

City of Wabasso  
City Council  
Canvassing Board and Regular Meeting  
Monday, November 14, 2022

The meetings opened with recitation of the Pledge of Allegiance.

**Canvassing Board.**

Mayor Atkins called the meeting to order with Council Members Steve Burns, Brad Salfer, Roger Baumann and Jeff Olson present.

Remove discussion of violation enforcement policy.

Motion by Burns, Second by Olson to accept the November 3, 2020 local election results as follows:  
Mayor

Carol Atkins	297
Write Ins	17

Council

Amanda Guetter	290
Chad Altermatt (Write in)	53
Other Write Ins	38

Atkins-yes, Burns-yes, Salfer-yes, Baumann-yes, Olson – yes.

The Council adjourned the Canvassing Board meeting and Mayor Atkins opened the regular council meeting. Also present were Administrative Assistant Joanne Krause, Public Works Director Jim Jenniges Street Maintenance Worker Kyle Salfer and Shirley Appel.

Motion by Salfer, second by Olson to approve the agenda with changes as follows:

1. Remove discussion of violation enforcement policy.
2. Table Golf Cart/ATV Ordinance.

Atkins-yes, Burns-yes, Salfer-yes, Baumann-yes, Olson – yes.

**Public Hearing – Delinquent Assessments.** Mayor Atkins opened the public hearing to consider assessing delinquent utility accounts to be collected with the 2023 property taxes. The Council reviewed a proposed resolution adopting such assessments. There were no public comments. Mayor Atkins closed the hearing. Motion by Olson, second by Salfer to adopt Resolution No. 29-2022 Adopting the assessments for delinquent sewer accounts to be collected with the 2023 property taxes.  
Atkins-yes, Burns-yes, Salfer-yes, Baumann-yes, Olson – yes.

**EDA** Chairman Pat Eichten updated the Council on the following items:

1. Committee is working on zoning ordinance and land use.
2. EDA is investigating the purchase of a business downtown for a future day care center but will need to further research.

**Bethany Bell and Cornerstone.** Shirley Apple informed the council that Bethany Evangelical Lutheran Church was discontinuing use of its facility and wished to donate the bell and cornerstone and possibly the bell tower to the city cemetery. It was the consensus of the council that the church should present a design for placing the items at the cemetery including possibly a new bell tower and the council would consider sharing the costs.

**Community Center Rates** – Motion By Salfer, second by Burns, that the Community Center Fee schedule be amended by clarifying local government units not be charged for board meetings and nonprofits be charged half rates.

Atkins-yes, Burns-yes, Salfer-yes, Baumann-yes, Olson – yes.

**Street Report – Boulevard Landscaping** – It was the consensus that rock not be allowed to be placed in boulevards in lieu of grass and that the Public Works Director temporarily backfill the boulevard on Cedar Street until spring. Motion by Burns, second by Baumann to confirm that the Cedar Street Improvement plans not be changed and all boulevards be seeded.

Atkins-yes, Burns-yes, Salfer-yes, Baumann-yes, Olson – yes.

**Public Utilities –**

1. Completed compliance evaluation for sewer
2. Working on removing manganese from water. Samples sent in last Thursday.
3. Water meters are estimated to be installed between January and March.

**Parks and Recreations** – Storage Shed – Materials have been delivered.

Dylan Appel, City Attorney Matt Novak and City Engineer David Palm arrived at 5:50 pm.

**Consent Agenda:** Motion by Salfer, second by Olson, to approve the consent agenda as follows:

1. Approve Council Minutes – October 10, 2022
2. Cedar Street Improvement Project - Approve Pay Estimate No 2 - \$487,188.64
3. Approve Conflict of Interest Policy – USDA RD
4. Approve Legal Services Agreement for USDA RD Sewer Rehab Project
5. Approve Civil Rights Policy – USDA RD

**Golf Cart/ATV Ordinance** – Tabled.

**Community Center Update** – Mayor Atkins presented a quote from Baune Plumbing for installation of bathroom fixtures for the Lions area. It was the consensus that staff and Mr. Olson review the quote and get estimates for painting the bathroom and adding ceiling tile and report back to the Council.

**USDA RD Sewer Rehab Project – Owners Engineering Agreement** – Motion by Olson, Second by Salfer to approve the Owners Engineering Agreement for the USDA RD Sewer Rehab Project.

Atkins-yes, Burns-yes, Salfer-yes, Baumann-yes, Olson – yes.

**Budget Workshop.** It was the consensus of the Council to hold a budget workshop on Monday, November 28, 2022 at 5:00 p.m.

**Dog Bite.** Mr. Novak informed the council that the dog bit issue from last summer had been resolved.

**Bills.** Motion by Olson, second by Salfer to approve the bills as follows:

General Checking	
101 General Fund	\$ 30,639.79
319 Cedar Street Imp	\$ 42,960.00
601 Water	\$ 8,625.21
602 Sewer	\$ 13,709.94
603 Sanitation	<u>\$ 2,688.65</u>
Total GC	\$ 98,623.59
230 Ambulance	\$ 7,759.91
225 Fire	<u>\$ 1,405.01</u>
TOTAL CHECKS	<u>\$107,788.51</u>

Motion by Olson, Second by Burns to adjourn at 6:00 p.m.

City Attorney Matt Novak and City Engineer David Palm arrived at 5:50 pm.

Joann Krause  
Administrative Assistant