

City of Wabasso  
City Council  
Monday, October 10, 2022  
5 pm

The meeting opened the meeting with the recitation of the pledge of Allegiance.

Mayor Atkins called the meeting to order with Council members Steve Burns, Roger Baumann and Brad Salfer.

Also present were Larry Thompson, Jim Jenniges and Kyle Salfer.

**Agenda.** Motion by Salfer, second by Olson to approve the agenda with the following changes:

1. Add Street Closure Permit – Wabasso Public School under consent agenda.
2. Discuss Cedar Street trees.

Atkins – yes; Burns – yes; Baumann – yes; Salfer – yes

**EDA Report (Presented by Mr. Olson)**

1. Update on Strategic Plan – Hwy 68 Committee met on 10/6/22. Next meeting will be next week.
2. EDA approved lot pricing for Eastvail.
3. Last lot on the north side of May Street was sold.
4. EDA approved an RLF loan for Chad Ruprecht dba Babble On Bar and Grill.
5. All RLF loans are current.

**Clerk's Report**

1. **Clerk's Vacation** – It was noted the Mr. Thompson will be on vacation October 20/21 and December 15/16 and 19/20.

**Street Report.**

1. **Kubota Utility Vehicle.** Mr. Jenniges present two bids on a Kubota Utility Vehicle including trading in the old lawnmower. It was noted that the vehicle would replace day to day use of the 1-ton pickup and old lawnmower. Mr. Thompson noted the city council had by previous resolution earmarked \$30,000 for general use vehicles to be used by streets, water and sewer. Mr. Burns indicated Public Works should have contingent plans in the event the new lawnmower needed repairs. Motion by Salfer, second by Baumann to adopt Resolution No. 26-2022 approving the purchase of a Kubota Utility Vehicle for \$26,450 including trading in the old lawnmower for \$11,135.53.  
Atkins – yes; Burns – yes; Baumann – yes; Salfer – yes
2. It was noted the Cedar St. curb and gutter would be installed this week and the south part of the project completed by the end of October.

**Water/Wastewater.**

1. The new water pumps are running smoothly.
2. The air pumps for the sewer plant have been installed but still need some tweaking.
3. Residential water meters have been delivered.
4. Cedar St. and Main St. lights were replaced for approximately \$5,000 (quote from MR Paving was \$14,000)

5. Mayor, Clerk, Engineer, Public Works Director and USDA staff are meeting on October 18<sup>th</sup> do review the RD grant.

#### Parks

1. The council reviewed a report for potential funding for a contribution to the Baseball Association for the concession stand. The council agreed to discuss with the Baseball Association at a future date.
2. The Wabasso Public School had agreed to use student labor for the storage shed upgrade at the Athletic Field. Mr. Jenniges had ordered the materials and would negotiate cost sharing with the school district.

Motion by Salfer, second by Burns to approve the **consent agenda** as follows:

1. Approve minutes – 9/12/22 Regular and 9/22/22 Special
2. Adopt Resolution No. 27-2022 Designating Wabasso Community Center as 2023 Polling Place
3. Set Public Hearing for 11/14/22 – Delinquent Utility Assessments
4. Approve City Liability Coverage – Do Not Waive Monetary Limits on Tort Liability
5. Adopt Resolution 28-2022 Approving Budget Adjustments – Ambulance
6. Approve Street Closure Permit – May Street – Wabasso Public School
7. Approve Building Permits
  - a. Todd Horkey – 1458 Elm St. – Handrail and Trellis

Atkins – yes; Burns – yes; Baumann – yes; Salfer – yes

**Chad Ruprecht RLF Loan** – Motion by Salfer, second by Baumann, upon action by the Wabasso EDA, the Revolving Loan Fund application by Chad Ruprecht dba Babble On Bar and Grill with the following terms: \$75,000; 10-year amortization; 3% annual interest is approved.

Atkins – yes; Burns – yes; Baumann – yes; Salfer – yes

**Cedar St. Pay Estimate No. 1:** Motion by Burns, second by Baumann to approve Cedar St. Improvement Pay Estimate No. 1 to M.R. Paving in the amount of \$283,356.08

Atkins – yes; Burns – yes; Baumann – yes; Salfer – yes

**Water Meters Pay Estimate No. 1** – Motion by Burns, second by Salfer to approve Water Meter Project Pay Estimate No. 1 to Metering Technologies in the amount of \$85,095.00.

Atkins – yes; Burns – yes; Baumann – yes; Salfer – yes

**Amend Ordinance Regulating Construction.** The City Council reviewed a proposed amendment that would clarify grading and excavating would require a building permit approved by the council prior to beginning work. Motion by Salfer, second by Baumann, to adopt Ordinance No. 214B amending Ordinance No 214B adopted on September 10, 2021 and titled “AN ORDINANCE REGULATING CONSTRUCTION WITHIN THE CITY OF WABASSO” by clarifying that grading and excavating would require a building permit.

Atkins – yes; Burns – yes; Baumann – yes; Salfer – yes

**Boulevard Trees** – It was the consensus that the planting of boulevard trees along Cedar Street would not be allowed due to potential damage from roots to the curb and sidewalk.

The Council reviewed the following correspondence:

1. September 2022 Sheriff’s report.
2. September 2022 Library Board minutes.

3. Redwood County EDA strategic planning meeting to be held at the Wabasso Community Center on Wednesday, October 12, 2022, at 7:00 p.m.

**Bills.** Motion by Burns, second by Baumann, to approve the bills as follows:

General Checking:

• General Fund	\$ 42,583.24
• Water Fund	\$ 9,497.72
• Sewer Fund	\$ 26,653.73
• Refuse	<u>\$ 5,576.99</u>
Total	<u>\$ 84,311.68</u>

Ambulance Checking: \$ 10,356.02

Fire Checking: \$ 2,150.13

TOTAL: \$ 96,817.83

Atkins – yes; Burns – yes; Baumann – yes; Salfer – yes

Motion by Salfer, second by Burns to adjourn at 5:40 p.m.

Larry Thompson  
City Clerk/Treasurer/Administrator