

City of Wabasso  
Regular Meeting  
Monday, July 13, 2020  
6 pm

The meeting opened with the recitation of the Pledge of Allegiance.

The meeting was called to order by Mayor Carol Atkins with Council Members Wade McKittrick, Carole Remiger and Rachel Ingebretson present. Steve Burns was unable to attend.

Also in attendance were Kristi Lange, Brian Baune, Pat Eichten, Mike Remiger, Paul Plaetz and Mary Smith.

The agenda was approved with 3 additions to the regular agenda on a motion by Remiger, seconded by Ingebretson.

Atkins-yes, McKittrick-yes, Remiger-yes, Ingebretson-yes.

Pat Eichten presented an update on the EDA. The board is about to complete the final plan for a twin home on May Street. George Eilertson has been contacted to assist with potential financing. Depending on how quickly a financing plan can be put together, hopefully bids can be let before fall. There have been 3 individuals who have agreed to no payments from July 1 to January 1, 2020 to assist with impacts from COVID-19.

Resolution Number 9 approving the May Street Plat was approved on a motion by McKittrick, seconded by Ingebretson.

Atkins-yes, McKittrick-yes, Remiger-yes, Ingebretson-yes.

Brian Baune appeared before the council to explain the efforts to minimize the possibility of transmitting COVID-19 at the Big Air Show. His employees will all be wearing masks and gloves. All food orders will be plated and the to go boxes delivered to the customer. Money will be handled by one person. He was thanked for coming in to address these plans.

Kristi Lange appeared before the council to find out what the council decided on the Farmer's Market question. The council suggested it would be best at this time to locate a private property rather than the community center parking lot for this year. The council will investigate creating a plan for use of the parking lot for next year. Holding a Farmer's Market somewhere in the community is a very good idea.

A discussion was held about an issue with a semi-truck and trailer on residential streets was discussed. It will be turned over to city attorney.

The Street Report was presented by Mike Remiger. The crack sealing is done, and the community center roof repairs have been completed. Mike ordered the parts needed to replace

the inner works of the toilets. Some have not been replaced since the building was built. He spent nearly an entire day cleaning the toilets in the lady's room in front and still has the men's room to complete. The catch basin on West Main Street has been repaired. He asked about what should be done with the old wooden and steel bleachers. They can be taken apart and the steel sold when prices are better. The city will sell a 12x 16 shed through sealed bids.

Paul Plaetz presented the Water/Wastewater Report. He had a meeting with the engineer. Carol Atkins was there as well. The plans for the sewer improvements have been submitted to USDA Rural Development again. The hydrants have been flushed. Both plants are operating okay. Rachel Ingebretson brought up places where the storm sewer does not drain well. One of the places is mostly due to debris blocking in in storms and once that is cleared out it drains right away. The one by the community center parking lot has run slow for a long time. Paul suggested they be televised. No decision was made on televising at this time.

Carole Remiger told the council the softball field is now pretty well done, and grass all planted. Baseball may have a few games but will be done by August 1. Mike Remiger asked about the fence. The clerk will e-mail a copy of the contract to the contractor.

Diane Arends appeared before the council to explain the new street closure request. The Street Closure Request for the Roadhouse Roll Ins was approved on a motion by McKittrick, seconded by Ingebretson.

Atkins-yes, McKittrick-yes, Remiger-yes, Ingebretson-yes.

The Street Closure Request for the Big Air Show on the 18<sup>th</sup> was approved on a motion by McKittrick, seconded by Remiger.

Atkins-yes, McKittrick-yes, Remiger-yes, Ingebretson-yes.

The Clerk asked if the council wishes to use the county for commercial assessing as well as the residential. The council agreed this seemed to be the best option.

The following items on the consent agenda were approved on a motion by McKittrick, seconded by Remiger:

1. Minutes of the June 8 meeting and June 10 meeting
2. Land Use permits
  - a. 1450 Elm Street Attached garage and driveway
  - b. 569 South Street New Deck
3. Temporary 1 day 3.2 permit Baune's Catering July 18
4. Resolution Appointing Election judges
5. Annual Wabasso Area Baseball Association 3.2 permit

Atkins-yes, McKittrick-yes, Remiger-yes, Ingebretson-yes.

A discussion was held regarding the use of the COVID-19 funds the city received. A portion of the funds can be used to remodel the city office to open the area into the coat room and take advantage of the old ticket window that is already there. This would provide window service

and when needed individuals would be allowed to enter the office. The council members looked at what was being discussed. After considering the possibilities, the Council approved hiring Mike Remiger as the contractor to remodel the office outside his working hours for the city on a motion by McKittrick, seconded by Ingebretson.  
Atkins-yes, McKittrick-yes, Ingebretson-yes. Remiger-abstain.

A suggestion for the new website was made by Rachel Ingebretson to have an e-mail address where the Council Members and the Mayor could be contacted listed on the website. It could be set up as a separate e-mail for strictly city business. No action was taken on this suggestion.

A new form has been developed to go with an overhead view of a property to apply for a building permit. The new website will have a fillable version of the form.

The question of the complaint of a window being broken by an employee was discussed. From the information gathered about the incident and from the employee it does not appear the city could have been responsible. The Clerk was instructed to send a letter.

The bills in the amount of \$139,459.68 were approved for payment on a motion by Remiger, seconded by McKittrick.  
Atkins-yes, McKittrick-yes, Remiger-yes, Ingebretson-yes.

The Clerk was asked to see how much a single line cell phone plan would cost for a discussion on cell phone reimbursement for employees.

The meeting adjourned at 8:25 pm.