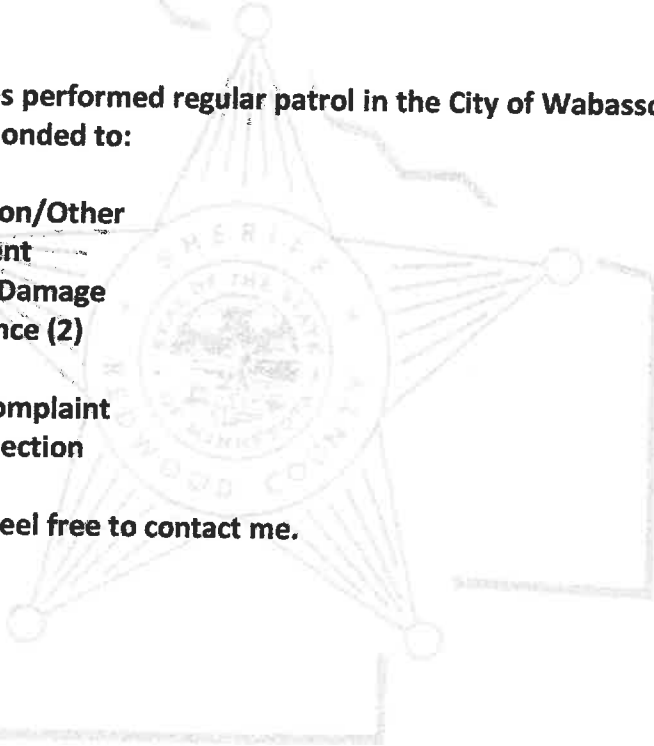
Phone: 507-637-4036 Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Date: 07/02/2020
To: City of Wabasso
From: Sheriff – Randy Hanson
RE: Activity for June 2020

During the month of June deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

- Responded to Call – Information/Other
- Responded to Call - Harassment
- Responded to Call - Property Damage
- Responded to Call - Disturbance (2)
- Responded to Call - Theft (2)
- Responded to Call - Driving Complaint
- Responded to Call - Child Protection

If you have any questions, please feel free to contact me.



REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

Phone: 507-637-4036 Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Date: 08/19/2020
To: City of Wabasso
From: Sheriff – Randy Hanson
RE: Activity for July 2020

During the month of July deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

- Responded to Call – Information/Other (4)
- Responded to Call - Suspicious Vehicle
- Responded to Call - Traffic – Subject arrested
- Responded to Call - Traffic – Speed - Warning
- Responded to Call - Vulnerable Adult (3)
- Responded to Call - Harassment
- Responded to Call - Theft (2)
- Responded to Call - Property Damage
- Responded to Call - Disturbance (2)

If you have any questions, please feel free to contact me.

REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

Phone: 507-637-4036 Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Date: 09/01/2020
To: City of Wabasso
From: Sheriff – Randy Hanson
RE: Activity for August 2020

During the month of August deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

- Responded to Call – Terroristic Threats
- Responded to Call - Suspicious Person
- Responded to Call - Traffic – warning issued
- Responded to Call - Traffic – VW – driving complaint (3)
- Responded to Call - Vulnerable Adult (3)
- Responded to Call - Harassment
- Responded to Call - Criminal Damage to Property Damage
- Responded to Call - Disturbance (2)

If you have any questions, please feel free to contact me.

City of Wabasso

City of Wabasso-Vendor Claims

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Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 1459							
ARVIG COMMUNICATION SYSTE	AMBULANCE	42153	Ambulance	321	Telephone	\$81.94	1459
Claim Nbr 1459						\$81.94	
Claim Nbr 1460							
BOUND TREE MEDICAL	AMBULANCE	42153	Ambulance	217	Other Operating Supplies	\$271.45	1460
Claim Nbr 1460						\$271.45	
Claim Nbr 1461							
CENTRACARE HEALTH	AMBULANCE	42153	Ambulance	211	ALS Intercept	\$800.00	1461
Claim Nbr 1461						\$800.00	
Claim Nbr 1462							
GENERAL FUND	AMBULANCE	42153	Ambulance			\$975.36	1462
GENERAL FUND	AMBULANCE					\$935.25	1462
Claim Nbr 1462						\$1,910.61	
Claim Nbr 1463							
MATHESON TRI-GAS INC	AMBULANCE	42153	Ambulance	217	Other Operating Supplies	\$107.12	1463
Claim Nbr 1463						\$107.12	
Claim Nbr 1464							
MEADOWLAND FARMERS CO-OP	AMBULANCE	42153	Ambulance	383	Heat	\$102.11	1464
MEADOWLAND FARMERS CO-OP	AMBULANCE	42153	Ambulance	212	Motor Fuels	\$217.85	1464
Claim Nbr 1464						\$319.96	
Claim Nbr 1465							
NORTH MEMORIAL AMBULANCE	AMBULANCE	42153	Ambulance	211	ALS Intercept	\$225.00	1465
NORTH MEMORIAL AMBULANCE	AMBULANCE	42153	Ambulance	211	ALS Intercept	\$225.00	1465
Claim Nbr 1465						\$450.00	
Claim Nbr 1466							
VERIZON WIRELESS	AMBULANCE	42153	Ambulance	321	Telephone	\$105.95	1466
Claim Nbr 1466						\$105.95	
Claim Nbr 3813							
LIBRARY CHECKING	FIRE	42200	Fire	311	Refunds	\$76.00	3813
LIBRARY CHECKING	FIRE	42200	Fire	311	Refunds	\$62.33	3813
Claim Nbr 3813						\$138.33	
Claim Nbr 3814							

City of Wabasso

City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
MEADOWLAND FARMERS CO-OP Claim Nbr 3814	FIRE	42200	Fire	383	Heat	\$102.11 \$102.11	3814
Claim Nbr 53263							
ARVIG COMMUNICATION SYSTE	WATER FUND	49400	Water Utilities (GE	321	Telephone	\$43.40	53263
ARVIG COMMUNICATION SYSTE	SEWER FUND	49450	Sewer (GENERAL)	321	Telephone	\$39.36	53263
ARVIG COMMUNICATION SYSTE	GENERAL FUND	41400	City Clerk	321	Telephone	\$140.06	53263
ARVIG COMMUNICATION SYSTE	GENERAL FUND	41400	City Clerk	321	Telephone	\$38.84	53263
ARVIG COMMUNICATION SYSTE	SEWER FUND	49450	Sewer (GENERAL)	321	Telephone	\$84.18 \$345.84	53263
Claim Nbr 53263							
Claim Nbr 53264							
BARGEN INC	GENERAL FUND	49005	CARES Act Expens	210	Operating Supplies (GEN	\$808.00 \$808.00	53264
Claim Nbr 53264							
Claim Nbr 53265							
BAUNE PLUMBING & HEATING	GENERAL FUND	41940	Community Center	401	Repairs/Maint Buildings	\$377.93 \$377.93	53265
Claim Nbr 53265							
Claim Nbr 53266							
BRUGMAN FENCING	GENERAL FUND	45170	Athletic Field	500	Capital Outlay (GENERAL	\$4,745.00 \$4,745.00	53266
Claim Nbr 53266							
Claim Nbr 53267							
CHAD OLSON	GENERAL FUND	45180	Baseball Field	306	Service Contract	\$1,000.00 \$1,000.00	53267
Claim Nbr 53267							
Claim Nbr 53268							
CNA SURETY	GENERAL FUND	41110	Council	430	Miscellaneous (GENERAL)	\$250.00 \$250.00	53268
Claim Nbr 53268							
Claim Nbr 53269							
GOPHER STATE ONE CALL	WATER FUND	49400	Water Utilities (GE	386	One Call	\$2.02	53269
GOPHER STATE ONE CALL	SEWER FUND	49450	Sewer (GENERAL)	386	One Call	\$2.03 \$4.05	53269
Claim Nbr 53269							
Claim Nbr 53270							
GRAMSTAD LUMBER COMPANY	GENERAL FUND	49005	CARES Act Expens	500	Capital Outlay (GENERAL	\$455.05 \$455.05	53270
Claim Nbr 53270							
Claim Nbr 53271							

City of Wabasso City of Wabasso-Vendor Claims

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Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
HAWKINS WATER TREATMENT G	SEWER FUND	49450	Sewer (GENERAL)	216	Chemicals and Chem Pro	\$25.00	53271
HAWKINS WATER TREATMENT G	WATER FUND	49400	Water Utilities (GE	216	Chemicals and Chem Pro	\$10.00	53271
Claim Nbr 53271						\$35.00	
Claim Nbr 53272							
JENNIGES GAS & DIESEL INC	GENERAL FUND	43100	Hwys, Streets, & R	404	Repairs/Maint Machinery/	\$152.95	53272
Claim Nbr 53272						\$152.95	
Claim Nbr 53273							
JODY HANSEN	GENERAL FUND	41940	Community Center	311	Refunds	\$100.00	53273
Claim Nbr 53273						\$100.00	
Claim Nbr 53274							
KEVIN BOCK	GENERAL FUND	41940	Community Center	311	Refunds	\$60.00	53274
Claim Nbr 53274						\$60.00	
Claim Nbr 53275							
LARRY THOMPSON	GENERAL FUND	41400	City Clerk	321	Telephone	\$50.00	53275
LARRY THOMPSON	GENERAL FUND	41400	City Clerk	331	Travel Expenses	\$78.77	53275
Claim Nbr 53275						\$128.77	
Claim Nbr 53276							
MID-AMERICAN RESEARCH CHE	WATER FUND	49400	Water Utilities (GE	216	Chemicals and Chem Pro	\$139.70	53276
Claim Nbr 53276						\$139.70	
Claim Nbr 53277							
LEAGUE OF MN CITIES	GENERAL FUND	41110	Council	433	Dues and Subscriptions	\$886.00	53277
Claim Nbr 53277						\$886.00	
Claim Nbr 53278							
MARY K SMITH	GENERAL FUND	41410	Elections	331	Travel Expenses	\$34.50	53278
Claim Nbr 53278						\$34.50	
Claim Nbr 53279							
MATHESON TRI-GAS INC	GENERAL FUND	43110	Street Depart-Sho	217	Other Operating Supplies	\$32.56	53279
Claim Nbr 53279						\$32.56	
Claim Nbr 53280							
MEADOWLAND FARMERS CO-OP	GENERAL FUND	41940	Community Center	383	Heat	\$497.81	53280
MEADOWLAND FARMERS CO-OP	GENERAL FUND	43110	Street Depart-Sho	383	Heat	\$306.34	53280
MEADOWLAND FARMERS CO-OP	WATER FUND	49400	Water Utilities (GE	212	Motor Fuels	\$17.34	53280

City of Wabasso City of Wabasso-Vendor Claims

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Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
MEADOWLAND FARMERS CO-OP	SEWER FUND	49450	Sewer (GENERAL)	212	Motor Fuels	\$17.34	53280
MEADOWLAND FARMERS CO-OP	WATER FUND	49400	Water Utilities (GE	212	Motor Fuels	\$22.92	53280
MEADOWLAND FARMERS CO-OP	SEWER FUND	49450	Sewer (GENERAL)	212	Motor Fuels	\$22.92	53280
MEADOWLAND FARMERS CO-OP	GENERAL FUND	43100	Hwys, Streets, & R	212	Motor Fuels	\$927.18	53280
MEADOWLAND FARMERS CO-OP	GENERAL FUND	43100	Hwys, Streets, & R	212	Motor Fuels	\$85.60	53280
MEADOWLAND FARMERS CO-OP	WATER FUND	49400	Water Utilities (GE	212	Motor Fuels	\$20.82	53280
MEADOWLAND FARMERS CO-OP	SEWER FUND	49450	Sewer (GENERAL)	212	Motor Fuels	\$20.83	53280
MEADOWLAND FARMERS CO-OP	GENERAL FUND	43100	Hwys, Streets, & R	212	Motor Fuels	\$84.25	53280
Claim Nbr 53280							
Claim Nbr 53281						\$2,023.35	
MIKE REMIGER	GENERAL FUND	49005	CARES Act Expens	500	Capital Outlay (GENERAL	\$35.65	53281
MIKE REMIGER	GENERAL FUND	43100	Hwys, Streets, & R	321	Telephone	\$50.00	53281
MIKE REMIGER	GENERAL FUND	49005	CARES Act Expens	500	Capital Outlay (GENERAL	\$1,286.99	53281
MIKE REMIGER	GENERAL FUND	43100	Hwys, Streets, & R	331	Travel Expenses	\$35.65	53281
Claim Nbr 53281							
Claim Nbr 53282						\$1,408.29	
MVTL LABORATORIES	SEWER FUND	49450	Sewer (GENERAL)	387	Testing	\$102.74	53282
MVTL LABORATORIES	WATER FUND	49400	Water Utilities (GE	387	Testing	\$102.74	53282
Claim Nbr 53282							
Claim Nbr 53283						\$205.48	
MN DEPT OF HEALTH	WATER FUND	49400	Water Utilities (GE	388	MN Connect Fee	\$707.00	53283
Claim Nbr 53283							
Claim Nbr 53284						\$707.00	
NORTHERN BUSINESS PRODUCT	GENERAL FUND	49005	CARES Act Expens	210	Operating Supplies (GEN	\$370.46	53284
NORTHERN BUSINESS PRODUCT	GENERAL FUND	41400	City Clerk	209	Other Office Supplies	\$31.29	53284
NORTHERN BUSINESS PRODUCT	GENERAL FUND	41400	City Clerk	209	Other Office Supplies	\$37.99	53284
Claim Nbr 53284							
Claim Nbr 53285						\$439.74	
NOVAK LAW	GENERAL FUND	41400	City Clerk	430	Miscellaneous (GENERAL)	\$56.00	53285
Claim Nbr 53285							
Claim Nbr 53286						\$56.00	
PJ BOCK	GENERAL FUND	41410	Elections	111	Other	\$80.00	53286
Claim Nbr 53286							
Claim Nbr 53287						\$80.00	

City of Wabasso

City of Wabasso-Vendor Claims

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Search Name	Fund Descr	Dept	Dept Desc	Object	Object Descr	Amount	Claim Nbr
PAUL PLAETZ	SEWER FUND	49450	Sewer (GENERAL)	321	Telephone	\$25.00	53287
PAUL PLAETZ	WATER FUND	49400	Water Utilities (GE	321	Telephone	\$25.00	53287
Claim Nbr 53287						\$50.00	
Claim Nbr 53288							
PEICHELS LAWN IRRIGATION	GENERAL FUND	45170	Athletic Field	404	Repairs/Maint Machinery/	\$1,211.00	53288
Claim Nbr 53288						\$1,211.00	
Claim Nbr 53289							
QUADIENNT FINANCE USA, INC	GENERAL FUND	41400	City Clerk	322	Postage	\$299.00	53289
Claim Nbr 53289						\$299.00	
Claim Nbr 53290							
R & E SANITATION INC	REFUSE (GARBAG	49500	Refuse/Garbage (384	Refuse/Garbage Disposal	\$93.29	53290
R & E SANITATION INC	REFUSE (GARBAG	49500	Refuse/Garbage (384	Refuse/Garbage Disposal	\$653.01	53290
Claim Nbr 53290						\$746.30	
Claim Nbr 53291							
ROGER BAUMANN	GENERAL FUND	41410	Elections	111	Other	\$40.00	53291
Claim Nbr 53291						\$40.00	
Claim Nbr 53292							
RUNNING SUPPLY INC	GENERAL FUND	43100	Hwys, Streets, & R	404	Repairs/Maint Machinery/	\$8.88	53292
RUNNING SUPPLY INC	WATER FUND	49400	Water Utilities (GE	217	Other Operating Supplies	\$5.10	53292
RUNNING SUPPLY INC	GENERAL FUND	43100	Hwys, Streets, & R	404	Repairs/Maint Machinery/	\$35.90	53292
Claim Nbr 53292						\$49.88	
Claim Nbr 53293							
RYANS COMPUTERS	GENERAL FUND	41400	City Clerk	570	Office Equip and Furnishi	\$690.00	53293
Claim Nbr 53293						\$690.00	
Claim Nbr 53294							
SALFER WELDING & MFG	GENERAL FUND	43100	Hwys, Streets, & R	220	Repair/Maint Supply (GE	\$88.09	53294
Claim Nbr 53294						\$88.09	
Claim Nbr 53295							
SHERIFF OF REDWOOD COUNTY	GENERAL FUND	42100	Police	306	Service Contract	\$2,640.00	53295
SHERIFF OF REDWOOD COUNTY	GENERAL FUND	42100	Police	306	Service Contract	\$3,300.00	53295
SHERIFF OF REDWOOD COUNTY	GENERAL FUND	42100	Police	306	Service Contract	\$2,640.00	53295
Claim Nbr 53295						\$8,580.00	

City of Wabasso City of Wabasso-Vendor Claims

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Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 53296							
SOUTHWEST SANITATION, INC	REFUSE (GARBAG	49500	Refuse/Garbage (384	Refuse/Garbage Disposal	\$2,374.38	53296
Claim Nbr 53296						\$2,374.38	
Claim Nbr 53297							
TEAM LABORATORY CHEMICAL	WATER FUND	49400	Water Utilities (GE	216	Chemicals and Chem Pro	\$425.00	53297
TEAM LABORATORY CHEMICAL	GENERAL FUND	43100	Hwys, Streets, & R	216	Chemicals and Chem Pro	\$1,020.00	53297
Claim Nbr 53297						\$1,445.00	
Claim Nbr 53298							
VICTORIA PALMER	GENERAL FUND	41400	City Clerk	111	Other	\$65.00	53298
Claim Nbr 53298						\$65.00	
Claim Nbr 53299							
WABASSO DIESEL SERVICE	WATER FUND	49400	Water Utilities (GE	322	Postage	\$10.73	53299
Claim Nbr 53299						\$10.73	
Claim Nbr 53300							
WABASSO STANDARD	GENERAL FUND	41420	Recording and Rep	351	Legal Notices Publishing	\$435.93	53300
Claim Nbr 53300						\$435.93	
						\$34,847.99	

MINUTES of Wabasso Public Library Board of Trustees

Meeting date: July 6, 2020-5:30 pm

Call to order: 5:32 p.m.

Members in Attendance: Dawn Guetter, Alma Price, Stacy Larsen, Linda Schumacher, Sarah Behrendt

Also in Attendance: Scott Sobocinski

Members Not in Attendance:

Approval of Minutes: Motion to approve minutes made by Guetter and second by Schumacher.

Bills: Bills for the month of June 2020 were not ready for review. Motion to approve bills later in the month of July via email made by Schumacher and seconded by Larsen.

Statistics:

June 2020 circulation was 2,245 items (June 2019 was 1,916 items)

- Digital circulation for June 2020 was 73 items

Old Business:

- Wheelchair Lift
 - Although the wheelchair lift was inspected in early June, it was still having issues with the call buttons. Scott and Mary Smith decided to withhold payment for the annual inspection until Premier Lift Products sent a technician to fix the issue. The lift was repaired on June 30. Bills for inspection and June 30th repair paid as of this meeting. No issues with the lift have been found since that time.
- Notable Stats from the State Report
 - 2019 Circulation-19,436 items
 - # of Programs-109 programs
 - # of People in Attendance at Programs-2,627
 - Website Visits-4,554
 - 1,713 hours open
 - 18 Non-library sponsored events held in meeting room
 - Year ending: 16,107 physical items in collection
 - Total Operating Revenue: \$114,868
 - Total Operating Expenditures: \$113,951
 - Total Capital Revenue: \$10,311
 - Total Capital Expenditures: \$8,263
- Wage Increase for Support Staff
 - Kendra Fischer (Page) was given a raise from \$9.75 an hour to \$10.25 hour at the start of her second season of employment.
- New Board Member
 - Still looking for a rural volunteer; Linda's term is up in October, her last meeting will be in September. The Board will also need to elect a new president at that time.

New Business:

- Summer Reading Program
 - Going well. About 75-100 kids per week are taking part in the take-home activities and craft kits being offered.

- **Wage Increase for Support Staff**
 - Joanne Krause's (Assistant) salary is currently at \$12.50
 - The board discussed giving Joanne Krause (Assistant) an increase in wages once she had completed one full year of employment (1-year anniversary is August 19, 2020).
 - The board asked Scott to look into what other libraries are doing in terms of how raises are handled for support staff (step systems, how much, how often, etc.) and to come up with a proposal that can be adopted into policy for Library employees.
- **Donation of \$100 by Sharon Abernathy in memoriam of Beth Ann Walz**

Next Meeting: Monday, August 10 at 5:30 p.m.

Adjournment: 6:38 p.m. Motion by Schumacher, second by Guetter.

City of Wabasso

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Checks for Month

August 2020

0100 General Checking Begin Mth \$958,253.23

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
052857	COURTNEY WOTSCHKE	12/23/2019	\$100.00	12-23-19P	damage deposit	\$958,353.23
000839E	CITY OF WABASSO	7/31/2020	\$0.02	7-31-20WageSplit		\$958,353.25
Deposit	8-3-20U	8/3/2020	\$1,720.65	8-3-20U	UB Receipt Serv 1 Water R	\$960,073.90
Deposit	080420REC	8/4/2020	\$2.00	080420REC		\$960,075.90
Deposit	8-4-20U	8/5/2020	\$1,811.13	8-4-20U	UB Receipt Serv 1 Water R	\$961,887.03
Deposit	8-5-20U	8/6/2020	\$1,393.68	8-5-20U	UB Receipt Serv 1 Water R	\$963,280.71
Deposit	080620REC	8/6/2020	\$2.00	080620REC	filing fee	\$963,282.71
Deposit	8-6-20U	8/6/2020	\$1,094.05	8-6-20U	UB Receipt Serv 1 Water R	\$964,376.76
Deposit	8-7-20U	8/7/2020	\$869.98	8-7-20U	UB Receipt Serv 1 Water R	\$965,246.74
053233	WABASSO STANDARD	8/10/2020	-\$418.50	8-10-2020P		\$964,828.24
053232	WABASSO PUBLIC LIBRARY	8/10/2020	-\$43,535.00	8-10-2020P	annual support	\$921,293.24
053231	WABASSO DIESEL SERVICE	8/10/2020	-\$20.53	8-10-2020P		\$921,272.71
053230	WABASSO AMBULANCE	8/10/2020	-\$15,000.00	8-10-2020P	city support	\$906,272.71
053229	SALFERS FOOD CENTER	8/10/2020	-\$86.74	8-10-2020P		\$906,185.97
053227	RUNNING SUPPLY INC	8/10/2020	-\$76.29	8-10-2020P	Acct #30490	\$906,109.68
053226	QUADIENT FINANCE USA, IN	8/10/2020	-\$333.28	8-10-2020P	acct #7900044080337177	\$905,776.40
053225	PAUL PLAETZ	8/10/2020	-\$281.31	8-10-2020P		\$905,495.09
053224	MVTL LABORATORIES	8/10/2020	-\$205.48	8-10-2020P		\$905,289.61
053217	EDA GENERAL FUND	8/10/2020	-\$2,587.73	8-10-2020P	1st 1/2 property tax	\$902,701.88
053228	SALFER WELDING & MFG	8/10/2020	-\$272.28	8-10-2020P	hydraulic houses for blade	\$902,429.60
053223	MIKE REMIGER	8/10/2020	-\$202.23	8-10-2020P		\$902,227.37
053213	2013 REFUNDING BONDS	8/10/2020	-\$28,500.00	8-10-2020P	for bond payment	\$873,727.37
053214	ARVIG COMMUNICATION SY	8/10/2020	-\$346.18	8-10-2020P		\$873,381.19
053216	CRAIG J JOHANNACK	8/10/2020	-\$444.53	8-10-2020P	1 1/2" rock softball field	\$872,936.66
Deposit	8-10-20U	8/10/2020	\$1,414.75	8-10-20P	UB Receipt Serv 1 Water R	\$874,351.41
053218	FALLS AUTOMOTIVE	8/10/2020	-\$30.49	8-10-2020P	air filter	\$874,320.92
053219	GOPHER STATE ONE CALL	8/10/2020	-\$10.80	8-10-2020P		\$874,310.12
053220	HAWKINS WATER TREATME	8/10/2020	-\$146.95	8-10-2020P		\$874,163.17
053221	JOHN DEERE FINANCIAL	8/10/2020	-\$6.76	8-10-2020P		\$874,156.41
053222	MARCO	8/10/2020	-\$143.75	8-10-2020P		\$874,012.66
053215	BAUNE PLUMBING & HEATIN	8/10/2020	-\$708.56	8-10-2020P	delta faucet	\$873,304.10
053238	SALFER WELDING & MFG	8/11/2020	-\$546.25	8-10-20P2		\$872,757.85
Deposit	081120REC	8/11/2020	\$4.00	081120REC		\$872,761.85
053240	VISA	8/11/2020	-\$52.84	8-10-20P2		\$872,709.01
053239	USA BLUEBOOK	8/11/2020	-\$367.58	8-10-20P2		\$872,341.43
053237	RITEWAY	8/11/2020	-\$242.98	8-10-20P2		\$872,098.45
053236	R & E SANITATION INC	8/11/2020	-\$378.64	8-10-20P2		\$871,719.81
053234	MATHESON TRI-GAS INC	8/11/2020	-\$32.56	8-10-20P2		\$871,687.25
Deposit	8-11-20U	8/11/2020	\$1,189.42	8-11-20U	UB Receipt Serv 1 Water R	\$872,876.67
053235	MEADOWLAND FARMERS C	8/11/2020	-\$858.20	8-10-20P2	Fuel Acct 2275	\$872,018.47
053243	Remiger, Mike	8/12/2020	-\$1,891.02	PAY20200116.00		\$870,127.45
053245	Smith, Mary K	8/12/2020	-\$1,403.23	PAY20200116.00		\$868,724.22
053242	Plaetz, Paul	8/12/2020	-\$1,525.59	PAY20200116.00		\$867,198.63
053241	Lensing, Gary J.	8/12/2020	-\$412.83	PAY20200116.00		\$866,785.80
053244	Rothmeier, Julie	8/12/2020	-\$145.78	PAY20200116.00		\$866,640.02
Deposit	8-12-20U	8/12/2020	\$1,107.17	8-12-20U	UB Receipt Serv 1 Water R	\$867,747.19
053246	Thompson, Larry	8/12/2020	-\$498.50	PAY20200116.00		\$867,248.69
Deposit	8-13-20U	8/13/2020	\$1,156.02	8-13-20U	UB Receipt Serv 1 Water R	\$868,404.71
Deposit	081320REC	8/13/2020	\$28,500.00	081320REC	Transfer from sewer fund f	\$896,904.71
Deposit	8-14-20U	8/14/2020	\$517.73	8-14-20U	UB Receipt Serv 1 Water R	\$897,422.44
Deposit	8-17-20U	8/17/2020	\$2,165.37	8-17-20U	UB Receipt Serv 1 Water R	\$899,587.81
Deposit	20200818UB0	8/18/2020	\$1,269.61	20200818UB0	UB Receipt Serv 1 Water R	\$900,857.42
Deposit	081820REC	8/18/2020	\$185.00	081820REC	Community Center Rental	\$901,042.42
Deposit	8-19-20U	8/19/2020	\$597.30	8-19-20U	UB Receipt Serv 1 Water R	\$901,639.72
Deposit	8-20-20 2	8/20/2020	\$184.04	8-20-20 2	UB Receipt Serv 1 Water R	\$901,823.76
Deposit	8-20-20U	8/20/2020	\$685.64	8-20-20U	UB Receipt Serv 1 Water R	\$902,509.40
Deposit	8-21-20U	8/21/2020	\$2,007.57	8-21-20U	UB Receipt Serv 1 Water R	\$904,516.97
Deposit	8-24-20	8/24/2020	\$642.74	8-24-20	UB Receipt Serv 1 Water R	\$905,159.71
Deposit	8-24-20 ACH	8/24/2020	\$8,233.53	8-24-20 ACH	UB Receipt Serv 1 Water R	\$913,393.24

City of Wabasso

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Checks for Month

August 2020

1 Ambulance Checking Begin Mth \$89,004.16

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	080420REC	8/4/2020	\$594.13	080420REC		\$89,598.29
Deposit	8-5-20Amb	8/5/2020	\$971.00	8-5-20Amb	Supplemental payment	\$90,569.29
Deposit	080620REC	8/6/2020	\$125.46	080620REC		\$90,694.75
001448	ARVIG COMMUNICATION SY	8/10/2020	-\$81.94	8-10-2020P		\$90,612.81
001449	CAROLE REMIGER	8/10/2020	-\$53.67	8-10-2020P	rugs to dampen sound	\$90,559.14
001450	CENTRACARE HEALTH	8/10/2020	-\$200.00	8-10-2020P		\$90,359.14
001451	HEIMAN FIRE EQUIPMENT	8/10/2020	-\$2,829.88	8-10-2020P		\$87,529.26
001452	VERIZON WIRELESS	8/10/2020	-\$105.94	8-10-2020P		\$87,423.32
001455	MEADOWLAND FARMERS C	8/11/2020	-\$92.25	8-10-20P2	Acct #8657	\$87,331.07
001454	MATHESON TRI-GAS INC	8/11/2020	-\$107.12	8-10-20P2		\$87,223.95
001456	NORTH MEMORIAL AMBULA	8/11/2020	-\$225.00	8-10-20P2	MS20080001	\$86,998.95
001457	VISA	8/11/2020	-\$39.98	8-10-20P2		\$86,958.97
001453	EXPERT T BILLING	8/11/2020	-\$300.00	8-10-20P2		\$86,658.97
Deposit	8-12-20Amb	8/12/2020	\$586.16	8-12-20Amb		\$87,245.13
Deposit	081320REC	8/13/2020	\$15,000.00	081320REC	Transfer from Gen Fund for	\$102,245.13
Deposit	081720REC	8/17/2020	\$717.16	081720REC		\$102,962.29
001458	REDWOOD ELECTRIC COOP	8/25/2020	-\$79.60	082520PAY	Acct: 99865808	\$102,882.69
	Deposits	\$17,993.91				
	Checks	-\$4,115.38				
			\$13,878.53			

FILTER: [Cash Act]='10101' and [Period]=8 and [Act Year]='2020'

City of Wabasso

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Checks for Month

August 2020

10102 Fire Checking Begin Mth \$83,506.52

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
003810	TROY WELCH	8/10/2020	-\$696.87	8-10-2020P	reimbursement	\$82,809.65
003809	RUNNING SUPPLY INC	8/10/2020	-\$28.95	8-10-2020P	Account #30490	\$82,780.70
003808	MED COMPASS	8/10/2020	-\$2,120.00	8-10-2020P	medical exams	\$80,660.70
003807	JENNIGES GAS & DIESEL IN	8/10/2020	-\$109.91	8-10-2020P	replace pressure switch	\$80,550.79
003806	HEIMAN FIRE EQUIPMENT	8/10/2020	-\$167.85	8-10-2020P	Adap, 5 F NH x 2.5 F NH L	\$80,382.94
003805	BAUNE PLUMBING & HEATIN	8/10/2020	-\$93.26	8-10-2020P	pressure switch	\$80,289.68
003804	ALTERMATT CONSTRUCTIO	8/10/2020	-\$500.00	8-10-2020P	Rent of Telehandler-Mark	\$79,789.68
003811	MEADOWLAND FARMERS C	8/11/2020	-\$232.11	8-10-20P2		\$79,557.57
003812	REDWOOD ELECTRIC COOP	8/25/2020	-\$79.60	082520PAY	99865808	\$79,477.97
	Deposits	\$0.00				
	Checks	-\$4,028.55				
			-\$4,028.55			

FILTER: [Cash Act]='10102' and [Period]=8 and [Act Year]='2020'

Aug-20

Mary K . Smith

DATE	IN	OUT	IN	OUT	COMPTIME		VACATION
					Earned	Used	
8/3/2020	7:30 AM	noon	12:30 PM	5:00 PM			
8/4/2020	7:30 AM	noon	12:30 PM	5:00 PM			
8/5/2020	7:30 AM	noon	12:30 PM	6:20 PM	1.875		
8/6/2020	7:30 AM	noon	12:30 PM	5:00 PM			
8/7/2020	8:00 AM	noon					
8/10/2020	7:30 AM	noon	12:30 PM	5:00 PM			
	5:45 PM	7:55 PM	use 1.25 Thursday		1.500		
8/11/2020	6:00 AM	12:20 PM	12:50 PM	5:00 PM	2.250		
	7:15 PM	10:15 PM			4.500		
8/12/2020	7:30 AM	noon	12:30 AM	5:00 PM			
8/13/2020	7:30 AM	noon	12:30 PM	3:45 PM		1.25	
8/14/2020	8:00 AM	noon					
8/17/2020	7:30 AM	noon	12:30 PM	5:00 PM			
8/18/2020	7:30 PM	noon	12:30 PM	12:00 AM			
8/19/2020	7:30 AM	noon	12:30 PM	5 :pm			
8/20/2020	7:30 AM	noon	12:30 PM	5:00 PM			
8/21/2020	8:00 AM	11:30 AM				0.50	
8/24/2020	7:30 AM	noon	12:30 PM	5:00 PM			
8/25/2020	7:30 AM	Noon	2:15 PM	5:00 PM		1.75	
8/26/2020	7:30 AM	noon	12:30 PM	5:00 PM			
8/27/2020	7:30 AM	noon	12:30 PM	5:00 PM			
8/28/2020	8:00 AM	noon					
8/31/2020	7:30 AM	noon	12:30 PM	5:00 PM			
					10.125	3.500	0.000

Comp 7.750
Vacation 76.375

Based on 160 vacation as of Jan. 1 2020

Available time off

84.13