

City of Wabasso
Regular Meeting
Tuesday, January 23, 2024
5:00 pm

REGULAR MEETING

1. Call to order
2. Resolution #2-2024 - Approving 2024 Wabasso City Fees and Charges
3. Resolution #3-2024 - Designating Annual Polling Places in 2024
4. Resolution #4-2024 - Appointing Election Judges for 2024 Elections
5. Adjourn

**City of Wabasso
Regular Meeting
Tuesday, January 23, 2024
Agenda Report**

1. **Resolution #2-2024 - Approving 2024 Wabasso City Fees and Charges** - Please see attached updated fees schedule. I have updated the spreadsheet from last month to include the charge for a second meter as well as a tobacco license fee. Additionally, per recommendation from engineers, I have updated the non-residential section of the stormsewer fees. I included two options for the council to consider. Please approve.
2. **Resolution #3-2024 - Designating Annual Polling Place in 2024** - Please see resolution attached designating polling place for 2024. Please approve.
3. **Resolution #4-2024 - Appointing Election Judges for the 2024 State Primary and General Elections** - Please see resolution to appoint election judges for 2024 attached. Please approve.

RESOLUTION No. 2-2024

**A RESOLUTION APPROVING 2024 WABASSO
CITY FEES AND CHARGES**

WHEREAS, the Wabasso City Council has by ordinance or policy established fees and charges for various services or ordinance violations, and

WHEREAS, it is in the interest of the City to review and adopt these charges on an annual basis.

NOW, THEREFORE, the Wabasso City Council establishes City fees and charges for 2024 as stated in Attachment A and Attachment B which is consistent with fees and charges established by City Ordinance.

Adopted by the City Council this 23rd day of January 2024

Carol, Atkins Mayor

Attest:

Brandon Baune, City Clerk

CITY OF WABASSO
2024 CITY FEES AND CHARGES
UTILITIES

Attachment A

UTILITIES		2023	2024	
Sewer				
Base Rate:	\$	39.60	\$	43.56 /Month
Flow Rate:	\$	5.00	\$	5.51 /1,000 Gallons
Access Charge:		\$800.00	\$	800.00 /New Service Connection
Water				
Base Rate:	\$	32.23	\$	35.45 /Month
Flow Rate:	\$	6.56	\$	7.22 /1,000 Gallons
Access Charge:	\$	1,600.00	\$	1,600.00 /New Service Connection
Seasonal Shutoff	\$	40.00	\$	40.00
Deliquency Shutoff	\$	125.00	\$	125.00
Violations	\$	25.00	\$	25.00 /day
Second Meter	\$	-	\$	350.00
Sanitation				
35 Gallon	\$	10.87	\$	11.95 /Month
65 Gallon	\$	13.27	\$	14.60 /Month
95 Gallon	\$	16.27	\$	17.90 /Month
Dumpster 1 1/2 Yd.	\$	78.95	\$	86.85 /Dump
Dumpster 4 Yd.	\$	103.24	\$	113.57 /Dump
Dumpster 6 Yd.	\$	127.54	\$	140.29 /Dump
Concrete Surcharge	\$	35.00	\$	38.50 /Dump
Stormsewer				
Property Classification	Minimul Lot Size (sq ft.)	Maximum Lot Size (sq ft)	Rate	
Residential 1	0	9999	\$	6.00 /Month
Residential 2	10,000	19999	\$	8.00 /Month
Residential 3	20000	1000000	\$	10.00 /Month
Non-Residential 1	0	44999	\$	10.00 /Month
Non-Residential 2	45000	89999	\$	14.00 /Month
Non-Residential 3	90000	179000	\$	20.00 /Month
Non-Residential 4	180000	1000000	\$	24.00 /Month
AMBULANCE				
ALS	\$	1,300.00	\$	1,300.00 /Run
BLS	\$	1,000.00	\$	1,000.00 /Run
Mileage	\$	20.00	\$	20.00 /Transport
BEGINNING CONSTRUCTION WITHOUT A PERMIT				
Surcharge	\$	350.00	\$	350.00 /per occurance
COMMUNITY CENTER (See Attachment B)				
FIRE				
Fire Call	\$	800.00	\$	800.00
Accident Call	\$	324.00	\$	324.00
Control Burn - CRP Burn	\$	30.00	\$	30.00 /Acre
Control Burn - Other	Fee based on type and size			
STREET				
Snow Ord. Violation	\$	125.00	\$	125.00 /violation
School Parking Lot	\$	100.00	\$	100.00
Mowing	\$	80.00	\$	80.00 /hr
TOBACCO, LIQUOR, BEER AND CLUB				
Tobacco	\$	-	\$	150.00 Annual
Liquor On-Sale	\$	900.00	\$	900.00 Annual
Sunday On - Sale	\$	200.00	\$	200.00 Annual
Liquor Off-Sale	\$	100.00	\$	100.00 Annual
Beer On-Sale	\$	75.00	\$	75.00 Annual
Temp. Beer On-Sale	\$	10.00	\$	10.00 /Day
Tem. Liquor On-Sale	\$	25.00	\$	25.00 /Day
MISCELLANEOUS				
Golf Cart	\$	20.00	\$	20.00 Annual
Animal	\$	5.00	\$	5.00 Annual
Animal	\$	25.00	\$	25.00 Late Fee

Wabasso Community Center

APPENDIX B

Community Center Rates:

For Weddings:

	CURRENT	PROPOSED	
For 2 days	\$ 750.00	\$ 850.00	Includes Cleanup
Additional Day	\$ 150.00	\$ 100.00	
Damage Deposit	\$ 100.00	\$ 100.00	
Nonrefundable fee to hold date	\$ 100.00	\$ 100.00	

Contracts need to be returned within 90 days of being received with the holding fee

Payment in full is due 90 days prior to event

All other events:

Rent of Rooms:

		PROPOSED	PROPOSED
Big Room	A,B	\$ 90.00	\$ 90.00
Senior Dining Room	C	\$ 50.00	\$ 50.00
Lions Bar	D	\$ 50.00	\$ 50.00
Kitchen 1	K	\$ 55.00	\$ 55.00
Kitchen 2	K 2	\$ 55.00	\$ 55.00

Damage deposit:

\$ 100.00	\$ 100.00
-----------	-----------

Clean up:

Big Room	A,B	\$ 100.00	\$ 100.00
Senior Dining Room	C	\$ 60.00	\$ 60.00
Lions Bar	D	\$ 60.00	\$ 60.00

Entire facility

\$ 220.00	\$ 220.00
-----------	-----------

Set Up fee:

\$50 per 100 Guest (up to \$350)
 \$75 per 100 Guests (up to \$525)
 No Set Up for Weddings

Free users clean up fee:

\$25.00 per hour

Contracts need to be returned to the appropriate parties as stated on contracts:

Events without Lion's bar: 10 days prior to event

Events with Lion's bar: 30 days prior to event

Signed contracts needed for all events that involve the raising of funds

Tables and Chair Rental:

	Tables	1.00 each
	Chairs	.25 each
Banquet Tables:	8ftx30in	72
Bar Tables:	4ft	6
Round tables:	6ft	20
Chairs:		512

STORM SEWER UTILITY FEE - PROPERTY AREAS
CITY OF WABASSO, MN

BWM PROJECT NO.: 051.125087

FILE NAME C:\Users\brandon\AppData\Local\Microsoft\Windows\NetCache\Content.Outlook\409B4E10\Wabasso STM Sewer Reconstruct Est and Prop Fees (001).xls;Wabasso STM Reconst Fee

Category	Lot Size (SQ FT)		MONTHLY FEE	NUMBER OF PROPERTIES
	MIN	MAX		
R1	0	9,999	\$ 6.00	121
R2	10,000	19,999	\$ 8.00	125
R3	20,000	1,000,000	\$ 10.00	56
NR1	1	44,999	\$ 10.00	37
NR2	45,000	89,999	\$ 14.00	8
NR3	90,000	179,999	\$ 20.00	8
NR4	180,000	1,000,000	\$ 24.00	11

*FOR REFERENCE	
TOTAL PROPERTIES	366
CITY MONTHLY REVENUE	\$3,192.00
CITY ANNUAL REVENUE	\$38,304.00
NUMBER OF CITY PROPERTIES	29
TOTAL CITY PROPERTY FEES /MTH	(\$370.00)
CITY MONTHLY REVENUE (EXCLUDING CITY PROPERTIES)	\$2,822.00
CITY ACTUAL ANNUAL REVENUE	\$33,864.00

= CELLS THAT CAN BE MODIFIED TO ADJUST CITY MONTHLY REVENUE AMOUNT

DATE: 1/15/2024



Real People. Real Solutions.

STORM SEWER UTILITY FEE - PROPERTY AREAS
CITY OF WABASSO, MN

BMI PROJECT NO: 061.125087

FILE NAME C:\Users\brandon\AppData\Local\Microsoft\Windows\NetCache\Content.Outlook\4029BHL01\Wabasso STM Sewer Reconstruct List and Prop Fees [002].xlsa\Wabasso STM Reconst Fee

Category	Lot Size (SQ FT)		MONTHLY FEE	NUMBER OF PROPERTIES
	MIN	MAX		
R1	0	9,999	\$ 6.00	121
R2	10,000	19,999	\$ 8.00	125
R3	20,000	1,000,000	\$ 10.00	56
NR1	1	44,999	\$ 15.00	37
NR2	45,000	89,999	\$ 25.00	8
NR3	90,000	179,999	\$ 50.00	8
NR4	180,000	1,000,000	\$ 75.00	11

*FOR REFERENCE	
TOTAL PROPERTIES	366
CITY MONTHLY REVENUE	\$4,266.00
CITY ANNUAL REVENUE	\$51,192.00
NUMBER OF CITY PROPERTIES	29
TOTAL CITY PROPERTY FEES /MTH	(\$715.00)
CITY MONTHLY REVENUE (EXCLUDING CITY PROPERTIES)	\$3,551.00
CITY ACTUAL ANNUAL REVENUE	\$42,612.00

= CELLS THAT CAN BE MODIFIED TO ADJUST CITY MONTHLY REVENUE AMOUNT

DATE: 1/19/2024



**CITY OF WABASSO
WABASSO, MINNESOTA**

Resolution Number 3-2024

**RESOLUTION DESIGNATING ANNUAL
POLLING PLACE IN 2024**

Whereas, it is important that the citizens exercise their right to vote at their local polling place;
and

Whereas, MN Stat. 204B.16 requires the city council to designate its local polling place for
elections annually; and

Now, therefore, Be It Resolved that the City Council of the City of Wabasso, Redwood County,
Minnesota does hereby designate the Wabasso Community Center, 1429 Front Street, Wabasso
in Redwood County as its polling place in 2024.

Be It Further Resolved; that the city council notify residents of this designation by following the
requirements of MN Stat 205.16.

Adopted by the Wabasso City Council on this 23rd day of January 2024.

Carol Atkins, Mayor

Attest:

Brandon Baune, City Clerk

**CITY OF WABASSO
WABASSO, MINNESOTA**

**Resolution No. 4-2024
APPOINTING ELECTION JUDGES FOR THE
2024 STATE PRIMARY AND GENERAL ELECTIONS**

WHEREAS, the State Primary and General Election will be held on March 5, 2024, and November 5, 2024, respectively; and

WHEREAS, MN Statute 204B.21, subd. 2 requires election judges for precincts in a municipality be appointed by the governing body of the municipality; and

WHEREAS, the City of Wabasso is in a combined polling location sharing election judges with New Avon and Vail Townships; and

WHEREAS, the following candidates for election judge will be receiving training in June and will be eligible to serve after meeting the qualifications established by the State of Minnesota

NOW THEREFORE, BE IT RESOLVED that the City of Wabasso hereby appoints the following persons to serve as election judges for the Primary and General Elections of 2024, with the understanding that amendments can be made by the clerk to the appointments in order to fill vacancies and meet party splits.

- CITY OF WABASSO JUDGES: Head Judge – PJ Bock; Judges – Roger Baumann, Brandon Baune and Victoria Palmer
- NEW AVON TOWNSHIP JUDGES: Brad Neumann; Steve Prokesch, Steve Dingels and Tiffany Lesmeister-Knott (Primary Only)
- VAIL TOWNSHIP JUDGES: Candice Sobocinski, Jeremy Waknitz, Adam Welu, Stan Rohlik and Kurt Netzke

Adopted this 23rd day of January 2024

CITY OF WABASSO

Carol Atkins, Mayor

ATTEST:

Brandon Baune, Clerk