

Minutes
City Council
Monday, January 8th, 2024
5 pm

The meeting was opened with the recitation of the pledge of allegiance.

Mayor Atkins called the meeting to order with Council members Jeff Olsen, Roger Baumann, and Amanda Guetter present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, Public Works Director Jim Jenniges, Maintenance Worker Josh Hoffenkamp, EDA Director Pat Eichten and City Attorney Matt Novak.

The agenda was approved with the following changes:

1. Appointments placed on the consent agenda.
2. Designations placed on the consent agenda
3. Larry Thompson consulting Contract added to Clerk-Treas./Administrator report
4. Street Sweeper Estimate added to the Street Report

EDA Update – Mr. Eichten provided the EDA update. He noted that the minutes and monthly reports were attached. Nothing to report on them. He also noted that the EDA had agreed to sell 990 North Street to Tanner and Becky Bock, which the council should move to approve later in the meeting.

Clerk/Treasurer/Administrator -

1. **Chris Webb – Southwest Regional Development Commission – Request for Focus Group** – Mr. Baune gave a history of the donation given to organization and they were looking to get together with council for a focus group in effort for transparency. The council directed Mr. Baune to reach back out to Chris Webb and offer him 15 minutes at the conclusion of a future meeting.
2. **Larry Thompson Consulting Contract** – Mr. Baune noted that Mr. Thompson's consulting contract expired at the end of December. He asked for 2 additional months to get through year-end reporting. Motion by Olson, second by Guetter to approve a 2-month extension on the consulting contract with Larry Thompson until February 29th, 2024

Street Report – Mr. Jenniges and Mr. Baune provided the street report.

1. **Environmental Equipment & Services Inc Estimate for Street Sweeper Repairs** – Mr. Jenniges gave a brief overview of the repairs and maintenance items the street sweeper needed and asked to council to approve the repairs, as the sweeper is needed, and the cost of a new machine was not in the budget. Motion by Guetter, second by Baumann to approve the quote in the amount of \$19,983.31 Environmental Equipment & Services Inc.

Atkins – yes; Guetter – yes, Baumann – yes, Olson – yes.

Water/Wastewater Report - Mr. Jenniges provided the water/wastewater report.

1. Mr. Jenniges noted that there were not many changes with water/wastewater. We are still waiting to hear back on the water sample sent in to find out if we are pumping the correct chemical. Mr. Jenniges also noted that he purchased a new chemical pump as the current one is going out and is unable to pump fast enough.

Parks Report – Mr. Jenniges and Mr. Baumann gave the parks report.

1. Mr. Jenniges noted that the roof is still not tinned on the building at the park. He also noted that Brian Fisher will be putting the roof up.

990 North Street – Motion by Guetter, second by Olson to approve the purchase agreement for Lot One (1), Block Two (2), of Eastvail Addition to Tanner and Becky Bock in the amount of \$5,000.

Atkins – yes; Guetter – yes, Baumann – yes, Olson – yes.

Community Center Improvements – Mr. Olson provided color samples for the exterior siding, shakes and stone of the community center. The council decided on a color combination. It was also noted that work would tentatively begin in early June. The council asked that Mr. Baune note this to perspective renters during this period.

Consent Agenda – Motion by Olson, second by Baumann to approve consent agenda with the additions of the appointments and designations as follows:

1. Approve Council Minutes; November 13, 2023, December 11, 2023, and December 18, 2023.
2. Approve Resolution 1-2024 setting 2024 fees and charges.
3. Approve \$100,000 Fidelity Bond for Brandon Baune with an Annual Premium of approximately \$350.
4. Approve 2023 Auditing Agreement with Kinner & Company LTD.
5. Approve the return of \$554.58 to Dan Mathiowetz per agreement from utility hearing.
6. Approve Wabasso Fire Relief Gambling Application for Raffle.
7. Appointments:
 - a. EDA Board – Amanda Guetter and Roger Baumann
 - b. Streets/Water/Wastewater/Buildings – Jeff Olson
 - c. Parks and Rec. – Chad Altermatt
 - d. Zoning Committee – Amanda Guetter
8. Designations:
 - a. Acting Mayor – Amanda Guetter (2023)
 - b. Official Newspaper – Redwood Falls Gazette (2023)
 - c. Official Depository – Integrity Bank Plus, Wabasso; Wanda State Bank; First Independent Bank, Lucan (2023)
 - d. City Attorney – Novak Law Office (2023)
 - e. Regular meeting dates and time – 2nd Monday of the month at 5:00 p.m. (2023)
 - f. Mileage Reimbursement – IRS Rate (2023)

- g. City Engineer – Case by case (2023)
 - h. Special Meeting - \$25 (2023)
 - i. Per Diem – \$75 (2023)
 - j. Setting Clerk's Office Hours – Monday-Thursday 7:30 a.m. to 4:30 p.m. and Friday 7:30 a.m. to 12:00 p.m.
- Atkins – yes; Guetter – yes, Baumann – yes, Olson – yes.

City Bills – Motion by Guetter, second by Olson to approve the bills as follows:

General Checking

101 General Fund	\$26,169.32
225 Fire	\$5,948.21
230 Ambulance	\$4,935.45
308 2016A Refunding Bonds	\$87,103.75
309 GO Tax Abatement Bonds	\$30,445.00
319 Cedar Street Improvements	145.00
320 USDA RD Sewer Rehab	\$9,780.00
377 TIF 1-3	\$4,081.21
379 TIF 1-5 2005A TIF Bonds	\$48,120.00
601 Water	\$12,216.52
602 Sewer	\$43,766.73
603 Sanitation	<u>\$3,280.12</u>
Total Checks	\$275,991.31

Atkins – yes; Guetter – yes, Baumann – yes, Olson – yes.

Motion by Olson, second by Baumann to adjourn at 6:10 p.m.

Atkins – yes; Guetter – yes, Baumann – yes, Olson – yes.

Brandon Baune
Clerk/Treasurer/Administrator