

City of Wabasso  
City Council  
Monday, June 10, 2019  
6 pm

The meeting opened with recitation of the Pledge of Allegiance.

The meeting was called to order by Mayor Carol Atkins with Council Members Steve Burns, Rachel Ingebretson, and Carole Remiger present. Council Member Wade McKittrick was unable to attend.

Also present were Pat Eichten, Amber Kleinhuesen, Matt Novak, Jenni Reudenick, Nathan Kinner, Shannon Guetter. Tiffany Eichten appeared later in the meeting.

Several matters were added to the consent agenda including renewing of liquor licenses, a beer license and two land use permits. The agenda was approved with the additions on a motion by Ingebretson, seconded by Remiger.

Atkins-yes, Burns-yes, Ingebretson-yes, Remiger-yes.

The city's audit for 2019 was presented by Nathan Kinner. Several recommendations were made including amending a budget when large expenses that were not budgeted for occur. He also recommended the city make sure there is 110% of the amount deposited in the bank is backed by 110% of pledged collateral as required. Items contained in the management letter will be looked at another time. The council voted to accept the audit as presented on a motion by Ingebretson, seconded by Remiger.

Atkins-yes, Burns-yes, Ingebretson-yes, Remiger-yes.

The Land use permit for 1458 Elm Street was discussed. One neighboring property owner refused to sign a consent form for a fence to be placed within one foot of the property line with the requesting owner caring for the fence and around it. The council consulted City Attorney Novak on the possibility of making an exception to the ordinance. He stated that there is no leeway in the way the ordinance is written to allow for the council to provide a variance. The permit was granted as presented except the fence on the north side must be kept 10 feet from the property line. The motion was made by Ingebretson, seconded by Burns.

Atkins-yes, Burns-yes, Ingebretson-yes, Remiger-yes.

Matt Novak responded to a question presented by Rachel Ingebretson questioning if it is legal for a public building such as the community center to lock the restrooms, that is not have them open to the public, when the facility is not in use. Matt stated that the short answer is yes with very specific instances when the restrooms would need to be unlocked for an individual. There are no plans to lock the community center restrooms at this time it was simply an inquiry into the legality. The athletic field lease has had all references to the shared personnel agreement removed from it and has been sent to the school for approval. The sump pump letters went out and if the city wishes to enforce the guidelines once Paul is back to work there are several

ways penalties could be assessed to those in violation that include civil liability, criminal, or the preferred method as a nuisance.

Shannon Guetter appeared before the council to request blocking off a portion of Cedar Street directly in front of the bar for live music on Friday night. The approximate time will be from 7 pm until midnight. The motion to block off Cedar Street from Main Street to the alley at the furthest was made by Burns, seconded by Remiger.  
Atkins-yes, Burns-yes, Ingebretson-yes, Remiger-yes.

The request for comments for the possible joint website development with the Commercial Club was discussed. Two of the council members possibly Steve Burns and Wade McKittrick will work on answering the questions presented. If either of them cannot take part, Rachel Ingebretson offered to fill in that person's spot.

The EDA report was presented by Pat Eichten. The EDA did not receive any response to the preliminary offer for the Ourada property. The EDA is currently looking into doing something on May Street for additional rental property. Pat will be looking into hiring Vince Robinson to assist the EDA with this. Bart Properties had contacted Pat about possible grant funds to help finish up work needing to be completed at the apartments on Main Street. He had the RADC reach out to the owners with several possibilities.

The Street Report was presented by Mike Remiger. The cold storage building will be 35 ft. x 40 ft. and in line with the existing building on the North end. He presented a permit application for the building which was approved on a motion by Burns, 2<sup>nd</sup> by Ingebretson.  
Atkins-yes, Burns-yes, Ingebretson-yes, Remiger-yes.

A graduation party that was held in May before the waxing was finished in the senior meal site room, the door was open part way with tables up against it and kids got in and left mud on the edges of the tables and all over the meal site room that had to be cleaned before Mike could finish waxing it. The city council instructed the clerk to keep \$40.00 of their damage deposit for the cleaning. The bank recently used the bar room and when it was not cleaned up he was told no contract had been sent for the use. The clerk was instructed to make sure a bill was sent for the use. The issue of numerous, trailers, motorhomes etc sitting on the streets was brought up. Matt Novak recommended telling the Sheriff's department that as part of the city contract they need to enforce the ordinance on this. An issue with a vehicle being parked on a sidewalk was raised. Mayor Atkins will speak to the owner of the vehicle.

The following items were discussed at the council meeting. Carole Remiger informed the council that the baseball association meeting had been postponed. Tiffany Eichten brought a signed agreement between the softball association and the baseball association that they are working together for the 2019 season in regards to the liquor license and insurance. The Baseball associations permit to sell beer was amended to also cover Frances Mandershied Field on a motion by Burns, seconded by Ingebretson.  
Atkins-yes, Burns-yes, Ingebretson-yes, Remiger-yes.

Tiffany also asked if they could have someone spray for bus for Summer Fest. It was okayed provided she found someone that is licensed in pesticide application. Mike stated he would dig up the weeds at the softball field on Wednesday.

Mike Remiger informed the council he spoke with Wade McKittrick, Joe Kemp and Drew Larsen about replacing the football field lights with LED lights. It is planned that the school will raise funds for this. The city is okay with that plan if costs will be covered with donated funds.

The following items on the consent agenda were approved on a motion by Remiger, seconded by Burns:

1. Minutes of May 13 meeting
2. Land Use Permits
  - a. 1456 Elm Street Shed
  - b. 864 Pine Street Shed and Cement slab
3. Beer in Community Center
  - a. Wedding 6-15-19
  - b. Lions BBQ 6-26-19
  - c. Wedding 7-13-19
4. Annual Licenses
  - a. Roadhouse On & Off Sale Liquor
  - b. Cedar Street Bar & Grill On & Off Sale
  - c. Summer Fest Beer Permit Frances Manderscheid Field

Atkins-yes, Burns-yes, Ingebretson-yes, Remiger-yes.

The right of way on the west side of town was discussed. A decision was made and Mike Remiger was instructed to spray it to kill off the grass and weeds.

A check for the majority of the damage to the pump transmission on the fire truck was received from insurance. The Clerk will submit the work done on the other trucks by Jenniges to see if they will also reimburse for that.

The Clerk will take off Tuesday morning, June 11 and Thursday afternoon June 13, all of June 14 and June 17. Julie will cover the office from 8 am until noon on those days.

The clerk verified that mailing the agenda packets on Wednesday next month instead of Thursday due to July 4<sup>th</sup> is acceptable.

A proposal from Bolton & Menk to provide a report and estimates to try to improve the drainage issues on the west side of town for an amount not to exceed \$3,000 was discussed. The proposal was accepted on a motion by Burns, seconded by Remiger. Atkins-yes, Burns-yes, Ingebretson-yes, Remiger-yes.

The correspondence was reviewed.

The clerk will check for a permit for a building behind the school.

Bills in the amount of \$27,019.53 were approved for payment on a motion by Ingebretson, seconded by Burns.

Atkins-yes, Burns-yes, Ingebretson-yes, Remiger-yes.

The meeting adjourned at 8:40 pm.