

City of Wabasso  
City Council  
Monday, January 10, 2022  
6pm

The meeting opened with the recitation of the pledge of Allegiance.

Mayor Atkins called the meeting to order with Council members Steve Burns, Roger Baumann, Jeff Olson and Brad Salfer present.

Clerk/Treasurer/Administrator Larry Thompson, Street Maintenance Supervisor Jim Jenniges and City Attorney Matt Novak, EDA President Pat Eichten were also present.

Motion by Salfer, second Burns to approve the **agenda** with the following changes:

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

**EDA Report.** EDA Board President Pat Eichten reported as follows:

1. Duplex plan has been finalized. EDA board will meet on January 20, 2022, to review the plans and specs and authorize bids.
2. Board reviewed a business assistance brochure prepared by RADC. Pat Dingels and Karl Guetter were planning to use that handout in conjunction with interviewing businesses.
3. Treasurer's report. No delinquent loan payments.

**Street Report.**

1. Motion by Burns, Second by Salfer to approve the **Public Works Director position description** combining/replacing the Street Maintenance Superintended and Utility Superintendent positions.
2. Staff would be conducting interviews for the **Maintenance Worker position** on January 18, 2022.
3. Mr. Olson, Mr. Jenniges and Mr. Thompson received and update on the **Cedar Street improvement** project which will be on the February 14, 2022, meeting for discussion.

**Utilities Report.**

1. **Backup Generator** – The recent power outage pointed out a number of shortcomings in the city's operation. Mr. Jenniges was working on implementing backup power for the sewer lift stations, water plant and city shop, ambulance and fire buildings.
2. **Quality Flow Change Order** – Mr. Jenniges explained that the change order was to allow a generator to be connected to the water pumps and allow a booster pump flow meter for remote reading. Mr. Thompson indicated the change order would be funded from the Water fund balance. Motion by Olson, second by Baumann to approve the change order to the Quality Flow Water Plant upgrade for \$13,640.00  
Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.
3. Mr. Jenniges noted he would be out for training on 1/11 and 1/12 and would be out of town this weekend.

It was the consensus of the council to set a **special meeting for Monday, January 25, 2022**, at 5:00 pm at the Community Center to consider appointing the Maintenance Worker.

### **2022 Appointments**

1. EDA Reps. – Steve Burns and Jeff Olson
2. Public Works – Jeff Olson
3. Buildings – Brad Salfer
4. Parks and Recreation – Roger Baumann

### **2022 Designations**

1. Acting Mayor – Steve Burns
2. Official Newspaper – Redwood Falls Gazette
3. Official Depository – Integrity Bank Plus, Wabasso; Wanda State Bank; First Independent Bank, Lucan
4. City Attorney – Novak Law Office
5. Meeting Date and Time – 2<sup>nd</sup> Monday of the month at 6:00 pm
6. Mileage Reimbursement – IRS Rate
7. City Engineer – Case by case
8. Special Meetings - \$25.00
9. Per Diem - \$75.00

**Consent Agenda** – Mr. Olson requested Community Center Improvements be removed from the consent agenda for general discussion and action. Motion by Olson, second by Salfer to approve the consent agenda as follows:

1. Approve Highway 68 Off-Sale 2022 off sale liquor license.
2. Adopt Resolution R 1-2022 Approving 2022 Fees and Charges
3. Adopt Resolution R 2-2022 Accepting 2021 Donations
4. Approve Minutes – December 13, 2021, Regular and December 21, 2021, Special

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

**Community Center Improvements** – Mr. Olson presented an update on the Community Center Improvement project along with the updated budget and approved purchase orders. Mr. Olson presented a bid for the tables and chairs and indicated he was still waiting for a bid for the sound system. Mr. Olson noted that \$27,175 remained in the budget. The council reviewed the improvements. It was the consensus that the divider between the senior center and Room C not be replaced at this time. The improvements are scheduled to take place between February 12, 2022, and March 18, 2022. The room divider between Rooms A and B would be installed when the divider was received. It was agreed that the current tables and chairs not be sold until the city received the new ones. Motion by Baumann, second by Olson, to approve the purchase of tables and chairs from EventStable for \$31,344.30.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

**Board of Equalization Training.** Mr. Salfer and Mr. Baumann indicated they would take the online Board of Equalization Training Course prior to February 1, 2022.

**Bills.** Motion by Olson, Second by Burns to approve the bills as follows:

General Checking:

- General Fund \$ 29,517.42
- 2013 Refunding \$ 44,160.00

- 2016A Refunding           \$ 38,282.50
- GO Tax Abatement       \$ 30,253.50
- TIF 1-5 2005 TIF Bonds \$ 44,480.00
- Water Fund               \$ 7,759.44
- Sewer Fund               \$ 4,902.26
- Refuse                    \$ 1,624.98

Total                       \$200,980.10

Ambulance Checking:     \$ 6,591.99

Fire Checking:            \$ 9,191.90

TOTAL:                    \$226,673.99

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Motion by Salfer, second by Baumann to adjourn at 7:15 pm.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Larry Thompson

City Clerk/Treasurer/Administrator