

City of Wabasso
Regular Meeting
Monday, September 11, 2023
5:00 pm

REGULAR MEETING

1. Call to order
2. EDA Update
 - a. EDA Minutes - September 6, 2023
 - b. Loan and Checking Balance Report
3. Public Comment *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
4. Clerk-Treas. /Administrator
 - a. Dan Mathiowetz - Request for Hearing - Utility Billing
 - b. Employee Drug Policy
5. Street Report -
 - a. Snowblower Spout quote
 - b. Locating Equipment quote
6. Water/Wastewater Report -
7. Parks report -
8. Engineering Report -
9. New Business
 - a. Cedar Street Project:
 - i. Resolution Declaring Costs to be assessed and terms of assessment and ordering preparation of assessment roll.
 - ii. Resolution Accepting Preliminary Assessment Roll and Setting Public Hearing on Said Assessments
 - b. Appoint Zoning Board of Adjustment - EDA and At Large Member
10. Unfinished Business
 - a. Approve Library Land Lease Agreement
 - b. Award Library Land Lease Bid
 - c. Community Center Improvements Update - Exterior Improvements
 1. Review Quote from Bierl Construction, LLC for \$40,800.96
11. Approve Consent Agenda
12. Correspondence
 - a. Sheriff's reports
13. Approve Bills
14. Adjourn

CONSENT AGENDA

1. Approve Council Minutes - August 14, 2023
2. Approve Assessor Services Agreement Between City of Wabasso and Redwood County
3. Cedar Street Project - Approve Pay Estimate No. 5 - \$274,489.70
4. Approve Brandon Vacation and Clerk's Hours.

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, September 11, 2023
Agenda Report**

1. **EDA Minutes and Financial Reports** – Enclosed please find the financial reports. The minutes are not complete.
2. **Dan Mathiowetz Request for Hearing/Appoint Zoning Board of Adjustment** – 3 individuals should be selected from pool of candidates for the Utilities Pannel. Brandon will update the council on the list of individuals who have agreed to serve on the utilities and Board of Adjustment pool. Additionally, the council should appoint an at-large member for the Board of Adjustment from this pool to work the newly appointed members from the council and EDA.
3. **Employee Drug Policy** – Matt Novak will provide an update.
4. **Street Report** – Mr. Jenniges will give an update.
 - a. Approve quote from HitchDoc for \$2,172.26 for new snowblower spout.
 - b. Approve quote from UtilityLogic for \$13,189.99.
5. **Water/Wastewater Report** – Mr. Jenniges will give an update.
6. **Parks Report** – Mr. Jenniges will give an update.
7. **Engineer's Report** – David will provide an update to the council.
8. **Approve Resolution Declaring Costs to be assessed and terms of assessment and ordering preparation of assessment roll** – The council should approve resolution
9. **Approve Resolution Accepting Preliminary Assessment Roll and Set Meeting on Said Assessments** – The council should approve the resolution and set the meeting.
10. **Approve Library Land Lease Agreement** – Mr. Novak will provide a final copy of the lease.
11. **Award Library Land Lease Bid** – The council will open bids and should vote to award a bid.
12. **Community Center Improvements update** – See attached quote from Bierl Construction, LLC. The council should discuss and vote to approve this or the bid from Redwood Building Center from last month.
13. **Minutes Attached**
14. **Approve Assessor Services Agreement Between City of Wabasso and Redwood County**
15. **Street Project - Approve Pay Estimate No. 5 - \$274,489.70**
16. **Approve Brandon's vacation and updated Clerk's hours.**
17. **Sheriff's Report**
18. **Approve Bills**

EDA General Fund

Beginning Balance					\$ 192,707.55
Plus Deposits Outstanding					
	Rev	Interest Earnings			\$ 98.52
	Exp	Parallel Ag			\$ (337.86)
					\$ -
					\$ -
					\$ -
				Future Checks - Transfer Errors	
					<u>\$ 192,468.21</u>
Ending Balance					

CD # 115009 renewal 12-9-19					\$ 28,446.81
CD #33649					\$ 50,186.34
		CD Total			<u>\$ 78,633.15</u>
				EDA General Total	<u>\$ 271,101.36</u>

EDA Dewey Street					
Beginning Balance					\$ 71,688.19
Plus Deposits		Rents			\$ 2,310.00
		interest			\$ 12.02
Less Checks /Outstanding					
		Ecowater Systems			\$ -
		Ecowater Systems			\$ -
		Baune P&H			\$ -
		VISA			\$ -
FUTURE		Deposit from EDA General			
		Payments to General Fund Checking			<u>\$ 74,010.21</u>

EDA Eastvail Sales Account		Starting Balance			\$ -
		Interest on investments			\$ -
		Transfer to General Checking			\$ -
					<u>\$ -</u>

Dewey Street Townhomes Loan	Paid off	\$ -	2.8 % interest
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EDA I

8/31/2023

Balance Sheet

	Balance 7/31/2023	Adj.	Balance 8/31/2023
Assets			
Cash	\$ 426,098.14	6,545.15	\$ 432,643.29
Notes Receivable	\$ 244,602.69	(5,980.58)	\$ 238,622.11
Total Assets	\$ 670,700.83	564.57	\$ 671,265.40
Liabilities			
	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 670,700.83		\$ 671,265.40

Principal Payments Monthly

Babble On Bar & Grill	\$ 624.86
Deem 1	\$ 447.57
Deem 2	\$ 332.12
Jenniges Gas & Diesel 1	\$ 276.11
Jonti-Craft 1	\$ 3,681.58
Mid Country Ag Services	\$ 206.46
Safe Storage #2	\$ 411.88
Total Principal Payments	\$ 5,980.58

Principal Payments Year to Date

Babble On Bar & Grill	\$ 4,955.46
Deem 1	\$ 3,550.38
Deem 2	\$ 2,633.90
Jenniges Gas & Diesel 1	\$ 2,189.72
Jonti-Craft 1	\$ 29,239.24
Mid Country Ag Services	\$ 1,637.36
Safe Storage #2	\$ 3,266.44
Total Principal Payments	\$ 47,472.50

New Loans

\$ -
\$ -
\$ -

Income Statement

Income

Interest on Loans Monthly

Babble On Bar & Grill	\$ 175.14
Deem 1	\$ 35.23
Deem 2	\$ 25.15
Jenniges Gas & Diesel 1	\$ 23.89
Jonti-Craft 1	\$ 204.70
Mid Country Ag Services	\$ 35.54
Safe Storage #2	\$ 70.92
Total Interest Payments	\$ 570.57

Interest on Loans Year to Date

Babble On Bar & Grill	\$ 1,444.54
Deem 1	\$ 312.95
Deem 2	\$ 224.29
Jenniges Gas & Diesel 2	\$ 210.28
Jonti-Craft 1	\$ 1,851.00
Mid Country Ag Services	\$ 298.64
Safe Storage #2	\$ 595.96
Total Interest Payments	\$ 4,937.66

Savings Interest

Quarter 1	\$ 242.00
Quarter 2	\$ 557.84
Quarter 3	\$ -
Quarter 4	\$ -
Total Interest Payments	\$ 799.84

Deposit Error \$ (6.00)

Total Income \$ 1,364.41

Expenses

Interest Payment \$ -

Total Expense \$ -**Net Income** \$ 1,364.41

EDA II 8/31/2023
Balance Sheet

	Balance 7/31/2023	Adj.	Balance 8/31/2023
Assets			
Cash	\$ 132,999.66	882.29	\$ 133,881.95
Notes Receivable	\$ 28,571.48	(825.69)	\$ 27,745.79
Total Assets	\$ 161,571.14	374.95	\$ 161,627.74

Liabilities

	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 161,244.83		\$ 161,627.74

Principal Payments Monthly

Chad Ruprecht	\$ 377.61
Jonti-Craft	\$ 113.86
Novak Law	\$ 334.22
Wabbasso Electric Motor	-
Total Principal Payments	\$ 825.69

New Loans

\$ -
\$ -
\$ -

Principal Payments Year to Date

Chad Ruprecht	\$ 2,994.64
Jont-Craft	\$ 904.27
Novak Law	\$ 2,650.55
Wabbasso Electric Motor	\$ 1,645.58
Total Principal Payments	\$ 8,195.04

Income Statement

Income

Interest on Loans Monthly

Chad Ruprecht	\$ 22.39
Jonti-Craft	\$ 6.33
Novak Law	\$ 27.88
Wabbasso Electric Motor	\$ -
	\$ -
	\$ -
Total Interest Payments	\$ 56.60

Interest on Loans Monthly

Chad Ruprecht	\$ 205.36
Jont-Craft	\$ 57.25
Novak Law	\$ 246.25
Wabbasso Electric Motor	\$ 111.42
	\$ -
	\$ -
Total Interest Payments	\$ 620.28

Savings Interest

Quarter 1	\$ 140.15
Quarter 2	\$ 178.20
Quarter 3	\$ -
Quarter 4	\$ -
	\$ 318.35

Deposit Error

\$ -

Total Income

\$ 374.95

Expenses

Interest Payment \$ -

Total Expense

\$ -

Net Income

\$ 374.95

Utility Panel and Zoning Board of Adjustment Candidates
Donna Schlemmer
Shirley Apple
Steve Burns
Brad Pitzl
Dan Baune

Mike Eichten

From: Jennifer Fairchild <j.fairchild@hitchdoc.com>
Sent: Tuesday, August 22, 2023 7:33 AM
To: Mike Eichten
Subject: RE: Regular Chute Assembly

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

This is the retail list price. There will also be the cost of shipping and taxes associated (in certain states).



JENNIFER FAIRCHILD | Account Manager & Product Parts Specialist

Toll Free: 800.446.8222 Fax: 507.847.4067

Phone: 507.847.4049 Direct Line: 507-933-4469

Office Hours: M-F 07:30-16:00

ISO 9001 Certified/ISO 14001 Certified Website: www.hitchdoc.com

HitchDoc | 131 County Road 34 E., P.O. Box 179 | Jackson, MN 56143

From: Mike Eichten <Mike.Eichten@kibbleeq.com>
Sent: Monday, August 21, 2023 4:03 PM
To: Jennifer Fairchild <j.fairchild@hitchdoc.com>
Subject: Re: Regular Chute Assembly

Jennifer is that list price or net price

Sent from my iPhone

On Aug 21, 2023, at 3:22 PM, Jennifer Fairchild <j.fairchild@hitchdoc.com> wrote:

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Mike,

Below are the pricing of the two parts you requested for the HDS8205.

XHDS478 is the chute assembly.

Will need 2x XHDS631 hose assemblies to go with it.

XHDS478 CHUTE ASSEMBLY, 3PT BLOWER = \$1975

XHDS631 HYD HOSE, 1/4"X9', SPOUT CYL = \$98.63

\$1975

\$98.63 X 2

TOTAL = 2172.26

XHDS478 DRAWING

<image003.png>

XHDS631 DRAWING

<image004.png>

<image005.png>

JENNIFER FAIRCHILD | Account Manager & Product Parts Specialist

Toll Free: 800.446.8222 **Fax:** 507.847.4067

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Office Hours: M-F 07:30-16:00

ISO 9001 Certified/ISO 14001 Certified **Website:** www.hitchdoc.com

HitchDoc | 131 County Road 34 E., P.O. Box 179 | Jackson, MN 56143



Quote

PO Box 783, Rogers, MN 55374
Ph 877-544-2700 Fax 612-930-0930

Date	Quote #
9/1/23	13237

Name / Address
City of Wabasso Jim Jenniges

Ship To

Terms	FOB
TBD	Warehouse

Item	Description	Qty	Price Each	Total
1.226.01.00006	RTK KIT - vLoc3 RTK Pro Rx, 5 Watt Li-Ion Tx Vivax-Metrotech vLoc3 RTK-Pro Rx - Brings GNSS accuracy to a utility locator. Using the RTK-Pro internal cellular module with 4G LTE capabilities, the operator has the ability to connect to NTRIP RTK (Real-Time Kinematic) caster that provides RTCM 3 corrections. By utilizing these corrections, the operator can collect both utility location data along with the geographical location of the utility with survey-grade accuracy.	1	8,820.00	8,820.00
2.219.02.00011	Vivax-Metrotech vLoc3-Transmitter Carry Bag	1	70.00	70.00
1.219.05.00026	Vivax-Metrotech vLoc3 5-Watt Transmitter - Includes: multiple induction and direct connection frequencies ranging from 98Hz to 200kHz, LI-ION battery and charger, Direct connect lead, Ground stake and Mini-USB cable.	1	1,975.00	1,975.00
1.222.04.00001	Vivax-Metrotech 5" Clamp w/SpeakOn (Blue Plug) Tx Connection The vLoc3-RTK as quoted is a complete locator kit with survey grade accuracy capabilities. This will allow you to collect GPS data points to within +/- 1 inch accuracy while you are locating your underground utilities. This unit also gives you the opportunity to collect any above ground asset like your curb stops, gate valves and manholes. Once these GPS points are collected with the RTK you can then "walk back" to them within 1 inch. This is a very handy feature in the winter when everything is covered with snow and ice. * Voice and Data (minimum 2GB) Plan is required for use with RTK receiver. You may purchase a cellular nano sim card from your AT&T wireless or T-Mobile service provider OR optionally purchase the nano sim card and cellular service directly from Utility Logic.	1	480.00	480.00
2YRDP	2 Year data plan & IOT sim card - dual T-Mobile & AT&T service	1	490.00	490.00
SHIPPING03	Shipping, Insurance & Configuration - RTK Training and technical support provided for the life of the product with this purchase.	1	220.00	220.00

Thank you for your business. Quote pricing is valid for 30 days.

ATTENTION: Our mailing address has recently changed to PO Box 783, Rogers MN 55374. Please update your records



Quote

PO Box 783, Rogers, MN 55374
Ph 877-544-2700 Fax 612-930-0930

Date	Quote #
9/1/23	13237

Name / Address
City of Wabasso Jim Jenniges

Ship To

Terms	FOB
TBD	Warehouse

Item	Description	Qty	Price Each	Total
EZT1000	EZ T-probe -- steel rod with red PVC coated T-handle and blunt tip	1	299.99	299.99
2.222.02.00011	Vivax-Metrotech Loc3 Series Backpack	1	175.00	175.00
1.209.01.00001	Vivax-Metrotech VM-880 Ferromagnetic Locator with carry bag	1	1,140.00	1,140.00
SHIPPING01	Shipping TBD - Prepay & Add To Final Invoice		0.00	0.00
	Sales Tax Exempt		0.00%	0.00

Thank you for your business. Quote pricing is valid for 30 days.

ATTENTION: Our mailing address has recently changed to PO Box 783, Rogers MN 55374. Please update your records

RTK-Pro

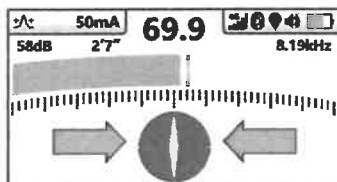
Utility Locator with Survey-Grade GNSS

- Fully-integrated RTK GNSS
- One-hand locating and mapping
- Cloud-based data management
- Survey-grade GNSS accuracy
- Simplistic locating modes
- Reduces excess field equipment

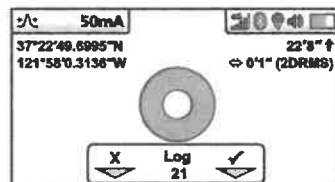
The **vLoc3 RTK-Pro receiver** is the first to add RTK GNSS accuracy to a utility locator. Using the RTK-Pro internal cellular module with 4G LTE capabilities, the operator has the ability to connect to NTRIP RTK (Real-Time Kinematic) caster that provides RTCM 3 corrections. By utilizing these corrections, the operator can collect both utility location data along with the geographical location of the utility with survey-grade accuracy.

The RTK-Pro is designed for all operator levels, utilizing user-friendly and intuitive locate screens. Operators simply confirm the utility data with the press of a button and align the electronic spirit level to store the data. All field data is sent to the cloud and retained in the receiver's on board storage for review and exporting to external mapping programs.

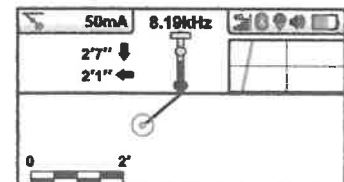
The user-configurable vLoc3 series receivers contain eight passive locate modes, fault find mode, and a range of configurable frequencies from 98Hz to 200 kHz. Visual and mechanical vibration alerts can also be configured by the user providing warnings for shallow depth, overload, overhead cables, and excessive swinging. Optional features include Tx-Link that enables the user to change the frequencies of the transmitter, power output and operate most of the features of the transmitter remotely.



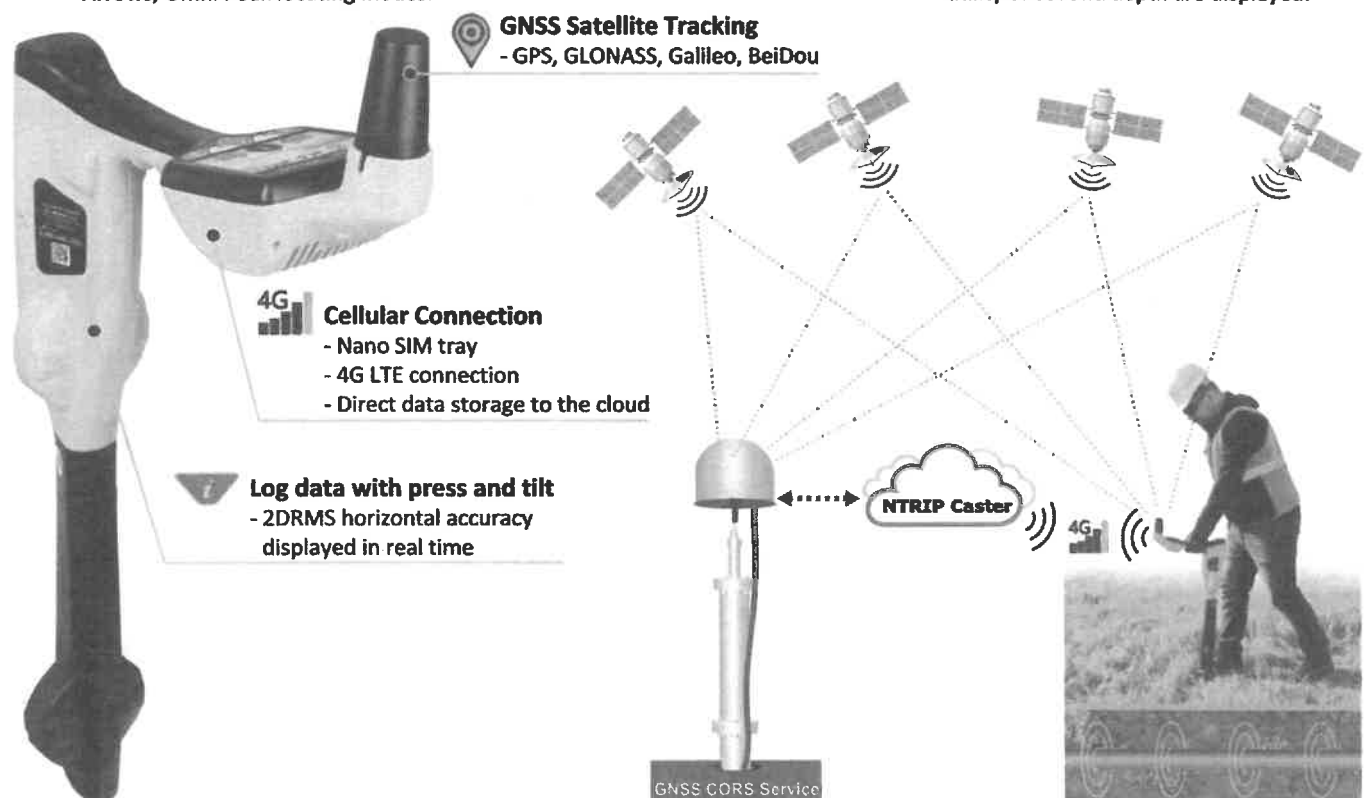
Classic Screen - bar graph indicator with the addition of three color-coded distortion levels. Peak, Null, Simultaneous Peak with Arrows, Omni Peak locating modes.

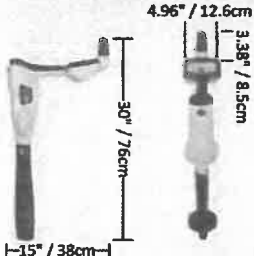



All relevant utility data is directly sent to the cloud along with RTK position of the utility.



Vector Screen for use when access directly over the utility is not possible. Using two sets of omni directional antennas the utility offset and depth are displayed.



vLoc3 RTK-Pro Receiver Specifications	
Display	High-Visibility Color Display 4.3"/10cm with 480 x 272 resolution
Battery life	Lithium-ion – 16 hours of continuous use
Operating frequencies	Configurable frequencies from 98Hz to 200kHz Power - 50Hz and 60Hz Radio - 10kHz - 22.7kHz bandwidth
Receiver Antennas and Locate Modes	<ul style="list-style-type: none"> - Two sets of Omni Directional antennas - Classic Screen with bar graph indicator with Peak, Null, Simultaneous Peak with Arrows, and Omni Peak - Vector Screen for when access directly over the utility is not possible, the locator offset and depth are displayed - Plan View displays the theoretical line in 2D from above ground in omnidirectional mode - Transverse Graph is used to analyze the shape of the fields - Sonde Screen guides you directly to the sonde with minimal control adjustment
Data logging and transfer	<ul style="list-style-type: none"> - Real Time upload connection to VM MAP server via cellular connection - Run analysis from VM MAP web portal to determine best practices - Export data to .csv, shapefile, KML
GNSS Features	<ul style="list-style-type: none"> - Satellite Tracked: - GPS/QZSS, GLONASS, Galileo, BeiDou - GPS L1C/A L2C, GLO L1OF L2OF, GAL E1B/C E5b, BDS B1I B2I, QZSS L1C/A L2C - Position accuracy RTK 0.01 m + 1 ppm CEP - Convergence time RTK < 10 sec - Acquisition: Cold starts = 24s, Reacquisition = 2s - Dependent on atmospheric conditions, baseline length, GNSS antenna, multipath conditions, satellite visibility, and geometry
NTRIP	<ul style="list-style-type: none"> - Compatible with Casters with RTCM3 output messages - Real time reference station connection status displayed on the receiver - Real time horizontal accuracy in 2DRMS
Cellular Connection	<ul style="list-style-type: none"> - 4G with 3G fallback - LTE FDD bands 2, 4, 5, 7, 17 - UMTS/HSPA [MHz]850, 900, 1700, 1900, 2100
Weight	- 5.5 lbs. / 2.4kg.
Environmental	- IP65 and NEMA 4
Dimensions	<div> <div>  <p>15" / 38cm</p> <p>30" / 76cm</p> <p>4.96" / 12.6cm</p> <p>3.38" / 8.5cm</p> </div> <div> <p>What's in the Box:</p> <ul style="list-style-type: none"> - Custom Li-Ion battery with charger - Alkaline battery pack - Mini USB lead - User manual - Soft shell hard carry case  </div> </div>

Local Vivax-Metrotech Distributor:

UtilityLogic[®]

Joe Rubbelke
612-817-6521 (c)
j.rubbelke@utility-logic.com
utility-logic.com

Paul Teicher
763-276-3577 (c)
p.teicher@utility-logic.com
utility-logic.com

Vivax-Metrotech Corporation

3251 Olcott Street, Santa Clara, CA 95054, USA
T/Free: 1-800-446-3392
Tel: +1-408-734-1400
www.vivax-metrotech.com

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V1.2

WABASSO

FINAL ASSESSMENT ROLL

for

**Cedar Street Improvements
(Constructed 2022-2024)
SAP 064-594-003**

City of Wabasso
Redwood County, MN
S13.118248

REVIEW COPY
DATE: 9-5-2023



PROJECT LOCATION, FUNDING, & SCOPE

PROJECT LOCATION:

The project was located on Cedar Street from Trunk Highway 68 to May Street.

PROJECT FUNDING & PROJECT SPONSOR:

The project was funded in part by MnDOT State Aid through its Local Road Improvement Program (LRIP). On June 1, 2021, MnDOT State Aid awarded the City \$1,250,000 in Grant Funds for the Cedar Street Project. The total estimated final project cost (Construction / Engineering / City Admin. & Testing) is estimated to be \$2,193,562. A summary of estimated final project costs and funding is as follows:

• LRIP Costs (Funds)	\$1,250,000
• City Costs / Not Assessed	\$542,972
• City Costs / Assessed Amount	\$400,590
• Total Est. Project Cost	\$2,193,562

Since the population of Wabasso is under 5,000 people, MnDOT State Aid required the LRIP Grant funds be allocated to and distributed by Redwood County for the project. Therefore, Redwood County served as the project owner and sponsor for the project. However, Redwood County did not supply any direct funding for the project. State Aid assigned this project the number; SAP 064-594-003.

PROJECT SCOPE:

The project included the general improvements as shown below. The scope of work on each block of street varied slightly. The detailed work on each block was shown on the project plans.

- Performed Surface Removals (Bituminous & Concrete)
- Reconstructed Storm Sewer
- Performed Common Excavation of Existing Soils
- Constructed Perforated Edge Drains with Sump Pump Connections
- Constructed Gravel Base
- Constructed Concrete Curb & Gutter, Sidewalks, and Driveway Aprons (Constructed per ADA requirements)
- Constructed Bituminous Non-Wear Course (1st Lift)
- Performed Topsoil and Seeding in Boulevards
- Constructed Bituminous Wear Course (2nd Lift)
- Sanitary Sewer System – Adjusted MH Castings. (Future – Will have 4 each intersections with E-W Sanitary Sewer Reconstruction, by others and under a separate contract.)
- Water System – Adjusted GV Boxes Only.

COSTS DERIVATION AND PROJECT FEASIBILITY:

The project costs are based on final (& some estimated final) quantities of work completed and on contract unit prices. The City improvements were recommended by the City maintenance department and also by the City Council. The improvements were necessary for the City of Wabasso to maintain its infrastructure so as to provide quality and economical services to its businesses and residents. The project is cost-effective and feasible from a standpoint of providing long-term and high-quality infrastructure and services, thereby reducing annual operating & maintenance costs.

PROJECT SCHEDULE
CEDAR STREET IMPROVEMENTS - SAP 064-594-003

DATE:	ITEM:
February 2021	City (Via Redwood County) Submitted LRIP Application
June 2021	State Aid Awarded \$1,250,000 Grant
September 13, 2021	City Received / Accepted Preliminary Eng. Report City Set Public Improvement Hearing
October 11, 2021	City Conducted Public Improvement Hearing. City authorized preparation of Plans and Specs.
February 2022	City approved Plans & Specs.
March – April 2022	County and State Aid approved Plans & Specs
May 3, 2022	County accepted Bids for the Project
May 24, 2023	Redwood County Approved Contract to MR Paving & Excavating (City concurred with Award)
Sept. – Oct., 2022	Contractor constructed South 3 Blocks of the Project Included removals, storm sewer, edge drain tile, excavation, gravel base, curb & gutter, driveways, bituminous non-wear pavement, topsoil and seed boulevards.
June – August, 2023	Contractor constructed North 3 Blocks of the Project Included removals, storm sewer, edge drain tile, excavation, gravel base, curb & gutter, driveways, bituminous non-wear pavement, topsoil and seed boulevards. Also constructed bituminous wear course on south 3 blocks.
September 11, 2023	City to review proposed Final Assessment Roll City to adopt; "Resolution Declaring Cost to be Assessed, and ordering Preparation of Proposed Assessment" City to adopt; "Resolution for Hearing on Proposed Assessment"
October 9, 2023	City to conduct Hearing on Proposed Assessment City to adopt; "Resolution Adopting Assessment"
July-Aug., 2024	Contractor to construct bituminous wear course on north 3 blocks

SPECIAL ASSESSMENT POLICY SUMMARY
CITY OF WABASSO, MN

DISTRIBUTION OF ASSESSMENTS

Several methods exist for assessing property benefited by local government projects. It is the policy of the City to use the method that most equitably distributes project costs.

In general, the percentage of costs to be assessed for street and utility infrastructure improvements associated with this project shall be as follows:

<i>RESPONSIBILITY OF PAYMENT FOR IMPROVEMENTS ⁽¹⁾</i>				
IMPROVEMENT	RECONSTRUCT or NEW ^{(3) & (4)}	CITY COST SHARE	PROPERTY OWNER COST SHARE	REMARKS
Preliminary Engineering Report, Design & Construction Engineering	Reconstruct	Varies	Varies	Distributed and pro-rated with work or improvement items as noted below.
Street Surface	Reconstruct	75%	25% of the total street surfacing costs	Assessed by lot frontage. Front lot = short side. Side lot = long side. Side lot to be assessed at ½ lot length.
Curb & Gutter	Reconstruct	75% ⁽²⁾	25% ⁽²⁾	Assessed by lot frontage, linear foot.
Sidewalk	Reconstruct	75% ⁽²⁾	25% ⁽²⁾	Assessed by walk area, square foot.
Driveway Apron	Reconstruct	75% ⁽²⁾	25% ⁽²⁾	Assessed by apron area, square yard.
Storm Sewer	Reconstruct	100%	0%	Not Assessed.
Sanitary Main	Reconstruct	75%	25% of the total sanitary main costs	For 8" max pipe size. Assessed by lot frontage. Corner lots only assessed on side where property receives the service.
Sanitary Service	Reconstruct	0%	100%	Assessed by each.
Water Main	Reconstruct	75%	25% of the total water main costs	For 8" max pipe size. Hydrants are not assessed. Assessed by lot frontage. Corner lots only assessed on side where property receives the service.

Water Service	Reconstruct	0%	100%	Assessed by each.
External funds, such as State Aid Funds / Grant ⁽¹⁾	Reconstruct	To be applied to reduce City Costs Share		

Notes:

- (1) External or outside funding, such as MnDOT State Aid funding, will be applied to reduce City costs share.
- (2) City to pay for curb & gutter, walks, and driveway aprons across alley & street R.O.W.
- (3) For new construction (new developments), 100% of all costs for each category of work will be assessed to the benefitting lots within the new development.
- (4) The City reserves the right to modify the special assessment policy as needed and on a project by project basis to sufficiently maintain existing infrastructure and to promote new development within the City.

FINAL ASSESSMENT ROLL - COST SUMMARY

CEDAR STREET IMPROVEMENTS

SAP 064-594-003

CITY OF WABASSO, MN

Date: 9/5/2023

PREPARED BY: BOLTON & MENK, INC.

SLEEPY EYE, MN

Filename: H:\WABA\S13118248\9_Final Assessment Roll\118248 FAR Wabasso Cedar Calcs.xlsx\FAR Costs Summary

TABLE 1



ITEM NUMBER	ASSESSMENT ITEM	ESTIMATED FINAL COSTS			
		CONST. COST	ENG. COST	CITY ADM. PERMITS, TESTING LEGAL/FIN.	TOTAL COST
LRIP ELIGIBLE PROJECT COSTS					
1	SURFACE IMPROVEMENTS	\$934,984.35	\$188,263.00	\$28,050.00	\$1,151,297.35
2	CURB & GUTTER AND CONCRETE SURFACING IMPROVEMENTS	\$445,538.99	\$89,711.00	\$13,366.00	\$548,615.99
3	STORM SEWER IMPROVEMENTS	\$400,898.26	\$80,723.00	\$12,027.00	\$493,648.26
SUB-TOTAL - LRIP ELIGIBLE		\$1,781,421.60	\$358,697.00	\$53,443.00	\$2,193,562.00
NOTE: ONLY CONSTRUCTION COSTS ARE ELIGIBLE FOR LRIP FUNDS					
NON-LRIP ELIGIBLE PROJECT COSTS					
4	SANITARY SEWER AND WATERMAIN	\$0.00	\$0.00	\$0.00	\$0.00
SUB-TOTAL - NON LRIP ELIGIBLE		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL ESTIMATED PROJECT COST					
		\$1,781,421.60	\$358,697.00	\$53,443.00	\$2,193,562.00
GRANT REQUEST SUMMARY ----->					
LRIP GRANT REQUEST				\$1,250,000.00	
LOCAL/OTHER FUNDS				\$943,562.00	
TOTAL PROJECT COST				\$2,193,562.00	

Estimate At Completion

CEDAR STREET IMPROVEMENTS

SAP 064-594-003

CITY OF WABASSO, MN

Date: 9/5/2023

PREPARED BY: BOLTON & MENK, INC.

SLEEPY EYE, MN

TABLE 2



Real People. Real Solutions.

LEGEND:

	STREET SURFACE
	CURB & GUTTER
	SIDEWALK
	CONCRETE DRIVEWAYS
	STORM SEWER

Filename: H:\WABA\S13118248\9_Final Assessment Roll\118248 FAR Wabasso Cedar Calcs.xlsx\Estimate At Completion

ITEM NO.		ITEM	UNIT PRICE	ESTIMATE AT COMPLETION	
				ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	2021.501	MOBILIZATION	\$192,170.28	1.00 LUMP SUM	\$192,170.28
2	2101.502	GRUBBING	\$267.42	21 EACH	\$5,615.82
3	2104.502	REMOVE DRAINAGE STRUCTURE	\$420.26	28 EACH	\$11,767.28
4	2104.503	REMOVE SEWER PIPE (STORM)	\$17.39	1,107 LIN FT	\$19,250.73
5	2104.503	REMOVE CURB AND GUTTER	\$2.35	4,440 LIN FT	\$10,434.00
6	2104.518	REMOVE CONCRETE WALK	\$1.01	20,927 SQ FT	\$21,136.27
7	2104.518	REMOVE CONCRETE DRIVEWAY PAVEMENT	\$1.67	6,370 SQ FT	\$10,617.90
8	2106.507	EXCAVATION - COMMON	\$17.32	8,143 CU YD	\$141,036.76
9	2106.507	EXCAVATION - SUBGRADE	\$14.96	25 CU YD	\$374.00
10	2106.507	STABILIZING AGGREGATE	\$47.37	0 CU YD	\$0.00
11	2108.504	GEOTEXTILE FABRIC TYPE 5	\$1.34	2,847 SQ YD	\$3,814.98
12	2123.510	COMMON LABORERS	\$99.69	26 HOUR	\$2,591.94
13	2123.510	3.0 CU YD SHOVEL	\$221.53	12 HOUR	\$2,658.36
14	2123.510	DOZER	\$166.15	0 HOUR	\$0.00
15	2123.510	10 CU YD TRUCK	\$138.45	1 HOUR	\$138.45
16	2123.510	4.0 CU YD FRONT END LOADER	\$166.15	0 HOUR	\$0.00
17	2123.510	TAMPING ROLLER	\$127.38	0 HOUR	\$0.00
18	2123.610	SKID LOADER	\$127.38	11 HOUR	\$1,401.18
19	2211.509	AGGREGATE BASE CLASS 5	\$15.18	9,439 TON	\$143,284.02
20	2360.509	TYPE SP 9.5 NON WEARING COURSE MIXTURE (2:B)	\$112.35	1,446 TON	\$162,458.10
21	2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (2:B)	\$114.32	1,365 TON	\$156,046.80
22	2502.503	4" PERF PE PIPE DRAIN	\$9.50	4,375 LIN FT	\$41,562.50
23	2502.602	EDGE DRAIN DESIGN SPECIAL	\$570.37	16 EACH	\$9,125.92
24	2503.503	12" RC PIPE SEWER CLASS V	\$72.27	907 LIN FT	\$65,548.89
25	2503.503	15" RC PIPE SEWER CLASS V	\$75.71	849 LIN FT	\$64,277.79
26	2503.503	18" RC PIPE SEWER CLASS III	\$77.70	562 LIN FT	\$43,667.40
27	2503.503	21" RC PIPE SEWER CLASS III	\$96.87	96 LIN FT	\$9,299.52
28	2503.503	24" RC PIPE SEWER CLASS III	\$111.21	8 LIN FT	\$889.68
29	2503.602	CONNECT TO EXISTING STORM SEWER	\$1,384.56	9 EACH	\$12,461.04
30	2503.602	PIPE COVER	\$553.82	6 EACH	\$3,322.92
31	2503.603	4" PIPE SEWER	\$50.56	82 LIN FT	\$4,145.92
32	2503.603	6" PIPE SEWER	\$58.15	28 LIN FT	\$1,628.20
33	2503.603	8" PIPE SEWER	\$68.67	53 LIN FT	\$3,639.51
34	2503.603	10" PIPE SEWER	\$87.12	38 LIN FT	\$3,310.56
35	2504.602	WATERMAIN OFFSET	\$8,201.03	1 EACH	\$8,201.03
36	2504.602	ADJUST GATE VALVE BOX	\$773.50	12 EACH	\$9,282.00
37	2504.604	WATERMAIN INSULATION	\$68.67	13 SQ YD	\$892.71
38	2506.502	CASTING ASSEMBLY	\$1,024.53	37 EACH	\$37,907.61
39	2506.502	ADJUST FRAME AND RING CASTING	\$652.02	6 EACH	\$3,912.12
40	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	\$652.63	95.0 LIN FT	\$61,999.85
41	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	\$637.89	57.0 LIN FT	\$36,359.73
42	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	\$1,071.99	11.5 LIN FT	\$12,327.89
43	2506.602	CASTING ASSEMBLY SPECIAL	\$151.93	4 EACH	\$607.72
44	2521.518	4" CONCRETE WALK	\$6.49	20,749 SQ FT	\$134,661.01
45	2521.518	6" CONCRETE WALK	\$13.40	2,968 SQ FT	\$39,771.20
46	2531.503	CONCRETE CURB AND GUTTER DESIGN B418	\$46.33	105 LIN FT	\$4,864.65
47	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	\$23.72	4,388 LIN FT	\$104,083.36
48	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	\$91.80	935 SQ YD	\$85,833.00
49	2531.618	TRUNCATED DOMES	\$77.54	440 SQ FT	\$34,117.60
50	2563.601	TRAFFIC CONTROL	\$17,177.63	1.00 LUMP SUM	\$17,177.63
51	2573.501	STABILIZED CONSTRUCTION EXIT	\$3,458.24	1.00 LUMP SUM	\$3,458.24
52	2573.501	EROSION CONTROL SUPERVISOR	\$2,796.68	1.00 LUMP SUM	\$2,796.68
53	2573.502	STORM DRAIN INLET PROTECTION	\$163.58	47 EACH	\$7,688.26
54	2573.503	SILT FENCE, TYPE MS	\$4.43	50 LIN FT	\$221.50
55	2574.507	COMMON TOPSOIL BORROW	\$46.52	368 CU YD	\$17,119.36
56	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	\$2.22	0 SQ YD	\$0.00
57	2575.505	SEEDING	\$6,092.06	0.9 ACRE	\$5,482.85
58	2575.605	SEEDING SPECIAL	\$2,879.88	0.0 ACRE	\$0.00
59	2575.609	LANDSCAPE ROCK	\$309.93	16 TON	\$4,958.88
TOTAL AMOUNT:					\$1,781,421.60

FINAL ASSESSMENT ROLL - BASIS OF RATES
CEDAR STREET IMPROVEMENTS
SAP 064-594-003
CITY OF WABASSO, MN

Date: 9/5/2023
 PREPARED BY: BOLTON & MENK, INC.
 SLEEPY EYE, MN

Filename: H:\WABAS\13118248\9_Final Assessment Roll\118248 FAR Wabasso Cedar Calks.xls\FAR Basis - Rates

PERCENTAGES TO BE ASSESSED
 ALL EXCEPT STORM SEWER 25%
 STORM SEWER 0%

ITEM NO	ASSESSMENT ITEM	ESTIMATED FINAL CONSTRUCTION COSTS	ESTIMATED FINAL ENGINEERING COSTS	CITY ADMIN TESTING LEG./FIN.	EST TOTAL PROJECT COST	ASSESSMENT RATE CALCULATIONS			
						QUANTITY	UNIT	RATE	ASSESSED RATE
1	STREET SURFACE	\$934,984	\$188,263	\$28,050	\$1,151,297	2,243	L.F. OF LOT	\$513.28	25%
						Note 1: Long sides of corner lots to be assessed for 1/2 length Note 2: Corner lots with equal lengths, use 1/2 length for current project.			
2	CURB & GUTTER	\$119,382	\$24,038	\$3,581	\$147,001	4,493	L.F.	\$32.72	25%
3	SIDEWALK	\$229,686	\$46,248	\$6,891	\$282,825	23,717	S.F.	\$11.92	25%
4	CONCRETE DRIVEWAY APRONS	\$96,471	\$19,425	\$2,894	\$118,790	935	S.Y.	\$127.05	25%
5	STORM SEWER	\$400,898	\$80,723	\$12,027	\$493,648	N/A	N/A	N/A	0%
	PROJECT TOTALS	\$1,781,422	\$358,697	\$53,443	\$2,193,562				

\$128.32

\$8.18

\$2.98

\$31.76

\$0



**BOLTON
& MENK**

Real People. Real Solutions.

Client _____ Page _____ Of _____

Project No. _____ Date _____ By _____

Project _____

Task _____

Note:

The next 2 pages will be
turned into a colored
pamphlet handout for
the Final Assessment
Hearing. (Available on
table)

QUESTIONS AND ANSWERS ABOUT ASSESSMENT HEARINGS:

What is an Assessment Hearing?

An assessment hearing is a consideration by the City Council of an assessment against abutting properties which results from a project involving street reconstruction or rebuilding, the installation of utility (watermain and/or, sanitary sewer lines), storm sewer systems, or similar work.

Why Do They Occur?

Minnesota State Statute outlines the procedure for which a municipality can assess properties which about an improvement. Aside from the numerous other requirements, one of the responsibilities of the City is to give citizens the opportunity to comment on the fairness of the assessments. They may also mention any errors in their particular property assessment. Corrections can be made to the assessment role where necessary.

What is My Assessment Based On?

Individual assessments will be provided at the assessment hearing. The final assessments are based on the actual costs of the improvements. The actual costs include construction, engineering, administrative and financing and bonding costs.

How Many Council Votes are Required to Adopt an Assessment?

A simple majority of votes.

Will the Council Take Action on the Proposed Assessment Tonight?

The Council will endeavor to complete action on each assessment heard tonight through the adoption of the "Resolution Adopting Assessment". However, there may be circumstances requiring additional information or action that will make it desirable to defer action until a later date. If action is deferred, the Council will take formal action to do so.

GENERAL PROCEDURE

1. Opening comments by the Mayor and/or Clerk/Administrator.
2. Hearing of Assessment:
 - A. Mayor opens hearing on proposed assessments.
 - B. Engineer describes improvements and basis for calculation of assessments.
 - C. Those favoring or opposing the assessment are heard, either orally or in writing.
 - D. Formal action is taken by the City Council to close the hearing.
3. City Council Adopts the Assessment Roll or defers action to a later date.

**COUNCIL RULES OF PROCEDURE FOR PUBLIC HEARINGS
ARE ON THE BACK OF THIS HANDOUT.**

COUNCIL RULES OF PROCEDURE

It is the council's avowed intention that everyone be heard on the proposed assessments. Accomplishment of this goal requires the cooperation of all concerned. Cooperation can be realized if everyone follows these rules:

If you desire to be heard:

1. Raise your hand.
2. When recognized by the Mayor, stand and state your name and address.
3. State your position and your reasons.
 - a. A time limit of three minutes is permitted.
 - b. No one will be allowed to speak a second time until everyone has been heard once.
4. Address all statements and questions to the Mayor. He will refer any questions that are to be answered by the staff and/or consultants.

While others are speaking:

1. Listen to what is being said to avoid repetition.
2. Do not interrupt others by speaking when they have the floor.

WHAT HAPPENS AT HEARINGS IS OF GREAT IMPORTANCE TO BOTH THE TOTAL CITY AND ITS INDIVIDUAL CITIZENS. YOUR PERSONAL COOPERATION WILL BE OF IMMEASURABLE ASSISTANCE TO COUNCIL MEMBERS AS THEY CAST THEIR VOTES.

CITY OF WABASSO, MINNESOTA

ASSESSMENT HEARING

2022-2024 Cedar Street Improvements

SAP 064-594-003

**Wabasso City Hall
1429 Front Street
Wabasso, Minnesota**

October 9, 2023, 6:00 P.M.

**THIS PAMPHLET IS INTENDED TO ACQUAINT YOU WITH
THE BACKGROUND OF ASSESSMENT HEARINGS AND THE
COUNCIL PROCEDURE USED AT ASSESSMENT HEARINGS.**

**CITY OF WABASSO
WABASSO, MINNESOTA
Resolution Number __-2023**

**DECLARING COSTS TO BE ASSESSED AND ORDERING
PREPARATION OF PROPOSED ASSESSMENTS-
CEDAR STREET LRIP IMPROVEMENTS
SAP 064-594-003**

WHEREAS, contract has been let for the 2022-2023 Cedar Street Improvements Project consisting of improvement on Cedar Street from the north line of State Highway #68 to the north line of May Street by removing and replacing road base, bituminous, curb, gutter, sidewalk, driveway aprons, storm sewer and all appropriate appurtenances, and the contract price is \$1,781,421.00, and the expenses incurred or to be incurred in the making of such improvement is \$412,140.00 so that the total cost of the improvement will be \$2,193,561.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASSO, MINNESOTA:

1. The portion of the cost of such improvement to be paid by the city is hereby declared to be \$943,561.00 and the portion of the cost to be assessed against benefited property owners is declared to be \$400,589.58.
2. Assessments shall be payable in equal annual installments extending over a period of 20 years, the first of the installments to be payable on or before the first Monday in January, 2024 and shall bear interest at the rate of 4.00 percent per annum from the date of the adoption of the assessment resolution.
3. The city clerk, with the assistance of the city engineer Bolton & Menk, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he/she shall file a copy of such proposed assessment in his/her office for public inspection.
4. The clerk shall upon the completion of such proposed assessment, notify the council thereof.

Adopted by the council this 11th day of September, 2023.

Carol Atkins, Mayor

Brandon Baune, City Clerk

**CITY OF WABASSO
WABASSO, MINNESOTA
Resolution Number __-2023**

**SETTING HEARING FOR PROPOSED ASSESSMENTS-
CEDAR STREET LRIP IMPROVEMENTS
SAP 064-594-003**

WHEREAS, by a resolution passed by the council on September 11, 2023, the city clerk was directed to prepare a proposed assessment of the cost of the 2022-2023 Cedar Street Improvements Project consisting of improvement on Cedar Street from the north line of State Highway #68 to the north line of May Street by removing and replacing road base, bituminous, curb, gutter, sidewalk, driveway aprons, storm sewer and all appropriate appurtenances and

WHEREAS, the clerk has notified the council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASSO, MINNESOTA:

1. A hearing shall be held at 5:00 p.m. on October 9, 2023 in the Wabasso Community Center located at 1429 Front Street, Wabasso, MN 56293, to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The city clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he/she shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the Wabasso City Clerk, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the Wabasso City Clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the council this 11th day of September, 2023.

Carol Atkins, Mayor

Brandon Baune, City Clerk

BIERL Construction, LLC.

12813 US HWY 71 Sanborn, MN

Brandon 507-227-9819 Chad 507-828-4964 Brady 507-430-8046

Email: brandonbierl88@hotmail.com

License# BC724306



ESTIMATE

Bill To: Date 12-Aug-23
Customer Name Wabasso Community Center
Address Wabasso, MN

Material

-materials will be provided by others

Total

Labor

Option A

- remove steel off front side of building
- stud out between steel girts for sheeting to be applied
- insulate front wall
- install 32" of Versetta Stone
- install vertical LP siding and trims above wainscot
- install siding and trims on bumpout overhangs

\$14,000.00

Option B

- remove steel off front side of building
- stud out between steel girts for sheeting to be applied
- insulate front wall
- install 32" of Versetta Stone
- install steel and trims above wainscot
- install steel and trims on bumpout overhangs

Thank you for your business with us

Total

Extra Costs

- unknowns with trims/gutters having to be added on top
- dumpster/demo disposal
- any work with concrete slabs on front side

Total Bill

Material Cost

Labor Cost

Other

Tax

TOTAL

Thank you for your business.

GRAMSTAD LUMBER

ESTABLISHED IN 1958

Address: P.O. Box 86, Sanborn, MN 56083
Phone: 507.648.3571 Fax: 507.648.3780

AUGUST 23, 2023

WABASSO COMMUNITY CENTER – REMODEL EAST FRONT

2 X 6 WALL FRAMING 16" OC

ZIP/R3 SHEATHING – ½" ZIP SHEATHING – ½" FOAM – R-VALUE = 3

R-21 FIBERGLASS WALL INSULATION

MISC. CANOPY FRAMING & SHEATHING

LP SIDING – BOARD & BATTEN

LP 4" WINDOW & DOOR TRIMS

LP SHAKES ON CANOPIES

STONE WAINSCOT – 90' X 32" AREA

NAILS, AIR NAILS, TORX, CAULK

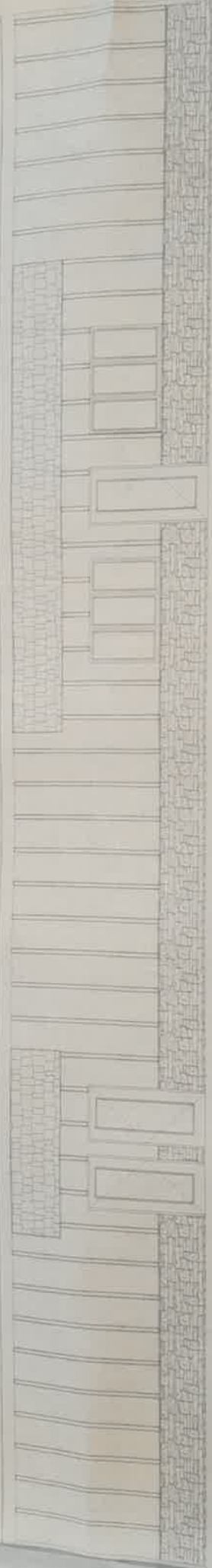
\$24,960.15

1,840.81 TAX (IF APPLICABLE)

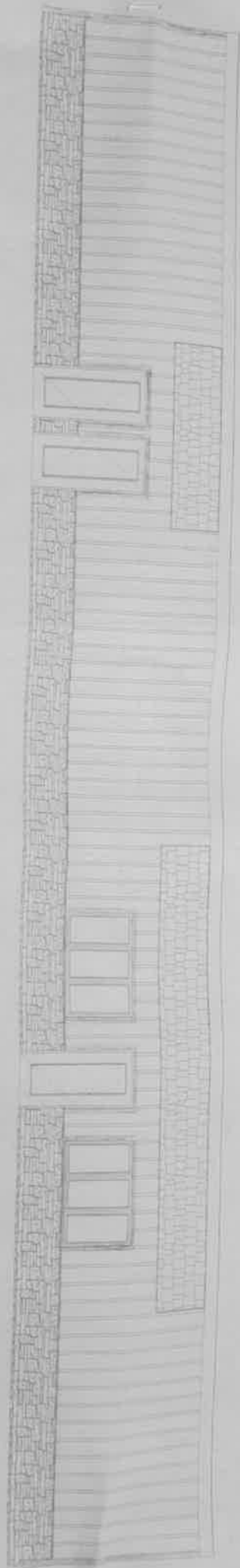
\$26,800.96

OPTION:

COLORED STEEL TO REPLACE LP BOARD & BATTEN DEDUCT (3,472.49)
(WOULD STILL USE LP TRIMS)



Side/LP Elevation / LP Elevation
(Side Elevation)



Stone / Sand / L. S. Scales



Redwood Building Center
811 E Bridge St
Redwood Falls MN 56283
507-637-8461
Fax: 507-637-2421



QUOTE

2305-026679 R2 PAGE 1 OF 1

SOLD TO
City of Wabasso 1429 Front Street Wabasso MN 56293

JOB ADDRESS
City of Wabasso 1429 Front Street Wabasso MN 56293 507-342-5519

ACCOUNT	JOB
CITYWAB	0
CREATED ON	05/30/2023
EXPIRES ON	07/28/2023
BRANCH	1000
CUSTOMER PO#	COMMUNITY CENTER
STATION	R05
CASHIER	TW
SALESPERSON	
ORDER ENTRY	TW
MODIFIED BY	TW

Thank you for your business!

Item	Description	D	Quantity	UM	Price	Per	Amount
MISC	LP SIDING 8" PREFINISH	N	13	EACH	499.9600	EACH	6,499.48
MISC	VESTA SOFFIT	N	8	EACH	1096.0000	EACH	6,576.00
2412SPF	2x4 12 SPF construction		56	EACH	7.3100	EACH	409.36
2416TR4	2X4 16 .40 TREATED		7	EACH	17.6100	EACH	123.27
34CDX	3/4" 4X8 CDX PYWOOD FIR		27	EACH	50.7400	EACH	1,369.98
HWRAPPLUS	9X100 HOUSE WRAP WITH SPECIAL VAPOR BARRIER		2	EACH	103.7400	EACH	207.48
MISC	LP STARTER VYNAL	N	4	EACH	285.6500	EACH	1,142.60
34T6	3/4 IN TREATED PLYWOOD 60		13	EACH	79.7300	EACH	1,036.49
MISC	LP TRIM BOARD	N	6	EACH	134.6500	EACH	807.90
MISC	MISC,ETC,	N	1	EACH	750.0000	EACH	750.00
LABOR	LABOR	N	1	EACH	8000.0000	EACH	8,000.00
MISC	DUMPSTER	N	1	EACH	750.0000	EACH	750.00
					Subtotal		27,672.56
					TAX 7.375%	Sales Tax	2,040.85
					Total		29,713.41

Suyer:

Signature

Minutes
City Council
Monday, August 14, 2023
5 pm

The meeting was opened with the recitation of the pledge of allegiance.

Mayor Atkins called the meeting to order with Council members Amanda Guetter, Chad Altermatt, Jeff Olsen and Roger Baumann present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, Public Works Director Jim Jenniges, Maintenance Worker Josh Hoffenkamp, City Engineer David Palm, City Attorney Matt Novak, EDA Director Pat Eichten, Ambulance Director John Krohn and ambulance crew member Gordon Clarke. Also present was Larry Thompson.

Motion by Olson, second by Baumann to approve the agenda with the following changes:

1. Adopt Resolution Accepting FEMA Assistance to Firefighters Grant
Atkins – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Olson - yes

EDA Update – Mr. Eichten presented the EDA update:

1. The ladies from the 5-plex attended the meeting voicing their concerns about maintenance issues with the building. Jim and Josh are working on general maintenance items and getting quotes for the board on larger items for the next meeting.
2. The board is still researching daycare. Mr. Baune is doing some research on this and will report at the next meeting.

Clerk/Treasurer/Administrator.

1. **Dan Mathiowetz – Request for Hearing** – It was recommended by Mr. Novak that council members come up with the names of residents who will make up a pool of impartial members. These members could be called on to make a panel for this and future hearings. A list was provided to Mr. Baune, and he will reach out to individuals asking if they are willing to be part of the pool.
2. **Wabasso Rehabilitation and Wellness Center Discussion** – John Krohn provided data on overall run volume and run volume to the center noting that both runs were up year-over-year as well as runs to the center. He explained that while all patients being transported from the center to the hospital needed to be transported, some were non-emergency situations. Mr. Krohn presented two options to lessen the burden of the department. First, we could have Centra Care dispatched for non-emergent calls. Second, we could work with the county to adopt a county-wide non-emergent transportation system. It was the consensus of the council that the city proceeds with option 1 in the short-term and option 2 long-term.
3. **Ambulance Radios** – Motion by Olson, second by Baumann to purchase radios for the Ambulance at the estimated cost of \$10,000.
Atkins – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Olson - yes

4. **Springfield Ambulance Mutual Aid** – John also spoke about the draft contract provided for mutual aid between Springfield and Wabasso Ambulance. John explained that even if we do not have a contract with Springfield Ambulance, we may still be called to assist. This agreement will allow us to bill for the services as well as cover any liability that we may be taking on. Motion by Guetter, second by Altermatt to approve the Ambulance Service Agreement Between the Lamberton Ambulance Service and Wabasso Ambulance Service provided it comes back from the Springfield City Attorney without any significant changes to the one presented to the Council.
Atkins – yes; Guetter – yes; Altermatt – yes; Baumann – no; Olson - no
5. **Employee Drug Policy** – Mr. Novak presented on gaps within our Employee Drug Policy now that cannabis has been legalized in Minnesota. He also noted guidelines that the League of Minnesota Cities has put forth to assist cities on navigating this new law. The Council directed Mr. Novak to update the current drug policy for approval at next month's meeting.
6. **Public Smoking Policy** – Mr. Novak noted that the city does not prohibit smoking in public places such as parks. This now applies to cannabis. The council agreed not to take any action at this time and will visit in the future should it become a bigger issue.
7. **New Minnesota Employment Law** – Mr. Novak presented the changes to Minnesota law regarding sick time accrual. He noted that the city would need to change the way sick time accrued with the new law. After brief discussion, the council agreed to table this until later this fall to see if further interpretation of the law is provided.

Street Report – Mr. Jenniges presented the street report.

1. Mr. Jenniges presented a quote from both Barga Incorporated and M.R. Paving & Excavating, Inc. for \$66,031.88 and \$52,825.50 respectively for street patching. Motion by Olson, second by Guetter to approve the quote by M.R. Paving & Excavating, Inc. for \$52,825.50.
Atkins – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Olson - yes

Water/Wastewater Report – Mr. Jenniges presenting the water/wastewater report.

1. Mr. Jenniges noted that the water tower will not be taken offline for painting this fall. We will not be able to get the necessary tanks in time. The work will now be done in 2024.
2. The filter is scheduled to be replaced shortly after Labor Day.
3. Lift Station 2 repairs will be installed this fall.

Parks Report- Mr. Jenniges also presented the parks report.

1. 17 Ash trees were recently removed in the park as they were diseased. The council directed Mr. Jenniges to work with the Redwood Nursery on replacement trees.
2. Brandon to speak with the school on replacement/fixing fencing that was damaged this past winter.
3. Frericks Construction still planning to pour cement floor in storage building at the athletic field this fall.

Engineering Report – Mr. Palm provided and presented the Engineering Report

1. **USDA-RD (sewer rehab project)** – Mr. Palm informed the council that USDDA had approved the plans and specifications and had authorized the city to go solicit for bids. Mr. Palm added that the city had received all permit approvals. Mr. Palm recommended the bid award deadline be extended from 60 days to 90 days to allow the USDA to move into the next fiscal cycle. It was suggested the bid date be moved to October instead. Motion by Olson, second by Baumann to adopt resolution No. 15-2023 to approve the plans and specifications for the sewer rehab project and ordering advertisements for bids.

Atkins – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Olson – yes

Consent Agenda – Motion by Olson, second by Guetter to approve consent agenda as follows:

1. Approve Council Minutes – July 10, 2023, and July 24, 2023 Special Workshop
2. Appoint Assistant Clerk – Set Terms of Employment
3. Approve Consultant Agreement – Larry Thompson
4. Approve 2024 RADC Membership/Cost Sharing with EDC
5. Approve Wabasso Public School's Request for closure of streets for homecoming parade.
6. Cedar Street Project - Approve Pay Estimate No. 4 - \$304,380.46
7. Cedar St Project - Reimbursement to Redwood County - \$102,130.11
8. Approve Control Pannel Quote – Consensus from Council via email.
9. Adopt Resolution No. 16-2023 for keeping Voting Operations, Technology & Election Resources (VOTER) at the county level to be spent by the county.
10. Approve St. Anne's Fall Festival Bingo and 3.2 malt liquor license.
11. Approve Quote from River Valley for video Conferencing for \$6,021
12. Approve Consulting Agreement – Tech Unlimited
13. Adopt Resolution No. 17-2023 Accepting FEMA Assistance to Firefighters Grant
14. Approve Building Permits:
 - a. Todd Horkey – 1458 Elm Street – Fire Pit
 - b. David and Mallory Schmidt – May Street – New Home and Waive Penalty

Library Land Lease – Mr. Novak presented a draft Library Land Lease.

1. Mr. Altermatt recommended adding a clause for liability insurance. Mr. Novak will update and present it at the next meeting for approval.

Community Center Improvements Update – Exterior Improvements –

1. Mr. Olson explained quote from Redwood Building Center and noted that we are still waiting on a quote from Bierl Construction, LLC. It was also noted that regardless of who we pick to do the work, it will likely not get done until next Spring.

Wabasso Rabbit - The council agreed to leave it where it is and instructed Mr. Jenniges to research a possible structure to keep it there permanently.

Special Assessment Policy – Mr. Novak presented the updated Assessment Policy highlighting the changes. He also presented an Ordinance to the Special Assessment Policy allowing for deferrals. Motion by Baumann, second by Olson to approve Special Assessment Policy.

Atkins – yes; Guetter - yes; Altermatt – yes; Baumann – yes; Olson – yes

Motion by Olson, Second by Guetter to approve Ordinance #232A Special Assessment Deferrals.

Atkins – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Olson – yes

Stormwater Utility – it was the consensus of the council to adopt the storm water utility ordinance as reviewed at the council workshop and set the rates at the budget deliberation.

Motion by Olson, second by Guetter to adopt Ordinance No. 254 relating to storm water utility.

Atkins – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Olson - yes

Zoning Board of Appeals – It was the consensus of the council that it appoints one member and one alternate from each category and that the council reps to the EDA could not serve as the EDA reps. Motion by Olson, second by Baumann to appoint Amanda Guetter as the council rep and Chad Altermatt as the alternate to the Zoning Board of Appeals

Atkins – yes; Guetter – yes; Altermatt – yes; Baumann – yes, Olson – yes

It was the consensus of the council that the at large member be taken from the utility panel. Mr. Baune to verify with the recommended individuals if they are willing to serve on the panel.

City Bills – Motion by Olson, second by Baumann to approve the bills as follows:

General Checking	
101 General Fund	\$21,179.48
319 Cedar Street Improvements	\$4,354.50
320 USDA RD Sewer Rehab	\$77,365.50
601 Water	\$25,864.35
602 Sewer	\$34,158.90
603 Sanitation	<u>\$3,342.86</u>
Total GC	166,265.59
230 Ambulance	\$7,206.68
225 Fire	<u>\$1,017.21</u>
Total Checks	<u>\$174,489.48</u>

Atkins – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Olson - yes

Motion by Olson, second by Baumann to adjourn at 7:30 p.m.

Atkins – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Olson - yes

Brandon Baune

Clerk/Treasurer/Administrator

ASSESSMENT AGREEMENT BETWEEN LOCAL UNIT AND COUNTY OF REDWOOD

THIS AGREEMENT ("Agreement"), made and entered into by and between the COUNTY OF REDWOOD, a political subdivision of the State of Minnesota, hereinafter referred to as the "COUNTY", and the City of Wabasso, a political subdivision of the State of Minnesota, hereinafter referred to as "CITY";

WHEREAS, said CITY lies wholly within the COUNTY OF REDWOOD and constitutes a separate assessment district;

WHEREAS, under such circumstances, Minn. Stat. 273.072 and Minn. Stat. 471.59 permit the County Assessor to provide for the assessment of property;

WHEREAS, said CITY desires the COUNTY to perform certain assessments on behalf of said CITY; and

WHEREAS, the COUNTY maintains a County Assessor pursuant to Minn. Stat. 273.061 and is willing and able to provide said assessment services to CITY;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

1. Scope of Services. The COUNTY shall perform the property assessment services for the CITY in accordance with property assessment procedures and practices established and observed by the COUNTY, the validity and reasonableness of which are hereby acknowledged and approved by the CITY. Any such practices and procedures may be changed from time to time, by the COUNTY in its sole judgment, when good and efficient assessment procedures so require. The property assessment by the COUNTY shall be composed of those assessment services which are set forth in Exhibit A, attached hereto, and made a part hereof by this reference, provided that the time frames set forth therein shall be considered to be approximate only.
2. Term. This Agreement shall commence on July 1, 2023, and shall terminate on June 30, 2025. Either party may initiate an extension of this Agreement for a term of three years by giving the other written notice of its intent to so extend ninety (90) days prior to the termination date of this agreement. Any extended term hereof shall be on the same terms and conditions set forth herein. If the party who receives said notice of intent to extend gives written notice to the other party of its desire not to extend prior to ninety (90) days this Agreement shall terminate on June 30, 2025.
3. Abolishment of the Office of the CITY Assessor. Upon the acceptance of this Agreement, the office of the CITY Assessor or any contract for assessment services for the CITY shall be abolished or terminated pursuant to Minn. Stat. 273.072, subd. 2. The CITY shall obtain all required consents or approvals necessary from the Commissioner of Revenue, if any, to abolish the office of the CITY Assessor or any contract for assessment services. The parties shall jointly cooperate to the degree necessary to obtain approval of this Agreement by the Commissioner.

CITY, its officers, agents, or employees shall in no way be the responsibility of the COUNTY, and CITY shall defend, indemnify and hold the COUNTY, its officials, officers, agents, employees and duly authorized volunteers harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the COUNTY, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Re-employment Compensation, disability, severance pay and retirement benefits.

8. Indemnification. The CITY agrees that it will defend, indemnify and hold the COUNTY, its elected officials, officers, agents, employees and duly authorized volunteers harmless from any and all liability (statutory or otherwise) claims, suits, damages, judgments, interest, costs or expenses (including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof) resulting from or caused by the negligent or intentional acts or omissions of the CITY, its officers, agents, contractors, employees or duly authorized volunteers in the performance of the responsibilities provided by this Agreement. The CITY's liability shall be governed by Minn. Stat. Chapter 466 and other applicable law, rule and regulation, including common law.

COUNTY agrees that it will defend, indemnify and hold the CITY, its elected officials, officers, agents, employees and duly authorized volunteers harmless from any and all liability (statutory or otherwise) claims, suits, damages, judgments, interest, costs or expenses (including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof) resulting from or caused by the negligent or intentional acts or omissions of the COUNTY, its officers, agents, contractors, employees or duly authorized volunteers in the performance of the responsibilities provided by this Agreement. The COUNTY's liability shall be governed by Minn. Stat. Chapter 466 and other applicable law, rule and regulation, including common law.

9. Compensation. The current assessment contains approximately 448 Parcels. In consideration for said assessment services, the CITY shall pay to COUNTY the sum of \$12.00 per parcel in 2023 and \$12.00 per parcel in 2024. Payment shall be made no later than September 15 of each year of the Term of the Agreement. Payment would be made payable to the County of Redwood directed to the County Auditor/Treasurer.
10. Notice. Any notices required or permitted to be given under this Agreement: (i) shall be in writing signed by or on behalf of the party making the same; (ii) shall be deemed given or delivered (a) if delivered personally, when received, (b) if sent from within the United States by registered or certified mail, postage prepaid, return receipt requested, on the third business day after mailing, or (c) if sent by messenger or reputable overnight courier service, on the next business day after mailing; and (iii) shall be addressed to each party at its address set forth in this Agreement, or at such other address as the parties shall designate in writing by personal delivery, certified mail, or overnight courier service.
11. Disputes. The COUNTY's Authorized Representative will be the initial interpreter of the requirements of this Agreement and will determine the acceptability of the work to be provided hereunder. All claims, disputes and other matters relating to the acceptability of

15. Compliance with Applicable Law. The COUNTY agrees to comply with applicable federal, state and local laws or ordinances, and applicable rules, regulations, and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to the COUNTY's performance of the provisions of this Agreement. It shall be the obligation of the COUNTY to apply for, pay for and obtain all permits and/or licenses required by any governmental agency for the provision of those services contemplated herein.
16. Governing Law; Jurisdiction; Venue. This Agreement shall be governed by the laws of the State of Minnesota, without regard to its conflict of laws rules. For the purpose of resolving conflicts related to or arising out of this Agreement, the parties expressly agree that venue shall be exclusively in the State of Minnesota, County of Redwood. The parties hereby expressly consent to the exclusive personal jurisdiction of the federal and state courts located in the State of Minnesota, regardless of the citizenship or residency of either party at the time of the commencement of any legal proceeding.
17. Equal Employment Opportunity. In connection with the execution of this Agreement, the COUNTY agrees that it will comply with Minn. State § 363A.08, to not discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age.
18. Conflict of Interest. The parties affirm that, to the best of their knowledge, this Agreement does not result in a conflict of interest with any party or entity, which may be affected by the terms of this Agreement. The parties agree that, should any conflict or potential conflict of interest become known to the parties, they will immediately notify the other party of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict.
19. Severability. In the event that any portion of this Agreement shall be held to be invalid, such invalidity shall not affect the validity of the remainder of this Agreement.
20. Execution. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and to constitute one and the same instrument. Electronic copies of this Agreement, including without limitation, those transmitted by facsimile or scanned to an image file, shall be considered originals.

EXHIBIT A
City of Wabasso

During the contract term, the County shall:

1. Physically inspect and revalue 20% of the real property per year, as required by law.
2. Physically inspect and value all new construction, additions, and renovation.
3. Adjust estimated market values on properties not physically inspected as deemed necessary by the COUNTY per sales ratio analysis.
4. Prepare the initial assessment roll.
5. Print and mail valuation notices.
6. Respond to taxpayers regarding assessment or appraisal problems or inquiries.
7. Conduct valuation reviews prior to Board of Review or Open Book Meetings, as determined by the Local Board at their meeting for a continuance of their annual meeting in April.
8. Attend Board of Review or conduct Open Book Meeting. Prepare all necessary review appraisals for April meetings.
9. Maintain an updated property file including current values, classification data, and characteristic data.
10. Prepare divisions and combinations as required.
11. Administer the abatement process pursuant to Minn. Stat. §375.192.
12. Prepare appraisals, defend, and negotiate all Tax Court cases.
13. Provide all computer hardware and software applications necessary to complete contracted services.
14. Process all homestead and special program applications.



Real People. Real Solutions.

1243 Cedar Street NE
Sleepy Eye, MN 56085

Ph: (507) 794-5541
Fax: (507) 794-5542
Bolton-Menk.com

September 6, 2023

VIA E-MAIL

Matt Mathiowetz
M.R. Paving & Excavating, Inc.
2020 N. Spring Street
P.O. Box 787
New Ulm, MN 56073

RE: Partial Pay Estimate No. 5
Cedar Street Improvements – Wabasso, MN
SAP 064-594-003
Redwood County, MN
BMI Project No.: S13.118248

Dear Matt:

Attached is Partial Pay Estimate No. 5 for the referenced project.

Please print and review the enclosed Partial Pay Estimate No. 5 for the referenced project. If acceptable, sign the summary page of the pay estimate, scan the entire partial pay estimate and email the electronic copy back to our office for further processing.

Please contact our office with any questions or comments regarding this pay estimate.

Sincerely,
Bolton & Menk, Inc.

David A. Palm, P.E.

DAP

Enclosure

Cc: Larry Thompson, City of Wabasso
Anthony Sellner P.E., Redwood County
Matt Miller P.E., Resident Project Representative

CONTRACTOR'S PAY REQUEST 5 CEDAR STREET IMPROVEMENTS - WABASSO, MN S.A.P. 064-594-003 REDWOOD COUNTY, MINNESOTA BMI Project No. S13.118248	DISTRIBUTION: CONTRACTOR (1) OWNER (1) ENGINEER (1)
TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS - PARTICIPATING	\$1,827,042.61
TOTAL, COMPLETED WORK TO DATE	\$1,646,441.90
TOTAL, STORED MATERIALS TO DATE	\$178,579.19
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$178,579.19
TOTAL, COMPLETED WORK & STORED MATERIALS	\$1,646,441.90
RETAINED PERCENTAGE (5%)	\$82,322.10
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$1,564,119.81
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$1,289,630.11
PAY CONTRACTOR AS ESTIMATE NO. 5 (Participating)	\$274,489.70

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: M.R. Paving & Excavating, Inc.
 2020 N. Spring Street, P.O. Box 787
 New Ulm, MN 56073

By _____

Name
Title

Date _____

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: Bolton & Menk, Inc., 1243 Cedar Street NE, Sleepy Eye, MN 56085

By _____, PROJECT ENGINEER

Date _____

APPROVED FOR PAYMENT:
OWNER: Redwood County, 1820 E. Bridge Street, P.O. Box 6, Redwood Falls, MN 56283

By _____

Name
Title
Date

And _____

Name
Title
Date

Partial Pay Estimate No.:

CEDAR STREET IMPROVEMENTS - WABASSO, MN

S.A.P. 064-594-003

REDWOOD COUNTY, MINNESOTA

BMI Project No. \$13.118248

WORK COMPLETED THROUGH AUGUST 28, 2023

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		AMOUNT THIS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	2021.501 MOBILIZATION	\$192,170.28	1 LUMP SUM	\$192,170.28	0.75 LUMP SUM	\$144,127.71	0.15 LUMP SUM	\$28,825.54	0.90 LUMP SUM	\$172,953.25
2	2101.502 GRUBBING	\$267.42	17 EACH	\$4,546.14	21 EACH	\$5,615.82	0 EACH	\$0.00	21 EACH	\$5,615.82
3	2104.502 REMOVE DRAINAGE STRUCTURE	\$420.26	27 EACH	\$11,347.02	28 EACH	\$11,767.28	0 EACH	\$0.00	28 EACH	\$11,767.28
4	2104.503 REMOVE SEWER PIPE (STORM)	\$17.39	1107 LIN FT	\$19,250.73	1,107 LIN FT	\$19,250.73	0 LIN FT	\$0.00	1,107 LIN FT	\$19,250.73
5	2104.503 REMOVE CURB AND GUTTER	\$2.35	4431 LIN FT	\$10,412.85	4,440 LIN FT	\$10,434.00	0 LIN FT	\$0.00	4,440 LIN FT	\$10,434.00
6	2104.518 REMOVE CONCRETE WALK	\$1.01	20654 SQ FT	\$20,860.54	20,927 SQ FT	\$21,136.27	0 SQ FT	\$0.00	20,927 SQ FT	\$21,136.27
7	2104.518 REMOVE CONCRETE DRIVEWAY PAVEMENT	\$1.67	6125 SQ FT	\$10,228.75	6,370 SQ FT	\$10,637.90	0 SQ FT	\$0.00	6,370 SQ FT	\$10,637.90
8	2106.507 EXCAVATION - COMMON	\$17.32	8143 CU YD	\$141,036.76	8,143 CU YD	\$141,036.76	0 CU YD	\$0.00	8,143 CU YD	\$141,036.76
9	2106.507 EXCAVATION - SUBGRADE	\$14.96	1030 CU YD	\$15,408.80	25 CU YD	\$374.00	0 CU YD	\$0.00	25 CU YD	\$374.00
10	2106.507 STABILIZING AGGREGATE	\$47.37	360 CU YD	\$17,053.20	0 CU YD	\$0.00	0 CU YD	\$0.00	0 CU YD	\$0.00
11	2108.504 GEOTEXTILE FABRIC TYPE 5	\$1.34	4120 SQ YD	\$5,520.80	2,847 SQ YD	\$3,814.98	0 SQ YD	\$0.00	2,847 SQ YD	\$3,814.98
12	2123.510 COMMON LABORERS	\$99.69	20 HOUR	\$1,993.80	21 HOUR	\$2,093.49	0 HOUR	\$0.00	21 HOUR	\$2,093.49
13	2123.510 3.0 CU YD SHOVEL	\$221.53	10 HOUR	\$2,215.30	8 HOUR	\$1,661.48	5 HOUR	\$996.89	12 HOUR	\$2,658.36
14	2123.510 DOZER	\$166.15	10 HOUR	\$1,661.50	0 HOUR	\$0.00	0 HOUR	\$0.00	0 HOUR	\$0.00
15	2123.510 10 CU YD TRUCK	\$138.45	10 HOUR	\$1,384.50	1 HOUR	\$138.45	0 HOUR	\$0.00	1 HOUR	\$138.45
16	2123.510 4.0 CU YD FRONT END LOADER	\$166.15	10 HOUR	\$1,661.50	0 HOUR	\$0.00	0 HOUR	\$0.00	0 HOUR	\$0.00
17	2123.510 TAMPING ROLLER	\$127.38	10 HOUR	\$1,273.80	0 HOUR	\$0.00	0 HOUR	\$0.00	0 HOUR	\$0.00
18	2123.610 SKID LOADER	\$127.38	10 HOUR	\$1,273.80	3 HOUR	\$382.14	8 HOUR	\$1,019.04	11 HOUR	\$1,401.18
19	2211.509 AGGREGATE BASE CLASS 5	\$15.18	12446 TON	\$188,930.28	8,695 TON	\$131,990.10	644 TON	\$9,775.92	9,339 TON	\$141,766.02
20	2360.509 TYPE SP 9.5 NON WEARING COURSE MIXTURE (2:1:8)	\$112.35	1285 TON	\$144,369.75	673 TON	\$75,611.55	753 TON	\$84,599.55	1,426 TON	\$160,211.10
21	2360.509 TYPE SP 12.5 WEARING COURSE MIXTURE (2:8)	\$114.32	1365 TON	\$156,046.80	18 TON	\$2,057.76	604 TON	\$69,049.28	622 TON	\$71,107.04
22	2502.503 4" PERF PE PIPE DRAIN	\$9.50	4480 LIN FT	\$42,560.00	4,375 LIN FT	\$41,562.50	0 LIN FT	\$0.00	4,375 LIN FT	\$41,562.50
23	2502.602 EDGE DRAIN DESIGN SPECIAL	\$570.37	16 EACH	\$9,125.92	16 EACH	\$9,125.92	0 EACH	\$0.00	16 EACH	\$9,125.92
24	2503.503 12" RC PIPE SEWER CLASS V	\$72.27	903 LIN FT	\$65,259.81	907 LIN FT	\$65,548.89	0 LIN FT	\$0.00	907 LIN FT	\$65,548.89
25	2503.503 15" RC PIPE SEWER CLASS V	\$75.71	858 LIN FT	\$64,959.18	849 LIN FT	\$64,277.79	0 LIN FT	\$0.00	849 LIN FT	\$64,277.79
26	2503.503 18" RC PIPE SEWER CLASS III	\$77.70	564 LIN FT	\$43,822.80	562 LIN FT	\$43,667.40	0 LIN FT	\$0.00	562 LIN FT	\$43,667.40
27	2503.503 21" RC PIPE SEWER CLASS III	\$96.87	96 LIN FT	\$9,299.52	96 LIN FT	\$9,299.52	0 LIN FT	\$0.00	96 LIN FT	\$9,299.52
28	2503.503 24" RC PIPE SEWER CLASS III	\$111.21	13 LIN FT	\$1,445.73	8 LIN FT	\$889.68	0 LIN FT	\$0.00	8 LIN FT	\$889.68
29	2503.602 CONNECT TO EXISTING STORM SEWER	\$1,384.56	5 EACH	\$6,922.80	9 EACH	\$12,461.04	0 EACH	\$0.00	9 EACH	\$12,461.04
30	2503.602 PIPE COVER	\$553.82	7 EACH	\$3,876.74	6 EACH	\$3,322.92	0 EACH	\$0.00	6 EACH	\$3,322.92
31	2503.603 4" PIPE SEWER	\$50.56	25 LIN FT	\$1,264.00	76 LIN FT	\$3,842.56	6 LIN FT	\$303.36	82 LIN FT	\$4,145.92
32	2503.603 6" PIPE SEWER	\$58.15	25 LIN FT	\$1,453.75	28 LIN FT	\$1,628.20	0 LIN FT	\$0.00	28 LIN FT	\$1,628.20
33	2503.603 8" PIPE SEWER	\$68.67	25 LIN FT	\$1,716.75	53 LIN FT	\$3,639.51	0 LIN FT	\$0.00	53 LIN FT	\$3,639.51
34	2503.603 10" PIPE SEWER	\$87.12	25 LIN FT	\$2,178.00	38 LIN FT	\$3,310.56	0 LIN FT	\$0.00	38 LIN FT	\$3,310.56
35	2504.602 WATERMAIN OFFSET	\$8,201.03	2 EACH	\$16,402.06	1 EACH	\$8,201.03	0 EACH	\$0.00	1 EACH	\$8,201.03
36	2504.602 ADJUST GATE VALVE BOX	\$773.50	12 EACH	\$9,282.00	3 EACH	\$2,320.50	5 EACH	\$3,867.50	8 EACH	\$6,188.00
37	2504.604 WATERMAIN INSULATION	\$88.67	20 SQ YD	\$1,773.40	13 SQ YD	\$992.71	0 SQ YD	\$0.00	13 SQ YD	\$992.71
38	2506.502 CASTING ASSEMBLY	\$1,024.53	37 EACH	\$37,907.61	23 EACH	\$23,564.19	9 EACH	\$9,220.77	32 EACH	\$32,784.96
39	2506.502 ADJUST FRAME AND RING CASTING	\$652.02	5 EACH	\$3,260.10	0 EACH	\$0.00	5 EACH	\$3,260.10	5 EACH	\$3,260.10
40	2506.503 CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	\$652.63	94.9 LIN FT	\$61,934.59	70.6 LIN FT	\$46,075.68	12.9 LIN FT	\$8,418.93	83.5 LIN FT	\$54,494.61
41	2506.503 CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4070	\$637.89	56.3 LIN FT	\$35,913.21	46.4 LIN FT	\$29,598.10	2.4 LIN FT	\$1,530.94	48.8 LIN FT	\$31,129.03
42	2506.503 CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	\$1,071.99	11.5 LIN FT	\$12,327.89	9.5 LIN FT	\$10,183.91	1.0 LIN FT	\$1,071.99	10.5 LIN FT	\$11,255.90
43	2506.602 CASTING ASSEMBLY SPECIAL	\$151.93	3 EACH	\$455.79	2 EACH	\$303.86	2 EACH	\$303.86	4 EACH	\$607.72
44	2521.518 4" CONCRETE WALK	\$6.49	21167 SQ FT	\$137,373.83	18,298 SQ FT	\$118,754.02	2,451 SQ FT	\$15,906.99	20,749 SQ FT	\$134,661.01

5

WORK COMPLETED THROUGH AUGUST 28, 2023

TOTAL AMOUNT:

Brandon Baune Vacation and Clerk's Hours

Brandon Vacation 9/18/2023-9/22/2023

Regularly Scheduled Clerk's Hours

Monday 9/18	Tuesday 9/19	Wednesday 9/20	Thursday 9/21	Friday 9/22
7:30 a.m - 4:30 p.m.	7:30 a.m - 4:30 p.m.	7:30 a.m - 4:30 p.m.	7:30 a.m - 4:30 p.m.	7:30 a.m - 12:00 p.m.

Updated Clerk's Hours 9/18-9/22

Monday 9/18	Tuesday 9/19	Wednesday 9/20	Thursday 9/21	Friday 9/22
7:30 a.m - 4:30 p.m.	8:00 a.m. - 12:00 p.m.	8:00 a.m. - 12:00 p.m.	8:00 a.m. - 12:00 p.m.	8:00 a.m - 12:00 p.m.



REDWOOD COUNTY SHERIFF'S OFFICE

JASON JACOBSON - SHERIFF

Chief Deputy Sheriff
Katelyn Torgerson

Jail Administrator
Matt Luitjens

Phone: 507-637-4036
Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

303 E Third Street
PO Box 47
Redwood Falls, MN 56283-0047

Date: 9/6/2023
To: City of Wabasso
From: Sheriff Jason Jacobson
Re: Activity Report for August 2023

During the month of August deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

Date:	Time:	Description of Call
08/02/23	0107	Traffic VW Headlight out and no current proof of insurance
8/4/2023	1025	Traffic VW for speed and no current proof of insurance
08/04/23	1055	Traffic VW for speed
8/4/2023	1059	Traffic VW for failure to signal
8/4/2023	1622	Harassment
8/7/2023	1605	Traffic VW for speed
8/12/2023	1559	Disturbance
8/18/2023	0926	Child Protection
8/19/2023	0051	Welfare check
08/21/23	2106	Traffic – VW for speed
08/23/23	2045	Information/Other
08/24/23	2009	Animals at large
08/25/23	1042	Traffic – VW for speed
08/25/23	2059	Traffic – VW for headlight out and white light to rear

If you have any questions, please feel free to contact me.

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Payments

Current Period: September 2023

Payments Batch 090623PAYGCAMBFIRE		\$112,836.67	
Refer	55298 ARVIG ENTERPRISES, INC.	-	
Cash Payment	E 101-41400-321 Telephone	Telephone - 2332003-001	\$227.00
Invoice			
Cash Payment	E 601-49400-321 Telephone	Telephone - 2332003-002	\$38.10
Invoice			
Cash Payment	E 602-49450-321 Telephone	Telephone - 2332003-003	\$107.50
Invoice			
Cash Payment	E 601-49400-321 Telephone	Telephone - 2332003-004	\$145.54
Invoice			
Cash Payment	E 230-42153-321 Telephone	Telephone - 2332003 005	\$101.85
Invoice			
Cash Payment	E 602-49450-321 Telephone	Telephone - 2332003 006	\$38.10
Invoice			
Transaction Date	9/6/2023	General Checking 10100	Total \$658.09
Refer	55299 BADGER METER	-	
Cash Payment	E 601-49400-321 Telephone	Meter Celll Service - Water	\$174.80
Invoice			
Cash Payment	E 602-49450-321 Telephone	Meter Cell Service - Sewer	\$174.80
Invoice			
Transaction Date	9/6/2023	General Checking 10100	Total \$349.60
Refer	55300 BAUNE PLUMBING & HEATING	-	
Cash Payment	E 230-42153-500 Capital Outlay (GENER	Install Shower - Ambulance	\$3,576.39
Invoice			
Transaction Date	9/6/2023	General Checking 10100	Total \$3,576.39
Refer	55301 BOLTON & MENK	-	
Cash Payment	E 601-49400-303 Engineering Fees	Engineering Services - Water Meters	\$667.50
Invoice 0317958			
Cash Payment	E 602-49450-303 Engineering Fees	Engineering Services - Water Meters	\$667.50
Invoice 0317958			
Cash Payment	E 601-49400-303 Engineering Fees	Engineering Services - Water Media	\$1,737.00
Invoice 0313401A			
Cash Payment	E 601-49400-303 Engineering Fees	Engineering Services - Water Meters	\$200.00
Invoice 0313401A			
Cash Payment	E 601-49400-500 Capital Outlay (GENER	Engineering Services - Water Meters	\$311.50
Invoice 0317960			
Cash Payment	E 602-49450-500 Capital Outlay (GENER	Engineering Services - Water Meters	\$311.50
Invoice 0317960			
Cash Payment	E 601-49400-500 Capital Outlay (GENER	Engineering Services - Water Media	\$1,810.50
Invoice 0317960			
Cash Payment	E 320-49810-303 Engineering Fees	Engineering Services - USDA RD	\$27,083.50
Invoice 0317959			
Cash Payment	E 602-49450-303 Engineering Fees	Engineering Services - Water Meters	\$200.00
Invoice 0313401A			
Cash Payment	E 319-49810-303 Engineering Fees	Engineering Services - Cedar Street	\$27,497.50
Invoice 0317957			
Transaction Date	9/6/2023	General Checking 10100	Total \$60,486.50

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Payments

Current Period: September 2023

Refer	55302	BRANDON BAUNE	-		
Cash Payment	E 101-41400-321	Telephone	Cell Phone Reimb		\$50.00
Invoice					
Transaction Date	9/6/2023		General Checking	10100	Total \$50.00
Refer	55303	BREY TILING & EXCAVATION LLC	-		
Cash Payment	E 101-43100-306	Service Contract	Haul Ash Compost		\$4,500.00
Invoice					
Transaction Date	9/6/2023		General Checking	10100	Total \$4,500.00
Refer	55304	CENTRACARE HEALTH	-		
Cash Payment	E 230-42153-211	ALS Intercept	ALS Intercept		\$2,400.00
Invoice					
Transaction Date	9/6/2023		General Checking	10100	Total \$2,400.00
Refer	55305	CNA SURETY	-		
Cash Payment	E 101-41400-430	Miscellaneous (GENER	Clerks Bond		\$250.00
Invoice					
Transaction Date	9/6/2023		General Checking	10100	Total \$250.00
Refer	55306	ECONO SIGNS LIC	-		
Cash Payment	E 101-43100-224	Street Maint Materials	Street Signs		\$1,562.54
Invoice					
Transaction Date	9/6/2023		General Checking	10100	Total \$1,562.54
Refer	55307	ECOWATER SYSTEMS	-		
Cash Payment	E 101-43100-306	Service Contract	Softener Rent - Shop		\$29.00
Invoice					
Cash Payment	E 101-41940-306	Service Contract	Softener Rent - Community Center		\$48.00
Invoice					
Transaction Date	9/6/2023		General Checking	10100	Total \$77.00
Refer	55308	FALLS AUTOMOTIVE	-		
Cash Payment	E 101-43110-215	Shop Supplies	Misc Parts		\$16.99
Invoice					
Transaction Date	9/6/2023		General Checking	10100	Total \$16.99
Refer	55309	FARMERS CO-OP OIL COMPANY	-		
Cash Payment	E 101-43100-212	Motor Fuels	Fuel - Streets		\$126.78
Invoice					
Cash Payment	E 601-49400-212	Motor Fuels	Fuel - Water		\$126.78
Invoice					
Cash Payment	E 602-49450-212	Motor Fuels	Fuel - Sewer		\$126.78
Invoice					
Cash Payment	E 230-42153-212	Motor Fuels	Fuel - Ambulance		\$472.84
Invoice					
Cash Payment	E 225-42200-212	Motor Fuels	Fuel - Fire		\$71.04
Invoice					
Transaction Date	9/6/2023		General Checking	10100	Total \$924.22
Refer	55310	FIRSTNET	-		
Cash Payment	E 230-42153-321	Telephone	Ambulance Cell Service		\$197.55
Invoice					
Transaction Date	9/7/2023		General Checking	10100	Total \$197.55

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Current Period: September 2023

Refer	55311	HAWKINS WATER TREATMENT G	-		
Cash Payment	E 601-49400-216	Chemicals and Chem Pr			\$20.00
Invoice	6551668				
Cash Payment	E 601-49400-216	Chemicals and Chem Pr			\$118.00
Invoice	6557162				
Cash Payment	E 602-49450-216	Chemicals and Chem Pr			\$493.60
Invoice					
Transaction Date	9/7/2023	General Checking	10100	Total	\$631.60
Refer	55312	JIM JENNIGES	-		
Cash Payment	E 601-49400-321	Telephone	Monthly Phone and Postage Reimb		\$25.00
Invoice					
Cash Payment	E 602-49450-321	Telephone	Monthly Phone and Postage Reimb		\$25.00
Invoice					
Cash Payment	E 601-49400-322	Postage	Monthly Phone and Postage Reimb		\$13.36
Invoice					
Transaction Date	9/7/2023	General Checking	10100	Total	\$63.36
Refer	55313	JOHN DEERE FINAN	-		
Cash Payment	E 101-43100-217	Other Operating Supplie	Tractor and Mower Supplies		\$246.51
Invoice	3914307				
Transaction Date	9/7/2023	General Checking	10100	Total	\$246.51
Refer	55314	JOSH HOFFENKAMP	-		
Cash Payment	E 101-43100-321	Telephone	Monthly Phone Reimb		\$50.00
Invoice					
Transaction Date	9/7/2023	General Checking	10100	Total	\$50.00
Refer	55315	KESTELOOT ENTERPRISES, INC	-		
Cash Payment	E 101-43100-217	Other Operating Supplie	Kubota Supplies		\$326.50
Invoice	IN48730				
Transaction Date	9/7/2023	General Checking	10100	Total	\$326.50
Refer	55316	LARRY THOMPSON	-		
Cash Payment	E 101-41400-306	Service Contract	August Consulting Fees and Phone Reimb		\$960.00
Invoice					
Cash Payment	E 101-41400-321	Telephone	August Consulting Fees and Phone Reimb		\$50.00
Invoice					
Transaction Date	9/7/2023	General Checking	10100	Total	\$1,010.00
Refer	55317	MARCO, INC	-		
Cash Payment	E 101-41400-306	Service Contract	Copier Lease		\$299.35
Invoice	34614956				
Transaction Date	9/7/2023	General Checking	10100	Total	\$299.35
Refer	55318	MARVIN ZOLLNER	-		
Cash Payment	E 101-45200-306	Service Contract	Stump Grinding in Park		\$564.00
Invoice					
Transaction Date	9/7/2023	General Checking	10100	Total	\$564.00
Refer	55319	MATHESON TRI-GAS INC	-		
Cash Payment	E 230-42153-217	Other Operating Supplie	Shop and Ambulance Supplies		\$270.76
Invoice	28175088				

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Payments

Current Period: September 2023

Cash Payment	E 101-43110-215	Shop Supplies	Shop and Ambulance Supplies		\$81.06
Invoice 28175089					
Transaction Date	9/7/2023	General Checking	10100	Total	\$351.82
Refer	55320	MEADOWLAND FARMERS CO-OP	-		
Cash Payment	E 101-43110-215	Shop Supplies	Fuel Etc		\$64.57
Invoice					
Cash Payment	E 101-43100-212	Motor Fuels	Fuel Etc		\$1,587.48
Invoice					
Cash Payment	E 101-43100-306	Service Contract	Fuel Etc		\$17.99
Invoice					
Cash Payment	E 225-42200-383	Heat	Fuel Etc		\$40.50
Invoice					
Transaction Date	9/7/2023	General Checking	10100	Total	\$1,710.54
Refer	55321	MEGIN NORDBY	-		
Cash Payment	E 101-41940-311	Refunds	CC Rental Damage Deposit Return		\$100.00
Invoice					
Transaction Date	9/7/2023	General Checking	10100	Total	\$100.00
Refer	55322	METERING & TECHNOLOGY SVCS	-		
Cash Payment	E 601-49400-208	Training and Instruction	Training		\$331.50
Invoice					
Cash Payment	E 602-49450-208	Training and Instruction	Training		\$331.50
Invoice					
Cash Payment	E 101-41400-208	Training and Instruction	Training		\$332.00
Invoice INV3221					
Cash Payment	E 601-49400-500	Capital Outlay (GENER	Endpoint Inventory		\$731.15
Invoice					
Cash Payment	E 602-49450-500	Capital Outlay (GENER	Endpoint Inventory		\$731.16
Invoice INV3198					
Transaction Date	9/7/2023	General Checking	10100	Total	\$2,457.31
Refer	55323	MN RURAL WATER ASSOCIATION	-		
Cash Payment	E 601-49400-433	Dues and Subscriptions	Yearly Membership		\$420.00
Invoice					
Transaction Date	9/7/2023	General Checking	10100	Total	\$420.00
Refer	55324	MVTL LABORATORIES	-		
Cash Payment	E 602-49450-387	Testing	Chemicals		\$122.52
Invoice 1211946					
Cash Payment	E 602-49450-387	Testing	Chemicals		\$122.52
Invoice 121909					
Transaction Date	9/7/2023	General Checking	10100	Total	\$245.04
Refer	55325	NOVAK LAW	-		
Cash Payment	E 101-41610-304	Legal Fees	April-June Services		\$1,323.00
Invoice					
Cash Payment	E 101-41610-304	Legal Fees	April-June Services		\$640.50
Invoice					
Cash Payment	E 101-41610-304	Legal Fees	April-June Services		\$52.50
Invoice					

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Payments

Current Period: September 2023

Cash Payment	E 230-42153-306	Service Contract	April-June Services		\$42.00
Invoice					
Cash Payment	E 101-41610-304	Legal Fees	April-June Services		\$115.53
Invoice					
Cash Payment	E 320-49810-304	Legal Fees	April-June Services		\$3,630.00
Invoice					
Cash Payment	E 101-41610-304	Legal Fees	April-June Services		\$220.50
Invoice					
Transaction Date	9/7/2023	General Checking	10100	Total	\$6,024.03
Refer	55326	ONE OFFICE SOLUTION	-		
Cash Payment	E 101-41400-201	Accessories (paper, pen	Office Supplies		\$29.90
Invoice	526011-00				
Cash Payment	E 101-41400-201	Accessories (paper, pen	Office Supplies		\$155.76
Invoice	526569-00				
Cash Payment	E 101-41400-201	Accessories (paper, pen	Office Supplies		\$26.91
Invoice	526175-00				
Transaction Date	9/7/2023	General Checking	10100	Total	\$212.57
Refer	55327	PARALLEL AG	-		
Cash Payment	E 602-49450-210	Operating Supplies (GE	Supplies		\$117.32
Invoice	P03884				
Transaction Date	9/7/2023	General Checking	10100	Total	\$117.32
Refer	55328	PAT FISCHER	-		
Cash Payment	E 230-42153-311	Refunds	Refund for Duplicate Payment		\$400.00
Invoice					
Transaction Date	9/7/2023	General Checking	10100	Total	\$400.00
Refer	55329	PEOPLE SERVICE	-		
Cash Payment	E 601-49400-306	Service Contract	Monthly Service September		\$1,312.50
Invoice	43640				
Cash Payment	E 602-49450-306	Service Contract	Monthly Service September		\$1,312.50
Invoice					
Transaction Date	9/7/2023	General Checking	10100	Total	\$2,625.00
Refer	55330	QUADIENT	-		
Cash Payment	E 101-41400-322	Postage	Monthly Fee		\$10.00
Invoice	14404159				
Transaction Date	9/7/2023	General Checking	10100	Total	\$10.00
Refer	55331	QUADIENT FINANCE USA, INC	-		
Cash Payment	E 101-41400-322	Postage	Postage		\$115.74
Invoice					
Cash Payment	E 602-49450-322	Postage	Postage		\$115.74
Invoice					
Cash Payment	E 601-49400-322	Postage	Postage		\$115.74
Invoice					
Transaction Date	9/7/2023	General Checking	10100	Total	\$347.22
Refer	55332	QUALITY FLOW SYSTEMS INC	-		
Cash Payment	E 602-49450-306	Service Contract	Sewer Work		\$1,764.50
Invoice	45389				

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Current Period: September 2023

Cash Payment	E 602-49450-404	Repairs/Maint Machiner	Sewer Work			\$576.03
Invoice	45407					
Transaction Date	9/7/2023	General Checking	10100	Total		\$2,340.53
Refer	55333	R & E SANITATION INC	-			
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Dumpster			\$173.12
Invoice	12200					
Cash Payment	E 603-49500-315	Sales Tax	Dumpster			\$16.88
Invoice						
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Dumpster			\$179.90
Invoice	12276					
Cash Payment	E 603-49500-315	Sales Tax	Dumpster			\$17.54
Invoice						
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Dumpster			\$154.90
Invoice	12296					
Cash Payment	E 603-49500-315	Sales Tax	Dumpster			\$15.10
Invoice						
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Dumpster			\$154.90
Invoice	12241					
Cash Payment	E 603-49500-315	Sales Tax	Dumpster			\$15.10
Invoice						
Transaction Date	9/7/2023	General Checking	10100	Total		\$727.44
Refer	55334	RANDY ZOLLNER	-			
Cash Payment	E 101-45200-306	Service Contract	Stump Grinding			\$564.00
Invoice						
Transaction Date	9/7/2023	General Checking	10100	Total		\$564.00
Refer	55335	REDWOOD ELECTRIC COOP	-			
Cash Payment	E 101-43160-381	Electricity	Electricity-99865801			\$985.00
Invoice						
Cash Payment	E 101-45170-381	Electricity	Electricity-99865803			\$94.00
Invoice						
Cash Payment	E 101-45200-381	Electricity	Electricity-99865805			\$29.00
Invoice						
Cash Payment	E 101-41940-381	Electricity	Electricity-99865806			\$1,137.00
Invoice						
Cash Payment	E 602-49450-381	Electricity	Electricity-99865807			\$2,790.00
Invoice						
Cash Payment	E 101-43160-381	Electricity	Electricity-99865809			\$18.00
Invoice						
Cash Payment	E 602-49450-381	Electricity	Electricity-99865810			\$45.00
Invoice						
Cash Payment	E 601-49400-381	Electricity	Electricity-99865811			\$203.00
Invoice						
Cash Payment	E 601-49400-381	Electricity	Electricity-99865812			\$865.00
Invoice						
Cash Payment	E 101-41940-381	Electricity	Electricity-99865813			\$35.00
Invoice						
Transaction Date	9/7/2023	General Checking	10100	Total		\$6,201.00
Refer	55336	RIVER VALLEY LOW VOLTAGE	-			

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Payments

Current Period: September 2023

Cash Payment	E 101-41940-500	Capital Outlay (GENER	Community Center Tech Upgrade		\$6,021.00
Invoice	30				
Transaction Date	9/7/2023	General Checking	10100	Total	\$6,021.00
Refer	55337	ROADHOUSE BAR & GRILL	-		
Cash Payment	E 101-41400-437	Other Miscellaneous	Working Lunch Meeting Auditors and RADC		\$116.09
Invoice					
Transaction Date	9/7/2023	General Checking	10100	Total	\$116.09
Refer	55338	RSS GROUP INTERNATIONAL INC	-		
Cash Payment	E 101-43110-215	Shop Supplies	Chemicals		\$139.38
Invoice	75781				
Transaction Date	9/7/2023	General Checking	10100	Total	\$139.38
Refer	55339	RUNNING SUPPLY INC	-		
Cash Payment	E 101-43100-220	Repair/Maint Supply (G	Compost Site Supplies		\$38.97
Invoice	4180904				
Cash Payment	E 101-43100-220	Repair/Maint Supply (G	Compost Site Supplies		\$204.30
Invoice	4180882				
Transaction Date	9/7/2023	General Checking	10100	Total	\$243.27
Refer	55340	TECH UNLIMITED, LLC	-		
Cash Payment	E 101-41400-306	Service Contract	Monthly Fee		\$230.25
Invoice	7766				
Transaction Date	9/7/2023	General Checking	10100	Total	\$230.25
Refer	55341	VESSCO, INC	-		
Cash Payment	E 602-49450-210	Operating Supplies (GE	UV Lamps Sewer Plant		\$885.73
Invoice	91718				
Transaction Date	9/7/2023	General Checking	10100	Total	\$885.73
Refer	55342	VISA	-		
Cash Payment	E 101-41400-321	Telephone	Monthly Visa Spending		\$17.17
Invoice					
Cash Payment	E 101-41400-322	Postage	Monthly Visa Spending		\$18.62
Invoice					
Cash Payment	E 101-41400-414	Data Processing Equip	Monthly Visa Spending		\$92.00
Invoice					
Cash Payment	E 101-41940-220	Repair/Maint Supply (G	Monthly Visa Spending		\$85.89
Invoice					
Cash Payment	E 101-43100-215	Shop Supplies	Monthly Visa Spending		\$140.33
Invoice					
Cash Payment	E 101-41400-430	Miscellaneous (GENER	Monthly Visa Spending		\$7.55
Invoice					
Cash Payment	E 602-49450-210	Operating Supplies (GE	Monthly Visa Spending		\$7.54
Invoice					
Cash Payment	E 230-42153-217	Other Operating Supplie	Monthly Visa Spending		\$343.94
Invoice					
Cash Payment	E 601-49400-208	Training and Instruction	Monthly Visa Spending		\$477.19
Invoice					
Cash Payment	E 101-41400-433	Dues and Subscriptions	Monthly Visa Spending		\$250.00
Invoice					

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Payments

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Cash Payment	E 230-42153-433	Dues and Subscriptions	Monthly Visa Spending		\$375.00
Invoice					
Cash Payment	E 101-43110-215	Shop Supplies	Monthly Visa Spending		\$245.34
Invoice					
Cash Payment	E 101-41400-433	Dues and Subscriptions	Monthly Visa Spending		\$16.10
Invoice					
Transaction Date	9/7/2023	General Checking	10100	Total	\$2,076.67
Refer	55343	WABASSO DIESEL SERVICE	-		
Cash Payment	E 601-49400-322	Postage	Shipping		\$12.63
Invoice 46137					
Cash Payment	E 601-49400-322	Postage	Shipping		\$17.63
Invoice 46165					
Transaction Date	9/7/2023	General Checking	10100	Total	\$30.26

Fund Summary

	10100 General Checking	
101 GENERAL FUND		\$24,665.10
225 FIRE		\$111.54
230 AMBULANCE		\$8,180.33
319 CEDAR STREET IMPROVEMENTS		\$27,497.50
320 USDA RD Sewer Rehab		\$30,713.50
601 WATER FUND		\$9,874.42
602 SEWER FUND		\$11,066.84
603 REFUSE (GARBAGE) FUND		\$727.44
		\$112,836.67

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$112,836.67
Total	\$112,836.67

Checks for Month

10100 General Checking

Since July 2023

Begin Balance \$1,046,614.71

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20230704UB0	7/4/2023	-\$1,526.60	20230704UB0	UB Receipt Serv 1 Water R	\$1,048,141.31
Deposit	20230801UB0	8/1/2023	-\$1,231.04	20230801UB0	UB Receipt Serv 1 Water R	\$1,049,372.35
Deposit	20230905U	9/5/2023	-\$5,772.89	20230905U	UB Receipt Serv 1 Water R	\$1,055,145.24
Deposit	070323RECLIBGEN	7/3/2023	-\$277.31	070323RECLIBG	Community Center Rental	\$1,055,422.55
Deposit	20230802UB0	8/2/2023	-\$1,870.84	20230802UB0	UB Receipt Serv 1 Water R	\$1,057,293.39
Deposit	20230901U	9/1/2023	-\$905.09	20230901U	UB Receipt Serv 1 Water R	\$1,058,198.48
Deposit	20230711UB0	7/11/2023	-\$4,746.95	20230711UB0	UB Receipt Serv 1 Water R	\$1,062,945.43
Deposit	080223RECGCAMLIB	8/2/2023	-\$254.62	080223RECGCA	Dumpster Fees	\$1,063,200.05
Deposit	090523RECAMBCCRENT	9/5/2023	-\$1,425.86	090523RECAMB	CC RENTAL	\$1,064,625.91
Deposit	20230707UB0	7/7/2023	-\$2,010.57	20230707UB0	UB Receipt Serv 1 Water R	\$1,066,636.48
Deposit	08072023U	8/7/2023	-\$446.02	08072023U	UB Receipt Serv 1 Water R	\$1,067,082.50
Deposit	20230906U	9/6/2023	-\$1,881.26	20230906U	UB Receipt Serv 1 Water R	\$1,068,963.76
Deposit	070623RECAMBOLTON	7/6/2023	-\$2,671.68	070623RECAMB	Refund - Overpayment	\$1,071,635.44
Deposit	20230808UB0	8/8/2023	-\$3,047.81	20230808UB0	UB Receipt Serv 1 Water R	\$1,074,683.25
Deposit	20230706UB0	7/6/2023	-\$6,047.80	20230706UB0	UB Receipt Serv 1 Water R	\$1,080,731.05
Deposit	20230711UB1	7/11/2023	-\$792.00	20230711UB1	UB Receipt Serv 1 Water R	\$1,081,523.05
Deposit	20230809UB0	8/9/2023	-\$717.70	20230809UB0	UB Receipt Serv 1 Water R	\$1,082,240.75
Deposit	20230907U	9/7/2023	-\$1,611.74	20230907U	UB Receipt Serv 1 Water R	\$1,083,852.49
Deposit	080923RECGCAMB	8/9/2023	-\$557.05	080923RECGCA	CC Rental	\$1,084,409.54
Deposit	20230712UB0	7/12/2023	-\$717.07	20230712UB0	UB Receipt Serv 1 Water R	\$1,085,126.61
Deposit	20230810UB0	8/10/2023	-\$434.20	20230810UB0	UB Receipt Serv 1 Water R	\$1,085,560.81
Deposit	20230713UB0	7/13/2023	-\$826.98	20230713UB0	UB Receipt Serv 1 Water R	\$1,086,387.79
Deposit	081023RECCCRENT	8/10/2023	-\$145.00	081023RECCCR	CC Rental	\$1,086,532.79
Deposit	071323RECAMBGEN	7/13/2023	-\$410.94	071323RECAMB	2022 Workers Comp Audit	\$1,086,943.73
Deposit	20230811UB0	8/11/2023	-\$1,056.03	20230811UB0	UB Receipt Serv 1 Water R	\$1,087,999.76
Deposit	20230714UB0	7/14/2023	-\$1,462.85	20230714UB0	UB Receipt Serv 1 Water R	\$1,089,462.61
Deposit	20230814UB0	8/14/2023	-\$633.23	20230814UB0	UB Receipt Serv 1 Water R	\$1,090,095.84
Deposit	20230717UB0	7/17/2023	-\$1,278.15	20230717UB0	UB Receipt Serv 1 Water R	\$1,091,373.99
Deposit	20230815UB0	8/15/2023	\$0.00	20230815UB0	UB Receipt Serv 1 Water R	\$1,091,373.99
Deposit	071723GENWACC	7/17/2023	-\$3,242.43	071723GENWAC	Planters - Refund 50% fro	\$1,094,616.42
Deposit	20230816UB0	8/16/2023	-\$834.88	20230816UB0	UB Receipt Serv 1 Water R	\$1,095,451.30
Deposit	20230718UB0	7/18/2023	-\$2,293.08	20230718UB0	UB Receipt Serv 1 Water R	\$1,097,744.38
Deposit	20230815UB01	8/15/2023	-\$2,715.73	20230815UB01	UB Receipt Serv 1 Water R	\$1,100,460.11
Deposit	20230817UB0	8/17/2023	-\$394.52	20230817UB0	UB Receipt Serv 1 Water R	\$1,100,854.63
Deposit	20230720UB0	7/20/2023	-\$10,164.55	20230720UB0	UB Receipt Serv 1 Water R	\$1,111,019.18
Deposit	20230720UB1	7/20/2023	-\$1,643.24	20230720UB1	UB Receipt Serv 1 Water R	\$1,112,662.42
Deposit	20230818UB0	8/18/2023	-\$997.78	20230818UB0	UB Receipt Serv 1 Water R	\$1,113,660.20
Deposit	072023RECGCAMPBIRE	7/20/2023	-\$2,410.00	072023RECGCA	Animal License	\$1,116,070.20
Deposit	081823RECCCRENT	8/18/2023	-\$100.00	081823RECCCR	CC RENTAL	\$1,116,170.20
Deposit	20230724UB0	7/24/2023	-\$3,206.55	20230724UB0	UB Receipt Serv 1 Water R	\$1,119,376.75
Deposit	20230821UB0	8/21/2023	-\$1,415.48	20230821UB0	UB Receipt Serv 1 Water R	\$1,120,792.23
Deposit	07242023RECGENAMB	7/24/2023	-\$93.13	07242023RECGE	TD&I Invoice - Water Runni	\$1,120,885.36
Deposit	20230822UB0	8/22/2023	-\$10,481.19	20230822UB0	UB Receipt Serv 1 Water R	\$1,131,366.55
Deposit	20230726UB0	7/26/2023	-\$2,267.48	20230726UB0	UB Receipt Serv 1 Water R	\$1,133,634.03
Deposit	20230822U	8/22/2023	-\$1,641.18	20230822U	UB Receipt Serv 1 Water R	\$1,135,275.21
Deposit	072623RECGCAMB	7/26/2023	-\$2,550.00	072623RECGCA	Animal License	\$1,137,825.21
Deposit	20230823UB0	8/23/2023	-\$767.76	20230823UB0	UB Receipt Serv 1 Water R	\$1,138,592.97
Deposit	20230727UB0	7/27/2023	-\$1,729.07	20230727UB0	UB Receipt Serv 1 Water R	\$1,140,322.04
Deposit	20230728UB0	7/28/2023	-\$731.28	20230728UB0	UB Receipt Serv 1 Water R	\$1,141,053.32
Deposit	08222023RECCCRENT	8/23/2023	-\$240.00	08222023RECCC	CC RENTAL	\$1,141,293.32
Deposit	20230731UB0	7/31/2023	-\$4,105.66	20230731UB0	UB Receipt Serv 1 Water R	\$1,145,398.98
Deposit	20230825U	8/25/2023	-\$944.20	20230825U	UB Receipt Serv 1 Water R	\$1,146,343.18
Deposit	072723RECCCRENTAMB	7/27/2023	-\$640.00	072723RECCCR	Community Center Rental	\$1,146,983.18
Deposit	20230828U	8/28/2023	-\$819.46	20230828U	UB Receipt Serv 1 Water R	\$1,147,802.64
Deposit	20230803UB0	8/3/2023	-\$2,129.49	20230803UB0	UB Receipt Serv 1 Water R	\$1,149,932.13
Deposit	08032023GENAMB	8/3/2023	-\$65.00	08032023GENA	Dog License #120	\$1,149,997.13
Deposit	20230829U	8/29/2023	-\$191.82	20230829U	UB Receipt Serv 1 Water R	\$1,150,188.95
Deposit	20230804UB0	8/4/2023	-\$1,586.13	20230804UB0	UB Receipt Serv 1 Water R	\$1,151,775.08

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Begin Balance \$1,046,614.71

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	07312023RECRECON	8/14/2023	-\$125,574.15	07312023RECRE	Court Fines	\$1,277,349.23
Deposit	20230830U	8/30/2023	-\$605.36	20230830U	UB Receipt Serv 1 Water R	\$1,277,954.59
Deposit	083023RECGC	8/30/2023	-\$83.41	083023RECGC	DUMPSTER RENTAL	\$1,278,038.00
Deposit	20230831U	8/31/2023	-\$283.37	20230831U	UB Receipt Serv 1 Water R	\$1,278,321.37
Deposit	083123RECAMLIBCC	8/31/2023	-\$180.00	083123RECAMB	CC RENTAL	\$1,278,501.37
Deposit	20230901U	9/1/2023	\$0.00	20230901U	UB Receipt Serv 1 Water R	\$1,278,501.37
Deposit	20230905U	9/5/2023	\$0.00	20230905U	UB Receipt Serv 1 Water R	\$1,278,501.37
001109E	MN DEPT OF REVENUE	7/20/2023	\$0.00	072023PAYSALE	Sales Tax	\$1,278,501.37
001110E	DELTA DENTAL	8/14/2023	\$123.45	07062023PAYRO	Dental Insurance	\$1,278,377.92
001111E	MN DEPT OF REVENUE	8/14/2023	\$728.19	07062023PAYRO	State Tax Withholding	\$1,277,649.73
001112E	MN DEPT OF REVENUE	8/14/2023	\$1,495.00	07062023PAYRO	Sales Tax	\$1,276,154.73
001113E	MN PERA	8/14/2023	\$1,317.43	07062023PAYRO	PERA Withholding	\$1,274,837.30
001114E	INTERNAL REVENUE SERVI	8/14/2023	\$2,491.40	07062023PAYRO	Federal Withholding	\$1,272,345.90
001115E	INTERNAL REVENUE SERVI	8/14/2023	\$2,407.52	07312023PAYRO	Federal Withholding	\$1,269,938.38
001116E	Blue Cross Blue Shield	8/14/2023	\$1,603.11	07312023BCBS	BCBS Withholding	\$1,268,335.27
055164	Baune, Brandon	7/12/2023	\$1,704.55	PAY20230114.00		\$1,266,630.72
055165	Hoffenkamp, Joshua L	7/12/2023	\$1,362.81	PAY20230114.00		\$1,265,267.91
055166	Jenniges, Jim M	7/12/2023	\$1,754.98	PAY20230114.00		\$1,263,512.93
055167	Krause, Joanne	7/12/2023	\$140.22	PAY20230114.00		\$1,263,372.71
055168	Lensing, Gary J.	7/12/2023	\$453.06	PAY20230114.00		\$1,262,919.65
055169	Thompson, Larry	7/12/2023	\$1,911.42	PAY20230114.00		\$1,261,008.23
055170	ANDERSON ELECTRIC	7/12/2023	\$1,066.64	07102023PAYGE	Electrical Work-Scoreboard	\$1,259,941.59
055171	ARVIG ENTERPRISES, INC.	7/12/2023	\$465.23	07102023PAYGE	Telephone-Water Tower-23	\$1,259,476.36
055172	BADGER METER	7/12/2023	\$342.00	07102023PAYGE	Meter Cell	\$1,259,134.36
055173	BAUNE PLUMBING & HEAT	7/12/2023	\$14.24	07102023PAYGE	Guages-Water Plant	\$1,259,120.12
055174	BAUNE SERVICES AND LAW	7/12/2023	\$746.80	07102023PAYGE	Snow Removal	\$1,258,373.32
055175	BOLTON & MENK	7/12/2023	\$72,989.50	07102023PAYGE	Funding Application	\$1,185,383.82
055176	BRANDON BAUNE	7/12/2023	\$50.00	07102023PAYGE	Cell Phone Reimbursemen	\$1,185,333.82
055177	ECOWATER SYSTEMS	7/12/2023	\$77.00	07102023PAYGE	Softner Rent-Comm Center	\$1,185,256.82
055178	ELECTRIC MOTOR COMPAN	7/12/2023	\$120.00	07102023PAYGE	20V Pruner	\$1,185,136.82
055179	ENVIRONMENTAL EQUIPME	7/12/2023	\$187.74	07102023PAYGE	Nozzle for Sweeper	\$1,184,949.08
055180	FALLS AUTOMOTIVE	7/12/2023	\$177.98	07102023PAYGE	Flower Watering-Battery	\$1,184,771.10
055181	FARMERS CO-OP OIL COMP	7/12/2023	\$225.15	07102023PAYGE	Fuel	\$1,184,545.95
055182	FIRST INDEPENDENT BANK	7/12/2023	\$5,445.00	07102023PAYGE	Bond Interest Payment	\$1,179,100.95
055183	HERMEL VENDING & FOOD	7/12/2023	\$305.78	07102023PAYGE	General Cleaning Supplies	\$1,178,795.17
055184	JIM JENNIGES	7/12/2023	\$247.50	07102023PAYGE	Phone and Training Reimb	\$1,178,547.67
055185	JOHN DEERE FINAN	7/12/2023	\$10,702.18	07102023PAYGE	Supplies-Hook	\$1,167,845.49
055186	JONTI-CRAFT	7/12/2023	\$4,081.21	07102023PAYGE	Tiff Payment	\$1,163,764.28
055187	JOSH HOFFENKAMP	7/12/2023	\$50.00	07102023PAYGE	Phone Reimbursement	\$1,163,714.28
055188	KIBBLE EQUIPMENT	7/12/2023	\$8,500.00	07102023PAYGE	MDS Cobra Brush 96" Gra	\$1,155,214.28
055189	KINNER & COMPANY	7/12/2023	\$20,000.00	07102023PAYGE	2022 Financial Statement	\$1,135,214.28
055190	LARRY THOMPSON	7/12/2023	\$50.00	07102023PAYGE	Cell Phone Reimbursemen	\$1,135,164.28
055191	MARCO, INC	7/12/2023	\$281.39	07102023PAYGE	Copier Contract	\$1,134,882.89
055192	MATHESON TRI-GAS INC	7/12/2023	\$69.93	07102023PAYGE	Shop Chemicals	\$1,134,812.96
055193	MEADOWLAND FARMERS C	7/12/2023	\$2,823.34	07102023PAYGE	Supplies	\$1,131,989.62
055194	METERING & TECHNOLOGY	7/12/2023	\$95.09	07102023PAYGE	Metering Supplies	\$1,131,894.53
055195	MID-AMERICAN RESEARCH	7/12/2023	\$328.07	07102023PAYGE	Chemicals	\$1,131,566.46
055196	MVTL LABORATORIES	7/12/2023	\$568.05	07102023PAYGE	Water and Sewer Testing	\$1,130,998.41
055197	NORTHLAND TRUST SERVIC	7/12/2023	\$5,431.25	07102023PAYGE	Bond Interest Payments an	\$1,125,567.16
055198	PEOPLE SERVICE	7/12/2023	\$2,625.00	07102023PAYGE	Water/Wastewater July Mo	\$1,122,942.16
055199	QUADIENT FINANCE USA, IN	7/12/2023	\$15.01	07102023PAYGE	Postage Charges and Mont	\$1,122,927.15
055200	QUALITY FLOW SYSTEMS I	7/12/2023	\$880.46	07102023PAYGE	Parts and Service Check	\$1,122,046.69
055201	R & E SANITATION INC	7/12/2023	\$1,019.99	07102023PAYGE	Dumpster Pick-up	\$1,121,026.70
055202	REDWOOD BUILDING CENT	7/12/2023	\$69.22	07102023PAYGE	Door Sweeps	\$1,120,957.48
055203	REDWOOD ELECTRIC COOP	7/12/2023	\$6,309.00	07102023PAYGE	Electricity-99865801	\$1,114,648.48
055204	REDWOOD GAZETTE & LIVE	7/12/2023	\$69.00	07102023PAYGE	Newspaper Subscription	\$1,114,579.48
055205	REDWOOD VALLEY TECH S	7/12/2023	\$450.00	07102023PAYGE	Quarterly Care Plan	\$1,114,129.48
055206	RIVER VALLEY LOW VOLTA	7/12/2023	\$1,870.00	07102023PAYGE		\$1,112,259.48

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Begin Balance \$1,046,614.71

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
055207	RSS GROUP INTERNATIONAL	7/12/2023	\$36.32	07102023PAYGE	Floor Dry	\$1,112,223.16
055208	RUNNING SUPPLY INC	7/12/2023	\$616.09	07102023PAYGE	General Operating Supplie	\$1,111,607.07
055209	SHARE CORPORATION	7/12/2023	\$2,307.59	07102023PAYGE	Cleaning and General Sup	\$1,109,299.48
055210	SOUTHWEST SANITATION, I	7/12/2023	\$2,855.31	07102023PAYGE	Garbage Pick-up	\$1,106,444.17
055211	SUE ANDERSEN	7/12/2023	\$292.56	07102023PAYGE	Shrubs and Mulch for Park	\$1,106,151.61
055212	TAFT	7/12/2023	\$13,000.00	07102023PAYGE	Sewer Revenue Bond Appli	\$1,093,151.61
055213	TEAM LABORATORY CHEMI	7/12/2023	\$2,125.50	07102023PAYGE	Insecticide	\$1,091,026.11
055214	TECH UNLIMITED, LLC	7/12/2023	\$230.25	07102023PAYGE	Monthly IT Services	\$1,090,795.86
055215	THEIN WELL COMPANY	7/12/2023	\$315.00	07102023PAYGE	Annual Inspection on Pum	\$1,090,480.86
055216	USA BLUEBOOK	7/12/2023	\$1,390.69	07102023PAYGE	General Supplies/Tools	\$1,089,090.17
055217	UTILITY SERVICE CO, INC	7/12/2023	\$32,000.00	07102023PAYGE	Water Tower	\$1,057,090.17
055218	VISA	7/12/2023	\$957.01	07102023PAYGE	Misc Charges-Zoom	\$1,056,133.16
055219	VOSIKA	7/12/2023	\$185.00	07102023PAYGE	Portable Unit and Clean-up	\$1,055,948.16
055220	WOOD LAKE	7/12/2023	\$3,242.43	07102023PAYGE	Flower Boxes	\$1,052,705.73
055221	AMERICAN ENGINEERING T	7/12/2023	\$305.00	071023PAYGCA	Engineering Testing Cedar	\$1,052,400.73
055222	GOPHER STATE ONE CALL	7/12/2023	\$58.05	071023PAYGCA	Locates	\$1,052,342.68
055223	MARK PALMER	7/12/2023	\$80.52	071023PAYGCA	Meter Relocaiton Cost Split	\$1,052,262.16
055224	PARALLEL AG	7/12/2023	\$225.34	071023PAYGCA	Parts-Trash Pump	\$1,052,036.82
055225	Baune, Brandon	7/26/2023	\$1,704.55	PAY20230115.00		\$1,050,332.27
055226	Hoffenkamp, Joshua L	7/26/2023	\$1,362.81	PAY20230115.00		\$1,048,969.46
055227	Jenniges, Jim M	7/26/2023	\$1,754.98	PAY20230115.00		\$1,047,214.48
055228	Lensing, Gary J.	7/26/2023	\$273.81	PAY20230115.00		\$1,046,940.67
055229	Thompson, Larry	7/26/2023	\$1,911.42	PAY20230115.00		\$1,045,029.25
055230	ALYSSA NORSTEGARD	7/26/2023	\$0.00	07262023PAYAL	Community Center Cleanin	\$1,045,029.25
055231	ALYSSA NORSTEGAARD	7/26/2023	\$100.00	072623PAYALYS	Community Center Cleanin	\$1,044,929.25
055232	Baune, Brandon	8/9/2023	\$1,704.55	PAY20230116.00		\$1,043,224.70
055233	Hoffenkamp, Joshua L	8/9/2023	\$1,362.81	PAY20230116.00		\$1,041,861.89
055234	Jenniges, Jim M	8/9/2023	\$3,147.87	PAY20230116.00		\$1,038,714.02
055235	Lensing, Gary J.	8/9/2023	\$226.15	PAY20230116.00		\$1,038,487.87
055236	Thompson, Larry	8/9/2023	\$1,911.42	PAY20230116.00		\$1,036,576.45
055237	AMERICAN ENGINEERING T	8/14/2023	\$3,431.50	08162023PAYGE		\$1,033,144.95
055238	ANDERSON ELECTRIC	8/14/2023	\$2,302.63	08162023PAYGE		\$1,030,842.32
055239	ARVIG ENTERPRISES, INC.	8/14/2023	\$442.00	08162023PAYGE	Phone/Fax-2332003 2	\$1,030,400.32
055240	AUTO VALUE REDWOOD FA	8/14/2023	\$82.93	08162023PAYGE	Shop Supplies	\$1,030,317.39
055241	BADGER METER	8/14/2023	\$342.00	08162023PAYGE	Cellular	\$1,029,975.39
055242	BAUNE PLUMBING & HEATI	8/14/2023	\$1,391.18	08162023PAYGE	City Park Hydrant Watering	\$1,028,584.21
055243	BOLTON & MENK	8/14/2023	\$97,761.75	08162023PAYGE	Strategic Plan	\$930,822.46
055244	BRANDON BAUNE	8/14/2023	\$50.00	08162023PAYGE	Phone Reimbursement	\$930,772.46
055245	ECOWATER SYSTEMS	8/14/2023	\$77.00	08162023PAYGE	Softener Rental	\$930,695.46
055246	ELECTRIC MOTOR COMPAN	8/14/2023	\$387.99	08162023PAYGE	Shop Tools	\$930,307.47
055247	EMPIRE PIPE SERVICE	8/14/2023	\$11,875.50	08162023PAYGE	Service Fee Lift Station	\$918,431.97
055248	FALLS AUTOMOTIVE	8/14/2023	\$6.56	08162023PAYGE	Shop Supplies	\$918,425.41
055249	FARMERS CO-OP OIL COMP	8/14/2023	\$294.03	08162023PAYGE	fuel	\$918,131.38
055250	GOPHER STATE ONE CALL	8/14/2023	\$64.80	08162023PAYGE	Locates	\$918,066.58
055251	GRAMSTAD LUMBER COMP	8/14/2023	\$230.32	08162023PAYGE	Shelves	\$917,836.26
055252	HAWKINS WATER TREATME	8/14/2023	\$1,486.00	08162023PAYGE	Chlorine	\$916,350.26
055253	JEFF HEILING CONSTRUCTI	8/14/2023	\$550.00	08162023PAYGE	Remove Asphalt for Sewer	\$915,800.26
055254	JIM JENNIGES	8/14/2023	\$50.00	08162023PAYGE	Water Cell Phone	\$915,750.26
055255	JOHANNECK CONCRETE	8/14/2023	\$208.00	08162023PAYGE	Light Pole Base - Cedar Str	\$915,542.26
055256	JOSH HOFFENKAMP	8/14/2023	\$50.00	08162023PAYGE	Expense Reimb. Cell Phon	\$915,492.26
055257	LARRY THOMPSON	8/14/2023	\$50.00	08162023PAYGE	Cell Phone Reimb	\$915,442.26
055258	MARCO, INC	8/14/2023	\$316.13	08162023PAYGE	Copier Lease	\$915,126.13
055259	MATHESON TRI-GAS INC	8/14/2023	\$78.91	08162023PAYGE	Acetylene	\$915,047.22
055260	METERING & TECHNOLOGY	8/14/2023	\$1,077.00	08162023PAYGE	Water Plant Meter	\$913,970.22
055261	MID-AMERICAN RESEARCH	8/14/2023	\$644.12	08162023PAYGE	Sewer Chemicals	\$913,326.10
055262	MN UI FUND	8/14/2023	\$8.68	08162023PAYGE	Unemployment Benefits	\$913,317.42
055263	MVTL LABORATORIES	8/14/2023	\$133.65	08162023PAYGE	Testing	\$913,183.77
055264	ONE OFFICE SOLUTION	8/14/2023	\$76.38	08162023PAYGE	Office Supplies	\$913,107.39

CITY OF WABASSO

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Since August 2023

Begin Balance \$1,046,614.71

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
055265	PEOPLE SERVICE	8/14/2023	\$2,625.00	08162023PAYGE	Monthly Service Fee	\$910,482.39
055266	QUADIENT FINANCE USA, IN	8/14/2023	\$339.00	08162023PAYGE	Postage7900 0440 8003 7	\$910,143.39
055267	QUALITY FLOW SYSTEMS I	8/14/2023	\$11,862.50	08162023PAYGE	Lift Station	\$898,280.89
055268	R & E SANITATION INC	8/14/2023	\$464.98	08162023PAYGE	Dumpster	\$897,815.91
055269	REDWOOD BUILDING CENT	8/14/2023	\$4,439.43	08162023PAYGE	Supplies	\$893,376.48
055270	REDWOOD CO SHERIFFS O	8/14/2023	\$5,650.00	08162023PAYGE	Monthly Law Enforcement	\$887,726.48
055271	REDWOOD COUNTY RECOD	8/14/2023	\$1,380.00	08162023PAYGE	Recording Fees	\$886,346.48
055272	REDWOOD ELECTRIC COOP	8/14/2023	\$5,300.40	08162023PAYGE	Electricity-99865801	\$881,046.08
055273	RUNNING SUPPLY INC	8/14/2023	\$142.66	08162023PAYGE	Supplies	\$880,903.42
055274	SHARE CORPORATION	8/14/2023	\$2,827.15	08162023PAYGE	Chemicals	\$878,076.27
055275	SOUTHWEST SANITATION, I	8/14/2023	\$2,877.88	08162023PAYGE	Garbage Pick-up	\$875,198.39
055276	TEAM LABORATORY CHEMI	8/14/2023	\$1,113.50	08162023PAYGE	Lift Station Chemicals	\$874,084.89
055277	TECH UNLIMITED, LLC	8/14/2023	\$230.25	08162023PAYGE	Tech Service Fee	\$873,854.64
055278	TEXAS REFINERY CORP	8/14/2023	\$1,209.00	08162023PAYGE	Shop Supplies	\$872,645.64
055279	TURBES AG SALES AND SE	8/14/2023	\$1,283.50	08162023PAYGE	Equipment Maintenance M	\$871,362.14
055280	USA BLUEBOOK	8/14/2023	\$162.48	08162023PAYGE	Sewer Chemicals	\$871,199.66
055281	VISA	8/14/2023	\$888.80	08162023PAYGE	Misc Supplies and Monthly	\$870,310.86
055282	Baune, Brandon	8/23/2023	\$1,704.55	PAY20230117.00		\$868,606.31
055283	Fennern, Michelle	8/23/2023	\$536.64	PAY20230117.00		\$868,069.67
055284	Hoffenkamp, Joshua L	8/23/2023	\$1,362.81	PAY20230117.00		\$866,706.86
055285	Jenniges, Jim M	8/23/2023	\$1,754.98	PAY20230117.00		\$864,951.88
055286	Lensing, Gary J.	8/23/2023	\$521.82	PAY20230117.00		\$864,430.06
055287	Thompson, Larry	8/23/2023	\$2,268.84	PAY20230117.00		\$862,161.22
055288	ALYSSA NORSTEGAARD	8/24/2023	\$250.00	08242023PAYAL	CC Cleaning	\$861,911.22
055289	MEADOWLAND FARMERS C	8/28/2023	\$7,526.40	082823PAYGAF	Heat Community Center	\$854,384.82
055290	REDWOOD COUNTY HIGHW	8/30/2023	\$102,130.11	08302023PAYR	Cedar St City Share	\$752,254.71
055291	Baune, Brandon	9/6/2023	\$1,704.55	PAY20230118.00		\$750,550.16
055292	Fennern, Michelle	9/6/2023	\$551.79	PAY20230118.00		\$749,998.37
055293	Hoffenkamp, Joshua L	9/6/2023	\$1,362.81	PAY20230118.00		\$748,635.56
055294	Jenniges, Jim M	9/6/2023	\$1,754.98	PAY20230118.00		\$746,880.58
055295	Lensing, Gary J.	9/6/2023	\$428.56	PAY20230118.00		\$746,452.02
101010101	ALYSSA NORSTEGARD	7/26/2023	\$0.00	07262023PAYAL	Community Center Cleanin	\$746,452.02
	Deposits	\$231,886.66				
	Checks	-\$532,049.35	-\$300,162.69			

FILTER: (([Act Year]='2023' and [period] in (7,8,9))) and ((true)) and [Cash Act]='10100'

Checks for Month

10101 Ambulance Checking

Since August 2023

Begin Balance \$247,756.76

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	080223RECGCAMLIB	8/2/2023	-\$600.00	080223RECGCA	Ambulance Service Fees	\$248,356.76
Deposit	070623RECAMBOLTON	7/6/2023	-\$1,606.90	070623RECAMB	Service Fee	\$249,963.66
Deposit	090623RECAMB	9/6/2023	-\$5,048.02	090623RECAMB	AMB SERVICES	\$255,011.68
Deposit	08082023RECAMB	8/8/2023	-\$327.50	08082023RECAM	Service Fee	\$255,339.18
Deposit	071123REC	7/11/2023	-\$148.07	071123REC	BLS Fees	\$255,487.25
Deposit	080923RECGCAMB	8/9/2023	-\$553.13	080923RECGCA	Service Fees	\$256,040.38
Deposit	071823RECAMB	7/18/2023	-\$852.58	071823RECAMB	BLS Service Fees	\$256,892.96
Deposit	081723REC	8/17/2023	-\$3,866.81	081723REC	SERVICE FEE	\$260,759.77
Deposit	072023RECGCAMPFIRE	7/20/2023	-\$246.52	072023RECGCA	Ambulance Service Fee	\$261,006.29
Deposit	07242023RECGENAMB	7/24/2023	-\$175.61	07242023RECGE	Ambulance Service Fee	\$261,181.90
Deposit	072623RECGCAMB	7/26/2023	-\$1,672.50	072623RECGCA	Ambulance Service fees	\$262,854.40
Deposit	072723RECCCRENTAMB	7/27/2023	-\$400.00	072723RECCCR	Service Fee	\$263,254.40
Deposit	082823RECAMB	8/28/2023	-\$7,127.50	082823RECAMB	AMB SERVICES	\$270,381.90
Deposit	08032023GENAMB	8/3/2023	-\$375.00	08032023GENA	BLS FEES	\$270,756.90
Deposit	082923RECAMPFIRE	8/29/2023	-\$9,917.77	082923RECAMB	AMB SERVICES	\$280,674.67
Deposit	073123RECONAMBDEWEDA	8/14/2023	-\$688.39	073123RECONA	Service Fee	\$281,363.06
Deposit	083123RECAMLIBCC	8/31/2023	-\$77.46	083123RECAMB	AMB FEE BALANCE	\$281,440.52
001967	ARVIG ENTERPRISES, INC.	7/12/2023	\$101.82	07102023PAYGE	Phone-2343267	\$281,338.70
001968	CENTRACARE HEALTH	7/12/2023	\$600.00	07102023PAYGE	ALS	\$280,738.70
001969	CITY OF WABASSO	7/12/2023	\$410.94	07102023PAYGE	Workers Comp Premium 2	\$280,327.76
001970	EFAX CORPORATE	7/12/2023	\$35.93	07102023PAYGE	MonthlyFax Fee	\$280,291.83
001971	EXPERT BILLING	7/12/2023	\$806.00	07102023PAYGE	Runs Bill and Elite Fee	\$279,485.83
001972	FARMERS CO-OP OIL COMP	7/12/2023	\$491.73	07102023PAYGE	Fuel	\$278,994.10
001973	FIRSTNET	7/12/2023	\$159.30	07102023PAYGE	Phones	\$278,834.80
001974	LMCIT	7/12/2023	\$731.00	07102023PAYGE	Workers Comp 2022 Audit	\$278,103.80
001975	MATHESON TRI-GAS INC	7/12/2023	\$313.20	07102023PAYGE	Oxygen	\$277,790.60
001976	REDWOOD ELECTRIC COOP	7/12/2023	\$59.80	07102023PAYGE	Electricity-99865808	\$277,730.80
001977	SALFERS FOOD CENTER	7/12/2023	\$10.72	07102023PAYGE	Batteries	\$277,720.08
001978	WABASSO FIRE DEPARTME	7/12/2023	\$724.59	07102023PAYGE	2022 Workers Comp Audit	\$276,995.49
001982	BOUND TREE MEDICAL	7/12/2023	\$699.96	071023PAYGCA	Medical Supplies	\$276,295.53
001983	ALPHA WIRELESS	8/14/2023	\$2,074.40	08142023PAYAM	Cloud Service Contract	\$274,221.13
001984	ARVIG ENTERPRISES, INC.	8/14/2023	\$97.85	08142023PAYAM	Phone-2332003 5	\$274,123.28
001985	BOUND TREE MEDICAL	8/14/2023	\$168.96	08142023PAYAM	Supplies	\$273,954.32
001986	CENTRACARE HEALTH	8/14/2023	\$2,200.00	08142023PAYAM	ELS Intercepts	\$271,754.32
001987	DAVES BODY SHOP	8/14/2023	\$384.80	08142023PAYAM	Ambulance Windshield Re	\$271,369.52
001988	EFAX CORPORATE	8/14/2023	\$34.99	08142023PAYAM	Ambulance Faxes	\$271,334.53
001989	EXPERT BILLING	8/14/2023	\$899.00	08142023PAYAM	ExperT Billing Services	\$270,435.53
001990	FARMERS CO-OP OIL COMP	8/14/2023	\$585.11	08142023PAYAM	Fuel	\$269,850.42
001991	FIRSTNET	8/14/2023	\$340.56	08142023PAYAM	Wireless Service	\$269,509.86
001992	MATHESON TRI-GAS INC	8/14/2023	\$264.61	08142023PAYAM	Operating Supplies	\$269,245.25
001993	MEADOWLAND FARMERS C	8/14/2023	\$6.00	08142023PAYAM	Leak Tests	\$269,239.25
001994	REDWOOD ELECTRIC COOP	8/14/2023	\$150.40	08142023PAYAM	Electricity-99865808	\$269,088.85
001995	MEADOWLAND FARMERS C	8/28/2023	\$1,238.40	082823PAYGAF	Heat Ambulance Garage	\$267,850.45
Deposits		\$33,683.76				
Checks		-\$13,590.07	\$20,093.69			

FILTER: (([Act Year]='2023' and [period] in (7,8,9))) and ((true)) and [Cash Act]='10101'

CITY OF WABASSO

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Checks for Month

10102 Fire Checking

Since July 2023

Begin Balance \$60,761.40

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	071323RECAMBGEN	7/13/2023	-\$724.59	071323RECAMB	2022 Workers Comp Audit	\$61,485.99
Deposit	072023RECGCAMPFIRE	7/20/2023	-\$750.00	072023RECGCA	Fire Call	\$62,235.99
Deposit	082923RECFIRE	8/29/2023	-\$7,500.00	082923RECFIRE	FIRE DONATION	\$69,735.99
004066	ALPHA WIRELESS	7/12/2023	\$1,096.70	07102023PAYGE	Monitors	\$68,639.29
004067	FARMERS CO-OP OIL COMP	7/12/2023	\$84.23	07102023PAYGE	Fuel	\$68,555.06
004068	JENNIGES GAS & DIESEL IN	7/12/2023	\$24.36	07102023PAYGE	Oil Pressure Switch	\$68,530.70
004069	KIRVIDA FIRE	7/12/2023	\$1,521.21	07102023PAYGE	Pump Test	\$67,009.49
004070	REDWOOD ELECTRIC COOP	7/12/2023	\$59.80	07102023PAYGE	Electricity99865808	\$66,949.69
004071	TROY WELCH	7/12/2023	\$211.72	07102023PAYGE	Misc Tools and Accessorie	\$66,737.97
004072	VISA	7/12/2023	\$2,775.00	07102023PAYGE	Training and Instruction	\$63,962.97
004073	ALPHA WIRELESS	8/14/2023	\$217.00	08142023PAYFI	Repair/Service of Equipme	\$63,745.97
004074	DAN KNOTT	8/14/2023	\$229.81	08142023PAYFI	Reimbursement for Batteri	\$63,516.16
004075	HEIMAN FIRE EQUIPMENT	8/14/2023	\$414.00	08142023PAYFI	Operating Supplies	\$63,102.16
004076	MEADOWLAND FARMERS C	8/14/2023	\$6.00	08142023PAYFI	Leak Test	\$63,096.16
004077	REDWOOD ELECTRIC COOP	8/14/2023	\$150.40	08142023PAYFI	Electricity-99865808	\$62,945.76
004078	MEADOWLAND FARMERS C	8/28/2023	\$1,238.40	082823PAYGAF	Heat Fire Garage	\$61,707.36
	Deposits	\$8,974.59				
	Checks	-\$8,028.63	\$945.96			

FILTER: ((([Act Year]='2023' and [period] in (7,8,9))) and ((true)) and [Cash Act]='10102')