

City of Wabasso
Regular Meeting
June 9, 2020
6 pm

The meeting opened with recitation of the Pledge of Allegiance.

Mayor Carol Atkins called the meeting to order with Council Members Wade McKittrick, Rachel Ingebretson and Carole Remiger present. Steve Burns was unable to attend.

Also present were Pat Eichten, Nathan Kinner, Kristi Lange, Derek Guetter, Matt Novak, Mike Remiger, Paul Plaetz and Mary Smith.

There were five additions to the consent agenda with one addition to the regular agenda. The agenda was approved on a motion by McKittrick, seconded by Remiger.
Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Pat Eichten updated the council on the EDA activities. The plat for May Street will need to be approved by the city council and once that is done the city attorney will draw up a proposal for options on additional lots for Serenity Suites. Letters will be going out to current borrowers with information about the EDA's plan to assist during the pandemic. Chad Adams for Southwest Minnesota Housing Partnership presented the board with plans for a duplex. The board suggested some modifications to the plan. A new plan should be ready by the July 1 meeting along with cost and construction figures. The EDA still needs to determine how to finance the project. If everything is in place, the board hopes to start construction this fall.

A motion was made by McKittrick, seconded by Ingebretson to approve the plat of Eastvail Fourth Addition.
Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Kristi Lange appeared before the board to request the city allow for a farmer's market and homemade and handcrafted items to be sold in the parking lot of the community center. The proposal would be to operate on Sunday afternoon beginning in July until sometime in October. Several questions were raised and the decision at this time was to look at how other markets like this operate around the area. The city will have a definite answer by the next council meeting.

Derek Guetter spoke to the council about putting on a complete show here at the community center on July 18 primarily throughout the parking lot and closing off the street as well. This would be a free event and depends on the state opening activities so something like this can take place. Some of the events would include an ATV show, beer garden, baseball game/food/vendors/fundraising activities for local business and school, exotic car and trucks display, MX VS ATV PS\$ video gaming station, Big Air sandbox (kids play area with toy ATVs and ATV Big Air Merchandise booth and Support Fundraiser. The council gave the approval to go ahead on the condition that large events are approved by the state by that time. If not, a later date may be looked at.

Nathan Kinner presented the audit report. The City is in good financial shape. Nathan pointed out several items in the financial statements. The garbage fund is back in the black after expenses from 2018 were reimbursed in 2019. The general fund shows an increase in fund balance of \$29,006.00 for 2019. Nathan recommended the city make sure to check on the pledged securities on file to be sure there is sufficient coverage preferably monthly. The city needs to see 110% of the balance of cash in the accounts in pledged securities through the bank. The city should make sure there is enough when large sums are expected to be deposited to city accounts. The audit report was accepted as presented on a motion by McKittrick, seconded by Remiger. Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

The Street Report was presented by Mike Remiger. Mike raised a concern about a semi that is frequently parked while loaded on a residential street in town. A letter will need to be sent. There was some discussion regarding snow at the athletic field. The evergreen trees will have the lower branches cut. Weed letters should be sent out as needed. The Clerk informed Mike about a call received from Randy Kuehn to go ahead with mowing his lots as usual. A trailer sitting on the street was discussed. The city attorney requested the clerk forward the ordinance regarding of parking of trailers, buses etc. on city streets.

The Water/Wastewater Report was presented by Paul Plaetz. The dialer at the water plant was fried and had to be replaced. The meters at the sewer plant have been certified. A letter was sent to Jody Werner-Gronli with the information requested. The sewer and water were capped at the two houses taken down. Paul asked if he should have the same amount of sewer lines jetted as he has in the past, which is about 10,000 feet. The council said yes to this.

Carole Remiger gave a report on Park & Rec. The Softball Association is looking at starting girls fast pitch on July 6th. The council and city attorney both stated if state guidelines are followed, games may go ahead.

Several issues were raised with the council concerning the COVID-19 pandemic. The Bloodmobile can be held in the Community Center on July 15 if guidelines for protecting workers and donors are followed. The clerk was instructed to ask for a copy of Redd Cross bloodmobile plan to keep everyone safe. Baseball can resume when state issued guidelines permit. The City Clerk informed the council she has ordered a plexiglass screen that can sit on the desk in the office to provide the person working protection as well as people coming into the office. The City Office will remain closed until protective measures are in place. The Clerk informed the council the community center could be open at 50% capacity up to 250 people as of Wednesday. This information was current as of Monday, June 8.

A report of a window possibly being broken by the mower throwing a rock through it will need further investigation before any decision can be made.

The following votes in the May 11 minutes were incorrectly stated: The request to remove a sidewalk on Cedar Street to June Street” **Atkins-no**, Burns-yes, McKittrick-yes, **Ingebretson-abstain**, Remiger -yes; “A vacation policy that would require employees to be paid out their available hours at the end of 2019 and receive their 2020 hours as of January 1 or use their time

up was approved” Atkins-yes, Burns-yes, McKittrick-yes, **Remiger -abstain**; and “A request to close streets for graduation” Atkins-yes, Burns-yes, **Ingebretson-yes**, McKittrick-abstain.

The following items on the consent agenda, with the afore said corrections to the May 11 minutes, were approved on a motion by McKittrick, seconded by Ingebretson.

1. Minutes of May 11 and 20 Meetings
2. Land Use Permits
 - a. 1003 North Street expand drive, sidewalk, patio
 - b. 585 South Street expand drive
 - c. 2017 W Main replace driveway
 - d. 997 North Street cement pad
 - e. 755 Main Street deck
 - f. 2027 Perry Street add covered porch to shed
 - g. 968 North Street fence
 - h. 798 Rose Street sidewalk added
 - i. 1455 Elm Street patio

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Due to the COVID-19 effect on local bar/restaurants, a motion was made by McKittrick, seconded by Remiger to reduce the cost of the on sale annual liquor license by the equivalent of 2 months on sale license fee or \$150.00.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Bills in the amount of \$25,939.44 were approved on a motion by Remiger, seconded by Ingebretson.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

The council then proceeded to go through examples of possible questions for the interviews to take place the following day for the Clerk/Treasurer-Administrator position.

The meeting adjourned at 9:38 pm.