

Minutes
City Council
Monday, May 13th, 2024
5 pm

The meeting opened with the recitation of the pledge of allegiance.

Mayor Atkins called the meeting to order at 5:00 p.m. with council members Amanda Guetter, Roger Baumann, and Jeff Olson present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, Public Works Director Jim Jenniges, Maintenance Worker Josh Hoffenkamp, City Attorney Matt Novak, City Engineer Matthew Miller, EDA Director Pat Eichten, Scott Walker from Farmers Co-op Oil Co., and Miranda Hadley.

EDA Update – Mr. Eichten and Mr. Novak gave the EDA update. Mr. Eichten noted that the EDA was exploring the idea of a duplex again and was still working on information to figure out viability. Mr. Novak spoke about the progress at 731 Main Street. A letter was sent out a couple of weeks ago. Mr. Novak also spoke again about our options, noting that imminent domain is very rare in the state, and recommended other options. It was decided that the city should go the route of hazardous building condemnation. Motion by Olson, second by Guetter to apply for an Administrative Warrant to get the process started.

Atkins – yes; Guetter – yes, Olson – yes, Baumann – yes,

Scott Walker with Farmers Co-op Oil Co – Mr. Walker presented materials at the meeting for the new gas station. He took general comments and handed the Clerk a building permit to be considered next month before he left. Mr. Baune was directed to put a picture up on the bulletin board in the community center as well as get it on the website.

Engineering Report – Matthew Miller from Bolton and Menk provided the engineering report concerning the Sanitary Sewer System Update Project. He noted that the last couple of weeks have been slower at the lift station with the rain; however, sewer connections on Main Street were allowed to continue during this time. He noted that the lift station is nearly up and running. Lastly, Mr. Miller noted that plans and specifications were submitted for the WTP and Well Upgrade project and that we had not heard back on approval.

Clerk/Treasurer/Administrator – Mr. Baune gave the council an update on things going on in the office. He spoke with the council about the first meeting upcoming for Wabasso's 125th celebration next year. Plans for a budget were discussed; however, it was decided that the committee should get an idea how much they think it will cost before discussing allocating funds for the event.

It was also discussed that many items were added to the agenda after it had been sent to council. The council wanted to reiterate that for everyone's sake, it was important to have items for the agenda in on time. Motion by Olson, second by Guetter to require all items for the agenda be to

the Clerk's office by the Tuesday prior to the meeting. Anything not received by this date should be left off the agenda and a special meeting can be called for a fee to the party requesting the meeting.

Atkins – yes; Guetter – yes, Olson – yes, Baumann – yes,

Street Report – Mr. Jenniges and Mr. Baune provided the street report. It was noted that the city had begun street sweeping. It was also noted that less street patching would be done this year due to project going on in town. Lastly, Mr. Baune asked the council for approval selling the 01 1-ton truck. Motion by Olson, second by Baumann to sell the Chevy 1-ton truck for no less than \$6,000.

Atkins – yes; Guetter – yes, Olson – yes, Baumann – yes

Water/Wastewater Report - Mr. Jenniges and Mr. Baune provided the water/wastewater report. Mr. Jenniges is flushing. Water continues to look good coming out of the plant.

Parks Report – Mr. Jenniges, Mr. Baumann, and Mr. Novak gave the parks report.

1. It was noted that the Commercial Club flowers will be placed the week before memorial day.
2. Leases – Mr. Novak provided a draft lease to the council. It was not a final draft but was close to being complete. A similar lease will be written for the baseball and softball association with the intent to begin these leases on June 1st.

Health Insurance – Mr. Baune and Mr. Olson provided an update on the health insurance plan provided and the intent with these plans moving forward. It was noted that there was a small increase in price. It was also discussed that two plan options were likely going forward and that the renewal will go from May to January. Additionally, the plan we currently have offers an HSA; however, one was never set up. Mr. Baune is working with Brandi Samyn on getting these set up. Lastly, the council discussed providing \$500/year into employees' HSA and prorating this \$500 for 2024. Motion by Baumann, second by Olson to pre-rate \$500 HSA to employees based on when the HSA is set up.

Atkins – yes; Guetter – yes, Olson – yes, Baumann – yes

Community Center Improvements Update – Mr. Olson noted that he had met with contractors to finalize plans. Contractors anticipate beginning sometime in June. It was also noted that there needed to be a plan for lighting the flag. Mr. Olson was also going to discuss with C&E signs a plan for putting the signage back up once the siding is complete. Mr. Baumann recommended the city research the possibility of having an LED sign next year.

Consent Agenda – Motion by Olson, second by Baumann to approve consent agenda as follows:

1. Approve the Minutes from the April 8, 2024 regular meeting
2. Approve Pay Estimate #1 to MR Paving & Excavating Inc in the amount of \$783,550.24
3. Approve Wabasso Lions On-Sale Liquor License Renewal
4. Approve Babble On Bar and Grill Liquor License
5. Approve Salfer's Food Center's application for Tobacco License
6. Approve Wabasso Roadhouse Application for Road Closure

7. Approve Buidling permits:

- a. Serentiy Suites
- b. Brad Pitzl
- c. Joe Rudenick
- d. Nick Guetter
- e. Donald Millard

Atkins – yes; Guetter – yes, Olson – yes, Baumann – yes

City Bills – Motion by Olson, second by Baumann to approve the bills as follows:

General Checking

101 General Fund	\$19,283.41
225 Fire	\$1,743.46
230 Ambulance	\$8,480.66
320 USDA RD Sewer Rehab	\$36,653.50
601 Water	\$63,574.65
602 Sewer	\$7,339.54
603 Sanitation	<u>\$3,032.44</u>
Total Checks	\$140,107.66

Atkins – yes; Guetter – yes, Olson – yes, Baumann – yes

Motion by Baumann, second by Olson to adjourn at 6:38 p.m.

Atkins – yes; Guetter – yes, Olson – yes, Baumann – yes

Brandon Baune
Clerk/Treasurer/Administrator