

City of Wabasso
Regular Meeting
Monday, January 13, 2020
6:00 pm

1. Pledge of Allegiance
2. Call to order
3. Approve Agenda
4. EDA
5. **PUBLIC COMMENT** *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items at this time*
6. Matt Novak
7. Street Report
8. Water/Wastewater Report
9. Park & Rec
10. Consent Agenda
11. Updates
 1. Streamline CC Contract Process
 2. City Clerk/Administrator Job Description
 3. Personnel Policy
12. Appointments
 - A. Streets Current Rachel Ingebretson
 - B. Buildings Current Wade McKittrick
 - C. Water-Wastewater Current Steve Burns
 - D. Park and Rec. Current Carole Remiger
13. Jonti-Craft Crosswalk
14. Designations
 - A. Acting Mayor Rachel Ingebretson
 - B. Official newspaper Wabasso Standard
 - C. Official Depository Wanda State Bank, Integrity Bank Plus, First Independent
 - D. City Attorney Novak Law Office, Quarnstrom & Doering
 - E. Meeting date and time 2nd Monday of month 6:00pm
 - F. Mileage 57.5 per mile
 - G. City Engineer Case by case
 - H. Special Meetings 25.00
 - I. Per diem 75.00
15. Office Closed Monday, January 20, Clerk off January 20-24.
16. Correspondence
17. Bills
18. Adjourn

Consent agenda on other side

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Case by case
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25.00
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75.00
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16. Correspondence
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Consent agenda on other side

Wabasso EDA
Regular Meeting
Wednesday, January 8, 2020
6:00 pm

The meeting was called to order by President Pat Eichten with Board Members Chuck Robasse participating by phone per City Attorney, and Rachel Ingebretson. Carole Remiger and Karl Guetter were unable to attend.

Also present were Pat Dingels and Mary Smith.

Minutes of the December 4 meeting were approved on a motion by Robasse, seconded by Ingebretson.

Eichten-yes, Robasse-yes, Ingebretson-yes.

Pat Eichten spoke with a local business owner about possible financing for a buy out of a share of the business. The board discussed the possibilities and decided if it is a matter of refinancing the current loans, that is acceptable.

Pat Dingels spoke with Chad at the Southwest Minnesota Housing Partnership. With the holidays, they have not been able to prepare anything for this meeting. He is sure there can be a budget and preliminary designs ready for the February 5 meeting. The board does not need to seek out communities to partner with as SWMP is in talks currently with several area communities. He did ask that we compile a list of local general contractors. The clerk and board will assist with this.

A discussion was held regarding possible pricing for the lots on May Street as currently platted. Pat Eichten will try to meet with the board of Serenity Suites to get the option settled. The price of the lot next to the existing facility would be priced at \$39,000.00 to Serenity Suites with a 5-year option at \$3,600.00 per year. He will try to get an answer from Serenity Suites on the proposal no later than March 1. The remaining lots will be sold for prices ranging from \$22,000.00 to \$27,000.00 per lot as currently platted. The prices for lots on the north side of May Street may be subject to change if the plat would need to be changed.

There is a potential buyer for the farthest east lot on the south side of North Street. The covenants for that area were discussed. There needs to be more information gathered and ask the buyer to come to the February meeting.

The City Clerk is working with the son of the owner of the Roadhouse to determine exactly how the payments for the current loans stand.

An individual who represents someone who wants to build a Dollar General contacted Pat Eichten. They are looking at purchasing property by Mid County Ag Services. The individual asked for maps of water and sewer in the area. The Clerk will talk to Paul Plaetz about this.

E Monthly Payment Schedule
as of 1/3/2020

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Date of Last Payment</u>	<u>Next Payment Due</u>
Bart Properties Llc	14th	\$ 482.80	3%	\$ 29,341.52	EDA II	7/14/2025	1/3/2020	2/14/2020
DEEM, Inc	21st	\$ 482.80	3%	\$ 30,447.04	EDA	5/21/2025	11/4/2019	8/21/2019
DEEM, Inc	21st	\$ 357.27	3%	\$ 22,465.84	EDA	5/21/2025	11/4/2019	8/21/2019
Jonti-Craft	25th	\$ 3,886.28	2.5%	\$ 249,529.08	EDA	9/25/2025	12/16/2019	1/27/2020
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 717.60	EDA II	9/25/2025	12/16/2019	1/27/2020
Jenniges Gas & Diesel	8th	\$ 438.02	1%	\$ 20,631.05	EDA	12/8/2023	12/18/2019	1/8/2020
Jenniges Gas & Diesel	14th	\$ 289.68	3%	\$ 20,798.07	EDA	9/14/2026	12/18/2019	1/14/2020
Wabasso Eletric Motor LLC	6th	\$ 250.52	3%	\$ 13,805.71	EDAI	8/6/2024	12/12/2019	1/9/2020
Matt Novak	1st	\$ 362.10	3%	\$ 24,461.12	EDA II	8/1/2026	1/1/2020	2/5/2020
Chad Ruprecht	21st	\$ 289.68	3%	\$ 24,333.01	EDA II	5/21/2028	12/18/2019	1/21/2020
Safe Storage 2	5th	\$ 482.80	3%	\$ 45,278.20	EDA	10/5/2028	11/5/2019	12/5/2019
Mid County Ag Services	20th	\$ 241.40	3%	\$ 22,620.52	EDA I	11/20/2028	12/19/2019	1/20/2020
Totals		\$ 7,683.54		\$ 504,428.76				
EDA Daily Savings		\$ 237,643.11						
EDAI Daily Savings		\$ 59,063.44						
EDAI WDC		\$ 39,679.19						
		\$ 336,385.74						

CITY OF WABASSO

POSITION TITLE: CITY CLERK
DEPARTEMNT: ADMINISTRATION
SUPERVISOR: MAYOR, CITY COUNCIL

I. The City Clerk is an appointed position that performs the duties of municipal clerk and municipal treasurer as set forth in MN Statutes 412.151.

II. Responsibilities:

- a. Attends all council meetings, arranges for and publishes notices of all meetings and public hearings as required by statute
- b. Records all minutes, publishes in format approved by council, maintains minute book
- c. Provides information and assistance to all citizens or refers to other city personnel or council as needed
- d. Acts as liaison between council and citizens as well as between council and attorney, and other contracted workers as needed
- e. Maintains city records according to MN statutes, Federal law, retention schedule in form approved by council for official records
- f. Election Administration in cooperation with New Avon, Vail Townships
- g. Secures and maintains city seal
- h. Responsible for all accounts payable and receivables
- i. Administers TIF Districts
- j. Responsible for all payroll, submits taxes or returns as required by Federal and State rules
- k. Locates and applies for grants as appropriate
- l. Keeps current on issues pertinent to city government
- m. Secretary and Treasurer for EDA responsible for all meeting notices, bills, receipts and tracking Revolving Loan Funds

III. Desired Knowledge, Skills and Abilities

- a. Knowledge of governmental accounting, payroll and billing practices
- b. Knowledge of city ordinances, resolutions and policies
- c. Knowledge of State and County election laws, procedures and operations
- d. Knowledge of laws, rules and regulations affecting city government
- e. Ability to keep accurate and complete records

CITY OF WABASSO PERSONNEL POLICY

1. **PURPOSE:** The purpose of this policy is to establish a uniform and equitable system of personnel administration for the City of Wabasso.
2. **PERSONNEL COVERED:** All city employees except elected officials, appointed members of city boards, commissions, volunteer personnel (i.e. firefighters, ambulance attendants), consultants and others rendering professional services and emergency employees shall be covered by this policy. This policy also covers the City Clerk and Librarian.
3. **HIRING:** All hiring for municipal employment or appointments will be based solely on merit and ability.
4. **PROBATIONARY PERIOD:** All new employees will be considered probationary for the first twelve months. This period will be used to orient the employee and judge his/her performance. Any employee not satisfactorily meeting performance standards will be terminated and written notice of the reasons for termination will be given. Probationary employees accrue vacation benefits but cannot use them until the probationary period is concluded. The probationary period will be considered successfully completed if an employee does not receive a written dismissal notice during the first twelve months of employment.
5. **COMPENSATION:** Salaries and benefits are established by the City Council and may be modified from time to time in the interests of effective personnel management. No employee will receive pay from the city unless approved by the council. Temporary and part-time employees (as designated by the council) shall have their pay and benefits determined by the council. Temporary and part-time employees are not entitled to sick leave, vacation, or holidays with pay.
6. **COMPENSATORY TIME:** . City employees may be given 1 ½ hour of vacation for each hour earned over 40 hours per week if this is agreed to as part of their employment. Compensatory time may be used at any time upon notification of the administration and approval given, work load permits, and the employee's basic duties are performed. Compensatory time are those hours earned while performing routine duties commensurate with the job position. Employees may carryover up to 40 hours with permission of the city council.
7. **OVERTIME:** No overtime will be permitted without the prior approval of the department head on the council or unless it is an emergency or for snow removal. Overtime pay at the rate of one and one-half times the hourly rate will be paid to city employees if hours are approved in advance, it is an emergency or for snow removal.

13. **RESIGNATIONS:** To leave in good standing an employee must notify the council in writing at least 14 days prior to leaving. By failing to provide such notice, an employee forfeits terminal benefits. Unauthorized absence from work for 3 days will be considered resignation without terminal benefits.
14. **LAYOFFS:** An employee may be laid off because of work or funds shortage, abolition of a position or organization changes with two week notice. No permanent or probationary employee will be laid off if a temporary employee is performing the same job.
15. **GRIEVANCES:** Grievances will be dealt with promptly as they occur. All grievances not satisfactorily resolved at the administrative level after discussion of the problem with the employee or his representative, will be taken before the City Council.
16. **DISCIPLINE:** Discipline will be administered fairly and without bias to employees who fail to fulfill their duties and responsibilities or refuse to follow work rules. Any of the following infractions shall be grounds for disciplinary action: Incompetence and inefficiency, insubordination, on the job intoxication, negligence in handling or theft of city property. The preceding list is not inclusive. Except for severe infractions, discipline will progress from an oral reprimand, to a written reprimand, to suspension without pay, to dismissal and could include other actions the council deems prudent. An employee being suspended or dismissed, will be given a hearing within 10 days, should he request one in writing.
17. **RETIREMENT:** All employees will be automatically retired at age 70 years. An employee may be retained beyond age 70 if it is found to be in the city's best interests to do so because the individuals' services are needed or because he/she would be especially difficult to replace. Retention of an employee beyond age 70 is strictly at the council's discretion.
18. **DISCRIMINATION:** No person shall be employed, promoted, disciplined, demoted or discharged or in any way favored or discriminated against because of race, color, sex national origin, age, marital status, status with regard to public assistance, or for exercising rights under the Public Employee's Labor Relations Act, Mn Statutes Sections 179.61 to 179.76.
19. **EXTATORDINARY EXPENSES:** Employees may be compensated for use of their private vehicles for city business at a rate established by the council. Employees will be required to reimburse the city for unauthorized, extraordinary expenses which they may incur. Employees should consult the

REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

Phone: 507-637-4036 Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Date: 12/04/19
To: City of Wabasso
From: Sheriff – Randy Hanson
RE: Activity for November 2019

During the month of November deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

- Responded to Call – Traffic – VW Speed
- Responded to Call – Compliance Check
- Responded to Call – Information Other (2)
- Responded to Call - Theft
- Responded to Call – Emergency Message Notification

If you have any questions, please feel free to contact me.

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Email: sheriff@co.redwood.mn.us

Date: 01/03/19
To: City of Wabasso
From: Sheriff – Randy Hanson
RE: Activity for December 2019

During the month of December deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

- Responded to Call – Child Protection
- Responded to Call – Driving Complaint
- Responded to Call – Parking Violation
- Responded to Call - Theft
- Responded to Call – Traffic – VW Careless driving
- Responded to Call - Suspicious Activity
- Responded to Call - Traffic – Citation DAR
- Responded to Call - Motorist Assist
- Responded to Call - Suspicious Vehicle (3)
- Responded to Call - Disturbance
- Responded to Call - Animal
- Responded to Call - Traffic – VW – No seatbelt/ No DL in possession
- Responded to Call - Alarm

If you have any questions, please feel free to contact me.

City of Wabasso

City of Wabasso-Vendor Claims

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Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 1365							
ARVIG COMMUNICATION SYSTE	AMBULANCE	42153	Ambulance	381	Electricity	\$81.79	1365
Claim Nbr 1365						\$81.79	
Claim Nbr 1366							
FALLS AUTOMOTIVE	AMBULANCE	42153	Ambulance	404	Repairs/Maint Machinery/	\$350.46	1366
Claim Nbr 1366						\$350.46	
Claim Nbr 1367							
JENNIGES GAS & DIESEL INC	AMBULANCE	42153	Ambulance	404	Repairs/Maint Machinery/	\$303.92	1367
Claim Nbr 1367						\$303.92	
Claim Nbr 1368							
MEADOWLAND FARMERS CO-OP	AMBULANCE	42153	Ambulance	212	Motor Fuels	\$218.64	1368
Claim Nbr 1368						\$218.64	
Claim Nbr 1369							
NORTH MEMORIAL AMBULANCE	AMBULANCE	42153	Ambulance	211	ALS Intercept	\$225.00	1369
NORTH MEMORIAL AMBULANCE	AMBULANCE	42153	Ambulance	211	ALS Intercept	\$225.00	1369
NORTH MEMORIAL AMBULANCE	AMBULANCE	42153	Ambulance	211	ALS Intercept	\$225.00	1369
NORTH MEMORIAL AMBULANCE	AMBULANCE	42153	Ambulance	211	ALS Intercept	\$225.00	1369
Claim Nbr 1369						\$900.00	
Claim Nbr 1370							
TOTAL GLASS, INC	AMBULANCE	42153	Ambulance	404	Repairs/Maint Machinery/	\$397.54	1370
Claim Nbr 1370						\$397.54	
Claim Nbr 1371							
VISA	AMBULANCE	42153	Ambulance	325	Fax Service	\$37.97	1371
VERIZON WIRELESS	AMBULANCE	42153	Ambulance	321	Telephone	\$60.66	1371
Claim Nbr 1371						\$98.63	
Claim Nbr 1373							
SOUTHWEST SANITATION, INC	REFUSE (GARBAG	49500	Refuse/Garbage (384	Refuse/Garbage Disposal	\$2,369.50	1373
Claim Nbr 1373						\$2,369.50	
Claim Nbr 3775							
MIDWEST TRAINING ASSOCIATE	FIRE	42200	Fire	208	Training and Instruction	\$1,050.00	3775
Claim Nbr 3775						\$1,050.00	
Claim Nbr 52871							

City of Wabasso City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
ARVIG COMMUNICATION SYSTE	WATER FUND	49400	Water Utilities (GE	321	Telephone	\$42.91	52871
ARVIG COMMUNICATION SYSTE	SEWER FUND	49450	Sewer (GENERAL)	321	Telephone	\$39.21	52871
ARVIG COMMUNICATION SYSTE	SEWER FUND	49450	Sewer (GENERAL)	321	Telephone	\$84.93	52871
ARVIG COMMUNICATION SYSTE	GENERAL FUND	41400	City Clerk	321	Telephone	\$38.31	52871
ARVIG COMMUNICATION SYSTE	GENERAL FUND	41400	City Clerk	321	Telephone	\$87.85	52871
Claim Nbr 52871						\$293.21	
Claim Nbr 52872							
BRUGMAN FENCING	GENERAL FUND	45170	Athletic Field	500	Capital Outlay (GENERAL	\$8,250.00	52872
Claim Nbr 52872						\$8,250.00	
Claim Nbr 52873							
BAUNE PLUMBING & HEATING	GENERAL FUND	43110	Street Depart-Sho	215	Shop Supplies	\$2.68	52873
BAUNE PLUMBING & HEATING	GENERAL FUND	41940	Community Center	404	Repairs/Maint Machinery/	\$53.43	52873
Claim Nbr 52873						\$56.11	
Claim Nbr 52874							
FALLS AUTOMOTIVE	GENERAL FUND	43100	Hwys, Streets, & R	221	Equipment Parts	\$29.98	52874
Claim Nbr 52874						\$29.98	
Claim Nbr 52875							
GOPHER STATE ONE CALL	WATER FUND	49400	Water Utilities (GE	386	One Call	\$0.67	52875
GOPHER STATE ONE CALL	SEWER FUND	49450	Sewer (GENERAL)	386	One Call	\$0.68	52875
Claim Nbr 52875						\$1.35	
Claim Nbr 52876							
FIRST INDEPENDENT BANK	GO TAX ABATEME	47110	Bond Principal	601	Debt Srv Bond Principal	\$23,000.00	52876
FIRST INDEPENDENT BANK	GO TAX ABATEME	47110	Bond Principal	611	Bond Interest	\$7,012.50	52876
Claim Nbr 52876						\$30,012.50	
Claim Nbr 52877							
INTEGRITY BANK PLUS	2016A REFUNDIN	47110	Bond Principal	611	Bond Interest	\$2,380.00	52877
INTEGRITY BANK PLUS	2016A REFUNDIN	47110	Bond Principal	601	Debt Srv Bond Principal	\$76,000.00	52877
Claim Nbr 52877						\$78,380.00	
Claim Nbr 52878							
MEADOWLAND FARMERS CO-OP	SEWER FUND	49450	Sewer (GENERAL)	212	Motor Fuels	\$20.88	52878
MEADOWLAND FARMERS CO-OP	SEWER FUND	49450	Sewer (GENERAL)	210	Operating Supplies (GEN	\$1.55	52878
MEADOWLAND FARMERS CO-OP	WATER FUND	49400	Water Utilities (GE	212	Motor Fuels	\$20.88	52878
Claim Nbr 52878						\$43.31	

City of Wabasso

City of Wabasso-Vendor Claims

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Claim Nbr 52879							
MIKE REMIGER	GENERAL FUND	43100	Hwys, Streets, & R	321	Telephone	\$25.00	52879
Claim Nbr 52879						\$25.00	
Claim Nbr 52880							
MVTL LABORATORIES	WATER FUND	49400	Water Utilities (GE	387	Testing	\$27.00	52880
MVTL LABORATORIES	WATER FUND	49400	Water Utilities (GE	387	Testing	\$25.00	52880
MVTL LABORATORIES	SEWER FUND	49450	Sewer (GENERAL)	387	Testing	\$89.24	52880
Claim Nbr 52880						\$141.24	
Claim Nbr 52881							
MN RURAL WATER ASSOCIATIO	WATER FUND	49400	Water Utilities (GE	208	Training and Instruction	\$250.00	52881
Claim Nbr 52881						\$250.00	
Claim Nbr 52882							
MUSCO FINANCE, LLC	GENERAL FUND	45180	Baseball Field	500	Capital Outlay (GENERAL	\$7,589.27	52882
Claim Nbr 52882						\$7,589.27	
Claim Nbr 52883							
NEOFUNDS BY NEOPOST	GENERAL FUND	41400	City Clerk	322	Postage	\$313.30	52883
Claim Nbr 52883						\$313.30	
Claim Nbr 52884							
NORTHERN BUSINESS PRODUCT	GENERAL FUND	41400	City Clerk	209	Other Office Supplies	\$58.97	52884
Claim Nbr 52884						\$58.97	
Claim Nbr 52885							
NORTHLAND SECURITIES	TIF 1-5 2005A TIF	47122	TIF Bonds	601	Debt Srv Bond Principal	\$40,000.00	52885
NORTHLAND SECURITIES	TIF 1-5 2005A TIF	47210	Interest on Bonds	611	Bond Interest	\$5,265.00	52885
NORTHLAND SECURITIES	TIF 1-5 2005A TIF	47500	Fiscal Agent s Fee	620	Fiscal Agent s Fees	\$495.00	52885
Claim Nbr 52885						\$45,760.00	
Claim Nbr 52886							
NORTHLAND SECURITIES	2013 REFUNDING	47210	Interest on Bonds	620	Fiscal Agent s Fees	\$495.00	52886
NORTHLAND SECURITIES	2013 REFUNDING	47110	Bond Principal	601	Debt Srv Bond Principal	\$40,000.00	52886
NORTHLAND SECURITIES	2013 REFUNDING	47210	Interest on Bonds	611	Bond Interest	\$4,093.75	52886
Claim Nbr 52886						\$44,588.75	
Claim Nbr 52887							
NORTHLAND SECURITIES	2016A REFUNDIN	47110	Bond Principal	601	Debt Srv Bond Principal	\$36,000.00	52887

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
NORTHLAND SECURITIES Claim Nbr 52887	2016A REFUNDIN	47110	Bond Principal	611	Bond Interest	\$2,092.50 \$38,092.50	52887
Claim Nbr 52888							
PAUL PLAETZ PAUL PLAETZ Claim Nbr 52888	WATER FUND SEWER FUND	49400 49450	Water Utilities (GE Sewer (GENERAL)	321 321	Telephone Telephone	\$12.50 \$12.50 \$25.00	52888 52888
Claim Nbr 52889							
RUNNING SUPPLY INC RUNNING SUPPLY INC RUNNING SUPPLY INC Claim Nbr 52889	GENERAL FUND GENERAL FUND GENERAL FUND	43100 43110 43100	Hwys, Streets, & R Street Depart-Sho Hwys, Streets, & R	520 215 240	Buildings and Structures Shop Supplies Small Tools and Minor Eq	\$14.97 \$29.86 \$79.98 \$124.81	52889 52889 52889
Claim Nbr 52890							
SALFER WELDING & MFG Claim Nbr 52890	GENERAL FUND	43100	Hwys, Streets, & R	404	Repairs/Maint Machinery/	\$90.00 \$90.00	52890
Claim Nbr 52891							
SHERIFF OF REDWOOD COUNTY SHERIFF OF REDWOOD COUNTY Claim Nbr 52891	GENERAL FUND GENERAL FUND	42100 42100	Police Police	306 306	Service Contract Service Contract	\$2,580.00 \$2,580.00 \$5,160.00	52891 52891
Claim Nbr 52892							
DVS RENEWAL DVS RENEWAL DVS RENEWAL DVS RENEWAL Claim Nbr 52892	GENERAL FUND WATER FUND GENERAL FUND GENERAL FUND	43100 49400 43100 43100	Hwys, Streets, & R Water Utilities (GE Hwys, Streets, & R Hwys, Streets, & R	430 430 430 430	Miscellaneous (GENERAL) Miscellaneous (GENERAL) Miscellaneous (GENERAL) Miscellaneous (GENERAL)	\$19.25 \$19.25 \$19.25 \$19.25 \$77.00	52892 52892 52892 52892
Claim Nbr 52893							
USA BLUEBOOK Claim Nbr 52893	WATER FUND	49400	Water Utilities (GE	216	Chemicals and Chem Pro	\$328.13 \$328.13	52893
Claim Nbr 52894							
WABASSO AMBULANCE Claim Nbr 52894	GENERAL FUND	49000	Miscellaneous (GE	700	Transfers (GENERAL)	\$92.00 \$92.00	52894
Claim Nbr 52895							
WABASSO DIESEL SERVICE WABASSO DIESEL SERVICE	WATER FUND SEWER FUND	49400 49450	Water Utilities (GE Sewer (GENERAL)	387 387	Testing Testing	\$9.57 \$12.67	52895 52895

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City of Wabasso

City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 1372 EXPERT T BILLING	AMBULANCE	42153	Ambulance	211	ALS Intercept	\$510.00	1372
Claim Nbr 1372						\$510.00	
Claim Nbr 1373 MATHESON TRI-GAS INC	AMBULANCE	42153	Ambulance	217	Other Operating Supplies	\$100.92	1373
Claim Nbr 1373						\$100.92	
Claim Nbr 1374 BAUNE PLUMBING & HEATING	AMBULANCE	42153	Ambulance	307	consulting fees	\$152.90	1374
Claim Nbr 1374						\$152.90	
Claim Nbr 52901 MATHESON TRI-GAS INC	GENERAL FUND	43110	Street Depart-Sho	217	Other Operating Supplies	\$30.91	52901
Claim Nbr 52901						\$30.91	
Claim Nbr 52902 MVTL LABORATORIES	SEWER FUND	49450	Sewer (GENERAL)	387	Testing	\$210.74	52902
Claim Nbr 52902						\$210.74	
Claim Nbr 52903 NORTHLAND SECURITIES	GENERAL FUND	41400	City Clerk	430	Miscellaneous (GENERAL)	\$435.00	52903
Claim Nbr 52903						\$435.00	
						\$1,440.47	

Current Savings And CD's Jan-20

<u>General</u>		<u>Ambulance</u>	<u>Fire</u>	<u>Library</u>	<u>EDA</u>	
\$	49,403.49	NHS	\$ 2,782.73	\$ 240.04	\$ 10,000.00	\$ 50,983.70
\$	26,166.05	Str	\$ 5,652.86		\$ 10,000.00	\$ 27,463.11
\$	9,216.53	P&R	\$ 49,837.20		\$ 50,292.34	
\$	330,466.96	L-CDs				
</						

Water		Sewer	01 Bonds		05 Ref Bond		Perpetual Care			
\$	139,803.26	\$	65,390.46	\$	73,440.28	\$	94,339.14	\$	44,952.59	
\$	115,330.65									
\$	255,133.91	total	\$	65,390.46	\$	73,440.28	\$	94,339.14	\$	44,952.59

Revolving Loan

\$ 238,125.91	Amounts in Each Fund are restricted for use by that fund.
\$ 59,063.44	
\$ 39,718.76	

\$ 336,908.11	total
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Dec-20

Mary K . Smith

DATE	IN	OUT	IN	OUT	COMPTIME		VACATION	SICK
					Earned	Used		
12/2/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/3/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/4/2020	8:00 AM	noon	1:00 PM	6:00 PM	1.00			
12/5/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/6/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/9/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/10/2019	8:00 AM	noon	1:00 PM	5:00 PM				
	5:45 PM	8:20 PM			2.500			
12/11/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/12/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/13/2019	off					2.50	4.50	
12/16/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/17/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/18/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/19/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/20/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/23/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/24/2019	Off for Martin Luther King day							
12/25/2019	Holiday							
12/26/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/27/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/30/2019	8:00 AM	noon	1:00 PM	5:00 PM				
12/31/2019	8:00 AM	noon	1:00 PM	5:00 PM				
					3.500	2.500	4.500	0.000

Vacation Carry over 191 Earned Co 3.500 Comp Remaining 0.000

Comp Carr 0 Vacatiom 56.000

Available time off

Anniversery date 12-11

*160 received
12-11-2019*

*56.000
160.000
216.000*



January 13, 2020

Mr. Taylor Olson
Minnesota Pollution Control Agency
504 Fairgrounds Road, Suite 200
Marshall, MN 56258

RE: Response to MPCA Notice of Violation
Wabasso Wastewater Treatment Facility
Wabasso, MN
NPDES/SDS Permit Number MN0025151

Dear Mr. Olson:

The City is in receipt of your letter dated December 19, 2019. The MPCA is providing the City with a Notice Of Violation (NOV) for two items including;

- Two (2) unauthorized releases due to very high wet weather flows occurrences.
- Thirty seven (37) effluent limit violations. These violations are largely loading violations caused by extremely high flows during the review period.

The MPCA requests a response to the NOV from the City explaining the City's plan to reduce and / or eliminate clear water inflow and infiltration into the sanitary sewer collection system.

Listed below are the City's activities and plan:

1. City staff has been and will continue checking sump pumps at businesses and residences to assure they not routed to the sanitary sewer system when possible.
2. City staff has been and will continue to check for locations of storm water inflow into the sanitary sewer system.
3. The City has performed sewer pipe televising of most of the sewer collection system in the past 5 years including a recent televising inspection of many blocks in the summer of 2019. The televising will help determine pipe conditions and potential extra "inflow" taps.
4. The City Engineer, Bolton & Menk, Inc., is preparing a Preliminary Engineering Report analyzing the sanitary sewer system and providing recommendations for improvements to the collection system and the wastewater treatment plant. The proposed improvements would help reduce I/I to the system and provide proper treatment. The report is expected to be completed within the next two months. The report will then be submitted to the USDA Rural Development and the MN Public Facilities Authority for funding assistance for a combined collection system and wastewater treatment system improvements project.

The City recognizes that improvements to the wastewater collection and treatment system are needed. City staff is constantly on the lookout for cross connections with the storm water system. Also, the City is progressing towards a project to make improvements to the system with the first step being the submission of a Preliminary Engineering Report to potential funding agencies.

Please give me a call or email with any questions. Thank you.

Respectfully submitted,
City of Wabasso, MN

Carol Aitkins
Mayor

City of Wabasso
City Council
Tuesday, December 10, 2019
6 pm

The meeting opened with recitation of the Pledge of Allegiance.

Mayor Atkins called the meeting to order with Council Members Steve Burns, Wade McKittrick, Rachel Ingebretson and Carole Remiger present.

Also present were St Anne's LEGO League, the Blue Jet Builders including along with Amanda Guetter and Matt Novak, Mike Remiger, Paul Plaetz and Mary Smith.

A motion was made by Remiger, seconded by Ingebretson to approve the agenda. Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

The Blue Jet Builders gave a presentation on a way to improve the ability of the community to handle storm water. The idea they proposed is for green streets, including permeable concrete street surface which will allow water to flow through it rather than run off as well as trees and plantings that absorb large amounts of water. Green streets can help absorb more storm water and help to prevent basement flooding and sewer backups. They can also incorporate design elements that will reduce energy costs for the city. The presentation was well received by the council. The City Council appreciated the suggestions brought forward by the team.

The minutes and financial report for the EDA were gone over in the absence of the President.

The city determined they needed to re-assign part of the funds that were assigned at last month's meeting. A motion was made by Ingebretson, seconded by McKittrick to re-assign \$100,000.00 to streets.

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

The Final budget was set and approved on a motion by McKittrick, seconded by Remiger as follows: General Fund budget \$578,603.00, Debt Service budgets totaling \$361,480.00, Water budget \$174,821.00, Sewer budget \$161,983.00, Garbage budget \$30,000.00, Ambulance \$111,250.00, Fire budget \$44,275.00, Library Budget \$97,011.00, Cemetery Budget \$1,600.00 and the Final Levy was set at \$456,635.00 of which \$318,042.00 is for the General Fund and \$133,593.00 for debt service, and \$5,000 for the EDA.

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Matt Novak did not have any additional information other than a letter detailing a small fee increase for criminal prosecutions.

Mike Remiger presented the Street Report. Paving at the Roadhouse was discussed with a suggestion made for the city to resurface the alley with concrete which should last longer than paving and the Roadhouse would need to pay for the outside 2/3 of the resurfacing. The council

asked Mike to get an estimate of what it would cost to resurface the paved portion of the alley with concrete. A question regarding the piling of snow in such a way that it falls back onto the street was discussed. If snow ends up back on the street after the street has been plowed it is a violation of the

Council Member Ingebretson asked who the barricades that were used for the Winterfest Parade belonged to? They are not the cities barricades. They need to be removed from the streets and should have been removed that night as they create problems for snow removal when left sitting on the street. The Commercial Club needs to see to it that items like this are removed.

Mike Remiger brought up the Community Center was not fully cleaned up as the garbage had not been put into the dumpster and as of the meeting, the stands and red rope borrowed from the school are still here. The City Clerk was directed to bill the Commercial Club for cleanup.

Paul Plaetz presented the Water/Wastewater Report. There are some hydrants left that were not flushed before the colder weather set in. the sewer had its compliance review which had not been done for several years. The city will get a notice of violation due to being 80% over the design flow. The person doing the review stated there isn't much we can do about it with the wetter weather. The fact that the city is working with the engineer to try to obtain funding for a sewer project shows we are trying to do something to reduce the inflow and infiltration issues the city has.

Carole Remiger spoke with Nathan Jacobson about the baseball association meeting. There is not much activity at this time due to the winter weather.

The following items on the consent agenda were approved on a motion by Ingebretson, seconded by Burns:

1. Minutes of November 12 meeting
2. Beer in Community Center
 - a. Family gathering 12-21-19
 - b. Family Christmas 12-25-19
 - c. Private Gathering 12-29-19
 - d. Family Christmas 1-4-20
 - e. Jonti-Craft Christmas 1-11-20
 - f. Fire Department Chili Feed 1-10-20

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Committees were set up to deal with the following items:

Streamline Community Center contract Process-Atkins and Remiger

City Clerk job description-Atkins and Burns

Personnel Policy updates- Ingebretson and McKittrick

Hopefully at least a brief outline can be presented at the January meeting on these items.

The City Council entered into Closed Session for advice with the counsel at 7:40 pm.

The regular meeting resumed at 7:50 pm after consultation with the City Attorney.

The contract for 2020 with the Redwood County Sheriff's office was approved on a motion by Remiger, seconded by Burns.

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Matt Novak is working on the nuisance Ordinance.

The request for a permanent lighted sign for the crosswalk for Jonti-Craft on Highway 68 was discussed. The city should have a contract with Jonti-Craft that they will be responsible for costs associated with the sign. The city will look into this before finalizing anything with MNDOT.

The City Clerk will be off on December 13, 2019. The city office will be closed on both December 24 and 25.

Discussion on paying out of accrued vacation was tabled until January.

Bills in the amount of \$38,651.21 were approved for payment on a motion by Ingebretson, seconded by Remiger.

The meeting adjourned at 8:15 pm.

City of Wabasso

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Checks for Month

December 2019

10100 General Begin Mth \$772,323.43

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	12-2-2019	12/2/2019	\$246,892.16	12-2-2019		\$1,019,215.59
052810	REDWOOD ELECTRIC COOP	12/3/2019	-\$4,477.60	120319PAY	99865801	\$1,014,737.99
Deposit	120419REC	12/4/2019	\$90.00	120419REC	Community Center rent	\$1,014,827.99
052807	Remiger, Mike	12/4/2019	-\$1,478.45	PAY20190125.00		\$1,013,349.54
052809	Smith, Mary K	12/4/2019	-\$1,371.27	PAY20190125.00		\$1,011,978.27
052806	Plaetz, Paul	12/4/2019	-\$1,490.38	PAY20190125.00		\$1,010,487.89
052808	Rothmeier, Julie	12/4/2019	-\$171.40	PAY20190125.00		\$1,010,316.49
Deposit	120519REC	12/5/2019	\$115.24	120519REC	dumpster	\$1,010,431.73
Deposit	12-5-19U	12/5/2019	\$661.48	12-5-19U	UB UR Receipt Group 01	\$1,011,093.21
Deposit	12-4-19U	12/5/2019	\$253.38	12-4-19U	UB UR Receipt Group 01	\$1,011,346.59
Deposit	12-3-19U	12/5/2019	\$1,508.23	12-3-19U	UB Receipt Surc 1 Garbage	\$1,012,854.82
Deposit	12-2-19U	12/5/2019	\$1,205.37	12-2-19U	UB UR Receipt Group 01	\$1,014,060.19
Deposit	120619REC	12/6/2019	\$90.00	120619REC	community center rent	\$1,014,150.19
052834	AFLAC	12/6/2019	-\$61.02	12-6-19Lib		\$1,014,089.17
Deposit	12-6-19U	12/6/2019	\$922.03	12-6-19U	UB UR Receipt Group 01	\$1,015,011.20
052824	NORTHLAND TRUST SERVICES	12/10/2019	-\$165.00	12-10-19P		\$1,014,846.20
Deposit	121019REC	12/10/2019	\$8,276.24	121019REC	Fence, community center rent	\$1,023,122.44
052841	MVTL LABORATORIES	12/10/2019	-\$89.24	12-10-19SP		\$1,023,033.20
052842	PAUL PLAETZ	12/10/2019	-\$205.24	12-10-19SP		\$1,022,827.96
052822	MVTL LABORATORIES	12/10/2019	-\$89.24	12-10-19P		\$1,022,738.72
052823	NORTHERN BUSINESS	12/10/2019	-\$36.79	12-10-19P		\$1,022,701.93
052844	SOUTHWEST SANITATION, INC	12/10/2019	-\$2,369.50	12-10-19SP		\$1,020,332.43
052826	PAUL PLAETZ	12/10/2019	-\$25.00	12-10-19P		\$1,020,307.43
052825	NOVAK LAW	12/10/2019	-\$2,407.88	12-10-19P	criminal	\$1,017,899.55
052831	SALFER WELDING & MFG	12/10/2019	-\$73.94	12-10-19P		\$1,017,825.61
052830	RUNNING SUPPLY INC	12/10/2019	-\$79.97	12-10-19P		\$1,017,745.64
052832	SW HEALTH AND HUMAN	12/10/2019	-\$270.00	12-10-19P		\$1,017,475.64
052829	REDWOOD CO AUDITOR/TREAS	12/10/2019	-\$369.00	12-10-19P	special assessment billing	\$1,017,106.64
052821	MN DEPT OF HEALTH	12/10/2019	-\$462.00	12-10-19P		\$1,016,644.64
052828	REDWOOD AREA	12/10/2019	-\$1,667.50	12-10-19P		\$1,014,977.14
052827	R & E SANITATION INC	12/10/2019	-\$93.29	12-10-19P		\$1,014,883.85
052843	SALFERS FOOD CENTER	12/10/2019	-\$15.86	12-10-19SP		\$1,014,867.99
052819	JENNIGES GAS & DIESEL INC	12/10/2019	-\$239.90	12-10-19P	battery 1984 Ford	\$1,014,628.09
052811	ALTERMATT CONSTRUCTION	12/10/2019	-\$380.00	12-10-19P	scissors lift, assist with	\$1,014,248.09
052812	ANDERSON ELECTRIC	12/10/2019	-\$57.50	12-10-19P	locate wires for new shed	\$1,014,190.59
052813	ARVIG COMMUNICATION	12/10/2019	-\$294.88	12-10-19P		\$1,013,895.71
052814	BANYON DATA SYSTEMS	12/10/2019	-\$1,590.00	12-10-19P	Fund Accounting	\$1,012,305.71
052815	CHARLES DAUB	12/10/2019	-\$1,500.00	12-10-19P		\$1,010,805.71
052816	DOUG PARSONS	12/10/2019	-\$858.00	12-10-19P	78 parcels @ \$11.00	\$1,009,947.71
052835	UTILITY SERVICE CO, INC	12/10/2019	-\$1,500.00	12-10-19P	tower cleaning	\$1,008,447.71
052818	GOPHER STATE ONE CALL	12/10/2019	-\$6.75	12-10-19P		\$1,008,440.96
052840	MEADOWLAND FARMERS CO-OP	12/10/2019	-\$156.69	12-10-19SP	Acct 2275	\$1,008,284.27
052820	MIKE REMIGER	12/10/2019	-\$204.67	12-10-19P		\$1,008,079.60
052833	TEAM LABORATORY	12/10/2019	-\$427.00	12-10-19P	Hydrant guard	\$1,007,652.60
052836	WABASSO DIESEL SERVICE	12/10/2019	-\$31.59	12-10-19P		\$1,007,621.01
052837	WABASSO FIREMENS RELIEF	12/10/2019	-\$15,018.14	12-10-19P		\$992,602.87
052838	BAUNE PLUMBING & HEATING	12/10/2019	-\$252.00	12-10-19SP	curb stop Dan Mathiowetz	\$992,350.87
052839	MATHESON TRI-GAS INC	12/10/2019	-\$30.14	12-10-19SP		\$992,320.73
052817	FLOW MEASUREMENTAND	12/10/2019	-\$550.00	12-10-19P		\$991,770.73
Deposit	12-11-19U	12/11/2019	\$1,532.03	12-11-19U	UB Receipt Surc 2	\$993,302.76
002523	Krause, Joanne	12/11/2019	-\$327.56	PAY20190125.01		\$992,975.20
Deposit	12-10-19U	12/11/2019	\$1,141.52	12-10-19U	UB UR Receipt Group 01	\$994,116.72
Deposit	121119REC	12/11/2019	\$62.82	121119REC	Arvig refunds 2 lines	\$994,179.54
Deposit	12-9-19U	12/11/2019	\$1,227.27	12-9-19U	UB Receipt Serv 32	\$995,406.81
Deposit	12-12-19U	12/12/2019	\$768.45	12-12-19U	UB UR Receipt Group 01	\$996,175.26
Deposit	121319REC	12/13/2019	\$2,247.37	121319REC	dumpster, refund to GF	\$998,422.63
Deposit	12-13-19U	12/16/2019	\$999.75	12-13-19U	UB Receipt Surc 2	\$999,422.38
Deposit	12-16-19U	12/16/2019	\$934.87	12-16-19U	UB Receipt Serv 34	\$1,000,357.25
052855	MEADOWLAND FARMERS CO-OP	12/17/2019	-\$1,289.10	121719PAY		\$999,068.15

City of Wabasso

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Checks for Month

December 2019

10100 General Begin Mth \$772,323.43

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	12-17-19U	12/17/2019	\$2,778.00	12-17-19U	UB UR Receipt Group 01	\$1,001,846.15
Deposit	121719REC	12/17/2019	\$1,105.00	121719REC	LMCIT Dividend	\$1,002,951.15
052848	Rothmeier, Julie	12/18/2019	-\$171.40	PAY20190126.00		\$1,002,779.75
052847	Remiger, Mike	12/18/2019	-\$1,879.76	PAY20190126.00		\$1,000,899.99
052846	Plaetz, Paul	12/18/2019	-\$1,490.38	PAY20190126.00		\$999,409.61
052845	Lanoue, Becky J.	12/18/2019	-\$172.70	PAY20190126.00		\$999,236.91
052852	Ingebretson, Rachel	12/18/2019	-\$295.52	PAY20190204.00		\$998,941.39
052854	Remiger, Carole	12/18/2019	-\$277.05	PAY20190204.00		\$998,664.34
052850	Atkins, Carol	12/18/2019	-\$387.87	PAY20190204.00		\$998,276.47
052851	Burns, Steve	12/18/2019	-\$277.05	PAY20190204.00		\$997,999.42
052853	McKittrick, Wade	12/18/2019	-\$277.05	PAY20190204.00		\$997,722.37
052849	Smith, Mary K	12/18/2019	-\$1,371.27	PAY20190126.00		\$996,351.10
Deposit	12-18-19U	12/19/2019	\$748.62	12-18-19U	UB Receipt Surc 2	\$997,099.72
Deposit	U12-19-19	12/19/2019	\$1,560.57	U12-19-19	UB UR Receipt Group 01	\$998,660.29
Deposit	12-20-19U	12/20/2019	\$1,033.22	12-20-19U	UB UR Receipt Group 01	\$999,693.51
Deposit	122019REC	12/20/2019	\$2,189.42	122019REC	dog #2, Prop Taxes Abate. bond	\$1,001,882.93
052862	UNITED COMMUNITY ACTION	12/23/2019	-\$100.00	12-23-19P	damage deposit	\$1,001,782.93
052860	REDWOOD CO FARMERS	12/23/2019	-\$100.00	12-23-19P	for 2019 rental	\$1,001,682.93
052858	JONTI-CRAFT	12/23/2019	-\$100.00	12-23-19P	damage deposit photo shoot	\$1,001,582.93
052857	COURTNEY WOTSCHKE	12/23/2019	-\$100.00	12-23-19P	damage deposit	\$1,001,482.93
Deposit	122319REC	12/23/2019	\$25.00	122319REC	Community center rent	\$1,001,507.93
052856	CHURCH OF ST ANNE	12/23/2019	-\$100.00	12-23-19P	damage deposit	\$1,001,407.93
Deposit	122719REC	12/26/2019	\$1,111,037.50	122719REC	2nd 1/2 LGA	\$1,112,445.43
Deposit	12-19ACH	12/27/2019	\$7,026.26	12-19ACH	UB Receipt Surc 2	\$1,119,471.69
052866	REDWOOD ELECTRIC COOP	12/27/2019	-\$4,483.40	122719PAY	Acct 99865801	\$1,114,988.29
052865	NCPERS GROUP LIFE INS	12/27/2019	-\$16.00	122719PAY		\$1,114,972.29
052864	MARCO	12/27/2019	-\$183.75	122719PAY		\$1,114,788.54
052863	AFLAC	12/27/2019	-\$61.02	122719PAY		\$1,114,727.52
Deposit	U12-27-19	12/27/2019	\$488.17	U12-27-19	UB Receipt Surc 2	\$1,115,215.69
Deposit	12-23-19U	12/27/2019	\$806.86	12-23-19U	UB Receipt Surc 2	\$1,116,022.55
Deposit	U12-26-19	12/27/2019	\$3,237.14	U12-26-19	UB UR Receipt Group 01	\$1,119,259.69
Deposit	12-30-19U	12/30/2019	\$805.71	12-30-19U	UB UR Receipt Group 01	\$1,120,065.40
Deposit	12-31-19U	12/31/2019	\$329.69	12-31-19U	UB Receipt Surc 2	\$1,120,395.09
052868	Remiger, Mike	12/31/2019	-\$1,503.45	PAY20190127.00		\$1,118,891.64
052870	Smith, Mary K	12/31/2019	-\$1,397.98	PAY20190127.00		\$1,117,493.66
052867	Plaetz, Paul	12/31/2019	-\$1,490.38	PAY20190127.00		\$1,116,003.28
052869	Rothmeier, Julie	12/31/2019	-\$139.82	PAY20190127.00		\$1,115,863.46
Deposit	123119REC	12/31/2019	\$1,183.80	123119REC	Spec Assess 09 Water, mowing	\$1,117,047.26
	Deposits	\$403,283.17	\$344,723.83			
	Checks	-\$58,559.34				

FILTER: [Cash Act]='10100' and [Period]=12 and [Act Year]='2019'

City of Wabasso

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Checks for Month

December 2019

1 Ambulance Checking Begin Mth \$81,354.15

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	120219REC	12/2/2019	\$200.00	120219REC		\$81,554.15
001337	Pitzl, Brad	12/3/2019	\$0.00	PAY20190301.00		\$81,554.15
001333	Lanoue, Becky J.	12/3/2019	-\$1,948.58	PAY20190301.00		\$79,605.57
001335	Larsen, Daniel	12/3/2019	-\$5,592.00	PAY20190301.00		\$74,013.57
001343	Schwarzrock, Kyle	12/3/2019	-\$4,630.65	PAY20190301.00		\$69,382.92
001330	Kampsen, Stacy	12/3/2019	-\$2,468.69	PAY20190301.00		\$66,914.23
001324	Gewerth, Cynthia J.	12/3/2019	-\$221.64	PAY20190301.00		\$66,692.59
001344	Senst, Jamie L	12/3/2019	-\$3,186.45	PAY20190301.00		\$63,506.14
001339	Plaetz, Paul	12/3/2019	-\$881.94	PAY20190301.00		\$62,624.20
001326	Goblirsch, Stefanie	12/3/2019	-\$3,591.00	PAY20190301.00		\$59,033.20
001341	Remiger, David	12/3/2019	-\$92.35	PAY20190301.00		\$58,940.85
001340	Remiger, Carole	12/3/2019	-\$5,903.75	PAY20190301.00		\$53,037.10
001346	Sjoblom, Isaac	12/3/2019	-\$4,351.99	PAY20190301.01		\$48,685.11
001334	Lanoue, Shawn	12/3/2019	-\$1,888.56	PAY20190301.00		\$46,796.55
001345	Ubl, Russ	12/3/2019	\$0.00	PAY20190301.00		\$46,796.55
001338	Pitzl, Vicky	12/3/2019	-\$4,398.82	PAY20190301.00		\$42,397.73
001332	Krohn, John	12/3/2019	-\$5,313.60	PAY20190301.00		\$37,084.13
001331	Kidrowski, Pete	12/3/2019	-\$1,847.00	PAY20190301.00		\$35,237.13
001329	Juenemann, Connie	12/3/2019	-\$584.11	PAY20190301.00		\$34,653.02
001328	Haven, Larry	12/3/2019	-\$3,672.78	PAY20190301.00		\$30,980.24
001327	Greenlee, Mike	12/3/2019	-\$138.52	PAY20190301.00		\$30,841.72
001325	Goblirsch, Brian	12/3/2019	-\$967.37	PAY20190301.00		\$29,874.35
001323	Baune, Jane	12/3/2019	-\$4,967.77	PAY20190301.00		\$24,906.58
001336	Martius, Kristine	12/3/2019	-\$221.64	PAY20190301.00		\$24,684.94
001347	REDWOOD ELECTRIC COOP	12/3/2019	-\$46.00	120319PAY	99865802	\$24,638.94
001348	Remiger, Mike	12/3/2019	\$0.00	PAY20190301.02		\$24,638.94
001349	Remiger, Mike	12/3/2019	-\$36.94	PAY20190301.03		\$24,602.00
001350	Sobocinski, Scott M.	12/3/2019	-\$849.62	PAY20190301.04		\$23,752.38
001351	Ubl, Russ	12/3/2019	-\$1,288.28	PAY20190301.05		\$22,464.10
001342	Robasse, Christopher	12/3/2019	-\$6,440.25	PAY20190301.00		\$16,023.85
001355	Pitzl, Brad	12/5/2019	-\$1,237.49	PAY20190301.06		\$14,786.36
001356	Senst, Jamie L	12/5/2019	-\$73.88	PAY20190301.07		\$14,712.48
Deposit	12-5-19AMB	12/5/2019	\$487.07	12-5-19AMB		\$15,199.55
Deposit	120619REC	12/6/2019	\$71.64	120619REC		\$15,271.19
001360	MEADOWLAND FARMERS C	12/10/2019	-\$223.80	12-10-19SP	acct 8657	\$15,047.39
001353	NORTH MEMORIAL AMBULA	12/10/2019	-\$1,575.00	12-10-19P	1098	\$13,472.39
001354	RIDGEWATER COLLEGE	12/10/2019	-\$920.00	12-10-19P		\$12,552.39
Deposit	121019REC	12/10/2019	\$370.00	121019REC		\$12,922.39
001363	VISA	12/10/2019	-\$195.03	12-10-19SP		\$12,727.36
001361	NORTH MEMORIAL AMBULA	12/10/2019	-\$225.00	12-10-19SP		\$12,502.36
001359	MATHESON TRI-GAS INC	12/10/2019	-\$97.99	12-10-19SP		\$12,404.37
001358	EXPERT T BILLING	12/10/2019	-\$600.00	12-10-19SP	november runs	\$11,804.37
001357	CITY OF WABASSO	12/10/2019	-\$2,132.13	12-10-19SP	funds deposited to wrong a	\$9,672.24
001352	ARVIG COMMUNICATION SY	12/10/2019	-\$81.89	12-10-19P		\$9,590.35
001362	VERIZON WIRELESS	12/10/2019	-\$60.66	12-10-19SP		\$9,529.69
Deposit	121119REC	12/11/2019	\$1,072.25	121119REC		\$10,601.94
Deposit	12-16-19R	12/16/2019	\$9,000.00	12-16-19R		\$19,601.94
Deposit	121719REC	12/17/2019	\$1,080.67	121719REC		\$20,682.61
Deposit	122619REC	12/26/2019	\$2,992.27	122619REC		\$23,674.88
001364	REDWOOD ELECTRIC COOP	12/27/2019	-\$63.00	122719PAY	acct 99865802	\$23,611.88
Deposit	123119REC	12/31/2019	\$2,631.46	123119REC		\$26,243.34
	Deposits	\$17,905.36				
	Checks	-\$73,016.17				
			-\$55,110.81			

FILTER: [Cash Act]='10101' and [Period]=12 and [Act Year]='2019'

City of Wabasso

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Checks for Month

December 2019

10102 Fire Checking Begin Mth \$28,914.31

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
003771	REDWOOD ELECTRIC COOP	12/3/2019	-\$36.40	120319PAY	99865808	\$28,877.91
Deposit	120619REC	12/6/2019	\$750.00	120619REC		\$29,627.91
003773	MN STATE FIRE DEPT ASSO	12/10/2019	-\$175.00	12-10-19P	membership 2020	\$29,452.91
003772	ALEX AIR APPARATUS	12/10/2019	-\$848.00	12-10-19P	compressor air quality test	\$28,604.91
Deposit	121119REC	12/11/2019	\$750.00	121119REC		\$29,354.91
Deposit	122319REC	12/23/2019	\$1,000.00	122319REC		\$30,354.91
Deposit	122619REC	12/26/2019	\$375.00	122619REC		\$30,729.91
003774	REDWOOD ELECTRIC COOP	12/27/2019	-\$38.60	122719PAY	Acct 99865808	\$30,691.31
Deposit	123119REC	12/31/2019	\$1,500.00	123119REC		\$32,191.31
Deposits		\$4,375.00				
Checks		-\$1,098.00				
			\$3,277.00			

FILTER: [Cash Act]='10102' and [Period]=12 and [Act Year]='2019'