City of Wabasso Regular Meeting Monday, August 14, 2023 5:00 pm

REGULAR MEETING

- 1. Call to order
- 2. EDA Update
 - a. EDA Minutes August 2, 2023
 - b. Loan and Checking Balance Report
- 3. <u>Public Comment</u> Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.
- 4. Clerk-Treas. /Administrator
 - a. Dan Mathiowetz Request for Hearing Utility Billing
 - b. Wabasso Rehabilitation and Wellness Center discussion
 - c. Employee Drug Policy and Public Smoking Policy
 - d. New Minnesota Employment Law Sick Leave Accrual
- 5. Street Report -
- 6. Water/Wastewater Report -
- 7. Parks Report -
- 8. Engineering Report -
- 9. Approve Consent Agenda
- 10. Unfinished Business
 - a. Library Land Lease-Draft Lease
 - b. Community Center Improvements Update Exterior Improvements
 - c. Location of Wabasso Rabbit
 - d. Assessment Policy/Assessment Deferral ordinance
 - e. Stormwater Utility
 - f. Location of Wabasso Rabbit
- 11. New Business
 - a. Springfield Ambulance Mutual Aid Agreement John Krohn will attend
 - b. Appoint Zoning Board of Adjustment
- 12. Correspondence
 - a. Sheriff's reports -
 - b. Library Minutes No Minutes
- 13. Approve Bills
- 14. Adjourn

CONSENT AGENDA

- 1. Approve Council Minutes July 10, 2023, and July 24, 2023 Special Workshop
- 2. Appoint Assistant Clerk Set Terms of Employment
- 3. Approve Consultant Agreement Larry Thompson
- 4. Approve 2024 RADC Membership/Cost Sharing with EDC
 Note: This has been shared with the EDA 50/50 in the past. I am very comfortable working with RADC staff and the assistance and expertise they provide. I believe the RADC is a great resource. I would recommend approving the membership and sharing the costs with the EDA.
- 5. Approve Wabasso Public School's Request for closure of streets for homecoming parade.
- 6. Cedar Street Project Approve Pay Estimate No. 4 \$304,380.46
- 7. Cedar St Project Reimbursement to County \$102,130.11
- 8. Control Pannel Quote Consensus from Council via email
- 9. Adopt Resolution for keeping Voting Operations, Technology & Election Resources (VOTER) at the county level to be spent by the county.
- 10. Approve St. Anne's Fall Festival Bingo and 3.2 malt liquor license.
- 11. Approve Quote from River Valley for video Conferencing for \$6,021

 Note: Attached you will find a quote from the City's AV consultant relating to the purchase and installation of teleconference equipment for the Community Center. It has been a coal of the Community Center committee to have the ability to host teleconference meetings, allow guests, board, and council members to attend meetings via teleconference, and to ultimately broadcast meetings. The EDA has been using the city laptop to conference, but it does not work well. The proposed equipment would allow conferencing. Larry has researched the estimate and it appears reasonable. Jeff Olson has reviewed the estimate and concurs. It is recommended that the council approve the estimate.
- 12. Approve Consulting Agreement Tech Unlimited
- 13. Add: Adopt Resolution Accepting FEMA Assistance to Firefighters Grant Attached.
- 14. Approve Building Permits:
 - a. Todd Horkey 1458 Elm Street Fire Pit
 - b. David and Mallory Schmidt May Street New Home and Waive Fee

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

City of Wabasso Regular Meeting Monday, August 14, 2023 Agenda Report

Note: Some good news! Fire Chief, Troy Welch, was notified that the city received a \$177,000 grant from FEMA for replacing the department compressor and self-contained breathing apparatus. Congratulations to Troy and the Wabasso Fire Department!

- 1. EDA Minutes and Financial Reports enclosed.
- 2. **Dan Mathiowetz Request for Hearing** Mr. Novak recommended each council member come up with a couple of people who you feel would make a good candidate. I will reach out to the individuals confirming whether they are willing to be part of the "pool" of candidates who could be called on for Dan's and other future hearings.
- 3. Wabasso Rehabilitation and Wellness Center Residents Continued from last meeting. Matt Novak suggested referencing Sheriff's Reports. Also see report from John Krohn on the number of ambulance runs to the center. John will be at the meeting.
- 4. **Employee Drug Policy and Public Smoking Policy** Matt will provide update with new cannabis now in effect.
- 5. New Minnesota Employment Law Sick Leave Accrual See attached document with current policy vs. new law. Matt will provide an update with new laws taking effect.
- 6. Street Report See Employee's hours attached. Jim will also provide an update to the council.
- 7. Water/Wastewater Report Jim will provide to the council.
- 8. Engineer David will provide an update to the council.
- 9. Library Land Lease Matt is finishing and will provide an updated document to the council via email.
- 10. **Community Center Improvements** See quote from Redwood Building Center. Jeff Olson is working on an additional Quote which will be provided via email and brought to the meeting.
- 11. **Assessment Policy** See attached Assessment Policy and Deferment Ordinance. The council should move to approve both the policy and ordinance.
- 12. **Stormwater Sewer Utility** See attached policy and spreadsheet showing the revenues that will be generated based on the categories and rates determined at the workshop. The council should move to approve the Stormwater Sewer Utility.
- 13. Wabasso Rabbit Tabled from June 12th meeting.
- 14. **Springfield Ambulance Mutual Aid Agreement** See attached Ambulance Service Agreement between Lamberton and Wabasso for example of new policy to be drafted between Wabasso and Springfield. John will be attending the meeting.
- 15. **Appoint Zoning Board of Adjustment** The following language was included in the recently adopted Zoning Ordinance. *Planning commission* means the city's planning and zoning commission. The planning commission shall be appointed by the City Council, and shall consist of 1 Council Member, 1 EDA Member, and 1 citizen at large. Members of the planning commission shall serve year terms. The Council should appoint such members.
- 16. Minutes attached.
- 17. Assistant Clerks Hours Information to be provided under separate cover.
- 18. Cedar Street Payment Number 3 Attached.
- 19. Cedar Street Project Payment to County Attached.
- 20. Control Pannel Quote See Attached Email consent from Council for Jim to order.
- 21. Adopt VOTER Resolution Attached.
- 22. Approve St. Anne's Fall Festival Bingo and Malt Liquor License Attached.
- 23. Approve Quote from River Valley Attached.

- 24. Approve Consulting Agreement with Tech Unlimited Attached.
- 25. Adopt Resolution Accepting FEMA Assistance to Firefighters Grant Attached.
- 26. Approve Building Permits Attached

Wabasso EDA Regular Meeting Wednesday, August 2, 2023 5:00 p.m.

The meeting was called to order at 5:00 p.m. with board members Pat Eichten, Chuck Robasse present. Karl Guetter attended via phone. Also present were McKenzie Fischer, Cyrilla MacDonald, Elizabeth "Kay" Hirsch, and Maxine Rasmussen.

The minutes of the Junel 7, 2023, meeting was approved on a motion by Robasse, second by Guetter Eichten – yes; K. Guetter – yes; Robasse – yes.

Appointing Brandon as New EDA Director – Motion by Robasse, second by K. Guetter to appoint Brandon Baune as the New EDA Director taking over for Larry Thompson Eichten – yes; K. Guetter – yes; Robasse – yes

Jim and Charlotte Salfer arrived at 5:15 p.m.

Dewey St. 5-Plex Maintenance Concerns – Cyrilla MacDonald, Elizabeth "Kay" Hirsch, Maxine Rasmussen and Charlotte Salfer each took an opportunity to voice their concerns about general maintenance issues at the Dewey St 5-plex. The board asked Brandon to compile the lists of issues he has received and get together with Jim and Josh to begin working on the items. They asked that we work on completing the general maintenance items on the list and make recommendations and get quotes on the larger items such as gutters, privacy fence and other items. Brandon also agreed to keep a log of issues as well as when these issues were getting taken care of. Brandon will report back to the EDA at the next meeting with a report on the progress.

Monthly Spotlight – McKenzie Fischer's monthly spotlight was on EnvyUs Salon. Brandon will upload the article to the website and Facebook for the public to see.

Plunkett's Pest Control Proposal. The board decided they are not getting into a contract with Plunkett's Pest Control at this time and requested it be removed from the agenda going forward.

Tanner and Becky Bock – The board needs clarification from Mr. Novak on his research whether the EDA would need to replace the lot at 992 North Street if it were removed from the TIF District. The matter was tabled for a future meeting.

Daycare Center – The board requested this stay on the agenda going forward as it continues to be an important issue not going away. The board asked Brandon to research what area towns are doing about the daycare shortage and report on this and possible solutions at the next meetings. McKenzie Fischer getting Brandon contact info. For Joe Sullivan, who helped get Franklin's new daycare facility off the ground.

Zoning Ordinance - Mr. Baune presented the updated map to the board.

Cannabis – The board brought up the need for the city to look at its ordinances now that cannabis is legal in Minnesota. Brandon noted that he has spoken with Mr. Novak about this and that it was being discussed at the next council meeting. Brandon will report to the board on discussions/actions by the City Council at the next meeting.

Jim Salfer – Jim Salfer asked what restrictive covenants state regarding the addition of a shed to his property. Brandon was instructed to get these to Jim.

Development/Strategic Plan – Brandon noted an article in the packet for a workshop on Business Succession Planning. The board thought this was good information and aske Brandon to post this to the website as well as getting the article to Nathan Jacobson so he can distribute to the commercial club members.

Treasurer's Report – Motion by Robasse, second by K. Guetter, to approve the treasurer's report as submitted. Eichten – yes; K. Guetter – yes. Robasse – yes.

Bills – Motion by KGuetter, second by Robasse to approve the bills for June and July as follows:

General Checking: \$1,166.89
Dewy Street Checking: \$618.10
Eichten – yes; K Guetter – yes; Robasse – yes.

The meeting was adjourned at 5:50 pm.

Brandon Baune



Monthly Payment Schedule as of 7/27/2023

<u>Name</u>	Pmt Due	Pmt Amt	<u>Int</u>		I	Prin Amt		Maturity <u>Date</u>	Last <u>Payment</u>	Payment <u>Due</u>
Babble On Bar & Grill	15th	\$ 800.00		3%	\$	70,056.90	EDA I	11/15/2032	7/27/2023	8/15/2023
Chad Ruprecht	21st	\$ 400.00		3%	\$	8,956.29	EDA II	5/21/2028	7/27/2023	8/21/2023
DEEM, Inc	21st	\$ 482.80		3%	\$	14,092.13	EDA I	5/21/2025	7/27/2023	8/21/2023
DEEM, Inc	21st	\$ 357.27		3%	\$	10,061.66	EDA I	5/21/2025	7/27/2023	8/21/2023
Jenniges Gas & Diesel	14th	\$ 300.00		3%	\$	9,554.80	EDA I	12/11/2026	7/11/2023	8/14/2023
Jonti-Craft	25 th	\$ 3,886.28		2.5%	\$	98,255.43	EDA I	9/25/2025	7/20/2023	8/25/2023
Jonti-Craft	$25 \mathrm{th}$	\$ 120.19		2.5%	\$	3,039.24	EDA II	9/25/2025	7/20/2023	8/25/2023
Mid County Ag Services	20th	\$ 242.00		3%	\$	14,214.41	EDA I	11/20/2028	7/11/2023	8/20/2023
Matt Novak	1st	\$ 362.10		3%	\$	11,151.40	EDA II	8/4/2026	7/1/2023	8/1/2023
Safe Storage 2	$5 ext{th}$	\$ 482.80		3%	\$	28,367.36	EDA I	10/5/2028	7/1/2023	8/5/2023
Wabasso Eletric Motor LLC	6th	\$ 251.00		3%	\$	5,424.55	EDAII	8/6/2024	7/27/2023	8/6/2023
Totals		\$ 7,684.44	-		\$	273,174.17				
				-						
EDAI Daily Savings		\$ 426,098.14								
EDAII Daily Savings		\$ 132,999.66								
EDA-WDC		\$ 0.61								
Savings		\$ 559,098.41								
EDA WDC Savings										
Starting Balna Interest	ace	\$ 0.61								
Ending Balan	ce	\$ 0.61								

⊥ A General Fund

Beginning B	alance Plus Deposits	Outstandin			\$	193,397.05
	rius Deposits	Rev	Interest Earnings		\$	95.50
		Exp	Bolton & Menk		\$ \$ \$	(785.00) - -
Ending Bala	nce		Future Checks - Transfer Er	rors	\$	192,707.55
CD # 115009 CD #33649	renewal 12-9-1	9	CD Total	EDA General Total	\$\$ \$\$ \$ \$	28,446.81 50,186.34 78,633.15
EDA Dewey	Street Beginning Bala	ance			\$	68,441.89
	Plus Deposits		Rents		\$	3,850.00
			interest		\$	11.19
	Less Checks /C	Outstanding Ecowater S Ecowater S Baune P& VISA	Systems Systems		\$ \$ \$	(229.70) (165.00) (61.70) (158.49)
	FUTURE		om EDA General to General Fund Checking		\$	71,688.19
EDA Eastvail	Sales Account		Starting Balance Interest on investments Transfer to General Checkin	g	\$ \$ \$ \$ \$: : :
Dewey Street	Townhomes Lo	an	Paid off	\$ -	2.8	% interest

7/31/2023

Balance Sheet

			Balance				Balance		
	Assets	_	6/30/2023	_	Adj.		7/31/2023		
	Cash	\$	419,546.99		6,551.15				
	Notes Receivable	\$	250,569.88		(5,967.19)	\$	244,602.69		
	Total Assets	\$	670,116.87		583.96	\$	670,700.83		
	Liabilities								
		\$	-	\$	-	\$	-		
	Total Liablities	\$		Š	_	\$	-		
	Assets less Liabilities	\$	670,116.87			\$	670,700.83		
	Principal Payments Monthly					Pri	ncipal Payments Year to Da	te	
	Babble On Bar & Grill	\$	623.30			Bat	oble On Bar & Grill	\$	4,330.60
	Deem 1	\$	446.45			Dec	em 1	\$	3,102.81
	Deem 2	\$	331.29			De	em 2	\$	2,301.78
	Jenniges Gas & Diesel 1	\$	275.42			Jen	niges Gas & Diesel 1	\$	1,913.61
	Jonti-Craft 1	\$	3,673.93			Jon	iti-Craft 1	\$	25,557.66
	Mid Country Ag Services	\$	205.95			Mid	d Country Ag Services	\$	1,430.90
	Safe Storage #2	\$	410.85			Saf	e Storage #2	\$	2,854.56
	Total Principal Payments	\$	5,967.19				Total Principal Payments	\$	41,491.92
	New Loans								
		\$	-						
		\$	-	201					
		\$	-						
Incom	e Statement								
Incom	e								
	Interest on Loans Monthly					Inte	erest on Loans Year to Date	!	
	Babble On Bar & Grill	\$	176.70			Bab	oble On Bar & Grill	\$	1,269.40
	Deem 1	\$	36.35				em 1	\$	277.72
	Deem 2	\$	25.98				em 2	\$	199.14
	Jenniges Gas & Diesel 1	\$	24.58				niges Gas & Diesel 2	\$	186.39
	Jonti-Craft 1	\$	212.35				iti-Craft 1	\$	1,646.30
	Mid County Ag Services	\$	36.05				d Country Ag Services	\$	263.10
	Safe Storage #2	\$	71.95	N		Saf	e Storage #2	\$	525.04
	Total Interest Payments	\$	583.96				Total Interest Payments	\$	4,367.09
	Savings Interest								
	Quarter 1	\$	242.00						
	Quarter 2	\$	557.84						
	Quarter 3	\$	-						
	Quarter 4	\$	-						
	Total Interest Payments	\$	799.84						
	Deposit Error	\$	-						
_	Total Income	\$	1,383.80						
Expen	ses Interest Payment	\$	_						
	•								
	Total Expense	\$	_						
	Total Expense	~							

\$ 1,383.80

Net Income

EDA II 7/31/2023 Balance Sheet

		Assets		Balance /30/2023		Adj.		Balance 7/31/2023		
		Cash	\$ 1	131,866.37		1,133.29	\$	132,999.66		
		Notes Receivable	\$	29,632.01		(1,060.53)	\$	28,571.48		
		Total Assets	\$ 1	161,498.38		391.11	\$	161,571.14		
		Liabilities								
			\$	-	\$	-	\$	-		
		Total Liablities	\$	-	\$	-	\$	-		
		Assets less Liabilities	\$ 1	61,244.83	į.	39	\$	161,571.14		
		Principal Payments Monthly					Pri	incipal Payments Year to D	ate	
		Chad Ruprecht	\$	376.67			Ch	nad Ruprecht	\$	2,617.03
		Jonti-Craft	\$	113.62			Joi	nt-Craft	\$	790.41
		Novak Law	\$	333.39			No	ovak Law	\$	2,316.33
		Wabbasso Electric Motor		236.85			W	abbasso Electric Motor	\$	1,645.58
		Total Principal Payments	\$	1,060.53	8			Total Principal Payments	\$	7,369.35
		New Loans						, ,	·	•
			\$	-						
			\$	-						
			\$	_	66					
)	Income Sta	tement								
		Interest on Loans Monthly					Int	terest on Loans Monthly		
		Chad Ruprecht	\$	23.33				ad Ruprecht	\$	182.97
		Jonti-Craft	\$	6.57				nt-Craft	\$	50.92
		Novak Law	\$	28.71				ovak Law	\$	218.37
		Wabbasso Electric Motor		14.15				abbasso Electric Motor	\$	111.42
			\$ \$				•••	abbasso Electric Motor	\$	
			\$	_					\$	_
		Total Interest Payments	\$	72.76	00			Total Interest Payments	\$	563.68
		Savings Interest								
		Quarter 1	\$	140.15						
		Quarter 2	\$	178.20						
		Quarter 3	\$	170.20						
		Quarter 4	¢	_						
		Quarter	\$	318.35						
		Deposit Error	\$	-						
	Expenses	Total Income	\$	391.11						
	-	Interest Payment	\$	-						
		Total Expense	\$	_	9					
		Net Income	\$	391.11						

Ambulance Calls 2022 vs. 2023

Fiscal Year 2023 - December through July

	Total Calls	Runs to 660 Maple	% of Runs to 660 Maple
22-Dec	35	11	31%
23-Jan	31	9	29%
23-Feb	35	23	66%
23-Mar	30	10	33%
23-Apr	22	11	50%
23-May	29	21	72%
23-Jun	40	21	52%
23-Jul	40	26	65%

Fiscal Year 22 - December through July

0	Total Calls	Runs to 6660 Maple	% of Runs to 660 Maple
21-Dec	30	12	40%
22-Jan	21	8	38%
22-Feb	18	8	44%
22-Mar	23	12	52%
22-Apr	16	5	31%
22-May	18	4	22%
22-Jun	24	5	21%
22-Jul	20	5	25%

CITY PERSONNEL POLICY

- **9. SICK LEAVE.:** Up to 40 hours of sick leave with pay will be granted annually to full time city employees. Sick leave may be used in accordance with MN. Statute 181.9413. When sick leave is requested to be used the employee must:
- A. make their request by phone or in writing to the city administrator prior to the start of the employees work day.
- B. complete a leave request form within 40 hours of returning to work.

 An employee may be required by the city administrator to provide a signed statement by the employee's physician as confirmation of the employee's illness and need to be absent from work.

Funeral leave will be considered sick leave and will use the same procedures.

Sick leave does not accrue year to year. No accumulated sick leave benefits will be granted upon employment termination.

Statewide Paid Sick and Safe Leave

The Minnesota Legislature passed a bill, which will go into effect starting January 1, 2024, creating a statewide paid sick and safe leave entitlement for employees applying to all employers with one or more employees in the state. Gov. Walz is expected to sign the bill into law. Under the new law, eligible employees will be entitled to accrue a minimum of one hour of earned sick and safe time for every 30 hours worked. An employee's sick and safe time will begin to accrue on the day they start working and will continue to accrue until the maximum of 48 hours per year is reached. The amount of time accrued may not exceed 48 hours unless the employer agrees to a higher amount. The new law also requires unused sick and safe time to carry over into the following year, as long as the total amount of accrued sick and safe time does not exceed 80 hours.

Earned sick and safe time may be used for a variety of reasons, including mental or physical illness, care of a family member (for reasons listed under the new law), domestic abuse, and closure of the employee's place of business due to weather or public emergency, to name a few. This new law will have no effect on policies already put in place by employers that exceed the requirements of the law. An employee who seeks to use their earned sick and safe time for more than three consecutive days may be required by the employer to submit reasonable documentation to the employer in support of the absences, which could include documentation from a health care professional for sick time or from the court, a police officer, or an attorney for purposes of the use of safe time. However, a written statement from the employee is usually sufficient if medical services were not sought. Employers should also be aware that the law includes certain record-keeping and notice requirements, as well as provisions prohibiting retaliation against employees for exercising their rights under the law.

Jul-23

			HRS.						
5 Plex	Hoffenkamp	Josh	0.42						
Athletic Field	Hoffenkamp	Josh	0.89						
Baseball Field	Hoffenkamp	Josh	1.62						
City Park	Hoffenkamp	Josh	0.65						
EDA Watering Flowers	Hoffenkamp	Josh	38.29						
Holiday	Hoffenkamp	Josh	8						
Public Works	Hoffenkamp	Josh	85.9						
Sewer	Hoffenkamp	Josh	8.34						
Shop	Hoffenkamp	Josh	2.31						
Streets	Hoffenkamp	Josh	40.75	Total	Needed	CT Earned	CT Used	Prev	Rem.
Water	Hoffenkamp	Josh	12.27	199.44	168	47.16	0	80.16	127.32
City Park	Jenniges	James	3.59						
Council Meeting	Jenniges	James	1.51						
EDA Mowing	Jenniges	James	1.35						
Holiday	Jenniges	James	16						
MISC	Jenniges	James	2.79						
Public Works	Jenniges	James	27.45						
Sewer	Jenniges	James	42.43						
Streets	Jenniges	James	46.32	Total	Needed	CT Earned	CT Used	Prev	Rem.
Water	Jenniges	James	43.6	185.04	168	25.56	0	195.07	220.63
еx	Lensing	Gary	1.35						
Athletic Field	Lensing	Gary	13.6						
Baseball Field	Lensing	Gary	2.93						
Cemtery	Lensing	Gary	3.18						
EDA >> Mowing	Lensing	Gary	2.05						
Library	Lensing	Gary	0.32						
Lunch break (30)	Lensing	Gary	2.44	Total					
Mowing	Lensing	Gary	23.98	49.85					



2020 North Spring Street P.O. Box 787 New Ulm. MN. 56073

Phone (507) 354-4171

Fav (507) 350-4156

Phone (507) 354-4171	New Ulm, MN. 56073	Fax (507) 359-4156
PROPOSAL SUBMITTED TO City of Wabasso	PHONE (507) 342-5519	DA/TE 08/14/2023
STREET 1429 Front Street	JOB NAME Blacktop Patching	
CITY, STATE, & ZIP CODE Wabasso, MN 56293	LOCATION City Streets	ATTENTION Larry Thompson
4" Blacktop Patching: 8,1	27 Square Feet of 4" Blacktop Pa	atching
• Saw cut the edges of the prop	posed patch areas as needed.	
• Remove 4" of the existing ma	aterials and replace them with 4" or	f hot mix asphalt.
• We will pave the 4" asphalt p tack oil between the lifts.	patching in 2 lifts (2.5" of base and	1.5" of wear) applying
Price:		\$52,825.50
Notes: • Any soil correction due to po	or soils below the existing blacktop	o/gravel would be extra.
This price is subject to	change if not accepted w	ithin 20 days
Acceptance of Estimate:		
	oposal, return it to our office and make	
	Date:	
Respectfully Submitted, M.R. Paving & Excavating, Inc.		
Brian D. Rahe		
Brian D. Rahe Sales Manager		



606 County Road 1 Phone (507) 427-2924 Mountain Lake, MN 56159

Fax/Email COVER SHEET

Company City of Wabasso From Attention Larry	Date 8-14-2023 Phone: 1-800-434-2924 Fax: 1-507-427-2697
Email: <u>Arry (a) Makasso. org</u> Email us back at bargen@bargeninc.com Total pages, including cover <u>3</u>	Urgent For Review Please Reply Original is being mailed to you
Patching Quote for aity of	f Nabasso

TERMS: Owner agrees that all payments required under this Contract shall be due and payable within 30 days of date of invoice. Owner further agrees that Bargen Inc. may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this Contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorney's fees (if any attorney is retained for collection) shall be added to the unpaid balance. Bargen Inc. reserves the right, without penalty from Owner, to stop work on the project if Owner does not make payments to Bargen Inc. when due.

This Proposal/Contract may be withdrawn by Bargen Inc. if not accepted within 20 days, or at anytime, subject to increases related to material prices as noted above.

Acceptance of proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. This proposal may be withdrawn if not accepted within 20 days.

Date of acceptance	PO#	(if applicable)
Signature	Signature	

Thank you for the opportunity to provide you with information on the asphalt pavement maintenance needs in your community. I am confident that you will find the products used and the workmanship of our crew of the highest quality. I look forward to working with you in the near future.

Sincerely,

Duane A. Hooge BARGEN, INC.

DAH/mq

Project for City of Wabasso – 4" Blacktop Patching

Our Mission

Bargen, Inc. is committed to excellence and. because of this, we take pride in our team of professional craftsmen. Our primary purpose is to provide knowledgeable recommendations, quality workmanship and exceptional service. Our goal is satisfied customers who have received the most value for their investment.

Website: www.bargeninc.com Email: bargen@bargeninc.com

PROJECT MANUAL

Sanitary Sewer System Improvements

S13.116937

City of Wabasso

Wabasso, MN



Real People. Real Solutions.

ADVERTISEMENT FOR BIDS

SANITARY SEWER SYSTEM IMPROVEMENTS **CITY OF WABASSO** WABASSO, MN

General Notice

City of Wabasso is requesting Bids for the construction of the following Project:

Sanitary Sewer System Improvements

Bids for the construction of the Project will be received at the City of Wabasso located at 1429 Front Street, Wabasso, MN 56293, until Thursday, September 28, 2023 at 2:00 pm local time. At that time the Bids received will be publicly opened and read. The opening and reading of the bids may be modified subject to COVID-19 preventative measures.

The Project includes the following Work: 14,750 Linear Foot 8" – 15" PVC Sanitary Sewer Main, 6,690 Linear Foot 8" CIPP Liner, 1 Each Duplex Sanitary Sewer Lift Station, 430 Linear Foot 6" PVC Forcemain, 123 Linear Foot 8" Trenchless RJ Sanitary Sewer Main, 300 Each Sanitary Sewer Service Televising, 2,800 Linear Foot Curb and Gutter B618/B624, 23,450 Tons Aggregate Base Class 5, 3,830 Tons Bituminous Surfacing, 5.0 Acres Permanent Seeding & other miscellaneous work associated with the project. 60 7 90 days

Project Completion

The Project final completion date is August 31, 2025. Other milestone and substantial completion dates are contained within the project manual.

Obtaining the Bidding Documents

Information and Bidding Documents for the Project can be viewed without purchase at the following designated website:

www.questcdn.com

You may view the digital plan documents for free by entering Questproject # _____ on the website's Project Search page.

Prospective Bidders are urged to register with the designated website as a plan holder, even if Bidding Documents are obtained from a plan room or source other than the designated website in either electronic or paper format. The designated website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through the designated website. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than the designated website.

The Issuing Office for the Bidding Documents is:

Bolton & Menk, Inc. 1243 Cedar Street NE Sleepy Eye, MN 56085

Prospective Bidders may obtain or examine the Bidding Documents at the Issuing Office on Monday through Friday between the hours of 8:00 am and 5:00 pm, and may obtain copies of the Bidding Documents from the Issuing Office as described below. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including addenda, if any, obtained from sources other than the Issuing Office.

Bidding Documents may be purchased from the Issuing Office during the hours indicated above. Cost does not include shipping charges. Upon Issuing Office's receipt of payment, printed Bidding Documents will be sent via the prospective Bidder's delivery service. The shipping charge amount will depend on the shipping method chosen. Bidding Documents are available for purchase in the following formats:

Format	Cost
Bidding Documents (including Half-Size Drawings)	\$200.00
Electronic download of Bidding Documents from QuestCDN.com	\$50.00

Pre-bid Conference

A pre-bid conference for the Project will be held on Thursday, September 19, 2023 at 2:00 pm local time at 1429 Front Street, Wabasso, MN 56293. Attendance at the pre-bid conference is encouraged but not required.

Instructions to Bidders

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

Wage Rates

State Wage Rates and reporting requirements apply to this project.

American Iron and Steel

Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A - Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference applies an American Iron and Steel requirement to this project. All iron and steel products used in this project must be produced in the United States. The term "iron and steel products" means the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and Construction Materials. The following waivers apply to this Contract: *De Minimis*, Minor Components, Pig iron and direct reduced iron.

This Advertisement is issued by:

Owner: City of Wabasso By: Brandon Baune

Title: City Clerk / Treasurer

Published:

Redwood Gazette: August 24, 2023 & August 31, 2023

QuestCDN Website: August 24, 2023 Bolton & Menk, Inc. Website: August 24, 2023

- B. Bidder acknowledges that:
 - each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
 - estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 4—TIME OF COMPLETION

- 4.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 4.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 5—BIDDER'S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

- 5.01 Bid Acceptance Period
 - A. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
- 5.02 Instructions to Bidders
 - A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.
- 5.03 Receipt of Addenda
 - A. Bidder hereby acknowledges receipt of the following Addenda: [Add rows as needed. Bidder is to complete table.]

Addendum Number	Addendum Date

ARTICLE 6—BIDDER'S REPRESENTATIONS AND CERTIFICATIONS

- 6.01 Bidder's Representations
 - A. In submitting this Bid, Bidder represents the following:
 - 1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 - Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 - 3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work, including all American Iron and Steel requirements.

AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

This Agreement is by and between **City of Wabasso** ("Owner") and **[name of contracting entity]** ("Contractor").

Terms used in this Agreement have the meanings stated in the General Conditions and the Supplementary Conditions.

Owner and Contractor hereby agree as follows:

ARTICLE 1—WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: Sanitary Sewer System Improvements

ARTICLE 2—THE PROJECT

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: Reconstruction of sanitary sewer main and services. The project also includes the rehabilitation of a portion of sanitary sewer main and manholes using cured-in-place pipe (CIPP) liner methods and manhole structure lining.

ARTICLE 3—ENGINEER

- 3.01 The Owner has retained **Bolton & Menk, Inc.** ("Engineer") to act as Owner's representative, assume all duties and responsibilities of Engineer, and have the rights and authority assigned to Engineer in the Contract.
- 3.02 The part of the Project that pertains to the Work has been designed by **Bolton & Menk, Inc.**

ARTICLE 4—CONTRACT TIMES

- 4.01 Time is of the Essence
 - A. All time limits for Interim, Milestones, Substantial Completion, and Final Completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.
- 4.02 Contract Times: Dates
 - A. Interim Completion No. 1: All bituminous surfacing work and concrete work including curb and gutter, walks, and driveway aprons shall be constructed the following construction year after the utilities are constructed within that street or alley segment. In 2024, concrete work and any bituminous surfacing work shall be completed between June 1, 2024 and August 31, 2024. In 2025, concrete work and bituminous non-wearing course work shall be completed between June 1, 2025 and August 15, 2025.
 - B. Interim Completion No. 2: All work across the Jonti Craft properties located on the north side of TH 68 shall be completed after October 1 and before May 31st. See plan sheets 20.01,

- 20.03, and 27.01. This includes sanitary sewer work between MH 61 to 62, MH 62 to 63, MH 62 to 64, MH 64 to 65, MH 65 to 66, and MH 65 to 67. (No work is allowed across the Jonti Craft properties between June 1 and September 30).
- C. Milestone Completion No. 1: All sanitary sewer (reconstruction and rehabilitation), storm sewer, and water system utility work, except the final adjustment of gate valve boxes and manhole casting assemblies, shall be complete on or before October 31, 2024.
- D. Substantial Completion: The work shall be substantially complete on or before August 15, 2025. Substantial completion shall be defined as being complete with all sanitary sewer, storm sewer, and water system utility work, concrete work, and the bituminous non-wearing course work on the streets and alleys.
- E. Final Completion: Final adjustments of manhole casting assemblies and gate valve boxes, the final bituminous wearing course, final landscaping work, project cleanup, and all project work including punchlist items shall be complete on or before August 31, 2025, and ready for final payment in accordance with Paragraph 15.06 of Section 00 72 00 "General Conditions" of this Project Manual.

4.03 Liquidated Damages

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the Contract Times, as duly modified. The parties also recognize the delays, expense, and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):
 - 1. Interim Completion No. 1: Contractor shall pay Owner \$2,000.00 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified under paragraph 4.02 above for achievement of Interim Completion 1, until Interim Completion 1 is achieved.
 - 2. Interim Completion No. 2: Contractor shall pay Owner \$2,000.00 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified under paragraph 4.02 above for achievement of Interim Completion 2, until Interim Completion 2 is achieved.
 - Milestone Completion No. 1: Contractor shall pay Owner \$2,000.00 for each day that
 expires after the time (as duly adjusted pursuant to the Contract) specified under
 paragraph 4.02 above for achievement of Milestone 1, until Milestone 1 is achieved.
 - 4. Substantial Completion: Contractor shall pay Owner \$2,000.00 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified above for Substantial Completion, until the Work is substantially complete.
 - 5. Final Completion / Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner \$2,500.00 for each day that expires after such time until the Work is completed and ready for final payment.
 - 6. Liquidated damages for failing to timely attain Interim, Milestones, Substantial Completion, and Final Completion are not additive, and will not be imposed concurrently.

B. If Owner recovers liquidated damages for a delay in completion by Contractor, then such liquidated damages are Owner's sole and exclusive remedy for such delay, and Owner is precluded from recovering any other damages, whether actual, direct, excess, or consequential, for such delay, except for special damages (if any) specified in this Agreement.

ARTICLE 5—CONTRACT PRICE

- 5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents, the amounts that follow, subject to adjustment under the Contract:
 - A. For all Unit Price Work, an amount equal to the sum of the extended prices (established for each separately identified item of Unit Price Work by multiplying the unit price times the actual quantity of that item).
 - B. The extended prices for Unit Price Work set forth as of the Effective Date of the Contract are based on estimated quantities. As provided in Paragraph 13.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Engineer.
 - C. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit.

ARTICLE 6—PAYMENT PROCEDURES

- 6.01 Submittal and Processing of Payments
 - A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.
- 6.02 Progress Payments; Retainage
 - A. Owner shall make progress payments on the basis of Contractor's Applications for Payment on or about the last day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.
 - Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract.
 - a. 95 percent of the value of the Work completed (with the balance being retainage).
 - b. **95** percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).

Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference.

SC-15.03 Add the following new subparagraph to Paragraph 15.03.B:

 If some or all of the Work has been determined not to be at a point of Substantial Completion and will require re-inspection or re-testing by Engineer, the cost of such reinspection or re-testing, including the cost of time, travel and living expenses, will be paid by Contractor to Owner. If Contractor does not pay, or the parties are unable to agree as to the amount owed, then Owner may impose a reasonable set-off against payments due under this Article 15.

15.08 Correction Period

SC-15.08 Add the following new Paragraph 15.08.G:

G. The correction period specified as one year after the date of Substantial Completion in Paragraph 15.08.A of the General Conditions is hereby revised to be the number of years set forth in SC-6.01.B.1; or if no such revision has been made in SC-6.01.B, then the correction period is hereby specified to be 1 year after Substantial Completion.

ARTICLE 16—SUSPENSION OF WORK AND TERMINATION

No suggested Supplementary Conditions in this Article.

ARTICLE 17—FINAL RESOLUTIONS OF DISPUTES

17.02 Arbitration

SC-17.02 Add the following new paragraph immediately after Paragraph 17.01.

17.02 Arbitration

- A. All matters subject to final resolution under this Article will be settled by arbitration administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules (subject to the conditions and limitations of this Paragraph SC-17.02). Any controversy or claim in the amount of \$100,000 or less will be settled in accordance with the American Arbitration Association's supplemental rules for Fixed Time and Cost Construction Arbitration. This agreement to arbitrate will be specifically enforceable under the prevailing law of any court having jurisdiction.
- B. The demand for arbitration will be filed in writing with the other party to the Contract and with the selected arbitration administrator, and a copy will be sent to Engineer for information. The demand for arbitration will be made within the specific time required in Article 17, or if no specified time is applicable within a reasonable time after the matter in question has arisen, and in no event will any such demand be made after the date when institution of legal or equitable proceedings based on such matter in question would be barred by the applicable statute of limitations.

CITY OF WABASSO WABASSO, MINNESOTA Resolution Number -2023

RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS – USDA RD SEWER RECONSTRUCTION PROJECT

WHEREAS, the consulting engineer retained by the Wabasso City Council has prepared plans and specifications for the USDA RD Sewer Reconstruction Project consisting of the improvement of The City of Wabasso Sanitary Sewer conveyance system by removing and replacing sanitary sewer mains and services, furnishing and installing cured in place pipe liner, main lift station replacement, bituminous surface repairs and all appropriate appurtenances, and

WHEREAS, the consulting engineer has presented such plans and specification to the council for its approval.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WABASSO, MINNESOTA:

- 1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
- 2. The Wabasso City Clerk/Treasurer shall prepare and cause to be inserted in the City's official paper, a statewide newspaper, and on the City Engineer's Web Site an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days minimum, shall specify the work to be done, shall state that bids shall be submitted via mail or in person and will be received by the City Clerk/Treasurer until 2:00 p.m. on September 28, 2023. The bids will be opened and announced shortly after 2:00 p.m. on September 28, 2023 by the City Clerk/Treasurer and City Engineer. Bids will then be tabulated and will be considered by the City Council. The City Council will consider the bids on October 9, 2023 at the City Hall Council Chambers.
- 1. Bidders must be a "Registered" plan holder to bid on such contract. In order to be a "Registered" plan holder, such bidder must complete the following:

Complete digital project bidding documents are available at www.bolton-menk.com or www.questcdn.com. Bidder may view the digital plan documents for free by entering Quest project #______ on the website's Project Search page. Documents may be downloaded for \$50.00. Bidders may contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, viewing, downloading, and working with the digital project information.

2. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the City Council on the issue of responsibility.

- 3. No bids will be considered unless submitted via hand carry or via mail as required by the bid documents including bid security made payable to the City of Wabasso in the amount of 5% percent of the amount of such bid.
- 4. The City Council reserves the right to reject any or all bids and to waive any irregularities thereof.

Adopted by the City Council of Wabasso on August 14, 2023.						
Carol Atkins, Mayor						
Attest:						
Brandon Baune, City Clerk/Treasurer						



Redwood Building Center 811 E Bridge St Redwood Falls MN 56283 507-637-8461 Fax: 507-637-2421



QUOTE

2305-026679

R2 PAGE 1 OF 1

SOLDERG	
City of Wabasso	
1429 Front Street	
Wabasso MN 56293	
· .	

JOB ADDRESS
City of Wabasso 1429 Front Street Wabasso MN 56293
507-342-5519

ACCOUNT	JOB
CITYWAB	0
CREATED ON	05/30/2023
EXPIRES ON	07/28/2023
BRANCH	1000
CUSTOMER PO#	COMMUNITY CENTER
STATION	R05
CASHIER	TW
SALESPERSON	
ORDER ENTRY	TW
MODIFIED BY	TW.
	THE PERSON NAMED OF THE PERSON NAMED IN COLUMN TWO

Thank you for your business!

Item	Description	D	Quantity	LIM	Price	Par	Amount
•							
MISC	LP SIDING 8" PREFINISH	N	13	EACH	499.9600	EACH	6,499.4
MISC	VESTA SOFFIT	N	6	EACH	1096.0000	EACH	6,576.0
2412SPF	2x4 12 SPF construction		56	EACH	7.3100	EACH	409.3
2416TR4	2X4 16 .40 TREATED		7	EACH	17.6100	EACH	123.2
34CDX	3/4" 4X8 CDX PYWOOD FIR		27	EACH	50.7400	EACH	1,369.9
HWRAPPLUS	9X100 HOUSE WRAP WITH SPECIAL VAPOR BARRIER		2	EACH	103.7400	EACH	207.4
MISC	LP STARTER VYNAL	N	4	EACH	285.6500	EACH	1,142.6
34T6	3/4 IN TREATED PLYWOOD 60		13	EACH	79.7300	EACH	1,036,4
MISC	LP TRIM BOARD	N	6	EACH	134.6500	EACH	807.9
MISC	MISC,ETC,	N	1	EACH	750.0000	EACH	750.0
LABOR	LABOR	N	1	EACH	8000.0000	EACH	8,000.0
MISC	DUMPSTER	N	1	EACH	750.0000	EACH	750.00
			TAX	7.375%	Subtotal Sales Tax	T	27,672.56 2,040.85
					Total		29,713.41

Quyer:

SPECIAL ASSESSMENT POLICY

OF

CITY OF WABASSO, MINNESOTA

Printed: August 14, 2023

Adopted by City Council:

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I. INTRODUCTION:

General Policy

When an improvement is of special benefit to properties in a definable area, it is the intent of the City Policy to levy special assessments on the benefited properties to finance such improvements. Improvement costs shall, whenever possible, be assessed in in part or in full against the benefited property. All special assessment improvements shall be made in accordance with this Policy, the requirements of Minnesota Statutes Chapter 429, and shall not exceed the special benefit for the property.

Assessment Policies Applicable to All Improvements

Improvements for construction of street surfaces, alley surfaces, curb and gutter, sidewalk, driveway approaches, boulevard landscaping, sanitary sewer, water system, or other assessment improvements may be undertaken upon City Council initiation or petition of the affected property owners. If owners of 35 percent or more of frontage of the property abutting the proposed improvement petition for improvements, the Council may choose to begin proceedings for the project.

Improvement costs shall, whenever possible, be assessed in part or in full against the benefited property, thereby keeping the improvement costs chargeable to the City to a minimum. The following general principles shall be used as a basis of the City's assessment policy:

The "Project Cost" of an improvement shall be deemed to include the costs of all necessary construction work required to accomplish the improvement, plus engineering, surveying, legal, administrative, financing, right-of-ways and other contingent costs. The "Project Cost" shall also include the costs to prepare the Preliminary Engineering Report for the project.

Where the project cost of an improvement is not entirely attributable to the need for service to the area served by said improvement, or where unusual conditions beyond the control of the owners of the property in the area served by the improvement would result in an inequitable distribution of special assessments, the City, through the use of other funds, may pay such "city costs" which, in the opinion of the City Council, represents the excess cost not directly attributable to the area served.

If financial assistance is received from the federal government, from the State of Minnesota or from any other source to defray a portion of the cost of a given improvement, such aid, at the option of the City Council, will be used first to reduce the "city cost" of the improvement. If the financial assistance received is greater than the normal "city cost," the remainder of the aid will be used to reduce the special assessments against the benefiting properties, such a reduction to be applied on a pro rata basis.

The "assessable cost" of an improvement shall be defined as being those costs which, in the opinion of the City Council, are attributable to the need for service in the area served by the improvement. Said "assessable cost" shall be equal to the "project cost" of the current project as defined above, minus "city cost" as defined above, minus other financial assistance credited as above described. The assessable cost shall not exceed the increase in market value of the property being assessed.

City-owned properties, including municipal building sites, parks and playgrounds, but not including public streets and alleys, shall be regarded as being assessable on the same basis as if such property was privately owned.

Assessments may be spread over such period of time as the Council shall approve.

In the event the literal application of the provisions outlined herein would result in an inequitable distribution of special assessments, the City Council reserves the right to adjust the policy so as to achieve a more equitable distribution.

II. LOCAL IMPROVEMENT PROCESS:

The Wabasso City Council has adopted the following process for the initiation, review and assessment of local public improvement projects.

STEP ACTION

A. PROJECT INITIATION / REVIEW

Projects may be initiated by: Petition of Affected Property Owners or the Council. If the project is petitioned, the Council, must determine if it conforms with State Statutes. Any City board or commission which proposes an improvement shall present the improvement to the City Council for consideration.

B. PRELIMINARY ENGINEERING REPORT / CALL FOR HEARING

The Council instructs Staff or the Consulting Engineer to prepare a preliminary report on the proposed improvement. The report will indicate feasibility of proceeding with improvements and estimated costs. The Council will review the Preliminary Engineering Report and may adopt a motion to set a public hearing to gather comments on the proposed improvement. The public hearing may be omitted if the project is petitioned by 100% of affected property owners. Notice of the public hearing shall be given pursuant to State Statute.

C. PUBLIC IMPROVEMENT HEARING

The purpose of the hearing is to give all interested property owners a chance to comment on the proposed improvement. If the improvement is to be bid and constructed prior to preparation of a final assessment roll, estimated assessment amounts for an average property owner shall be provided at the hearing. If the Council, after due input by the public, elects to proceed with the project, the improvement is ordered and, Staff, and/or the Consulting Engineer will be directed to prepare necessary project plans and specifications.

Notice of the Public Improvement Hearing must be published twice in the official newspaper. The two publications must be a week apart and at least three days must elapse between the last publication date and the date set for the hearing. Also, not less than 10 days before the hearing, notice must be mailed to the owner of each parcel within the area to be assessed. The notices must state the time and place of the hearing, the general nature of the improvement, the estimated cost, and the area proposed to be assessed.

D. PLAN AND SPECIFICATIONS REVIEW / ADVERTISEMENT FOR BIDS Completed project plans and specifications shall be presented for consideration by the City Council. If approved, the Council shall direct the City Clerk to advertise for construction bids and set a date for bid opening.

An advertisement for bids is required only if the estimated cost exceeds \$175,000. If the estimated amount exceeds \$25,000 but is not over \$175,000, the contract may be made either upon sealed bids or by direct negotiation. For improvement under \$25,000, contracts may be let upon quotation or in the open market, in the discretion of the governing body. All other requirements of the uniform contracting law apply, such as the need to obtain two or more quotations where possible. If bids are advertised for, the advertisement must be published in the official paper but the length of time is left to the discretion of the council. However, at least 10 days must elapse between the first publication and the opening of the bids and three weeks if the estimated cost exceeds \$175,000. On projects of that magnitude, publication in a trade paper published in a first class city must also be made; a single publication at least three weeks before closing bids is sufficient. The newspaper usually used for this purpose is Finance and Commerce.

E. ACCEPTING BIDS / ASSESSMENT ROLL

At the time and place previously established, the City Council shall open and review all sealed bids for the improvement. The City may accept and retain all or a portion of the bids. The City may also defer awarding the bid for a period of time not to exceed sixty (60) days. The purpose of the delay is to allow staff time to review the bids and to allow for assessment hearings. The Council may declare costs to be assessed and

order the Staff or the Consulting Engineer to prepare the assessment roll immediately or table assessment proceedings until the project has neared completion.

F. AWARDING BIDS:

The City Council "Owner" reserves the right to reject any or all bids and to waive any irregularities and informalities therein and to award the Contract to other than the lowest bidder if, in their discretion, the interest of the Owner would be best served thereby.

When the City Council has completed all necessary review and preliminary hearings, it may award the bid to the lowest acceptable bidder.

G. CONSTRUCTION:

Once the City has entered into a contract with the successful bidder, construction of the improvement may begin.

H. ASSESSMENT PROCESS:

The Council shall initiate appropriate assessment proceedings, if it has not done so prior to bid award of project construction. Normally, assessment proceedings will be conducted following substantial completion of the work.

I. ASSESSMENT HEARING:

The assessment hearing is held at this time only if the Council has determined the need to do so. A resolution shall be prepared by the City Clerk and approved by the Council which declares the costs to be assessed and orders the preparation of proposed assessments. A separate or combined resolution shall also be prepared by the City Clerk and approved by the Council setting the hearing date for the proposed assessment hearing. The purpose of the hearing is to give property owners the opportunity to object to the proposed assessment. Objections may be made at the hearing or submitted in writing prior to the hearing.

The City Clerk shall publish a notice of assessment hearing at least once in the official newspaper. The hearing must be fixed for a day at least two weeks after the publication of the notice. The notification for the assessment hearing shall include the following statements at a minimum:

- 1. The date, time and place of the assessment hearing.
- 2. The general nature of the improvement.
- 3. The area proposed to be assessed.
- 4. The total amount of the proposed assessment.
- 5. That the proposed assessment roll is on file with the City Clerk.
- 6. That written or oral objections will be considered.

- 7. That no appeal may be taken as to the amount of any assessment unless a signed, written objection is filed with the Clerk prior to the hearing or presented to the presiding officer at the hearing.
- 8. That an appeal to district court may be made by serving notice upon the Mayor or Clerk of the City within thirty (30) days after adoption of the assessment and filing such notice with the District Court within ten (10) days after service upon the Mayor or Clerk.
- 9. Whether the City has adopted any deferment ordinance or resolution, and the basic substance of that ordinance or resolution.

The City Clerk shall also notify affected property owners of the assessment hearing. Mailed notices shall be sent not less than two weeks prior to the date set for the hearing. An affidavit of mailed receipts shall be prepared and notarized, and the document shall be stored in and made a part of the project file. The mailed notification for the assessment hearing shall include not only the nine (9) items in the published notice, but also the following information:

- 1. The amount to be specially assessed against that particular lot, piece, or parcel of land.
- 2. The right of the property owner to prepay the entire assessment and the person to whom prepayment must be made.
- 3. Whether partial prepayment of the assessment has been authorized.
- 4. The time within which prepayment may be made without the assessment of interest.
- 5. The rate of interest to be accrued if the assessment is not prepaid within the required time period.

In accordance with Minnesota State Law, the City Clerk will notify an affected property owner by mail if their adopted assessment differs from the proposed assessment as to a particular lot, piece or parcel of land. Property owners will also be notified by mail of any changes adopted by the Council in interest rates or prepayment requirements from those contained in the notice of proposed assessment.

J. ADOPTING ASSESSMENT ROLL:

Upon determination of final assessment amounts and a finding that the assessments do not exceed the increase in market value of each respective property, the Council shall adopt the assessment roll. Any property owner who has formally objected to the assessment has thirty (30) days to appeal the assessment to District Court.

K. PARTIAL OR FULL PREPAYMENT:

After adoption of the assessment roll by the Council in any local improvement proceeding, the owner of specially assessed property may, prior to certification of

assessments to the County Auditor, pay to the City Clerk / Finance Officer any portion of the assessment. The remaining unpaid balance shall be spread over the period of time established by the Council for installment payment of assessment.

L. CERTIFICATION OF ASSESSMENTS

After adoption of any special assessment by the Council, the City Clerk, or Finance Officer shall transmit a certified duplicate of the assessment roll, interest amount, term, and yearly installments as required to the Redwood County Auditor.

III. DISTRIBUTION OF ASSESSMENTS

Several methods exist for assessing property benefitted by local government projects. It is the policy of the City to use the method that most equitably distributes project costs. In general, the percentage of costs to be assessed for street and utility infrastructure improvements associated with this project shall be as follows:

RESPONSIBILITY OF PAYMENT FOR IMPROVEMENTS (1)					
IMPROVEMENT	RECONSTRUCT or NEW (3) & (4)	CITY COST SHARE	PROPERTY OWNER COST SHARE	REMARKS	
Preliminary Engineering Report, Design & Construction Engineering	Reconstruct	Varies	Varies	Distributed and pro- rated with work or improvement items as noted below.	
Street Surface	Reconstruct	75%	25% of the total street surfacing costs	Assessed by lot frontage. Front lot = short side. Side lot = long side. Side lot to be assessed at ½ lot length.	
Curb & Gutter	Reconstruct	75% ⁽²⁾	25% ⁽²⁾	Assessed by lot frontage, linear foot.	
Sidewalk	Reconstruct	75% ⁽²⁾	25% ⁽²⁾	Assessed by walk area, square foot.	
Driveway Apron	Reconstruct	75% ⁽²⁾	25% (2)	Assessed by apron area, square yard.	
Storm Sewer	Reconstruct	100%	0%	Not Assessed.	

Sanitary Main	Reconstruct	75%	25% of the total sanitary main costs	For 8" max pipe size. Assessed by lot frontage. Corner lots only assessed on side where property receives the service.
Sanitary Service	Reconstruct	0%	100%	Assessed by each.
Water Main	Reconstruct	75%	25% of the total water main costs	For 8" max pipe size. Hydrants are not assessed. Assessed by lot frontage. Corner lots only assessed on side where property receives the service.
Water Service	Reconstruct	0%	100%	Assessed by each.
External funds, such as State Aid Funds / Grant ⁽¹⁾	Reconstruct	To be applied to reduce City Costs Share		

Notes:

- (1) External or outside funding, such as MnDOT State Aid funding, will be applied to reduce City costs share.
- (2) City to pay for curb & gutter, walks, and driveway aprons across alley & street R.O.W.
- (3) For new construction (new developments), 100% of all costs for each category of work (streets, curb & gutter, sanitary sewer, etc.) will be assessed to the benefitting lots within the new development.
- (4) The City reserves the right to modify the special assessment policy as needed and on a project by project basis to sufficiently maintain existing infrastructure and to promote new development within the City.

A. PRELIMINARY ENGINEERING REPORT:

1. Preliminary Engineering Report - Initiated by Council or Petition and followed by completed project.

The costs to prepare the Preliminary Engineering Report shall be included in the assessments to the abutting property owners as a portion of the overall unit price for each improvement being assessed to the property owners. The costs will be distributed using the percentages and examples as shown in the following paragraphs.

- 2. Preliminary Engineering Report Initiated by Petition and followed by no project. If the Council is petitioned by a developer or owner(s) to make an improvement and a Preliminary Engineering Report is provided, and an improvement project is not made, the costs to prepare the Preliminary Engineering Report shall be assessed at 50% to the developer or owner(s) who petitioned for the report or improvements. The assessed cost will be distributed in equal amounts to each owner(s) who signed the petition.
- 3. Preliminary Engineering Report Initiated by Council and followed by no project. If the Council initiates a project and a Preliminary Engineering Report is provided, and an improvement project is not made, the costs to prepare the Preliminary Engineering Report shall be 100% City costs and no assessments will be made.

IV. DEFERMENT, PAYMENT, AND CERTIFICATION OF ASSESSMENTS

A. .Deferment of Special Assessment at the discretion of the City Council

The City Council may elect to defer an assessment for agricultural property or non-developable property along a project. When the property is developed, the City Council reserves the right to apply the previous assessment with interest to the newly developed property.

The City Council may also elect to defer an assessment which causes a gross financial burden or hardship on the property owner. If a request is made of the Council to defer an assessment due to a hardship, the property owner shall provide the Council with written documentation including, but not limited to tax records, paycheck receipts, bank account balances, etc. which proves the hardship.

B. Deferment of Special Assessment for Senior Citizens, Persons with Disabilities, or Members of the Milary.

Application. This section shall apply to those persons who are 65 years or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make payments under this policy. It shall also apply to members of the Minnesota National Guard or other military reserves ordered into active military service if it would be a hardship for that person to make the payments under this section.

<u>Criteria.</u> In determining whether or not a person is eligible for deferral of special assessment installment payments, the following criteria are established:

- (1) Senior Citizens, Disability, or Military special assessment hardship deferral applies to special assessments levied after the date of the adoption of this Policy.
- (2) Senior Citizens, Disability, or Military special assessment hardship deferral applies to qualifying special assessments against all properties classified as "homestead" pursuant to M.S. Chapter 273, where (a) one or more of the owners of such property is 65 years of age or older, (b) one or more of the owners is retired by virtue of a permanent and total disability, or (c) one or more of the owners is a member of the Minnesota National Guard or other military reserves ordered into active military service, and it would create a hardship for the owner or owners of the property to pay the special assessment installments as they become due.
- (3) It shall be presumed that a hardship exists if:
 - 1. The annual assessment installment exceeds 1% of the previous year's total adjusted gross incomes, for Federal Income Tax

purposes, for all owners of the property; in no event shall "total adjusted gross income" include Social Security Benefits, Railroad Retirement Benefits, retirement benefits attributable to employee contributions, disability benefits, personal injury awards or workmen's compensation payments.

- (b) All owners of the property verify, under oath, that they meet the criteria for establishing a hardship by completing an application provided by the City.
- (4) In cases where exceptional and unusual circumstances exist, the City Council may determine that a hardship exists despite the fact that the minimum income requirements of Section (3) (a) are not met; such cases shall be decided by the Council on a case by case basis.
- <u>D.</u> <u>Interest.</u> Interest shall be charged on any assessment deferred pursuant to this Policy at a rate equal to the rate charged on other assessments for the particular public improvement project the assessment is financing.
- E. When Deferred. The deferment shall be granted upon a certification by the owner on a form prescribed and approved by the City Clerk to establish the qualification of the owner for such a deferment. The application shall be made within thirty (30) days after the adoption of the assessment roll by the Council and shall be renewed each following years upon the filing of a similar application not later than May 31st. The Council shall either grant or deny the deferment and, if it grants the deferment, it may require the payment of the interest due each year. If the Council grants the deferment, the Clerk shall notify the county auditor and the county assessor who shall, in accordance with Minnesota Statutes, Section 444.23 record a notice of the deferment with the register of deeds setting forth the amount of the assessment. When a deferment is allowed by the Council, it shall be noted and made a part of the resolution adopting the Final Assessment Roll.
- F. When Deferment Ends. The option to defer the payment of special assessments shall terminate and all amounts accumulated, plus applicable interest, shall become due upon the occurrence of any one of the following events:
 - (a) The death of the property owner 65 years of age or older, providing the surviving owner is otherwise not eligible for deferment:
 - (b) the sale, transfer, or subdivision of all or any part of the property;
 - (c) loss of homestead status on the property;
 - (d) determination by the Council for any reason that there would be no hardship to require immediate or partial payment;

- (e) failure to file a renewal application within the time prescribed by Subd. B, herein above; or
- (f) at the request of the property owner
- (g) 30 years from the date of deferral.
- G. Procedure for Termination of Deferment. Upon the occurrence of one of the events specified herein above, the Council shall terminate the deferment. Thereupon, the Clerk shall notify the county assessor and the county auditor of the termination, including the amounts accumulated on unpaid installments plus applicable interest which shall become due and payable as a result of the termination.
- H. Publication of notice of yearly Assessment and Deferment. The Clerk shall publish notice in the official publication of the City, said notice to be published in the first week of April and the first week of May of each year. Said notice shall advise of the availability of the deferment of payments on special assessments and shall advise as to the deadline for filing of same.
- I. Partial Payment of Assessment. After the adoption by the Council of the assessment roll in any local improvement proceeding, the owner of any property specially assessed in the proceeding may, prior to the certification of the assessment or the first installment to the County Auditor, pay to the Clerk any portion of the assessment. The remaining unpaid balance shall be spread over the period of time established by the Council for installment payment of the assessment.

J. Certification of Assessments.

After the adoption of any special assessment by the Council, the Clerk shall transmit a certified duplicate of the assessment roll with each installment, including interest, set forth separately to the County Auditor to be extended on the proper tax lists of the County.

VI. ADOPTION OF POLICY.

Passed and Adopted by the City, 2023	Council of	the City of Wabasso, the	_ day of
Mayor: Carol Atkins	Date:	1	
ATTEST:			
City Clerk: Brandon Baune		Date:	

Special Assessment Deferrals City of Wabasso Ordinance No.

A. Purpose and Intent.

It is the purpose and intent of the City of Wabasso to offer Hardship Deferrals consistent with this ordinance whenever a special assessment is levied within the City of Wabasso.

B. Application.

This ordinance shall apply to those persons who are 65 years or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make payments under this policy. It shall also apply to members of the Minnesota National Guard or other military reserves ordered into active military service if it would be a hardship for that person to make the payments under this section.

C. Criteria

In determining whether or not a person is eligible for deferral of special assessment installment payments, the following criteria are established:

- (1) Senior Citizens, Disability, or Military special assessment hardship deferral applies to special assessments levied after the date of the adoption of this Ordinance
- (2) Senior Citizens, Disability, or Military special assessment hardship deferral applies to qualifying special assessments against all properties classified as "homestead" pursuant to M.S. Chapter 273, where:
 - (a) one or more of the owners of such property is
 - i. 65 years of age or older,
 - ii. retired by virtue of a permanent and total disability, or
 - iii. a member of the Minnesota National Guard or other military reserves ordered into active military service
 - (b) and it would create a hardship for the owner or owners of the property to pay the special assessment installments as they become due.
- (3) It shall be presumed that a hardship exists if:
 - 1. The annual assessment installment exceeds 1% of the previous year's total adjusted gross incomes, for Federal Income Tax purposes, for all owners of the property; in no event shall "total adjusted gross income" include Social Security Benefits, Railroad Retirement Benefits, retirement benefits attributable to employee contributions, disability benefits, personal injury awards or workmen's compensation payments.

- (b) All owners of the property verify, under oath, that they meet the criteria for establishing a hardship by completing an application provided by the City.
- (4) In cases where exceptional and unusual circumstances exist, the City Council may determine that a hardship exists despite the fact that the minimum income requirements of Section (3) (a) are not met; such cases shall be decided by the Council on a case by case basis.

D. Interest

Interest shall be charged on any assessment deferred pursuant to this Policy at a rate equal to the rate charged on other assessments for the particular public improvement project the assessment is financing.

E. When Deferred

The deferment shall be granted upon a certification by the owner on a form prescribed and approved by the City Clerk to establish the qualification of the owner for such a deferment. The application shall be made within thirty (30) days after the adoption of the assessment roll by the Council and shall be renewed each following years upon the filing of a similar application not later than May 31st. The Council shall either grant or deny the deferment and, if it grants the deferment, it may require the payment of the interest due each year. If the Council grants the deferment, the Clerk shall notify the county auditor and the county assessor who shall, in accordance with Minnesota Statutes, Section 444.23 record a notice of the deferment with the register of deeds setting forth the amount of the assessment. When a deferment is allowed by the Council, it shall be noted and made a part of the resolution adopting the Final Assessment Roll.

F. When Deferment Ends

The option to defer the payment of special assessments shall terminate and all amounts accumulated, plus applicable interest, shall become due upon the occurrence of any one of the following events:

- (a) The death of the property owner 65 years of age or older, providing the surviving owner is otherwise not eligible for deferment;
- (b) the sale, transfer, or subdivision of all or any part of the property;
- (c) loss of homestead status on the property;
- (d) determination by the Council for any reason that there would be no hardship to require immediate or partial payment;
- (e) failure to file a renewal application within the time prescribed by Subd. B, herein above; or
- (f) at the request of the property owner
- (g) 30 years from the date of deferral.

G. Procedure for Termination of Deferment

Upon the occurrence of one of the events specified herein above, the Council shall terminate the deferment. Thereupon, the Clerk shall notify the county assessor and the county auditor of the termination, including the amounts accumulated on unpaid installments plus applicable interest which shall become due and payable as a result of the termination.

H. Publication of notice of yearly assessment and deferment

The Clerk shall publish notice in the official publication of the City, said notice to be published in the first week of April and the first week of May of each year. Said notice shall advise of the availability of the deferment of payments on special assessments and shall advise as to the deadline for filing of same.

I. Partial Payment of Assessment

After the adoption by the Council of the assessment roll in any local improvement proceeding, the owner of any property specially assessed in the proceeding may, prior to the certification of the assessment or the first installment to the County Auditor, pay to the Clerk any portion of the assessment. The remaining unpaid balance shall be spread over the period of time established by the Council for installment payment of the assessment.

This Ordinance shall be effective upon adoption on the date below signed.

PASSED AND ADOPTED by the City Council of the City of Wabasso, Minnesota, this 14th day of August, 2023.

	Signed:	
	Carol Atkins, Mayor of Wabasso	
Attest:		
Brandon Baune, Clerk		

ORDINANCE NO. 254

ORDINANCE TO ESTABLISH STORMWATER DRAINAGE UTILITY

ESTABLISHMENT OF STORMWATER DRAINAGE UTILITY

Pursuant to Minnesota Statutes, Section 444.075, the City of Wabasso establishes a storm water drainage utility, authorizes the imposition of just and reasonable charges for the use and availability of storm sewer facilities, and establishes a Storm Water Fund. The Storm Water Fund shall be a separate account and shall be used solely for storm water drainage purposes, as outlined in the above referenced Statute.

Sub. 1. Definitions

- A. Pollutant Loading The amount of total suspended solids delivered to the storm water drainage system, measured in pounds per acre per year, that is generated from a given land use.
- B. Total Suspended Solids (TSS) The sum of all suspended matter, described by the dry weight of the suspended matter found in a specific volume of water (milligrams per liter, for example).
- C. Residential. Parcels with two or less living units
- D. Non-Residential. All parcels that are commercial or industrial in nature, and not residential or agricultural.
- E. Surface Area. The area of the parcel in acres.
- F. Unit Rate (UR). The rate in dollars to be charged.

Sub. 2. Findings and Determinations

- A. In the exercise of its governmental authority and in order to promote the public health, safety, convenience and general welfare, the City has constructed, operated and maintained a storm sewer system ("the system"). This Ordinance is adopted in the further exercise of such authority and for the same purposes.
- B. The system, as constructed, heretofore has been financed and paid for through the imposition of special assessments and ad valorem taxes. It is now necessary and desirable to provide an alternative method of recovering some or all of the future costs of improving, maintaining and operating the system through the imposition of charges as provided in this Ordinance.
- C. In imposing charges, it is necessary to establish a methodology that undertakes to make them just and equitable. Taking into account the status of completion of the system, past methods of recovering system cost, the topography of the City and other relevant factors, it is determined that it would be just and equitable to assign responsibility for some or all of the future costs of operating, maintaining and improving the system on the basis of the expected volume of storm water runoff from the various parcels of land within the City during a standard rainfall event. For the purposes of this Ordinance, a standard rainfall event is defined as the one-year storm of one-day duration. In addition, it is determined that it would be just and equitable to assign responsibility for some or all of the future costs of operating, maintaining and improving the system on the basis of the expected pollutant loading from the various parcels of land within the City.

Sub. 3. Rates and Charges

Storm Water Utility rates shall be established by a resolution of the City Council as amended from time to time. Fee rates may be included as part of the fee schedule included within the annual budget resolution. Fees shall be structured to reasonably reflect the cost of constructing, maintaining and operating storm water drainage systems as outlined in Minnesota Statutes, Section 444.075.

Subd. 4 Classifications

The City Council hereby establishes the following classifications for properties subject to the Storm Water Utility:

Property Classification	Minimum Lot Size (sq ft)	Maximum Lot Size (sq ft)
Residential 1	0	9,999
Residential 2	10,000	19,999
Residential 3	20,000	1,000,000
Non-Residential 1	0	44,999
Non-Residential 2	45,000	89,999
Non-Residential 3	90,000	179,999
Non-Residential 4	180,000	1,000,000

Subd. 5 Adjustment of Charges

The City Council may by resolution adopt policies providing for the adjustment of charges or credits to charges for parcels or groups of parcels, based upon land use data supplied by affected property owners, which data demonstrates a runoff volume for the standard rainfall event or a pollutant loading substantially different from that being used for the parcel or parcels. The Director of Public Works shall make such adjustment or credit. An appeal from the Director of Public Work's determination may be made in writing to the City Council. No adjustments shall be made retroactively.

Subd. 6. Public Hearing and Notice

The City shall hold a hearing prior to determining whether to build, construct, enlarge or improve storm sewer facilities financed in whole or in part by the imposition of storm sewer drainage charges. Notice of such hearing shall be published in the official City newspaper at least ten days prior to the date of hearing. Owners of all property adjoining a proposed improvement shall be mailed or served with a notice at least ten days in advance of the hearing. However, failure to give mailed notice or any defects in the notice shall not invalidate the proceedings.

Subd. 7. Exemptions

Public street rights-of-way, railroad rights-of-way and lands used exclusively for agricultural purposes are exempt from storm water drainage charges.

Subd. 8. Payment of Charge

Storm water bills shall be mailed to the owner or other account holder with their city water/sewer statement and shall specify the charges.

Subd. 9. Delinquent Accounts

- A. <u>Penalties.</u> Any bill not paid in full ten (10) days after the due date will be considered delinquent. At that time the City shall require the delinquent owner/occupant to pay a penalty in addition to the original bill. The penalty shall be computed as five percent (5%) of the original bill. If delinquent bills are not paid they may be deemed delinquent and may be placed, together with such penalties as provided by statute, on the next year's tax roll and be collected as other taxes are collected. Change of ownership or occupancy of premises found delinquent shall not be cause for reducing or eliminating these penalties.
- B. <u>Delinquent Bills</u>. Payment of charges and/or penalties is the ultimate responsibility of the property owner. The City reserves the right to trace the delinquent bill or penalty to the new address of the delinquent occupant.
- C. Assessment of Delinquent Accounts. All delinquent accounts shall be certified to the City Assessor who shall prepare an assessment roll for each year providing for assessment of the delinquent amounts against the respective properties served. The assessment shall include the amount of the delinquent account and the administrative charge due under subdivision (d), together with interest thereon at the maximum lawful rate. This assessment roll shall be delivered to the City Council for adoption on or before October first of each year. Such action may be optional or subsequent to taking legal action to collect delinquent accounts.
- E. <u>Administrative Assessment Charge</u>. An administrative charge of \$25.00 shall be due upon the mailing of the notice of the proposed assessment.

Subd. 10. Recalculation of Charges

If a property owner or person responsible for paying the storm water drainage charge questions the correctness of such a charge, such person may have the determination of the charge recomputed by written request to the Director of Public Works. Such request shall be made within thirty (30) days of the mailing of the billing in question.

Subd. 11. Adjustments and/or Credits to the Storm Water Drainage Charges

A. The municipal storm water drainage utility uses a rate structure based on the anticipated relative contribution of storm water drainage runoff volume and pollutant loading to the storm water drainage system. A parcel's contribution is determined by that parcel's size and its land use, under the principle that more intensively developed land uses typically have a larger percentage of impervious surface and contribute a much greater volume of water to the system for the standard rainfall event of 2.3 inches in 24 hours and/or larger pollutant loading.

It is recognized that some parcels, due either to their unique topographic, vegetative, geologic and other characteristics have a hydrologic response substantially different from that of similarly sized parcels of the same land use.

To provide for an equitable assessment of storm water drainage charges, based on reasonably expected contribution of flows, provisions need to be made to permit adjustments to the storm water drainage charge for those parcels with unique or unusual characteristics, or credits to the storm water drainage charge for those parcels with storm water runoff volume and/or quality treatment facilities.

B. The basis of the city of Wabasso's storm water drainage charges is the anticipated relative contribution of storm water runoff volume and pollutant loading to the storm water drainage system

from a given parcel. Where unique or unusual conditions exist where the actual contributions of storm water runoff volume or pollutant loading from a given parcel is substantially different from those anticipated by the storm water drainage rate structure, the City Clerk, or designee thereof, may adjust or credit the storm water drainage charge for said parcel to an appropriate level in accordance with the guidelines specified herein.

The ordinance establishing the Storm Water Drainage Utility provides for the City Clerk to make adjustments and/or credits to the charges when (1) the property owner supplies data demonstrating a storm water runoff volume for the standard rainfall event substantially different from that being used for the parcel, or (2) the property owner supplies data demonstrating that storm water runoff from the parcel is being treated to provide the required removal efficiency for total suspended solids (TSS).

Subd. 12. Right to be heard

Any customer may request a hearing to re-classify their property or dispute their charges. If the customer requests a hearing, a hearing shall be held on the matter by a panel of three (3) impartial residents of the city appointed by the city council. If as a result of the hearing, the said panel finds that the property shall be re-classified, then a recommendation of the same shall be made to the City Clerk, who shall make the adjustment. If no change is recommended, then the City shall take no action.

Adopted by the City Council this 14th day of August, 2023	
	Carol Atkins, Mayor
ATTEST:	
Brandon Baune, City Clerk/Treasurer/Administrator	

OPTIONAL

Procedures for Calculation of Storm Water Credits

A. Procedure for Calculation of Storm Water Detention Credits for Volume Charges

A parcel may be credited for up to 31 percent of the storm water drainage charge for on-site measures that are owned and maintained by the applicant, which limit storm water outflow rates from the site in accordance with the following procedure:

- 1) 14 percent credit for parcels which limit peak outflow rates during a 5-year, 24-hour rainfall event to pre-developed rates.
- 2) 18 percent credit for parcels which limit peak outflow rates during a 10-year, 24-hour rainfall event to pre-development rates.
- 3) 24 percent credit for parcels which limit peak outflow rates during a 25-year, 24-hour rainfall event to pre-development rates.
- 4) 27 percent credit for parcels which limit peak outflow rates during a 50-year, 24-hour rainfall event to pre-development rates.
- 5) 31 percent credit for parcels which limit peak outflow rates during a 100-year, 24-hour rainfall event to pre-development rates.
- 6) No detention credits will be given for parcels that do not at least limit 5-year events to predevelopment rates.

Runoff rates shall be determined using TR-55.

Only one of the above credits (1-6) may be applied to each parcel. Detention ponds, which operate between the steps described above, will receive the lower credit.

B. Procedure for Calculation of Water Quality Treatment Credits for Quality Charges

A parcel may be credited for up to 19 percent of the storm water drainage charge for on-site measures, which are owned and maintained by the applicant, which effectively reduce the outflow of pollutants from the site. Credit percentage shall be based on the actual percentage of total suspended solid (TSS) removal efficiency, as determined by the following procedure, except that no credit will be given for sediment removal efficiencies of less than 55 percent.

The TSS removal efficiency shall be calculated using one of the following methodologies:

- 1. "Methodology of Analysis of Detention Basins for Control of Urban Runoff Quality," Office of Water, Non-Point Source Division, U.S. E.P.A., September 1986.
- 2. "Detpond," Robert Pitt and John Voorhees.
- 3. "P8 Urban Catchment Model," IEP, Inc., William W. Walker, Jr.

Credit shall range from 13 percent, for parcels with a water quality treatment facility providing a TSS removal efficiency of 55 percent, to 19 percent, for parcels with a water quality treatment facility providing a TSS removal efficiency of 80 percent or greater.

C. Credits shown adjustments, r	n in (A) and (B) above (for v may be cumulative.	olume charges and quality	charges, respectively), and

STORM SEWER UTILITY FEE - PROPERTY AREAS CITY OF WABASSO, MN 8M PROJECT NO.: 051,125087

STORM SEWER UTILITY FEE - PROPERTY AREAS	REAS	Lot Size	Lot Size (SQ FT)	ANONITHIN CER	NUMBER OF
CITY OF WABASSO, MIN	And Sales	MIN	MAX	MONITURE LEE	PROPERTIES
BMI PROJECT NO.; 0S1,125087	R1	0	666'6	\$ 6.00	121
	R2	10,000	19,999	\$ 8.00	125
	R3	20,000	1,000,000	\$ 10.00	56
	NR1	1	44,999	\$	37
	NR2	45,000	666'68	\$ 25.00	00
	NR3	000'06	179,999	\$ 50.00	00
	NR4	180,000	1,000,000	\$ 75.00	11
FILE NAME S:\Documents\Storm Sewer\[8-1-23-Copy of Wabasso STM Sewer Reconstruct Ext and Prop Fees.xisx\[Wabasso STM Reconst Fee	and Prop Fees,xlsxjWabasso STM Reconst Fee				

\$42,612.00	CITY ACTUAL ANNUAL REVENUE
\$3,551.00	(EXCLUDING CITY PROPERITES)
(\$715.00)	TOTAL CITY PROPERTY FEES /MTH
25	NUMBER OF CITY PROPERTIES
\$51,192.00	CITY ANNUAL REVENUE
\$4,266.00	CITY MONTHLY REVENUE
366	TOTAL PROPERTIES
	*FOR REFERENCE

& MENK
Real People, Real Solutions.

DATE

= CELLS THAT CAN BE MODIFIED TO ADJUST CITY MONTHLY REVENUE AMOUNT

8/10/2023

RE: Springfield Mutual Aid

matt@novaklawmn.com < matt@novaklawmn.com >

Wed 8/9/2023 10:42 PM

To:'John Krohn' <johnk@wabasso.com>;Brandon <brandon@wabasso.org>

John -

Assuming they approve an agreement similar to Lamberton's, I would definitely support signing it.

Matt

From: John Krohn <johnk@wabasso.com> Sent: Wednesday, August 9, 2023 1:56 PM

To: 'Matt Novak' <matt@novaklawmn.com>; brandon@wabasso.org

Subject: FW: Springfield Mutual Aid

Brandon, Matt

Here is an update on the agreement with Springfield. I sent them the copy of Lamberton's agreement a couple weeks ago. Paula their director is waiting on their city attorney to get back from vacation in order to move forward with it. I still expect we will need to sign one when they can review and return.

John

From: John Krohn < johnk@wabasso.com > Sent: Wednesday, August 9, 2023 1:53 PM

To: 'Paula Thomas' < paula.thomas@springfieldmn.org >

Subject: RE: Springfield Mutual Aid

Thanks

I will let the council here know to stand by...

John

From: Paula Thomas paula.thomas@springfieldmn.org>

Sent: Wednesday, August 9, 2023 1:48 PM
To: John Krohn < johnk@wabasso.com >
Subject: Re: Springfield Mutual Aid

John,

I have sent the Lamberton contract to our city manager and I am waiting for our city attorney to get back from vacation to move anywhere with this agreement.

You will be the first to know when I have approval and everything back.

It is tough all over, and it's nice to have neighbors that care.

Thank you,

Paula Thomas EMT-P Springfield Ambulance 507-723-3523

On Aug 9, 2023, at 13:39, John Krohn < johnk@wabasso.com > wrote:

[EXTERNAL E-MAIL]

HI Paula..

I did hear through grapevine about the EMSRB meeting... The world is too small sometimes. I want to make sure you know that neither I or anyone in this direction had any part in any of that. I only want to do what I can to help you folks out.

With that in mind, I assume we still need to have an agreement in place. Here is that same agreement I had sent a couple weeks ago, with Lamberton removed and Springfield added. The only thing that I would need your help with is perhaps defining the territory that we would get called in to... Let me know your thoughts on that..

Anyway, take a look at the attached file and let me know. The city council here wanted a few more things in the agreement then what you had sent over. I have a meeting with them this next Monday (aug 14) and can likely get them to sign off if we can have something back.

Regards, John

From: John Krohn <johnk@wabasso.com>

Sent: Friday, July 7, 2023 3:19 PM

To: 'paula.thomas@springfieldmn.org' < <u>paula.thomas@springfieldmn.org</u>>

Subject: FW: Springfield Mutual Aid

Paula

The city folks are looking for something a little closer to what is attached. You can read all of the correspondence below if you choose. I have explained that the Springfield requests have been much more intermittent and a firmed up schedule is likely not necessary. (Lamberton is requesting us every weekday 6am-6pm.)

Take a look at what I have attached, We can change Lamberton to Springfield as appropriate and modify the schedule parts.

Our city attorney is also wondering about the areas of your PSA we would likely get called in to.

Sorry, it will get a little more complex before it gets better...

John

From: matt@novaklawmn.com <matt@novaklawmn.com>

Sent: Friday, July 7, 2023 2:39 PM

To: 'John Krohn' <johnk@wabasso.com'>; 'Larry Thompson' <<u>Larry@wabasso.org</u>>

Cc: 'Brandon' < brandon@wabasso.org>
Subject: RE: Springfield Mutual Aid

See attached.

From: John Krohn < johnk@wabasso.com>

Sent: Friday, July 7, 2023 2:34 PM

To: matt@novaklawmn.com; 'Larry Thompson' < Larry@wabasso.org>

Cc: 'Brandon' < brandon@wabasso.org>
Subject: RE: Springfield Mutual Aid

Matt

This is not for their entire area. Redwood and Brown County has been paging the closest service. Our problem lies in the fact that Morgan Ambulance boarders most to the North of Springfield. Lamberton to the west. Much like Lamberton, Morgan is being covered during daytime hours by Centra-Care in Redwood. With them being even further north, this leaves us often a bit closer. Sleepy Eye would be paged to the east. Not sure who covers their area further south. So far, the only times we have gone into Springfields area it has been to Sanborn.

I will get Paula to help clarify what she is expecting about geographic area and end dates.

The only copy of the Lamberton agreement I have is a PDF file where I can't copy and paste the Indemnification clause. Do you have a version that isn't a pdf? I'll see if Tim in Lamberton has an original.

John

From: matt@novaklawmn.com <matt@novaklawmn.com>

Sent: Friday, July 7, 2023 2:06 PM

To: 'John Krohn' < johnk@wabasso.com'>; 'Larry Thompson' < Larry@wabasso.org>

Cc: 'Brandon' < brandon@wabasso.org > Subject: RE: Springfield Mutual Aid

John -

Beyond the ones that Larry indicated, I've got a couple of quick questions:

First, is this Springfield's entire geographic area? Or would, say, Sleepy Eye being picking up east half, and Wabasso west half? Just Redwood County? Some clarity about geographic limits would be helpful.

Second, an end-date for this agreement to terminate would be appropriate. Much like we did with Lamberton.

Third, I'd like an indemnification clause and a non-assignment clause, also like in the Lamberton agreement.

From: John Krohn <johnk@wabasso.com>
Sent: Friday, July 7, 2023 11:08 AM

To: 'Larry Thompson' < Larry@wabasso.org>

Cc: 'Brandon' < <u>brandon@wabasso.org</u>>; <u>matt@novaklawmn.com</u>

Subject: RE: Springfield Mutual Aid

Larry

1. I will get Paula to add that. I will wait for any feedback from Matt first however as I would like to ask for any changes in one request.

- 2. I am not aware of a "schedule". To date, this has been an "intermittent" issue with Springfield. It doesn't happen often, but I would say there has been 4-5 times during specific time frames since the first of the year that Paula has sent me a heads up that they are not staffed. Lamberton's issue is much more predictable with staff not being available during working hours.
- 3. As stated, this letter is really to satisfy the EMSRB requirement that a "contract" be in place for services such as Springfield that are unable to staff shifts. Agreement or not, we will end up getting paged into close areas if Springfield can not respond. I am just making sure the EMSRB is aware and that I (and Wabasso Ambulance) stay out of trouble.

John

From: Larry Thompson < Larry@wabasso.org>

Sent: Friday, July 7, 2023 10:22 AM

To: johnk@wabasso.com

Cc: Brandon < brandon@wabasso.org >; matt@novaklawmn.com

Subject: Springfield Mutual Aid

Hi John,

A couple of questions regarding the Springfield request for mutual aid.

- 1. The Agreement does not say who specifically will be paid for the run. Perhaps it is implied but I believe it should specifically be stated that Wabasso will bill and be paid for its runs.
- 2. Regarding the first paragraph Do you and Springfield service intend to write a schedule on a weekly/monthly basis when the mutual agreement will be in effect? I believe the Lamberton agreement specifically states what days and times the mutual aid will be in effect.

Thanks.

Matt is going to also look the agreement over and may have some questions.

Larry J Thompson City Clerk/Treas./Administrator City of Wabasso PO Box 60 Wabasso, MN 56293

Ambulance Service Agreement Between

Lamberton Ambulance Service and Wabasso Ambulance Service

Whereas Lamberton Ambulance Service has requested assistance from Wabasso Ambulance Service in providing ambulance service to Lamberton Ambulance's PSA (primary service area) in the County of Redwood. Lamberton Ambulance Service and Wabasso Ambulance Service are entering into the following agreement. This agreement will be dependent on the approval of the Minnesota Emergency Medical Services Regulatory Board (EMSRB). The Lamberton Ambulance will be responsible for keeping the EMSRB Informed as to the ongoing status of this agreement.

1. Operational Issues:

- a. Wabasso Ambulance Service will cover all calls in Lamberton Ambulance's PSA In Redwood County as our resources are available from Monday through Friday 6 am to 6 pm starting September 1, 2022.
- b. Wabasso Ambulance Service will handle all calls directly or with mutual aid agreements with surrounding ambulance services.
- c. During the covered period, both Lamberton Ambulance Service and Wabasso Ambulance Service will be paged for all calls within the aforementioned area and will respond anytime we have available resources.
- d. When a call is paged, any available Lamberton Ambulance Service crew member(s) may respond to provide on-scene help until Wabasso Ambulance Service arrives.
- e. Wabasso Ambulance Service will provide any patient transports that are necessary during the covered times. If Lamberton Ambulance Service has staffing, Wabasso Ambulance Service has the right to allow Lamberton Ambulance Service to take the call.

2. Financial:

Wabasso Ambulance Service will bill exclusively for ambulance service supplied hereunder during the covered period and may replenish any disposable supplies used by Lamberton Ambulance Service when they do not transport the patient.

3. Independent Contractor:

Nothing is intended or should be constructed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constructing Wabasso Ambulance Service as the agent, representative, or employee of the Lamberton Ambulance for any purpose or in any manner whatsoever, Wabasso Ambulance Service is to be and shall remain an Independent contractor with respect to all services performed under this agreement.

4. Indemnity and Insurance:

Wabasso Ambulance Service agrees to defend, indemnity, and hold Lamberton Ambulance, its officers, and employees harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorneys' fees, resulting solely from an act or omission (including without limitation professional errors or omissions) of Wabasso Ambulance Service, its agents, employees or assignees in performance of the services provided by this agreement, together with all costs of collections of such amounts, including reasonable attorneys' fees. Wabasso Ambulance Service shall have the right to control the defense of any claims brought by a third party in which Wabasso Ambulance Service is required to indemnify the Lamberton Ambulance.

Lamberton Ambulance agrees to defend, indemnity, and hold Wabasso Ambulance Service, its officers, and employees harmless from any liability, claims, damages, costs. judgments, or expenses, including reasonable attorneys' fees, resulting solely from an act or omission (including without limitation professional errors or omissions) of Lamberton Ambulance, its agents, employees or assignees in performance of the services provided by this agreement. together with all costs of collections of such amounts, including reasonable attorneys' fees. Lamberton Ambulance shall have the right to control the defense of any claims brought by a third party in which Lamberton Ambulance is required to indemnify Wabasso Ambulance Service.

5. Agreement Length and Cancellation:

This coverage will start on September 1, 2022 and will continue for a period of six (6) months. At the end of the six-month period, the agreement will be re-evaluated and if there are no changes the contract will automatically renew for an additional six-month period.

This agreement may be cancelled with or without cause by either party upon thirty (30) day written notice.

6. Non-Assignment:

Neither party shall assign, subcontract. transfer, or pledge the contract and/or the services to be performed hereunder, whether in whole or in part. without prior written consent of the other party.

7. Amendments:

Any alterations, amendments, deletions. or waivers of the provisions of this agreement shall be valid only when they have been reduced to writing, duly signed by the parties, and attached to the original of this agreement.

In witness whereof, The Lamberton Ambulance Service and Wabasso Ambulance Service have signed this agreement as of the dates written below.

Ву:	Nick Anderson, Lamberton Ambulance Director	Date:
Ву:	John Krohn, Wabasso Ambulance Director	Date:
Ву:	Lydell Sik, Mayor of Lamberton	Date:
Ву:	Carol Atkins. Mavor of Wabasso	Date:

REDWOOD COUNTY SHERIFF'S OFFICE

JASON JACOBSON - SHERIFF

Chief Deputy Sheriff Katelyn Torgerson

Jail Administrator Matt Luitjens

Phone: 507-637-4036

303 E Third Street

Fax: 507-637-1348

PO Box 47

Email: sheriff@co.redwood.mn.us

Redwood Falls, MN 56283-0047

Date:

7/17/2023

To:

City of Wabasso

From:

Sheriff Jason Jacobson

Re:

Activity Report for June 2023

During the month of June deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

Date:	Time:	Description of Call
6/5/2023	1744	Damage to Property
6/6/2023	0959	Fire
06/07/23	2135	Assist/Other
6/9/2023	1610	Child Protection
6/11/2023	1923	Compliance Check
6/16/2023	2003	Traffic – VW – driver warned for window tint
6/21/2023	1650	Disturbance
6/24/2023	1239	Terroristic Threats
6/30/2023	1227	Ordinance Violation
		у

If you have any questions, please feel free to contact me.



REDWOOD COUNTY SHERIFF'S OFFICE

JASON JACOBSON - SHERIFF

Chief Deputy Sheriff Katelyn Torgerson

Jail Administrator Matt Luitjens

Phone: 507-637-4036 **Fax**: 507-637-1348

303 E Third Street

Email: sheriff@co.redwood.mn.us

PO Box 47 Redwood Falls, MN 56283-0047

Date:

8/2/2023

To:

City of Wabasso

From:

Sheriff Jason Jacobson

Re:

Activity Report for July 2023

During the month of July deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

Date:	Time:	Description of Call
07/05/2023	1413	Missing Person
7/5/2023	1426	Disturbance
07/07/23	0919	Alarm
7/8/2023	0008	Traffic – VW Stop Sign and no proof of insurance
7/8/2023	1436	Noise Complaint
7/8/2023	2310	Violate Court Order
7/9/2023	1439	Attempt to Locate
7/11/2023	0101	Traffic - Driver warned for headlight out
7/12/2023	1608	Report of Theft
07/12/23	2153	Assault
07/13/23	1113	Warrant
07/13/23	2252	Traffic – VW Speed
07/18/23	1854	Civil Dispute
07/20/23	1554	Information other
07/21/23	1307	Accident – Property Damage
07/22/23	1853	Disturbance
07/22/23	1855	911 Hang up

07/24/23		Ordinance Violation
7/27/23	1508	Traffic – Driver warned for 20% window tint
07/28/23	2107	Welfare Check
07/29/23	1947	Assist/Other
07/30/23	2200	Welfare check

If you have any questions, please feel free to contact me.

Minutes City Council Monday, July 10, 2023 5 pm

The meeting was opened with the recitation of the pledge of allegiance.

Mayor Atkins called the meeting to order with Council members Amanda Guetter, Jeff Olsen and Roger Baumann present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, Public Works Director Jim Jenniges, Maintenance Worker Josh Hoffenkamp, and City Engineer David Palm. Also present was Larry Thompson.

It was the consensus of the council to approve the agenda with the following changes:

- 1. Resolution authorizing Minnesota PFA Application
- 2. Consider payment of additional bills

EDA Update - None

Clerk/Treasurer/Administrator.

- Mayor Atkins administered the Oath of Office to the newly appointed Clerk/Treasurer/Administrator Brandon Baune
- 2. Dan Mathiowetz Request for Hearing The council requested City Attorney Matt Novak submit a recommendation regarding appointing the impartial board.

Street Report – Nicoll Estrada Tree Removal – The council recommended that the sump pump discharge box be related in lieu of removing the tree.

Sewer/Water Report

- 1. Well Repairs Completed. One motor and pump were replaced and one well was flushed.
- 2. Sewer Lift Station Panel Quote to replace panel and purchase a generator for lift station #2 from Quality Flow for \$35,405. It was noted that a second quote would be required. Motion by Guetter, second by Baumann to approve the Quality Flow quote of \$35,405 to replace lift station #2 panel and generator subject to receiving a second quote.
 - Atkins yes; Guetter yes; Baumann yes; Olson yes
- 3. Water Plant Gutter and Snow Guard. -Motion by Olson, seconded by Guetter to approve the quote of Frericks Construction of \$2,850 to install gutters and snow guard on water building. Atkins yes; Guetter yes; Baumann yes; Olson yes
- 4. Water Quality Complaint Rachel Ingebretson. Mr. Jenniges noted the amount of water needed to clear the discolored water was nominal, and this would continue to be an issue until the media is replaced. No council action was taken.

Parks -

- 1. Athletic field shed concrete and doors - Motion by Olson, seconded by Guetter to approve the quote of Frericks Construction of \$9,600 to install a concrete floor and doors on the athletic field shed.
 - Atkins yes; Guetter yes; Baumann yes; Olson yes
- 2. **City Park Trees/Hydrant** Mr. Jenniges stated that he had removed several diseased Ash trees in the city park. Also, Mr. Jenniges installed a hydrant to water landscaping around park.

Engineer: Mr. Palm presenting the engineering report dated July 10, 2023 noting as follows:

- 1. Water Filter Replacement Update. Replacement to start Augusts 14, 2023.
- 2. Assessment Policy. To be addressed later in the meeting.
- 3. Storm Water Utility. To be addressed later in the meeting.
- 4. **Water Meter Replacement** Completed. Payment number 3 on consent agenda. Mr. Olson noted that staff was planning to hold a training session for the installation of the Eye On Water app. Ms. Guetter indicated she would assist with the presentation.
- 5. Lead Pipe Grant Application Due by July 20, 2023.
- 6. Sanitary Sewer Project Need to apply for the state WIF PFA Grant of \$2,000,000
- 7. **Cedar Street.** Presented construction schedule. Ms. Guetter stated she hoped the paving would be completed before the school open house.
- 8. **Broadband Project** Arvig has installed boxes and conduit and is waiting for the contractor to install the fiber optic lines.

Resolution authorizing state WIF PFA Grant Application. Motion by Olson, Seconded by Baumann to adopt Resolution No. 13-2023 Authorizing State WIF PFA Grant Application.

Atkins – yes; Guetter – yes; Baumann – yes; Olson – yes

Consent Agenda. Motion by Guetter, second by Baumann to approve the consent agenda as follows:

- 1. Approve Council Minutes June 12, 2023 and June 26, 2023 Special
- 2. Approve Assistant Clerk's Hours and adopt resolution No. 14-2023 approving Budget Adjustment
- 3. Approve Cedar Street Project Pay Estimate No. 3 for \$214,704.93

Atkins – yes; Guetter – yes; Baumann – yes; Olson – yes

Library Land Lease – Notice of non-renewal to leaseholder and notice of bids submitted by City Attorney Matt Novak. Mr. Baune noted that per council action, the bids should be for a 2-year lease and would notify Mr. Novak accordingly. A draft lease will be presented to the council prior to award.

Community Center Improvements. Nothing new to report.

Assessment Policy/Storm Water Utility – Mr. Thompson noted that the City Engineer's Cedar St. project schedule suggested that the assessment policy should be approved by the Council at its August, 14 2023 meeting. Mr, Thompson added that staff would be meeting soon to finalize their recommendation and recommended the council hold a special workshop to review the recommendation along with the storm water utility ordinance. There was a consensus that the council meet on July 24, 2023 at 5:00 at the Community Center to review the city assessment policy and storm water utility ordinance.

Ambulance Mutual Aid Agreement-Springfield – Mr. Baune presented a proposed mutual aid agreement between Springfield and Wabasso Ambulance. Concerns were expressed regarding the

purpose of the agreement, comparison to the Lamberton mutual aid agreement and the burden on ambulance staff. Mr. Thompson indicated that the agreement would not significantly impact current operations but was mostly to satisfy the requirements of the Minnesota Emergency Medical Service Regulatory Board that an agreement be in place. Staff was directed to meet with the director to address the council's concerns.

Zoning Ordinance-Board of Appeals — Mr. Baune noted that the council is required to appoint a Board of Appeals consisting of a council member, EDA member, and a citizen at large. Staff was directed to post a notice soliciting an at large member.

City Bills - Motion by Guetter, second by Baumann to approve the bills as follows:

General Checking		Add-on
101 General Fund	\$ 57,754.61	\$107.68
307 2013 Refunding Bonds	\$ 2,170.00	
308 2016 Refunding Bonds	\$ 636.25	
309 GO Tax Abatement Bonds	\$ 5,445.00	
319 Cedar St Improvements	\$ 448.00	\$305.00
320 USDA RD Sewer Rehab	\$ 70,025.00	
377 TIF 1-3	\$ 4,081.21	
379 TIF 1-5 2005A TIF Bonds	\$ 2,626.00	
601 Water	\$ 49,786.96	\$168.21
602 Sewer	\$ 11,455.17	\$88.02
603 Sanitation	\$ 3,875.30	
Total GC	\$208,302.50	\$668.91
230 Ambulance	\$ 4,445.03	\$699.96
225 Fire	\$ 5,773.02	
TOTAL CHECKS	<u>\$218,520.55</u>	\$1368.87
0 11 0		

Atkins – yes; Guetter – yes; Baumann – yes; Olson – yes

Motion by Guetter, second by Baumann to adjourn at 6:15 p.m. Atkins – yes; Guetter – yes; Baumann – yes; Olson – yes

Brandon Baune Clerk/Treasurer/Administrator Minutes City Council Monday, July 24, 2023 5 pm

The meeting was opened with the recitation of the pledge of allegiance.

Mayor Atkins called the meeting to order with Council members Amanda Guetter, Chad Altermatt, and Roger Baumann present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, City Engineer David Palm, and Attorney Matt Novak. Also present was Larry Thompson.

Special Assessment Policy -Mr. Baune presented an overview of the information from the agenda packet and reiterated that the meeting was for discussion only and that no council action was required. Mr. Novak presented an overview of updates to the policy and recommended that the terms of the assessments remain silent so it can be set by the Council for each assessment. Areas of the policy that were discussed are as follows:

- 1. Percentage of Improvements to be Assessed Mr. Novak spoke to Bond Council Mary Ippel and confirmed that the city must assess 20% of the city's share of the project costs.
- Deferment of Payments Mr. Novak noted that the previous policy did not offer deferral of payment and
 recommended this be included in the policy. The council agreed and noted that interest should be charged if
 deferred. The council also agreed that the deferment should be allowed for up to 30 years.
- Application of Grant Funds Mr. Novak noted that the policy does not consider grant funds being applied to
 project costs. This is because grant funds are not always guaranteed, and this makes it fair for future
 assessments.
- 4. Terms of Assessments Mr. Palm noted the length of payback typically matches the bond and that the payback period and interest rate need to be finalized at the August 14th meeting.

Mr. Novak will update the Special Assessment Policy with the changes discussed at the meeting.

Storm Water Utility Ordinance – Brandon presented an overview of the information from the packet and reiterated that the meeting was for discussion only and that no council action was required. He also recommended that the council agree whether they wanted to adopt a Storm Water Utility Ordinance as well as discuss categories and rate structures being proposed.

- The Council discussed the category and rate structure of the currently proposed Storm Water Utility Ordinance and recommended 2 additional categories for non-residential properties. Mr. Palm will update the spreadsheet and send it to Mr. Baune.
- 2. The Council agreed that a Storm Water Utility Ordinance was necessary for funding future repairs and will look to adopt policy at an upcoming council meeting.

Motion by Baumann, second by Guetter to adjourn at 6:30 p.m. Atkins – yes; Guetter – yes; Altermatt – yes; Baumann – yes

Brandon Baune Clerk/Treasurer/Administrator

Larry J Thompson Contract for Consulting Services

This Agreement is made this ___ day of _____, 2023 between the City of Wabasso ("Wabasso"), having its principal place of business at 1429 Front St., Wabasso, MN and Larry Thompson ("Larry Thompson"), having its principal place of business at 324 West Street, New Ulm, MN 56293.

In consideration of Wabasso retaining Larry Thompson to perform support services for Wabasso, it is agreed as follows:

1. Compensation and Term

Wabasso hereby contracts Larry Thompson, and Larry Thompson hereby agrees to perform the following services: City Clerk/Treasurer/Administrator Consulting services as requested by Wabasso, through December 31, 2023. Larry Thompson will at various times perform services at Wabasso's City Clerk's office as requested by Wabasso. Larry Thompson will perform the services at various times and for various durations as directed by Wabasso.

\$40.00 per hour for services - Three hours minimum if Larry Thompson is required to travel to Wabasso.

Reasonable and necessary business and travel expenses actually incurred by Larry Thompson shall be reimbursed by Wabasso upon submission of expenses with reports with backup documentation. All such expenses and all travel plans must be approved in advance by Wabasso.

Larry Thompson shall provide detailed invoices and shall maintain and provide, upon request, backup documentation for a period of one year from the date of the respective invoices. Wabasso shall make full payment for services within thirty days of invoice. If Larry Thompson brings a legal action to collect any sums due under this Agreement, he shall be entitled to collect, in addition to all damages, his cost of collection, including reasonable attorney's fees.

This Agreement shall commence on the date stated above, and shall remain in effect until all obligations under this Agreement have been properly completed. Either party to this Agreement may terminate this Agreement with or without cause by providing at least 21 days written notice to the other party.

2. Warranties by Larry Thompson

Larry Thompson represents and warrants to Wabasso that he has the experience a ability to perform the service required by this Agreement; that he will perform said services in a professional, competent and timely manner; and that is performance of this Agreement shall not infringe upon or violate the rights of an third party or violate any federal, provincial and municipal laws. Wabasso shall provide requisite training for additional products or services required by this Agreement which are not within Larry Thompson's area of expertise.

3. Independent Contractor

Larry Thompson acknowledges that the services rendered under this Agreement shall be solely as an Independent Contractor. Larry Thompson shall not enter into any contract or commitment on behalf of Wabasso. Larry Thompson further acknowledges that it is not considered an affiliate of subsidiary of Wabasso and is not entitled to any Wabasso employment rights or benefits. It is expressly understood that this undertaking is not a joint venture.

4. Confidentiality

Larry Thompson recognizes and acknowledges that this Agreement creates a confidential relationship between Larry Thompson and Wabasso and that information concerning Wabasso's business affairs, customers, vendors, finances, properties, methods of operation, computer programs, and documentation, and other such information, whether written, oral, or otherwise, is confidential in nature. All such information concerning Wabasso is hereinafter collectively referred to as Confidential Information. Larry Thompson agrees to follow Wabasso information security procedures and otherwise take all reasonable precautions for the protection of Confidential Information.

5. Nondisclosure

Larry Thompson agrees that, except as directed by Wabasso, he will not at any time during or after the term of this Agreement disclose any Confidential information to any person whatsoever and that upon termination of this Agreement it will turn over to Wabasso all documents, papers, and other matters in its possession or control that relate to Wabasso.

6. Office Rules

Larry Thompson shall comply with all office rules and regulations, including security requirements when on Wabasso premises.

7. Entire	Agreement	and	Notice
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Brandon Baune, Clerk/Treas./Admin.

This Agreement contains the entire understanding of the parties and may not be amended without the specific written consent of both parties. Any notice given under this Agreement shall be sufficient if it is in writing and if sent by certified or registered mail.

IN WITNESS WHEREOF,

Wabasso and Larry Thompson have duly executed this Agreement as of the day and y written above.	ear first

Larry Thompson, Consultant



200 South Mill Street P.O. Box 481 Redwood Falls, MN 56283 Phone: 507-637-4004 programs@radc.org

July 12, 2023

TO: RADC Area Communities

FROM: 2023 RADC Board Members

RE: 2024 RADC MEMBERSHIP

As we complete our 37th year as an organization, it becomes very clear that the concept of area communities working together to achieve a common goal of community and economic development is necessary. This is the very foundation that the Redwood Area Development Corporation was founded on back in 1986 by the original 20 founding board members.

As of 2023 we exceeded assisting member communities in receiving over \$93+ million in grant and loan funds received over 37 years of operation. These funds have been used to improve infrastructure – water/sewer/railroad, housing, parks, schools, health care, social services and fire departments, provide gap financing for businesses in your communities, and other economic and community development opportunities. This type of public/private partnership is why the RADC has been successful over the years in assisting you, our member communities and businesses.

As a **non-profit organization**, your support is important for your community and the RADC. In order for the RADC to continue serving your communities with professional staff, keep confidentiality, and have the resources necessary to assist member communities, it is important to have the financial support of your community membership. **Enclosed is a 2024 RADC membership invoice and is not due until after the first of January**, **2024**.

Our strategic focus areas that we partner with your community on are:

- A. Community specific projects: As staff we are your extended staff to provide professional expertise. We have the experience and proven track record and we understand the importance of client confidentiality. We are here to assist you with infrastructure grants/loan requests, Small City Block Grant application for housing/mixed commercial rehab, or fire grants. We work with your loan clients in a confidential setting and make a recommendation to your committee/EDA regarding funding requests. We are your local resource for non-profit assistance, fiscal management, and support for your special projects.
- **B.** Business Retention Visits: RADC partners with local EDA and conducts business visits with existing businesses to learn more about their business needs in their communities.
- C. Grant writing: RADC staff provide on-going grant writing expertise needed to secure funds for community and business projects including renewable energy application such as REAP and PACE.

- **D.** Workforce/Talent Development Attraction: RADC is a partnering organization with the Southwest Initiative Foundation (SWIF) focusing on ways to improve and reach out to potential talent/workforce applicants to attract them to come to SW Minnesota/ Redwood County for our job openings.
- **E. Promotion/Marketing**: We include your community profile and businesses through our website/business directory, Facebook, and blogging, as well as occasionally write stories on the events happening in your community that you want to share with others.
- **F.** Community Profiles: We have added a new infographic profile format which is easy to read and great for reports and updated annually. Check it out! http://www.radc.org community profiles!
- **G. Resources Bank:** RADC continues to work as a liaison between your community and regional, state, and federal agencies for business development in your community.
 - 1. We are your first point of contact for business owners for help and assistance with informational requests about the Redwood Area and specifically your community.
 - 2. We work and guide your business clients with their expansion or start-up plans include putting together their financial plan in partnership with their local lender to ensure the deal gets done for your community in a timely manner.
 - 3. We provide labor data on your community to support business development.
 - 4. We prepare reports, proposals, and marketing materials on your community.
 - 5. Provide expertise for economic development activities in your community, and in grant writing and community development activities at a reduced member rate. \$65/hour vs \$95/hour non-member rate.
- **H.** Redwood Area Business Directory we include all of our member community businesses in our live Redwood Area Business directory just over 650 businesses are currently listed.

The RADC provides community & economic development, grant writing and non-profit / business administrative services. RADC is the administrator of Minnesota Valley Regional Rail Authority, Redwood Area Communities Foundation, Redwood County Collaborative and the Renville County HRA.

As the RADC board, it is our responsibility to oversee the governance of our organization and you are all a vital part of our success. Our staff is your extended staff and provide the expertise needed for your community to succeed and grow, along with your business community. Thank you for your continuing community partnership with the Redwood Area Development Corporation. We look forward to working and growing with you in 2024.

Should you elect to not be a full-member community, RADC offers a community affiliate annual marketing fee of \$500.00 for maintenance of your community profile and includes your community businesses in our online Business directory.

RADC Board members currently who represent your communities include:

John Ingebrigtson Chair, Redwood Falls – Altimate Medical

Allen Kokesch Vice Chair - Morton Area

Sherri Schueller Secretary/Treasurer, Wabasso Area - MinnWest Bank

Lori Ryer Belview - City of Belview Maggy Blue Redwood Falls/LSIC

Scott Thomas Redwood Falls -Schult Homes
Tabia Goodthunder Lower Sioux Community

Meet the RADC Staff

Pat Dingels, Executive Director of the RADC and the Redwood Area Communities Foundation. Pat has been with the RADC for more than 30 years and specializes in grant writing and community development.



Raven All Runner, Executive Director of the Renville County HRA / RADC Program Manager. Raven has been with the RADC for more than 6 years and specializes in business / nonprofit finance and property management.



McKenzie Fischer, Administrator of the MVRRA / RADC Program Manager. Kenzie has been with the RADC for two years and specializes in program management, content writing, and social media marketing.



RADC 2022/23 Accomplishments

Looking back at 2022, some of the biggest accomplishments for RADC have been securing grant funds for a new fire truck for the City of Elmore, MN, securing grant funds for US 212 Beef Corporation in Buffalo Lake, MN, completing ten miles of rail relay with the Minnesota Valley Regional Rail Authority along with several other local rehab projects. The RADC also assisted with securing a Wabasso EDA loan for a new business in Wabasso, MN as well as assisted with the establishment of multiple new subsidiaries under the Redwood Area Communities Foundation.

RADC INVESTOR BENEFITS

OUR HISTORY

Since the RADC was organized in 1986 representing our communities as a key business investment, partnership, and we continue to make great strides in by area community business leaders, asset in the field of economic and community development. Your support of the RADC makes a

business planning, infrastructure, grant assist you through financial assistance, new business. RADC has the ability to writing, project administration and as It is extremely important to retain and an advocate for your business needs. expand our existing businesses in our local communities as well as attract

FROM 1986 THROUGH

grants benefiting our area consisting of RADC has assisted with loans and more than \$95.8 million.

job, stay for the Come for the lifestyle!





YOUR PARTNERSHIP INVESTMENT

corporation which through leadership, resources. The future of the Redwood volunteerism, paid staff, and financial Area businesses depends on working good economic environment requires You've made a stake in our Redwood economic business environment to Area by establishing your business employment opportunities here. A a thriving economic development attract and maintain businesses. here, living here and providing together in creating a strong

RADC Board of Directors and Staff Sincerely,

CONNECT WITH US!

Facebook @ RADC www.radc.org 507.657.4004





BOARD OF DIRECTORS:

John Ingebrigtson, Chair

Al Kokesch, Vice Chair

Sherri Schueller, Secretary / Treasurer

Maggy Blue

Scott Thomas

Lori Ryer

Tabia Goodthunder

2023 MEMBER COMMUNITIES:

Belview, Clements, Lower Sioux, Lucan, Seaforth, Wabasso

STAFF:

Pat Dingels, Executive Director for RADC, RACF.

Raven All Runner, Executive Director for Renville County HRA. RADC Program Manager.

Administrator. RADC Program McKenzie Fischer, MVRRA





Redwood Area Development Corporation 200 S Mill Street -- PO Box 481 Redwood Falls, MN 56283

OUR MISSION

Our primary focus is community and economic development for including the creation of jobs and expanding their existing the member communities business! Celebrating 38 years of success!

1986-2024







\$200.00 Small Business (2-10 employees) following RADC base contribution \$1,000.00 Corporate Business (51-200+) options for your 2024 investment: Your membership includes an \$400.00 Medium Business (10-50) active listing in our featured Please consider one of the \$75.00 Individual / Retail

banner on our website homepage. business directory and business

Owner / Manager: **BUSINESS NAME:** Address:

City, ST, ZC:

Web Address:

Email company logo to: programs@radc.org Business Email:

Phone Number:

Amount of Membership Investment Paid: \$_

Communities Investment

\$5.75 / per capita under 5,000 \$7.75 / per capita over 5,000 Please return this panel with your check by February 289 2024

RADC - 200 S Mill St. PO Box 481 Redwood Falls, MN 56283



Redwood Area Development Corporation 200 South Mill Street PO Box 481 Redwood Falls, MN 56283

DATE	INVOICE#
7/12/2023	23199

DILL TO						
BILL TO						
City of Wa PO Box 60 Wabasso N)					

DUE DATE 2/29/2024

ITEM **DESCRIPTION** QTY **RATE AMOUNT** membership 2024 RADC Membership based on 2020 Decennial Census 739 5.75 4,249.25 figures

E 245-4680-433 E 101-41480-307-2124.63

Total \$4,249.25 E-mail

programs@radc.org

Phone # 1-507-637-4004

Web Site www.radc.org



Real People. Real Solutions.

1243 Cedar Street NE Sleepy Eye, MN 56085

Ph: [507] 794-5541 Fax: [507] 794-5542 Bolton-Menk.com

August 4, 2023

VIA E-MAIL

Matt Mathiowetz M.R. Paving & Excavating, Inc. 2020 N. Spring Street P.O. Box 787 New Ulm, MN 56073

RE:

Partial Pay Estimate No. 4

Cedar Street Improvements - Wabasso, MN

SAP 064-594-003 Redwood County, MN

BMI Project No.: S13.118248

Dear Matt:

Attached is Partial Pay Estimate No. 4 for the referenced project.

Please print and review the enclosed Partial Pay Estimate No. 4 for the referenced project. If acceptable, sign the summary page of the pay estimate, scan the entire partial pay estimate and email the electronic copy back to our office for further processing.

Please contact our office with any questions or comments regarding this pay estimate.

Sincerely,

Bolton & Menk, Inc.

Matthew C. Miller

MCM/jlj

Enclosure

Cc: Larry Tho

Larry Thompson, City of Wabasso Anthony Sellner P.E., Redwood County David Palm, Bolton & Menk, Inc.

CONTRACTOR'S PAY REQUEST 4	DISTRIBUTION:
CEDAR STREET IMPROVEMENTS - WABASSO, MN	CONTRACTOR (1)
S.A.P. 064-594-003	OWNER (1)
REDWOOD COUNTY, MINNESOTA	ENGINEER (1)
BMI Project No. S13.118248	
TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS - PARTICIPATING	\$1,827,042.63
TOTAL, COMPLETED WORK TO DATE	\$1,357,505.38
TOTAL, STORED MATERIALS TO DATE	\$178,579.19
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$178,579.19
TOTAL, COMPLETED WORK & STORED MATERIALS	\$1,357,505.3
RETAINED PERCENTAGE (5%)	\$67,875.2
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS) NET AMOUNT DUE TO CONTRACTOR TO DATE	\$0.00
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$1,289,630.1:
PAY CONTRACTOR AS ESTIMATE NO. 4 (Participating)	\$985,249.69 \$304,380.40
Certificate for Partial Payment	\$504,580.4
performed in full accordance with the terms and conditions of the C between the Owner and the undersigned Contractor, and as amend authorized changes, and that the foregoing is a true and correct stat contract amount for the period covered by this Estimate.	ed by any
Contractor: M.R. Paving & Excavating 2020 N. Spring Street, P.C New Ulm, MN 56073 By Markey Medical Name	
Date 8-4 - 2023	
CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:	
ENGINEER: Bolton & Menk, Inc., 1243 Cedar Street NE, Sleepy Eye, MN 56085	
thomagn. Botton & Methy men, 12-13 death of det Me, 30-dep , 270, mm 33333	
Ву	, PROJECT ENGINEER
Date	
APPROVED FOR PAYMENT:	
DWNER: Redwood County, 1820 E. Bridge Street, P.O. Box 6, Redwood Falls,	MN 56283
By	
Name Title	Date
And	Data
Name Title	Date

Partial Pay Estimate No.:
CEDAR STREET IMPROVEMENTS - WABASSO, MN
S.A.P. 064-594-003
REDWOOD COUNTY, MINNESOTA
BMI PROJECT NO. 513.118248
WORK COMPLETED THROUGH AUGUST 3, 2023

\$29,598.10	46.4 LIN FT	\$0.00	0.0 LINFT	\$29,598.10	46.4 LIN FT	\$35,913.21	56.3 LIN FI	\$5.7.69	CONSTRUCT DRAINAGE STRUCTORE DESIGN 48-4020	2506,503	41
\$46,075.68	70.6 LIN FT	\$0.00		\$46,075.68		\$61,934.59	ı	\$652.63	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	2506.503	8
50,00	0 EACH	\$0.00	D EACH	\$0.00	0 EACH	\$3,260.10	5 EACH	\$652,02	ADJUST FRAME AND RING CASTING	2506.502	39
\$23,564,19	23 EACH	\$11,269.83	11 EACH	\$12,294.36		\$37,907.61		\$1,024.53	CASTING ASSEMBLY	2506.502	
\$892.71	13 SQ YD	\$0.00	o sq yo	\$892.71	13 SQ YD	\$1,373.40		\$68.67	WATERMAIN INSULATION	2504.604	37
\$2,320.50	3 EACH	\$0.00	0 EACH	\$2,320.50	3 EACH	\$9,282.00		\$773.50	ADJUST GATE VALVE BOX	2504,602	36
\$8,201.03	1 EACH	\$0.00	0 EACH	\$8,201.03	1 EACH	\$15,402.06		\$8,201.03	WATERMAIN OFFSET	2504.602	35
\$3,310,56	38 UNFT	\$0.00	O LINFT	\$3,310.56	38 LINFT	\$2,178.00	25 LIN FT	\$87.12	10" PIPE SEWER	2503.603	34
\$3,639.51	53 UNFT	\$0.00	0 LIN FT	\$3,639.51	53 LINFT	\$1,716.75		\$68.67	8" PIPE SEWER		33
\$1,628.20	28 UNFT	\$0.00	O LINFT	\$1,628.20	28 LINFT	\$1,453.75	1	\$58.15	6" PIPE SEWER		32
\$3,842.56	76 UNFT	\$1,415.68	28 LIN FT	\$2,426.88	48 LINFT	\$1,264.00		\$50.56	4" PIPE SEWER		31
\$3,322.92	6 EACH	\$0.00	D EACH	\$3,322.92	6 EACH	\$3,876.74		\$553.82	PIPE COVER		30
\$12,461.04	9 EACH	\$0.00	0 EACH	\$12,461.04	9 EACH	\$6,922.80	Н	\$1,384.56	CONNECT TO EXISTING STORM SEWER		29
\$889,58	8 LINFT	\$0.00	O LIN FT	\$889.68	8 LINFT	\$1,445.73		\$111.21	24" RC PIPE SEWER CLASS III	2503.503	28
\$9,299.52	96 LINFT	\$0.00	O UNFT	\$9,299.52	96 UNFT	\$9,299.52	96 LINFT	\$96.87	21" RC PIPE SEWER CLASS III	2503.503	27
\$43,667,40	562 LINFT	\$0.00	O UNFT	\$43,667.40	562 UN FT	\$43,822.80	1	\$77.70	18" RC PIPE SEWER CLASS III	2503.503	26
\$64,277.79	849 LINFT	\$0.00	0 LINFT	\$64,277.79	1	\$64,959.18		\$75.71	15" RC PIPE SEWER CLASS V	2503.503	25
\$65,548.89	907 LIN FT	\$0.00	O LINFT	\$65,548.89	907 UN FT	\$65,259.81	П	\$72.27	12" RC PIPE SEWER CLASS V	2503.503	24
\$9,125.92	16 EACH	\$3,422.22	6 EACH	\$5,703.70	10 EACH	\$9,125.92	ш	\$570.37	EDGE DRAIN DESIGN SPECIAL	2502.602	23
\$41,562.50	4,375 LIN FT	\$21,736.00	2,288 LIN FT	\$19,826.50	2,087 UN FT	\$42,560.00	4480 LIN FT	\$9.50	4" PERF PE PIPE DRAIN		22
\$2,057.76		\$0.00	NOT 0	\$2,057.76	18 TON	\$156,046.80	1365 TON	\$114.32	TYPE SP 12.5 WEARING COURSE MIXTURE (2;8)		21
\$75,611.55		\$0.00	0 TON	\$75,611.55	673 TON	\$144,369.75	1285 TON	\$112.35	TYPE SP 9.5 NON WEARING COURSE MIXTURE (2;8)	2360.509	20
\$131,990.10		\$65,911.56	4,342 TON	\$66,078.54	4,353 TON	\$188,930.28	12446 TON	\$15.18	AGGREGATE BASE CLASS 5	2211.509	19
\$382.14	3 HOUR	\$382.14	3 HOUR	\$0.00	0 HOUR	\$1,273.80	10 HOUR	\$127.38	SKID LOADER	2123.610	18
\$0.00		\$0.00		\$0.00	0 HOUR	\$1,273.80	10 HOUR	\$127.38	TAMPING ROLLER	2123.510	17
\$0.00		\$0.00	0 HOUR	\$0.00	0 HOUR	\$1,661.50	10 HOUR	\$166.15	4.0 CU YO FRONT END LOADER	2123.510	16
\$138.45		\$138,45	1 HOUR	\$0.00	0 HOUR	\$1,384.50	10 HOUR	\$138.45	10 CU YD TRUCK	2123.510	15
\$0.00		\$0.00	0 HOUR	\$0,00	0 HOUR	\$1,661.50	10 HOUR	\$166.15	DOZER	2123.510	12
\$1,661,48		\$886.12	4 HOUR	\$775.36	4 HOUR	\$2,215.30	10 HOUR	\$221.53	3.0 CU YD SHOVEL	2123.510	ដ
\$2,093.49		\$398.76		\$1,694.73		\$1,993.80		\$99.69	COMMON LABORERS	2123.510	12
\$3,814.98	- 1	\$2,594.24		\$1,220.74	911 SQ YD	\$5,520.80	4120 5Q YD	\$1.34	GEOTEXTILE FABRIC TYPE 5	2108.504	Ħ
\$0.00		\$0.00		\$0.00		\$17,053.20	360 CU YD	\$47.37	STABILIZING AGGREGATE	2106.507	10
\$374,00		\$0.00		\$374,00	25 CUYD	\$15,408.80	1030 CU YD	\$14.96	EXCAVATION - SUBGRADE	2106.507	٥
\$141,036.76		\$21,199.68		\$119,837.08	6,919 CU YD	\$141,036.76	8143 CU YO	\$17.32	EXCAVATION - COMMON	2106.507	80
\$10.637.90	- 1	\$0.00		\$10,637.90		\$10,228.75		\$1.67	REMOVE CONCRETE DRIVEWAY PAVEMENT	2104.518	7
\$21.136.27		\$0.00	0 SQFT	\$21,136.27		\$20,860.54	20654 SQ.FT	\$1.01	REMOVE CONCRETE WALK	2104.518	en en
\$10,434,00	- 1	\$0.00		\$10,434,00		\$10,412.85	4431 LINFT	\$2.35	REMOVE CURB AND GUTTER	2104.503	5
\$19,250.73		\$0.00	O LINFT	\$19,250.73	1,107 LIN FT	\$19,250.73	1107 UN FT	\$17.39	REMOVE SEWER PIPE (STORM)	2104,503	4
\$11,767.28		\$0.00	0 EACH	\$11,767.28	28 EACH	\$11,347.02	27 EACH	\$420.26	REMOVE DRAINAGE STRUCTURE	2104.502	w
\$5,615.82	21 EACH	\$0,00	0 EACH	\$5,615.82	21 EACH	\$4,546.14	17 EACH	\$267.42	GRUBBING	2101.502	2
\$144,127.71	0.75 LUMP SUM	\$38,434.06	0.20 LUMP SUM	\$105,693.65	0.55 LUMP SUM	\$192,170.28	1 LUMP SUM	\$192,170.28	MOBILIZATION	2021.501	-
AMOUNT	.N'	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY		TEM	NO.	
ESTIMATED	PARTICIPATING	ESTIMATED	PARTICIPATING ESTIMATED I	3	ESTIMATED E	ESTIMATED	PARTICIPATING E	UNIT		TEM	
VIE	COMPLETED TO DATE	MATE	AMOUNT THIS ESTIMATE	ME	PREVIOUS ESTIMATE		AS BID	9			

Partial Pay Estimate No.:
CEDAR STREET IMPROVEMENTS - WABASSO, MIN
S.A.P. 064-594-003
REDWOOD COUNTY, MINNESOTA
BMI Project No. \$13.118248

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\$1,357,505.38		10.625,766\$		\$1,019,932.37		\$1,827,042.61			TOTAL AMOUNT:		
\$0,00	O TON	\$0.00	D TON	\$0.00	O TON	\$1,859.58	6 TON	\$309.93	LANDSCAPE ROCK	2575.609	8
\$0.00	0.0 ACRE	\$0.00	0.0 ACRE	\$0.00	0.0 ACRE	\$1,727.93	0.6 ACRE	\$2,879.88	SEEDING SPECIAL	2575.605	SS SS
\$2,436.82	0.4 ACRE	\$0.00	0.0 ACRE	\$2,436.82	0.4 ACRE	\$3,655.24	0.6 ACRE	\$6,092.06	SEEDING	2575,505	57
\$0,00	0 SQYD	\$0.00	O SQYD	\$0.00	0 SQ YD	\$55.50	25 SQ YO	\$2.22	ROLLED EROSION PREVENTION CATEGORY 25	2575.504	26
\$7,954.92	171 CU YD	\$0.00	a cuyo	\$7,954.92	171 CU YD	\$13,956.00	300 CU YD	\$46.52	COMMON TOPSOIL BORROW	2574.507	55
\$221.50	FINIT OS	\$0,00	O LINFT	\$221.50	50 LIN FT	\$221.50	50 UNFT	\$4.43	SILT FENCE; TYPE MS	2573.503	Z
\$7,361.10	45 EACH	\$1,635.80	10 EACH	\$5,725.30	35 EACH	\$9,487.64	SB EACH	\$163.58	STORM DRAIN INLET PROTECTION	2573.502	53
\$2,097.51	0.75 LUMP SUM	\$559.34	0.20 LUMP SUM	\$1,538.17	0.55 LUMP SUM	\$2,796.68	1 LUMP SUM	\$2,796.68	EROSION CONTROL SUPERVISOR	2573.501	SS
\$2,593,68	0.75 LUMP SUM	\$691.65	0.20 LUMP SUM	\$1,902.03	0.55 LUMP SUM	\$3,458.24	1 LUMP SUM	\$3,458.24	STABILIZED CONSTRUCTION EXIT	2573.501	51
\$12,883.22	0.75 LUMP SUM	\$3,435.53	0.20 LUMP SUM	\$9,447.70	0.55 LUMP SUM	\$17,177.63	1 LUMP SUM	\$17,177.63	TRAFFIC CONTROL	2563.601	SO
\$30,085.52	388 SQFT	\$14,112.28	182 SQFT	\$15,973.24	206 SQ.FT	\$34,815.46	449 SQ FT	\$77.54	TRUNCATED DOMES	2531.618	49
\$64,902,60	707 SQ YO	\$20,655.00	225 SQ YD	\$44,247.60	482 SQ YD	\$71,971.20	784 SQ YD	\$91.80	7" CONCRETE DRIVEWAY PAVEMENT	2531.504	48
\$104,083.35	4,388 LIN FT	\$52,895.60	2,230 LIN FT	\$51,187.76	2,158 UN FT	\$103,775.00	4375 LIN FT	\$23,72	CONCRETE CURB AND GUTTER DESIGN B618	2531.503	47
\$4,864.65	105 UN FT	\$4,864.65	105 UNFT	\$0.00	0 LINET	\$4,864.65	105 LIN FT	\$46.33	CONCRETE CURB AND GUTTER DESIGN B418	2531.503	46
\$33,419.60	2,494 SQFT	\$15,075,00	1,125 SQFT	\$18,344.60	1,369 SQ FT	\$38,458.00	2870 SQFT	\$13,40	6" CONCRETE WALK	2521.518	45
\$118,754.02	18,298 SQ.FT	\$55,859.43	8,607 SQFT	\$62,894.59	9,691 SQFT	\$137,373.83	21167 SQ.FT	\$6,49	4" CONCRETE WALK	2521.518	44
\$303.86	2 EACH	\$0.00	0 EACH	\$303.86	2 EACH	\$455.79	3 EACH	\$151.93	CASTING ASSEMBLY SPECIAL	2506.602	43
\$10,183.91	9.5 LINFT	\$0.00	0.0 LIN FT	\$10,183.91	9.5 LIN FT	\$12,327.89	11.5 UN FT	\$1,071.99	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	2506.503	42
ESTIMATED	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	PRICE	Math	NO.	2 3
IG	COMPLETED TO DATE	TIMATE WG	PARTICIPATING	YO WATE	PARTICIPATING	NG.	PARTICIPATING				

FW: Wabasso Cedar Street Improvements, SAP 008-594-002 -- Contractor Payment Procedures

Larry Thompson < Larry@wabasso.org>

Thu 8/10/2023 10:44 AM

FYI. This will need to be placed on the agenda. I would suggest combining it with Pay Estimate #4.

Amount due the county:

Amount Due Contractor Pay Est. 4 Less 95% of LRIP **Total Due County**

\$1,289,630.11 (\$1,187,500.00) \$102,130.11

Larry J Thompson City of Wabasso PO Box 60 Wabasso, MN 56293 507-342-5519

From: Anthony Sellner <Anthony_S@co.redwood.mn.us>

Sent: Thursday, August 10, 2023 8:30 AM

To: Larry Thompson <Larry@wabasso.org>; David Palm <David.Palm@bolton-menk.com>

Cc: Matthew Miller < Matthew. Miller @bolton-menk.com>; Jacqueline Reck < Jacqueline_R@co.redwood.mn.us>;

Bill Helget <Bill.Helget@bolton-menk.com>

Subject: RE: Wabasso Cedar Street Improvements, SAP 008-594-002 -- Contractor Payment Procedures

Good Morning Larry and Dave,

At this time Redwood County is in the process of completing a \$5M emergency maintenance mill and overlay project throughout the County, which will be complete by September 8. Up to \$2M of this is covered with our highway department reserve funds/operating cash until the County's Capital \$10M bond is sold and receipted in October.

We only have \$2.8M in unobligated reserve funds/operating cash. To preserve remaining cash flow for bills/employee wages, it is not wise for the Highway Department to pay MR Paving and Excavating for any amount above the LRIP until after receiving payment from the City first.

For the remaining job, would the City be able to send a check for: the amount due to the Contractor that is above 95% of the LRIP fund (\$1,187,500), which is the max we can collect on the LRIP until the job is finalized. After receiving payment for the City's portion, we would then issue the check to MR Paving and Excavating.

Thank you for your consideration in this matter.

Anthony Sellner O: 507-637-4056 C: 507-766-2526



800 6th St. N.W.

New Prague, MN 56071 Office: (952) 758-9445 Fax: (952) 758-9661

Quotation

To: Wabasso, MN

Date:

07/10/2023

From:

Cory Malay

Phone:

(952) 221-9800

Engineer:

NI/A

Attn: <u>Jim</u>

-..9

N/A

Re: Wabasso, MN; Lift Station #2

Quality Flow Systems is pleased to provide a quotation in accordance with your request and as follows:

<u>Item A</u>

Lift Station; Duplex Control Panel;

Duplex pump control panel for operation on 240 Volt, 3-Phase, 60-Hz incoming service. The enclosure is 2-door (side-by-side); suitable for pad-mounting, NEMA 3X, 304 Stainless Steel, measuring approximately 48"H x 48"W x 16"D on an 18"H skirted leg stand. Inner dead-front doors, 3-point pad-lockable handle and steel (painted white) component chassis will be provided. The system will provide control for two (2) 5 HP submersible pumps in response to wetwell level as sensed by float switches.

To include:

A/R

Qty	Description; Main Control Components
1	Circuit Breaker; Main Disconnect; 3P; 240VAC; 100A; SE Rated (10kAlC)
1	Space for Automatic Transfer Switch
2	Circuit Breaker; Pump Disconnect; 3P; 240VAC
2	Motor Starters; NEMA Rated with Electronic Adjustable Overloads
1	Phase/Voltage Monitor
1	Surge Arrestor; 3-Phase
i	Breaker; 1P; 20A; (generator shore power)
2	Breaker; 1P; 15A; (GFCI, spare)
1	Breaker; 1P; 10A; (Control Power)
1	
1	GFCI Receptacle; 15A; (convenience)
2	Heater; Fan-forced; 200W; thermostatically controlled
2	Pump Protective Module (Overtemp & Seal Fail); with socket
5	Light-Pilot; P-T-T; 120VAC FV; LED; Green Fresnel Cap (pump running)
2	Light-Pilot; P-T-T; 120VAC FV; LED; Red Fresnel Cap (pump overtemp, VFD fault, hi level)
2	Light-Pilot; P-T-T; 120VAC FV; LED; Amber Fresnel Cap (pump seal fail)
2	Push Button; (each pump reset)
	Switch; 3-position; (each pump H-O-A)
2	Runtime meter; non-resettable (each pump)
A/R	Control Relay; 3PDT; 120VAC; w/ Indicating Light (includes socket)
1	Ground Lug; 3-Conductor
1	Float controller with intrinsically safe circuit extensions (back-up)
1	Alarm Light; Red; Strobe; (enclosure top mounted)
1	Transfer Cellular Alarm Notification and Monitoring System into New Panel
A/R	Terminal Block; Single; 18-10AWG
Qty	Loose Equipment & Instrumentation

Float Switch; Suspended; Non-mercury; with 60 ft cable

Wiring diagrams, bills of material, equipment data sheets, etc.

A/R Onsite start-up of pump control panel and instrumentation

Qty Description; Control Panel Installation / Concrete Slab

- Installation of control panel by a licensed electrician, this includes new conduits as required, and transfer of the incoming power
- 1 Removal & disposal of existing control panel
- Modify all necessary conduits, and pull new wire as needed
- A/R Run new conduits between wet well and control panel
- 1 Concrete pad for control panel with rebar and bedding (5' x 5' x 5.5" thick)
- 1 Necessary Permits
- A/R Onsite start-up of all equipment
- A/R Installation of all above listed equipment

Total Sell Price for Item A - \$27,985.00 (plus any applicable taxes)

Item B

Standby Generator;

This will consist of supplying a new slab mounted generator sized to handle your lift station power load with two pumps running on a staggered start operation. We will also furnish the concrete pad for generator mounting, an automatic transfer switch, and complete installation. Please see my itemized breakdown below.

Qty Description

- 1 Winco, Model PSS30, 28 kW Pad Mounted, LP Generator to Include:
 - Ford 2.5L, 1800rpm, EPA, LP Engine
 - Sound-PAK, Housing
 - Deep Sea Controller
 - 120/240v 3-PH
 - Cold Weather Package
 - 120/240V,3Ph
 - Lockable Enclosure, Sound Attenuated, Aluminum
 - Gennerator End, Cummins, S1L2-K, 12 Lead, 711 Winding, 125/40C Rating 33.7KW @ 208/240V, and 38.4KW @480V and 29.3KW @ 1-PH
 - Standard Main Line Circuit Breaker Protection
 - Rodent Guards
 - Battery / Fluids
 - Battery Charger, 12V, 5A
- 1 On-site Start-up Service
- 1 Asco 100A Automatic Transfer Switch
- 1 Electrical installation to include all necessary conduit, wire, breakers, and permits
- Concrete Pad, Re-bar, Bedding
- 1 Freight to Jobsite

Total Sell Price for Item B is \$35,405.00 (any applicable taxes)

Terms:

Quotation is based upon Quality Flow Systems Inc. Standard Terms and Conditions of Sale; copy provided upon request.

Proposed Delivery Schedule:

Item A Delivery: 4 to 6 weeks after approval. Item B Delivery: 6 to 8 weeks after approval.

Delivery and Storage:

Freight allowed to job site.

Thank you for this opportunity to be of service to you. If you have any questions, please don't hesitate to call. Sincerely,

Cory Malay
Cory Malay

CITY OF WABASSO WABASSO, MINNESOTA

Resolution No. ___-2023

RESOLUTION RELATING TO THE USE OF VOTING OPERATIONS, TECHNOLOGY & ELECTION RESOURCES (VOTER) ACCOUNT FUNDS

WHEREAS, the City Council of Wabasso, County of Redwood, State of Minnesota understands that the MN Legislature has approved Voting Operations, Technology, & Election Resources (VOTER) Account funds during the 2023 Session Laws, Chapter 62 (Article 1, Section 43 and Article 4, Section 6) in the amount of \$1.25 million allocated to counties according to a specified formula, with the funds allocated by July 20 of each year, starting with the State's FY24, until the law is amended by the legislature, and

WHEREAS, Redwood County has received a total of \$5,405.21 of which \$1,351.30 or 25% must be allocated to the cities and townships of Redwood County based on its' proportion of registered voters in the County on May 1 for the most recent statewide general election, of which spreadsheet indicating amount is attached, and

WHERAS, the City Council of Wabasso hereby approves the city's portion to stay at the County level, authorizing the County to spend the funds for election related expenditures according to categories authorized by law;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Wabasso hereby authorizes any future VOTER Account funds to remain at the County level, with the County authorized to spend at their discretion on election related expenses according to the law.

BE IT FURTHER RESOLVED, that the City Council of Wabasso hereby authorizes this resolution to stay in effect until otherwise revoked.

Adopted by the Wabasso City Council on August 14, 2023.

	Carol Atkins, Mayor	
ATTEST:		
Brandon Baune, City Clerk/Treasurer/Admin		



1429 Front Street P O Box 60 Wabasso MN 56293 E-mail: cwab@redred.com Phone: 507-342-5519 Fax: 507-342-2213 Minnesota Relay 711 or 1-800-627-3529

APPLICATION FOR ANNUAL BINGO LICENSE

Fee: \$ -0-; License not required if organization conducts five of fewer events in a calendar year.

License on behalf of: St.

St. Anne's Catholic Church

Phone Number:

507-342-5190

Address:

1052 Cedar Street, Wabasso, MN 56293

The Event Name:

St. Anne's Fall Festival

Location of Event:

1052 Cedar Street, Wabasso, MN 56293 (Church property)

Date(s) of Event:

September 24th, 2023

Contact Person:

Kris Tetrick / Candy Sobocinski

Contact's Phone Number: 507-342-5190

Corntact's Email:

kris@mystcatherines.org or saparishoffice@wabassostannesschool.com

Contact's Address:

36145 US Hwy 71

City/State/Zip:

Redwood Falls, MN 56293

The above-mentioned charitable/religious organization hereby applies for a Bingo License under and pursuant to the Wabasso Ordinance 205 and agrees to comply strictly with the provisions of said ordinance.

The above-mentioned charitable organization agrees to waive its Constitutional rights against search and seizure and will freely permit peace offices to inspect its premises and agrees to forfeiture of its license if found to have violated the Wabasso City Ordinance.

I herby swear that the foregoing statements are true and correct to the best of my knowledge and that I agree to comply with all the provisions of the Wabasso City Ordinances under which this license is granted.

Signature of Applicant	Printed Name	Date
Spiretrick	Kris Tetrick	2023-07-25



1429 Front Street
P O Box 60
Wabasso MN 56293
E-mail: cwab@redred.com

Phone: 507-342-5519 Fax: 507-342-2213 Minnesota Relay 711 or 1-800-627-3529

APPLICATION FOR TEMPORARY ON-SALE 3.2 PERCENT MALT LIQUOR LICENSE

License on behalf of: St. An

St. Anne's Catholic Church

Phone Number:

507-342-5190

Address:

1052 Cedar Street, Wabasso, MN 56293

The Event Name:

St. Anne's Fall Festival

Location of Event:

1052 Cedar Street, Wabasso, MN 56293 (Church property)

Date(s) of Event:

September 24th, 2023

Contact Person:

Kris Tetrick / Candy Sobocinski

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Grunetriel	Kris Tetrick	2023-07-25
Signature of Applicant	Printed Name	Date

Beacon™ Redwood County, MN



RESIDENTIAL\SINGLE UNIT

Owner Address HORKEY/TODD

1458 ELM ST

WABASSO MN 56293

Parcel ID 93-200-1640 Sec/Twp/Rng 0-0-0

Property Address 1458 ELM ST WAB E

56293

District n/a Brief Tax Description n/a

(Note: Not to be used on legal documents)

Class

Acreage

Alternate ID n/a

n/a

Date created: 8/14/2023 Last Data Uploaded: 8/10/2023 9:40:59 PM

Developed by Schneider



River Valley Low Voltage LLC harleypfarr@rivervalleylowvoltage.com Fairfax, MN 55332 https://www.rivervalleylowvoltage.com

QUOTE

Ciy of Wabasso 1429 Front St Box 60 Wabasso, MN 56283 5073425519 larry@wabasso.org

Quote Date

Item	Description	Unit Cost	Quantity	Line Total
ZVC840- C3- 000	Zoom rooms kit, 1 PTZ camera	\$3,199.00	1	\$3,199.00
VCM36- W- PACKAGE	Wireless Microphones	\$300.00	2	\$600.00
WPP20	Wireless Content Sharing	\$200.00	1	\$200.00
Labor - Regular Rate	Regular Rate	\$1,360.00	1	\$1,360.00
Misc Cabling Supplies	Raceway, J- hooks, fire stop, additional material, etc.	\$497.00	1	\$497.00
3.5mm Audio Cable	100' 3.5mm male/female audio cable	\$30.00	1	\$30.00
3.5 to 6.35 Audio Cable	3.5mm to dual 6.35mm Audio Cable	\$15.00	1	\$15.00



River Valley Low Voltage LLC PO Box 192
harleypfarr@rivervalleylowvoltage.com Fairfax, MN 55332
5074309582

Item	Description	Unit Cost	Quantity	Line Tota
HDMI Splitter	HDMI 1 to 2 Splitter	\$30.00	2	\$60.00
50' HDMI Cable	50' HDMI Cable	\$60.00	1	\$60.00
Quote Terms:			Net	\$6,021.00
	om room kit (1 camera, 2 mics, 1 v mm audio cable to tie TV into sou		Subtotal	\$6,021.00
Replacement of H Installation of HD	IDMI splitter that is faulty. MI splitter for zoom room connec HDMI cable to tie 2nd tv into zoor	tion.	Total	\$6,021.00

Agreement for Consulting Services

	(the "Effective Date"), by and between Tech
Unlimited, LLC ("Consultant") and	("Client").
1. Term of Agreement. This Agreement s	hall commence on the Effective Date and will
continue for a period of one year until _	In the event of early termination,

Client shall pay the remaining balance due under this Agreement.

- 2. **Services Provided**. Consultant will provide the following Services under this Agreement (the "Services"):
 - a. Consultant agrees to provide consulting services related to computer hardware, software, network configuration, operating systems, networks, backup, antivirus, cloud services, and other similar work, including but not limited to, setup for and answering questions related to technology, backup, network monitoring, maintenance, e-mail and e-mail filtering, antivirus, bench work including physical system repair.
 - b. Regular Consulting Hours. Regular Consulting Hours shall consist of any time Consultant works for Client during regular business hours. Regular business hours are defined as 8:00 AM to 5:00 PM Monday through Friday, excluding national holidays.
 - c. Extended Consulting Hours. Extended Consulting Hours shall consist of any hours worked by Consultant outside of the period defined as Regular Consulting Hours. This includes weekends, the period of 5:00 PM to 8:00 AM during weekdays, and all national holidays. Extended Consulting Hours require a minimum of 48 hours' notice prior to the work being performed. Consulting performed without notice shall be defined as Emergency Consulting Hours.
 - d. *Emergency Consulting Hours*. Emergency Consulting Hours shall consist of any hours worked by Consultant outside of the period defined as Regular Consulting Hours, and not otherwise defined as Extended Consulting Hours. This includes weekends, the period of 5:00 PM to 8:00 AM during weekday, and all national holidays.
 - e. Consultant shall bill Client for travel time equal to the total time traveled to and from Client location at a rate equal to the corresponding service rate as may be the case.
 - f. Minimum Charge. There is a half hour minimum charge for all onsite visits.
- 3. Cost of Services. All Regular Consulting Hours, as defined in this Agreement, will be provided at the rates listed below. All Extended Consulting Hours, as defined in this Agreement, will be provided at one and one-half times the rates listed below. All Emergency Consulting Hours, as defined in this Agreement, will be provided at two times the rates listed below.

- a. Flat Rate fee. Consultant shall provide the Services for a flat rate of \$115.00 per user per month, which includes five hours of time spent by Consultant on Services for Client during Regular Consulting Hours.
- b. Hourly Fee. Any time spent on Services for Client beyond five hours per month shall be billed to Client at \$120.00 per hour. Time spent on Services during Extended Consulting Hours shall be billed to Client at \$180.00 per hour. Time spent on Services during Emergency Consulting Hours shall be billed to Client at \$240.00 per hour.

These rates are subject to change, subject to a thirty (30) day written notice.

4. Payment Terms.

- a. All invoices to Client shall be due within thirty (30) days.
- b. Any past due balances over 60 days old shall bear interest at the rate of one and one-half percent (1.5%) per month. Costs of collection, including reasonable attorney's fees, shall be added to the amounts due from Client.
- c. Consultant reserves the right to refuse service of any kind on all accounts with past due balances.
- 5. Confidential Information. Each party hereto shall hold in trust for the other, and shall not disclose to any non-party to the Agreement, any confidential information belonging to the other party, except to the extent required pursuant to any law, regulation, subpoena, order, inquiry, or judicial or administrative proceeding (provided that each party shall provide prompt written notice to the other party of any legal obligation to make such disclosure). Confidential Information is information which relates to research, development, trade secrets, or business affairs, but does not include information which is generally known or easily ascertainable by nonparties of ordinary skill in computer design, programming, networking, information technology, or the specific business interests of either party.
- 6. Staff. Consultant is an independent contractor and Consultant is not employed by Client. Consultant is hereby contracting with Client for the services described in this Agreement and Consultant reserves the right to determine the method, manner, and means by which the services will be performed. Consultant is not required to perform the services during a fixed hourly or daily time.

Consultant shall not be required to devote its full time and resources to the performance of services required hereunder, and it is acknowledged that Consultant has other clients and offers services to the general public. The order or sequence in which the work is to be performed shall be under the control of the Consultant. Client shall not provide any insurance coverage of any kind for the Consultant, and Client will not withhold any amount that would normally be withheld from an employee's pay.

- 7. Non-solicitation of Employees. Client acknowledges that Consultant is involved in a highly strategic and competitive business. Client further acknowledges that Client would gain substantial benefit and that Consultant would be deprived of such benefit, if Client were to directly hire any personnel employed by Consultant. Except as otherwise provided by law, Client shall not, without the prior written consent of Consultant, solicit the employment of Consultant's personnel or induce any of Consultant's personnel to leave to go to another firm during the term of this Agreement and for a period of two (2) years following the termination or expiration of this Agreement. Client agrees that Consultant's damages resulting from breach by Client of this provision would be extremely difficult to ascertain. Therefore, in the event Client violates this provision, Client shall immediately pay Consultant an amount equal to \$250,000.00 as liquidated damages and Consultant shall have the option to terminate this Agreement without further notice or liability to Client. The amount of the liquidated damages reflected herein is not intended as a penalty and is reasonably calculated based upon the projected costs Consultant would incur to identify, recruit, hire and train suitable replacements for such personnel.
- 8. LIMITED WARRANTY. Consultant hereby warrants to Client that the materials, analysis, data, programs, and services to be delivered or rendered under this Agreement will be of the kind and quality designated and will be performed by qualified personnel.

Other than expressly stated herein, Consultant hereby specifically disclaims any and all representations or warranties, express or implied, arising by law or otherwise, arising under or relating to this Agreement or the subject matter hereof, including any implied warranties of merchantability, fitness for a particular purpose, title, and non-infringement. Without limiting the foregoing, Consultant makes no representations or warranties that the services provided will be uninterrupted or error-free. Consultant makes no representations or warranties as to system availability and functionality during any phase of its support services and makes no representations or warranties regarding ability to resolve computer-related problems, to recover data, or to avoid losing data.

In no event shall Consultant be liable for special or consequential damages, either in contract or tort, whether or not the possibility of such damages has been disclosed to Consultant in advance or could have been reasonably foreseen by Consultant, and in the event this limitation of damages is held unenforceable then the parties agree that by reason of the difficulty in foreseeing possible damages all liability to Client shall be limited to \$25,000.00 as liquidated damages and not as a penalty.

9. Notices.

 Notices to Consultant should be sent to: 106 3rd Street, North New Ulm, MN 56073

- b. Notices to Client should be sent to:
- 10. Complete Agreement. This Agreement and any Attachments to this Agreement contain the entire agreement between the parties hereto with respect to matters covered herein. No other agreements, representations, warranties, or other matters, oral or written, purportedly agreed to or represented by or on behalf of Consultant by any of its employees or agents, or contained in any sales material or brochures, shall be deemed to bind the parties hereto with respect to this subject matter hereof. Client acknowledges that it is entering into this Agreement and any Attachments to this Agreement solely on the basis of the representation contained herein.
- 11. Amendment. The terms of this Agreement are contractual and may not be amended, changed, modified, altered, or supplemented, nor may any covenant, representation, warranty, or other provision be waived, except by agreement in writing signed by the Party against whom enforcement of the amendment, change, modification, alteration, supplementation, or waiver is sought.
- 12. **Non-Waiver**. No course of dealing between the parties will change, waive, modify, vary, or terminate any provision of this Agreement or any rights or obligations of any party under this Agreement. No delay on the part of any party in exercising any right under this Agreement shall operate as a waiver of such right. No waiver, express or implied, by any party of any right or any breach by any other party shall constitute a waiver of any other right or breach by the breaching party or any other party to this Agreement.
- 13. In the event of a conflict in the provisions of any Attachments to this Agreement and the provisions set forth in this Agreement, the provisions of such Attachments shall govern.
- 14. Jurisdiction. The enforcement of this Agreement shall be governed by the laws of the State of Minnesota, without regard to its choice of law principles. The parties agree that any suit or proceeding arising out of or related to this Agreement shall be venued in the state courts located in Brown County, Minnesota.
- 15. If the scope of any of the provisions of the Agreement is too broad in any respect whatsoever to permit enforcement to its full extent, then such provisions shall be enforced to the maximum extent permitted by law, and the parties hereto consent and agree that such scope may be judicially modified accordingly and that the whole of such provisions of this Agreement shall not thereby fail, but that the scope of such provisions shall be curtailed only to the extent necessary to conform to law.

Chad Aukes, Owner	Date	
ech Unlimited, LLC		
	Date	

CITY OF WABASSO WABASSO, MINNESOTA Resolution Number _____-2023

RESOLUTION NO. 2023-

RESOLUTION ACCEPTING FEMA ASSISTANCE TO FIREFIGHTERS GRANT RECEIVED FOR THE CITY OF WABASSO AND THE WABASSO FIRE DEPARTMENT

WHEREAS, the City of Wabasso has received a \$177,523.80 FEMA Assistance to Firefighters Grant.

WHEREAS, the City of Wabasso and the Wabasso Fire Department greatly appreciate the work that went into applying for the grant.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASSO, MINNESOTA THAT:

1. The Wabasso City Clerk/Treasurer and Fire Chief shall complete the required forms to formally accept the reward within 30 days of notification of grant received.

Adopted this 14th day of August, 2023 by the City Council of the City of Wabasso

CITY OF WABASSO		
Carol Atkins, Mayor		
ATTEST:		
Brandon Baune, Clerk		

Front Lot Line

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or Beacon on the Redwood County website or other similar site.

Name:	TODD HORKEY
Address:	1458 ELM STREET
Phone Num	nber: <u>507-441-1846</u>
E-Mail	cabdriver50@gmail.com
Signature o	of Property Owner
Project Per	mit Needed For DECK/FIRE PIT
Estimated (Cost of Project: \$5,000.00
	of adjoing property owners if project will be closer than 10 feet from side or back property line
	TODD HORKEY AND

(DONE) SIDEVALL THAI ALTON & YET TO FINISH ? 10+ 54mBS A PROJERTY LINE # 42"(?) FIRE pit WITH ROCK AROUND (STONE)
SOLID TRACTOR RIM
WILL HAVE OCCATIONAL SMAN BURNS, IF NEWGHARS
TO SOUTH AGREE. Notables 1000 HERREY 1458 EIN STREET BACK THOK PROJECT



Front Lot Line

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or Beacon on the Redwood County website or other similar site.

Name: David & Mallory Schmidt
Address: 1247 Gak St. Wabasso, MW
Phone Number: 507-828-6854 Alternate Phone: 605-690-4272
E-Mail Mallory. Schwelt@13d 640.00g
Signature of Property Owner Maley
Project Permit Needed For House to be built on au
Vand 1389 May Street, Wabasso, MN
Estimated Cost of Project:
Signature of adjoing property owners if project will be closer than 10 feet from side or back property line

CITY COUNCIL CONSIDERS ALL BUILDING PERMITS AT REGULAR MEETINGS ALL WORK MUST BE COMPLETED WITHIN 12 MONTHS OF APPROVAL

- 1. A land use permit is needed for new structures, additions, fences, patios, decks, sheds, permanent pools, any cement work, etc.if it changes existing dimensions or is newly added to a lot. Remodeling, maintenance or replacement in exactly the same size and shape does not.
- 2. All Structures need to be 10 feet from each side lot line and the back lot line; 30 feet from the front lot line or in line with other structures on that block

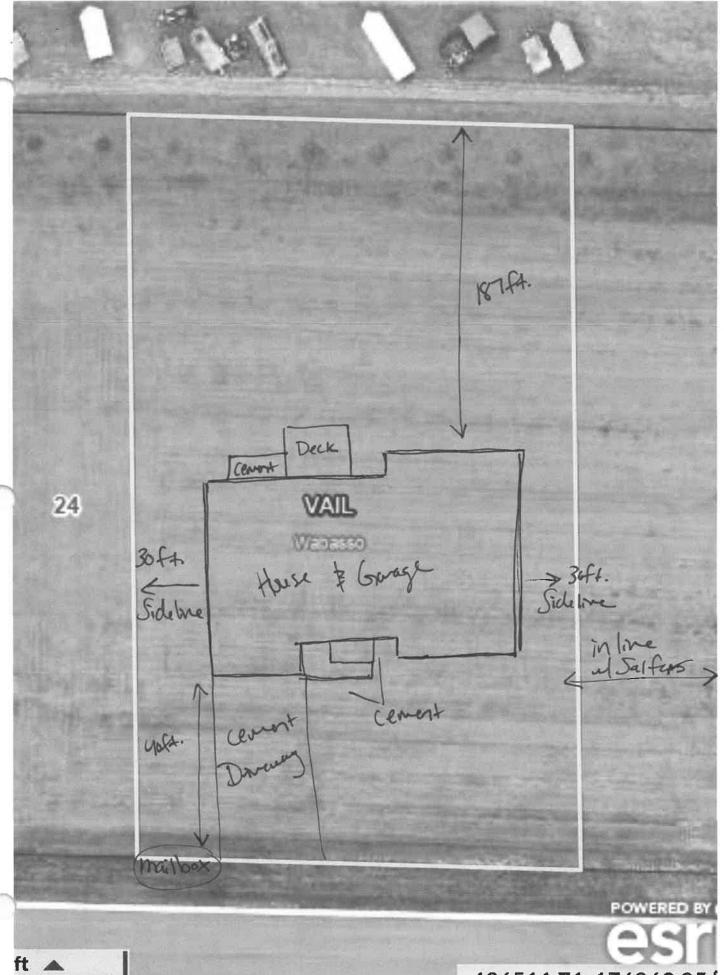
*Note*Lot line and street /curb or alley are NOT the same thing- Measuring from a street or alley must be done based on the Right of Way for that street or alley. Alleys are generally 20ft right of way. To estimate where your rear lot line starts, measure 10 feet from the center of the alley Streets are not all the same width for the right of way. To begin an estimate of where your lot line is again take half of the right of way and measure from approximately the center line to find your lot line The city should be able to give you information on the width of the right of way

- **Note** To be sure your measurements are correct, having a survey done is recommended if the pins marking the corners of the lot are not easily found
- 3. If you will be closer to the side lot line than ten feet, your neighbor must sign a statement this is acceptable
- 4. For lots located on a corner, the city council will determine which is the front footage of the lot
- 5. On all Permits show distance from lot lines to structure, type of structure, estimated cost, address, name and in the case of a fence or shed or other structure that will be closer than ten feet to a shared lot line, a signed statement from the neighboring property owner stating that it is acceptable.

Name John Jones Example: 999 Main Street Address Structure being placed on property Patio & Shed **Estimated Cost** \$3,200 Rear Lot Line 10 feet 5 ft! Fence ↑ Shed 30feet Placing the shed 5 feet from the property line is okay with me Fence → 10 Feet Patio —Fence for Blow 6/14/12 Side Lot Line Side Lot Line 10 feet Deck House & Garage Cement

30 Feet

Driveway



496511.71, 176862.85 (

Invoice 143418 Cash Payment E 319-49810-303 Engineering Fees	\$,126.50 \$305.00 \$,431.50
Cash Payment E 319-49810-303 Engineering Fees \$3 Invoice 143418 E 319-49810-303 Engineering Fees \$3	\$305.00
Cash Payment E 319-49810-303 Engineering Fees \$3 Invoice 143418 E 319-49810-303 Engineering Fees \$3	\$305.00
Invoice 138066	,431.50
Transaction Date 8/9/2023 General Checking 10100 Total \$3	
Refer 55238 ANDERSON ELECTRIC	
Cash Payment E 101-45170-500 Capital Outlay (GENER \$1 Invoice 42450	,460.00
Cash Payment E 101-45170-500 Capital Outlay (GENER Invoice 42400	\$65.00
Cash Payment E 601-49400-401 Repairs/Maint Buildings	\$196.11
Cash Payment E 101-43110-404 Repairs/Maint Machiner Invoice 42425	\$260.04
Cash Payment E 101-45200-404 Repairs/Maint Machiner Invoice 42457	\$321.48
Transaction Date 8/9/2023 General Checking 10100 Total \$2	,302.63
Refer 55239 ARVIG ENTERPRISES, INC.	
Cash Payment E 602-49450-321 Telephone Phone/Fax-2332003 6 Invoice	\$36.10
Cash Payment E 101-41400-321 Telephone Phone/Fax-2332003 1	\$122.38
Cash Payment E 601-49400-321 Telephone Phone/Fax-2332003 2 Invoice	\$38.49
Cash Payment E 602-49450-321 Telephone Phone/Fax-2332003 3	\$103.50
Cash Payment E 601-49400-321 Telephone Phone/Fax-2332003 4	\$141.53
Transaction Date 8/9/2023 General Checking 10100 Total	\$442.00
Refer 55240 AUTO VALUE REDWOOD FALLS	
Cash Payment E 101-43110-215 Shop Supplies Shop Supplies Invoice 31242873	\$82.93
Transaction Date 8/9/2023 General Checking 10100 Total	\$82.93
Refer 55241 BADGER METER	
Cash Payment E 601-49400-321 Telephone Cellular Suppose 80134404	\$171.00
Cash Payment E 602-49450-321 Telephone Cellular Sinvoice 80134404	\$171.00
Transaction Date 8/9/2023 General Checking 10100 Total 5	\$342.00
Refer 55242 BAUNE PLUMBING & HEATING	
	\$980.82
	\$410.36

Transaction Dat	e 8/9/2023		General Checking	10100	Total	\$1,391.18
Refer 55	243 BOLTON & M	ENK	-			
Cash Payment Invoice	E 101-41430-303	Engineering Fees	Strategic Plan			\$303.50
Cash Payment Invoice	E 101-41430-303	Engineering Fees	Strategic Plan			\$240.75
Cash Payment Invoice	E 601-49400-303	Engineering Fees	WTP Design			\$10,148.00
Cash Payment Invoice	E 601-49400-303	Engineering Fees	WTP Design			\$10,369.00
Cash Payment Invoice	E 320-49810-303	Engineering Fees	San Sewer Rehab	Engineering		\$57,025.00
Cash Payment Invoice	E 320-49810-303	Engineering Fees	San Sewer Rehab	Engineering		\$11,405.00
Cash Payment Invoice	E 320-49810-303	Engineering Fees	Arvig Staking			\$7,555.50
Cash Payment Invoice	E 319-49810-303	Engineering Fees	Cedar St			\$448.00
Cash Payment Invoice	E 319-49810-303	Engineering Fees	Cedar St			\$267.00
ransaction Date	e 8/9/2023		General Checking	10100	Total	\$97,761.75
Refer 55: Cash Payment	244 <i>BRANDON BA</i> E 101-41400-321		- Phone Reimbursen	nent		\$50.00
Invoice						
Transaction Date	e 8/9/2023		General Checking	10100	Total	\$50.00
_	245 ECOWATER		-			
Cash Payment Invoice	E 101-43100-306	Service Contract	Softener Rental			\$29.00
Cash Payment Invoice	E 101-41940-306	Service Contract	Softener Rental			\$48.00
Transaction Date	e 8/9/2023		General Checking	10100	Total	\$77.00
Refer 55	246 ELECTRIC M	OTOR COMPANY	_			
Cash Payment Invoice 137146	E 101-43100-240	Small Tools and M	inor E Shop Tools			\$368.99
Cash Payment Invoice 137147	E 101-43100-221	Equipment Parts	Equipment Parts			\$19.00
Fransaction Date	8/9/2023		General Checking	10100	Total	\$387.99
Refer 55	247 EMPIRE PIPE	SERVICE				
Cash Payment Invoice 3927	E 602-49450-306	Service Contract	Service Fee Lift Sta	ation		\$335.00
Cash Payment Invoice 3928	E 602-49450-306	Service Contract	Service Fee Lift Sta	ation		\$11,540.50
Transaction Date	e 8/9/2023		General Checking	10100	Total	\$11,875.50
kefer 55	248 FALLS AUTOI	MOTIVE	_			
Cash Payment Invoice 799797	E 101-43110-215		Shop Supplies			\$6.56
Transaction Date	e 8/9/2023		General Checking	10100	Total	\$6.56

Refer 55249 FARMERS CO-OP OIL COMPANY	-		
Cash Payment E 101-43100-212 Motor Fuels Invoice	fuel		\$98.01
Cash Payment E 601-49400-212 Motor Fuels Invoice	fuel		\$98.01
Cash Payment E 602-49450-212 Motor Fuels Invoice	fuel		\$98.01
Transaction Date 8/9/2023	General Checking 10100	Total	\$294.03
Refer 55250 GOPHER STATE ONE CALL	_		
Cash Payment E 602-49450-386 One Call Invoice 3070813	Locates		\$32.40
Cash Payment E 601-49400-386 One Call Invoice 3070813	Locates		\$32.40
Cash Payment Invoice			\$0.00
Cash Payment Invoice			\$0.00
Transaction Date 8/9/2023	General Checking 10100	Total	\$64.80
Refer 55251 GRAMSTAD LUMBER COMPANY			
Pash Payment E 101-43110-215 Shop Supplies Invoice S22326	Shelves		\$230.32
Transaction Date 8/9/2023	General Checking 10100	Total	\$230.32
Refer 55252 HAWKINS WATER TREATMENT G	-		
Cash Payment E 601-49400-216 Chemicals and Chem Invoice 6524116	Pr Chlorine		\$1,436.00
Cash Payment E 601-49400-216 Chemicals and Chem I Invoice 6525183	Pr Cylinder Rental		\$20.00
Cash Payment E 601-49400-216 Chemicals and Chem I Invoice 6498976	Pr Cylinder Rental		\$30.00
Transaction Date 8/9/2023	General Checking 10100	Total	\$1,486.00
Refer 55253 JEFF HEILING CONSTRUCTION	-		
Cash Payment E 602-49450-306 Service Contract Invoice	Remove Asphalt for Sewer Manhol	e	\$550.00
Transaction Date 8/9/2023	General Checking 10100	Total	\$550.00
Refer 55254 JIM JENNIGES	-		
Cash Payment E 601-49400-321 Telephone Invoice	Water Cell Phone		\$25.00
Cash Payment E 602-49450-321 Telephone Invoice	Sewer Cell Phone		\$25.00
Transaction Date 8/9/2023	General Checking 10100	Total	\$50.00
Refer 55255 JOHANNECK CONCRETE	_		
Cash Payment E 319-49810-403 Improvements Other T Invoice 36635	h Light Pole Base - Cedar Street		\$208.00
ransaction Date 8/9/2023	General Checking 10100	Total	\$208.00
Refer 55256 JOSH HOFFENKAMP	-		
Cash Payment E 101-43100-321 Telephone Invoice	Expense Reimb. Cell Phone		\$50.00

Transaction Date 8/9/2023	General Checking	10100	Total	\$50.00
Refer 55257 LARRY THOMPSON	_			
Cash Payment E 101-41400-321 Telephone Invoice	Cell Phone Reimb			\$50.00
Transaction Date 8/9/2023	General Checking	10100	Total	\$50.00
Refer 55258 MARCO, INC	-			
Cash Payment E 101-41400-306 Service Contract Invoice	Copier Lease			\$316.13
Transaction Date 8/9/2023	General Checking	10100	Total	\$316.13
Refer 55259 MID-AMERICAN RESEARCH CHEM	_			
Cash Payment E 602-49450-216 Chemicals and Chem F Invoice	Pr Sewer Chemicals			\$644.12
Transaction Date 8/9/2023	General Checking	10100	Total	\$644.12
Refer 55260 MATHESON TRI-GAS INC	_			
Cash Payment E 101-43110-215 Shop Supplies Invoice	Acetylene			\$78.91
Transaction Date 8/9/2023	General Checking	10100	Total	\$78.91
Refer 55261 METERING & TECHNOLOGY SVCS	_			
Cash Payment E 601-49400-500 Capital Outlay (GENER Invoice 2827	Water Plant Meter			\$538.50
Cash Payment E 602-49450-500 Capital Outlay (GENER Invoice 2827	Water Plant Meter			\$538.50
Transaction Date 8/9/2023	General Checking	10100	Total	\$1,077.00
Refer 55262 MN UI FUND	_			
Cash Payment E 101-41400-430 Miscellaneous (GENER Invoice	Unemployment Bene	efits		\$8.68
Transaction Date 8/9/2023	General Checking	10100	Total	\$8.68
Refer 55263 MVTL LABORATORIES	_			
Cash Payment E 602-49450-387 Testing Invoice 1208135	Testing			\$122.52
Cash Payment E 602-49450-387 Testing Invoice 1209162	Testing			\$122.52
Cash Payment E 602-49450-387 Testing Invoice 90027502	Testing			-\$111.39
Transaction Date 8/9/2023	General Checking	10100	Total	\$133.65
Refer 55264 ONE OFFICE SOLUTION	_			
Cash Payment E 101-41400-201 Accessories (paper, pe Invoice 822178-00	n Office Supplies			\$76.38
Transaction Date 8/9/2023	General Checking	10100	Total	\$76.38
Refer 55265 PEOPLE SERVICE	_			
Cash Payment E 601-49400-306 Service Contract nvoice 43417	Monthly Service Fee			\$1,312.50
Cash Payment E 602-49450-306 Service Contract Invoice 43417	Monthly Service Fee			\$1,312.50
Transaction Date 8/9/2023	General Checking	10100	Total	\$2,625.00

Refer 55266 QUADIENT FINA	NCE USA, INC				
Cash Payment E 101-41400-322 Po Invoice	ostage	Postage7900 0440 80	003 7177		\$113.0
Cash Payment E 601-49400-322 Po	ostage	Postage7900 0440 80	003 7177		\$113.0
Cash Payment E 602-49450-322 Po	ostage	Postage7900 0440 80	003 7177		\$113.0
Transaction Date 8/9/2023		General Checking	10100	Total	\$339.0
Refer 55267 QUALITY FLOW	SYSTEMS INC				
Cash Payment E 602-49450-500 Ca Invoice 45219	apital Outlay (GENER	Lift Station			\$11,862.5
Transaction Date 8/9/2023		General Checking	10100	Total	\$11,862.5
Refer 55268 R & E SANITATIO	ON INC				
Cash Payment E 603-49500-384 Re Invoice 12131	efuse/Garbage Dispos	Dumpster			\$150.33
Cash Payment E 603-49500-315 Sa Invoice 12131	ales Tax	Dumpster			\$14.6
Invoice 12089	efuse/Garbage Dispos	Dumpster			\$273.3
ash Payment E 603-49500-315 Sa Invoice 12089	ales Tax	Dumpster			\$26.6
Transaction Date 8/9/2023		General Checking	10100	Total	\$464.9
Refer 55269 REDWOOD BUIL	DING CENTER				
Cash Payment E 101-43110-215 Sh Invoice 28315	nop Supplies	Supplies			\$60.8
Cash Payment E 601-49400-217 Otl Invoice 28315	ther Operating Supplie	Supplies			\$182.5
Invoice 27937	ther Operating Supplie				\$47.6
Invoice 28750	apital Outlay (GENER				\$4,080.2
Cash Payment E 101-43110-215 Sh Invoice 28778	nop Supplies	Supplies			\$68.2
Transaction Date 8/9/2023		General Checking	10100	Total	\$4,439.4
Refer 55270 REDWOOD COU					
Cash Payment E 320-49810-304 Leg Invoice	gal Fees	Recording Fees			\$1,380.0
Transaction Date 8/9/2023		General Checking	10100	Total	\$1,380.0
Refer 55271 REDWOOD CO S	SHERIFFS OFFICE _				
Cash Payment E 101-42100-306 Se Invoice	ervice Contract	Monthly Law Enforcer	-		\$2,820.0
Cash Payment E 101-42100-306 Se		Monthly Law Enforcer	ment Coverage-Juпе		\$2,820.0
ash Payment E 101-43100-430 Mis Invoice	scellaneous (GENER	Burn Permit			\$10.0
Transaction Date 8/9/2023		General Checking	10100	Total	\$5,650.00
Refer 55272 REDWOOD ELEC	CTRIC COOP				

Cash Payment	E 101-43160-381	Electricity	Electricity-99865801			\$972.00
Cash Payment Invoice	E 101-45170-381	Electricity	Electricity-99865803			\$105.00
Cash Payment	E 101-45200-381	Electricity	Electricity-99865805			\$29.00
Cash Payment	E 101-41940-381	Electricity	Electricity-99865806			\$393.00
Cash Payment Invoice	E 602-49450-381	Electricity	Electricity-99865807			\$2,495.00
Cash Payment Invoice	E 101-43110-381	Electricity	Electricity-99865808			\$150.40
Cash Payment Invoice	E 101-43160-381	Electricity	Electricity-99865809			\$17.00
Cash Payment Invoice	E 602-49450-381	Electricity	Electricity-99865810			\$50.00
Cash Payment Invoice	E 601-49400-381	Electricity	Electricity-99865811			\$203.00
Cash Payment Invoice	E 601-49400-381	Electricity	Electricity-99865812			\$767.00
ash Payment Invoice	E 101-41940-381	Electricity	Electricity-99865813			\$119.00
Transaction Date	8/9/2023		General Checking	10100	Total	\$5,300.40
Refer 552	273 RUNNING SU		-			
Cash Payment Invoice		Operating Supplies (GE				\$14.99
Invoice		Operating Supplies (GE				\$11.99
Cash Payment Invoice	E 101-43110-215	Shop Supplies	Supplies			\$115.68
Transaction Date	8/9/2023		General Checking	10100	Total	\$142.66
Refer 552 Cash Payment Invoice 240475	274 SHARE CORI E 602-49450-216	PORATION Chemicals and Chem P	r Chemicals			\$2,827.15
Transaction Date	8/9/2023		General Checking	10100	Total	\$2,827.15
Refer 552 Cash Payment Invoice		<i>SANITATION, INC</i> Refuse/Garbage Dispos	- Garbage Pick-up			\$2,877.88
Transaction Date	8/9/2023		General Checking	10100	Total	\$2,877.88
Refer 552	276 TEAM LABOR	RATORY CHEMICAL	_			
Cash Payment Invoice 37100	E 602-49450-216	Chemicals and Chem P	r Lift Station Chemical	s		\$1,113.50
Transaction Date	8/9/2023		General Checking	10100	Total	\$1,113.50
Cash Payment	277 <i>TECH UNLIM</i> E 101-41400-306		- Tech Service Fee			\$230.25
Invoice 7626 Transaction Date	8/9/2023		General Checking	10100	Total	\$230.25

Current Period: August 2023

		Current	renod: August 2023)		
Cash Payment	278 <i>TEXAS REFII</i> E 101-43110-215		- Shop Supplies			\$1,209.00
Invoice 264093 Transaction Date	e 8/9/2023		General Checking	10100	Total	\$1,209.00
Refer 55	279 TURRES AG	SALES AND SERVICE				
Cash Payment Invoice 25536		Repairs/Maint Machiner	Equipment Mainte	nance Materials		\$1,283.50
Transaction Date	e 8/9/2023		General Checking	10100	Total	\$1,283.50
Refer 55	280 USA BLUEBO	OOK	_			
Cash Payment Invoice 66203	E 602-49450-216	Chemicals and Chem P	r Sewer Chemicals			\$162.48
Transaction Date	e 8/9/2023		General Checking	10100	Total	\$162.48
Refer 552	281 <i>VISA</i>	_			****	
Cash Payment Invoice	E 101-41400-321	Telephone	Misc Supplies and	Monthly Expenses		\$17.17
Cash Payment Invoice	E 101-41400-322	Postage	Misc Supplies and	Monthly Expenses		\$2.88
Cash Payment Invoice	E 101-41400-414	Data Processing Equip	Misc Supplies and	Monthly Expenses		\$108.10
Sash Payment Invoice	E 101-41940-220	Repair/Maint Supply (G	Misc Supplies and	Monthly Expenses		\$235.86
Cash Payment Invoice	E 101-43100-215	Shop Supplies	Misc Supplies and	Monthly Expenses		\$451.43
Cash Payment Invoice	E 101-41400-430	Miscellaneous (GENER	Misc Supplies and	Monthly Expenses		\$31.07
Cash Payment Invoice	E 601-49400-217	Other Operating Supplie	Misc Supplies and	Monthly Expenses		\$42.29
Transaction Date	e 8/9/2023		General Checking	10100	Total	\$888.80
Fund Sum	nmarv					
		10100 G	eneral Checking			
			\$0.00			
101 GENEI	RAL FUND		\$21,179.48			
319 CEDAF	R STREET IMPRO	VEMENTS	\$4,354.50			
320 USDA	RD Sewer Rehab		\$77,365.50			
601 WATE	R FUND		\$25,864.35			
602 SEWE	R FUND		\$34,158.90			

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$166,265.59
Total	\$166,265.59

\$3,342.86 \$166,265.59

603 REFUSE (GARBAGE) FUND

Payments Batch 08142023PAYAMB \$7,206.6			
Refer 1983 ALPHA WIRELESS Cash Payment E 230-42153-306 Service Contract Invoice 21713	Cloud Service Contract		\$2,074.4
Transaction Date 8/9/2023	Ambulance Checking 10101	Total	\$2,074.4
Refer 1984 ARVIG ENTERPRISES, INC. Cash Payment E 230-42153-321 Telephone Invoice	- Phone-2332003 5		\$97.8
Transaction Date 8/9/2023	Ambulance Checking 10101	Total	\$97.8
Refer 1985 BOUND TREE MEDICAL Cash Payment E 230-42153-217 Other Operating Supplie Invoice 85033221	- Supplies		\$168.9
Transaction Date 8/9/2023	Ambulance Checking 10101	Total	\$168.9
Refer 1986 CENTRACARE HEALTH Cash Payment E 230-42153-211 ALS Intercept Invoice	- ELS Intercepts		\$2,200.00
Transaction Date 8/9/2023	Ambulance Checking 10101	Total	\$2,200.00
Refer 1987 DAVES BODY SHOP Cash Payment E 230-42153-404 Repairs/Maint Machiner Invoice 2996	- Ambulance Windshield Repair		\$384.80
Transaction Date 8/9/2023	Ambulance Checking 10101	Total	\$384.80
Refer 1988 EFAX CORPORATE Cash Payment E 230-42153-325 Fax Service Invoice 4583946	- Ambulance Faxes		\$34.9
Transaction Date 8/9/2023	Ambulance Checking 10101	Total	\$34.9
Refer 1989 EXPERT BILLING Cash Payment E 230-42153-306 Service Contract Invoice 11616 Cash Payment Invoice	ExperT Billing Services		\$899.00 \$0.00
	Ambulance Checking 10101	Total	\$899.0
Refer 1990 FARMERS CO-OP OIL COMPANY Cash Payment E 230-42153-212 Motor Fuels Invoice	- Fuel		\$585.1
Transaction Date 8/9/2023	Ambulance Checking 10101	Total	\$585.1
Refer 1991 FIRSTNET	_		
Cash Payment E 230-42153-321 Telephone Invoice	Wireless Service		\$159.34
Cash Payment E 230-42153-321 Telephone Invoice	Wireless Service		\$181.22
	Ambulance Checking 10101	Total	\$340.5
Refer 1992 MATHESON TRI-GAS INC Cash Payment E 230-42153-217 Other Operating Supplie Invoice 28018687	- Operating Supplies		\$264.6

Transaction Date 8/9/2023	Ambulance Checking	10101	Total	\$264.61
Refer 1993 MEADOWLAND FARMERS Cash Payment E 230-42153-306 Service Contr	<u> </u>			\$6.00
Cash Payment Invoice				\$0.00
Transaction Date 8/9/2023	Ambulance Checking	10101	Total	\$6.00
Refer 1994 REDWOOD ELECTRIC COO	OP -			
Cash Payment E 230-42153-381 Electricity Invoice	Electricity-99865808			\$150.40
Transaction Date 8/9/2023	Ambulance Checking	10101	Total	\$150.40
Fund Summary				
10	0101 Ambulance Checking			
	\$0.00			
230 AMBULANCE	\$7,206.68			
	\$7,206.68			
Pre-Written Checks	\$0.00			7
Checks to be Generated by the Computer	\$7,206.68			
Total	\$7,206.68			

Payments Batch 08142023PAYFIRE	\$1,017.21		
Refer 4073 ALPHA WIRELESS	-		
Cash Payment E 225-42200-404 Repairs/Mail Invoice 21491	Machiner Repair/Service of Equipment		\$15.00
Cash Payment E 225-42200-221 Equipment F Invoice 21490	arts Equipment Parts		\$202.00
Transaction Date 8/9/2023	Fire Checking 10102	Total	\$217.00
Refer 4074 DAN KNOTT	-		
Cash Payment E 225-42200-215 Shop Suppli Invoice	s Reimbursement for Batteries		\$229.81
Transaction Date 8/9/2023	Fire Checking 10102	Total	\$229.81
Refer 4075 HEIMAN FIRE EQUIPMEN	•		
Cash Payment E 225-42200-217 Other Opera Invoice 923321	ng Supplie Operating Supplies		\$414.00
Cash Payment Invoice	Operating Supplies		\$0.00
Transaction Date 8/9/2023	Fire Checking 10102	Total	\$414.00
Refer 4076 MEADOWLAND FARMERS	CO-OP _		
lash Payment E 225-42200-306 Service Con Invoice	act Leak Test		\$6.00
Transaction Date 8/9/2023	Fire Checking 10102	Total	\$6.00
Refer 4077 REDWOOD ELECTRIC CC Cash Payment E 225-42200-381 Electricity Invoice	Electricity-99865808		\$150.40
Transaction Date 8/9/2023	Fire Checking 10102	Total	\$150.40
Fund Summary			
,,,	10102 Fire Checking		
	\$0.00		
225 FIRE	\$1,017.21		
	\$1,017.21		
Pre-Written Checks	\$0.00		
Checks to be Generated by the Computer	\$1,017.21		
=	\$1,017.21		1

Checks for Month

10100 General Checking Since July 2023 Begin Balance \$1,189,296.52

		Check	_			
CHECK	Vendor Name	Date	Check Am	nt Source	Comment	Balance
Deposit	20230704UB0	7/4/2023	-\$1,526.60	20230704UB0	UB Receipt Serv 1 Water R	\$1,190,823.12
Deposit	070323RECLIBGEN	7/3/2023	-\$277.31	070323RECLIBG	Community Center Rental	\$1,191,100.43
Deposit	20230711UB0	7/11/2023	-\$4,746.95	20230711UB0	UB Receipt Serv 1 Water R	\$1,195,847.38
Deposit	20230707UB0	7/7/2023	-\$2,010.57	20230707UB0	UB Receipt Serv 1 Water R	\$1,197,857.95
Deposit	070623RECAMBBOLTON	7/6/2023	-\$2,671.68	070623RECAMB	Refund - Overpayment	\$1,200,529.63
Deposit	20230706UB0	7/6/2023	-\$6,047.80	20230706UB0	UB Receipt Serv 1 Water R	\$1,206,577.43
Deposit	20230711UB1	7/11/2023	-\$792.00	20230711UB1	UB Receipt Serv 1 Water R	\$1,207,369.43
Deposit	20230712UB0	7/12/2023	-\$717.07	20230712UB0	UB Receipt Serv 1 Water R	\$1,208,086.50
Deposit	20230713UB0	7/13/2023	-\$826.98	20230713UB0	UB Receipt Serv 1 Water R	\$1,208,913.48
Deposit	071323RECAMBGEN	7/13/2023	-\$410.94	071323RECAMB	2022 Workers Comp Audit	\$1,209,324.42
Deposit	20230714UB0	7/14/2023	-\$1,462.85	20230714UB0	UB Receipt Serv 1 Water R	\$1,210,787.27
Deposit	20230717UB0	7/17/2023	-\$1,278.15	20230717UB0	UB Receipt Serv 1 Water R	\$1,212,065.42
Deposit	071723GENWACC	7/17/2023	-\$3,242.43		Planters - Refund 50% fro	\$1,215,307.85
Deposit	20230718UB0	7/18/2023	-\$2,293.08	20230718UB0	UB Receipt Serv 1 Water R	\$1,217,600.93
Deposit	20230720UB0	7/20/2023	-\$10,164.55	20230720UB0	UB Receipt Serv 1 Water R	\$1,227,765.48
Deposit	20230720UB1	7/20/2023	-\$1,643.24	20230720UB1	UB Receipt Serv 1 Water R	\$1,229,408.72
Deposit	072023RECGCAMBFIRE	7/20/2023	-\$2,410.00	072023RECGCA	Animal License	\$1,231,818.72
Deposit	20230724UB0	7/24/2023	-\$3,206.55	20230724UB0	UB Receipt Serv 1 Water R	\$1,235,025.27
Deposit	07242023RECGENAMB	7/24/2023	-\$93,13		TD&I Invoice - Water Runni	\$1,235,118.40
Deposit	20230726UB0	7/26/2023	-\$2,267.48	20230726UB0	UB Receipt Serv 1 Water R	\$1,237,385.88
Deposit	072623RECGCAMB	7/26/2023	-\$2,550.00	072623RECGCA		\$1,239,935.88
Deposit	20230727UB0	7/27/2023	-\$1,729.07	20230727UB0	UB Receipt Serv 1 Water R	\$1,241,664.95
Deposit	20230728UB0	7/28/2023	-\$731.28	20230728UB0	UB Receipt Serv 1 Water R	\$1,242,396.23
Deposit Deposit	20230731UB0 072723RECCCRENTAMB	7/31/2023 7/27/2023	-\$4,105.66	20230731UB0	UB Receipt Serv 1 Water R	\$1,246,501.89
Deposit	20230803UB0		-\$640.00	072723RECCCR	Community Center Rental	\$1,247,141.89
Deposit	08032023GENAMB	8/3/2023	-\$2,129.49	20230803UB0	UB Receipt Serv 1 Water R	\$1,249,271.38
Deposit	20230804UB0	8/3/2023 8/4/2023	-\$65.00 -\$1,586.13	08032023GENA 20230804UB0	Dog License #120	\$1,249,336.38
001109E	MN DEPT OF REVENUE	7/20/2023	\$1,495.00	072023PAYSALE	UB Receipt Serv 1 Water R	\$1,250,922.51 \$1,249,427.51
055164	Baune, Brandon	7/12/2023	\$1,704.55	PAY20230114.00		\$1,247,722.96
055165	Hoffenkamp, Joshua L	7/12/2023	\$1,362.81	PAY20230114.00		\$1,246,360.15
055166	Jenniges, Jim M	7/12/2023	\$1,754.98	PAY20230114.00		\$1,244,605.17
055167	Krause, Joanne	7/12/2023	\$140.22	PAY20230114.00		\$1,244,464.95
055168	Lensing, Gary J.	7/12/2023	\$453.06	PAY20230114.00		\$1,244,011.89
055169	Thompson, Larry	7/12/2023	\$1,911.42	PAY20230114.00		\$1,242,100.47
055170	ANDERSON ELECTRIC	7/12/2023	\$1,066.64		Electrical Work-Scoreboard	\$1,241,033.83
055171	ARVIG ENTERPRISES, INC.	7/12/2023	\$465.23		Telephone-Water Tower-23	\$1,240,568.60
055172	BADGER METER	7/12/2023	\$342.00	07102023PAYGE		\$1,240,226.60
055173	BAUNE PLUMBING & HEATI	7/12/2023	\$14.24		Guages-Water Plant	\$1,240,212.36
055174	BAUNE SERVICES AND LAW	7/12/2023	\$746.80	07102023PAYGE		\$1,239,465.56
055175	BOLTON & MENK	7/12/2023	\$72,989.50		Funding Application	\$1,166,476.06
055176	BRANDON BAUNE	7/12/2023	\$50.00		Cell Phone Reimbursemen	\$1,166,426.06
055177	ECOWATER SYSTEMS	7/12/2023	\$77.00	07102023PAYGE	Softner Rent-Comm Center	\$1,166,349.06
055178	ELECTRIC MOTOR COMPAN	7/12/2023	\$120.00	07102023PAYGE	20V Pruner	\$1,166,229.06
055179	ENVIRONMENTAL EQUIPME	7/12/2023	\$187.74	07102023PAYGE	Nozzle for Sweeper	\$1,166,041.32
055180	FALLS AUTOMOTIVE	7/12/2023	\$177.98	07102023PAYGE	Flower Watering-Battery	\$1,165,863.34
055181	FARMERS CO-OP OIL COMP	7/12/2023	\$225.15	07102023PAYGE	Fuel	\$1,165,638.19
055182	FIRST INDEPENDENT BANK	7/12/2023	\$5,445.00	07102023PAYGE	Bond Interest Payment	\$1,160,193.19
055183	HERMEL VENDING & FOOD	7/12/2023	\$305.78	07102023PAYGE	General Cleaning Supplies	\$1,159,887.41
055184	JIM JENNIGES	7/12/2023	\$247.50	07102023PAYGE	Phone and Training Reimb	\$1,159,639.91
055185	JOHN DEERE FINAN	7/12/2023	\$10,702.18	07102023PAYGE	Supplies-Hook	\$1,148,937.73
055186	JONTI-CRAFT	7/12/2023	\$4,081.21	07102023PAYGE		\$1,144,856.52
055187	JOSH HOFFENKAMP	7/12/2023	\$50.00	07102023PAYGE	Phone Reimbursement	\$1,144,806.52
055188	KIBBLE EQUIPMENT	7/12/2023	\$8,500.00	07102023PAYGE	MDS Cobra Brush 96" Gra	\$1,136,306.52
055189	KINNER & COMPANY	7/12/2023	\$20,000.00	07102023PAYGE	2022 Financial Statement	\$1,116,306.52
055190	LARRY THOMPSON	7/12/2023	\$50.00	07102023PAYGE	Cell Phone Reimbursemen	\$1,116,256.52
055191	MARCO, INC	7/12/2023	\$281.39	07102023PAYGE	•	\$1,115,975.13
055192	MATHESON TRI-GAS INC	7/12/2023	\$69.93	07102023PAYGE	Shop Chemicals	\$1,115,905.20

Checks for Month

10100 General Checking Since July 2023 Begin Balance \$1,189,296.52

		011	•			
CHECK	Vendor Name	Check Date	Check Am	t Source	Comment	Balance
055193	MEADOWLAND FARMERS C	7/12/2023	\$2,823,34	07102023PAYGE		
055193	METERING & TECHNOLOGY	7/12/2023	\$95.09	07102023PAYGE	• •	\$1,113,081.86
055195	MID-AMERICAN RESEARCH	7/12/2023	\$328.07	07102023PAYGE		\$1,112,986.77 \$1,442,658,70
055195	MVTL LABORATORIES	7/12/2023	\$568.05		Water and Sewer Testing	\$1,112,658.70
055190	NORTHLAND TRUST SERVIC	7/12/2023	\$5,431.25		Bond Interest Payments an	\$1,112,090.65
055197	PEOPLE SERVICE	7/12/2023	\$2,625.00		Water/Wastewater July Mo	\$1,106,659.40
055198	QUADIENT FINANCE USA, IN	7/12/2023	\$2,625.00 \$15.01			\$1,104,034.40
055199	QUALITY FLOW SYSTEMS I	7/12/2023	\$880.46		Postage Charges and Mont	\$1,104,019.39
055200	R & E SANITATION INC	7/12/2023	\$1,019.99		Parts and Service Check	\$1,103,138.93
				07102023PAYGE		\$1,102,118.94
055202	REDWOOD BUILDING CENT	7/12/2023	\$69.22	07102023PAYGE		\$1,102,049.72
055203	REDWOOD CAZETTE & LIVE	7/12/2023	\$6,309.00		Electricity-99865801	\$1,095,740.72
055204	REDWOOD GAZETTE & LIVE	7/12/2023	\$69.00		Newspaper Subscription	\$1,095,671.72
055205	REDWOOD VALLEY TECH S	7/12/2023	\$450.00		Quarterly Care Plan	\$1,095,221.72
055206	RIVER VALLEY LOW VOLTA	7/12/2023	\$1,870.00	07102023PAYGE		\$1,093,351.72
055207	RSS GROUP INTERNATIONA	7/12/2023	\$36.32	07102023PAYGE	-	\$1,093,315.40
055208	RUNNING SUPPLY INC	7/12/2023	\$616.09		General Operating Supplie	\$1,092,699.31
055209	SHARE CORPORATION	7/12/2023	\$2,307.59		Cleaning and General Sup	\$1,090,391.72
055210	SOUTHWEST SANITATION, I	7/12/2023	\$2,855.31	07102023PAYGE	G	\$1,087,536.41
055211	SUE ANDERSEN	7/12/2023	\$292.56		Shrubs and Mulch for Park	\$1,087,243.85
055212	TAFT	7/12/2023	\$13,000.00		Sewer Revenue Bond Appli	\$1,074,243.85
055213	TEAM LABORATORY CHEMI	7/12/2023	\$2,125.50	07102023PAYGE		\$1,072,118.35
055214	TECH UNLIMITED, LLC	7/12/2023	\$230.25		Monthly IT Services	\$1,071,888.10
055215	THEIN WELL COMPANY	7/12/2023	\$315.00		Annual Inspection on Pum	\$1,071,573.10
055216	USA BLUEBOOK	7/12/2023	\$1,390.69		General Supplies/Tools	\$1,070,182.41
055217	UTILITY SERVICE CO, INC	7/12/2023	\$32,000.00	07102023PAYGE		\$1,038,182.41
055218	VISA	7/12/2023	\$957.01	07102023PAYGE	Misc Charges-Zoom	\$1,037,225.40
055219	VOSIKA	7/12/2023	\$185.00	07102023PAYGE	Portable Unit and Clean-up	\$1,037,040.40
055220	WOOD LAKE	7/12/2023	\$3,242.43	07102023PAYGE		\$1,033,797.97
055221	AMERICAN ENGINEERING T	7/12/2023	\$305.00	071023PAYGCA	Engineering Testing Cedar	\$1,033,492.97
055222	GOPHER STATE ONE CALL	7/12/2023	\$58.05	071023PAYGCA		\$1,033,434.92
055223	MARK PALMER	7/12/2023	\$80.52	071023PAYGCA	Meter Relocaiton Cost Split	\$1,033,354.40
055224	PARALLEL AG	7/12/2023	\$225.34	071023PAYGCA	Parts-Trash Pump	\$1,033,129.06
055225	Baune, Brandon	7/26/2023	\$1,704.55	PAY20230115.00		\$1,031,424.51
055226	Hoffenkamp, Joshua L	7/26/2023	\$1,362.81	PAY20230115.00		\$1,030,061.70
055227	Jenniges, Jim M	7/26/2023	\$1,754.98	PAY20230115.00		\$1,028,306.72
055228	Lensing, Gary J.	7/26/2023	\$273.81	PAY20230115.00		\$1,028,032.91
055229	Thompson, Larry	7/26/2023	\$1,911.42	PAY20230115.00		\$1,026,121.49
055230	ALYSSA NORSTEGARD	7/26/2023	\$0.00	07262023PAYAL	Community Center Cleanin	\$1,026,121.49
055231	ALYSSA NORSTEGAARD	7/26/2023	\$100.00	072623PAYALYS	Community Center Cleanin	\$1,026,021.49
10101010	16LYSSA NORSTEGARD	7/26/2023	\$0.00	07262023PAYAL	Community Center Cleanin	\$1,026,021.49
	Deposits \$	61,625.99	-\$163,275.03			
	Checks -\$2	24,901.02	Ψ100,210.00			

FILTER: (([Act Year]='2023' and [period] in (7))) and ((true)) and [Cash Act]='10100'

Checks for Month

10101 Ambulance Checking
Since July 2023
Begin Balance \$233,043.28

CHECK Vendor Name Date Check Amt Source Comment Balant Deposit 070623RECAMBBOLTON 7/6/2023 -\$1,606.90 070623RECAMB Service Fee \$234,650 Deposit 071123REC 7/11/2023 -\$148.07 071123REC BLS Fees \$234,798 Deposit 071823RECAMB 7/18/2023 -\$852.58 071823RECAMB BLS Service Fees \$235,650 Deposit 072023RECGCAMBFIRE 7/20/2023 -\$246.52 072023RECGCA Ambulance Service Fee \$235,897	
Deposit 070123REC 7/11/2023 -\$148.07 071123REC BLS Fees \$234,798 Deposit 071823RECAMB 7/18/2023 -\$852.58 071823RECAMB BLS Service Fees \$235,650 Deposit 072023RECGCAMBFIRE 7/20/2023 -\$246.52 072023RECGCA Ambulance Service Fee \$235,897	e
Deposit 071123REC 7/11/2023 -\$148.07 071123REC BLS Fees \$234,798 Deposit 071823RECAMB 7/18/2023 -\$852.58 071823RECAMB BLS Service Fees \$235,650 Deposit 072023RECGCAMBFIRE 7/20/2023 -\$246.52 072023RECGCA Ambulance Service Fee \$235,897	18
Deposit 071823RECAMB 7/18/2023 -\$852.58 071823RECAMB BLS Service Fees \$235,650 Deposit 072023RECGCAMBFIRE 7/20/2023 -\$246.52 072023RECGCA Ambulance Service Fee \$235,897	25
Deposit 072023RECGCAMBFIRE 7/20/2023 -\$246.52 072023RECGCA Ambulance Service Fee \$235,897	83
Deposit 07242023RECGENAMB 7/24/2023 -\$175.61 07242023RECGE Ambulance Service Fee \$236,072	96
Deposit 072623RECGCAMB 7/26/2023 -\$1,672.50 072623RECGCA Ambulance Service fees \$237,745	46
Deposit 072723RECCCRENTAMB 7/27/2023 -\$400.00 072723RECCCR Service Fee \$238,145	46
Deposit 08032023GENAMB 8/3/2023 -\$375.00 08032023GENA BLS FEES \$238,520	46
001967 ARVIG ENTERPRISES, INC. 7/12/2023 \$101.82 07102023PAYGE Phone-2343267 \$238,418	64
001968 CENTRACARE HEALTH 7/12/2023 \$600.00 07102023PAYGE ALS \$237,818	64
001969 CITY OF WABASSO 7/12/2023 \$410.94 07102023PAYGE Workers Comp Premium 2 \$237,407	70
001970 EFAX CORPORATE 7/12/2023 \$35.93 07102023PAYGE MonthlyFax Fee \$237,371	77
001971 EXPERT BILLING 7/12/2023 \$806.00 07102023PAYGE Runs Bill and Elite Fee \$236,565	77
001972 FARMERS CO-OP OIL COMP 7/12/2023 \$491.73 07102023PAYGE Fuel \$236,074	04
001973 FIRSTNET 7/12/2023 \$159.30 07102023PAYGE Phones \$235,914	74
001974 LMCIT 7/12/2023 \$731.00 07102023PAYGE Workers Comp 2022 Audit \$235,183	74
001975 MATHESON TRI-GAS INC 7/12/2023 \$313.20 07102023PAYGE Oxygen \$234,870	54
001976 REDWOOD ELECTRIC COOP 7/12/2023 \$59.80 07102023PAYGE Electricity-99865808 \$234,810	74
001977 SALFERS FOOD CENTER 7/12/2023 \$10.72 07102023PAYGE Batteries \$234,800	02
001978 WABASSO FIRE DEPARTME 7/12/2023 \$724.59 07102023PAYGE 2022 Workers Comp Audit \$234,075	.43
001982 BOUND TREE MEDICAL 7/12/2023 \$699.96 071023PAYGCA Medical Supplies \$233,375	47
Deposits \$5,477.18 \$332.19	
Checks -\$5,144.99	

FILTER: (([Act Year]='2023' and [period] in (7))) and ((true)) and [Cash Act]='10101'

City of Wabasso

Checks for Month

10102 Fire Checking Since July 2023 Begin Balance \$55,517.01 08/10/23 11:55 AM Page 1

CHECK	Vendor Name	Check Date	Check Ami	Source	Comment	Balance
Deposit	071323RECAMBGEN	7/13/2023	-\$724.59	071323RECAMB	2022 Workers Comp Audit	\$56,241.60
Deposit	072023RECGCAMBFIRE	7/20/2023	-\$750.00	072023RECGCA	Fire Call	\$56,991.60
004066	ALPHA WIRELESS	7/12/2023	\$1,096.70	07102023PAYGE	Monitors	\$55,894.90
004067	FARMERS CO-OP OIL COMP	7/12/2023	\$84.23	07102023PAYGE	Fuel	\$55,810.67
004068	JENNIGES GAS & DIESEL IN	7/12/2023	\$24.36	07102023PAYGE	Oil Pressure Switch	\$55,786.31
004069	KIRVIDA FIRE	7/12/2023	\$1,521.21	07102023PAYGE	Pump Test	\$54,265.10
004070	REDWOOD ELECTRIC COOL	7/12/2023	\$59.80	07102023PAYGE	Electricity99865808	\$54,205.30
004071	TROY WELCH	7/12/2023	\$211.72	07102023PAYGE	Misc Tools and Accessorie	\$53,993.58
004072	VISA	7/12/2023	\$2,775.00	07102023PAYGE	Training and Instruction	\$51,218.58
	Deposits Checks	\$1,474.59 -\$5,773.02	-\$4,298.43		1	

FILTER: (([Act Year]='2023' and [period] in (7))) and ((true)) and [Cash Act]='10102'