

City of Wabasso  
City Council  
Monday, May 9, 2022  
6pm

The meeting opened the meeting with the recitation of the pledge of Allegiance.

Mayor Atkins called the meeting to order with Council members Roger Baumann, Jeff Olson and Brad Salfer present.

Also present were Larry Thompson, Jim Jenniges, Kyle Salfer, David Palm and Matt Novak.

**Agenda.** Motion by Salfer, second by Olson to approve the agenda with the following changes:

1. Add Building Permit – Pete Kidrowski – 560 South St. – Deck to the consent agenda
2. Amend Building Permit – Robin Goblirsch – 371 June St. – add deck
3. Add Building Permit – Wabasso Library – 1248 Oak St. – Concrete slab – to the consent agenda

Atkins – yes; Baumann – yes; Olson – yes; Salfer – yes.

**EDA Report.** There was no EDA report as there was not a quorum at the last meeting except to approve the bills

**Clerk's Report** – No Clerk/Treas./Administrator report

**Street Report.**

1. Community Center parking lot has been sealed.
2. Amend Public Works Director Letter of Understanding. Motion by Olson, second by Salfer to amend the Public Works Director letter of understanding by clarifying the salary is increased \$.50/hr. for each sewer and water license.

Atkins – yes; Baumann – yes; Olson – yes; Salfer – yes.

**Sewer and Water.**

1. **Water Meters.** Specifications almost completed. Draft submitted to staff review. It was the consensus of the council that they would hold a special meeting to approve the specifications and advertise for bids once the specifications were completed.
2. **Water Plant Upgrade** – Electronics and panels have been installed. Pumps will be installed tomorrow.
3. **Waste Water Plant** – Some significant repairs the past two weeks. Plant is old with a lot of deferred maintenance anticipating the abandonment of the plant. Director and engineer will meet to prepare a list of items that will need to be installed or repaired prior to the plant being abandoned and add those costs to the RD grant.

**Parks Report.**

1. **Football Parking Lot.** The School and City reps agreed that \$500,000 was too much to spend on a potential temporary parking lot. Council reviewed a revised plan with minimal improvements. Mr. Baumann and Mr. Thompson will meet with the School District reps to discuss.

2. **Community Garden** – Report from Mr. Thompson dated 5/9/22 relating to a request by the Wabasso Commercial Club to establish a community garden in the City Park. Mr. Thompson noted a community garden project was one of the top requests from residents and members. The following comments/questions:
  - a. Need a more detailed description in the lease of allowed activities.
  - b. Water should be metered and paid by the commercial club.
  - c. Additional information regarding the terms and selection process for users.
  - d. Provision that the site needs to be restored to original condition if lease is terminated.
  - e. Attorney to review title to see if there are any restrictions relating to this use.
  - f. Concern expressed regarding garden attracting mosquitos near the playground equipment.
  - g. How much demand.

It was the consensus that this process should have started earlier and that it would be difficult to resolve all of the issues prior to the gardening season. Mr. Thompson stated he would meet with the Commercial Club on 5/10/22. If issues/concerns could be addressed the council would to add it to the water meter special meeting.

**Consent Agenda.** Motion by Olson, second by Baumann, to approve the consent agenda as follows:

1. **Approve Purchase of Lawnmower** from Kibble Equipment. \$3,500.00 plus trade.
  2. **Approve Engagement Letter – AMKO Financial Advisors.** Cedar Street GO Improvement Bond.
  3. **Approve Peddler/Solicitor Permit Fees.** \$10/day, \$50/month, \$150/to end of the year.
  4. **Pay Sewer Bill – Mel Lienig** – 968 North St. – \$535.00 Problem with city main.
  5. **Approve Road Closure and Camping Permit** - Roadhouse Bar & Grill – Concert – July 28-29, 2022. Insurance waived.
  6. **Approve Road Closure - Derek Guetter** – Front Street – G-3 Quadstyle – June 30,2022. \$1,000,000 insurance.
  7. **Approve Minutes** – April 4, 2022 Regular and April 20, 2022 Board of Equalization
  8. **Approve 2022/2023 Liquor Licenses:**
    - a. Deem, Inc dba Roadhouse Bar and Grill – On-Sale, On-Sale Sunday, Off Sale
    - b. Kaufenberg Enterprises dba Union Kitchen – On-Sale, Off Sale
    - c. Lions Club – On-Sale; On-Sale Sunday
    - d. Wabasso Baseball Association - 3.2 Beer License
  9. **Approve Building Permits –**
    - a. John Wendt – 212 County Rd. 6 - Shed
    - b. Robin Goblirsch - 371 June Street – Dog Kennel & Deck
    - c. Kyle Salfer – 1010 West Main - Shed
    - d. Brad Salfer– 997 North Street– Deck and Shed
    - e. Pete Kidrowski – 560 South Street – Deck
    - f. Wabasso Library – 1248 Oak St. – Concrete Pad
- Atkins – yes; Baumann – yes; Olson – yes; Salfer – abstain.

**Community Center Update:** Report from Mr. Thompson dated May 5, 2022. Recommendation that the remaining funds be used to install new windows and the gutter repairs be made from repairs and maintenance. Motion by Baumann, second by Salfer to approve the bid of RBC to install new windows for \$12,308.10.

Atkins – yes; Baumann – yes; Olson – yes; Salfer – yes.

**Cedar Street Project update.** Engineer David Palm presented the bids for the Cedar Street Improvement Project. Mr. Palm noted two bids were received and that M.R. Paving and Excavating, Inc. of New Ulm, MN with a bid of \$1,827,042.61 was the low bidder. Mr. Palm noted the bid was 1% above the Engineer's Estimate

(12% above the estimate presented at the Improvement Hearing) and 34% below the second low bidder. It was noted that some of the materials were on back order and may not arrive in time to complete the paving and contract work this year. Mr. Palm indicated that based on recent bids this was a good bid and recommended the City adopt a resolution recommending Redwood County award the contract to M.R. Paving and Excavating in the amount of \$1,827,042.61. Mr. Thompson noted that the Council should also adopt a resolution entering into a grant agreement with MnDOT for the project.

- 1. Motion by Olson, second by Salfer to adopt **Resolution No. 8-2022 approving a Grant Agreement to State Transportation Fund Local Road Improvement Program Grant Terms and Conditions SAP 064-594-003.**  
Atkins – yes; Baumann – yes; Olson – yes; Salfer – yes.
- 2. Motion by Olson, second by Salfer to adopt **Resolution No. 9-2022 Recommending Award of Contract for Cedar Street LRIP Improvements SAP 064-594-003.**  
Atkins – yes; Baumann – yes; Olson – yes; Salfer – yes.

**Correspondence:**

- 1. DWRF PPL Grant Application to Minnesota Department of Health. Water Plant Upgrades
- 2. Sheriff’s Report for April 2022

**Bills:** Motion by Olson, second by Salfer, to approve the bills as follows:

General Checking:

• General Fund	\$ 19,266.98
• Water Fund	\$ 21,829.80
• Sewer Fund	\$ 9,605.90
• Refuse	\$ 590.81
Total	<u>\$ 51,293.49</u>

Ambulance Checking: \$ 4,018.08

Fire Checking: \$ 948.65

TOTAL: \$ 56,260.22

Atkins – yes; Olson – yes; Baumann – yes; Salfer – yes.

Motion by Salfer, second by Baumann to adjourn at 7:35 p.m.

Atkins – yes; Olson – yes; Baumann – yes; Salfer – yes.

Larry Thompson  
City Clerk/Treasurer/Administrator