

**City of Wabasso
Regular Meeting
Monday, April 11, 2022
6:00 pm**

REGULAR MEETING

1. Call to order
2. Approve Agenda
3. EDA Update
 - a. EDA Minutes - March 2, 2022
 - b. Loan and Checking Balance Report
4. Public Comment *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
5. Clerk-Treas. /Administrator
 - a. Reminder - Board of Equalization - April 20, 2022 at 5:00 pm.
6. Street Report -
 - a. Public Works Director Salary - Clarification
 - b. Purchase Bagger for the Lawnmower
 - c. Sell cherry picker and purchase bucket and platform
7. Water/Wastewater Report
 - a. Water Meters - Preparation of Specs
8. Parks report
 - a. Maintenance Agreements/Letters of Understanding
 - b. Parking Lot/Tennis Courts - Preliminary Engineering Report
9. Approve Consent Agenda
10. Unfinished Business
 - a. Community Center Improvements - Update
 - b. Redwood County Broadband Support
 - c. Cedar Street Update
11. New Business
12. Reports/Correspondence
 - a. Sheriff's reports
 - b. Library Minutes
13. Approve Bills
14. Adjourn

CONSENT AGENDA

1. 2022 Utility Rates - Clarification
2. Approve Minutes -3/14/2022 Regular and 4/4/22 Special
3. Purchase Bagger for Lawnmower.
4. Building Permit - Matt Samyn - 1387 May Street - New House

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, March 14, 2022
Agenda Report**

1. EDA minutes and financial reports enclosed.
2. **Public Works Director Salary** – Jim has received his Class D Water License and waiting on results of his test for the Class D Sewer Permit. Jim has also taken and passed his Class B Driver's License exam and is waiting to take his road test. The letter of understanding states that he is to receive a \$.50 increase upon receiving his Class D Water and Sewer License and \$.50 increase upon receiving his Class B Driver's license. Jim thought it was \$1.00 per each and is seeking clarification from the Council.
3. **Cherry Picker/Bucket/Platform** – The city has used a cherry picker attached to the 1 ton pickup bed to trim trees, install Christmas lights, etc. Technically outriggers should be installed on the pickup truck when using the cherry picker to meet OSHA guidelines. It is recommended the city sell the cherry picker and purchase a platform for the tractor to replace the cherry picker. It is anticipated this would be a wash. In addition, Jim has received a quote for purchasing a larger bucket for snow removal. Note – I had previously indicated that I would submit a budget adjustment for the purchase of the generators. I have not prepared the budget at this time, but will submit one prior to this meeting or at the May meeting.
4. **Water Meter** – Attached is a summary of water meter quotes. As you will note we received quotes with the varying technologies and styles to use as a comparison of costs, and a second company the quoted the cellular/sonic style. Staff has reviewed the various technologies and types of meters, and would recommend moving ahead with the cellular/sonic style meter. The city has budgeted \$150,000 for the project and I am confident the project will fall within the budget as the quotes are for 375 meters and we currently have 348 meters. I can invite a company rep to the next meeting to present the various technologies along with the pros and cons if the council wishes. Since this is a very large expenditure and its understandable if you would like to hear from a supplier. If the council wishes to move ahead at this time, I would request the council authorize the preparation of plans and specs. I do not feel comfortable preparing the plans and specs as each supplier has various nuances which may make it difficult to bid apples to apples. I would work with one of the suppliers and if I feel the supplier is directing the bids to its product, I would request authorization to use Bolton and Menk to prepare the plans and specs. I have requested a quote for this service but have not heard back.
5. **Park Maintenance Agreements** – Attached is the Maintenance Agreement with the School District and Letters of Understanding with the Softball and Baseball Association. Roger and I have met with the School District and Softball Association. The Baseball Association mostly mirrors the Softball association except that the baseball field costs will be shared by the school district, city and Baseball Association and the softball field costs will be shared 2/3 school district and 1/3 city. The distinction is that the softball association is effectively an arm of the school district.
6. **Parking Lot PER** – Copy attached. This is for information only and not action is required at this time. Roger, Jim and I will meet with the Engineer and School District prior to formal review and action by the council. It is anticipated this will be included in the 2023 proposed budget for discussion.
7. **Community Center Update** – See attached.
8. **Redwood County Broadband Support** – Pat Eichten and I met with Briana Mumme and Patrick Garry to discuss funding options. Ms. Mumme indicated she would check with the state if RLF funds could be used for broadband purposes. She has not received a response at this time. The County Board is

waiting for the results of staff and board meeting from the various affected jurisdiction and has not adopted any operational policies relating to the amount and payment of the funds. Therefore, Ms. Mumme could not commit to any options, but from a practical standpoint the County would most likely be looking at three equal installments in 2023, 2024 and 2025. The EDA discussed this matter and agreed that it would be willing to partner with the city regarding the financing. How much and timing would depend on the response from the state regarding the RLF funds. Pat and I asked Ms. Mumme if the city could do a hybrid and take part of the commitment in cash and the balance in a loan. Ms. Mumme said she would take that back to the County Board but could not commit. I feel comfortable that the city has the financial wherewithal to make the commitment if the Council decides the \$200,000 is appropriate.

9. **Cedar Street Update** – Letter from state approving plans and authorizing grants. Bids advertised in the Redwood Gazette. It has not been decided if David will be at the meeting.
10. Sheriff's report enclosed
11. Library Minutes attached.
12. **Utility Rates Clarification** – As noted in a previous email I did not change the 2022 rates until the April billing. I would request the Council acknowledge this.
13. Council Minutes enclosed.
14. **Lawnmower Bagger** – The City Council discussed this last fall but tabled it until we received updated quotes and prior to the 2022 lawnmowing season.
15. **Building Permit** – Matt Samyn - enclosed

Wabasso EDA
Regular Meeting
Wednesday, April 6, 2022
5:00 pm

The meeting was called to order at 5pm with Board Member Pat Eichten, Steve Burns, Karl Guetter (video conference) and Chuck Robasse (video conference) in attendance. Also present were EDA Director Larry Thompson, Pat Dingels, Jim Salfer, Louis Guetter and Anne Guetter.

The agenda was accepted as submitted.

The minutes of the March 2, 2022, meeting was approved on a motion by Robasse, second by Burns. Eichten – Yes; Guetter – Yes; Robasse – Yes; Burns – Yes.

Duplex. Mr. Thompson presented an update as follows:

1. He had met with Travis Woodford and identified several areas where the EDA could potentially reduce costs. No further action was taken until further direction from the EDA.
2. Pat Dingels and he discussed various financial options and concluded that: a) Any public borrowing will require some type of income limitations; and b) The project would need to be built by a “for profit” or “non-profit” organization to avoid the public bidding requirements.
3. Mr. Eichten and he discussed the possibility of reactivating and capitalizing the Wabasso Development Corporation.
4. Redwood County EDC Rep. Briana Mumme is reviewing the RLF funds to see if it is possible to use them for housing. I am waiting to hear from Briana and will forward her comments to the EDA when received.
5. Mr. Eichten and he were going to meet a developer that is currently constructing a 2 phase 72 unit apartment building in Sleepy Eye.

Mr. Guetter noted he had met with an attorney who would be willing to meet with the EDC to discuss financing and ownership options. It was felt that the best housing option would be development by a third party – either profit or non profit. It was agreed that Mr. Thompson would contact the attorney and Mr. Eichten and Mr. Thompson would meet with the developer to explore options and report back.

May Street Utilities – Mr. Thompson noted he had discussed extending utilities and installing street lights with Redwood Electric and was waiting for a proposal. It appeared the timing of the project would not be an issue, but the EDA may have to pay for some of the costs.

Highway 68 Corridor Study. Mr. Thompson reported that the City Council had agreed to pay for half of the study. Mr. Guetter asked what was included in the study. Mr. Thompson stated the area south and east of Highway 68/County Rd. 76 had been deleted per EDA direction but the remainder of the shaded area remained in the study to include most of the watershed outside of the city. The study would include highway accesses, future road layout, sanitary sewer including lift station, storm sewer and ponds and water facilities. It was agreed that the study was critical for future development. Motion by

Robasse, second by Guetter, to authorize Bolton and Menk to prepare a Facilities Plan for the Highway 68 corridor.

Broadband Grant. Redwood County gave a presentation at the last council meeting regarding the county's partnership with Arvig to install fiber optic cable in Wabasso. Mr. Patrick noted Arvig was submitting a grant application to the State for a Border to Border Grant which would cover 30% of the estimated costs of \$2,173,979 and Arvig had committed 25% of the costs. It was noted Arvig's share did not include the engineering and application costs which Arvig was fronting regardless of grant approval. The local share would be 45% which was to be shared by the County and the cities and townships involved with the project. County Commissioner Jim Salfer explained the need for fiber optic, noting that Redwood County ranked 87th out of 87 in broadband service and noted that the county board felt that access to affordable, reliable high speed internet was vital to the future growth of Redwood County. The county was requesting the city commit \$200,000 towards the project by April 30, 2022 and pay that amount during 2023. The County was exploring if RLF funds could be used for this project but had not reported its findings. Mr. Eichten stated this project was consistent with the EDA's mission and felt the EDA had sufficient funds beyond the RLF funds to partner with the City. Mr. Eichten stated he and Mr. Thompson had met with County staff to discuss possible funding options. It was the consensus of the EDA that it would be willing to discuss assisting the City Council with the \$200,000 commitment for the County/Arvig Broadband project.

Eastvail Lot Sale. Jim Salfer indicated he was considering purchasing Lot 1, Block 1 Eastvail Fourth Addition, but the lot wasn't quite wide enough to accommodate the house he was planning to build. Option considered: a) Request a 4' variance from the City; b) Purchase lots 3 and 4; c) Re-subdivide lots 2, 3 and 4 into two lots. Items considered were adjusting the lot prices and credit formula based on the new lots size and increase in construction values, vacation of existing easements, and mirroring the south side lots if re-subdivided. Mr. Salfer indicated his primary focus at this time would be tying up lot 4. It was agreed that Mr. Salfer should contact EDA Attorney Matt Novak, and Mr. Thompson and Mr. Robasse would review and recommend adjustments to the lot credit spreadsheet.

Treasurer's Report – Motion by Burns, second by Robasse to approve the Treasurer's Report as submitted.

Eichten – Yes; Guetter – Yes; Robasse – Yes; Burns – Yes.

Bills - Motion by Burns, second by Robasse to approve the bills totaling \$2,000.00 (Dewey Street) and \$191.50 (General Fund.)

Eichten – Yes; Guetter – Yes; Robasse – Yes; Burns – Yes.

Meeting was adjourned at 6:40 p.m.

Larry Thompson
EDA Director

EDA Monthly Payment Schedule

as of 3/29/2022

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Date of Last Payment</u>	<u>Next Payment Due</u>
DEEM, Inc	21st	\$ 428.20	3%	\$ 21,104.22	EDA	5/21/2025	3/22/2022	4/21/2022
DEEM, Inc	21st	\$ 357.27	3%	\$ 15,264.33	EDA	5/21/2025	3/22/2022	4/21/2022
Jonti-Craft	25th	\$ 3,886.28	2.5%	156,130.55	EDA	9/25/2025	3/18/2022	4/25/2022
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 4,829.12	EDA II	9/25/2025	3/18/2022	4/25/2022
Jenniges Gas & Diesel	8th	\$ 500.00	1%	\$ 8,127.56	EDA	12/8/2023	3/7/2022	4/8/2022
Jenniges Gas & Diesel	14th	\$ 300.00	3%	\$ 13,880.11	EDA	12/11/2026	3/7/2022	4/14/2022
Wabasso Eletric Motor LLC	6th	\$ 251.00	3%	\$ 9,144.04	EDAI	8/6/2024	3/7/2022	4/6/2022
Matt Novak	1st	\$ 362.10	3%	\$ 16,387.00	EDA II	8/4/2026	3/1/2022	4/1/2022
Chad Ruprecht	21st	\$ 400.00	3%	\$ 14,871.56	EDA II	5/21/2028	3/17/2022	4/21/2022
Safe Storage 2	5th	\$ 482.80	3%	\$ 34,819.50	EDA	10/5/2028	3/1/2022	4/5/2022
Mid County Ag Services	20th	\$ 242.00	3%	\$ 17,448.67	EDA I	11/20/2028	3/11/2022	4/20/2022
Totals		\$ 7,329.84		<u>\$ 312,006.66</u>				

EDAI Daily Savings \$ 395,176.97
 EDAIL Daily Savings \$ 114,566.76
 EDA-WDC \$ 39,845.65

FROM MONTHLY BANK STATEMENTS
 FROM MONTHLY BANK STATEMENTS
 FROM MONTHLY BANK STATEMENTS

 Savings \$ 549,589.38

Beginning Balance	\$ 33,350.83
Plus Deposits Outstanding	
Interest Earnings	\$ 1.32
Sale of Lot 1, Bl 1 Eastvail 4th - Samyn	\$ 55,167.16
Less Outstanding Checks	\$ -
Ending Balance	<u>\$ 88,519.31</u>

CD # 115009 renewal 12-9-19	\$ 28,446.81
CD #33649	\$ 50,186.34
	<u>\$ 78,633.15</u>
CD Total	
EDA General Total	<u>\$ 78,633.15</u>

EDA Dewey Street

Beginning Balance	\$ 59,055.62
Plus Deposits Outstanding interest	
rents	\$ 2,215.00
Security Deposit	
interest	\$ 0.45
Less Checks /Outstanding	
LMCIT Liability Insurance	\$ (1,799.00)
B&L Snow Removal	\$ (325.00)
Loan Payment	\$ (2,000.00)
	\$ -
	<u>\$ 57,147.07</u>

EDA Eastvail Sales Account	Starting Balance	\$ 33,605.67
	Interest on investments	\$ 8.38
		<u>\$ 33,614.05</u>

Dewey Street Townhomes Loan	3/29/2022	\$ 13,532.76	2.8 % interest
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3/29/2022

Balance Sheet

	Balance 2/28/22	Adj.	Balance 3/29/22
Assets			
Cash	\$ 388,829.96	6,347.01	\$ 395,176.97
Notes Receivable	\$ 272,411.61	(5,636.64)	\$ 266,774.97
Total Assets	\$ 661,241.57	710.37	\$ 661,951.94
Liabilities			
	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 661,241.57		\$ 661,951.94

Principal Payments Monthly

Deem 1	\$ 428.97
Deem 2	\$ 318.31
Jenniges Gas & Diesel 1	\$ 264.64
Jenniges Gas & Diesel 2	\$ 478.48
Jonti-Craft 1	\$ 3,553.60
Mid Country Ag Services	\$ 197.88
Safe Storage #2	394.76
Total Principal Payment	\$ 5,636.64

Principal Payments Year to Date

Deem 1	\$ 1,283.70
Deem 2	\$ 952.56
Jenniges Gas & Diesel 1	\$ 791.94
Jenniges Gas & Diesel 2	\$ 1,431.87
Jonti-Craft 1	\$ 10,638.66
Mid Country Ag Services	\$ 592.17
Safe Storage #2	\$ 1,181.34
Total Principal Payments	\$ 16,872.24

New Loans

\$ -
\$ -
\$ -

Income Statement

Income

Interest on Loans Monthly

Deem 1	\$ 53.83
Deem 2	\$ 38.96
Jenniges Gas & Diesel 1	\$ 35.36
Jenniges Gas & Diesel 2	\$ 21.52
Jonti-Craft 1	\$ 332.68
Mid Country Ag Services	\$ 44.12
Safe Storage #2	\$ 88.04
Total Interest Payment	\$ 614.51
	\$ 6,251.15

Interest on Loans Year to Date

Deem 1	\$ 164.70
Deem 2	\$ 119.25
Jenniges Gas & Diesel 2	\$ 108.06
Jenniges Gas & Diesel 1	\$ 68.13
Jonti-Craft 1	\$ 1,020.18
Mid Country Ag Services	\$ 133.83
Safe Storage #2	\$ 267.06
Total Interest Payments	\$ 1,881.21

Savings Interest

Quarter 1	\$ 95.86
Quarter 2	\$ -
Quarter 3	\$ -
Quarter 4	\$ -
	\$ 95.86
Total Income	\$ 710.37

Expenses

Interest Payment	\$ -
	\$ -
Other Misallocated deposit	\$ -
Total Expense	\$ -

Net Income **\$ 710.37**

Balance Sheet

	Balance 2/25/22	Adj.	Balance 3/29/22
Assets			
Cash	\$ 113,405.32	1,161.44	\$ 114,566.76
Notes Receivable	\$ 47,268.61	(1,019.72)	\$ 46,248.89
Total Assets	\$ 159,540.64	141.72	\$ 160,815.65
Liabilities			
	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 159,540.64		\$ 160,815.65

Principal Payments Monthly

Chad Ruprecht	\$ 361.92
Jonti-Craft	\$ 109.90
Novak Law	\$ 320.33
Wabbasso Electric Motor	\$ 227.57
Total Principal Payments	\$ 1,019.72

New Loans

\$ -
\$ -
\$ -

Principal Payments Year to Date

Chad Ruprecht	\$ 1,083.04
Jont-Craft	\$ 329.01
Novak Law	\$ 958.60
Wabbasso Electric Motor	\$ 681.01
Total Principal Payments	\$ 3,051.66

Income Statement

Income

Interest on Loans Monthly

Chad Ruprecht	\$ 38.08
Jonti-Craft	\$ 10.29
Novak Law	\$ 41.77
Wabbasso Electric Motor	\$ 23.43
	\$ -
	\$ -
Total Interest Payments	\$ 113.57

Interest on Loans Monthly

Chad Ruprecht	\$ 116.96
Jont-Craft	\$ 31.56
Novak Law	\$ 127.70
Wabbasso Electric Motor	\$ 71.99
	\$ -
	\$ -
Total Interest Payments	\$ 348.21

Savings Interest

Quarter 1	\$ 28.15
Quarter 2	\$ -
Quarter 3	\$ -
Quarter 4	\$ -
	\$ 28.15

Total Income

\$ 141.72

Expenses

Interest Payment	\$ -
	\$ -
Other	\$ -
Total Expense	\$ -

Net Income

\$ 141.72

25292 County Highway 6
Wabasso, MN 56293

Date	Estimate #
4/1/2022	383

Name / Address
City of Wabasso 1429 Front St P O Box 60 Wabasso, MN 56293

			Project
Description	Qty	Rate	Total
6' x 12' platform for loader	1	3,216.84	3,216.84
estimated powder coating	1	750.00	750.00
		Subtotal	\$3,966.84
		Sales Tax (7.375%)	\$0.00
		Total	\$3,966.84

Salfer Welding Mfg & Repair LLC

25292 County Highway 6
Wabasso, MN 56293

Estimate

Date	Estimate #
4/1/2022	384

Name / Address
City of Wabasso 1429 Front St P O Box 60 Wabasso, MN 56293

			Project
Description	Qty	Rate	Total
10' loader bucket for snow	1	3,218.75	3,218.75
10 bolt on cut edge	1	450.00	450.00
bolts	12	3.16667	38.00
		Subtotal	\$3,706.75
		Sales Tax (7.375%)	\$0.00
		Total	\$3,706.75

**WATER METERS
QUOTES
3/30/2022**

	"A" (375 Meters)				"B" (300 Meters)	"B" (Adj.)
	Cellular Sonic	Cellular Mech. Est	Radio Sonic	Radio Mechanical	Cellular Sonic	Cellular Sonic
Meters	\$ 132,530	\$ 114,530	\$ 148,165	\$ 129,415	\$ 89,900	\$ 112,375
Installation	\$ 34,235	\$ 34,235	\$ 34,235	\$ 34,235	\$ 18,390	\$ 22,988
Total	\$ 166,765	\$ 148,765	\$ 182,400	\$ 163,650	\$ 108,290	\$ 135,363

NOTE: "B" Adjusted by prorating 300 meters to 375

LEASE AGREEMENT

THIS LEASE made this 1st day of May, 2022, between the City of Wabasso, a Municipal Corporation, in the State of Minnesota, hereinafter referred to as Lessor, and Independent School District No. 640 of Wabasso, State of Minnesota, hereinafter referred to as Lessee.

RECITALS

1. Lessor is the sole owner of the premises described below;
2. Lessor desires to lease the premises described below for athletic events related to the educational functions of the Lessee;
3. The parties desire to enter into a Lease Agreement defining their rights, duties, and liabilities relating to the premises;

SECTION I SUBJECT AND PURPOSE

Lessor leases the following described premises located in the City of Wabasso, County of Redwood, and State of Minnesota, described as follows, to-wit:

That part of Outlot "A" in the Subdivision entitled Block Twenty-two (22) to Twenty-eight (28) inclusive and Outlots "A" to "R" inclusive to the Town of Wabasso, County of Redwood, and State of Minnesota, excepting the West One Hundred Forty (140) feet thereof, as said Outlot "A" is laid down and described on the Plat of said Subdivision to said Town, now village of Wabasso, in the office of the Redwood County Recorder;

AND

All that part of the Northeast Quarter (NE ¼) of Section Twenty-three (23), Township One Hundred Eleven (111) North of Range Thirty-seven (37) West of the Fifth Principal Meridian described as follows: Commencing at the Southeast Corner of the Northeast Quarter (NE 1/4) of said Section Twenty-three (23) thence North on the quarter line a distance of 218.5 feet, thence West a distance of 178 feet, thence North parallel with the East line of the said quarter line a distance of 120 feet thence West a distance of 390.5 feet to the Northeast Corner of Johnson's Addition to the City of Wabasso, thence South along the East line of Johnson's Addition a distance of 338.5 feet, thence East a distance of 390.5 feet to the point of beginning;

AND

Western Town Lot Co Addition Lots 2, 3, 4 and 5; Western Town Lot Co Addition Water tower; Western Town Lot Co Addition Commencing at the Northwest corner of Outlot Q, thence East 706.58 feet, thence West 700.7 feet, thence North 180.5 feet to Point of Beginning, Also Commencing at the Southwest Corner of Outlot Q thence East 410.3 feet, thence North 42 feet, thence West 410.3 feet and thence South 42 feet to point of beginning being Highway Easement.

Together with the following described buildings located thereon:

a) Bleachers, concession stand, bathrooms and all storage sheds except the lean-to within the legal descriptions above.

SECTION II TERM OF LEASE

This Lease shall be for a term of ten years, beginning January 1, 2022 and ending December 31, 2022.

This Lease may be terminated at any time by either party upon giving notice of at least one year.

SECTION III RENT

As and for rent for the premises Lessee agrees to undertake the obligations hereinafter recited in Section V.

SECTION IV LESSOR'S OBLIGATION

Lessor shall put the demised premises in condition fit for occupation on or before commencement of this Lease, and it shall repair all subsequent dilapidations of, and injuries or deteriorations to, the premises. In no event will the Lessee have the right to make any repairs that are the sole obligation of the Lessor, or make any improvements to the demised premises, or the facilities located thereon, without the prior written approval of the Lessor.

The Lessor's obligations to keep the demised premises in condition fit for occupation by the Lessee include the following maintenance requirements:

1. During the months of March and April:
 - a. Clean up the athletic facility (leaves, garbage, branches, etc.).
 - b. Level and drag softball and baseball fields when weather permits, and in no event later than the first scheduled contest.
 - c. Check the softball lights and ensure they are functioning properly.
 - d. Turn on water for bathrooms and concession stand when weather permits, and in no event later than one week prior to the first home contest.
 - e. Install water drinking fountain prior to the first game- weather permitting.
 - f. Clean bathrooms and provide and fill bathroom hand towels, bathroom tissue dispensers, and soap dispensers a minimum of weekly or as needed per activity schedule.
 - g. Mow lawns as needed.
 - h. Spray weeds as needed.

i. Fertilize softball and football fields as appropriate. The costs thereof are to be shared by the Lessor (1/3) and Lessee (2/3) as set forth in Section VI hereinafter.

2. During the months of August-November:

a. Mow lawns once a week or as needed.

b. Spray weeds when needed.

c. Fertilize softball and football fields as appropriate, the costs thereof to be shared by the Lessor (1/3) and Lessee (2/3) as set forth in Section VI hereinafter.

d. During football season mow the grass only (does not include line markings).

e. Clean bathrooms and provide and fill bathroom hand towels, bathroom tissue dispensers, and soap dispensers a minimum of weekly or as needed per activity schedule.

3. During the months of December – February:

a. All regular maintenance, as needed.

4. The City further agrees, pursuant to this Lease, to be responsible for the non-labor costs associated with the following:

a. All bathroom supplies.

b. All building maintenance.

c. All spring clean-up costs.

d. All lawn mowing costs.

e. All first-time field dragging in the spring.

f. All water for concession stand and bathrooms.

g. All costs of electricity for the months of June and July.

SECTION V LESSEE'S OBLIGATIONS

The Lessee is obligated to perform the following maintenance requirements:

1. During the months of August-November:

a. All football field preparations including but not limited to: Marking the field, mowing and painting yard lines, putting up crowd control portable barrier, set out yard markers before games and put away after each game.

b. Before the season: get together with the city to make sure lights are working –fix as needed with the city.

- c. Clean up garbage after all practices and games.
 - d. At end of season: put all football related equipment in the storage shed in its proper place.
 - e. Pay the electricity for football lights and concessions, the water bill for watering the football field, and the costs of all football field preparations.
- 2. During the Months of March, April and May:
 - a. All softball field preparations including but not limited to: Putting up portable fences as needed, dragging softball field, lining softball diamond when needed, cleaning up garbage after all practices and games.
 - b. All baseball field preparations (Manderscheid Field) including but not limited to: Setup and removal of outfield fence as desired, drag and maintain baseball field, lining field when needed, moving bases when needed, cleaning up garbage after all practices and games.
 - c. All track & field preparations including but not limited to: preparation of any field events that are needed, put equipment away properly in storage shed after the season, pick up garbage after practices.
 - d. Pay the electricity for softball and baseball lights and concessions and the costs of softball and baseball field, and track preparations.
- 3. During the Months of June – September. Pay the costs of watering the softball field to be shared by the lessor (1/3) and lessee (2/3) and baseball field to be shared by the lessor (1/3); lessee (1/3) and baseball association (1/3).
- 4. Lessee acknowledges ownership of the football scoreboard and Lessee's responsibility to repair and maintain and keep insurance coverage of the same current at all times.
- 5. In the event Lessee fails to clean up garbage after practices and games as required in Paragraph 1(c), 2(a), 2(b), and 2(c) hereinabove, or fails to put football or track equipment away properly in storage shed after those seasons, as required in paragraphs 1(d) and 2(c) hereinabove, within 24 hours after a practice or game or within 24 hours after the end of the football or track seasons, Lessor shall immediately notify Lessee and Lessee shall have 24 hours from the time of such notification to comply. In the event the Lessee's non-compliance continues beyond the additional 24-hour period, Lessee shall pay the Lessor the sum of \$100.00 as liquidated damages.

SECTION VI JOINT OBLIGATIONS OF LESSOR AND LESSEE

The following shall be viewed as joint obligations and treated as such:

- 1. The costs for fertilizing the football shall be shared equally by the Lessor and Lessee. The cost for fertilizing the softball field shall be shared by the Lessor (1/3) and Lessee (2/3). The cost for fertilizing the baseball field shall be shared equally by the Lessor (1/3) Lessee (1/3) and Baseball

Association 1/3). Maintenance of tennis courts and basketball courts shall be shared equally by the Lessor and Lessee

2. A portion of costs for capital improvements made to leased properties by the Lessor may be assessed as agreed upon by the Lessee and the Lessor.

SECTION VII SOFTBALL DIAMOND FACILITIES

It is expressly understood and agreed by and between the parties that the Lessee's use of the demised premises is subject to the Lessor's use of the softball diamond facilities, including concessions stand facilities. Lessee shall keep a schedule and record of times said facilities are to be made available to softball teams and other organizations subject to approval of Lessor.

SECTION VIII INSURANCE

Insurance against liability for bodily injury and property damage, all to be in amounts and in forms of insurance policies as may from time to time be required by Lessor, shall be provided by Lessee.

Lessor shall keep all buildings and improvements insured against loss or damage by fire or windstorm.

SECTION IX INDEMNIFICATION

Lessee shall indemnify Lessor against all expenses, liabilities, and claims of every kind, including reasonable attorney's fees, by or on behalf of any person or entity arising out of either (1) a failure by Lessee to perform any of the terms or conditions of this Lease, (2) any personal injury or property damage occurring on or about the demised premises, especially during sporting events conducted by the Lessee, related to the Lessee's use and maintenance of the premises, (3) failure to comply with any law of any governmental authority, or (4) any mechanic's lien or security interest filed against the demised premises.

SECTION X REPRESENTATIONS BY LESSOR

At the commencement of the term Lessee shall accept the buildings and improvements and any equipment in their existing condition and state of repair, and Lessee agrees that no representations, statements or warranties, express or implied, have been made by or on behalf of Lessor in respect thereto except as contained in the provisions of the Lease, and Lessor shall in no event be liable for any latent defects.

SECTION XI DEFAULT OR BREACH

Each of the following events shall constitute default or breach of this Lease by Lessee:

1. If Lessee shall fail to perform or comply with any of the conditions of this Lease and if the non-performance shall continue for a period of Thirty (30) days after notice thereof by Lessor to

Lessee or, if the performance cannot be reasonably made within the Thirty (30) day period, Lessee shall not have made a good faith effort to have commenced performance towards completion within the 30 days.

2. If Lessee shall vacate or abandon the demised premises. In the event of any default hereunder as set forth above, the rights of the Lessor shall be as follows:

- a. Lessor shall have the right to cancel and terminate this Lease, as well as all of the right, title, and interest of Lessee hereunder, by giving to Lessee not less than Thirty (30) days' notice of the cancellation and termination. On expiration of the time fixed and the notice, this Lease and the right, title, and interest of Lessee hereunder, shall terminate in the same manner and with the same force and effect.

- b. Lessor may elect, but shall not be obligated , to make any payment required of Lessee herein or comply with any agreement, term, or condition required hereby to be performed by Lessee and Lessor shall have the right to enter the demised premises for the purpose of correcting or remedying any such default and to remain until the default has been corrected or remedied, but any expenditure for the correction by Lessor shall not be deemed to waive or release the default of Lessee or the right of Lessor to take any action as may be otherwise permissible hereunder in the case of any default.

- c. Lessor may re-enter the premises immediately and remove the property and personnel of Lessee, and store the property in a public warehouse or at a place selected by Lessor, at the expense of Lessee.

SECTION XII ACCESS TO PREMISES

Lessee shall permit Lessor or its agents to enter the demised premises at all reasonable hours to inspect the premises or make repairs that Lessee may neglect or refuse to make in accordance with the provisions of this Lease.

SECTION XIII WAIVERS

The failure of Lessor to insist on a strict performance of any of the terms and conditions here above shall be deemed a waiver of the rights or remedies that Lessor may have regarding that specific instance only, and shall not be deemed a waiver of any subsequent breach or default in any terms and conditions.

SECTION XIV ASSIGNMENT

Lessee shall not assign or sublet the demised premises, or encumber this Lease, in whole or in part, or permit the premises to be used or occupied by others, nor shall this Lease be assigned or transferred by operation of law, without the prior consent in writing of Lessor in each instance.

SECTION XV
NOTICE

Except as otherwise specifically provided herein, all notices to be given with respect to this Lease shall be in writing. Each notice shall be sent by registered or certified mail, postage prepaid, and return receipt requested, to the party to be notified at the address set forth herein or at such other address as either of the parties may from time to time designate in writing. Every notice shall be deemed to have been given at the time it shall be deposited in the United States Mail in the manner prescribed herein. Nothing contained herein shall be construed to preclude personal service of any notice in the manner prescribed for personal service of a summons or other legal process. Lessor agrees to give Lessee at least Thirty (30) days' notice on any capital improvements to the premises.

SECTION XVI
SURRENDER OF POSSESSION

Lessee shall, on the last day of the term, or on earlier termination and forfeiture of the Lease, peaceably and quietly, surrender and deliver the demised premises to Lessor, including all building, additions, improvements, constructed or placed thereon by Lessee, all in good condition and repair. Any trade fixtures or personal property not used in connection with the operation of the demised premises belonging to Lessee, if not removed at the termination or default, and if Lessor shall so elect, shall be deemed abandoned and become the property of Lessor without any payment or offset therefore. Lessor may remove such fixtures or property from the demised premises and store them at the risk and expense of Lessee if Lessor shall not so elect. Lessee shall repair and restore all damage to the demised premises caused by the removal of equipment, trade fixtures, and personal property.

SECTION XVII
REMEDIES OF LESSOR

The rights and remedies given to the Lessor in the Lease are distinct, separate, and cumulative, and no one of them, whether or not exercised by Lessor, shall be deemed to be an exclusion of any of the others herein, by law, or by equity provided.

SECTION XVIII
TOTAL AGREEMENT; APPLICABLE TO SUCCESSORS

This Lease contains the entire agreement between the parties and cannot be changed or terminated except by a written instrument subsequently executed by the parties hereto. This Lease and the terms and conditions hereof apply to and are binding on the legal representative, successors, and assigns of both parties.

SECTION XIX
TIME IS OF THE ESSENCE

Time is of the essence in all provision of this Lease.

IN WITNESS WHEREOF the parties hereto have set their hands and seals on the date corresponding with their signatures.

Dated: January 1, 2022 LESSOR: CITY OF WABASSO

BY: _____

Dated: January 1, 2022 LESSEE: INDEPENDENT SCHOOL DISTRICT #640

BY: _____

LETTER OF UNDERSTANDING
City of Wabasso and Wabasso Softball Association

This letter of understanding between the City of Wabasso and Wabasso Softball Association. This letter covers the responsibilities for the Wabasso Athletic Fields operations.

The City shall put the softball field and adjunct facilities in good condition prior to the start of the season and shall repair all subsequent dilapidations to the premises. The Softball Association have the right to make any repairs without the prior written approval of the City.

The City's obligations to keep the facility in good condition for use by the Softball Association include the following maintenance requirements:

1. During the months of March through September:
 - a. Clean up the athletic facility (leaves, empty dumpsters, branches, etc.). Clean the concession stand prior to the first school event of the season.
 - b. Initially Level and drag softball fields as weather permits, and in no event later than the first scheduled contest.
 - c. Check the softball lights and ensure they are functioning properly.
 - d. Turn on water for bathrooms and concession stand when weather permits, and in no event later than one week prior to the first home contest.
 - e. Install water drinking fountain prior to the first game- weather permitting.
 - f. Clean bathrooms and provide and fill bathroom hand towels, bathroom tissue dispensers, and soap dispensers a minimum of weekly or as needed per activity schedule.
 - g. Mow lawns as needed.
 - h. Spray weeds as needed.
 - i. Fertilize softball fields as appropriate.
 - j. Exclusively operate the irrigation system. The irrigation system will be turned on when weather permits.
2. During the months of October-February - All regular maintenance, as needed.
4. The City further will also to be responsible for the non-labor costs associated with the following:
 - a. All bathroom supplies.
 - b. All building maintenance.
 - c. All spring clean-up costs.
 - d. All lawn mowing costs.
 - f. All water for concession stand and bathrooms.

- g. All costs of electricity.

The Softball Association will perform the following maintenance requirements:

1. During the months of April through September:
 - a. Clean up garbage after all practices and games sponsored by the Softball Association.
 - b. Put all Softball Association's related equipment in the storage shed in its proper place after each game or the end of the season.
 - c. Clean up concession stand after each event sponsored by the Softball Association.
 - d. All softball field preparations including but not limited to: Putting up portable fences as needed, dragging softball field, lining softball diamond when needed, cleaning up garbage after all practices and games. The City will provide the chalk to the Softball Association at the Softball Association's cost.
 - e. The water bill for watering the softball field will be shared by the Wabasso School district (2/3) and City (1/3)
 - f. The cost of fertilizing and herbicide treatment for the softball field will be shared by with the Wabasso School district (2/3) and City (1/3)

In the event Softball Association fails to clean up garbage after games or fails to put its equipment away properly in storage shed 24 hours after a practice or game or within 24 hours after the end of the season, City shall immediately notify Softball Association and Softball Association shall have 24 hours from the time of such notification to comply.

The following shall be joint obligations of the City and Softball Association:

1. A portion of costs for capital improvements made to leased properties by the City may be assessed as agreed upon by the Softball Association and the City.
2. Contacts shall be as follows:
 - a. Softball Association: Tina Eis, Scott Hanna
 - b. Irrigation and water issues: Jim Jenniges, Street Maintenance Supervisor
 - c. Lawn Mowing and Maintenance: Jim Jenniges, Street Maintenance Supervisor
 - d. Scheduling – Joe Kemp – Wabasso Public Schools

It is understood that the Softball Association's use of the premises is subject to the City's use of the facilities, including concessions stand facilities. Softball Association shall coordinate with the Wabasso School to keep a schedule and record of times said facilities are to be made available to softball teams and other organizations subject to approval of City. It is critical that the Softball Association and the school district coordinate their respective schedules. Conflicts in scheduling shall mostly be resolved by the City on a "first come, first serve" basis.

The City may require Insurance against liability for bodily injury and property damage to be provided by Softball Association. The City shall keep all buildings and improvements insured against loss or damage by fire or windstorm.

Dated: May 1, 2022

CITY: City of Wabasso

BY: _____
Carol Atkins, Mayor

BY: _____
Larry Thompson, City Clerk

Dated: April 1, 2022

SOFTBALL ASSOCIATION: Wabasso Softball Association

BY: _____
Tina Eis

BY: _____
Scott Hanna

LETTER OF UNDERSTANDING
City of Wabasso, Wabasso Baseball Association and ISD 640

This letter of understanding between the City of Wabasso, Wabasso Baseball Association and ISD 640. This letter covers the responsibilities for the Wabasso Baseball Field operations.

The City shall put the Baseball field and adjunct facilities in good condition prior to the start of the season and shall repair all subsequent dilapidations to the premises. The Baseball Association have the right to make any repairs without the prior written approval of the City.

The City's obligations to keep the facility in good condition for use by the Baseball Association include the following maintenance requirements:

1. During the months of March through October:
 - a. Clean up the facility (leaves, empty dumpsters, branches, etc.). Clean the concession stand prior to the first event of the season.
 - b. Initially Level and drag Baseball fields as weather permits, and in no event later than the first scheduled contest.
 - c. Check the Baseball lights and ensure they are functioning properly.
 - d. Turn on water for bathrooms and concession stand when weather permits, and in no event later than one week prior to the first home contest.
 - e. Install water drinking fountain prior to the first game- weather permitting.
 - f. Clean bathrooms and provide and fill bathroom hand towels, bathroom tissue dispensers, and soap dispensers a minimum of weekly or as needed per activity schedule.
 - h. Spray weeds as needed.
 - i. Fertilize Baseball fields as appropriate.
 - j. Exclusively operate the irrigation system.
2. During the months of October-February - All regular maintenance, as needed.
3. The City further will also to be responsible for the non-labor costs associated with the following:
 - a. All bathroom supplies.
 - b. All building maintenance.
 - c. All spring clean-up costs.
 - d. All water for concession stand and bathrooms.
 - e. All costs of electricity for the months of October through May.

The Baseball Association will perform the following maintenance requirements:

1. During the months of April through September:

- a. Clean up garbage after all practices and games sponsored by the Baseball Association.
- c. Clean up concession stand after each event sponsored by the Baseball Association.
- d. All Baseball field preparations including but not limited to: Dragging Baseball field, lining Baseball diamond when needed, cleaning up garbage after all practices and games. The City will provide the chalk to the Baseball Association at the Baseball Association's cost.

In the event Baseball Association fails to clean up garbage after games or fails to put its equipment away properly in storage shed 24 hours after a practice or game or within 24 hours after the end of the season, City shall immediately notify Baseball Association and Baseball Association shall have 24 hours from the time of such notification to comply.

The following shall be joint obligations of the City, Baseball Association and ISD 640:

- 1. Share the costs of fertilizer and herbicides equally with the Wabasso School District, and City (1/3; 1/3; 1/3)
- 2. Pay the water bill for watering the Baseball field shared equally with the Wabasso School district and City. (1/3; 1/3; 1/3)
- 3. Lawn Mowing, current performed by Chad Olson, shall be shared be shared equally between the City of Wabasso, Wabasso School District and Baseball Association.
- 4. Share costs of the Musco lighting payment until lease is paid off in 2028
- 5. A portion of costs for capital improvements made to leased properties by the City may be assessed as agreed upon by the Baseball Association and the City.
- 6. Contacts shall be as follows:
 - a. Baseball Association: Nathan Jacobson
 - b. Irrigation and water issues: Jim Jenniges, Street Maintenance Supervisor
 - c. Lawn Mowing and Maintenance: Jim Jenniges, Street Maintenance Supervisor
 - d. Scheduling – Joe Kemp – Wabasso Public Schools

It is understood that the Baseball Association's use of the premises is subject to the City's use of the facilities, including concessions stand facilities. Baseball Association shall coordinate with the Wabasso School to keep a schedule and record of times said facilities are to be made available to Baseball teams and other organizations subject to approval of City. It is critical that the Baseball Association and the school district coordinate their respective schedules. Conflicts in scheduling shall mostly be resolved by the City on a "first come, first serve" basis.

The City may require Insurance against liability for bodily injury and property damage to be provided by Baseball Association. The City shall keep all buildings and improvements insured against loss or damage by fire or windstorm.

Dated: May 1, 2022

City of Wabasso

BY: _____
Carol Atkins, Mayor

BY: _____
Larry Thompson, City Clerk

Dated: May 1, 2022

Wabasso Baseball Association

BY: _____
Nathan Jacobson

Dated: January 1, 2022

Wabasso School District 640

BY: _____
Jon Fulton



**BOLTON
& MENK**

Real People. Real Solutions.

Preliminary Engineering Report

Football Field Parking Lot Improvements City of Wabasso, MN

OS1.126262

April, 2022

Submitted by:
Bolton & Menk, Inc.
1243 Cedar Street Ne
Sleepy Eye, MN 56085
P: 507-794-5541
F: 507-794-5542

Certification

Preliminary Engineering Report

For

Football Field Parking Lot Improvements

City of Wabasso, MN

OS1.126262

April, 2022

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

By: David A. Palm
David A. Palm, P.E.
License No. 22574

Date: 4/6/22

Table of Contents

Project Assumptions / Notes

Figure 1: Proposed Improvements

Table 1, Summary of Estimated Project Costs

CITY OF WABASSO, MN
FOOTBALL FIELD PARKING LOT IMPROVEMENTS
PRELIMINARY ENGINEERING REPORT

PROJECT ASSUMPTIONS / NOTES

April 4th, 2021

1 General

- Phase 1 = Improve site to a gravel surface parking lot.
 - Remove existing fence around tennis, basketball courts, tree line, and gravel road.
 - Remove existing bituminous on tennis and basketball courts.
 - Salvage & stockpile existing aggregate base under tennis & basketball courts (included with common excavation.)
 - Salvage, & stockpile existing topsoil in proposed parking lot (included with common excavation.)
 - Excavate remaining soils to a total depth of 14" +/-.
 - Construct storm sewer & catch basins in parking lot low points.
 - Construct geotextile fabric, type 5.
 - Construct 10" aggregate base utilizing the salvaged aggregate in the bottom 3" of aggregate section. (Assuming 5" of salvaged aggregate from existing tennis & basketball courts.)
 - Construct 5' tall perimeter chain link fence along east & south side of proposed lot.
 - Place salvaged topsoil and topsoil borrow if needed and seed.
- Phase 2 = Improve gravel parking lot to bituminous paved surface
 - Shape and add 1" +/- aggregate base as needed to bring up to grade.
 - Construct B618 style curb & gutter around parking lot perimeter.
 - Construct 7" concrete entrance apron.
 - Construct 2" bituminous non-wear course & 1.5" bituminous wear course
 - Add topsoil borrow behind curb & seed.
 - Pavement marking by City of Wabasso.
 - Total proposed parking stalls = 61 (Including 2 handicap stalls)
 - Note: Proposed bituminous pavement on exit road to end at school district bus lot. (Bituminous is NOT included on school property.)

2 Parking Lot Improvements

- Parking Lot width = 118' Lip-Lip
- Parking Lot Length = 273' Lip-Lip
- Residential Design Street Surface
 - 3.5" Bituminous Surface
 - 10" Aggregate Base CI 5
 - Some geotextile fabric contingency is included
- Proposed exit path to be 12' wide (same section as proposed parking lot)

3 Curb & Gutter Improvements

- Curb and Gutter to be MnDOT Design B618 full height curb except at entrance/exit

4 Storm Sewer System / Pond Improvements

- 3 each - catch basins to be constructed at low points & connected to existing adjacent storm sewer system.

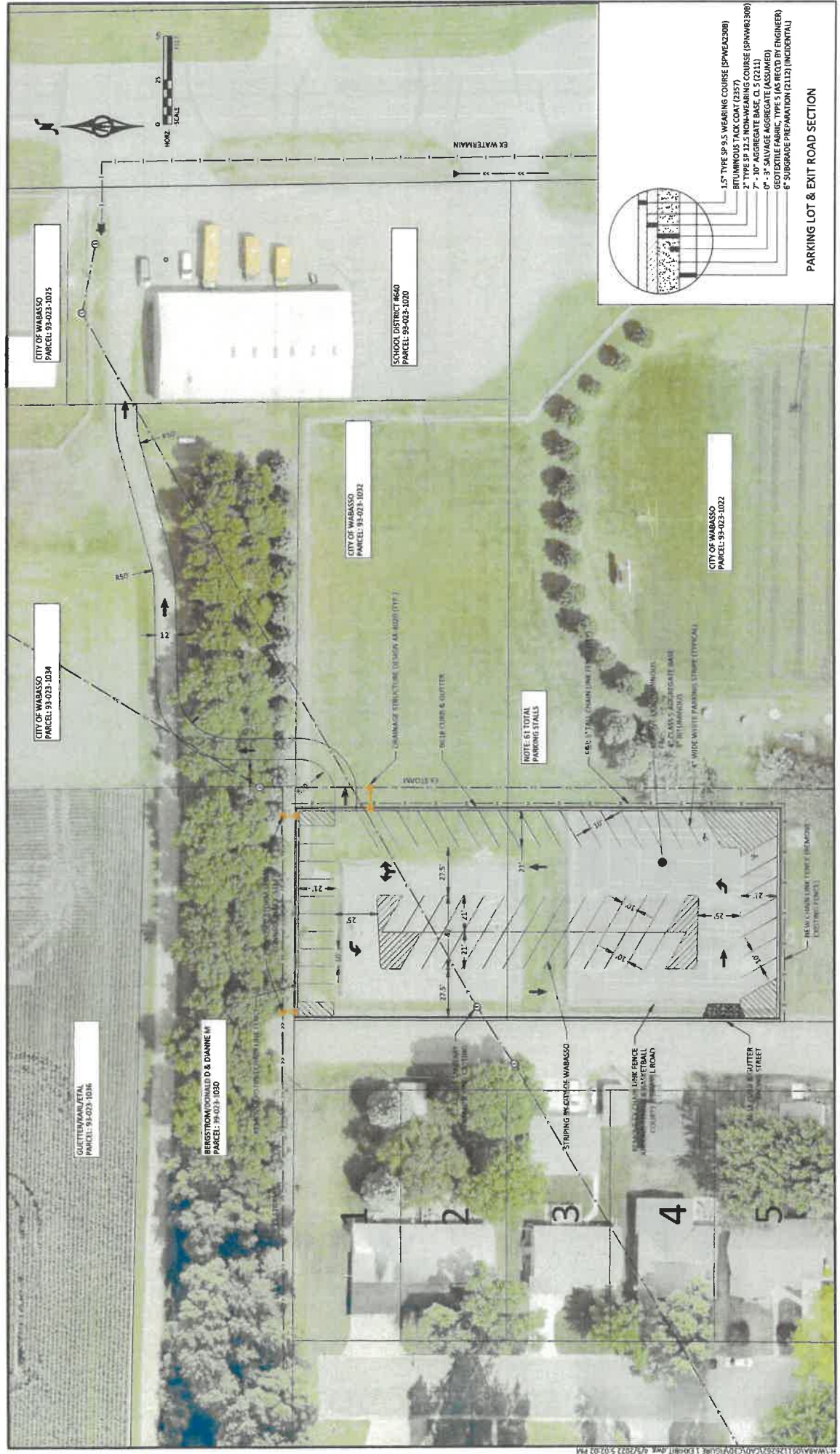


TABLE 1

SUMMARY OF ESTIMATED PROJECT COSTS FOOTBALL FIELD PARKING LOT IMPROVEMENTS CITY OF WABASSO SUMMARY

Date: 6-Apr-22
Prep. By: Bolton & Menk
Sleepy Eye, MN

Filename: H:\WABA\0S1126262\2_Preliminary\A_Calculations\[Parking Lot Prelim Est.xlsx]Summary Eng Est

ITEM NO.	ITEM DESCRIPTION	ESTIMATED COSTS		
		PHASE 1 PAVEMENT REMOVALS, STORM SEWER, GRADE & GRAVEL	PHASE 2 CURB & GUTTER & BITUMINOUS SURFACING	PHASE 1 & 2
1	CONSTRUCTION COSTS	\$196,000	\$190,400	\$345,300
2	CONSTRUCTION CONTINGENCY	\$19,600	\$19,040	\$34,530
3	TOTAL CONSTRUCTION COSTS WITH CONTINGENCY	\$215,600	\$209,440	\$379,830
4	DESIGN & CONSTRUCTION ENGINEERING	\$53,900	\$31,416	\$75,966
5	CITY ADMIN, PERMITS, FINANCE, TESTING	\$10,780	\$10,472	\$18,992
TOTAL ESTIMATED INDIVIDUAL COSTS		\$280,280	\$251,330	\$474,790
TOTAL ESTIMATED COMBINED COST COMPARISON		\$531,610		\$474,790

To: Mayor and Council

From: Larry J Thompson

RE: Community Center Improvement

Date: April 6, 2022

The majority of the construction is complete and we have hosted a number of large events. Feedback has been very positive. The following remains.

1. AV System
2. Key fob system
3. Security Cameras
4. Blinds
5. Large curtain
6. Room divider between main room and senior dining area.
7. Remote thermostats

I have attached a copy of the updated budget. The following is a summary of items:

1. Legion – The Legion has discussed the donation and agreed there will be a donation but the exact amount is not known. They have ordered new posters and would like to move the display cases into the senior dining area south wall.
2. Painting came in higher due to changing contractors and adding areas such as the entry way and kitchen window rollers.
3. Sound system has been ordered. We are using the old system at this time.
4. Tables and chairs increased due to adding 6 corian tables for food serving
5. AV system has been ordered.
6. Locks and thermostats have been ordered. We added a lock for the back entrance.
7. Cameras have been ordered.
8. Lions Bar plumbing. It was estimated that this work would be incidental but more extensive work was needed after the bar was removed. This item is on the bills to be approved at this meeting.
9. Blinds – Blinds have been ordered. They were not originally included in the estimates.

In addition RBC has given a quote for painting the exterior of the building for \$12,500. We are going to meet with RBC to make sure all prep work and replacement items are included and if more work will be needed.

**CITY OF WABASSO
COMMUNITY CENTER IMPROVEMENTS**

6-Apr-22

Summary

	1/6/2022		3/26/2022		4/6/2022
Funds Allocated	\$	175,000	\$	175,000	\$ 175,000
Legion Donation	\$	-	\$	10,000	\$ 10,000
Interior Painting	\$	6,517	\$	8,517	\$ 11,675
Epoxy Flooring	\$	37,150	\$	37,150	\$ 38,281
Wainscott	\$	12,174	\$	12,174	\$ 12,174
Curtains	\$	44,890	\$	27,995	\$ 27,995
Sound System	\$	-			\$ 9,914
Tables & Chairs	\$	31,344	\$	31,344	\$ 32,490
AV System	\$	-		8,397.92	9,471.00
Locks/Thermostat	\$	-		5,787.77	8,315.00
Cameras	\$	-		704.98	704.98
Ceiling Tiles	\$	18,000	\$	18,000	\$ 18,054
Lion's Bar Plumbing	\$	-	\$	-	\$ 945
Blinds	\$	-	\$	-	\$ 1,100
Remaining Funds	\$	24,925	\$	34,929	\$ 13,880

CITY OF WABASSO, MN
Engineering Report
City Staff Work Session & City Council Mtg.
April 11, 2022

- 1 Football Field Parking Lot – Convert Tennis Courts into Parking Area**
 - See PER
 - Phase 1 – Pavement Removals, Storm Sewer, & Grade & Gravel - \$280,000
 - Phase 2 – Curb & Gutter & Bituminous Surfacing - \$251,000
 - Individual or Separate Phase Projects 1 + 2 = \$531,000
 - Combined Phase – One Project - \$475,000
 - City & School Cost Sharing
 - Design / Plans / Specifications?
 - 2022 &/or 2023 Construction?

- 2 Cedar Street Project**
 - Plans / Specs are complete
 - Advertisements started 4-7-22
 - Bid Date is May 3, 2022 @ 1:00pm
 - County & City to consider bids
 - Trees - Clearing (cut down only)

- 3 Sanitary Sewer System Project**
 - No Changes since March Council Mtg Update
 - RD is waiting on MN State Legislature to fund PFA / WIF

- 4 Highway 68 Corridor Infrastructure Study (South Side Development)**
 - BMI to provide PER for future infrastructure needed on S. side of the City
 - BMI to meet with City Staff / EDA to review goals / scope of study area

- 5 Water Treatment Plant Upgrades**
 - 2022 Current Repairs / Upgrades
 - See future needs list from BMI-John Graupman.
 - BMI to submit PPL & IUP Documentation to MDH & PFA?

- 6 Water Meters Replacement**
 - BMI to provide Bid Documents - \$8,000 NTE?

- 7 Storm Sewer Utility Reconstruct Fee**
 - BMI submitted approx. replacement costs / rates
 - BMI submitted property areas summary & map
 - City Staff to determine proposed monthly rates used for each property
 - Implementation? Ordinance? Resolution?

- 8 Assessment Policy Update**
 - City staff is working on
 - City Attorney / City Engineer to review

March 30, 2022

Larry Thompson
City of Wabasso
1429 Front Street
Wabasso, MN 56293

In reference to:
Local Road Improvement Program (LRIP) Grant
State Aid Accounting System Account No. 331
MnDOT Grant Agreement No. 1050377
SAP 064-594-003

Dear Mr. Thompson,

You are now authorized to advance the status of this project. Your total LRIP funding is capped at \$1,250,000.00 for the project. This project is eligible for costs associated with reconstruction of Cedar Street in downtown Wabasso, Redwood County. The county is acting as the project sponsor.

This project funding requires the execution of a MnDOT grant agreement before the LRIP funds can be authorized. After the bid opening, please submit the bid abstract and an excel format low bid that identifies participating and non-participating items electronically to Mohamed Farah (mohamed.m.farah@state.mn.us) with copies to me (rashmi.brewer@state.mn.us) and Marc Briesse (marc.briesse@state.mn.us). The final funding determination for the grant agreement will be based on the low bid award and will be provided to the city by letter from Mohamed Farah with State Aid Finance. The city should use the numbers from the encumbrance letter in assembling the LRIP grant agreement. As project sponsor, the county can assist in assembling the grant agreement.

The MnDOT grant agreement must be fully executed before the grant can be authorized, and **the grant agreement should be fully executed before work begins on the project**. Please contact me if this will be an issue.

The MnDOT agreement number is 1050377 and should be included in the upper right corner of the LRIP grant agreement. Please submit a draft agreement to Olga Kruglova (olga.kruglova@state.mn.us) from my office for review prior to obtaining local agency signatures. Then submit a pdf of the grant agreement with local agency signatures to Ms. Kruglova for approval and final execution. The template for the 2020 LRIP Bond grant agreement and resolution can be found on the state aid website. During construction, the county as project sponsor will need to work with the District State Aid Engineer on submitting and approving documentation and state aid pay requests for this work.

Project Estimate

2020 LRIP Funds (SAAS Acct 331) – CONSTRUCT	\$	1,250,000.00
Local City Funds	\$	557,666.50
Total	\$	1,807,666.50

Sincerely,

**Rashmi
Brewer**

Digitally signed by
Rashmi Brewer
Date: 2022.03.30
13:31:32 -05'00'

Rashmi Brewer
State Aid State Programs Engineer

copy: **Anthony Sellner, Redwood County Engineer**
 Todd Broadwell, District 8 State Aid Engineer
 Bill Knofczynski, District 8 State Aid Assistant
 Marc Briesse, State Aid Programs Manager
 Mohamed Farah, State Aid Finance
 Olga Kruglova, State Aid Programs

REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

Phone: 507-637-4036 Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Date: 4/4/2022
To: City of Wabasso
From: Sheriff Randy Hanson
Re: Activity Report for March 2022

During the month of March, deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

Date:	Time:	Description of Call
2/28/2022	1845	Vulnerable Adult
3/1/2022	0936	Harassment
3/1/2022	1708	Theft
3/6/2022	2345	Disturbance
3/9/2022	0029	Traffic – Citation for DAR
3/9/2022	0053	Suspicious
3/10/2022	0529	Traffic – VW Speed
3/10/2022	0537	Traffic – VW Speed
3/18/2022	1156	Vulnerable Adult
03/18/22	1617	Vulnerable Adult
03/28/2022	1620	Information Other
03/30/2022	1105	Drugs/Citation issued

If you have any questions, please feel free to contact me.

MINUTES of Wabasso Public Library Board of Trustees

Meeting date: April 5, 2022-5:30 pm

Call to order: 5:34 p.m.

Members in Attendance: Joyce Plaetz, Sarah Behrendt, Dawn Guetter, Hannah Clark, Karla Arends

Also in Attendance: Scott Sobocinski

Members Not in Attendance:

Approval of Agenda: Motion to approve agenda made by Guetter and seconded by Arends. Motion carried unanimously.

Approval of Minutes: Motion to approve minutes with date change by Guetter and second by Plaetz. Motion carried unanimously.

Approval of Bills: Motion to approve March 2022 bills by Plaetz and seconded by Clark. Motion carried unanimously. It was noted that the February 2022 bills approved via email, as the March meeting was cancelled. There was some discussion on clarifying with the City about snow removal fees and times. It was noted that there were several occasions where the snow was not moved before the library opened for business, which resulted in Sobocinski having to shovel the front sidewalk (west) to accommodate patrons. As such, when Baune eventually showed up, only the north sidewalk needed to get done, which is far less of a priority. Sobocinski will share these concerns with the City Clerk.

Statistics: Feb 2022 1330 items were borrowed, by comparison in February 2021 1249 items were borrowed. March 2022- 1,475 items were borrowed, 46 e-books were borrowed. By comparison, March 2021 saw 1,183 items borrowed.

Old Business:

- **90th Anniversary Open House**
 - Saturday April 23rd 4-6pm, exactly 90 years to the day
 - The following is being included in the preparations:
 - birthday decorations; homemade ice cream (\$71 dollars for 4-5 gal – Chuck and Marilyn will make); Sign-up sheet for volunteers to bring homemade bars/cookies/cupcakes; bulletin board display “90 reasons why I love my library”; Marilyn also has old photo albums that will be displayed; Scott has written a history of the library and submitted an article in the Gazette; donation display for the Book drop project; Door Prizes, Dawn will donate a children’s gift basket, Hannah will ask for other donations.
- **Book Drop Upgrade:**
 - Will cost approximately \$6000. If we order this week, it should arrive by the first part of May. Scott will find someone to do the concrete- he can use his discretion.
 - Plaetz motions to approve the purchase of the new book drop, Guetter seconded the motion, carried unanimously.

New Business:

1. **Contribution to City Server Project (\$1,000)** – After discussion, the Board decided to take no action at this time.
2. **In-Service Day on Tuesday May 31** – Sobocinski asked the Board to declare May 31st an In-Service Day. The building will be closed to the public, but staff will be working will do a deep cleaning the library and set up for the Summer Reading Program, set to begin on June 1st. Arends made a motion to approve, Clark seconded, and motion carried unanimously. Some discussion was held about training volunteers to help so Scott can do professional training days.
3. **Library Furniture Upgrades** – Cathy Schwartz is donating two 8-section Book Organizers from Jonti-craft. After discussion of getting new adult and children’s seating, the matter was tabled so Sobocinski could look into local furniture outlets.

4. **Extended Summer Hours for 2022** – After discussion and review of survey results from last summer, the Board agreed that the Library will keep its regular hours for summer 2022.
5. **Cancelling Late Fees** – The Board discussed the possibility of cancelling all outstanding fines for its 90th Anniversary. This would include late fees and lost item fees. The Library is currently owed approximately \$3,000 in total. Sobocinski noted that cancelling all late fines will result in a number of expired cardholders to be purged from the system, thereby driving down the total number of cardholders. Sobocinski voiced concern that the total number of cardholders at a specific library may be factored into the formula used to determine % aid from the county. Sobocinski will check on this. The matter was tabled for later discussion.

Director's Report

- \$500 donation from Lions was received for Children's Programming, Dawn will write a thank you
- Submitted a grant to 5 Star Foundation for \$1,000 for the book drop, haven't heard back yet
- Letter of inquiry to The Catholic Community Foundation of Minnesota asking for a donation for \$3,000 for the book drop, we are being considered.
- State Report is done. We overspent by about \$6,000, but the reason is because of the air conditioning replacement in 2021. It was noted that in 2020, the library's revenue exceeded expenses by about \$8,000.
- The Winter Reading Program ended with 63 signups, and 95 total reading logs were turned in.
- Trivia Night is generally drawing around 30-35 people per event. Bayer and Redwood Farmer's Mutual Insurance donated prizes for trivia nights in March and April
- The Library Page position is open, and applications are being accepted until April 29. Starting wage is \$11 per hour.
- The Library is scheduled to be closed on Friday, April 15th. Scott is taking a vacation day.
- Scott will be gone on vacation from May 18-25, and June 13-17. Joanne will be covering on the weekdays.

Next Meeting: May 3, 2022 at 5:30 p.m.

Adjournment: 7:12 p.m. Motion by Behrendt, second by Clark. Motion carried unanimously.

City of Wabasso
City Council
Monday, March 14, 2022
6pm

The meeting opened the meeting at the Wabasso Community Activity Center with the recitation of the pledge of Allegiance.

Mayor Atkins called the meeting to order with Council members Steve Burns, Roger Baumann, Jeff Olson and Brad Salfer present. Also present were City Clerk/Treas./Administrator Larry Thompson, Public Works Director Jim Jenniges, Consulting Engineer David Palm, City Attorney Matt Novak, EDA President Pat Eichten, Patrick Gary and Briana Mumme (Redwood County EDA), Jim Salfer (Redwood County Commissioner) and Rachel Ingebretson.

Motion by Burns, second Olson to approve the agenda with the following changes:

1. Add Jeff Olson Building Permit to the consent agenda.
2. Add Resolution approving Fire Standby Agreements to the consent agenda.
3. Add Approval of a One Day Off Site Gambling Permit for March 26, 2022, to the consent agenda.
4. Add the following (Novak Law, Redwood County Sheriff and EFax Corp.) to the list of bills.
5. Adopt Ordinance No. 252 Relating to development in the City of Wabasso

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

EDA Report. EDA Board President Pat Eichten reported as follows:

1. Received one bid for the duplex that was high and was rejected. The EDA is exploring the next steps.
2. March 21, 2022, Public Hearing to consider Moderate Housing Program has been cancelled.
3. Reviewed business interviews which are noted in the March 2, 2022, minutes.
4. EDA will need to extend utilities to the Eastvail Third and Fourth Addition lots.
5. Treasurer's report. No delinquent loan payments.

Redwood County EDA Broadband Report:

Patrick Gary and Briana Mumme gave a presentation regarding the county's partnership with Arvig to install fiber optic cable in Wabasso. Mr. Patrick noted Arvig was submitting a grant application to the State for a Border to Border Grant which would cover 30% of the estimated costs of \$2,173,979 and Arvig had committed 25% of the costs. Arvig Manager Nathan Jacobson noted Arvig's share did not include the engineering and application costs which Arvig was fronting regardless of grant approval. The local share would be 45% which was to be shared by the County and the cities and townships involved with the project. Ms. Mumme explained the need for fiber optic, noting that Redwood County ranked 85th out of 87 in broadband service. County Commissioner Jim Salfer noted that the county board felt that access to affordable, reliable high speed internet was vital to the future growth of Redwood County. Ms. Mumme stated the county was requesting the city commit \$200,000 towards the project by April 30, 2022 and pay that amount during 2023. Mr. Thompson agreed that the project was important to the community but approving a commitment at this time was difficult because it fell outside of the budget cycle. Mr. Thompson asked if the city could commit to a payment plan over four years. Ms. Mumme indicated that it may be possible. Mayor Atkins asked if everyone would be required to subscribe to the high speed service. Mr. Jacobson said it would be strictly voluntary. Council members stated they agreed with Mr. Thompson's comments. Mr. Eichten stated this funding would be perfect for Wabasso EDA involvement, but a great deal of its funds would not be available due to state and federal restrictions. The City Council recommended Mr. Thompson and Mr. Eichten meet with the County to explore funding options.

Public Comments. Rachel Ingebretson stated that she felt the city had done a poor job of removing snow from the curb and gutter this past winter which resulted in flood of her driveway. Ms. Ingebretson added that she felt when she voiced her concern to the city that the city just gave excuses that the sewer was frozen. Mr. Thompson noted that Ms. Ingebretson emailed the concern in the afternoon and by the end of the working day the catch basin had been cleared. Mr. Olson stated that the city was working with all new staff this winter and felt the city had done a good job. The street crew would pay closer attention to cleaning the curb next winter.

Clerk/Treas./Administrator Report. Mr. Thompson informed the council that he was exploring options for group health insurance.

Heart Defibrillator/Monitor. Ambulance Director John Krohn stated the Ambulance Service had been soliciting donations and operating fund raisers for the past 2 ½ years to purchase the device and had raised over \$38,000. Mr. Krohn explained the benefits of the device and limited training that was required. Motion by Burns, Second by Salfer, to approve the purchase of a LifePak 15 Monitor/Defibrillator for \$33,872.23. Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Lamberton Mutual Aid – Mr. Krohn stated Lamberton was still short staffed during the day shift and would most likely be asking for a six month extension.

Street Report.

1. **Generator Update** – Mr. Jenniges informed the council that the city had found two used generators that fell within the allocated amount.
2. **Snow Blower** – The new snow blower has arrived. The council directed staff to sell the old blower.

Utilities Report.

1. **Water Panel Upgrade** – The new panel and pumps should be installed during April.
2. **Wastewater Training** – Mr. Jenniges would be attending training the week of March 21st. Kyle Salfer would begin water and wastewater training this winter.
3. **Karie Salfer Water Bill** – The city agreed to waive the interest in penalties to Karie Salfer (737 Main Street) provided she signs a note with a payment plan for 12 months.
4. **Water Meter Report** – The City has received a quote for a fixed base reading system with ultrasonic and disc (mechanical) meter systems. Mr. Thompson stated he was waiting for quotes for a cellular based system and a full presentation would be given at a future council meeting.
5. **Water Plant Upgrades** – Mr. Palm reviewed a report noting the recommended maintenance and upgrades to the water plant. It was noted some were critical and some could be longer term. Mr. Jenniges indicated the most critical item was the dehumidifier, which would cost approximately \$3,000. It was the consensus the city order a commercial grade dehumidifier. Mr. Palm indicated some of the improvements may qualify for an RD or PFA grant. Mr. Palm was directed to prepare an RD grant application to be place on the next meeting consent agenda. Motion by Olson, second by Baumann to approve the purchase of a chlorine scale.
Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Sewer Rehab Project Update – Mr. Palm stated the engineering report had mostly been reviewed by the state and USDA and the project was waiting for funding form the state and federal government.

Tennis Courts Parking Lot – The council reviewed the preliminary layout of the conversion of the Tennis/Basketball courts at the Athletic Fields to a parking lot. It was recommended the parking stalls be diagonal where possible and the road be one way to CR 6. Mr. Palm state he would prepare a preliminary engineering report including estimates for a phased project and completed project.

Consent Agenda. Motion by Burns, Second by Salfer to approve the consent agenda as follows:

1. Adopt Resolution No. 4-2022 Establishing Precinct Boundary and Polling Place.
2. Roadhouse Street Closures for the 2022 Roll Ins.
3. Approve Minutes of the February 14, 2022, Council Meeting.
4. Approval of a One Day Off Site Gambling Permit for March 26, 2022 for the Lions Club
5. Approve Building Permit – Jeff Olson – 542 South Street – Fence
6. Adopt Resolution No. 5-2022 approving 2022/2023 Fire Standby Agreements

Atkins – yes; Burns – yes; Baumann – yes; Olson – abstain; Salfer – yes.

Highway 68 Corridor Study. Motion by Olson, Second by Salfer to authorize the consulting engineer to prepare a Highway 68 Corridor Study – costs to be shared with the EDA.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Community Center Updates: The council received a report on the status of the Community Center improvements. Items noted.

1. Scheduled improvements were mostly complete. Events scheduled for the upcoming weekend.
2. Waiting for quotes on the PA system, projector and large screen TVs.
3. Room divider – possibly resurface with wainscot
4. Waiting for a second quote for security cameras
5. Keyless entry system – quotes received.
6. Most of the old tables and chairs have been sold.

The council agreed to reduce the price of the chairs to whatever it takes to sell them. Motion by Burns, second by Bauman, to purchase a keyless fob system for \$5,115 .89

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Assessment Policy. The council received a draft copy of the City assessment policy. No action was taken.

Stormwater Utility. The council received a stormwater utility report. No action was taken.

Cedar Street Improvement Project.

1. The city council reviewed the plans and specifications for the Cedar Street improvement. Mr. Palm presented an overview of the approval/bidding process, noting the plans would need to be approved by the county and state. Motion by Olson, second by Burns to adopt **Resolution No. 6-2022 approving the plans and specification for the Cedar Street Improvement project**
Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.
2. **Tree Bids** – Motion by Burns, second by Olson to accept the bid of Brown Tree Service for \$2,791.75.
Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Interim Ordinance. Motin by Olson, Second by Salfer to adopt Ordinance No. 252 Relating to Development within the City of Wabasso (Extend Ordinance No. 251 by 12 months.)

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Bills. Motion by Salfer, Second by Burns to approve the bills as follows:

General Checking:

• General Fund	\$ 114,132.70
• Water Fund	\$ 5,539.96
• Sewer Fund	\$ 6,148.21
• Refuse	<u>\$ 2,194.83</u>
Total	<u>\$ 128,735.70</u>

Ambulance Checking: \$ 5,553.65

Fire Checking: \$ 425.39

TOTAL: \$ 134,714.74

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Motion by Salfer, second by Burns to adjourn at 8:40 p.m.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Larry Thompson

City Clerk/Treasurer/Administrator

City of Wabasso
City Council
Monday, April 4, 2022
5pm

The meeting was called to order by Mayor Carol Atkins with Council members Roger Baumann, Jeff Olson and Steve Burns present. Brad Salfer was absent.

Clerk/Treasurer/Administrator Larry Thompson was also present.

The purpose of the meeting was to consider a resolution ordering the advertisement of bids for the 2022 Cedar Street LRIP Improvement Project.

Motion by Olson, second by Burns to adopt Resolution No 7-2022 Ordering Advertisement of Bids for the Cedar Street LRIP Improvements SAP 064-594-003 .

Atkins – yes; Baumann – yes; Olson – yes; Burns – yes.

Motion by Olson, second by Burns to adjourn at 5:10 p.m.

Atkins – yes; Baumann – yes; Olson – yes; Burns – yes.

Larry Thompson
City Clerk/Treasurer/Administrator



Jim Jenniges <jimjenniges@gmail.com>

V18 PTO dump catcher for John Deere 1025R

1 message

bob@proteroinc.com <bob@proteroinc.com>
To: jimjenniges@gmail.com

Fri, Apr 1, 2022 at 3:07 PM

Hi Jim,

Thank you for your interest in our products. The PV18 dump from seat catcher with our PTO blower system will fit your tractor. You will NEVER have to get off the mower to empty the debris. The empty time is around 5 seconds!

This catcher works very well for both grass and leaf removal. Our customers tell us they complete their yards at least 2.5-3 times faster with our PV18 PTO system than with their prior pull behind trailer systems.

Each system comes with the dump from the seat catcher, heavy-duty steel PTO driven blower, hose and all the mountings and hardware to fit the unit to your mower. The system attaches directly to your 3pt hitch or quick hitch system making it easy to remove or attach. Each order is custom made for the specific mower on which it will be installed so payment in full is required at the time of order.

Our PTO Stand will attach in seconds allowing the system to be lowered to the ground for quick removal. The stands caster wheels make it easy to move it around in your storage area.

PV18 PTO pictures: Click Below to access



PV 18 PTO video



PV 18 capacity – 18 cu ft / 14.5 bushels

Our current lead-time is 3-4 weeks.

PV 18 PTO system w/PTO Stand list price - \$4500.00.

*****PV18 Direct Sale \$4100 + shipping***

Note: Our sale ends Friday 4/29/22

OPTIONS:

Quick-Hitch Bushing Kit - \$30-\$65

Electric Dump Kit - \$490.00.

(Recommended for tractors with a cab)

We have made the catchers since 1994. We stand behind our products with a 3-year warranty and a full money back guarantee if you are not happy for any reason. Our blowers outperform every system in the market! Our customers must agree as over 99% of them keep our system on the money back guarantee.

Please feel free to contact us at 763-535-4038 if you have any questions.

Best Regards,



763-535-4038

www.proteroinc.com

<http://www.youtube.com/proteroinc> **(Videos)**

<http://picasaweb.google.com/Proteroinc> **(Picture Gallery)**



ACCREDITED
BUSINESS

A+ BBB Rating

[Click for Review](#)

***Shipping PV18 PTO dump catcher**

The catcher is shipped on two pallets by semi-truck. The costs listed below will bring the catcher to a commercial business or to a local trucking terminal. Residential delivery is an additional \$150 with a liftgate or \$90 if you have forks to remove it from the truck. Note: We do not charge sales tax for any sales outside of MN.

\$160 – MN (Plus state sales tax)

\$220 - IA, ND, SD, WI

\$340 - CO, IL, IN, KS, KY, MI, MT, MO, NE, OH, WY

\$380 - AR, OK, TN, UT

\$490 - AL, AZ, DE, FL, GA, ID, LA, MD, MS, NM, NJ, NY, NV, NC, PA, SC, TX, VA, WV

\$540 – CA, ID, NV, OR, WA, New England

Canada

\$340 – Manitoba

\$400 – Saskatchewan

\$490 – Alberta, Ontario

\$540 – British Columbia, Quebec

\$660 – New Brunswick, Nova Scotia

Front Lot Line

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or Beacon on the Redwood County website or other similar site.

Name: Matt + Andrea Samyn

Address: _____

Phone Number: 507-430-2890 Alternate Phone: 507-220-5259

E-Mail samyn5@hotmail.com

Signature of Property Owner  3/23/2022

Project Permit Needed For New Construction: Single Family Home

May Street: Lot 1, Block 1 Eastraid 4th Addition

Estimated Cost of Project: \$500,000

Signature of adjoining property owners if project will be closer than 10 feet from side or back property line

CITY COUNCIL CONSIDERS ALL BUILDING PERMITS AT REGULAR MEETINGS
ALL WORK MUST BE COMPLETED WITHIN 12 MONTHS OF APPROVAL

1. A land use permit is needed for new structures, additions, fences, patios, decks, sheds, permanent pools, any cement work, etc. if it changes existing dimensions or is newly added to a lot. Remodeling, maintenance or replacement in exactly the same size and shape does not.

2. All Structures need to be 10 feet from each side lot line and the back lot line;
30 feet from the front lot line or in line with other structures on that block

Note Lot line and street /curb or alley are NOT the same thing- Measuring from a street or alley must be done based on the Right of Way for that street or alley. Alleys are generally 20ft right of way. To estimate where your rear lot line starts, measure 10 feet from the center of the alley. Streets are not all the same width for the right of way. To begin an estimate of where your lot line is again take half of the right of way and measure from approximately the center line to find your lot line. The city should be able to give you information on the width of the right of way.

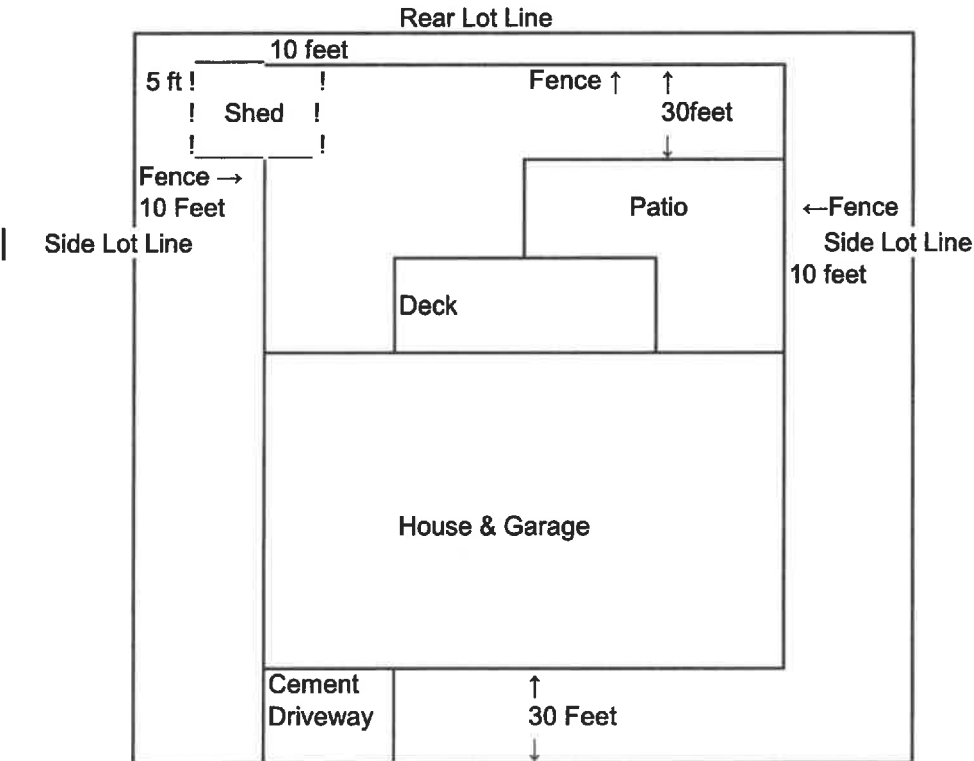
****Note**** To be sure your measurements are correct, having a survey done is recommended if the pins marking the corners of the lot are not easily found

3. If you will be closer to the side lot line than ten feet, your neighbor must sign a statement this is acceptable

4. For lots located on a corner, the city council will determine which is the front footage of the lot

5. On all Permits show distance from lot lines to structure, type of structure, estimated cost, address, name and in the case of a fence or shed or other structure that will be closer than ten feet to a shared lot line, a signed statement from the neighboring property owner stating that it is acceptable.

Example: Name John Jones
Address 999 Main Street
Structure being placed on property Patio & Shed
Estimated Cost \$3,200











Placing the shed 5 feet
from the property line
is okay with me
Joe Blow 6/14/12



Overview

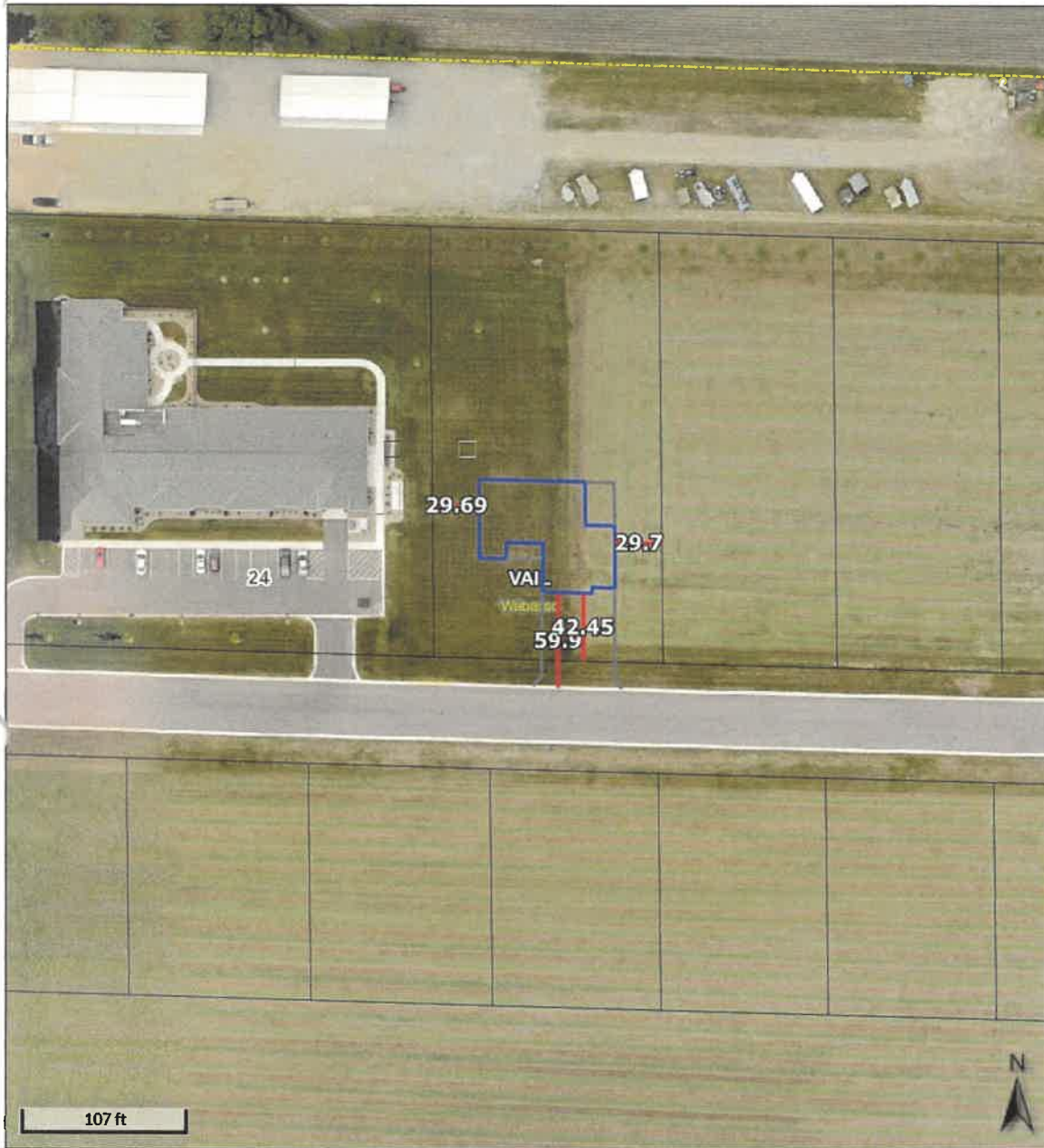


Legend

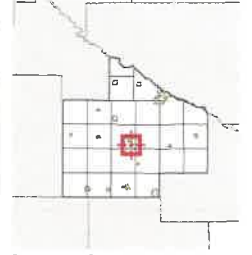
-  Municipal Boundaries
-  Surrounding Counties
-  Townships
-  Parcels
- Major Roads**
 -  County/Twp/City
 -  State/Federal
 -  County
 -  Minor Roads

Date created: 3/23/2022
Last Data Uploaded: 3/22/2022 9:32:16 PM









Developed by  **Schneider**
GEOSPATIAL



Overview



Legend

-  Municipal Boundaries
-  Surrounding Counties
-  Townships
-  Parcels
- Major Roads**
 -  County/Twp/City
 -  State/Federal
 -  County
 -  Minor Roads

Front Lot Line

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or
Beacon on the Redwood County website or other similar site.

Name: Dave & Jan Remiger

Address: 569 South St. Wabasso

Phone Number: 507-342-5628 Alternate Phone: 507-259-0966

E-Mail remigerjan@hotmail.com

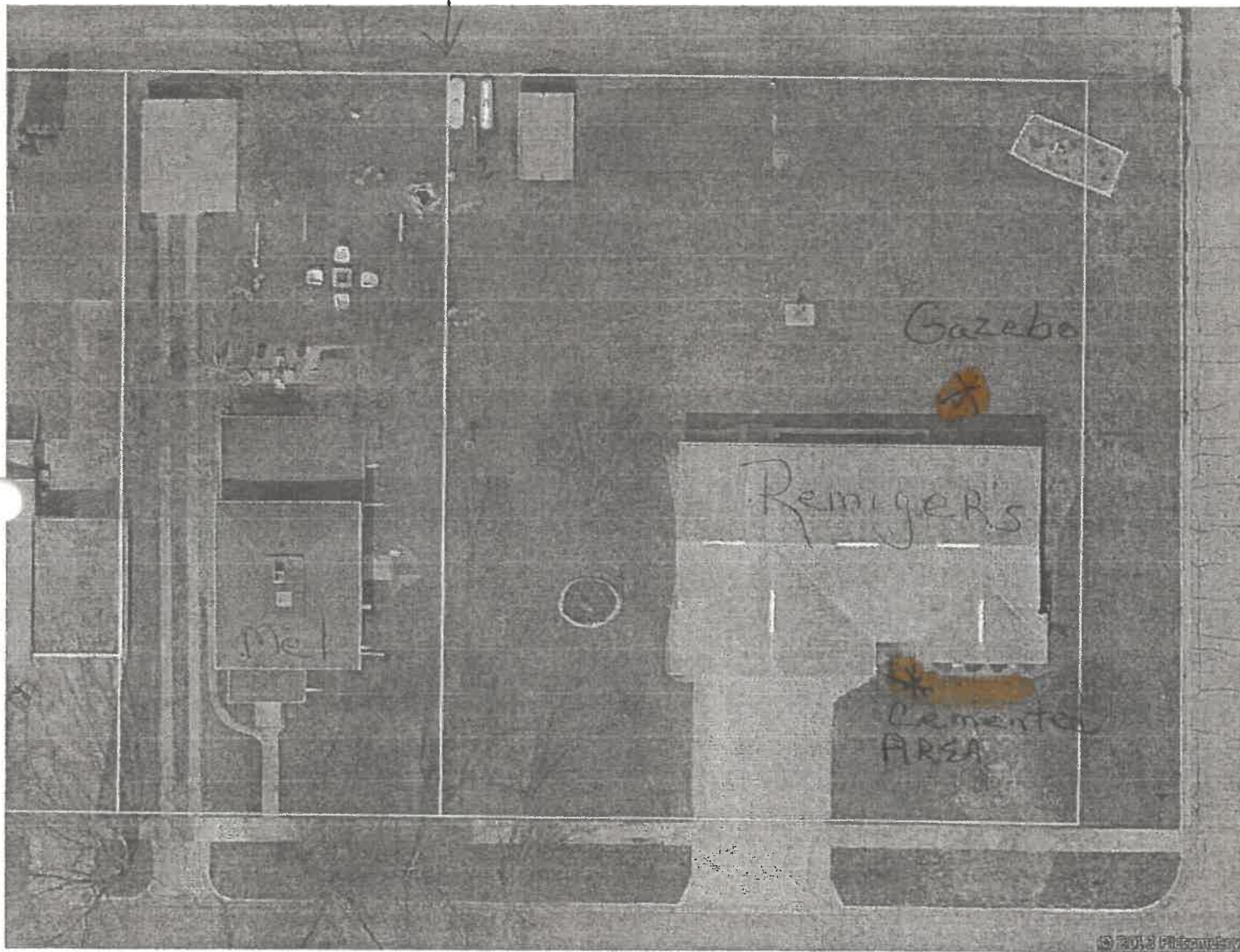
Signature of Property Owner

Janice Remiger

Project Permit Needed For new gazebo added on to our deck. Also we want
to cement out the flower bed in front of our home.

Estimated Cost of Project: \$8000 - \$9000

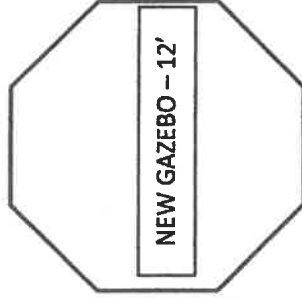
Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line



Dave & Jan Remiger
569 South St.
Wabasso, MN 56293

- Utility Shed -

----- ALLEY WAY -----



DECK



25'
to curb



41'
to curb



Front Lot Line

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or
Beacon on the Redwood County website or other similar site.

Name: Robert + Connie Kemper

Address: 838 Pine St.

Phone Number: 218-821-2170 Alternate Phone: 507-993-1054

E-Mail: bobkemper60@yahoo.com

Signature of Property Owner: Robert Kemper

Project Permit Needed For: deck

Estimated Cost of Project: \$2,500.00

Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line



Date: 4/10/2022 - 10:26 AM

Design ID: 327053242535

Estimate ID: 73654

Estimated Price: \$2,348.17

Today's estimated price. Future pricing may go up or down. Tax, labor, and delivery not included.

MENARDS

Design & Buy™ DECK

How to recall and purchase your design at home:



OR

1. On Menards.com, enter "Design & Buy" in the search bar
2. Select the Deck Designer
3. Recall your design by entering Design ID: 327053242535
4. Follow the on-screen purchasing instructions

How to purchase your design at the store:

1. Enter Design ID: 327053242535 at the Design-It Center Kiosk in the Building Materials Department
2. Follow the on-screen purchasing instructions



Illustration intended to show general deck size and shape. Some options may not be shown for picture clarity.

Estimated Price: \$2,348.17

**Today's estimated price. Future pricing may go up or down. Tax, labor, and delivery not included.*

Layout dimension sheets are intended as a construction aid. Not all options selected are shown.

Final design should be performed by a registered professional engineer to ensure all applicable building codes and regulations are met.

This is an estimate. It is only for general price information. This is not an offer and there can be no legally binding contract between the parties based on this estimate. The prices stated herein are subject to change depending upon the market conditions. The prices stated on this estimate are not firm for any time period unless specifically written otherwise on this form. The availability of materials is subject to inventory conditions. MENARDS IS NOT RESPONSIBLE FOR ANY LOSS INCURRED BY THE GUEST WHO RELIES ON PRICES SET FORTH HEREIN OR ON THE AVAILABILITY OF ANY MATERIALS STATED HEREIN. All information on this form, other than price, has been provided by the guest. Menards is not responsible for any errors in the information on this estimate, including but not limited to quantity, dimension and quality. Please examine this estimate carefully. MENARDS MAKES NO REPRESENTATIONS, ORAL, WRITTEN OR OTHERWISE THAT THE MATERIALS LISTED ARE SUITABLE FOR ANY PURPOSE BEING CONSIDERED BY THE GUEST. BECAUSE OF THE WIDE VARIATIONS IN CODES, THERE ARE NO REPRESENTATIONS THAT THE MATERIALS LISTED HEREIN MEET YOUR CODE REQUIREMENTS.

For other design systems search "Design & Buy" on Menards.com

City of Wabasso

Payments

04/06/22 4:35 PM
Page 1

Current Period: April 2022

Payments Batch 041122PAYGCFIREAMB		\$79,349.41			
Refer	54290	ARVIG COMMUNICATION SYSTEM			
Cash Payment	E 101-41400-321	Telephone	Telephone - Community Center - 2332003		\$131.93
Invoice					
Cash Payment	E 601-49400-321	Telephone	Telephone - Water Plant - 2313338		\$44.80
Invoice					
Cash Payment	E 601-49400-321	Telephone	Telephone - Water Tower - 2335084		\$40.42
Invoice					
Cash Payment	E 602-49450-321	Telephone	Telephone - Disposal Plant - 2343506		\$106.61
Invoice					
Cash Payment	E 602-49450-321	Telephone	Telephone - Lift Station - 2324076		\$41.09
Invoice					
Transaction Date	4/6/2022	General Checking	10100	Total	\$364.85
Refer	54291	BAUNE PLUMBING & HEATING			
Cash Payment	E 101-41940-500	Capital Outlay (GENERA	Lions Club Bar Imp.		\$945.34
Invoice					
Transaction Date	4/6/2022	General Checking	10100	Total	\$945.34
Refer	54292	BROWN TREE SERVICE			
Cash Payment	E 101-49810-306	Service Contract	Cedar Street Tree Removal		\$2,899.13
Invoice					
Transaction Date	4/6/2022	General Checking	10100	Total	\$2,899.13
Refer	54293	BURKE TURCK & EQUIPMENT			
Cash Payment	E 101-43100-221	Equipment Parts	Snow Plow Parts		\$221.08
Invoice					
Transaction Date	4/6/2022	General Checking	10100	Total	\$221.08
Refer	54294	COLUMN			
Cash Payment	E 101-41420-351	Legal Notices Publishing	Legal Notice - Board of Equalization		\$86.38
Invoice					
Transaction Date	4/6/2022	General Checking	10100	Total	\$86.38
Refer	54295	CS PAINTING			
Cash Payment	E 101-41940-500	Capital Outlay (GENERA	COMMUNITY CENTER PAINING		\$11,675.96
Invoice					
Cash Payment			COMMUNITY CENTER PAINING		\$0.00
Invoice					
Transaction Date	4/6/2022	General Checking	10100	Total	\$11,675.96
Refer	54296	FARMERS CO-OP OIL COMPANY			
Cash Payment	E 101-43100-212	Motor Fuels	Fuel - Streets		\$78.89
Invoice					
Cash Payment	E 601-49400-212	Motor Fuels	Fuel - Water		\$78.89
Invoice					
Cash Payment	E 602-49450-212	Motor Fuels	Fuel - Sewer		\$78.89
Invoice					
Transaction Date	4/6/2022	General Checking	10100	Total	\$236.67
Refer	54297	H & L MESABI COMPANY			
Cash Payment	E 101-43100-404	Repairs/Maint Machinery	Snow Plow Carbide Plate		\$118.00
Invoice					

City of Wabasso

Payments

04/06/22 4:35 PM

Page 2

Current Period: April 2022

Transaction Date	4/6/2022	General Checking	10100	Total	\$118.00
Refer	54298	INNOVATIVE OFFICE SOLUTIONS	-		
Cash Payment	E 101-41400-202	Duplicating and copying	Office Supplies		\$42.09
Invoice					
Cash Payment	E 101-43100-210	Operating Supplies (GEN	Business Cards - J Jenniges (Streets)		\$13.85
Invoice					
Cash Payment	E 601-49400-217	Other Operating Supplies	Business Cards - J Jenniges (Water)		\$13.84
Invoice					
Cash Payment	E 602-49450-210	Operating Supplies (GEN	Business Cards - J Jenniges (Sewer)		\$13.84
Invoice					
Transaction Date	4/6/2022	General Checking	10100	Total	\$83.62
Refer	54299	JENNIGES GAS & DIESEL INC	-		
Cash Payment	E 101-43100-404	Repairs/Maint Machinery	Misc. Repairs - Pickup Tailgate (Streets)		\$24.82
Invoice					
Cash Payment	E 601-49400-404	Repairs/Maint Machinery	Misc. Repairs - Pickup Tailgate (Water)		\$24.82
Invoice					
Cash Payment	E 602-49450-404	Repairs/Maint Machinery	Misc. Repairs - Pickup Tailgate (Sewer)		\$24.82
Invoice					
Cash Payment	E 101-43110-404	Repairs/Maint Machinery	Misc. Repairs - Generator		\$69.95
Invoice					
Transaction Date	4/6/2022	General Checking	10100	Total	\$144.41
Refer	54300	JIM JENNIGES	-		
Cash Payment	E 101-43100-321	Telephone	Expense Reimb - Cell Phone		\$16.66
Invoice					
Cash Payment	E 601-49400-321	Telephone	Expense Reimb - Cell Phone		\$16.67
Invoice					
Cash Payment	E 602-49450-321	Telephone	Expense Reimb - Cell Phone		\$16.67
Invoice					
Cash Payment	E 602-49450-208	Training and Instruction	Expense Reimb - Training Expense		\$265.39
Invoice					
Transaction Date	4/6/2022	General Checking	10100	Total	\$315.39
Refer	54301	KIBBLE EQUIPMENT	-		
Cash Payment	E 101-43100-500	Capital Outlay (GENERA	Snow Blower		\$15,500.00
Invoice					
Transaction Date	4/6/2022	General Checking	10100	Total	\$15,500.00
Refer	54302	KYLE SALFER	-		
Cash Payment	E 101-43100-321	Telephone	Expense Reimb - Cell Phone		\$16.67
Invoice					
Cash Payment	E 601-49400-321	Telephone	Expense Reimb - Cell Phone		\$16.67
Invoice					
Cash Payment	E 602-49450-321	Telephone	Expense Reimb - Cell Phone		\$16.66
Invoice					
Transaction Date	4/6/2022	General Checking	10100	Total	\$50.00
Refer	54303	LARRY THOMPSON	-		
Cash Payment	E 101-41400-321	Telephone	Expense Reimb - Cell phone		\$50.00
Invoice					

City of Wabasso

Payments

04/06/22 4:35 PM

Page 3

Current Period: April 2022

Cash Payment	E 601-49400-331 Travel Expenses	Expense Reimb - Read Meters		\$3.83
Invoice				
Cash Payment	E 602-49450-331 Travel Expenses	Expense Reimb - Read Meters		\$3.83
Invoice				
Cash Payment	E 101-49810-331 Travel Expenses	Expense Reimb - Sign Documents at Bolton and Menk		\$25.74
Invoice				
Transaction Date	4/6/2022	General Checking	10100	Total \$83.40
Refer	54304 MARCO, INC	-		
Cash Payment	E 101-41400-306 Service Contract	Copier Lease		\$231.81
Invoice				
Transaction Date	4/6/2022	General Checking	10100	Total \$231.81
Refer	54305 MATHESON TRI-GAS INC	-		
Cash Payment	E 101-43110-217 Other Operating Supplies	Acetylene		\$37.59
Invoice				
Transaction Date	4/6/2022	General Checking	10100	Total \$37.59
Refer	54306 MID-AMERICAN RESEARCH CHEM	-		
Cash Payment	E 101-41940-210 Operating Supplies (GEN	Misc. Supplies - Lawn Chemicals - Community Center		\$435.58
Invoice				
Cash Payment	E 101-45200-217 Other Operating Supplies	Misc. Supplies - Lawn Chemicals - Park		\$435.58
Invoice				
Cash Payment	E 101-45170-210 Operating Supplies (GEN	Misc. Supplies - Lawn Chemicals - Athletic Field		\$435.58
Invoice				
Cash Payment	E 101-45180-210 Operating Supplies (GEN	Misc. Supplies - Lawn Chemicals - Baseball Fields		\$435.58
Invoice				
Cash Payment	E 101-41940-210 Operating Supplies (GEN	Misc. Supplies - Glass Cleaner - Community Center		\$62.50
Invoice				
Cash Payment	E 101-43110-217 Other Operating Supplies	Misc. Supplies - Glass Cleaner - Shop		\$62.50
Invoice				
Transaction Date	4/6/2022	General Checking	10100	Total \$1,867.32
Refer	54307 MEADOWLAND FARMERS CO-OP	-		
Cash Payment	E 101-43100-212 Motor Fuels	Fuel - Streets - #2775		\$9.48
Invoice				
Cash Payment	E 101-43100-215 Shop Supplies	Parts - Streets - #2775		\$19.48
Invoice				
Cash Payment	E 101-43110-383 Heat	Heat - Shop - #4338		\$770.80
Invoice				
Transaction Date	4/6/2022	General Checking	10100	Total \$799.76
Refer	54308 MIDWEST MOTOR WORKS	-		
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Generator - Streets		\$91.82
Invoice 150460				
Cash Payment	E 601-49400-404 Repairs/Maint Machinery	Generator - Water		\$91.82
Invoice 150460				
Cash Payment	E 602-49450-404 Repairs/Maint Machinery	Generator - Sewer		\$91.82
Invoice 150460				

City of Wabasso

Payments

04/06/22 4:35 PM
Page 4

Current Period: April 2022

Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Trash Pump - Streets		\$91.47
Invoice	150459			
Cash Payment	E 602-49450-404 Repairs/Maint Machinery	Trash Pump - Sewer		\$91.47
Invoice	150459			
Cash Payment	E 601-49400-404 Repairs/Maint Machinery	Concrete Saw - Water		\$73.86
Invoice	150454			
Cash Payment	E 602-49450-404 Repairs/Maint Machinery	Concrete Saw - Sewer		\$73.86
Invoice	150454			
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Centrifugal Pump - Streets		\$142.15
Invoice	150461			
Cash Payment	E 602-49450-404 Repairs/Maint Machinery	Centrifugal Pump - Sewer		\$152.15
Invoice	150461			
Transaction Date	4/6/2022	General Checking	10100	Total \$900.42
Refer	54309 MN DEPT OF HEALTH	-		
Cash Payment	E 601-49400-208 Training and Instruction	Class D Water License		\$23.00
Invoice				
Transaction Date	4/6/2022	General Checking	10100	Total \$23.00
Refer	54310 MVTL LABORATORIES	-		
Cash Payment	E 602-49450-387 Testing	Sewer Testing		\$92.62
Invoice	1131546			
Cash Payment	E 602-49450-387 Testing	Sewer Testing		\$92.62
Invoice	1133825			
Cash Payment	E 602-49450-387 Testing	Sewer Testing		\$92.62
Invoice	1121027			
Transaction Date	4/6/2022	General Checking	10100	Total \$277.86
Refer	54311 NORTHERN BUSINESS PRODUCT	-		
Cash Payment	E 101-41400-202 Duplicating and copying	Office Supplies		\$39.99
Invoice	634251			
Transaction Date	4/6/2022	General Checking	10100	Total \$39.99
Refer	54312 NORTHERN TOOL (CAPITAL ONE T	-		
Cash Payment	E 101-43100-240 Small Tools and Minor E	Hydraulic Cylinder for Snow Blower		\$269.98
Invoice	49855808			
Transaction Date	4/6/2022	General Checking	10100	Total \$269.98
Refer	54313 NOVAK LAW	-		
Cash Payment	E 101-41610-304 Legal Fees	Legal Fees		\$1,519.00
Invoice				
Transaction Date	4/6/2022	General Checking	10100	Total \$1,519.00
Refer	54314 PEOPLE SERVICE	-		
Cash Payment	E 601-49400-306 Service Contract	Water Service Fees		\$1,267.50
Invoice				
Cash Payment	E 602-49450-306 Service Contract	Sewer Service Fees		\$1,267.50
Invoice				
Transaction Date	4/6/2022	General Checking	10100	Total \$2,535.00
Refer	54315 POLLARD WATER	-		
Cash Payment	E 601-49400-217 Other Operating Supplies	Meter Horn Washers		\$106.87
Invoice				

City of Wabasso

Payments

04/06/22 4:35 PM
Page 5

Current Period: April 2022

Transaction Date	4/6/2022	General Checking	10100	Total	\$106.87
Refer	54316 QUADIENT FINANCE USA, INC	-			
Cash Payment	E 601-49400-322 Postage	POSTAGE - WATER			\$50.34
Invoice					
Cash Payment	E 602-49450-322 Postage	POSTAGE - SEWER			\$50.35
Invoice					
Cash Payment	E 603-49500-322 Postage	POSTAGE - SANITATION			\$50.34
Invoice					
Transaction Date	4/6/2022	General Checking	10100	Total	\$151.03
Refer	54317 R & E SANITATION INC	-			
Cash Payment	E 101-41940-500 Capital Outlay (GENERA	20 YD. Community Center Improvements			\$473.79
Invoice	9259				
Cash Payment	E 101-41940-500 Capital Outlay (GENERA	20 YD. Community Center Improvements			\$614.25
Invoice	9225				
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	DUMPSTER FEES			\$323.46
Invoice	9296				
Cash Payment	E 603-49500-315 Sales Tax	Sales Tax			\$31.54
Invoice	9296				
Transaction Date	4/6/2022	General Checking	10100	Total	\$1,443.04
Refer	54318 REDWOOD BUILDING CENTER	-			
Cash Payment	E 101-41940-500 Capital Outlay (GENERA	Community center Improvement			\$17,930.52
Invoice	013640				
Cash Payment	E 101-41940-500 Capital Outlay (GENERA	Community center Improvement			\$86.44
Invoice	013323				
Cash Payment	E 101-41940-500 Capital Outlay (GENERA	Community center Improvement			\$44.28
Invoice	013211				
Cash Payment	E 101-41940-500 Capital Outlay (GENERA	Cerdt Memo			-\$7.29
Invoice	013396				
Transaction Date	4/6/2022	General Checking	10100	Total	\$18,053.95
Refer	54319 REDWOOD CO SHERIFFS OFFICE	-			
Cash Payment	E 101-42100-306 Service Contract	Service Contract			\$3,450.00
Invoice					
Transaction Date	4/6/2022	General Checking	10100	Total	\$3,450.00
Refer	54320 REDWOOD ELECTRIC COOP	-			
Cash Payment	E 101-43160-381 Electricity	Electricity - Street Lights - 99865901			\$932.00
Invoice					
Cash Payment	E 101-45170-381 Electricity	Electricity - Athletic Field - 99865803			\$37.00
Invoice					
Cash Payment	E 101-45200-381 Electricity	Electricity - City Park - 99865805			\$29.00
Invoice					
Cash Payment	E 101-41940-381 Electricity	Electricity - Community Center - 99865806			\$677.00
Invoice					
Cash Payment	E 602-49450-381 Electricity	Electricity - Disposal Plant - 99865897			\$2,759.00
Invoice					
Cash Payment	E 101-43110-381 Electricity	Electricity - City Shop - 99865808			\$241.20
Invoice					
Cash Payment	E 101-43160-381 Electricity	Electricity - Highway Sign - 99865809			\$16.00
Invoice					

City of Wabasso

Payments

04/06/22 4:35 PM

Page 6

Current Period: April 2022

Cash Payment	E 602-49450-381 Electricity	Electricity - Sewer Lift Station - 99865810		\$44.00
Invoice				
Cash Payment	E 601-49400-381 Electricity	Electricity - Water Tower - 99865811		\$164.00
Invoice				
Cash Payment	E 601-49400-381 Electricity	Electricity - Water Plant - 99865812		\$1,351.00
Invoice				
Cash Payment	E 101-41940-381 Electricity	Electricity - Community Center Add - 99865813		\$29.00
Invoice				
Transaction Date	4/6/2022	General Checking	10100	Total \$6,279.20
Refer	54321 REDWOOD GAZETTE & LIVEWIRE	-		
Cash Payment	E 101-41400-351 Legal Notices Publishing	Legal Notice		\$165.88
Invoice				
Transaction Date	4/6/2022	General Checking	10100	Total \$165.88
Refer	54322 REDWOOD VALLEY TECH SOLUTI	-		
Cash Payment	E 101-41400-306 Service Contract	Web Site Maint.		\$450.00
Invoice				
Transaction Date	4/6/2022	General Checking	10100	Total \$450.00
Refer	54323 RSS GROUP INTERNATIONAL INC	-		
Cash Payment	E 101-41940-210 Operating Supplies (GEN	Supplies - Ice Melt		\$28.26
Invoice 67313				
Cash Payment	E 101-43110-217 Other Operating Supplies	Supplies - Ice Melt		\$28.25
Invoice 67313				
Cash Payment	E 101-43110-240 Small Tools and Minor E	Hose Reel		\$128.99
Invoice 67436				
Transaction Date	4/6/2022	General Checking	10100	Total \$185.50
Refer	54324 RUNNING SUPPLY INC	-		
Cash Payment	E 101-43110-215 Shop Supplies	Supplies		\$59.62
Invoice				
Cash Payment	E 601-49400-217 Other Operating Supplies	Supplies		\$143.05
Invoice				
Cash Payment	E 602-49450-210 Operating Supplies (GEN	Supplies		\$72.98
Invoice				
Cash Payment	E 101-45170-210 Operating Supplies (GEN	Supplies		\$166.45
Invoice				
Transaction Date	4/6/2022	General Checking	10100	Total \$442.10
Refer	54325 SALFER WELDING & MFG	-		
Cash Payment	E 601-49400-404 Repairs/Maint Machinery	Water Plant Repairs		\$365.40
Invoice				
Transaction Date	4/6/2022	General Checking	10100	Total \$365.40
Refer	54326 SALFERS FOOD CENTER	-		
Cash Payment	E 101-41940-210 Operating Supplies (GEN	Cleaning Supplies		\$17.16
Invoice				
Cash Payment	E 101-41940-210 Operating Supplies (GEN	Cleaning Supplies		\$41.30
Invoice				
Transaction Date	4/6/2022	General Checking	10100	Total \$58.46
Refer	54327 SHERWIN WILLIAMS CO	-		

City of Wabasso

Payments

04/06/22 4:35 PM

Page 7

Current Period: April 2022

Cash Payment	E 101-43100-217 Other Operating Supplies	PAINT - STRIPING			\$116.70
Invoice	3587-6				
Cash Payment	E 101-43100-217 Other Operating Supplies	PAINT - STRIPING			\$481.35
Invoice	5725-0				
Transaction Date	4/6/2022	General Checking	10100	Total	\$598.05
Refer	54328	THEIN WELL COMPANY	-		
Cash Payment	E 601-49400-306 Service Contract	ANNUAL INSPECTION			\$275.00
Invoice	7833				
Transaction Date	4/6/2022	General Checking	10100	Total	\$275.00
Refer	54329	USA BLUEBOOK	-		
Cash Payment	E 601-49400-217 Other Operating Supplies	WATER PLANT PARTS			\$402.89
Invoice	928579				
Transaction Date	4/6/2022	General Checking	10100	Total	\$402.89
Refer	54330	VISA	-		
Cash Payment	E 101-41400-202 Duplicating and copying	Office Supplies			\$274.56
Invoice					
Cash Payment	E 101-41400-321 Telephone	Zoom Contract			\$16.09
Invoice					
Cash Payment	E 101-41400-570 Office Equip and Furnishi	Map Racks and File Holders			\$436.81
Invoice					
Cash Payment	E 101-41400-430 Miscellaneous (GENERA	Membership dues, interest, Sales Tax			\$81.74
Invoice					
Cash Payment	E 101-43100-240 Small Tools and Minor E	Calculator, Cell phone holder, charger			\$44.62
Invoice					
Cash Payment	E 101-43100-217 Other Operating Supplies	Misc. Supplies			\$42.84
Invoice					
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Hydraulics Direct - Lift Cylinder			\$88.70
Invoice					
Cash Payment	E 601-49400-217 Other Operating Supplies	Chlorine Injectors			\$14.00
Invoice					
Cash Payment	E 602-49450-208 Training and Instruction	ClassD License training and exam			\$807.11
Invoice					
Cash Payment	E 101-41940-500 Capital Outlay (GENERA	Community Center Imp - Blinds			\$1,154.33
Invoice					
Transaction Date	4/6/2022	General Checking	10100	Total	\$2,960.80
Refer	1751	ARVIG COMMUNICATION SYSTEM	-		
Cash Payment	E 230-42153-321 Telephone	Telephone - 2343267			\$103.97
Invoice					
Transaction Date	4/6/2022	Ambulance Checking	10101	Total	\$103.97
Refer	1752	BOUND TREE MEDICAL	-		
Cash Payment	E 230-42153-217 Other Operating Supplies	Supplies			\$23.76
Invoice	84468139				
Transaction Date	4/6/2022	Ambulance Checking	10101	Total	\$23.76
Refer	1753	CENTRACARE HEALTH	-		
Cash Payment	E 230-42153-211 ALS Intercept	ALS Intercept			\$600.00
Invoice					
Transaction Date	4/6/2022	Ambulance Checking	10101	Total	\$600.00

City of Wabasso

Payments

04/06/22 4:35 PM

Page 8

Current Period: April 2022

Refer	1754	EXPERT BILLING	-		
Cash Payment	E 230-42153-306	Service Contract	Billing Services		\$651.00
Invoice					
Transaction Date	4/6/2022		Ambulance Checking 10101	Total	\$651.00
Refer	1755	FARMERS CO-OP OIL COMPANY	-		
Cash Payment	E 230-42153-212	Motor Fuels	Fuel		\$386.92
Invoice					
Transaction Date	4/6/2022		Ambulance Checking 10101	Total	\$386.92
Refer	1756	MATHESON TRI-GAS INC	-		
Cash Payment	E 230-42153-217	Other Operating Supplies	Oxygen		\$126.77
Invoice	25183687				
Transaction Date	4/6/2022		Ambulance Checking 10101	Total	\$126.77
Refer	1757	MEADOWLAND FARMERS CO-OP	-		
Cash Payment	E 230-42153-383	Heat	Heat - Fire Hall - #4338		\$283.19
Invoice					
Transaction Date	4/6/2022		Ambulance Checking 10101	Total	\$283.19
Refer	1758	REDWOOD ELECTRIC COOP	-		
Cash Payment	E 230-42153-381	Electricity	Electricity - Fire Hall 99865808		\$80.40
Invoice					
Transaction Date	4/6/2022		Ambulance Checking 10101	Total	\$80.40
Refer	1759	VERIZON WIRELESS	-		
Cash Payment	E 230-42153-321	Telephone	Cell Phone		\$115.68
Invoice					
Transaction Date	4/6/2022		Ambulance Checking 10101	Total	\$115.68
Refer	3975	MEADOWLAND FARMERS CO-OP	-		
Cash Payment	E 225-42200-383	Heat	Propane - #4338		\$283.19
Invoice					
Transaction Date	4/6/2022		Fire Checking 10102	Total	\$283.19
Refer	3976	REDWOOD ELECTRIC COOP	-		
Cash Payment	E 225-42200-381	Electricity	Electricity - Fire Hall - 99865808		\$80.40
Invoice					
Transaction Date	4/6/2022		Fire Checking 10102	Total	\$80.40

City of Wabasso
Payments

04/06/22 4:35 PM
Page 9

Current Period: April 2022

Fund Summary

	10100 General Checking	
		\$0.00
101 GENERAL FUND		\$65,384.22
601 WATER FUND		\$4,568.67
602 SEWER FUND		\$6,255.90
603 REFUSE (GARBAGE) FUND		\$405.34
		<u>\$76,614.13</u>
	10101 Ambulance Checking	
230 AMBULANCE		\$2,371.69
		<u>\$2,371.69</u>
	10102 Fire Checking	
225 FIRE		\$363.59
		<u>\$363.59</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$79,349.41
Total	<u>\$79,349.41</u>

City of Wabasso
Payments

04/11/22 12:40 PM

Page 1

Current Period: April 2022

Payments Batch 041122PAYGLFIRAMSUPP \$26,905.74

Refer 54331 AUDIO VIDEO ELECTRONICS

Cash Payment E 101-41940-500 Capital Outlay (GENERA Community Center Sound System \$4,957.09
Invoice

Transaction Date 4/11/2022 General Checking 10100 Total \$4,957.09

Refer 54332 BOLTON & MENK

Cash Payment E 101-41430-303 Engineering Fees Parking Lot Engineering Fees \$3,166.50
Invoice

Transaction Date 4/11/2022 General Checking 10100 Total \$3,166.50

Refer 54333 MN POLLUTION CONTROL AGENC

Cash Payment E 602-49450-433 Dues and Subscriptions Waste Water Permit Fee \$1,450.00
Invoice

Transaction Date 4/11/2022 General Checking 10100 Total \$1,450.00

Refer 54335 SCHROEPFER BROTHERS

Cash Payment E 101-43100-306 Service Contract Downtown Snow Hauling \$250.00
Invoice

Transaction Date 4/11/2022 General Checking 10100 Total \$250.00

Refer 1760 MED COMPASS

Cash Payment E 225-42200-430 Miscellaneous (GENERA Annual Physicals - SCBA \$2,000.00
Invoice

Transaction Date 4/11/2022 Fire Checking 10102 Total \$2,000.00

Refer 1761 SOUTHERN MN EMS EDUCATION

Cash Payment E 230-42153-208 Training and Instruction CPR Training \$80.00
Invoice

Transaction Date 4/11/2022 Ambulance Checking 10101 Total \$80.00

Refer 54335 BRIGHTER HOMES STORE

Cash Payment E 101-41940-500 Capital Outlay (GENERA Community Center - Ceiling Tile \$15,002.15
Invoice

Transaction Date 4/11/2022 General Checking 10100 Total \$15,002.15

City of Wabasso
Payments

04/11/22 12:40 PM

Page 2

Current Period: April 2022

Fund Summary

	10100 General Checking	
101 GENERAL FUND		\$23,375.74
602 SEWER FUND		\$1,450.00
		<hr/>
		\$24,825.74
	10101 Ambulance Checking	
230 AMBULANCE		\$80.00
		<hr/>
		\$80.00
	10102 Fire Checking	
225 FIRE		\$2,000.00
		<hr/>
		\$2,000.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$26,905.74
	<hr/>
Total	\$26,905.74

Checks for Month

10100 General Checking

Since March 2022

Begin Balance \$574,581.45

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	030122REC	3/1/2022	-\$265.00	030122REC	Table & Chairs	\$574,846.45
Deposit	20220302UB0	3/2/2022	-\$650.89	20220302UB0	UB Receipt Serv 1 Water R	\$575,497.34
Deposit	20220302UB1	3/2/2022	-\$1,966.76	20220302UB1	UB Receipt Serv 1 Water R	\$577,464.10
Deposit	030222REC	3/2/2022	-\$185.00	030222REC	Dog License	\$577,649.10
Deposit	20220303UB0U	3/3/2022	-\$466.21	20220303UB0U	UB Receipt Serv 1 Water R	\$578,115.31
Deposit	20220304UB0	3/4/2022	-\$2,595.00	20220304UB0	UB Receipt Serv 1 Water R	\$580,710.31
Deposit	030422RECGCEDA	3/4/2022	-\$815.00	030422RECGCE	Tables	\$581,525.31
Deposit	030722RECTables	3/7/2022	-\$400.00	030722RECTables	Tables and Chairs	\$581,925.31
Deposit	20220308UB0	3/8/2022	-\$1,965.02	20220308UB0	UB Receipt Serv 1 Water R	\$583,890.33
Deposit	20220307UB0	3/7/2022	-\$1,581.29	20220307UB0	UB Receipt Serv 1 Water R	\$585,471.62
Deposit	030822RECCRENT	3/8/2022	-\$135.00	030822RECCRE	CC RENTAL 5/21/22	\$585,606.62
Deposit	20220310UB0	3/10/2022	-\$1,573.26	20220310UB0	UB Receipt Serv 1 Water R	\$587,179.88
Deposit	20220311UB0	3/11/2022	-\$997.97	20220311UB0	UB Receipt Serv 1 Water R	\$588,177.85
Deposit	031122RECGCAMB	3/11/2022	-\$85.00	031122RECGCA	Animal License	\$588,262.85
Deposit	031522RECDLICAMBCCRT	3/15/2022	-\$453.41	031522RECDLIC	Dog License #12	\$588,716.26
Deposit	20220314UB0	3/14/2022	-\$2,054.72	20220314UB0	UB Receipt Serv 1 Water R	\$590,770.98
Deposit	20220315UB0	3/15/2022	-\$719.62	20220315UB0	UB Receipt Serv 1 Water R	\$591,490.60
Deposit	20220317UB0	3/17/2022	-\$1,563.48	20220317UB0	UB Receipt Serv 1 Water R	\$593,054.08
Deposit	031722RECDLICEDACC	3/17/2022	-\$163.41	031722RECDLIC	DOG LICENSE #13 &14	\$593,217.49
Deposit	20220318UB0	3/18/2022	-\$1,665.24	20220318UB0	UB Receipt Serv 1 Water R	\$594,882.73
Deposit	031822RECDOLIC	3/18/2022	-\$5.00	031822RECDOLIC	Dog License	\$594,887.73
Deposit	20220321UB0	3/21/2022	-\$1,395.21	20220321UB0	UB Receipt Serv 1 Water R	\$596,282.94
Deposit	032222RECDUMPRLF1	3/22/2022	-\$127.31	032222RECDUM	DUMPSTER	\$596,410.25
Deposit	20220323UB0	3/23/2022	-\$9,050.38	20220323UB0	UB Receipt Serv 1 Water R	\$605,460.63
Deposit	032422RECdoglic	3/24/2022	-\$25.00	032422RECdoglic	Animal License #21	\$605,485.63
Deposit	20220328UB0	3/28/2022	-\$1,054.13	20220328UB0	UB Receipt Serv 1 Water R	\$606,539.76
Deposit	20220328UB1	3/28/2022	-\$1,502.37	20220328UB1	UB Receipt Serv 1 Water R	\$608,042.13
Deposit	032822RECDOGAMBFI	3/28/2022	-\$860.86	032822RECDOG	Special Assessments	\$608,902.99
Deposit	20220329UB0	3/29/2022	-\$184.58	20220329UB0	UB Receipt Serv 1 Water R	\$609,087.57
Deposit	032922RECDOG	3/29/2022	-\$25.00	032922RECDOG	Dog License	\$609,112.57
Deposit	033122RECdoglic	3/31/2022	-\$25.00	033122RECdoglic	Animal License #32	\$609,137.57
Deposit	20220401UB0	4/1/2022	-\$688.16	20220401UB0	UB Receipt Serv 1 Water R	\$609,825.73
054175	H & L MESABI COMPANY	2/14/2022	-\$1,823.52	020922PAYGCFI	Plow Blade Cutting Edges	\$611,649.25
054185	LEAGUE OF MN CITIES	2/14/2022	-\$966.00	020922PAYGCFI	Dues	\$612,615.25
054221	Jenniges, Jim M	3/9/2022	\$1,608.57	PAY20220105.00		\$611,006.68
054222	Krause, Joanne	3/9/2022	\$362.61	PAY20220105.00		\$610,644.07
054223	Salfer, Kyle	3/9/2022	\$775.98	PAY20220105.00		\$609,868.09
054224	Thompson, Larry	3/9/2022	\$1,826.35	PAY20220105.00		\$608,041.74
054225	ANDERSON ELECTRIC	3/15/2022	\$65.00	030822PAYGCA	Electrical Repairs - water pl	\$607,976.74
054226	ARVIG COMMUNICATION SY	3/15/2022	\$353.12	030822PAYGCA	Telephone - Water Tower -	\$607,623.62
054227	ATLAS COMMERCIAL PROD	3/15/2022	\$15,772.15	030822PAYGCA	Community Center Tables	\$591,851.47
054228	BAUNE PLUMBING & HEATIN	3/15/2022	\$26.54	030822PAYGCA	Miscellaneous	\$591,824.93
054229	BAUNE SERVICES AND LAW	3/15/2022	\$160.00	030822PAYGCA	Snow Removal -	\$591,664.93
054230	BOLTON & MENK	3/15/2022	\$27,874.50	030822PAYGCA	Cedar Street Imp Engineeri	\$563,790.43
054231	BURKE TURCK & EQUIPMEN	3/15/2022	\$83.81	030822PAYGCA	Markers	\$563,706.62
054232	EPOXY CO., LLC	3/15/2022	\$38,281.25	030822PAYGCA	Community Center Flooring	\$525,425.37
054233	FALLS AUTOMOTIVE	3/15/2022	\$47.47	030822PAYGCA	Water Plant Supplies	\$525,377.90
054234	FARMERS CO-OP OIL COMP	3/15/2022	\$212.33	030822PAYGCA	Fuel - Streets	\$525,165.57
054235	FERGUSON WATERWORKS	3/15/2022	\$220.42	030822PAYGCA	Water Plant Upgrades - Pr	\$524,945.15
054236	GRAMSTAD LUMBER COMP	3/15/2022	\$96.31	030822PAYGCA	Sewer Plant Repairs	\$524,848.84
054237	HAWKINS WATER TREATME	3/15/2022	\$15.00	030822PAYGCA	Chlorine - Cylinder Rental	\$524,833.84
054238	HERMEL VENDING & FOOD	3/15/2022	\$1,473.85	030822PAYGCA	Bathroom Supplies - Com	\$523,359.99
054239	HUFCOR	3/15/2022	\$3,860.00	030822PAYGCA	Community Center Imp. - R	\$519,499.99
054240	INNOVATIVE OFFICE SOLUT	3/15/2022	\$309.69	030822PAYGCA	Office Supplies - Administr	\$519,190.30
054241	JENNIGES GAS & DIESEL IN	3/15/2022	\$2,920.91	030822PAYGCA	Truck Repairs	\$516,269.39
054242	JIM JENNIGES	3/15/2022	\$590.69	030822PAYGCA	Cell Phone - Streets	\$515,678.70
054243	KYLE SALFER	3/15/2022	\$50.00	030822PAYGCA	Cell Phone - Streets	\$515,628.70
054244	LARRY THOMPSON	3/15/2022	\$138.34	030822PAYGCA	Cell Phone	\$515,490.36

Checks for Month

10100 General Checking

Since March 2022

Begin Balance \$574,581.45

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
054245	LOCALIQ	3/15/2022	\$165.88	030822PAYGCA	Redwood Gazette	\$515,324.48
054246	MARCO, INC	3/15/2022	\$206.18	030822PAYGCA	Copier	\$515,118.30
054247	MATHESON TRI-GAS INC	3/15/2022	\$76.03	030822PAYGCA	Acetylene	\$515,042.27
054248	MEADOWLAND FARMERS C	3/15/2022	\$2,297.81	030822PAYGCA	Fuel - 2275	\$512,744.46
054249	MID-AMERICAN RESEARCH	3/15/2022	\$1,135.57	030822PAYGCA	Supplies - Shop	\$511,608.89
054250	MJ MECHANICAL	3/15/2022	\$1,146.74	030822PAYGCA	COMMUNITY CENTER PL	\$510,462.15
054251	MN DEPT OF HEALTH	3/15/2022	\$742.00	030822PAYGCA	CONNECTION FEE	\$509,720.15
054252	MN DEPT OF LABOR & INDU	3/15/2022	\$10.00	030822PAYGCA	PRESSURE VESSEL PER	\$509,710.15
054253	MVTL LABORATORIES	3/15/2022	\$185.24	030822PAYGCA	SEWAGE TESTING	\$509,524.91
054254	PEOPLE SERVICE	3/15/2022	\$2,535.00	030822PAYGCA	SERVICE CONTRACT - W	\$506,989.91
054255	R & E SANITATION INC	3/15/2022	\$354.99	030822PAYGCA	DUMPSTER CHARGE	\$506,634.92
054256	REDWOOD BUILDING CENT	3/15/2022	\$153.19	030822PAYGCA	WATER PLANT REPAIRS	\$506,481.73
054257	REDWOOD CO ATTORNEY	3/15/2022	\$225.00	030822PAYGCA	ATTORNEYS FEES (CITY	\$506,256.73
054258	REDWOOD ELECTRIC COOP	3/15/2022	\$6,774.00	030822PAYGCA	ELECTRICITY - SHOP - 99	\$499,482.73
054259	REDWOOD GAZETTE & LIVE	3/15/2022	\$78.53	030822PAYGCA	LEGAL NOTICE - BOE NO	\$499,404.20
054260	REDWOOD/RENVILLE REGI	3/15/2022	\$50.00	030822PAYGCA	SHREDDING CHARGES	\$499,354.20
054261	RSS GROUP INTERNATIONA	3/15/2022	\$187.98	030822PAYGCA	ICE MELT	\$499,166.22
054262	RUNNING SUPPLY INC	3/15/2022	\$191.74	030822PAYGCA	MISC. SUPPLIES - SHOP	\$498,974.48
054263	SALFERS FOOD CENTER	3/15/2022	\$40.76	030822PAYGCA	COMMUNITY CENTER SU	\$498,933.72
054264	SOUTHWEST SANITATION, I	3/15/2022	\$2,492.81	030822PAYGCA	DISPOSAL FEE	\$496,440.91
054265	TECH UNLIMITED, LLC	3/15/2022	\$12,016.47	030822PAYGCA	OFFICE 365 AND MALWA	\$484,424.44
054266	USA BLUEBOOK	3/15/2022	\$647.43	030822PAYGCA	WATER	\$483,777.01
054267	VISA	3/15/2022	\$183.47	030822PAYGCA	ZOOM FEE	\$483,593.54
054268	NOVAK LAW	3/15/2022	\$1,527.50	031022PAYGCA	Legal Services	\$482,066.04
054269	REDWOOD CO SHERIFFS O	3/15/2022	\$2,760.00	031022PAYGCA	Service Contract	\$479,306.04
054270	Jenniges, Jim M	3/22/2022	\$1,608.57	PAY20220106.00		\$477,697.47
054271	Krause, Joanne	3/22/2022	\$238.48	PAY20220106.00		\$477,458.99
054272	Lanoue, Becky J	3/22/2022	\$56.10	PAY20220106.00		\$477,402.89
054273	Salfer, Kyle	3/22/2022	\$775.98	PAY20220106.00		\$476,626.91
054274	Thompson, Larry	3/22/2022	\$1,826.35	PAY20220106.00		\$474,800.56
054275	AUDIO VIDEO ELECTRONIC	3/22/2022	\$2,478.55	032222PAY	CC IMPROVMENTS PA S	\$472,322.01
054276	CITY OF WALDORF	3/22/2022	\$2,000.00	032222PAY	SEWAGE SAMPLERS	\$470,322.01
054277	DAWN GUETTER	3/22/2022	\$75.00	032222PAY	CC RENTAL REFUND DO	\$470,247.01
054278	TECH UNLIMITED, LLC	3/22/2022	\$9,471.88	032222PAY	CC EQUIPMENT AUDIO V	\$460,775.13
054279	WEBSTAIRANT	3/22/2022	\$1,146.17	032222PAY	CC TABLES	\$459,628.96
054280	Atkins, Carol	3/29/2022	\$369.40	PAY20220201.00		\$459,259.56
054281	Baumann, Roger	3/29/2022	\$300.14	PAY20220201.00		\$458,959.42
054282	Burns, Steve	3/29/2022	\$277.05	PAY20220201.00		\$458,682.37
054283	Olson, Jeff	3/29/2022	\$300.14	PAY20220201.00		\$458,382.23
054284	Salfer, Brad	3/29/2022	\$300.14	PAY20220201.00		\$458,082.09
Deposits		\$35,244.28				
Checks		-\$151,743.64				
			-\$116,499.36			

FILTER: ((([Act Year]='2022' and [period] in (3))) and ((true)) and [Cash Act]='10100')

Checks for Month

10101 Ambulance Checking

Since March 2022

Begin Balance \$91,776.35

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	030122REC-2AMB	3/1/2022	-\$2,212.89	030122REC-2AM	AMB Run	\$93,989.24
Deposit	030322RECAMBDWYRT	3/3/2022	-\$3,636.61	030322RECAMB	BLS RUN 9/6/21	\$97,625.85
Deposit	030822RECCRENT	3/8/2022	-\$455.49	030822RECCRE	P.Janachovsky BLS RUN	\$98,081.34
Deposit	031022RECAMBDON	3/10/2022	-\$2,000.00	031022RECAMB	DONATION	\$100,081.34
Deposit	031122RECGCAMB	3/11/2022	-\$1,915.41	031122RECGCA	M Fischer - 12/20/21	\$101,996.75
Deposit	031522RECDLICAMBCCRT	3/15/2022	-\$292.89	031522RECDLIC	EOB Needed	\$102,289.64
Deposit	031722RECDLICEDACC	3/17/2022	-\$159.76	031722RECDLIC	M.VANDYKE BLS RUN	\$102,449.40
Deposit	032822RECDOGAMBFIREFIRE	3/28/2022	-\$2,110.90	032822RECDOG	BLS Service Fee	\$104,560.30
001739	ARVIG COMMUNICATION SY	3/15/2022	\$99.97	030822PAYGCA	TELEPHONE - AMBULAN	\$104,460.33
001740	CENTRACARE HEALTH	3/15/2022	\$600.00	030822PAYGCA	ALS INTERCEPT	\$103,860.33
001741	FARMERS CO-OP OIL COMP	3/15/2022	\$360.24	030822PAYGCA	FUEL	\$103,500.09
001742	MATHESON TRI-GAS INC	3/15/2022	\$201.73	030822PAYGCA	OXYGEN	\$103,298.36
001743	MEADOWLAND FARMERS C	3/15/2022	\$189.33	030822PAYGCA	HEAT - 4338	\$103,109.03
001744	REDWOOD ELECTRIC COOP	3/15/2022	\$77.00	030822PAYGCA	ELECTRICITY - AMBULAN	\$103,032.03
001745	SOUTHERN MN EMS EDUCA	3/15/2022	\$845.00	030822PAYGCA	EMS TRAINING	\$102,187.03
001746	STRYKER SALES CORPORA	3/15/2022	\$1,120.85	030822PAYGCA	BATTERY PACKS	\$101,066.18
001747	VERIZON WIRELESS	3/15/2022	\$1,774.65	030822PAYGCA	CELL PHONE	\$99,291.53
001748	VISA	3/15/2022	\$187.46	030822PAYGCA	AMAZON - CLEANING SU	\$99,104.07
001749	EFAX CORPORATE	3/15/2022	\$97.42	031022PAYGCA	Fax - 3595718	\$99,006.65
001750	Kampsen, Stacy	3/28/2022	\$258.58	PAY20220301.00		\$98,748.07
	Deposits	\$12,783.95				
	Checks	-\$5,812.23				
			\$6,971.72			

FILTER: ((([Act Year]='2022' and [period] in (3))) and ((true)) and [Cash Act]='10101')

City of Wabasso

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Page 1

Checks for Month

10102 Fire Checking

Since March 2022

Begin Balance \$61,055.43

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	032822RECDOGAMBFIRE	3/28/2022	-\$100.00	032822RECDOG	Donation	\$61,155.43
003972	JENNIGES GAS & DIESEL IN	3/15/2022	\$159.06	030822PAYGCA	TRUCK REPAIR - SWITC	\$60,996.37
003973	MEADOWLAND FARMERS C	3/15/2022	\$189.33	030822PAYGCA	HEAT - 4338	\$60,807.04
003974	REDWOOD ELECTRIC COOP	3/15/2022	\$77.00	030822PAYGCA	ELECTRICITY - FIRE HAL	\$60,730.04
	Deposits	\$100.00				
	Checks	-\$425.39	-\$325.39			

FILTER: ((([Act Year]='2022' and [period] in (3))) and ((true)) and [Cash Act]='10102')