

Minutes
City Council
Monday, April 10, 2023
5 pm

The meeting was opened with the recitation of the pledge of allegiance.

Mayor Atkins called the meeting to order with Council members Roger Baumann, Jeff Olson and Chad Altermatt present.

Also present were Clerk/Treasurer/Administrator Larry Thompson, Public Works Director Jim Jenniges, City Engineer David Palm, EDA President Pat Eichten, Shirley Appel, Jay Lessman and Don and Dianne Bergstrom.

It was the consensus of the council to approve the agenda as submitted.

EDA Update – Mr. Eichten presented the EDA Update:

1. New water softeners to be installed in 5 plex units.
2. Informed Tim Goblirsch that the EDA has no immediate interest in his property and recommended WAFER work with him to sign a lease.
3. The draft zoning map has been completed and ordinance is being drafted.
4. The board is researching daycare. He and Mr. Thompson visited Franklin's center.

Clerk/Treasurer/Administrator. Shayla Mies request to waive Community Center fees. Consensus of Council that the fees be waived for the Mike Greenlee benefit based on his long service on the Ambulance and Fire Departments.

Bethany Bell Tower. Shirley Appel presented a number of options for locating the Bethany Church Bell Tower to the cemetery. It was the consensus of the Council that it preferred option D located near County Road 6. Ms. Appel would obtain quotes for combining the existing cross with the bell tower and estimate how many plots would be needed and would report back to the council.

Streets – No report.

Water Wastewater Report.

1. Water filter media replacement – Motion by Olson, second by Altermatt to approve the proposal by Bolton and Menk to obtain quotes for the media replacement and manage the installation.
Atkins – yes; Altermatt – yes; Baumann – yes; Olson – yes.

Parks Report

1. **Baseball Park Trees** – Baseball Association is requesting to plant trees by the baseball field. The Council directed the Association to meet with Mr. Baumann regarding design and cost.
2. **Athletic Field Improvements** – The Softball Association noted various improvements that were being installed in the concession area (sink, worktable, menu boards and bathroom signs and asked if the City and Lions could assist with the cost. It was noted the costs were covered under the terms of the maintenance agreement and that the city had indicated it was not paying for

the sink/table but would consider assisting with the other costs. It was the consensus of the Council that the Association would work with Mr. Baumann regarding cost sharing.

Engineer –

1. **USDA RD Sewer Project – Easements** – Mr. Novak had reported that of the 38 required easements the city had settled on all but two that would require council actions.
 - a. **Guetter** – Motion by Olson, second by Baumann to approve the easement terms with 3G Farms for future crop loss of \$1,841.44 and reimburse it for drainage tile repair. Atkins – yes; Altermatt – yes; Baumann – yes; Olson – yes
 - b. **Bergstrom** – Motion by Olson, Second by Baumann to approve the easement terms with Don and Dianne Bergstrom as follows: Bergstrom to have access to city water through the warranty period to water the replaced landscaping; trees to be replaced in kind – species to be mutually agreed; barrier to be placed on south property line adjacent to city alley. Atkins – yes; Altermatt – yes; Baumann – yes; Olson – yes.It was the consensus of the council that the city accepts the remaining easements as recommended by the City Attorney.
2. **Sewer Project Plans and Specs** – Mr. Palm presented submitted a summary of the plans and specs and project schedule noting publication for bids on May 26th and June 29th bid opening with construction beginning in late summer 2023 and completion by July 31, 2025. Motion by Olson, second by Baumann to adopt Resolution No. 5 Approving the plans and specification for the 2023 Sewer Improvement Project for submittal to the USDA Rural Development, the Public Facilities Authority (PFA), and to the Minnesota Pollution Control Agency (MPCA) for certification and approvals. Atkins – yes; Altermatt – yes; Baumann – yes; Olson – yes.
3. **Sewer Project Engineers Invoice.** Mr. Palm presented a pay estimate for engineering services. Bolton and Menk has completed \$358,100.00 of work to date per the terms of the project engineering agreement of which the city has paid \$138,483.50 leaving a balance of \$222,616.50. Motion by Olson, second by Altermatt to approve payment of the invoice as submitted. Atkins – yes; Altermatt – yes; Baumann – yes; Olson – yes.
4. **Arvig Right of Way Work** – Mr. Novak reported that Arvig was planning to relocate its lines and had indicated the cost of relocation would be within the Border-to-Border Broadband project scope.

Consent Agenda – Motion by Olson, second by Baumann to approve the consent agenda as follows:

1. Approve Council Minutes – March 13, 2023, and March 27, 2023
2. Approve Appointment of Maintenance Worker – Josh Hoffenkamp
3. Adopt Resolution No 6 amending Personnel Policy – Workers Comp
4. Approve Roadhouse Street Closure permit – Concert – 7/28/23 and 7/29/23.
5. Approve Baseball Boosters On Sale 3.2 Liquor Application

Atkins – yes; Altermatt – yes; Baumann – yes; Olson – yes.

Employee Health Insurance – Mr. Thompson presented city cost estimates for various levels of city participation. Mr. Olson stated the library board had agreed to participate with the director and set the level at 50% pending resolution of the land lease. Discussion followed regarding the level of city participation, weighing costs vs. attracting and retaining quality employees. Motion by Olson, second by Baumann to approve city health insurance with Blue Cross Blue Shield HAS Access Gold \$3500 Plan and the city to contribute 100% of the employee premium.

Atkins – yes; Altermatt – yes; Baumann – yes; Olson – yes.

Library Land Lease – Mr. Thompson reported that upon review of the Land Trust Agreement that the City Council could not delegate management administration of the lease, but it could charge the Trust for administration and other incidental costs. It was the consensus of the Council that staff draft a new lease agreement with a two year lease period and submit it to the council for consideration.

Community Center Improvements – Bathrooms have been painted and lighting installed. The Council reviewed the proposed exterior improvements. Mr. Olson will contact RBC for recommended color and quotes.

USDA RD – Financing – Mr. Thompson presented two resolutions prepared by the City's bond counsel.

1. Motion by Olson, second by Baumann to adopt Resolution No. 7 Loan Resolution Authorizing and Providing for the Incurrence of Indebtedness for the Purpose of Providing a Portion of the Cost of Acquiring, Constructing, Enlarging, Improving, and/or Extending the Sanitary Sewer System.
Atkins – yes; Altermatt – yes; Baumann – yes; Olson – yes.
2. Motion by Olson, second by Altermatt to adopt Resolution No. 8 Establishing Procedures Relating to Compliance with Reimbursement Bod Regulations Under the Internal Revenue Code.
Atkins – yes; Altermatt – yes; Baumann – yes; Olson – yes.

Correspondence – The following correspondence was presented:

1. March Sheriff's report
2. Library Minutes

City Bills - Motion by Olson, second by Baumann to approve the bills as follows:

General Checking	
101 General Fund	\$ 50,483.11
601 Water	\$ 3,972.78
602 Sewer	\$ 14,949.87
603 Sanitation	<u>\$ 180.16</u>
Total GC	\$ 69,285.92
230 Ambulance	\$ 9,042.21
225 Fire	<u>\$ 631.60</u>
TOTAL CHECKS	<u>\$ 78,959.73</u>

Atkins – yes; Altermatt – yes; Baumann – yes; Olson – yes.

Motion by Olson, second by Altermatt to adjourn at 7:30 p.m.

Atkins – yes; Altermatt – yes; Baumann – yes; Olson – yes.

Larry J Thompson
Clerk/Treasurer/Administrator