

City of Wabasso
City Council
Monday, January 13, 2020
6 pm

The meeting opened with recitation of the Pledge of Allegiance.

The meeting was called to order by Mayor Carol Atkins with Council Members Steve Burns and Rachel Ingebretson present. Carole Remiger and Wade McKittrick were unable to attend.

Also present were Perry and Jodi Hansen, Pat Eichten, Dave Palm, Mike Remiger, Paul Plaetz and Mary Smith.

The agenda was approved after Dave Palm was added on a motion by Burns, seconded by Ingebretson.

Atkins-yes, Burns-yes, Ingebretson-yes.

Pat Eichten provided an update on the EDA. Chad from the SW Minnesota Housing Partnership will be attending the next meeting. He will be bringing cost estimates and design ideas for the duplexes the EDA is looking into building. Pat is working on obtaining a commitment from Serenity Suites on an option for the lot next to the current facility. Someone has expressed an interest in buying a lot on North Street.

Perry and Jodi Hansen were present to request the city consider paving June Street from Ash Street to County Highway 6. The Clerk will put them on the agenda for the March meeting. This will allow time for the council to gather research.

Dave Palm was asked about what it costs to put in a block of street. He said estimates are about \$100,000.00 per block. The clerk was instructed to determine what the policy is for how the streets are paid for.

Dave Palm was present to discuss the preliminary engineering report and cost estimates. He reviewed the information in the PER with the council and suggested a possible public meeting to provide information about the project and the costs. He will try to have an estimate of how much of the cost could be in loan and how much in grant. The affordability factor for Wabasso is \$56.00 per month. This is used in determining how much the city can afford to repay.

Dave drew up an answer to the MPCA for the violation of high flows at the Sewer treatment plant. The problem has arisen in the last couple of years due to the heavier than normal rainfalls that the area has experienced. The council can use it or something similar to explain steps that are being taken by the city to try to eliminate this problem.

Mike Remiger presented the Street Report for the month. He presented a price on materials for doing the walls in the old police garage to make it into a training room. It does not include

flooring. The estimates for heat and electrical have not come in yet. The costs will be shared 1/3 ambulance, 1/3 fire and 1/3 city. He will get started on the work with council permission.

Paul Plaetz presented the Water/Wastewater Report. The letter provided by Dave Palm is an answer to the violation letter sent by the Minnesota Pollution Control. A household in town had some issues with the sewer line and chose to replace it from the house to the street which eliminates concerns of that section of private line adding to the inflow and infiltration issues in town.

There was nothing to discuss under park and rec.

Updates are as follows:

- The community center rental process committee has not been able to meet yet.
- The personnel policy is in progress.
- The job description is also in progress.

The following items on the consent agenda were approved, with the correction to the second page of the minutes to complete the sentence If snow ends up back on the street after the street has been plowed it is a violation of the “ordinance” on a motion by Burns, seconded by Ingebretson:

1. Minutes of December meeting
2. Beer in community center
 - a. Commercial Club 2-14-2020

Atkins=yes, Burns=yes, Ingebretson=yes.

The following appointments were made for 2020:

- | | |
|---------------------|--------------------|
| a. Streets | Rachel Ingebretson |
| b. Buildings | Wade McKittrick |
| c. Water/Wastewater | Steve Burns |
| d. Park and Rec | Carole Remiger |

Approved on a motion by Ingebretson, seconded by Burns.

Atkins=yes, Burns=yes, Ingebretson=yes.

The Jonti-Craft Crosswalk sign is pending an agreement they will be responsible for the costs associated with the sign.

The following are the designations for 2020:

- | | |
|--------------------------|---|
| a. Acting Mayor | Rachel Ingebretson |
| b. Newspaper | Wabasso Standard |
| c. Official Depository | Wanda State Bank, Integrity Bank Plus and First Independent Bank- Lucan |
| d. City Attorney | Novak Law Office, Quarnstrom & Doering |
| e. Meeting Date and Time | 2 nd Monday of month at 6 pm |
| f. Mileage | \$.575 per mile |
| g. City Engineer | Case by Case |

- h. Special Meetings \$25.00
- i. Per Diem \$ 75.00

Approved on a motion by Burns, seconded by Ingebretson.
Atkins-yes, Burns-yes, Ingebretson-yes.

The City office will be closed on Monday, January 20 for Martin Luther King Jr Day.

The City of Wabasso Office will b open the rest of the week, Tuesday through Friday January 21 through 24 from 8 am until noon.

The correspondence was reviewed.

Bills in the amount of \$283,124.46 were approved for payment on a motion by Ingebretson, seconded by Burns.
Atkins-yes, Burns-yes, Ingebretson-yes.

The meeting adjourned at 8:30 pm.