

**City of Wabasso
Regular Meeting
Monday, June 8, 2020
Regular Meeting
6 pm**

1. Pledge of Allegiance
2. Call to order
3. Approve Agenda
4. EDA Update
5. Audit Presentation
6. **Public Comment** *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
 - a. Kristi Lange
 - b. Derek Guetter
9. May Street Plat
10. Street Report
11. Water/Wastewater Report
12. Park & Rec
 - a. chain link fence
13. COVID-19 Response-Blood Mobile, Baseball, Plexiglass barriers ordered for Office & Elections
City Office Reopen? Community Center Reopen?
4. Consent Agenda
15. Report of Window shattered at 994 North Street by rock from city mower while mowing across the street
16. Updates-
 - a. Sewer project- Wetlands info resubmitting to USDA
17. Liquor License Fee- break for time unable to open?
18. Correspondence
19. Bills
20. Adjourn

CONSENT AGENDA

1. Minutes of May 11 and 20 meetings
2. Land Use Permits
 - a. 1003 North Street -J.Sagedahl expand drive, sidewalk, patio
 - b. 585 South Street- Haase expand drive
 - c. 2017 W Main- Haase new drive
 - d. 997 North St- B. Salfer cement pad
3. Liquor Licenses
 - A. Roadhouse
 - B. Union Kitchen

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

Wabasso EDA
Regular Meeting
Wednesday, June 3, 2020
5 pm

The meeting was called to order by President Pat Eichten with Board Members Karl Guetter, Chuck Robasse, Rachel Ingebretson, and Carole Remiger.

Also present were Pat Dingels and Mary Smith. Chad Adams of the Southwest Minnesota Housing Partnership joined the meeting via zoom.

The board heard from Chad Adams regarding the latest plans for a duplex on May Street. He had sent a plan with the garages to the center of the duplex. Plans include two bedrooms, two baths and living area of 1428sq. ft. with the double garage at 592 sq. ft. per unit. Discussion was held on the layout of the plans and changes were recommended. The design incorporating the changes to the layout should be ready by July 1 or sooner. The board also discussed possible funding options as well as a possible timeline for when they would like to have construction begin. The City Clerk will contact Shannon Sweeny about possible funding avenues.

Pat Eichten brought the following two items to the board's attention.

The City Council must approve the official plat of May Street Fourth Addition. This will be brought to the Council on Monday. Then Matt Novak will draw up the options to present to Serenity Suites.

Jan Baune brought to the attention of the board that with the new house being built next to the five-plex the propane tank is really sitting too low. Dirt to raise it would be provided by Baune. The board agreed this is needed maintenance to be done as it was floating during the 2018 flood.

Carole Remiger brought up that Theresa Fischer is one of the original renters of the five-plex. In that time nothing has been done in her apartment other than items that were also done in other apartments. She would like to have the apartment painted. The board requested the Clerk reach out to Gary Thomas to see if he could do the work.

The date of the next meeting was discussed. It was decided to leave it on July 1 at 5 pm.

The Treasurers Report was accepted as presented on a motion by Robasse, seconded by Remiger. Eichten-yes, Guetter-yes, Robasse-yes, Ingebretson-yes, Remiger-yes.

Bills in the amount of \$2,000.00 were approved for payment on a motion by Ingebretson, seconded by Remiger.

Eichten-yes, Guetter-yes, Robasse-yes, Ingebretson-yes, Remiger-yes.

The meeting adjourned at 5:59 pm.

EASTVAIL FOURTH ADDITION

INSTRUMENT OF DEDICATION

KNOW ALL MEN BY THESE PRESENTS: That Economic Development Authority of the City of Wabasso, Minnesota, a political subdivision, owners of the following described property:

That part Southwest Quarter of Section 24, Township 111 North, Range 37 West, City Wabasso, Redwood County, Minnesota, described as follows:

Beginning at the Northeast corner of Lot 1, Block 1, Eastvail Third Addition according to the recorded plat thereof; thence South 00 degrees 39 minutes 48 minutes East bearings based on Redwood County Coordinate System NAD83 (07) on the east line of said Lot 1, Block 1, Eastvail Third Addition, a distance of 273.10 feet to the Southeast corner of said Lot 1, Block 1, Eastvail Third Addition; thence South 88 degrees 27 minutes 13 seconds East on the north right of way line of May Street as per the plat of Eastvail Third Addition, a distance of 264.55 feet; thence South 00 degrees 39 minutes 48 seconds East, a distance of 70.05 feet to the south right of way line of May Street; thence North 88 degrees 27 minutes 13 seconds West to the Northeast corner of Lot 3, Block 2, Eastvail Third Addition; thence South 00 degrees 39 minutes 48 seconds East on the east line of Lot 3, Block 2, Eastvail Third Addition, a distance of 150.26 feet to the Southeast corner of Lot 3, Block 2, Eastvail Third Addition; thence South 88 degrees 27 minutes 13 seconds East on the easterly extension of the south line of Block 2, Eastvail Third Addition, a distance of 424.58 feet to the east line of the West 824.00 feet of the Southwest Quarter; thence North 00 degrees 39 minutes 48 seconds West on said east line, a distance of 492.97 feet to the intersection of the easterly extension of the north line of Block 1, Eastvail Third Addition; thence North 88 degrees 23 minutes 55 seconds West on said easterly extension of the north line of Block 2, Eastvail Third Addition, a distance of 459.15 feet to the point of beginning.

Have caused the property to be surveyed and platted as: EASTVAIL FOURTH ADDITION, and does hereby dedicate to the public for public use the public ways, and the drainage and utility easements as created by this plat.

In witness whereof said Economic Development Authority of the City of Wabasso, by its proper officers, Jim Salfer, its President and Scott Altermatt, its Vice President, caused these presents to be executed on this ____ day of _____, 20 ____.

SIGNED: Economic Development Authority of the City of Wabasso

Jim Salfer, President

Scott Altermatt, Vice President

NOTARY
STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20 ____ by Jim Salfer, President and Scott Altermatt, Vice President.

Printed Name: _____
Notary Public, _____ County, MN.
My commission expires _____

SURVEYOR'S CERTIFICATE

I, Jesse D. Zeig, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes Section 505.01, Subdivision 3, as of the date of the this certificate are shown and labeled on this plat and that all public ways are shown and labeled on this plat.

Dated this ____ day of _____, 2019.

Jesse D. Zeig, Licensed Land Surveyor
Minnesota License No. 44996

STATE OF MINNESOTA
COUNTY OF BROWN

The foregoing instrument was acknowledged before me this ____ day of _____, 20 ____ by Jesse D. Zeig, Minnesota Surveyor License Number 44996.

Judy Lynn Johnson
Notary Public, Brown County, MN.
My commission expires 1-31-2021

OFFICE OF THE CITY CLERK

I hereby certify that this plat was presented to the City Council of the City of Wabasso, Minnesota, and that the same was by resolution approved, adopted and ordered

filed this ____ day of _____, 20 ____.

City Clerk

OFFICE OF THE COUNTY AUDITOR/TREASURER

I hereby certify that a copy of this plat has been filed in my office, that there are no delinquents taxes due, that the current taxes have been paid, and transfer entered on my record

this ____ day of _____, 20 ____.

Redwood County Auditor/Treasurer

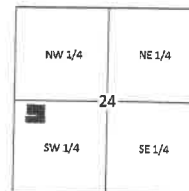
OFFICE OF THE COUNTY RECORDER, REDWOOD COUNTY, MINNESOTA
DOCUMENT NUMBER _____

I hereby certify that this instrument was filed in the office of the County Recorder on this ____ day of _____, 20 ____ at ____ o'clock ____ M.

Redwood County Recorder



NOT TO SCALE
24-111-37



- 1/2" IRON PIPE MONUMENT SET
MARKED BY LIC. NO. 44996
- MONUMENT FOUND

BEARING BASIS
BEARINGS ARE BASED ON THE REDWOOD
COUNTY COORDINATE SYSTEM, NAD83(07),

Wabasso City Council
Regular Meeting
Monday, May 11, 2020
Zoom Meeting 6 pm

The Pledge of Allegiance was recited prior to opening the meeting.

Mayor Carol Atkins called the meeting to order with Council Members Steve Burns, Rachel Ingebretson and Carole Remiger present. Wade McKittrick joined the meeting shortly thereafter.

Also present were Jodi Gronli-Werner, Kari Salfer, Matt Novak, Paul Plaetz, Mike Remiger and Mary Smith.

The agenda was approved with 2 additions to the consent agenda and an addition to the agenda with a motion by Ingebretson, seconded by Remiger.
Atkins-yes, Burns-yes, Ingebretson-yes, Remiger-yes.

Pat Eichten presented an update on the EDA. The first item dealt with was discussions with Chad Adams from Southwest Minnesota Housing Partnership. He brought some plans for a duplex. There needs to be a change to put the garages in between. They are working on this for additional housing. The second item was May Street. Chuck Robasse had put together possible prices for lots on the north side and options to purchase for discussion with Serenity Suites. It will be platted as currently drawn and if needed lots can be divided to be sold or two sold together. Due to COVID-19 the EDA will be offering the opportunity to current borrowers to put their payments on hold from July 1, 2020 to January 1, 2021 and then resume them at that time. The choice will be up to the individual borrower. He also brought up that Clete Guetter has been approached again about selling land to a developer for a Dollar General store. The Mayor expressed the opinion that she is not in favor of anything that may hurt an existing business in town.

Jodi Werner-Gronli appeared before the council to discuss issues with a sewer line to the property at 1440 Front Street. The issues have caused sewer backup into the basement of the home. A letter that was presented was reviewed. After some discussion, the Mayor called a Special Meeting on Wednesday, June 20, 2020 to further discuss the issue once additional information was obtained, such as the exact problem and cost for repairs.

Mike Remiger presented the Street Report. A motion by Ingebretson, seconded by Burns made to accept the bids for crack sealing of \$42,000.00 for streets and \$5,00.00 for the community center parking lot was approved.
Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Mike's requested vacation time was okayed by the council.

Mike also brought up a vehicle that has been sitting in the lot across from the community center that does not have current license. The city attorney is working on this.

Letters regarding the possible paving of certain unpaved streets will go out shortly as the city attorney is finishing them up.

Paul Plaetz presented the Water/Sewer Report. The Mayor pointed out two storm sewer grates that need to be cleared off. Paul asked for some time off as well.

Kari Salfer appeared before the council to discuss the sewer portion of an excess water use bill due to a broken meter. Kari explained to the council the floor of the crawl space under the building is all dirt and therefore the water did not actually enter the sewer system. A motion was made by McKittrick to remove the \$230.05 sewer charge, seconded by Ingebretson. Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Carole Remiger presented the Park & Rec report. The Baseball Association has hired Chad Olson to take care of the field this year. With no games scheduled, they are working on some small projects at this time. The Softball Association is working on getting the field ready for next season.

The dates in the athletic field agreement need to be changed and the lease agreement signed by the Mayor then sent to the school for approval and signing.

A motion was made by Ingebretson, seconded by Remiger to remove the Land use permit for 563 Maple Street from the consent agenda. Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

The April 21 minutes were removed until appropriate changes are made.

The following items were approved on a motion by Ingebretson, seconded by Remiger

1. Minutes of the April 13 meeting
2. Land Use Permits

A. 384 June Street	New Shed
B. 375 June Street	Concrete patio & drive
C. Safe Storage	Addition to building
D. 681 Maple Street	Sidewalk replacement & curb cut
E. 1214 Oak street	New Shed

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

The application for a land use permit for 563 Maple Street for a new home was discussed. A motion was made by Ingebretson, seconded by Remiger to approve the application and in the instance, it is not in compliance with the set back ordinance, approve the variance. Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

A fine of \$350.00 is to be billed to the individual that put up a fence without first getting a permit was approved on a motion by Ingebretson, seconded by McKittrick.

A motion was made by McKittrick, seconded by Ingebretson to approve a fence at 1460 Elm Street if the party is willing to move to 30 feet from the street, and in the instance it is not in compliance with the set backs approve a variance.

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

A request to remove a sidewalk on Cedar Street to June Street was approved on a motion by McKittrick, seconded by Burns.

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-Abstain, Remiger-no.

The request to remove a special assessment for 2009 water project from a parcel was withdrawn by the requestor.

Matt Novak informed the council the letters for street paving are almost ready to go out. The advertisement for the Clerk/Treasurer/Administrator is out. Wade McKittrick said there were already 2 applications through Indeed. Letters regarding nuisances are being prepared. A vacation policy that would have the employees either paid out at half their current salary for their hours of vacation at the end of 2019 and receive their 2020 hours as of January 1 of 2020 or require employees to use their time before the end of the year with their 2020 hours given as of January 1 was approved on a motion by Ingebretson, seconded by McKittrick.

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-Abstain, Remiger-Abstain.

The hiring process will be discussed at the Special Meeting on Wednesday, May 20.

Rachel Ingebretson has suggested the Council consider having contact information and pictures on the new website.

The City Clerk will be off from Wednesday, May 20 until Thursday, May 28. Julie Rothmeier will be asked if she would come in long enough to deal with day to day items while clerk is off. The Clerk will be present for the May 20 Special Meeting.

Bills in the amount of \$23837.39 were approved for payment on a motion by McKittrick, seconded by Ingebretson.

A request to close streets for graduation May Street from Cedar Street to Oak Street and Cedar Street from Dewey North to May and the alley was approved on a motion by Burns, seconded by Ingebretson.

Atkins-yes, Burns-yes, Ingebretson-Abstain, Remiger-yes, McKittrick-Abstain.

Wade McKittrick brought up Joe Kemp enquiring if he could arrange for someone to thatch and aerate. He was told Joe can go ahead with that.

The meeting adjourned at 9:30 pm.

Wabasso City Council
Special Meeting
Wednesday, May 20, 2020
6 pm

The meeting opened with the Pledge of Allegiance.

Mayor Carol Atkins called the meeting to order with Council Members Steve Burns, Rachel Ingebretson and Carole Remiger present.

Also present were Jody Werner-Gronli, Matt Novak, Paul Plaetz and Mary Smith.

Jody Werner-Gronli appeared before the council to discuss the sewer line issues at 1440 Front Street. After reviewing all the available information, it was again explained that this line is in fact a private line. It was also explained that how sewer lines in this area were handled prior to this one being installed is not relevant to the current situation. The current council is responsible to follow the current ordinances. Unfortunately, that does mean the city cannot pay for repairs to a private line as the ordinance states that property owners are responsible to the main.

The possibility of looking into extending the main sewer line as part of the sewer project that is currently being worked on was also raised. If that can be included into the project will need to be investigated, but that will not happen for at least a year or two.

Paul Plaetz brought to the attention of the council a need to approve the additional expense of up to \$4000.00 associated with a wetlands investigation on property the Guetters own for potential use for sewer ponds. A motion was made by Burns, seconded by Ingebretson to approve the expenditure to keep the project moving ahead.

Atkins-yes, Remiger-yes, Ingebretson-yes, Burns-yes.

The minutes of the April 21 meeting was approved after the appropriate correction was made on a motion by Ingebretson, seconded by Remiger.

Atkins-yes, Remiger-yes, Ingebretson-yes, Burns-yes.

The process for handling the applications for City Clerk/Treasurer/Administrator was discussed. A committee composed of Steve Burns, Rachel Ingebretson and Matt Novak will review the applications on June 2nd and recommend the individuals to be interviewed. All City Council Members who are available to attend will do the interviews on June 9.

A motion was made by Ingebretson, seconded by Burns to approve an allowance of up to 1/3 of ambulance balances as of December 3, 2018 and 2019.

Atkins-yes, Remiger-yes, Ingebretson-yes, Burns-yes.

A Resolution to Write off the Ambulance billings outstanding as of December 31, 2014 was made by Ingebretson, seconded by Burns.

Atkins-yes, Remiger-yes, Ingebretson-yes, Burns-yes.

The meeting adjourned at 7:50 pm.

Jack & Shelly Saegedal '3
1003 North St.
Wabasso MN 560213

\$10,000.00 - 12,000.00

5/20/2020

5028-0993
\$28-0993
Shelly's
IT's



Additional
Parking area

side walk

15'

27'

9'6"

Dirt for Plants

Existing
Driveway

Garage

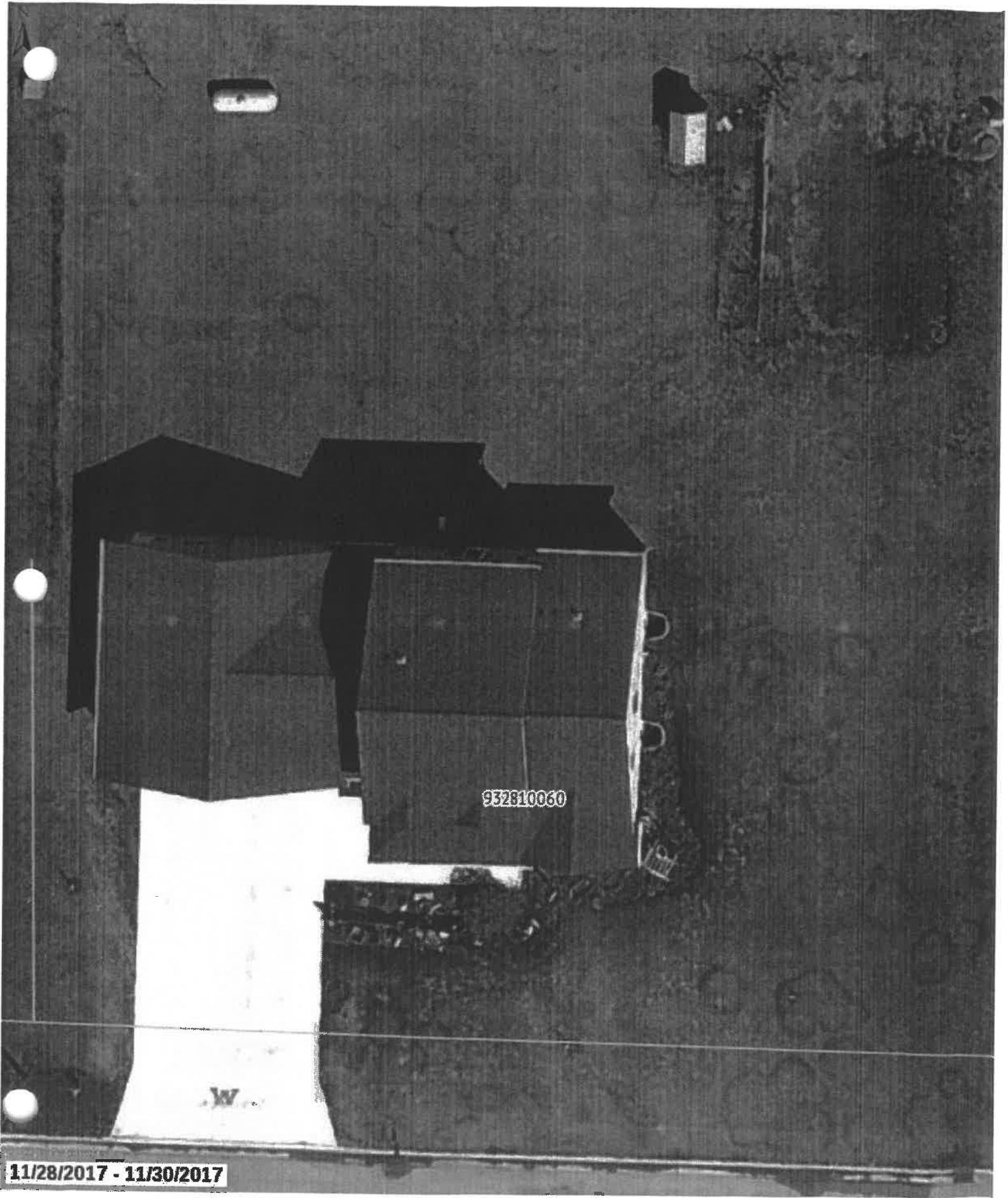
House

Front
Yard

16'

20'++

20'++



932810060

11/28/2017 - 11/30/2017

16'

34'

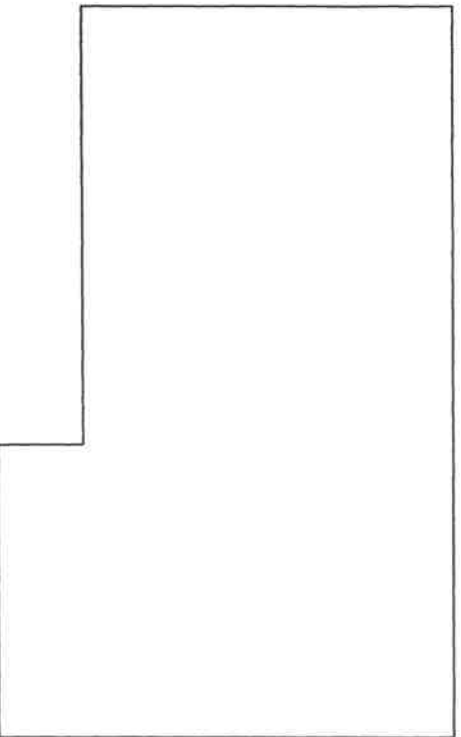
Driveway
Extension
Existing Driveway

Shop

Haase, David

585 South Street

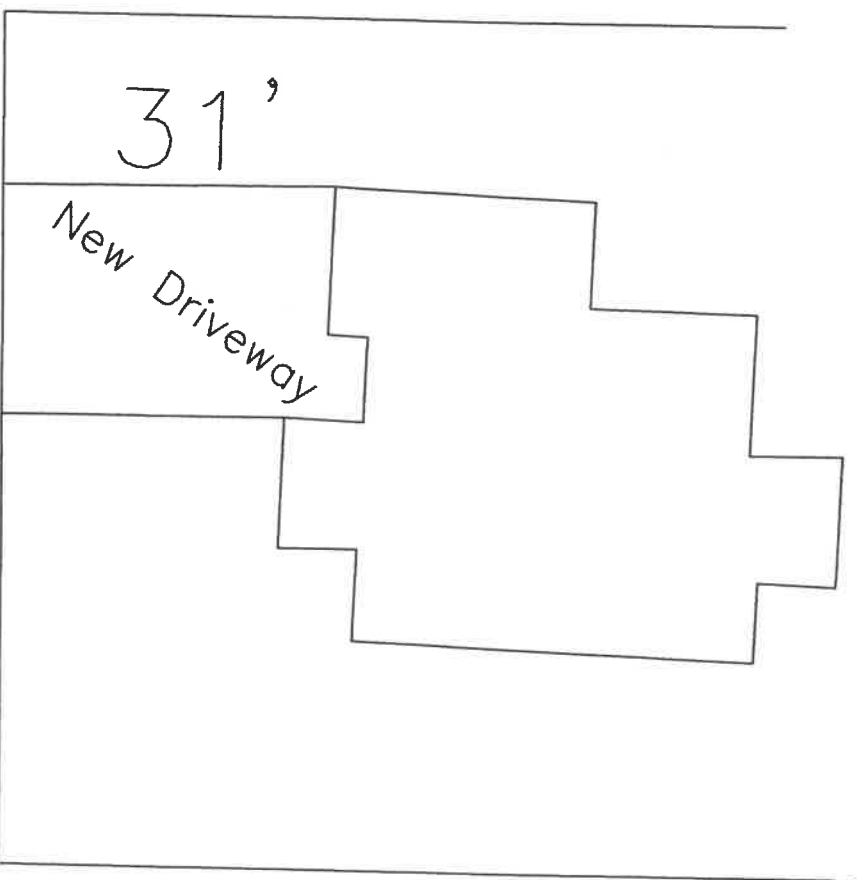
Project Cost \$1,200.00



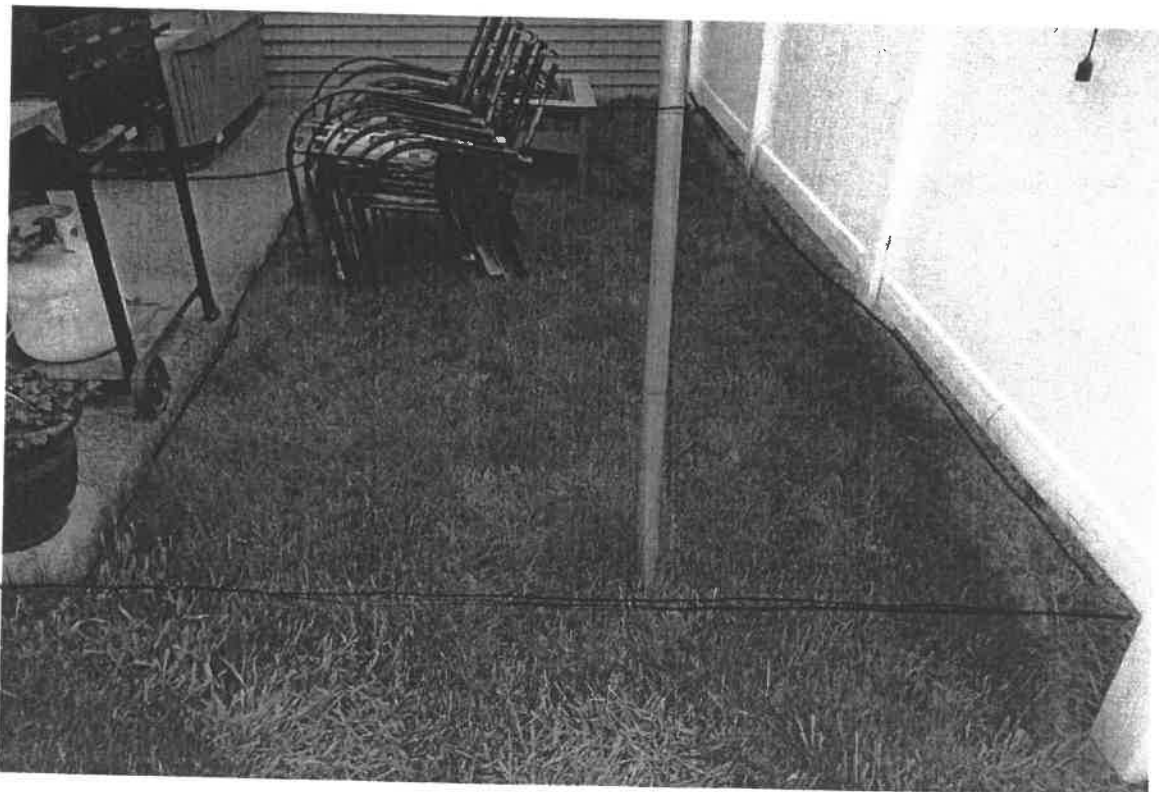
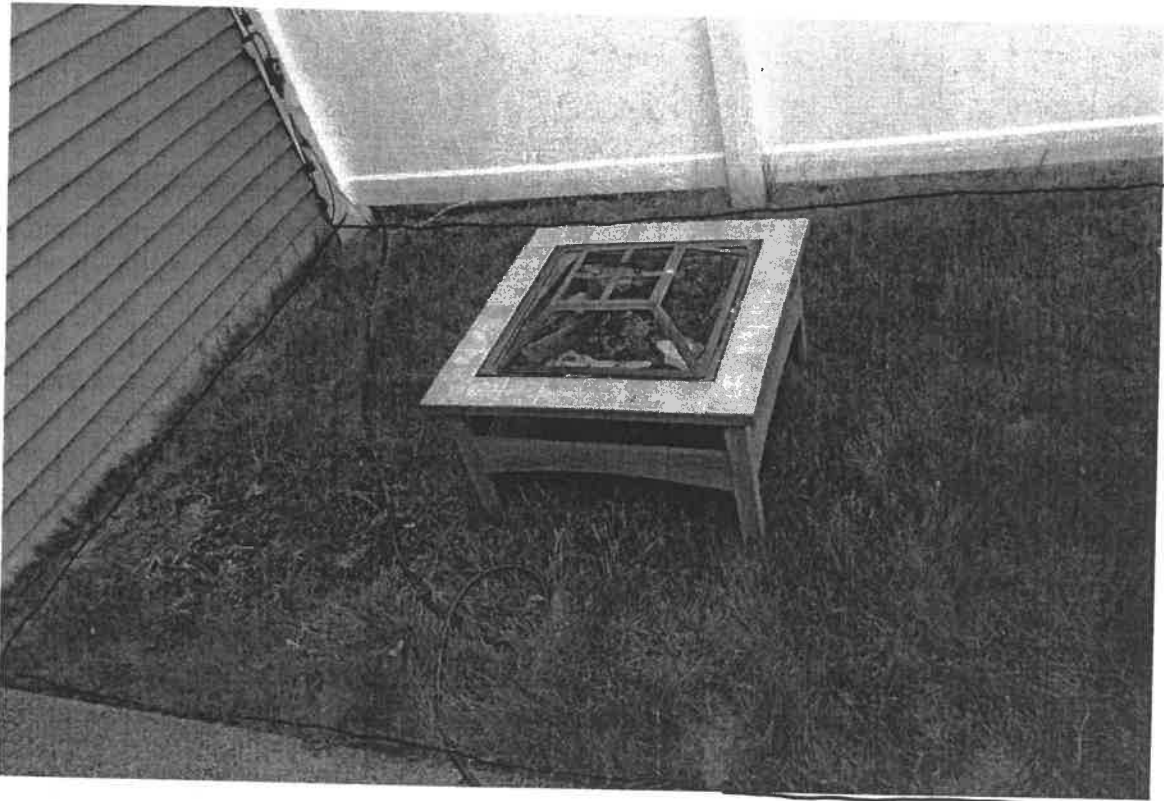
Haase, David

2017 W. Main St

Project Cost \$1,200.00



Building Permit



\$500
997 North St.
BRAD SALFER

8 x 18 cement pad from existing cement
to the edge of house & privacy fence.



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: CMBS License Period Ending: 6/30/2020 Iden: 72782
Issuing Authority: Wabasso
Licensee Name: Kaufenberg Enterprises LLC
Trade Name: Union Kitchen Sports Bar and Grill
Address: 743 Main St
Wabasso, MN 56293
Business Phone: 5073425186
License Fees: Off Sale: \$100.00 On Sale: \$900.00 Sunday: \$100.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature 10-31-79 DOB _____ SSN _____ Date _____
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature _____ Date _____
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: CMBS License Period Ending: 6/30/2020 Iden: 19210
Issuing Authority: Wabasso
Licensee Name: Deem Inc.
Trade Name: Roadhouse Bar & Grill
Address: PO Box 133/713 Main St W
Wabasso, MN 56293
Business Phone: 5073422006
License Fees: Off Sale: \$100.00 On Sale: \$900.00 Sunday: \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

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2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
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Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature

DOB

SSN

Date

(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature

Date

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature

Date

County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature

Date

Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

300 Centennial Office Building
658 Cedar Street
St. Paul, MN 55155
Telephone: 651-201-2473
TTY: 651-297-4357



Mary Smith, Clerk
City of Wabasso
PO Box 60
Wabasso, MN 56293-0060

Dear Clerk:

The State Demographer is required by law to produce annual population and household estimates for each of Minnesota's cities and townships. Enclosed you will find a sheet containing the April 1, 2019, population and household estimates for your jurisdiction.

These estimates are being sent to you now for review and comment. It's important that our estimates are accurate, as they are used to distribute state aid to cities and townships. If you have questions about how our estimates impact a specific program, please contact the state agency responsible for that program.

The enclosed figures represent estimated population and household changes since the 2010 Census. The number of households corresponds to the number of occupied housing units. A household may be a single family, one person living alone, or any group of people who share the same living area. While we believe that our estimates are usually accurate, we realize there may be occasional problems. For this reason, we value your comments. We may not be aware of such changes as housing demolitions, the gain or loss of group quarters (like college dormitories, nursing homes, etc.), construction of public housing and the gain or loss of mobile homes.

Please note that our estimates:

- pertain to one year ago, not the present;
- have also been sent to your county auditor for review;
- are subject to change and are not considered final until they are released to the Minnesota Department of Revenue in July.

If you are satisfied with our estimates, it is not necessary to contact us or provide any further information. If you wish to challenge our estimates, please send us the appropriate data described in the enclosed challenge guide by **June 24, 2020**. Questions or comments should be directed to James Hibbs by email or at the address listed on the letterhead. **Since we are working away from the office during the pandemic, the best way to reach us is by e-mail at local.estimatedata@state.mn.us.** You may also try to reach us by phone at (651) 201-2473. You will be asked to leave a message on our voice mail system.

Thank you for taking time to review these estimates.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Susan Brower', with a long horizontal flourish extending to the right.

Susan Brower
State Demographer

Enclosures

DATE: June 1, 2020
TO: Mary Smith, Clerk
City of Wabasso
FROM: **Susan Brower**
Minnesota State Demographer
SUBJECT: 2019 Population and Household Estimates

Your April 1, 2019 population estimate is 691.

Your April 1, 2019 household estimate is 288.

If you have any questions or comments about these estimates, please contact the State Demographic Center, 300 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, phone (651) 201-2473 or send an e-mail to local.estimated@state.mn.us. All challenges must be submitted in writing. Please refer to the enclosed sheet for details.

City of Wabasso

City of Wabasso-Vendor Claims

06/04/20 11:16 AM

Page 1

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 1417							
ANDERSON ELECTRIC	AMBULANCE	42153	Ambulance	500	Capital Outlay (GENERAL	\$544.85	1417
Claim Nbr 1417						\$544.85	
Claim Nbr 1418							
ARVIG COMMUNICATION SYSTE	AMBULANCE	42153	Ambulance	321	Telephone	\$81.23	1418
Claim Nbr 1418						\$81.23	
Claim Nbr 1419							
EXPERT T BILLING	AMBULANCE	42153	Ambulance	306	Service Contract	\$210.00	1419
Claim Nbr 1419						\$210.00	
Claim Nbr 1420							
CENTRACARE HEALTH	AMBULANCE	42153	Ambulance	211	ALS Intercept	\$200.00	1420
Claim Nbr 1420						\$200.00	
Claim Nbr 1421							
VERIZON WIRELESS	AMBULANCE	42153	Ambulance	321	Telephone	\$105.38	1421
Claim Nbr 1421						\$105.38	
Claim Nbr 1430							
GRAMSTAD LUMBER COMPANY	AMBULANCE	42153	Ambulance	500	Capital Outlay (GENERAL	\$174.24	1430
Claim Nbr 1430						\$174.24	
Claim Nbr 3299							
GRAMSTAD LUMBER COMPANY	FIRE	42200	Fire	101	Full-Time Employees Reg	\$174.24	3299
Claim Nbr 3299						\$174.24	
Claim Nbr 3796							
MEADOWLAND FARMERS CO-OP	FIRE	42200	Fire	212	Motor Fuels	\$63.46	3796
Claim Nbr 3796						\$63.46	
Claim Nbr 3797							
ANDERSON ELECTRIC	FIRE	42200	Fire	500	Capital Outlay (GENERAL	\$544.84	3797
Claim Nbr 3797						\$544.84	
Claim Nbr 3798							
HEIMAN FIRE EQUIPMENT	FIRE	42200	Fire	217	Other Operating Supplies	\$743.08	3798
Claim Nbr 3798						\$743.08	
Claim Nbr 53109							

City of Wabasso

City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 53118							
MN RURAL WATER ASSOCIATIO	WATER FUND	49400	Water Utilities (GE	433	Dues and Subscriptions	\$320.00	53118
Claim Nbr 53118						\$320.00	
Claim Nbr 53119							
MVTL LABORATORIES	SEWER FUND	49450	Sewer (GENERAL)	387	Testing	\$102.74	53119
MVTL LABORATORIES	SEWER FUND	49450	Sewer (GENERAL)	387	Testing	\$102.74	53119
Claim Nbr 53119						\$205.48	
Claim Nbr 53120							
NORTHERN BUSINESS PRODUCT	GENERAL FUND	41400	City Clerk	209	Other Office Supplies	\$192.31	53120
Claim Nbr 53120						\$192.31	
Claim Nbr 53121							
PAUL PLAETZ	WATER FUND	49400	Water Utilities (GE	321	Telephone	\$12.50	53121
PAUL PLAETZ	SEWER FUND	49450	Sewer (GENERAL)	321	Telephone	\$12.50	53121
Claim Nbr 53121						\$25.00	
Claim Nbr 53122							
QUADIENT FINANCE USA, INC	GENERAL FUND	41400	City Clerk	322	Postage	\$299.00	53122
Claim Nbr 53122						\$299.00	
Claim Nbr 53123							
QUALITY FLOW SYSTEMS INC	SEWER FUND	49450	Sewer (GENERAL)	500	Capital Outlay (GENERAL	\$1,629.00	53123
Claim Nbr 53123						\$1,629.00	
Claim Nbr 53124							
SALFER WELDING & MFG	GENERAL FUND	45170	Athletic Field	500	Capital Outlay (GENERAL	\$3,600.00	53124
Claim Nbr 53124						\$3,600.00	
Claim Nbr 53125							
TEAM LABORATORY CHEMICAL	SEWER FUND	49450	Sewer (GENERAL)	216	Chemicals and Chem Pro	\$915.00	53125
Claim Nbr 53125						\$915.00	
Claim Nbr 53126							
USA BLUEBOOK	WATER FUND	49400	Water Utilities (GE	216	Chemicals and Chem Pro	\$454.65	53126
Claim Nbr 53126						\$454.65	
Claim Nbr 53127							
VICTOR HIRSCH LEGION POST #	GENERAL FUND	41940	Community Center	210	Operating Supplies (GEN	\$20.00	53127

City of Wabasso Building Rental Report

[illegible]

May-20

Mary K . Smith

DATE	IN	OUT	IN	OUT	COMPTIME		VACATION
					Earned	Used	
5/1/2020	8:00 AM	noon	1:00 PM	5:00 PM			
5/4/2020	8:00 AM	noon	1:00 PM	5:00 PM			
5/5/2020	8:00 AM	10:30 AM	Sick			5.50	
5/6/2020		Sick				8.00	
5/7/2020	8:00 AM	noon	1:00 PM	5:00 PM			
5/8/2020	8:00 AM	noon	1:00 PM	5:00 PM			
5/11/2020	8:00 AM	noon	1:00 PM	5:00 PM			
	5:45 PM	9:30 PM			5.625		
5/12/2020	8:00 AM	noon	1:00 PM	5:00 PM			
5/13/2020	8:00 AM	noon	1:00 PM	5:00 PM			
5/14/2020	8:00 AM	noon	1:00 PM	5:00 PM			
5/15/2020	8:00 AM	noon	1:00 PM	5:00 PM			
5/18/2020	8:00 AM	noon	1:00 PM	5:00 PM			
5/19/2020	8:00 AM	noon	1:00 PM	5:00 PM			
5/20/2020	5:45 PM	7:50 PM					6.00
5/21/2020						2.25	5.75
5/22/2020							8.00
5/25/2020	Holiday						
5/26/2020							9.00
5/27/2020						1.00	8.00
5/28/2020	7:30 AM	noon	12:30 PM	5:00 PM			
5/29/2020	7:30 AM	1:25 PM			1.00		
					6.625	16.750	36.750

10.125 comp hours from April

6.625 comp hours from May

16.75 Total hours

Used for sick & Vacation

Comp

Vacation

0.000

76.750

Based on 160 vacation as of Jan. 1 2020

Available time off

76.75

City of Wabasso

06/02/20 9:12 AM
Page 1

Checks for Month

May 2020

10100 General Begin Mth \$735,564.18

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	5-1-20U	5/4/2020	\$736.63	5-1-20U	UB	\$736,300.81
053062	Remiger, Mike	5/6/2020	-\$1,538.96	PAY20200109.00		\$734,761.85
053064	Smith, Mary K	5/6/2020	-\$1,403.23	PAY20200109.00		\$733,358.62
053061	Plaetz, Paul	5/6/2020	-\$1,525.59	PAY20200109.00		\$731,833.03
053063	Rothmeier, Julie	5/6/2020	-\$145.78	PAY20200109.00		\$731,687.25
Deposit	5-3-20U	5/7/2020	\$563.32	5-3-20U	UB	\$732,250.57
Deposit	5-5-20U	5/7/2020	\$666.53	5-5-20U	UB	\$732,917.10
Deposit	5-7-20U	5/7/2020	\$2,320.08	5-7-20U	UB	\$735,237.18
Deposit	5-8-20U	5/8/2020	\$1,440.60	5-8-20U	UB	\$736,677.78
Deposit	050820REC	5/8/2020	\$1,379.99	050820REC		\$738,057.77
053086	ANDERSON ELECTRIC	5/11/2020	-\$2,287.30	5-11-20CC-P	training room	\$735,770.47
053077	R & E SANITATION INC	5/11/2020	-\$93.29	Post Checks		\$735,677.18
053078	REDWOOD CO AUDITOR/TREAS	5/11/2020	-\$50.00	Post Checks	2019 Audit Information	\$735,627.18
053079	RUNNING SUPPLY INC	5/11/2020	-\$30.98	Post Checks		\$735,596.20
053080	SALFERS FOOD CENTER	5/11/2020	-\$21.45	Post Checks		\$735,574.75
053081	SHERIFF OF REDWOOD	5/11/2020	-\$3,300.00	Post Checks		\$732,274.75
053082	SOUTHWEST SANITATION, INC	5/11/2020	-\$2,369.50	Post Checks		\$729,905.25
053083	VISA	5/11/2020	-\$679.50	Post Checks	training room	\$729,225.75
053085	WABASSO LIONS	5/11/2020	-\$40.00	Post Checks	calendar ad	\$729,185.75
053071	HAWKINS WATER TREATMENT	5/11/2020	-\$693.10	Post Checks		\$728,492.65
053084	WABASSO DIESEL SERVICE	5/11/2020	-\$10.73	Post Checks		\$728,481.92
053076	QUADIENT FINANCE USA, INC	5/11/2020	-\$83.82	Post Checks		\$728,398.10
053075	PAUL PLAETZ	5/11/2020	-\$25.00	Post Checks		\$728,373.10
053074	MVTL LABORATORIES	5/11/2020	-\$269.98	Post Checks		\$728,103.12
053072	MICHELLE HARTWIG	5/11/2020	-\$65.00	Post Checks	rent of community center	\$728,038.12
053089	MATHESON TRI-GAS INC	5/11/2020	-\$30.14	5-11-20CC-P		\$728,007.98
053070	GRAMSTAD LUMBER	5/11/2020	-\$568.60	Post Checks	training room	\$727,439.38
053069	GOPHER STATE ONE CALL	5/11/2020	-\$14.85	Post Checks		\$727,424.53
053068	FASTENAL	5/11/2020	-\$29.04	Post Checks	snow blower/plow	\$727,395.49
053067	BANYON DATA SYSTEMS	5/11/2020	-\$1,385.00	Post Checks	annual support	\$726,010.49
053066	ARVIG COMMUNICATION	5/11/2020	-\$326.92	Post Checks		\$725,683.57
053065	AMY IVERSON	5/11/2020	-\$165.00	Post Checks	rent and damage deposit	\$725,518.57
053073	MIKE REMIGER	5/11/2020	-\$96.70	Post Checks		\$725,421.87
053087	BAUNE PLUMBING & HEATING	5/11/2020	-\$26.98	5-11-20CC-P		\$725,394.89
053090	MIKE REMIGER	5/11/2020	-\$85.97	5-11-20CC-P		\$725,308.92
053091	R & E SANITATION INC	5/11/2020	-\$164.63	5-11-20CC-P		\$725,144.29
053092	ROY MARAS	5/11/2020	-\$165.00	5-11-20CC-P	damage deposit & rent	\$724,979.29
053093	WABASSO STANDARD	5/11/2020	-\$1,309.50	5-11-20CC-P	consumer confidence report	\$723,669.79
053088	DAKOTA SUPPLY GROUP	5/11/2020	-\$364.08	5-11-20CC-P	saddle, ball curb, curb box	\$723,305.71
Deposit	051120REC	5/11/2020	\$73.33	051120REC	storm sewer repair	\$723,379.04
053094	MIKE REMIGER	5/12/2020	-\$38.22	051220PAY	missed on previous payment	\$723,340.82
Deposit	5-11-20U	5/12/2020	\$2,255.81	5-11-20U	UB Receipt Serv 1 Water	\$725,596.63
Deposit	5-12-20FINES	5/12/2020	\$3.33	5-12-20FINES		\$725,599.96
Deposit	5-12-20U	5/13/2020	\$2,043.24	5-12-20U	UB	\$727,643.20
Deposit	5-13-20U	5/14/2020	\$1,025.12	5-13-20U	UB	\$728,668.32
Deposit	5-14-20U	5/14/2020	\$1,632.56	5-14-20U	UB	\$730,300.88
053100	AFLAC	5/19/2020	-\$61.02	051920PAY		\$730,239.86
Deposit	5-15-20U	5/19/2020	\$1,609.94	5-15-20U	UB	\$731,849.80
Deposit	5-18-20U	5/19/2020	\$2,009.42	5-18-20U	UB	\$733,859.22
053101	MARCO	5/19/2020	-\$157.94	051920PAY		\$733,701.28
Deposit	U5-15-20	5/19/2020	\$918.16	U5-15-20	UB	\$734,619.44
053096	Plaetz, Paul	5/20/2020	-\$1,525.59	PAY20200110.00		\$733,093.85
053098	Rothmeier, Julie	5/20/2020	-\$145.78	PAY20200110.00		\$732,948.07
053099	Smith, Mary K	5/20/2020	-\$1,403.23	PAY20200110.00		\$731,544.84
053097	Remiger, Mike	5/20/2020	-\$1,669.67	PAY20200110.00		\$729,875.17
053095	Lensing, Gary J.	5/20/2020	-\$306.57	PAY20200110.00		\$729,568.60
Deposit	052220REC	5/22/2020	\$300.00	052220REC	wedding for 11/21/20	\$729,868.60
Deposit	5-20ACH	5/28/2020	\$7,666.36	5-20ACH	UB	\$737,534.96
Deposit	5-20-20U	5/28/2020	\$2,315.06	5-20-20U	UB	\$739,850.02

City of Wabasso

06/02/20 9:11 AM

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Checks for Month

May 2020

1 Ambulance Checking Begin Mth \$57,859.33

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	050820REC	5/8/2020	\$1,491.25	050820REC		\$59,350.58
001415	MATHESON TRI-GAS INC	5/11/2020	-\$97.99	5-11-20CC-P	oxygen	\$59,252.59
001414	ANDERSON ELECTRIC	5/11/2020	-\$1,593.92	5-11-20CC-P	training room	\$57,658.67
001429	VISA	5/11/2020	-\$694.98	5-11-20CC	Training room	\$56,963.69
001428	VERIZON WIRELESS	5/11/2020	-\$105.38	5-11-20CC		\$56,858.31
001427	MIKE REMIGER	5/11/2020	-\$12.63	5-11-20CC		\$56,845.68
001426	MEADOWLAND FARMERS C	5/11/2020	-\$46.62	5-11-20CC	acct 8657	\$56,799.06
001425	HEIMAN FIRE EQUIPMENT	5/11/2020	-\$504.04	5-11-20CC	filters etc	\$56,295.02
001424	GRAMSTAD LUMBER COMP	5/11/2020	-\$568.59	5-11-20CC	trianing room	\$55,726.43
001423	CENTRACARE HEALTH	5/11/2020	-\$1,800.00	5-11-20CC	9 runs	\$53,926.43
001422	ARVIG COMMUNICATION SY	5/11/2020	-\$81.23	5-11-20CC		\$53,845.20
Deposit	052820REC	5/28/2020	\$2,579.69	052820REC		\$56,424.89
	Deposits	\$4,070.94				
	Checks	-\$5,505.38				
			-\$1,434.44			

FILTER: [Cash Act]='10101' and [Period]=5 and [Act Year]='2020'

City of Wabasso

06/04/20 9:27 AM

Page 1

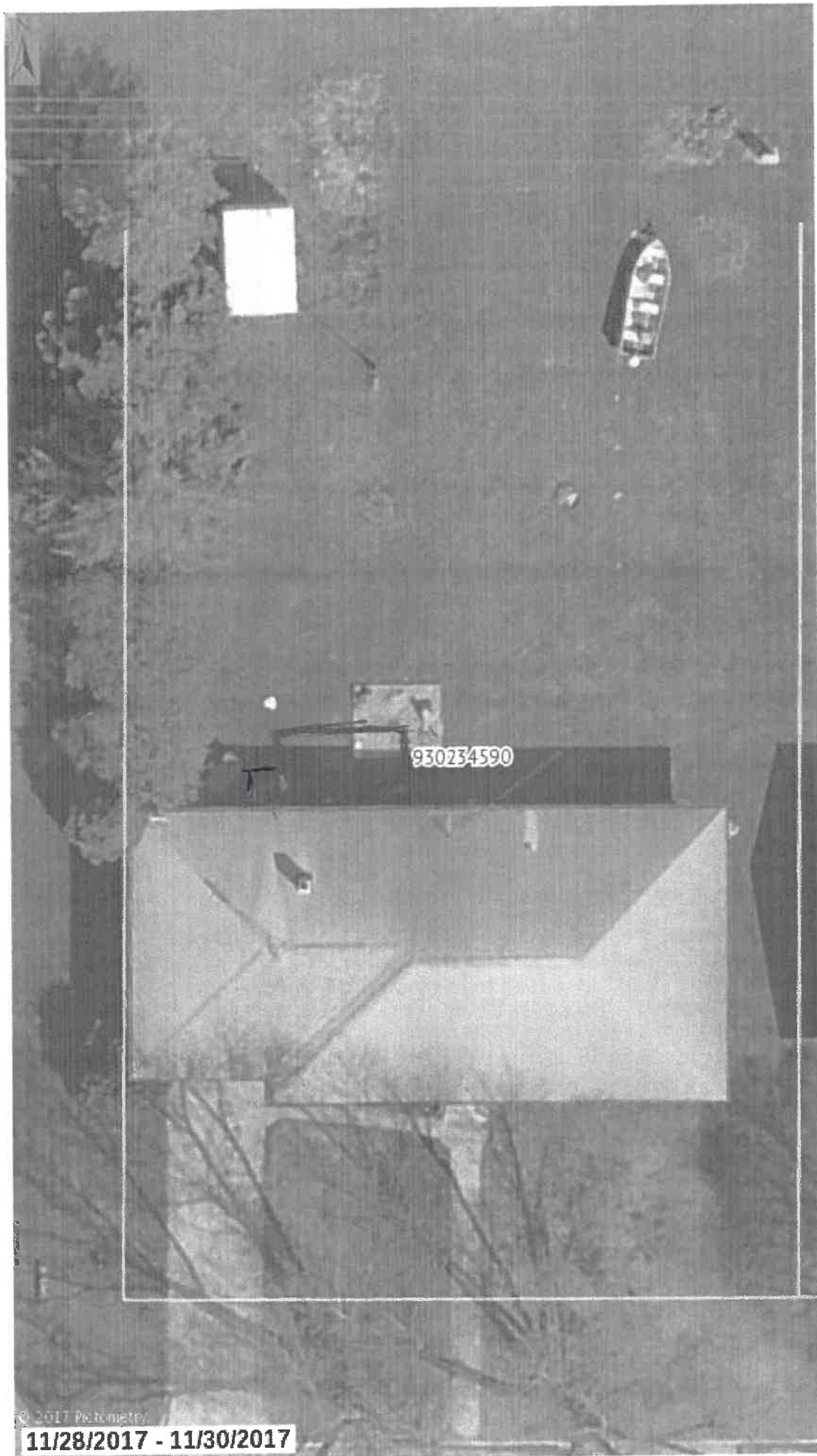
Checks for Month

May 2020

10102 Fire Checking Begin Mth \$35,040.72

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
003794	ANDERSON ELECTRIC	5/11/2020	-\$1,593.92	5-11-20CC-P	training room	\$33,446.80
003793	VISA	5/11/2020	-\$663.42	5-11-20CC		\$32,783.38
003792	MIKE REMIGER	5/11/2020	-\$12.23	5-11-20CC	Pick up Flooring for training	\$32,771.15
003791	JENNIGES GAS & DIESEL IN	5/11/2020	-\$742.29	5-11-20CC		\$32,028.86
003790	GRAMSTAD LUMBER COMP	5/11/2020	-\$568.59	5-11-20CC	training room	\$31,460.27
	Deposits	\$0.00				
	Checks	-\$3,580.45	-\$3,580.45			

FILTER: [Cash Act]='10102' and [Period]=5 and [Act Year]='2020'



Cement
Club

16' x 22'

16' 500

Adam
Goblirsch

771
Main
St

11/28/2017 - 11/30/2017

6/1/2020

Wabasso City Council:

I would like a permit to put a fence between my house and the existing sheds in my back yard and a 10 x 15 foot cement slab behind my house along with a 4 x 4 step on 968 North Street.

I have removed the fence that I put up, which was not a permanent fence.

Please call if you have any questions. 507-430-3453.

Sincerely



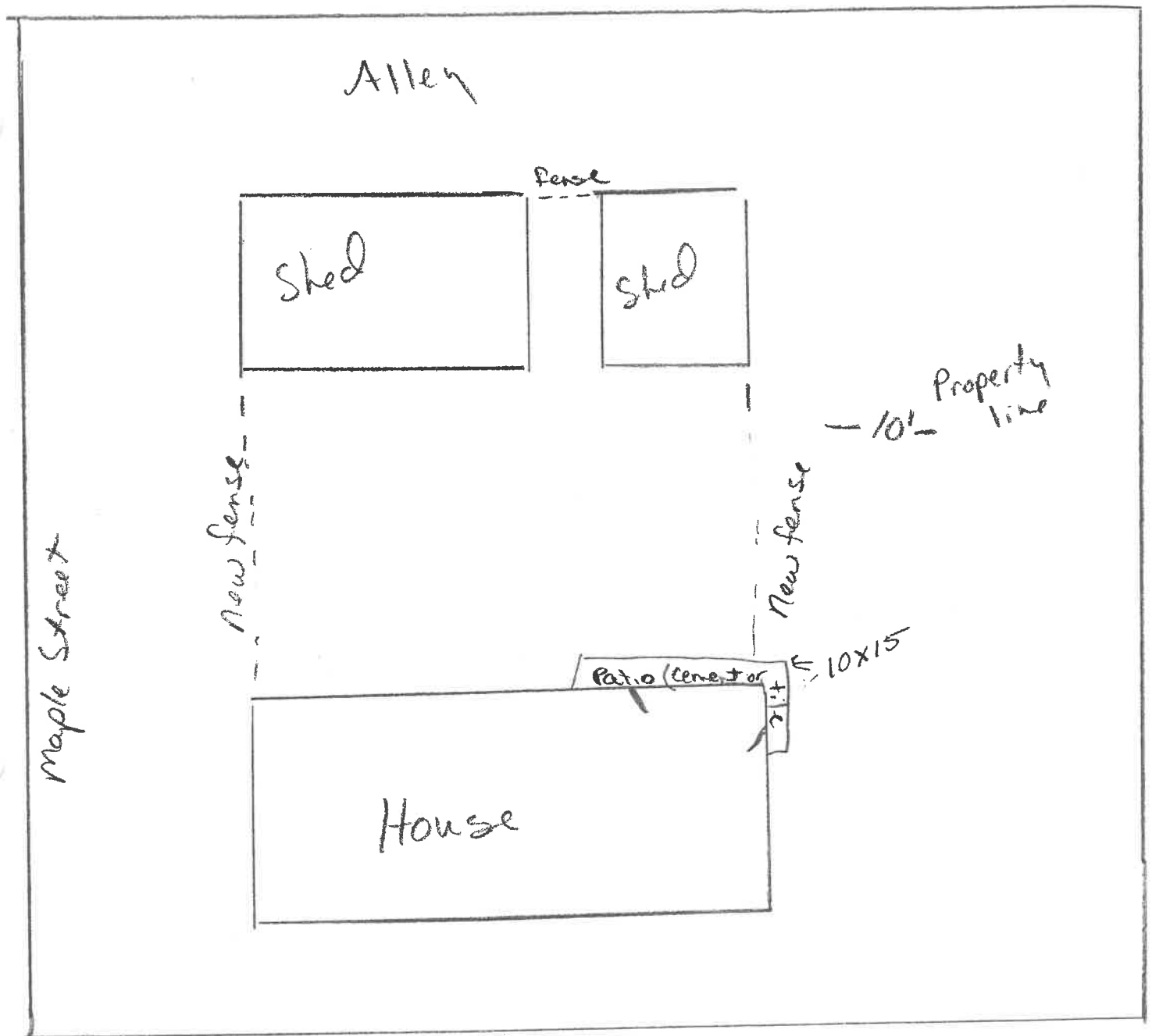
Jeff Halfmann

(8 unread) - jeffhalf07@yahoo.com - Yahoo Mail

Reply, Reply All or Forward

5/26/2020

<https://mail.yahoo.com/d/folders/1/messages/168?.src=fp>



Estimated Cost
 Cost of Fencing - \$100 - \$1000
 Cost of Cement or Tile patio - \$500.

Core & Henry Buehler

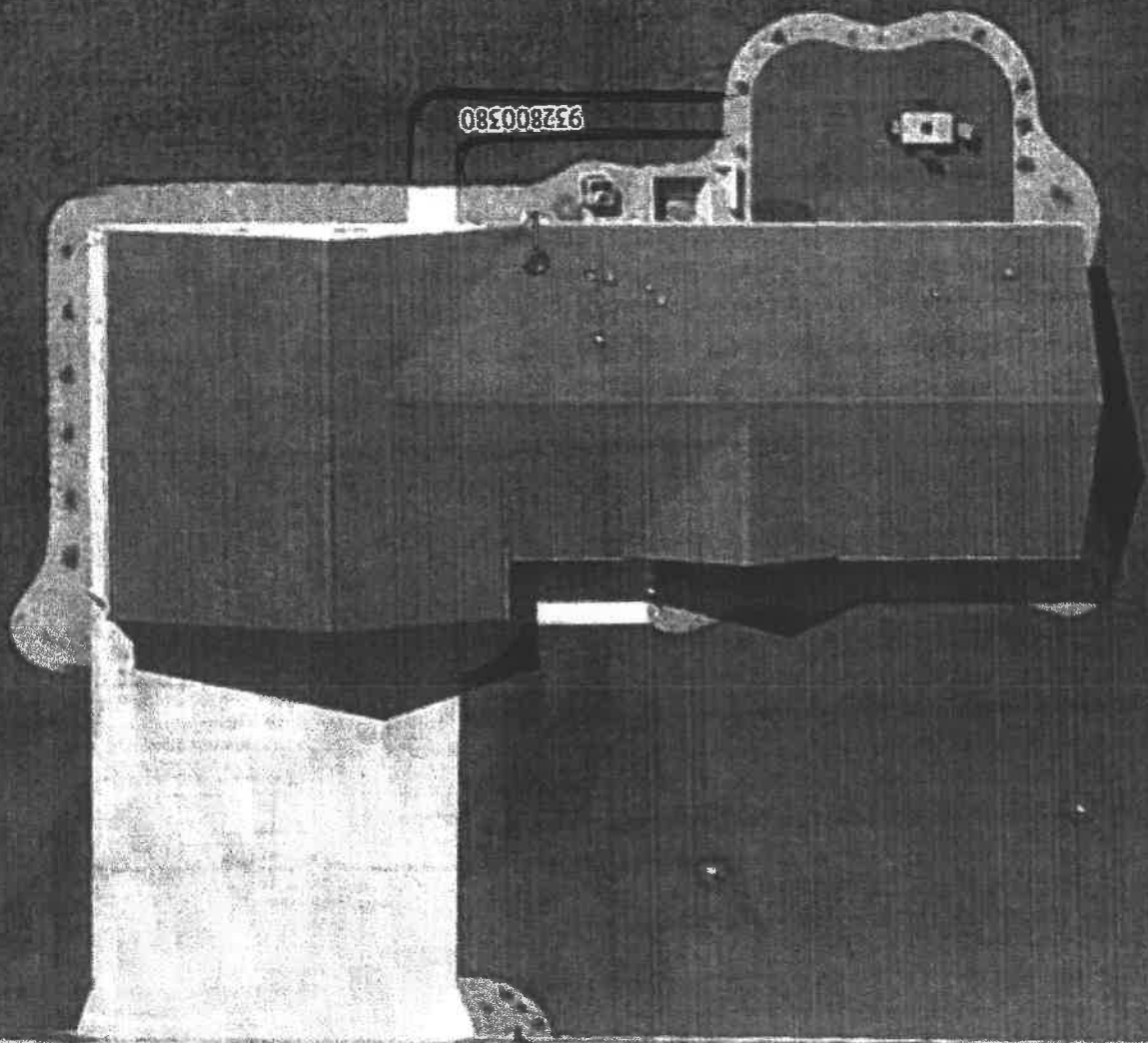
798 Rose St

Project: Cement sidewalk from patio to back garage door: 4 1/2 ft wide

Cost estimate: \$1500 (stamped concrete)

11/28/2017 - 11/30/2017

932800380

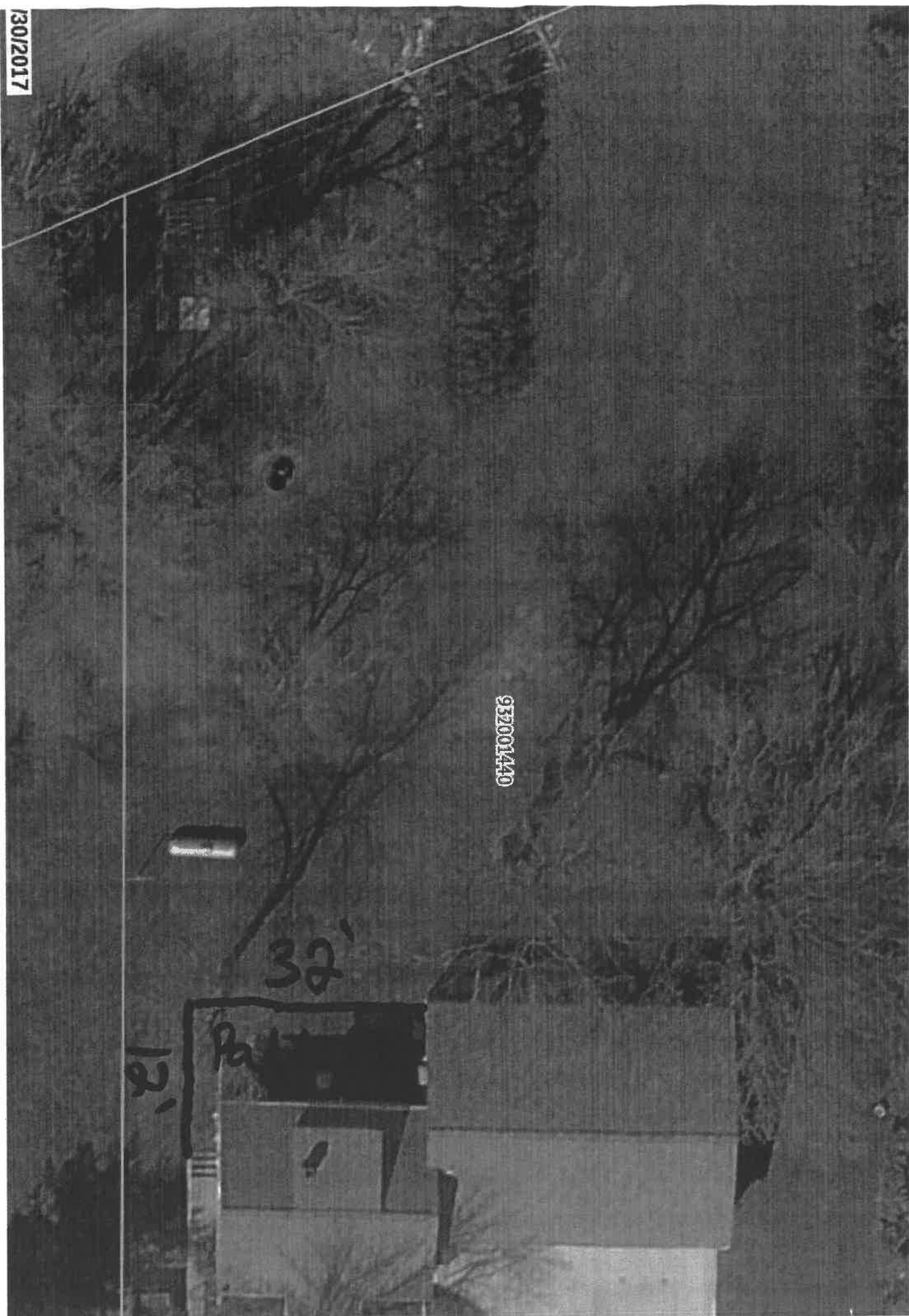


7/30/2017

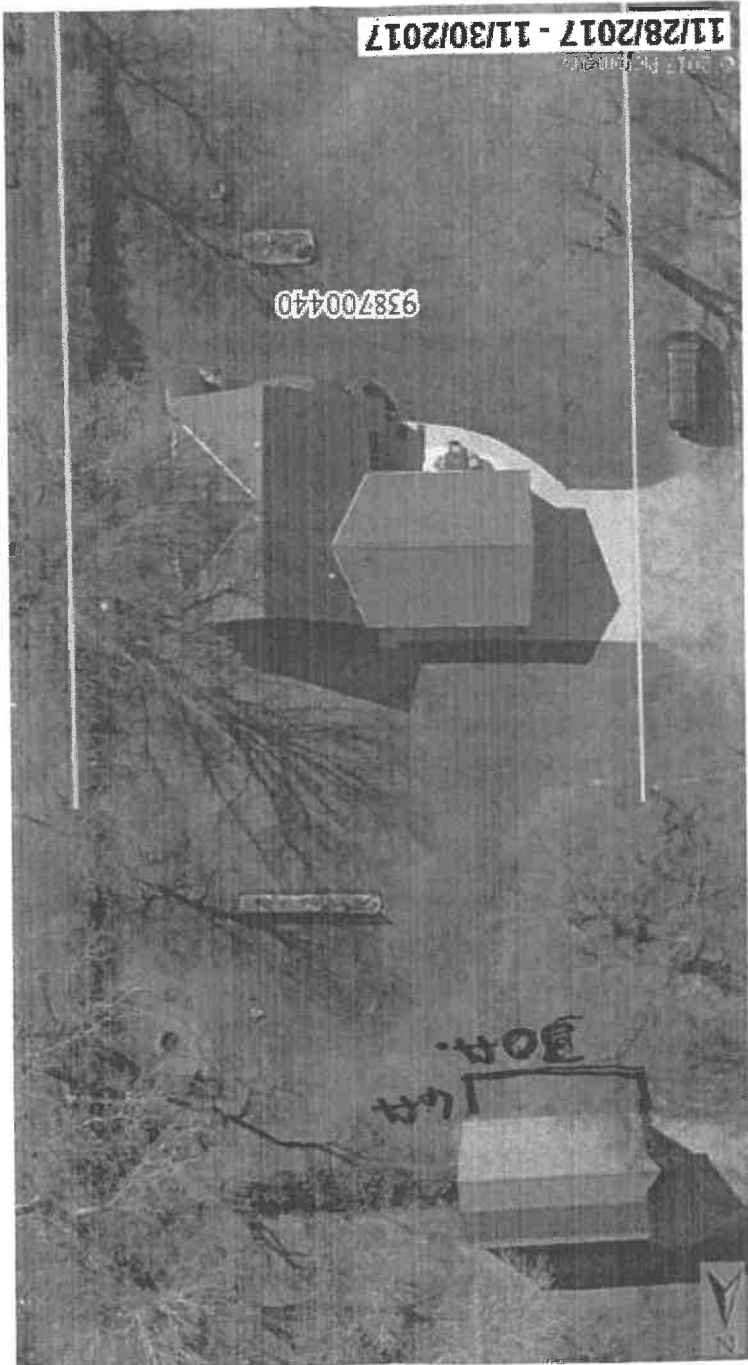
932001440

32'

12' Pa

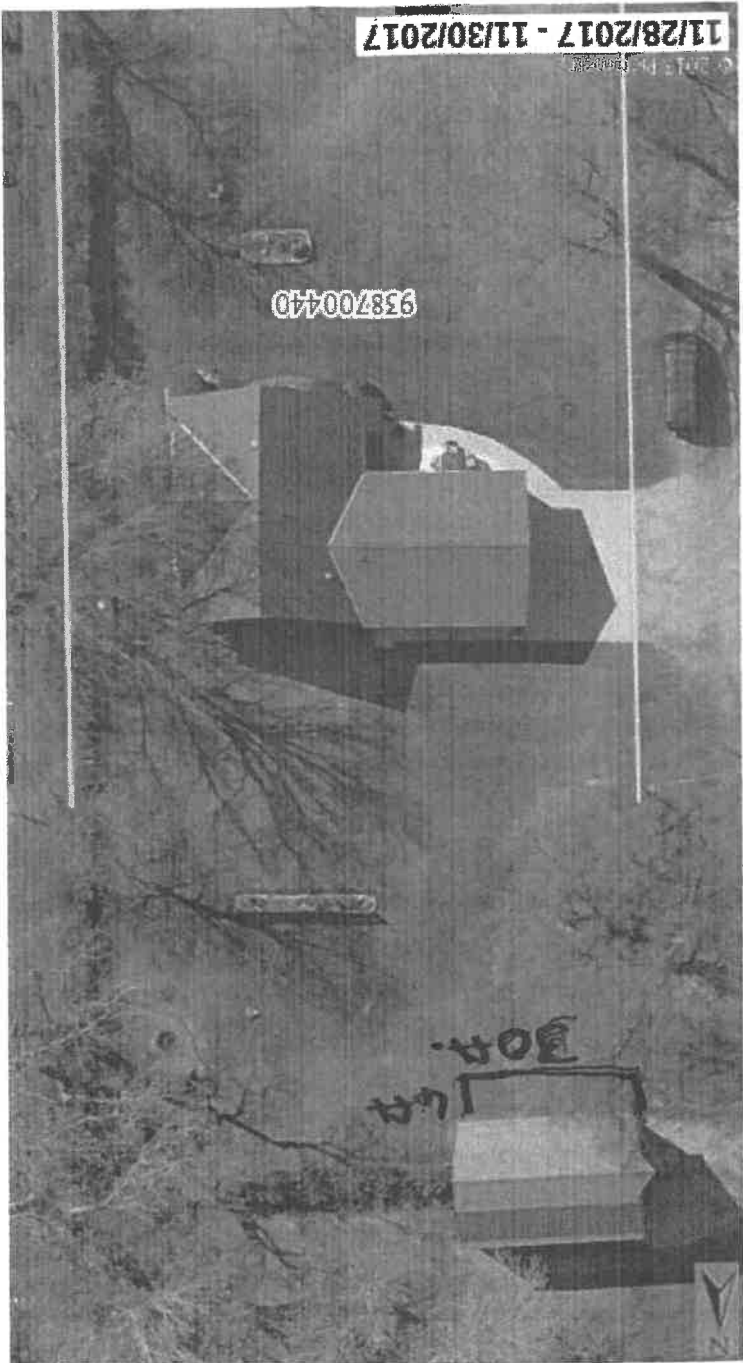


Address: 2027 Kern Street
Est Cost: \$600.00
Size: 6x30
Covered Porch (lean-to)



2/1/20

Address: 30371 Kerry Street
Est Cost: \$6000
Size: 6x30
Covered Porch (lean to)



1/2

REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

Phone: 507-637-4036

Fax: 507-637-1348

Email: sheriff@co.redwood.mn.us

Date: 06/02/2020
To: City of Wabasso
From: Sheriff – Randy Hanson
RE: Activity for May 2020

During the month of May deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

- Responded to Call – Information/Other
- Responded to Call - Suspicious Activity
- Responded to Call - Traffic – Citation Issued - Speeding
- Responded to Call - Ordinance Violation
- Responded to Call - Garbage

If you have any questions, please feel free to contact me.

City of Wabasso City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 1431							
DAVID HONETSCHLAGER	AMBULANCE	42153	Ambulance	311	Refunds	\$117.00	1431
Claim Nbr 1431						\$117.00	
Claim Nbr 1432							
MATHESON TRI-GAS INC	AMBULANCE	42153	Ambulance	217	Other Operating Supplies	\$100.92	1432
Claim Nbr 1432						\$100.92	
Claim Nbr 1433							
MEADOWLAND FARMERS CO-OP	AMBULANCE	42153	Ambulance	212	Motor Fuels	\$99.70	1433
Claim Nbr 1433						\$99.70	
Claim Nbr 1434							
VISA	AMBULANCE	42153	Ambulance	325	Fax Service	\$29.99	1434
VISA	AMBULANCE	42153	Ambulance	217	Other Operating Supplies	\$141.99	1434
Claim Nbr 1434						\$171.98	
Claim Nbr 3800							
JENNIGES GAS & DIESEL INC	FIRE	42200	Fire	404	Repairs/Maint Machinery/	\$69.39	3800
Claim Nbr 3800						\$69.39	
Claim Nbr 53133							
ARVIG COMMUNICATION SYSTE	WATER FUND	49400	Water Utilities (GE	403	Improvements Other Tha	\$731.00	53133
ARVIG COMMUNICATION SYSTE	WATER FUND	49400	Water Utilities (GE	403	Improvements Other Tha	\$408.00	53133
Claim Nbr 53133						\$1,139.00	
Claim Nbr 53134							
MATHESON TRI-GAS INC	GENERAL FUND	43110	Street Depart-Sho	217	Other Operating Supplies	\$30.91	53134
Claim Nbr 53134						\$30.91	
Claim Nbr 53135							
MEADOWLAND FARMERS CO-OP	GENERAL FUND	43100	Hwys, Streets, & R	216	Chemicals and Chem Pro	\$20.41	53135
MEADOWLAND FARMERS CO-OP	WATER FUND	49400	Water Utilities (GE	212	Motor Fuels	\$16.73	53135
MEADOWLAND FARMERS CO-OP	SEWER FUND	49450	Sewer (GENERAL)	210	Operating Supplies (GEN	\$1.55	53135
MEADOWLAND FARMERS CO-OP	GENERAL FUND	43100	Hwys, Streets, & R	216	Chemicals and Chem Pro	-\$15.55	53135
MEADOWLAND FARMERS CO-OP	SEWER FUND	49450	Sewer (GENERAL)	212	Motor Fuels	\$16.73	53135
Claim Nbr 53135						\$39.87	
Claim Nbr 53136							
R & E SANITATION INC	REFUSE (GARBAG	49500	Refuse/Garbage (384	Refuse/Garbage Disposal	\$208.53	53136

City of Wabasso City of Wabasso-Vendor Claims

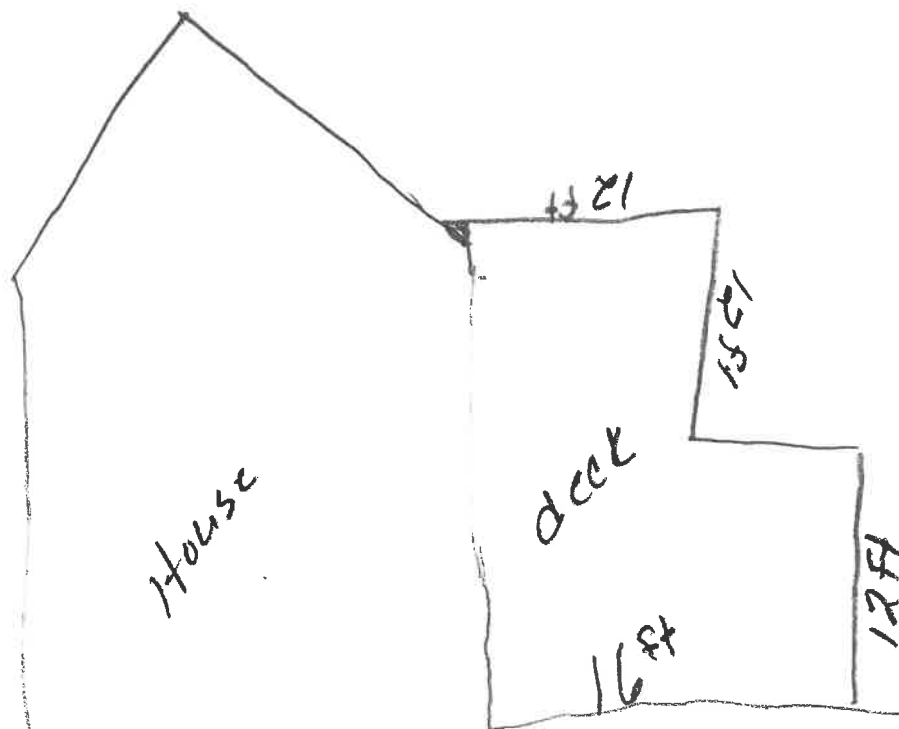
Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 53136						\$208.53	
Claim Nbr 53137							
SHARE CORPORATION	GENERAL FUND	45200	Parks (GENERAL)	217	Other Operating Supplies	\$34.56	53137
SHARE CORPORATION	GENERAL FUND	45170	Athletic Field	210	Operating Supplies (GEN	\$34.56	53137
SHARE CORPORATION	GENERAL FUND	45180	Baseball Field	210	Operating Supplies (GEN	\$34.56	53137
SHARE CORPORATION	GENERAL FUND	41940	Community Center	210	Operating Supplies (GEN	\$34.56	53137
Claim Nbr 53137						\$138.24	
Claim Nbr 53138							
SHERIFF OF REDWOOD COUNTY	GENERAL FUND	42100	Police	306	Service Contract	\$2,640.00	53138
Claim Nbr 53138						\$2,640.00	
Claim Nbr 53139							
SOUTHWEST SANITATION, INC	REFUSE (GARBAG	49500	Refuse/Garbage (384	Refuse/Garbage Disposal	\$2,372.21	53139
Claim Nbr 53139						\$2,372.21	
Claim Nbr 53140							
VISA	GENERAL FUND	41400	City Clerk	209	Other Office Supplies	\$56.01	53140
VISA	GENERAL FUND	41400	City Clerk	207	Computer Supplies	\$16.09	53140
Claim Nbr 53140						\$72.10	
						\$7,199.85	

Name: Donald and Marcia Goblirsch

Address: 755 E Main St. Wabasso Minn

Structure or cement being put on property: structure

Estimated Cost of Project: 1,200.⁰⁰





932000100

11/28/2017 - 11/30/2017