

City of Wabasso
Regular Meeting
Monday, January 10, 2022
6:00 pm

REGULAR MEETING

1. Call to order
2. Approve Agenda
3. EDA Update
 - a. EDA Minutes - January 5, 2022
 - b. Loan and Checking Balance Report
4. Public Comment *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
5. Clerk-Treas./Administrator Report
6. Street Report
 - a. Street Maintenance Supr./Utility Supr. Job Description
7. Water/Wastewater Report
 - a. Utility Superintendent Replacement Update
 - b. Amend Purchas Agreement for Water Plant Control Board - Generator Adapter
8. Parks report
9. Appointments
 - a. EDA Board (2)
 - b. Streets
 - c. Buildings
 - d. Water-Wastewater (Possibly combine with Streets)
 - e. Park and Rec.
10. Designations
 - a. Acting Mayor
 - b. Official Newspaper
 - c. Official Depository
 - d. City Attorney
 - e. Regular Meeting dates and time
 - f. Mileage
 - g. City Engineer
 - h. Special Meeting
 - i. Per Diem
 - j. Setting Office Hours
11. Approve Consent Agenda
12. Unfinished Business
13. New Business
14. Correspondence
 - a. Sheriff's reports
 - b. Library January 2022 Minutes
 - c. Library Schedule
 - d. LMC 2022 Elected Leader Institute
 - e. MN Dept of Revenue - Board of Equalization Training
15. Approve Bills
16. Adjourn

CONSENT AGENDA

1. Approve Community Center Improvements Purchase Orders
2. Approve Highway 68 Off-Sale License
3. Adopt Resolution Approving 2022 Fees and charges
4. Adopt Resolution Accepting 2021 Donations
5. Approve Minutes -12/13/2021 Regular and 12/21/2021 Special

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, January 10, 2022
Agenda Report**

1. **EDA Minutes and financial reports attached.**
2. **Public Works Director.** Jim Jenniges' Title. Presently Jim's title is Street/Maintenance Supervisor and Interim Public Utilities Superintendent. I would recommend the Council approve the attached job description to more accurately reflect his current duties and responsibilities.
3. **Maintenance Worker.** The city has received three applicants for the position – all who I believe would be qualified for the street maintenance position. Due to the holidays, interviews were postponed until after the first of the year. I will report to the council after the interviews have been conducted. Jim feels that at this time there is no urgency to hire a maintenance worker as the licenses and testing are being covered by PeopleService, miscellaneous duties are being covered with the assistance of Gary, and he and Rick Jenniges are able to manage the snow plowing along with the assistance of Brian and Kevin Baune.
4. The city experienced a power outage which identified some shortcomings in the city's operations – most notably no back up power sources. Jim is working on obtaining backup generators for the shop, water pumps and lift stations. The master control board for the water plant is presently being manufactured and Jim is recommending the council authorize an amendment to the purchase agreement which would add the ability for the control panel to be hooked up to a generator. Jim has been tied up this week and has not dropped off the quote. I will forward it via email once I receive it.
5. **Appointments (made by motion of the Council). The following appointments were made for 2021:**
 - a. Streets Jeff Olson
 - b. Buildings Brad Salfer
 - c. Water/Wastewater Steve Burns
 - d. Park and Rec Roger Baumann

With Jim taking over the street and utility duties it is suggested to combine Streets, Sanitation, Water and Wastewater. Steve Burns and Jeff Olson are ok with it and recommend Jeff be appointed as the representative.
6. **Designations (made by motion of the Council). The following designations were made for 2021"**
 - a. Acting Mayor Steve Burns
 - b. Newspaper Redwood Gazette
 - c. Official Depository Wanda State Bank, Integrity Bank Plus and First Independent Bank- Lucan. While Integrity Bank Plus will maintain the city checking and savings accounts, the other two banks should be designated as official depositories for CD purchases.
 - d. City Attorney Novak Law Office, Quarnstrom & Doering
 - e. Meeting Date and Time 2nd Monday of month at 6 pm
 - f. Mileage \$.575 per mile
 - g. City Engineer Case by Case
 - h. Special Meetings \$ 25.00
 - i. Per Diem \$ 75.00
7. **Sheriff's Report** enclosed.
8. **Library Minutes** enclosed
9. **Library board meeting schedule** enclosed
10. **2022 League of Minnesota Cities** Elected Leader Institute pamphlet enclosed
11. **Dept of Revenue Board of Equalization Training - enclosed**
12. **Community Center Improvements.** Jeff and I agreed that the Council should approve the final budget and purchase orders for the community center improvements. I will try to have it completed in time for this packet but if not I will email it under separate cover and bring hard copies to the meeting
13. **Highway 68 Off Sale Liquor License.** Application enclosed.
14. **2022 Fees and Charges** – Resolution enclosed. I have increase sewer, water and sanitation fees per the adopted 2022 operating budget. I have left the community center fees the same but the council may wish to increase the rates given the scheduled improvements. If so the council can give direction and I will prepare a sheet of revised rates for adoption at the February 2022 meeting.
15. **Donations** – Resolution enclosed
16. **Minutes** enclosed.

Wabasso EDA
Regular Meeting
Wednesday, January 5, 2022
5:00 pm

The meeting was called to order at 5pm with Board Member Pat Eichten, Steve Burns and Jeff Olson in attendance. Also present were EDA Director Larry Thompson, Pat Dingels and McKenzie Fischer.

The agenda was accepted as submitted.

The minutes of the December 1, 2021, meeting was approved on a motion by Olson, second by Burns. Eichten – Yes; Olson – Yes; Burns – Yes

Duplex. Mr. Olson presented the full sized drawings for the duplex. It was noted there was not enough space for a two sink vanity without eliminated storage space. It was the consensus of the board that the plans were acceptable for bid. Mr. Thompson presented a summary sheet for issuing \$500,000 GO Housing Tax Abatement Bonds, noting the process would take approximately 8 weeks. The board discussed the process for approving bids/contractor. It was the consensus that the board meet in special session with the EDA attorney to select an option and proceed with accepting bids.

Strategic Plan – Pat Dingels introduced intern McKenzie Fischer who is working with the RADC as an intern. The board reviewed the Business Assistance Directory that Ms. Fischer had prepared. Ms. Dingels indicated she would include the directory as part of the one on one interviews with business owners. Ms. Dingels indicated she would work with Karl Guetter to set up the interviews.

Eastvail Lot Sale – Mr. Thompson informed the board that the Ricketts were not going to purchase lots 3 and 4 Eastvail Fourth. Attorney Matt Novak had informed the Samyn's that they were available for purchase. Mr. Novak indicated the Samyn's wish to purchase lot 1 and were still considering an option on lot 2 Eastvail Fourth Addition.

Treasurer's Report – Motion by Olson, second by Burns to approve the Treasurer's Report as submitted. Eichten – Yes; Olson – Yes; Burns – Yes

Bills - Motion by Olson, second by Burns to approve the bills totaling \$2,000.00 (Dewey Street) and \$1,830.00 (General).

Eichten – Yes; Olson – Yes; Burns – Yes

Meeting was adjourned at 6:20 p.m.

Larry Thompson
EDA Director

EDA Monthly Payment Schedule**as of 12/30/2021**

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Date of Last Payment</u>	<u>Next Payment Due</u>
Bart Properties Llc	14th	\$ -	3%	\$ -	EDA II	7/14/2025	8/20/2021	N/A
DEEM, Inc	21st	\$ 482.80	3%	\$ 22,387.92	EDA	5/21/2025	12/9/2021	1/21/2022
DEEM, Inc	21st	\$ 357.27	3%	\$ 16,216.89	EDA	5/21/2025	12/9/2021	1/21/2022
Jonti-Craft	25th	\$ 3,886.28	2.5%	166,769.21	EDA	9/25/2025	12/23/2021	1/25/2022
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 5,158.13	EDA II	9/25/2025	12/23/2021	1/25/2022
Jenniges Gas & Diesel	8th	\$ 500.00	1%	\$ 9,559.46	EDA	12/8/2023	12/3/2021	1/8/2022
Jenniges Gas & Diesel	14th	\$ 300.00	3%	\$ 14,672.05	EDA	12/11/2026	12/3/2021	1/14/2022
Wabasso Eletric Motor LLC	6th	\$ 251.00	3%	\$ 9,825.05	EDAI	8/6/2024	12/7/2021	1/6/2022
Matt Novak	1st	\$ 362.10	3%	\$ 17,345.60	EDA II	8/4/2026	12/1/2021	1/1/2022
Chad Ruprecht	21st	\$ 400.00	3%	\$ 15,954.60	EDA II	5/21/2028	12/20/2021	1/21/2022
Safe Storage 2	5th	\$ 482.80	3%	\$ 36,000.84	EDA	10/5/2028	12/1/2021	1/5/2022
Mid County Ag Services	20th	\$ 242.00	3%	\$ 18,040.84	EDA I	11/20/2028	12/28/2021	1/20/2022
Totals		\$ 7,384.44		<u><u>\$ 331,930.59</u></u>				

EDAI Daily Savings	\$ 369,743.34	FROM MONTHLY BANK STATEMENTS
EDAI Daily Savings	\$ 109,578.16	FROM MONTHLY BANK STATEMENTS
EDA-WDC	\$ 39,825.79	FROM MONTHLY BANK STATEMENTS
Total Savings	\$ 519,147.29	

EDA General Fund

Beginning Balance	\$ 40,195.07
Plus Deposits Outstanding	
Interest Earnings	\$ -
Checks Cleared	\$ 1,884.13
Less Outstanding Checks	\$ -
Ending Balance	<u>\$ 38,310.94</u>

CD # 115009 renewal 12-9-19	\$ 28,446.81
CD #33649	\$ 50,186.34
	<u>\$ 78,633.15</u>
CD Total	
EDA General Total	<u>\$ 116,944.09</u>

EDA Dewey Street

Beginning Balance	\$ 53,938.06
Plus Deposits Outstanding interest	
rents	\$ 2,100.00
Security Deposit	
interest	\$ 0.43
Less Checks /Outstanding	
Novak Law	\$ 90.87
Gramstad Lumber - Patio Doors	\$ 146.65
Loan Payment	\$ 2,000.00
	\$ -
	<u>\$ 53,800.97</u>

EDA Eastvail Sales Account	Starting Balance	\$ 33,597.29
	Interest on investments	\$ -
		<u>\$ 33,597.29</u>

Dewey Street Townhomes Loan	7/30/2021	\$ 21,360.40	2.8 % interest
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EDA I

12/30/2021

Balance Sheet

	Balance 11/24/21	Adj.	Balance 12/30/21
Assets			
Cash	\$ 369,743.34	6,584.32	\$ 376,327.66
Notes Receivable	\$ 289,442.13	(5,794.92)	\$ 283,647.21
Total Assets	\$ 659,185.47	789.40	\$ 659,974.87
Liabilities			
	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 659,185.47		\$ 659,974.87

Principal Payments Monthly

Deem 1	\$ 315.94
Deem 2	\$ 425.77
Jenniges Gas & Diesel 1	\$ 262.66
Jenniges Gas & Diesel 2	\$ 474.91
Jonti-Craft 1	\$ 3,531.49
Mid Country Ag Services	\$ 392.33
Safe Storage #2	\$ 391.82
Total Principal Payment	\$ 5,794.92

Principal Payments Year to Date

Deem 1	\$ 3,707.41
Deem 2	\$ 4,992.66
Jenniges Gas & Diesel 1	\$ 3,363.61
Jenniges Gas & Diesel 2	\$ 6,116.08
Jonti-Craft 1	\$ 41,896.62
Mid Country Ag Services	\$ 2,704.99
Safe Storage #2	\$ 4,739.46
Total Principal Payments	\$ 67,520.83

New Loans

\$ -
\$ -
\$ -

Income Statement**Income****Interest on Loans Monthly**

Deem 1	\$ 41.33
Deem 2	\$ 57.03
Jenniges Gas & Diesel 1	\$ 37.34
Jenniges Gas & Diesel 2	\$ 25.09
Jonti-Craft 1	\$ 354.79
Mid Country Ag Services	\$ 91.67
Safe Storage #2	\$ 90.98
Total Interest Payment	\$ 698.23
	\$ 6,493.15

Interest on Loans Year to Date

Deem 1	\$ 582.56
Deem 2	\$ 801.14
Jenniges Gas & Diesel 2	\$ 536.39
Jenniges Gas & Diesel 1	\$ 383.92
Jonti-Craft 1	\$ 3,992.51
Mid Country Ag Services	\$ 681.81
Safe Storage #2	\$ 1,054.14
Total Interest Payments	\$ 8,032.47

Savings Interest

Quarter 1	\$ 74.25
Quarter 2	\$ 84.46
Quarter 3	\$ 86.48
Quarter 4	\$ 91.17
	\$ 336.36
Total Income	\$ 1,034.59

Expenses

Interest Payment	\$ -
	\$ -
Other Misallocated deposit	\$ -
Total Expense	\$ -

Net Income **\$ 1,034.59**

EDA II
Balance Sheet

12/30/2021

	Balance 11/24/21	Adj.	Balance 12/30/21
Assets			
Cash	\$ 109,578.16	1,560.58	\$ 111,138.74
Notes Receivable	\$ 49,653.91	(1,370.57)	\$ 48,283.34
Total Assets	\$ 159,232.07	250.77	\$ 159,422.08

Liabilities

	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 159,232.07		\$ 159,422.08

Principal Payments Monthly

Bart Properties	\$ -
Chad Ruprecht	\$ 717.54
Jonti-Craft	\$ 109.22
Novak Law	\$ 317.94
Wabbasso Electric Motor	\$ 225.87
Total Principal Payments	\$ 1,370.57

New Loans

\$ -
\$ -
\$ -

Principal Payments Year to Date

Bart Properties	\$ 26,869.43
Chad Ruprecht	\$ 4,251.06
Jont-Craft	\$ 1,295.72
Novak Law	\$ 3,763.40
Wabbasso Electric Motor	\$ 2,673.60
Total Principal Payments	\$ 38,853.21

Income Statement

Income

Interest on Loans Monthly

Bart Properties	\$ -
Chad Ruprecht	\$ 82.46
Jonti-Craft	\$ 10.97
Novak Law	\$ 44.16
Wabbasso Electric Motor	\$ 25.13
	\$ -
	\$ -
Total Interest Payments	\$ 162.72

Interest on Loans Monthly

Bart Properties	\$ 532.43
Chad Ruprecht	\$ 548.05
Jont-Craft	\$ 146.56
Novak Law	\$ 581.80
Wabbasso Electric Motor	\$ 338.40
	\$ -
	\$ -
Total Interest Payments	\$ 2,147.24

Savings Interest

Quarter 1	\$ 17.53
Quarter 2	\$ 19.98
Quarter 3	\$ 23.25
Quarter 4	\$ 27.29
	\$ 88.05

Total Income

\$ 250.77

Expenses

Interest Payment	\$ -
	\$ -
Other	\$ -
Total Expense	\$ -

Net Income

\$ 250.77

CITY OF WABASSO

POSITION: PUBLIC WORKS DIRECTOR
DEPARTEMNT: PUBLIC WORKS
SUPERVISOR: CLERK/TREASURER/ADMINISTRATOR

- I. The Maintenance Supervisor is an appointed position that is responsible for all aspects of street, building, grounds, equipment maintenance. sewer and water operations. Responsible for supervising utility, maintenance workers and service contractors. Scheduled to work every other weekend/holiday.

II. Responsibilities:

A. Street maintenance:

1. Monitors condition of city streets, alleys, curb and gutters and determines need for repairs.
2. Orders supplies needed to care for streets and alleys.
3. Paints curbs, crosswalks, handicapped and regular parking spaces as needed.
4. Directs all snow removal operations from streets, alleys and city property and assists in removal operations.
5. Performs necessary repairs to streets and alleys city can accomplish without contracted assistance.
6. Orders & installs street signs as needed.
7. Trims trees to prevent obstruction of sight on city streets.
8. Cleans streets as needed.

B. Building Maintenance

1. Monitor all city owned buildings for needed maintenance and repairs.
2. Performs repairs or arranges for contracted services where applicable including rental housing units and the city community center.
3. Orders supplies for all maintenance and janitorial needs.
4. Directs and/or executes maintenance of park shelters and restrooms.
5. Assists with cleaning the community center
6. Directs and/or executes maintenance of athletic field buildings.

C. Grounds maintenance

1. Directs and/or executes mowing and weed spraying of all city property.
2. Contracts for tree and/or stump removal on city owned property as needed.
3. Plants trees/bushes as needed.
4. Directs and/or executes tree trimming as needed on city property.
5. Repairs playground equipment in city park

6. Directs and/or executes painting and repair of picnic tables
- D. Sewer System:
9. Performs proper operation and maintenance of sanitary sewer system.
 10. Performs or oversees required sampling, testing, reporting and record keeping to maintain regulatory compliance.
 11. Orders chemicals and supplies needed to operate the system.
 7. Disposes of sludge as necessary.
 8. Reads meters on a monthly basis and consults with Clerk regarding service and billing issues.
 9. Performs or directs the necessary maintenance and repairs to lift stations, sewer lines and sewer plant.
 10. Recommends improvements to the system
- E. Water System.
7. Proper operation and maintenance of water system including well facilities, plant and water tower.
 8. Performs or oversees required testing, reporting and record keeping to maintain regulatory compliance.
 9. Backwashes filters on a regular basis.
 10. Orders chemicals and supplies needed to operate the system.
 11. Flushes the mains on a scheduled basis
 12. Performs or arranges for contracted services for the necessary maintenance and repairs to pumps, mains and plant.
 13. Recommends improvements to the system
- F. Equipment Maintenance
1. Maintains equipment in good working order.
 2. Provides training and supervision in use of equipment.
 3. Repairs street equipment and small equipment as needed.
 4. Contracts for repairs when necessary
 5. Orders supplies and parts as needed.
 6. Negotiates prices of equipment and recommends accordingly.

III. Additional Responsibilities

- A. Supervise contractors, maintenance employee or volunteers.
- B. Organize and maintain city shop/garage.
- C. Performs welding and fabrication.
- D. Keep record of individuals using city dumpsters.
- E. Assist with water/sewer line repair/replacement.
- F. Recommend approval of bills.
- G. Provide council with monthly reports
- H. Monitor compost and brush piles.
- I. Other duties as assigned.

IV. Knowledge & Skills

- A. High School diploma
- B. Able to operate tractor, street sweeper, dump truck.
- C. Class B Drivers License
- D. Class D Sewer Operator's license. Class C preferred
- E. Class D Water Operator's License. Class C preferred
- F. Biosolids application license.
- G. Able to communicate effectively with residents, coworkers, contractors and elected officials.
- H. Able to train individuals.
- I. Ability to organize, plan and direct work of others.
- J. Ability to prioritize work.
- K. Able to identify problems and recommend solutions.
- L. Able to obtain comparisons of products, costs to minimize city expense.
- M. General knowledge of the use of hand tools
- N. General knowledge of safety practices
- O. Act as liaison between contractors and council

V. Physical Abilities

- A. Ability to lift 50 lbs.
- B. Crawl, stand, bend, reach, climb ladders, sit for extended periods of time.
- C. Manipulate tools and objects requiring manual dexterity.
- D. Ability to tolerate extensive periods of time working outdoors in all weather conditions.

REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

Phone: 507-637-4036 Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Date: 1/3/2022
To: City of Wabasso
From: Sheriff Randy Hanson
Re: Activity Report for December 2021

During the month of November, deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

Date:	Time:	Description of Call
12/1/2021	1248	Child Protection
12/6/2021	1056	Missing Person
12/8/2021	1043	Parking
12/15/2021	0820	Traffic – VW – No headlights on
12/15/2021	0834	Traffic – VW – No headlights on
12/15/2021	0843	Traffic – VW – No headlights on
12/15/2021	0849	Traffic – Cited – failure to drive with due care – VW expired tabs and no headlights
12/15/2021	0857	Traffic – VW – No headlights on and no DL in possession
12/16/2021	0159	Domestic
12/16/2021	0935	Theft
12/18/2021	0842	Animal
12/18/2021	1904	Traffic – VW headlight out
12/22/2021	2039	Scam

12/28/2021	1709	Animal
12/31/2021	1837	Traffic – VW brake light out
12/31/2021	1856	Traffic – VW fail to signal and over fog and over center
12/31/2021	1914	Traffic – VW speed

If you have any questions, please feel free to contact me.

MINUTES of Wabasso Public Library Board of Trustees

Meeting date: January 4, 2021-5:30 pm

Call to order: 5:34 p.m.

Members in Attendance: Joyce Plaetz, Sarah Behrendt, Karla Arends, Dawn Guetter, Hannah Clark

Also in Attendance: Scott Sobocinski

Welcome Hannah Clark as new Board Member.

Approval of Agenda: Guetter asked to add "I Love to Read Month" and/or "Read Across America" to the agenda. Motion to approve agenda with changes made by Clark and seconded by Plaetz. Motion approved unanimously.

Election of Positions: Plaetz volunteered to be Vice President. Arends volunteered to be Treasurer. Clark motioned to approve these positions. Guetter seconded. Motion approved unanimously.

Approval of Minutes: Motion to approve November '21 minutes by Plaetz and second by Arends. Motion approved unanimously.

Bills: (November 2021 bills were approved via email as there was no formal December meeting) Motion to approve December 2021 bills by Plaetz and seconded by Clark. Motion approved unanimously.

Statistics: Nov. 2021 - 1,090 items were borrowed. By comparison, November 2020 saw 1,094 items borrowed.

December 2021- 877 items were borrowed. By comparison, December 2020 saw 1,232 items borrowed.

Annual Statistics: For the year 2021, 16,407 items were circulated. In the year 2020, 17,597 items were circulated. 97 programs were offered in 2021. 1673 people attended those programs. 618 e-books were circulated in 2021.

Old Business:

- **MOE Update:** 5.7% increase in city support= \$2500. Scott, Guetter, and Plaetz attended the City Council budget workshop to discuss monetary support from the city. The City Council decided to increase our financial support by 5.7% starting in 2022. They encouraged us to bring it up consistently and not wait many years in between.

New Business:

Ratify 2022 Salaries for Library Employees: Larry Thompson forwarded a proposed set of salaries for 2022 which are covered by the new budget. The Board reviewed the proposal with discussion of partnering with a third party organization to help subsidize paying the cost of the seasonal library aid, such as the Workforce Center, Book Rehab, etc. Apparently this was done many years ago. The Board also discussed reducing the proposed wages for the Library Aid, as it was felt the proposed hourly wage came too close to the starting salary of the Library Assistant, which is a more experienced position with more duties and supervisory responsibilities. There was also a question of what happens to the money set aside for salaries if it is not all used. Sobocinski stated the salary budget comes from the Library's general fund. The money is earmarked for salaries, but if not all used, it simply stays with the general fund and would roll over into the next fiscal year, or it would subsidize overspending in another budget category. Guetter motioned to approve the proposed 2022 salaries with modifications (*see right-side column*). Arends seconded. Motion approved unanimously.

Current (2021):

Sobocinski \$22.00/hr
Krause \$13.13/hr
Library Aid \$9.75/hr

Proposed (2022):

Sobocinski \$23.23/hr
Krause \$13.89/hr
Library Aid \$12.15/hr

APPROVED (2022):

Sobocinski \$23.20/hr
Krause \$14.00/hr
Library Aid \$11.00/hr

- **New Book Drop** Discussion of replacing the old book drop. The Board explored options of replacing with a brand new outside unit, or placing a book apron indoors with a bookdrop slot installed on the wall on the outside of

the building. Installing a book slot on the outside wall has limited options due to the need for sidewalk access and handicap accessibility. The only location feasible for this would be the vestibule lift, but electrical wiring and corrugated steel siding would make installing a weatherproof book slot tricky. Sobocinski also pointed out the need for fabricating a housing or case for the book apron itself that can be locked and accessed only by library staff. After more discussion, the Board leaned toward getting a new outside bookdrop, but with 2 slots (1 for books, 1 for media such as DVDs). A new and larger cement pad would be needed, as a dual slot bookdrop would be bigger than our current book drop. Discussion on enlisting the Lions or some local volunteers to help with the cement. Local grants and donations will be looked into. Board tabled the discussion for next meeting with instructions to Sobocinski to seek out quotes from different manufacturers.

- **2022 Board Meeting Schedule:** The Board reviewed a special meeting schedule for 2022, since the bylaws dictate that the regular Board meetings should be on the 1st Thursday of the month. The 1st Tuesday of the month at 5:30 PM still seems to be the best time for all the Board members. Motion to accept the alternate meeting schedule for 2022 was made by Clark. Guetter seconded. Motion approved unanimously.

Announcements/Discussion

1. **Donations:** Don & Kathy Schwartz donated \$2,000 at Christmastime. Sobocinski sent a thank you note. A \$300 donation for children's books in memory of Dorothy Nazarene was also accepted.
2. **Trivia Night Thursday January 20th** at 6 pm at the Roadhouse. Discussion on what is the best way to get the word out. Ideas included: KLGR, Facebook, Instagram, Newsletter via email or flyers/printer friendly (Behrent will possibly help, this may be a monthly thing), posters around town, bookmarks handed out when you check out a book (could include other events coming up). Discussion of adding an age restriction for trivia event, since it is meant to be an adult event.
3. **"I Love to Read" Month and Read Across America** Discussion based on I Love to Read month being in February and Read Across America in March. Sobocinski was unsure of adding more events to the programming calendar since it is already full. Possible ideas included: picking an overarching theme (ex. Polar Bears) and having multiple copies of themed books for children, primary grades, upper grades and getting all the books within Plum Creek for the month, setting up a reading area with a "library copy" of each book, offering a photo-op for kids, deliver donuts and a book.
4. **90th Anniversary April 23rd Open House** Sobocinski shared that the Library first opened its doors on Saturday April 23rd, 1932. Discussion of a 90 year anniversary event was held. Items of discussion included having an open house, food trucks, and decorations. Discussion was tabled for next meeting.
5. **Plum Creek Governing Board** One of the Redwood County reps on the PCLS Governing Board is resigning from their post. Currently, Redwood County is represented by 3 people, which consists of a county commissioner, and 2 members of a Library Board in Redwood County. Clark volunteered to take the vacant seat and finish the 2 years remaining on the term (terms are 3 years). Sobocinski will coordinate with Plum Creek Library System to bring Clark up to speed.

Next Meeting: February 1, 2022 at 5:30 p.m.

Adjournment: 7:23 p.m. Motion by Behrendt, second by Plaetz. Motion carried unanimously.



WABASSO PUBLIC LIBRARY

1248 Oak Street | PO Box 190 | Wabasso, MN 56293

Phone: (507) 342-5279 | Fax: (507) 342-2329 | www.wabassolibrary.org

BOARD OF TRUSTEES Special Meeting Schedule

Be advised that the Wabasso Library Board of Trustees will not hold its regular meetings on the first Thursday of each month in 2022. Its monthly meetings will instead be on the dates listed:

<u>Date:</u>	<u>Location:</u>	<u>Time:</u>
January 4, 2022	<i>Wabasso Public Library</i>	5:30 p.m.
February 1, 2022	<i>Wabasso Public Library</i>	5:30 p.m.
March 1, 2022	<i>Wabasso Public Library</i>	5:30 p.m.
April 5, 2022	<i>Wabasso Public Library</i>	5:30 p.m.
May 3, 2022	<i>Wabasso Public Library</i>	5:30 p.m.
June 7, 2022	<i>Wabasso Public Library</i>	5:30 p.m.
July 5, 2022	<i>Wabasso Public Library</i>	5:30 p.m.
August 2, 2022	<i>Wabasso Public Library</i>	5:30 p.m.
September 6, 2022	<i>Wabasso Public Library</i>	5:30 p.m.
October 4, 2022	<i>Wabasso Public Library</i>	5:30 p.m.
November 1, 2022	<i>Wabasso Public Library</i>	5:30 p.m.
December 6, 2022	TBD	TBD



Share These Programs With Elected Leaders

Elected leaders face a lot of challenges as they work to serve their community. Help your elected officials start the year strong with the 2022 Elected Leaders Institute. The League offers two programs to help leaders at all experience levels. Read more below!

Foundational Program

Jan. 18 — Online courses open

Feb. 4-5 — In-person sessions in Plymouth

Newly elected officials will discover the nuts and bolts of city leadership during this blended-learning program.



Topics covered during the Foundational Program include:

- Basics of the Open Meeting Law.
- Common financial situations and theories of public finance.
- Effective communication skills for elected leaders.
- Best practices for city advocacy.
- And more!

Who should attend? Any mayor or council member who:

- Was elected since Nov. 2019 and hasn't attended the Foundational Program.

- Has been in office for a while but wants a refresher on fundamental skills.

[Find out more about the Foundational Program.](#)

Advanced Program

Feb. 4-5 — Plymouth

Experienced officials will develop vital skills to help them navigate tough times and build trust.



Topics covered during the Advanced Program include:

- Communicating during a crisis.
- Best practices when working with the media.
- Effective negotiation and problem-solving skills.
- And more!

Who should attend? Any mayor or council member who:

- Completed the Foundational Program or the Leadership Conference for Newly Elected Officials in the past.
- Has served two or more years.
- Wants to increase effectiveness as a city leader.

[Find out more about the Advanced Program.](#)

<https://www.revenue.state.mn.us/board-appeal-and-equalization-training>

Board of Appeal and Equalization Training

Online Training for Voting Board Members

By law, at least one voting member of every Board of Appeal and Equalization must have taken the training within four years. We strongly encourage all board members to take this training.

Training must be completed by **February 1** of the year in which the board member will hear appeals. If you're a voting member, submit the reporting form found at the end of the training. We will receive notification and update the list of trained members on our website.

Note: Training taken after February 1 will **not** qualify for that year's board meetings, even if completed before the meetings.

The training is a self-paced online course. It contains audio with optional closed captioning. The training covers:

- Purpose of the Board
- Role of the Board in the Assessment Process
- Best Practices Recommendations
- Quorum Requirements
- Explanations of Alternative Methods of Appeal

Prepare for the Training

- Allow 45 minutes to complete the training. Your progress will not be saved if you do not finish.
- Review the instructions.
- You may pause as needed.
- Do not close your browser. You must start the training over if your browser closes.
- Download the Board of Appeal and Equalization Training Handbook to assist you while taking the course, or for review after completion.

Complete the Training

We recommend you use either Google Chrome or Microsoft Edge browsers. If you're having issues accessing the training, check your Pop-up Blocker Settings.

1. Watch and complete the video Board of Appeal and Equalization training. **Start the training** ([opens in new window](#)).
2. If you are a voting board member, fill out and submit the form at the end of the training to report you have completed the course. Non-voting members may still take the training, but should not report completion to the department.
3. You will receive email confirmation for your records. If you do not receive the email confirmation, [contact the Property Tax Division](#).

Local Board of Appeal and Equalization Training Attendance List
Updated 11/30/2021
Sorted by county. Use the search function within the filter to narrow your search results

Dauer	Fred	Supervisor	Brookville Township	Redwood	6/19/2018	7/1/2022
Blomgren	Cory	Supervisor	Charlestown Township	Redwood	6/19/2018	7/1/2022
Hillesheim	Bernell	Supervisor	Charlestown Township	Redwood	Online	7/1/2025
Runck	Brian	Supervisor	Charlestown Township	Redwood	Online	7/1/2025
Groebner	Thomas	Mayor	City of Clements	Redwood	Online	7/1/2024
Bell	Cindy	Mayor	City of Delhi	Redwood	Online	7/1/2023
Bell	Larry	Council Member	City of Delhi	Redwood	Online	7/1/2023
Friese	Kim	Council Member	City of Delhi	Redwood	Online	7/1/2023
Peterson	Madonna	Clerk/Administrator	City of Lamberton	Redwood	Online	7/1/2024
Filzen	Rindy	Mayor	City of Lucan	Redwood	Online	7/1/2023
Jenniges	Jerry	Council Member	City of Lucan	Redwood	Online	7/1/2024
Plaetz	Robert	Council Member	City of Lucan	Redwood	Online	7/1/2024
Bowman	Cheryl	Council Member	City of Milroy	Redwood	Online	7/1/2023
Brooks	Colleen	Council Member	City of Milroy	Redwood	Online	7/1/2022
Arentson	Larry	Council Member	City of Redwood Falls	Redwood	Online	7/1/2025
Buckley	John	Council Member	City of Redwood Falls	Redwood	Online	7/1/2022
Kodet	Caitlin	Clerk/Administrator	City of Redwood Falls	Redwood	Online	7/1/2022
Sandgren	Jim	Council Member	City of Redwood Falls	Redwood	Online	7/1/2022
Lambert	Constance	Council Member	City of Revere	Redwood	Online	7/1/2023
Parker	Scott	Council Member	City of Revere	Redwood	Online	7/1/2023
Fennern	Mary	Council Member	City of Sanborn	Redwood	Online	7/1/2023
Simonson	Pat	Council Member	City of Sanborn	Redwood	Online	7/1/2023
Ingebretson	Rachel	Council Member	City of Wabasso	Redwood	Online	7/1/2022
Remiger	Carole	Council Member	City of Wabasso	Redwood	Online	7/1/2022
Koch	Paulette	Council Member	City of Walnut Grove	Redwood	Online	7/1/2024
Yang	Xiong	Council Member	City of Walnut Grove	Redwood	Online	7/1/2022
Brand	Terry	Council Member	City of Wanda	Redwood	Online	7/1/2023
WEBER	Karen	Mayor	City of Wanda	Redwood	Online	7/1/2025
Weber	Karen	Mayor	City of Wanda	Redwood	Online	7/1/2022
Jensen	John	Supervisor	Dehli Township	Redwood	Online	7/1/2022
Taylor	Joe	Supervisor	Delhi Township	Redwood	Online	7/1/2022
Werner	Thomas	Supervisor	Delhi Township	Redwood	Online	7/1/2022
Zwach	Robert	Supervisor	Gales Township	Redwood	Online	7/1/2024
Plaetz	Joseph	Supervisor	Granite Rock Township	Redwood	Online	7/1/2023
Turbes	Jeff	Supervisor	Granite Rock Township	Redwood	Online	7/1/2023
Jenniges	Kevin	Supervisor	Johnsonville Township	Redwood	6/19/2018	7/1/2022
Pfarr	Willard	Supervisor	Lamberton Township	Redwood	Online	7/1/2023
Green	Todd	Supervisor	Morgan Township	Redwood	Online	7/1/2022
Lesmeister-Knott	Tiffany	Supervisor	New Avon	Redwood	Online	7/1/2024
Prokosch	Steve	Supervisor	New Avon Township	Redwood	6/19/2018	7/1/2022
Baker	Trent	Supervisor	North Hero Township	Redwood	Online	7/1/2023
Swanson	Eugene	Supervisor	North Hero Township	Redwood	Online	7/1/2023
Lussenhop	Jon	Supervisor	Paxton Township	Redwood	6/19/2018	7/1/2022
Maurer	Cameron	Supervisor	Paxton Township	Redwood	Online	7/1/2025
Morris	Rick	Supervisor	Paxton Township	Redwood	6/19/2018	7/1/2022
Pabst	Roger	Supervisor	Paxton Township	Redwood	Online	7/1/2025
Nelson	Stephen	Supervisor	Redwood Falls Township	Redwood	Online	7/1/2025
Nelson	Michael	Supervisor	Redwood Falls Township	Redwood	Online	7/1/2025
Senger	Gerald	Supervisor	Sheridan Township	Redwood	6/19/2018	7/1/2022
Guggisberg	Dean	Supervisor	Sherman Township	Redwood	Online	7/1/2024
Lux	James	Chairperson	Sherman Township	Redwood	6/19/2018	7/1/2022
Muenhow	Larry	Supervisor	Springdale Township	Redwood	Online	7/1/2022
Groebner	Carl	Supervisor	Sundown township	Redwood	Online	7/1/2024
Breitkreutz	Travis	Supervisor	Swedes Forest Township	Redwood	Online	7/1/2024
Milbradt	Paul	Supervisor	Swedes Forest Township	Redwood	Online	7/1/2024
Bendixen	Keith	Supervisor	Three Lakes Township	Redwood	6/19/2018	7/1/2022
Cole	Neil	Supervisor	Underwood Township	Redwood	Online	7/1/2023
Rohlik	Stanley	Supervisor	Vail Township	Redwood	Online	7/1/2023

Local Board of Appeal and Equalization Training Attendance List**Updated 11/30/2021***Sorted by county. Use the search function within the filter to narrow your search results*

Alexander	Bob	Supervisor	Vesta Township	Redwood	Online	7/1/2024
Dolan	Dallas	Supervisor	Vesta Township	Redwood	Online	7/1/2023
Rohlik	Gary	Supervisor	Vesta Township	Redwood	Online	7/1/2023
Schmidt	Gary	Supervisor	Vesta Township	Redwood	Online	7/1/2024
Schmidt	Gary	Supervisor	Vesta Township	Redwood	Online	7/1/2025
Graff	Kevin	Supervisor	Waterbury Township	Redwood	Online	7/1/2024
Netzke	Kurt	Supervisor	Waterbury Township	Redwood	6/19/2018	7/1/2022
Beranek	Michael	Supervisor	Willow Lake Township	Redwood	Online	7/1/2024
Hillesheim	Bernard	Supervisor	Willow Lake township	Redwood	Online	7/1/2024



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.


License Code: OFSL **License Period Ending:** 3/31/2022 **Iden:** 44051
Issuing Authority: Wabasso
Licensee Name: Baune, Brian
Trade Name: Highway 68 Off-Sale
Address: 151 State Hwy 68
Wabasso, MN 56293
Business Phone: 5073425123
License Fees: **Off Sale:** \$100.00 **On Sale:** \$0.00 **Sunday:** \$0.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$310,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).


Licensee Signature

(Signature certifies all above information to be correct and license has been approved by city/county.)

DOB

7-8-1965

SSN

469-94-2385

Date

12-26-21

City Clerk/Auditor Signature

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

Date

County Attorney Signature

County Board issued licenses only(Signature certifies licensee is eligible for license).

Date

Police/Sheriff Signature

Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

Date

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

N-A

Indicate below any direct or indirect interest in other liquor establishments:

N-A

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):

N-A

Report below details involving any license rejections or revocations:

N-A

City/County Comments:



PO Box 819
Appleton, WI 54912-0819
(920) 739-3161

SECURA Insurance Company

WORKERS COMPENSATION & EMPLOYERS LIABILITY INSURANCE POLICY

RENEWAL INFORMATION PAGE

POLICY NO. 20-WC-003288792-11
RENEWAL OF 20-WC-003283792-10

ITEM 1. ACCOUNT NUMBER: 7396912

NAMED INSURED AND MAILING ADDRESS

BRIAN BAUNE
DBA BAUNE'S CATERING
PO BOX 184
WABASSO, MN 56293

AGENCY AND MAILING ADDRESS 221117

FARMER UNION-HARMONING
329 2ND AVE E
PO BOX 102
FRANKLIN, MN 55333

PROGRAM:

THIS POLICY IS BEING RENEWED AT RATES IN EFFECT ON THE DATE OF RENEWAL

OTHER WORKPLACES NOT SHOWN ABOVE:SEE SCHEDULE ATTACHED

EXTENDED NAMED INSURED: NONE

INTERSTATE ID :
INSURED IS : **INDIVIDUAL**
BUREAU/RISK ID:

INTRASTATE ID :
COMPANY # :

FEIN : **XX-XXXX521**
NCCI # : **17426**

UNEMPLOYMENT NUMBER - MN: 4393143000

ITEM 2. POLICY PERIOD is from 03/23/2021 to 03/23/2022 12:01 AM Standard Time at the Insured's mailing address.
ITEM 3. COVERAGE

A. Workers Compensation Insurance: Part One of the policy applies to the Workers
Compensation Law of the states listed here: MINNESOTA

B. Employers Liability Insurance: Part Two of the Policy applies to work in each state listed in item 3.A.
The limits of our Liability under Part Two are:

Bodily Injury by Accident \$	500,000	each accident
Bodily Injury by Disease \$	500,000	each employee
Bodily Injury by Disease \$	500,000	policy limit

C. Other States Insurance: Part Three of the policy applies to the states, if any, listed here:
ALL STATES EXCEPT ND, OH, WA, WY AND STATES DESIGNATED IN ITEM 3.A. OF THE INFORMATION PAGE

D. This policy includes these endorsements and schedules:

ILG 1054 9208 ILE 1002 1910 PLI 2020 2101 PLI 9900 0407 WC000000C 01-15 WC000414A 01-19 WC000419 01-01 WC000422C
01-21 WC000424 01-17 WC220000A 11-03 WC220301 01-05 WC220601D 08-06 WC990613C 01-21 WC990699 11-07

ITEM 4. PREMIUM

The premium for this policy will be determined by our manual of Rules, Classifications, Rates and Rating Plans.
All information below is subject to verification and change by audit.

C L A S S I F I C A T I O N S

SEE SCHEDULE OF CLASSIFICATIONS ON FOLLOWING PAGE(S)



SECURA
INSURANCE COMPANIES

PO Box 819
Appleton, WI 54912-0819
(920) 739-3161

SECURA Insurance Company

WORKERS COMPENSATION & EMPLOYERS LIABILITY INSURANCE POLICY
RENEWAL INFORMATION PAGE

POLICY NO. 20-WC-003283792-11
RENEWAL OF 20-WC-003283792-10

ITEM 1. ACCOUNT NUMBER: 7396912

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AGENCY AND MAILING ADDRESS 221117

FARMER UNION-HARMONING
329 2ND AVE E
PO BOX 102
FRANKLIN, MN 55333

PROGRAM:

<u>MINIMUM PREMIUM</u>	<u>DEPOSIT PREMIUM</u>	<u>TOTAL SURCHARGES AND TAXES</u>	<u>TOTAL ESTIMATED PREMIUM</u>	<u>PREMIUM ADJUSTMENT PERIOD</u>
\$369 Collected in MN	1,145	\$30	\$1,115	ANNUAL

This is not a bill - Invoice to follow.

Total premium is payable in monthly installments.



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SECURA Insurance Company

WORKERS COMPENSATION & EMPLOYERS LIABILITY INSURANCE POLICY
RENEWAL INFORMATION PAGE

POLICY NO. 20-WC-003283792-11
RENEWAL OF 20-WC-003283792-10

ITEM 1. ACCOUNT NUMBER: 7396912

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AGENCY AND MAILING ADDRESS 221117

FARMER UNION-HARMONING
329 2ND AVE E
PO BOX 102
FRANKLIN, MN 55333

PROGRAM:

SCHEDULE OF CLASSIFICATIONS:

C L A S S I F I C A T I O N S	CODE NO	PREM BASIS ESTIMATED REMUNERATION	RATE PER \$100	ESTIMATED ANNUAL PREMIUM
STATE: MN(22)				
LOCATION 1 - 151 STATE HIGHWAY 68 WABASSO MINNESOTA 56293				
STORES: RETAIL NOC	8017	12,000	1.75 \$	210
RESTAURANT-NOC	9082	31,000	1.56 \$	484
Outstanding Rate change, if applicable			\$	
Premium for increased limits part Two, if applicable	9807		.8% \$	6
Balance to \$ 75 increased limits Minimum Premium	9848		\$	69
Total Premium subject to the Experience Modification			\$	769
Schedule Credit/Debit	9889		1.25 \$	192
Terrorism	9740		.009 \$	4
Minnesota Special Compensation Fund Assessment	0174		6.4% \$	30
Minimum Premium: \$369		Total State Premium	\$	995
Loss Constant (where applicable)			\$	
Expense Constant Charge (MN)	0900		\$	150
Other States Premium			\$	
		Total Estimated Cost	\$	1,145
DEPOSIT PREMIUM				1,145



PO Box 819
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(920) 739-3161

SECURA Insurance Company
WORKERS COMPENSATION & EMPLOYERS LIABILITY INSURANCE POLICY
RENEWAL INFORMATION PAGE

POLICY NO. 20-WC-003283792-11
RENEWAL OF 20-WC-003283792-10

ITEM 1. ACCOUNT NUMBER: 7396912

NAMED INSURED AND MAILING ADDRESS

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DBA BAUNE'S CATERING
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WABASSO, MN 56293

AGENCY AND MAILING ADDRESS 221117

FARMER UNION-HARMONING
329 2ND AVE E
PO BOX 102
FRANKLIN, MN 55333

PROGRAM:

COUNTERSIGNED AT: _____ DATE: _____ BY: _____
AUTHORIZED SIGNATURE



PO Box 819
Appleton, WI 54912-0819
(920) 739-3161

SECURA Insurance Company

WORKERS COMPENSATION & EMPLOYERS LIABILITY INSURANCE POLICY
SCHEDULE OF LOCATIONS

POLICY NO. 20-WC-003283792-11
RENEWAL OF 20-WC-003283792-10

ITEM 1. ACCOUNT NUMBER: 7396912

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BRIAN BAUNE
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PO BOX 184
WABASSO, MN 56293

AGENCY AND MAILING ADDRESS 221117

FARMER UNION-HARMONING
329 2ND AVE E
PO BOX 102
FRANKLIN, MN 55333

A D D I T I O N A L W O R K P L A C E S

LOCATION NO.	1	151 STATE HIGHWAY 68
		WABASSO, MN 56293

ENTITY CODE	1
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LOCATION NO.	2	107 FERGUS AVE
		MORGAN, MN 56266

ENTITY CODE	1
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PO Box 819
Appleton, WI 54912-0819
(920) 739-3161

SECURA Insurance Company
WORKERS COMPENSATION & EMPLOYERS LIABILITY INSURANCE POLICY
FORMS SCHEDULE

POLICY NO. 20-WC-003283792-11
RENEWAL OF 20-WC-003283792-10

ITEM 1. ACCOUNT NUMBER: 7396912

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WORKERS COMPENSATION

ILG 1054 9208	Minnesota Notice Concerning Policyholder Rights In An Insolvency Under The Minnesota Insurance Guaranty Association Law
ILE 1002 1910	Company Contact Information - Policyholder Notice
PLI 2020 2101	Notice Regarding Your Policies With SECURA
PLI 9900 0407	Policyholder Information on Dividend Plan
WC000000C 01-15	Workers Compensation And Employers Liability Insurance Policy
WC000414A 01-19	90-Day Reporting Requirement - Notification Of Change In Ownership Endorsement
WC000419 01-01	Premium Due Date Endorsement
WC000422C 01-21	Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement
WC000424 01-17	Audit Noncompliance Charge Endorsement
WC220000A 11-03	Minnesota Amendatory Endorsement
WC220301 01-05	Minnesota Compliance With Applicable Trade Sanction Laws Endorsement
WC220601D 08-06	Minnesota Cancellation And Nonrenewal Endorsement
WC990613C 01-21	SECURA Insurance Mutual Holding Company Participation Provisions
WC990699 11-07	Officer Signature Page

RESOLUTION No. ____-2022

**A RESOLUTION APPROVING 2021 WABASSO
CITY FEES AND CHARGES**

WHEREAS, the Wabasso City Council has by ordinance or policy established fees and charges for various services or ordinance violations, and

WHEREAS, it is in the interest of the City to review and adopt these charges on an annual basis.

NOW, THEREFORE, the Wabasso City Council establishes City fees and charges for 2022 as stated in Attachment A and Attachment B which is consistent with fees and charges established by City Ordinance.

Adopted by the City Council this 10th day of January, 2022

Carol, Atkins Mayor

Attest:

Larry J Thompson, City Clerk

**CITY OF WABASSO
2022 CITY FEES AND CHARGES**

Attachment A

UTILITIES

	2021	2022	
Sewer			
Base Rate:	\$ 32.73	\$ 36.00	/Month
Flow Rate:	\$ 4.14	\$ 4.55	/1,000 Gallons
Access Charge:	\$800.00	\$ 800.00	/New Service Connection
Water			
Base Rate:	\$ 29.23	\$ 30.69	/Month
Flow Rate:	\$ 5.95	\$ 6.25	/1,000 Gallons
Access Charge:	\$ 1,600.00	\$ 1,600.00	/New Service Connection
Seasonal Shutoff	\$ 35.00	\$ 40.00	
Delinquency Shutoff	\$ 100.00	\$ 125.00	
Sanitation			
35 Gallon	\$ 9.82	\$ 10.35	/Month
65 Gallon	\$ 11.99	\$ 12.64	/Month
95 Gallon	\$ 14.70	\$ 15.49	/Month
Dumpster 1 1/2 Yd.	\$ 71.34	\$ 75.19	/Dump
Dumpster 4 Yd.	\$ 93.29	\$ 98.33	/Dump
Dumpster 6 Yd.	\$ 115.24	\$ 121.46	/Dump

AMBULANCE

ALS	\$ 1,300.00	\$ 1,300.00	/Run
BLS	\$ 1,000.00	\$ 1,000.00	/Run
Mileage	\$ 20.00	\$ 20.00	/Transport

BEGINNING CONSTRUCTION WITHOUT A PERMIT

Surcharge	\$ 350.00	\$ 350.00	/per occurrence
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COMMUNITY CENTER (See Attachment B)

FIRE

Fire Call	\$ 750.00	\$ 800.00	
Accident Call	\$ 324.00	\$ 324.00	
Control Burn - CRP Burn	\$ 30.00	\$ 30.00	/Acre
Control Burn - Other	Fee based on type and size		

STREET

Snow Ord. Violation	\$ 120.00	\$ 125.00	/violation
School Parking Lot	\$ 75.00	\$ 100.00	
Mowing	\$ 75.00	\$ 80.00	/hr

LIQUOR, BEER AND CLUB

Liquor On-Sale	\$ 900.00	\$ 900.00	Annual
Sunday On - Sale	\$ 200.00	\$ 200.00	Annual
Liquor Off-Sale	\$ 100.00	\$ 100.00	Annual
Beer On-Sale	\$ 75.00	\$ 75.00	Annual
Temp. Beer On-Sale	\$ 10.00	\$ 10.00	/Day
Tem. Liquor On-Sale	\$ 25.00	\$ 25.00	/Day

MISCELLANEOUS

Golf Cart	\$ 20.00	\$ 20.00	Annual
Animal	\$ 5.00	\$ 5.00	Annual
Animal	\$ 25.00	\$ 25.00	Late Fee

Wabasso Community Center**Community Center Rates****For Weddings:**

For 2 days	\$	300.00
Additional day	\$	100.00
Clean up	\$	200.00
damage deposit	\$	100.00

Nonrefundable Fee to hold date for wedding \$ 100.00

Contracts need to be returned within 90 days of
being received with the hold fee

Payment in full is due 90 days prior to event

All other events:

Rent of Rooms	A	\$	35.00
	B	\$	45.00
	C	\$	35.00
	D	\$	35.00
	K	\$	40.00
	K 2	\$	40.00

Clean up	A	\$	45.00
	B	\$	55.00
	C	\$	45.00
	D	\$	45.00

entire facility \$ 200.00

Damage deposit for all \$ 100.00

Set Up \$40 per 100 guests up to \$150

Free users cleanup fee if needed \$25.00 per hour

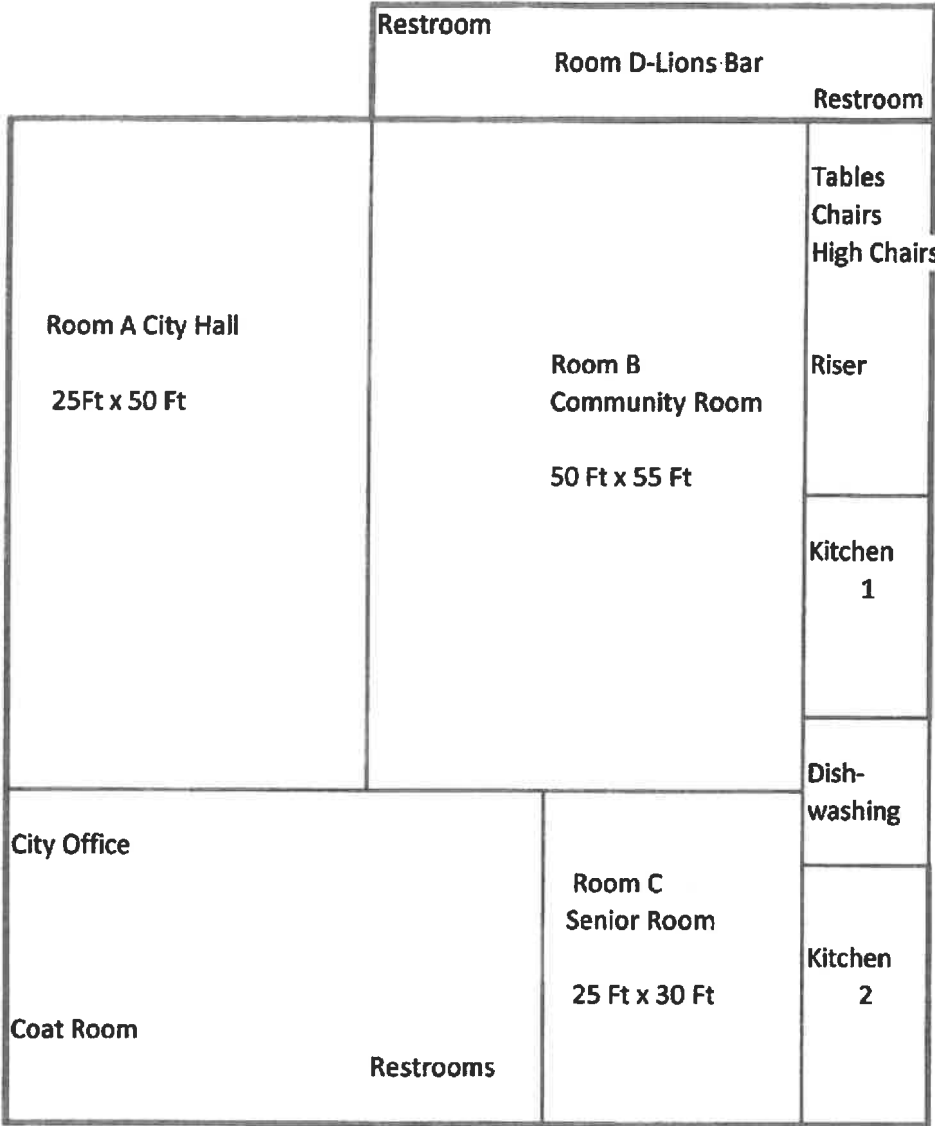
Contracts need to be returned to the appropriate parties as stated
on contracts:

Events with Lions Bar: minimum of 30 days prior to event

Events without Lions Bar: minimum of 10 days prior to event

Signed contracts needed for all events that involve the raising of funds

ATTACHMENT B



**CITY OF WABASSO
WABASSO, MINNESOTA**

Resolution No. __-2022

**Resolution Accepting Donations Received for the Ambulance,
Fire Department and Library**

WHEREAS, the City of Wabasso has received the attached donations from individuals and organizations for the Ambulance Association, Fire Department and Library listed below, and

WHEREAS, the City and Ambulance Association, Fire Department and Library Board greatly appreciated the donations.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASSO, MINNESOTA that the City Council and the City of Wabasso acknowledges and accepts the listed donations on behalf of the Ambulance Association, Fire Department and Library Boards.

BE IT FURTHER RESOLVED that the City Council expresses its thanks and appreciation for the donations.

Adopted this 10th day of January, 2022

CITY OF WABASSO

Carol Atkins, Mayor

ATTEST:

Larry J Thompson, Clerk

**CITY OF WABASSO
DONATIONS**

Ambulance

9/30/2021	Jay Lessman	\$40.00
12/9/2021	Craig and Vicki Irlbeck	\$110.00
12/9/2021	Timothy and Ann Doubler	\$120.00
12/9/2021	George Goblish	\$50.00
12/9/2021	A & D Farms (Damion Traxler)	\$70.00
12/9/2021	Brad Schoer	\$50.00
12/14/2021	Lawrence & Leslie Guetter	\$10,046.00
12/14/2021	Wanda State Bank	\$2,500.00
12/27/2021	Donald Schwarz	\$2,000.00
12/27/2021	John & Charlotte Altermatt in memory of Leonard Jenniges	\$20.00
12/27/2021	Scott Altermatt	\$2,000.00
12/28/2021	Macia Guetter King	\$5,000.00

Fire

11/5/2021	Farmward Cooperative	\$200.00
11/5/2021	Land O Lakes	\$200.00
12/27/2021	Donald Schwarz	\$2,000.00

Library

11/30/2021	Candy Sobocinski	\$300.00
12/26/2021	Donald Schwarz	\$2,000.00
12/31/2021	Donald Bergstrom in memory of Don Fiedler	\$10.00
12/31/2021	Julie Salfer in memory of Dorothy Salfer	\$20.00

City of Wabasso
City Council
Monday, December 13, 2021
6pm

The meeting opened with the recitation of the pledge of Allegiance.

Mayor Atkins called the meeting to order with Council members Steve Burns, Roger Baumann, Jeff Olson and Brad Salfer present.

Clerk/Treasurer/Administrator Larry Thompson, Street Maintenance Supervisor Jim Jenniges, City Attorney Matt Novak, EDA President PAT Eichten, City Engineer David Palm, Richard Schlemmer and Kevin Johanneck were present.

Motion by Salfer, second by Baumann to approve the agenda with the following changes:

1. Add discussion of Cedar Street improvements and other engineering items under streets.
2. Remove Budget Adjustments from the Consent Agenda.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Mayor Akin opened the annual **Truth in Taxation hearing**. Mr. Thompson presented an overview of the budget. (For a complete summary see the December 6, 2021 meeting.) The only change made to the proposed budget was adding \$2,500.00 to the City Library Support from the General Fund and reducing the Overhead Door improvement to the General Fund Public Works Shop by \$2,500.00 Mayor Atkins opened the hearing for public comment. There being no public comments Mayor Atkins closed the hearing.

Motion by Olson, second by Baumann to adopt **Resolution No. 25-2021** Approving the 2022 Operating Budget and certifying the 2021 property taxes payable 2022 levy.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Motion by Olson, second by Burns to adopt **Resolution No. 26-2021** approving the 2022 employee salaries as noted in the adopt 2022 Operating Budget.

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

EDA Report. EDA Board President Pat Eichten reported as follows:

1. Board reviewed the duplex plans and are being finalized. 4 Plex not being considered at this time due to insufficient cost savings over a duplex.
2. Pending lot sale in Eastvail Fourth Addition.
3. Board reviewed the survey results and plan to follow up with one on one interviews.
4. Treasurer's report. no delinquent loan payments.

Clerk/Treasurer/Administrator's report.

1. **Leslie/Richard Schlemmer building permit update.** Mr. Schlemmer felt there was a misunderstanding between him, and the former Clerk/Treasurer and he understood a permit for removing sidewalk or installing the driveway was not required. After discussion, the council directed Mr. Thompson to send a letter to Leslie Schlemmer (owner) indicating the driveway would be approved and fine would be waived if the sidewalk was replaced before August 2022. The Council directed the staff to prepare an amendment to the building ordinance clarifying that replacement of driveways and fences do not require a permit if the size remains the same.

Street Report.

1. Motion by Burns, second by Salfer to combine the two **overhead doors** at the city shop into one at a bid price from Jeff Heiling Construction for \$17,500.00. Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.
2. Motion by Olson, second by Burns to purchase a **snow blower** from Kibble Equipment for \$16,500.00 and directing city staff to sell the old blower. Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.
3. Mr. Jenniges reported that **snow removal** was going well and that we was going to look for alternative means to haul snow as the city dump truck was too small – possibly contract with area farmers.

Cedar Street/LRIP Update. City Engineer David Palm updated the council noting as follows:

1. It appeared all of the sidewalk would need to be removed as it was either substandard or did not meet ADA requirements.
2. Recommended the street section be reduced from 47' to 41' by moving the east curbline to the west and removing the jog on the west curb line in the downtown area. The Council agreed with the change provided it did not jeopardize safety and the grant was not reduced by the costs savings.
3. Several trees would need to be removed.
4. Moving the east sidewalk would allow a sidewalk to be installed at the school parking lot.

Engineering Report:

1. It appeared the USDA would approve funding for the Sewer Rehab project in April/May 2022.
2. Mr. Palm is working with staff on the assessment policy.
3. Mr. Palm is preparing a preliminary engineering report on the Tennis Court parking lot improvement.
4. Mr. Palm is working with Mr. Thompson on the master plan for the Highway 68 corridor.

Utilities Superintendent Report.

1. **PeopleServices Contract.** Motion by Olson, second by Salfer to approve the PeopleServices, Inc. agreement. Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.
2. **Maintenance worker update.** Two candidates have applied. Clerk is discussing placement with an employment service company. Deadline for applications is December 17th. Council agreed that staff should interview the candidates and report back.

Park Maintenance Agreements – The council discussed the draft Park Lease/Maintenance Agreement with the school district and letters of understanding and intent with the baseball and softball associations. Mr. Novak indicated he had some things he would like to change and could discuss with the clerk. The matter was tabled until Mr. Thompson could meet with the attorney and further discuss the items with the school and associations.

Consent Agenda. Motion by Olson, Second by Burns to approve the consent agenda as follows:

1. Adopt **Resolution No. 27-2022** setting 2022 Holiday schedule
2. Approve **Commercial Club Fireworks Display** (Retroactive to 12/3/21)
3. Adopt **Resolution No. 28-2022** Approving 2022 Service Agreement – Redwood County Sheriff
4. Approve **Clerk/Treasurer/Administrator Vacation** – 12/23/21 and 12/27/21
5. **Resolution No. 29-2022** Combining Bank Accounts and Approving Interfund Transfers
6. Approve **Minutes –11/8/21** Regular and 12/2/21 Special (Budget Workshop)
7. **City Liability Coverage – Do Not Waive Monetary Limits** on Tort Liability

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Community Center Renovations. Mr. Olson presented a summary of the renovations as follows:

1. Available Funds - \$175,000 (City - \$150,000; Lion's - \$25,000 (\$12,000 from City Account
2. Interior painting - \$6,517
3. New wainscoting - \$12,333
4. Epoxy flooring - \$37,150
5. Room dividers - \$44,890
6. Tables and chairs - \$31,344
7. Remaining Funds - \$42,866

Comments:

1. Durability of epoxy flooring and warranty
2. Colors (Council reviewed and selected samples)
3. Lions will be donating funds.
4. Doorway between Room D and B will not be enlarged.
5. Mr. Olson stated with the Lion's donation and elimination of the door improvements there appeared to be approximately \$43,000 available for additional improvements. He is getting quotes on AV, locks and security cameras and ceiling panels.
6. Council agreed the Community Center should be closed to rentals from February 12, 2022 through March 18, 2023 for renovations. Rentals after March 18, 2022 will be for combined A, B and C at the rental fee of Roo A until the room dividers are installed.
7. Consensus the improvement should be ordered as proposed.

Correspondence. The Council received the following correspondence.

1. November 2021 Sheriff's report (revised format)
2. November 2021 Library Board minutes.
3. Minnesota Department of Health Water System Report

Library Board Appointment. Motion by Olson, Second by Burns to appoint Hannah Clark to the Library Board. Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Bills. Motion by Burns, second by Salfer to approve the bills as follows:

- General Checking:
- General Fund \$ 24,112.85
- Water Fund \$ 93,820.66
- Sewer Fund \$ 24,066.45
- Refuse \$ 5,394.22
- Total \$147,394.18

Ambulance Checking: \$ 2,752.45

Fire Checking: \$ 1,191.36

TOTAL: \$151,337.99

Atkins – yes; Burns – yes; Baumann – yes; Olson – yes; Salfer – yes.

Larry Thompson
City Clerk/Treasurer/Administrator

City of Wabasso
City Council
Tuesday, December 21, 2022
5pm

The meeting opened with the recitation of the pledge of Allegiance.

Mayor Atkins called the meeting to order with Council members Steve Burns, Jeff Olson and Brad Salfer present. Roger Baumann absent.

Also present was City Clerk/Treas./Administrator Larry Thompson.

The purpose of the meeting was to amend the 2022 Operating Budget, Recertify the 2022 Property Tax Levy and approve year end budget adjustments and transfers.

Mr. Thompson noted the resolution approving the budget and certifying the tax levy that was approved at the December 13, 2021 meeting was drafted in error and presented a revised resolution with corrected numbers. Motion by Olson, second by Salfer to adopt Resolution R 30-2021 Adopting 2022 Operating Budget and setting the 2021 property tax levy for taxes collectible in 2022 as follows:

General Tax Levy	\$ 362,061.00
2022 GO Improvement Bonds	\$ 61,500.00
2013A Refunding Bonds	\$ 19,200.00
2017 Tax Abatement Levy	\$ 28,333.00
2017 GO Tax Abatement Bonds	\$ 10,218.00
EDA Levy	\$ 6,585.00
Total Tax Levy	\$ 487,897.00

Atkins – yes; Burns – yes; Olson – yes; Salfer – yes.

Motion by Olson, second by Burns to adopt Resolution R 31-2021 approving budget adjustments and inter fund transfers.

Atkins – yes; Burns – yes; Olson – yes; Salfer – yes.

Bills. Motion by Burns, second by Salfer to approve the bills as follows:

- General Checking:
- General Fund \$ 85,502.00
- Total \$ 85,502.00
- Ambulance: \$ 2,752.45

TOTAL: \$ 86,677.00

Atkins – yes; Burns – yes; Olson – yes; Salfer – yes.

Larry Thompson
City Clerk/Treasurer/Administrator

City of Wabasso

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Payments Batch 011012PAYGCFIREAMB		\$182,393.97	
Refer	2915 MUNICIPAL EMERGENCY SERVIC	-	
Cash Payment	E 225-42200-500 Capital Outlay (GENERA	Hose Dryer	\$9,126.50
Invoice			
Transaction Date	1/5/2022	Fire Checking 10102	Total \$9,126.50
Refer	2916 REDWOOD ELECTRIC COOP	-	
Cash Payment	E 225-42200-381 Electricity	Electricity	\$65.40
Invoice			
Transaction Date	1/5/2022	Fire Checking 10102	Total \$65.40
Refer	1716 ACTION RADIO & COMMUNICATIO	-	
Cash Payment	E 230-42153-404 Repairs/Maint Machinery	Pager Replacement	\$948.00
Invoice			
Transaction Date	1/5/2022	Ambulance Checking 10101	Total \$948.00
Refer	1717 ARVIG COMMUNICATION SYSTEM	-	
Cash Payment	E 230-42153-321 Telephone	Telephone	\$104.36
Invoice			
Transaction Date	1/5/2022	Ambulance Checking 10101	Total \$104.36
Refer	1718 CENTRACARE HEALTH	-	
Cash Payment	E 230-42153-211 ALS Intercept	ALS INTERCEPT	\$1,600.00
Invoice			
Transaction Date	1/5/2022	Ambulance Checking 10101	Total \$1,600.00
Refer	1719 EFAX CORPORATE	-	
Cash Payment	E 230-42153-325 Fax Service	Fax	\$158.43
Invoice			
Transaction Date	1/5/2022	Ambulance Checking 10101	Total \$158.43
Refer	1720 EXPERT BILLING	-	
Cash Payment	E 230-42153-306 Service Contract	Billing Services	\$620.00
Invoice			
Transaction Date	1/5/2022	Ambulance Checking 10101	Total \$620.00
Refer	1721 MATHESON TRI-GAS INC	-	
Cash Payment	E 230-42153-217 Other Operating Supplies	Oxygen	\$123.85
Invoice			
Transaction Date	1/5/2022	Ambulance Checking 10101	Total \$123.85
Refer	1722 NORTH MEMEORIAL AIR CARE	-	
Cash Payment	E 230-42153-211 ALS Intercept	ALS Intercept	\$900.00
Invoice			
Transaction Date	1/5/2022	Ambulance Checking 10101	Total \$900.00
Refer	1723 REDWOOD ELECTRIC COOP	-	
Cash Payment	E 230-42153-381 Electricity	electricity	\$65.40
Invoice			
Transaction Date	1/5/2022	Ambulance Checking 10101	Total \$65.40
Refer	1724 RIDGEWATER COLLEGE	-	
Cash Payment	E 230-42153-208 Training and Instruction	EMS Refresher Course	\$800.00
Invoice			

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Transaction Date	1/5/2022	Ambulance Checking	10101	Total	\$800.00
Refer	1725	STRYKER SALES CORPORATION	-		
Cash Payment	E 230-42153-404	Repairs/Maint Machinery	Equipment Repairs		\$702.50
Invoice					
Transaction Date	1/5/2022	Ambulance Checking	10101	Total	\$702.50
Refer	1726	VERIZON WIRELESS	-		
Cash Payment	E 230-42153-321	Telephone	Cell Phone		\$105.91
Invoice					
Transaction Date	1/5/2022	Ambulance Checking	10101	Total	\$105.91
Refer	54103	ANDERSON ELECTRIC	-		
Cash Payment	E 601-49400-401	Repairs/Maint Buildings	Change out Thermostat water plant		\$195.00
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$195.00
Refer	54104	ARVIG COMMUNICATION SYSTEM	-		
Cash Payment	E 601-49400-321	Telephone	Water Tower Alarm - 2335084 001 7		\$40.53
Invoice					
Cash Payment	E 602-49450-321	Telephone	Disposal Plant - 2353506 001 8		\$107.10
Invoice					
Cash Payment	E 101-41400-321	Telephone	Clerk's Office - 2332003 001 0		\$123.42
Invoice					
Cash Payment	E 602-49450-321	Telephone	Lift Station Alarm - 2324076 001 0		\$39.42
Invoice					
Cash Payment	E 601-49400-321	Telephone	Water Treatment Plant - 2313338 001 6		\$46.27
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$356.74
Refer	54105	AUTO VALUE REDWOOD FALLS	-		
Cash Payment	E 101-43100-404	Repairs/Maint Machinery	Small Engine Parts		\$57.37
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$57.37
Refer	54106	B AND L LAWN & SNOW	-		
Cash Payment	E 101-43100-306	Service Contract	Snow Removal Community Center		\$25.00
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$25.00
Refer	54107	BOLTON & MENK	-		
Cash Payment	E 101-41430-303	Engineering Fees	Cedar Street LRIP.		\$3,310.00
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$3,310.00
Refer	54108	FALLS AUTOMOTIVE	-		
Cash Payment	E 101-43100-404	Repairs/Maint Machinery	Plow Parts		\$127.36
Invoice					
Cash Payment	E 101-43110-215	Shop Supplies	Miscellaneous Parts and Supplies		\$175.93
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$303.29
Refer	54109	FARMERS CO-OP OIL COMPANY	-		
Cash Payment	E 101-43100-212	Motor Fuels	Fuel		\$80.53
Invoice					

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Cash Payment	E 601-49400-212 Motor Fuels	Fuel			\$80.52
Invoice					
Cash Payment	E 602-49450-212 Motor Fuels	Fuel			\$80.52
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$241.57
Refer	54110 GOPHER STATE ONE CALL	-			
Cash Payment	E 601-49400-386 One Call	Fee			\$4.05
Invoice					
Cash Payment	E 602-49450-386 One Call	Fee			\$4.05
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$8.10
Refer	54111 H & L MESABI COMPANY	-			
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Blade edges			\$1,545.32
Invoice	9185				
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Blade edges			\$278.20
Invoice	9200				
Transaction Date	1/5/2022	General Checking	10100	Total	\$1,823.52
Refer	54112 INNOVATIVE OFFICE SOLUTIONS	-			
Cash Payment	E 101-41400-209 Other Office Supplies	Calendars			\$42.24
Invoice	IN3598512				
Transaction Date	1/5/2022	General Checking	10100	Total	\$42.24
Refer	54113 JENNIGES GAS & DIESEL INC	-			
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Repairs and Service Contract - 1984 Ford and 2007 Plow			\$935.45
Invoice					
Cash Payment	E 101-43100-306 Service Contract	Snow Plowing			\$780.00
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$1,715.45
Refer	54114 JIM JENNIGES	-			
Cash Payment	E 101-43100-321 Telephone	Cell Phone Reimb - Streets			\$16.66
Invoice					
Cash Payment	E 601-49400-321 Telephone	Cell Phone - Water			\$16.67
Invoice					
Cash Payment	E 602-49450-321 Telephone	Cell Phone - Sewer			\$16.67
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$50.00
Refer	54115 JOHANNECK CONCRETE	-			
Cash Payment	E 101-43100-306 Service Contract	Moved snow at storage site for side dumps			\$300.00
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$300.00
Refer	54116 JOHN DEERE FINANCIAL	-			
Cash Payment	E 101-43100-500 Capital Outlay (GENERA	Cylinder for Snow Blower Attachemnt			\$1,301.89
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$1,301.89
Refer	54117 LARRY THOMPSON	-			

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Cash Payment	E 101-41400-321 Telephone	Cell Phone			\$50.00
Invoice					
Cash Payment	E 601-49400-322 Postage	Certified Letter Postage			\$7.28
Invoice					
Cash Payment	E 602-49450-387 Testing	Mileage Reimb for dropping off samples			\$46.50
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$103.78
Refer	54118 LEAGUE OF MN CITIES	-			
Cash Payment	E 101-41400-433 Dues and Subscriptions	Membership Dues			\$966.00
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$966.00
Refer	54119 MARCO, INC	-			
Cash Payment	E 101-41400-414 Data Processing Equip R	Copier Rental			\$240.65
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$240.65
Refer	54120 MATHESON TRI-GAS INC	-			
Cash Payment	E 101-43110-215 Shop Supplies	Acetylene			\$36.55
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$36.55
Refer	54121 MEADOWLAND FARMERS CO-OP	-			
Cash Payment	E 101-43100-402 Repairs/Maint Structures	Heater Repair			\$561.56
Invoice					
Cash Payment	E 101-43100-213 Lubricants and Additives	Diesel Additive			\$38.00
Invoice					
Cash Payment	E 101-43110-213 Lubricants and Additives	Lubricants			\$48.63
Invoice					
Cash Payment	E 101-43100-402 Repairs/Maint Structures	Misc.			\$0.73
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$648.92
Refer	54122 MUSCO FINANCE, LLC	-			
Cash Payment	E 101-45180-500 Capital Outlay (GENERA	Capital Lease - Baseball Lights			\$7,589.27
Invoice					
Transaction Date	1/5/2022	General Checking	10100	Total	\$7,589.27
Refer	54123 MVTL LABORATORIES	-			
Cash Payment	E 602-49450-387 Testing	Sludge			\$601.69
Invoice 1113541					
Cash Payment	E 602-49450-387 Testing	Sample Testing			\$205.87
Invoice 1123215					
Cash Payment	E 602-49450-387 Testing	Sample Testing			\$92.62
Invoice 1123525					
Transaction Date	1/5/2022	General Checking	10100	Total	\$900.18
Refer	54124 NORTHLAND SECURITIES	-			
Cash Payment	E 308-47110-601 Debt Srv Bond Principal	Principal - GO Sewer 2016A			\$37,000.00
Invoice					
Cash Payment	E 308-47110-611 Bond Interest	Interest - GO Sewer 2016A			\$1,282.50
Invoice					

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Cash Payment	E 379-47122-601 Debt Srv Bond Principal	Principal - TIF Refunding Series 2020A		\$40,000.00
Invoice				
Cash Payment	E 379-47210-611 Bond Interest	Interst - TIF Refunding Series 2010A		\$3,985.00
Invoice				
Cash Payment	E 379-47500-620 Fiscal Agent s Fees	Fiscal Agent Fees - TIF Refunding Series 2010A		\$495.00
Invoice				
Cash Payment	E 307-47110-601 Debt Srv Bond Principal	Principal - Water Sewer Refunding Series 2013A		\$40,000.00
Invoice				
Cash Payment	E 307-47210-611 Bond Interest	Interest - Water Sewer Refunding Series 2013A		\$3,230.00
Invoice				
Cash Payment	E 307-47210-620 Fiscal Agent s Fees	Fiscal Agent Fees - Water Sewer Refunding 2013A		\$495.00
Invoice				
Cash Payment	E 601-49400-430 Miscellaneous (GENERA	BAB Bonds - Tax Credit Application		\$165.00
Invoice				
Transaction Date	1/5/2022	General Checking	10100	Total \$126,652.50
Refer	54125 ONE OFFICE SOLUTION	-		
Cash Payment	E 101-41400-209 Other Office Supplies	Office Supplies		\$89.68
Invoice				
Transaction Date	1/5/2022	General Checking	10100	Total \$89.68
Refer	54126 R & E SANITATION INC	-		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	Dumpster Rentals		\$423.67
Invoice				
Cash Payment	E 603-49500-315 Sales Tax	Dumpster Rentals		\$41.31
Invoice				
Transaction Date	1/5/2022	General Checking	10100	Total \$464.98
Refer	54127 REDWOOD CO AUDITOR/TREAS	-		
Cash Payment	E 601-49400-306 Service Contract	Special Assessment Fee		\$247.00
Invoice				
Transaction Date	1/6/2022	General Checking	10100	Total \$247.00
Refer	54128 REDWOOD CO SHERIFFS OFFICE	-		
Cash Payment	E 101-42100-306 Service Contract	Service Fee		\$3,375.00
Invoice				
Transaction Date	1/6/2022	General Checking	10100	Total \$3,375.00
Refer	54129 REDWOOD ELECTRIC COOP	-		
Cash Payment	E 101-41940-381 Electricity	Electricity - Community Center - 99865813		\$29.00
Invoice				
Cash Payment	E 602-49450-381 Electricity	Electricity - Lift Station - 98665810		\$42.00
Invoice				
Cash Payment	E 601-49400-381 Electricity	Electricity - Water Tower - 99865811		\$128.00
Invoice				
Cash Payment	E 601-49400-381 Electricity	Electricity - Water Plant - 99865812		\$988.00
Invoice				
Cash Payment	E 101-43160-381 Electricity	Electricity - Sign - 99865809		\$15.00
Invoice				
Cash Payment	E 101-43110-381 Electricity	Electricity - Shop - 99865808		\$196.20
Invoice				

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Cash Payment Invoice	E 101-43160-381 Electricity	Electricity - Street Lights - 99865801		\$887.00
Cash Payment Invoice	E 101-45170-381 Electricity	Electricity - Athletic Field - 99865803		\$36.00
Cash Payment Invoice	E 101-45200-381 Electricity	Electricity - City Park - 99865805		\$29.00
Cash Payment Invoice	E 101-41940-381 Electricity	Electricity - Community Center - 99865806		\$443.00
Cash Payment Invoice	E 602-49450-381 Electricity	Electricity - Disposal Plant - 99865807		\$2,835.00
Transaction Date	1/6/2022	General Checking	10100	Total \$5,628.20
Refer	54130 REDWOOD GAZETTE & LIVEWIRE	-		
Cash Payment Invoice	E 101-41400-352 General Notices and Pub	Job Posting - Maint Worker		\$150.00
Transaction Date	1/6/2022	General Checking	10100	Total \$150.00
Refer	54131 ROD SALFER	-		
Cash Payment Invoice	E 602-49450-416 Machinery Rentals	Tractor Rent - Haul Sludge		\$678.75
Transaction Date	1/6/2022	General Checking	10100	Total \$678.75
Refer	54132 RSS GROUP INTERNATIONAL INC	-		
Cash Payment Invoice	E 101-43110-215 Shop Supplies	Shop Supplies		\$17.10
Transaction Date	1/6/2022	General Checking	10100	Total \$17.10
Refer	54133 RUNNING SUPPLY INC	-		
Cash Payment Invoice	E 101-43110-215 Shop Supplies	Shop		\$270.64
Transaction Date	1/6/2022	General Checking	10100	Total \$270.64
Refer	54134 SALFER WELDING & MFG	-		
Cash Payment Invoice 495752	E 101-43100-404 Repairs/Maint Machinery	Straighten bracket on tractor		\$85.00
Cash Payment Invoice 295795	E 101-43100-404 Repairs/Maint Machinery	Remove/Replace cylinder on dump truck		\$478.75
Cash Payment Invoice 295782	E 603-49500-404 Repairs/Maint Machinery	Dumpster Repairs		\$1,160.00
Cash Payment Invoice	E 602-49450-404 Repairs/Maint Machinery	Gate Repair at Plant		\$120.00
Transaction Date	1/6/2022	General Checking	10100	Total \$1,843.75
Refer	54135 SPS WORKS	-		
Cash Payment Invoice	E 101-41400-209 Other Office Supplies	Office Supplies		\$85.44
Transaction Date	1/6/2022	General Checking	10100	Total \$85.44
Refer	54136 TURBES AG SALES AND SERVICE	-		
Cash Payment Invoice	E 101-43100-404 Repairs/Maint Machinery	Add Tire Balast To Tractor		\$1,000.00
Transaction Date	1/6/2022	General Checking	10100	Total \$1,000.00
Refer	54137 TEAM LABORATORY CHEMICAL	-		

City of Wabasso

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Cash Payment	E 602-49450-216 Chemicals and Chem Pr	Chemicals Sewer			\$18.50
Invoice					
Transaction Date	1/6/2022	General Checking	10100	Total	\$18.50
Refer	54138	THEIN WELL COMPANY	-		
Cash Payment	E 601-49400-404 Repairs/Maint Machinery	Well Pump Repair			\$4,834.73
Invoice					
Transaction Date	1/6/2022	General Checking	10100	Total	\$4,834.73
Refer	54139	USA BLUEBOOK	-		
Cash Payment	E 601-49400-404 Repairs/Maint Machinery	Ferrous Coupler - Water Plant			\$123.86
Invoice	804206				
Cash Payment	E 601-49400-217 Other Operating Supplies	Curb Box Estension			\$104.98
Invoice	809897				
Cash Payment	E 601-49400-217 Other Operating Supplies	Paint			\$126.71
Invoice	815926				
Transaction Date	1/6/2022	General Checking	10100	Total	\$355.55
Refer	54140	VISA	-		
Cash Payment	E 101-41400-321 Telephone	Zoom Contract			\$16.09
Invoice					
Cash Payment	E 101-41400-322 Postage	USPS			\$6.00
Invoice					
Cash Payment	E 101-43110-215 Shop Supplies	Shop Supplies - Menards			\$323.95
Invoice					
Cash Payment	E 101-43100-240 Small Tools and Minor E	Amazon Prime - Light Bar			\$36.50
Invoice					
Cash Payment	E 101-43100-240 Small Tools and Minor E	Amazon Prime - Walkie Talkies			\$282.36
Invoice					
Cash Payment	E 101-43100-240 Small Tools and Minor E	Amazon Prime - Truck lights			\$88.44
Invoice					
Cash Payment	E 101-41400-209 Other Office Supplies	Amazon Prime - Phone Charger			\$10.14
Invoice					
Cash Payment	E 601-49400-208 Training and Instruction	Hotel Reservation - Water License Training			\$157.80
Invoice					
Cash Payment	E 601-49400-208 Training and Instruction	Training - MRWA - Water License			\$225.00
Invoice					
Transaction Date	1/6/2022	General Checking	10100	Total	\$1,146.28

City of Wabasso
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Fund Summary

	10100 General Checking	
101 GENERAL FUND		\$26,581.05
307 2013 REFUNDING BONDS		\$43,725.00
308 2016A REFUNDING BONDS		\$38,282.50
379 TIF 1-5 2005A TIF BONDS		\$44,480.00
601 WATER FUND		\$7,491.40
602 SEWER FUND		\$4,888.69
603 REFUSE (GARBAGE) FUND		\$1,624.98
		<u>\$167,073.62</u>
	10101 Ambulance Checking	
230 AMBULANCE		\$6,128.45
		<u>\$6,128.45</u>
	10102 Fire Checking	
225 FIRE		\$9,191.90
		<u>\$9,191.90</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$182,393.97</u>
Total	\$182,393.97

City of Wabasso

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Payments Batch 010722PAYGC2ndBatch		\$34,370.02			
Refer	54141	BAUNE SERVICES AND LAWN CAR			
Cash Payment	E 101-43100-306 Service Contract	Snow Removal			\$600.00
Invoice					
Transaction Date	1/7/2022	General Checking	10100	Total	\$600.00
Refer	54142	FARMERS CO-OP OIL COMPANY			
Cash Payment	E 101-43100-212 Motor Fuels	Fuel - Streets			\$13.57
Invoice					
Cash Payment	E 601-49400-212 Motor Fuels	Fuel - Water			\$13.58
Invoice					
Cash Payment	E 602-49450-212 Motor Fuels	Fuel - Sewer			\$13.57
Invoice					
Transaction Date	1/7/2022	General Checking	10100	Total	\$40.72
Refer	54143	FIRST INDEPENDENT BANK			
Cash Payment	E 309-47110-601 Debt Srv Bond Principal	Principal - GO Tax Abate Series 2017A			\$24,000.00
Invoice					
Cash Payment	E 309-47110-611 Bond Interest	Interest - GO Tax Abate Series 2017A			\$6,253.50
Invoice					
Transaction Date	1/7/2022	General Checking	10100	Total	\$30,253.50
Refer	54144	JENNIGES GAS & DIESEL INC			
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	1 Ton Pickup			\$16.58
Invoice					
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Sweeper			\$2,081.22
Invoice					
Cash Payment	E 601-49400-404 Repairs/Maint Machinery	Blue Pickup			\$254.46
Invoice					
Transaction Date	1/7/2022	General Checking	10100	Total	\$2,352.26
Refer	54145	NORTHLAND SECURITIES			
Cash Payment	E 307-47210-620 Fiscal Agent s Fees	Disclosure Filing			\$435.00
Invoice					
Transaction Date	1/7/2022	General Checking	10100	Total	\$435.00
Refer	1727	REDWOOD CO ATTORNEY			
Cash Payment	E 101-41610-304 Legal Fees	City Attorney Conflict of Interest			\$225.00
Invoice					
Transaction Date	1/7/2022	General Checking	10100	Total	\$225.00
Refer	1728	FARMERS CO-OP OIL COMPANY			
Cash Payment	E 230-42153-212 Motor Fuels	Fuel - Ambulance			\$463.54
Invoice					
Transaction Date	1/7/2022	Ambulance Checking	10101	Total	\$463.54

City of Wabasso
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Current Period: December 2021

Fund Summary

	10100 General Checking	
101 GENERAL FUND		\$2,936.37
307 2013 REFUNDING BONDS		\$435.00
309 GO TAX ABATEMENT BONDS		\$30,253.50
601 WATER FUND		\$268.04
602 SEWER FUND		\$13.57
		<u>\$33,906.48</u>
	10101 Ambulance Checking	
230 AMBULANCE		\$463.54
		<u>\$463.54</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$34,370.02
Total	<u>\$34,370.02</u>

Checks for Month

December 2021

0100 General Checking Begin Mth \$884,193.70

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
054040	Lanoue, Becky J	12/1/2021	-\$109.10	PAY20210124.00		\$884,084.60
054041	Lensing, Gary J.	12/1/2021	-\$148.19	PAY20210124.00		\$883,936.41
054038	Jenniges, Jim M	12/1/2021	-\$1,412.74	PAY20210124.00		\$882,523.67
054043	Thompson, Larry	12/1/2021	-\$1,714.09	PAY20210124.00		\$880,809.58
054042	Plaetz, Paul	12/1/2021	-\$1,555.15	PAY20210124.00		\$879,254.43
054039	Krause, Joanne	12/1/2021	-\$181.10	PAY20210124.00		\$879,073.33
Deposit	120221REC	12/2/2021	\$210.00	120221REC	CC Rental	\$879,283.33
Deposit	20211202UB0	12/2/2021	\$638.09	20211202UB0	UB Receipt Serv 1 Water R	\$879,921.42
Deposit	120321RECCCEDARENT	12/3/2021	\$85.00	120321RECCCE	Community Center Rent	\$880,006.42
Deposit	20211203UB0	12/3/2021	\$2,665.90	20211203UB0	UB Receipt Serv 1 Water R	\$882,672.32
Deposit	20211206UB0	12/6/2021	\$2,176.59	20211206UB0	UB Receipt Serv 1 Water R	\$884,848.91
Deposit	20211207UB0U	12/7/2021	\$1,010.81	20211207UB0U	UB Receipt Serv 1 Water R	\$885,859.72
Deposit	20211209UB0	12/9/2021	\$2,065.42	20211209UB0	UB Receipt Serv 1 Water R	\$887,925.14
Deposit	120921RECAMBDCOMM	12/9/2021	\$45.00	120921RECAMB	Comm. Ctr Rental Balko Fn	\$887,970.14
054072	REDWOOD ELECTRIC COOP	12/13/2021	-\$5,342.80	120821PAYGCA	Street Lights - 99865801	\$882,627.34
054057	JOHN DEERE FINANCIAL	12/13/2021	-\$1,451.12	120821PAYGCA	Parts - Street Equip.	\$881,176.22
054058	KINNER & COMPANY	12/13/2021	-\$1,850.00	120821PAYGCA	Accounting Fees	\$879,326.22
054059	LARRY THOMPSON	12/13/2021	-\$149.59	120821PAYGCA	Cell Phone Reimb	\$879,176.63
054060	MARCO, INC	12/13/2021	-\$205.58	120821PAYGCA	Copier Rental	\$878,971.05
Deposit	20211213UB0	12/13/2021	\$3,035.59	20211213UB0	UB Receipt Serv 1 Water R	\$882,006.64
054061	MATHESON TRI-GAS INC	12/13/2021	-\$37.53	120821PAYGCA	Acetylene	\$881,969.11
054062	MEADOWLAND FARMERS C	12/13/2021	-\$1,980.60	120821PAYGCA	Roundup - Athletic Fields	\$879,988.51
054056	JIM JENNIGES	12/13/2021	-\$50.00	120821PAYGCA	Expense Reimb. - Streets	\$879,938.51
054063	MN DEPT OF HEALTH	12/13/2021	-\$707.00	120821PAYGCA	Water Connection Fee	\$879,231.51
054064	MVTL LABORATORIES	12/13/2021	-\$92.62	120821PAYGCA	Sewer Testing	\$879,138.89
054065	NORTHERN BUSINESS PRO	12/13/2021	-\$205.50	120821PAYGCA	Office Supplies	\$878,933.39
054055	JENNIGES GAS & DIESEL IN	12/13/2021	-\$1,696.50	120821PAYGCA	Repairs	\$877,236.89
054073	RSS GROUP INTERNATIONAL	12/13/2021	-\$9.28	120821PAYGCA	Supplies	\$877,227.61
054048	BAUNE PLUMBING & HEATIN	12/13/2021	-\$672.22	120821PAYGCA	Storm Sewer Repair	\$876,555.39
054071	REDWOOD CO SHERIFFS O	12/13/2021	-\$2,700.00	120821PAYGCA	Law Enforcement Contract	\$873,855.39
054070	REDWOOD CO ATTORNEY	12/13/2021	-\$37.50	120821PAYGCA	Review Case - Possible Co	\$873,817.89
054069	R & E SANITATION INC	12/13/2021	-\$245.01	120821PAYGCA	Dumpster Fees	\$873,572.88
054068	QUALITY FLOW SYSTEMS IN	12/13/2021	-\$11,140.00	120821PAYGCA	Water - Monitoring System	\$862,432.88
054066	NOVAK LAW	12/13/2021	-\$2,233.00	120821PAYGCA	Prosecutions	\$860,199.88
054083	WABASSO STATE AGENCY	12/13/2021	-\$350.00	120821PAYGCA	Clerk's Bond	\$859,849.88
Deposit	121321REC	12/13/2021	\$85.00	121321REC	Community Center Rental	\$859,934.88
Deposit	121321REC-2PROPTAX	12/13/2021	\$265,512.08	121321REC-2PR	Property Tax Settlement	\$1,125,446.96
054074	RUNNING SUPPLY INC	12/13/2021	-\$1,303.54	120821PAYGCA	Street Operating Supplies	\$1,124,143.42
054075	SALFER WELDING & MFG	12/13/2021	-\$639.06	120821PAYGCA	Supplies	\$1,123,504.36
054076	SOUTHWEST HEALTH & HU	12/13/2021	-\$270.00	120821PAYGCA	Food License	\$1,123,234.36
054077	SOUTHWEST SANITATION, I	12/13/2021	-\$5,003.10	120821PAYGCA	Service Fees (2 months)	\$1,118,231.26
054078	TEAM LABORATORY CHEMI	12/13/2021	-\$950.00	120821PAYGCA	Chemicals	\$1,117,281.26
054079	TURBES AG SALES AND SE	12/13/2021	-\$2,373.56	120821PAYGCA	Install and swap tires	\$1,114,907.70
054080	USA BLUEBOOK	12/13/2021	-\$2,500.31	120821PAYGCA	Ultraviolet Lamps	\$1,112,407.39
054050	CHARLES DAUB	12/13/2021	-\$1,500.00	120821PAYGCA	Sludge Land and Equipme	\$1,110,907.39
054082	VISA	12/13/2021	-\$87.41	120821PAYGCA	Zoom Video Conferencing	\$1,110,819.98
054054	HAWKINS WATER TREATME	12/13/2021	-\$25.00	120821PAYGCA	Chlorine	\$1,110,794.98
054044	ANDERSON ELECTRIC	12/13/2021	-\$1,666.12	120821PAYGCA	Repairs- Shop	\$1,109,128.86
054045	ARVIG COMMUNICATION SY	12/13/2021	-\$310.14	120821PAYGCA	City Hall - 23320030010	\$1,108,818.72
054046	AUTO VALUE REDWOOD FA	12/13/2021	-\$122.34	120821PAYGCA	Equipment parts	\$1,108,696.38
054047	BANYON DATA SYSTEMS	12/13/2021	-\$1,590.00	120821PAYGCA	Accounting Software Supp	\$1,107,106.38
054049	CHAD OLSON	12/13/2021	-\$3,000.00	120821PAYGCA	Baseball Field Maintenance	\$1,104,106.38
054067	QUADIENT FINANCE USA, IN	12/13/2021	-\$438.35	120821PAYGCA	Postage - Water	\$1,103,668.03
054051	FALLS AUTOMOTIVE	12/13/2021	-\$180.88	120821PAYGCA	Parts - Plow/Sweeper	\$1,103,487.15
054052	FARMERS CO-OP OIL COMP	12/13/2021	-\$120.42	120821PAYGCA	Pickup	\$1,103,366.73
054053	GOPHER STATE ONE CALL	12/13/2021	-\$8.10	120821PAYGCA	Fees	\$1,103,358.63
054081	USDA RURAL DEVELOPMEN	12/13/2021	\$0.00	Voided Ck	Bond Payment	\$1,103,358.63
054086	Lanoue, Becky J	12/15/2021	-\$93.50	PAY20210125.00		\$1,103,265.13
054089	Thompson, Larry	12/15/2021	-\$1,714.09	PAY20210125.00		\$1,101,551.04
054087	Lensing, Gary J.	12/15/2021	-\$132.76	PAY20210125.00		\$1,101,418.28

Checks for Month

December 2021

0100 General Checking Begin Mth \$884,193.70

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
054085	Krause, Joanne	12/15/2021	-\$194.64	PAY20210125.00		\$1,101,223.64
054084	Jenniges, Jim M	12/15/2021	-\$2,695.96	PAY20210125.00		\$1,098,527.68
054088	Plaetz, Paul	12/15/2021	-\$656.78	PAY20210125.00		\$1,097,870.90
Deposit	121621RECLMCITDIV	12/16/2021	\$4,397.38	121621RECLMCI	2021 Dividend	\$1,102,268.28
Deposit	20211216UB0	12/16/2021	\$1,308.28	20211216UB0	UB Receipt Serv 1 Water R	\$1,103,576.56
Deposit	20211220UB0	12/20/2021	\$592.65	20211220UB0	UB Receipt Serv 1 Water R	\$1,104,169.21
Deposit	20211220UB1	12/20/2021	\$4,000.90	20211220UB1	UB Receipt Serv 1 Water R	\$1,108,170.11
Deposit	122121RECSPAS	12/21/2021	\$850.86	122121RECSPA	Special Assessments	\$1,109,020.97
054092	WABASSO PUBLIC LIBRARY	12/21/2021	-\$43,535.00	122121PAYTRAN	Annual Library Support	\$1,065,485.97
054091	WABASSO FIRE DEPARTME	12/21/2021	-\$25,968.00	122121PAYTRAN	City Support - Fire Contract	\$1,039,517.97
054090	WABASSO AMBULANCE	12/21/2021	-\$15,999.00	122121PAYTRAN	City Support Ambulance	\$1,023,518.97
Deposit	20211221UB0	12/21/2021	\$1,025.30	20211221UB0	UB Receipt Serv 1 Water R	\$1,024,544.27
Deposit	20211221UB1ACHU	12/21/2021	\$10,346.25	20211221UB1AC	UB Receipt Serv 1 Water R	\$1,034,890.52
Deposit	122221RECLGA	12/22/2021	\$128,721.60	122221RECLGA	LGA	\$1,163,612.12
Deposit	122221RECSuPPORT	12/22/2021	\$35.00	122221RECSuPP	Community Center Rental	\$1,163,647.12
054096	Olson, Jeff	12/22/2021	-\$323.22	PAY20210204.00		\$1,163,323.90
054095	Burns, Steve	12/22/2021	-\$323.22	PAY20210204.00		\$1,163,000.68
054094	Baumann, Roger	12/22/2021	-\$300.14	PAY20210204.00		\$1,162,700.54
054093	Atkins, Carol	12/22/2021	-\$415.57	PAY20210204.00		\$1,162,284.97
054097	Salfer, Brad	12/22/2021	-\$323.22	PAY20210204.00		\$1,161,961.75
Deposit	20211222UB0	12/22/2021	\$719.83	20211222UB0	UB Receipt Serv 1 Water R	\$1,162,681.58
Deposit	122321RECCCRENT	12/23/2021	\$97.00	122321RECCCR	CC Rental	\$1,162,778.58
Deposit	20211223UB0	12/23/2021	\$744.77	20211223UB0	UB Receipt Serv 1 Water R	\$1,163,523.35
Deposit	20211227UB0	12/27/2021	\$362.87	20211227UB0	UB Receipt Serv 1 Water R	\$1,163,886.22
Deposit	122821RECaMBCCRENT	12/28/2021	\$1,160.00	122821RECaMB	Baseball Field Maint	\$1,165,046.22
Deposit	20211228UB0	12/28/2021	\$1,344.30	20211228UB0	UB Receipt Serv 1 Water R	\$1,166,390.52
054098	Jenniges, Jim M	12/29/2021	-\$1,412.74	PAY20210126.00		\$1,164,977.78
Deposit	20211229UB0	12/29/2021	\$218.05	20211229UB0	UB Receipt Serv 1 Water R	\$1,165,195.83
054099	Krause, Joanne	12/29/2021	-\$181.10	PAY20210126.00		\$1,165,014.73
054101	Lensing, Gary J.	12/29/2021	-\$25.98	PAY20210126.00		\$1,164,988.75
054102	Thompson, Larry	12/29/2021	-\$1,714.09	PAY20210126.00		\$1,163,274.66
054100	Lanoue, Becky J	12/29/2021	-\$57.14	PAY20210126.00		\$1,163,217.52
Deposit	20211231UB0	12/31/2021	\$798.52	20211231UB0	UB Receipt Serv 1 Water R	\$1,164,016.04
Deposit	20211231UB1	12/31/2021	\$200.00	20211231UB1	UB UR Receipt Group 01 R	\$1,164,216.04
Deposits		\$434,453.04				
Checks		-\$154,430.70				
					\$280,022.34	

FILTER: [Cash Act]='10100' and [Period]=12 and [Act Year]='2021'

Checks for Month

December 2021

1 Ambulance Checking Begin Mth \$125,213.00

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
001695	Ubl, Russ	12/8/2021	-\$901.56	PAY20210301.00		\$124,311.44
001674	Goblirsch, Timothy	12/8/2021	-\$92.35	PAY20210301.00		\$124,219.09
001693	Sjoblom, Isaac	12/8/2021	-\$4,474.66	PAY20210301.00		\$119,744.43
001694	Sobocinski, Scott M.	12/8/2021	-\$1,444.13	PAY20210301.00		\$118,300.30
001691	Robasse, Christopher	12/8/2021	-\$8,832.87	PAY20210301.00		\$109,467.43
001680	Lanoue, Becky J.	12/8/2021	-\$1,960.12	PAY20210301.00		\$107,507.31
001683	Larsen, Daniel	12/8/2021	-\$4,076.13	PAY20210301.00		\$103,431.18
001692	Schwarzrock, Kyle	12/8/2021	-\$4,382.80	PAY20210301.00		\$99,048.38
001677	Kampsen, Stacy	12/8/2021	-\$4,532.88	PAY20210301.00		\$94,515.50
001687	Plaetz, Paul	12/8/2021	-\$738.80	PAY20210301.00		\$93,776.70
001673	Goblirsch, Stefanie	12/8/2021	-\$3,802.08	PAY20210301.00		\$89,974.62
001685	Pitzl, Brad	12/8/2021	-\$1,717.71	PAY20210301.00		\$88,256.91
001682	Lanoue, Shawn	12/8/2021	-\$2,012.08	PAY20210301.00		\$86,244.83
001686	Pitzl, Vicky	12/8/2021	-\$4,980.93	PAY20210301.00		\$81,263.90
001679	Krohn, John	12/8/2021	-\$8,560.99	PAY20210301.00		\$72,702.91
001678	Kidrowski, Pete	12/8/2021	-\$2,713.94	PAY20210301.00		\$69,988.97
001676	Haven, Larry	12/8/2021	-\$3,209.16	PAY20210301.00		\$66,779.81
001671	Baune, Jane	12/8/2021	-\$6,873.19	PAY20210301.00		\$59,906.62
001684	Muller, Kathryn	12/8/2021	-\$549.48	PAY20210301.00		\$59,357.14
001681	Lanoue, Justen	12/8/2021	-\$199.70	PAY20210301.00		\$59,157.44
001675	Guetter, Laura	12/8/2021	-\$1,235.19	PAY20210301.00		\$57,922.25
001688	Prine, Jessica	12/8/2021	-\$1,089.73	PAY20210301.00		\$56,832.52
001690	Remiger, David	12/8/2021	-\$92.35	PAY20210301.00		\$56,740.17
001672	Clark, Gordon	12/8/2021	-\$4,717.93	PAY20210301.00		\$52,022.24
001689	Remiger, Carole	12/8/2021	-\$129.29	PAY20210301.00		\$51,892.95
001698	Haven, Larry	12/9/2021	-\$129.29	PAY20210302.00		\$51,763.66
001699	Krohn, John	12/9/2021	-\$129.29	PAY20210302.00		\$51,634.37
001700	Robasse, Christopher	12/9/2021	-\$96.97	PAY20210302.00		\$51,537.40
001697	Clark, Gordon	12/9/2021	-\$3,328.07	PAY20210302.00		\$48,209.33
Deposit	120921RECMBDCOMM	12/9/2021	\$400.00	120921RECAMB		\$48,609.33
001696	Baune, Jane	12/9/2021	-\$96.97	PAY20210302.00		\$48,512.36
001701	ARVIG COMMUNICATION SY	12/13/2021	-\$100.36	120821PAYGCA	Ambulance Garage	\$48,412.00
001709	VISA	12/13/2021	-\$252.13	120821PAYGCA	EMS Registration	\$48,159.87
001708	VERIZON WIRELESS	12/13/2021	-\$105.91	120821PAYGCA	Cell Phone	\$48,053.96
001707	REDWOOD ELECTRIC COOP	12/13/2021	-\$52.60	120821PAYGCA	Electricity - 99865808	\$48,001.36
001706	MATHESON TRI-GAS INC	12/13/2021	-\$243.48	120821PAYGCA	Oxygen	\$47,757.88
001705	FARMERS CO-OP OIL COMP	12/13/2021	-\$649.43	120821PAYGCA	Fuel	\$47,108.45
001704	EXPERT BILLING	12/13/2021	-\$651.00	120821PAYGCA	Billing Services	\$46,457.45
001703	EFAX CORPORATE	12/13/2021	-\$97.54	120821PAYGCA	Fax	\$46,359.91
001702	CENTRACARE HEALTH	12/13/2021	-\$600.00	120821PAYGCA	ALS Intercept	\$45,759.91
Deposit	121421AMB	12/14/2021	\$12,807.17	121421AMB	Donation	\$58,567.08
001714	Sjoblom, Isaac	12/15/2021	-\$129.29	PAY20210303.00		\$58,437.79
001712	Robasse, Christopher	12/15/2021	-\$549.48	PAY20210303.00		\$57,888.31
001713	Schwarzrock, Kyle	12/15/2021	-\$258.58	PAY20210303.00		\$57,629.73
001711	Pitzl, Vicky	12/15/2021	-\$129.29	PAY20210303.00		\$57,500.44
001710	Kidrowski, Pete	12/15/2021	-\$46.17	PAY20210303.00		\$57,454.27
Deposit	121621RECLMCITDIV	12/16/2021	\$919.11	121621RECLMCI	Insurance Dividend	\$58,373.38
Deposit	121621RECAMB2	12/16/2021	\$171.84	121621RECAMB	ALS fee	\$58,545.22
001715	JESSICA PRINE	12/21/2021	-\$1,175.00	122121PAYTRAN	Training Reimbursement -	\$57,370.22
Deposit	122221RECSUPPORT	12/22/2021	\$16,141.06	122221RECSuPP	BLS - Patricia Beranek 10-	\$73,511.28
Deposit	122721RECDONAMFRLIB	12/27/2021	\$4,020.00	122721RECDON	Donation	\$77,531.28
Deposit	122821RECaMBCCRENT	12/28/2021	\$5,142.06	122821RECaMB	Donation	\$82,673.34
Deposit	123121RECAMBLIB	12/31/2021	\$171.84	123121RECAMB	ALS Service Fee	\$82,845.18
Deposits		\$39,773.08				
Checks		-\$82,140.90				
			-\$42,367.82			

FILTER: [Cash Act]='10101' and [Period]=12 and [Act Year]='2021'

Checks for Month

December 2021

10102 Fire Checking Begin Mth \$58,965.45

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
003934	Welch, Jacob	12/10/2021	-\$420.19	PAY20210401.00		\$58,545.26
003914	KARIN ANDERSON GRANT	12/10/2021	-\$700.00	121021PAYFIRE	Grant writing consultant	\$57,845.26
003924	Ourada, Dominic	12/10/2021	-\$257.43	PAY20210401.00		\$57,587.83
003922	Kleinhuizen, Zachary	12/10/2021	-\$283.97	PAY20210401.00		\$57,303.86
003921	Johnson, Zeke	12/10/2021	-\$423.66	PAY20210401.00		\$56,880.20
003919	Haase, Blake	12/10/2021	-\$399.41	PAY20210401.00		\$56,480.79
003932	Stellmacher, Curtis	12/10/2021	-\$183.55	PAY20210401.00		\$56,297.24
003926	Pitzl, Jonathon	12/10/2021	-\$360.16	PAY20210401.00		\$55,937.08
003925	Ourada, Michael	12/10/2021	-\$296.67	PAY20210401.00		\$55,640.41
003929	Remiger, Mike	12/10/2021	-\$494.07	PAY20210401.00		\$55,146.34
003933	Welch, Cody	12/10/2021	-\$420.19	PAY20210401.00		\$54,726.15
003930	Rohlik, Curt	12/10/2021	-\$362.47	PAY20210401.00		\$54,363.68
003936	Wiese, Justin	12/10/2021	-\$115.44	PAY20210401.00		\$54,248.24
003931	Rothmeier, Ryan	12/10/2021	-\$307.06	PAY20210401.00		\$53,941.18
003937	Wilkinson, Ryan	12/10/2021	-\$346.31	PAY20210401.00		\$53,594.87
003935	Welch, Troy	12/10/2021	-\$632.60	PAY20210401.00		\$52,962.27
003927	Plaetz, Andy	12/10/2021	-\$494.07	PAY20210401.00		\$52,468.20
003923	Knott, Daniel	12/10/2021	-\$376.33	PAY20210401.00		\$52,091.87
003920	Johanneck, Craig	12/10/2021	-\$395.95	PAY20210401.00		\$51,695.92
003918	Goblirsch, Adam	12/10/2021	-\$272.43	PAY20210401.00		\$51,423.49
003917	Dahl, Dan	12/10/2021	-\$173.16	PAY20210401.00		\$51,250.33
003916	Berg, Steven	12/10/2021	-\$344.00	PAY20210401.00		\$50,906.33
003915	Baune, Jon	12/10/2021	-\$482.52	PAY20210401.00		\$50,423.81
003928	Remiger, Jerry	12/10/2021	-\$325.53	PAY20210401.00		\$50,098.28
003941	REDWOOD ELECTRIC COOP	12/13/2021	-\$52.60	120821PAYGCA	Electricity - 99865808	\$50,045.68
003940	MEADOWLAND FARMERS C	12/13/2021	-\$41.21	120821PAYGCA	Propane Tank Rental	\$50,004.47
003938	ALEX AIR APPARATUS	12/13/2021	-\$741.40	120821PAYGCA	Compressor Repair	\$49,263.07
003942	SALFERS FOOD CENTER	12/13/2021	-\$151.91	120821PAYGCA	Supplies	\$49,111.16
003939	FARMERS CO-OP OIL COMP	12/13/2021	-\$204.24	120821PAYGCA	Fuel	\$48,906.92
003962	Welch, Jacob	12/15/2021	-\$147.76	PAY20210402.00		\$48,759.16
003952	Ourada, Dominic	12/15/2021	-\$138.52	PAY20210402.00		\$48,620.64
003950	Kleinhuizen, Zachary	12/15/2021	-\$143.14	PAY20210402.00		\$48,477.50
003949	Johnson, Zeke	12/15/2021	-\$198.55	PAY20210402.00		\$48,278.95
003947	Haase, Blake	12/15/2021	-\$198.55	PAY20210402.00		\$48,080.40
003960	Stellmacher, Curtis	12/15/2021	-\$124.67	PAY20210402.00		\$47,955.73
003954	Pitzl, Jonathon	12/15/2021	-\$198.55	PAY20210402.00		\$47,757.18
003953	Ourada, Michael	12/15/2021	-\$60.03	PAY20210402.00		\$47,697.15
003957	Remiger, Mike	12/15/2021	-\$132.38	PAY20210402.00		\$47,564.77
003961	Welch, Cody	12/15/2021	-\$180.08	PAY20210402.00		\$47,384.69
003958	Rohlik, Curt	12/15/2021	-\$147.76	PAY20210402.00		\$47,236.93
003964	Wiese, Justin	12/15/2021	-\$27.70	PAY20210402.00		\$47,209.23
003959	Rothmeier, Ryan	12/15/2021	-\$129.29	PAY20210402.00		\$47,079.94
003963	Welch, Troy	12/15/2021	-\$180.08	PAY20210402.00		\$46,899.86
003955	Plaetz, Andy	12/15/2021	-\$156.99	PAY20210402.00		\$46,742.87
003951	Knott, Daniel	12/15/2021	-\$189.32	PAY20210402.00		\$46,553.55
003948	Johanneck, Craig	12/15/2021	-\$101.58	PAY20210402.00		\$46,451.97
003946	Goblirsch, Adam	12/15/2021	-\$175.46	PAY20210402.00		\$46,276.51
003945	Dahl, Dan	12/15/2021	-\$138.52	PAY20210402.00		\$46,137.99
003944	Berg, Steven	12/15/2021	-\$41.56	PAY20210402.00		\$46,096.43
003943	Baune, Jon	12/15/2021	-\$156.99	PAY20210402.00		\$45,939.44
003956	Remiger, Jerry	12/15/2021	-\$78.50	PAY20210402.00		\$45,860.94
Deposit	121621RECLMCITDIV	12/16/2021	\$777.34	121621RECLMCI	Insurance Dividend	\$46,638.28
Deposit	122221RECSuPPORT	12/22/2021	\$25,968.00	122221RECSuPP	Annual City Support	\$72,606.28
Deposit	122721RECDONAMFRLIB	12/27/2021	\$2,000.00	122721RECDON	Donation	\$74,606.28
	Deposits	\$28,745.34				
	Checks	-\$13,104.51				
			\$15,640.83			

FILTER: [Cash Act]='10102' and [Period]=12 and [Act Year]='2021'