

City of Wabasso
City Council
Monday, June 27, 2022
5pm

The meeting was called to order by Mayor Carol Atkins with Council members Roger Baumann and Brad Salfer present. Steve Burns and Jeff Olson were absent.

Clerk/Treasurer/Administrator Larry Thompson and City Auditor Rebecca Towne were also present.

Motion by Baumann, second by Salfer to approve the agenda as presented.

Atkins – yes; Baumann – yes; Olson – yes; Salfer – yes.

Motion by Salfer, second by Baumann, to approve **Mr.** Thompson's vacation schedule as follows: July 1st, July 8th and July 12th – 15th.

Atkins – yes; Baumann – yes; Salfer – yes.

Rebecca Towne presented the **2021 City Audit Report** noting:

1. It was a clean audit noting that the numbers stated in the audit fairly reflected the activities and financial position of the city.
2. Pension liability is dependent on State PERA fund.
3. City Liabilities are down.
4. City Government and Proprietary Fund balances increased.
5. City long term debt decreased.
6. Utility funds showed an increase in fund balance except sewer. It was noted the sewer fund was expected to decrease due to surveying work for the sewer rehab project, and 2021 sewer rates were increased 10% in anticipation of the project)
7. General government expenditures and revenues were over budgeted amounts mostly due to the COVID CARES grant, capital expenditures and Ambulance Fees.
8. It was noted that the "due to" and "due from" items were mostly addressed in 2022.
9. The deficiencies noted in the report have been addressed. The segregation of duties cannot be addressed due to the size of city staff. The city did make a purchase of a tractor that did not meet the state requirements for obtaining two quotes.
10. Auditor's comments will be addressed at future council meeting by resolution.

Motion by Salfer, second by Baumann to accept the 2021 City Audit Report.

Atkins – yes; Baumann – yes; Salfer – yes

Water Meter Bids. Mr. Thompson noted that the cellular service will be provided by Verizon for \$.95/month/customer and the council could decide at a late date if the cost would be included in the budget or added as a line item to the utility bill. Motion by Salfer, second by Bauman to adopt **Resolution No. 14-2022 Approving the bid of Metering and Technology Solutions** of \$183, 516.00 for the Water Meter Project. Atkins – yes; Baumann – yes; Salfer – yes.

Motion by Baumann, second by Salfer, to adopt Resolution No. 13-2022 Approving Exhibit E for the Grant Agreement Terms and Conditions SAP 064-594-003 – Cedar Street Improvement Project.

Atkins – yes; Baumann – yes; Salfer – yes

Motion by Salfer, second by Baumann to approve the building permit for Israel Ramos, 275 June St., concrete pad, noting that the permit also included a 5' section of concrete on the east side of the existing pad.

Atkins – yes; Baumann – yes; Salfer – yes

Motion by Salfer, second by Baumann to adjourn at 5:30 p.m.

Atkins – yes; Baumann – yes; Salfer – yes.

Larry Thompson

City Clerk/Treasurer/Administrator