

**City of Wabasso  
Regular Meeting  
Monday, February 14, 2022  
6:00 pm**

**NOTICE - DUE TO THE RENOVATIONS TAKING PLACE AT THE COMMUNITY CENTER THE CITY COUNCIL MEETING WILL BE HELD AT THE WABASSO PUBLIC SCHOOL IN THE COMMUNITY ACTIVITY CENTER LOCATED ON THE EAST SIDE.**

**REGULAR MEETING**

1. Call to order
2. Approve Agenda
3. EDA Update
  - a. EDA Minutes - February 2, 2022
  - b. Loan and Checking Balance Report
4. **Public Comment** *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
5. Clerk-Treas. /Administrator
  - a. Approve Purchase of Computer Server and PC
6. Street Report
  - a. Generator Quotes
7. Water/Wastewater Report
  - a. Karie Salfer - Water Leak - 737 Main Street
8. Parks report
9. Approve Consent Agenda (See below)
10. Unfinished Business
  - a. Cedar Street Update
    1. Tree Removal
    2. Engineer's Update
11. New Business
  - a. Duplex Financing
  - b. Amend Personnel Policy - Comp Time and Vacation Schedule.
  - c. Approve Community Center Parking Lot Seal Coating
12. Correspondence
  - a. Sheriff's reports
  - b. Library Minutes
13. Approve Bills
14. Adjourn

**CONSENT AGENDA**

1. Approve Minutes -1/10/2022
2. Set Annual Board of Appeal and Equalization Meeting - 4/20/22 at 5:00 p.m.
3. Building Permit -

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso  
Regular Meeting  
Monday, February 14, 2022  
Agenda Report**

**NOTE THAT THE EDA WILL MEET AT 5:30 ON 1/14/22 TO APPROVE THE BID DOCUMENTS**

1. EDA Minutes attached
2. EDA loan and checking balance report attached.
3. Approve Purchase of Computer Server and PC – see attached memo
4. Generator quotes – see attached memo
5. Karie Salfer – Water leak at 737 Main Street. There was a water leak in the basement at 737 Main Street that went undetected for several days. As a result, Ms. Salfer's was billed \$1,664.09 for water and \$1,205.50 for sewer. Ms. Salfer has asked the council to consider reducing the bill. Note that a similar incident which Ms. Salfer's property previously occurred, and the council agreed to reduce the sewer bill to the normal usage and to bill for all of the water that went through the meter. The council reaffirmed that customers pay for all water that goes through the meter in a separate discussion.
6. Cedar Street Update
  - a. Trees – Attached is a map of trees scheduled to be removed as part of the Cedar Street project. Jeff Olson is requesting the council authorize the committee to move forward with selecting a contractor to remove the trees.
  - b. Update – David Palm will be at the meeting to update the council.
7. Amend Personnel Policy relating to the vacation schedule and comp time accrual. Jeff Olson asked why comp time is not allowed to be carried over from year to year. I was not here when the personnel policy was adopted, but I assume it was because a great deal of comp time had accrued on the books, and it was quite costly to buy out. Also, there is the concern that comp time could potentially be paid out at a higher rate. Mr. Olson recommended that the personnel policy be amended to allow up to 40 hours be carried over year to year. I would concur with Mr. Olson as it would allow a certain amount of flexibility while protecting the city from large accruals. Also, the differentiation between employees hired before and after January 1, 2020 has become moot due to employee turnover and the amended vacation schedule.
8. The quote the city received for sealcoating the Community Center parking lot is good until March 1, 2022. Therefore, it is recommended the quote be approved. The sealcoating is in the 2022 Operating Budget.
9. The EDA has directed me to move forward with selecting a fiscal consultant assist with financing the duplex project. Attached is an engagement letter from AMKO Advisors. Note that the fee will not need to be paid if the bonds are not sold. It is recommended the council approve the engagement letter. I will be discussing specifics of the bonds on Friday morning and will find out if any specific action needs to be taken by the Council or EDA Monday evening other than approving the engagement letter.
10. Sheriff's report attached.
11. Library minutes attached.
12. 1/10/22 Council minutes attached.
13. Set Board of Equalization Meeting. Notice for County Assessor attached

Wabasso EDA  
Special Meeting  
Wednesday, January 20, 2022  
5:00 pm

The meeting was called to order at 5pm with Board Member Pat Eichten, Karl Guetter and Jeff Olson in attendance. Also present were EDA Director Larry Thompson, City Attorney Matt Novak, Travis Woodford, Pat Dingels, Ann Guetter and Nick Guetter.

The purpose of the meeting was to review the plans and specs for the proposed duplex.

Mr. Woodford reviewed the specifications noting the construction (foundation, dirt work, exterior, interior and cabinets), plumbing and HVAC specs. It was noted that the electrical drawings would be submitted in the near future. The EDA concurred with the specs with some minor clarifications. Questions were raised regarding the type of curb and gutter, the depth of the sewer, the timeline for bidding. Mr. Thompson said he would contact Bolton and Menk to get that information. It was the consensus that no restrictions be placed on subs.

The Council discussed items that should be included in the general conditions. Mr. Woodford indicated he would forward a sample contract for EDA review. Mr. Thompson and Mr. Novak indicated they would draft a sample bid notice and contract for review at the next regular meeting. It was the goal to approve the bid notice, plans and specification and contract at the next regular meeting and forward to the council if required.

Mr. Olson suggested the EDA hire an inspector to represent the city. Mr. Woodford knew an inspector who would provide the services for \$4,100.00

Nick and Anne Guetter requested the EDA consider installing dual sinks, medicine cabinets and a storage shed.

It was the consensus of the EDA to tour a duplex on Redwood Falls on Friday, January 21, 2022.

Motion by Guetter, second by Burns, to adjourn at 6:00 p.m.

Larry J Thompson  
Director

Wabasso EDA  
Regular Meeting  
Wednesday, January 5, 2022  
5:00 pm

The meeting was called to order at 5pm with Board Member Pat Eichten, Jeff Olson and Chuck Robasse (via phone conference) in attendance. Also present were EDA Director Larry Thompson, Pat Dingels and McKenzie Fischer.

The agenda was accepted as submitted.

The minutes of the January 5, 2022, meeting was approved on a motion by Olson, second by Robasse.  
Eichten – Yes; Olson – Yes; Robasse – Yes

The minutes of the January 21, 2022, meeting was approved on a motion by Robasse, second by Olson.  
Eichten – Yes; Olson – Yes; Robasse – Yes

**Duplex.** Mr. Olson presented the full sized revised floor plan drawings, noting there were some minor revisions that would need to be made. Mr. Olson plans to meet with Mr. Timmerman to make sure the final drawings are completed in time for the bid packet. Mr. Thompson presented the notice to bidders that would need to be published. Earliest date would be February 18, 2022. The EDA directed that the notice also be published on the city's web site and Facebook page. Mr. Thompson presented a draft copy of the construction contract and bid packet including the plans and specifications. The following items were discussed:

1. Bid packet including the contract, plans and specification would need to be in final form prior to publication of the bids.
2. Specifications – Discussed at the February 21, 2022 special meeting. Consensus to add \$5,000 allowance for appliances. Flooring would be mid graded coverings. Oven would be electric so the hood fan would not need to be vented to the outside.
3. Payment Schedule – Due to the volatility of the construction industry, it was suggested that the payment schedule be 50% down, 25% upon completion framing, 15% completion of the sheetrock, and 10% upon completion of the project.
4. 5% bid bond or cash equivalent, performance bond and payment bond would be required per statute.
5. General conditions would need to be included.
6. Change order of up to \$2,500 could be approved by the director.
7. Primary contact would be the EDA Director.

It was the consensus of the board that an RFQ for inspection services be placed on the next regular meeting agenda.

Motion by Olson, seconded by Robasse, to approve the notice to bidders for the Duplex Construction project to be published in the Redwood Gazette on February 18, 2022 or as early as possible.  
Eichten – Yes; Olson – Yes; Robasse – Yes

It was the consensus that the EDA Director select a fiscal consultant and begin the financing process.

The EDA went into executive session to discuss an revolving loan application.

The EDA returned to open session. The EDA directed staff to meet with the RLF applicant to determine how the loan could be structured under the EDA guidelines.

**Strategic Plan** – Pat Dingels indicated she had interviews with three area businesses next Tuesday. Mr. Olson said he would contact other businesses to encourage participation.

**Treasurer's Report** – Motion by Olson, second by Burns to approve the Treasurer's Report as submitted. Eichten – Yes; Olson – Yes; Burns – Yes

**Bills** - Motion by Olson, second by Burns to approve the bills totaling \$2,290.00 (Dewey Street) and \$1,826.00 (General).

Eichten – Yes; Olson – Yes; Robasse – Yes

Meeting was adjourned at 6:20 p.m.

Larry Thompson  
EDA Director

**EDA Monthly Payment Schedule****as of**                      **1/28/2022**

<b><u>Name</u></b>	<b><u>Pmt Due</u></b>	<b><u>Pmt Amt</u></b>	<b><u>Int</u></b>	<b><u>Prin Amt</u></b>		<b><u>Maturity Date</u></b>	<b><u>Date of Last Payment</u></b>	<b><u>Next Payment Due</u></b>
DEEM, Inc	21st	\$ -	3%	\$ 22,387.92	EDA	5/21/2025	12/9/2021	2/21/2022
DEEM, Inc	21st	\$ -	3%	\$ 16,216.89	EDA	5/21/2025	12/9/2021	2/21/2022
Jonti-Craft	25th	\$ 3,886.28	2.5%	163,230.37	EDA	9/25/2025	1/21/2022	2/25/2022
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 5,048.69	EDA II	9/25/2025	1/21/2022	2/25/2022
Jenniges Gas & Diesel	8th	\$ 500.00	1%	\$ 9,083.36	EDA	12/8/2023	1/5/2022	2/8/2022
Jenniges Gas & Diesel	14th	\$ 300.00	3%	\$ 14,408.73	EDA	12/11/2026	1/5/2022	2/14/2022
Wabasso Eletric Motor LLC	6th	\$ 251.00	3%	\$ 9,598.61	EDAI	8/6/2024	12/7/2021	2/6/2022
Matt Novak	1st	\$ 362.10	3%	\$ 17,026.86	EDA II	8/4/2026	1/1/2022	2/1/2022
Chad Ruprecht	21st	\$ 400.00	3%	\$ 15,594.49	EDA II	5/21/2028	1/18/2022	2/21/2022
Safe Storage 2	5th	\$ 482.80	3%	\$ 35,608.04	EDA	10/5/2028	1/1/2022	2/5/2022
Mid County Ag Services	20th	\$ 242.00	3%	\$ 17,843.94	EDA I	11/20/2028	1/21/2022	2/20/2022
Totals		\$ 6,544.37		<b><u>\$326,047.90</u></b>				

EDAI Daily Savings	\$ 381,738.94	FROM MONTHLY BANK STATEMENTS
EDAI Daily Savings	\$ 112,272.03	FROM MONTHLY BANK STATEMENTS
EDA-WDC	\$ 39,835.72	FROM MONTHLY BANK STATEMENTS
Total Savings	\$ 533,846.69	

EDA General Fund

Beginning Balance	\$ 37,003.67
Plus Deposits Outstanding	
Interest Earnings	\$ 1.62
Checks Cleared (EDA Board Stipends)	\$ 1,830.00
Less Outstanding Checks	\$ -
Ending Balance	<u>\$ 35,175.29</u>

CD # 115009 renewal 12-9-19	\$ 28,446.81
CD #33649	\$ 50,186.34
	<u>\$ 78,633.15</u>
CD Total	
EDA General Total	<u>\$ 113,808.44</u>

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EDA Dewey Street

Beginning Balance	\$ 53,419.69
Plus Deposits Outstanding interest	
rents	\$ 5,870.00
Security Deposit interest	\$ 0.46
Less Checks /Outstanding	
Novak Law	\$ -
Gramstad Lumber - Patio Doors	\$ -
Loan Payment	\$ 2,000.00
	<u>\$ -</u>
	<u>\$ 57,290.15</u>

EDA Eastvail Sales Account	Starting Balance	\$ 33,597.29
	Interest on investments	\$ 8.38
		<u>\$ 33,605.67</u>

Dewey Street Townhomes Loan	1/28/2022	\$ 17,464.25	2.8 % interest
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EDA I

1/28/2022

## Balance Sheet

	Balance 12/30/21	Adj.	Balance 1/28/22
<b>Assets</b>			
Cash	\$ 376,327.66	5,411.28	\$ 381,738.94
Notes Receivable	\$ 283,647.21	(4,867.96)	\$ 278,779.25
<b>Total Assets</b>	<b>\$ 659,974.87</b>	<b>543.32</b>	<b>\$ 660,518.19</b>
<b>Liabilities</b>			
	\$ -	\$ -	\$ -
<b>Total Liabilities</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Assets less Liabilities</b>	<b>\$ 659,974.87</b>		<b>\$ 660,518.19</b>

## Principal Payments Monthly

Deem 1	\$ -	\$ -
Deem 2	\$ -	\$ -
Jenniges Gas & Diesel 1	\$ 263.32	\$ 300.20
Jenniges Gas & Diesel 2	\$ 476.10	\$ 500.00
Jonti-Craft 1	\$ 3,538.84	\$ 3,886.28
Mid Country Ag Services	\$ 196.90	\$ 242.00
Safe Storage #2	\$ 392.80	\$ 482.80
<b>Total Principal Payment</b>	<b>\$ 4,867.96</b>	

## Principal Payments Year to Date

Deem 1	\$ -
Deem 2	\$ -
Jenniges Gas & Diesel 1	\$ 263.32
Jenniges Gas & Diesel 2	\$ 476.10
Jonti-Craft 1	\$ 3,538.84
Mid Country Ag Services	\$ 196.90
Safe Storage #2	\$ 392.80
<b>Total Principal Payments</b>	<b>\$ 4,867.96</b>

## New Loans

\$ -
\$ -
<b>\$ -</b>

## Income Statement

## Income

## Interest on Loans Monthly

Deem 1	\$ -
Deem 2	\$ -
Jenniges Gas & Diesel 1	\$ 36.88
Jenniges Gas & Diesel 2	\$ 23.90
Jonti-Craft 1	\$ 347.44
Mid Country Ag Services	\$ 45.10
Safe Storage #2	\$ 90.00
<b>Total Interest Payment</b>	<b>\$ 543.32</b>
	<b>\$ 5,411.28</b>

## Interest on Loans Year to Date

Deem 1	\$ 541.23
Deem 2	\$ 744.11
Jenniges Gas & Diesel 2	\$ 535.93
Jenniges Gas & Diesel 1	\$ 382.73
Jonti-Craft 1	\$ 3,985.16
Mid Country Ag Services	\$ 635.24
Safe Storage #2	\$ 1,053.16
<b>Total Interest Payments</b>	<b>\$ 7,877.56</b>

## Savings Interest

Quarter 1	\$ -
Quarter 2	\$ -
Quarter 3	\$ -
Quarter 4	\$ -
	<b>\$ -</b>
<b>Total Income</b>	<b>\$ 543.32</b>

## Expenses

Interest Payment	\$ -
	\$ -
Other Misallocated deposit	\$ -
<b>Total Expense</b>	<b>\$ -</b>

**Net Income** **\$ 543.32**



EDA II  
Balance Sheet

1/28/2022

	Balance 12/30/21	Adj.	Balance 1/28/22
<b>Assets</b>			
Cash	\$ 111,138.74	1,133.29	\$ 112,272.03
Notes Receivable	\$ 48,283.34	(1,014.73)	\$ 47,268.61
Total Assets	\$ 159,422.08	118.56	\$ 159,540.64

**Liabilities**

	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
<b>Assets less Liabilities</b>	<b>\$ 159,422.08</b>		<b>\$ 159,540.64</b>

**Principal Payments Monthly**

Chad Ruprecht	\$ 360.11
Jonti-Craft	\$ 109.44
Novak Law	\$ 318.74
Wabbasso Electric Motor	\$ 226.44
Total Principal Payments	\$ 1,014.73

**New Loans**

\$ -
\$ -
\$ -

**Principal Payments Year to Date**

Chad Ruprecht	\$ 3,893.63
Jonti-Craft	\$ 1,295.94
Novak Law	\$ 3,764.20
Wabbasso Electric Motor	\$ 2,674.17
Total Principal Payments	\$ 11,627.94

**Income Statement**

**Income**

**Interest on Loans Monthly**

Chad Ruprecht	\$ 39.89
Jonti-Craft	\$ 10.75
Novak Law	\$ 43.36
Wabbasso Electric Motor	\$ 24.56
	\$ -
	\$ -
Total Interest Payments	\$ 118.56

**Interest on Loans Monthly**

Chad Ruprecht	\$ 505.48
Jonti-Craft	\$ 146.34
Novak Law	\$ 581.00
Wabbasso Electric Motor	\$ 337.83
	\$ -
	\$ -
Total Interest Payments	\$ 1,570.65

**Savings Interest**

Quarter 1	\$ -
Quarter 2	\$ -
Quarter 3	\$ -
Quarter 4	\$ -
	\$ -

**Total Income**

\$ 118.56

**Expenses**

Interest Payment	\$ -
	\$ -
Other	\$ -
<b>Total Expense</b>	<b>\$ -</b>

**Net Income**

\$ 118.56

To: Mayor and Council

From: Larry Thompson

RE: Purchase Computer Equipment

Date: February 6, 2022

I am recommending the city upgrade the city office computer system by purchasing a server along with a second PC for Joanne to use. The old PC is running an old version of windows and has limited memory. The total cost is \$11,982.97 with approximately \$11,000 going towards the server. (See attached) The server would allow more than one person to access city files at one time and allow secured access the files from a remote location. Currently only one person can access the city files and accounting software at a time, so when Joanne needs to enter data into the accounting system, I need to get off the computer and if I need access to the city files while she is working of accounting or billings, I need to interrupt her. Also, the only way I can access the computer from a remote location is through a VPN port which only works if the computer is turned on and it opens a lot of security issue.

I am asking for the other departments to contribute towards the purchase of the computer as noted below. The rationale is 1)The city maintains all of the accounting records and most files for those funds; and 2) and also it would allow limited access to city files remotely. Note that access would be allowed regardless if the departments contributes.

General Contingency	\$ 3,000
Library Contingency	\$ 1,000
EDA Equipment	\$ 2,000
Fire Equipment	\$ 1,000
Amb. Capital Outlay	\$ 1,000
Water Capital Outlay	\$ 2,000
Sewer Capital Outlay	<u>\$ 2,000</u>
	\$12,000

Tech Unlimited LLC  
1326 S Broadway St  
MN 56073 US  
(507) 276-5059  
info@techunlimitedllc.com  
www.techunlimitedllc.com



## Estimate

### ADDRESS

City Wabasso  
City of Wabasso  
1429 Front Street  
Wabasso, MN 56293

ESTIMATE # 1299

DATE 01/17/2022

EXPIRATION DATE 02/17/2022

SERVICE DATE	ACTIVITY	QTY	RATE	AMOUNT
	<b>Dell PowerEdge T440 Fully Configurable Server</b>	1	10,879.99	10,879.99
	Windows Server 2019 4 X 480GB solid state drives 32GB Memory 10 User CAL License.			
	<b>Dell OptiPlex 3070 MFF MLK - Core i5</b>	1	902.99	902.99
	Dell OptiPlex 3070 MFF MLK, Intel Core i5, Win 10 Pro, 8GB Memory, M.2 256GB Solid State Drive, Dell Limited Hardware Warranty Plus Service, ProSupport: Next Business Day Onsite for 3 Years, ProSupport: 24X7 Technical Support for 3 Years			
	<b>HP V20 HD+ Monitor</b>	1	199.99	199.99
	HP Monitor with Tilttable Screen HDMI and VGA Port			

SUBTOTAL	11,982.97
TAX	0.00
<b>TOTAL</b>	<b>\$11,982.97</b>

Accepted By

Accepted Date

To: Mayor and Council  
From: Larry Thompson  
RE: Purchase Computer Equipment  
Date: February 6, 2022

I am recommending the city purchase two used generators to support city operations. During a recent storm the city lost power for an extended period the shortcomings in the city's operations became apparent. All Fire, Ambulance and City shop overhead doors will not operate without power. Therefore, if there was an Ambulance or Fire call the door would somehow have to be opened manually, which for the Ambulance may not be an option during an emergency. Also, the city's well pumps and sewer lift stations operate solely by electricity provided by Redwood Electric. While the water tower does provide a buffer, the system can only provide water without power for a limited time. The lift stations have a very limited window of operation depending on the time of day before sewage begins backing up into homes.

While not in the budget, I believe the situation poses such an immediate safety and health issue that I would forego other capital purchases for the purchase of a fixed based generator at the city shop and a mobile generator for the sewer/water systems which can be moved depending on which service needs the electricity. The fixed based generator would be hooked up to propane and would start upon a power outage.

I have attached two quotes for used generators. It is not known if these are still available, but if so, I would recommend they be purchased. If not, I would recommend the council authorized the purchase if similar used units become available.

I will prepare a budget adjustment and submit at the council meeting. I assume the generators will be funded by Public Works Shop, Ambulance, Fire, Water and Sewer.

Cc: Jim Jenniges

**From:** Verne A Carey <[vkcarey@usfamily.net](mailto:vkcarey@usfamily.net)>

**Date:** January 20, 2022 at 12:10:16 PM CST

**To:** [jimjenniges@gmail.com](mailto:jimjenniges@gmail.com)

**Subject:** 20kw Generator Quote

Jim: We have been in the generator business since 1975. The past 20 years we have wintered in Arizona where we spend several hours each day calling the many sources for used generators that we have developed over the years. This year we are finding very few used generators are available. Therefore we are going to quote them to our customers and ask that they commit quickly so we can reserve for them the few generators that we will be able to obtain this next year.

Here are the specs and typical pictures of a 20kw Onan gen set powered by the Ford Industrial 6 cyl water cooled engine, propane fuel, with less than 1000 hours.

90 Amp output X 120/240 volt 3 phase = 20kw. 100 amp mainline circuit breaker. Weather enclosure. 1000 watt coolant heater.

Engine safety shutdowns for low oil pressure, high water temp, over speed and over crank. No battery or maintainer is included.

As part of our reconditioning routine we often replace the automatic voltage regulator, belts, hoses, start solenoid and install an electronic ignition system.

It will go thru our 50 point checkout, fluids and filter replacement and test runs.

We then steam/high pressure water wash and often repaint it with Diamond Vogel Rustoleum enamel paint.

We provide a 90 day warranty from date of your first start up.

The final price will be \$8900 when picked up at our Windom MN warehouse. \$150 to deliver to your site.

A new outdoor 200 amp 240v 3 phase automatic transfer switch is \$2860. 6-10 week lead time.

Please present this information to your city council soon so we can reserve a gen set for you with a \$1000 down payment.

We are also seeking a 50kw portable generator with selectable 3 phase output and will send a quote soon.

Even though you do not need these generators until Summer, it will be wise to reserve them now to assure later delivery. Late last summer we had to tell callers that we were all sold out of generators for the rest of the year.

Verne Carey

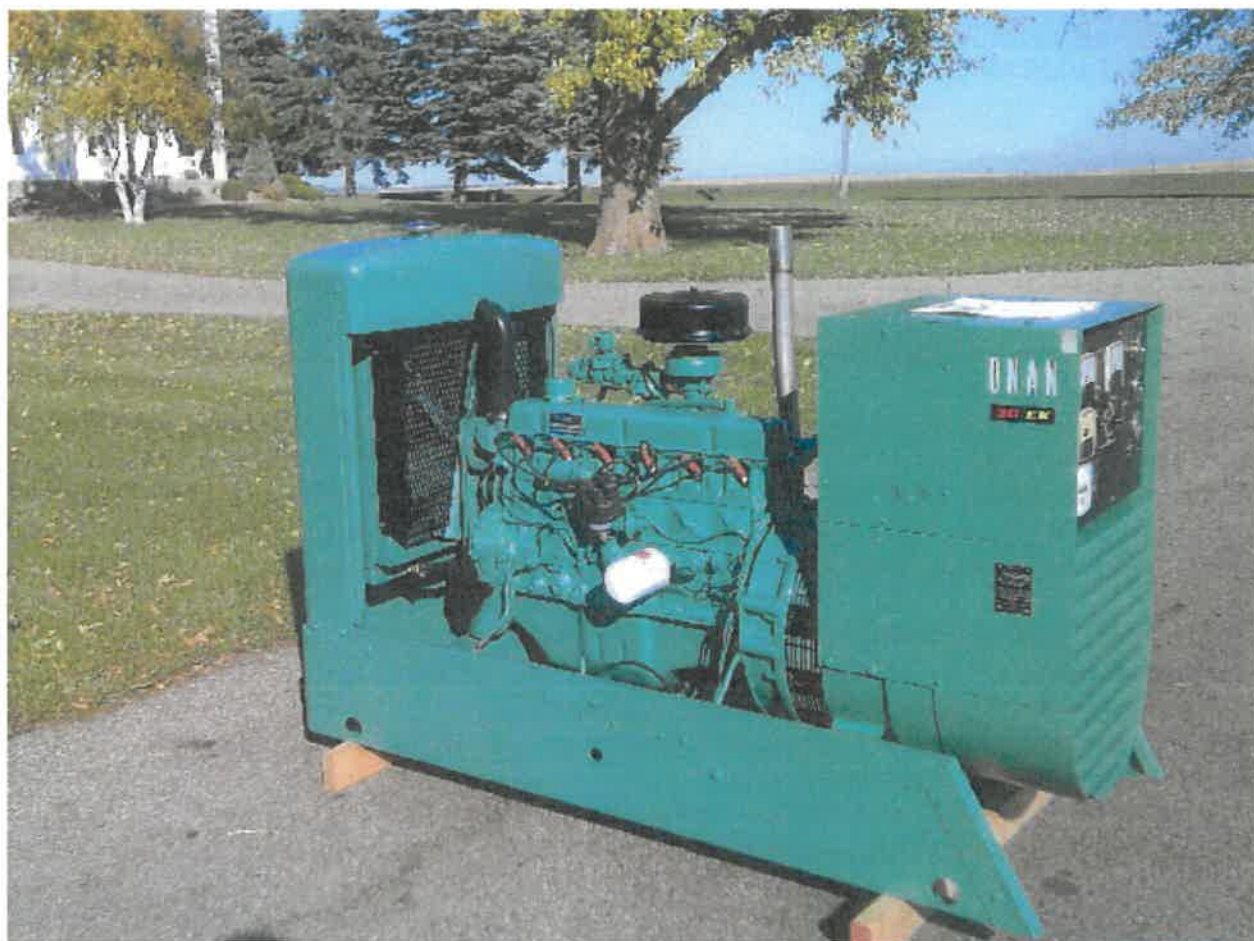
Standby Power Systems

88829 470th Avenue

Windom MN 56101

507.831.5112

Generators-Our ONLY Business Since 1975







**From:** Verne A Carey <[vkcarey@usfamily.net](mailto:vkcarey@usfamily.net)>

**Date:** January 20, 2022 at 5:45:28 PM CST

**To:** [jimienniges@gmail.com](mailto:jimienniges@gmail.com)

**Subject:** 70-55kw Portable JohnDeere Generator

Jim: Attached are pictures of a:

2005 - 70KVA WhisperWatt generator powered by the 4.5L John Deere diesel engine. It puts out 55kw on 240 or 480v 3 phase and 40kw on 120/240v single phase.

It has just 2003.5 hours and has been well maintained. Note the lack of rust in any of the pictures so it must have been stored inside when it wasn't being used.

It came from a city utility department in Pennsylvania. The tires look good. It starts up quickly and runs smoothly.

It has the usual engine safety shutdowns for low oil pressure, high water temperature, over speed and over crank.

It can be set up to start and stop automatically with just any 2 wire pressure or water level switch.

Due to liability concerns, no cables come with it.

The engine will be serviced for oil and filters. The unit will be load bank tested and all safety sensors checked.

We will put a 90 day warranty on it from the time of your first start up.

\$18,750 picket up at our Windom warehouse. \$150 for delivery to your site.

Please let us know very soon if you are interested as this one won't last long at this price.

Verne Carey

Standby Power Systems

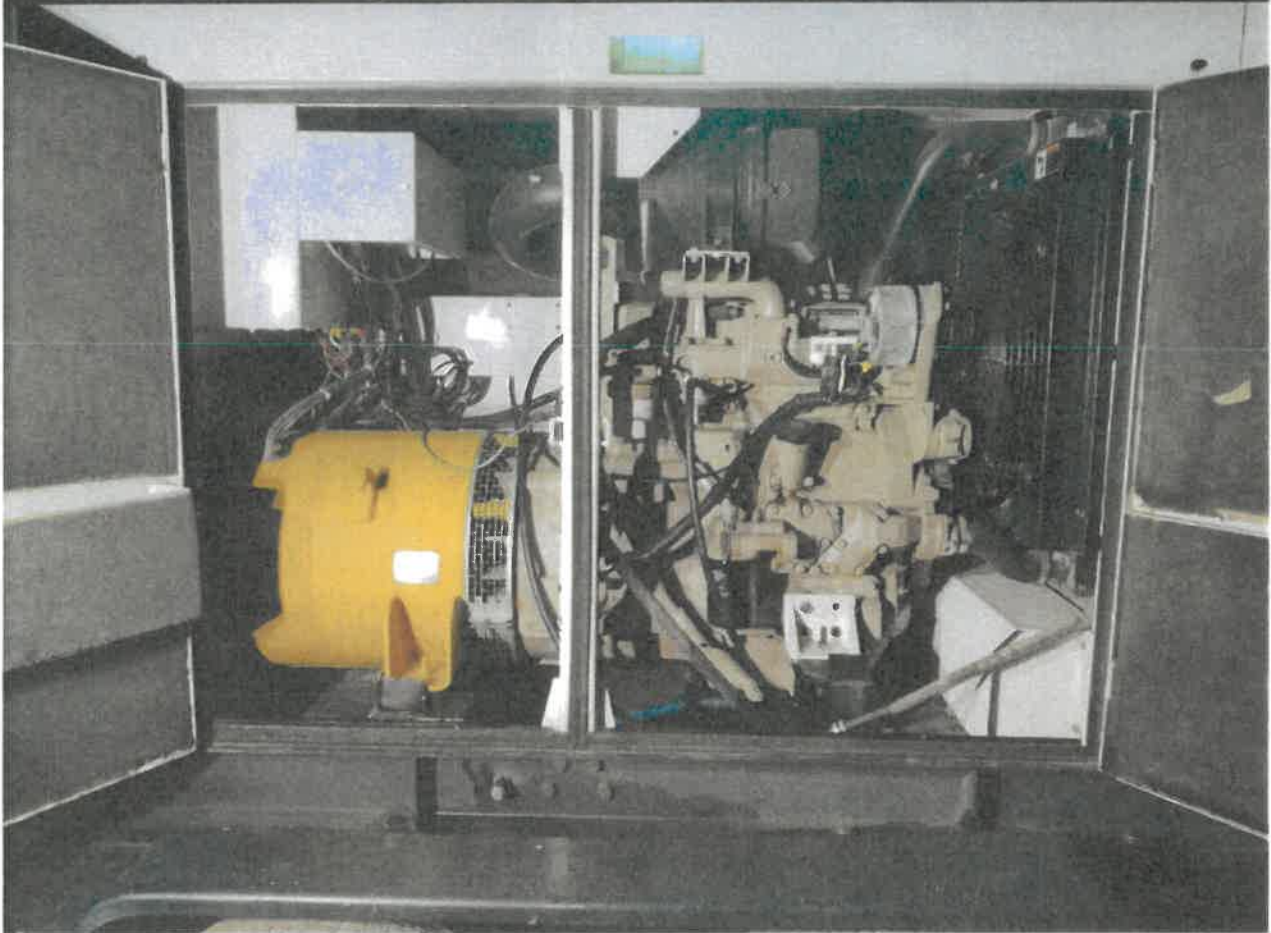
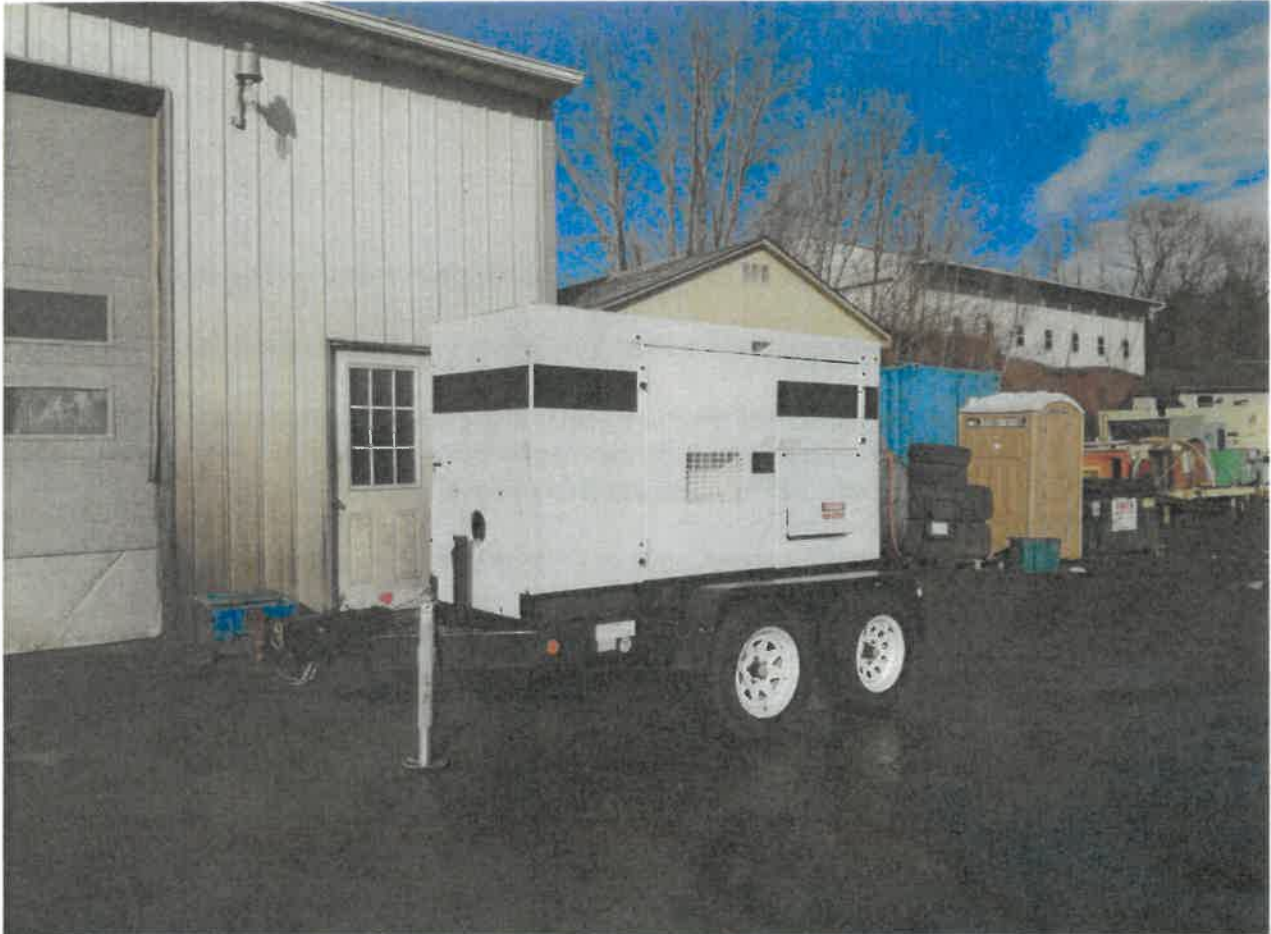
88829 470th Avenu

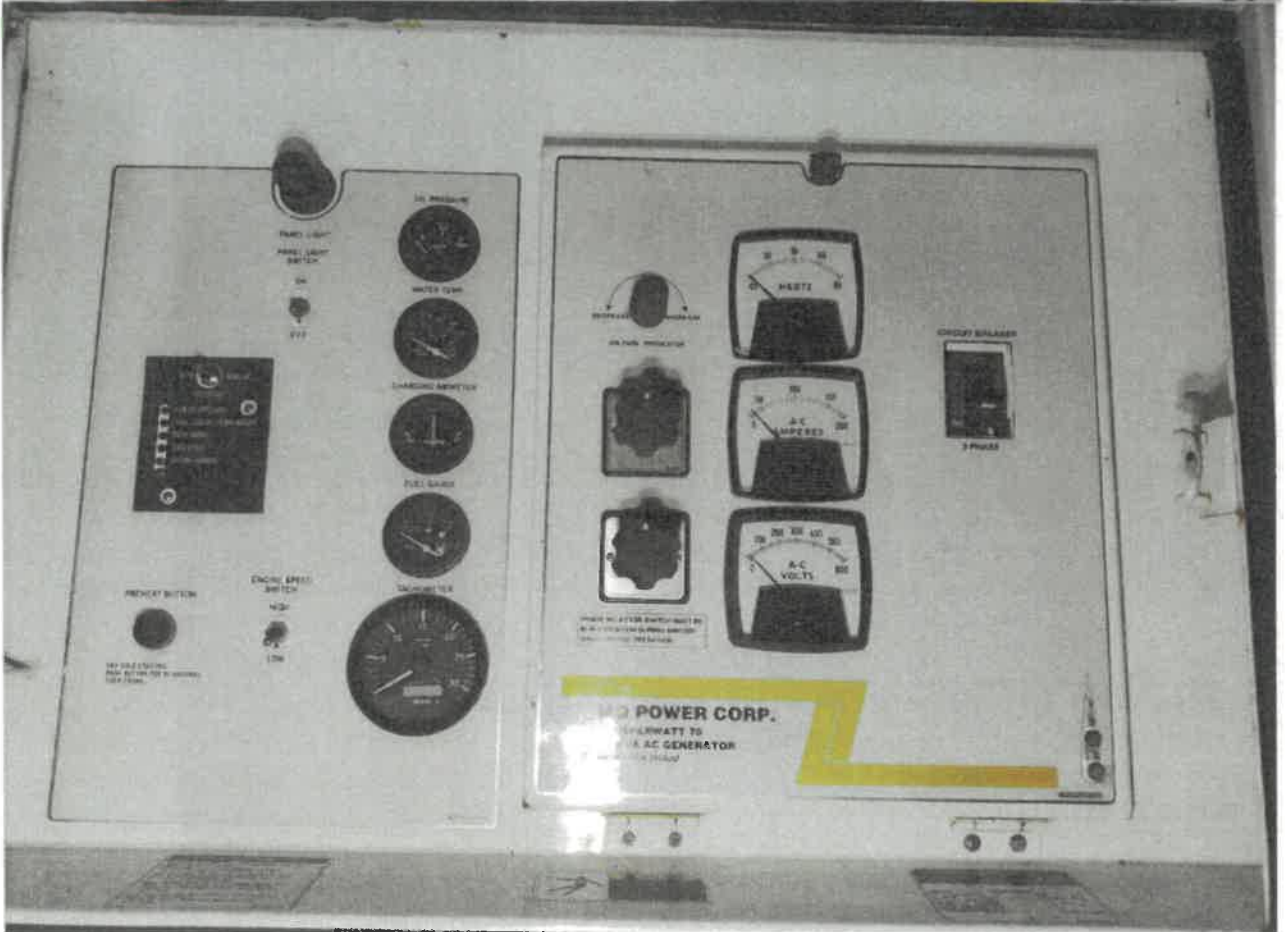
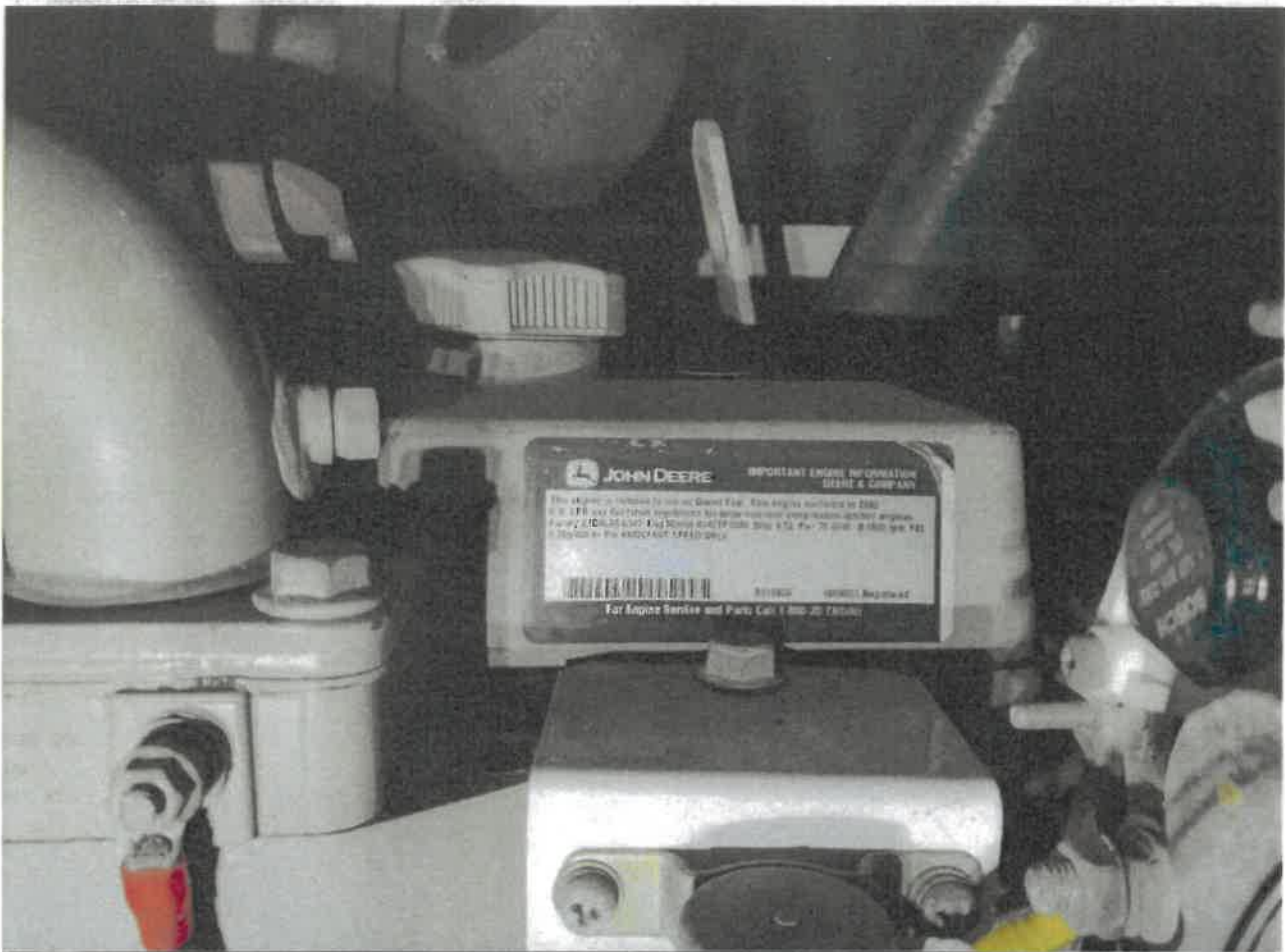
Windom MN 56101

507.831.5112

Generators-Our ONLY Business Since 1975









# WHISPERWATT DIESEL POWERED AC GENERATOR

MODEL DCA-70SSJU

SERIAL NO. 730332

## AC GENERATOR

MODEL DB-0831J

### ARMATURE CONNECTION

Star with Neutral

Zigzag

PHASE 3 Single

FREQUENCY 60 Hz 60 Hz

RATED OUTPUT 70 KVA 40 KW

RATED VOLTAGE 240V 480V 240V 120V

RATED CURRENT 168A 84.2A 168A

POWER FACTOR 0.8 1.0

Class F Insulation System

## ENGINE

MODEL John Deere 4045TF

TYPE 4 CYL 4 CYCLE

RATED OUTPUT 90 hp 1800 rpm

DISPLACEMENT 4.5 L

FUEL TANK CAP. 39.6 gal

Made for MQ Power Corp. by Denyo Manufacturing Co., Ltd.  
Made in USA



MQ POWER CORP.

A Division of Mullins Inc.

CARSON, CALIFORNIA

800 762-0000





## CITY OF WABASSO

P.O. BOX 60  
WABASSO, MN 56293  
(507) 342-5519

ERVE AT 737 MAIN STREET DATE 1/27/2022

40

For Service From 12/29/2021 to 1/27/2022

CHARGES/CREDITS	DATE	PREVIOUS	PRESENT	USAGE	AMOUNT
PREV BAL					\$74.10
Water Comm	01/27	2620	282920	280300	\$1,677.18
Water Connec					\$0.81
Sewer Comm				280300	\$1,193.17
Commercial					\$115.31
CUR CHRGS					\$2,986.47
TOTAL DUE					\$3,060.57

RETURN THIS PORTION WITH YOUR PAYMENT

ACCT. NO.

AMT.

02-00000091-00-0

\$3,060.57

KARIE SALFER  
2015 W MAIN STREET  
WABASSO MN 56293

FTER PAY AMOUNT DUE NOW

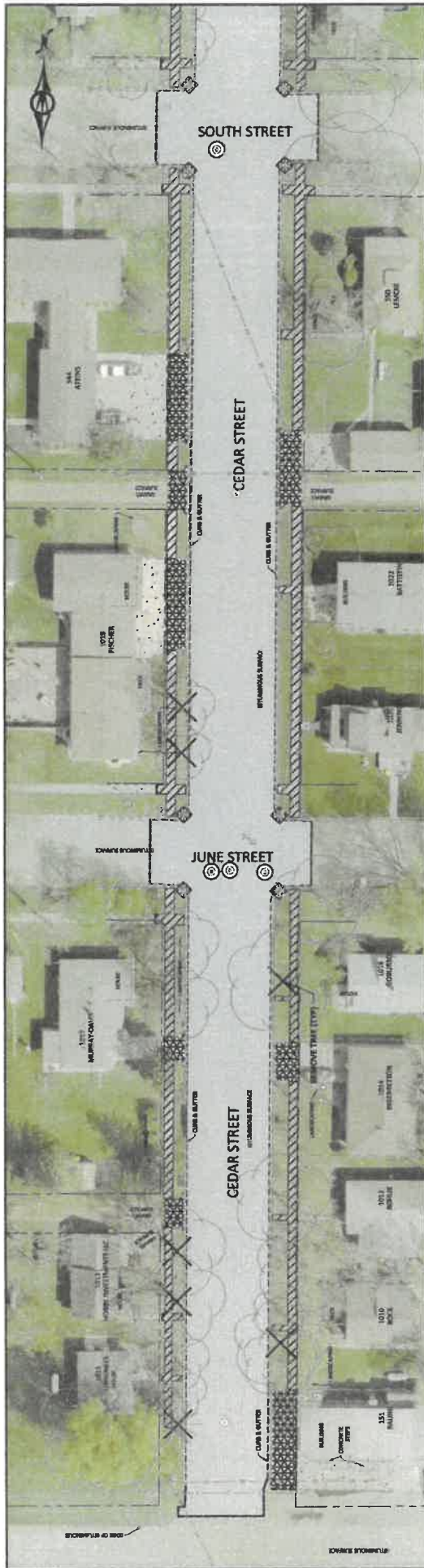
2/28/2022

\$3,075.57

\$3,060.57

02-00000091-00-0  
ACCOUNT NUMBER





#### REMOVALS LEGEND

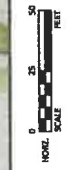
- CLEAR TREE
- REMOVE MANHOLE (SANITARY)
- REMOVE HYDRANT, GATE VALVE & BOX
- REMOVE DRAINAGE STRUCTURE

- REMOVE PIPE NOT IN PATH OF NEW PIPE
- PLUG FILL & ABANDON PIPE SEWER
- PULL DEPTH SAWCUT BITUMINOUS OR CONCRETE
- REMOVE CURB & GUTTER
- SALVAGE & REINSTALL GRAVEL (INCIDENTAL)

- BED JAM & SALVAGE BITUMINOUS SURFACE & AGGREGATE BASE (INCLUDED IN COMMON EXCAVATION)
- REMOVE CONCRETE WALK
- REMOVE CONCRETE DRIVEWAY PAVEMENT

- ADJUST FRAME AND SINK CASTING AND ADJUST GATE
- SALVAGE ALL SINKS AND MANHOLES ALONG PROJECT AREA, REINSTALL AFTER TURF RESTORATION (INCIDENTAL)
- COORDINATE WITH THE HOMEOWNER TO SALVAGE OR REMOVE THE LANDSCAPING/PLANTINGS (INCIDENTAL)
- RELOCATE UTILITY POLES AND LIGHT POLES (INCIDENTAL)

- SAW CUT BITUMINOUS SURFACE (INCIDENTAL)
- SAW CUT CONCRETE SURFACE (INCIDENTAL)
- SAW CUT CONCRETE SURFACE (INCIDENTAL)
- REMOVE ALL EXISTING PIPE WHEN IN THE PATH OF NEW PIPE (INCIDENTAL)
- PLUG 10" & SMALLER PIPE ENDS WITH PVC CAP OR RUBBER CAP (INCIDENTAL)



DAVID A. PALM  
2025  
MAN/D00/00/00/00



1241 CEDAR STREET NE  
SUITE 200  
FARMINGDALE, MN 55125  
Phone: (952) 794-2943  
Email: Sales@bolton-menk.com  
www.bolton-menk.com

CITY OF WARSAW  
2022-2023 CEDAR STREET IMPROVEMENTS  
REMOVALS PLAN  
CEDAR STREET

SHEET  
C0.01



# ***SCHEDULE OF UNIT PRICES - BID FORM***

2022-2023 Cedar Street Improvements

Wabasso, MN

H:\WABA\S13118248\3\_Design\A\_Calculations\[118248 Quant - Clear Trees.xls]SOUP

BIDDER agrees to perform all of the work described in the CONTRACT DOCUMENTS for the following unit prices:

NOTE: BIDS shall include sales tax and all applicable taxes and fees.

BIDDER must fill in unit prices in numerals, make extension for each item, and total.

BID ITEM NO.	ITEM DESCRIPTION	EST. QNTY.	UNIT	BID UNIT PRICE	BID AMOUNT
<b>TREE REMOVAL</b>					
1	CLEAR TREE	13	TREE	_____	_____
<b>TOTAL AMOUNT BID</b>					=====

Notes:

- Contractor is required to obtain all permits and fees for the disposal of the materials
- Contractor shall protect existing improvements from damage
- Contractor shall protect all existing trees not being removed from damage
- All trees, brush, branches, debris or other undesirable material shall be disposed of off-site by the Contractor
- Disposal methods shall be approved by the City and shall meet all local, State and Federal regulations.
- Burning or burial will not be allowed within City limits
- Trees shall be cut as low as possible but no higher than 12-inches above the ground surface.
- Amount bid shall include all work required to clear the trees.
- All work shall be completed by April 30, 2022.
- Contractor shall carry contractor general liability insurance and present it to the City prior to award

**Bidder Signature**

**Bidder Name**

**Bid Date:**

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February 4, 2022

City of Wabasso  
P.O. Box 60  
Wabasso, MN 56293

AMKO Advisors ("AMKO") appreciates the opportunity to serve as municipal advisor to the City of Wabasso, MN ("Client"). Upon your acceptance, this engagement letter (the "Agreement") will serve as our mutual agreement with respect to the terms and conditions of our engagement as your municipal advisor, effective on the date this Agreement is executed by Client (the "Effective Date").

**1. Scope of Services.**

a) ***Services to be provided.*** AMKO is engaged by Client as its municipal advisor to provide the services with respect to the issuances of municipal securities ("Issues") set forth in **Appendix A** (the "Scope of Services").

b) ***Limitations on Scope of Services.*** The Scope of Services is subject to the following limitations:

(i) The Scope of Services is limited solely to the services described therein and is subject to any limitations set forth within the description of the Scope of Services.

(ii) Unless otherwise provided in the Scope of Services described herein, AMKO is not responsible for preparing any preliminary or final official statement, or for certifying as to the accuracy or completeness of any preliminary or final official statement, other than with respect to any information about AMKO provided by AMKO for inclusion in such documents.

(iii) The Scope of Services does not include tax, legal, accounting or engineering advice with respect to any Issue or in connection with any opinion or certificate rendered by counsel or any other person at closing and does not include review or advice on any feasibility study.

(c) ***Amendment to Scope of Services.*** The Scope of Services may be changed only by written amendment or supplement to the Scope of Services described herein. The parties agree to amend or supplement the Scope of Services described herein promptly to reflect any material changes or additions to the Scope of Services.

**2. AMKO's Regulatory Duties When Servicing Client.** Municipal Securities Rulemaking Board ("MSRB") Rule G-42 requires that AMKO make a reasonable inquiry as to the facts that are relevant to Client's determination whether to proceed with a course of action on or that form the basis for and advice provided by AMKO to Client. The rule also requires that AMKO undertake a reasonable investigation to determine that it is not basing any recommendation on materially inaccurate or incomplete information. AMKO is also required under the rule to use reasonable diligence to know the essential facts about Client and the authority of each person acting on Client's behalf.

Client agrees to cooperate, and to cause its agents to cooperate, with AMKO in carrying out these regulatory duties, including providing to AMKO accurate and complete information and reasonable access

to relevant documents, other information and personnel needed to fulfill such duties. In addition, Client agrees that, to the extent Client seeks to have AMKO provide advice with regard to any recommendation made by a third party, Client will provide to AMKO written direction to do so as well as any information it has received from such third party relating to its recommendation.

**3. Term of this Engagement.** The term of this Agreement begins on the Effective Date and ends, unless earlier terminated as provided below, at the close of business on the settlement date for the Issue. This Agreement may be terminated with or without cause by either party upon the giving of at least thirty (30) days' prior written notice to the other party of its intention to terminate, specifying in such notice the effective date of such termination.

**4. Compensation.**

**(a) *Fees and expenses.*** The fees due to AMKO hereunder shall be, and expenses incurred by AMKO in connection with any services provided hereunder shall be reimbursed, as set forth below:

- i. Client will pay an advising fee of Ten Thousand and 00/100 (\$10,000.00) in connection with the issuance of the Client's General Obligation Tax Abatement Bonds, Series 2022. ***The advising fee will only be paid by the client at the time the bids for the Issues are accepted by the Client.***
- ii. Client will pay a Closing Agent fee of Two-hundred, Fifty and 00/100 (\$250.00) in connection with the issuance of the Client's General Obligation Tax Abatement Bonds, Series 2022. This is to disburse funds for the Costs of Issuance, funded by the Bonds, after closing and will only be paid by the client at the time the bid for the Issue is accepted and if the Client agrees to AMKO providing this service. In lieu of this service, the Client agrees to be responsible for paying all costs of issuance.

**Please initial here if you choose NOT to have AMKO Bond Services act as Closing Agent for the Issue represented in this Municipal Advisor Agreement.** \_\_\_\_\_

- iii. Client will pay directly, any publication costs, printing of the obligations, fees for election, printing and distribution of the Disclosure Document(s) and other incidental costs not funded by the Bonds, and thus not included in the Costs of Issuance in (ii) above.

**(b) *Limitation of liability.*** In the absence of willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties hereunder on the part of AMKO or any of its associated persons, AMKO and its associated persons shall have no liability to Client for any act or omission in the course of, or connected with, rendering services hereunder, or for any error of judgment or mistake of law, or for any loss arising out of any issuance of municipal securities, any municipal financial product or any other investment, or for any financial or other damages resulting from Client's election to act or not to act, as the case may be, contrary to any advice or recommendation provided by AMKO to Client. No recourse shall be had against AMKO for loss, damage, liability, cost or expense (whether direct, indirect or consequential) of Client arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in connection with any Issue or otherwise relating to the tax treatment of any Issue, or in connection with any opinion or certificate rendered by counsel or any other party. Notwithstanding the foregoing, nothing contained in this paragraph or elsewhere in this Agreement shall constitute a waiver by Client of any of its legal rights under applicable U.S. federal securities laws or any other laws whose applicability is not permitted to be contractually waived, nor shall it constitute a waiver or diminution of AMKO's fiduciary duty to Client under Section 15B(c)(1) of the Securities Exchange Act of 1934, as amended, and the rules thereunder.

5. **Required Disclosures.** MSRB Rule G-42 requires that AMKO provide you with disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history. Such disclosures are provided in AMKO's Disclosure Statement delivered to Client together with this Agreement.

6. **Binding Arbitration.** The parties hereto agree, upon demand by any party, to submit to binding arbitration all claims, disputes and controversies between or among them (and their respective employees, officers, directors, attorneys and other agents), whether in tort, contract or otherwise in any way arising out of or relating to this Agreement.

7. **Choice of Law.** This Agreement shall be construed and given effect in accordance with the laws of the state in which the Client is organized.

8. **Binding Effect; Assignment.** This Agreement shall be binding upon and inure to the benefit of Client and AMKO, their respective successors and permitted assigns; provided however, neither party may assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party.

9. **Entire Agreement.** This instrument, including all appendices hereto, contains the entire agreement between the parties relating to the rights herein granted and obligations herein assumed. This Agreement may not be amended, supplemented or modified except by means of a written instrument executed by both parties.

10. **Severability.** If any provision of this Agreement is, or is held or deemed to be, invalid, inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions because it conflicts with any provisions of any constitution, statute, rule or public policy, or for any other reason, such circumstances shall not make the provision in question invalid, inoperative or unenforceable in any other case or circumstance, or make any other provision or provisions of this Agreement invalid, inoperative or unenforceable to any extent whatever.

11. **No Third-Party Beneficiary.** This Agreement is made solely for the benefit of the parties and their respective successors and permitted assigns. Nothing in this Agreement, express or implied, is intended to confer on any person, other than the parties and their respective successors and permitted assigns, any rights, remedies, obligations or liabilities under or by reason of this Agreement.

*[Remainder of page intentionally left blank]*

12. **Authority.** The undersigned represents and warrants that (s)he has full legal authority to execute this Agreement on behalf of Client. The following individuals have the authority to direct AMKO's performance of its activities under this Agreement:

Mayor: Carol Atkins

13. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but which taken together, shall constitute one and the same instrument.

**AMKO ADVISORS and AMKO BOND SERVICES**



\_\_\_\_\_  
Mark Deraney, Vice President/Advisor

Date: February 4, 2022

**ACCEPTED AND AGREED:**

**CITY OF WABASSO, MN**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **APPENDIX A – SCOPE OF SERVICES**

The Scope of Services to be provided under this Agreement shall consist of the activities described below with respect to the planned issuance of Client's GENERAL OBLIGATION TAX ABAATEMENT BONDS, SERIES 2022.

### **Activities**

AMKO shall provide all necessary and appropriate municipal advisory services to Client with respect to Client's issuance of the Issue(s).

**New Issues.** Provide some or all of the following services with respect to Client's new Issue(s):

1. Evaluate options or alternatives with respect to the proposed new Issue.
2. Review recommendations made by other parties to Client with respect to the new Issue.
3. Review financial and other information regarding Client, the proposed Issue and any source of repayment of or security for the Issue.
4. Consult with and/or advise Client on actual or potential changes in market-place practices, market conditions, regulatory requirements or other matters that may have an impact on Client and its financing plans.
5. Assist Client in establishing a plan of financing.
6. Assist Client in establishing the structure, timing, terms and other similar matters concerning the Issue.
7. Prepare the financing schedule.
8. Provide assistance as to scheduling, coordinating and meeting procedural requirements relating to any required bond referendum, other than through cash or in-kind contributions with respect to such referendum.
9. Consult and meet with representatives of Client and its agents or consultants with respect to the Issue.
10. Attend meetings of Client's governing body, as requested.
11. Advise Client on the manner of sale of the Issue.
12. Assist in the gathering of information with respect to financial, statistical and factual information relating to Client in connection with the preparation of the preliminary and final official statement.
13. If the Issue is to be sold on a competitive bid basis and Client has not engaged disclosure counsel to prepare the preliminary and final official statement, prepare the preliminary and final official statement and the bid package, obtain CUSIP numbers and provide an electronic version of the official statement to the winning underwriter. In preparing the preliminary and final official statement, AMKO will rely on information provided by the Client and will not be responsible for the accuracy or completeness of any preliminary or final official statement.
14. If the Issue is to be sold on a negotiated basis, assist in the preparation and/or review the preliminary and final official statement.
15. Make arrangements for printing, advertising and other vendor services necessary or appropriate in connection with the Issue.
16. Advise Client with regard to any continuing disclosure undertaking required to be entered into in connection with the Issue, including advising on the selection of a dissemination agent.
17. In a competitive bid sale, assist Client in collecting and analyzing bids submitted by underwriters and in connection with Client's selection of a winning bidder.
18. In a negotiated sale, assist Client in the selection of underwriters.
19. At the time of sale, provide Client with relevant data on comparable issues recently or currently being sold nationally and by comparable Clients.
20. In a negotiated sale, coordinate pre-pricing discussions, supervise the sale process, advise Client on matters relating to retail or other order periods and syndicate priorities, review the order book, advise on the acceptability of the underwriter's pricing and offer to purchase.
21. Advise Client with respect to recommendations made by the underwriters and other interactions between Client and the underwriters.
22. Review required underwriter disclosures to Client.

**APPENDIX A –  
SCOPE OF SERVICES (continued)**

- 23. Assist Client in selecting legal and other professionals (such as trustee, escrow agent, accountant, feasibility consultant, etc.) to work on the Issue.**
- 24. Respond to questions from bidders, underwriters or potential investors.**
- 25. Arrange and facilitate visits to, prepare materials for, and make recommendations to Client in connection with credit ratings agencies, insurers and other credit or liquidity providers.**
- 26. Work with bond counsel and other transaction participants to prepare and/or review necessary authorizing documentation of Client and other documents necessary to finalize and close the Issue.**
- 27. Coordinate working group sessions, closing, delivery of the new Issue and transfer of funds.**
- 28. Prepare a closing memorandum or transaction summary, together with general guidance for Client with respect to post-closing requirements relating to the use and investment of bond proceeds or other Client funds and the payment of debt service.**
- 29. Disburse Costs of Issuance (as Closing Agent), including but not necessarily limited to advising fees, Bond Counsel fees, rating agency fees, bond marketing fees, paying agent fees and any additional costs funded by the Bonds.**
- 30. Provide advice to Client regarding payment options for municipal services.**
- 31. Provide such other usual and customary financial advisory services as may be requested by Client.**



## DISCLOSURE STATEMENT OF AMKO ADVISORS

This Disclosure Statement is provided by AMKO Advisors ("AMKO") to the City of Wabasso, MN (the "Client") in connection with the AMKO Engagement Letter dated the date hereof (the "Agreement"). This Disclosure Statement provides information regarding conflicts of interest and legal or disciplinary events of AMKO required to be disclosed to Client pursuant to MSRB Rule G-42(b) and (c)(ii).

### **PART A – Disclosures of Conflicts of Interest**

MSRB Rule G-42 requires that municipal advisors provide to their clients' disclosures relating to any actual or potential material conflicts of interest, including certain categories of potential conflicts of interest identified in Rule G-42, if applicable. If no such material conflicts of interest are known to exist based on the exercise of reasonable diligence by the municipal advisor, municipal advisors are required to provide a written statement to that effect.

***Material Conflicts of Interest*** – AMKO makes the disclosures set forth below with respect to material conflicts of interest in connection with the Scope of Services under this Agreement, together with explanations of how AMKO addresses or intends to manage or mitigate each conflict.

***General Mitigations*** – As general mitigations of AMKO's conflicts, with respect to all of the conflicts disclosed below, AMKO mitigates such conflicts through its adherence to its fiduciary duty to Client, which includes a duty of loyalty to Client in performing all municipal advisory activities for Client. This duty of loyalty obligates AMKO to deal honestly and with the utmost good faith with Client and to act in Client's best interests without regard to AMKO's financial or other interests. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict disclosed below.

**Compensation-Based Conflicts.** The fees due under this Agreement will be based on the size of the Issue and the payment of such fees shall be contingent upon the delivery of the Issue. While this form of compensation is customary in the municipal securities market, this may present a conflict because it could create an incentive for AMKO to recommend unnecessary financings or financings that are disadvantageous to Client, or to advise Client to increase the size of the issue. This conflict of interest is mitigated by the general mitigations described above.

**Affiliate-Based Conflicts.** AMKO Bond Services, LLC ("AMKO Bond Services") is an affiliate of AMKO Advisors, LLC, and may provide services to the client, such as, but not limited to, acting as Closing Agent, Paying Agent and/or Dissemination Agent. AMKO Bond Services is compensated for such services, which could create a potential conflict of interest. This conflict of interest is mitigated by separate agreements executed between the Client and AMKO Bond Services, along with the general mitigations described above.

**Other Municipal Advisor Relationships.** AMKO serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of Client. For example, AMKO serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to Client under this Agreement. These other clients may, from time to time and depending on the specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, AMKO could potentially face a conflict of interest arising from these competing client interests. None of these other engagements or relationships would impair AMKO's ability to fulfill its regulatory duties to Client.

## **PART B – Disclosures of Information Regarding Legal Events and Disciplinary History**

MSRB Rule G-42 requires that municipal advisors provide to their clients' certain disclosures of legal or disciplinary events material to its client's evaluation of the municipal advisor or the integrity of the municipal advisor's management or advisory personnel.

Accordingly, AMKO sets out below required disclosures and related information in connection with such disclosures.

- I. **No Material Legal or Disciplinary Event.** There are no legal or disciplinary events that are material to Client's evaluation of AMKO or the integrity of AMKO's management or advisory personnel disclosed, or that should be disclosed, on any Form MA or Form MA-I filed with the SEC.

a. **How to Access Form MA and Form MA-I Filings.** AMKO's most recent Form MA and each most recent Form MA-I filed with the SEC are available on the SEC's EDGAR system at:  
<https://www.sec.gov/cgi-bin/browse-edgar?company=amko+advisors&owner>

- II. **No Legal or Disciplinary Event Disclosure.** AMKO has not made any material legal or disciplinary event disclosures on Form MA or any Form MA-I filed with the SEC.

## **PART C – Future Supplemental Disclosures**

As required by MSRB Rule G-42, this Disclosure Statement may be supplemented or amended, from time to time as needed, to reflect changed circumstances resulting in new conflicts of interest or changes in the conflicts of interest described above, or to provide updated information with regard to any legal or disciplinary events of AMKO. AMKO will provide Client with any such supplement or amendment as it becomes available throughout the term of the Agreement.

**Dated: February 4, 2022**



# CITY OF WABASSO

Resolution No. \_\_\_\_ - 2022

## Resolution Amending the City Personnel Policy Relating to Comp Time and Vacation Accrual

**WHEREAS**, the City of Wabasso has adopted a Personell Policy which guides and regulates personnel issues including Comp Time and Vacation accrual, and

**WHEREAS**, the current policy does not allow employees to transfer accrued Comp Time from one year to the next, and

**WHEREAS**, is in the interest of the city to allow employees the flexibility to transfer a limited amount of accrued Comp Time from one year to the next, and

**WHEREAS**, the current policy differentiates vacation accrual based on the date of hire, and

**WHEREAS**, the differentiation has become moot based on personnel turnover and changes made to the vacation accrual schedule.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL**, that the City Personnel policy be amended by adding (underlined) and deleting (struck) as follows:

**5. COMPENSATORY TIME:** City employees may be given 1.5 hour of compensatory time for each hour earned over 40 hours per week. Compensatory time must be requested by the employee and approved by the city administrator prior to hours over 40 hours per week are performed. Compensatory time earned is to be used before vacation leave if any has been accrued. Employees may accrue a maximum of 40 hours of compensatory time annually. Up to 40 hours of Compensatory hour balances, as of December 31 of each year, ~~shall be "cashed out"~~ may be carried over to the new fiscal year and the remaining balance shall be cashed out at the employee's current rate of pay. ~~with no hours being allowed to carry over to a new fiscal year.~~

**8. VACATIONS:** ~~Every full time permanent employee hired before January 1, 2020 will annually be awarded, on January 1, vacation as follows:~~

<u>Years of Service</u>	<u>Amount of Leave</u>
1	40 hrs
2	80 hrs
10+	120 hrs

~~\*any existing employees with 15 or more years of service will be grandfathered in at 160 hrs per year~~

Every full-time permanent employee ~~hired after January 1, 2020 will~~ annually be awarded, on January 1, vacation as follows:

<u>Years of Service</u>	<u>Maximum Accrual</u>
1	40 hrs
2	80 hrs
6	120 hrs
10+	160 hrs

**SEE ATTACHED CLEAN COPY OF AMENDED LANGUAGE**

Adopted this 14<sup>th</sup> day of February, 2022

CITY OF WABASSO

---

Carol Atkins, Mayor

ATTEST:

---

Larry J Thompson, City Clerk

**PERSONNEL POLICY  
AMENDED LANGUAGE  
CLEAN COPY**

**5. COMPENSATORY TIME:** City employees may be given 1.5 hour of compensatory time for each hour earned over 40 hours per week. Compensatory time must be requested by the employee and approved by the city administrator prior to hours over 40 hours per week are performed. Compensatory time earned is to be used before vacation leave if any has been accrued. Employees may accrue a maximum of 40 hours of compensatory time annually. Up to 40 hours of Compensatory hour balances, as of December 31 of each year, may be carried over to the new fiscal year and the remaining balance shall be cashed out at the employee's current rate of pay.

**9. VACATIONS:** Every full-time permanent employee will annually be awarded, on January 1, vacation as follows:

**10.**

<u>Years of Service</u>	<u>Maximum Accrual</u>
1	40 hrs
2	80 hrs
6	120 hrs
10+	160 hrs

# BARGEN

INCORPORATED

606 County Road 1  
Phone (507) 427-2924  
Mountain Lake, MN 56159



August 11, 2021

City of Wabasso  
Attn: Jim Jenniges  
PO Box 60  
Wabasso, MN 56293-0060

Jim,

Thank you for the opportunity to explain the pavement maintenance services our firm offers and to provide you with a quote for your roads. I am confident that you will find the services beneficial for your project. I would like to explain the procedures our service crew uses.

#### Asphalt Rubber Crack Repair (Rout & Seal)

Our service crew will:

- A. rout out cracks 3/4" wide by 3/4" deep for cracks that are 40 feet apart and closer
- B. rout out cracks 1 1/4" wide by 1" deep for cracks that are 45 – 80 feet apart
- C. if the cracks are wider, they will be routed accordingly
- D. the cracks will then be cleaned with high volume blowers
- E. as a second cleaning procedure, a heatlance will be used to clean out any remaining debris and/or moisture
- F. cracks will be filled three-quarters to full
- G. after a cooling period, the cracks are filled a second time using a banding applicator
- H. this does not include any alleged areas
- I. the debris will be blown to the side of the road, where it will be the Customers responsibility to sweep up

#### Sealant Material

The sealant that we will use meets and exceeds the Minnesota State Spec. #3723.2 and Iowa ASTM-D3405 and ASTM-D6690 type II Spec. with the following modifications:

- 100% elongation at -20°F

Recently OSHA implemented new exposure levels for the Respirable Crystalline Silica law. We as a company are taking this serious and we want to protect our workers as well as avoid any fines that might be incurred by not following OSHA regulations.

The OSHA standard (29 CFR 1926.1153) requires employers to limit worker exposures to respirable crystalline silica and to take other steps to protect workers. In keeping with the spirit of the law, we are doing everything we can to reduce our employee's exposure to Silica. This includes working towards a solution to suppress the dust at the point of creation, as well as using a Vacuum sweeper truck with a water system in the holding tank to suck the debris from the cracks.

**RePlay Procedure (clear seal coat)**

We will clean the area in preparation for the Seal Coat. The RePlay Agricultural Oil Seal and Preservation Agent will be spray applied in one coat. RePlay is designed to extend the life of new and existing asphalt surfaces. **(Note: will cure in less than 3 hours)**

**Project Prices** - Our price includes all materials, applicable taxes and labor to complete the project as explained.

***Please note:*** The Customer is responsible for notifying the public that we will be working in your area.

*Pavement maintenance can be extremely dusty and dirty work and we strongly encourage the public to keep their Personal property at a strong distance away from our work zone. This will avoid any possible concerns for dust, debris or damage. A recommended distance would be 75 – 150 feet away from the work zone. An Insurance Certificate is available upon request.*

**Parking lot maintenance on Community Center parking lot**

#1 Crack repair for \$2,790.00 (3/4"x ¼")

#2 Seal with RePlay for \$13,245.75

**The total project price if all is chosen would be \$16,035.75.**

**The price stated above is what we need to complete the project. If there are any Bonds needed for this project that cost will need to be ADDED to the prices listed above.**

**TERMS:** Owner agrees that all payments required under this Contract shall be due and payable within 30 days of date of invoice. Owner further agrees that Bargaen Inc. may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this Contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorney's fees (if any attorney is retained for collection) shall be added to the unpaid balance. Bargaen Inc. reserves the right, without penalty from Owner, to stop work on the project if Owner does not make payments to Bargaen Inc. when due.

This Proposal/Contract may be withdrawn by Bargaen Inc. if not accepted within 30 days, or at anytime, subject to increases related to material prices as noted above.

**Acceptance of proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. This proposal may be withdrawn if not accepted within 30 days.

Date of acceptance \_\_\_\_\_ Purchase Order # \_\_\_\_\_

Signature \_\_\_\_\_ Signature \_\_\_\_\_

Thank you for the opportunity to provide you with information on the asphalt pavement maintenance needs in your community. I am confident that you will find the products used and the workmanship of our crew of the highest quality. I look forward to working with you in the near future.

Sincerely,



Duane A. Hooge  
BARGEN, INC.

DAH/lh

**Project for City of Wabasso – Parking lot maintenance on Community Center parking lot**

### Our Mission

Bargen, Inc. is committed to excellence and, because of this, we take pride in our team of professional craftsmen. Our primary purpose is to provide knowledgeable recommendations, quality workmanship and exceptional service. Our goal is satisfied customers who have received the most value for their investment.

Website: [www.bargeninc.com](http://www.bargeninc.com)  
Email: [bargen@bargeninc.com](mailto:bargen@bargeninc.com)

# REDWOOD COUNTY SHERIFF'S OFFICE

## Randy Hanson, Sheriff

303 E. Third Street - PO Box 47  
Redwood Falls, MN 56283-0047

Phone: 507-637-4036 Fax: 507-637-1348  
Email: [sheriff@co.redwood.mn.us](mailto:sheriff@co.redwood.mn.us)

**Date:** 2/2/2022  
**To:** City of Wabasso  
**From:** Sheriff Randy Hanson  
**Re:** Activity Report for January 2022

During the month of January, deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

Date:	Time:	Description of Call
1/2/2022	0038	Warrant
1/6/2022	1730	911 Hang up
1/6/2022	2014	Terroristic Threats
1/13/2022	1058	Traffic – VW – Speed
1/13/2022	1140	Traffic – cited for speed
1/19/2022	1217	Disturbance
1/21/2022	1308	Vulnerable Adult
1/25/2022	0035	Welfare Check
1/28/2022	1054	Traffic – VW for speed

If you have any questions, please feel free to contact me.

## **MINUTES of Wabasso Public Library Board of Trustees**

**Meeting date: February 1, 2021-5:30 pm**

**Call to order:** 5:34 p.m.

**Members in Attendance:** Joyce Plaetz, Sarah Behrendt, Dawn Guetter, Hannah Clark

**Also in Attendance:** Scott Sobocinski

**Members Not in Attendance:** Karla Arends

**Approval of Agenda:** Motion to approve agenda made by Behrendt and seconded by Guetter. Motion approved unanimously.

**Approval of Minutes:** Motion was made to approve minutes by Plaetz and seconded by Clark. Motion approved unanimously.

**Approval of Bills:** Motion to approve January 2022 bills by Plaetz and seconded by Guetter. Motion approved unanimously.

**Statistics:** January 2022- 1,202 physical items were borrowed, and 34 e-books were borrowed. By comparison, January 2021 saw 1,301 items borrowed.

### **Old Business:**

- **E-Newsletter** There has been a lot of positive feedback on the newsletter from the community. Sobocinski is hoping to email the newsletter on a monthly basis. The Board mentioned it might also be a good idea to circulate the library newsletter on Facebook and the Library website.

### **New Business:**

- **90<sup>th</sup> Anniversary Open House** The Board discussed ideas for how to celebrate the Library's 90<sup>th</sup> Anniversary on Saturday, April 23<sup>rd</sup>. It will be exactly 90 years to the day since the Library first opened on Saturday, April 23<sup>rd</sup>, 1932. Sobocinski will type up the ideas and formulate a plan. The following ideas were brought up:
  - Table with cool old library things, classic books, yearbooks and annuals of the library over the years, newspaper articles, old state reports, pictures of the former librarians. Marilyn Daub has photo albums with old pictures of past programs, people, and the building itself.
  - Food: ice cream social, cake, snacks
  - Birthday party decorations in the basement, dramatic play area
  - Displaying a wish list and asking for donations (new book drop, furniture, etc). Incorporate a theme for library patrons: "the library has been a gift to us, so here's our gift to the library."
  - Love Letters to the Library
  - "90 things I love about my library" using a theme of leaves on a tree, or book spines on a shelf, with the idea to fill up the tree/shelf
  - Library BINGO: Download libby app, check out website, etc.
  - Send flyers about the open house home with school kids, church bulletins, include with newsletter, etc.
  - Redwood Falls recently held a 25<sup>th</sup> anniversary open house – look for ideas there.
  - Bring an author in
  - Time capsule



- Community project where people can write their own books/stories, and they can be borrowed by others.

## Director's Report

1. **Donation** – Redwood Westside Center donated \$750. Guetter will send a thank you.
2. **Currently Active Reading Programs**
  - **Winter Reading** – 64 signups so far. Goes from January 1<sup>st</sup> – March 31<sup>st</sup>.
  - **I Love to Read Month** – Book display with multiple copies of the book “Swim, Polar Bear, Swim” by Joan Stimson available for checkout. We’ve also set up a reading nook inside an igloo for those kids. For junior readers, there are copies of “Polar Bears Past Bedtime” from the Magic Treehouse series by Mary Pope Osborne. For adults, there are multiple copies of “The Letters” by Luanne Rice & Joseph Monninger available. There is also an indoor story walk featuring the book featuring “A Polar Bear in the Snow,” by Mac Barnett. Will be set up for the month of February.
  - **Blind Date with a Book** – on display until February 15<sup>th</sup>. We are featuring books that have never been checked out.
  - **Book a Trip Across the Globe** – currently 21 signups, with 2-3 completions so far. Program ends May 31<sup>st</sup>.
3. **Book Drop Project** - Sobocinski is filling out a grant request to the Five Star Foundation for the new book drop that will be installed in the spring. American Security Cabinets has so far been the most modestly priced when it comes to book drops. They are based in Saint Cloud.
4. **Lion's Club** – Sobocinski will be seeking a donation for children's programming, as well as talking to the Lions about the new book drop and whether there is interest in volunteers pouring new cement for the drop in the spring.
5. **State Report** – Sobocinski is beginning to pull data for the annual report. The report is usually due April 1<sup>st</sup>.
6. **Summer Reading Program** – initial planning has begun. The theme this year will be “Read Beyond the Beaten Path.”
7. **eNewsletter** – Sobocinski reports that with the template created and completed, it should be feasible to produce a newsletter about once a month. The email list is approximately 300 lines long and was created using library patron records.
8. **Trivia Night** – the first trivia night was a success with 35 people attending. Minor improvements to the format were discussed. Roadhouse will be providing prizes at the next event. Sobocinski and Plaetz plan for trivia night to be held once a month, with a possible hiatus during summer.

**Next Meeting:** March 1, 2022 at 5:30 p.m.

**Adjournment:** 6:50 p.m. Motion by Guetter, second by Clark. Motion carried unanimously.

City of Wabasso  
City Council  
Monday, January 10, 2022  
6pm

The meeting opened with the recitation of the pledge of Allegiance.

Mayor Atkins called the meeting to order with Council members Steve Burns, Roger Baumann, Jeff Olson and Brad Salfer present.

Clerk/Treasurer/Administrator Larry Thompson, Street Maintenance Supervisor Jim Jenniges and City Attorney Matt Novak, EDA President Pat Eichten were also present.

Motion by Salfer, second Burns to approve the **agenda** with the following changes:  
Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

**EDA Report.** EDA Board President Pat Eichten reported as follows:

1. Duplex plan has been finalized. EDA board will meet on January 20, 2022, to review the plans and specs and authorize bids.
2. Board reviewed a business assistance brochure prepared by RADC. Pat Dingels and Karl Guetter were planning to use that handout in conjunction with interviewing businesses.
3. Treasurer's report. No delinquent loan payments.

**Street Report.**

1. Motion by Burns, Second by Salfer to approve the **Public Works Director position description** combining/replacing the Street Maintenance Superintended and Utility Superintendent positions.
2. Staff would be conducting interviews for the **Maintenance Worker position** on January 18, 2022.
3. Mr. Olson, Mr. Jenniges and Mr. Thompson received and update on the **Cedar Street improvement** project which will be on the February 14, 2022, meeting for discussion.

**Utilities Report.**

1. **Backup Generator** – The recent power outage pointed out a number of shortcomings in the city's operation. Mr. Jenniges was working on implementing backup power for the sewer lift stations, water plant and city shop, ambulance and fire buildings.
2. **Quality Flow Change Order** – Mr. Jenniges explained that the change order was to allow a generator to be connected to the water pumps and allow a booster pump flow meter for remote reading. Mr. Thompson indicated the change order would be funded from the Water fund balance. Motion by Olson, second by Baumann to approve the change order to the Quality Flow Water Plant upgrade for \$13,640.00  
Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.
3. Mr. Jenniges noted he would be out for training on 1/11 and 1/12 and would be out of town this weekend.

It was the consensus of the council to set a **special meeting for Monday, January 25, 2022**, at 5:00 pm at the Community Center to consider appointing the Maintenance Worker.

### **2022 Appointments**

1. EDA Reps. – Steve Burns and Jeff Olson
2. Public Works – Jeff Olson
3. Buildings – Brad Salfer
4. Parks and Recreation – Roger Baumann

### **2022 Designations**

1. Acting Mayor – Steve Burns
2. Official Newspaper – Redwood Falls Gazette
3. Official Depository – Integrity Bank Plus, Wabasso; Wanda State Bank; First Independent Bank, Lucan
4. City Attorney – Novak Law Office
5. Meeting Date and Time – 2<sup>nd</sup> Monday of the month at 6:00 pm
6. Mileage Reimbursement – IRS Rate
7. City Engineer – Case by case
8. Special Meetings - \$25.00
9. Per Diem - \$75.00

**Consent Agenda** – Mr. Olson requested Community Center Improvements be removed from the consent agenda for general discussion and action. Motion by Olson, second by Salfer to approve the consent agenda as follows:

1. Approve Highway 68 Off-Sale 2022 off sale liquor license.
2. Adopt Resolution R 1-2022 Approving 2022 Fees and Charges
3. Adopt Resolution R 2-2022 Accepting 2021 Donations
4. Approve Minutes – December 13, 2021, Regular and December 21, 2021, Special

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

**Community Center Improvements** – Mr. Olson presented an update on the Community Center Improvement project along with the updated budget and approved purchase orders. Mr. Olson presented a bid for the tables and chairs and indicated he was still waiting for a bid for the sound system. Mr. Olson noted that \$27,175 remained in the budget. The council reviewed the improvements. It was the consensus that the divider between the senior center and Room C not be replaced at this time. The improvements are scheduled to take place between February 12, 2022, and March 18, 2022. The room divider between Rooms A and B would be installed when the divider was received. It was agreed that the current tables and chairs not be sold until the city received the new ones. Motion by Baumann, second by Olson, to approve the purchase of tables and chairs from EventStable for \$31,344.30.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

**Board of Equalization Training.** Mr. Salfer and Mr. Baumann indicated they would take the online Board of Equalization Training Course prior to February 1, 2022.

**Bills.** Motion by Olson, Second by Burns to approve the bills as follows:

General Checking:

- General Fund \$ 29,517.42
- 2013 Refunding \$ 44,160.00

- 2016A Refunding           \$ 38,282.50
- GO Tax Abatement       \$ 30,253.50
- TIF 1-5 2005 TIF Bonds \$ 44,480.00
- Water Fund               \$ 7,759.44
- Sewer Fund               \$ 4,902.26
- Refuse                    \$ 1,624.98
- Total                      \$200,980.10

Ambulance Checking:       \$ 6,591.99

Fire Checking:               \$ 9,191.90

TOTAL:                      \$226,673.99

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Motion by Salfer, second by Baumann to adjourn at 7:15 pm.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Larry Thompson  
City Clerk/Treasurer/Administrator

City of Wabasso  
City Council  
Monday, January 24, 2022  
5pm

The meeting was called to order with Council members Roger Baumann, Jeff Olson and Brad Salfer present.

Clerk/Treasurer/Administrator Larry Thompson and Public Works Director Jim Jenniges also present.

The purpose of the meeting was to consider the appointment of a full time maintenance worker.

Motion by Baumann, second by Olson to appoint Brad Salfer as Acting Mayor.

Baumann – yes; Olson – yes; Salfer – yes.

Mr. Thompson indicated Mr. Jenniges had interviewed the candidates and City Attorney Matt Novak had completed the background review. Mr. Thompson recommended the City Council appoint Kyle Salfer as Full Time Maintenance Worker per the memorandum of understanding and intent dated January 24, 2022.

Motion by Olson, second by Baumann to appoint Kyle Salfer as Full Time Maintenance Worker per the memorandum of understanding and intent dated January 24, 2022.

Baumann – yes; Olson – yes; Salfer – yes.

Mr. Olson noted that the Public Works employees should get their Class B Drivers Licenses soon as the state is tightening up application requirements.

Motion by Olson, second by Baumann to adjourn at 5:10 p.m.

Baumann – yes; Olson – yes; Salfer – yes.

Larry Thompson  
City Clerk/Treasurer/Administrator

**Redwood County Assessor**  
403 South Mill Street  
P.O Box 130  
Redwood Falls, MN 56283  
Phone: (507) 637-4008 Fax: (507) 637-4009  
[redwoodcounty-mn.us](http://redwoodcounty-mn.us)

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January 28, 2022

To: Township & City Clerks/Administrators

Enclosed please find notice to post and publish for your Local Board of Appeal and Equalization meeting.

Minnesota Statutes, section 274.01, subdivision 1, states:  
*"The county assessor shall fix a day and time when the board or the board of equalization shall meet in the assessment districts of the county. Notwithstanding any law or city charter to the contrary, a city board of equalization shall be referred to as a board of appeal and equalization. On or before February 15 of each year the assessor shall give written notice of the time to the city or town clerk. Notwithstanding the provisions of any charter to the contrary, the meetings must be held between April 1 and May 31 each year. The clerk shall give published and posted notice of the meeting at least ten days before the date of the meeting."*

The department understands that "posting" typically occurs in the city or town hall, while "publishing" typically occurs in the local newspaper of the jurisdiction or county.

If you have any questions or concerns, please call our office.

Sincerely,

John Thompson  
Redwood County Assessor  
(507) 637-4008  
[John\\_T@co.Redwood.mn.us](mailto:John_T@co.Redwood.mn.us)



**Important Information Regarding Assessment and Classification of Property**  
**This may affect your 2022 property tax payments.**

Notice is hereby given that the Board of Appeal and Equalization of the **Wabasso City** shall meet on **4/20/2022, 5:00:00 PM to 5:30:00 PM**, at **Wabasso Community Center**. The purpose of this meeting is to determine whether taxable property in the jurisdiction has been properly valued and classified by the assessor, and also to determine whether corrections need to be made.

If you believe the value or classification of your property is incorrect, please contact your Assessor's office to discuss your concerns. If you are still not satisfied with the valuation or Classification after discussing it with your assessor, you may appear before the local board of appeal and equalization. The board shall review the valuation, classification, or both if necessary, and shall correct it as needed. Generally, an appearance before your local board of appeal and equalization is required by law before an appeal can be taken to your county board of appeal and equalization.

# City of Wabasso

## Payments

02/10/22 9:54 AM

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Current Period: February 2022

<b>Payments Batch 020922PAYGCFIREAMB</b>		<b>\$222,649.47</b>			
Refer	541643	ANDERSON ELECTRIC	-		
Cash Payment	E 601-49400-401	Repairs/Maint Buildings	Repair Light at water plant		\$130.00
Invoice					
Cash Payment	E 101-43110-401	Repairs/Maint Buildings	Security light at shop		\$1,037.18
Invoice					
Cash Payment	E 101-43110-430	Miscellaneous (GENERA	Research Generator - Shop		\$26.00
Invoice					
Cash Payment	E 601-49400-430	Miscellaneous (GENERA	Research Generator - Water		\$26.00
Invoice					
Cash Payment	E 602-49450-430	Miscellaneous (GENERA	Research Generator - Sewer		\$26.00
Invoice					
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b>	\$1,245.18
Refer	541644	ARVIG COMMUNICATION SYSTEM	-		
Cash Payment	E 602-49450-321	Telephone	Telephone - Disposal Plant - 2353506		\$102.61
Invoice					
Cash Payment	E 601-49400-321	Telephone	Telephone - Water Tower 2335084		\$38.14
Invoice					
Cash Payment	E 101-41400-321	Telephone	Telephone - Community Center 2332003		\$118.61
Invoice					
Cash Payment	E 602-49450-321	Telephone	Telephone - Lift Station Alarm - 2334076		\$38.60
Invoice					
Cash Payment	E 601-49400-321	Telephone	Telephone - Water Plant Alarm - 2313338		\$44.87
Invoice					
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b>	\$342.83
Refer	541645	AUTO VALUE REDWOOD FALLS	-		
Cash Payment	E 101-43110-215	Shop Supplies	Shop Supplies		\$77.79
Invoice	31215611				
Cash Payment	E 101-43110-215	Shop Supplies	Shop Supplies		\$114.55
Invoice	31216119				
Cash Payment	E 101-43110-215	Shop Supplies	Shop Supplies		\$5.36
Invoice	31216120				
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b>	\$197.70
Refer	541646	B AND L LAWN & SNOW	-		
Cash Payment	E 101-43100-306	Service Contract	Snow Removal		\$90.00
Invoice					
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b>	\$90.00
Refer	541647	BAUNE PLUMBING & HEATING	-		
Cash Payment	E 601-49400-404	Repairs/Maint Machinery	Water Main Break		\$1,631.00
Invoice					
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b>	\$1,631.00
Refer	541648	BAUNE SERVICES AND LAWN CAR	-		
Cash Payment	E 101-43100-306	Service Contract	Snow Removal		\$640.00
Invoice					
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b>	\$640.00
Refer	541649	BOLTON & MENK	-		

# City of Wabasso

## Payments

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Current Period: February 2022

Cash Payment	E 101-49810-303 Engineering Fees	Cedar Street Engineering		\$12,780.00
Invoice	281750			
Cash Payment	E 101-49810-303 Engineering Fees	Cedar Street Engineering		\$17,529.50
Invoice	283604			
Cash Payment	E 101-41430-303 Engineering Fees	Storm Sewer Facilities Report		\$1,489.00
Invoice	283605			
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b> \$31,798.50
Refer	541650 FALLS AUTOMOTIVE	-		
Cash Payment	E 101-43110-215 Shop Supplies	Supplies		\$47.88
Invoice	769815			
Cash Payment	E 101-43110-221 Equipment Parts	Equipment Parts		\$14.37
Invoice	769689			
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b> \$62.25
Refer	541651 FARMERS CO-OP OIL COMPANY	-		
Cash Payment	E 101-43100-212 Motor Fuels	Fuel - Streets		\$80.31
Invoice				
Cash Payment	E 601-49400-212 Motor Fuels	Fuel - Water		\$80.31
Invoice				
Cash Payment	E 602-49450-212 Motor Fuels	Fuel - Streets		\$80.31
Invoice				
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b> \$240.93
Refer	541652 GOPHER STATE ONE CALL	-		
Cash Payment	E 601-49400-386 One Call	One Call - Water		\$29.05
Invoice				
Cash Payment	E 602-49450-386 One Call	One Call - Sewer		\$29.05
Invoice				
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b> \$58.10
Refer	541653 H & L MESABI COMPANY	-		
Cash Payment	E 101-43100-221 Equipment Parts	Plow Blade Cutting Edges		\$1,823.52
Invoice				
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b> \$1,823.52
Refer	541654 HAWKINS WATER TREATMENT GR	-		
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	Water Chemicals		\$1,691.69
Invoice				
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b> \$1,691.69
Refer	541655 INNOVATIVE OFFICE SOLUTIONS	-		
Cash Payment	E 101-41400-209 Other Office Supplies	Copier Paper		\$40.20
Invoice				
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b> \$40.20
Refer	541656 INTEGRITY BANK PLUS	-		
Cash Payment	E 308-47110-601 Debt Srv Bond Principal	2016A Refunding Bond Payment - Principal		\$83,000.00
Invoice				
Cash Payment	E 308-47110-611 Bond Interest	2016A Refunding Bond Payment - Interest		\$830.00
Invoice				
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b> \$83,830.00
Refer	541657 JENNIGES GAS & DIESEL INC	-		

# City of Wabasso

## Payments

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Current Period: February 2022

Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Repairs - Street Equip			\$1,852.66
Invoice					
Cash Payment	E 601-49400-404 Repairs/Maint Machinery	Repairs - Water Equip			\$43.20
Invoice					
Cash Payment	E 602-49450-404 Repairs/Maint Machinery	Repairs - Sewer Equip			\$43.20
Invoice					
Cash Payment	E 101-43100-306 Service Contract	Snow Plowring			\$502.20
Invoice					
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b>	\$2,441.26
Refer	541658 JIM JENNIGES	-			
Cash Payment	E 101-43100-321 Telephone	Cell Phone - Streets			\$16.66
Invoice					
Cash Payment	E 601-49400-321 Telephone	Cell Phone - Water			\$16.67
Invoice					
Cash Payment	E 602-49450-321 Telephone	Cell Phone - Sewer			\$16.67
Invoice					
Cash Payment	E 101-43100-430 Miscellaneous (GENERA	Class B Permit			\$10.00
Invoice					
Cash Payment	E 602-49450-331 Travel Expenses	Meals - Class C License Training			\$39.80
Invoice					
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b>	\$99.80
Refer	541659 JOHANNECK CONCRETE	-			
Cash Payment	E 601-49400-217 Other Operating Supplies	Water Main Repair - Rock			\$736.00
Invoice	36051				
Cash Payment	E 101-43100-306 Service Contract	Moved snow piles with heavy equipment			\$220.00
Invoice					
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b>	\$956.00
Refer	541660 JOHN DEERE FINANCIAL	-			
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Statement Balance			\$37.26
Invoice					
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Plow parts			\$55.88
Invoice	3157239				
Cash Payment	E 101-43110-215 Shop Supplies	Shop Supplies			\$28.59
Invoice	3150982				
Cash Payment	E 602-49450-213 Lubricants and Additives	Sewer Plant Suplies			\$102.02
Invoice	3145847				
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b>	\$223.75
Refer	541661 KAREN GANGLER	-			
Cash Payment	E 601-49400-311 Refunds	ACH take from her account inadvertently after she had moved out of house			\$70.32
Invoice					
Cash Payment	E 602-49450-311 Refunds	ACH take from her account inadvertently after she had moved out of house			\$82.54
Invoice					
Transaction Date	2/9/2022	General Checking	10100	<b>Total</b>	\$152.86
Refer	541662 LEAGUE OF MN CITIES	-			
Cash Payment	E 101-41400-433 Dues and Subscriptions	Dues			\$966.00
Invoice					

# City of Wabasso

## Payments

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Current Period: February 2022

Transaction Date	2/9/2022	General Checking	10100	Total	\$966.00
Refer	541663 LARRY THOMPSON	-			
Cash Payment	E 601-49400-331 Travel Expenses	Mileage - meter reading			\$3.51
Invoice					
Cash Payment	E 602-49450-331 Travel Expenses	Mileage - meter reading and drop off sewer samples			\$21.06
Invoice					
Cash Payment	E 101-41400-331 Travel Expenses	Transported PC for repair			\$12.87
Invoice					
Cash Payment	E 101-41400-321 Telephone	Cell Phone Reimb.			\$50.00
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$87.44
Refer	541664 LMCIT BERKLEY RISK SERVICES	-			
Cash Payment	E 101-41940-361 General Liability Ins	Community Center Liability			\$3,342.00
Invoice					
Cash Payment	E 101-45170-361 General Liability Ins	Athletic Field Liability			\$1,721.00
Invoice					
Cash Payment	E 101-45180-361 General Liability Ins	Baseball Field Liability			\$2,078.00
Invoice					
Cash Payment	E 101-41000-361 General Liability Ins	General Liability Ins. And Errors/Omissions			\$9,640.17
Invoice					
Cash Payment	E 601-49400-361 General Liability Ins	Water Liability			\$2,562.33
Invoice					
Cash Payment	E 602-49450-361 General Liability Ins	Sewer Liability			\$4,595.33
Invoice					
Cash Payment	E 101-41400-151 Worker s Comp Insuranc	General Fund Work Comp			\$7,070.00
Invoice					
Cash Payment	E 601-49400-151 Worker s Comp Insuranc	Water Work Comp			\$443.18
Invoice					
Cash Payment	E 602-49450-151 Worker s Comp Insuranc	Sewer Work Comp			\$485.86
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$31,937.87
Refer	541665 MARCO, INC	-			
Cash Payment	E 101-41400-413 Office Equipment Rental	Copier Lease			\$261.96
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$261.96
Refer	541666 MATHESON TRI-GAS INC	-			
Cash Payment	E 101-43110-215 Shop Supplies	Oxygen			\$45.42
Invoice	24936817				
Cash Payment	E 101-43110-215 Shop Supplies	Acetylene			\$37.53
Invoice	24832426				
Transaction Date	2/9/2022	General Checking	10100	Total	\$82.95
Refer	541667 MEADOWLAND FARMERS CO-OP	-			
Cash Payment	E 101-43110-383 Heat	LP Gas			\$1,218.67
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$1,218.67
Refer	541668 MID-AMERICAN RESEARCH CHEM	-			

# City of Wabasso

## Payments

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Current Period: February 2022

Cash Payment	E 101-41940-210 Operating Supplies (GEN	Ice Melt - Community Center			\$130.82
Invoice					
Cash Payment	E 101-43110-217 Other Operating Supplies	Ice Melt - Shop			\$130.82
Invoice					
Cash Payment	E 602-49450-210 Operating Supplies (GEN	Ice Melt - Sewer Plant			\$130.81
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$392.45
Refer	541669	DVS RENEWAL	-		
Cash Payment	E 101-43100-430 Miscellaneous (GENERA	2001 Chevy Silverado - Plate # 930338			\$19.25
Invoice					
Cash Payment	E 101-43100-430 Miscellaneous (GENERA	2005 Intl 40S Sweeper - Plate # 937539			\$19.25
Invoice					
Cash Payment	E 101-43100-430 Miscellaneous (GENERA	1984 Ford CHC - Plate # 117374			\$19.25
Invoice					
Cash Payment	E 101-43100-430 Miscellaneous (GENERA	2006 Chev Sil - Plate #924771			\$19.25
Invoice					
Cash Payment	E 101-43100-430 Miscellaneous (GENERA	2007 FRHT 999 - Plate # 970055			\$19.25
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$96.25
Refer	541670	MN DNR ECO-WATER-RES	-		
Cash Payment	E 601-49400-433 Dues and Subscriptions	Water Permit			\$281.24
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$281.24
Refer	541671	MVTL LABORATORIES	-		
Cash Payment	E 602-49450-387 Testing	Sewer Testing			\$185.24
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$185.24
Refer	541672	PEOPLES SERVICE	-		
Cash Payment	E 601-49400-306 Service Contract	Water Service Contract			\$3,802.50
Invoice					
Cash Payment	E 602-49450-306 Service Contract	Sewer Service Contract			\$3,802.50
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$7,605.00
Refer	541673	QUADIENT FINANCE USA, INC	-		
Cash Payment	E 101-41400-322 Postage	Postage - General Fund			\$100.00
Invoice					
Cash Payment	E 601-49400-322 Postage	Postage - Water Fund			\$127.76
Invoice					
Cash Payment	E 602-49450-322 Postage	Postage - Sewer Fund			\$127.76
Invoice					
Cash Payment	E 603-49500-322 Postage	Postage			\$127.76
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$483.28
Refer	541674	QUALITY FLOW SYSTEMS INC	-		
Cash Payment	E 602-49450-404 Repairs/Maint Machinery	Lift Station Repair			\$1,798.46
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$1,798.46



# City of Wabasso

## Payments

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Refer	541675	R & E SANITATION INC	-			
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Dumpster Fees		\$50.11	
Invoice						
Cash Payment	E 603-49500-315	Sales Tax	Dumpster Fees		\$4.89	
Invoice						
Transaction Date	2/9/2022	General Checking	10100	Total	\$55.00	
Refer	541676	REDWOOD CO ATTORNEY	-			
Cash Payment	E 101-41610-304	Legal Fees	Attorney Fees		\$112.50	
Invoice						
Transaction Date	2/9/2022	General Checking	10100	Total	\$112.50	
Refer	541677	REDWOOD CO SHERIFFS OFFICE	-			
Cash Payment	E 101-42100-306	Service Contract	Law Enforcement contract		\$2,760.00	
Invoice						
Transaction Date	2/9/2022	General Checking	10100	Total	\$2,760.00	
Refer	541678	REDWOOD ELECTRIC COOP	-			
Cash Payment	E 101-41940-381	Electricity	Community Center - 99865813		\$29.00	
Invoice						
Cash Payment	E 101-43160-381	Electricity	Street Lights - 99865801		\$887.00	
Invoice						
Cash Payment	E 101-45170-381	Electricity	Athletic Field - 99865803		\$39.00	
Invoice						
Cash Payment	E 101-45200-381	Electricity	City Park - 99865805		\$29.00	
Invoice						
Cash Payment	E 101-41940-381	Electricity	Community Center - 99865806		\$492.00	
Invoice						
Cash Payment	E 602-49450-381	Electricity	Sewer Plant - 99865807		\$2,722.00	
Invoice						
Cash Payment	E 101-43110-381	Electricity	City Shop - 99865808		\$199.60	
Invoice						
Cash Payment	E 101-43160-381	Electricity	City Sign - 99865809		\$15.00	
Invoice						
Cash Payment	E 601-49400-381	Electricity	Lift Station - 99865810		\$44.00	
Invoice						
Cash Payment	E 601-49400-381	Electricity	Water Tower - 99865811		\$144.00	
Invoice						
Cash Payment	E 601-49400-381	Electricity	Water Plant - 99865812		\$1,073.00	
Invoice						
Transaction Date	2/9/2022	General Checking	10100	Total	\$5,673.60	
Refer	541679	REDWOOD GAZETTE & LIVEWIRE	-			
Cash Payment	E 101-41400-351	Legal Notices Publishing	Maintenance Worker AD		\$90.00	
Invoice						
Transaction Date	2/9/2022	General Checking	10100	Total	\$90.00	
Refer	541680	RSS GROUP INTERNATIONAL INC	-			
Cash Payment	E 101-43110-215	Shop Supplies	Shop Supplies		\$87.92	
Invoice 66337						
Cash Payment	E 101-43110-215	Shop Supplies	Shop Supplies		\$63.50	
Invoice 66473						

# City of Wabasso

## Payments

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Transaction Date	2/9/2022	General Checking	10100	Total	\$151.42
Refer	541681	RUNNING SUPPLY INC	-		
Cash Payment	E 101-43110-215	Shop Supplies	Shop Supplies		\$78.74
Invoice					
Cash Payment	E 601-49400-217	Other Operating Supplies	Water Supplies		\$100.19
Invoice					
Cash Payment	E 602-49450-210	Operating Supplies (GEN	Sewer Supplies		\$41.72
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$220.65
Refer	541682	SALFER WELDING & MFG	-		
Cash Payment	E 101-43110-215	Shop Supplies	Shop Supplies		\$133.13
Invoice	637844				
Cash Payment	E 602-49450-404	Repairs/Maint Machinery	Sewer Repair		\$127.50
Invoice	627836				
Cash Payment	E 101-43100-580	Other Equipment	Salt Spreader		\$1,370.63
Invoice	295776				
Transaction Date	2/9/2022	General Checking	10100	Total	\$1,631.26
Refer	541683	SALFERS FOOD CENTER	-		
Cash Payment	E 101-41940-210	Operating Supplies (GEN	Misc Supplies		\$35.39
Invoice					
Cash Payment	E 101-41940-210	Operating Supplies (GEN	Misc Supplies		\$4.21
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$39.60
Refer	541684	SCHMIDT CONSTRUCTION INC	-		
Cash Payment	E 405-49810-530	Improvements Other Tha	Final Payment - May Street Imp. - Approved in 2019 - check not issued		\$8,901.49
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$8,901.49
Refer	541685	SCHROEPFER BROTHERS	-		
Cash Payment	E 101-43100-306	Service Contract	Haul Snow		\$1,250.00
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$1,250.00
Refer	541686	SHELLY HEGEL	-		
Cash Payment	E 101-41940-311	Refunds	Cancelled event		\$160.00
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$160.00
Refer	541687	SOUTHWEST SANITATION, INC	-		
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Refuse Service Fee		\$7,495.91
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$7,495.91
Refer	541688	TECH UNLIMITED, LLC	-		
Cash Payment	E 101-41400-306	Service Contract	Computer Service Contract		\$1,620.00
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$1,620.00
Refer	541689	USA BLUEBOOK	-		

# City of Wabasso

## Payments

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Cash Payment	E 601-49400-217 Other Operating Supplies	Water Supplies - 815926			\$9.34
Invoice					
Cash Payment	E 601-49400-217 Other Operating Supplies	Water Supplies - 809897			\$7.74
Invoice					
Cash Payment	E 601-49400-404 Repairs/Maint Machinery	Water Repairs - 804206			\$9.13
Invoice					
Cash Payment	E 601-49400-217 Other Operating Supplies	Water Supplies -			\$33.55
Invoice 655380					
Cash Payment	E 602-49450-240 Small Tools and Minor E	Sewer Sample Equip			\$373.42
Invoice 841052					
Cash Payment	E 602-49450-240 Small Tools and Minor E	Sewer Sample Equip			\$146.45
Invoice 846366					
Transaction Date	2/9/2022	General Checking	10100	Total	\$579.63
Refer	541690	VISA			
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Burke Truck - Freightliner snow plow			\$221.08
Invoice					
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Burk Truck - Freightliner Snow Plow			\$134.29
Invoice					
Cash Payment	E 101-43100-430 Miscellaneous (GENERA	DOT Medical Certificate			\$55.00
Invoice					
Cash Payment	E 101-43110-215 Shop Supplies	Menards - Shop Supplies			\$39.30
Invoice					
Cash Payment	E 602-49450-210 Operating Supplies (GEN	Menards - Sewer Supplies			\$4.73
Invoice					
Cash Payment	E 601-49400-208 Training and Instruction	Payment Service Network - Class C sewer training class			\$225.00
Invoice					
Cash Payment	E 601-49400-208 Training and Instruction	Motel St. Cloud - Water Training			\$101.00
Invoice					
Transaction Date	2/9/2022	General Checking	10100	Total	\$780.40
Refer	3967	ANDERSON ELECTRIC			
Cash Payment	E 225-42200-306 Service Contract	Research Generator at Fire Station			\$26.00
Invoice					
Transaction Date	2/9/2022	Fire Checking	10102	Total	\$26.00
Refer	3968	DAN KNOTT			
Cash Payment	E 225-42200-220 Repair/Maint Supply (GE	Expense Reimb - Batteries			\$234.21
Invoice					
Transaction Date	2/9/2022	Fire Checking	10102	Total	\$234.21
Refer	3968	LMCIT BERKLEY RISK SERVICES			
Cash Payment	E 225-42200-361 General Liability Ins	General Liability			\$2,220.33
Invoice					
Cash Payment	E 225-42200-152 Worker s Comp Benefit	Work Comp			\$3,325.70
Invoice					
Transaction Date	2/9/2022	Fire Checking	10102	Total	\$5,546.03
Refer	3969	MEADOWLAND FARMERS CO-OP			
Cash Payment	E 225-42200-383 Heat	Heat			\$406.22
Invoice					

# City of Wabasso

## Payments

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Current Period: February 2022

Transaction Date	2/9/2022	Fire Checking	10102	Total	\$406.22
Refer	3970 REDWOOD ELECTRIC COOP	-			
Cash Payment	E 225-42200-381 Electricity	Electricity			\$66.40
Invoice					
Transaction Date	2/9/2022	Fire Checking	10102	Total	\$66.40
Refer	1728 ANDERSON ELECTRIC	-			
Cash Payment	E 230-42153-306 Service Contract	Research Generator			\$26.00
Invoice					
Transaction Date	2/9/2022	Ambulance Checking	10101	Total	\$26.00
Refer	1729 ARVIG COMMUNICATION SYSTEM	-			
Cash Payment	E 230-42153-321 Telephone	Ambulance Garage - 2343267			\$99.97
Invoice					
Transaction Date	2/9/2022	Ambulance Checking	10101	Total	\$99.97
Refer	1730 BOUND TREE MEDICAL	-			
Cash Payment	E 230-42153-217 Other Operating Supplies	Supplies			\$528.36
Invoice					
Transaction Date	2/9/2022	Ambulance Checking	10101	Total	\$528.36
Refer	1731 CENTRACARE HEALTH	-			
Cash Payment	E 230-42153-211 ALS Intercept	ALS Intercept			\$2,000.00
Invoice					
Transaction Date	2/9/2022	Ambulance Checking	10101	Total	\$2,000.00
Refer	1732 EXPERT BILLING	-			
Cash Payment	E 230-42153-306 Service Contract	Billing Services			\$806.00
Invoice					
Transaction Date	2/9/2022	Ambulance Checking	10101	Total	\$806.00
Refer	1733 FARMERS CO-OP OIL COMPANY	-			
Cash Payment	E 230-42153-212 Motor Fuels	Fuel			\$388.75
Invoice					
Transaction Date	2/9/2022	Ambulance Checking	10101	Total	\$388.75
Refer	1734 LMCIT BERKLEY RISK SERVICES	-			
Cash Payment	E 230-42153-361 General Liability Ins	Liability Insurance			\$1,001.33
Invoice					
Cash Payment	E 230-42153-151 Worker s Comp Insuranc	Work Comp			\$6,332.35
Invoice					
Transaction Date	2/9/2022	Ambulance Checking	10101	Total	\$7,333.68
Refer	1735 MATHESON TRI-GAS INC	-			
Cash Payment	E 230-42153-217 Other Operating Supplies	Oxygen			\$125.72
Invoice	24832425				
Transaction Date	2/9/2022	Ambulance Checking	10101	Total	\$125.72
Refer	1736 MEADOWLAND FARMERS CO-OP	-			
Cash Payment	E 230-42153-383 Heat	Heat			\$406.22
Invoice					
Transaction Date	2/9/2022	Ambulance Checking	10101	Total	\$406.22
Refer	1737 REDWOOD ELECTRIC COOP	-			

# City of Wabasso

## Payments

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Cash Payment	E 230-42153-381 Electricity	Ambulance 99865808		\$66.40
Invoice				
Transaction Date	2/9/2022	Ambulance Checking 10101	<b>Total</b>	\$66.40
Refer	1738 VERIZON WIRELESS	-		
Cash Payment	E 230-42153-321 Telephone	Cell Phone		\$105.67
Invoice				
Transaction Date	2/9/2022	Ambulance Checking 10101	<b>Total</b>	\$105.67

### Fund Summary

	10100 General Checking	
101 GENERAL FUND		\$75,445.32
308 2016A REFUNDING BONDS		\$83,830.00
405 2017A TAX ABATEMENT CONSTRUCTIO		\$8,901.49
601 WATER FUND		\$13,504.72
602 SEWER FUND		\$15,123.64
603 REFUSE (GARBAGE) FUND		\$7,678.67
		<u>\$204,483.84</u>
	10101 Ambulance Checking	
230 AMBULANCE		\$11,886.77
		<u>\$11,886.77</u>
	10102 Fire Checking	
225 FIRE		\$6,278.86
		<u>\$6,278.86</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$222,649.47
<b>Total</b>	<b>\$222,649.47</b>

## Checks for Month

10100 General Checking

Since January 2022

Begin Balance \$886,409.30

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20220105UB0	1/5/2022	-\$3,051.06	20220105UB0	UB Receipt Serv 1 Water R	\$889,460.36
Deposit	20220105UB1	1/5/2022	-\$1,354.04	20220105UB1	UB Receipt Serv 1 Water R	\$890,814.40
Deposit	20220107UB0	1/7/2022	-\$520.96	20220107UB0	UB Receipt Serv 1 Water R	\$891,335.36
Deposit	20220107UB1	1/7/2022	-\$1,079.26	20220107UB1	UB Receipt Serv 1 Water R	\$892,414.62
Deposit	20220110UB0	1/10/2022	-\$1,353.80	20220110UB0	UB Receipt Serv 1 Water R	\$893,768.42
Deposit	20220113UB1	1/13/2022	-\$1,608.91	20220113UB1	UB Receipt Serv 1 Water R	\$895,377.33
Deposit	20220113UB0	1/13/2022	-\$1,667.48	20220113UB0	UB Receipt Serv 1 Water R	\$897,044.81
Deposit	20220119UB0	1/19/2022	-\$2,519.13	20220119UB0	UB Receipt Serv 1 Water R	\$899,563.94
Deposit	20220119UB1	1/19/2022	-\$2,413.00	20220119UB1	UB Receipt Serv 1 Water R	\$901,976.94
Deposit	011922RECCCRENTROH	1/19/2022	-\$35.00	011922RECCCR	CC Rental - Amy Rohlik	\$902,011.94
Deposit	012022RECDLICDON	1/20/2022	-\$13,005.00	012022RECDLIC	Dog License #3	\$915,016.94
Deposit	012022RECFINES	1/20/2022	-\$519.94	012022RECFINE	Court Fines	\$915,536.88
Deposit	20220121UB0	1/21/2022	-\$996.28	20220121UB0	UB Receipt Serv 1 Water R	\$916,533.16
Deposit	20220121UB1	1/21/2022	-\$732.79	20220121UB1	UB Receipt Serv 1 Water R	\$917,265.95
Deposit	012122RECCCAMB	1/21/2022	-\$175.00	012122RECCCA	Community Center Rental	\$917,440.95
Deposit	20220124UB0	1/24/2022	-\$571.36	20220124UB0	UB Receipt Serv 1 Water R	\$918,012.31
Deposit	20220124UB1	1/24/2022	-\$9,672.04	20220124UB1	UB Receipt Serv 1 Water R	\$927,684.35
Deposit	012522REC	1/25/2022	-\$1,016.87	012522REC	Franchise Fee Jan.-Dec 20	\$928,701.22
Deposit	012722RECDMP	1/27/2022	-\$1,186.58	012722RECDMP	Dumpster	\$929,887.80
Deposit	20220131UB0	1/31/2022	-\$695.58	20220131UB0	UB Receipt Serv 1 Water R	\$930,583.38
Deposit	20220131UB1	1/31/2022	-\$2,316.34	20220131UB1	UB Receipt Serv 1 Water R	\$932,899.72
Deposit	013122RECCCDUMPLIB	1/31/2022	-\$245.24	013122RECCCD	Miscellaneous	\$933,144.96
Deposit	20220131UB01	1/31/2022	-\$987.03	20220131UB01	UB Receipt Serv 1 Water R	\$934,131.99
054103	ANDERSON ELECTRIC	1/10/2022	\$195.00	011012PAYGCFI	Change out Thermostat wa	\$933,936.99
054104	ARVIG COMMUNICATION SY	1/10/2022	\$356.74	011012PAYGCFI	Water Tower Alarm - 2335	\$933,580.25
054105	AUTO VALUE REDWOOD FA	1/10/2022	\$57.37	011012PAYGCFI	Small Engine Parts	\$933,522.88
054106	B AND L LAWN & SNOW	1/10/2022	\$25.00	011012PAYGCFI	Snow Removal Community	\$933,497.88
054107	BOLTON & MENK	1/10/2022	\$3,310.00	011012PAYGCFI	Cedar Street LRIP.	\$930,187.88
054108	FALLS AUTOMOTIVE	1/10/2022	\$303.29	011012PAYGCFI	Plow Parts	\$929,884.59
054109	FARMERS CO-OP OIL COMP	1/10/2022	\$241.57	011012PAYGCFI	Fuel	\$929,643.02
054110	GOPHER STATE ONE CALL	1/10/2022	\$8.10	011012PAYGCFI	Fee	\$929,634.92
054111	H & L MESABI COMPANY	1/10/2022	\$1,823.52	011012PAYGCFI	Blade edges	\$927,811.40
054112	INNOVATIVE OFFICE SOLUT	1/10/2022	\$42.24	011012PAYGCFI	Calendars	\$927,769.16
054113	JENNIGES GAS & DIESEL IN	1/10/2022	\$1,715.45	011012PAYGCFI	Repairs and Service Contra	\$926,053.71
054114	JIM JENNIGES	1/10/2022	\$50.00	011012PAYGCFI	Cell Phone Reimb - Streets	\$926,003.71
054115	JOHANNECK CONCRETE	1/10/2022	\$300.00	011012PAYGCFI	Moved snow at storage site	\$925,703.71
054116	JOHN DEERE FINANCIAL	1/10/2022	\$1,301.89	011012PAYGCFI	Cylinder for Snow Blower A	\$924,401.82
054117	LARRY THOMPSON	1/10/2022	\$103.78	011012PAYGCFI	Cell Phone	\$924,298.04
054118	LEAGUE OF MN CITIES	1/10/2022	\$966.00	011012PAYGCFI	Membership Dues	\$923,332.04
054119	MARCO, INC	1/10/2022	\$240.65	011012PAYGCFI	Copier Rental	\$923,091.39
054120	MATHESON TRI-GAS INC	1/10/2022	\$36.55	011012PAYGCFI	Acetylene	\$923,054.84
054121	MEADOWLAND FARMERS C	1/10/2022	\$648.92	011012PAYGCFI	Heater Repair	\$922,405.92
054122	MUSCO FINANCE, LLC	1/10/2022	\$7,589.27	011012PAYGCFI	Capital Lease - Baseball Li	\$914,816.65
054123	MVTL LABORATORIES	1/10/2022	\$900.18	011012PAYGCFI	Sludge	\$913,916.47
054124	NORTHLAND SECURITIES	1/10/2022	\$126,652.50	011012PAYGCFI	Principal - GO Sewer 2016	\$787,263.97
054125	ONE OFFICE SOLUTION	1/10/2022	\$89.68	011012PAYGCFI	Office Supplies	\$787,174.29
054126	R & E SANITATION INC	1/10/2022	\$464.98	011012PAYGCFI	Dumpster Rentals	\$786,709.31
054127	REDWOOD CO AUDITOR/TR	1/10/2022	\$247.00	011012PAYGCFI	Special Assessment Fee	\$786,462.31
054128	REDWOOD CO SHERIFFS O	1/10/2022	\$3,375.00	011012PAYGCFI	Service Fee	\$783,087.31
054129	REDWOOD ELECTRIC COOP	1/10/2022	\$5,628.20	011012PAYGCFI	Electricity - Community Ce	\$777,459.11
054130	REDWOOD GAZETTE & LIVE	1/10/2022	\$150.00	011012PAYGCFI	Job Posting - Maint Worker	\$777,309.11
054131	ROD SALFER	1/10/2022	\$678.75	011012PAYGCFI	Tractor Rent - Haul Sludge	\$776,630.36
054132	RSS GROUP INTERNATIONAL	1/10/2022	\$17.10	011012PAYGCFI	Shop Supplies	\$776,613.26
054133	RUNNING SUPPLY INC	1/10/2022	\$270.64	011012PAYGCFI	Shop	\$776,342.62
054134	SALFER WELDING & MFG	1/10/2022	\$1,843.75	011012PAYGCFI	Straighten bracket on tract	\$774,498.87
054135	SPS WORKS	1/10/2022	\$85.44	011012PAYGCFI	Office Supplies	\$774,413.43
054136	TEAM LABORATORY CHEMI	1/10/2022	\$18.50	011012PAYGCFI	Chemicals Sewer	\$774,394.93
054137	THEIN WELL COMPANY	1/10/2022	\$4,834.73	011012PAYGCFI	Well Pump Repair	\$769,560.20



## Checks for Month

10100 General Checking

Since January 2022

Begin Balance \$886,409.30

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
054138	TURBES AG SALES AND SE	1/10/2022	\$1,000.00	011012PAYGCFI	Add Tire Balast To Tractor	\$768,560.20
054139	USA BLUEBOOK	1/10/2022	\$355.55	011012PAYGCFI	Ferrous Coupler - Water Pl	\$768,204.65
054140	VISA	1/10/2022	\$1,146.28	011012PAYGCFI	Zoom Contract	\$767,058.37
054141	BAUNE SERVICES AND LAW	1/10/2022	\$600.00	010722PAYGC2n	Snow Removal	\$766,458.37
054142	FARMERS CO-OP OIL COMP	1/10/2022	\$40.72	010722PAYGC2n	Fuel - Streets	\$766,417.65
054143	FIRST INDEPENDENT BANK	1/10/2022	\$30,253.50	010722PAYGC2n	Principal - GO Tax Abate S	\$736,164.15
054144	JENNIGES GAS & DIESEL IN	1/10/2022	\$2,352.26	010722PAYGC2n	1 Ton Pickup	\$733,811.89
054145	NORTHLAND SECURITIES	1/10/2022	\$435.00	010722PAYGC2n	Disclosure Filing	\$733,376.89
054146	REDWOOD CO ATTORNEY	1/10/2022	\$225.00	010722PAYGC2n	City Attorney Conflict of Int	\$733,151.89
054147	Jenniges, Jim M	1/5/2022	\$3,457.66	PAY20220101.00		\$729,694.23
054148	Krause, Joanne	1/5/2022	\$196.51	PAY20220101.00		\$729,497.72
054149	Lanoue, Becky J	1/5/2022	\$61.72	PAY20220101.00		\$729,436.00
054150	Thompson, Larry	1/5/2022	\$1,792.41	PAY20220101.00		\$727,643.59
054152	EVENTSTABLE	1/21/2022	\$15,572.15	012122PAYGCT	Community Center Tables -	\$712,071.44
054153	Jenniges, Jim M	1/26/2022	\$1,608.80	PAY20220102.00		\$710,462.64
054154	Krause, Joanne	1/26/2022	\$255.87	PAY20220102.00		\$710,206.77
054155	Lanoue, Becky J	1/26/2022	\$67.32	PAY20220102.00		\$710,139.45
054156	Lensing, Gary J.	1/26/2022	\$51.94	PAY20220102.00		\$710,087.51
054157	Thompson, Larry	1/26/2022	\$1,847.05	PAY20220102.00		\$708,240.46
054158	MN DEPT OF HEALTH	1/26/2022	\$32.00	012622PAYWAT	Exam Fees	\$708,208.46
	Deposits	\$47,722.69				
	Checks	-\$225,923.53				
			-\$178,200.84			

FILTER: ((([Act Year]='2022' and [period] in (1))) and ((true)) and [Cash Act]='10100')

## Checks for Month

10101 Ambulance Checking

Since January 2022

Begin Balance \$78,309.43

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	011122RECAMB	1/11/2022	-\$500.00	011122RECAMB	Donation	\$78,809.43
Deposit	011322RECDEWLIBAMB	1/13/2022	-\$83.80	011322RECDEW	Rebeka Sik 2/24/2016	\$78,893.23
Deposit	012022RECAMBBLR	1/20/2022	-\$668.08	012022RECAMB	Fennern M. BLS	\$79,561.31
Deposit	012022RECAMB	1/20/2022	-\$3,869.42	012022RECAMB	BLS Service	\$83,430.73
Deposit	012122RECCAMB	1/21/2022	-\$142.06	012122RECCCA	BLS Fees - Pberanek	\$83,572.79
Deposit	012522REC-2	1/25/2022	-\$1,030.16	012522REC-2	EOB NEEDED	\$84,602.95
001716	ACTION RADIO & COMMUNI	1/10/2022	\$948.00	011012PAYGCFI	Pager Replacement	\$83,654.95
001717	ARVIG COMMUNICATION SY	1/10/2022	\$104.36	011012PAYGCFI	Telephone	\$83,550.59
001718	CENTRACARE HEALTH	1/10/2022	\$1,600.00	011012PAYGCFI	ALS INTERCEPT	\$81,950.59
001719	EFAX CORPORATE	1/10/2022	\$158.43	011012PAYGCFI	Fax	\$81,792.16
001720	EXPERT BILLING	1/10/2022	\$620.00	011012PAYGCFI	Billing Services	\$81,172.16
001721	FARMERS CO-OP OIL COMP	1/10/2022	\$463.54	010722PAYGC2n	Fuel - Ambulance	\$80,708.62
001722	MATHESON TRI-GAS INC	1/10/2022	\$123.85	011012PAYGCFI	Oxygen	\$80,584.77
001723	NORTH MEMEORIAL AIR CA	1/10/2022	\$900.00	011012PAYGCFI	ALS Intercept	\$79,684.77
001724	REDWOOD ELECTRIC COOP	1/10/2022	\$65.40	011012PAYGCFI	electricity	\$79,619.37
001725	RIDGEWATER COLLEGE	1/10/2022	\$800.00	011012PAYGCFI	EMS Refresher Course	\$78,819.37
001726	STRYKER SALES CORPORA	1/10/2022	\$702.50	011012PAYGCFI	Equipment Repairs	\$78,116.87
001727	VERIZON WIRELESS	1/10/2022	\$105.91	011012PAYGCFI	Cell Phone	\$78,010.96
	Deposits	\$6,293.52				
	Checks	-\$6,591.99	-\$298.47			

FILTER: (([Act Year]='2022' and [period] in (1))) and ((true)) and [Cash Act]='10101'

# City of Wabasso

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## Checks for Month

10102 Fire Checking

Since January 2022

Begin Balance \$67,659.68

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	012722RECRNTFDT	1/27/2022	-\$4,126.50	012722RECRNTF	Extvator/Bayer	\$71,786.18
003965	MUNICIPAL EMERGENCY SE	1/10/2022	\$9,126.50	011012PAYGCFI	Hose Dryer	\$62,659.68
003966	REDWOOD ELECTRIC COOP	1/10/2022	\$65.40	011012PAYGCFI	Electricity	\$62,594.28
	Deposits	\$4,126.50				
	Checks	-\$9,191.90	-\$5,065.40			

FILTER: ((([Act Year]='2022' and [period] in (1))) and ((true)) and [Cash Act]='10102')