

Minutes
City Council
Monday, July 24, 2023
5 pm

The meeting was opened with the recitation of the pledge of allegiance.

Mayor Atkins called the meeting to order with Council members Amanda Guetter, Chad Altermatt, and Roger Baumann present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, City Engineer David Palm, and Attorney Matt Novak. Also present was Larry Thompson.

Special Assessment Policy -Mr. Baune presented an overview of the information from the agenda packet and reiterated that the meeting was for discussion only and that no council action was required. Mr. Novak presented an overview of updates to the policy and recommended that the terms of the assessments remain silent so it can be set by the Council for each assessment. Areas of the policy that were discussed are as follows:

1. Percentage of Improvements to be Assessed – Mr. Novak spoke to Bond Council Mary Ippel and confirmed that the city must assess 20% of the city's share of the project costs.
2. Deferment of Payments – Mr. Novak noted that the previous policy did not offer deferral of payment and recommended this be included in the policy. The council agreed and noted that interest should be charged if deferred. The council also agreed that the deferment should be allowed for up to 30 years.
3. Application of Grant Funds – Mr. Novak noted that the policy does not consider grant funds being applied to project costs. This is because grant funds are not always guaranteed, and this makes it fair for future assessments.
4. Terms of Assessments – Mr. Palm noted the length of payback typically matches the bond and that the payback period and interest rate need to be finalized at the August 14th meeting.

Mr. Novak will update the Special Assessment Policy with the changes discussed at the meeting.

Storm Water Utility Ordinance – Brandon presented an overview of the information from the packet and reiterated that the meeting was for discussion only and that no council action was required. He also recommended that the council agree whether they wanted to adopt a Storm Water Utility Ordinance as well as discuss categories and rate structures being proposed.

1. The Council discussed the category and rate structure of the currently proposed Storm Water Utility Ordinance and recommended 2 additional categories for non-residential properties. Mr. Palm will update the spreadsheet and send it to Mr. Baune.
2. The Council agreed that a Storm Water Utility Ordinance was necessary for funding future repairs and will look to adopt policy at an upcoming council meeting.

Motion by Baumann, second by Guetter to adjourn at 6:30 p.m.

Atkins – yes; Guetter – yes; Altermatt – yes; Baumann – yes

Brandon Baune
Clerk/Treasurer/Administrator