

Minutes  
City Council  
Monday, February 12th, 2024  
5 pm

The meeting opened with the recitation of the pledge of allegiance.

Mayor Atkins called the meeting to order at 5:02 p.m. with Council members Jeff Olsen, Roger Baumann, Chad Altermatt, and Amanda Guetter present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, Public Works Director Jim Jenniges, Maintenance Worker Josh Hoffenkamp, EDA Director Pat Eichten, City Attorney Matt Novak, Redwood County Engineer Anthony Sellner, and Jim Salfer

The agenda was approved with the following changes:

1. Issue of dogs roaming in town added to Clerk-Treas./Administrator report.
2. 2019 Dodge Ram 3500 Pick-up Quote
3. Kubota 78" V-0Blade Quote
4. Engineering Notes

**EDA Update** – Mr. Eichten provided the EDA update. He noted that the minutes and reports could be found in the packet. Additionally, the sale of 990 North Street to Tanner and Becky Bock was on track to close on the 13<sup>th</sup> of February.

**Redwood Highway Department** – Anthony Sellner of the Redwood Highway Department presented a report also given out to all in attendance. He first highlighted the county's financial position and a bridge list replacement report. He also gave the county's 5-year plan and reiterated the financial implications for all the work that needs to be done. Mr. Sellner also reiterated their commitment to the communities in Redwood County and the desire to work together with all of us.

**Clerk/Treasurer/Administrator -**

1. **Joe Kemp Water Bills** – Council reiterated that there is a process for disputing a bill. First, the authority is up to the Clerk. If the resident disagrees with the Clerk's decision, they can appeal it by asking for a utility hearing with a 3-person impartial panel.
2. **Banyon Timecard Module** – Mr. Baune presented a quote from Banyon to add their timecard module. He explained that this would help with efficiencies as the timecard module would speak to the payroll module we are currently using. This would make comp time and other benefits easier to manage and administer as they would now be in the system and calculated by the system. He also noted that once the module was up and running, Quickbooks could be cancelled. Motion by Olson, second by Guetter to approve the Banyon Timecard Module at an amount of \$3,190 up front and a \$495 annual fee. Atkins – yes; Guetter – yes, Altermatt – yes, Baumann – yes, Olson – yes.

3. **Joint Powers Agreement and Resolution 6-2024** – Mr. Novak gave a brief overview of what the agreement meant and explained that it was Wabasso's turn to renew in 2024. Motion by Olson, second by Baumann to approve Resolution 6-2024 Approving State of Minnesota Joint Powers Agreements with the City of Wabasso on Behalf of its City Attorney.  
Atkins – yes; Guetter – yes, Altermatt – yes, Baumann – yes, Olson – yes.
4. **Dogs Roaming in Town** – Mrs. Guetter brought up concerns residents have spoken to her about regarding dogs running around town without leashes. Mr. Novak reiterated that the best thing a person can do is call the sheriff.

**Street Report** – Mr. Jenniges and Mr. Baune provided the street report.

1. **John Deere 1025R Tractor with 60D Deck Quote** – Mr. Jenniges noted that for the past several years the city has traded in their tractor and mower deck. This quote is for a new tractor and mower deck, which has been budgeted for. Motion by Olson, second by Baumann to purchase new 1025R John Deere tractor and 60D Deck in the amount of \$5,000 after trade-in of old equipment.  
Atkins – yes; Guetter – yes, Altermatt – yes, Baumann – yes, Olson – yes.
2. **2019 Dodge Ram 3500 Pick-up Quote** – Mr. Jenniges presented an ad for a 2019 Dodge Ram Pick-up. This pick-up will replace the old one. The plow will also be fitted to this. Mr. Baune noted that this was budgeted for in 2024 and came under budget. Motion by Guetter, second by Olson to purchase 2019 Dodge Ram 3500 in the amount of \$43,000.  
Atkins – yes; Guetter – yes, Altermatt – yes, Baumann – yes, Olson – yes.
3. **Kubota 78" V-Blade Quote** – Mr. Jenniges presented a quote for a 78" v-blade to fit on the Kubota utility vehicle. Mr. Jenniges noted that with the saving on the truck, the city could purchase a new blade to fit on the Kubota. This will allow the city to plow smaller areas that tract and trucks cannot go. It will also make the city more efficient, likely allowing us to move snow places we currently contract out. Motion by Guetter, second by Olson to approve quote for Kubota 78" V-Blade in the amount of \$4,457.16.  
Atkins – yes; Guetter – yes, Altermatt – yes, Baumann – yes, Olson – yes.

**Water/Wastewater Report** - Mr. Jenniges provided the water/wastewater report.

1. Mr. Jenniges noted that the new chemical pump was installed for the C4 and we are working to get the right mix. This should help coat water lines.
2. Mr. Jenniges and Mr. Baune also noted that they had a lead on someone who can jet water lines. Mr. Jenniges will make sure he is properly licensed. Mr. Jenniges will work on a list of people who have continued to get dark water who are willing to have their lines jetted so we can determine if this is all or part of the issue.

**Parks Report** – Mr. Jenniges and Mr. Baumann gave the parks report.

1. It was noted that the roof was tinned on the building at the athletic field. The next step is to get electrical work done in the building. Mr. Jenniges to schedule that work to be done.

**Community Center Improvements** – Mr. Baune noted that painting was complete in the entryway and new rugs has been laid down.

**Consent Agenda** – Motion by Olson, second by Baumann to approve consent agenda as follows:

1. Approve the Minutes for the January 8, 2024, and January 23, 2024, Council Meetings
2. Approve the Wabasso C-Store Tobacco License Application
3. Approve Waiving of fee for Wabasso Baseball Association BINGO Event
4. Approve Gambling Application from Wabasso Baseball Association for BINGO Event.

Atkins – yes; Guetter – yes, Altermatt – yes, Baumann – yes, Olson – yes.

**City Bills** – Motion by Olson, second by Guetter to approve the bills as follows:

General Checking

101 General Fund	\$51,148.34
225 Fire	\$6,640.16
230 Ambulance	\$20,337.03
320 USDA RD Sewer Rehab	\$7,315.00
601 Water	\$12,982.83
602 Sewer	\$12,828.14
603 Sanitation	<u>\$3,084.49</u>
Total Checks	\$114,335.99

Atkins – yes; Guetter – yes, Altermatt – yes, Baumann – yes, Olson – yes.

Motion by Baumann, second by Olson to adjourn at 6:15 p.m.

Atkins – yes; Guetter – yes, Altermatt – yes, Baumann – yes, Olson – yes.

Brandon Baune  
Clerk/Treasurer/Administrator