

**City of Wabasso
ECONOMIC DEVELOPMENT AUTHORITY
1429 Front Street P O Box 60
Wabasso MN 56293
Regular Meeting
Wednesday, June 5, 2024
5:00 pm**

CALL TO ORDER:

MINUTES:

1. Approve Minutes – May 1, 2024

OLD BUSINESS:

1. Discuss Duplex –
 - a. Update on financing options
 - b. Quote from Carter Construction for gutters
2. Development/Strategic Plan
 - a. June Community Spotlight

NEW BUSINESS:

DIRECTOR’S REPORT:

TREASURER’S REPORT:

1. Detailed Accounting Report for May
2. Loan and Checking Balances Summary Report for May

BILLS:

1. April Checks Issues
2. General Checking Claims – May
3. Dewey Street Claims – May

ADJOURN:

**Wabasso EDA
Regular Meeting
Wednesday, May 1, 2024
5:00 p.m.**

The meeting was called to order at 5:00 p.m. with board members Pat Eichten, Roger Baumann, Amanda Guetter, and Chuck Robasse in attendance. Also present was Brandon Baune.

The minutes of the April 3, 2024, meeting was approved with a motion by A. Guetter, second by Baumann. Eichten – yes; A. Guetter – yes; Baumann – yes; Robasse - yes

Duplex Quote from RBC – The EDA reviewed a new quote from RBC for a duplex to be built. The quote came in around the same dollar amount as last time. Discussion was had about answers that need researching before the EDA could decide whether to pursue this any further. Mr. Baune to research requirements whether a bond is or is not issue. These requirement questions surround whether the units would need to qualify for income adjustments or other programs that could lower the rent on the units. Mr. Baune to ask bond council and RADC for their recommendation.

5-Plex Gutters – It was noted that the gutters on the 5-plex had not been replaced. The EDA requested that Mr. Baune have a quote for them by next month. If the quote comes back at or below the last quote, Mr. Baune should approve it and set a date for the work to be done, as this was already approved last year.

EDA Lot Signs – Mr. Baune noted that he should be receiving the new pieces for the sign very soon. The maintenance staff will install them when they come in.

Treasurer's Report – Motion by Robasse, second by A. Guetter to approve the Treasurer's Report. Eichten – yes; A. Guetter – yes; Baumann – yes; Robasse - yes

Bills – Motion by A. Guetter, second by Baumann to approve the April Bills. Eichten – yes; A. Guetter – yes; Baumann – yes; Robasse - yes

The meeting was adjourned at 5:50 p.m.

Brandon Baune

43882 330th St.
Jeffers, MN 56145

Date	Estimate #
9/16/2023	581

Frericks Construction LLC
36710 240th St.
Clements, MN 56224

		Project
Description	Total	
Wabasso Townhomes		
Install seamless gutters (white) and 3"x4" downspouts (white)	5,832.00	
Install leaf protection, if wanted	3,678.00	
5% Discount for doing both gutters and leaf protection, at the same time (\$475.50)		
Removal and disposal of old gutters	465.00	
Prices in above estimate/bid are good for 30 days from date. By signing, you are in contract with Carter Construction Inc. for above work described. Only items listed above are included, so please review carefully. Please circle work you would like done and cross out work you don't want. Thank you Cell# (507)830-1334 Home#(507)628-5556 Fax# (507)628-4312 Please sign and return 1 copy. Thanks Brandon Carter _____	Total \$9,975.00	

EDA I

5/31/2024

Balance Sheet

	Balance 4/30/2024	Adj.	Balance 5/31/2024
Assets			
Cash	\$ 366,023.01	5,911.08	\$ 371,934.09
Notes Receivable	\$ 312,582.58	(5,508.01)	\$ 307,074.57
Total Assets	\$ 676,873.58	403.07	\$ 679,008.66
Liabilities			
	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 676,873.58		\$ 679,008.66

Principal Payments Monthly

Babble On Bar & Grill	\$ 639.06
Deem 1	\$ -
Deem 2	\$ -
Deem 3	\$ -
Jenniges Gas & Diesel 1	\$ 486.42
Jonti-Craft 1	\$ 3,751.19
Mid Country Ag Services	\$ 210.10
Safe Storage #2	\$ 421.24
Wabasso P&H	\$ -
Total Principal Payments	\$ 5,508.01

Principal Payments Year to Date

Babble On Bar & Grill	\$ 3,179.40
Deem 1	\$ 1,816.32
Deem 2	\$ 1,346.84
Deem 3	\$ 309.11
Jenniges Gas & Diesel 1	\$ 2,420.01
Jonti-Craft 1	\$ 18,678.12
Mid Country Ag Services	\$ 837.28
Safe Storage #2	\$ 2,095.73
Wabasso P&H	\$ -
Total Principal Payments	\$ 30,682.81

New Loans

\$ -
\$ -
\$ -

Income Statement

Income

Interest on Loans Monthly

Babble On Bar & Grill	\$ 160.94
Deem 1	\$ -
Deem 2	\$ -
Deem 3	\$ -
Jenniges Gas & Diesel 1	\$ 13.58
Jonti-Craft 1	\$ 135.09
Mid Country Ag Services	\$ 31.90
Safe Storage #2	\$ 61.56
Wabasso P&H	\$ -
Total Interest Payments	\$ 403.07

Interest on Loans Year to Date

Babble On Bar & Grill	\$ 820.60
Deem 1	\$ 115.52
Deem 2	\$ 82.24
Deem 3	\$ 200.00
Jenniges Gas & Diesel 2	\$ 79.99
Jonti-Craft 1	\$ 753.28
Mid Country Ag Services	\$ 130.72
Safe Storage #2	\$ 318.27
Wabasso P&H	\$ -
Total Interest Payments	\$ 2,500.62

Savings Interest

Quarter 1	\$ -
Quarter 2	\$ -
Quarter 3	\$ -
Quarter 4	\$ -
Total Interest Payments	\$ -

Deposit Error

Expenses

Total Income	\$ 403.07
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Interest Payment	\$ -
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Total Expense	\$ -
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Net Income	\$ 403.07
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EDA II 5/31/2024

Balance Sheet

	Balance 4/30/2024	Adj.	Balance 4/30/2024
Assets			
Cash	\$ 143,513.35	1,133.29	\$ 144,646.64
Notes Receivable	\$ 19,154.42	(1,085.76)	\$ 18,068.66
Total Assets	\$ 162,667.77	47.53	\$ 162,715.30

Liabilities

	\$ -		\$ -
Total Liabilities	\$ (162,667.77)		\$ (162,715.30)
Assets less Liabilities	\$ -		\$ -

Principal Payments Monthly

Chad Ruprecht	\$ 386.19
Jonti-Craft	\$ 116.01
Novak Law	\$ 341.82
Wabbasso Electric Motor	\$ 241.74
Total Principal Payments	\$ 1,085.76

New Loans

\$ -
\$ -
\$ -

Principal Payments Year to Date

Chad Ruprecht	\$ 1,921.35
Jont-Craft	\$ 577.65
Novak Law	\$ 1,700.58
Wabbasso Electric Motor	\$ 1,202.70
Total Principal Payments	\$ 5,402.28

Income Statement**Income****Interest on Loans Monthly**

Chad Ruprecht	\$ 13.81
Jonti-Craft	\$ 4.18
Novak Law	\$ 20.28
Wabbasso Electric Motor	\$ 9.26
\$ -	
\$ -	
Total Interest Payments	\$ 47.53

Interest on Loans Monthly

Chad Ruprecht	\$ 78.65
Jont-Craft	\$ 23.30
Novak Law	\$ 109.92
Wabbasso Electric Motor	\$ 52.30
\$ -	
\$ -	
Total Interest Payments	\$ 264.17

Savings Interest

Quarter 1	\$ -
Quarter 2	\$ -
Quarter 3	\$ -
Quarter 4	\$ -
\$ -	

Deposit Error

Total Income	\$ 47.53
Expenses	
Interest Payment	\$ -
Total Expense	\$ -
Net Income	\$ 47.53

EDA Monthly Payment Schedule
as of 5/31/2024

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Last Payment</u>	<u>Payment Due</u>
Babble On Bar & Grill	15th	\$ 800.00	3%	\$ 63,737.54	EDA I	11/15/2032	5/14/2024	6/15/2024
Chad Ruprecht	21st	\$ 400.00	3%	\$ 5,137.43	EDA II	5/21/2028	5/14/2024	6/21/2024
DEEM, Inc	21st	\$ 482.80	3%	\$ 10,022.00	EDA I	5/21/2025	4/29/2024	5/21/2024
DEEM, Inc	21st	\$ 357.27	3%	\$ 7,041.81	EDA I	5/21/2025	4/29/2024	5/21/2024
DEEM, Inc	22nd	\$ 509.11	5%	\$ 47,380.49	EDA I	3/21/2034	4/29/2024	5/21/2024
Jenniges Gas & Diesel	14th	\$ 300.00	3%	\$ 4,944.30	EDA I	12/11/2026	5/8/2024	6/14/2024
Jonti-Craft	25th	\$ 3,886.28	2.5%	\$ 61,092.54	EDA I	9/25/2025	5/10/2024	6/25/2024
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 1,889.92	EDA II	9/25/2025	5/10/2024	6/25/2024
Mid County Ag Services	20th	\$ 242.00	3%	\$ 12,548.17	EDA I	11/20/2028	4/30/2024	5/20/2024
Matt Novak	1st	\$ 362.10	3%	\$ 7,771.34	EDA II	8/4/2026	5/1/2024	6/1/2024
Safe Storage 2	5th	\$ 482.80	3%	\$ 24,201.90	EDA I	10/5/2028	4/1/2024	6/5/2024
Wabasso Elettric Motor LLC	6th	\$ 251.00	3%	\$ 3,269.97	EDAI	8/6/2024	5/6/2024	5/6/2024
Wabasso P&H	1st	\$ 795.49	5%	\$ 75,000.00	EDA I	5/1/2034	N/A	6/1/2024
Totals		\$ 8,989.04		<u>\$ 324,037.41</u>				

EDAI Daily Savings	\$ 371,934.09
EDAII Daily Savings	\$ 144,646.64
EDA-WDC	\$ -
Total Savings	\$ 516,580.73
EDA WDC Savings	
Starting Balnace	\$ -
Interest	
Ending Balance	\$ -

EDA General Fund

Beginning Balance			\$ 196,883.44
Plus Deposits	Outstanding		
	Rev		
	Interest Earnings	\$	100.32
Exp	Redwood Co Auditor - Taxes	\$	(56.70)

Ending Balance			<u><u>\$ 196,927.06</u></u>
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CD # 115009 renewal 12-9-19			\$ 28,678.50
CD #33649			\$ 52,348.64
	CD Total		<u><u>\$ 81,027.14</u></u>
	EDA General Total		<u><u>\$ 277,954.20</u></u>

EDA Dewey Street			
Beginning Balance		\$	105,000.01
Plus Deposits	Rents	\$	2,310.00
	interest	\$	35.61
Less Checks /Outstanding			
	B&L Lawn	\$	(240.00)
	Redwood County - Taxes	\$	(3,349.00)
	Frericks Construction	\$	(1,500.00)
	Salfer Welding	\$	(526.40)
FUTURE	Deposit from EDA General		
	Payments to General Fund Checking		<u><u>\$ 101,730.22</u></u>

EDA Eastvail Sales Account	Starting Balance	\$	-
	Interest on investments	\$	-
	Transfer to General Checking	\$	-
		\$	<u><u>-</u></u>

Dewey Street Townhomes Loan	Paid off	\$	-	2.8 % interest
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EDA
PO Box 60
Wabasso, MN 12311
507 342-5519

Continued From Last Page									
Acct ID	NAME		ADDRESS		CITY / STATE		PHONE		Due Date
Date	Code	Check #	Amt	Misc Chgs	L/C	Esc Recv	Esc Disb	Interest	Principal
4/29/2024	1	843753	509.11	0.00	0.00	0.00	0.00	198.71	310.40
Bal - 05/31/2024 \$47,380.49 - Totals:									
Tot Received: \$1,018.22									
JENNIGES GAS & DIESEL									
1230 OAK STREET									
WABASSO, MN 56293									
06/14/24									
0000011	Code	Check #	Amt	Misc Chgs	L/C	Esc Recv	Esc Disb	Interest	Principal
1/5/2024	1	843708	500.00	0.00	0.00	0.00	0.00	18.41	481.59
2/13/2024	1	843726	500.00	0.00	0.00	0.00	0.00	17.21	482.79
3/12/2024	1	843737	500.00	0.00	0.00	0.00	0.00	16.00	484.00
4/5/2024	1	843744	500.00	0.00	0.00	0.00	0.00	14.79	485.21
5/8/2024	1	843756	500.00	0.00	0.00	0.00	0.00	13.58	486.42
Bal - 05/31/2024 \$4,944.30 - Totals:									
Tot Received: \$2,500.00									
JONTI-CRAFT									
171 STATE HWY 68									
WABASSO, MN 56293									
06/25/24									
0000007	Code	Check #	Amt	Misc Chgs	L/C	Esc Recv	Esc Disb	Interest	Principal
1/17/2024	1	843706	3886.28	0.00	0.00	0.00	0.00	166.19	3720.09
2/16/2024	1	843727	3886.28	0.00	0.00	0.00	0.00	158.44	3727.84
3/15/2024	1	843742	3886.28	0.00	0.00	0.00	0.00	150.67	3735.61
4/11/2024	1	843750	3886.28	0.00	0.00	0.00	0.00	142.89	3743.39
5/10/2024	1	843759	3886.28	0.00	0.00	0.00	0.00	135.09	3751.19
Bal - 05/31/2024 \$61,092.54 - Totals:									
Tot Received: \$19,431.40									
JONTI-CRAFT									
171 STATE HWY 68									
WABASSO, MN 56293									
06/25/24									
0000007-2	Code	Check #	Amt	Misc Chgs	L/C	Esc Recv	Esc Disb	Interest	Principal
1/17/2024	1	843716	120.19	0.00	0.00	0.00	0.00	5.14	115.05
2/16/2024	1	843727	120.19	0.00	0.00	0.00	0.00	4.90	115.29
3/15/2024	1	843742	120.19	0.00	0.00	0.00	0.00	4.66	115.53
4/11/2024	1	843750	120.19	0.00	0.00	0.00	0.00	4.42	115.77
5/10/2024	1	843759	120.19	0.00	0.00	0.00	0.00	4.18	116.01
Bal - 05/31/2024 \$1,889.92 - Totals:									
Tot Received: \$600.95									
MID COUNTY AG SERVICES									
182 STATE HWY 68									
WABASSO, MN 56293									
06/20/24									
0000006	Code	Check #	Amt	Misc Chgs	L/C	Esc Recv	Esc Disb	Interest	Principal
1/26/2024	1	843717	242.00	0.00	0.00	0.00	0.00	33.46	208.54
2/17/2024	1	843720	242.00	0.00	0.00	0.00	0.00	32.94	209.06
3/28/2024	1	843743	242.00	0.00	0.00	0.00	0.00	32.42	209.58
4/30/2024	1	843754	242.00	0.00	0.00	0.00	0.00	31.90	210.10
Bal - 05/31/2024 \$12,548.17 - Totals:									
Tot Received: \$968.00									
Cur Prin Bal									
\$47,380.49									
\$47,380.49									
\$4,944.30									
\$7,364.31									
\$4,944.30									
\$2,500.00									
\$61,092.54									
\$79,770.66									
\$61,092.54									
\$1,889.92									
\$2,467.57									
\$1,889.92									
\$13,385.45									
\$12,548.17									
\$968.00									

EDA
PO Box 60
Wabasso, MN 12311
507 342-5519

[illegible]

(For This Printed List) ACTIVE ACCOUNTS - Grand Total Current Balances: \$249,037.41
Tot Prin Bal As Of 05/31/2024: 324,037.41

14 ACTUAL ACTIVE ACCOUNTS

Total Balances As Of - 05/31/2024 \$249,037.41 (For This Printed List)
CURRENT ACTUAL TOTAL NOTES RECEIVABLE TODAY: \$399,037.41
Monthly Pmts Received = 57

CITY OF WABASSO

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Payments

Current Period: June 2024

Payments Batch 060224PAYEADAEWEY		\$12,323.79			
Refer	1983	COUNTRY ENTERPRISES INC	-		
Cash Payment	E 245-46500-340	Advertising	Stickers for Advertising Board on Hwy 6		\$62.50
Invoice 86303					
Transaction Date	6/2/2024	EDA Checking	10103	Total	\$62.50
Refer	1984	PARALLEL AG	-		
Cash Payment	E 245-46500-430	Miscellaneous (GENER	Unit and Access. for Watering Flowers		\$2,249.00
Invoice 7244					
Cash Payment	E 245-46500-430	Miscellaneous (GENER	Unit and Access. for Watering Flowers		\$135.91
Invoice 8321					
Transaction Date	6/2/2024	EDA Checking	10103	Total	\$2,384.91
Refer	1985	RUNNING SUPPLY INC	-		
Cash Payment	E 245-46500-430	Miscellaneous (GENER	Misc for Watering Flowers		\$119.83
Invoice 4290719					
Transaction Date	6/2/2024	EDA Checking	10103	Total	\$119.83
Refer	1898	BAUNE PLUMBING & HEATING	-		
Cash Payment	E 246-46500-401	Repairs/Maint Buildings	Plumbing at Apt 2 and 3		\$80.35
Invoice					
Cash Payment	E 246-46500-401	Repairs/Maint Buildings	Plumbing at Apt 2 and 3		\$31.17
Invoice					
Transaction Date	6/2/2024	EDA Dewey St Chec	10104	Total	\$111.52
Refer	1899	CARTER CONSTRUCTION	-		
Cash Payment	E 246-46500-500	Capital Outlay (GENER	5-Plex Gutters		\$9,495.50
Invoice 1571					
Transaction Date	6/2/2024	EDA Dewey St Chec	10104	Total	\$9,495.50
Refer	1900	ECOWATER SYSTEMS	-		
Cash Payment	E 246-46500-306	Service Contract	April Rent and Salt		\$0.00
Invoice					
Cash Payment	E 246-46500-306	Service Contract	April Rent and Salt		\$26.30
Invoice					
Transaction Date	6/2/2024	EDA Dewey St Chec	10104	Total	\$26.30
Refer	1901	GRAMSTAD LUMBER COMPANY	-		
Cash Payment	E 246-46500-228	Other Repair Supplies	Weather Stripping		\$74.98
Invoice					
Transaction Date	6/2/2024	EDA Dewey St Chec	10104	Total	\$74.98
Refer	1902	VISA	-		
Cash Payment	E 245-46500-217	Other Operating Supplie	Misc Supplies		\$48.25
Invoice					
Transaction Date	6/2/2024	EDA Dewey St Chec	10104	Total	\$48.25

CITY OF WABASSO
Payments

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Current Period: June 2024

Fund Summary

	10103 EDA Checking	
245 EDA GENERAL FUND		\$2,567.24
		<u>\$2,567.24</u>
	10104 EDA Dewey St Checkin	
245 EDA GENERAL FUND		\$48.25
246 EDA DEWEY STREET		\$9,708.30
		<u>\$9,756.55</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$12,323.79
Total	<u>\$12,323.79</u>

CITY OF WABASSO

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Checks for Month

10103 EDA Checking

Since May 2024

Begin Balance \$200,140.52

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
001982	REDWOOD CO AUDITOR/TR	5/15/2024	\$56.70	051524PAYEDAT	EDA Property Taxes-93-02	\$200,083.82
	Deposits	\$0.00				
	Checks	-\$56.70	-\$56.70			

FILTER: ((([Act Year]='2024' and [period] in (5))) and ((true)) and [Cash Act]='10103')

CITY OF WABASSO

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Checks for Month

10104 EDA Dewey St Checkin

Since May 2024

Begin Balance \$101,712.53

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	050324RECRENT	5/3/2024	-\$770.00	050324RECREN	RENT	\$102,482.53
Deposit	050824RECRENT	5/8/2024	-\$1,540.00	050824RECREN	RENT	\$104,022.53
001897	REDWOOD CO AUDITOR/TR	5/15/2024	\$3,349.00	051524PAYEDAT	EDA Dewey Property Taxe	\$100,673.53
	Deposits	\$2,310.00				
	Checks	-\$3,349.00	-\$1,039.00			