

City of Wabasso
Regular Meeting
Monday, April 10, 2023
5:00 pm

REGULAR MEETING

1. Call to Order
2. EDA Update
 - a. EDA Minutes - April 5, 2023
 - b. Loan and Checking Balance Report
3. Public Comment *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
4. Clerk-Treas. /Administrator
 - a. Shayla Mies - Mike Greenlee Benefit 4/29/23 - Waive Rental Fees
 - b. Bethany Bell Tower Cemetery Plans - Shirley Appel and Jay Lessman
5. Street Report -
 - a.
6. Water/Wastewater Report
 - a. Authorize Bolton and Menk to solicit quotes for the Water Plant Filter Media
7. Parks report.
 - a. Baseball Park Trees
8. Engineer
9. Approve Consent Agenda
10. Unfinished Business
 - a. Employee - Health Insurance
 - b. Library Land Lease
 - c. Community Center Improvements Update - Exterior Improvements
 - d. RD USDA Sewer Project
 - i. Sewer Rehab Easements
 - ii. USDA RD Documents
 - iii. Temporary Revenue Sewer Bond
 - iv. Resolution - Expense Reimbursement
11. New Business
 - a.
12. Correspondence
 - a. Sheriff's reports
 - b. Library Minutes
13. Approve Bills
14. Adjourn

CONSENT AGENDA

1. Approve Council Minutes - March 13, 2023 and March 27, 2023
2. Approve Appointment of Maintenance Worker - Josh Hoffenkamp
3. Adopt Resolution amending Personnel Policy - Workers Comp
4. Approve Roadhouse Street Closure permit - Concert - 7/28/23 and 7/29/23
5. Approve Baseball Boosters On Sale 3.2 Liquor Application

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, April 10, 2023
Agenda Report**

1. EDA Minutes/Financial Reports. Minutes will be emailed to the council.
2. Community Center Fee Wavier- Shayla Mies is hosting a benefit for her father Mike Greenlee at the Community Center. Mr. Greenlee was a former Wabasso firefighter and ambulance attendant. Ms. Mies is asking that the council waive the fee.
3. Bethany Bell Tower – Shirley and Jay will be at the meeting to discuss.
4. Water Filter Media Quotes – Attached is a proposal from Bolton and Menk to manage the media replacement. It is recommended the proposal be approved.
5. Baseball Park Trees – Nathan Jacobson has requested the council allow the Baseball boosters to plant trees by the baseball park. Mr. Jacobson has also requested the council and EDA consider participating in the costs of the project. The trees would not be planted until fall. I do not have details on the plans. It is recommended that Roger and I meet with Mr. Jacobson and EDA President Pat Eichten to discuss further and make a recommendation to the Council.
6. Employee Health Insurance – See attached.
7. Library Land Lease – Matt Novak indicated per the terms of the trust the Council has to manage the land lease and cannot delegate it to the Library Board. The City may bill the trust for any legal or incidental costs associated with managing the lease. It is recommended the council direct me and Matt to prepare notice of bids and specifications for the lease and present it at the next council meeting.
8. Community Center Improvements – Jeff will give an update on the exterior improvements. The bathroom fixtures have been installed and have been painted. The new light fixtures have been installed and the tiles will be installed in the near future. Bob Goblirsch assisted staff with fixing the PA system, which worked well during the Lions 301 event last Saturday.
9. USDA RD Sewer Rehab Project. Memo enclosed. The city engineer will provide an update at the meeting in addition to the points covered in the memo.
10. Sheriff's report enclosed.
11. Library minutes enclosed.
12. Council minutes enclosed
13. Appoint Josh Hoffenkamp as Maintenance Worker. Memo enclosed.
14. Resolution – Personnel Policy – Worker's Comp – copy enclosed
15. Road House Street Closure Permit – Application enclosed
16. Baseball Boosters On Sale 3.2 Liquor License – Application enclosed

**Wabasso EDA
Regular Meeting
Wednesday, April 5, 2023
5:00 p.m.**

The meeting was called to order at 5:00 pm with board members Pat Eichten, Chad Altermatt and Chuck Robasse (via Zoom) present. Also present were Larry Thompson, McKenzie Fischer, Pat Dingels, Jeff Olson, Tim Goblirsch, Veanne Battistini and Carol Atkins.

The agenda was approved as submitted.

The minutes of the March 1, 2023, meeting was approved on a motion by Robasse, second by Altermatt. Eichten – yes; Altermatt – yes; Robasse – yes.

Water Softener: Mr. Thompson presented quotes for the replacement of water softeners at the five plex. Mr. Olson stated he and Mr. Thompson and Public Works Director Jim Jenniges had reviewed the quotes and recommended the proposal by EcoWater Systems be accepted. Mr. Olson added the board had the option of purchasing or renting. Motion by Altermatt, second by Robasse, to accept the proposal by EcoWater Systems and to rent at \$33/month/unit.

Eichten – yes; Altermatt – yes; Robasse – yes.

Daycare – Goblirsch Motors. Mr. Thompson presented an update on the daycare center and the potential of the EDA purchasing Mr. Goblirsch's building for such use. Mr. Thompson presented an overview of the tour Mr. Eichten and he had been given by the City of Franklin's project. Mr. Thompson also gave an update on the phase I environmental study. Mr. Thompson added that Mr. Goblirsch had been approached by WAFER to lease a portion of his building for the food shelf program and a number of questions had been raised regarding the level of interest the HRA had in purchasing the building and length of lease. Mr. Eichten stated the EDA had interest in the building but was at the very preliminary stages of gathering information. The EDA did not have a buyer or end user at this time. A lengthy discussion ensued regarding the need for WAFER to find a home, the lack of available property, the need for and timing of an environmental study, and status at this time. It was the consensus of the board that it was not prepared to act or commit at this time.

Duplex – Mr. Thompson indicated that construction costs were about the same as when the EDA last bid on the duplex property. Mr. Thompson indicated he and Mr. Eichten had met with Renville County EDA commissioner Joe Sullivan to discuss possible ways to move forward. Mr. Sullivan believed that the cities in the area were too small to act on their own, and suggested a forum of cities, Renville and Redwood Counties, and other agencies be called to look at doing a cooperative venture. Mr. Sullivan would be happy to discuss with the EDA.

Park Grant – Ms. Dingels presented an overview of potential park grants. Ms. Dingels state that due to the expense of requiring professional services to provide required information for the application, construction requirements and competitiveness, the EDA not pursue a grant. Mr. Eichten stated he would contact the Lion's Club before the EDA took action.

Business Spotlight – Ms. Fischer presented the April Business Spotlight – Mid County Ag.

Hwy 68 Corridor Study – Mr. Thompson presented a draft zoning map, noting the committee will meet on April 18th to review the draft zoning map and draft zoning ordinance.

Downtown Beautification – Mr. Thompson presented photos of the planters the Commercial Club were planning to install and that they were also looking at banners and adding to the Christmas lights.

Tax Forfeited Property – Mr. Thompson noted a parcel in the downtown area was on the county's tax forfeiture list, but it appears the issue has been resolved.

Treasurer's Report – Motion by Altermatt, second by Robasse, to approve the treasurer's report as submitted. Eichten – yes; Altermatt – yes; Robasse – yes.

Bills – Motion by KGuetter, second by Altermatt to approve the bills as follows: General Checking: Novak Law - \$371.56

Eichten – yes; Altermatt – yes; Robasse – yes.

The meeting was adjourned at 6:20 pm.

Larry J Thompson

DRAFT

EDA Monthly Payment Schedule**a****3/31/2023**

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Last Payment</u>	<u>Payment Due</u>
Babble On Bar & Grill	15th	\$ 800.00	3%	\$ 72,540.79	EDA I	11/15/2032	3/17/2023	4/15/2023
Chad Ruprecht	21st	\$ 400.00	3%	\$ 10,457.34	EDA II	5/21/2028	3/16/2023	4/21/2023
DEEM, Inc	21st	\$ 482.80	3%	\$ 15,871.27	EDA I	5/21/2025	3/17/2023	4/21/2023
DEEM, Inc	21st	\$ 357.27	3%	\$ 11,381.90	EDA I	5/21/2025	3/17/2023	4/21/2023
Jenniges Gas & Diesel	14th	\$ 300.00	3%	\$ 10,652.38	EDA I	12/11/2026	3/3/2023	4/14/2023
Jenniges Gas & Diesel	8th	\$ 500.00	1%	\$ 2,291.60	EDA I	12/11/2022	3/3/2023	4/8/2023
Jonti-Craft	25th	\$ 3,886.28	2.5%	\$ 112,905.38	EDA I	9/25/2025	3/17/2023	4/25/2023
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 3,492.31	EDA II	9/25/2025	3/17/2023	4/25/2023
Mid County Ag Services	20th	\$ 242.00	3%	\$ 15,035.13	EDA I	11/20/2028	3/31/2023	4/20/2023
Matt Novak	1st	\$ 362.10	3%	\$ 12,479.98	EDA II	8/4/2026	3/1/2023	4/1/2023
Safe Storage 2	5th	\$ 482.80	3%	\$ 30,004.64	EDA I	10/5/2028	3/1/2023	4/5/2023
Wabasso Eletric Motor LLC	6th	\$ 251.00	3%	\$ 6,368.41	EDAI	8/6/2024	3/31/2023	4/6/2023
Totals		\$ 8,184.44		<u>\$ 303,481.13</u>				

EDAI Daily Savings	\$ 397,030.14	FROM MONTHLY BANK STATEMENTS
EDAI Daily Savings	\$ 128,388.30	FROM MONTHLY BANK STATEMENTS
EDA-WDC	\$ 39,957.92	FROM MONTHLY BANK STATEMENTS
Total Savings	\$ 565,376.36	

General Fund

Beginning Balance			\$ 137,601.06
Plus Deposits	Outstanding		
	Rev	Interest Earnings	\$ 63.33
	Exp	Novak Law	\$ (126.00)
		Bolton & Menk	\$ (65.00)
		Future Checks - Transfer Errors	
Ending Balance			<u>\$ 137,473.39</u>

CD # 115009 renewal 12-9-19		\$ 28,446.81
CD #33649		\$ 50,186.34
	CD Total	<u>\$ 78,633.15</u>
	EDA General Total	<u>\$ 216,106.54</u>

EDA Dewey Street		
Beginning Balance		\$ 57,270.91
Plus Deposits	Rents	\$ 2,310.00
	interest	\$ 5.27
Less Checks /Outstanding		
	Buane Plumbing and Heating	\$ (178.02)
FUTURE	Deposit from EDA General	
	Payments to General Fund Checking	<u>\$ 59,408.16</u>

EDA Eastvail Sales Account	Starting Balance	\$ 33,671.40
	Interest on investments	\$ 37.36
		<u>\$ 33,708.76</u>

Dewey Street Townhomes Loan	Paid off	\$ -	2.8 % interest
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3/31/2023

Balance Sheet

	Balance 2/28/23	Adj.	Balance 3/31/2023
Assets			
Cash	\$ 389,978.99	7,051.15	\$ 397,030.14
Notes Receivable	\$ 277,090.10	(6,407.00)	\$ 270,683.10
Total Assets	\$ 667,069.09	644.15	\$ 667,713.24
Liabilities			
	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 665,310.61		\$ 667,713.24

Principal Payments Monthly

Babble On Bar & Grill	\$ 617.11
Deem 1	\$ 442.02
Deem 2	\$ 328.00
Jenniges Gas & Diesel 1	\$ 272.69
Jenniges Gas & Diesel 2	\$ 493.04
Jonti-Craft 1	\$ 3,643.47
Mid Country Ag Services	\$ 203.90
Safe Storage #2	\$ 406.77
Total Principal Payment:	\$ 6,407.00

Principal Payments Year to Date

Babble On Bar & Grill	\$ 1,846.71
Deem 1	\$ 1,323.67
Deem 2	\$ 981.54
Jenniges Gas & Diesel 1	\$ 816.03
Jenniges Gas & Diesel 2	\$ 1,475.43
Jonti-Craft 1	\$ 10,907.71
Mid Country Ag Services	\$ 610.18
Safe Storage #2	\$ 1,217.28
Total Principal Payments	\$ 19,178.55

New Loans

\$ -
\$ -
\$ -

Income Statement

Income

Interest on Loans Monthly

Babble On Bar & Grill	\$ 182.89
Deem 1	\$ 40.78
Deem 2	\$ 29.27
Jenniges Gas & Diesel 1	\$ 27.31
Jenniges Gas & Diesel 2	\$ 6.96
Jonti-Craft 1	\$ 242.81
Mid Country Ag Services	\$ 38.10
Safe Storage #2	\$ 76.03
Total Interest Payments	\$ 644.15

Interest on Loans Year to Date

Babble On Bar & Grill	\$ 553.29
Deem 1	\$ 125.66
Deem 2	\$ 90.27
Jenniges Gas & Diesel 2	\$ 83.97
Jenniges Gas & Diesel 1	\$ 24.57
Jonti-Craft 1	\$ 751.13
Mid Country Ag Services	\$ 115.82
Safe Storage #2	\$ 231.12
Total Interest Payments	\$ 1,975.83

Savings Interest

Quarter 1	\$ -
Quarter 2	\$ -
Quarter 3	\$ -
Quarter 4	\$ -
Total Interest Payments	\$ -

Deposit Error

\$ -

Total Income \$ 644.15

Expenses

Interest Payment	\$ -
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Total Expense \$ -

Net Income \$ 644.15

EDA II 3/31/2023
Balance Sheet

	Balance 2/28/2023	Adj.	Balance 3/31/2023
Assets			
Cash	\$ 127,155.01	1,133.29	\$ 128,288.30
Notes Receivable	\$ 33,848.20	(1,050.16)	\$ 32,798.04
Total Assets	\$ 161,003.21	223.28	\$ 161,086.34
Liabilities			
	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 160,777.37		\$ 161,086.34

Principal Payments Monthly

Chad Ruprecht	\$ 372.92
Jonti-Craft	\$ 112.68
Novak Law	\$ 330.07
Wabbasso Electric Motor	234.49
Total Principal Payments	\$ 1,050.16

New Loans

\$ -
\$ -
\$ -

Principal Payments Year to Date

Chad Ruprecht	\$ 1,115.98
Jont-Craft	\$ 337.34
Novak Law	\$ 987.75
Wabbasso Electric Motor	\$ 701.72
Total Principal Payments	\$ 3,142.79

Income Statement
Income

Interest on Loans Monthly

Chad Ruprecht	\$ 27.08
Jonti-Craft	\$ 7.51
Novak Law	\$ 32.03
Wabbasso Electric Motor	\$ 16.51
	\$ -
	\$ -
Total Interest Payments	\$ 83.13

Interest on Loans Monthly

Chad Ruprecht	\$ 84.02
Jont-Craft	\$ 23.23
Novak Law	\$ 98.55
Wabbasso Electric Motor	\$ 51.28
	\$ -
	\$ -
Total Interest Payments	\$ 257.08

Savings Interest

Quarter 1	\$ 140.15
Quarter 2	\$ -
Quarter 3	\$ -
Quarter 4	\$ -
	\$ 140.15

Deposit Error

\$ -

Total Income

\$ 223.28

Expenses

Interest Payment \$ -

Total Expense

\$ -

Net Income

\$ 223.28

www.wabasso.org

From: Shayla Meis <smeis@integritybank.com>
Sent: Monday, March 13, 2023 4:27 PM
To: Joanne Krause <joanne@wabasso.org>
Subject: RE: Community Center Rental

Thank you! I think we will need all the rooms. Not sure about the kitchen yet, but I can let know ASAP.

Do you know if something like this could possibly be donated, he was on the fire department and ambulance for many, many years. I just thought I would ask!

Thank you!

INTEGRITY BANK
plus

Shayla Meis

Loan Assistant
726 Main Street, P.O. Box 119
Wabasso, MN 56293
Office: 507.342.5111
Fax: 507.342.5600

From: Joanne Krause <joanne@wabasso.org>
Sent: Monday, March 13, 2023 4:12 PM
To: Shayla Meis <smeis@integritybank.com>
Subject: RE: Community Center Rental

Yes, it is open.

I will pencil you in, get a contract made up and send it to you. What rooms do you need? Will you need the Kitchen?

Name	Group	Reg Hours	O/T Hours	Comp Time	Holiday	Sick Time	Vacation	(Jim	Workers	Comp Hours
Hoffenkamp, Josh	Public Works	143.57		0	0	0	0	0		0
Jenniges, James	Public Works	33.5		0	0	0	0	0		129.5
SUBTOTAL		177.07		0	0	0	0	0		129.5
GRAND TOTAL		177.07		0	0	0	0	0		129.5



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1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

April 3, 2023

Larry Thompson, City Administrator
City of Wabasso
1429 Front Street
Wabasso, MN 56293

RE: Wabasso - Water Filter Media Rehabilitation

Dear Mr. Thompson,

Based on the recent council request we are pleased to present this proposal for the media replacement at the Water Treatment Plant (WTP). The scope of the work, as we understand, is to develop plans and a bid package to secure quotes for the media replacement and construction services. The media replacement would be strictly media change with no coating work anticipated. Media would be bid with two price options, one for a silica sand and anthracite dual media and the other as a greensand and anthracite dual media. Underdrain gravel and nozzles would be replaced with both. A more detailed scope of the tasks is as follows:

Phase 1-Preparation of Plans and Specification, MDH Approval and Bid Phase Assistance:

The following tasks will be carried out under this phase of the project:

1. Meet with city staff and review and confirm the scope of work.
2. Prepare Plans and Specifications and submit to Minnesota Department of Health (MDH) for approval.
3. Send bid packets to selected contractors invited to submit bids.
4. During the bid phase answer contractor questions and if required issue addenda to contract documents.
5. Review the bids received and make a recommendation to City Council.

Fee for this phase of the project is a lump sum amount of \$16,000.

Phase 2- Construction Observation and Construction Management

It is estimated that construction will occur approximately 6-8 weeks after Notice to Proceed (NTP) is issued and will require 2 weeks after mobilization of active work onsite.

The following tasks will be carried out under this phase of the project.

1. Review and approve shop drawings submitted.
2. Preconstruction onsite meeting.
3. General Construction administration -review answer contractor RFI's, approve pay requests etc.
4. Site visits -media installation.
5. Site visits start up and commissioning.
6. Punch List preparation and final close out.

Fee for this phase of the project - Hourly not to exceed \$14,000.

Larry Thompson
April 3, 2023
Page: 2

We would plan to complete the project plan preparation within 30 days of authorization and would have contractor quotations within 15 days of authorization to send out bid requests. Material lead times for filter media have generally been more stable than other products recently, however the City should be aware of the potential need to extend the completion for material delivery. This would be determined during the design and bid period prior to entering into an agreement with a contractor.

Please feel free to call Dave Palm at (507)317-4925 or myself at (507) 380-0433 with any questions. We look forward to working with you and other city staff on this project.

Sincerely,

Bolton & Menk, Inc.

A handwritten signature in blue ink, appearing to read "John Graupman".

John Graupman, P.E. (MN, IA, NE, ND)
Principal Environmental Engineer

From: Tina Eis
Sent: Friday, April 7, 2023 3:49 PM
To: ole3475@gmail.com
Subject: City Meeting

Good Afternoon Jeff – I am unable to attend the City Council meeting on Monday night, however I would like to ask if the city would be willing to pay for any of the improvements to the concession stand. Here is the list of things happening this spring:

1. Wabasso Logo sign on the Concession Stand
2. Menu Boards
3. Bathroom Signs
4. New industrial sink & table

Total cost is around \$3,300.

I will also be asking the Lions if they can chip in.

Thank you

INTEGRITY BANK
plus

Tina Eis | Vice President/Cashier
726 Main St. | Wabasso, MN 56293
Office: 507.342.5111 | Fax: 507.342.5600

Larry Thompson

From: matt@novaklawmn.com
Sent: Monday, April 10, 2023 2:53 PM
To: acaltermatt@gmail.com; 'Amanda Guetter'; 'Carol Atkins'; 'Jeff Olson'; Roger Baumann
Cc: Larry Thompson
Subject: Sewer Easement Actions
Attachments: Letter from Guetters.pdf

Just a quick heads up that tonight we'll be asking the council to take a few actions on the sewer easements to address specific needs.

First, for Karl Guetter's land north of the city, we'll be asking the council to agree to compensate them for the future crop loss, because the ground being dug up will have a longer-term effect than simply on the crops that aren't harvested – the requested amount is \$1,841.44, based on the estimated actual loss. There is also a request that we permit them to repair their own tile lines, if damaged, and then compensate them for that actual cost, instead of having that be a separate item for the contractor.

Second, I understand that the Bergstroms will be there to present their specific request. As I currently understand that, it is to have the private road barrier re-established, to ensure they have access to water for returning the grass to its current status (which is already contemplated by the easements), and to have trees replaced. There may be some additional requests at tonight's meeting.

I'm attaching a copy of the Guetters' letter to this e-mail, for your reference.

Matt

NOVAK LAW

1224 Oak St., P.O. Box 39
Wabasso, MN 56293
507-342-5181

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3G Farms

25599 Harvest Ave. Wabasso, MN 56593
507/828/2945 aguetter7@hotmail.com

3-30-2023

Mr. Novak
Novak Law
1224 Oak St. Wabasso, MN 56293

Dear Mr. Novak,

This letter is in relation to the pipeline project that will be constructed in the city of Wabasso, MN, and the permanent and temporary construction easements that are needed through our property. You and I have discussed the need for compensation because of future yield reductions in this area. As I stated to you, the pipeline will be passing through an agricultural production area. Which is very different than most of the areas that will be getting disturbed for this construction process. This area is not just a lawn in someone's back yard. This farmland is a source of income for my family. I am seeking compensation based on two different areas of damage. 1-excessive compaction from the machinery doing the construction. 2-The impossible ability for any human person to replace the soil back in the exact structure that it was in before construction. I have based this compensation on a typical 2 crop rotation. I have used actual yields obtained on this farm for production aspect. For the corn years I have used the current market price at Highwater Ethanol. We have been raising seed beans on that farm for the past 3 cycles, so I have used a base price from CHS in Mankato and I have also included our average grower premium on the soybean seed production years.

The construction easement area has been provided and is as follows 566.84 feet by 70.00 feet.
 $566.84 \times 70 = 39,678.8 \text{ ft}^2 / 43,560 = 0.91 \text{ Acres}$

For the crop loss I have used a typical 75%, 50%, 25%, 15% and 5% scale per year.

2024 Soybeans

65bpa x \$15.69 price = \$1019.85 revenue/a x 75% crop damage = \$764.89 Loss per acre.
\$764.89 loss per acre x .91 acres = **\$696.05**

2025 Corn

220bpa x \$6.67 price = \$1467.40 revenue/a x 50% crop damage = \$733.70 Loss per acre.
733.70 loss per acre x .91 acres = **\$667.67**

2026 Soybeans

65bpa x \$15.69 price = \$1019.85 revenue/a x 25% crop damage = \$254.96 Loss per acre.
\$254.96 loss per acre x .91 acres = **\$232.02**

2027 Corn

220bpa x \$6.67 price = \$1467.40 revenue /a x 15% crop damage = \$220.11 Loss per acre.
366.85 Loss per acre x .91 acres = **\$200.30**

2028 Soybeans

65bpa x \$15.69 price = \$1019.85 revenue/a x 5% crop damage = \$50.99 Loss per acre.
\$50.99 Loss per acre x .91 acres = **\$46.40**

Loss by year	2024	\$696.05
	2025	\$666.67
	2026	\$232.02
	2027	\$200.30
	2028	\$46.40
	Total	\$1841.44

Sincerely,



3G Farms

Attachments:

-Construction Map

ADVERTISEMENT FOR BIDS
SANITARY SEWER SYSTEM IMPROVEMENTS
CITY OF WABASSO
WABASSO, MN

General Notice

City of Wabasso is requesting Bids for the construction of the following Project:
Sanitary Sewer System Improvements

Bids for the construction of the Project will be received at the **City of Wabasso located at 1429 Front Street, Wabasso, MN 56293, until Thursday, June 29, 2023 at 2:00 pm local time.** At that time the Bids received will be publicly opened and read.

The Project includes the following Work: _____ Linear Foot 8" – 15" PVC Sanitary Sewer Main, _____ Linear Foot 8" CIPP Liner, 1 Each Duplex Sanitary Sewer Lift Station with Generator, _____ Linear Foot 6" PVC Forcemain, _____ Linear Foot 16" Min. Trenchless Casing Pipe, _____ Each Sanitary Sewer Service Televising, _____ Linear Foot Curb and Gutter B618/B624, _____ Tons Aggregate Base Class 5, _____ Tons Bituminous Surfacing, _____ Acres Permanent Seeding & other miscellaneous work associated with the project.

Project Completion

The Project final completion date is **July 31, 2025.** Other milestone and substantial completion dates are contained within the project manual.

Obtaining the Bidding Documents

Information and Bidding Documents for the Project can be viewed without purchase at the following designated website:

www.questcdn.com

**You may view the digital plan documents for free by entering
Questproject # _____ on the website's Project Search page.**

Prospective Bidders are urged to register with the designated website as a plan holder, even if Bidding Documents are obtained from a plan room or source other than the designated website in either electronic or paper format. The designated website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through the designated website. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than the designated website.

The Issuing Office for the Bidding Documents is:

Bolton & Menk, Inc.
1243 Cedar Street NE
Sleepy Eye, MN 56085

Prospective Bidders may obtain or examine the Bidding Documents at the Issuing Office on Monday through Friday between the hours of 8:00 am and 5:00 pm, and may obtain copies of the Bidding Documents from the Issuing Office as described below. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including addenda, if any, obtained from sources other than the Issuing Office.

Bidding Documents may be purchased from the Issuing Office during the hours indicated above. Cost does not include shipping charges. Upon Issuing Office's receipt of payment, printed Bidding Documents will be sent via the prospective Bidder's delivery service. The shipping charge amount will depend on the shipping method chosen. Bidding Documents are available for purchase in the following formats:

Format	Cost
Bidding Documents (including Half-Size Drawings)	\$200.00
Electronic download of Bidding Documents from [Hyper link to download site]	\$50.00

Pre-bid Conference

A pre-bid conference for the Project will be held on Thursday, June 22, 2023 at 2:00 pm local time at 1429 Front Street, Wabasso, MN 56293. Attendance at the pre-bid conference is encouraged but not required.

Instructions to Bidders

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

Wage Rates

State and/or Federal Wage Rates and reporting requirements may apply to this project.

American Iron and Steel

Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A - Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference applies an American Iron and Steel requirement to this project. All iron and steel products used in this project must be produced in the United States. The term "iron and steel products" means the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and Construction Materials. The following waivers apply to this Contract: *De Minimis*, Minor Components, Pig iron and direct reduced iron.

This Advertisement is issued by:

Owner: City of Wabasso

By: Larry Thompson

Title: City Clerk / Treasurer

Published:

Redwood Gazette: May 26, 2023

QuestCDN Website: May 26, 2023

Bolton & Menk, Inc. Website: May 26, 2023

AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

This Agreement is by and between **City of Wabasso** ("Owner") and [name of contracting entity] ("Contractor").

Terms used in this Agreement have the meanings stated in the General Conditions and the Supplementary Conditions.

Owner and Contractor hereby agree as follows:

ARTICLE 1—WORK

- 1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: **Sanitary Sewer System Improvements**

ARTICLE 2—THE PROJECT

- 2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: **Reconstruction of sanitary sewer main and services. The project also includes the rehabilitation of a portion of sanitary sewer main and manholes using cured-in-place pipe (CIPP) liner methods and manhole structure lining.**

ARTICLE 3—ENGINEER

- 3.01 The Owner has retained **Bolton & Menk, Inc.** ("Engineer") to act as Owner's representative, assume all duties and responsibilities of Engineer, and have the rights and authority assigned to Engineer in the Contract.
- 3.02 The part of the Project that pertains to the Work has been designed by **Bolton & Menk, Inc.**

ARTICLE 4—CONTRACT TIMES

4.01 *Time is of the Essence*

- A. All time limits for Interim, Milestones, Substantial Completion, and Final Completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Contract Times: Dates*

- A. **Interim Completion No. 1:** All bituminous surfacing and concrete work including curb and gutter, walks, and driveway aprons shall be constructed the following construction year after the utilities were constructed within that street or alley segment.
- B. **Milestone Completion No. 1:** All utility work, except the final adjustment of gate valve boxes and manhole casting assemblies, shall be completed on or before October 31, 2024.
- C. **Substantial Completion:** The work shall be substantially completed on or before July 15, 2025. Substantial completion shall be defined as being complete with all concrete work and bituminous non-wearing courses on the streets and alleys.

- D. **Final Completion:** Final adjustments of manhole casting assemblies and gate valve boxes, the final bituminous wearing course, project cleanup, and all project work including punchlist items shall be completed on or before July 31, 2025, and ready for final payment in accordance with Paragraph 15.06 of Section 00 72 00 "General Conditions" of this Project Manual.

4.05 *Liquidated Damages*

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the Contract Times, as duly modified. The parties also recognize the delays, expense, and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):
1. **Milestone Completion No. 1:** Contractor shall pay Owner **\$2,000.00** for each day that expires after the time (as duly adjusted pursuant to the Contract) specified under paragraph 4.02 above for achievement of Milestone 1, until Milestone 1 is achieved.
 2. **Substantial Completion:** Contractor shall pay Owner **\$2,000.00** for each day that expires after the time (as duly adjusted pursuant to the Contract) specified above for Substantial Completion, until the Work is substantially complete.
 3. **Completion of Remaining Work:** After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner **\$3,000.00** for each day that expires after such time until the Work is completed and ready for final payment.
 3. Liquidated damages for failing to timely attain Milestones, Substantial Completion, and final completion are not additive, and will not be imposed concurrently.
- B. If Owner recovers liquidated damages for a delay in completion by Contractor, then such liquidated damages are Owner's sole and exclusive remedy for such delay, and Owner is precluded from recovering any other damages, whether actual, direct, excess, or consequential, for such delay, except for special damages (if any) specified in this Agreement.

4.06 *Special Damages*

- A. Contractor shall reimburse Owner (1) for any fines or penalties imposed on Owner as a direct result of the Contractor's failure to attain Substantial Completion according to the Contract Times, and (2) for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Substantial Completion (as duly adjusted pursuant to the Contract), until the Work is substantially complete.
- B. After Contractor achieves Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times, Contractor shall reimburse Owner for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for

Larry Thompson

From: Grindberg, Douglas - RD, MN <douglas.grindberg@usda.gov>
Sent: Thursday, April 6, 2023 1:03 PM
To: David Palm; Larry Thompson
Cc: Bill Helget; Elizabeth Luepke; Judy Johnson
Subject: RE: Wabasso Sanitary Sewer Improvements - Bolton & Menk Invoice 0309778

David and Larry

The invoice looks fine to pay, however RD cannot approve disbursement of project funds until all funding is in place. Once the PFA grant is in place the City can submit invoices for approval. At that time I can provide a letter approving reimbursement from interim financing.

Let me know if you have any questions or would like to discuss

Doug Grindberg
Area Specialist - Community Programs
375 Jackson St., Suite 410
Saint Paul, MN 55101
Phone: 651-602-7794
United States Department of Agriculture - Rural Development
<https://www.rd.usda.gov/mn>

USDA is an equal opportunity provider, employer, and lender.

From: David Palm <David.Palm@bolton-menk.com>
Sent: Thursday, April 6, 2023 11:49 AM
To: Larry Thompson <Larry@wabasso.org>; Grindberg, Douglas - RD, MN <douglas.grindberg@usda.gov>
Cc: Bill Helget <Bill.Helget@bolton-menk.com>; Elizabeth Luepke <Elizabeth.Luepke@bolton-menk.com>; Judy Johnson <Judy.Johnson@bolton-menk.com>
Subject: Wabasso Sanitary Sewer Improvements - Bolton & Menk Invoice 0309778

Larry:
See attached new invoice and Engineering Costs / Tracking Summary form for the Sanitary Sewer Improvements Project. Please process for approvals and payment.

Doug:
I believe RD will need to concur with this invoice prior to the City making payment?

Give us a call or email with any questions.

Thanks.

David
David A. Palm P.E.
Project Manager
Bolton & Menk Inc.

1243 Cedar Street
Sleepy Eye, MN 56085
Email: David.Palm@bolton-menk.com
Office Phone: 507-794-5541 Ext. 2189
Cell Phone: 507-317-4925
Bolton-Menk.com



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INVOICE



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-825-4171 | 507-825-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Wabasso
City Hall
1429 Front Street
P.O. Box 60
Wabasso, MN 56293-0060

March 31, 2023
Project No: S13.116937
Invoice No: 0309778
Client Account: WABA

Wabasso/Sanitary Sewer System Improve

Funding Application, Preliminary Engineering Report and Design and Construction Engineering Services for Sanitary System Improvements

Professional Services from July 20, 2018 through March 17, 2023:

Study and Report Phase (011)**Fee**

Total Fee	130,000.00		
Percent Complete	100.00	Total Earned	130,000.00
		Current Fee Billing	130,000.00
		Total Fee	130,000.00
		Total this Task	\$130,000.00

Preliminary Design Phase (012)**Fee**

Total Fee	228,100.00		
Percent Complete	100.00	Total Earned	228,100.00
		Current Fee Billing	228,100.00
		Total Fee	228,100.00
		Total this Task	\$228,100.00
		Total Amount Earned	\$358,100.00
		Prior Invoices (Detail on Page 2)	(135,483.50)
		Total this Invoice	\$222,616.50

Project S13.116937

Wabasso/Sanitary Sewer System Improve

Invoice

0309778

Invoice	Invoice Date	Invoice Total
224842	10/31/2018	\$2,000.00
226214	11/30/2018	\$607.50
228037	12/31/2018	\$2,112.00
229224	1/31/2019	\$1,465.00
230130	2/28/2019	\$939.50
231129	3/25/2019	\$5,851.00
232732	4/30/2019	\$3,025.00
233891	5/31/2019	\$6,058.50
235483	6/28/2019	\$5,113.00
236698	7/25/2019	\$7,675.50
238427	8/28/2019	\$6,926.50
239805	9/25/2019	\$3,018.50
246919	2/26/2020	\$1,208.00
251292	5/29/2020	\$2,203.50
252801	6/29/2020	\$1,780.00
260864	11/30/2020	\$18,000.00
262417	12/31/2020	\$27,000.00
264310	1/29/2021	\$36,000.00
275044	8/31/2021	\$4,500.00
		\$135,483.50

DATE UPDATED: 4/6/2023

4/6/2023

Filename: H:\WABA\S13116937\0_Sanitary Sewer System Imp\Wabasso 116937 RD Eng Funds Tracking Worksheet.xls\Engineering

CITY OF WABASSO
HEALTH INSURANCE CALCULATION
April 6, 2023

Insurance Premiums

Jim Jenniges	\$	636.90	/month
Josh Hoffenkamp	\$	588.73	/month
	\$	1,225.63	

	50/50	25/75	100% City
Employee Share	\$ 612.82	\$ 306.41	\$ -
City Share	\$ 612.82	\$ 919.22	\$ 1,225.63
Total	\$ 1,225.63	\$ 1,225.63	\$ 1,225.63



Your Census

This section displays the members that are included in this proposal. Non-enrolling members (waivers) are included in the count.

	Members	Medical
Employees	2	2
Dependents	0	0
Total	2	2
<i>Waiving</i>		0

Family ID	Name	Type	Gender	DOB	Age	Medical
FAM1	Jim Jenniges	Employee	N/A	6/13/1977	45	Yes
FAM2	Josh Hoffenkamp	Employee	N/A	12/18/1980	42	Yes



Products Overview

Medical	Plan Name	Est. Total Monthly Premium
	BlueAccess HSA Gold \$3500 Plan 690	\$1,123.23

Proposal for: **City of Wabasso** | Date Prepared: **April 4, 2023** | Effective Date: **May 1, 2023**
ZIP Code: **56293-1408** | SIC: | Presented by: **BRANDI L SAMYN**



This document is not a contract. Final rates are dependent upon underwriting approval. Complete terms and conditions are described in the actual policy.
Electronic Document ID: 54bb6d68-772f-4b3e-a0ba-203e92ad6f1b



Medical Rates – By Age

BlueAccess HSA Gold \$3500 Plan 690

0-14	\$361.02	25	\$407.27	36	\$498.94	47	\$634.02	58	\$1,033.58
15	\$361.02	26	\$415.38	37	\$502.19	48	\$663.23	59	\$1,055.90
16	\$361.02	27	\$425.12	38	\$505.43	49	\$692.03	60	\$1,100.92
17	\$361.02	28	\$440.94	39	\$511.92	50	\$724.48	61	\$1,139.86
18	\$361.02	29	\$453.92	40	\$518.41	51	\$756.53	62	\$1,165.42
19	\$361.02	30	\$460.41	41	\$528.15	52	\$791.82	63	\$1,197.47
20	\$361.02	31	\$470.14	42	\$537.48	53	\$827.52	64+	\$1,216.95
21	\$405.65	32	\$479.88	43	\$550.46	54	\$866.05		
22	\$405.65	33	\$485.96	44	\$566.69	55	\$904.59		
23	\$405.65	34	\$492.45	45	\$585.75	56	\$946.37		
24	\$405.65	35	\$495.70	46	\$608.47	57	\$988.56		

Proposal for: **City of Wabasso** | Date Prepared: **April 4, 2023** | Effective Date: **May 1, 2023**
ZIP Code: **56293-1408** | SIC: | Presented by: **BRANDIL SAMYN**



This document is not a contract. Final rates are dependent upon underwriting approval. Complete terms and conditions are described in the actual policy.
Electronic Document ID: 54bb6d68-772f-4b3e-a0ba-203e92ad6f1b

Medical Rates – By Member

Product Information:

BlueAccess HSA Gold \$3500 Plan 690

Estimated Monthly Premium:
\$1,123.23

Family ID	Name	Type	Gender	DOB	Age	Premium	Total
FAM1	Jim Jenniges	Employee	N/A	6/13/1977	45	\$585.75	\$585.75
FAM2	Josh Hoffenkamp	Employee	N/A	12/18/1980	42	\$537.48	\$537.48

Proposal for: **City of Wabasso** | Date Prepared: **April 4, 2023** | Effective Date: **May 1, 2023**
ZIP Code: **56293-1408** | SIC: | Presented by: **BRANDI L SAMYN**

This document is not a contract. Final rates are dependent upon underwriting approval. Complete terms and conditions are described in the actual policy.
Electronic Document ID: 54bb6d68-772f-4b3e-a0ba-203e92ad6f1b



Important Information

The information contained in this proposal is CONFIDENTIAL PROPRIETARY to Blue Cross and Blue Shield of Minnesota. No copying or redistribution of this information is permitted without prior written approval from Blue Cross.

This information applies to all contract periods that are affected by ACA Small Group regulations.

Current rate quotes are subject to change. Premium rates shown are based on the effective date of coverage that you have entered.

All premium rates assume that the employer employs less than 51 full-time employees working 20 or more hours per week, and any change in the information provided may result in a change in premium and/or result in the quote being declined.

The calculated group premium reflects your current membership census, as of the contract effective date.

The client is required at the time of enrollment to meet all Blue Cross underwriting and rating guidelines, including group participation and contribution requirements. Small group clients that do not meet group participation and contribution requirements may still enroll in coverage during an annual open enrollment period that begins November 15th and ends December 15th each year provided they meet all other requirements.

DO NOT CANCEL ANY CURRENT HEALTH INSURANCE COVERAGE IN RELIANCE ON THIS INFORMATION.

The information displayed here represents only a portion of the actual provisions of the coverages mentioned. This document is not a contract.

The complete terms, provisions and conditions concerning the coverages selected are described in the actual policy. Please contact us for specific requirements.

BlueAccessSM HSA Gold \$3,500 Plan 690



Aware[®] network

Benefit highlights for small businesses

January 1, 2023 – December 31, 2023

Key benefits	In network	Out of network
Your deductible The amount you pay per calendar year before your health plan starts to pay. Amounts paid out of network DO NOT apply to the in-network deductible. Embedded: Each individual in the family pays all costs from providers up to the individual deductible amount before the plan begins to pay, with a maximum combined deductible for the family at the family deductible amount..	\$3,500 per person \$7,000 family	\$10,000 per person \$20,000 family
Your coinsurance The percent you pay after your deductible is met.	0%	50%
Your out-of-pocket maximum The maximum amount you pay per calendar year in medical and prescription drug deductibles and coinsurance. Amounts paid out of network DO NOT apply to the in-network out-of-pocket maximum. Embedded: Each individual in the family pays all costs from providers up to the individual deductible amount before the plan begins to pay, with a maximum combined deductible for the family at the family deductible amount.	\$3,500 per person \$7,000 family	\$30,000 per person \$60,000 family
Visits to: <ul style="list-style-type: none"> • health care provider's office • mental health or substance abuse provider's office • specialist • retail health clinic • urgent care • e-visits 	0% after deductible 0% after deductible 0% after deductible 0% after deductible 0% after deductible 0% after deductible	50% after deductible 50% after deductible 50% after deductible 50% after deductible 50% after deductible 50% after deductible
Other professional services in the office <ul style="list-style-type: none"> • lab, pathology, advanced and standard imaging 	0% after deductible	50% after deductible
Prescription drugs Classic pharmacy network with Basic Rx Tier 1 = drugs on the BasicRx preventive drug list for the following selected categories: diabetes medication, diabetic supplies, high blood pressure, high cholesterol, and antidepressants	Tier 1: 0% (no deductible) Tier 2: 0% after deductible Tier 3: 0% after deductible Tier 4: 0% after deductible Tier 5: 0% after deductible	No coverage
Preventive care (including vision screening)	0% (no deductible)	50% after deductible
Well baby care (ages 0 to 6, including vision screening)	0% (no deductible)	0% (no deductible)
Prenatal care	0% (no deductible)	0% (no deductible)
Maternity (labor, delivery and post-delivery care)	0% after deductible	50% after deductible
Emergency care <ul style="list-style-type: none"> • physician • facility 	0% after deductible 0% after deductible	
Ambulance	0% after deductible	
Ambulatory surgical center	0% after deductible	50% after deductible
Outpatient facility services <ul style="list-style-type: none"> • physician • facility • lab, pathology, advanced and standard imaging 	0% after deductible 0% after deductible 0% after deductible	50% after deductible 50% after deductible 50% after deductible
Inpatient facility services (including mental health and substance abuse) <ul style="list-style-type: none"> • physician • facility 	0% after deductible 0% after deductible	50% after deductible 50% after deductible

Key benefits	In network	Out of network
Skilled Nursing facility services 120 days per period of confinement	0% after deductible	50% after deductible
Chiropractic, physical, occupational and speech therapy (habilitative and rehabilitative)	0% after deductible	50% after deductible
Hospice and Home Infusion Therapy	0% after deductible	No coverage
Home Health Care 120 visits per calendar year	0% after deductible	No coverage
Durable Medical Equipment	0% after deductible	50% after deductible
Eyewear for members age 18 and younger • lenses and one pair of standard collection frames or contact lenses	0% after deductible	No coverage

Your out-of-pocket costs depend on the network status of your provider. This plan's network has a limited number of in-network providers. If you visit a provider or a location that's not in this plan's network, you will pay more for your care, and the costs associated with your care will not count towards your in-network cost sharing (for example, the in-network deductible and out-of-pocket maximum). Be sure to find out if your doctor is in this plan's network (note the network's name at the top of this document). To check status, use the "Find a doctor" web tool on bluecrossmnonline.com.

Lowest out-of-pocket costs: In-network providers

Higher out-of-pocket costs: out-of-network participating providers

Highest out-of-pocket costs: out-of-network nonparticipating providers

If you receive services from a nonparticipating provider, you will be responsible for any deductibles or coinsurance plus the DIFFERENCE between what Blue Cross would reimburse for the nonparticipating provider and the actual charges the nonparticipating provider bills. This difference does not apply to your out-of-pocket maximum. This is in addition to any applicable deductible, copay or coinsurance. Benefit payments are calculated on Blue Cross allowed amount, which is typically lower than the amount billed by the provider.

This is only a summary. Your benefit book will provide a detailed description of what is and is not covered. Services not covered include custodial care or rest cures, bariatric surgery, infertility, adult eyewear, adult dental services, services that are experimental, not medically necessary or received while on military duty and certain services for the treatment of autism.

Each health care provider is an independent contractor and not our agent. It is up to the member to confirm provider participation in their network prior to receiving services.

Blue Cross® and Blue Shield® of Minnesota and Blue Plus® are nonprofit independent licensees of the Blue Cross and Blue Shield Association.

HMO Minnesota, dba Blue Plus, is an affiliate of Blue Cross and Blue Shield of Minnesota

This information is also available in other ways to people with disabilities. To reach customer service, call 1-888-279-4210 (toll-free).

For TTY call 711

Hours: 8 a.m. to 6 p.m., Central Time, Monday through Friday.

Attention. If you want free help translating this information, call the above number.

Atención. Si desea recibir asistencia gratuita para traduca esta información, llame al número que aparece mas arriba.

For more information, visit bluecrossmnonline.com.

For a list of drugs on your specified Preferred drug list, visit bluecrossmn.com/basicrxsmallgroupsa2023 or contact Customer Service.

Rates are changed on an annual basis. Rates may also change during the year if the number of dependents covered under your contract changes, or if you move to a different premium rating area or change plans.

M08646 (5/22)

Pathfinder 6

2-100 Eligible Employees
Delta Dental PPO Plus Premier™
12-Month Contract

2023
Delta Dental of Minnesota
Pathfinder Plans

Service	Description	PPO / Premier	OON
Diagnostic / Preventive Services No Waiting Period	Oral evaluations	100%	100%
	Cleanings - 2 per year	100%	100%
	X-rays	100%	100%
	Fluoride treatments	100%	100%
Basic Restorative Services No Waiting Period	Sealants	80%	80%
	Space maintainers	80%	80%
	Amalgam (silver) fillings	80%	80%
	Anterior composite resin filling	80%	80%
	Palliative treatment for emergencies	80%	80%
Simple & Complex Oral Surgery No Waiting Period	Simple extraction of erupted tooth or exposed root	55%	50%
	Surgical removal of erupted tooth, impacted tooth and tooth roots	55%	50%
Endodontic Services No Waiting Period	Pulpal therapy	80%	80%
	Root canal therapy	80%	80%
	Pulpotomy	80%	80%
Periodontic Services No Waiting Period	Surgical and non surgical periodontic services	80%	80%
Major Restorative Services No Waiting Period	Posterior composite resin filling	80%	80%
Crowns and Prosthetic Services, including Bridges and Dentures No Waiting Period	Inlays, onlays, crowns and crown repair*	55%	50%
	Removable prosthetic services-dentures and partials**	55%	50%
	Fixed prosthetic services - bridges**	55%	50%
	Repairs of removable and fixed prosthetic services**	55%	50%
	Implants**	55%	50%
Deductible	Lifetime Deductible - Diagnostic & Preventive Services Per person	See Guidelines Below	
	Lifetime Deductible - Per person / family	\$100/\$300	
Annual Maximum	Per person / per calendar year	\$1,500	
Contract Length		12 months	

Pathfinder 6 Rates

Employee	\$41.15
Employee + Spouse	\$79.08
Employee + Child(ren)	\$94.16
Family	\$146.94



City of Wabasso

Prepared By: Brandi Samyn
MN



Plan Design & Rates

Plan Details	Denali VSP Vision Plan - 12/12/24 \$10/\$20 Copay For a list of providers, you can visit www.vsp.com - select choice network		
	WellVision Exam \$10 Copay Every 12 Months Prescription Glasses \$20 Copay Frequencies: see frames and lenses Lenses Every 12 Months <ul style="list-style-type: none"> • Single vision, lined bifocal, lined trifocal and lenticular lenses • Polycarbonate lenses for dependent children Frames Every 24 Months <ul style="list-style-type: none"> • \$130 allowance • 20% savings on the amount over your allowance Contacts (instead of glasses) Every 12 Months <ul style="list-style-type: none"> • \$130 allowance (copay does not apply) • Contact lens exam - evaluations & fitting (medically necessary covered in full after \$20 copay) 		
Plan Factors	<ul style="list-style-type: none"> • None 		
Vision Rates	Employee	Employee + One Dependent	Family
	\$10.00	\$19.99	\$32.18
Vision Rates Guaranteed for 48 months			

- Denali VSP plan include in-network and out-of- network benefits. In-network utilizes the VSP Choice Plan with a national network of over 31,000 independent doctors.
- Rates do not include a monthly administrative fee. Monthly administrative fee is based on total enrollment: 2-49 \$15; 50-100 \$10.
- Rates guaranteed for 4 years
- Denali VSP Vision is underwritten by Renaissance Life & Health Insurance.

Note: This is a general outline of covered benefits and does not include all the benefits, limitations, and exclusions of the policy. Final premium will be included with the Certificate of Coverage.

Rates valid for 60 days from April 3rd, 2023

To: City Council
From: Larry Thompson, Clerk/Treas./Administrator
RE: USDA RD Sewer Rehab Project.
Date: April 6, 2023

The following is an update of items to be discussed at the April 10, 2023 Meeting

- a. **Engineer's Update** – The City Engineer will provide a project update at the meeting.
- b. **Easements** – The project will require the city to obtain several temporary and permanent utility easements. Matt Novak will be providing information on this topic. I will forward once it has been received. The council will be asked to approve the easements that have been signed by the owners or take additional action for those that have not been signed.
- c. **Grant Documents** – The USDA requires several documents as part of the project. David Palm, Matt Novak and I have been assembling the documents. Some of the documents require council approval, such as the easements noted above and the various policies that were adopted by the council in the fall of 2022. I have not completed my review but will forward any documents that require council action prior to the meeting.
- d. **Temporary GO Sewer Revenue Bond.** The sewer rehab project is being financed by a grant/loan from the USDA and grant from the state Public Facilities Authority (PFA) grant. Unfortunately, the USDA portion of the financing is not paid until completion of the project. The city will need to issue approximately \$6,300,000 in temporary bonds to bridge the financing gap until the USDA funds are received. I would recommend Mary Ippel of Taft Law be appointed as bond counsel for the project. The city has used Ms. Ippel's services in the past. I have contacted Integrity Bank to see if they would be interested in a private placement. I have also reached out to Minnesota Rural Water Association which has a program available for such financing, but the program manager is on vacation. The city may be required to hire a financial consultant to manage the process. Ms. Ippel will be sending me a letter of engagement prior to the Council meeting.
- e. **Resolution – Expense Reimbursement.** The city has incurred approximately \$370,000 in expenses, of which the city has paid approximately \$150,000. Ms. Ippel indicated the City should adopt a prepaid expense resolution in order to qualify for tax exempt financing. Ms. Ippel indicated she would forward a resolution prior to the meeting which I will forward to the council when received.

cc: Matt Novak, City Attorney
David Palm, Bolton and Menk
Jim Jenniges, Public Works Director

(Automated 8-97)

LOAN RESOLUTION
(Public Bodies)**CITY COUNCIL**

A RESOLUTION OF THE _____

CITY OF WABASSO

OF THE _____

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

SANITARY SEWER

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the _____

CITY OF WABASSO

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

Two million nine hundred thirty six thousand dollars and 00/100 (\$2,936,000.00)

pursuant to the provisions of _____ the Request for Obligation of Funds _____; and

WHEREAS, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:**NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Agriculture, Clearance Officer, OIRM, Room 404-W, Washington, DC 20250; and to the Office of Management and Budget, Paperwork Reduction Project (OMB No. 0575-0015), Washington, DC 20503.

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ \$3,401,000.00

under the terms offered by the Government; that the City Council

and _____ of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas _____ Nays _____ Absent _____

IN WITNESS WHEREOF, the _____ CITY COUNCIL _____ of the

CITY OF WABASSO has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this 2023, 10th day of April

(SEAL)

By _____

Attest:

Title Carol, Mayor

Title Larry Thompson, City Clerk

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as City Clerk/Treasurer of the CITY OF WABASSO
hereby certify that the CITY COUNCIL of such Association is composed of
Five members, of whom, Five constituting a quorum, were present at a meeting thereof duly called and
held on the 10th day of April, 2023; and that the foregoing resolution was adopted at such meeting
by the vote shown above, I further certify that as of _____,
the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been
rescinded or amended in any way.

Dated, this _____ day of _____

Title _____



2200 IDS Center, 80 South 8th Street
Minneapolis, MN 55402
Tel: 612.977.8400 | Fax: 612.977.8650
taftlaw.com

Affirmative Action, Equal Opportunity Employer

Mary L. Ippel
612.977.8122
MIppel@taftlaw.com

April 10, 2023

Via E-Mail

Mr. Larry Thompson
City Clerk/Treasurer Administrator
1429 Front Street
Wabasso, MN 56293

Re: City of Wabasso, MN – Bond Counsel Services

Dear Larry:

Thank you for your call. I am pleased to provide bond counsel services to the City of Wabasso in connection with the proposed sewer rehabilitation project (the "Project") financing.

Our office has worked extensively with United States Department of Agriculture ("USDA") on over 100 tax-exempt and taxable bond transactions with cities across Minnesota. Because USDA doesn't finance the Project until the Project is complete it will be necessary for the City to issue General Obligation Temporary Sewer Revenue Bonds and a General Obligation Sewer Revenue Bond to be purchased by USDA to refund the temporary bonds.

Our office has prepared for the City's use a reimbursement resolution and a related memorandum to be adopted by the City Council. Since the City is incurring costs prior to the issuance of the temporary bonds, the IRS regulations require an adoption of a reimbursement resolution so that the temporary bonds can be structured as tax exempt bonds.

If you have any questions or require further information, please feel free to contact me directly at (612) 977-8122.

Mr. Larry Thompson
April 10, 2023
Page 2

Very Truly Yours,

Mary L. Appel

MLI:mkw

MEMORANDUM

TO: Larry J Thompson, Clerk/Treasurer Administrator; City of Wabasso, MN
FROM: Mary L. Ippel, Taft Stettinius & Hollister LLP
DATE: April 10, 2023
RE: REIMBURSEMENT RESOLUTION

Enclosed is a resolution for consideration by the City Council at an upcoming council meeting. The Resolution authorizes you to make periodic Declarations of intent to reimburse expenditures from Bonds (the form is in Exhibit A to the Resolution). The general requirements of the tax regulations relating to reimbursing expenditures are as follows:

1. the Declaration must be made no later than sixty days after payment of project costs;
2. the Declaration must contain (a) a reasonable description of the project and (b) the maximum principal amount of bonds expected to be issued for the project. You will need to fill in a description for the project in paragraph two and a dollar amount in paragraph three on Exhibit A; and
3. for Issuers that do not meet the exceptions outlined below, the bonds must be issued within the later of (a) 18 months after the payment, or (b) the date the project is placed in service, but not more than three years after the payment.

The exceptions to the general time limit listed in paragraph three above are as follows:

1. For Issuers qualifying as small issuers by reason of issuing (together with all subordinate entities thereof, and all entities treated as one with the Issuer) less than \$5,000,000 of tax-exempt governmental obligations during the calendar year, the bonds must be issued within the later of (a) three years after the payment, or (b) the date the project is placed in service.
2. For construction projects for which both the Issuer and a licensed architect or engineer certify that at least five years is necessary to complete construction of the

April 10, 2023

Page 2

project, the bonds must be issued within the later of (a) 18 months after the payment, or (b) the date the project is placed in service, but not more than five years after the payment.

A Declaration is not required for preliminary and engineering costs as long as those costs do not exceed twenty percent of the bonds.

- a) Preliminary expenditures include architectural, engineering surveying, soil testing, and similar costs that are incurred prior to commencement of construction, rehabilitation or acquisition of a project. Preliminary costs do not
- b) include land acquisition, site preparation, and similar costs incident to the commencement of construction. Preliminary expenditures, however, cannot exceed 20% of the issue price of the related reimbursement bond issue.
- c) Costs in an amount not exceeding the lesser of \$100,000 or 5% of the proceeds of the issue are considered 'de minimis'."

If you have any questions, please call me.

RESOLUTION NO. _____
RESOLUTION ESTABLISHING PROCEDURES
RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND
REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the City Council (the "Council") of the City of Wabasso, Minnesota (the "City"), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

(b) The Regulations generally require that the City (as the issuer of or the primary obligor under the bonds) make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently issued bonds, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of such bonds within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment).

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequently issued bonds. The Council hereby authorizes the City Clerk/Treasurer Administrator to make the City's Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

(a) Each Declaration shall be made not later than 60 days after payment of the applicable project cost and shall state that the City reasonably expects to reimburse itself for the expenditure out of the proceeds of a bond issue or similar borrowing. Each Declaration may be made substantially in the form of the Exhibit A which is attached to and made a part of this Resolution, or in any other format which may at the time comply with the Regulations.

(b) Each Declaration shall (1) contain a reasonably accurate description of the "project," as defined in the Regulations (which may include the property or program to be financed, as applicable), to which the expenditure relates and (2) state the maximum principal amount of bonding expected to be issued for that project.

(c) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City doesn't reasonably expect that reimbursement bonds will be issued to finance the subject project costs, and the City

officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations and their application in particular circumstances.

(d) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Declarations.

3. Reimbursement Allocations. If the City is acting as the issuer of the reimbursement bonds, the designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally written allocations that evidence the City's use of the applicable bond proceeds to reimburse the original expenditures.

4. Effect. This Resolution shall amend and supplement all prior resolutions and/or procedures adopted by the City for compliance with the Regulations (or their predecessor versions), and, henceforth, in the event of any inconsistency, the provisions of this Resolution shall apply and govern.

Adopted on _____, 2023, by the City Council of the City of Wabasso, Minnesota.

CERTIFICATION

The undersigned, being the duly qualified and acting City Clerk/Treasurer Administrator of the City of Wabasso, Minnesota, hereby certifies the following:

The foregoing is true and correct copy of a Resolution on file and of official, publicly available record in the offices of the City, which Resolution relates to procedures of the City for compliance with certain IRS Regulations on reimbursement bonds. Said Resolution was duly adopted by the governing body of the City (the "Council") at a regular meeting of the Council held on _____, 2023. The Council meeting was duly called, regularly held, open to the public, and held at the place at which meetings of the Council are regularly held. Councilmember _____ moved the adoption of the Resolution, which motion was seconded by Councilmember _____. A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt the Resolution:

and the following voted against the same: _____

Whereupon said Resolution was declared duly passed and adopted. The Resolution is in full force and effect and no action has been taken by the Council which would in any way alter or amend the Resolution.

WITNESS MY HAND officially as the City Clerk/Treasurer Administrator of the City of Wabasso, Minnesota, on _____, 2023.

City Clerk/Treasurer Administrator
City of Wabasso, Minnesota

EXHIBIT A
DECLARATION OF OFFICIAL INTENT

The undersigned, being the duly appointed and acting City Clerk/Treasurer Administrator of the City of Wabasso, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations, Section 1.150-2 (the "Regulations"), under the Internal Revenue Code of 1986, as amended, hereby states and certifies on behalf of the City as follows:

1. The undersigned has been and is on the date hereof duly authorized by the City Council of the City to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City.

2. This Declaration relates to the following project, property or program (the "Project") and the costs thereof to be financed:

3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of a bond issue or similar borrowing (the "Bonds") to be issued after the date of payment of such costs. As of the date hereof, the City reasonably expects that \$_____ is the maximum principal amount of the Bonds which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Date: _____, 2023.

City Clerk/Treasurer Administrator
City of Wabasso, Minnesota



2200 IDS Center, 80 South 8th Street
Minneapolis, MN 55402
Tel: 612.977.8400 | Fax: 612.977.8650
taftlaw.com

Affirmative Action, Equal Opportunity Employer

Mary L. Ippel
612.977.8122
MIppel@taftlaw.com

April 10, 2023

Via E-Mail

Mr. Larry Thompson
City Clerk/Treasurer Administrator
1429 Front Street
Wabasso, MN 56293

Re: City of Wabasso, MN – Bond Counsel Services

Dear Larry:

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If you have any questions or require further information, please feel free to contact me directly at (612) 977-8122.

Mr. Larry Thompson
April 10, 2023
Page 2

Very Truly Yours,

Mary L. Appel

MLI:mkw

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TO: Larry J Thompson, Clerk/Treasurer Administrator; City of Wabasso, MN
FROM: Mary L. Ippel, Taft Stettinius & Hollister LLP
DATE: April 10, 2023
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April 10, 2023

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RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND
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City Clerk/Treasurer Administrator
City of Wabasso, Minnesota

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5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Date: _____, 2023.

City Clerk/Treasurer Administrator
City of Wabasso, Minnesota



REDWOOD COUNTY SHERIFF'S OFFICE

JASON JACOBSON - SHERIFF

Chief Deputy Sheriff
Katelyn Torgerson

Phone: 507-637-4036
Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Jail Administrator
Matt Luitjens

303 E Third Street
PO Box 47
Redwood Falls, MN 56283-0047

Date: 4/5/2023
To: City of Wabasso
From: Sheriff Jason Jacobson
Re: Activity Report for March 2023

During the month of March deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

Date:	Time:	Description of Call
2/28/2023	1129	Child Protection
3/3/2023	1342	Disturbance
3/3/2023	2148	Traffic – Warned for no front plate
3/4/2023	1930	Traffic – VW – No Proof of Insurance
3/4/2023	1911	Traffic – Driver warned for tag light out
3/6/2023	0945	Parking – Snow emergency citation
3/6/2023	1641	Accident – Hit & Run
3/9/2023	1026	Mental Health
3/12/2023	2134	Scam
03/14/23	2206	Traffic – Driver warned for speed
03/16/23	1837	Vulnerable Adult
03/22/23	0925	Disturbance
03/28/23	1514	Driving Complaint
03/29/23	0817	Traffic – Warned for speed
03/31/23	1354	Civil

If you have any questions, please feel free to contact me.

MINUTES of Wabasso Public Library Board of Trustees

Meeting date: March 7, 2023-5:30 pm

Call to order: 5:35 p.m.

Members in Attendance: Sarah Behrendt, Joyce Plaetz, Hannah Clark, Karla Arends, Barb Wendt

Also in Attendance: Scott Sobocinski

Members Not in Attendance: NA

Approval of Agenda: Motion to approve agenda by Clark, seconded by Arends. Approved unanimously.

Approval of President: Plaetz volunteered to be president. Hearing no other discussion, Clark motioned to accept Plaetz as President of the library board, Wendt seconded. Approved unanimously.

Approval of Vice President: Clark nominated Wendt to be Vice President. Hearing no other discussion, Clark motioned to accept Wendt as Vice President of the library board, Plaetz seconded. Approved unanimously.

Approval of Minutes: Motion to approve February minutes by Arends, seconded by Clark. Approved unanimously.

Approval of Bills: Motion to approve February bills by Arends, seconded by Behrendt. Approved unanimously. Approval to pay the credit card bill was done early by email.

Statistics: In February 2023, 1,325 items were borrowed and 54 e-books. By comparison in February 2022, 1,330 items were borrowed.

Discussion of statistics over the last ten years in various areas. Community needs are changing what the library focuses on in terms of services and resources, and it seems to be in line with how libraries are changing nationally.

Old Business:

- **Special Meeting Schedule:** Discussion of changing meeting time. After great discussion, the board meeting will remain on the first Tuesday, but move the start time to 6 pm. Motion to approve the special meeting schedule by Arends, seconded by Clark. Approved unanimously.

New Business: NA

Announcements/Discussion

1. Director's Report

- **Murder Mystery Theater:** Saturday March 18th. We have 3 female actors, looking for male actors. Some names were brought up as possibilities.
- **County Aid:** Received first batch of county aid for \$18,682. Formula used to determine this amount is tied to checkouts to rural residents (not within city limits); in this regard our circulation to country residents is about equal to Redwood's Library, and more than Lamberton and Morgan libraries combined.
- **State Report:** Total operating revenue for 2022 was \$124,000. Total operating expenditures were \$104,000. Much of the revenue came from donations.
- **Library Business Credit card:** The account is still past due, check was sent on the 3rd of this month. We will need to pay it immediately. As soon as the account is out of 'past due' status, we can change the monthly deadline. Until that happens, or as needed, the Board will approve the payment of the credit card bill outside of regular meetings.

Adjournment: 6:40 p.m. Motion by Clark, seconded by Behrendt. Motion approved unanimously.

Next Meeting: April 4, 2023 at 6:00 p.m.

**Minutes
City Council
Monday, March 13, 2023
5 pm**

The meeting was opened with the recitation of the pledge of allegiance.

Acting Mayor Guetter called the meeting to order with Council members Roger Baumann, Jeff Olson and Chad Altermatt present.

Also present were Assistant Clerk Treasurer Joanne Krause, Public Works Director Jim Jenniges, City Engineer David Palm and EDA President Pat Eichten

It was the consensus of the council to approve the agenda as submitted.

EDA Update – Mr. Eichten presented the EDA Update:

1. Board discussed possible locations for the WAFER program.
2. Taking bids for new water softeners for the 5 plex.

Clerk/Treasurer/Administrator. Discussed the application process for the Clerk/Treas./Admin position. Applications will be received by the mayor.

Street Report –

1. The Council received an update regarding the Maintenance Worker selection process. Mr. Jenniges to order a sink for the Athletic Field concession stand.

Sewer and Water Report:

1. **Water meters** – Mr. Olson felt the letter sent to owners who have not scheduled an appointment should have stronger language – perhaps tripling the bill vs. doubling.

Parks Report - Mr. Jenniges to order a sink for the Athletic Field concession stand – Softball Association to pay for the sink and the city to install.

Community Center – Bathrooms will be completed by mid-April. Mr. Olson to contact DJ Bob regarding the PA system.

Consent Agenda – Motion by Olson, second by Baumann, to approve the consent agenda as follows:

1. Approve Council Minutes – 2/13/23 & 2/20/23.
2. Approve Utility Billing for Noncompliant Accounts
3. Approve Pay Estimate No. 2 – Water Meter Improvements - \$40,480.45

Guetter – yes; Altermatt – yes; Baumann – yes; Olson – yes.

Water Treatment Plant– See Engineer's Report.

Consent Agenda - Motion by Baumann, second by Olson to approve the consent agenda as follows:

1. Approve Council Minutes – January 9, 2023 & January 30, 2023 Special
2. Adopt Resolution No. 3-2023 Amending Ambulance Rates Effective January 1, 2023.
3. Adopt Resolution No. 4-2023 Establishing the City Council as the Local Board of Appeal

Atkins – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Olson – yes.

Library Land Lease – After discussion, the council directed the City Clerk/Treasurer/Administrator to meet with the Library Board to discuss transferring management of the trust/lease to the Board.

Engineer's Report – Mr. Palm reviewed the Engineering Report dated March 13, 2023:

1. **Water Treatment Plant** - Mr. Palm reviewed the meeting summary report dated March 8, 2023 noting the various short term and long term options relating to the well and filter media issues. It was the consensus of the council that just the media be replaced at this time and defer the additional improvements until it is determined if the City will receive a grant. Preliminary estimated costs to do a pilot plant study for new media is \$10,000 to \$15,000 (The pilot plant is currently in use and is 3 to 4 weeks out for availability.) Motion by Olson, second by Baumann to replace only the filter.

Guetter – yes; Altermatt – yes; Baumann – yes; Olson – yes.

Bolton and Menk Media Replacement Action Items:

- Engineer to provide a summary of available media / sand options. Pros and cons of each and a recommendation.)
 - Engineer will provide short form specs for quotes for Media replacement. (Potential contractors with contact information will be provided by engineer.)
2. **Water Meter Update** – Pay Estimate #2 for \$40,480.45. 34 residential and 8 commercial remaining. Should be mostly completed by 3/23/23. Farmward is requesting an additional ¾" meter.
 3. **Cedar Street Project** – Scheduled to restart after May 26, 2023.
 4. **Sanitary Sewer Rehab Project** – Arvig Communications line options. Consensus of Council that Arvig should relocate prior to sanitary sewer construction. Reviewed permanent and temporary construction easements. City Attorney has sent out majority of the required easements. Reviewed the project schedule. Motion by Olson, second by Baumann that the City Engineer is to note on construction drawings that utilities are to relocate utilities prior to construction with no cost sharing.

Guetter – yes; Altermatt – yes; Baumann – yes; Olson – yes.

Employee Health Insurance – Mr. Olson state that the City should consider providing city paid health insurance for its employees – single employee and not family. He would like to see the city pay 75% of premiums but it may end up at 50% - details to be worked out. The policy would not include Fire, Library or Ambulance. Mr. Olson would gather additional information regarding rates and coverages. Motion by Baumann, second by Altermatt, to add group health insurance to the city employee benefits. Guetter – yes; Altermatt – yes; Baumann – yes; Olson – yes.

Community Center ATM Machine - Discussion regarding the Lions Club request to install an ATM machine in the Community Center, which would be operated by the Lions Club. The request was made primarily for the convenience of wedding guests. Questions were raised regarding the benefits of the machine and whether it would be better if the city installed a credit card reader system. Staff was

directed to investigate the cost of a credit card reader system not only for events but also for other payments to the city.

Correspondence – The following correspondence was presented:

1. February Sheriff's report
2. February Library Minutes
3. Notification of City Pay Equity Compliance
4. Minnesota EMS Certificate of Medical Excellence – Wabasso Ambulance Service

City Bills - Motion by Olson, second by Baumann to approve the bills as follows:

General Checking		
101 General Fund	\$ 42,899.68	\$ 7,363.03
601 Water	\$ 8,957.24	\$ 20,700.56
602 Sewer	\$ 13,761.95	\$ 20,745.75
603 Sanitation	\$ 5,983.92	\$ 0.00
Total GC	\$ 71,602.59	\$ 48,809.34
230 Ambulance	\$ 3,942.72	\$ 6,594.15
225 Fire	\$ 731.76	\$ 3,562.38
TOTAL CHECKS	\$ 76,277.07	\$ 58,965.87

Guetter – yes; Altermatt – yes; Baumann – yes; Olson – yes.

Motion by Olson, second by Baumann to adjourn at 8:30 p.m.

Guetter – yes; Altermatt – yes; Baumann – yes; Olson – yes.

Joanne Krause
Administrative Assistant

City of Wabasso
City Council
Monday, March 27, 2023
5:00 pm

The meeting opened the meeting with the recitation of the pledge of Allegiance.

Mayor Atkins called the meeting to order with Council members Chad Altermatt, Amanda Guetter and Roger Baumann present.

Also present was City Clerk/Treasurer/Administrator Larry Thompson, City Attorney Matt Novak, and City Engineer Matt Miller.

The purpose of the meeting was to consider amending the City Personnel Policy relating to Workers Compensation payments and relocation of Arvig Communications lines during the Sewer Rehab Project.

Personnel Policy - Workers Comp. Mr. Thompson noted that the city had received payment from the League of Minnesota Insurance Trust for Jim Jenniges' injury and the city's personnel policy was silent as to how it should be processed. Staff recommended continuing to pay Mr. Jennings his salary and that he endorse the work comp payment for city deposit. Mr. Novak indicated he could find no preferred method for processing the work comp payment and indicated the policy would prevent employees from double dipping. Concern was expressed regarding long term leaves. It was suggested the policy be capped at three months. Motion by Guetter, second by Bauman that staff process the work copy payments as described above, and directed staff to prepare an amendment to the personnel policy incorporating the process with a three month cap for consideration at the next council meeting.

Atkins – yes; Altermatt – yes; Guetter – yes; Baumann – yes

Sewer Rehab Project – Small Utility Relocation. Mr. Novak stated since he and Mr. Thompson were not at the last meeting he would like the council to again consider the relocation of small utilities and clarify its position. Mr. Novak stated that based on discussions that if Arvig was ordered to relocate their services during the sewer rehab project that there may be an interruption in services. Arvig had expressed concerns that they wished to use the existing conduits to run the new fiber optic cables used for the Border to Border Broadband project. Normally it would not be a problem but the Border to Border program was placing tight deadlines for the installation of the utilities. Mr. Miller stated that normally utilities were required to relocate their lines at their own expense, but understood this constraints placed by the Border to Border project. He indicated the city should be clear that it was not setting a precedent. Mr. Novak indicated Arvig had \$1.14 million for line relocation, but that it did not appear it would cover the cost of relocation if the city ordered them to move the lines this fall. Mr. Thompson recommended the Council adopt a position of relocating the lines at Arvig's expense without service interruption while leaving the door open for cost sharing depending on the total costs. The council was cognizant of Arvig's concerns, but it was difficult to set a position without knowing the actual costs as well as keeping an incentive for Arvig to relocation costs at a minimum. Motion by Baumann, second by Altermatt that the City Attorney communicate to Arvig that it will need to move its lines during the sewer rehab project without service interruption, and to return to the city for possible city participation once the costs are known.

Atkins – yes; Altermatt – yes; Guetter – yes; Baumann – yes

Mr. Miller also noted that Redwood Electric may require Clara City Telephone to remove its lines from the electrical poles as part of the project.

Mr. Thompson gave a brief update regarding the Library Land Lease, noting that the Land Trust agreement required the city to manage the lease and that he had notified the Library Director. Mr. Thompson added that the city could require the Trust to cover legal costs.

Motion by Guetter, second by Baumann to adjourn at 6:20 p.m.

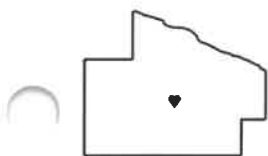
Atkins – yes; Altermatt – yes; Guetter – yes; Baumann – yes

Larry Thompson
City Clerk/Treasurer/Administrator

To: City Council
From: Larry Thompson, Clerk/Treas./Administrator
RE: Josh Hoffenkamp - Appointment
Date: April 6, 2023

The city received four applications for the Street Maintenance worker. Jeff, Jim and I reviewed the applications, and are pleased to recommend Josh Hoffenkamp be appointed to the Street Maintenance position. Mr. Hoffenkamp has worked part time for the City since January, and has been an exemplary employee, especially in light of Jim being out on injury leave. It is recommended that Mr. Hoffenkamp's appointment be contingent upon a satisfactory background check that will be completed by City Attorney Matt Novak. It is also recommended that Mr. Hoffenkamp's probationary period be 90 days instead of 6 months since he already has worked approximately 3 months for the city. The probationary period can always be extended at the city's discretion.

cc: Matt Novak, City Attorney
David Palm, Bolton and Menk
Jim Jenniges, Public Works Director



*In The
Heart of
Redwood
County*

City of Wabasso

1429 Front Street
P O Box 60
Wabasso MN 56293
E-mail: cwab@redred.com

Phone: 507-342-5519
Fax: 507-342-2213
Minnesota Relay 711 or
1-800-627-3529

April 10, 2023

Josh Hoffenkamp
28895 State Hwy 68
Wabasso, MN 56203

RE: Employment Offer

Dear Josh,

This letter will serve as a Memorandum of Understanding, which will govern your employment with the City of Wabasso:

STARTING DATE: April 10, 2023

SALARY: Your starting pay shall be \$24.00 per hour. On July 10, 2023 you will receive a \$.50/hr. increase (provided you successfully complete your 90 probationary period. Upon obtaining your Class B Commercial Driver's License you will receive a \$.50 per hour pay increase. Upon obtaining your Class "D" Water and Sewer license you will receive a \$.50 per hour pay increase. Upon obtaining your Class "D" Water and Sewer license you will receive a \$.50 per hour pay increase.

Any other raise is at the sole discretion of the Wabasso City Council.

BENEFITS: You will receive a 7.5% city contribution to a PERA retirement account.

VACATION: You will follow the City Vacation schedule, as follows:

Every full-time permanent employee hired after January 1, 2020 will annually be awarded, on January 1, vacation as follows:

<u>Years of Service</u>	<u>Maximum Accrual</u>
1	40 hrs.
2	80 hrs.
6	120 hrs.
10 +	160 hrs.

OTHER:

- Offer is contingent upon satisfactory background check.
- Must retain a valid Minnesota Drivers License
- Up to \$300 annual clothing allowance at the discretion of the City Council
- \$50 per month cell phone reimbursement.
- All other terms and conditions of employment, including benefits, overtime and comp time rules, shall be as set by the City of Wabasso Personnel Policy.

By Signing this document you acknowledge that you accept these terms of employment, that you intend to enter into an employment contract with the City of Wabasso upon the same terms, and that you have received a copy of this letter and the City of Wabasso Personnel Policy.

Larry J Thompson, Clerk/Treasurer/Administrator

Date

CITY OF WABASSO

Resolution No. ____ - 2023

**Resolution Amending the City Personnel Policy Relating to
Workers Compensation**

WHEREAS, the City of Wabasso has adopted a Personnel Policy which guides and regulates personnel issues including Paid Leave, and

WHEREAS, the current policy does not specifically address paid leave resulting from workers compensation payments.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL, that the City Personnel policy be amended by adding as follows:

(Section) WORKERS COMPENSATION: Employees on authorized workers compensation leave resulting from an injury while working for the City shall receive their normal pay for a standard work week, provided the employee endorses payment of any workers compensation payments to the city. Said policy shall be capped at 90 days.

SEE ATTACHED CLEAN COPY OF AMENDED LANGUAGE

Adopted this 14th day of February, 2022

CITY OF WABASSO

Carol Atkins, Mayor

ATTEST:

Larry J Thompson, City Clerk

City of Wabasso
1429 Front Street P O Box 60
Wabasso MN 56293-0060
Phone: 507-342-5519 Fax: 507-342-2213

Application for Closing of City Street Permit

Street: Main Street to Elm Street to Front Street to Oak Street See Attached Map
Note: attach a route map if more than one street to be used.

Street will be obstructed on the following date(s): July 28th + 29th

From start time 8AM to ending time 5AM

The applicant is requesting to temporarily occupy a portion of the street(s) for the following reason:
Concert

Name of Organization: Roadhouse Bar & Grill

Representative: Diane Arends

Address: 713 Main Street Wabasso

Telephone: 507-829-2385 Fax: _____

This permit does not in any way relieve the applicant of liability for damages caused to the street, or resulting from traffic accidents that may in any way be related to the permit. All damages, claims or adjustments shall be the responsibility of the party requesting and signing the permit. It is understood the street is to be restored to its original condition.

The applicant agrees to indemnify, hold harmless and defend the City of Wabasso, its officials, agents, servants, and employees from payment of any sum or sums of money to any persons whomsoever for all attorney fees, costs of investigation, and defense of claims, actions, or suits growing out of injuries, including death, to persons or property damage caused by the applicant and/or the applicants employees act of barricading of the above referenced street(s).

It is further the intent of this agreement to hold the applicant responsible for the payment of any and all claims, suits, or liens due to any negligent act, error or omission by the applicant and/or the applicants employees which may in any way be attributable to or asserted against the City and/or its officials, agents, servants or employees as applicant and/or applicants employees act of barricading the street(s). In addition to holding the City harmless, the applicant defend the city, its officials, agents, servants, and/or employees with council reasonably acceptable to the city and will pay the costs of that defense of any legal action brought, due to acts or actions of the applicant and/or applicants employees.

The applicant also agrees to provide general liability and property insurance in accordance with the following provisions: (A) The insurance shall be a standard liability policy and shall be filed in the City Office. (B) The City

shall be named as an additional insured. (C) Unless otherwise provided in writing, signed by the City the limits of the liability shall be as follows:

<u>Coverage</u>	<u>Limits of Liability</u>
<i>Bodily Injury</i>	<i>\$1,500,000.00 each occurrence</i>
<i>Property Damage</i>	<i>\$1,500,000.00 each occurrence</i>
<i>Physical Damage to Property</i>	<i>\$1,500,000.00 each occurrence</i>

(D) The insurance shall be in full force and effect before any street closure is performed.

(E) Applicant shall not cancel the insurance until the street closure for which it is required has been completed, and the street reopened. (F) A Certificate of Insurance shall be delivered to the city at least 7 days in advance of the date of the street closure for which the insurance is required. (G) Instructions shall be given by the City to the applicant on correct installation of barricades as outlined in the MN DOT/Temporary Traffic Control Zone Layouts Field Manual.

(H) In case of an accident, the applicant agrees to contact the City and assist in the completion of an accident investigation report.

3/30/23
Date


Applicant Signature

Print Applicant Name

Approval by City of Wabasso

Approval is given to _____

To barricade _____ as indicated above.

Date _____

Mayor

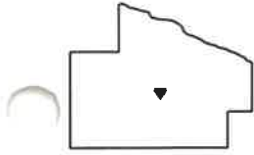
City Clerk



North St

05A1-15

06/01/2020 - 07/30/2020



*In The
Heart of
Redwood
County*

City of Wabasso

1429 Front Street
P O Box 60
Wabasso MN 56293
E-mail: cwab@redred.com

Phone: 507-342-5519
Fax: 507-342-2213
Minnesota Relay 711 or
1-800-627-3529

**APPLICATION FOR
ON-SALE 3.2 PERCENT MALT LIQUOR LICENSE**

Fee: \$75.00 Annual

License on behalf of : WABASSO BASEBALL ASSOCIATION

Phone Number: SEE BELOW

Address: SEE BELOW

Location(s): WABASSO BASEBALL FIELD AND MANDERSHEID SOFTBALL FIELD

Date(s): JULY 1, 2023 to JUNE 30, 2024

Contact Person: NATHAN JACOBSON

Contact's Phone Number: 507-430-3869

Contact's Email: nathan.jacobson@arvig.com

Contact's Address: 731 MAIN ST.

City/State/Zip: WABASSO, MN 56293

The above-mentioned organization hereby applies for an On-Sale 3.2 Percent Malt Liquor License under and pursuant to the Wabasso Ordinances and Minnesota Statutes Chapter 340A, and agrees to comply strictly with the provisions of each

The above-mentioned organization agrees to provide proof of financial responsibility in the form of a certificate of liquor liability insurance in compliance with Minnesota Statutes, Section 340A.409, as imposed by Section 340A.801.

The above-mentioned organization agrees to waive its Constitutional rights against search and seizure and will freely permit peace officers to inspect its premises and agrees to forfeiture of its license if found to have violated the Wabasso City Ordinance or Minnesota Statutes providing for the granting of this license.

I herby swear that the foregoing statements are true and correct to the best of my knowledge and that I agree to comply with all the provisions of the Wabasso City Ordinances and Minnesota Statutes under which this license is granted.


Signature of Applicant

Nathan Jacobson

Printed Name

4/6/23

Date

Commercial Lines Policy Declaration

Customer Number: 1000155201
Policy Number: B060769 01

Policy Period: 04/12/2023 to 04/12/2024
at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
Wabasso Area Baseball Association
36710 240th St
Clements, MN 56224

Agency Name and Address: 22764
CHRISTENSEN GROUP INC
For Service or Inquiry Call
Customer Care at 1-866-926-4244

Named Insured Schedule

Wabasso Area Baseball Association

Commercial Lines Policy Declarations

Customer Number: 1000155201
Policy Number: B060769 01

Policy Period: 04/12/2023 to 04/12/2024
at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
Wabasso Area Baseball Association
36710 240th St
Clements, MN 56224

Agency Name and Address: 22764
CHRISTENSEN GROUP INC
For Service or Inquiry Call
Customer Care at 1-866-926-4244

Location Schedule

Loc	Address	City	County	State	Zip
1	Corner of Boyd Street and Barr Street	Wabasso	Redwood	MN	56293
2	Corner of Maple Street and May Street	Wabasso	Redwood	MN	56293

Renewal

Commercial Lines Policy Declarations

Customer Number: 1000155201
Policy Number: B060769 01

Policy Period: 04/12/2023 to 04/12/2024
at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
Wabasso Area Baseball Association
36710 240th St
Clements, MN 56224

Agency Name and Address: 22764
CHRISTENSEN GROUP INC
For Service or Inquiry Call
Customer Care at 1-866-926-4244

Forms Schedule

Number	Edition	Description
IL0017Z	1198	COMMON POLICY CONDITIONS
IL0021	0908	NUCLEAR ENERGY LIABILITY EXCLUSION ENDORSEMENT (BROAD FORM)
IL0985	1220	DISCLOSURE PURSUANT TO TERRORISM RISK INSURANCE ACT
WB214	0119	MEMBERSHIP AND VOTING NOTICE

City of Wabasso

04/06/23 10:26 AM

Page 1

Checks for Month

10100 General Checking

Since March 2023

Begin Balance \$1,146,001.99

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20230301UB0	3/1/2023	-\$946.03	20230301UB0	UB Receipt Serv 1 Water R	\$1,146,948.02
Deposit	030123RECGCAMB	3/1/2023	-\$60.00	030123RECGCA	Dog Licenses	\$1,147,008.02
Deposit	20230302UB0	3/2/2023	-\$902.72	20230302UB0	UB Receipt Serv 1 Water R	\$1,147,910.74
Deposit	20230303UB0	3/3/2023	-\$1,227.50	20230303UB0	UB Receipt Serv 1 Water R	\$1,149,138.24
Deposit	20230306UB0	3/6/2023	-\$2,678.85	20230306UB0	UB Receipt Serv 1 Water R	\$1,151,817.09
Deposit	20230307UB0	3/7/2023	-\$1,087.96	20230307UB0	UB Receipt Serv 1 Water R	\$1,152,905.05
Deposit	20230308UB0	3/8/2023	-\$1,707.42	20230308UB0	UB Receipt Serv 1 Water R	\$1,154,612.47
Deposit	20230309UB0	3/9/2023	-\$1,288.08	20230309UB0	UB Receipt Serv 1 Water R	\$1,155,900.55
Deposit	20230316UB0	3/16/2023	-\$5,592.61	20230316UB0	UB Receipt Serv 1 Water R	\$1,161,493.16
Deposit	20230317UB0	3/17/2023	-\$1,055.32	20230317UB0	UB Receipt Serv 1 Water R	\$1,162,548.48
Deposit	031723RECAMBCCRNT	3/17/2023	-\$590.00	031723RECAMB	CCRENTAL	\$1,163,138.48
Deposit	032123RECCFEE	3/21/2023	-\$62.50	032123RECCFEE	CC Cleaning fee	\$1,163,200.98
Deposit	20230321UB0	3/21/2023	-\$2,273.67	20230321UB0	UB Receipt Serv 1 Water R	\$1,165,474.65
Deposit	20230322UB0	3/22/2023	-\$888.59	20230322UB0	UB Receipt Serv 1 Water R	\$1,166,363.24
Deposit	032223RECGCAMB	3/22/2023	-\$254.62	032223RECGCA	Dumpster Fee	\$1,166,617.86
Deposit	20230322UB02	3/22/2023	-\$11,393.98	20230322UB02	UB Receipt Serv 1 Water R	\$1,178,011.84
Deposit	20230327UB0	3/27/2023	-\$1,449.68	20230327UB0	UB Receipt Serv 1 Water R	\$1,179,461.52
Deposit	20230328UB0	3/28/2023	-\$524.71	20230328UB0	UB Receipt Serv 1 Water R	\$1,179,986.23
Deposit	033023RECANILIC	3/30/2023	-\$5.00	033023RECANILI	Animal License	\$1,179,991.23
Deposit	20230330UB0	3/30/2023	-\$1,133.63	20230330UB0	UB Receipt Serv 1 Water R	\$1,181,124.86
054917	REDWOOD BUILDING CENT	2/13/2023	-\$182.53	020923PAYGCFI	Lock	\$1,181,307.39
054939	Hoffenkamp, Joshua L	3/8/2023	\$1,335.13	PAY20230105.00		\$1,179,972.26
054940	Jenniges, Jim M	3/8/2023	\$1,754.98	PAY20230105.00		\$1,178,217.28
054941	Krause, Joanne	3/8/2023	\$284.43	PAY20230105.00		\$1,177,932.85
054942	Thompson, Larry	3/8/2023	\$1,911.42	PAY20230105.00		\$1,176,021.43
054943	ARVIG ENTERPRISES, INC.	3/13/2023	\$470.68	031323PAYGCA	Telephone 2353506	\$1,175,550.75
054944	BAUNE PLUMBING & HEATIN	3/13/2023	\$170.96	031323PAYGCA	Repairs Community Center	\$1,175,379.79
054945	BAUNE SERVICES AND LAW	3/13/2023	\$1,030.00	031323PAYGCA	Snow Removal city park an	\$1,174,349.79
054946	BOLTON & MENK	3/13/2023	\$7,880.75	031323PAYGCA	Engineering Services - US	\$1,166,469.04
054947	ELECTRIC MOTOR COMPAN	3/13/2023	\$349.99	031323PAYGCA	Impact Kit	\$1,166,119.05
054948	FARMERS CO-OP OIL COMP	3/13/2023	\$377.05	031323PAYGCA	Fuel - Streets	\$1,165,742.00
054949	GOPHER STATE ONE CALL	3/13/2023	\$50.00	031323PAYGCA	One Call - Water	\$1,165,692.00
054950	H & L MESABI COMPANY	3/13/2023	\$323.00	031323PAYGCA	Plow Parts	\$1,165,369.00
054951	HAWKINS WATER TREATME	3/13/2023	\$60.00	031323PAYGCA	Chlorine Cylinders	\$1,165,309.00
054952	INTERNAL REVENUE SERVI	3/13/2023	\$1,738.34	031323PAYGCA	Tax Withholding Due - Adm	\$1,163,570.66
054953	JIM JENNIGES	3/13/2023	\$50.00	031323PAYGCA	Expense Reimb - Cell Pho	\$1,163,520.66
054954	LARRY THOMPSON	3/13/2023	\$59.82	031323PAYGCA	Expense Reimbursement -	\$1,163,460.84
054955	LMCIT BERKLEY RISK SERVI	3/13/2023	\$2,105.60	031323PAYGCA	Insurance - Community Ce	\$1,161,355.24
054956	MARCO, INC	3/13/2023	\$235.97	031323PAYGCA	Copier Lease	\$1,161,119.27
054957	MATHESON TRI-GAS INC	3/13/2023	\$69.93	031323PAYGCA	Acetylene	\$1,161,049.34
054958	MID-AMERICAN RESEARCH	3/13/2023	\$1,382.25	031323PAYGCA	Chemicals	\$1,159,667.09
054959	MN DEPT OF HEALTH	3/13/2023	\$707.00	031323PAYGCA	Water Connection Fee	\$1,158,960.09
054960	MN DEPT OF LABOR & INDU	3/13/2023	\$10.00	031323PAYGCA	Pressure Vessel Permit	\$1,158,950.09
054961	NORTHLAND TRUST SERVIC	3/13/2023	\$165.00	031323PAYGCA	Fiscal Agent Fees - BAB -	\$1,158,785.09
054962	PEOPLE SERVICE	3/13/2023	\$2,625.00	031323PAYGCA	Sewer Water Service Contr	\$1,156,160.09
054963	QUADIENT FINANCE USA, IN	3/13/2023	\$205.73	031323PAYGCA	Postage - Water	\$1,155,954.36
054964	R & E SANITATION INC	3/13/2023	\$360.00	031323PAYGCA	Dumpster Fees	\$1,155,594.36
054965	REDWOOD CO SHERIFFS O	3/13/2023	\$2,820.00	031323PAYGCA	Service Contract	\$1,152,774.36
054966	REDWOOD COUNTY RECOD	3/13/2023	\$40.00	031323PAYGCA	USDA RD Project Title Sea	\$1,152,734.36
054967	REDWOOD ELECTRIC COOP	3/13/2023	\$6,578.00	031323PAYGCA	Electricity - St. Lights 9986	\$1,146,156.36
054968	RSS GROUP INTERNATIONA	3/13/2023	\$365.99	031323PAYGCA	Parts	\$1,145,790.37
054969	RUNNING SUPPLY INC	3/13/2023	\$402.37	031323PAYGCA	Small Tools	\$1,145,388.00
054970	SCHROEPFER BROTHERS	3/13/2023	\$2,632.50	031323PAYGCA	Side Dump - Snow Remov	\$1,142,755.50
054971	SOUTHWEST SANITATION, I	3/13/2023	\$5,558.47	031323PAYGCA	Dump Fees - 2 Months	\$1,137,197.03
054972	TEAM LABORATORY CHEMI	3/13/2023	\$1,953.50	031323PAYGCA	Catch Basin Deicer	\$1,135,243.53
054973	TECH UNLIMITED, LLC	3/13/2023	\$104.25	031323PAYGCA	Software License	\$1,135,139.28
054974	TURBES AG SALES AND SE	3/13/2023	\$884.00	031323PAYGCA	Tires	\$1,134,255.28
054975	VISA	3/13/2023	\$3,386.44	031323PAYGCA	File Converter License	\$1,130,868.84

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Checks for Month

10100 General Checking

Since March 2023

Begin Balance \$1,146,001.99

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
054976	KESTELOOT ENTERPRISES,	3/13/2023	\$26,450.00	031323PAYGCA	Kobuta ATV Vehicle	\$1,104,418.84
054977	LMCIT BERKLEY RISK SERVI	3/13/2023	\$8,328.89	030723PAYWRK	Admin	\$1,096,089.95
054978	METERING & TECHNOLOGY	3/13/2023	\$40,480.45	030723PAYWRK	Water Meters Pay Est. 2	\$1,055,609.50
054979	H & L MESABI COMPANY	3/13/2023	\$125.00	031323PAYHLM	Snow Plow Parts	\$1,055,484.50
054980	Hoffenkamp, Joshua L	3/22/2023	\$963.75	PAY20230106.00		\$1,054,520.75
054981	Jenniges, Jim M	3/22/2023	\$1,754.98	PAY20230106.00		\$1,052,765.77
054982	Krause, Joanne	3/22/2023	\$367.12	PAY20230106.00		\$1,052,398.65
054983	Thompson, Larry	3/22/2023	\$1,911.42	PAY20230106.00		\$1,050,487.23
054984	Altermatt, Chad	3/29/2023	\$415.57	PAY20230201.00		\$1,050,071.66
054985	Atkins, Carol	3/29/2023	\$531.01	PAY20230201.00		\$1,049,540.65
054986	Baumann, Roger	3/29/2023	\$415.57	PAY20230201.00		\$1,049,125.08
054987	Guetter, Amanda	3/29/2023	\$415.57	PAY20230201.00		\$1,048,709.51
054988	Olson, Jeff	3/29/2023	\$369.40	PAY20230201.00		\$1,048,340.11
	Deposits	\$35,122.87				
	Checks	-\$132,784.75				
			-\$97,661.88			

FILTER: ((([Act Year]='2023' and [period] in (3))) and ((true)) and [Cash Act]='10100')

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Checks for Month

10101 Ambulance Checking

Since March 2023

Begin Balance \$125,934.29

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	030123RECGCAMB	3/1/2023	-\$2,751.36	030123RECGCA	Donation	\$128,685.65
Deposit	030623RECAMBDEWEY	3/6/2023	-\$40.00	030623RECAMB	Donation	\$128,725.65
Deposit	030823RECAMB	3/8/2023	-\$666.43	030823RECAMB	Ambulance Service Fees	\$129,392.08
Deposit	031723RECAMBCCRNT	3/17/2023	-\$4,436.32	031723RECAMB	BLS RUN	\$133,828.40
Deposit	032223RECGCAMB	3/22/2023	-\$1,197.63	032223RECGCA	Ambulance Fee	\$135,026.03
Deposit	032723RECAMBBCBS	3/27/2023	-\$1,385.76	032723RECAMB	Ambulance Service Fee	\$136,411.79
Deposit	033023RECAMB	3/30/2023	-\$583.20	033023RECAMB	BLS RUN	\$136,994.99
001925	ARVIG ENTERPRISES, INC.	3/12/2023	\$102.21	031323PAYGCA	Telephone 2343267	\$136,892.78
001926	CENTRACARE HEALTH	3/12/2023	\$1,800.00	031323PAYGCA	ALS Intercept	\$135,092.78
001927	EXPERT BILLING	3/12/2023	\$775.00	031323PAYGCA	Billing Fees	\$134,317.78
001928	FARMERS CO-OP OIL COMP	3/12/2023	\$497.83	031323PAYGCA	Fuel	\$133,819.95
001929	LMCIT BERKLEY RISK SERVI	3/12/2023	\$247.20	031323PAYGCA	Insurance	\$133,572.75
001930	MATHESON TRI-GAS INC	3/12/2023	\$442.48	031323PAYGCA	Oxygen	\$133,130.27
001931	REDWOOD ELECTRIC COOP	3/12/2023	\$78.00	031323PAYGCA	Electricity 99865808	\$133,052.27
001932	LMCIT BERKLEY RISK SERVI	3/13/2023	\$6,594.15	030723PAYWRK	Work Comp Premium	\$126,458.12
Deposits		\$11,060.70				
Checks		-\$10,536.87	\$523.83			

FILTER: ((([Act Year]='2023' and [period] in (3))) and ((true)) and [Cash Act]='10101')

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Checks for Month

10102 Fire Checking

Since March 2023

Begin Balance \$43,494.43

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	032823RECFIRE	3/28/2023	-\$750.00	032823RECFIRE	Fire Call	\$44,244.43
004055	LMCIT BERKLEY RISK SERVI	3/13/2023	\$352.80	031323PAYGCA	Insurance	\$43,891.63
004056	REDWOOD ELECTRIC COOP	3/13/2023	\$78.00	031323PAYGCA	Electricity - 99865808	\$43,813.63
004057	TROY WELCH	3/13/2023	\$300.96	031323PAYGCA	Expense Reimb - Vests	\$43,512.67
004058	LMCIT BERKLEY RISK SERVI	3/13/2023	\$3,562.38	030723PAYWRK	Workers Comp Premium	\$39,950.29
Deposits		\$750.00				
Checks		-\$4,294.14	-\$3,544.14			

FILTER: ((([Act Year]='2023' and [period] in (3))) and ((true)) and [Cash Act]='10102')

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Payments

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Current Period: April 2023

Payments Batch 041023PAYGCFIREAMB		\$78,959.73			
Refer	54993	ALYSSA NORSTEGAARD	-		
Cash Payment	E 101-41940-306	Service Contract	Community Center Cleaning		\$350.00
Invoice					
Transaction Date	4/5/2023	General Checking	10100	Total	\$350.00
Refer	54994	ANDERSON ELECTRIC	-		
Cash Payment	E 101-41940-401	Repairs/Maint Buildings	Community Center Repairs		\$97.50
Invoice	41943				
Cash Payment	E 101-41940-401	Repairs/Maint Buildings	Community Center Repairs		\$271.62
Invoice	41950				
Transaction Date	4/5/2023	General Checking	10100	Total	\$369.12
Refer	54995	ARVIG ENTERPRISES, INC.	-		
Cash Payment	E 602-49450-321	Telephone	Disposal Plant - 23553506		\$158.70
Invoice					
Cash Payment	E 601-49400-321	Telephone	Water Tower - 2335084		\$40.86
Invoice					
Cash Payment	E 101-41400-321	Telephone	Clerks office - 2332003		\$170.98
Invoice					
Cash Payment	E 602-49450-321	Telephone	Lift Station - 23224076		\$41.81
Invoice					
Cash Payment	E 601-49400-321	Telephone	Water Treatment Plant - 2313338		\$149.69
Invoice					
Transaction Date	4/5/2023	General Checking	10100	Total	\$562.04
Refer	54996	BAUNE PLUMBING & HEATING	-		
Cash Payment	E 101-43110-401	Repairs/Maint Buildings	City Shop		\$110.54
Invoice					
Cash Payment	E 101-41940-500	Capital Outlay (GENER	Community Center Fixtures		\$9,487.34
Invoice					
Transaction Date	4/5/2023	General Checking	10100	Total	\$9,597.88
Refer	54997	BAUNE SERVICES AND LAWN CAR	-		
Cash Payment	E 101-43100-306	Service Contract	Snow Plowing Sidewalks		\$1,335.60
Invoice	595				
Transaction Date	4/5/2023	General Checking	10100	Total	\$1,335.60
Refer	54998	BURKE TURCK & EQUIPMENT	-		
Cash Payment	E 101-43100-306	Service Contract	Snow Hauling		\$1,481.02
Invoice					
Transaction Date	4/5/2023	General Checking	10100	Total	\$1,481.02
Refer	54999	CHERRY ROAD MEDIA	-		
Cash Payment	E 101-41400-352	General Notices and Pu	Maintenance Worker Ad		\$100.00
Invoice					
Transaction Date	4/5/2023	General Checking	10100	Total	\$100.00
Refer	55000	COOREMAN CONT., INC	-		
Cash Payment	E 101-43100-306	Service Contract	Snow Hauling		\$1,755.00
Invoice	2564				
Cash Payment	E 101-43100-306	Service Contract	Snow Hauling		\$1,350.00
Invoice	2586				

City of Wabasso

Payments

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Current Period: April 2023

Transaction Date	4/5/2023	General Checking	10100	Total	\$3,105.00
Refer	55001 CS PAINTING	-			
Cash Payment	E 101-41940-500 Capital Outlay (GENER	Community Center Restrooms			\$4,878.47
Invoice	919				
Transaction Date	4/5/2023	General Checking	10100	Total	\$4,878.47
Refer	55002 EMPIRE PIPE SERVICE	-			
Cash Payment	E 602-49450-404 Repairs/Maint Machiner	Jet Sewer Line			\$2,655.00
Invoice	3807				
Transaction Date	4/5/2023	General Checking	10100	Total	\$2,655.00
Refer	55003 FARMERS CO-OP OIL COMPANY	-			
Cash Payment	E 101-43100-212 Motor Fuels	Fuel			\$63.41
Invoice					
Cash Payment	E 601-49400-212 Motor Fuels	Fuel			\$63.41
Invoice					
Cash Payment	E 602-49450-212 Motor Fuels	Fuel			\$63.41
Invoice					
Transaction Date	4/5/2023	General Checking	10100	Total	\$190.23
Refer	55004 HAWKINS WATER TREATMENT G	-			
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	Chemicals			\$280.00
Invoice	6431700				
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	Chemicals			\$30.00
Invoice	6422800				
Transaction Date	4/5/2023	General Checking	10100	Total	\$310.00
Refer	55005 HOLDEN SALFER	-			
Cash Payment	E 101-41940-311 Refunds	Damage Deposit Refund			\$100.00
Invoice					
Transaction Date	4/5/2023	General Checking	10100	Total	\$100.00
Refer	55006 JENNIGES GAS & DIESEL INC	-			
Cash Payment	E 101-41400-404 Repairs/Maint Machiner	Truck Repairs			\$445.60
Invoice	18950				
Transaction Date	4/5/2023	General Checking	10100	Total	\$445.60
Refer	55007 JIM JENNIGES	-			
Cash Payment	E 101-43100-321 Telephone	Cell Phone			\$50.00
Invoice					
Transaction Date	4/5/2023	General Checking	10100	Total	\$50.00
Refer	55008 JOHANNECK CONCRETE	-			
Cash Payment	E 101-43100-306 Service Contract	Pushed snow at dump site			\$200.00
Invoice	36769				
Transaction Date	4/5/2023	General Checking	10100	Total	\$200.00
Refer	55009 LARRY THOMPSON	-			
Cash Payment	E 101-41400-321 Telephone	Cell Phone			\$50.00
Invoice					
Cash Payment	E 101-41400-331 Travel Expenses	Mileage			\$62.07
Invoice					
Transaction Date	4/5/2023	General Checking	10100	Total	\$112.07

City of Wabasso

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Current Period: April 2023

Refer	55010	MARCO, INC	-				
Cash Payment	E 101-41400-306	Service Contract	Copier			\$458.38	
Invoice							
Transaction Date	4/5/2023		General Checking	10100	Total	\$458.38	
Refer	55011	MPCA	-				
Cash Payment	E 602-49450-433	Dues and Subscriptions	Sewer Plant Permit			\$1,450.00	
Invoice							
Transaction Date	4/5/2023		General Checking	10100	Total	\$1,450.00	
Refer	55012	MVTL LABORATORIES	-				
Cash Payment	E 602-49450-387	Testing	Sewer Testing			\$237.58	
Invoice	1189594						
Cash Payment	E 602-49450-387	Testing	Sewer Testing			\$105.05	
Invoice	1182577						
Cash Payment	E 602-49450-387	Testing	Sewer Testing			\$106.41	
Invoice	1190646						
Cash Payment	E 602-49450-387	Testing	Sewer Testing			\$105.05	
Invoice	1186304						
Transaction Date	4/5/2023		General Checking	10100	Total	\$554.09	
Refer	55013	MATHESON TRI-GAS INC	-				
Cash Payment	E 101-43110-215	Shop Supplies	Acetylene			\$134.47	
Invoice	27324029						
Transaction Date	4/5/2023		General Checking	10100	Total	\$134.47	
Refer	55014	NOVAK LAW	-				
Cash Payment	E 101-41610-304	Legal Fees	Legal Services - Civil			\$2,240.56	
Invoice							
Cash Payment	E 601-49400-304	Legal Fees	Legal Services - Water			\$84.00	
Invoice							
Cash Payment	E 101-41610-304	Legal Fees	Legal Services - Criminal			\$930.00	
Invoice							
Cash Payment	E 602-49450-304	Legal Fees	Legal Services - USDA RD			\$4,635.00	
Invoice							
Transaction Date	4/6/2023		General Checking	10100	Total	\$7,889.56	
Refer	55015	PEOPLE SERVICE	-				
Cash Payment	E 601-49400-306	Service Contract	Water Sewer Service Contract			\$1,312.50	
Invoice							
Cash Payment	E 602-49450-306	Service Contract	Water Sewer Service Contract			\$1,312.50	
Invoice							
Transaction Date	4/6/2023		General Checking	10100	Total	\$2,625.00	
Refer	55016	QUADIENT FINANCE USA, INC	-				
Cash Payment	E 601-49400-322	Postage	Postage			\$180.17	
Invoice							
Cash Payment	E 602-49450-322	Postage	Postage			\$180.16	
Invoice							
Cash Payment	E 603-49500-322	Postage	Postage			\$180.16	
Invoice							
Transaction Date	4/6/2023		General Checking	10100	Total	\$540.49	
Refer	55017	REDWOOD CO SHERIFFS OFFICE	-				

City of Wabasso

Payments

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Current Period: April 2023

Cash Payment Invoice	E 101-42100-306	Service Contract	Service Contract		\$3,525.00
Transaction Date	4/6/2023	General Checking	10100	Total	\$3,525.00
Refer	55018	REDWOOD ELECTRIC COOP	-		
Cash Payment Invoice	E 101-43160-381	Electricity	Street Lights - 99865801		\$945.00
Cash Payment Invoice	E 101-45170-381	Electricity	Athletic Field - 99865803		\$36.00
Cash Payment Invoice	E 101-45200-381	Electricity	City Park - 99865805		\$29.00
Cash Payment Invoice	E 101-41940-381	Electricity	Community Center - 99865806		\$721.00
Cash Payment Invoice	E 602-49450-381	Electricity	Sewer Plant - 99865807		\$2,376.00
Cash Payment Invoice	E 101-43110-381	Electricity	City Shop - 99865808		\$232.80
Cash Payment Invoice	E 101-43160-381	Electricity	City Sign - 99865809		\$16.00
Cash Payment Invoice	E 602-49450-381	Electricity	Lift Station - 99865810		\$42.00
Cash Payment Invoice	E 601-49400-381	Electricity	Water Tower - 99865811		\$212.00
Cash Payment Invoice	E 601-49400-381	Electricity	Water Plant - 99865812		\$1,457.00
Cash Payment Invoice	E 101-41940-381	Electricity	Community Ctr - 99865813		\$29.00
Transaction Date	4/6/2023	General Checking	10100	Total	\$6,095.80
Refer	55019	REDWOOD VALLEY TECH SOLUTI	-		
Cash Payment Invoice	E 101-41400-306	Service Contract	Web Site Maintenance - Qrtly		\$450.00
Transaction Date	4/6/2023	General Checking	10100	Total	\$450.00
Refer	55020	RSS GROUP INTERNATIONAL INC	-		
Cash Payment Invoice 73136	E 101-43110-215	Shop Supplies	Shop Supplies		\$104.64
Transaction Date	4/6/2023	General Checking	10100	Total	\$104.64
Refer	55021	SALFER WELDING & MFG	-		
Cash Payment Invoice 127487	E 101-43100-404	Repairs/Maint Machiner	Snow Blower Host		\$33.18
Cash Payment Invoice 284483	E 101-43100-404	Repairs/Maint Machiner	Snow Blower Bearing		\$84.64
Cash Payment Invoice 284498	E 101-43100-404	Repairs/Maint Machiner	Snow Blower -- repair spout		\$25.00
Cash Payment Invoice 139151	E 101-43100-404	Repairs/Maint Machiner	Plow Truck - Replace pins and bushings		\$1,486.60
Transaction Date	4/6/2023	General Checking	10100	Total	\$1,629.42
Refer	55022	SENSAPHONE	-		
Cash Payment Invoice	E 601-49400-306	Service Contract	Alarm System - Water		\$149.70

City of Wabasso

Payments

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Current Period: April 2023

Cash Payment Invoice	E 602-49450-306	Service Contract	Alarm System - Sewer			\$149.70
Transaction Date	4/6/2023		General Checking	10100	Total	\$299.40
Refer	55023	SPS WORKS	-			
Cash Payment Invoice	E 101-41400-209	Other Office Supplies	Dog License Tags			\$110.94
Transaction Date	4/6/2023		General Checking	10100	Total	\$110.94
Refer	55024	TEAM LABORATORY CHEMICAL	-			
Cash Payment Invoice	E 602-49450-216	Chemicals and Chem Pr	Sewer Chemicals			\$1,031.50
Transaction Date	4/6/2023		General Checking	10100	Total	\$1,031.50
Refer	55025	TECH UNLIMITED, LLC	-			
Cash Payment Invoice	E 101-41400-306	Service Contract	Software Service Contract			\$104.25
Transaction Date	4/6/2023		General Checking	10100	Total	\$104.25
Refer	55026	VISA	-			
Cash Payment Invoice	E 101-41400-321	Telephone	Zoom Meetings			\$17.17
Cash Payment Invoice	E 101-41400-202	Duplicating and copying	Envelopes			\$32.20
Cash Payment Invoice	E 101-41400-306	Service Contract	Quick Books/Prime Membeship			\$84.91
Cash Payment Invoice	E 101-41400-430	Miscellaneous (GENER	Interest Charge			\$27.14
Cash Payment Invoice	E 601-49400-322	Postage	Shipping - Sample			\$13.45
Transaction Date	4/6/2023		General Checking	10100	Total	\$174.87
Refer	55027	WABASSO FIREMENS RELIEF	-			
Cash Payment Invoice	E 101-49000-422	Fire Relief	State Aid Reimbursement			\$16,266.08
Transaction Date	4/6/2023		General Checking	10100	Total	\$16,266.08
Refer	1933	ARVIG ENTERPRISES, INC.	-			
Cash Payment Invoice	E 230-42153-321	Telephone	Telephone 2343267			\$102.21
Transaction Date	4/6/2023		Ambulance Checking	10101	Total	\$102.21
Refer	1934	BOUND TREE MEDICAL	-			
Cash Payment Invoice	E 230-42153-217	Other Operating Supplie	Medical Supplies			\$391.97
Cash Payment Invoice	E 230-42153-217	Other Operating Supplie	Medical Supplies			\$106.77
Cash Payment Invoice	E 230-42153-217	Other Operating Supplie	Medical Supplies			\$121.74
Transaction Date	4/6/2023		Ambulance Checking	10101	Total	\$620.48
Refer	1935	CENTRACARE HEALTH	-			
Cash Payment Invoice	E 230-42153-211	ALS Intercept	ALS Intercept			\$400.00

City of Wabasso

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Current Period: April 2023

Transaction Date	4/6/2023	Ambulance Checking	10101	Total	\$400.00
Refer	1936 EFAX CORPORATE	-			
Cash Payment	E 230-42153-325 Fax Service	Fax			\$33.99
Invoice					
Transaction Date	4/6/2023	Ambulance Checking	10101	Total	\$33.99
Refer	1937 EXPERT BILLING	-			
Cash Payment	E 230-42153-306 Service Contract	Billing Services			\$961.00
Invoice	11179				
Transaction Date	4/6/2023	Ambulance Checking	10101	Total	\$961.00
Refer	1938 FIRSTNET	-			
Cash Payment	E 230-42153-321 Telephone	Cell Phone (3 mos.)			\$478.08
Invoice					
Transaction Date	4/6/2023	Ambulance Checking	10101	Total	\$478.08
Refer	1939 FARMERS CO-OP OIL COMPANY	-			
Cash Payment	E 230-42153-212 Motor Fuels	Fuel			\$457.83
Invoice					
Transaction Date	4/6/2023	Ambulance Checking	10101	Total	\$457.83
Refer	1940 JENNIGES GAS & DIESEL INC	-			
Cash Payment	E 230-42153-404 Repairs/Maint Machiner	Repairs			\$601.46
Invoice					
Transaction Date	4/6/2023	Ambulance Checking	10101	Total	\$601.46
Refer	1941 MATHESON TRI-GAS INC	-			
Cash Payment	E 230-42153-217 Other Operating Supplie	Oxygen			\$209.56
Invoice					
Transaction Date	4/6/2023	Ambulance Checking	10101	Total	\$209.56
Refer	1942 NOVAK LAW	-			
Cash Payment	E 230-42153-306 Service Contract	Legal Services			\$0.00
Invoice					
Transaction Date	4/6/2023	Ambulance Checking	10101	Total	\$0.00
Refer	1943 REDWOOD ELECTRIC COOP	-			
Cash Payment	E 230-42153-381 Electricity	Electricity 99865808			\$77.60
Invoice					
Transaction Date	4/6/2023	Ambulance Checking	10101	Total	\$77.60
Refer	1944 SOUTHERN MN EMS EDUCATION	-			
Cash Payment	E 230-42153-208 Training and Instruction	EMS Trainig			\$5,100.00
Invoice					
Transaction Date	4/6/2023	Ambulance Checking	10101	Total	\$5,100.00
Refer	4059 JENNIGES GAS & DIESEL INC	-			
Cash Payment	E 225-42200-404 Repairs/Maint Machiner	Truck Repairs			\$554.00
Invoice	18934				
Transaction Date	4/6/2023	Fire Checking	10102	Total	\$554.00
Refer	4060 REDWOOD ELECTRIC COOP	-			
Cash Payment	E 225-42200-381 Electricity	Electricity - 99865808			\$77.60
Invoice					

City of Wabasso
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Current Period: April 2023

Transaction Date	4/6/2023	Fire Checking	10102	Total	\$77.60
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Fund Summary

	10100 General Checking	
101 GENERAL FUND	\$50,483.11	
601 WATER FUND	\$3,972.78	
602 SEWER FUND	\$14,649.87	
603 REFUSE (GARBAGE) FUND	\$180.16	
	<u>\$69,285.92</u>	
	10101 Ambulance Checking	
230 AMBULANCE	\$9,042.21	
	<u>\$9,042.21</u>	
	10102 Fire Checking	
225 FIRE	\$631.60	
	<u>\$631.60</u>	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$78,959.73
Total	<u>\$78,959.73</u>