

Minutes
City Council
Monday, June 10th, 2024
5 pm

The meeting opened with the recitation of the pledge of allegiance.

Mayor Atkins called the meeting to order at 5:00 p.m. with council members Amanda Guetter, Roger Baumann, Chad Altermatt and Jeff Olson present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, Public Works Director Jim Jenniges, Maintenance Worker Josh Hoffenkamp, and City Attorney Matt Novak.

EDA Update – Mr. Baune gave the EDA update. Mr. Baune noted nothing out of the ordinary on EDA reports. Also, the prospects of a duplex were still being investigated.

731 Main Street Update – Mr. Novak provided an update on the progress with 731 Main Street. He noted that he has been working with the Redwood County Building Inspector to inspect building once the draft warrant is submitted and approved by the county. It was also noted that Valerie Stephens from Kerkhoff Auction and Real Estate was contacted by Cannon's about placing the building up for auction. Mr. Novak to keep in close contact with Valerie about situation and will email the council with an update. It was the consensus of the council to give some time for this situation play out but move forward with warrant if something doesn't happen soon.

Engineering Report – Mr. Baune gave the council an update provided by the engineers on the following items:

1. Sanitary Sewer Improvements Project –
 - a. Map of progress
 - b. Partial Pay Estimate 2 and Engineer's Invoice
 - c. Update on RD and PFA Funding Reimbursements
2. Water Treatment Plant Improvements & New Well Project
 - a. Bolton & Menk submitted EIW on 6-6-24
 - b. Bolton & Menk submitted PFA Funding Application and City info on 5-29-24
 - c. City/Bolton & Menk to meet with Amanda Stommer (MDH) on 6-11-24
 - d. City Council can authorize Advertisement for Bids once Plans and Specs approve by MDH

Clerk/Treasurer/Administrator – Mr. Baune gave the council an update on things going on in the office. All significant items had their own agenda item and would be noted later in the meeting.

Street Report – Mr. Jenniges and Mr. Baune provided the street report. Mr. Jenniges noted that he had ordered two new dumpsters to replace some old ones that were in very poor condition. He noted that he would work with Mr. Baune on budgeting for additional dumpsters possibly this year and in the future to add to the dumpsters the city has as well as replace badly worn-out ones. Mr. Jenniges also noted that we would likely do limited street repairs this year with the projects going on in town.

Water/Wastewater Report - Mr. Jenniges and Mr. Baune provided the water/wastewater report. Mr. Jenniges and Mr. Baune both noted positive feedback from residents about water clarity. Mr. Jenniges also noted that hydrant flushing was complete. Lastly, he noted that, due to high flows at the plant, he was having to come in during the weekends to backwash.

Parks Report – Mr. Jenniges, Mr. Baumann, Mr. Novak, and Mr. Baune gave the parks report. Mr. Baune noted a concern about dogs on the ballfield doing some damage at the football field. Maintenance personnel have also complained of dog poop on the fields not being picked up. It was a consensus of the council that animals should be allowed at the parks, but not on the playing field. Mr. Novak to update ordinance to reflect this. Limited discussion was also had about the interest in a dog park in town. The topic was tabled until a later date. Lastly, it was discussed that the city needed to do something about fencing that was ruined two winters ago when snow was piled up against it. Mr. Baune was directed to contact the LMC about submitting a claim for this.

Budget Update – Mr. Baune explained the budget document provided to the council. He noted that the document had limited value given where we are in the budget cycle. Plans going forward include providing a full 2024 year-to-date and projection as well as providing a preliminary 2025 budget.

OSHA Results - Mr. Baune provided a report with the OSHA violations, penalties, and plans for abatement going forward. He noted he and Jim have been working together on plans for abatement and would keep the council updated on the progress. Also, Mr. Baune recommended to the council that they approve to pay the \$6,510 reduced fee to OSHA provided that the City does not argue any violations and pays within 20 days. Motion by Olson, second by Guetter to approve payment to OSHA in the amount of \$6,510.

Atkins – yes; Guetter – yes, Altermatt – yes, Olson – yes, Baumann – yes

Community Center Improvements Update – Mr. Olson noted updated invoices came in slightly higher than previous versions due to costs of materials going up. He intended to meet with contractors soon to get a better idea when they could start construction.

Ballpark Leases – Mr. Novak presented updated leases. He noted that all parties have seen the leases but have not been signed. Also, Mr. Baune was asked to contact League of Minnesota Cities about the fence that was broken two winters ago to submit a claim.

Consent Agenda – Motion by Olson, second by Baumann to approve consent agenda as follows:

1. Approve Council Minutes – May 13th, 2024

2. Approve Pay Estimate #2 to MR Paving & Excavating Inc in the amount of \$495,510.51
3. Approve Wabasso Roadhouse Application for On-Sale Liquor License
4. Approve Wabasso Baseball Association Application for On-Sale Liquor License
5. Approve Buidling permits:
 - a. Farmers Coop Oil Company

Atkins – yes; Guetter – yes, Altermatt – yes, Olson – yes, Baumann – yes

City Bills – Motion by Olson, second by Baumann to approve the bills as follows:

General Checking	
101 General Fund	\$32,395.58
225 Fire	\$1,101.32
230 Ambulance	\$1,588.12
320 USDA RD Sewer Rehab	\$24,018.00
601 Water	\$47,395.38
602 Sewer	\$6,012.41
603 Sanitation	<u>\$3,488.16</u>
Total Checks	\$115,998.97

Atkins – yes; Guetter – yes, Altermatt – yes, Olson – yes, Baumann – yes

Motion by Olson, second by Baumann to adjourn at 6:45 p.m.

Atkins – yes; Guetter – yes, Altermatt – yes, Olson – yes, Baumann – yes

Brandon Baune
Clerk/Treasurer/Administrator