

City of Wabasso
Regular Meeting (REVISED)
Monday, March 14, 2022
6:00 pm

REGULAR MEETING

NOTE: THE MEETING WILL BE HELD AT THE WABASSO PUBLIC SCHOOL COMMUNITY ACTIVITY CENTER

1. Call to order
2. Approve Agenda
3. EDA Update
 - a. EDA Minutes -
 - i. February 14, 2022
 - ii. March 2, 2022
 - b. Loan and Checking Balance Report
4. **Public Comment** *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
5. Clerk-Treas. /Administrator
 - a. Group Health Insurance
6. Street Report
 - a. Generator Update
7. Water/Wastewater Report
 - a. Karie Salfer - Utility Bill
 - b. Water Meter Update
 - c. Water Plant Upgrades
8. Parks report
 - a. Parking Lot/Tennis Courts
9. Approve Consent Agenda - (Over)
10. Unfinished Business
 - a. Strategic Plan - Highway 68 Corridor Development Plan
 - b. Community Center Improvements
 - i. PA System/Projector
 - ii. Room divider - resurface with wainscot
 - iii. Security Cameras/Keyless Entry
 - c. Assessment Policy
 - d. Stormwater Utility
 - e. Cedar Street Update
 - i. Approve Plans and Specs
 - ii. Tree bids
11. New Business
 - a. Ambulance Defibrillator/Monitor
 - b. Redwood County EDC - Broadband Presentation
12. Correspondence
 - a. Sheriff's reports
13. Approve Bills
14. Adjourn

CONSENT AGENDA

1. Adopt Resolution Establishing Precinct Boundary and Polling Place.
2. Roadhouse Street Closures - Roll In Schedule
3. Approve Minutes -2/14/2022
4. ADD - Approve Building Permit - Jeff Olson - 542 South Street - Fence
5. ADD - Adopt Resolution approving 2022/2023 Fire Standby Agreements

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, March 14, 2022
Agenda Report**

1. **EDA Minutes** – Attached.
2. **EDA Loan and Checking Balance** – Attached.
3. **Group Health Insurance (Information Only)** – The Council requested I look into the possibility of group health insurance for City employees. I contacted the League of Minnesota Cities who suggested I contact the Sourcewell Coop and Minnesota Health Care Consortium. I have attached general information for each organization found on their respective websites. I contacted Sourcewell and the Minnesota Health Care Consortium for a quote.
4. **Generators** – We were able to purchase a 30KV and 70KV generators. See attached. The 70KV generator will still require the purchase of a trailer.
5. **Karie Salfer** – Ms. Salfer has indicated that in lieu of a hearing by a panel she would prefer to set up a payment plan with the City waiving the interest fees. I would recommend this course of action provided that the repayment schedule is reasonable (12 – 15 months). Ms. Salfer has had the pipes replaced.
6. **Water Meters**. Memo attached
7. **Water Plant Upgrades** – See attached email from John Graupman. Jim will give a more detailed presentation of the upgrades noted in the email.
8. **Tennis Courts/Parking Lot** – Attached is the preliminary design for the parking lot. David Palm will present to answer any questions. I have requested Mr. Palm present estimates for a completed project and for each phase of a two phase project (Phase I gravel and Phase II bituminous overlay.)
9. **Development Plan – Highway 68 corridor** – Memo and Study area enclosed.
10. **Community Center Improvements**.
11. **Assessment Policy**. Draft attached. This is my first stab. It is largely based on Sleepy Eye's policy, with the city/property owner split largely taken from the Cedar Street Assessment hearing.
12. **Stormwater Utility**. David Palm and I have been working on the raw data for the stormwater utility. I have attached the data collected on each property and a rough draft of the classification map. NOTE that I have only given the first page of the property data sheet. Mr. Palm has also provided the replacement cost estimates with the ability to vary the amount of interest charged (if any) and the length of the system depreciation to determine annual financial needs. This item is just to give the council an update. No action is necessary.
13. **Cedar Street**
 - a. **Approve Plans and Specs** – David Palm will be present to review the plans and specs. The next step is to approve the plans and specs, which will then be sent to the County for review and approval. The plans and specs will then be sent to the state who upon approval, will return the signed plans along with an LRIP Agreement for city and county approval.
 - b. **Tree Bids** – Attached are five bids. Note there is a wide range. It is recommended to eliminate the low and the high bid and consider the remaining two bids. Jeff is checking references.
14. **Ambulance Defibrillator/Monitor** – See attached quote. The Ambulance has been working towards purchasing this for the past 3 years. Since 2020 the Ambulance has raised over \$38,000 in donations, with approximately \$20,000 earmarked for this equipment. John Krohn will be present to describe the equipment and answer any questions you may have. The Ambulance currently has \$100,000 in checking and \$50,000 in a CD.
15. **Redwood County ED - Broadband Presentation** – See attached letter. I would recommend this item be moved up to the top of the agenda as there will be a number of guests from the county as part of the presentation.
16. **Sheriff's Report** – Attached.
17. **Resolution establishing precinct boundaries and polling place**. Attached.
18. **Roadhouse Street Closures** – attached.
19. **2/14/22 Minutes** – Attached.
20. **Building Permit - Jeff Olson** – Application Attached.
21. **Resolution – Annual Fire Standby Agreements** - Attached

Wabasso EDA
Special Meeting
Monday, February 14, 2022
5:30 pm

The meeting was called to order at 5:30 pm with Board Member Pat Eichten, Karl Guetter, Jeff Olson and Chuck Robasse (via Zoom) in attendance. Also present were EDA Director Larry Thompson, City Attorney Matt Novak and Pat Dingels.

The purpose of the meeting was to consider a resolution awarding the sale of an Eastvail 4th Addition lot to Matt and Andrea Samyn and to take action relating to the duplex construction and financing.

Samyn Lot. Matt Novak stated that while the EDA had agreed to sell the lot to the Samyn's, he recommended the board adopt a recordable resolution. Motion by Olson, second by Guetter, to adopt Resolution R2-2022 approving the sale of lot 1, block 1, Eastvail 4th Addition to Matt and Andreas Samyn. Eichten – Yes; Burns – Yes; Olson – Yes; Robasse – Yes; Guetter – Yes.

Duplex. Mr. Thompson presented the bid packet based on previous action by the board and updated information:

1. Bid packet including contract, specifications, general conditions, bid form and plans.
 - a. General Conditions – Mr. Novak noted that the contractor should be responsible for obtaining all permits and the last line of the second paragraph should be deleted (typo)
 - b. Plans and Specifications – Mr. Olson noted the cedar shakes should be removed from the front elevation. Mr. Robasse clarified the appliance allowance should be \$5,000 per unit or \$10,000 total, and the landscaping, mailbox and possible storage shed would be the responsibility of the EDA. Mr. Robasse added that the specs should be clarified that the garage drain was to be connected to the “storm” sewer.
 - c. Contract – Mr. Novak noted that the contract currently called for a 30% down payment due within 14 days of awarding the contract. Mr. Novak clarified that award of the contract would be defined as the contractor submitting all required sureties. Mr. Thompson noted that he had been advised that expenses incurred within 60 days of bond issuance would be eligible for financing from bond proceeds.

Mr. Thompson noted that the fiscal consultant had advised that only expenditures made within 60 days of the bond sale would be eligible for bond financing. It was also noted that an RFQ or RFP for an inspector would be on the next EDA regular meeting agenda.

Motion by Olson, second by Burns, to approve the bid packet with the noted changes.

Eichten – Yes; Burns – Yes; Olson – Yes; Robasse – Yes; Guetter – Yes.

2. Financing – Mr. Thompson noted the EDA had to hold a hearing to declare the duplex a moderate income housing project and based on publication dates the earliest the hearing could be held would be March 14, 2022. Motion by Olson, second by Guetter, to adopt EDA Resolution R3-2022 defining “moderate income” for the purpose of housing projects in the City of Wabasso.

Eichten – Yes; Burns – Yes; Olson – Yes; Robasse – Yes; Guetter – Yes.

Motion by Olson, second by Guetter to hold a public hearing on March 14, 2022 at 5:00 pm to hear any comments on the moderate income program.

Mr. Thompson noted that AMKO Advisors had been selected as the financial advisor for the project and acceptance of the engagement letter was on the February 14, 2022 Council meeting agenda for consideration.

The meeting was adjourned at 6:00 p.m.

Larry J Thompson
Director

Wabasso EDA
Regular Meeting
Wednesday, March 2, 2022
5:00 pm

The meeting was called to order at 5pm at the Wabasso Public School Activity Center with Board Member Pat Eichten, Karl Guetter, Steve Burns and Chuck Robasse (via phone conference) in attendance. Also present were EDA Director Larry Thompson, Pat Dingels, Matt Novak, Louis Guetter and Anne Guetter.

The agenda was accepted as submitted.

The minutes of the February 2, 2022, meeting was approved on a motion by Robasse, second by Burns. Eichten – Yes; Guetter – Yes; Robasse – Yes; Burns – Yes.

The minutes of the February 14, 2022, meeting was approved on a motion by Burns, second by Robasse. Eichten – Yes; Guetter – Yes; Robasse – Yes; Burns – Yes.

Duplex. Mr. Thompson presented the following bid for the duplex: Redwood Building Center (RBC) - \$669,955.25. It was noted that the bid was much higher than anticipated and based on the proforma presented by Mr. Thompson, it would require either a substantial cash infusion or annual subsidy to cash flow the project. The EDA discussed several factors that may have increased the price including market conditions and uncertainty, surety bonds, few bidders, materials, size and bidding requirements. Matt Novak noted that the EDA had three options: accept the bids, reject the bid, table the bid and reevaluate. The EDA discussed possibly meeting with RBC to better understand the high price of the surety and to see if the price could possibly be reduced by reducing the square footage or through value engineering. The EDA also discussed possibly using a non profit to eliminate some of the bidding and surety requirements. Mr. Thompson noted that during the bidding process it was discovered that electricity, telephone and cable tv had not been installed in the Eastvail 3rd/4th Additions. He was in contact with the utilities and it was quoted \$15,000 to install the south row of lots and \$7,000 to install the north row of lots. He needed to do more research. A lengthy discussion followed regarding the amount of the bid, only receiving one bid, and how much subsidy it would take to bring the lease rates down to what the market would bear. It was agreed that the EDA would not use its fund to write down the rates based on the amount of the bid. Mr. Eichten expressed frustration regarding the income limitations imposed by the bond requirements. Mr. Novak indicated the EDA should reject the bid if it wished to discuss the bid with RBC. Motion by Guetter, second by Burns to reject the bid of RBC. Eichten – Yes; Guetter – Yes; Robasse – Yes; Burns – Yes.

The EDA directed Mr. Thompson to meet with RBC to discuss where potential cost savings could be realized and how to attract additional bidders; contact Bolton and Menk and Redwood Electric regarding installation of electricity, notify the fiscal consultant that the project was on hold, and to research alternate bonding tools.

Strategic Plan – Business Interviews. Ms. Dingels and Mr. Guetter reported that they had concluded the business interviews and presented the results. It was noted that Day Care, additional community events and more presence on social media were the highest priorities. It was the consensus that this item be placed on the next meeting for prioritization.

Strategic Plan – Highway 68 corridor design. Mr. Thompson had received an engineer's estimate of \$12,000 to prepare a design and facilities plan for the Highway 68 corridor business expansion. It was the consensus that the area south east of #68 and #76 be eliminated due to topography issues (sanitary sewer extension) and the areas outside of the city limits be included as an alternate to the estimate.

EDA Lot Purchase. Mr. Eichten reported that a person was interested in purchasing an EDA lot, but due to the construction market wished to have the 12 month construction requirement extended. It was the consensus of the EDA that it did not wish to change its current policy but would consider it if there were extenuating circumstances.

Eichten – Yes; Guetter – Yes; Robasse – Yes; Burns – Yes.

Treasurer's Report – Motion by Burns, second by Guetter to approve the Treasurer's Report as submitted.

Eichten – Yes; Guetter – Yes; Robasse – Yes; Burns – Yes.

Bills - Motion by Olson, second by Burns to approve the bills totaling \$2,325.00 (Dewey Street).

Eichten – Yes; Guetter – Yes; Robasse – Yes; Burns – Yes.

Meeting was adjourned at 7:00 p.m.

Larry Thompson
EDA Director

EDA Monthly Payment Schedule**as of 2/25/2022**

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Date of Last Payment</u>	<u>Next Payment Due</u>
DEEM, Inc	21st	\$ 428.20	3%	\$ 21,533.19	EDA	5/21/2025	2/21/2022	3/21/2022
DEEM, Inc	21st	\$ 357.27	3%	\$ 15,582.64	EDA	5/21/2025	2/21/2022	3/21/2022
Jonti-Craft	25th	\$ 3,886.28	2.5%	159,684.15	EDA	9/25/2025	2/16/2022	3/25/2022
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 4,939.02	EDA II	9/25/2025	2/16/2022	3/25/2022
Jenniges Gas & Diesel	8th	\$ 500.00	1%	\$ 8,606.07	EDA	12/8/2023	2/8/2022	3/8/2022
Jenniges Gas & Diesel	14th	\$ 300.00	3%	\$ 14,144.75	EDA	12/11/2026	2/8/2022	3/14/2022
Wabasso Eletric Motor LLC	6th	\$ 251.00	3%	\$ 9,371.61	EDAI	8/6/2024	2/7/2021	3/6/2022
Matt Novak	1st	\$ 362.10	3%	\$ 16,707.33	EDA II	8/4/2026	2/1/2022	3/1/2022
Chad Ruprecht	21st	\$ 400.00	3%	\$ 15,233.48	EDA II	5/21/2028	2/8/2022	3/21/2022
Safe Storage 2	5th	\$ 482.80	3%	\$ 35,214.26	EDA	10/5/2028	2/1/2022	3/5/2022
Mid County Ag Services	20th	\$ 242.00	3%	\$ 17,646.55	EDA I	11/20/2028	2/8/2022	3/20/2022
Totals		\$ 7,329.84		<u>\$ 318,663.05</u>				

EDAI Daily Savings	\$ 388,829.96	FROM MONTHLY BANK STATEMENTS
EDAI Daily Savings	\$ 113,405.32	FROM MONTHLY BANK STATEMENTS
EDA-WDC	\$ 39,835.72	FROM MONTHLY BANK STATEMENTS
Total Savings	\$ 542,071.00	

Beginning Balance	\$ 35,175.29
Plus Deposits Outstanding	
Interest Earnings	\$ 1.54
Checks Clered - Bolton and Menk	\$ (126.00)
	\$ (1,700.00)
Less Outstanding Checks	\$ -
Ending Balance	<u>\$ 33,350.83</u>

CD # 115009 renewal 12-9-19	\$ 28,446.81
CD #33649	\$ 50,186.34
	<u>\$ 78,633.15</u>
CD Total	
EDA General Total	<u>\$ 78,633.15</u>

EDA Dewey Street	
Beginning Balance	\$ 59,140.15
Plus Deposits Outstanding interest	
rents	\$ 2,205.00
Security Deposit interest	\$ 0.47
Less Checks /Outstanding	\$ -
	\$ (290.00)
B&L Snow Removal	\$ (2,000.00)
Loan Payment	\$ -
	<u>\$ 59,055.62</u>

EDA Eastvail Sales Account	Starting Balance	\$ 33,605.67
	Interest on investments	\$ -
		<u>\$ 33,605.67</u>

Dewey Street Townhomes Loan	1/28/2022	\$ 15,498.86	2.8 % interest
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EDA I

2/25/2022

Balance Sheet

	Balance 1/28/22	Adj.	Balance 1/28/22
Assets			
Cash	\$ 381,738.74	7,091.22	\$ 388,829.96
Notes Receivable	\$ 278,779.25	(6,367.64)	\$ 272,411.61
Total Assets	\$ 660,518.19	723.58	\$ 661,241.57
Liabilities			
	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 660,518.19		\$ 661,241.57

Principal Payments Monthly

Deem 1	\$ 854.73
Deem 2	\$ 634.25
Jenniges Gas & Diesel 1	\$ 263.98
Jenniges Gas & Diesel 2	\$ 477.29
Jonti-Craft 1	\$ 3,546.22
Mid Country Ag Services	\$ 197.39
Safe Storage #2	393.78
Total Principal Payment	\$ 6,367.64

Principal Payments Year to Date

Deem 1	\$ 854.73
Deem 2	\$ 634.25
Jenniges Gas & Diesel 1	\$ 527.30
Jenniges Gas & Diesel 2	\$ 953.39
Jonti-Craft 1	\$ 7,085.06
Mid Country Ag Services	\$ 394.29
Safe Storage #2	786.58
Total Principal Payments	\$ 11,235.60

New Loans

\$ -
\$ -
\$ -

Income Statement

Income

Interest on Loans Monthly

Deem 1	\$ 110.87
Deem 2	\$ 80.29
Jenniges Gas & Diesel 1	\$ 36.02
Jenniges Gas & Diesel 2	\$ 22.71
Jonti-Craft 1	\$ 340.06
Mid Country Ag Services	\$ 44.61
Safe Storage #2	\$ 89.02
Total Interest Payment	\$ 723.58
	\$ 7,091.22

Interest on Loans Year to Date

Deem 1	\$ 110.87
Deem 2	\$ 80.29
Jenniges Gas & Diesel 2	\$ 72.90
Jenniges Gas & Diesel 1	\$ 46.61
Jonti-Craft 1	\$ 687.50
Mid Country Ag Services	\$ 89.71
Safe Storage #2	\$ 179.02
Total Interest Payments	\$ 1,266.90

Savings Interest

Quarter 1	\$ -
Quarter 2	\$ -
Quarter 3	\$ -
Quarter 4	\$ -
Total Income	\$ 723.58

Expenses

Interest Payment	\$ -
	\$ -
Other Misallocated deposit	\$ -
Total Expense	\$ -

Net Income **\$ 723.58**

EDA II
Balance Sheet

2/25/2022

	Balance 1/28/22	Adj.	Balance 2/25/22
Assets			
Cash	\$ 112,272.03	1,133.29	\$ 113,405.32
Notes Receivable	\$ 47,268.61	(1,017.21)	\$ 46,251.40
Total Assets	\$ 159,540.64	116.08	\$ 159,656.72

Liabilities

	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 159,540.64		\$ 159,656.72

Principal Payments Monthly

Chad Ruprecht	\$ 361.01
Jonti-Craft	\$ 109.67
Novak Law	\$ 319.53
Wabbasso Electric Motor	\$ 227.00
Total Principal Payments	\$ 1,017.21

New Loans

\$ -
\$ -
\$ -

Principal Payments Year to Date

Chad Ruprecht	\$ 1,080.34
Jont-Craft	\$ 328.33
Novak Law	\$ 956.21
Wabbasso Electric Motor	\$ 679.31
Total Principal Payments	\$ 3,044.19

Income Statement
Income

Interest on Loans Monthly

Chad Ruprecht	\$ 38.99
Jonti-Craft	\$ 10.52
Novak Law	\$ 42.57
Wabbasso Electric Motor	\$ 24.00
	\$ -
	\$ -
Total Interest Payments	\$ 116.08

Interest on Loans Monthly

Chad Ruprecht	\$ 119.66
Jont-Craft	\$ 32.24
Novak Law	\$ 130.09
Wabbasso Electric Motor	\$ 73.69
	\$ -
	\$ -
Total Interest Payments	\$ 355.68

Savings Interest

Quarter 1	\$ -
Quarter 2	\$ -
Quarter 3	\$ -
Quarter 4	\$ -
	\$ -

Total Income \$ 116.08

Expenses

Interest Payment	\$ -
	\$ -
Other	\$ -
Total Expense	\$ -

Net Income \$ 116.08

MINNESOTA HEALTH CARE COOPERATIVE

ALL GROUPS (50 OR FEWER EMPLOYEES)

Healthcare costs have been increasing at an unsustainable rate for all organizations, but those with under 50 employees experience more volatility from one year to the next. MNHC is changing that through a specialized pool for public employers with 50 or fewer enrolled employees. This pool seeks to give Minnesota's smallest public employers big company buying power and more choice when offering health care benefits.

For those employers wanting an alternative option, ICHRA (Individual Coverage Health Reimbursement Arrangement) may be the right fit. With this type of health insurance coverage, employees purchase their preferred plan on the individual market and receive a reimbursement (premium and out-of-pocket expenses) through an employer-sponsored HRA. ICHRA gives the employee the choice of what insurance plan to buy, whether they want a low-deductible or high-deductible plan and which carrier to go with.

- How does an ICHRA work?
 - The employer determines how much money they want to contribute to each employee
 - Employees use money from their ICHRA to purchase individual health insurance
 - The Carrier administers the plan, paying carriers from the employer's ICHRA contribution and employee's payroll deduction

SOURCEWELL THE BETTER HEALTH COLLECTIVE

GROUP HEALTH INSURANCE FOR PUBLIC ENTITIES

(This program is only available to public agencies located in Minnesota.)

Get choice and affordability

Our mission:

As a force multiplier, we provide stable group health insurance solutions that allow public entities to lead employees to their highest state of wellness.

You can check all the boxes as a member of the Better Health Collective.

- **Rate stability**
Budget confidently with rate stability thanks to administration fee caps.
 - **Choice**
Choose from multiple network options, giving your organization the right balance of network size and affordability.
 - **Culture of wellness**
Create a culture of wellness with engaging programs, annual flu shots, gym membership discounts, biometric screenings, and cash rewards for using an online health portal.
 - **Built-in extras**
Take care of your employees with programs for fertility, chronic disease prevention, telehealth, mental health, and more.
-

Equipment - Generator

Larry Thompson

From: Verne A Carey <vkcarey@usfamily.net>
Sent: Tuesday, February 22, 2022 1:31 PM
To: Larry Thompson
Subject: Invoice-30kw Onan Generator

Down payment mailed
on 2/24/23

INVOICE

Standby Power Systems, Inc
88829 470th Avenue
Windom MN 56101
507 831 5112
2022

February 22,

Purchaser:
Larry Thompson
City of Wabasso
Wabasso MN 56293
507 342 5519

Equipment:

30kw Onan gen set powered by the Ford Industrial 6 cyl water cooled engine, propane fuel, with less than 1000 hours.

90 Amp output X 120/240 volt 3 phase = 30kw. 100 amp mainline circuit breaker. Weather enclosure. 1000 watt coolant heater.

Engine safety shutdowns for low oil pressure, high water temp, over speed and over crank. No battery or maintainer is included.

Repainted with Diamond Vogel Rustoleum enamel paint.

We provide a 90 day warranty from date of your first start up.

\$8,900 Picked up at our Windom MN warehouse.

150 Delivered to your site.

3,470 New outdoor 200 amp 240v 3 phase automatic transfer switch. 6-10 week lead time.

140 Freight on ATS - Will be shipped to you from factory.

\$12,660 Total

1,000 Down Payment - send to Bank Midwest, PO Box 189, Windom MN 56101 as we are wintering in Arizona

\$11,660 Balance upon delivery

Thanks for your business!

Verne Carey

Generators-Our ONLY Business Since 1975

CONDITIONAL SALES CONTRACT: Standby Power Systems, Inc. (SPSI) retains full title and ownership of all equipment until full purchase price is received by it in cash or Bank-cleared check. In the event of default in payment or should SPSI feel insecure, SPSI shall have the right at any time to take and retain possession of said equipment, up demand, either oral or written, and without legal process of liability for trespass. No agreement, verbal or otherwise, shall be considered a part of this conditional sales contract unless it is set forth in writing on the above order before it is agreed upon.

LIABILITY PROVISION: SPSI's liability is limited to the standby generator only. SPSI will not be liable for any secondary or consequential losses or damages due to generator or ATS failure.

Larry Thompson

From: Verne A Carey <vkcarey@usfamily.net>
Sent: Tuesday, February 22, 2022 12:12 PM
To: Larry Thompson
Subject: Correction: Invoice-70MQ City of Wabasso

INVOICE
Standby Power Systems, Inc
88829 470th Avenue
Windom MN 56101
507 831 5112

February 22, 2022

Purchaser:

Larry Thompson
City of Wabasso
Wabasso MN 56293
507 342 5519

Verne,
We will not be
ordering the (4) 50'
cables with connectors

Equipment:

2010 - 70KVA MQ WhisperWatt generator powered by the Tier 4 - 4.5L John Deere diesel engine.
It puts out 70kva on 240, 208 or 480v 3 phase and 40kw on 120/240v single phase.
It has just 12,053.4 hours and has been well maintained.
It came from a Home Building Contractor in New Hampshire. It starts up quickly and runs smoothly.
It has the usual engine safety shutdowns for low oil pressure, high water temperature, over speed and over crank.
It can be set up to start and stop automatically with jany 2 wire pressure or water level switch.
It has a double wall fuel cell built into the base of the genset.
It weighs 3900 lbs, is 8'L x 3'W x 5'T and can be placed onto a utility trailer that you would provide to make it portable.
The engine will be serviced for oil and filters. All engine safety shutdown sensors will be checked during testing.
We will put a 90 day warranty on it from the time of delivery.
\$17,750 picked up at our Windom warehouse in May.

150 for delivery to your site. Due to liability concerns, no cables come with it. However, for

~~1,750 we can provide 4 new 50 ft cables with connectors!~~

\$19,650 Total

- 1,000 Down Payment to secure this generator. Send check to Bank Midwest, PO Box 189, Windom MN 56101

\$18,650 Balance due when delivered

Thanks for your business!

Verne Carey

Generators-Our ONLY Business Since 1975

CONDITIONAL SALES CONTRACT: Standby Power Systems, Inc. (SPSI) retains full title and ownership of all equipment until full purchase price is received by it in cash or Bank-cleared check. In the event of default in payment or should SPSI feel insecure, SPSI shall have the right at any time to take and retain possession of said equipment, up demand, either oral or written, and without legal process of liability for trespass. No agreement, verbal or otherwise, shall be considered a part of this conditional sales contract unless it is set forth in writing on the above order before it is agreed upon.

LIABILITY PROVISION: SPSI's liability is limited to the standby generator only. SPSI will not be liable for any secondary or consequential losses or damages due to generator or ATS failure.

To: Mayor and Council
From: Larry Thompson, Clerk/Treas./Administrator
RE: Water Meter Update
Date: March 9, 2022

City staff has been in discussion with two meter suppliers to provide new water meters. As previously noted, the current system is presently obsolete and the batteries are starting to die. The options we have explored are:

1. Radio Transmission – Mechanical Meter
2. Radio Transmission – Ultrasonic Meter
3. Cellular Transmission – Mechanical Meter
4. Cellular Transmission – Ultrasonic Meter.

While mechanical meters are less expensive, they also wear after age and tend to read less over years and are less prone to repairs since they have moving parts. Options 1 and 2 are more expensive as they require the installation of an antenna and transmitter. Option 3 and 4 are less expensive but require a \$.90/account/month service fee. There are several other pros and cons relating to each system.

We have received quotes for installing option 1 (\$163,650) and option 2 (\$182,400) from one supplier. Both vendors I've contacted are waiting on the results of a cellular propagation study to determine coverage for the cellular system. While legally the city could accept the mechanical meter quote (radio data collection) if the council decided to go that route, I would recommend the city bid the project. Both vendors have volunteered to write the specifications (non-proprietary of course) once the city has decided on the hardware and technology it would like to see bid. As noted above, all systems have their pros and cons, and I may have one of the vendors give a presentation at the April meeting.

Note that the meters are in the 2022 budget and are anticipated to be partially funded with the \$75,000 COVID funds.



FERGUSON WATERWORKS-2810
46997 SUNSET BLVD
O/S CITY LIMITS
SIOUX FALLS, SD 57106-8059
Phone: 605-777-6020

Deliver To:
From: Karen Olson
Comments:

10:38:44 FEB 21 2022

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FERGUSON WATERWORKS #2516
Price Quotation
Phone: 605-777-6020

Bid No: B161449
Bid Date: 02/21/22
Quoted By: KRO

Cust Phone: 701-293-5511
Terms: CASH ON DEMAND

Customer: METER FORMAL QUOTE
1917 1ST AVE N
FARGO, ND 58102

Ship To: CITY OF WABASSO
1429 FRONT STREET
WABASSO, MN 56293

Cust PO#: WABASSO AMI SYSTEM

Job Name: T-10 METERS

Item	Description	Quantity	Net Price	UM	Total

T-10 MECHANICAL METERS					

NED2B11RPDG11	LF 5/8X3/4 T10 MTR P/C R900I USG	375	250.000	EA	93750.00
NEU2B2G1	1-1/2 MACH10 R900I USG 10 LL *X	2	780.000	EA	1560.00
NEU2E2G1	2 MACH10 R900I USG 17 LL *X	2	875.000	EA	1750.00

AMI INFRASTRUCTURE					

N13458000	GATEWAY R900 CELLULAR V4	1	8800.000	EA	8800.00
N13146100	R900 GATEWAY RF ANTENNA	1	375.000	EA	375.00
N13070100	OUTDR UPS SYSTEM ASSY	1	2000.000	EA	2000.00

GATEWAY INSTALLATION					

FNAMI	NEPTUNE - INFRASTRUCTURE INSTALL	1	12500.000	EA	12500.00
	** Includes labor, coax cable, connectors, jumpers and H-Frame **				

CLOUD BASED SOFTWARE					

SP-N13980201	NEPTUNE 360 AMI SAAS 1 - 500	380	11.000	EA	4180.00
	** Annual hosting, support, backup and security fee **				
SP-N13980002	NEPTUNE 360 AMI SET UP FEE	1	4000.000	EA	4000.00
	** One time set up fee **				
SP-N13980003	NEPTUNE 360 4 HOUR REMOTE TRAINING	1	500.000	EA	500.00
	** One time fee **				



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FERGUSON WATERWORKS #2516
Price Quotation

10:38:44 FEB 21 2022

Reference No: B161449

Net Total:	\$129415.00
Tax:	\$0.00
Freight:	\$0.00
Total:	\$129415.00

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DBE/MBE/WBE/SMALL BUSINESS REQUIREMENTS.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with "NP" in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.
COVID-19 ORDER: ANY REFERENCE TO OR INCORPORATION OF EXECUTIVE ORDER 14042 AND/OR THE EO-IMPLEMENTING FEDERAL CLAUSES (FAR 52.223-99 AND/OR DFARS 252.223-7999) IS EXPRESSLY REJECTED BY SELLER AND SHALL NOT APPLY AS SELLER IS A MATERIALS SUPPLIER AND THEREFORE EXEMPT UNDER THE EXECUTIVE ORDER.



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FERGUSON WATERWORKS-2810
46997 SUNSET BLVD
O/S CITY LIMITS
SIOUX FALLS, SD 57106-8059
Phone: 605-777-6020

Deliver To:
From: Karen Olson
Comments:

10:25:22 FEB 21 2022

Page 1 of 2

FERGUSON WATERWORKS #2516
Price Quotation
Phone: 605-777-6020

Bid No: B160167
Bid Date: 01/19/22
Quoted By: KRO

Cust Phone: 701-293-5511
Terms: CASH ON DEMAND

Customer: METER FORMAL QUOTE
1917 1ST AVE N
FARGO, ND 58102

Ship To: CITY OF WABASSO
1429 FRONT STREET
WABASSO, MN 56293

Cust PO#: WABASSO AMI SYSTEM

Job Name: ULTRASONIC METERS

Item	Description	Quantity	Net Price	UM	Total
***** ULTRASONIC METERS *****					
NEU1B2G1	5/8X3/4 V4 R900I MACH10 MTR USG *X	375	300.000	EA	112500.00
NEU2B2G1	1-1/2 MACH10 R900I USG 10 LL *X	2	780.000	EA	1560.00
NEU2E2G1	2 MACH10 R900I USG 17 LL *X	2	875.000	EA	1750.00
***** AMI INFRASTRUCTURE *****					
N13458000	GATEWAY R900 CELLULAR V4	1	8800.000	EA	8800.00
N13146100	R900 GATEWAY RF ANTENNA	1	375.000	EA	375.00
N13070100	OUTDR UPS SYSTEM ASSY	1	2000.000	EA	2000.00
***** GATEWAY INSTALLATION *****					
FNAMI	NEPTUNE - INFRASTRUCTURE INSTALL ** Includes labor, coax cable, connectors, jumpers and H-Frame ** *****	1	12500.000	EA	12500.00
***** CLOUD BASED SOFTWARE *****					
SP-N13980201	NEPTUNE 360 AMI SAAS 1 - 500 ** Annual hosting, support, backup and security fee **	380	11.000	EA	4180.00
SP-N13980002	NEPTUNE 360 AMI SET UP FEE ** One time set up fee **	1	4000.000	EA	4000.00
SP-N13980003	NEPTUNE 360 4 HOUR REMOTE TRAINING ** One time fee **	1	500.000	EA	500.00



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complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=2516&on=21176>

10:25:22 FEB 21 2022

Reference No: B160167

Net Total:	\$148165.00
Tax:	\$0.00
Freight:	\$0.00
Total:	\$148165.00

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FERGUSON WATERWORKS-2810
46997 SUNSET BLVD
O/S CITY LIMITS
SIOUX FALLS, SD 57106-8059
Phone: 605-777-6020

Deliver To:
From: Karen Olson
Comments:

10:27:16 FEB 21 2022

Page 1 of 1

FERGUSON WATERWORKS #2516

Price Quotation
Phone: 605-777-6020

Bid No: B161447
Bid Date: 02/21/22
Quoted By: KRO

Cust Phone: 701-293-5511
Terms: CASH ON DEMAND

Customer: METER FORMAL QUOTE
1917 1ST AVE N
FARGO, ND 58102

Ship To: CITY OF WABASSO
1429 FRONT STREET
WABASSO, MN 56293

Cust PO#: WABASSO MN AMI

Job Name: INSTALLATION QUOTE

Item	Description	Quantity	Net Price	UM	Total
FN1101	NEPTUNE METER INSTALL 5/8	375	85.000	EA	31875.00
FN1105	NEPTUNE METER INSTALL 1-1/2	2	215.000	EA	430.00
FN1106	NEPTUNE METER INSTALL 2	2	215.000	EA	430.00
FMC	MOBILIZATION CHG	1	1500.000	EA	1500.00

Net Total: \$34235.00

Tax: \$0.00

Freight: \$0.00

Total: **\$34235.00**

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YOUR INSTALLATION WILL BE HANDLED BY FERGUSON'S INSTALLATION TEAM, WHICH HAS BEEN TRUSTED FOR OVER 20 YEARS FOR MORE THAN ONE MILLION METER REPLACEMENTS ACROSS THE COUNTRY.

We're always looking for ways to improve our processes and better serve our customers. One of those recent improvements was the investment in an app that captures and transfers relevant data throughout a five-step installation process that assists partners in public education, notification, data integration, mobilization and quality assurance.

All data obtained through our installation process is hosted in our work order management system and is immediately accessible by municipal partners.

PUBLIC EDUCATION

Any successful implementation requires an effective public relations campaign. We've found that upfront communication with the public is crucial. We recommend a multimedia campaign that uses print, broadcast and personal presentations to convey the project's scope. Additionally, we may provide links that relay project details, contact information and answers to frequently asked questions. This effort should begin before installation and continue after implementation, as early communication builds a more solid foundation. Because some citizens may cite concerns about radio wave safety, we've also gathered resources (white papers) to address and assuage these concerns.

NOTIFICATION

Our business model was built in the Upper Midwest, where meters are typically found within the residence or basement mechanical room. Gaining access to homes for change-outs may present a challenge, and responding to those challenges should involve a systematic, reasonable attempt to engage the customer. Our standard multi-step notification process can be seen below:

STEP NO.	DESCRIPTION
1	General notice of project: Sent by utility partner
2	1st notice: Letter mailed to service address by contractor
3	2nd notice: Postcard mailed to service address by contractor
4	3rd notice: Letter mailed notice sent to customer by contractor
5	Final notice: Door posting noting 48-hour notice and penalty for failure to respond

We use a mailing center to handle stationery notifications (letters, postcards, etc.), and any correspondence can be written in several languages. Previous projects have involved notifications written in as many as four languages. Each piece can also be customized with the municipality's preferred fonts and logos. Once the installation is complete, a card (including emergency contact information) will be left for the customer to thank them for their participation.



We also maintain a fully staffed call center, available for use throughout the project's lifespan. Our customer and technician database provides smooth access to work orders and appointment-based operations, including:

- Custom-built data for setting appointments
- 24/7 service—after hours or on a holiday, you'll speak to a live associate
- After-hours call routing for emergency situations
 - › Our after-hours service will contact the Installation Project Manager for help in any emergency
- Direct contact with technicians for up-to-the-minute data
- Adaptive appointment times
- Direct office-to-customer interaction for quick response to inquiries

DATA INTEGRATION & MOBILIZATION

Once a project is secured by contract, it usually takes a couple weeks of mobilization before we begin installations. The most important task, however, is the integration of data between the municipality's utility billing software (UBS) and our own installation database. Involving all necessary departments throughout the process will ease the project and contribute to its success. During mobilization, data downloads and uploads will be tested, inventory will be taken and loaded into the database, and the municipality's billing routes, geography and potential installations will be analyzed and broken down into smaller batches. Once complete, the mutually agreeable installation schedule will be finalized.

MOBILIZATION MAY INCLUDE:

- Arranging transportation and housing for Ferguson associates (if necessary)
- Securing name badges and uniforms for installers
- Printing of door tags and other notification materials
- Organizing installation tools and miscellaneous materials

INSTALLATION

All of our associates are subject to background checks in accordance with our corporate policy. If the municipality requires additional background checks, we will submit any necessary information. Our installers are trained internally, undergoing a minimum of eight (8) hours of classroom training and extensive hands-on training. Newly hired installers also work with a lead installer for two (2) weeks. Every installer is outfitted with a Ferguson uniform, a photo ID, a supply of tools, safety gear and a phone. These phones will be used to scan barcodes and eliminate manual entry, thereby reducing mistypes. Additionally, all of our associates drive easily identifiable transit vans—ensuring the public is aware of who is working on their property.



We take pride in our ability to capture, retain and transfer data—a process built into our proprietary software. Once data is pulled from the municipality’s database or UBS, it is securely imported into our own database and assigned a unique work order ID. Each of these work orders will existing house account information and new information gathered during installation efforts. Each morning, installers will log into the mobile app and identify scheduled installations. Based on the aforementioned “old” account data, the software will identify meter sizes and quantities for change-out. Installers are required to check out inventory each morning and return unused meters at the end of the day, allowing us to manage project inventory and account for each meter used. This information is assigned an install code for each work order, telling us exactly what was installed for each account.

Once on-site, the installer will begin by accessing the work order and reviewing the “old” account data downloaded from the UBS. For each work order, they are required to review and verify the following items:

- Service Address
- Homeowner/Property Owner information
- Account
- Old meter number
- Old radio number (if present)
- Old meter reading
- Meter size

Once the installer has matched and confirmed physical information on-site to the electronic data, they may proceed with installation. New data captured in the field consists of the following:

Current or disconnect reading of the meter	Our application supports up to 4 distinct reads per work order
Install code	The meter and MIU are represented in the install code, ultimately showing what size/type of meter and MIU were used in the installation
Meter size	This is captured as a separate field to allow for better cross-verification and sorting of data before exporting it back to the UBS.

New meter number (if meter body is being replaced)	If meter body does not get replaced, the existing meter number is verified with the municipality's data and recorded in this field
New MIU number	This field can support two distinct MIU numbers for compound meter applications
New meter/register initial reading	Since new meters are tested at the factory and can sometimes have a small amount of usage recorded, we capture this data as well in case it's needed
MIU location	We record the location of the MIU in reference to the service property
Meter type	This is used to classify what type of application the meter is in service for
GPS Latitude and Longitude	Up to ten (10) GPS points (latitude/longitude) can also be captured while at the customer's residence. The average value of these readings is placed in the installation record
Completed date	This field is prefilled automatically with the current date when the installation/replacement is completed.
Installer Name	We record this data to allow monitoring of installations based on installer
Survey questions	These fields can vary based on what information, if any, is captured during an installation
Three (3) or more time-stamped photos of the installation	Our standard photos include before installation, current reading of existing meter, and after installation The installer will take additional photos if they encounter any conditions outside the "norm", to aid in resolving any questions or discrepancies of the data (ex. pre-existing leak)
Homeowner/Property owner signature	If needed or requested, an electronic signature can be captured for any or all work orders
Notes	This field is often used by installers to specify anything out of the ordinary about an install/replacement
MIU Initialization Data	We are able to capture the install packet of information that is sent when an MIU is initialized, and store it by account, for possible future reference

As new information is gathered during installation, it's continuously uploaded and synced with our database, providing real-time account information which can be accessed at any time. Our software has the flexibility to adjust the size of the data packets transferred from the app to the database, so no data is lost or forced to be manually reentered.

When data is received from the field, it passes through an electronic review process. Any discrepancies are flagged in the system for review and resolution. Noted discrepancies may include but are not limited to the following:

- A meter/MIU number that is not found in project inventory records
- A meter/MIU number that has already been entered for another address
- Any data returned for an address where the replacement has already been completed
- Any data from an installation where pre-installation data was unavailable for verification (unscheduled installations where a new record is created by the installer in the field)
- A scheduled installation that was cancelled and needs to be rescheduled
- Meter Size does not match meter serial number



QUALITY ASSURANCE

In order to ensure a high degree of customer satisfaction, we complete quality assurance checks on daily work. We will typically inspect 10% of the installations on a consistent basis throughout the length of the project. We will also perform fieldwork inspection and quality control checks based on the following minimum requirements:

- All new installers will have five (5) days of on-the-job training with a qualified lead installer or supervisor. This work will be 100% inspected and verified. Inspections will include the items listed on the QC Checklist below. During their second week of work, 50% of the new installer's work will be inspected and verified.
- Any installer who is found to have an error rate greater than 1% will be retrained or terminated. Following retraining, 100% of the installer's work will be inspected for a probationary five day period. If the error rate during this probationary period exceeds 1%, the installer will be removed from the project.
- All inspection results will be recorded in an auditable format, fully accessible to the municipality.
- Installations completed by associates who are terminated for not meeting installation quality standards will be further reviewed to determine if any corrective action needs to be taken by Ferguson Waterworks. The work reviewed will include all installations completed prior to the date of the first quality related infraction or at least two weeks prior to the date of termination. Additional review may be needed depending upon the results of the investigation.

QUALITY CHECKLIST:

- Register/MIU properly installed
- Seal wire and/or tampering resistant pin installed per requirements
- GPS points taken
- Required digital photos are present
- Completed survey questions

WORK ORDER MANAGEMENT SYSTEM CAPABILITIES

Once a project is secured, it may take four (4) to eight (8) weeks before installations can begin. The most important component of this preparation is the integration of UBS data with our installation software. Our proprietary system was built to maximize the capture and transfer of data, limiting manual input and human error.

We'll develop a download of all relevant customer data from the UBS and populate our database with the same information. As we sort and scrub the data, we'll collaborate with necessary officials and administrators. It's vital that all impacted departments participate in the initial phases of deployment, and may include GIS, IT, billing/finance, distribution, production, customer service and water management. Greater involvement leads to greater success.

Once data interface issues are resolved in a "pilot" environment, we'll move to full-scale production. After review of billing routes and geography, potential installations will be broken down into smaller batches and an installation schedule will be finalized. On larger projects, this mobilization phase has taken up to five (5) months, though we typically anticipate a period of one (1) to two (2) months.

As installations are completed, captured data will be reviewed electronically to detect anomalies (mismatches, duplicates, missing information, etc.). Once all discrepancies are resolved, we'll provide an electronic upload from our database for the municipality's UBS.

We'll also work with the municipality to develop an accommodation process for existing meters and the integration of new meters to maintain minimal disruptions to water billing cycles.



FERGUSON STANDARD SCOPE OF WORK

The proposer's pricing and installation scope of water meters and radio modules assume a "standard" installation. A **standard meter installation** is recognized as one which involves the replacement of an existing meter meeting the following conditions:

- 1) Meters will be located inside homes or businesses with adequate access. or if access is restricted, Contractor will be able to obtain access from the property owner with one week of request during normal business hours.
- 2) Meter access will not subject Contractor's employees to dangerous or unsafe working conditions.
- 3) Contractor will not be required to move customer's belongings.
- 4) Contractor will not be required to repair or replace pipe due to corrosion, existing damage, plumbing irregularities, substandard conditions or existing connections not in conformity to current building codes.
- 5) Water meters are on setters or equipped with standard meter connections that can be reused during meter installation.
- 6) Meter exchanges are like-for-like, same lay length and no plumbing is required.
- 7) No additional labor or groundwork will be needed to access meters, including but not limited to cutting, removal and replacement of asphalt or tree roots.

CUSTOMER NOTIFICATION PROTOCOL:

Ferguson will provide a minimum of four (4) documented customer notifications:

- 1) First letter requesting an appointment to install the water meter. Requests that the customer call or set up an online appointment. (2 Weeks Prior to the start of the project)
- 2) Postcard to customers who have not made an appointment. Provides information and the reminder for the installation. (2 Weeks after First)
- 3) Third letter to customers who have failed to respond. Requests appointment, states consequences and the timeframe for installation of the meter. (2 Weeks after Second)
- 4) Door-tag the property. Gives notice to terminate water service for noncompliance. If no response is received after 48hours the contractor is relieved of installation responsibility, the account will be removed from the installation bid quantities, and the account will be turned over to the owner. (2 Weeks after Third)
- 5) All Notices are sent to both billing and physical address if they are different.

In the event Contractor determines that any meter installation is not a standard meter installation, the Contractor will immediately bring the matter to the attention of the Owner's representative who will inspect the condition and advise Contractor on how to proceed within a 24hour timeframe. If additional work is requested by Owner, such work will be completed at an agreed upon hourly rate plus materials.

JIM JENNIGES – 3/2/2022

Sent from my iPhone

Begin forwarded message:

From: John Graupman <John.Graupman@bolton-menk.com>

Date: February 26, 2022 at 7:31:47 AM CST

To: David Palm <David.Palm@bolton-menk.com>

Cc: jimjenniges@gmail.com

Subject: Wabasso Filter

Summary of walk-through:

The City is upgrading controls and booster pumps. This was a need last time I was there and is very good progress. The facility is in good enough condition that continued repairs and upgrades would be recommended over a new plant.

Primary need

- Backwash holding tank
 - o The current is too small and makes backwashing very time consuming, also stresses tower volume in summer
 - o Recommend new tank (10,000 gallon precast tank).
 - Bury deeper to prevent airlock that causes backups into building
 - May need pump to discharge if deeper.
 - Demo or abandon in-place the existing tank
- Filter media and paint
 - o Visual coating condition hard to gauge with mineral staining
 - Need to verify last coating upgrade with Paul
 - This is critical to complete every 15-20 years
 - o Will determine urgency after discussion with Paul
- Filter backwash automation
 - o Need 16 valve actuators
 - o Recommend all new valves and piping at that time
 - o Good addition but fairly expensive
 - o Not highest priority yet
- Dehumidifiers
 - o Recommend keeping two in operation, either HiE dry style or other industrial units
- Aerator
 - o Recommend opening and cleaning
 - o Discharge pipe has some apparent blockage

Pending what we find on coatings, would recommend whether to move with a bigger project, or simply address these one by one.

Operations, suggest sampling for manganese (use Low Range and add the Rochelle salts hardness inhibitor) to confirm how well the permanganate feed is working. Otherwise looks good.

John Graupman, P.E. (MN, IA, NE, ND)

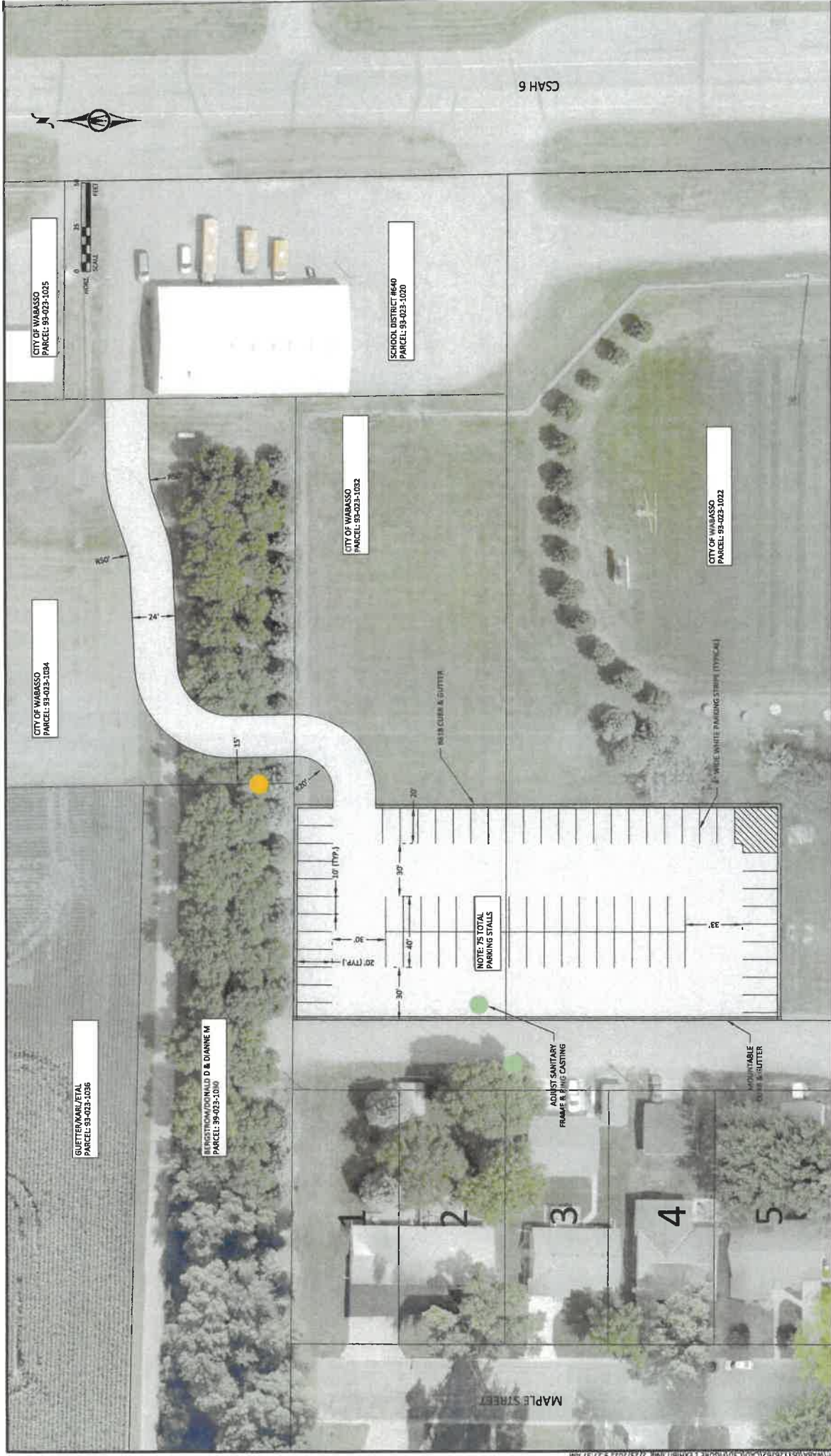
Principal Environmental Engineer

Bolton & Menk, Inc.

Mobile: (507) 380-0433

john.graupman@bolton-menk.com

Bolton-Menk.com





To: Mayor and Council

From: Larry Thompson, Clerk/Treas./Administrator

RE: Highway 68 Corridor Study

Date: March 7, 2022

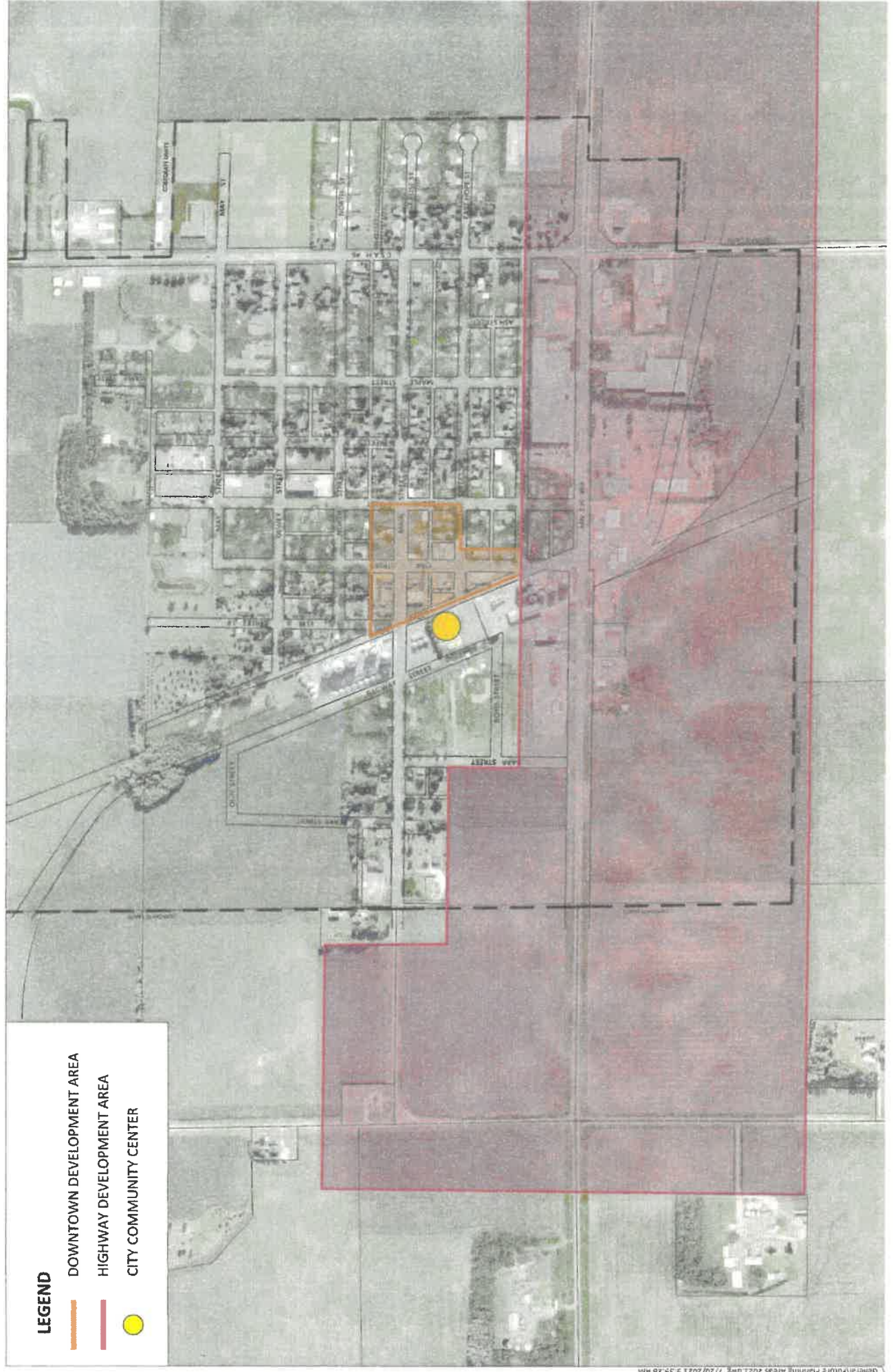
The city engineer and I met to discuss developing a design layout for future development along the Highway 68 corridor. Items in the study to be addressed are:

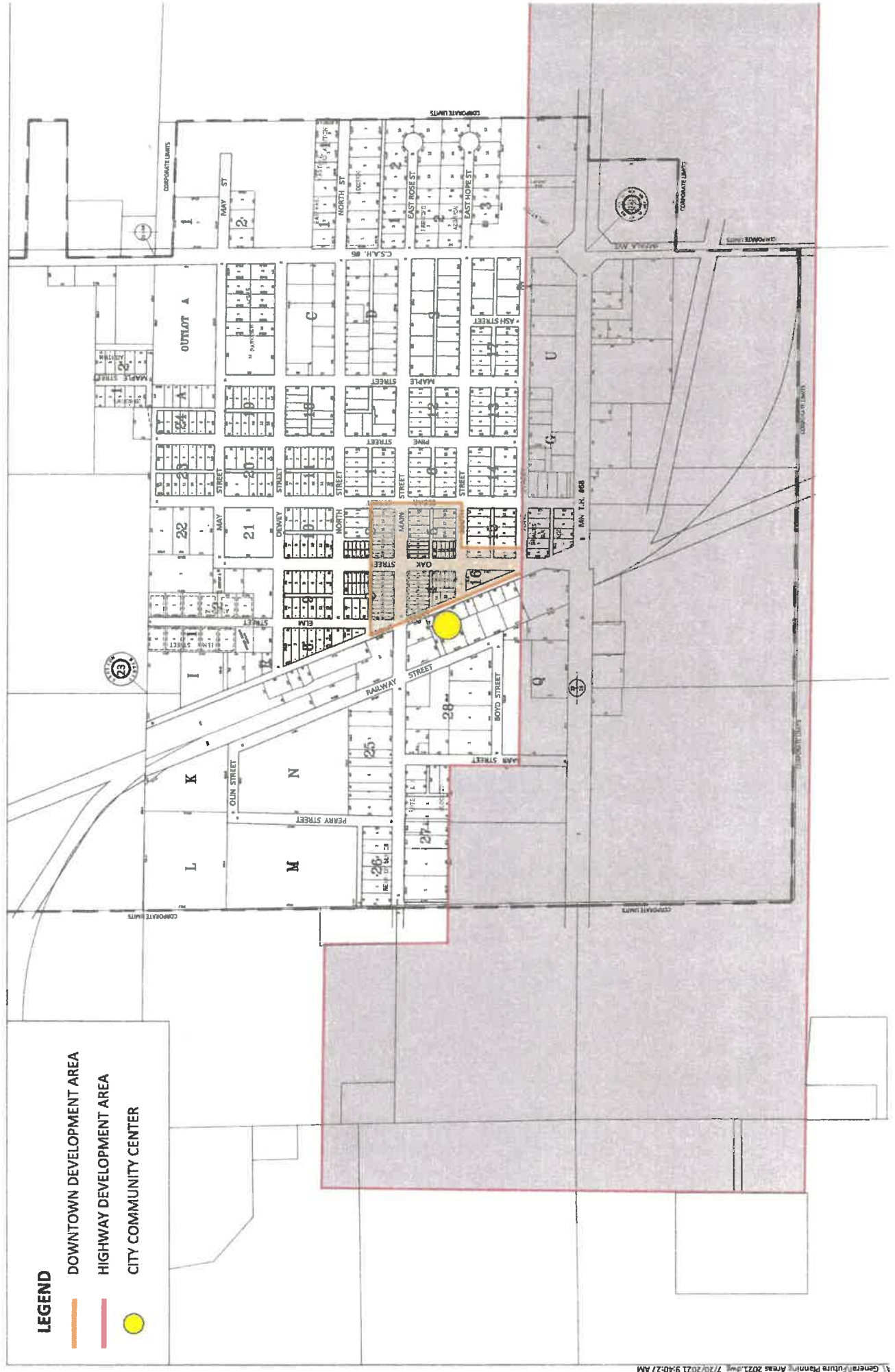
- a. Street design including access points
- b. Storm sewer and ponding areas (treatment and detention)
- c. Topography
- d. Water
- e. Sanitary sewer

A soils analysis was not included as it would be very expensive and is felt that since there are not apparent issues such as rock outcroppings, wetlands or unbuildable soils prevalent in the area it would be an unnecessary cost at this time. Soils analysis and wetland delineation can be done as part of specific developments or projects. The engineer would also provide cost estimates. The engineer will provide a cost estimate, but at this time it is expected to be around \$12,000 - \$15,000. This is about what was estimated in the original budget. The final product would be a layout of streets, ponds and underground infrastructure with cost estimates.

The EDA discussed this and suggested some changes to the study area such as eliminating the area south east of #68 and #76 due to sanitary sewer depth combined with the topography of the area.

It is recommended the cost be split with the EDA.





To: Mayor and Council
From: Larry Thompson, City Clerk/Treas./Administrator
RE: Community Center Improvement Update
Date: March 9, 2022

The floor and ceiling tile have been installed, and the wainscot and painting is mostly done. The Lions Club bar was removed and reinstalled and the cooler moved. The tables are in storage and will be delivered to the Community Center next week. Most of the tables have been sold, but we have several chairs remaining. I plan to reduce the price and if that doesn't help, I will propose donating or advertising them as a giveaway.

We have a few items left to consider that are listed on the agenda. We are getting quotes on:

1. PA system
2. AV projector and screens and
3. Security Cameras.
4. Key Fob System

I hope to have remaining estimates for council consideration at the meeting.

We are also considering removing the carpeting from the existing room dividers and reinstalling wainscot material. Jim is going to take one of the panels to the shop to see if the underlying sheetrock can be removed and reinstalled.

At this time we are under budget. The Legion has indicated that it would give a sizable donation if requested.

Spectrum Systems LLC

19943 584th Ave
Mankato, MN 56001
Ph: 507-381-2408
specs@hickorytech.net



Proposal

Date: 2/21/2022

Redwood Building Center
811 East Bridge Street
Redwood Falls, MN. 56283

Project/Site Location:

Wabasso Community Building

Estimate #	P.O Number	Contact	Terms: 60% Due on Acceptance
2371		Travis	This Quote Good For 30 Days.
Qty	Description		
	NOTEThis is to install a two door access control system using the existing door hardware.		
1	2 DOOR CONTROLLER		
1	POWER SUPPLY -12VDC @2.2A, BATTERY		
2	DOOR FRAME PROXIMITY READER		
2	Electric Strike, Surface Mount, RIM Device		
300	18/2 STR N/S		
300	22/6 STR SHLD		
300	22/6 STR SHLD		
10	Prox Key Tag		
10	Prox Card		
1	Battery 12V 7AH		
1	Misc. Hardware		
1	Installation Labor		
The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as per specified terms.			Subtotal
			Sales Tax (0.0%)
Signature _____			Total

\$5,115.81

\$5,115.81

Spectrum Systems LLC

19943 584th Ave
Mankato, MN 56001
Ph: 507-381-2408
specs@hickorytech.net



Proposal

Date: 2/21/2022

Redwood Building Center
811 East Bridge Street
Redwood Falls, MN. 56283

Project/Site Location:

Wabasso Community Center

Estimate #	P.O Number	Contact	Terms: 60% Due on Acceptance
2372		Travis	This Quote Good For 30 Days.

Qty	Description
	NOTE Sales And Installation Of Camera System
1	NVR, 6 TB, EXPANDABLE NVR
1	FISHEYE INDOOR/OUTDOOR VANDAL, STAR-LIGHT PLUS, 9 MEGAPIXEL, 360
1	JUNCTION BOX FISHEYE
3	MEGAPIX INDOOR/OUTDOOR VANDALBALLCAMERA, STAR-LIGHT PLUS, 5 MEGAPIXELS
3	MEGAPIX 4MP TURRET IP CAMERA 2.8-12MM VARI-FOCAL LENS, MOTORIZED ZOOM, 360 GIMBAL, ADDED INTELLIGENCE
3	WALL MOUNT FOR MTT VARIFOCAL LENS CAMERA, TURRET
1	8MP IP BULLET W/IVA ULTRA WIDE VIEW, SINGLE-SENSOR
1	JUNCTION BOX for WHITE BULLETCAMERAS
2	INDOOR/OUTDOOR PROFESSIONAL NETWORK BRIDGE
1	Cat 6 Plenum Cable
1	685VA/390W COMPACT UPS, AVR,
1	MONITOR, 21.5", INDUSTRIAL LEVEL LCD, FHD,
1	Misc. Hardware
1	Installation Labor

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as per specified terms.	Subtotal	
	Sales Tax (0.0%)	
	Total	\$11,990.00
Signature _____		

SPECIAL ASSESSMENT POLICY
OF
CITY OF WABASSO, MINNESOTA

Printed: March 8, 2022

Adopted by City Council: _____

**SPECIAL ASSESSMENT POLICY
CITY OF WABASSO, MN**

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SPECIAL ASSESSMENT POLICY

CITY OF WABASSO, MN

I. INTRODUCTION:

General Policy

When an improvement is of special benefit to properties in a definable area, it is the intent of the City Policy to levy special assessments on the benefited properties to finance such improvements. Improvement costs shall, whenever possible, be assessed in full against the benefited property. All special assessment improvements shall be made in accordance with this Policy and the requirements of Minnesota Statutes Chapter 429.

Assessment Policies Applicable to All Improvements

Improvements for construction of street surfaces, alley surfaces, curb and gutter, sidewalk, driveway approaches, boulevard landscaping, sanitary sewer, water system, or other assessment improvements may be undertaken upon City Council initiation or petition of the affected property owners. If owners of 35 percent or more of frontage of the property abutting the proposed improvement petition for improvements, the Council may choose to begin proceedings for the project.

Improvement costs shall, whenever possible, be assessed in full against the benefited property, thereby keeping the improvement costs chargeable to the City to a minimum. The following general principles shall be used as a basis of the City's assessment policy:

The "Project Cost" of an improvement shall be deemed to include the costs of all necessary construction work required to accomplish the improvement, plus engineering, surveying, legal, administrative, financing, right-of-ways and other contingent costs. The "Project Cost" shall also include the costs to prepare the Preliminary Engineering Report for the project.

Where the project cost of an improvement is not entirely attributable to the need for service to the area served by said improvement, or where unusual conditions beyond the control of the owners of the property in the area served by the improvement would result in an inequitable distribution of special assessments, the City, through the use of other funds, may pay such "city costs" which, in the opinion of the City Council, represents the excess cost not directly attributable to the area served.

If financial assistance is received from the federal government, from the State of Minnesota or from any other source to defray a portion of the cost of a given improvement, such aid, at the option of the City Council, will be used first to reduce the "city cost" of the improvement. If the financial assistance received is greater than the normal "city cost," the remainder of the aid will be used to reduce the special assessments against the benefiting properties, such a reduction to be applied on a pro rata basis.____

SPECIAL ASSESSMENT POLICY
CITY OF WABASSO, MN

The “assessable cost” of an improvement shall be defined as being those costs which, in the opinion of the City Council, are attributable to the need for service in the area served by the improvement. Said “assessable cost” shall be equal to the “project cost” of the current project as defined above, minus “city cost” as defined above, minus other financial assistance credited as above described. The assessable cost shall not exceed the increase in market value of the property being assessed.

City-owned properties, including municipal building sites, parks and playgrounds, but not including public streets and alleys, shall be regarded as being assessable on the same basis as if such property was privately owned.

Assessments may be spread over such period of time as the Council shall approve.

In the event the literal application of the provisions outlined herein would result in an inequitable distribution of special assessments, the City Council reserves the right to adjust the policy so as to achieve a more equitable distribution.

II. LOCAL IMPROVEMENT PROCESS:

The Sleepy Eye City Council has adopted the following process for the initiation, review and assessment of local public improvement projects.

<u>STEP</u>	<u>ACTION</u>
--------------------	----------------------

A. PROJECT INITIATION / REVIEW

Projects may be initiated by: Petition of Affected Property Owners or the Council. If the project is petitioned, the Council, must determine if it conforms with State Statutes. Any City board or commission which proposes an improvement shall present the improvement to the City Council for consideration.

B. PRELIMINARY ENGINEERING REPORT / CALL FOR HEARING

The Council instructs Staff or the Consulting Engineer to prepare a preliminary report on the proposed improvement. The report will indicate feasibility of proceeding with improvements and estimated costs. The Council will review the Preliminary Engineering Report and adopt a motion to set a public hearing to gather comments on the proposed improvement. The public hearing may be omitted if the project is petitioned by 100% of affected property owners. Notice of the public hearing shall be given pursuant to State Statute.

SPECIAL ASSESSMENT POLICY
CITY OF WABASSO, MN

C. PUBLIC IMPROVEMENT HEARING

The purpose of the hearing is to give all interested property owners a chance to comment on the proposed improvement. If the improvement is to be bid and constructed prior to preparation of a final assessment roll, estimated assessment amounts for an average property owner shall be provided at the hearing. If the Council, after due input by the public, elects to proceed with the project, the improvement is ordered and, Staff, and/or the Consulting Engineer will be directed to prepare necessary project plans and specifications.

Notice of the Public Improvement Hearing must be published twice in the official newspaper. The two publications must be a week apart and at least three days must elapse between the last publication date and the date set for the hearing. Also, not less than 10 days before the hearing, notice must be mailed to the owner of each parcel within the area to be assessed. The notices must state the time and place of the hearing, the general nature of the improvement, the estimated cost, and the area proposed to be assessed.

D. PLAN AND SPECIFICATIONS REVIEW / ADVERTISEMENT FOR BIDS

Completed project plans and specifications shall be presented for consideration by the City Council. If approved, the Council shall direct the City Clerk to advertise for construction bids and set a date for bid opening.

An advertisement for bids is required only if the estimated cost exceeds \$25,000. If the estimated amount exceeds \$10,000 but is not over \$25,000, the contract may be made either upon sealed bids or by direct negotiation. For improvement under \$10,000, contracts may be let upon quotation or in the open market, in the discretion of the governing body. All other requirements of the uniform contracting law apply, such as the need to obtain two or more quotations where possible. If bids are advertised for, the advertisement must be published in the official paper but the length of time is left to the discretion of the council. However, at least 10 days must elapse between the first publication and the opening of the bids and three weeks if the estimated cost exceeds \$100,000. On projects of that magnitude, publication in a trade paper published in a first class city must also be made; a single publication at least three weeks before closing bids is sufficient. The newspaper usually used for this purpose is the Construction Bulletin which is located in Brooklyn Park, Mn.

E. ACCEPTING BIDS / ASSESSMENT ROLL

At the time and place previously established, the City Council shall open and review all sealed bids for the improvement. The City may accept and retain all or a portion of the bids. The City may also defer awarding the bid for a period of time not to exceed forty-five (45) days. The purpose of the delay is to allow staff time to review the bids and to allow for assessment hearings. The Council may declare costs to be assessed

SPECIAL ASSESSMENT POLICY
CITY OF WABASSO, MN

and order the Staff or the Consulting Engineer to prepare the assessment roll immediately or table assessment proceedings until the project has neared completion.

F. AWARDING BIDS:

The City Council "Owner" reserves the right to reject any or all bids and to waive any irregularities and informalities therein and to award the Contract to other than the lowest bidder if, in their discretion, the interest of the Owner would be best served thereby.

When the City Council has completed all necessary review and preliminary hearings, it may award the bid to the lowest acceptable bidder.

G. CONSTRUCTION:

Once the City has entered into a contract with the successful bidder, construction of the improvement may begin.

H. ASSESSMENT PROCESS:

The Council shall initiate appropriate assessment proceedings, if it has not done so prior to bid award of project construction. Normally, assessment proceedings will be conducted following substantial completion of the work.

I. ASSESSMENT HEARING:

The assessment hearing is held at this time only if the Council has determined the need to do so. A resolution shall be prepared by the City Clerk and approved by the Council which declares the costs to be assessed and orders the preparation of proposed assessments. A separate or combined resolution shall also be prepared by the City Clerk and approved by the Council setting the hearing date for the proposed assessment hearing. The purpose of the hearing is to give property owners the opportunity to object to the proposed assessment. Objections may be made at the hearing or submitted in writing prior to the hearing.

The City Clerk shall publish a notice of assessment hearing at least once in the official newspaper. The hearing must be fixed for a day at least two weeks after the publication of the notice. The notification for the assessment hearing shall include the following statements at a minimum:

1. The date, time and place of the assessment hearing.
2. The general nature of the improvement.
3. The area proposed to be assessed.
4. The total amount of the proposed assessment.
5. That the proposed assessment roll is on file with the City Clerk.
6. That written or oral objections will be considered.

SPECIAL ASSESSMENT POLICY
CITY OF WABASSO, MN

7. That no appeal may be taken as to the amount of any assessment unless a signed, written objection is filed with the Clerk prior to the hearing or presented to the presiding officer at the hearing.
8. That an appeal to district court may be made by serving notice upon the Mayor or Clerk of the City within thirty (30) days after adoption of the assessment and filing such notice with the District Court within ten (10) days after service upon the Mayor or Clerk.
9. Whether the City has adopted any deferment ordinance or resolution, and the basic substance of that ordinance or resolution.

The City Clerk shall also notify affected property owners of the assessment hearing. Mailed notices shall be sent not less than two weeks prior to the date set for the hearing. An affidavit of mailed receipts shall be prepared and notarized, and the document shall be stored in and made a part of the project file. The mailed notification for the assessment hearing shall include not only the nine (9) items in the published notice, but also the following information:

1. The amount to be specially assessed against that particular lot, piece, or parcel of land.
2. The right of the property owner to prepay the entire assessment and the person to whom prepayment must be made.
3. Whether partial prepayment of the assessment has been authorized.
4. The time within which prepayment may be made without the assessment of interest.
5. The rate of interest to be accrued if the assessment is not prepaid within the required time period.

In accordance with Minnesota State Law, the City Clerk will notify an affected property owner by mail if their adopted assessment differs from the proposed assessment as to a particular lot, piece or parcel of land. Property owners will also be notified by mail of any changes adopted by the Council in interest rates or prepayment requirements from those contained in the notice of proposed assessment.

J. ADOPTING ASSESSMENT ROLL:

Upon determination of final assessment amounts and a finding that the assessments do not exceed the increase in market value of each respective property, the Council shall adopt the assessment roll. Any property owner who has formally objected to the assessment has thirty (30) days to appeal the assessment to District Court.

K. PARTIAL OR FULL PREPAYMENT:

After adoption of the assessment roll by the Council in any local improvement proceeding, the owner of specially assessed property may, prior to certification of

SPECIAL ASSESSMENT POLICY
CITY OF WABASSO, MN

assessments to the County Auditor, pay to the City Clerk / Finance Officer any portion of the assessment. The remaining unpaid balance shall be spread over the period of time established by the Council for installment payment of assessment.

L. CERTIFICATION OF ASSESSMENTS

After adoption of any special assessment by the Council, the City Clerk, or Finance Officer shall transmit a certified duplicate of the assessment roll, interest amount, term, and yearly installments as required to the Redwood County Auditor.

III. DISTRIBUTION OF ASSESSMENTS

Several methods exist for assessing property benefitted by local government projects. It is the policy of the City to use the method that most equitably distributes project costs.

DISTRIBUTION OF ASSESSMENTS

Several methods exist for assessing property benefitted by local government projects. It is the policy of the City to use the method that most equitably distributes project costs.

In general, the percentage of costs to be assessed for street and utility infrastructure improvements associated with this project shall be as follows:

<i>RESPONSIBILITY OF PAYMENT FOR IMPROVEMENTS ⁽¹⁾</i>				
IMPROVEMENT	RECONSTRUCT or NEW ^{(3) & (4)}	CITY COST SHARE	PROPERTY OWNER COST SHARE	REMARKS
Preliminary Engineering Report, Design & Construction Engineering	Reconstruct	Varies	Varies	Distributed and pro- rated with work or improvement items as noted below.
Street Surface	Reconstruct	75%	25% of the total street surfacing costs	Assessed by lot frontage. Front lot = short side. Side lot = long side. Side lot to be assessed at ½ lot length.
Curb & Gutter	Reconstruct	75% ⁽²⁾	25% ⁽²⁾	Assessed by lot frontage, linear foot.
Sidewalk	Reconstruct	75% ⁽²⁾	25% ⁽²⁾	Assessed by walk area, square foot.

SPECIAL ASSESSMENT POLICY
CITY OF WABASSO, MN

Driveway Apron	Reconstruct	75% ⁽²⁾	25% ⁽²⁾	Assessed by apron area, square yard.
Storm Sewer	Reconstruct	100%	0%	Not Assessed.
Sanitary Main	Reconstruct	75%	25% of the total sanitary main costs	For 8" max pipe size. Assessed by lot frontage. Corner lots only assessed on side where property receives the service.
Sanitary Service	Reconstruct	0%	100%	Assessed by each.
Water Main	Reconstruct	75%	25% of the total water main costs	For 8" max pipe size. Hydrants are not assessed. Assessed by lot frontage. Corner lots only assessed on side where property receives the service.
Water Service	Reconstruct	0%	100%	Assessed by each.
External funds, such as State Aid Funds / Grant ⁽¹⁾	Reconstruct	To be applied to reduce City Costs Share		

Notes:

- (1) External or outside funding, such as MnDOT State Aid funding, will be applied to reduce City costs share.
- (2) City to pay for curb & gutter, walks, and driveway aprons across alley & street R.O.W.
- (3) For new construction (new developments), 100% of all costs for each category of work (streets, curb & gutter, sanitary sewer, etc.) will be assessed to the benefitting lots within the new development.
- (4) The City reserves the right to modify the special assessment policy as needed and on a project by project basis to sufficiently maintain existing infrastructure and to promote new development within the City.

In general, the percentage of costs to be assessed for street and utility infrastructure improvements shall be as follows:

Specific details and examples of calculating the assessment for each item listed in the table are as follows:

SPECIAL ASSESSMENT POLICY
CITY OF WABASSO, MN

A. PRELIMINARY ENGINEERING REPORT:

1. Preliminary Engineering Report - Initiated by Council or Petition and followed by completed project.

The costs to prepare the Preliminary Engineering Report shall be included in the assessments to the abutting property owners as a portion of the overall unit price for each improvement being assessed to the property owners. The costs will be distributed using the percentages and examples as shown in the following paragraphs.

2. Preliminary Engineering Report - Initiated by Petition and followed by no project.

If the Council is petitioned by a developer or owner(s) to make an improvement and a Preliminary Engineering Report is provided, and an improvement project is not made, the costs to prepare the Preliminary Engineering Report shall be assessed at 50% to the developer or owner(s) who petitioned for the report or improvements. The assessed cost will be distributed in equal amounts to each owner(s) who signed the petition.

3. Preliminary Engineering Report - Initiated by Council and followed by no project.

If the Council initiates a project and a Preliminary Engineering Report is provided, and an improvement project is not made, the costs to prepare the Preliminary Engineering Report shall be 100% City costs and no assessments will be made.

SPECIAL ASSESSMENT POLICY
CITY OF WABASSO, MN

IV. DEFERMENT, PAYMENT, AND CERTIFICATION OF ASSESSMENTS

A. Deferment of Special Assessment at the discretion of the City Council

The City Council may elect to defer an assessment for agricultural property or non-developable property along a project. When the property is developed, the City Council reserves the right to apply the previous assessment with interest to the newly developed property.

The City Council may also elect to defer an assessment which causes a gross financial burden or hardship on the property owner. If a request is made of the Council to defer an assessment due to a hardship, the property owner shall provide the Council with written documentation including, but not limited to tax records, paycheck receipts, bank account balances, etc. which proves the hardship.

B. Deferment of Special Assessment for Senior Citizens.

Criteria. In determining whether or not a senior citizen is eligible for deferral of special assessment installment payments, the following criteria are established:

- (1) Senior Citizens special assessment hardship deferral applies to special assessments levied after the date of the adoption of this Policy, providing the City Council adopts an ordinance to this effect.
- (2) Senior Citizens special assessment hardship deferral applies to qualifying special assessments against all properties classified as "homestead" pursuant to M.S. Chapter 273, where one or more of the owners of such property is 65 years of age or older and it would create a hardship for the owner or owners of the property to pay the special assessment installments as they become due.
- (3) It shall be presumed that a hardship exists if:
 1. The annual assessment installment exceeds 1% of the previous year's total adjusted gross incomes, for Federal Income Tax purposes, for all owners of the property; in no event shall "total adjusted gross income" include Social Security Benefits, Railroad Retirement Benefits, retirement benefits attributable to employee contributions, disability benefits, personal injury awards or workmen's compensation payments.

SPECIAL ASSESSMENT POLICY
CITY OF WABASSO, MN

- (b) All owners of the property verify, under oath, that they meet the criteria for establishing a hardship by completing an application provided by the City.
- (4) In cases where exceptional and unusual circumstances exist, the City Council may determine that a hardship exists despite the fact that the minimum income requirements of Section (3) (a) are not met; such cases shall be decided by the Council on a case by case basis.
- D. Interest. Interest shall/shall not be charged on any assessment deferred pursuant to this Policy at a rate equal to the rate charged on other assessments for the particular public improvement project the assessment is financing.
- E. When Deferred. The deferment shall be granted upon a certification by the owner on a form prescribed and approved by the City Clerk to establish the qualification of the owner for such a deferment. The application shall be made within thirty (30) days after the adoption of the assessment roll by the Council and shall be renewed each following years upon the filing of a similar application not later than May 31st. The Council shall either grant or deny the deferment and, if it grants the deferment, it may require the payment of the interest due each year. If the Council grants the deferment, the Clerk shall notify the county auditor and the county assessor who shall, in accordance with Minnesota Statutes, Section 444.23 record a notice of the deferment with the register of deeds setting forth the amount of the assessment. When a deferment is allowed by the Council, it shall be noted and made a part of the resolution adopting the Final Assessment Roll.
- F. When Deferment Ends. The option to defer the payment of special assessments shall terminate and all amounts accumulated, plus applicable interest, shall become due upon the occurrence of any one of the following events:
 - (a) The death of the property owner 65 years of age or older, providing the surviving owner is otherwise not eligible for deferment;
 - (b) the sale, transfer, or subdivision of all or any part of the property;
 - (c) loss of homestead status on the property;
 - (d) determination by the Council for any reason that there would be no hardship to require immediate or partial payment;
 - (e) failure to file a renewal application within the time prescribed by Subd. B, herein above; or
 - (f) at the request of the property owner.

SPECIAL ASSESSMENT POLICY
CITY OF WABASSO, MN

G. Procedure for Termination of Deferment. Upon the occurrence of one of the events specified herein above, the Council shall terminate the deferment. Thereupon, the Clerk shall notify the county assessor and the county auditor of the termination, including the amounts accumulated on unpaid installments plus applicable interest which shall become due and payable as a result of the termination.

H. Publication of notice of yearly Assessment and Deferment. The Clerk shall publish notice in the official publication of the City, said notice to be published in the first week of April and the first week of May of each year. Said notice shall advise of the availability of the deferment of payments on special assessments and shall advise as to the deadline for filing of same.

I. Partial Payment of Assessment. After the adoption by the Council of the assessment roll in any local improvement proceeding, the owner of any property specially assessed in the proceeding may, prior to the certification of the assessment or the first installment to the County Auditor, pay to the Clerk any portion of the assessment. The remaining unpaid balance shall be spread over the period of time established by the Council for installment payment of the assessment.

J. Certification of Assessments.

After the adoption of any special assessment by the Council, the Clerk shall transmit a certified duplicate of the assessment roll with each installment, including interest, set forth separately to the County Auditor to be extended on the proper tax lists of the County.

VI. ADOPTION OF POLICY.

Passed and Adopted by the City Council of the City of Wabasso, the ____ day of _____, 2022

Mayor: Carol Atkins

Date:

ATTEST:

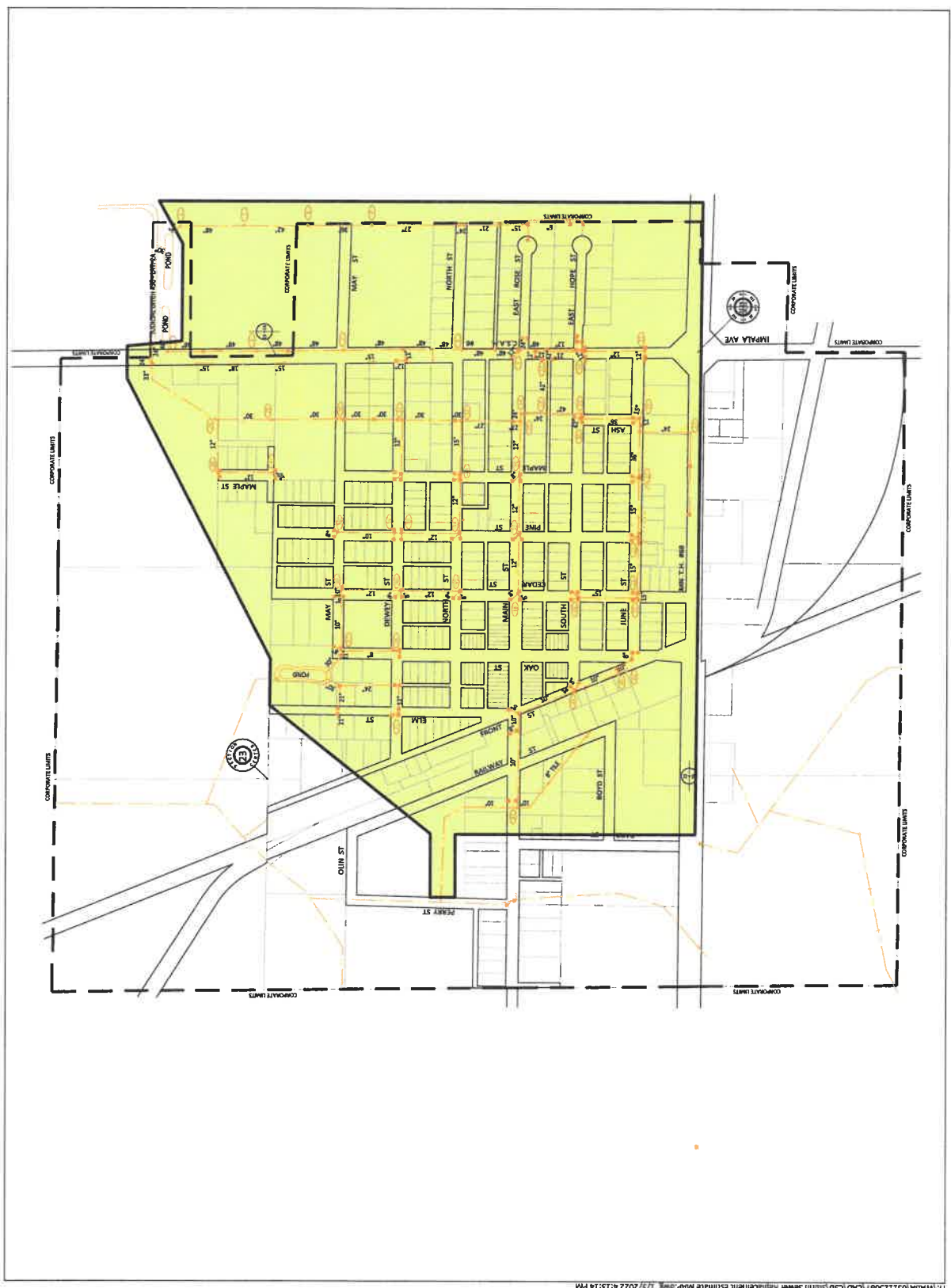
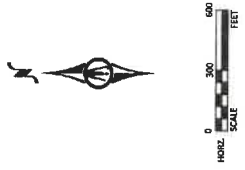
City Clerk: Larry J Thompson

Date:

CITY OF WABASSO
REDWOOD COUNTY, MINNESOTA

Stormwater
Utility

- LEGEND**
- STORM CATCH BASIN
 - STORM MANHOLE
 - STORM MANHOLE NUMBER
 - STORM SEWER PIPE, PIPE SIZE
 - AREA INCLUDED IN ESTIMATE



PRELIMINARY ENGINEER'S ESTIMATE

STORM SEWER REPLACEMENT ESTIMATE

WABASSO, MN

BMI PROJECT NO. 051.125087

FILE NAME: H:\WABA\051125087\3_Design\A_Calculations\Storm Sewer Replacement Estimate.xlsx\Storm Sewer Est. 0%



**BOLTON
& MENK**

Real People. Real Solutions.

Date:

1/4/2022

Item	Pipe Size/ Structures	Existing Quantity	Unit	Replacement Quantity	Unit	Unit Price	Total Amount
RCP Pipe Sewer	8 In	2475	LF	-	LF		
RCP Pipe Sewer	10 In	3305	LF	-	LF		
RCP Pipe Sewer	12 In	6413	LF	12,193	LF	\$59.00	\$719,387.00
RCP Pipe Sewer	15 In	2005	LF	2,005	LF	\$65.00	\$130,325.00
RCP Pipe Sewer	18 In	56	LF	56	LF	\$81.00	\$4,536.00
RCP Pipe Sewer	21 In	694	LF	694	LF	\$75.00	\$52,050.00
RCP Pipe Sewer	24 In	1594	LF	1,594	LF	\$83.00	\$132,302.00
RCP Pipe Sewer	27 In	900	LF	900	LF	\$90.00	\$81,000.00
RCP Pipe Sewer	30 In	1821	LF	1,821	LF	\$115.00	\$209,415.00
RCP Pipe Sewer	36 In	1850	LF	1,850	LF	\$150.00	\$277,500.00
RCP Pipe Sewer	42 In	1051	LF	1,051	LF	\$250.00	\$262,750.00
RCP Pipe Sewer	48 In	2846	LF	2,846	LF	\$300.00	\$853,800.00
RCP Pipe Sewer	54 In	80	LF	80	LF	\$350.00	\$28,000.00
48" Manhole (8' Depth)	28 EA	224	EA	224	EA	\$450.00	\$100,800.00
72" Manhole (10' Depth)	23 EA	230	EA	230	EA	\$850.00	\$195,500.00
Catch Basin (4' Depth)	132 EA	528	EA	528	EA	\$500.00	\$264,000.00
Casting Assemblies	183 EA	183	EA	183	EA	\$650.00	\$118,950.00

Assumptions:

PRESENT VALUE: \$3,944,865.00

UTILITY OWNERS/PARCELS: 327

ANNUAL INTEREST RATE: 0%

ESTIMATED SUBTOTAL: \$3,430,315.00

15% CONTINGENCY: \$514,550.00

TOTAL ESTIMATED COST: \$3,944,865.00

PAYMENT OPTIONS:

PAYBACK PERIOD	60 YEARS	70 YEARS	80 YEARS
PROJECT LIFE CYCLE (MONTHS):	720	840	960
A/P VALUE:	N/A	N/A	N/A
CITY ANNUAL PAYMENT:	\$65,748	\$56,355	\$49,311
CITY MONTHLY PAYMENT:	\$5,479	\$4,696	\$4,109
UTILITY/PARCEL OWNER MONTHLY COST:	\$16.76	\$14.36	\$12.57

PRELIMINARY ENGINEER'S ESTIMATE

STORM SEWER REPLACEMENT ESTIMATE

WABASSO, MN

BMI PROJECT NO. 051.125087

FILE NAME: H:\WABA\051125087\3_Design\VA_Calculations\[Storm Sewer Replacement Estimate.xlsx]Storm Sewer Est. 1%



Real People. Real Solutions.

Date: 1/4/2022

Item	Pipe Size/ Structures	Existing Quantity	Unit	Replacement Quantity	Unit	Unit Price	Total Amount
RCP Pipe Sewer	8 In	2475	LF	-	LF		
RCP Pipe Sewer	10 In	3305	LF	-	LF		
RCP Pipe Sewer	12 In	6413	LF	-	LF	\$59.00	\$719,387.00
RCP Pipe Sewer	15 In	2005	LF	12,193	LF	\$65.00	\$130,325.00
RCP Pipe Sewer	18 In	56	LF	2,005	LF	\$81.00	\$4,536.00
RCP Pipe Sewer	21 In	694	LF	56	LF	\$75.00	\$52,050.00
RCP Pipe Sewer	24 In	1594	LF	694	LF	\$83.00	\$132,302.00
RCP Pipe Sewer	27 In	900	LF	1,594	LF	\$90.00	\$81,000.00
RCP Pipe Sewer	30 In	1821	LF	900	LF	\$115.00	\$209,415.00
RCP Pipe Sewer	36 In	1850	LF	1,821	LF	\$150.00	\$277,500.00
RCP Pipe Sewer	42 In	1051	LF	1,850	LF	\$250.00	\$262,750.00
RCP Pipe Sewer	48 In	2846	LF	1,051	LF	\$300.00	\$853,800.00
RCP Pipe Sewer	54 In	80	LF	2,846	LF	\$350.00	\$28,000.00
48" Manhole (8' Depth)	28 EA	224	LF	80	LF	\$450.00	\$100,800.00
72" Manhole (10' Depth)	23 EA	230	LF	224	LF	\$850.00	\$195,500.00
Catch Basin (4' Depth)	132 EA	528	LF	230	LF	\$500.00	\$264,000.00
Casting Assemblies	183 EA	183	EA	528	EA	\$650.00	\$118,950.00

Assumptions:

PRESENT VALUE: \$3,944,865.00

UTILITY OWNERS/PARCELS: 327

ANNUAL INTEREST RATE: 1%

ESTIMATED SUBTOTAL: \$3,430,315.00

15% CONTINGENCY: \$514,550.00

TOTAL ESTIMATED COST: \$3,944,865.00

PAYMENT OPTIONS:

PAYBACK PERIOD	60 YEARS	70 YEARS	80 YEARS
PROJECT LIFE CYCLE (MONTHS):	720	840	960
A/P VALUE:	0.0222	0.0199	0.0182
CITY ANNUAL PAYMENT:	\$87,576	\$78,503	\$71,797
CITY MONTHLY PAYMENT:	\$7,298	\$6,542	\$5,983
UTILITY/PARCEL OWNER MONTHLY COST:	\$22.32	\$20.01	\$18.30

PRELIMINARY ENGINEER'S ESTIMATE

STORM SEWER REPLACEMENT ESTIMATE

WABASSO, MN

BMI PROJECT NO. 051.125087

FILE NAME: H:\WABA\051125087\3_Design\A_Calculations\Storm Sewer Replacement Estimate.xlsx\Storm Sewer Est. 2%



Real People. Real Solutions.

Date: 1/4/2022

Item	Pipe Size/ Structures	Existing Quantity	Unit	Replacement Quantity	Unit	Unit Price	Total Amount
RCP Pipe Sewer	8 In	2475	LF	-	LF		
RCP Pipe Sewer	10 In	3305	LF	-	LF	\$59.00	\$719,387.00
RCP Pipe Sewer	12 In	6413	LF	-	LF	\$65.00	\$130,325.00
RCP Pipe Sewer	15 In	2005	LF	12,193	LF	\$81.00	\$4,536.00
RCP Pipe Sewer	18 In	56	LF	2,005	LF	\$75.00	\$52,050.00
RCP Pipe Sewer	21 In	694	LF	694	LF	\$83.00	\$132,302.00
RCP Pipe Sewer	24 In	1594	LF	1,594	LF	\$90.00	\$81,000.00
RCP Pipe Sewer	27 In	900	LF	900	LF	\$115.00	\$209,415.00
RCP Pipe Sewer	30 In	1821	LF	1,821	LF	\$150.00	\$277,500.00
RCP Pipe Sewer	36 In	1850	LF	1,850	LF	\$250.00	\$262,750.00
RCP Pipe Sewer	42 In	1051	LF	1,051	LF	\$300.00	\$853,800.00
RCP Pipe Sewer	48 In	2846	LF	2,846	LF	\$350.00	\$28,000.00
RCP Pipe Sewer	54 In	80	LF	80	LF	\$450.00	\$100,800.00
48" Manhole (8' Depth)	28 EA	224	EA	224	EA	\$850.00	\$195,500.00
72" Manhole (10' Depth)	23 EA	230	EA	230	EA	\$500.00	\$264,000.00
Catch Basin (4' Depth)	132 EA	528	EA	528	EA	\$650.00	\$118,950.00
Casting Assemblies	183 EA	183	EA	183	EA		

ESTIMATED SUBTOTAL: \$3,430,315.00

15% CONTINGENCY: \$514,550.00

TOTAL ESTIMATED COST: \$3,944,865.00

Assumptions:

PRESENT VALUE: \$3,944,865.00

UTILITY OWNERS/PARCELS: 327

ANNUAL INTEREST RATE: 2%

PAYMENT OPTIONS:

PAYBACK PERIOD	60 YEARS	70 YEARS	80 YEARS
PROJECT LIFE CYCLE (MONTHS):	720	840	960
A/P VALUE:	0.0288	0.0267	0.0252
CITY ANNUAL PAYMENT:	\$113,612	\$105,328	\$99,411
CITY MONTHLY PAYMENT:	\$9,468	\$8,777	\$8,284
UTILITY/PARCEL OWNER MONTHLY COST:	\$28.95	\$26.84	\$25.33

STORM SEWER UTILITY FEE - PROPERTY AREAS CITY OF WABASSO, MN

BMI PROJECT NO.: 051.125087
FILE NAME: H:\WABA\051125087\3_Design\A_Calculations\Wabasso Storm Sewer Reconst Fee Property Listing.csv



Real People. Real Solutions.

Date: 3/9/2022

Yellow Shaded: Areas filled in by BMI. Delete Shade @ Final Version

LINE NO.	BILLING ACCOUNT NUMBER	COUNTY PARCEL ID NUMBER	FIRST NAME	LAST NAME	ADDRESS NUMBER	STREET NAME	CITY	STATE	ZIP CODE	PROPERTY LEGAL DESC.	PROPERTY CLASS	PROPERTY AREA S.F.	FEE CATEGORY	MONTHLY FEE AMT.
1	01-00000001-00-2	93-280-0160	GLEN	BOCK	992	NORTH STREET	WABASSO	MIN	56293	Lot 2, Block 2, Eastvill Add.	RESIDENTIAL	21,232		
2	01-000000015-00-9			BART PROPERTIES	341	JUNE STREET	WABASSO	MIN	56293	Lot 8 & S 75' Lot 7, Block 15, & W 30' Lot 9, Block 15, Orig	COMMERCIAL			
3	01-000000020-00-7	93-200-2600 & 93-200-2620	AMANDA	GUETTER	345	JUNE STREET	WABASSO	MIN	56293	N 1/2 Lots 3, 4, & 5 Ex E. 48' of N1/2 Lot 3, Brauns Block Add.	RESIDENTIAL	17,100		
4	01-000000025-00-2	93-255-0060	BRENT	BAUMANN	1216	OAK STREET	WABASSO	MIN	56293	S 1/2 Lots 3, 4, & 5, Brauns Block Add.	RESIDENTIAL	9,240		
5	01-000000031-00-1	93-255-0080	EDDIE	REYES	1214	OAK STREET	WABASSO	MIN	56293	BRAUNS BLOCK ADDITION BLOCK 1	RESIDENTIAL	12,298		
6	01-000000035-00-5	93-255-0120	DARREN	MARTIUS	1212	OAK STREET	WABASSO	MIN	56293	N1/2 LOTS 6 & 7	RESIDENTIAL	8,387		
7	01-000000046-00-9	93-255-0140	RICK	JENNIGES	1011	CEDAR STREET	WABASSO	MIN	56293	BRAUNS BLOCK ADDITION BLOCK 1	RESIDENTIAL	7,380		
8	01-000000051-00-7	93-281-0020	CLETUS	BERANEK	999	NORTH STREET	WABASSO	MIN	56293	Lot 1 Block 1 EASTVILL SECOND ADDITION	RESIDENTIAL	15,861		
9	01-000000057-00-3	93-073-4830	PJ	BOCK	1010	CEDAR STREET	WABASSO	MIN	56293	WESTERN TOWN LOT COMPANY ADD TR 60' X 150' IN OUTLOT G, .207A	RESIDENTIAL	9,000		
10	01-000000060-00-9	93-073-4820	RANDY	ROHLIK	1012	CEDAR STREET	WABASSO	MIN	56293	WESTERN TOWN LOT COMPANY ADD TR 60' X 150' IN OUTLOT G	RESIDENTIAL	9,000		
11	01-000000066-00-5	93-073-4810	RACHEL	INGEBRETSON	1014	CEDAR STREET	WABASSO	MIN	56293	WESTERN TOWN LOT COMPANY ADD TR 60' X 150' IN OUTLOT G	RESIDENTIAL	9,000		
12	01-000000075-00-7	93-255-0020	KRISTA	DAVIS	1017	CEDAR STREET	WABASSO	MIN	56293	Lot 1/Block 1 BRAUNS BLOCK ADDITION	RESIDENTIAL	8,400		
13	01-000000080-00-5	93-255-0040	HOLDEN	BAUMANN	344	JUNE STREET	WABASSO	MIN	56293	E 48' of N1/2 lot 3 & Lot 2, Brauns Block Add.	RESIDENTIAL	11,760		
14	01-000000086-00-1	93-200-2460	BRIAN	FISCHER	1019	CEDAR STREET	WABASSO	MIN	56293	ORIGINAL TOWN Block 15 E 30' LOT 9 & ALL LOT 10	RESIDENTIAL	12,600		
15	01-000000086-00-9	93-200-2460	MARY SUE	FISCHER	10190	CEDAR STREET	WABASSO	MIN	56293	ORIGINAL TOWN Block 15 E 30' LOT 9 & ALL LOT 10	RESIDENTIAL			
16	01-000000090-00-8	93-200-2380	VEANNE	BATTISTINI	1022	CEDAR STREET	WABASSO	MIN	56293	Block 14 ORIGINAL N 80' LOTS 6 & 7	RESIDENTIAL	9,600		
17	01-000000095-00-3	93-200-2360	BOB	JENNIGES	1020	CEDAR STREET	WABASSO	MIN	56293	ORIGINAL TOWN Block 14 S 60' LOTS 6 & 7	RESIDENTIAL	7,200		

CITY OF WABASSO REDWOOD COUNTY MINNESOTA

FLAT MAP

Updated: January, 2012

STORM SEWER UTILITY FEE PROPERTY AREAS

MARCH 2022



CORPORATE LIMITS

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Brian's Tree Service LLC

Tree Removal • Tree Trimming • Stump Grinding

Date: February 23, 2022

From: Brian's Tree Service LLC

Quote for:

City of Wabasso

Larry: 507-342-5519

Jim: 612-669-7238

To the City of Wabasso,

Brian, with Brian's Tree Service, has looked over and reviewed the project with Jim for the City of Wabasso, and has a clear vision for the work to be done.

Location: Cedar Street, Wabasso, MN

Description of work:

1. Cut down/haul away and dispose of 16 trees marked with flagging tape and clean up job site upon each tree removal.

The cost for the project listed above is: ~~\$11889.00~~ *\$12889*
bg 2-24-22

Brian's Tree Service would be happy to do the work for you upon your request.

Thank-you,

Brian Gniffke

Brian's Tree Service LLC

3788 330th Ave Cottonwood, MN 56229 (p) 507-423-6274 (c) 507-828-7610 (f) 507-423-6509

briang@brians-treeservice.com • www.brians-treeservice.com

Jeff
507-762-5038

ZINNIEL TREE SERVICE LLC

24002 Hwy 4 N
Sleepy Eye, MN 56085

507-794-5020

2/25/22

CITY OF WABASSO

Cedar Street Project

16 trees to remove, leave stumps

\$328.12 per unit

Total \$5,250.00

(If trees are added or subtracted it would be \$328.12 per tree)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/25/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Vicky Larson	
	PHONE (A/C, No, Ext): (507)794-2156	FAX (A/C, No): (507)794-5142
	E-MAIL ADDRESS: vicky@firstsecurityagency.net	
INSURED Zinniel Tree Services, LLC 24002 State Highway 4 Sleepy Eye, MN 56085	INSURER(S) AFFORDING COVERAGE	
	INSURER A: United Financial Casualty Insurance Company	NAIC # 11770
	INSURER B: Secura Insurance	22543
	INSURER C: Assigned Risk Companies	0008
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			20-CP-003324962	07/02/2021	07/02/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			954379350	12/21/2021	12/21/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			20-CU-003324964	07/02/2021	07/02/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A		WCMN000102401	07/09/2021	07/07/2022	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Wabasso
1235 Oak St.
Wabasso, MN 56293

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Vicky Larson

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KECK TREE SERVICE

Tree Removal * Tree Trimming * Stump Grinding

Jon Keck - Phone: 507-227-0860

26977 Co. Hwy. 15 - Lamberton, MN 56152

Name

City of Wabasso

Address

Ph. No.

Date

3-4-22

SOLD BY

CASH

C.O.D.

CHARGE

ON ACCT.

QTY.

DESCRIPTION

PRICE

AMOUNT

- Removal of 16
trees

\$270/tree

16 trees

- Haul away material
+ Cleanup

Estimate

Thank you
Jon Keck Service

Finance charge of 1.5% per month
will be charged to your billing.

TAX

TOTAL

Exempt

\$4320.00

Brown Tree Service LLC

406 W Lincoln St.

Springfield, MN 56087 US

+1 5072200672

brown1:reeservice@yahoc.com

**Estimate****ADDRESS**

City of Wabasso

Wabasso, MN 56293

SHIP TO

City of Wabasso

Wabasso, MN 56293

ESTIMATE

DATE

1207

02/18/2022

DATE		DESCRIPTION	QTY	RATE	AMOUNT
	Tree Removal	Pine	0.25	200.00	50.00T
	Tree Removal	Locust	1.50	200.00	300.00T
	Tree Removal	Hackberry	0.75	200.00	150.00T
	Tree Removal	Ash	0.50	200.00	100.00T
	Tree Removal	Maple	0.50	200.00	100.00T
	Tree Removal	Basswood	0.75	200.00	150.00T
	Tree Removal	Ash	0.75	200.00	150.00T
	Tree Removal	Maple	0.50	200.00	100.00T
	Tree Removal	Ash	0.25	200.00	50.00T
	Tree Removal	Ash	0.50	200.00	100.00T
	Tree Removal	Ash	0.75	200.00	150.00T
	Tree Removal	Ash	1.25	200.00	250.00T
	Tree Removal	Ash	0.75	200.00	150.00T
	Tree Removal	Ash	1	200.00	200.00T
	Tree Removal	Locust	1.50	200.00	300.00T
	Tree Removal	Locust	1.50	200.00	300.00T

SUBTOTAL

2,600.00

TAX

191.75

TOTAL

\$2,791.75

Accepted By

Accepted Date



Serving Greater MN Over 45 Years

SOUTHWEST OFFICE
COURTLAND, MN
 Kevin Weiss, Field Supervisor
 Phone: (507) 276-3071
 Email: kevinwets@gmail.com
 www.CarrsTreeService.com
 Please Mail Payment to:
 P.O. Box 250
 Ottertail, MN 56571



Estimate Date: 2-17-2022 Estimator: Dan Krzmarzick Estimator Phone: 507-766-6256

Customer Name: City of Wabasso Attn: Jeff Olson

Customer Address: 1429 Front St. Wabasso MN 56293 Redwood
 Street City State Zip County

Residence Phone Number: _____ Work Phone Number: _____

Mobile Phone Number: 507-301-4515 EMAIL: ole3475@gmail.com

Estimate Notes: Remove 16 trees on Cedar St. marked with green ribbon.
Haul all debris to city dump & clean work site. Separate brush & logs
at dump.

<input type="checkbox"/> Sprinkler System	If yes, location has been marked	____ Yes	____ No
<input type="checkbox"/> Septic System	If yes, location has been marked	____ Yes	____ No
<input type="checkbox"/> Well	If yes, location has been marked	____ Yes	____ No
<input type="checkbox"/> Okay to drive on lawn		____ Yes	____ No
<input type="checkbox"/> Okay to drive on driveway		____ Yes	____ No
<input type="checkbox"/> Yard Clean Up		____ Yes	____ No
____ Remove Logs	____ Leave Logs	____ Length	
____ Remove Brush	____ Leave Brush	____ Mow Brush	
____ Remove Chips	____ Leave Chips		
____ Grind Stumps	____ Remove Stumpage	____ Leave Stumpage	
____ Locate	Locate # _____	Ready Date _____	

Job Site Instructions: _____

REQUIRED EQUIPMENT:

<input type="checkbox"/> Boom Truck	<input type="checkbox"/> Claw Truck	<input type="checkbox"/> Dump Trailer	<input type="checkbox"/> Mower	<input type="checkbox"/> Portable Bucket
<input type="checkbox"/> Chipper	<input type="checkbox"/> Climbing Gear	<input type="checkbox"/> Large Chainsaw	<input type="checkbox"/> Pads	<input type="checkbox"/> Small Stump Grinder
<input type="checkbox"/> Chipper Truck	<input type="checkbox"/> Crane	<input type="checkbox"/> Large Stump Grinder	<input type="checkbox"/> Pole Saw	<input type="checkbox"/> Tool Cat

EQUIPMENT USED

EMPLOYEE LIST

(FOREMAN)

HOURS WORKED

☐ BILL CUSTOMER COMPLETION DATE: _____ TOTAL HOURS: _____

ESTIMATE: \$9,000.00 TAX: _____ TOTAL: _____

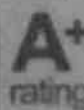
CUSTOMER SIGNATURE: _____ DATE: _____

How did you hear about us?



Recommend us on Facebook

Referral Repeat Customer Vehicle Signage Mailer Internet Door Knocker





Information for **healthcare professionals**

LIFEPAK 15

Monitor/defibrillator

A monitor/defibrillator by professionals, for professionals



LIFEPAK 15 at a glance

Rely on the LIFEPAK 15 monitor/defibrillator for the confidence you need in emergencies and the highest available escalating energy, up to 360 joules (360J).

CONTACT



LP15 v4

Quote Number: 10498504

Version: 1

Prepared For: WABASSO AMB ASSOCIATION

Attn:

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep: Jon Dilley

Email: jon.p.dilley@stryker.com

Phone Number: (952) 239-9823

GPO: SAVVIK

Quote Date: 02/28/2022

Expiration Date: 05/29/2022

Delivery Address

Name: WABASSO AMB ASSOCIATION

Account #: 1297237

Address: 1225 OAK ST

WABASSO

Minnesota 56293

End User - Shipping - Billing

Name: WABASSO AMB ASSOCIATION

Account #: 1297237

Address: 1225 OAK ST

WABASSO

Minnesota 56293

Bill To Account

Name: CITY OF WABASSO

Account #: 1281987

Address: PO BOX 60

WABASSO

Minnesota 56293

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99577-001955	LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	1	\$28,360.21	\$28,360.21
2.0	41577-000284	Ship Kit -QUIK-COMBO Therapy Cable; 2 rolls100mm Paper; RC-4, Patient Cable, 4ft.; NIBP Hose, Coiled; NIBP Cuff, Reusable, adult; 12-Lead ECG Cable, 4-Wire Limb Leads, 5ft; 12-Lead ECG Cable, 6-Wire Precordial attachment	1	\$0.00	\$0.00
3.0	21330-001176	LP 15 Lithium-ion Battery 5.7 amp hrs	2	\$423.73	\$847.46
4.0	11140-000098	LP15 AC Power Adapter (power cord not included)	1	\$1,473.84	\$1,473.84
5.0	11140-000015	AC power cord	1	\$71.29	\$71.29
6.0	11140-000080	Extension Cable (5ft 3 in)	1	\$273.94	\$273.94
7.0	11171-000082	Masimo™;RC Patient Cable - EMS, 4 FT.	1	\$214.67	\$214.67
8.0	11171-000046	Masimo™M-LNCS® DCI, Adult Reusable SpO2 only Sensor. For use with RC Patient Cable.	1	\$257.92	\$257.92
9.0	11171-000040	Masimo™M-LNCS® Pediatric Single Patient Use Adhesive SpO2 only Sensor. Box of 20. For use with RC Patient Cable.	1	\$305.98	\$305.98
10.0	21300-008159	LIFEPAK 15 NIBP Straight Hose, 6'	1	\$62.48	\$62.48
11.0	11160-000019	NIBP Cuff-Reusable, Adult X Large	1	\$44.06	\$44.06
12.0	11160-000017	NIBP Cuff -Reusable, Large Adult	1	\$31.24	\$31.24
13.0	11160-000013	NIBP Cuff-Reusable, Child	1	\$22.43	\$22.43



LP15 v4

Quote Number: 10498504

Version: 1

Prepared For: WABASSO AMB ASSOCIATION

Attn:

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep: Jon Dilley

Email: jon.p.dilley@stryker.com

Phone Number: (952) 239-9823

GPO: SAVVIK

Quote Date: 02/28/2022

Expiration Date: 05/29/2022

#	Product	Description	Qty	Sell Price	Total
14.0	11160-000011	NIBP Cuff-Reusable, Infant	1	\$20.03	\$20.03
15.0	11260-000039	LIFEPAK 15 Carry case back pouch	1	\$74.49	\$74.49
16.0	11220-000028	LIFEPAK 15 Carry case top pouch	1	\$52.07	\$52.07
17.0	11577-000002	LIFEPAK 15 Basic carry case w/right & left pouches; shoulder strap (11577-000001) included at no additional charge when case ordered with a LIFEPAK 15 device	1	\$289.16	\$289.16
18.0	11996-000093	Electrode EDGE QUIK-COMBO pediatric RTS	1	\$39.25	\$39.25
19.0	21996-000109	Titan III WiFi Gateway	1	\$886.71	\$886.71
Equipment Total:					\$33,327.23

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
20.0	78000171	LIFENET Asset, per device	1	\$545.00	\$545.00
ProCare Total:					\$545.00

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$0.00
Grand Total:	\$33,872.23

Prices: In effect for 90 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

Capital Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's Acute Care capital terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html. A copy of Stryker Medical's Emergency Care capital terms and conditions can be found at <https://www.strykeremergencycare.com/terms>.



City of Wabasso
Mayor Carol Atkins
P.O. Box 60
Wabasso, MN 56293

March 7, 2022

Greetings City of Wabasso Mayor Carol Atkins,

Broadband plays an essential role in the growth of rural communities. Businesses need it to connect to customers, students need it to participate fully in their education, and we all need it to access information and resources that impact our everyday life. But the benefits of being connected are not yet shared by everyone.

[Per the Blandin Foundation, Redwood County ranks 85th out of 87 counties](#) with access to internet speeds of 100 Mbps download and 20 Mbps upload. This simply does not position us to achieve the 2026 state goal or equip our county with high-speed internet our residents and businesses deserve. Most of Redwood County, to include the City of Wabasso, is served by either a DSL or fixed wireless technology which limits the end user's ability to achieve reliable, consistent, high-internet speeds. It is proven a fiber-optic network provides a future-proof technology which is scalable to serve the speed needs of today and the next 40 years.

In November 2021, a community group was formed to participate in a broadband technical assistance program, through Blandin. One of the activities was to develop a broadband vision statement. The purpose of the vision is to direct and guide the EDA when working with internet service providers, seek funding, and decision making. The vision was endorsed by this committee, the Redwood County Economic Development Authority Board of Directors, and the Redwood County Board of Commissioners in January 2022.

Every resident and business in Redwood County will have access to an affordable, reliable, high-speed internet connection delivered by committed community partners skilled in operating and maintaining a successful fiber broadband network.

In order to achieve this vision, the EDA is partnering with the incumbent internet service provider, Arvig, to develop broadband projects. The City of Wabasso has been identified as a project area to deploy a fiber-to-the-premise network to residents and businesses in the city. Arvig will be pursuing an application to the State of Minnesota Department of Employment and Economic Development (DEED) Border-to-Border grant program, in partnership with the Redwood County EDA to offset the cost. Applications will be scored based on these factors: broadband improvements, grant funding request amount, community participation, project readiness, project sustainability, and economic development and community impact. Additionally, applicants are to attain local funding to serve as a gap in the total funding request. With the support of the County Commissioners, we are reaching out to those cities and townships included in the project area to seek local funding requests, in an effort to be application ready.



The scope of the application is to provide 786 structures with a fiber-to-the-premise network, totaling \$2,173,979 in four cities, and two townships, for an estimate of 13.5 miles. The City of Wabasso is included in this project area to serve 482 structures, totaling \$1,348,003 for an estimate of 4.5 miles. The proposed funding structure would be to seek 30% of the project cost from the State, Arvig at 25%, and the remaining 45% would be a joint partnership with Redwood County, and the city.

This letter is to seek a request to provide an overview of the city's current broadband status, broadband benefits and economic impact, project overview, and present a funding request at the March 14, 2022 Council meeting. We anticipate this conversation would take about 30 minutes.

Please contact either Patrick or Briana with any questions and/or to make arrangements to be on the March 14, 2022 board agenda.

Thank you,

Briana Mumme
Economic Development Coordinator
Redwood County
Briana_m@co.redwood.mn.us
(507) 637-1122

Patrick Garry
Broadband Coordinator
Redwood County EDA
Lead for Minnesota
Patrick_g@co.redwood.mn.us
(507) 637-1362

Cc: Redwood County Commissioner Board Chair, Jim Salfer, City of Wabasso EDA President, Pat Eichten

REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

Phone: 507-637-4036 Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Date: 3/3/2022
To: City of Wabasso
From: Sheriff Randy Hanson
Re: Activity Report for February 2022

During the month of February, deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

Date:	Time:	Description of Call
2/2/2022	1241	Theft
2/3/2022	0842	Traffic – VW - speed
2/3/2022	0858	Traffic – VW - speed
2/3/2022	0911	Traffic – VW – speed
2/3/2022	1547	Traffic – VW - speed
2/3/2022	1554	Verbal warning seat belt violation
2/8/2022	1841	Animal Complaint
2/8/2022	1513	Vulnerable Adult
2/11/2022	1052	Violation Court Order
02/17/2022	1339	Terroristic Threats
02/18/2022	0903	Parking
02/20/2022	0910	Traffic- VW - Speed
02/22/2022	1037	Traffic – VW - Speed

02/23/2022	2009	Vulnerable Adult
02/25/2022	2105	Disturbance
02/25/2022	2159	Traffic -- VW -Speed
02/28/2022	1845	Vulnerable Adult

If you have any questions, please feel free to contact me.

Resolution No.
City of Wabasso
Redwood County, Minnesota

**RESOLUTION REESTABLISHING PRECINCT BOUNDARY
AND POLLING PLACE**

WHEREAS, it is important that citizens exercise their right to vote at their local polling place;
and

WHEREAS, Minn. Stat. § 204B.14, subd. 3(e) requires precinct boundaries to be reestablished within 60 days of the time when the legislature has been redistricted, or at least 19 weeks before the state primary election in a year ending in two, whichever comes first; and

WHEREAS, Minn. Stat § 204B.14, subd. 3(e) requires each governing body of each municipality to designate polling places for each election precinct pursuant to section 204B.16, within 30 days of establishing precinct boundaries or at least 19 weeks before the state primary election in a year ending in two, whichever comes first;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Wabasso, MN, Redwood County, Minnesota does hereby reestablish its precinct boundary and designates the Community Center at 1429 Front Street, Wabasso located in Redwood County, Minnesota as its polling place for all state and federal elections in 2022.

BE IT FURTHER RESOLVED, that the city notify residents of this designation by following the requirements of Minn. Stat. § 205.16.

Adopted this _____ day of _____, 2022.

Carol Atkins, Mayor

Attest:

Larry J Thompson, City Clerk

City of Wabasso
1429 Front Street P O Box 60
Wabasso MN 56293-0060
Phone: 507-342-5519 Fax: 507-342-2213

Application for Closing of City Street Permit

Street Main, Elm, Front from _____ to _____

Note: attach a route map if more than one street to be used.

Street will be obstructed on the following date(s): 6/7, 6/14, 6/21, 6/28, 7/5, 7/12, 7/19, 7/26 ²⁰²²

From start time 4:00 p.m. to ending time 10:00 p.m. ^{8/9 + 8/12}

The applicant is requesting to temporarily occupy a portion of the street(s) for the following reason:

Roll-In 2022

Name of Organization: Roadhouse

Representative: Diane Arends / Joshua Hofferkamp

Address: 713 Main St.

Telephone: 507-829-2385 Fax: 507-342-2192

This permit does not in any way relieve the applicant of liability for damages caused to the street, or resulting from traffic accidents that may in any way be related to the permit. All damages, claims or adjustments shall be the responsibility of the party requesting and signing the permit. It is understood the street is to be restored to its original condition.

The applicant agrees to indemnify, hold harmless and defend the City of Wabasso, its officials, agents, servants, and employees from payment of any sum or sums of money to any persons whomsoever for all attorney fees, costs of investigation, and defense of claims, actions, or suits growing out of injuries, including death, to persons or property damage caused by the applicant and/or the applicants employees act of barricading of the above referenced street(s).

It is further the intent of this agreement to hold the applicant responsible for the payment of any and all claims, suits, or liens due to any negligent act, error or omission by the applicant and/or the applicants employees which may in any way be attributable to or asserted against the City and/or its officials, agents, servants or employees as applicant and/or applicants employees act of barricading the street(s). In addition to holding the City harmless, the applicant defend the city, its officials, agents, servants, and/or employees with council reasonably acceptable to the city and will pay the costs of that defense of any legal action brought, due to acts or actions of the applicant and/or applicants employees.

The applicant also agrees to provide general liability and property insurance in accordance with the following provisions: (A) The insurance shall be a standard liability policy and shall be filed in the City Office. (B) The City

shall be named as an additional insured. (C) Unless otherwise provided in writing, signed by the City the limits of the liability shall be as follows:

<u>Coverage</u>	<u>Limits of Liability</u>
<i>Bodily Injury</i>	<i>\$1,500,000.00 each occurrence</i>
<i>Property Damage</i>	<i>\$1,500,000.00 each occurrence</i>
<i>Physical Damage to Property</i>	<i>\$1,500,000.00 each occurrence</i>

(D) The insurance shall be in full force and effect before any street closure is performed.

(E) Applicant shall not cancel the insurance until the street closure for which it is required has been completed, and the street reopened. (F) A Certificate of Insurance shall be delivered to the city at least 7 days in advance of the date of the street closure for which the insurance is required. (G) Instructions shall be given by the City to the applicant on correct installation of barricades as outlined in the MN DOT/Temporary Traffic Control Zone Layouts Field Manual.

(H) In case of an accident, the applicant agrees to contact the City and assist in the completion of an accident investigation report.

Date

Applicant Signature

Print Applicant Name

Approval by City of Wabasso

Approval is given to _____

To barricade _____ as indicated above.

Date _____

Mayor

City Clerk



06/01/2020 - 07/30/2020

GSAH-133

Elm St

GSAH-133

North St

Oak St

City of Wabasso
City Council
Monday, February 14, 2022
Wabasso Public School Community Activity Center
6pm

The meeting opened with the recitation of the pledge of Allegiance.

Mayor Atkins called the meeting to order with Council members Steve Burns, Roger Baumann, Jeff Olson and Brad Salfer present.

Clerk/Treasurer/Administrator Larry Thompson, Street Maintenance Supervisor Jim Jenniges, Kyle Salfer, City Attorney Matt Novak, EDA President Pat Eichten, City Engineer David Palm, Karie Salfer, Andrew Haack and Paul Sobocinski were also present.

Motion by Salfer, second Burns to approve the **agenda** with the following changes:

1. Add consideration of Schoer Farms for storing Community Center tables and chairs.
2. Add Ordinance extending development moratorium

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

EDA Report. EDA Board President Pat Eichten reported as follows:

1. Duplex plans, contract packet have been finalized. Financing is underway and it looks like the EDA will need to limit occupancy to moderate income.
2. EDA has sold a lot to Matt and Andrea Samyn
3. Pat Dingels and Karl Guetter interviewed various businesses relating to needs and concerns. Mr. Thompson will be meeting with the City Engineer to review Highway 68 infrastructure needs.
4. Possible RLF loan in the works.
5. Treasurer's report. No delinquent loan payments.

Clerk/Treasurer: Computer Server and PC. Motion by Olson, second by Burns to purchase a computer server, PC and monitor for \$11,982.97.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Street Report:

1. **Snow blower** fabrication is almost complete.
2. **Generators** – Mr. Jenniges submitted quotes for two used generators (fixed place and mobile). Mr. Jenniges noted that in the event of a power outage the overhead doors at the shop, ambulance garage and fire hall would not operate, plus the lifts stations and wells would not operate. Mr. Jenniges noted that there was used equipment available but once it came on the market the sold very quickly. Mr. Jenniges stated that if the Council authorized the purchase he would see if the two units quoted were available, and if not, he would like authorization to purchase used units when they came on the market. Mr. Thompson stated he would submit a budget adjustment at the next meeting that may include deferring budgeted capital purchases. Motion by Olson, second by Salfer to authorize the purchase of two used generators at a cost not to exceed \$35,000.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Utilities Report:

1. **Karie Salfer – Water Leak** – Mr. Thompson noted that Ms. Salfer had experienced a water leak and had used over 280,000 gallons. Mr. Thompson stated that the policy of the council was to forgive the sewer portion of the bill as no water entered the sewer system, but the water bill should be based on water that goes through the meter. Andrew Haack spoke on behalf of Ms. Salfer. He believed that the leak was caused by a surge in the system when the water main broke in January and the city should give a break. The council noted that there was no way the council could determine if the city bore responsibility without further evidence and investigation. Mr. Novak recommended that the council not change its policy. Ms. Salfer could appeal the water bill through a 3 member citizens panel which is authorized under the current ordinance. Mr. Novak noted the council could expedite by moving straight to the appeals hearing rather than waiting for the delinquent notice to be delivered. **Motion** by Salfer, second by Baumann to **waive the sewer portion** of the additional water usage caused by the leak.
Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.
Motion by Baumann to move directly to the **three member hearing**. Motion was not seconded, so Mr. Baumann withdrew the motions.
2. **Water Panel** – Mr. Jenniges informed the council that the new panel for the water plant should be installed in late March. Mr. Jenniges added that the plant would need to be shut down for one or two days, and residents would be notified.
3. **Sewer Plant Electrical Issue** – Mr. Jenniges stated the lift pump at the sewage treatment plant is blowing breakers and believes it is a transformer that may need to be replaced.
4. Mr. Jenniges informed the council that he had taken the Class D sewage permit classes and would be taking his test in March.

Consent Agenda – Motion by Olson, second by Salfer to approve the consent agenda as follows:

1. Approve **minutes** of the **January 10, 2022** regular meeting and **January 24, 2022** special meeting.
 2. Set the Annual Board of Appeal and Equalization meeting for Wednesday, April 20, 2022 at 5:00 p.m. at the Wabasso Community Center.
- Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Engineer's Report:

1. **Cedar Street Project** – Mr. Palm reviewed the Cedar Street Project report dated 2/14/22, noting the slopes, power pole relocation, tree removal, utility crossings and schedule. Mr. Palm anticipated the final plans and specs and authorization to bid would be on the next meeting agenda for consideration.
2. **Assessment Policy** – Currently under review by staff.
3. **Sanitary Sewer Rehab Project** – Still under review by the USDA RD Engineer.
4. **Tennis Courts/Parking lot** – Plans being developed by Bolton and Menk.
5. **City Master Plan – Highway 68 Development** – Under review by City staff and Bolton and Menk.

Cedar Street Trees – Mr. Olson stated staff had reviewed the tree removal plan. All residents had been notified and he had talked directly with most of the affected owners. Mr. Palm noted that a number of cities handled the tree removal outside of the project contract in order to expedite the removal. It was the consensus of the council that the city obtain bids for the Cedar Street tree removal.

Financial Advisor – Motion by Salfer, second by Baumann to approve the letter of engagement with AMKO Advisors for the duplex tax abatement bonds.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Personnel Policy – Paid Leave – Mr. Thompson noted that with the staff turnover and the change in the vacation schedule, the differentiation between per January 1, 2020 and post January 1, 2020 employees was now moot and recommended the council remove the differentiation. Mr. Thompson also recommended employees be given the option to carry over up to 40 hours of comp time to the following fiscal year. Motion by Olson, second by Salfer, to adopt **Resolution R3 -2022 amending the City personnel policy relating to comp time and vacation accrual.**

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Community Center Seal Coat – Motion by Olson, second by Burns, to approve the quote of Barga, Inc., \$16,035.75 for crack repair and sealcoating for the Community Center parking lot.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Schoer Farms – Table Storage. Motion by Salfer, second by Burns, that the city sends a letter of thanks and give a gratuity of \$150.00 to Schoer Farms for storing the new tables and chairs for the Community Center.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Moratorium Extension. Mr. Novak noted the city had been making progress with the strategic plan and recommended the development moratorium be extended for 12 months while the city continued its work. Motion by Burns, second by Olson, to adopt Ordinance No. 251 Extending the Interim Ordinance related to Commercial Development in the City of Wabasso.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

The council received the **January Sherriff's report** and **February Library minutes.**

Motion by Burns, second by Salfer to approve the bills as follows:

General Fund	\$ 75,445.32
2016A Refunding Bonds	\$ 83,830.00
2017A Tax abatement bonds	\$ 8,901.49
Water	\$ 13,504.72
Sewer	\$ 15,123.74
Sanitation	\$ <u>7,678.67</u>
Total General Checking	\$204,483.84
Ambulance	\$ 11,886.77
Fire	\$ <u>6,278.86</u>

Total **\$222,649.47**

Motion by Olson, second by Baumann to adjourn at 7:45 pm.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Larry Thompson
City Clerk/Treasurer/Administrator

City of Wabasso

03/09/22 9:05 AM

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Checks for Month

10100 General Checking

Since February 2022

Begin Balance \$694,485.82

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	020122RECCCRENT	2/1/2022	-\$135.00	020122RECCCR	CC Rental	\$694,620.82
Deposit	020222RECEDACC	2/2/2022	-\$90.00	020222RECEDA	Community Center Rent 2-	\$694,710.82
Deposit	20220201UB0	2/2/2022	-\$1,666.82	20220201UB0	UB Receipt Serv 1 Water R	\$696,377.64
Deposit	20220202UB1	2/2/2022	-\$1,061.95	20220202UB1	UB Receipt Serv 1 Water R	\$697,439.59
Deposit	020322RECCCEDARENT	2/3/2022	-\$75.00	020322RECCCE	Community Center Rental	\$697,514.59
Deposit	20220203UB0	2/3/2022	-\$464.60	20220203UB0	UB Receipt Serv 1 Water R	\$697,979.19
Deposit	20220204UB0	2/4/2022	-\$1,360.74	20220204UB0	UB Receipt Serv 1 Water R	\$699,339.93
Deposit	021022RECCRENTAMBPM	2/10/2022	-\$45.00	021022RECCRE	CC Rental	\$699,384.93
Deposit	021022RECfin	2/10/2022	-\$53.32	021022RECfin	Court Fines	\$699,438.25
Deposit	20220207UB0	2/7/2022	-\$1,055.65	20220207UB0	UB Receipt Serv 1 Water R	\$700,493.90
Deposit	20220208UB0	2/8/2022	-\$2,986.47	20220208UB0	UB Receipt Serv 1 Water R	\$703,480.37
Deposit	20220211UB0	2/11/2022	-\$711.84	20220211UB0	UB Receipt Serv 1 Water R	\$704,192.21
Deposit	20220211UB1	2/11/2022	-\$632.40	20220211UB1	UB Receipt Serv 1 Water R	\$704,824.61
Deposit	20220214UB0	2/14/2022	-\$1,722.46	20220214UB0	UB Receipt Serv 1 Water R	\$706,547.07
Deposit	20220216UB0	2/16/2022	-\$1,933.98	20220216UB0	UB Receipt Serv 1 Water R	\$708,481.05
Deposit	022222RECGCLIB	2/22/2022	-\$40.00	022222RECGCLI	Community Center Tables	\$708,521.05
Deposit	022422RECAMBAB	2/24/2022	-\$15,353.40	022422RECAMB	BAB Tax Refund	\$723,874.45
Deposit	022822REcdoglic	2/28/2022	-\$335.00	022822REcdoglic	CHAIRS	\$724,209.45
Deposit	20220222UB0	2/22/2022	-\$3,787.42	20220222UB0	UB Receipt Serv 1 Water R	\$727,996.87
Deposit	20220225UB0	2/25/2022	-\$9,088.82	20220225UB0	UB Receipt Serv 1 Water R	\$737,085.69
Deposit	20220225UB1	2/25/2022	-\$859.75	20220225UB1	UB Receipt Serv 1 Water R	\$737,945.44
Deposit	20220225UB2	2/25/2022	-\$668.96	20220225UB2	UB Receipt Serv 1 Water R	\$738,614.40
Deposit	20220228UB0	2/28/2022	-\$1,018.93	20220228UB0	UB Receipt Serv 1 Water R	\$739,633.33
054159	MINNWEST BANK	2/7/2022	\$735.00	020722PAYEDA	Kay Hirsch Rent Payment	\$738,898.33
054160	Jenniges, Jim M	2/9/2022	\$1,608.57	PAY20220103.00		\$737,289.76
054161	Krause, Joanne	2/9/2022	\$211.16	PAY20220103.00		\$737,078.60
054162	Lanoue, Becky J	2/9/2022	\$61.72	PAY20220103.00		\$737,016.88
054163	Thompson, Larry	2/9/2022	\$1,826.35	PAY20220103.00		\$735,190.53
054164	ANDERSON ELECTRIC	2/14/2022	\$1,245.18	020922PAYGCFI	Repair Light at water plant	\$733,945.35
054165	ARVIG COMMUNICATION SY	2/14/2022	\$342.83	020922PAYGCFI	Telephone - Disposal Plant	\$733,602.52
054166	AUTO VALUE REDWOOD FA	2/14/2022	\$197.70	020922PAYGCFI	Shop Supplies	\$733,404.82
054167	B AND L LAWN & SNOW	2/14/2022	\$90.00	020922PAYGCFI	Snow Removal	\$733,314.82
054168	BAUNE PLUMBING & HEATIN	2/14/2022	\$1,631.00	020922PAYGCFI	Water Main Break	\$731,683.82
054169	BAUNE SERVICES AND LAW	2/14/2022	\$640.00	020922PAYGCFI	Snow Removal	\$731,043.82
054170	BOLTON & MENK	2/14/2022	\$31,798.50	020922PAYGCFI	Cedar Street Engineering	\$699,245.32
054171	DVS RENEWAL	2/14/2022	\$96.25	020922PAYGCFI	2001 Chevy Silverado - Pla	\$699,149.07
054172	FALLS AUTOMOTIVE	2/14/2022	\$62.25	020922PAYGCFI	Supplies	\$699,086.82
054173	FARMERS CO-OP OIL COMP	2/14/2022	\$240.93	020922PAYGCFI	Fuel - Streets	\$698,845.89
054174	GOPHER STATE ONE CALL	2/14/2022	\$58.10	020922PAYGCFI	One Call - Water	\$698,787.79
054175	H & L MESABI COMPANY	2/14/2022	\$1,823.52	020922PAYGCFI	Plow Blade Cutting Edges	\$696,964.27
054176	HAWKINS WATER TREATME	2/14/2022	\$1,691.69	020922PAYGCFI	Water Chemicals	\$695,272.58
054177	INNOVATIVE OFFICE SOLUT	2/14/2022	\$40.20	020922PAYGCFI	Copier Paper	\$695,232.38
054178	INTEGRITY BANK PLUS	2/14/2022	\$83,830.00	020922PAYGCFI	2016A Refunding Bond Pa	\$611,402.38
054179	JENNIGES GAS & DIESEL IN	2/14/2022	\$2,441.26	020922PAYGCFI	Repairs - Street Equip	\$608,961.12
054180	JIM JENNIGES	2/14/2022	\$99.80	020922PAYGCFI	Cell Phone - Streets	\$608,861.32
054181	JOHANNECK CONCRETE	2/14/2022	\$956.00	020922PAYGCFI	Water Main Repair - Rock	\$607,905.32
054182	JOHN DEERE FINANCIAL	2/14/2022	\$223.75	020922PAYGCFI	Statement Balance	\$607,681.57
054183	KAREN GANGLER	2/14/2022	\$152.86	020922PAYGCFI	ACH take from her account	\$607,528.71
054184	LARRY THOMPSON	2/14/2022	\$87.44	020922PAYGCFI	Mileage - meter reading	\$607,441.27
054185	LEAGUE OF MN CITIES	2/14/2022	\$966.00	020922PAYGCFI	Dues	\$606,475.27
054186	LMCIT BERKLEY RISK SERVI	2/14/2022	\$31,937.87	020922PAYGCFI	Community Center Liability	\$574,537.40
054187	MARCO, INC	2/14/2022	\$261.96	020922PAYGCFI	Copier Lease	\$574,275.44
054188	MATHESON TRI-GAS INC	2/14/2022	\$82.95	020922PAYGCFI	Oxygen	\$574,192.49
054189	MEADOWLAND FARMERS C	2/14/2022	\$1,218.67	020922PAYGCFI	LP Gas	\$572,973.82
054190	MID-AMERICAN RESEARCH	2/14/2022	\$392.45	020922PAYGCFI	Ice Melt - Community Cent	\$572,581.37
054191	MN DNR ECO-WATER-RES	2/14/2022	\$281.24	020922PAYGCFI	Water Permit	\$572,300.13
054192	MVTL LABORATORIES	2/14/2022	\$185.24	020922PAYGCFI	Sewer Testing	\$572,114.89
054193	PEOPLE SERVICE	2/14/2022	\$7,605.00	020922PAYGCFI	Water Service Contract	\$564,509.89

City of Wabasso

03/09/22 9:05 AM

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Checks for Month

10100 General Checking

Since February 2022

Begin Balance \$694,485.82

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
054194	QUADIENT FINANCE USA, IN	2/14/2022	\$483.28	020922PAYGCFI	Postage - General Fund	\$564,026.61
054195	QUALITY FLOW SYSTEMS IN	2/14/2022	\$1,798.46	020922PAYGCFI	Lift Station Repair	\$562,228.15
054196	R & E SANITATION INC	2/14/2022	\$55.00	020922PAYGCFI	Dumpster Fees	\$562,173.15
054197	REDWOOD CO ATTORNEY	2/14/2022	\$112.50	020922PAYGCFI	Attorney Fees	\$562,060.65
054198	REDWOOD CO SHERIFFS O	2/14/2022	\$2,760.00	020922PAYGCFI	Law Enforcement contract	\$559,300.65
054199	REDWOOD ELECTRIC COOP	2/14/2022	\$5,673.60	020922PAYGCFI	Community Center - 99865	\$553,627.05
054200	REDWOOD GAZETTE & LIVE	2/14/2022	\$90.00	020922PAYGCFI	Maintenance Worker AD	\$553,537.05
054201	RSS GROUP INTERNATIONAL	2/14/2022	\$151.42	020922PAYGCFI	Shop Supplies	\$553,385.63
054202	RUNNING SUPPLY INC	2/14/2022	\$220.65	020922PAYGCFI	Shop Supplies	\$553,164.98
054203	SALFER WELDING & MFG	2/14/2022	\$1,631.26	020922PAYGCFI	Shop Supplies	\$551,533.72
054204	SALFERS FOOD CENTER	2/14/2022	\$39.60	020922PAYGCFI	Misc Supplies	\$551,494.12
054205	SCHMIDT CONSTRUCTION I	2/14/2022	\$8,901.49	020922PAYGCFI	Final Payment - May Street	\$542,592.63
054206	SCHROEPFER BROTHERS	2/14/2022	\$1,250.00	020922PAYGCFI	Haul Snow	\$541,342.63
054207	SHELLY HEGEL	2/14/2022	\$160.00	020922PAYGCFI	Cancelled event	\$541,182.63
054208	SOUTHWEST SANITATION, I	2/14/2022	\$7,495.91	020922PAYGCFI	Refuse Service Fee	\$533,686.72
054209	TECH UNLIMITED, LLC	2/14/2022	\$1,620.00	020922PAYGCFI	Computer Service Contract	\$532,066.72
054210	USA BLUEBOOK	2/14/2022	\$579.63	020922PAYGCFI	Water Supplies - 815926	\$531,487.09
054211	VISA	2/14/2022	\$780.40	020922PAYGCFI	Payment Service Network -	\$530,706.69
054212	JIM JENNIGES	2/18/2022	\$144.74	021722PAYJIMJF	Mileage to St. Cloud for Cla	\$530,561.95
054213	WABASSO FIREMENS RELIE	2/18/2022	\$15,654.75	021722PAYJIMJF	Supplemental Fire Aid	\$514,907.20
054214	Jenniges, Jim M	2/23/2022	\$3,468.73	PAY20220104.00		\$511,438.47
054215	Krause, Joanne	2/23/2022	\$243.44	PAY20220104.00		\$511,195.03
054216	Lanoue, Becky J	2/23/2022	\$28.06	PAY20220104.00		\$511,166.97
054217	Salfer, Kyle	2/23/2022	\$1,173.76	PAY20220104.00		\$509,993.21
054218	Thompson, Larry	2/23/2022	\$1,826.35	PAY20220104.00		\$508,166.86
054219	SCHOER FARMS	2/23/2022	\$150.00	022322PAYGC	Tables and Chairs Storage.	\$508,016.86
054220	STANDBY POWER SYSTEM	2/23/2022	\$2,000.00	022322PAYGC	Generator Down Payments	\$506,016.86
	Deposits	\$45,147.51				
	Checks	-\$233,616.47				
			-\$188,468.96			

FILTER: ((([Act Year]='2022' and [period] in (2)))) and ((true)) and [Cash Act]='10100'

City of Wabasso

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Checks for Month

10101 Ambulance Checking

Since February 2022

Begin Balance \$81,679.10

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	020122RECAMB	2/1/2022	-\$1,436.47	020122RECAMB	S.Blackbull 12/23	\$83,115.57
Deposit	020822RECAMB	2/8/2022	-\$607.48	020822RECAMB	P.Kruse BLS	\$83,723.05
Deposit	020822RECAMB2	2/8/2022	-\$272.72	020822RECAMB	P.Kruse BLS Run	\$83,995.77
Deposit	021022RECCRENTAMBPM	2/10/2022	-\$400.00	021022RECCRE	Edward Fischer BLS FEE	\$84,395.77
Deposit	021422RECLIBAMB	2/14/2022	-\$5,134.36	021422RECLIBA	BLS Service Fees	\$89,530.13
Deposit	021622RECAMB	2/16/2022	-\$581.09	021622RECAMB	BLS Fees	\$90,111.22
Deposit	022422RECAMBBAB	2/24/2022	-\$1,262.16	022422RECAMB	Donation in Memory	\$91,373.38
001728	ANDERSON ELECTRIC	2/14/2022	\$26.00	020922PAYGCFI	Research Generator	\$91,347.38
001729	ARVIG COMMUNICATION SY	2/14/2022	\$99.97	020922PAYGCFI	Ambulance Garage - 23432	\$91,247.41
001730	BOUND TREE MEDICAL	2/14/2022	\$528.36	020922PAYGCFI	Supplies	\$90,719.05
001731	CENTRACARE HEALTH	2/14/2022	\$2,000.00	020922PAYGCFI	ALS Intercept	\$88,719.05
001732	EXPERT BILLING	2/14/2022	\$806.00	020922PAYGCFI	Billing Services	\$87,913.05
001733	FARMERS CO-OP OIL COMP	2/14/2022	\$388.75	020922PAYGCFI	Fuel	\$87,524.30
001734	LMCIT BERKLEY RISK SERVI	2/14/2022	\$7,333.68	020922PAYGCFI	Liability Insurance	\$80,190.62
001735	MATHESON TRI-GAS INC	2/14/2022	\$125.72	020922PAYGCFI	Oxygen	\$80,064.90
001736	MEADOWLAND FARMERS C	2/14/2022	\$406.22	020922PAYGCFI	Heat	\$79,658.68
001737	REDWOOD ELECTRIC COOP	2/14/2022	\$66.40	020922PAYGCFI	Ambulance 99865808	\$79,592.28
001738	VERIZON WIRELESS	2/14/2022	\$105.67	020922PAYGCFI	Cell Phone	\$79,486.61
	Deposits	\$9,694.28				
	Checks	-\$11,886.77	-\$2,192.49			

FILTER: ((([Act Year]='2022' and [period] in (2))) and ((true)) and [Cash Act]='10101')

City of Wabasso

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Checks for Month

10102 Fire Checking
Since February 2022
Begin Balance \$61,380.82

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
003967	ANDERSON ELECTRIC	2/14/2022	\$26.00	020922PAYGCFI	Research Generator at Fire	\$61,354.82
003968	DAN KNOTT	2/14/2022	\$234.21	020922PAYGCFI	Expense Reimb - Batteries	\$61,120.61
003969	LMCIT BERKLEY RISK SERVI	2/14/2022	\$5,546.03	020922PAYGCFI	General Liability	\$55,574.58
003970	MEADOWLAND FARMERS C	2/14/2022	\$406.22	020922PAYGCFI	Heat	\$55,168.36
003971	REDWOOD ELECTRIC COOP	2/14/2022	\$66.40	020922PAYGCFI	Electricity	\$55,101.96
	Deposits	\$0.00				
	Checks	-\$6,278.86	-\$6,278.86			

FILTER: ((([Act Year]='2022' and [period] in (2))) and ((true)) and [Cash Act]='10102')

City of Wabasso

Payments

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Current Period: March 2022

Payments Batch 030822PAYGCAMBFIRE		\$130,329.82			
Refer	54255 ARVIG COMMUNICATION SYSTEM -				
Cash Payment	E 601-49400-321 Telephone	Telephone - Water Tower - 2335084-001 7			\$38.14
Invoice					
Cash Payment	E 101-41400-321 Telephone	Telephone - City Hall - 2332003 001 0			\$130.50
Invoice					
Cash Payment	E 602-49450-321 Telephone	Telephone - Lift Station - 2324076 0001 0			\$39.03
Invoice					
Cash Payment	E 601-49400-321 Telephone	Telephone - Water Plant - 2313338 001 6			\$42.84
Invoice					
Cash Payment	E 602-49450-321 Telephone	Telephone - Disposal Plant - 2353506 001 8			\$102.61
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$353.12
Refer	54256 ANDERSON ELECTRIC -				
Cash Payment	E 601-49400-401 Repairs/Maint Buildings	Electrical Repairs - water plant outlets			\$65.00
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$65.00
Refer	54257 ATLAS COMMERCIAL PRODUCTS -				
Cash Payment	E 101-41940-500 Capital Outlay (GENERA	Community Center Tables and Chairs - Balance Due			\$15,772.15
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$15,772.15
Refer	54258 BAUNE PLUMBING & HEATING -				
Cash Payment	E 601-49400-430 Miscellaneous (GENERA	Miscellaneous			\$26.54
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$26.54
Refer	54259 BAUNE SERVICES AND LAWN CAR -				
Cash Payment	E 101-43100-306 Service Contract	Snow Removal -			\$160.00
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$160.00
Refer	54260 BOLTON & MENK -				
Cash Payment	E 101-49810-303 Engineering Fees	Cedar Street Imp Engineering			\$27,874.50
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$27,874.50
Refer	54261 BURKE TURCK & EQUIPMENT -				
Cash Payment	E 101-43100-210 Operating Supplies (GEN	Markers			\$83.81
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$83.81
Refer	54262 EPOXY CO., LLC -				
Cash Payment	E 101-41940-500 Capital Outlay (GENERA	Community Center Flooring			\$38,281.25
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$38,281.25
Refer	54263 FALLS AUTOMOTIVE -				
Cash Payment	E 601-49400-217 Other Operating Supplies	Water Plant Supplies			\$47.47
Invoice					

City of Wabasso

Payments

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Current Period: March 2022

Transaction Date	3/8/2022	General Checking	10100	Total	\$47.47
Refer	54264 FARMERS CO-OP OIL COMPANY	-			
Cash Payment	E 101-43100-212 Motor Fuels	Fuel - Streets			\$70.77
Invoice					
Cash Payment	E 601-49400-212 Motor Fuels	Fuel - Water			\$70.78
Invoice					
Cash Payment	E 602-49450-212 Motor Fuels	Fuel - Sewer			\$70.78
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$212.33
Refer	54265 FERGUSON WATERWORKS	-			
Cash Payment	E 601-49400-403 Improvements Other Tha	Water Plant Upgrades - Pressure Guage			\$106.87
Invoice					
Cash Payment	E 601-49400-403 Improvements Other Tha	Water Plant Upgrades - Water Arrestor			\$113.55
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$220.42
Refer	54266 GRAMSTAD LUMBER COMPANY	-			
Cash Payment	E 602-49450-402 Repairs/Maint Structures	Sewer Plant Repairs			\$96.31
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$96.31
Refer	54267 HERMEL VENDING & FOOD SVC.	-			
Cash Payment	E 101-41940-210 Operating Supplies (GEN	Bathroom Supplies - Community Center			\$333.32
Invoice					
Cash Payment	E 101-45170-210 Operating Supplies (GEN	Bathroom Supplies - Athletic Fields			\$380.18
Invoice					
Cash Payment	E 101-45170-210 Operating Supplies (GEN	Bathroom Supplies - Baseball Field			\$380.18
Invoice					
Cash Payment	E 101-45200-217 Other Operating Supplies	Bathroom Supplies - City Park			\$380.17
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$1,473.85
Refer	54268 HAWKINS WATER TREATMENT GR	-			
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	Chlorine - Cylinder Rental			\$15.00
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$15.00
Refer	54269 HUFCOR	-			
Cash Payment	E 101-41940-500 Capital Outlay (GENERA	Community Center Imp. - Remove room dividers			\$3,860.00
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$3,860.00
Refer	54270 INNOVATIVE OFFICE SOLUTIONS	-			
Cash Payment	E 101-41400-209 Other Office Supplies	Office Supplies - Administration			\$80.89
Invoice					
Cash Payment	E 601-49400-217 Other Operating Supplies	Office Supplies - Water			\$80.89
Invoice					
Cash Payment	E 602-49450-209 Other Office Supplies	Office Supplies - Sewer			\$80.88
Invoice					
Cash Payment	E 603-49500-430 Miscellaneous (GENERA	Office Supplies - Sanitation			\$67.03
Invoice					

City of Wabasso

Payments

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Current Period: March 2022

Transaction Date	3/8/2022	General Checking	10100	Total	\$309.69
Refer	54271 JENNIGES GAS & DIESEL INC	-			
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Truck Repairs			\$2,920.91
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$2,920.91
Refer	54272 JIM JENNIGES	-			
Cash Payment	E 101-43100-321 Telephone	Cell Phone - Streets			\$16.67
Invoice					
Cash Payment	E 601-49400-321 Telephone	Cell Phone - Water			\$16.67
Invoice					
Cash Payment	E 602-49450-321 Telephone	Cell Phone - Sewer			\$16.66
Invoice					
Cash Payment	E 602-49450-208 Training and Instruction	Expense Reimb			\$540.69
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$590.69
Refer	54273 KYLE SALFER	-			
Cash Payment	E 101-43100-321 Telephone	Cell Phone - Streets			\$16.67
Invoice					
Cash Payment	E 601-49400-321 Telephone	Cell Phone - Water			\$16.66
Invoice					
Cash Payment	E 602-49450-321 Telephone	Cell Phone - Sewer			\$16.67
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$50.00
Refer	54274 LARRY THOMPSON	-			
Cash Payment	E 101-41400-321 Telephone	Cell Phone			\$50.00
Invoice					
Cash Payment	E 101-41400-331 Travel Expenses	Mileage			\$53.82
Invoice					
Cash Payment	E 602-49450-387 Testing	Deliver Samples			\$11.70
Invoice					
Cash Payment	E 601-49400-331 Travel Expenses	Mileage - meter reading - Water			\$11.41
Invoice					
Cash Payment	E 602-49450-331 Travel Expenses	Mileage - Meter Reading - Sewer			\$11.41
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$138.34
Refer	54275 LOCALIQ	-			
Cash Payment	E 101-41400-351 Legal Notices Publishing	Redwood Gazette			\$165.88
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$165.88
Refer	54276 MARCO, INC	-			
Cash Payment	E 101-41400-306 Service Contract	Copier			\$206.18
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$206.18
Refer	54277 MATHESON TRI-GAS INC	-			
Cash Payment	E 101-43110-215 Shop Supplies	Acetylene			\$38.51
Invoice	025008463				

City of Wabasso

Payments

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Current Period: March 2022

Cash Payment	E 101-43100-215 Shop Supplies	Acetylene			\$37.52
Invoice 024832426					
Transaction Date	3/8/2022	General Checking	10100	Total	\$76.03
Refer	54278	MEADOWLAND FARMERS CO-OP	-		
Cash Payment	E 101-43100-212 Motor Fuels	Fuel - 2275			\$1,543.30
Invoice					
Cash Payment	E 101-43100-215 Shop Supplies	Supplies - 2275			\$160.93
Invoice					
Cash Payment	E 101-43100-430 Miscellaneous (GENERA	Misc. - 2275			\$25.58
Invoice					
Cash Payment	E 101-43110-383 Heat	Heat - Shop - 4338			\$568.00
Invoice					
Cash Payment					\$0.00
Invoice					
Transaction Date	3/8/2022	General Checking	10100	Total	\$2,297.81
Refer	54279	MID-AMERICAN RESEARCH CHEM	-		
Cash Payment	E 101-43110-215 Shop Supplies	Supplies - Shop			\$378.53
Invoice					
Cash Payment	E 601-49400-217 Other Operating Supplies	Supplies - Water			\$378.52
Invoice					
Cash Payment	E 602-49450-210 Operating Supplies (GEN	Supplies - Sewer			\$378.52
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$1,135.57
Refer	54280	MJ MECHANICAL	-		
Cash Payment	E 101-41940-500 Capital Outlay (GENERA	COMMUNITY CENTER PLUMBING			\$1,146.74
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$1,146.74
Refer	54281	MN DEPT OF HEALTH	-		
Cash Payment	E 601-49400-388 MN Connect Fee	CONNECTION FEE			\$742.00
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$742.00
Refer	54282	MN DEPT OF LABOR & INDUSTRY	-		
Cash Payment	E 101-43110-430 Miscellaneous (GENERA	PRESSURE VESSEL PERMIT			\$10.00
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$10.00
Refer	54283	MVTL LABORATORIES	-		
Cash Payment	E 602-49450-387 Testing	SEWAGE TESTING			\$185.24
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$185.24
Refer	54284	PEOPLE SERVICE	-		
Cash Payment	E 601-49400-306 Service Contract	SERVICE CONTRACT - WATER			\$1,267.50
Invoice					
Cash Payment	E 602-49450-306 Service Contract	SERVICE CONTRACT - SEWER			\$1,267.50
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$2,535.00
Refer	54285	R & E SANITATION INC	-		

City of Wabasso

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Current Period: March 2022

Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	DUMPSTER CHARGE			\$273.34
Invoice	8597				
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	DUMPSTER CHARGE			\$50.11
Invoice	9144				
Cash Payment	E 603-49500-315 Sales Tax	SALES TAX			\$26.65
Invoice	8597				
Cash Payment	E 603-49500-315 Sales Tax	SALES TAX			\$4.89
Invoice	9144				
Transaction Date	3/9/2022	General Checking	10100	Total	\$354.99
Refer	54286 REDWOOD BUILDING CENTER	-			
Cash Payment	E 602-49450-402 Repairs/Maint Structures	WATER PLANT REPAIRS			\$153.19
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$153.19
Refer	54287 REDWOOD CO ATTORNEY	-			
Cash Payment	E 101-41610-304 Legal Fees	ATTORNEYS FEES (CITY ATTORNEY CONFLICT)			\$225.00
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$225.00
Refer	54288 REDWOOD ELECTRIC COOP	-			
Cash Payment	E 101-43110-381 Electricity	ELECTRICITY - SHOP - 99865808			\$231.00
Invoice					
Cash Payment	E 101-43160-381 Electricity	ELECTRICITY - STREET LIGHTS - 99865801			\$932.00
Invoice					
Cash Payment	E 101-45170-381 Electricity	ELECTRICITY - ATHLETIC FIELD - 99865803			\$37.00
Invoice					
Cash Payment	E 101-45200-381 Electricity	ELECTRICITY - CITY PARK - 99865905			\$29.00
Invoice					
Cash Payment	E 101-41940-381 Electricity	ELECTRICITY - COMMUNITY CENTER - 99865806			\$606.00
Invoice					
Cash Payment	E 602-49450-381 Electricity	ELECTRICITY - DISPOSAL PLANT - 99865807			\$3,064.00
Invoice					
Cash Payment	E 101-43160-381 Electricity	ELECTRICITY - STREET SIGN - 99865809			\$16.00
Invoice					
Cash Payment	E 602-49450-381 Electricity	ELECTRICITY - LIFT STATION - 99865810			\$45.00
Invoice					
Cash Payment	E 601-49400-381 Electricity	ELECTRICITY - WATER TOWER - 99865811			\$179.00
Invoice					
Cash Payment	E 601-49400-381 Electricity	ELECTRICITY - WATER PLANT - 99865812			\$1,606.00
Invoice					
Cash Payment	E 101-45180-381 Electricity	ELECTRICITY - BASEBALL - 99865813			\$29.00
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$6,774.00
Refer	54289 REDWOOD GAZETTE & LIVEWIRE	-			
Cash Payment	E 101-41400-351 Legal Notices Publishing	LEGAL NOTICE - BOE NOTICE			\$78.53
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$78.53
Refer	54290 REDWOOD/RENVILLE REGIONAL	-			

City of Wabasso

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Current Period: March 2022

Cash Payment	E 101-41400-430 Miscellaneous (GENERA	SHREDDING CHARGES			\$50.00
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$50.00
Refer	54291	RSS GROUP INTERNATIONAL INC	-		
Cash Payment	E 101-41940-210 Operating Supplies (GEN	ICE MELT			\$27.98
Invoice					
Cash Payment	E 101-43110-240 Small Tools and Minor E	SMALL SHOP TOOLS			\$160.00
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$187.98
Refer	54292	RUNNING SUPPLY INC	-		
Cash Payment	E 101-43110-215 Shop Supplies	MISC. SUPPLIES - SHOP			\$101.31
Invoice					
Cash Payment	E 601-49400-217 Other Operating Supplies	MISC. SUPPLIES - WATER			\$90.43
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$191.74
Refer	54293	SALFERS FOOD CENTER	-		
Cash Payment	E 101-41940-210 Operating Supplies (GEN	COMMUNITY CENTER SUPPLIES - CLEANING/BATTERIES			\$40.76
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$40.76
Refer	54294	SOUTHWEST SANITATION, INC	-		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	DISPOSAL FEE			\$2,492.81
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$2,492.81
Refer	54295	TECH UNLIMITED, LLC	-		
Cash Payment	E 101-41400-306 Service Contract	OFFICE 365 AND MALWARE			\$33.50
Invoice					
Cash Payment	E 101-41400-570 Office Equip and Furnishi	PC, SERVER & MONITOR			\$11,982.97
Invoice					
Transaction Date	3/9/2022	General Checking	10100	Total	\$12,016.47
Refer	54296	USA BLUEBOOK	-		
Cash Payment	E 601-49400-217 Other Operating Supplies	WATER			\$532.39
Invoice	865125				
Cash Payment	E 601-49400-217 Other Operating Supplies	WATER			\$47.02
Invoice	865441				
Cash Payment	E 602-49450-210 Operating Supplies (GEN	SEWER			\$47.02
Invoice	865441				
Cash Payment	E 602-49450-210 Operating Supplies (GEN	SEWER			\$21.00
Invoice	846366CORR				
Transaction Date	3/9/2022	General Checking	10100	Total	\$647.43
Refer	54297	VISA	-		
Cash Payment	E 101-41400-321 Telephone	ZOOM FEE			\$16.09
Invoice					
Cash Payment	E 101-41940-210 Operating Supplies (GEN	MENARDS - COMMUNITY CENTER			\$100.00
Invoice					
Cash Payment	E 101-43110-215 Shop Supplies	MENARDS - SHOP SUPPLIES			\$54.96
Invoice					

City of Wabasso

Payments

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Current Period: March 2022

Cash Payment	E 601-49400-217 Other Operating Supplies	MENDARDS - WATER SUPPLIES		\$45.28
Invoice				
Cash Payment	E 101-41940-210 Operating Supplies (GEN CREDIT			-\$32.86
Invoice				
Transaction Date	3/9/2022	General Checking	10100	Total \$183.47
Refer	3972 JENNIGES GAS & DIESEL INC	-		
Cash Payment	E 225-42200-404 Repairs/Maint Machinery	TRUCK REPAIR - SWITCH		\$159.06
Invoice				
Transaction Date	3/9/2022	Fire Checking	10102	Total \$159.06
Refer	3973 MEADOWLAND FARMERS CO-OP	-		
Cash Payment	E 225-42200-383 Heat	HEAT - 4338		\$189.33
Invoice				
Transaction Date	3/9/2022	Fire Checking	10102	Total \$189.33
Refer	3974 REDWOOD ELECTRIC COOP	-		
Cash Payment	E 225-42200-381 Electricity	ELECTRICITY - FIRE HALL - 99865808		\$77.00
Invoice				
Transaction Date	3/9/2022	Fire Checking	10102	Total \$77.00
Refer	1739 ARVIG COMMUNICATION SYSTEM	-		
Cash Payment	E 230-42153-321 Telephone	TELEPHONE - AMBULANCE - 2343267		\$99.97
Invoice				
Transaction Date	3/9/2022	Ambulance Checking	10101	Total \$99.97
Refer	1740 CENTRACARE HEALTH	-		
Cash Payment	E 230-42153-211 ALS Intercept	ALS INTERCEPT		\$600.00
Invoice				
Transaction Date	3/9/2022	Ambulance Checking	10101	Total \$600.00
Refer	1741 FARMERS CO-OP OIL COMPANY	-		
Cash Payment	E 230-42153-212 Motor Fuels	FUEL		\$360.24
Invoice				
Transaction Date	3/9/2022	Ambulance Checking	10101	Total \$360.24
Refer	1742 MATHESON TRI-GAS INC	-		
Cash Payment	E 230-42153-217 Other Operating Supplies	OXYGEN		\$125.72
Invoice	0025008462			
Cash Payment	E 230-42153-217 Other Operating Supplies	OXYGEN		\$76.01
Invoice	0025133663			
Transaction Date	3/9/2022	Ambulance Checking	10101	Total \$201.73
Refer	1743 MEADOWLAND FARMERS CO-OP	-		
Cash Payment	E 230-42153-383 Heat	HEAT - 4338		\$189.33
Invoice				
Transaction Date	3/9/2022	Ambulance Checking	10101	Total \$189.33
Refer	1744 REDWOOD ELECTRIC COOP	-		
Cash Payment	E 230-42153-381 Electricity	ELECTRICITY - AMBULANCE - 99865808		\$77.00
Invoice				
Transaction Date	3/9/2022	Ambulance Checking	10101	Total \$77.00
Refer	1745 SOUTHERN MN EMS EDUCATION	-		

City of Wabasso

Payments

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Current Period: March 2022

Cash Payment	E 230-42153-208 Training and Instruction	EMS TRAINING		\$525.00
Invoice	1154			
Cash Payment	E 230-42153-208 Training and Instruction	EMS TRAINING		\$320.00
Invoice	1134			
Transaction Date	3/9/2022	Ambulance Checking	10101	Total \$845.00
Refer	1746	STRYKER SALES CORPORATION	-	
Cash Payment	E 230-42153-217 Other Operating Supplies	BATTERY PACKS		\$1,120.85
Invoice				
Transaction Date	3/9/2022	Ambulance Checking	10101	Total \$1,120.85
Refer	1747	VERIZON WIRELESS	-	
Cash Payment	E 230-42153-321 Telephone	CELL PHONE		\$70.66
Invoice				
Cash Payment	E 230-42153-570 Office Equip and Furnishi	TOUGHBOOK		\$1,703.99
Invoice				
Transaction Date	3/9/2022	Ambulance Checking	10101	Total \$1,774.65
Refer	1748	VISA	-	
Cash Payment	E 230-42153-217 Other Operating Supplies	AMAZON - CLEANING SUPPLIES		\$187.46
Invoice				
Transaction Date	3/9/2022	Ambulance Checking	10101	Total \$187.46

Fund Summary

	10100 General Checking	
		\$0.00
101 GENERAL FUND		\$109,845.20
601 WATER FUND		\$5,539.96
602 SEWER FUND		\$6,148.21
603 REFUSE (GARBAGE) FUND		\$2,914.83
		\$124,448.20
	10101 Ambulance Checking	
230 AMBULANCE		\$5,456.23
		\$5,456.23
	10102 Fire Checking	
225 FIRE		\$425.39
		\$425.39

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$130,329.82
Total	\$130,329.82

City of Wabasso

Payments

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Current Period: March 2022

Payments Batch 031022PAYGCAMBFIREFI		\$4,384.92			
Refer	54298 NOVAK LAW	-			
Cash Payment	E 101-41610-304 Legal Fees	Legal Services			\$1,527.50
Invoice					
Transaction Date	3/10/2022	General Checking	10100	Total	\$1,527.50
Refer	54299 REDWOOD CO SHERIFFS OFFICE	-			
Cash Payment	E 101-42100-306 Service Contract	Service Contract			\$2,760.00
Invoice					
Transaction Date	3/10/2022	General Checking	10100	Total	\$2,760.00
Refer	54300 EFAX CORPORATE	-			
Cash Payment	E 230-42153-325 Fax Service	Fax - 3595718			\$44.69
Invoice					
Cash Payment	E 230-42153-325 Fax Service	Fax - 3726559			\$52.73
Invoice					
Transaction Date	3/10/2022	Ambulance Checking	10101	Total	\$97.42

Fund Summary

	10100 General Checking	
101 GENERAL FUND		\$4,287.50
		\$4,287.50
	10101 Ambulance Checking	
230 AMBULANCE		\$97.42
		\$97.42

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$4,384.92
Total	\$4,384.92

3-14-21

Front Lot Line

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or
Beacon on the Redwood County website or other similar site.

Name: Jeff + Ruth Olson

Address: 542 South St.

Phone Number: 507-301-4515 Alternate Phone: _____

E-Mail de3475@gmail.com

Signature of Property Owner 

Project Permit Needed For Chain Link Fence

Estimated Cost of Project: \$3,000-

Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line

CITY OF WABASSO
Land Use Permit Info

CITY COUNCIL CONSIDERS ALL BUILDING PERMITS AT REGULAR MEETINGS
ALL WORK MUST BE COMPLETED WITHIN 12 MONTHS OF APPROVAL

1. A land use permit is needed for new structures, additions, fences, patios, decks, sheds, permanent pools, any cement work, etc. if it changes existing dimensions or is newly added to a lot. Remodeling, maintenance or replacement in exactly the same size and shape does not.

2. All Structures need to be 10 feet from each side lot line and the back lot line;
30 feet from the front lot line or in line with other structures on that block

Note Lot line and street /curb or alley are NOT the same thing- Measuring from a street or alley must be done based on the Right of Way for that street or alley. Alleys are generally 20ft right of way. To estimate where your rear lot line starts, measure 10 feet from the center of the alley. Streets are not all the same width for the right of way. To begin an estimate of where your lot line is again take half of the right of way and measure from approximately the center line to find your lot line. The city should be able to give you information on the width of the right of way.

****Note**** To be sure your measurements are correct, having a survey done is recommended if the pins marking the corners of the lot are not easily found

3. If you will be closer to the side lot line than ten feet, your neighbor must sign a statement this is acceptable

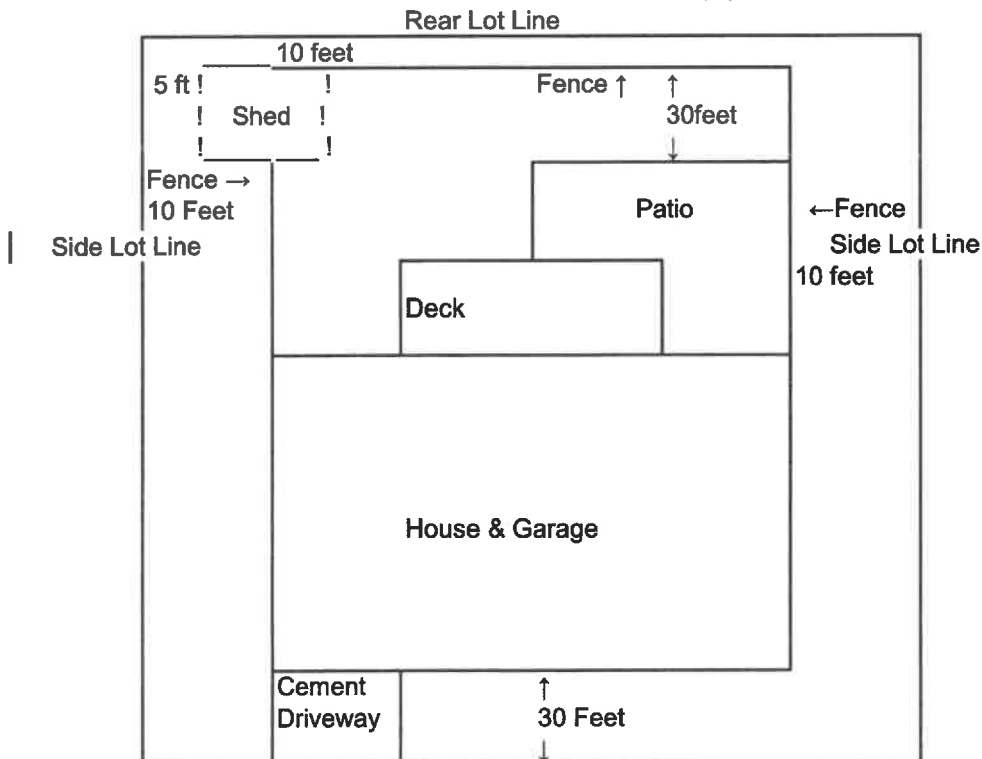
4. For lots located on a corner, the city council will determine which is the front footage of the lot

5. On all Permits show distance from lot lines to structure, type of structure, estimated cost, address, name and in the case of a fence or shed or other structure that will be closer than ten feet to a shared lot line, a signed statement from the neighboring property owner stating that it is acceptable.

Example: Name John Jones
Address 999 Main Street
Structure being placed on property Patio & Shed
Estimated Cost \$3,200

Placing the shed 5 feet
from the property line
is okay with me

Joe Blow 6/14/12





CITY OF WABASSO, MN

RESOLUTION No. ____-2022

A RESOLUTION APPROVING 2020/2021 FIRE STANDBY AGREEMENTS

WHEREAS, the City of Wabasso currently provides fire services to Vail, Sherida, New Avon and Waterbury Townships, and

WHEREAS, it is in the interest of the City of review and approve the standby agreements on an annual basis.

NOW THEREFORE, BET IT RESOLVED, the Wabasso City Council hereby approves the agreements without change from the 2021/2022 agreement and the fees to remain at \$175.00 per section.

Adopted by the Mayor and City Council on March 14, 2022

Carol, Atkins Mayor

Attest:

Larry J Thompson, City Clerk

STANDBY FEE AGREEMENT

THIS STANDBY FEE AGREEMENT, made and entered into this 1st day of April, 2022 by and between the City of Wabasso, a Municipal Corporation of Redwood County, MN, hereinafter referred to as “City”, and the Township of New Avon, a corporation of Redwood County, Minnesota, hereinafter referred to as “Township”.

WHEREAS, Township deems it advisable to have available for the benefit of its residents services of the City’s fire department, and the electors of said City having pursuant to law provided a fund for the furnishing of such service, and

WHEREAS, the City has by appropriate action authorized its Mayor and City Clerk to enter into a contract with the Township for the furnishing of said services.

NOW THEREFORE, it is mutually agreed between the parties hereto, that for a period of one year beginning April 1, 2022 and ending March 31, 2023, the Fire Department of the City will answer any and all fire calls of the residents in the *sections of 2thru 11; 14 thru 23; and 26 thru 34, (a total of 29 sections)* in Township and will respond to such calls with suitable fire fighting apparatus manned by at least three members of the Fire Department, who will render all assistance possible in the saving of life and property. In consideration of said services, Township agrees to pay a standby fee of \$175.00 per section, a total of \$ 5075.00.

It is understood and agreed however, that at times weather and road conditions through the various seasons of the year can and no doubt will interfere with the rendering of such services, in which event, failure to furnish the services herein agreed upon, shall not be taken to be a breach of this Agreement.

It is further agreed that this Agreement shall continue to be in effect for a period of not more than one year, subject to the privilege of either party to cancel this Agreement by giving the other party 90 days written notice.

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by the respective officers thereof and the respective seals of the parties to be affixed hereto.

CITY OF WABASSO, A MUNICIPAL CORPORATION OF REDWOOD COUNTY.

Mayor

City Clerk

TOWNSHIP OF NEW AVON, A CORPORATION OF REDWOOD COUNTY.

Chairman

Clerk

STANDBY FEE AGREEMENT

THIS STANDBY FEE AGREEMENT, made and entered into this 1st day of April, 2022 by and between the City of Wabasso, a Municipal Corporation of Redwood County, MN, hereinafter referred to as “City”, and the Township of Sheridan, a corporation of Redwood County, Minnesota, hereinafter referred to as “Township”.

WHEREAS, Township deems it advisable to have available for the benefit of its residents services of the City’s fire department, and the electors of said City having pursuant to law provided a fund for the furnishing of such service, and

WHEREAS, the City has by appropriate action authorized its Mayor and City Clerk to enter into a contract with the Township for the furnishing of said services.

NOW THEREFORE, it is mutually agreed between the parties hereto, that for a period of one year beginning April 1, 2022 and ending March 31, 2023, the Fire Department of the City will answer any and all fire calls of the residents in the *sections of 20-23 and 25-36 (not including City of Seaforth), a total of 15 sections*, in Township and will respond to such calls with suitable fire fighting apparatus manned by at least three members of the Fire Department, who will render all assistance possible in the saving of life and property. In consideration of said services, Township agrees to pay a standby fee of \$175.00 per section, a total of \$2625.00.

It is understood and agreed however, that at all times weather and road conditions through the various seasons of the year can and no doubt will interfere with the rendering of such services, in which event, failure to furnish the services herein agreed upon, shall not be taken to be a breach of this Agreement.

It is further agreed that this Agreement shall continue to be in effect for a period of not more than one year, subject to the privilege of either party to cancel this Agreement by giving the other party 90 days written notice.

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by the respective officers thereof and the respective seals of the parties to be affixed hereto.

CITY OF WABASSO, A MUNICIPAL CORPORATION OF REDWOOD COUNTY.

Mayor

City Clerk

TOWNSHIP OF SHERIDAN, A CORPORATION OF REDWOOD COUNTY.

Chairman

Clerk

STANDBY FEE AGREEMENT

THIS STANDBY FEE AGREEMENT, made and entered into this 1st day of April, 2022 by and between the City of Wabasso, a Municipal Corporation of Redwood County, MN, hereinafter referred to as “City”, and the Township of Waterbury, a corporation of Redwood County, Minnesota, hereinafter referred to as “Township”.

WHEREAS, Township deems it advisable to have available for the benefit of its residents services of the City’s fire department, and the electors of said City having pursuant to law provided a fund for the furnishing of such service, and

WHEREAS, the City has by appropriate action authorized its Mayor and City Clerk to enter into a contract with the Township for the furnishing of said services.

NOW THEREFORE, it is mutually agreed between the parties hereto, that for a period of one year beginning April 1, 2022 and ending March 31, 2023, the Fire Department of the City will answer any and all fire calls of the residents in the *sections of 1-12 (a total of 12 sections)* in Township and will respond to each call with suitable fire fighting apparatus manned by at least three members of the Fire Department, who will render all assistance possible in the saving of life and property. In consideration said services, Township agrees to pay a standby fee of \$175.00per section, a total of \$2100.00.

It is understood and agreed however, that at times weather and road conditions through the various seasons of the year can and no doubt will interfere with the rendering of such services, in which event, failure to furnish the services herein agreed upon, shall not be taken to be a breach of this Agreement.

It is further agreed that this Agreement shall continue to be in effect for a period of not more than one year, subject to the privilege of either party to cancel this Agreement by giving the other party 90 days written notice.

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by the respective officers thereof and the respective seals of the parties to be affixed hereto.

CITY OF WABASSO, A MUNICIPAL CORPORATION OF REDWOOD COUNTY.

Mayor

City Clerk

TOWNSHIP OF WATERBURY, A CORPORATION OF REDWOOD COUNTY.

Chairman

Clerk

STANDBY FEE AGREEMENT

THIS STANDBY FEE AGREEMENT, made and entered into this 1st day of April, 2022 by and between the City of Wabasso, a Municipal Corporation of Redwood County, MN., hereinafter referred to as “City”, and the Township of Vail, a corporation of Redwood County, Minnesota, hereinafter referred to as “Township”.

WHEREAS, Township deems it advisable to have available for the benefit of its residents services of the City’s fire department, and the electors of said City having pursuant to law provided a fund for the furnishing of such service, and

WHEREAS, the City has by appropriate action authorized its Mayor and City Clerk to enter into a contract with the Township for the furnishing of said services.

NOW THEREFORE, it is mutually agreed between the parties hereto, that for a period of one year beginning April 1, 2022 and ending March 31, 2023, the Fire Department of the City will answer any and all fire calls of the residents in the *sections of 1-36 (not including the City of Wabasso), a total of 35-1/4 sections*, in Township and will respond to such calls with suitable fire fighting apparatus manned by at least three members of the Fire Department, who will render all assistance possible in the saving of life and property. In consideration of said services, Township agrees to pay a standby fee of \$175.00 per section, a total of \$ 6168.75.

It is understood and agreed however, that at times weather and road conditions through the various seasons of the year can and no doubt will interfere with the rendering of such services, in which event, failure to furnish the services herein agreed upon, shall not be taken to be a breach of this Agreement.

It is further agreed that this Agreement shall continue to be in effect for a period of not more than one year, subject to the privilege of either party to cancel this Agreement by giving the other party 90 days written notice.

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by the respective officers thereof and the respective seals of the parties to be affixed hereto.

CITY OF WABASSO, A MUNICIPAL CORPORATION OF REDWOOD COUNTY.

Mayor

City Clerk

TOWNSHIP OF VAIL, A CORPORATION OF REDWOOD COUNTY.

Chairman

Clerk