

City of Wabasso
Regular Meeting
Monday, October 9, 2023
5:00 pm

REGULAR MEETING

1. Call to order
2. EDA Update
 - a. EDA Minutes - September 6, 2023 and October 4, 2023
 - b. Loan and Checking Balance Report
3. Public Comment *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
4. Clerk-Treas. /Administrator
 - a. Dan Mathiowetz - Request for Hearing - Utility Billing
 - b. Tracy Fischer
5. Street Report -
6. Water/Wastewater Report -
 - a. O & M Report: 2nd Quarter Report for 2023
7. Parks report -
8. New Business
 - a. Nuvei Proposal
9. Unfinished Business
 - a. Community Center Improvements Update - Exterior Improvements
 - b. Wabasso Ambulance
10. Engineering Report -

Note: At this time, we will pause the regular meeting and begin the Assessment Hearing
11. Adopt Assessment 21-2023, Adopting Assessment - Cedar Street LRIP Improvements SAP 064-594-003
12. Approve Consent Agenda
13. Correspondence
14. Approve Bills
15. Adjourn

CONSENT AGENDA

1. Approve Council Minutes - September 11, 2023
2. Approve Resolution 22-2023 Local Road Improvement Grant (LRIP) Front Street
3. Approve Resolution 23-2023 Authorizing Application for Grant Navigation Support for the city
4. Approve Fireworks Display for Winterfest on December 1, 2023 Application from Commercial Club

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, September 11, 2023
Agenda Report**

1. **EDA Minutes and Financial Reports** – Enclosed please find the Minutes for our September meeting and financial reports for October. There was no formal meeting in October as we did not have a quorum; however, we had a great conversation with a couple of daycare providers that we would like to share.
2. **Dan Mathiowetz Request for Hearing/Appoint Zoning Board of Adjustment** – Brandon will update the council on his progress with getting a hearing set.
3. **Tracy Fischer** – Issue with water bill. Requested to speak to council. Brandon to have info on usage.
4. **Street Report** – Mr. Jenniges will give an update.
5. **Water/Wastewater Report** – Mr. Jenniges will give an update. Also attached is the O & M Report: 2nd Quarter Report for 2023.
6. **Parks Report** – Mr. Jenniges will give an update.
7. **Nuvei Proposal** – Brandon will update the council on Nuvei option for credit card payments and other benefits it provides. The council is not expected to vote on this. I will take questions on the system as well as schedule a demo if the council would like.
8. **Wabasso Ambulance** – Mr. Novak will give an update.
9. **Engineer's Report** – At this time, we will pause the regular meeting and begin the Assessment Hearing. Matt Miller, Brandon Baune, and Matt Novak will present final Assessment information. At this time, the council will take questions and concerns from residents regarding the assessment.
10. **Adopt Resolution 21-2023 Cedar Street LRIP Improvements SAP 064-594-003.**
11. **Community Center Improvements update** – No update
12. **Approve Council Minutes - September 11, 2023**
13. **Approve Resolution 22-2023 Local Road Improvement Grant (LRIP) Front Street**
14. **Approve Resolution 23-2023 Authorizing Application for Grant Navigation Support for the city.**
15. **Approve Application for Fireworks Display for Winterfest on December 1, 2023 from Commercial Club**
16. **Approve Bills**

**Wabasso EDA
Regular Meeting
Wednesday, September 6, 2023
5:00 p.m.**

The meeting was called to order at 5:00 p.m. with board members Pat Eichten, Karl Guetter and Amdanda Guetter. Also present were McKenzie Fischer and Pat Dingels.

The minutes of the August 2, 2023, meeting was approved on a motion by K. Guetter, second by A. Guetter Eichten – yes; K. Guetter – yes; A. Guetter – yes.

990 North Street – Tanner and Becky Bock Lot – Mr. Novak gave an update on the rules around Tanner and Becky Bock purchasing 990 North Street. He explains that it is OK to pull it out of the TIF district without replacing it with another property. This process can be done with a simple resolution. The other issue is lot price. The EDA agreed they would like input from Mr. Robasse on a price for the lot. Mr. Novak will write up resolution for next meeting where a price will also be determined.

Jim Salfer arrived at 5:10 p.m.

Daycare Center – Mr. Baune gave a brief update on his research over the last month. He did not hear back from those he reached out to and will do further research over the next month and report back to the EDA. It was also recommended that Mr. Baune reach out to daycare providers in and around town to bring them into the next meeting for their thoughts on daycare in the community.

Dewey St. 5-Plex Maintenance Concerns – Mr. Baune gave a brief update on the items that have been worked on over the last month. He explained that Josh and Jim have both been very busy over the past month with major projects happening in the city. He said that the 5-plex would be a bigger priority over the next month. The EDA recommended staff work on time-sensitive issues and asked that they keep the EDA informed on the progress.

Zoning Board of Adjustment – K. Guetter volunteered to be the EDA representative to the Zoning Board of Adjustment.

EDA Lots Flyers – The EDA reviewed lot flyers and asked Mr. Baune to reach out to area realtors who could use this for perspective buyers.

RADC Membership Cost Sharing – Motion by K. Guetter, second by A. Guetter to approve the 2024 RADC membership costs with the city.

Eichten – yes; K. Guetter – yes, A. Guetter – yes

Grant Opportunities – M. Dingles presented grant opportunities for small cities. The RADC can assist in writing grant applications for the city should they decide to go for one of the opportunities.

Monthly Spotlight – September's Spotlight is Baune's Catering, Highway 68/67 Off Sale. McKenzie provided the spotlight at the meeting. Brandon will upload the spotlight to the City's Facebook and website once McKenzie gets the OK from Brian on the final draft. Additionally, McKenzie will do a future spotlight highlighting the business who has received loans from the EDA and how it has helped them. The EDA thought this would be a good way to get word out on loan opportunities that the EDA has.

Jimmy Salfer – Jimmy Salfer presented questions to the EDA and Mr. Novak about restrictive covenants for putting up a shed behind his house. Mr. Novak and the EDA believed this should not be an issue based on the

way he was presenting it, but it was recommended that Mr. Salfer check the new Zoning Ordinance. Brandon to have this ready for Jimmy as he will stop in to pick up a copy.

Treasurer's Report – Motion by A. Guetter, second by K. Guetter, to approve the treasurer's report as submitted.

Eichten – yes; K. Guetter – yes. A. Guetter – yes.

Bills – Motion by A. Guetter, second by K. Guetter to approve the bills for August as follows:

General Checking:	\$3,118.08
Dewy Street Checking:	<u>\$ 274.82</u>
Total:	\$3,392.90

Eichten – yes; K Guetter – yes; A. Guetter – yes.

The meeting was adjourned at 5:45 p.m.

Brandon Baune

EDA Monthly Payment Schedule**as of 9/30/2023**

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Last Payment</u>	<u>Payment Due</u>
Babble On Bar & Grill	15th	\$ 800.00	3%	\$ 68,805.62	EDA I	11/15/2032	9/19/2023	8/15/2023
Chad Ruprecht	21st	\$ 400.00	3%	\$ 8,200.13	EDA II	5/21/2028	9/19/2023	8/21/2023
DEEM, Inc	21st	\$ 482.80	3%	\$ 13,195.87	EDA I	5/21/2025	9/21/2023	8/21/2023
DEEM, Inc	21st	\$ 357.27	3%	\$ 9,396.59	EDA I	5/21/2025	9/21/2023	8/21/2023
Jenniges Gas & Diesel	14th	\$ 300.00	3%	\$ 8,801.89	EDA I	12/11/2026	9/11/2023	8/14/2023
Jonti-Craft	25th	\$ 3,886.28	2.5%	\$ 90,884.60	EDA I	9/25/2025	9/19/2023	8/25/2023
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 2,811.28	EDA II	9/25/2025	9/19/2023	8/25/2023
Mid County Ag Services	20th	\$ 242.00	3%	\$ 14,007.95	EDA I	11/20/2028	8/17/2023	8/20/2023
Matt Novak	1st	\$ 362.10	3%	\$ 10,482.12	EDA II	8/4/2026	9/1/2023	8/1/2023
Safe Storage 2	5th	\$ 482.80	3%	\$ 27,542.57	EDA I	10/5/2028	9/1/2023	8/5/2023
Wabasso Eletric Motor LLC	6th	\$ 251.00	3%	\$ 5,187.11	EDAI	8/6/2024	9/5/2023	8/6/2023
Totals		\$ 7,684.44		<u>\$ 259,315.73</u>				
EDAI Daily Savings		\$ 434,218.90						
EDAI Daily Savings		\$ 134,428.89						
EDA-WDC		\$ 0.61						
Total Savings		\$ 568,648.40						
EDA WDC Savings								
Starting Balnace		\$ 0.61						
Interest								
Ending Balance		\$ 0.61						

EDA General Fund

Beginning Balance					\$ 192,566.36
Plus Deposits	Outstanding				
	Rev	Interest Earnings		\$	95.68
	Exp	Parallel Ag		\$	(157.86)
		RADC		\$	(2,124.62)
		Column		\$	(291.35)
				\$	-
		Future Checks - Transfer Errors - Deposit Errors		\$	6,297.54
Ending Balance					<u>\$ 196,385.75</u>

CD # 115009 renewal 12-9-19				\$	28,446.81
CD #33649				\$	50,186.34
	CD Total				<u>\$ 78,633.15</u>
		EDA General Total			<u>\$ 275,018.90</u>

EDA Dewey Street					
Beginning Balance				\$	74,022.68
Plus Deposits	Rents			\$	4,620.00
	interest			\$	12.15
Less Checks /Outstanding					
	Runnings			\$	(109.82)
	Ecowater Systems			\$	(165.00)
FUTURE	Deposit from EDA General				
	Payments to General Fund Checking				
					<u>\$ 78,380.01</u>

EDA Eastvail Sales Account	Starting Balance			\$	-
	Interest on investments			\$	-
	Transfer to General Checking			\$	-
				\$	-

Dewey Street Townhomes Loan	Paid off	\$	-	2.8 % interest
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EDA I

9/30/2023

Balance Sheet

	Balance		Balance
Assets	8/31/2023	Adj.	9/30/2023
Cash	\$ 432,643.29	1,575.61	\$ 434,218.90
Notes Receivable	\$ 238,623.34	(5,987.02)	\$ 232,636.32
Total Assets	\$ 671,216.96	(4,411.41)	\$ 666,855.22
Liabilities	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 670,700.83		\$ 666,855.22

Principal Payments Monthly

Babble On Bar & Grill	\$ 626.42
Deem 1	\$ 448.69
Deem 2	\$ 332.95
Jenniges Gas & Diesel 1	\$ 476.80
Jonti-Craft 1	\$ 3,689.25
Mid Country Ag Services	\$ -
Safe Storage #2	\$ 412.91
Total Principal Payments	\$ 5,987.02

Principal Payments Year to Date

Babble On Bar & Grill	\$ 5,581.88
Deem 1	\$ 3,999.07
Deem 2	\$ 2,966.85
Jenniges Gas & Diesel 1	\$ 2,666.52
Jonti-Craft 1	\$ 32,928.49
Mid Country Ag Services	\$ 1,637.36
Safe Storage #2	\$ 3,679.35
Total Principal Payments	\$ 53,459.52

New Loans

\$ -
\$ -
\$ -

Income Statement

Income

Interest on Loans Monthly

Babble On Bar & Grill	\$ 173.58
Deem 1	\$ 34.11
Deem 2	\$ 24.32
Jenniges Gas & Diesel 1	\$ 23.20
Jonti-Craft 1	\$ 197.03
Mid Country Ag Services	\$ -
Safe Storage #2	\$ 69.89
Total Interest Payments	\$ 522.13

Interest on Loans Year to Date

Babble On Bar & Grill	\$ 1,618.12
Deem 1	\$ 347.06
Deem 2	\$ 248.61
Jenniges Gas & Diesel 2	\$ 233.48
Jonti-Craft 1	\$ 2,048.03
Mid Country Ag Services	\$ 298.64
Safe Storage #2	\$ 665.85
Total Interest Payments	\$ 5,459.79

Savings Interest

Quarter 1	\$ 242.00
Quarter 2	\$ 557.84
Quarter 3	\$ 592.81
Quarter 4	\$ -
Total Interest Payments	\$ 1,392.65

Deposit Error

\$ (5,526.35)

Total Income

\$ (3,611.57)

Expenses

Interest Payment	\$ -
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Total Expense

\$ -

Net Income

\$ (3,611.57)

EDA II 9/30/2023

Balance Sheet

	Balance 8/31/2023	Adj.	Balance 9/30/2023
Assets			
Cash	\$ 133,881.95	546.94	\$ 134,428.89
Notes Receivable	\$ 27,506.33	(1,065.15)	\$ 26,441.18
Total Assets	\$ 161,639.28	571.33	\$ 160,870.07

Liabilities

\$ - \$ - \$ -

Total Liabilities

\$ - \$ - \$ -

Assets less Liabilities

\$ 161,639.28 **\$ 160,870.07**

Principal Payments Monthly

Chad Ruprecht	\$ 378.55
Jonti-Craft	\$ 114.10
Novak Law	\$ 335.06
Wabbasso Electric Motor	\$ 237.44
Total Principal Payments	\$ 1,065.15

Principal Payments Year to Date

Chad Ruprecht	\$ 3,373.19
Jont-Craft	\$ 1,018.37
Novak Law	\$ 2,985.61
Wabbasso Electric Motor	\$ 1,883.02
Total Principal Payments	\$ 9,260.19

New Loans

\$ -
\$ -
\$ -

Income Statement

Income

Interest on Loans Monthly

Chad Ruprecht	\$ 21.45
Jonti-Craft	\$ 6.09
Novak Law	\$ 27.04
Wabbasso Electric Motor	\$ 13.56
	\$ -
	\$ -
Total Interest Payments	\$ 68.14

Interest on Loans Monthly

Chad Ruprecht	\$ 226.81
Jont-Craft	\$ 63.34
Novak Law	\$ 273.29
Wabbasso Electric Motor	\$ 124.98
	\$ -
	\$ -
Total Interest Payments	\$ 688.42

Savings Interest

Quarter 1	\$ 140.15
Quarter 2	\$ 178.20
Quarter 3	\$ 184.84
Quarter 4	\$ -
	\$ 503.19

Deposit Error

\$ (771.19)

Total Income

\$ 571.33

Expenses

Interest Payment \$ -

Total Expense

\$ -

Net Income

\$ 571.33



Date: September 18, 2023

To: City of Wabasso

From: Kerwin Armitage/Dwane Jemmings, Operators

O & M Report: 2nd Quarter Report for 2023

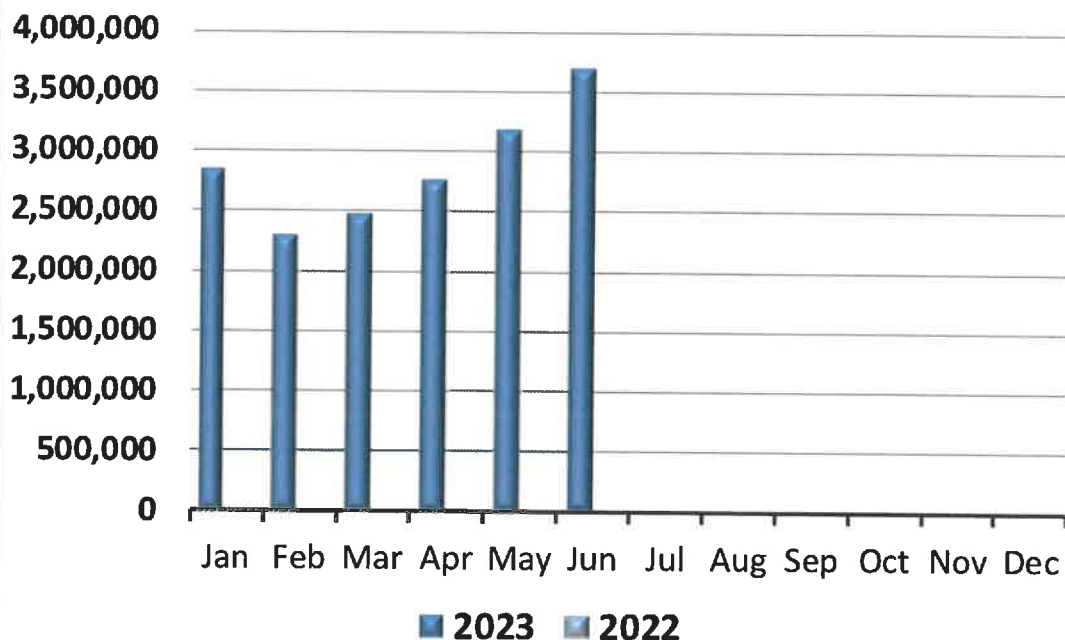
Water Operation & Maintenance

- Monthly Fluoride Reports completed and mailed to Minnesota Department of Health.
- Quarterly Bac-T and Fluoride Sampling completed and sent into Minnesota Department of Health and MVTL.
- Water sampling taken for Phosphate sampling and pH recorded.
- Met weekly with Jim and Josh to check out water plant and answer any questions they may have.
- Met with Lee Martin and Metering Technology to talk water meters and future meter project in Wabasso.

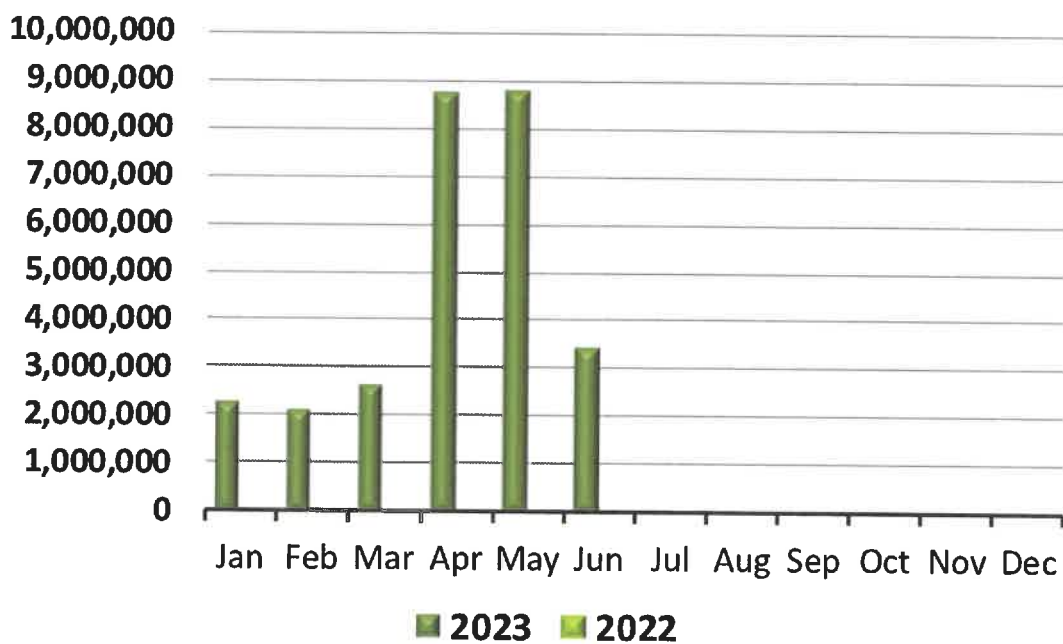
Wastewater Operation & Maintenance

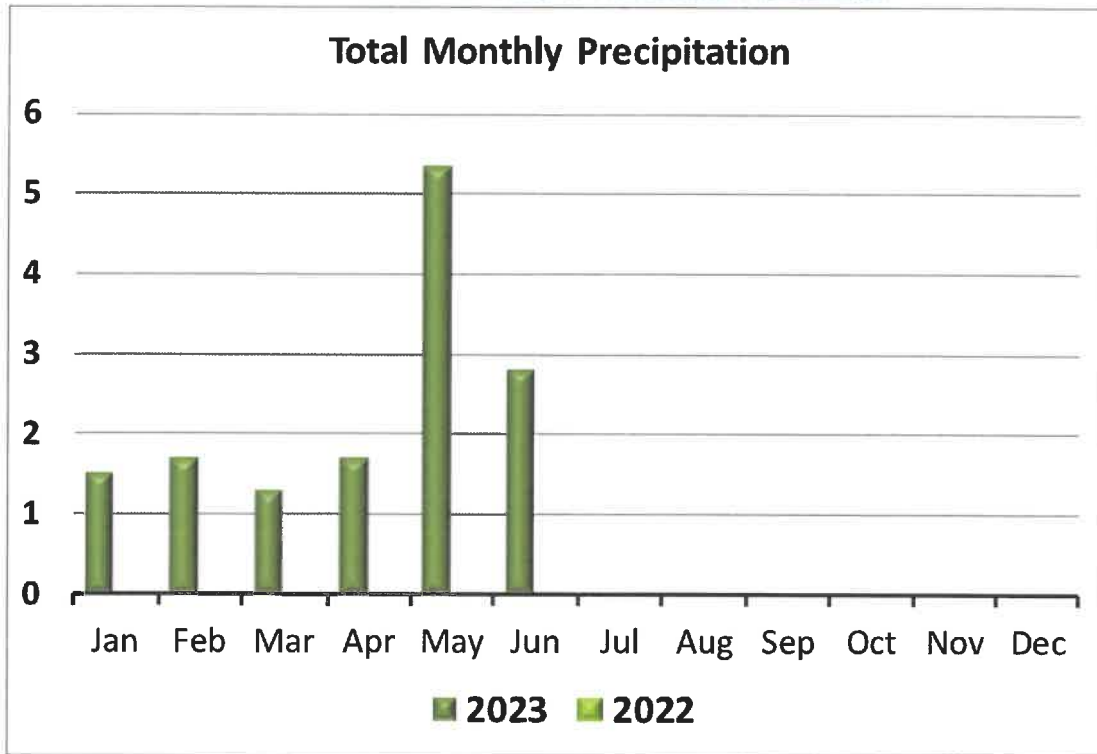
- Repaired Influent wastewater sampler.
- Repaired UV disinfection system.
- Wastewater bypass report was completed with samples sent in for analysis.
- Weekly checks were performed to see that the wastewater plant was operating properly.
- All permit required samples were taken and sent in for analysis.
- Received all sample reports from MVTL and all monthly wastewater reports were completed and sent into the State.
- Completed all required onsite testing of wastewater while collecting weekly samples.

Total Daily Water Pumped - In Gallons



Total Daily Wastewater Pumped - In Gallons





		April-23	May-23	June-23
Water				
Average Daily Pumped	gallons	89,355	102,613	123,467
Maximum Daily Pumped	gallons	150,000	166,100	174,000
Total Monthly Pumped	gallons	2,770,000	3,181,000	3,704,000
Well #1 Pumped	gallons	2,770,000	3,181,000	3,704,000
Well #2 Pumped	gallons	0	0	0
Average Daily Fluoride Conc.	mg/L	0.55	0.95	1.20
Fluoride used	gallons	0.50	0.50	1.00
Total Chlorine Residual	mg/L	0.00	1.23	1.24
Chlorine used	lbs	58.00	79.00	170.00
Poly Phosphate used	gallons	10.00	7.00	1.00
Wastewater				
CBOD				
CBOD Influent	mg/L	89	69	143
CBOD Effluent	mg/L	5	5	6
CBOD Effluent Permit Limit	mg/L	15	15	15
CBOD % Removal	%	94.00%	92.00%	96.00%
CBOD % Removal Permit Limit	%	85%	85%	85%
CBOD Effluent Loading	kg/day	4.70	3.40	3.00
CBOD Effluent Loading Permit Limit	kg/day	6.40	6.40	6.40
TSS				
TSS Influent	mg/L	99	122	120
TSS Effluent	mg/L	9	10	8
TSS Effluent Permit Limit	mg/L	30	30	30
TSS % Removal	%	91.00%	92.00%	94.00%
TSS % Removal Permit Limit	%	85%	85%	85%
TSS Effluent Loading	kg/day	8.80	6.00	3.50
TSS Effluent Loading Permit Limit	kg/day	12.80	12.80	12.80
Phosphorus				
Phos Influent	mg/L	3	3	3
Phos Effluent	mg/L	1	1	2
Phos Effluent Permit Limit	mg/L	Monitor Only	Monitor Only	Monitor Only
Phos % Removal	%	44.00%	55.00%	38.00%
Phos % Removal Permit Limit	%	Monitor Only	Monitor Only	Monitor Only
Phos Effluent Loading	kg/day	1.20	0.90	0.99
Phos Effluent Loading Permit Limit	kg/day	Monitor Only	Monitor Only	Monitor Only
Nitrogen Ammonia				
NA Effluent	mg/L	18.00	0.00	0.00
NA Effluent Permit Limit	mg/L	Monitor Only	Monitor Only	Monitor Only
NA Effluent Loading	kg/day	19.93	0.00	0.00
NA Effluent Loading Permit Limit	kg/day	Monitor Only	Monitor Only	Monitor Only
Fecal Coliform				
Fecal Effluent	ml	0	1	1
Fecal Effluent Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	6.10	5.10	4.70
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Effluent Flow				
Average Daily	gallons	292,500	283,800	115,200
Maximum Daily	gallons	630,300	655,100	167,800
Total Monthly	gallons	8,776,100	8,798,000	3,456,000
Precipitation Monthly Total	Inches	2	5	3



PRICE PROPOSAL FOR THE CITY OF WABASSO, MN.

September 27, 2023 Pricing valid for 90 days



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September 27, 2023

Ms. Brandon Baune

City of Wabasso, MN
1429 Front Street
Wabasso, MN. 56293

Dear Mr. Baune,

We appreciate the opportunity to provide a price proposal to the City of Wabasso, MN. Nuvei (NASDAQ: NUVEI) is a global payments company with offices throughout the United States. Nuvei provides online payment, e-Billing, and citizen engagement solutions to utilities and municipalities.

Nuvei helps government organizations:

- Increase citizen engagement & customer satisfaction
- Increase self-service digital payments
- Increase e-Billing & Auto-Pay enrollments
- Decrease call-center calls & walk-in traffic
- Reduce operational costs

Nuvei's UtilityConnect platform is a secure payments platform designed to make it easier and more convenient for your citizens to pay, how they want, when they want, without requiring employee assistance.

Not only does the solution integrate seamlessly with your existing Banyon system, our Software-as-a-Service (SaaS) architecture means you'll never have to perform an upgrade or an update again.

Your citizens expect a user-friendly payment experience that they can manage independently. Your staff need effective tools to answer questions, troubleshoot problems, and deliver excellent service.

UtilityConnect will help your organization achieve these results and more.

Sincerely,

John Rodriguez
Mid-Market Sales Representative

Challenges and Goals

Challenges	Objectives & Goals	Future State
<ul style="list-style-type: none"> Engaging multilingual demographic 	<ul style="list-style-type: none"> Offer a user-friendly, payment solution that supports multiple languages 	<ul style="list-style-type: none"> Increase self-service payments Increase citizen satisfaction Reduce routine, billing-related support calls
<ul style="list-style-type: none"> Multiple payment vendors 	<ul style="list-style-type: none"> Consolidate payment vendors Simplify reconciliation Streamline operations 	<ul style="list-style-type: none"> Nuvei offers a single solution that can take payments for multiple departments including: all utilities (IVR + Online), permits & licenses, courts, and more Single vendor makes it easier for to get support when needed
<ul style="list-style-type: none"> Non-existent or subpar customer support 	<ul style="list-style-type: none"> Faster, more responsive technical support + assistance, when needed 	<ul style="list-style-type: none"> Assigned Client Success Manager and team 99.9% uptime Fast, responsive support via telephone and e-mail
<ul style="list-style-type: none"> Low e-Billing enrollments 	<ul style="list-style-type: none"> Increase e-Billing enrollments by 37% in 1st year 	<ul style="list-style-type: none"> Estimated savings to be 31% per month
<ul style="list-style-type: none"> Low Auto-Pay adoption rates 	<ul style="list-style-type: none"> Increase Auto-Pay adoption payments by 45% in 1st year 	<ul style="list-style-type: none"> Reduce printed check processing Streamline collections Free up staff time
<ul style="list-style-type: none"> Influx of calls/office traffic 	<ul style="list-style-type: none"> Decrease call volume by 25% Decrease walk-in traffic by 10% 	<ul style="list-style-type: none"> Save staff ~40 hours per week or ~160 hours per month (at 5 mins a call) Increase customer satisfaction No long lines
<ul style="list-style-type: none"> Communication outreach 	<ul style="list-style-type: none"> Reduce later payers & shutoffs by 10% Decrease mailing costs 	<ul style="list-style-type: none"> Reduce printed costs Email & text payment notification reminders prior to bill due date Customer preferred communication channels

Pricing and Terms

Pricing is based on the following information provided by the City of Wabasso, MN

Bills/Month	300
Average Monthly Payment	\$75
Credit Card Transactions (monthly)	90
ACH Transactions (monthly)	NA
Pricing Model	Convenience (Transaction fees paid by the payor)

Payment Fees

Credit/Debit Card	2.75%
ACH	\$1.10 per transaction

Other Fees

e-Bills - Only charged when customer no longer receives a printed bill	\$.20 per e-Bill - Waived
IVR (Pay-by-Phone) Payments - Only charged for completed payments	\$.50 - Waived
Chargeback Returned Check Fee	\$7.00 per chargeback \$7.00 per returned check
PCI Compliance	\$9.95 per month

Service Description

Monthly Portal Fee - Includes unlimited user license for the Customer and Admin Portals	\$250/Mo - Waived
Implementation Fee - Includes CIS integration, billing process configuration, portal setup, and staff training	\$5,000 - Waived
Help Desk Support - Unlimited phone + e-mail inquiries. Assigned Client Success Manager	Included

All payment channels included: online, IVR, Live Agent, Text & Pay, and POS.
All fees include recurring, one-time payments, all payment channels, and all card brands (Visa, MasterCard, American Express and Discover).



Standard Pricing

Based on the proposed pricing convenience fee model and the statements/transaction details that you provided, Nuvei will be able to reduce cost in the following manner:

Convenience Fee Model (Fees paid by payor).

Average payment of \$60 based on payments data provided by the City of Wabasso, MN.

2.75% per Credit Card payment (No maximum payment)

\$1.10 ACH/e-check per payment (up to \$25,000 maximum payment)

Included all payment channels: IVR, Live Agent, Text & Pay, Web, and e-Billing

Product Overview

Nuvei leverages best-in-class technologies to address today's needs and tomorrow's opportunities. UtilityConnect is a comprehensive payment solution focused on delivering an intuitive, user-friendly payment experience for citizens, and administrative tools that help staff members perform their daily tasks more efficiently.

Advanced Software-as-Service (SaaS) Solution

UtilityConnect's SaaS architecture will "future proof" your online payment application. Nuvei continues to evolve its platform to stay abreast of the rapid changes in the financial technology industry and meet compliance standards such as: PCI, Nacha, and more.

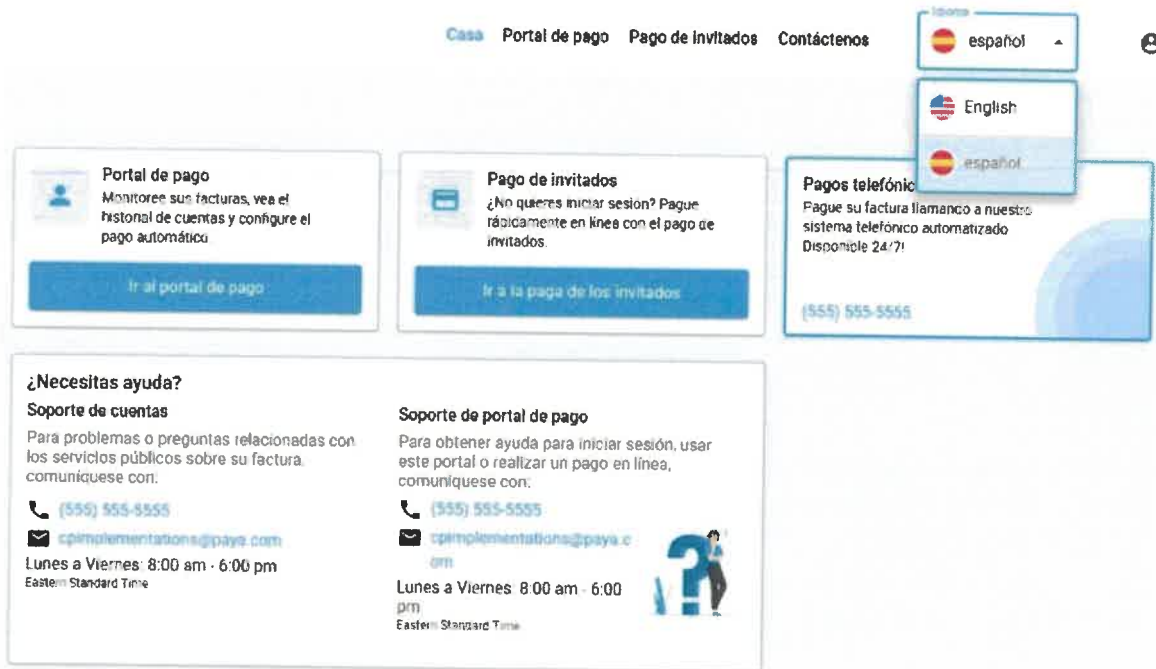
In addition, your organization will never have to perform an upgrade or an update again. You will always run the most current version of software and our team manages all backups, hardware maintenance, system upgrades, etc.

Direct Integration with Your CIS System

Nuvei has integrated with more than 300 municipal software applications. Using batch and real-time transfer methods, we'll save you time and effort by keeping critical account and payment data synched between your CIS/Utility Billing system and UtilityConnect.

Multilingual Dashboard Configuration

UtilityConnect can be translated into multiple languages, enabling municipal organizations to encourage underserved segments of their customer base to use self-service payment options.



Guest Pay

Offering a Guest Pay or "one-time" payment method is useful for citizens who don't want to create another username and password before being able to pay. Citizens can view their bill amount, due date, and pay with credit/debit cards or ACH transfers. Partial payments can be accepted if this option is supported by your municipality. Payment receipts can be e-mailed or texted.

Integrated Auto-Pay, e-Billing, Text & Pay Options

With Autopay, citizens can have their payments automatically paid on the due date or scheduled for a specific day. e-Billing enables citizens to receive paperless bills instead of printed bills. With Text & Pay, citizens can opt to receive a text when a bill is posted and pay directly from that message.

Increasing Auto-Pay enrollments improves cash flow and results in fewer collections dollars that municipalities must manage. Transitioning customers from printed to electronic bills drives valuable print and mail cost savings. Text & Pay is an excellent way to provide a self-service payment option to non-technical users who don't want to pay online or via Pay by Phone (IVR).

Easy Mobile Payments...No App Required!

Municipalities can expect 50% or more of their payments to be made using a mobile device. Many citizens don't want to download a mobile app in order to pay. UtilityConnect automatically displays information to fit the mobile, tablet, laptop or desktop screen the citizen is using.

We support all mobile devices and these Web browsers: Google Chrome, Apple Safari, Mozilla Firefox, Microsoft Edge and Internet Explorer.

Pay by Phone (IVR)

Nuvei's integrated Pay by Phone service provides municipalities an assigned dedicated toll-free telephone number that can be accessed directly by citizens or linked to an existing customer support line. IVR enables customers to:

- Make effortless, secure payments, 24/7, using a credit/debit card or e-Check
- Easily check balances and due dates
- Receive instructions in Spanish
- Complete a payment in 2-3 mins.

Utilities benefit because:

- Customer Service Reps (CSRs) can stop taking manual phone payments
- Payments are integrated into UtilityConnect
- Staff have more time to focus on other support & service tasks.

IVR gives those non-technically savvy an easy way to pay using their phones. In addition, municipal organizations can minimize manual errors and the handling of sensitive payment information by staff.

Manage Multiple Accounts

Property managers and users with multiple accounts can create a single online profile, and then view and manage all their accounts.

Automated E-mail & Text Reminders

UtilityConnect automatically sends a variety e-mail and text reminders when:

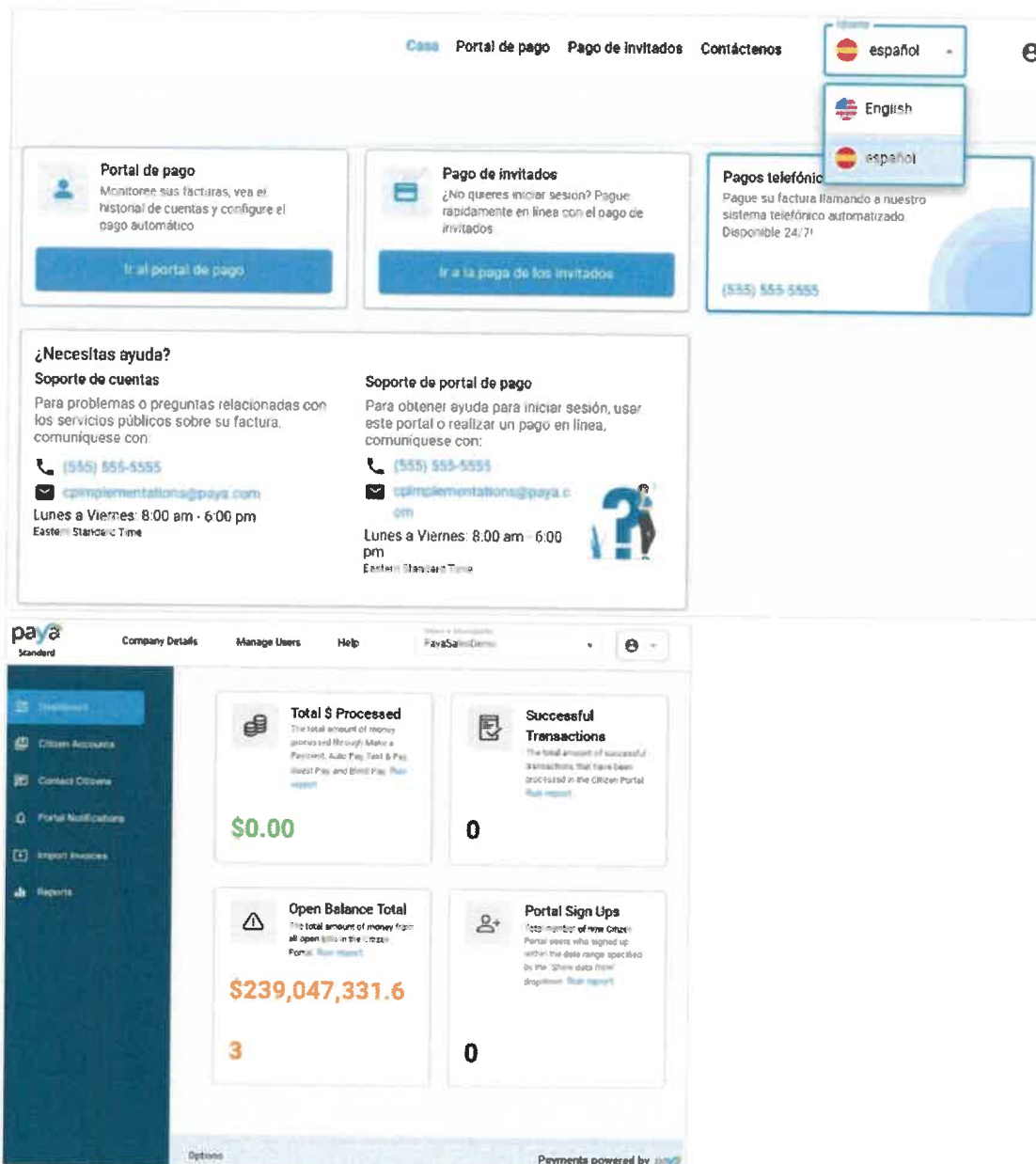
- New bill posting
- Upcoming Auto-Pay payment
- Successful/unsuccessful payment confirmation

Point of Sale (POS)

Staff can process in-person and walk-in payments using a variety of cloud-based, secured EMV and swipe card readers. Payments are directly integrated into UtilityConnect.

Admin Portal

Nuvei's Admin Portal helps staff perform their daily tasks more efficiently. The portal includes payment management tools so staff can quickly and easily accept payments, notify citizens, view trends and insights, build custom reports, and reconcile payment deposits with ease.



Configurable Dashboards

The dashboards show a summary of data, such as: payment volume processed, open balance totals, successful transactions, portal sign-ups and more. Staff can view key performance information that is important to their organizations.

Manage Customer Accounts

Staff can access any customer account in the system and:

- Take payments
- Change account information: address, phone numbers, passwords, etc.
- Enroll citizens in e-Billing, Auto-Pay, and Text & Pay
- Provide portal support

Communicate Directly with Citizens

Portal notifications allow staff members to send e-mail and text messages directly to citizens for: boil water alerts, water main breaks, maintenance issues, news, reminders, and more. Now keeping customers engaged and informed is a simple process.

Reporting

Configurable, real-time reporting in the Admin Portal enables staff to view a variety of standard reports or create their own. Building custom reports is an easy process requiring no software programming knowledge. Reports can be scheduled for delivery: daily, weekly, monthly and more.

Access to accurate, reliable, and relevant data helps your municipality understand customer behavior, track payment information, and improve decision making.

Implementation Process

Nuvei has implemented payment solutions for more than 2,000 government agencies. After contract signature, your organization will be assigned a dedicated Implementation Manager who will work with your team until the payment site has been launched.

This experienced professional will guide: the Merchant ID application and creation process, data integration, configuration, testing, and training. In general, the implementation process takes about 3-4 months to complete.

Training & Support

After the payment site is live, remote training and support are included. Staff can contact our dedicated help desk via phone and e-mail, Monday - Friday, 6am - 4pm MT. In case of after-hour emergencies, our on-call support is always available.

Citizen Marketing Services

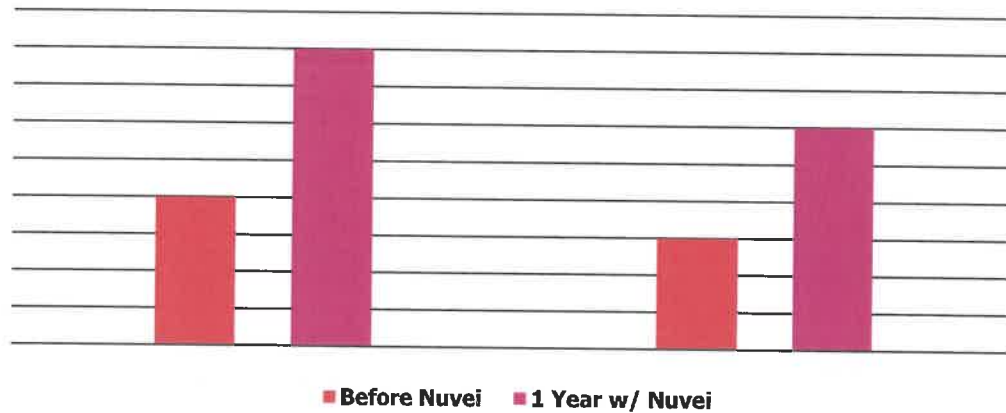
To encourage citizens to use the new payments platform in order to drive self-service payments and e-Billing and Auto-Pay enrollments, Nuvei offers:

- A dedicated Customer Success Manager
- E-mail campaigns
- Marketing collateral: social media ads, bill inserts, etc.
- Prize giveaways

Our team will develop a customized program for your municipality with the goal of achieving the following adoption improvements (Figure 1).

45% ↑
Auto-Pay
Enrollments

37% ↑
e-Billing
Enrollments



Client Testimonials

Nuvei's top priority is ensuring the success of our clients. Our payment solutions drive superior commerce outcomes and empower our clients to reach their operational goals. Below are just a few testimonials from our clients.



"We've had big growth in online payments, and we really do enjoy working with Nuvei."

Sara W. – Customer Service Manager

"Changing our bill presentment was a game-changer for us in mitigating customer complaints. We couldn't have done that without Nuvei."

Jessica D. - Utility Support Service Manager

"We have happier customers. They're happy with our payment solution, and we're happy with it."

Everett B. General Manager

"Nuvei has a great customer service team. When I email them, they are so friendly and amazingly fast, I don't have to wait to get a problem fixed. Their customer support and technical support is fast and they understand our needs."

Customer Administrator

"We are pleased with Nuvei. The integration is working well and we are happy to offer mobile technology to our citizens. Nuvei offers excellent customer service and works very hard to serve our court staff. I highly recommend their payment service to other courts."

"We like the ease of use and quick response time, and Nuvei's service is excellent."

Court Administrator

**Presiding Judge
Birmingham Municipal Court**

Company Overview

Nuvei is a leading provider of integrated payment and frictionless commerce solutions that help customers accept and make payments, expedite receipt of money, and increase operating efficiencies.

Nuvei's Connect suite of platforms (UtilityConnect™, MuniConnect™, and CourtConnect™), are PCI Level 1 compliant and specifically designed for simplicity, scalability, and flexibility. Our solutions enable citizens to make payments at any time, from any device, and from just about anywhere. Ensuring your staff has access to the most innovative technology to support and streamline your operations is our goal.



2,000+

Agencies and
Municipalities Served



30

States
Served



8M+

Agency Payments
Processed per Year



\$1B

Agency Revenue
Collected per Year

Summary

Thank you for the opportunity to present a proposal for Nuvei's UtilityConnect solution. We look forward to partnering with the City of Wabasso, MN and helping you achieve your online payment and e-Billing goals. Please contact me if you have any questions regarding our solution or this proposal.

Sincerely,



John Rodriguez
Mid-Market Sales

WABASSO

FINAL ASSESSMENT ROLL

for

**Cedar Street Improvements
(Constructed 2022-2024)
SAP 064-594-003**

City of Wabasso
Redwood County, MN
S13.118248



PROJECT LOCATION, FUNDING, & SCOPE

PROJECT LOCATION:

The project was located on Cedar Street from Trunk Highway 68 to May Street.

PROJECT FUNDING & PROJECT SPONSOR:

The project was funded in part by MnDOT State Aid through its Local Road Improvement Program (LRIP). On June 1, 2021, MnDOT State Aid awarded the City \$1,250,000 in Grant Funds for the Cedar Street Project. The total estimated final project cost (Construction / Engineering / City Admin. & Testing) is estimated to be \$2,193,562. A summary of estimated final project costs and funding is as follows:

• LRIP Costs (Funds)	\$1,250,000
• City Costs / Not Assessed	\$542,971
• City Costs / Assessed Amount	\$400,590
• Total Est. Project Cost	\$2,193,561

Since the population of Wabasso is under 5,000 people, MnDOT State Aid required the LRIP Grant funds be allocated to and distributed by Redwood County for the project. Therefore, Redwood County served as the project owner and sponsor for the project. However, Redwood County did not supply any direct funding for the project. State Aid assigned this project the number; SAP 064-594-003.

PROJECT SCOPE:

The project included the general improvements as shown below. The scope of work on each block of street varied slightly. The detailed work on each block was shown on the project plans.

- Performed Surface Removals (Bituminous & Concrete)
- Reconstructed Storm Sewer
- Performed Common Excavation of Existing Soils
- Constructed Perforated Edge Drains with Sump Pump Connections
- Constructed Gravel Base
- Constructed Concrete Curb & Gutter, Sidewalks, and Driveway Aprons (Constructed per ADA requirements)
- Constructed Bituminous Non-Wear Course (1st Lift)
- Performed Topsoil and Seeding in Boulevards
- Constructed Bituminous Wear Course (2nd Lift)
- Sanitary Sewer System – Adjusted MH Castings. (Future – Will have 4 each intersections with E-W Sanitary Sewer Reconstruction, by others and under a separate contract.)
- Water System – Adjusted GV Boxes Only.

COSTS DERIVATION AND PROJECT FEASIBILITY:

The project costs are based on final (& some estimated final) quantities of work completed and on contract unit prices. The City improvements were recommended by the City maintenance department and also by the City Council. The improvements were necessary for the City of Wabasso to maintain its infrastructure so as to provide quality and economical services to its businesses and residents. The project is cost-effective and feasible from a standpoint of providing long-term and high-quality infrastructure and services, thereby reducing annual operating & maintenance costs.

PROJECT SCHEDULE
CEDAR STREET IMPROVEMENTS - SAP 064-594-003

DATE:	ITEM:
February 2021	City (Via Redwood County) Submitted LRIP Application
June 2021	State Aid Awarded \$1,250,000 Grant
September 13, 2021	City Received / Accepted Preliminary Eng. Report City Set Public Improvement Hearing
October 11, 2021	City Conducted Public Improvement Hearing. City authorized preparation of Plans and Specs.
February 2022	City approved Plans & Specs.
March – April 2022	County and State Aid approved Plans & Specs
May 3, 2022	County accepted Bids for the Project
May 24, 2023	Redwood County Approved Contract to MR Paving & Excavating (City concurred with Award)
Sept. – Oct., 2022	Contractor constructed South 3 Blocks of the Project Included removals, storm sewer, edge drain tile, excavation, gravel base, curb & gutter, driveways, bituminous non-wear pavement, topsoil and seed boulevards.
June – August, 2023	Contractor constructed North 3 Blocks of the Project Included removals, storm sewer, edge drain tile, excavation, gravel base, curb & gutter, driveways, bituminous non-wear pavement, topsoil and seed boulevards. Also constructed bituminous wear course on south 3 blocks.
September 11, 2023	City to review proposed Final Assessment Roll City to adopt; "Resolution Declaring Cost to be Assessed, and ordering Preparation of Proposed Assessment" City to adopt; "Resolution for Hearing on Proposed Assessment"
October 9, 2023	City to conduct Hearing on Proposed Assessment City to adopt; "Resolution Adopting Assessment"
July-Aug., 2024	Contractor to construct bituminous wear course on north 3 blocks

SPECIAL ASSESSMENT POLICY SUMMARY
CITY OF WABASSO, MN

DISTRIBUTION OF ASSESSMENTS

Several methods exist for assessing property benefited by local government projects. It is the policy of the City to use the method that most equitably distributes project costs.

In general, the percentage of costs to be assessed for street and utility infrastructure improvements associated with this project shall be as follows:

RESPONSIBILITY OF PAYMENT FOR IMPROVEMENTS ⁽¹⁾				
IMPROVEMENT	RECONSTRUCT or NEW ^{(3) & (4)}	CITY COST SHARE	PROPERTY OWNER COST SHARE	REMARKS
Preliminary Engineering Report, Design & Construction Engineering	Reconstruct	Varies	Varies	Distributed and pro-rated with work or improvement items as noted below.
Street Surface	Reconstruct	75%	25% of the total street surfacing costs	Assessed by lot frontage. Front lot = short side. Side lot = long side. Side lot to be assessed at ½ lot length.
Curb & Gutter	Reconstruct	75% ⁽²⁾	25% ⁽²⁾	Assessed by lot frontage, linear foot.
Sidewalk	Reconstruct	75% ⁽²⁾	25% ⁽²⁾	Assessed by walk area, square foot.
Driveway Apron	Reconstruct	75% ⁽²⁾	25% ⁽²⁾	Assessed by apron area, square yard.
Storm Sewer	Reconstruct	100%	0%	Not Assessed.
Sanitary Main	Reconstruct	75%	25% of the total sanitary main costs	For 8" max pipe size. Assessed by lot frontage. Corner lots only assessed on side where property receives the service.
Sanitary Service	Reconstruct	0%	100%	Assessed by each.
Water Main	Reconstruct	75%	25% of the total water main costs	For 8" max pipe size. Hydrants are not assessed. Assessed by lot frontage. Corner lots only assessed on side where property receives the service.

Water Service	Reconstruct	0%	100%	Assessed by each.
External funds, such as State Aid Funds / Grant ⁽¹⁾	Reconstruct	To be applied to reduce City Costs Share		

Notes:

- (1) External or outside funding, such as MnDOT State Aid funding, will be applied to reduce City costs share.
- (2) City to pay for curb & gutter, walks, and driveway aprons across alley & street R.O.W.
- (3) For new construction (new developments), 100% of all costs for each category of work will be assessed to the benefitting lots within the new development.
- (4) The City reserves the right to modify the special assessment policy as needed and on a project by project basis to sufficiently maintain existing infrastructure and to promote new development within the City.

FINAL ASSESSMENT ROLL - COST SUMMARY

CEDAR STREET IMPROVEMENTS

SAP 064-594-003

CITY OF WABASSO, MN

Date: 9/7/2023

PREPARED BY: BOLTON & MENK, INC.

SLEEPY EYE, MN

Filename: H:\WABA\S13118248\FAR Wabasso Cedar Calcs.xlsx\FAR Costs Summary

TABLE 1



Real People. Real Solutions.

ITEM NUMBER	ASSESSMENT ITEM	ESTIMATED FINAL COSTS			
		CONST. COST	ENG. COST	CITY ADM. PERMITS, TESTING LEGAL/FIN.	TOTAL COST
LRIP ELIGIBLE PROJECT COSTS					
1	SURFACE IMPROVEMENTS	\$934,984.00	\$188,263.00	\$28,050.00	\$1,151,297.00
2	CURB & GUTTER AND CONCRETE SURFACING IMPROVEMENTS	\$445,539.00	\$89,711.00	\$13,366.00	\$548,616.00
3	STORM SEWER IMPROVEMENTS	\$400,898.00	\$80,723.00	\$12,027.00	\$493,648.00
SUB-TOTAL - LRIP ELIGIBLE		\$1,781,421.00	\$358,697.00	\$53,443.00	\$2,193,561.00
NOTE: ONLY CONSTRUCTION COSTS ARE ELIGIBLE FOR LRIP FUNDS					
NON-LRIP ELIGIBLE PROJECT COSTS					
4	SANITARY SEWER AND WATERMAIN	\$0.00	\$0.00	\$0.00	\$0.00
SUB-TOTAL - NON LRIP ELIGIBLE		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL ESTIMATED PROJECT COST		\$1,781,421.00	\$358,697.00	\$53,443.00	\$2,193,561.00
GRANT REQUEST SUMMARY ----->					
				LRIP GRANT REQUEST	\$1,250,000.00
				LOCAL/OTHER FUNDS	\$943,561.00
				TOTAL PROJECT COST	\$2,193,561.00

Estimate At Completion

CEDAR STREET IMPROVEMENTS

SAP 064-594-003

CITY OF WABASSO, MN

PREPARED BY: BOLTON & MENK, INC.

Date: 9/7/2023

SLEEPY EYE, MN

Filename: H:\WABSA\151824819 Final Assessment Roll\118248 F&R Wabasso Cedar C&S\F&R Costs Summary



TABLE 2

Real People. Real Solutions.

LEGEND:

STREET SURFACE	
CURB & GUTTER	
SIDEWALK	
CONCRETE DRIVEWAYS	
STORM SEWER	

ITEM NO.	ITEM	UNIT	PRICE	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION				
2	GRABLING	LUMP SUM	\$192,170.28	1.00	\$192,170.28
3	REMOVE DRAINAGE STRUCTURE	EACH	\$267.42	21	\$56,151.82
4	REMOVE SEWER PIPE (STORM)	LIN FT	\$17.39	1,107	\$19,250.73
5	REMOVE CURB AND GUTTER	LIN FT	\$2.35	4,440	\$10,434.00
6	REMOVE CONCRETE WALK	SQ FT	\$3.01	20,927	\$21,136.27
7	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ FT	\$1.67	6,370	\$10,637.90
8	EXCAVATION - COMMON	SQ FT	\$17.32	8,143	\$141,036.76
9	EXCAVATION - SUBGRADE	CU YD	\$14.96	25	\$374.00
10	STABILIZING AGGREGATE	CU YD	\$47.37	0	\$0.00
11	GEOTEXTILE FABRIC TYPE 5	SQ YD	\$1.34	2,847	\$3,814.98
12	COMMON LABORERS	HOUR	\$22.53	12	\$2,658.36
13	3.0 CU YD SHOVEL	HOUR	\$99.69	26	\$2,591.94
14	DOZER	HOUR	\$166.15	0	\$0.00
15	10 CU YD TRUCK	HOUR	\$138.45	1	\$138.45
16	4.0 CU YD FRONT END LOADER	HOUR	\$166.15	0	\$0.00
17	TAMPING ROLLER	HOUR	\$127.38	0	\$0.00
18	SKID LOADER	HOUR	\$127.38	11	\$1,401.18
19	AGGREGATE BASE CLASS 5	TON	\$15.18	9,439	\$143,284.07
20	TYPE SP 9.5 NON WEARING COURSE MIXTURE (2.8)	TON	\$112.35	1,446	\$162,458.10
21	TYPE SP 12.5 WEARING COURSE MIXTURE (2.8)	TON	\$114.32	1,365	\$156,046.80
22	4" PERFORATED PIPE DRAIN	LIN FT	\$9.50	4,375	\$41,562.50
23	EDGE DRAIN DESIGN SPECIAL	EACH	\$570.37	16	\$9,125.92
24	12" RC PIPE SEWER CLASS V	LIN FT	\$72.27	907	\$65,548.89
25	15" RC PIPE SEWER CLASS V	LIN FT	\$75.71	849	\$64,277.79
26	18" RC PIPE SEWER CLASS III	LIN FT	\$77.70	562	\$43,667.40
27	21" RC PIPE SEWER CLASS III	LIN FT	\$96.87	96	\$9,299.52
28	24" RC PIPE SEWER CLASS III	LIN FT	\$111.21	8	\$889.68
29	CONNECT TO EXISTING STORM SEWER	EACH	\$1,384.56	9	\$12,461.04
30	PIPE COVER	EACH	\$553.82	6	\$3,322.92
31	4" PIPE SEWER	LIN FT	\$50.56	82	\$4,145.92
32	6" PIPE SEWER	LIN FT	\$58.15	28	\$1,628.20
33	8" PIPE SEWER	LIN FT	\$68.67	53	\$3,639.51
34	10" PIPE SEWER	LIN FT	\$87.12	38	\$3,310.56
35	WATERMAIN OFFSET	EACH	\$8,201.03	1	\$8,201.03
36	ADJUST GATE VALVE BOX	EACH	\$773.50	12	\$9,282.00
37	WATERMAIN INSULATION	SQ YD	\$68.67	13	\$892.71
38	CASTING ASSEMBLY	EACH	\$1,024.53	37	\$37,907.61
39	ADJUST FRAME AND RING CASTING	EACH	\$652.02	6	\$3,912.12
40	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	LIN FT	\$652.63	95.0	\$61,999.85
41	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	\$637.89	57.0	\$36,359.73
42	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	LIN FT	\$1,071.99	11.5	\$12,327.89
43	CASTING ASSEMBLY SPECIAL	EACH	\$151.93	4	\$607.72
44	4" CONCRETE WALK	SQ FT	\$5.49	20,749	\$134,661.01
45	6" CONCRETE WALK	SQ FT	\$13.40	2,968	\$39,771.20
46	CONCRETE CURB AND GUTTER DESIGN B418	LIN FT	\$46.33	105	\$4,864.65
47	CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	\$23.72	4,388	\$104,083.36
48	7" CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$91.60	935	\$85,833.00
49	TRUNCATED DOWNS	SQ FT	\$7.54	440	\$3,317.60
50	TRAFFIC CONTROL	LUMP SUM	\$17,177.63	1.00	\$17,177.63
51	STABILIZED CONSTRUCTION EXIT	LUMP SUM	\$3,458.24	1.00	\$3,458.24
52	EROSION CONTROL SUPERVISOR	LUMP SUM	\$2,796.68	1.00	\$2,796.68
53	STORM DRAIN INLET PROTECTION	EACH	\$163.58	47	\$7,688.26
54	SILT FENCE, TYPE MS	LIN FT	\$4.43	50	\$221.50
55	COMMON TOPSOIL BORROW	CU YD	\$46.52	368	\$17,119.36
56	ROLLED EROSION PREVENTION CATEGORY 25	SQ YD	\$2.22	0	\$0.00
57	SEEDING	ACRE	\$6,092.06	0.9	\$5,482.85
58	SEEDING SPECIAL	ACRE	\$2,879.68	0.0	\$0.00
59	LANDSCAPE ROCK	TON	\$309.93	16	\$4,958.88
TOTAL AMOUNT:					\$1,781,421.60

FINAL ASSESSMENT ROLL - BASIS OF RATES

CEDAR STREET IMPROVEMENTS

SAP 064-594-003

CITY OF WABASSO, MN

Date: 9/7/2023

PREPARED BY: BOLTON & MENK, INC.

SLEEPY EYE, MN

Filename: H:\WABAS\118248\9_Final Assessment Roll\118248 FAR Wabasso Cedar Calcs.xlsx\FAR Costs Summary

TABLE 3



Real People. Real Solutions.

PERCENTAGES TO BE ASSESSED

ALL EXCEPT STORM SEWER

25%

STORM SEWER

0%

ITEM NO	ASSESSMENT ITEM	ESTIMATED FINAL CONSTRUCTION COSTS	ESTIMATED FINAL ENGINEERING COSTS	CITY ADMIN TESTING LEG./FIN.	EST TOTAL PROJECT COST	ASSESSMENT RATE CALCULATIONS			
						QUANTITY	UNIT	RATE	ASSESSED RATE
1	STREET SURFACE	\$934,984	\$188,263	\$28,050	\$1,151,297	2,243	L.F. OF LOT	\$513.28	25%
						Note 1: Long sides of corner lots to be assessed for 1/2 length			
						Note 2: Corner lots with equal lengths, use 1/2 length for current project.			
2	CURB & GUTTER	\$119,382	\$24,038	\$3,581	\$147,001	4,493	L.F.	\$32.72	25%
3	SIDEWALK	\$229,686	\$46,248	\$6,891	\$282,825	23,717	S.F.	\$11.92	25%
4	CONCRETE DRIVEWAY APRONS	\$96,471	\$19,425	\$2,894	\$118,790	935	S.Y.	\$127.05	25%
5	STORM SEWER	\$400,898	\$80,723	\$12,027	\$493,648	N/A	N/A	N/A	0%
	PROJECT TOTALS	\$1,781,421	\$358,697	\$53,443	\$2,193,561				


\$128.32

\$8.18

\$2.98

\$31.76

\$0




City of Wabasso
In The Heart of Redwood County

FINAL ASSESSMENT HEARING

2022-2024 Cedar Street Improvements City of Wabasso

October 9, 2023
5:00 P.M.



**BOLTON
& MENK**
Real People. Real Solutions.

1

IMPROVEMENTS LOCATION

CITY OF WABASSO
REDWOOD COUNTY, MN





2

PROJECT SCOPE

- Performed Surface Removals (Bituminous & Concrete)
- Reconstructed Storm Sewer
- Performed Common Excavation of Existing Soils
- Constructed Perforated Edge Drains with Sump Pump Connections
- Constructed Gravel Base
- Constructed Concrete Curb & Gutter, Sidewalks, and Driveway Aprons (Constructed per ADA Requirements)



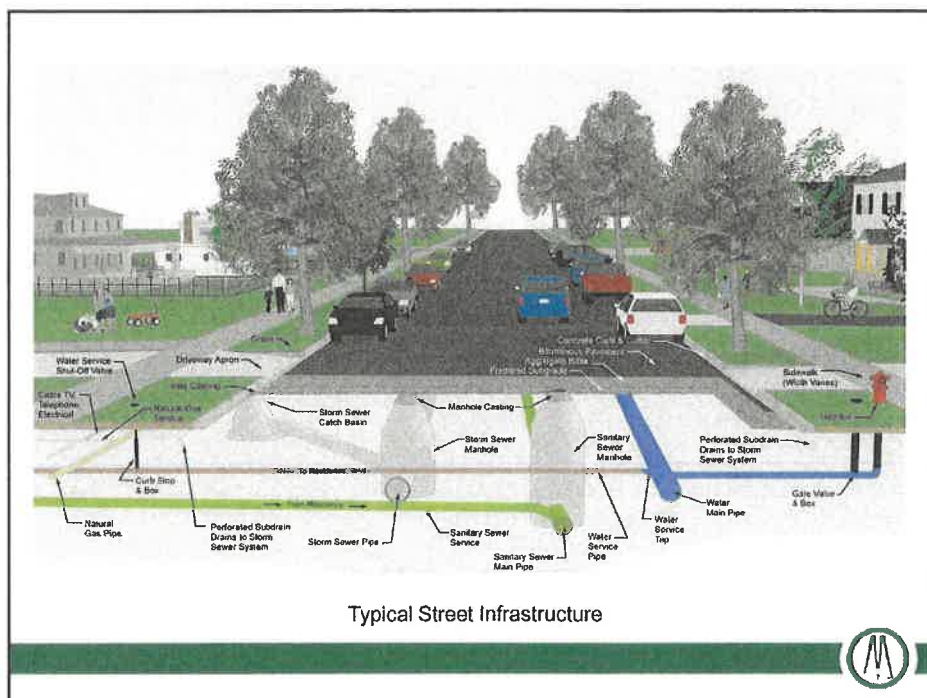
3

PROJECT SCOPE

- Constructed Bituminous Non-Wear Course (1st Lift)
- Performed topsoil and seeding in Boulevards
- Constructed Bituminous Wear Course (2nd Lift)
- Sanitary Sewer System – Adjusted MH Castings.
(Future – Will have 4 each intersections with E-W Sanitary Sewer Reconstruction, by others and under a separate contract.)
- Water System – Adjusted GV Boxes Only



4



5

PROJECT FUNDING

• LRIP Costs (Funds)	\$1,250,000
• City Costs / Not Assessed	\$542,971
• City Costs / Assessed Amount	<u>\$400,590</u>
• Total Estimated Project Cost	\$2,193,561

6

COSTS SUMMARY BY WORK TYPE

Item No.	Work Type	Cost
1	Surface Improvement	\$1,151,297
2	Curb & Gutter	\$147,001
3	Sidewalk	\$282,825
4	Concrete Driveway Aprons	\$118,790
5	Storm Sewer	\$493,648
	TOTAL	\$2,193,561



7

SPECIAL ASSESSMENT POLICY

City Ordinance No. 232
(Revised & Adopted August 2023)

IMPROVEMENTS	RECONSTRUCTION ASSESSMENT RATE
Street Surface (Front Lot / Short Side)	25%
Street Surface (Side Lot / Long Side)	25% & use ½ Lot Length
Curb & Gutter	25%
Sidewalk	25%
Driveway Approach	25%
Storm Sewer	0%
Sanitary Main	25%
Sanitary Service	100%
Watermain	25%
Water Service	100%



8

COSTS SUMMARY BY WORK TYPE & BASIS OF ASSESSMENT

Item No.	Item Description	Total Est. Cost	Assessment Rate
1	Street Surface	\$1,151,297	\$128.32 / LF
2	Curb & Gutter	\$147,001	\$8.18 / LF
3	Sidewalk	\$282,825	\$2.98 / SF
4	Concrete Driveway Aprons	\$118,790	\$31.76 / SY
5	Storm Sewer	\$493,648	N/A
TOTAL		\$2,193,561	



9

PAYMENT OF ASSESSMENTS

- City will send out invoices
- Option 1: . Pay Assessment in Full
 - Within 30 days of Adoption of Assessment by City
 - Due November 9, 2023
- Option 2: . Pay in Installments
 - 20 year period
 - 4% Interest Rate
 - Deferments of assessment for elderly is possible.
 - First Payment due prior to first Monday of January, 2024



10

PAYMENT OF ASSESSMENTS

- City will send out invoices
- Option 1:
 - Pay Assessment in Full
 - Within 30 days of Adoption of Assessment by City or before certification to the County.
 - Due November 9, 2023
- Option 2:
 - Pay in Installments
 - 20 year period
 - 4% Interest Rate
 - Deferments of assessment for elderly is possible.
 - First Payment due prior to first Monday of January, 2024



10

PAYMENT OF ASSESSMENTS cont.

- Option 3:
 - Prepay portion of assessment
 - Pay remaining in installments.
- Option 4:
 - Pay in Installments (as in Option 2)
 - Then pay off remaining balance early
- Principal payments are equal over the term of the assessment.
- Principal and interest payments are due twice/year and are made to the county in conjunction with property tax payments.
- Deferments of assessments for elderly is possible.



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PAYMENT OF ASSESSMENTS cont.

- Option 3:
 - Prepay portion of assessment
 - Pay remaining in installments.
- Principal payments are equal over the term of the assessment.
- Principal and interest payments are due twice/year and are made to the county in conjunction with property tax payments.
- Deferments of assessments for elderly is possible.



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ASSESSMENT AMOUNTS

TAXPAYER / OWNER NAME	Physical Address	Amount
Branden Lee Flock & Sidney Kathryn Pitzl	1011 Cedar St.	\$ 11,418.10
Dawn & Scott Nickel	1013 Cedar St.	\$ 8,002.56
Brooke Eng	1017 Cedar St.	\$ 12,490.34
Brian S. & Mary Sue Fischer	1019 Cedar St.	\$ 13,233.20
Carol A Atkins, Etal	544 South St.	\$ 13,196.58
WK Rental LLC	549 South St.	\$ 13,633.60
Timothy Goblirsch	742 Main St.	\$ 13,870.50
Chad Ruprecht	743 Main St.	\$ 13,964.92
Joyce Irlbeck	944 North St.	\$ 12,963.82
Paul & Candice Sobocinski	945 North St.	\$ 9,516.66
Elaine M. Baune	1053 Cedar St.	\$ 8,167.24
Sherry L. Knott%Sherry Ubl	1055 Cedar St.	\$ 8,147.64
Sherry L. Ubl	1055 Cedar St.	\$ 7,540.20
Jonathan R. Baune	1059 Cedar St.	\$ 8,120.58
City of Wabasso	1061 Cedar St.	\$ 33,923.20
Brian J. Baune	151 Hwy. 68	\$ 11,334.24



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ASSESSMENT AMOUNTS

Perry L Bock Jr.	1010 Cedar St.	\$ 9,390.94
Randall Rohlik	1012 Cedar St.	\$ 9,244.92
Michael A. & Rachel L. Ingebretson	1014 Cedar St.	\$ 10,102.04
Rita J. Goblirsch Etal	1016 Cedar St.	\$ 9,215.12
Robert M & Roberta L Jenniges	1020 Cedar St.	\$ 9,081.02
Norman D. & Veanne A. Battistini (Previous)	1022 Cedar St.	\$ 12,180.54
Michael Mannz (Current)		
Jacob Lemcke	550 South St.	\$ 13,220.82
Curtis & Jeanette Rohlik	551 South St.	\$ 13,170.08
Brandi Samyn	1034 Cedar St.	\$ 11,698.04
Sunset Burial Association	1036 Cedar St.	\$ 7,385.08
Nicolissa S. Estrada	751 Main St.	\$ 13,026.18
St. Annes Church	950 Main St.	\$ 21,386.72
St. Annes Church	1052 Cedar St.	\$ 28,969.00
Bridgette Grunewald	1060 Cedar St.	\$ 7,724.96
Ind School Dist #640	1062 Cedar St.	\$ 7,646.06
Ind School Dist #640	1062 Cedar St.	\$ 17,624.68
TOTAL ASSESSMENT AMOUNTS		\$ 400,589.58



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City of Wabasso

In The Heart of Redwood County

Public Comments / Questions?



**BOLTON
& MENK**

Real People. Real Solutions.

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**CITY OF WABASSO
WABASSO, MINNEOTA
Resolution Number 21-2023**

**ADOPTING ASSESSMENT-
CEDAR STREET LRIP IMPROVEMENTS
SAP 064-594-003**

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for Improvement No 064-594-003, the improvement of Cedar Street from the north line of State Highway #68 to the north line of May Street.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASSO, MINNESOTA:

1. Such proposed assessmentⁱ, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 20 years, the first of the installments to be payable on or before the first Monday in January 2024, and shall bear interest at the rate of 4.00 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2023. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the city treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the council this 9th day of October, 2023.

Amanda Guetter, Acting Mayor

Brandon Baune, City Clerk

Minutes
City Council
Monday, September 11th, 2023
5 pm

The meeting was opened with the recitation of the pledge of allegiance.

Mayor Atkins called the meeting to order with Council members Amanda Guetter, Jeff Olsen and Roger Baumann present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, Public Works Director Jim Jenniges, Maintenance Worker Josh Hoffenkamp, City Engineers David Palm and Matthew Miller, City Attorney Matt Novak, EDA Director Pat Eichten, Jim Salfer, Nick and Anna Guetter and Michelle Fennern

EDA Update – Mr. Eichten presented the EDA update to the council from the previous EDA meeting. He gave an update on where things are with the Bock lot, daycare discussion, Baune Spotlight, RADC Bill, and 5-Plex. A. Guetter recommended keeping on top of the important items for the 5-plex and report back next month on the progress.

Public Comment – The council took public comment from 3 people.

1. Nick Jr. and Ann Guetter – Nick Guetter requested to remove the sidewalk on his property. The sidewalk does not continue further down the street, and it is in very poor condition. He would plan to nicely see the area with grass. Motion by Guetter, second by Olson to allow Nick Jr. and Ann Guetter to remove sidewalk subject to reseeding with grass.
Atkins – yes; Guetter – yes; Baumann – yes; Olson – yes
Nick Jr. also brought up larger sewer bill from watering new shrubs. The council agreed not to refund any part of the bill from watering shrubs as this would be unfair to other residents.
2. Jim Salfer wanted to discuss and gain approval of permit for a shed. Mr. Salfer had a copy of the permit with him, and the council agreed to add it to the consent agenda.

Clerk/Treasurer/Administrator.

1. **Dan Mathiowetz – Request for Hearing** – Jeff made a motion, second by Guetter, to authorize Brandon to appoint 3 people for utility panel for hearing.
Atkins – yes; Guetter – yes; Baumann – yes; Olson – yes
2. **Board of Adjustment** - Motion by Olson, second by Guetter to appoint Brad Salfer to the Board of Adjustment.
Atkins – yes; Guetter – yes; Baumann – yes; Olson – yes
3. **Employee Drug Policy** – Mr. Novak presented a brief update on the update to the Employee Drug Policy. Ne noted there was not much to add this month as he is waiting on further guidance from the state. Mr. Novak will provide another update next month.

Street Report – Mr. Jenniges presented the street report.

1. It was noted by Mr. Jenniges that street patching will begin sometime this month.
2. Mr. Jenniges presented a quote from Hitchdoc for \$2,172.26 for a new chute for snowblower. Motion by Olson, second by Baumann to approve quote from Hitchdoc in the amount of \$2,172.26.
Atkins – yes; Guetter – yes; Baumann – yes; Olson – yes
3. Mr. Jenniges also presented a quote from UtilityLogic for locating equipment. He explained why this equipment is necessary and how it will save the city time and money in the future. He also explained that the equipment had other needs such as cell service and we also need to make sure it would be compatible with mapping software Bolton and Menk use. Mr. Jenniges will work on these items and bring a new quote to the council at a later meeting.
4. Mr. Jenniges noted a lack of street signage along Cedar Street and asked the council for input. Mr. Olson requested Mr. Jenniges to stop by sometime so they could walk down Cedar Street to discuss signs needed.

Water/Wastewater Report – Mr. Jenniges presented the water/wastewater report.

1. Mr. Jenniges noted that everything was OK with the wastewater at this time.
2. Mr. Jenniges noted that the new media was in at the water plant. He also noted that there are additional steps to be taken before the process is fully complete. The council noted that they would like a notice to the public to go out when we feel the water should be back to normal so the public can notify us if they are still seeing issues.
3. Mr. Jenniges also noted that we have issues with our pumps at the water plant and that a booster would be necessary before they could be taken offline. Mr. Jenniges is working on a quote and will bring it to the council at a future meeting.
4. Mr. Jenniges noted that the baseball field was still getting watered without a meter and asked the council for direction. It was decided that Mr. Novak would send a letter to Baune's Plumbing and Heating and the Baseball Association informing them that this needed to be resolved.

Parks Report- The following issues were presented regarding parks:

1. A lot of garbage is being left around the fields after games. Mr. Baune was asked by the council to review the letter of intent and remind parties that the garbage needs to be picked up after every event.
2. Frericks Construction has been working on gutters and other work at the water plant.
3. There are further reports of vandalism in the bathrooms at the parks. It was recommended by Mr. Olson that Mr. Jenniges look into the cost and feasibility of placing cameras in the parks to stop the vandalism. Mr. Jenniges will report his findings at a later meeting.

Library Land Lease - A copy of the updated Library Land Lease was provided to the council. Motion by Olson, second by Baumann to approve the updated Library Land Lease.
Atkins – yes; Guetter – yes; Baumann – yes; Olson – yes

Library Land Lease Award of Bid – There were 5 total bids, with the highest of \$50,204 from Karl Guetter. Motion by Guetter, second by Olson to approve the bid of \$50,204 to Karl Guetter.

Atkins – yes; Guetter – yes; Baumann – yes; Olson – yes

Engineering Report – Mr. Palm provided and presented the Engineering Report

1. **USDA-RD (sewer rehab project)** – Mr. Palm went over timeline of events for the assessment noting they would be open for bidding the project on the 26th of October, with notices in the paper on the 21st and 28th of October
2. **Cedar St Estimate #5** – Mr. Palm spoke briefly about Pay Estimate #5 that would be found on the consent agenda.
3. **Patching and Ramping** – Mr. Palm reiterated that patching will be happening soon, and crews will also ramp areas onto the sidewalk at this time.

At this time, Mayor Atkins recognized A. Guetter as acting mayor due to conflict of interest regarding Cedar Street Assessment.

4. **Resolution Declaring Costs to be assessed and terms of assessment and ordering preparation of assessment role** – Mr. Palm went through the final assessment roll paperwork. He recommended that the council go ahead and approve the next couple of resolutions. Motion by Olson, second by Baumann to approve Resolution No. 18-2023 Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessments- Cedar Street LRIP Improvements SAP 064-594-003.
Guetter – yes; Baumann – yes; Olson – yes
5. **Resolution Setting Hearing for Proposed Assessments** – Motion by Olson, second by Baumann to approve Resolution No. 19-2023 Setting Hearing for Proposed Assessments-Cedar Street LRIP Improvements SAP 064-594-003.
Guetter – yes; Baumann – yes; Olson – yes

At this time, acting major A Guetter recognized Mayor Atkins again as Mayor.

Community Center Improvements – Mr. Olson explained included quote from Bierl Construction and how it differed from also included quote from Redwood Building Center. The council agreed that this was a much better way of updating the community center. He also mentioned that Bierl Construction was not available until spring to begin the project should we approve it. Motion by Guetter, second by Baumann to approve the quote from Bierl Construction, LLC in the amount of \$38,960.15 for the improvement of the front, outside portion of the community center.

Consent Agenda – Motion by Olson, second by Guetter to approve consent agenda with the following addition (in red):

1. Approve Council Minutes – August 14th, 2023.
2. Approve Assess Service Agreement Between City of Wabasso and Redwood County
3. Cedar Street Project – Approve Pay Estimate No. 5 - \$274,489.70
4. Approve Mr. Baune's vacation and updated Clerk's hours.
5. **Approve Building Permit:**
A. Jim Salfer Shed and Fire Pit

City Bills – Motion by Baumann, second by Guetter to approve the bills as follows:

General Checking

101 General Fund	\$24,665.10
225 Fire	\$111.54
230 Ambulance	\$8,180.33
319 Cedar Street Improvements	\$27,497.50
320 USDA RD Sewer Rehab	\$30,713.50
601 Water	\$9,874.42
602 Sewer	\$11,066.84
603 Sanitation	<u>\$727.44</u>
Total Checks	112,836.67

Atkins – yes; Guetter – yes; Baumann – yes; Olson – yes

Special Meeting – Approving Preliminary Levy - Mr. Baune requested the council approve a special meeting to review the first-draft budget and to approve the preliminary levy which needs to be done by the 29th of September. The council agreed to meet Wednesday, September 27th at 5:30 p.m.

Motion by Olson, second by Baumann to adjourn at 6:35 p.m.

Atkins – yes; Guetter – yes; Baumann – yes; Olson – yes

Brandon Baune
Clerk/Treasurer/Administrator

**CITY OF WABASSO
WABASSO, MINNESOTA
Resolution Number 22-2023
CITY OF WABASSO, MN**

**LOCAL ROAD IMPROVEMENT GRANT (LRIP)
FRONT STREET**

WHEREAS, a high volume of heavy agricultural and commercial traffic and congestion occurs on Front Street from Main Street to Dewey Street in the City of Wabasso.

WHEREAS, the high volume of large farm machinery and trucks entering, exiting, and using Front Street between Main Street to Dewey Street creates an ongoing safety hazard on this street segment and;

WHEREAS, the large number of heavy agricultural and commercial vehicles currently using Front Street from Main Street to Dewey Street has deteriorated the existing bituminous surface on the southern portion of this street segment and;

WHEREAS, the large number of heavy agricultural and commercial vehicles currently using Front Street from Main Street to Dewey Street creates ruts in the existing gravel base surface on the northern portion of this street segment;

WHEREAS, the City of Wabasso is forced to accept and accommodate the heavy agricultural and commercial traffic on Front Street as a “Farm to Market” roadway within the City Limits due to its location between the grain elevator business and Trunk Highway 68 and;

WHEREAS, due to the deteriorated condition of the street surface from years of use by regional heavy farm machinery and trucks and from other local residential traffic, the City of Wabasso intends to reconstruct Front Street for Main Street to Dewey Street and;

WHEREAS, the County of Redwood must act as the sponsor of grants through the MnDOT State Aid Local Road Improvement Program for communities in Redwood County with populations of 5,000 or less.

THEREFORE BE IT RESOLVED, the City of Wabasso City Council will pursue grant funds through the MnDOT State Aid Local Road Improvement Program for said purpose with sponsorship of Redwood County understanding that all costs and the local match share of the grand would be the responsibility of the City of Wabasso.

Passed and approved this 9th day of October, 2023

Carol Atkins
Mayor, City of Wabasso

Attest:

Brandon Baune
City Clerk/Treas./Administrator, City of Wabasso

**CITY OF WABASSO
WABASSO, MN
Resolution Number 23-2023**

**AUTHORIZING APPLICATION FOR GRANT NAVIGATION SUPPORT FOR THE
CITY.**

WHEREAS, the League of Minnesota Cities “LMC” has created a pilot Grants Navigation Program in which LMC will provide grants up to \$5,000 per city to use with industry partners to ease the process of identifying matching funds to city projects and aid in the grant application projects.

WHEREAS, the Program is limited to providing services to help obtain grant funding for one project per city.

WHEREAS, the Program is limited to providing support in obtaining grant funding, and LMC does not provide funds to implement projects.

WHEREAS, the City of Wabasso wishes to apply to the Program to for support in finding grant funding for Front Street Improvement.

WHEREAS, the City recognizes that the if approved, any funds received through the Program must be used in a manner consistent with the conditions above as well as all other conditions or limitations of the Program.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WABASSO, MINNESOTA AS FOLLOWS:

1. The City names Brandon Baune as its fiscal agent for the purposes of applying to the Program on behalf of the City.
2. The City authorizes the Fiscal Agent to act on its behalf when communicating with LMC in all matters related to the Program application for the Project.
3. If the City is awarded a grant under the Program, it agrees to use the funds to engage with industry partners who will aid in the grant matching and application process consistent with the terms and conditions of the Program.
4. If a state, federal, foundation, or nonprofit grant match is not found, or is applied to but not awarded, the City will seek feedback on why the project was not eligible and report back to the LMC with these findings consistent with the terms and conditions of the Program.
5. If a state, federal, foundation, or nonprofit grant is awarded, a project assessment will be submitted to LMC within six months of the application's approval and then periodically until after project completion consistent with the terms and conditions of the Program.

Passed by the City Council of Wabasso, Minnesota this 9th day of October, 2023.

Carol Atkins, Mayor

Attested:

Brandon Baune, City Clerk



700 East Van Buren Street, Mitchell Iowa, 50461

Curt Serbus - Pyrotechnician

Curt Serbus: 763-227-3941 11646 272nd Ave NW, Zimmerman, MN 55398

CONTRACT FOR SERVICE

This contract is entered into this **18th day of October 2023** by and between Curt Serbus (MN Certified Pyrotechnician), Flashing Thunder Fireworks Spectacular of 700 E. Van Buren St, Mitchell, IA 50461, telephone 641-732-5558, fax 641-732-1385, designated herein as the "Seller", and the **Wabasso Area Commercial Club** designated as "Buyer".

Seller will deliver to Buyer, fireworks on **December 1st, 2023**, and/or will make necessary substitutions of equal or greater value, with an alternate "rain date" of **To Be Determined based on weather for the next day**. Seller agrees to perform the fireworks display safely and in accordance with such Federal, State, and local laws that might be applicable.

Seller agrees to check the display area after the presentation of the fireworks display for any "duds" or other material that might not have ignited. Any such material found shall be disposed of as required by all Federal, State, and Local rules and regulations or as is the standard practice of Seller.

Buyer will furnish the minimum safety distance required per NFPA 1123. In no case shall spectators be allowed closer than 70 feet per inch of shells diameter. Buyer will provide adequate monitoring/security to maintain these distance factors. Buyer also agrees to have adequate fire protection and coordinate with local Fire Department to be available on site during the display.

It is agreed and understood that Buyer will pay the purchase price of **\$4,000.00** plus sales tax if applicable, with the option to increase the amount of the fireworks display if so desired. This contract is valid on the date of signature. 50% of the purchase price is to be paid as a deposit within 30 days of the contract validation. The balance is to be paid within ten days following the presentation of the display. In case of weather related delay buyer is responsible for shoot fee and shipping expenses. In case of Buyer cancellation, the deposit is not refundable.

All payments must be made out to: Flashing Thunder Fireworks.

Please mail it to: Curt Serbus, 11646 272nd Ave NW, Zimmerman, MN 55398.

Buyer acknowledges and agrees that any balance past due is subject to a finance charge computed by a "Periodic Rate" of 1.5% per month, which is an annual percentage of 18%, applied to the balance due after specified payment due dates above. The Parties acknowledge and agree that any legal action commenced regarding this contract or collection shall be brought in the Circuit Court of Mitchell County, Osage, Iowa, and that Iowa law shall govern the determination of rights, responsibilities and remedies. Buyer shall further be entirely responsible for any attorney fees and court costs incurred by Seller in enforcing its rights under this contract and to collect any unpaid balance.

FLASHING THUNDER FIREWORKS
Curt Serbus
PYROTECHNICIAN

Wabasso Area Commercial Club
Authorized Agent
BUYER

By: Curt Serbus
Authorized Agent

By: Nathan J. [Signature]
Authorized Agent

Date: 2023/09/18

Date: 2023/09/18

Application for Display of Fireworks / Pyrotechnic Special Effects

NOTE:

1. This application is for an outdoor public fireworks display only and is not valid for an indoor fireworks display.
2. This application must be submitted for approval a minimum of 15 days prior to the date of public display.

Name of Applicant: Curt Serbus

Name of Public or Private Organization sponsoring event: Wabasso Area Commercial Club
Address: 1429 Front Street Wabasso, MN 56293

Phone: Nate Jacobson – 507-430-3869

Name of Supervising Operator responsible for the display: **Curt Serbus** Certificate No: **0819**
Address: **11646 272nd Ave NW**
Zimmerman, MN 55398
Phone: **763-227-3941**

Signature of Applicant or Authorized Agent: Curtis J. Serbus Date: 12 OCT 2023

NOTE: Operator must be at least 21 years of age and be able to demonstrate knowledge of the MN Statute 624.20 through 624.25, MN Uniform Fire Code Article 78 and the National Fire Protection Association Standard 1123 as they pertain to the proposed display.

Date of display: Dec 1, 2023 Rain Date: To Be Determined for later date based on weather

Time: 7pm-730pm

Location of Display: Kramer Baseball Fields, Wabasso MN

Address of Display: 2014 W Main St, Wabasso, MN 56293

Place of storage of fireworks prior to display: Stored in fireworks magazine and dropped off the day of the display

Type of fireworks to be discharged: Number (approx.) 380 shells and various cakes
Class: Class 'B' and 'C'
Size: 1" up to 4"

- In addition, applicant must provide:
- 1) A map or diagram of the grounds on which the display is to be held showing the point at which the fireworks are to be discharged; the location of buildings, highways, or public communication lines, the location of nearby trees, telephone lines, and other overhead obstructions and the lines behind which the audience will be restrained.
 - 2) Proof of Insurance in the amount of at least \$1.5 Million

Name and age of assistants who will be present: Dennis Goneau - 61 Mark Anderson - 30
(Must be 18 years of age) Steve Duthler - 52 Bob Faust - 43
Tim Serbus - 30 Dave Thompson - 61

In my opinion, the operator is competent, and the display as planned will conform to safety requirements, including the rules and regulations of the State Fire Marshall, as authorized by M.S. Chapter 624.22.

Date: _____
Signature of Fire Chief _____ Printed Name and Phone _____

Date: _____
County Sheriff's Office _____ Printed Name and Phone _____

TO WHOM IT MAY CONCERN:

An application has been filed in this office by the above applicant and organization, requesting a permit to have a fireworks display on the above described property on the _____ Day of _____ Year _____.
This is according to the Minnesota Statutes, Chapter 624.22. The permit is hereby granted.

Date: _____
Signature of Issuing Authority _____ Printed Name and Phone _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/24/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Allied Specialty Insurance, Inc. 10451 Gulf Blvd Treasure Island, FL 33706-4814	CONTACT NAME: Brenda Thomas	
	PHONE (A/C, No, Ext): 727-547-3070 FAX (A/C, No): 727-367-5695	
INSURED ALUMINUM KING MFG, LTD DBA: FLASHING THUNDER FIREWORKS SPECTACULAR AND FLASHING THUNDER FIREWORKS, INC. 700 E. VAN BUREN STREET MITCHELL IA 50461	E-MAIL ADDRESS: bthomas@alliedspecialty.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: T.H.E. Insurance Company	NAIC # 12866
	INSURER B: Liberty Mutual Insurance	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:** Wabasso 2022**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		CPP0105095-06	10/15/2020	10/15/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		CPP0105095-06	10/15/2020	10/15/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		ELP0012014-06 GL	10/15/2020	10/15/2021	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	WC5-39S-712358-020 Coverage is afforded in the State(s) of: IA, IL	12/03/2020	12/03/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Excess VL		ELP0012015-06 VL	10/15/2020	10/15/2021	Occurrence Limit \$ 4,000,000 Aggregate Limit \$ 4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Display Date: 2 Dec 2022

Rain Date: TBD - 2022

Location: Kramer Baseball Field, Wabasso, MN

RE: General Liability, the following are named as additional insured in respects to the operation of the negligence of the named insured:

City of Wabasso, MN; Wabasso Lions Club;

CERTIFICATE HOLDERWabasso Lions Club
1429 Front Street
Wabasso, MN 56293**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



700 East Van Buren Street, Mitchell Iowa, 50451

Curt Serbus - MN Pyro-Technician

Curt Serbus 763-327-3941 11648 272nd Ave NW, Zimmerman, MN 55398

Wabasso Winterfest, Dec 1, 2023 - Invoice

SOLD TO:

Wabasso Area Commercial Club

POC: Nate Jacobson (ph) 507-430-3869

DISPLAY LOCATION:

City Baseball Field, Wabasso, MN

Order #:

Order Date:

Customer #:

Sales Person: Curt Serbus

Show Type	Show Date	Terms
Electronic Fired	see below	1/2 due by Dec 1 & remainder due on receipt

Item Description	Shot Count	Amount
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Fireworks Display for Wabasso Winterfest, Dec 1, 2023

Alternate "rain day": TBD

5-10 minute display

Aerial Shells:

- 2.6" Ass'd color shells	40
- 2.5" Ass'd color shells - doubles	40
- 2.5" Finale Chains w/ Titanium Salute	30
- 2.5" Finale Chains Color shells	60
- 3" Ass'd color shells	36
- 3" Finale Chains w/ color shells	30

Aerial Shells: 236

Cakes:

6 - 25 shot cake	150
4 - 38 shot cake	288
2 - 100 shot finale cake	200
2 - 100 shot Z & fan cake	200
1 - 100 shot fan cake	100

Cakes and Mines (shots): 938

Grand Total # of Shots in Display: 1174 \$2,960.00

Equipment and Other:

Electric Matches and supplies \$200.00

Custom and Other Display Items:

Insurance Fee: \$400.00
 Shooter Fee: \$300.00
 HAZMAT Shipping Fee: \$200.00
 Rental Truck and Equipment \$100.00
 County-City Permit Fee: \$50.00

Net Order: \$4,210.00

Multi-Year Discount

Sales Tax: (If applicable) -\$210.00

TOTAL: \$4,000.00

Flashing Thunder Fireworks
 SELLER: Curt Serbus

DATE:

By: Curtis J. Serbus

9/12/2023

Wabasso Area Commercial Club
 BUYER: Nathan Jacobson

DATE:

By: Nathan Jacobson

9/29/23

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Payments

Current Period: October 2023

Payments Batch 100923PAYGENAMBFIR		\$127,151.38			
Refer	55360	ALPHA WIRELESS	-		
Cash Payment	E 230-42153-323	Radio Units	Radio Units		\$795.60
Invoice 22263					
Transaction Date	10/5/2023	General Checking	10100	Total	\$795.60
Refer	55361	AMERICAN ENGINEERING TESTIN	-		
Cash Payment	E 319-49810-303	Engineering Fees	Street Improvements Testing		\$2,920.00
Invoice 14841					
Transaction Date	10/5/2023	General Checking	10100	Total	\$2,920.00
Refer	55362	ARVIG ENTERPRISES, INC.	-		
Cash Payment	E 602-49450-321	Telephone	Phone/Internet-2332003 6		\$35.23
Invoice					
Cash Payment	E 602-49450-321	Telephone	Phone/Internet-2332003 5		\$97.85
Invoice					
Cash Payment	E 601-49400-321	Telephone	Phone/Internet-2332003 4		\$140.67
Invoice					
Cash Payment	E 602-49450-321	Telephone	Phone/Internet-2332003 3		\$102.63
Invoice					
Cash Payment	E 602-49450-321	Telephone	Phone/Internet2332003 2		\$35.23
Invoice					
Cash Payment	E 101-41400-321	Telephone	Phone/Internet-2332003 1		\$124.28
Invoice					
Transaction Date	10/5/2023	General Checking	10100	Total	\$535.89
Refer	55363	BADGER METER	-		
Cash Payment	E 601-49400-321	Telephone	Cellular		\$175.75
Invoice 80139755					
Cash Payment	E 602-49450-321	Telephone	Cellular		\$175.75
Invoice					
Transaction Date	10/5/2023	General Checking	10100	Total	\$351.50
Refer	55364	BAUNE PLUMBING & HEATING	-		
Cash Payment	E 601-49400-404	Repairs/Maint Machiner	Meter Instal Valve		\$66.16
Invoice					
Transaction Date	10/5/2023	General Checking	10100	Total	\$66.16
Refer	55365	BERNADETTE THOOF	-		
Cash Payment	E 101-41940-311	Refunds	CC Deposit Refund		\$100.00
Invoice					
Transaction Date	10/5/2023	General Checking	10100	Total	\$100.00
Refer	55366	BOLTON & MENK	-		
Cash Payment	E 601-49400-303	Engineering Fees	Engineering Fees-0317958		\$667.50
Invoice					
Cash Payment	E 602-49450-303	Engineering Fees	Engineering Fees-0317958		\$667.50
Invoice					
Cash Payment	E 601-49400-303	Engineering Fees	Engineering Fees-0306067		\$1,737.00
Invoice					
Cash Payment	E 601-49400-303	Engineering Fees	Engineering Fees-0306067		\$200.00
Invoice					

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Payments

Current Period: October 2023

Cash Payment Invoice	E 601-49400-500	Capital Outlay (GENER	Engineering Fees-0317960		\$311.50
Cash Payment Invoice	E 602-49450-500	Capital Outlay (GENER	Engineering Fees-0317960		\$311.50
Cash Payment Invoice	E 601-49400-500	Capital Outlay (GENER	Engineering Fees-0317960		\$1,810.50
Cash Payment Invoice	E 320-49810-303	Engineering Fees	Engineering Fees-0317959		\$27,083.50
Cash Payment Invoice	E 602-49450-303	Engineering Fees	Engineering Fees-0306067		\$200.00
Cash Payment Invoice	E 319-49810-303	Engineering Fees	Engineering Fees-0317957		\$27,497.50
Transaction Date	10/5/2023	General Checking	10100	Total	\$60,486.50
Refer	55367	BOUND TREE MEDICAL	-		
Cash Payment Invoice	E 230-42153-217	Other Operating Supplie	Supplies		\$525.98
Cash Payment Invoice	E 230-42153-217	Other Operating Supplie	Supplies		\$0.76
Cash Payment Invoice	E 230-42153-217	Other Operating Supplie	Supplies		\$366.93
Transaction Date	10/5/2023	General Checking	10100	Total	\$893.67
Refer	55368	BRANDON BAUNE	-		
Cash Payment Invoice	E 101-41400-208	Training and Instruction	Phone and Training Reimburse		\$184.71
Cash Payment Invoice	E 101-41400-321	Telephone	Phone and Training Reimburse		\$50.00
Transaction Date	10/5/2023	General Checking	10100	Total	\$234.71
Refer	55369	CAPITAL ONE TRADE CREDIT	-		
Cash Payment Invoice	E 101-43100-404	Repairs/Maint Machiner	Sweeper and Shop Supplies		\$214.98
Cash Payment Invoice	E 101-43110-223	Building Repair Supplies	Sweeper and Shop Supplies		\$229.11
Transaction Date	10/5/2023	General Checking	10100	Total	\$444.09
Refer	55370	CENTRACARE HEALTH	-		
Cash Payment Invoice	E 230-42153-211	ALS Intercept	ALS Fees-2500002910		\$1,000.00
Transaction Date	10/5/2023	General Checking	10100	Total	\$1,000.00
Refer	55371	CNA SURETY	-		
Cash Payment Invoice	E 101-43110-430	Miscellaneous (GENER	Bond Larry/Brandon-65696960		\$350.00
Transaction Date	10/5/2023	General Checking	10100	Total	\$350.00
Refer	55372	COLUMN	-		
Cash Payment Invoice	E 319-49810-351	Legal Notices Publishin	Cedar St Assessment Notices		\$524.92
Cash Payment Invoice	E 319-49810-351	Legal Notices Publishin	Cedar St Assessment Notices		\$347.05
Transaction Date	10/5/2023	General Checking	10100	Total	\$871.97

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Payments

Current Period: October 2023

Refer	55373	ECOWATER SYSTEMS	-		
Cash Payment	E 101-41940-306	Service Contract	Softner Rental Shop and CC October		\$48.00
Invoice					
Cash Payment	E 101-43100-306	Service Contract	Softner Rental Shop and CC October		\$29.00
Invoice					
Transaction Date	10/5/2023	General Checking	10100	Total	\$77.00
Refer	55374	EFAX CORPORATE	-		
Cash Payment	E 230-42153-325	Fax Service	Ambulance Fax		\$34.99
Invoice	4614757				
Transaction Date	10/5/2023	General Checking	10100	Total	\$34.99
Refer	55375	ELECTRIC MOTOR COMPANY	-		
Cash Payment	E 101-43110-240	Small Tools and Minor E	Shop Tools		\$479.98
Invoice	137798				
Transaction Date	10/5/2023	General Checking	10100	Total	\$479.98
Refer	55376	FALLS AUTOMOTIVE	-		
Cash Payment	E 101-43110-215	Shop Supplies	Supplies		\$74.33
Invoice	801512				
Cash Payment	E 101-43100-404	Repairs/Maint Machiner	Supplies		\$19.99
Invoice	801658				
Cash Payment	E 101-43110-215	Shop Supplies	Supplies		\$135.38
Invoice	801678				
Cash Payment	E 101-43110-215	Shop Supplies	Supplies		-\$34.99
Invoice	801827				
Cash Payment	E 101-41940-220	Repair/Maint Supply (G	Supplies		\$19.99
Invoice	802797				
Transaction Date	10/5/2023	General Checking	10100	Total	\$214.70
Refer	55377	FARMERS CO-OP OIL COMPANY	-		
Cash Payment	E 101-43100-212	Motor Fuels	Fuel		\$72.87
Invoice					
Cash Payment	E 601-49400-212	Motor Fuels	Fuel		\$72.87
Invoice					
Cash Payment	E 602-49450-212	Motor Fuels	Fuel		\$72.87
Invoice					
Cash Payment	E 230-42153-212	Motor Fuels	Fuel		\$518.43
Invoice					
Transaction Date	10/5/2023	General Checking	10100	Total	\$737.04
Refer	55378	FIRSTNET	-		
Cash Payment	E 230-42153-321	Telephone	Phone-287319862450X10032023		\$197.55
Invoice					
Transaction Date	10/5/2023	General Checking	10100	Total	\$197.55
Refer	55379	FLOW MEASUREMENTAND CONT	-		
Cash Payment	E 602-49450-387	Testing			\$662.00
Invoice	2322				
Transaction Date	10/5/2023	General Checking	10100	Total	\$662.00
Refer	55380	FRERICKS CONSTRUCTION LLC	-		
Cash Payment	E 601-49400-404	Repairs/Maint Machiner	Gutters at water plant		\$2,736.75
Invoice					

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Payments

Current Period: October 2023

Transaction Date	10/5/2023	General Checking	10100	Total	\$2,736.75
Refer	55381	GOPHER STATE ONE CALL	-		
Cash Payment	E 601-49400-386	One Call	Locates-3050813		\$2.03
Invoice					
Cash Payment	E 602-49450-386	One Call	Locates-3050813		\$2.02
Invoice					
Transaction Date	10/5/2023	General Checking	10100	Total	\$4.05
Refer	55382	GORDY SERBUS & SONS GRAVEL	-		
Cash Payment	E 101-43100-224	Street Maint Materials	Gravel		\$2,079.00
Invoice	12309				
Transaction Date	10/5/2023	General Checking	10100	Total	\$2,079.00
Refer	55383	HAWKINS WATER TREATMENT G	-		
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	Chemicals		\$637.16
Invoice	6585404				
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	Chemicals		\$50.00
Invoice	6578935				
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	Chemicals		\$336.40
Invoice	6572205				
Transaction Date	10/5/2023	General Checking	10100	Total	\$1,023.56
Refer	55384	JEFF HEILING CONSTRUCTION	-		
Cash Payment	E 319-49810-403	Improvements Other Th	Street Light Pillar		\$1,235.00
Invoice	2447				
Transaction Date	10/5/2023	General Checking	10100	Total	\$1,235.00
Refer	55385	JENNIGES GAS & DIESEL INC	-		
Cash Payment	E 230-42153-404	Repairs/Maint Machiner	2018 Ford F450		\$260.74
Invoice	19935				
Transaction Date	10/5/2023	General Checking	10100	Total	\$260.74
Refer	55386	JIM JENNIGES	-		
Cash Payment	E 601-49400-137	Clothing Allowance	Monthly Reimbursement		\$68.94
Invoice					
Cash Payment	E 602-49450-137	Clothing Allowance	Monthly Reimbursement		\$68.94
Invoice					
Cash Payment	E 601-49400-321	Telephone	Monthly Reimbursement		\$18.32
Invoice					
Cash Payment	E 602-49450-321	Telephone	Monthly Reimbursement		\$18.32
Invoice					
Cash Payment	E 601-49400-208	Training and Instruction	Monthly Reimbursement		\$64.84
Invoice					
Cash Payment	E 602-49450-208	Training and Instruction	Monthly Reimbursement		\$64.85
Invoice					
Transaction Date	10/5/2023	General Checking	10100	Total	\$304.21
Refer	55387	JOHN DEERE FINAN	-		
Cash Payment	E 101-43100-217	Other Operating Supplie	Filter and Shop Parts		\$108.60
Invoice					
Cash Payment	E 101-43110-215	Shop Supplies	Filter and Shop Parts		\$71.73
Invoice					

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Payments

Current Period: October 2023

Transaction Date	10/5/2023	General Checking	10100	Total	\$180.33
Refer	55388 JOSH HOFFENKAMP	-			
Cash Payment	E 101-43100-321 Telephone Invoice	Phone Reimburse			\$50.00
Transaction Date	10/5/2023	General Checking	10100	Total	\$50.00
Refer	55389 LARRY THOMPSON	-			
Cash Payment	E 101-41400-306 Service Contract Invoice	September Consulting			\$1,360.00
Transaction Date	10/5/2023	General Checking	10100	Total	\$1,360.00
Refer	55390 LEAGUE OF MN CITIES	-			
Cash Payment	E 101-41400-433 Dues and Subscriptions Invoice 389107	23-24 Dues			\$1,028.00
Transaction Date	10/5/2023	General Checking	10100	Total	\$1,028.00
Refer	55391 MARCO, INC	-			
Cash Payment	E 101-41400-306 Service Contract Invoice 34831015	Monthly Contract			\$233.34
Transaction Date	10/5/2023	General Checking	10100	Total	\$233.34
Refer	55392 MATHESON TRI-GAS INC	-			
Cash Payment	E 230-42153-217 Other Operating Supplie Invoice 28350465	Supplies			\$272.81
Cash Payment	E 230-42153-217 Other Operating Supplie Invoice 28334970	Supplies			\$83.14
Cash Payment	E 101-43110-215 Shop Supplies Invoice 28350466	Supplies			\$92.19
Transaction Date	10/5/2023	General Checking	10100	Total	\$448.14
Refer	55393 MELISSA SAGEDAHL	-			
Cash Payment	E 101-41940-311 Refunds Invoice	CC Depost Refund			\$100.00
Transaction Date	10/5/2023	General Checking	10100	Total	\$100.00
Refer	55394 MVTL LABORATORIES	-			
Cash Payment	E 602-49450-387 Testing Invoice 1217968	Testing			\$122.52
Cash Payment	E 602-49450-387 Testing Invoice 1218138	Testing			\$313.10
Transaction Date	10/5/2023	General Checking	10100	Total	\$435.62
Refer	55395 OBERLOH & OBERLOH LTD	-			
Cash Payment	E 225-42200-306 Service Contract Invoice	Fire Forms Prep			\$1,420.00
Transaction Date	10/5/2023	General Checking	10100	Total	\$1,420.00
Refer	55396 ONE OFFICE SOLUTION	-			
Cash Payment	E 101-41400-201 Accessories (paper, pen Invoice 530584-00	Office Paper and Supplies			\$14.29
Cash Payment	E 101-41400-209 Other Office Supplies Invoice 528681-00	Office Paper and Supplies			\$67.00
Transaction Date	10/5/2023	General Checking	10100	Total	\$81.29

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Payments

Current Period: October 2023

Refer	55397	PEOPLE SERVICE	-		
Cash Payment	E 601-49400-306	Service Contract	Monthly Service		\$1,312.50
Invoice	43863				
Cash Payment	E 602-49450-306	Service Contract	Monthly Service		\$1,312.50
Invoice					
Transaction Date	10/5/2023	General Checking	10100	Total	\$2,625.00
Refer	55398	QUADIENT FINANCE USA, INC	-		
Cash Payment	E 101-41400-322	Postage	Postage-7900 0440 8033 7177		\$27.54
Invoice					
Cash Payment	E 602-49450-322	Postage	Postage		\$27.54
Invoice					
Cash Payment	E 601-49400-322	Postage	Postage		\$27.54
Invoice					
Transaction Date	10/5/2023	General Checking	10100	Total	\$82.62
Refer	55399	QUADIENT	-		
Cash Payment	E 101-41400-322	Postage	Montly Postage Fee		\$10.00
Invoice	14665763				
Transaction Date	10/5/2023	General Checking	10100	Total	\$10.00
Refer	55400	R & E SANITATION INC	-		
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Dumpsters		\$136.68
Invoice	12505				
Cash Payment	E 603-49500-315	Sales Tax	Dumpsters		\$13.33
Invoice					
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Dumpsters		\$136.67
Invoice	12478				
Cash Payment	E 603-49500-315	Sales Tax	Dumpsters		\$13.33
Invoice					
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Dumpsters		\$154.90
Invoice	12428				
Cash Payment	E 603-49500-315	Sales Tax	Dumpsters		\$15.10
Invoice					
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Dumpsters		\$68.34
Invoice	12394				
Cash Payment	E 603-49500-315	Sales Tax	Dumpsters		\$6.66
Invoice					
Cash Payment			Dumpsters		\$0.00
Invoice					
Transaction Date	10/5/2023	General Checking	10100	Total	\$545.01
Refer	55401	REDWOOD BUILDING CENTER	-		
Cash Payment	E 101-45170-220	Repair/Maint Supply (G	Athletic Field Keypad		\$182.53
Invoice	2309-030647				
Transaction Date	10/5/2023	General Checking	10100	Total	\$182.53
Refer	55402	REDWOOD COUNTY ASSESSOR	-		
Cash Payment	E 101-41550-305	Assessor s fees	Assessor Fees		\$5,388.00
Invoice					
Transaction Date	10/5/2023	General Checking	10100	Total	\$5,388.00
Refer	55403	REDWOOD CO SHERIFFS OFFICE	-		

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Payments

Current Period: October 2023

Cash Payment Invoice	E 101-42100-306	Service Contract	August Law Enforcement Coverage		\$2,820.00
Transaction Date	10/5/2023	General Checking	10100	Total	\$2,820.00
Refer	55404	REDWOOD ELECTRIC COOP	-		
Cash Payment Invoice	E 101-43160-381	Electricity	Electricity-99865801		\$985.00
Cash Payment Invoice	E 101-45170-381	Electricity	Electricity-99865803		\$94.00
Cash Payment Invoice	E 101-45200-381	Electricity	Electricity-99865805		\$29.00
Cash Payment Invoice	E 101-41940-381	Electricity	Electricity-99865806		\$942.00
Cash Payment Invoice	E 602-49450-381	Electricity	Electricity-99865807		\$2,862.00
Cash Payment Invoice	E 225-42200-381	Electricity	Electricity-99865808		\$148.20
Cash Payment Invoice	E 101-43160-381	Electricity	Electricity-99865809		\$18.00
Cash Payment Invoice	E 602-49450-381	Electricity	Electricity-99865810		\$46.00
Cash Payment Invoice	E 601-49400-381	Electricity	Electricity-99865811		\$195.00
Cash Payment Invoice	E 601-49400-381	Electricity	Electricity-99865812		\$803.00
Cash Payment Invoice	E 101-41940-381	Electricity	Electricity-99865813		\$29.00
Transaction Date	10/5/2023	General Checking	10100	Total	\$6,151.20
Refer	55405	RSS GROUP INTERNATIONAL INC	-		
Cash Payment Invoice 76411	E 101-43110-215	Shop Supplies	Shop Tools and Supplies		\$30.00
Cash Payment Invoice	E 101-43110-240	Small Tools and Minor E	Shop Tools and Supplies		\$342.69
Cash Payment Invoice					\$0.00
Transaction Date	10/5/2023	General Checking	10100	Total	\$372.69
Refer	55406	RUNNING SUPPLY INC	-		
Cash Payment Invoice 4199106	E 101-45170-220	Repair/Maint Supply (G	Supplies		\$66.48
Cash Payment Invoice	E 101-45180-220	Repair/Maint Supply (G	Supplies		\$66.48
Cash Payment Invoice	E 101-45200-220	Repair/Maint Supply (G	Supplies		\$66.48
Cash Payment Invoice 4201327	E 101-45170-220	Repair/Maint Supply (G	Supplies		\$4.77
Transaction Date	10/5/2023	General Checking	10100	Total	\$204.21
Refer	55407	SALFER WELDING & MFG	-		
Cash Payment Invoice 481591	E 319-49810-403	Improvements Other Th	Anchor Bolt for Light Pole		\$316.72

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Payments

Current Period: October 2023

Transaction Date	10/5/2023	General Checking	10100	Total	\$316.72
Refer	55408	SALFERS FOOD CENTER	-		
Cash Payment	E 230-42153-217	Other Operating Supplie	Supplies		\$8.82
Invoice					
Transaction Date	10/5/2023	General Checking	10100	Total	\$8.82
Refer	55409	SOUTHWEST SANITATION, INC	-		
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Garbage Pickup August		\$2,862.90
Invoice					
Transaction Date	10/5/2023	General Checking	10100	Total	\$2,862.90
Refer	55410	TECH UNLIMITED, LLC	-		
Cash Payment	E 101-41400-306	Service Contract	Monthly Fee		\$230.25
Invoice	7896				
Transaction Date	10/5/2023	General Checking	10100	Total	\$230.25
Refer	55411	THEIN WELL COMPANY	-		
Cash Payment	E 601-49400-500	Capital Outlay (GENER	Media		\$9,115.84
Invoice	8630				
Cash Payment	E 601-49400-500	Capital Outlay (GENER	Media		\$10,249.67
Invoice	8629				
Transaction Date	10/5/2023	General Checking	10100	Total	\$19,365.51
Refer	55412	USA BLUEBOOK	-		
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	Chemicals		\$223.00
Invoice	110744				
Transaction Date	10/5/2023	General Checking	10100	Total	\$223.00
Refer	55413	VISA	-		
Cash Payment	E 101-41400-321	Telephone			\$17.17
Invoice					
Cash Payment	E 101-41400-414	Data Processing Equip			\$108.10
Invoice					
Cash Payment	E 101-43100-404	Repairs/Maint Machiner			\$167.04
Invoice					
Cash Payment	E 101-43110-223	Building Repair Supplies			\$79.75
Invoice					
Cash Payment	E 602-49450-210	Operating Supplies (GE			\$32.08
Invoice					
Cash Payment	E 101-41400-430	Miscellaneous (GENER			\$20.85
Invoice					
Cash Payment	E 101-43110-217	Other Operating Supplie			\$51.06
Invoice					
Cash Payment	E 601-49400-404	Repairs/Maint Machiner			\$51.06
Invoice					
Cash Payment	E 602-49450-404	Repairs/Maint Machiner			\$51.04
Invoice					
Cash Payment	E 101-45180-220	Repair/Maint Supply (G			\$73.05
Invoice					
Cash Payment	E 101-41940-217	Other Operating Supplie			\$30.04
Invoice					

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Payments

Current Period: October 2023

Cash Payment	E 101-41940-404	Repairs/Maint Machiner				\$246.95
Invoice						
Cash Payment	E 101-41400-208	Training and Instruction				\$109.78
Invoice						
Cash Payment	E 101-43110-215	Shop Supplies				\$291.57
Invoice						
Transaction Date	10/5/2023		General Checking	10100	Total	\$1,329.54

Fund Summary

	10100 General Checking	
		\$0.00
101 GENERAL FUND		\$19,829.36
225 FIRE		\$1,568.20
230 AMBULANCE		\$4,065.75
319 CEDAR STREET IMPROVEMENTS		\$32,841.19
320 USDA RD Sewer Rehab		\$27,083.50
601 WATER FUND		\$31,074.00
602 SEWER FUND		\$7,281.47
603 REFUSE (GARBAGE) FUND		\$3,407.91
		<u>\$127,151.38</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$127,151.38
Total	<u>\$127,151.38</u>