

City of Wabasso
Regular Meeting
Monday, December 13, 2021
6:00 pm

REGULAR MEETING

1. Call to order
2. Approve Agenda
3. Truth in Taxation Hearing.
 - a. Approve 2022 Salaries
 - b. Resolution adopting 2022 Budget and Certifying 2021 Property Tax Levy Payable 2022
4. EDA Update
 - a. EDA Minutes - November 3, 2021
 - b. Loan and Checking Balance Report
5. Public Comment *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
6. Clerk-Treas. /Administrator
 - a. Leslie Schlemmer - Building Permit Fine
7. Street Report
 - a. Overhead Door Bid
 - b. Snowblower Purchase
8. Water/Wastewater Report
 - a. Approve contract with PeopleService
 - b. Maintenance Worker Update
9. Parks report
 - a. Maintenance Agreements - School, Softball Association, Baseball Association
10. Approve Consent Agenda
11. Unfinished Business
 - a. Community Center Improvements
12. New Business
 - a. Appoint member to Library Board
13. Correspondence
 - a. Sheriff's reports
 - b. Library Minutes
 - c. MN Dept of Health - Water System Report
14. Approve Bills
15. Adjourn

CONSENT AGENDA

1. Adopt Resolution 2022 Holiday Schedule
2. Approve Commercial Club Fireworks Display - Retroactive to 12/3/21
3. Approve Service Agreement for 2022 - Redwood County Sheriff
4. Clerk/Treasurer/Administrator Vacation - 12/23/21 and 12/27/21
5. Resolution Combining Bank Accounts and Approving Interfund Transfers
6. Budget Adjustments
7. Approve Minutes -11/8/21 Regular and 12/2/21 Special - Budget Workshop
8. City Liability Coverage - Do Not Waive Monetary Limits on Tort Liability

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, December 13, 2021
Agenda Report**

1. Truth in Taxation Hearing - Resolution attached. I have updated the budget by adding \$2,500 to the library revenues, increasing the library transfer from the General Fund, and decreasing the overhead door in the Shop budget by \$2,500 (bids came in under budget.) I have not included a revised budget in the packet since the changes were minor. Attached are resolutions approving the budget and certifying the tax levy and setting 2022 salaries. I will provide hard copies at the meeting.
2. EDA Minutes and Loan/Checking balances attached.
3. Mr. Schlemmer indicated he misunderstood that he needed to be at the last Council meeting and would like to address the council. Building permit information attached.
4. Attached is a bid for combining the two overhead doors at the shop to one overhead door. I haven't received the bid for the snow blower purchase. Jim will address both items at the meeting.
5. Attached is a proposed contract with PeopleService which reflects the proposal sent last meeting.
6. Maintenance worker. I have received one applicant to date. The deadline for submitting applications is 12/17/21. The applicant appears to be a qualified candidate. If the city does not receive additional candidates I would request the council authorized me and Jim to interview the candidate and report back to the council with a recommendation. **On a side note, since it appears that Jim will be taking on the duties of managing both the streets and utilities, I would recommend the council change his title and job description to Public Works Director. I will have a revised description available at the meeting or place it on the next agenda.**
7. Maintenance Agreements – I have discussed with Jon Fulton and he is in agreement. The main change with the school agreement is to change it to a 10 year contract with 1 year opt outs and to add the softball and baseball associations for cost sharing. I have not heard back from the associations at this time regarding the letters of understanding.
8. Community Center Improvements. I've listed a summary of the improvements. Jeff is meeting with the Lions on Wednesday to discuss the Lion's contribution and what work they will do. As noted, the work is planned for mid-February to mid-March, except for the curtain installation. Jeff is also looking at possibly doing the improvements in September/October. I would recommend the council reserve February 13, 2022 to March 18, 2022 or September/October for construction and to rent rooms A, B and C for \$45.00 until the curtains are installed. We can reserve time to install the curtains once we know the contractor's schedule. Note that the Lion's Club agreed to donate \$13,000 from their funds and has requested \$12,000 be allocated from the City Parks Savings Fund that has over \$12,000 in funds that has been donated to the City by the Lions. Also, the Lions has recommended the City not widen the door between the main room and the Lions's bar area that will save \$18,900 from the budget.
9. Appoint member to the Library Board: Hannah Clark, Mary Sue Fischer or Laura Guetter.
10. Sheriff's Report – note the new format with the dates included.
11. I have not received the library board minutes, but will include or forward when received.
12. MN Dept. of Health Report. All of the items have been discussed with the Dept. of Health and have been completed or are in the process of being addressed.
13. Bills attached.
14. Holiday schedule attached.
15. Commercial Club Fireworks Display Permit enclosed. Approved previously by consensus.
16. Redwood County Sheriff's agreement attached. No major changes except rate has increased by 2%
17. Clerk/Treasurer/Adm. vacation. Self-explanatory
18. Combine bank accounts and transfers – Previously discussed - Resolution attached.
19. Budget adjustments – I have not completed this item and will send under separate cover
20. Minutes – 11/8/21 and 12/6/21 attached.
21. Waive city liability – Waiver attached. Annual action required by city.

Jean Price
Redwood County Auditor/Treasurer
PO Box 130
Redwood Falls MN 56283
jean_p@co.redwood.mn.us
phone: 507-637-4013



To: Cities
From: Jean Price
Date: August 4, 2021
RE: Truth-in-Taxation Hearing Date, Time & Location

Please certify your city's Truth in Taxation date, time and location by September 30, 2021 .

CITY: Wabasso
DATE: December 13, 2021
TIME: 6:00 P.M
NAME of LOCATION: Wabasso Community Center
CONTACT NUMBER: 507-342-5519
E-MAIL ADDRESS: larry@wabasso.org

Thank you.

Larry J. Thompson
City Clerk/treas/Administrator

**CITY OF WABASSO
WABASSO, MINNESOTA**

Resolution No. -2021

**Resolution Adopting 2022 Operating Budget and Setting the 2020 Property
Tax Levy for Taxes Collectible in 2021**

WHEREAS, upon duly posted notice, the City Council held a Truth and Taxation hearing on Monday, December 13, 2021 at 6:00 p.m., and

WHEREAS, the Council allowed the opportunity for public input and gave due consideration to such input.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASSO, MINNESOTA, That the 2022 Operating Budget, a copy which is attached, is hereby adopted.

BE IT FUTHER RESOLVED, that the following property tax levy be set for taxes payable in 2022

General Tax Levy	\$ 363,646.00
2022 GO Improvement Bonds	\$ 61,500.00
2013A Refunding Bonds	\$ 19,200.00
2017 Tax Abatement Levy	\$ 28,333.00
2017 GO Tax Abatement Bonds	\$ 10,218.00
EDA Levy	\$ 6,585.00
Total Tax Levy	<u>\$ 489,482.00</u>

CITY OF WABASSO

Carol Atkins, Mayor

ATTEST:

Larry J Thompson, Clerk

**CITY OF WABASSO
WABASSO, MINNESOTA**

Resolution No. -2021

Resolution Establishing 2022 Employee Salaries

WHEREAS, the City Council has adopted the 2022 Operating Budget, and

WHEREAS, the budget includes proposed salaries for Fiscal Year 2022, and

WHEREAS, it is in the interest of the City of Wabasso that the Council set fair and equitable wages for its employees and that they be competitive to attract and retain qualified employees

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASSO, MINNESOTA, that the 2022 employee salaries be approved as follows:

Larry Thompson	City Clerk/Treas/Adm	\$64,800.00 (annual salary).
Joanne Krause	Part Time Assistant Clerk	\$13.89/hr.
Jim Jenniges	Public Works Superintendent	\$27.03/hr.
Unfilled	Maintenance Worker	\$19.50/hr.
Gary Lensing	Part Time Maint. Worker	\$15.00/hr.
Unfilled	Part Time Maint. Worker	\$13.00/hr.
Becky Lanoue	Part Time Custodian	\$12.15/hr.
Scott Sobocinski	Library Director	\$23.23/hr.*
Joanne Krause	Assistant Librarian	\$13.89/hr.*
Unfilled	Library Aid	\$12.15/hr.*

*NOTE: Salaries that will need to be ratified or amended by Library Board.

CITY OF WABASSO

Carol Atkins, Mayor

ATTEST:

Larry J Thompson, Clerk

Wabasso EDA
Regular Meeting
Wednesday, December 1, 2021
5:00 pm

The meeting was called to order at 5pm with Board Member Pat Eichten, Karl Guetter and Jeff Olson in attendance. Also present were EDA Director Larry Thompson, and Pat Dingels.

The agenda was accepted as submitted.

The minutes of the November 3, 2021, meeting was approved on a motion by Robasse, second by Burns. Eichten – Yes; Olson – Yes; Guetter – Yes

Lot Sale. Matt Samyn was present to make an offer to purchase Lot 1 and possibly Lot 2, Block 1 Eastvail Fourth Addition. Mr. Samyn indicated he was not sure if he wanted to purchase Lot 2 at this time. Mr. Thompson indicated Lot 2 could be handled through an option agreement. Discussion followed regarding applying the lot purchase credit to the second lot. It was agreed that it would be applied similar to the Rickett's purchase. Motion by Guetter, Second by Olson to approve the sale of Lot 1 and 2, Block 1, Eastvail Fourth Addition to Matt and Andrea Samyn with the following terms:

1. Lot 1, Block 1, Eastvail Fourth Addition.
 - a. Purchase Price - \$56,167.17
 - b. EM Deposit - \$1,000.00
 - c. Due at closing - \$55,167.16 paid by note to EDA with quit claim deed. Note due within 12 months or start of construction – whichever is earlier
 - d. Construction to begin within 12 months of closing
 - e. Credit of 17,167.17 upon certification that value of new construction is at least \$286,000.00
2. Lot 2, Block 1, Eastvail Fourth Addition.
 - a. 6 Month Option Agreement with quit claim deed
 - b. Option cost - \$100.00
 - c. Purchase Price - \$40,667.67 due at closing
 - d. Credit of 6% of the purchase price for every dollar of new construction exceeding \$286,000 on Lot 1, Block 1, Eastvail Fourth Addition up to \$15,667.67

Value of New Construction is based on estimated market value on the tax statement of the property in the year after construction.

Eichten – Yes; Olson – Yes; Guetter – Yes

Mr. Thompson was directed to contact Serenity Suites regarding the potential sale of the lot next to their property.

Duplex – Mr Olson, Mr. Eichten and Mr. Thompson met with the architect, and presented updated drawings. It was noted the final construction drawings would not include plumbing, electrical and HVAC, which would be provided by the subcontractors. It was agreed the EDA would not pursue building a 4-plex at this time due to the minimal cost savings, but would look at the possibility of

building 2 duplexes. The next steps would be finalizing the construction drawings and contacting the financial advisor and bond counsel to begin the financing process.

EDA Attorney Matt Novak arrived 5:40 p.m.

Strategic Plan. Mr. Thompson presented the updated business survey results and indicated he would provide the results to the businesses and would like to add it was the intent of the EDA to follow up with one on one interviews to get more details – probably after the first of the year. The board discussed potential interview questions and focused on facility improvements and possible new construction – perhaps on Highway #68 and succession planning.

Serenity Suites Snow Removal – It was agreed that Serenity Suites store the snow removed from the parking lot on the duplex lots.

Ricketts' Lot. Mr. Novak was directed to notify Abby and Ryan Ricketts that the EDA would discuss the lot purchase agreement at its next regular meeting and may cancel the agreement if not signed.

Treasurer's Report – Motion by Olson, second by Guetter to approve the Treasurer's Report as submitted.

Eichten – Yes; Olson – Yes; Guetter – Yes

Bills - Motion by Guetter, second by Olson to approve the bills totaling \$2,029.81 (Dewey Street) and \$1,309.00 (General).

Eichten – Yes; Olson – Yes; Guetter – Yes

Meeting was adjourned at 6:20 p.m.

Larry Thompson
EDA Director

EDA Monthly Payment Schedule**as of 11/24/2021**

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Date of Last Payment</u>	<u>Next Payment Due</u>
Bart Properties Llc	14th	\$ -	3%	\$ -	EDA II	7/14/2025	8/20/2021	N/A
DEEM, Inc	21st	\$ 483.00	3%	\$ 27,436.36	EDA	5/21/2025	11/19/2021	12/21/2021
DEEM, Inc	21st	\$ 360.00	3%	\$ 16,532.83	EDA	5/21/2025	11/19/2021	12/21/2021
Jonti-Craft	25th	\$ 3,886.28	2.5%	170,300.70	EDA	9/25/2025	11/9/2021	12/25/2021
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 5,267.35	EDA II	9/25/2025	11/9/2021	12/25/2021
Jenniges Gas & Diesel	8th	\$ 500.00	1%	\$ 10,034.37	EDA	12/8/2023	11/4/2021	12/8/2021
Jenniges Gas & Diesel	14th	\$ 300.00	3%	\$ 14,934.71	EDA	12/11/2026	11/4/2021	12/14/2021
Wabasso Eletric Motor LLC	6th	\$ 251.00	3%	\$ 10,050.92	EDAI	8/6/2024	11/8/2021	12/6/2021
Matt Novak	1st	\$ 362.10	3%	\$ 17,663.54	EDA II	8/4/2026	11/1/2021	12/1/2021
Chad Ruprecht	21st	\$ -	3%	\$ 16,672.14	EDA II	5/21/2028	10/17/2021	11/21/2021
Safe Storage 2	5th	\$ 482.80	3%	\$ 36,392.66	EDA	10/5/2028	11/1/2021	12/5/2021
Mid County Ag Services	20th	\$ 242.00	3%	\$ 18,433.17	EDA I	11/20/2028	11/4/2021	12/20/2021
Totals		\$ 6,987.37		<u>\$ 343,718.75</u>				

EDAI Daily Savings	\$ 369,743.34	FROM MONTHLY BANK STATEMENTS
EDAI Daily Savings	\$ 109,578.16	FROM MONTHLY BANK STATEMENTS
EDA-WDC	\$ 39,825.79	FROM MONTHLY BANK STATEMENTS
Total Savings	\$ 519,147.29	

EDA General Fund

Beginning Balance	\$ 40,195.07
Plus Deposits Outstanding	
Interest Earnings	\$ -
Checks Cleared	\$ 1,884.13
Less Outstanding Checks	\$ -
Ending Balance	<u>\$ 38,310.94</u>

CD # 115009 renewal 12-9-19	\$ 28,446.81
CD #33649	\$ 50,186.34
	<u>\$ 78,633.15</u>
CD Total	
EDA General Total	<u>\$ 116,944.09</u>

EDA Dewey Street

Beginning Balance	\$ 53,938.06
Plus Deposits Outstanding interest	
rents	\$ 2,100.00
Security Deposit	
interest	\$ 0.43
Less Checks /Outstanding	
Novak Law	\$ 90.87
Gramstad Lumber - Patio Doors	\$ 146.65
Salfers - Garage Door Batteries	\$ 2,000.00
Loan Payment	\$ -
	<u>\$ 53,800.97</u>

EDA Eastvail Sales Account	Starting Balance	\$ 33,597.29
	Interest on investments	\$ -
		<u>\$ 33,597.29</u>

Dewey Street Townhomes Loan	7/30/2021	\$ 21,360.40	2.8 % interest
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11/24/2021

Balance Sheet

	Balance 10/28/2021	Adj.	Balance 11/24/21
Assets			
Cash	\$ 363,489.26	6,254.08	\$ 369,743.34
Notes Receivable	\$ 295,031.05	(5,588.92)	\$ 289,442.13
Total Assets	\$ 657,842.69	665.16	\$ 659,185.47
Liabilities			
	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 657,842.69		\$ 659,185.47

Principal Payments Monthly

Deem 1	\$ 317.87
Deem 2	\$ 424.90
Jenniges Gas & Diesel 1	\$ 262.01
Jenniges Gas & Diesel 2	\$ 473.73
Jonti-Craft 1	\$ 3,524.14
Mid Country Ag Services	\$ 195.43
Safe Storage #2	\$ 390.84
Total Principal Paymen	\$ 5,588.92

Principal Payments Year to Date

Deem 1	\$ 3,391.47
Deem 2	\$ 4,566.89
Jenniges Gas & Diesel 1	\$ 3,100.95
Jenniges Gas & Diesel 2	\$ 5,641.17
Jonti-Craft 1	\$ 38,365.13
Mid Country Ag Services	\$ 2,312.66
Safe Storage #2	\$ 4,347.64
Total Principal Payments	\$ 61,725.91

New Loans

\$ -
\$ -
\$ -

Income Statement

Income

Interest on Loans Monthly

Deem 1	\$ 42.13
Deem 2	\$ 58.10
Jenniges Gas & Diesel 1	\$ 37.99
Jenniges Gas & Diesel 2	\$ 26.27
Jonti-Craft 1	\$ 362.14
Mid Country Ag Services	\$ 46.57
Safe Storage #2	\$ 91.96
Total Interest Payment	\$ 665.16
	\$ 6,254.08

Interest on Loans Monthly

Deem 1	\$ 541.23
Deem 2	\$ 744.11
Jenniges Gas & Diesel 2	\$ 499.05
Jenniges Gas & Diesel 1	\$ 358.83
Jonti-Craft 1	\$ 3,275.58
Mid Country Ag Services	\$ 590.14
Safe Storage #2	\$ 963.16
Total Interest Payments	\$ 6,972.10

Savings Interest

Quarter 1	\$ 74.25
Quarter 2	\$ 84.46
Quarter 3	\$ 86.48
Quarter 4	\$ -
	\$ 245.19

Total Income

	\$ 910.35
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Expenses

Interest Payment	\$ -
	\$ -
Other Misallocated deposit	\$ -
Total Expense	\$ -

Net Income

\$ 910.35

EDA II
Balance Sheet

11/24/2021

	Balance 10/28/21	Adj.	Balance 10/28/21
Assets			
Cash	\$ 108,844.87	733.29	\$ 109,578.16
Notes Receivable	\$ 50,305.36	(651.45)	\$ 49,653.91
Total Assets	\$ 159,150.27	142.60	\$ 159,232.07

Liabilities

	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 159,150.27		\$ 159,232.07

Principal Payments Monthly

Bart Properties	\$ -
Chad Ruprecht	\$ -
Jonti-Craft	\$ 108.99
Novak Law	\$ 317.15
Wabbasso Electric Motor	\$ 225.31
Total Principal Payments	\$ 651.45

New Loans

\$ -
\$ -
\$ -

Principal Payments Year to Date

Bart Properties	\$ 26,869.43
Chad Ruprecht	\$ 3,533.52
Jont-Craft	\$ 1,186.50
Novak Law	\$ 3,445.46
Wabbasso Electric Motor	\$ 2,447.73
Total Principal Payments	\$ 37,482.64

Income Statement
Income

Interest on Loans Monthly

Bart Properties	\$ -
Chad Ruprecht	\$ -
Jonti-Craft	\$ 11.20
Novak Law	\$ 44.95
Wabbasso Electric Motor	\$ 25.69
	\$ -
	\$ -
Total Interest Payments	\$ 81.84

Interest on Loans Monthly

Bart Properties	\$ 532.43
Chad Ruprecht	\$ 465.59
Jont-Craft	\$ 135.59
Novak Law	\$ 537.64
Wabbasso Electric Motor	\$ 313.27
	\$ -
	\$ -
Total Interest Payments	\$ 1,984.52

Savings Interest

Quarter 1	\$ 17.53
Quarter 2	\$ 19.98
Quarter 3	\$ 23.25
Quarter 4	
	\$ 60.76

Total Income

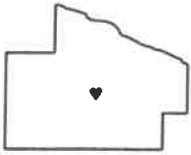
\$ 142.60

Expenses

Interest Payment	\$ -
	\$ -
Other	\$ -
Total Expense	\$ -

Net Income

\$ 142.60



*In The
Heart of
Redwood
County*

City of Wabasso

1429 Front Street
P O Box 60
Wabasso MN 56293
E-mail: cwab@redred.com

Phone: 507-342-5519
Fax: 507-342-2213
Minnesota Relay 711 or
1-800-627-3529

November 11, 2021

Richard Schlemmer
1456 Elm Street
Wabasso, MN 56293

Re: Construction at 1456 Elm St.

Dear Richard,

It has been noted that you have removed the sidewalk without a city permit. It is not clear if you intend to re-install the sidewalk. While sidewalk may be replaced the city does not allow abandonment of a sidewalk without Council action. In addition, you had a driveway installed without a permit.

Ordinance # 214B, Section 2 states "Structure. Anything constructed or erected, the use of which requires permanent location on the ground or attached to something having a permanent location on the ground including but not limited to walls, fences, signboards, decks, patios, additions, permanent pools, sheds, whether on skids or permanent foundation, or paving or cementing of any area. The ordinance further defines structures as sidewalks. Before work begins on any structure, the moving in of any structure or undertaking any substantial alteration regardless of size, purpose or type permission in the form of a permit must be secured from the Wabasso City Council. In the event an applicant begins work on any structure or moving in of any structure, new or used, or undertakes any substantial alteration regardless of size purpose or type, before obtaining a permit, the application for the permit must be accompanied by a surcharge fee in the amount of \$350.00."

You noted that it was your understanding that the former City Clerk/Treasurer Mary Smith had told you that you could install the driveway without a permit because you were replacing an existing driveway, and you could remove the sidewalk if you received approval from the adjacent property owners. Ms. Smith indicated that she had not given you permission to do so. This issue was placed on the November 8, 2021 council agenda for discussion. It is my understanding you were waiting for additional information from me. I apologize if I misunderstood what action was going to be taken by the Council.

Per ordinance 214B I am issuing a surcharge fee of \$350.00 for construction without a permit. You may ask the council to waive the fee and reconsider the permit at its next regular meeting on December 13, 2021. Please let me know in writing before December 8, 2021 if you wish to do so.

Enclosed is a copy of Ordinance #214B along with your permit application.

Thank you for your prompt attention to this matter.

Sincerely,


Larry J Thompson
City Clerk/Treasurer

ORDINANCE # 214B

AN ORDINANCE REGULATING CONSTRUCTION WITHIN THE CITY OF WABASSO

The City Council of the city of Wabasso, Redwood County, Minnesota ordains as follows:

Section 1. Definitions.

A. Structure: Including, but not limited to any building, fence, deck, patio, carport, addition, permanent pools or paving or cementing of any area including driveways, patios, sidewalks, etc.

B. Lot Line: the property line bounding a lot except that where any portion of a lot extends into a public right-of-way the line of said right-of-way shall be the lot line for applying this ordinance.

C. Lot Line, Front: That boundary which abuts an existing or dedicated public street. In the case of a corner or irregularly shaped lot it shall be the shortest dimensions fronting the public streets abutting the lot or the side which is used as primary access to the property. The City Council will make final determinations about the designation of the front lot line.

D. Lot Line, Rear: That boundary of the lot which is opposite the front lot line. In cases where the rear lot line extends into a platted alley or street, the street or alley line shall be designated as the rear lot line. The City Council will make final determinations about the designations of the rear lot line.

E. Lot Line, Side: Any boundary which is not a front or rear lot line.

F. Site Plan: A graphic representation of the anticipated use of the area within the lot lines with sufficient detail to show existing and proposed structures and sizes, distances to lot lines, approximate value of new construction and any other topographic or other features effecting the application for a permit.

G. Substantial Alteration: Any additions to any existing structure which alters exterior dimensions and/or its distances from lot lines.

Section 2. Permits Required.

Before work begins on any structure or moving in of any structure, new or used, or undertaking any substantial alteration regardless of size, purpose or type, permission in the form of a permit must be secured from the Wabasso City Council. In the event an applicant begins work on any structure or moving in of any structure, new or used, or undertakes any

Should any section, subdivision, clause or other provision of this ordinance be declared invalid by a court of competent jurisdiction such decision shall not affect the validity of the ordinance as a whole nor any part thereof other than the part so declared to be invalid.

Section 6. Repeal.

Ordinance # 214 passed June 8, 1981 and Ordinance # 214A, amendments to Ordinance # 214, passed December 11, 2006 are hereby repealed.

Section 7. Penalties.

A violation of this ordinance constitutes a petty misdemeanor punishable by a maximum fine of \$300.00.

Section 8. Effective Date and Applicability.

This ordinance shall apply to all areas within the corporate limits of the City of Wabasso and shall be in full force and effect from and after its passage and publication according to law.

Passed, approved and ordered published this 10th day of September, 2012.

Jerry Frericks, Mayor

Attest:

Mary K. Smith, City Clerk

RICHARD SCHLEMMER

1456 Elm St

Remove Sidewalk

Replace Driveway



Front Lot Line

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or Beacon on the Redwood County website or other similar site.

Name: Leslie Schummer

Address: 1456 Elm St.

Phone Number: 507-430-0755 Alternate Phone: _____

E-Mail lesliejo77@hotmail.com

Signature of Property Owner Leslie Schummer

Project Permit Needed For _____

Estimated Cost of Project:

\$1000.00

Signature of adjoining property owners if project will be closer than 10 feet from side or back property line



CITY OF WABASSO
Land Use Permit Info

**CITY COUNCIL CONSIDERS ALL BUILDING PERMITS AT REGULAR MEETINGS
ALL WORK MUST BE COMPLETED WITHIN 12 MONTHS OF APPROVAL**

1. A land use permit is needed for new structures, additions, fences, patios, decks, sheds, permanent pools, any cement work, etc. if it changes existing dimensions or is newly added to a lot. Remodeling, maintenance or replacement in exactly the same size and shape does not.

2. All Structures need to be 10 feet from each side lot line and the back lot line;
30 feet from the front lot line or in line with other structures on that block

Note Lot line and street /curb or alley are NOT the same thing- Measuring from a street or alley must be done based on the Right of Way for that street or alley. Alleys are generally 20ft right of way. To estimate where your rear lot line starts, measure 10 feet from the center of the alley. Streets are not all the same width for the right of way. To begin an estimate of where your lot line is again take half of the right of way and measure from approximately the center line to find your lot line. The city should be able to give you information on the width of the right of way

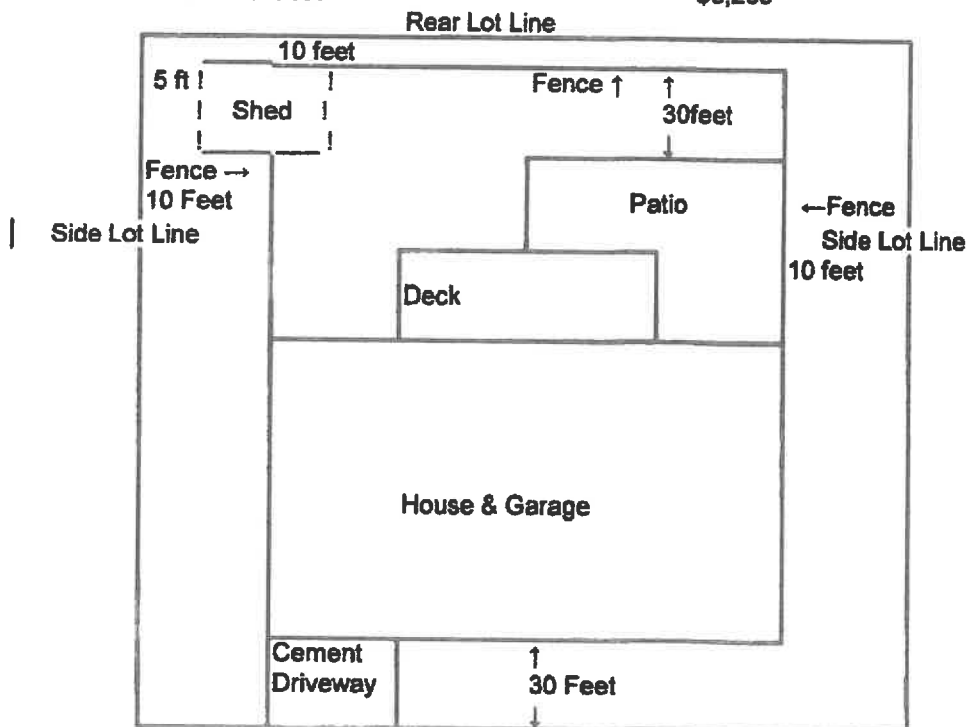
****Note**** To be sure your measurements are correct, having a survey done is recommended if the pins marking the corners of the lot are not easily found

3. If you will be closer to the side lot line than ten feet, your neighbor must sign a statement this is acceptable

4. For lots located on a corner, the city council will determine which is the front footage of the lot

5. On all Permits show distance from lot lines to structure, type of structure, estimated cost, address, name and in the case of a fence or shed or other structure that will be closer than ten feet to a shared lot line, a signed statement from the neighboring property owner stating that it is acceptable.

Example: Name John Jones
Address 999 Main Street
Structure being placed on property Patio & Shed
Estimated Cost \$3,200



Placing the shed 5 feet
from the property line
is okay with me

Joe Blow 6/14/12

Jeff Heiling Construction Inc.
24827 Ideal Ave.
Wabasso, MN 56293

Estimate

DATE	ESTIMATE NO.
12/3/2021	356

NAME / ADDRESS
City of Wabasso 1429 Front St. PO Box 60 Wabasso, MN 56293

ITEM	DESCRIPTION	QTY	COST	TOTAL
24	RE: City Shop OHD Project Scope of Work: Remove (2) 12' X 12' OHD's with operators. Remove steel jambs and wall area adjacent to both door openings creating a 26' wide opening. Trim head jamb and Install a new (26'-2" x 12') 2" Thermo Guard OHD with dual trolley operator. Midland 2" Thermo Guard OHD w/ 3" LHRF angle mnt. track Lift Master T175 dual trolley Operator w/ 2 LM894 transmitters Labors and equipment use		17,500.00	17,500.00
			TOTAL	\$17,500.00

SIGNATURE _____

AGREEMENT FOR SERVICES

PeopleService, Inc., doing business as PeopleService, its successors and assigns ("PeopleService"), hereby agrees to provide to the City of Wabasso, Minnesota ("Owner"), the following services for operation and maintenance of the Owner's water and wastewater utility systems:

1. Provide professional and technical assistance in the operation and maintenance of the water and wastewater treatment facilities by a certified water/wastewater operator with three visits per week (no visits will be made on weekends or observed holidays). Such visits shall include basic operational and maintenance checks by the PeopleService operator of the water and wastewater facilities and all related equipment.
2. Monitor, sample, and report as required by the Minnesota Department of Health and the Minnesota Pollution Control Agency. These activities will include the collection of all required samples and the preparation for delivery to a commercial laboratory, but the cost of delivering the sample to the laboratory and the laboratory's analysis of the sample will be the responsibility of the owner.
3. Perform operational testing and process control to maintain effluent water quality and to maximize efficiencies in operation of the mechanical wastewater treatment facility (the cost of testing supplies will remain the responsibility of the Owner). Complete monthly discharge monitoring reports as required by Owner's National Pollutant Discharge Elimination System (NPDES) permit in effect on the effective date of the contract. Complete the Annual Biosolids Report as required by the Minnesota Pollution Control Agency (MPCA).
4. Perform operational testing and process control to maintain water quality and maximize efficiencies in operation of water utility system (the cost of testing supplies will remain the responsibility of the Owner). Complete the monthly fluoride report required by the Minnesota Department of Health. Assist with the completion of the Annual Water Appropriations Report required by the Department of Natural Resources.
5. Act as a liaison between the Owner and both the Minnesota Pollution Control Agency (MPCA) and the Minnesota Department of Health.
6. Provide a quarterly written O&M report to the Owner summarizing system performance, flows, major projects or accomplishments, and significant maintenance activities. PeopleService will assist with the completion of the annual Consumer Confidence Report (CCR) and provide it to the Owner for distribution to the utility customers. The owner remains responsible for any publication of the report if required.
7. PeopleService will provide a toll free telephone number for afterhours emergencies and will respond as needed to ensure the emergency is resolved.

Emergency responses will be billed at the hourly rates listed below. The telephone number is 1-888-861-1921.

8. PeopleService will coordinate the completion of routine preventive and corrective maintenance for the equipment in place at the water and wastewater facilities with the owner's employees.
9. PeopleService will coordinate the spring and fall hydrant flushing and annual hydrant maintenance with the owner's employees.

Owner shall:

1. Provide PeopleService with access and use of the plant, equipment, and facilities associated with the operation and maintenance of the water and wastewater utility systems.
2. Owner shall complete all meter change outs and repairs, all meter readings and rereads, conduct turn offs and turn ons and bill customers.
3. Pay all costs associated with the operation of the water and wastewater facilities, including all major repairs or breakdowns.
4. Provide a maintenance person to assist the PeopleService certified operator with the day to day operation and maintenance of the water distribution system and the wastewater collection systems, including the completion of requested line, valve and curb stop locates, inspections, and all repairs and maintenance. All work will be coordinated with and communicated to the PeopleService certified operator by the maintenance person.
5. Record all requested equipment runtimes, chemical usage, and production volumes including water production and wastewater flow readings from the master meter(s) on the days when the PeopleService operator does not visit the facilities.
6. Be responsible for snow removal, mowing grass, weed suppression, and rodent control at the facilities.

In consideration of the services provided by PeopleService, Owner agrees to pay to PeopleService compensation in advance on the first day of each month in the following amounts:

From December 1, 2021 through November 30, 2022; \$2,535 per month
From December 1, 2022 through November 30, 2023; \$2,625 per month
From December 1, 2023 through November 30, 2024; \$2,715 per month
From December 1, 2024 through November 30, 2025; \$2,810 per month
From December 1, 2025 through November 30, 2026; \$2,905 per month

Any additional professional services provided by PeopleService in addition to the services stated above will be charged at an hourly rate including time spent traveling to the client's facilities, of \$70.00 per hour during normal business hours (8:00 a.m. to 5:00

p.m. Monday through Friday except for observed holidays) and \$105.00 per hour at all other times. For any parts, supplies or services purchased by PeopleService on behalf of the Owner, PeopleService shall have the right to add an Administrative Fee of up to fifteen percent (15%) of the invoice price.

Through this Agreement, PeopleService shall provide assistance to Owner and shall not be liable for plant performance or water quality violations should plant loadings and flows exceed engineering design standard or unless due to the sole negligence of PeopleService.

This Agreement shall become effective, and services shall commence on December 1, 2021 and shall continue through November 30, 2026. This Agreement may be terminated by either party upon giving ninety (90) days written notice.

Agreement between both parties is evidenced by the execution of the signatures below.

CITY OF WABASSO, MINNESOTA

PEOPLESERVICE, INC.

By: _____
President

By: _____
President

Date: _____

Date: _____

Attest:

Attest:

Assistant Secretary

Assistant Secretary

Address of Owner:
1429 Front St
Wabasso, Minnesota 56293

LETTER OF UNDERSTANDING
City of Wabasso and Wabasso Softball Association

This letter of understanding between the City of Wabasso and Wabasso Softball Association. This letter covers the responsibilities for the Wabasso Athletic Fields operations.

The City shall put the softball field and adjunct facilities in good condition prior to the start of the season and shall repair all subsequent dilapidations to the premises. The Softball Association have the right to make any repairs without the prior written approval of the City.

The City's obligations to keep the facility in good condition for use by the Softball Association include the following maintenance requirements:

1. During the months of June through September:
 - a. Clean up the athletic facility (leaves, empty dumpsters, branches, etc.). Clean the concession stand prior to the first event of the season.
 - b. Initially Level and drag softball fields as weather permits, and in no event later than the first scheduled contest.
 - c. Check the softball lights and ensure they are functioning properly.
 - d. Turn on water for bathrooms and concession stand when weather permits, and in no event later than one week prior to the first home contest.
 - e. Install water drinking fountain prior to the first game- weather permitting.
 - f. Clean bathrooms and provide and fill bathroom hand towels, bathroom tissue dispensers, and soap dispensers a minimum of weekly or as needed per activity schedule.
 - g. Mow lawns as needed.
 - h. Spray weeds as needed.
 - i. Fertilize softball fields as appropriate.
 - j. Exclusively operate the irrigation system.
2. During the months of October-February - All regular maintenance, as needed.
4. The City further will also to be responsible for the non-labor costs associated with the following:
 - a. All bathroom supplies.
 - b. All building maintenance.
 - c. All spring clean-up costs.
 - d. All lawn mowing costs.
 - f. All water for concession stand and bathrooms.

- g. All costs of electricity.

The Softball Association will perform the following maintenance requirements:

1. During the months of April through September:
 - a. Clean up garbage after all practices and games sponsored by the Softball Association.
 - b. Put all Softball Association's related equipment in the **storage shed** in its proper place after each game or the end of the season.
 - c. Clean up concession stand after each event sponsored by the Softball Association.
 - d. All softball field preparations including but not limited to: Putting up portable fences as needed, dragging softball field, lining softball diamond when needed, cleaning up garbage after all practices and games. The City will provide the chalk to the Softball Association at the Softball Association's cost.
 - e. Pay the water bill for watering the softball field shared equally with the Wabasso School district and City. (1/3; 1/3; 1/3)

In the event Softball Association fails to clean up garbage after games or fails to put its equipment away properly in storage shed 24 hours after a practice or game or within 24 hours after the end of the season, City shall immediately notify Softball Association and Softball Association shall have 24 hours from the time of such notification to comply.

The following shall be joint obligations of the City and Softball Association:

1. A portion of costs for capital improvements made to leased properties by the City may be assessed as agreed upon by the Softball Association and the City.
2. Contacts shall be as follows:
 - a. Softball Association: Tina Eis, Scott Hannah
 - b. Irrigation and water issues: Jim Jenniges, Street Maintenance Supervisor
 - c. Lawn Mowing and Maintenance: Jim Jenniges, Street Maintenance Supervisor
 - d. Scheduling – Barb Johnson – Wabasso Public Schools

It is understood that the Softball Association's use of the premises is subject to the City's use of the facilities, including concessions stand facilities. Softball Association shall coordinate with the Wabasso School to keep a schedule and record of times said facilities are to be made available to softball teams and other organizations subject to approval of City. It is critical that the Softball Association and the school district coordinate their respective schedules. Conflicts in scheduling shall mostly be resolved by the City on a "first come, first serve" basis.

The City may require Insurance against liability for bodily injury and property damage to be provided by Softball Association. The City shall keep all buildings and improvements insured against loss or damage by fire or windstorm.

Dated: January 1, 2022

CITY: City of Wabasso

BY: _____
Carol Atkins, Mayor

BY: _____
Larry Thompson, City Clerk

Dated: January 1, 2022

SOFTBALL ASSOCIATION: Wabasso Softball Association

BY: _____
Tina Eis

BY: _____
Paul Plaetz

LETTER OF UNDERSTANDING
City of Wabasso and Wabasso Baseball Association

This letter of understanding between the City of Wabasso and Wabasso Baseball Association. This letter covers the responsibilities for the Wabasso Baseball Field operations.

The City shall put the Baseball field and adjunct facilities in good condition prior to the start of the season and shall repair all subsequent dilapidations to the premises. The Baseball Association have the right to make any repairs without the prior written approval of the City.

The City's obligations to keep the facility in good condition for use by the Baseball Association include the following maintenance requirements:

1. During the months of March through October:
 - a. Clean up the facility (leaves, empty dumpsters, branches, etc.). Clean the concession stand prior to the first event of the season.
 - b. Initially Level and drag Baseball fields as weather permits, and in no event later than the first scheduled contest.
 - c. Check the Baseball lights and ensure they are functioning properly.
 - d. Turn on water for bathrooms and concession stand when weather permits, and in no event later than one week prior to the first home contest.
 - e. Install water drinking fountain prior to the first game- weather permitting.
 - f. Clean bathrooms and provide and fill bathroom hand towels, bathroom tissue dispensers, and soap dispensers a minimum of weekly or as needed per activity schedule.
 - h. Spray weeds as needed.
 - i. Fertilize Baseball fields as appropriate.
 - j. Exclusively operate the irrigation system.
2. During the months of October-February - All regular maintenance, as needed.
3. The City further will also to be responsible for the non-labor costs associated with the following:
 - a. All bathroom supplies.
 - b. All building maintenance.
 - c. All spring clean-up costs.
 - d. All water for concession stand and bathrooms.
 - e. All costs of electricity for the months of October through May.

The Baseball Association will perform the following maintenance requirements:

1. During the months of April through September:
 - a. Clean up garbage after all practices and games sponsored by the Baseball Association.
 - c. Clean up concession stand after each event sponsored by the Baseball Association.
 - d. All Baseball field preparations including but not limited to: Dragging Baseball field, lining Baseball diamond when needed, cleaning up garbage after all practices and games. The City will provide the chalk to the Baseball Association at the Baseball Association's cost.

In the event Baseball Association fails to clean up garbage after games or fails to put its equipment away properly in storage shed 24 hours after a practice or game or within 24 hours after the end of the season, City shall immediately notify Baseball Association and Baseball Association shall have 24 hours from the time of such notification to comply.

The following shall be joint obligations of the City and Baseball Association:

1. Share the costs of fertilizer and herbicides equally with the Wabasso School District, and City (1/3; 1/3; 1/3)
2. Pay the water bill for watering the Baseball field shared equally with the Wabasso School district and City. (1/3; 1/3; 1/3)
3. Lawn Mowing, current performed by Chad Olson, shall be shared be shared equally between the City of Wabasso, Wabasso School District and Baseball Association.
4. A portion of costs for capital improvements made to leased properties by the City may be assessed as agreed upon by the Baseball Association and the City.
5. Contacts shall be as follows:
 - a. Baseball Association: Nathan Jacobson
 - b. Irrigation and water issues: Jim Jenniges, Street Maintenance Supervisor
 - c. Lawn Mowing and Maintenance: Jim Jenniges, Street Maintenance Supervisor
 - d. Scheduling – Barb Johnson – Wabasso Public Schools

It is understood that the Baseball Association's use of the premises is subject to the City's use of the facilities, including concessions stand facilities. Baseball Association shall coordinate with the Wabasso School to keep a schedule and record of times said facilities are to be made available to Baseball teams and other organizations subject to approval of City. It is critical that the Baseball Association and the school district coordinate their respective schedules. Conflicts in scheduling shall mostly be resolved by the City on a "first come, first serve" basis.

The City may require Insurance against liability for bodily injury and property damage to be provided by Baseball Association. The City shall keep all buildings and improvements insured against loss or damage by fire or windstorm.

Dated: January 1, 2022

City of Wabasso

BY: _____
Carol Atkins, Mayor

BY: _____
Larry Thompson, City Clerk

Dated: January 1, 2022

Wabasso Baseball Association

BY: _____
Nathan Jacobson

LEASE AGREEMENT

THIS LEASE made this 1st day of January, 2022, between the City of Wabasso, a Municipal Corporation, in the State of Minnesota, hereinafter referred to as Lessor, and Independent School District No. 640 of Wabasso, State of Minnesota, hereinafter referred to as Lessee.

RECITALS

1. Lessor is the sole owner of the premises described below;
2. Lessor desires to lease the premises described below for athletic events related to the educational functions of the Lessee;
3. The parties desire to enter into a Lease Agreement defining their rights, duties, and liabilities relating to the premises;

SECTION I SUBJECT AND PURPOSE

Lessor leases the following described premises located in the City of Wabasso, County of Redwood, and State of Minnesota, described as follows, to-wit:

That part of Outlot "A" in the Subdivision entitled Block Twenty-two (22) to Twenty-eight (28) inclusive and Outlots "A" to "R" inclusive to the Town of Wabasso, County of Redwood, and State of Minnesota, excepting the West One Hundred Forty (140) feet thereof, as said Outlot "A" is laid down and described on the Plat of said Subdivision to said Town, now village of Wabasso, in the office of the Redwood County Recorder;

AND

All that part of the Northeast Quarter (NE ¼) of Section Twenty-three (23), Township One Hundred Eleven (111) North of Range Thirty-seven (37) West of the Fifth Principal Meridian described as follows: Commencing at the Southeast Corner of the Northeast Quarter (NE 1/4) of said Section Twenty-three (23) thence North on the quarter line a distance of 218.5 feet, thence West a distance of 178 feet, thence North parallel with the East line of the said quarter line a distance of 120 feet thence West a distance of 390.5 feet to the Northeast Corner of Johnson's Addition to the City of Wabasso, thence South along the East line of Johnson's Addition a distance of 338.5 feet, thence East a distance of 390.5 feet to the point of beginning;

AND

Western Town Lot Co Addition Lots 2, 3, 4 and 5; Western Town Lot Co Addition Water tower; Western Town Lot Co Addition Commencing at the Northwest corner of Outlot Q, thence East 706.58 feet, thence West 700.7 feet, thence North 180.5 feet to Point of Beginning, Also Commencing at the Southwest Corner of Outlot Q thence East 410.3 feet, thence North 42 feet, thence West 410.3 feet and thence South 42 feet to point of beginning being Highway Easement.

Together with the following described buildings located thereon:

a) Bleachers, concession stand, bathrooms and all storage sheds except the lean-to within the legal descriptions above.

SECTION II TERM OF LEASE

This Lease shall be for a term of ten years, beginning January 1, 2022 and ending December 31, 2022.

This Lease may be terminated at any time by either party upon giving notice of at least one year.

SECTION III RENT

As and for rent for the premises Lessee agrees to undertake the obligations hereinafter recited in Section V.

SECTION IV LESSOR'S OBLIGATION

Lessor shall put the demised premises in condition fit for occupation on or before commencement of this Lease, and it shall repair all subsequent dilapidations of, and injuries or deteriorations to, the premises. In no event will the Lessee have the right to make any repairs that are the sole obligation of the Lessor, or make any improvements to the demised premises, or the facilities located thereon, without the prior written approval of the Lessor.

The Lessor's obligations to keep the demised premises in condition fit for occupation by the Lessee include the following maintenance requirements:

1. During the months of March and April:
 - a. Clean up the athletic facility (leaves, garbage, branches, etc.).
 - b. Level and drag softball and baseball fields when weather permits, and in no event later than the first scheduled contest.
 - c. Check the softball lights and ensure they are functioning properly.
 - d. Turn on water for bathrooms and concession stand when weather permits, and in no event later than one week prior to the first home contest.
 - e. Install water drinking fountain prior to the first game- weather permitting.
 - f. Clean bathrooms and provide and fill bathroom hand towels, bathroom tissue dispensers, and soap dispensers a minimum of weekly or as needed per activity schedule.
 - g. Mow lawns as needed.
 - h. Spray weeds as needed.

i. Fertilize softball and football fields as appropriate. The costs thereof are to be shared equally by the Softball Association, Lessor and Lessee as set forth in Section VI hereinafter.

2. During the months of August-November:

a. Mow lawns once a week or as needed.

b. Spray weeds when needed.

c. Fertilize softball and football fields as appropriate, the costs thereof to be shared by the Softball Association, Lessor and Lessee as set forth in Section VI hereinafter.

d. During football season mow the grass only (does not include line markings).

e. Clean bathrooms and provide and fill bathroom hand towels, bathroom tissue dispensers, and soap dispensers a minimum of weekly or as needed per activity schedule.

3. During the months of December – February:

a. All regular maintenance, as needed.

4. The City further agrees, pursuant to this Lease, to be responsible for the non-labor costs associated with the following:

a. All bathroom supplies.

b. All building maintenance.

c. All spring clean-up costs.

d. All lawn mowing costs.

e. All first-time field dragging in the spring.

f. All water for concession stand and bathrooms.

g. All costs of electricity for the months of June and July.

SECTION V
LESSEE'S OBLIGATIONS

The Lessee is obligated to perform the following maintenance requirements:

1. During the months of August-November:

a. All football field preparations including but not limited to: Marking the field, mowing and painting yard lines, putting up crowd control portable barrier, set out yard markers before games and put away after each game.

b. Before the season: get together with the city to make sure lights are working –fix as needed with the city.

- c. Clean up garbage after all practices and games.
 - d. At end of season: put all football related equipment in the storage shed in its proper place.
 - e. Pay the electricity for football lights and concessions, the water bill for watering the football field, and the costs of all football field preparations.
- 2. During the Months of March, April and May:
 - a. All softball field preparations including but not limited to: Putting up portable fences as needed, dragging softball field, lining softball diamond when needed, cleaning up garbage after all practices and games.
 - b. All baseball field preparations (Manderscheid Field) including but not limited to: Setup and removal of outfield fence as desired, drag and maintain baseball field, lining field when needed, moving bases when needed, cleaning up garbage after all practices and games.
 - c. All track & field preparations including but not limited to: preparation of any field events that are needed, put equipment away properly in storage shed after the season, pick up garbage after practices.
 - d. Pay the electricity for softball and baseball lights and concessions and the costs of softball and baseball field, and track preparations.
- 3. During the Months of June – September. Pay the costs of watering the baseball and softball field to be share equally with the Wabasso School District , Softball/Baseball Associations and City of Wabasso.
- 3. Lessee acknowledges ownership of the football scoreboard and Lessee's responsibility to repair and maintain and keep insurance coverage of the same current at all times.
- 4. In the event Lessee fails to clean up garbage after practices and games as required in Paragraph 1(c), 2(a),2(b), and 2(c) hereinabove, or fails to put football or track equipment away properly in storage shed after those seasons, as required in paragraphs 1(d) and 2(c) hereinabove, within 24 hours after a practice or game or within 24 hours after the end of the football or track seasons, Lessor shall immediately notify Lessee and Lessee shall have 24 hours from the time of such notification to comply. In the event the Lessee's non- compliance continues beyond the additional 24-hour period, Lessee shall pay the Lessor the sum of \$100.00 as liquidated damages.

SECTION VI JOINT OBLIGATIONS OF LESSOR AND LESSEE

The following shall be viewed as joint obligations and treated as such:

- 1. The costs for fertilizing the football shall be shared equally by the Lessor and Lessee. The cost for fertilizing the softball field shall be share equally by the Lessor, Lessee and Softball

Association. The cost for fertilizing the baseball field shall be share equally by the Lessor, Lessee and Baseball Association. Maintenance of tennis courts and basketball courts shall be shared equally by the Lessor and Lessee

2. A portion of costs for capital improvements made to leased properties by the Lessor may be assessed as agreed upon by the Lessee and the Lessor.

SECTION VII SOFTBALL DIAMOND FACILITIES

It is expressly understood and agreed by and between the parties that the Lessee's use of the demised premises is subject to the Lessor's use of the softball diamond facilities, including concessions stand facilities. Lessee shall keep a schedule and record of times said facilities are to be made available to softball teams and other organizations subject to approval of Lessor.

SECTION VIII INSURANCE

Insurance against liability for bodily injury and property damage, all to be in amounts and in forms of insurance policies as may from time to time be required by Lessor, shall be provided by Lessee.

Lessor shall keep all buildings and improvements insured against loss or damage by fire or windstorm.

SECTION IX INDEMNIFICATION

Lessee shall indemnify Lessor against all expenses, liabilities, and claims of every kind, including reasonable attorney's fees, by or on behalf of any person or entity arising out of either (1) a failure by Lessee to perform any of the terms or conditions of this Lease, (2) any personal injury or property damage occurring on or about the demised premises, especially during sporting events conducted by the Lessee, related to the Lessee's use and maintenance of the premises, (3) failure to comply with any law of any governmental authority, or (4) any mechanic's lien or security interest filed against the demised premises.

SECTION X REPRESENTATIONS BY LESSOR

At the commencement of the term Lessee shall accept the buildings and improvements and any equipment in their existing condition and state of repair, and Lessee agrees that no representations, statements or warranties, express or implied, have been made by or on behalf of Lessor in respect thereto except as contained in the provisions of the Lease, and Lessor shall in no event be liable for any latent defects.

SECTION XI DEFAULT OR BREACH

Each of the following events shall constitute default or breach of this Lease by Lessee:

1. If Lessee shall fail to perform or comply with any of the conditions of this Lease and if the non-performance shall continue for a period of Thirty (30) days after notice thereof by Lessor to Lessee or, if the performance cannot be reasonably made within the Thirty (30) day period, Lessee shall not have made a good faith effort to have commenced performance towards completion within the 30 days.
2. If Lessee shall vacate or abandon the demised premises. In the event of any default hereunder as set forth above, the rights of the Lessor shall be as follows:
 - a. Lessor shall have the right to cancel and terminate this Lease, as well as all of the right, title, and interest of Lessee hereunder, by giving to Lessee not less than Thirty (30) days' notice of the cancellation and termination. On expiration of the time fixed and the notice, this Lease and the right, title, and interest of Lessee hereunder, shall terminate in the same manner and with the same force and effect.
 - b. Lessor may elect, but shall not be obligated , to make any payment required of Lessee herein or comply with any agreement, term, or condition required hereby to be performed by Lessee and Lessor shall have the right to enter the demised premises for the purpose of correcting or remedying any such default and to remain until the default has been corrected or remedied, but any expenditure for the correction by Lessor shall not be deemed to waive or release the default of Lessee or the right of Lessor to take any action as may be otherwise permissible hereunder in the case of any default.
 - c. Lessor may re-enter the premises immediately and remove the property and personnel of Lessee, and store the property in a public warehouse or at a place selected by Lessor, at the expense of Lessee.

SECTION XII ACCESS TO PREMISES

Lessee shall permit Lessor or its agents to enter the demised premises at all reasonable hours to inspect the premises or make repairs that Lessee may neglect or refuse to make in accordance with the provisions of this Lease.

SECTION XIII WAIVERS

The failure of Lessor to insist on a strict performance of any of the terms and conditions here above shall be deemed a waiver of the rights or remedies that Lessor may have regarding that specific instance only, and shall not be deemed a waiver of any subsequent breach or default in any terms and conditions.

SECTION XIV ASSIGNMENT

Lessee shall not assign or sublet the demised premises, or encumber this Lease, in whole or in part, or permit the premises to be used or occupied by others, nor shall this Lease be assigned or transferred by operation of law, without the prior consent in writing of Lessor in each instance.

SECTION XV

NOTICE

Except as otherwise specifically provided herein, all notices to be given with respect to this Lease shall be in writing. Each notice shall be sent by registered or certified mail, postage prepaid, and return receipt requested, to the party to be notified at the address set forth herein or at such other address as either of the parties may from time to time designate in writing. Every notice shall be deemed to have been given at the time it shall be deposited in the United States Mail in the manner prescribed herein. Nothing contained herein shall be construed to preclude personal service of any notice in the manner prescribed for personal service of a summons or other legal process. Lessor agrees to give Lessee at least Thirty (30) days' notice on any capital improvements to the premises.

SECTION XVI SURRENDER OF POSSESSION

Lessee shall, on the last day of the term, or on earlier termination and forfeiture of the Lease, peaceably and quietly, surrender and deliver the demised premises to Lessor, including all building, additions, improvements, constructed or placed thereon by Lessee, all in good condition and repair. Any trade fixtures or personal property not used in connection with the operation of the demised premises belonging to Lessee, if not removed at the termination or default, and if Lessor shall so elect, shall be deemed abandoned and become the property of Lessor without any payment or offset therefore. Lessor may remove such fixtures or property from the demised premises and store them at the risk and expense of Lessee if Lessor shall not so elect. Lessee shall repair and restore all damage to the demised premises caused by the removal of equipment, trade fixtures, and personal property.

SECTION XVII REMEDIES OF LESSOR

The rights and remedies given to the Lessor in the Lease are distinct, separate, and cumulative, and no one of them, whether or not exercised by Lessor, shall be deemed to be an exclusion of any of the others herein, by law, or by equity provided.

SECTION XVIII TOTAL AGREEMENT; APPLICABLE TO SUCCESSORS

This Lease contains the entire agreement between the parties and cannot be changed or terminated except by a written instrument subsequently executed by the parties hereto. This Lease and the terms and conditions hereof apply to and are binding on the legal representative, successors, and assigns of both parties.

SECTION XIX TIME IS OF THE ESSENCE

Time is of the essence in all provision of this Lease.

IN WITNESS WHEREOF the parties hereto have set their hands and seals on the date corresponding with their signatures.

Dated: January 1, 2022 LESSOR: CITY OF WABASSO

BY: _____

Dated: January 1, 2022 LESSEE: INDEPENDENT SCHOOL DISTRICT #640

BY: _____

CITY OF WABASSO
COMMUNITY CENTER IMPROVEMENTS
December 11, 2021

Interior Painting

Lions Bar Area	Walls, Lower Wainscott and Bar Front	1,327.00	
Lions Bar Area	Door Jambs and Window Casings	579.00	1,906.00
Main Areas	Walls	2,046.00	
Main Areas	Door Jambs and Window Casings	2,565.00	4,611.00

Epoxy Flooring

Lions Bar Area	Remove Flooring	1,311.25	
Lions Bar Area	Epoxy Flooring	5,245.00	6,556.25
Main Areas	Remove Flooring	6,038.75	
Main Areas	Epoxy Flooring	24,155.00	
Main Areas	Remove Base Cove	400.00	30,593.75

Wainscott/Cove Trim

Main Areas	Material	7,942.65	
Main Areas	Labor	4,231.00	
Main Areas	Tax	585.77	12,759.42

Curtains

Lions	Sliding Glass between bar and main	18,900.00	
Main	Accordian Curtain - Large	23,700.00	
Main/Senior Dining	Panel Partition	17,900.00	60,500.00

Tables and Chirs

Remaining balance of budget	33,073.58
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TOTAL	150,000.00
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Larry Thompson

From: Scott Sobocinski <ssobocinski@plumcreeklibrary.net>
Sent: Wednesday, November 24, 2021 10:11 AM
To: Larry Thompson
Subject: Library Board Candidates
Attachments: Minnesota-Public-Library-Trustee-Handbook-2017-1.pdf

Larry,

As you may be aware, we have a vacant spot on our Library Board. The Council will need to appoint someone to the Library Board at their next meeting. The vacant seat was formerly held by Stacy Larsen. The person needs to be a city resident in order to maintain the 3-2 ratio of city residents vs county residents on the Board.

The following is a list of names of city residents who have volunteered to fill the vacant seat on the library board:

Hannah Clark
Mary Sue Fischer
Laura Guetter

This is a rare situation because we usually don't have more than one person volunteering at the same time. I have not found a formalized process for appointing an individual from a list of candidates. The Minnesota Public Library Trustee Handbook indicates that almost all library boards in MN are appointed by the legal authority of the city or county to which the library provides service, but there does not appear to be any formal process by which that is done. A very small minority of library boards in MN are elected by the general population. The best I can give to the Council is to refer to pages 24-26 of the Handbook, have an informal discussion, and make a selection. If they prefer to instigate something like interviews or a hearing, I'd be very interested to hear about it.

Honestly, any of the candidates will be a good fit. Just my two cents. Hope that you and your family have a Happy Thanksgiving.

-Scott

Scott Sobocinski
Director
Wabasso Public Library
1248 Oak Street | PO Box 190
Wabasso, MN 56293
(507) 342-5279

REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

Phone: 507-637-4036 Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Date: 12/2/2021
To: City of Wabasso
From: Sheriff Randy Hanson
Re: Activity Report for November 2021

During the month of November, deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

Date:	Time:	Description of Call
11/4/2021	0958	Traffic – VW speed and hands free.
11/10/2021	0926	Vulnerable Adult
11/10/2021	1123	Accident
11/10/2021	1409	Emergency Message
11/11/2021	0704	Welfare Check
11/18/2021	1013	Welfare Check
11/18/2021	1022	Scam
11/20/2021	0033	Noise Complaint
11/23/2021	0922	Traffic – VW Speeding
11/24/2021	0803	Traffic – Warned for no seat belt
11/24/2021	1818	Traffic – Citation issued for Speeding and driving without a valid license
11/24/2021	1914	Traffic – VW Speed
11/26/2021	1108	Traffic – VW Speed

11/26/2021	1258	Welfare Check
11/27/2021	0900	Traffic – Citation issued for speeding
11/28/2021	1946	Information - Other

If you have any questions, please feel free to contact me.

MINUTES of Wabasso Public Library Board of Trustees

Meeting date: November 2, 2021-5:30 pm

Call to order: 5:48 p.m.

Members in Attendance: Joyce Plaetz, Sarah Behrendt, Karla Arends

Also in Attendance: Scott Sobocinski

Members Not in Attendance: Dawn Guetter

The Board opened the meeting with a discussion about who would take on the Secretary role now since Stacy Larsen has resigned. Sarah Behrendt volunteered. Arends and Plaetz approved.

Approval of Agenda: Arends requested to add discussion of finding new board member to new business. Motion to approve agenda with changes made by Plaetz and seconded by Arends. Motion approved unanimously.

Approval of Minutes: Discussion of how the land rent issue is reflected in the October minutes. Sobocinski was tasked with following up on the question of the City opening land rent bids for 2023. Motion to approve minutes without changes was made by Plaetz and second by Behrendt. Motion approved unanimously.

Bills: Motion to approve by Arends and seconded by Behrendt. Motion approved unanimously.

Statistics: October 2021- 1,439 items and 43 e-books were borrowed. By comparison, October 2020 saw 1,473 items borrowed.

Old Business:

- **Library website:** The new library website went live October 14. The Board looked into dates for a Community Ed class to help people to learn to navigate the new website, along with the various digital resources the library offers. Possible dates are in early December: Thursday, December 9th or Tuesday, December 14th at 3:30 and 6:30 pm. Plaetz will follow up with coordinator of Community Education Joe Kemp.
- Discussion also brought up fundraiser ideas, including: Tour of Homes, Historical Tour of Main Street, Progressive Dinner (Rabbit Gala Progressive Dinner included homes of Tara Morin, Kittlesons, Coormans, and Eichtens).
- **Christmas Party:** December meeting will be our Board Christmas Party, December 7th at 6:00 pm at Sarah Behrendt's. Sarah will provide beverages, board members will bring appetizers/food. Guest list includes board members and spouses, Joanne and volunteers and spouses.
- **Holiday Craft Fair:** 22 vendors have reserved tables. So far, we have 24 items for the Silent Auction. Potato Salad will be added to the meals. Volunteer signups are sitting at the front desk. The Board will set up Saturday morning at 9 am, meeting at the library. Various Board members are contacting NHS and Confirmation leaders, who will contact students who might need volunteer hours to help clean up on Sunday.

New Business:

- **New Board Member:** General consensus was to post the vacancy on the Board like a job posting to Facebook, Website, and Bulletin Boards for 30 days. After Thanksgiving, Sobocinski will give the list of names to the City Council and they will appoint the new member from the list at their December meeting.
- **Policy Review:** The Board reviewed and updated 2 existing policies: the Emergency Closing Policy (updated with changes), and the Harassment Policy. Two new policies were adopted: Collection Development, and a Reconsideration of Library Materials Policy. Motion to approve all policies with changes by Plaetz, seconded by Arends. Motion carried unanimously.

Announcements/Discussion

- Briefly discussed Winterfest. The library will have a float in the parade. They will use the same float as they used for Homecoming, but add lights. No trailers or riders are needed. The library will also do a free movie and a DIY candy craft for children. The library will close in time to prepare for the parade at about 6:45 pm.

Next Meeting: January 4, 2022 at 5:30 p.m.

Adjournment: 7:15 p.m. Motion by Plaetz, second by Arends. Motion carried unanimously.

DRAFT



Protecting, maintaining and improving the health of all Minnesotans

November 10, 2021

Wabasso City Council
c/o Mr. Larry Thompson, Administrator
P.O. Box 60
Wabasso, Minnesota 56293

Dear Council Members:

SUBJECT: Sanitary Survey Report for Wabasso Public Water System (PWS), Redwood County, PWSID 1640013

Enclosed is a copy of the sanitary survey report summarizing an on-site inspection of your Community Public Water System. This report includes a review of the system's water source, facilities, equipment, operation, maintenance, and monitoring compliance for the purpose of evaluating the adequacy of the facilities for producing and distributing safe drinking water. Technical and management information regarding the operation of the system may also be provided. Conducting sanitary surveys on a regular basis is an important element in preventing contamination of drinking water supplies and in maintaining compliance with the National Primary Drinking Water Standards. Paul Plaetz was present during this inspection.

Please take appropriate action to address any deficiencies or recommendations identified within this report. A deficiency may lead to a contamination of the water supply or failure of the system to be in compliance with the Safe Drinking Water Act. The enclosed report must be kept on file and made available for public review for not less than ten (10) years.

The Minnesota Department of Health (MDH) continues to monitor your PWS for contaminants identified by state and federal drinking water regulations. The results of such monitoring are not part of this report. They are sent to you under separate cover as they become available.

If you have questions concerning the information contained in the report, please contact me at 507/476-4238.

Sincerely,

A handwritten signature in black ink, appearing to read "John Blomme", is placed below the word "Sincerely,".

John Blomme
Community Public Water Supply Unit
Environmental Health Division
1400 East Lyon Street
Marshall, Minnesota 56258

JB
Enclosures
cc: Water Superintendent



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: **Wabasso**

PWSID: **1640013**

System Contact: **Paul Plaetz**

Survey Date: **10/13/2021**

Surveyor: **John Blomme**

PWS Type: **Community**

Contact Information

<u>Name</u>	<u>Address</u>	<u>Phone/Email</u>
Contact		
Paul Plaetz		Business Phone 1 507/828-4273, Ext. Cell Business Phone 2 507/342-2299, Ext. Shop Business Phone 3 507/342-5240, Ext. WWTP Email cwab@redred.com
Jerome Schueller		Business Phone 1 320/583-3132, Ext. Cell Email schuell@mchsi.com
Jim Jenniges		Business Phone 1 612/669-7238, Ext. Cell
Owner/Responsible Party		
Wabasso City Council	c/o Mr. Larry Thompson, Administrator P.O. Box 60 Wabasso, MN 56293	Business Phone 1 507/342-5519 Email cwab@redred.com
Financial		
Wabasso City Council	c/o Mr. Larry Thompson, Administrator Wabasso City Hall P.O. Box 60 Wabasso, MN 56293	Business Phone 1 507/342-5519 Email cwab@redred.com
Sample Bottles/General Correspondence		
Wabasso Water Superintendent	1429 Front Street Wabasso, MN 56293	Business Phone 1 507/342-2299, Ext. Shop Business Phone 2 507/342-5240, Ext. WWTP Cell Phone 507/828-4273 Email cwab@redred.com
Emergency Workday		
Paul Plaetz		Business Phone 1 507/342-2299, Ext. shop Business Phone 2 507/342-5240, Ext. WWTP Cell Phone 507/828-4273, Ext. Cell Email cwab@redred.com
Emergency After-Hours		
Paul Plaetz		Business Phone 1 507/828-4273, Ext. Cell Email cwab@redred.com
Consumer Confidence Report		
Larry Thompson		Business Phone 1 507/342-5519 Email cwab@redred.com



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: Wabasso	Survey Date: 10/13/2021
PWSID: 1640013	Surveyor: John Blomme
System Contact: Paul Plaetz	PWS Type: Community

Classification Information

Owner Type: Municipal	Population: 693
System Class: C	Service Connections: 291
Service Area Characteristics: Municipal	Class Points: 38

Certified Operators

<u>Name</u>	<u>Class</u>	<u>Expiration Date</u>	<u>Name</u>	<u>Class</u>	<u>Expiration Date</u>
Schueller, Jerome A.	A	11/30/2023	Plaetz, Paul A.	C	04/30/2022

Production Totals

Design Capacity:	Emergency Capacity: 100,000 Gallons
Average Daily: 63,000 Gallons	Storage Capacity: 100,000 Gallons
Highest Daily: 152,000 Gallons	

Source Information

Well #1

Unique Well No.: 00241519	Source Type: Groundwater
Type: Well	Pump Capacity (gpm):
Status: Active	Pumping Rate (gpm): 200
Availability: Primary	Emergency Capacity:
Year Constructed: 1974	Static Depth (ft): 32
Well Depth (ft): 99	Drawdown (ft): 10
Casing Depth (ft): 79	Pump Type: Submersible
Casing Diameter (in): 8	Vulnerable: No
Screen Length (ft): 20	
Aquifer: Quaternary Buried Artesian Aquifer	

Well #2

Unique Well No.: 00241520	Source Type: Groundwater
Type: Well	Pump Capacity (gpm):
Status: Active	Pumping Rate (gpm): 200
Availability: Primary	Emergency Capacity:
Year Constructed: 1976	Static Depth (ft): 35
Well Depth (ft): 97	Drawdown (ft): 8
Casing Depth (ft): 83	Pump Type: Submersible
Casing Diameter (in): 8	Vulnerable: No
Screen Length (ft): 15	
Aquifer: Quaternary Buried Artesian Aquifer	



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: Wabasso	Survey Date: 10/13/2021
PWSID: 1640013	Surveyor: John Blomme
System Contact: Paul Plaetz	PWS Type: Community

Treatment Information

TREATMENT PLANT

Type: Treatment Plant
Status: Active
Availability: Primary

Source Water: Groundwater
Design Capacity:
Emergency Capacity:

Treatment Objective

Disinfection
Fluoridation
Iron/Manganese Removal

Treatment Process Mechanism

Chlorine/Gas
Fluoridation/Hydrofluosilicic acid
Aeration/Spray
Filtration (Gravity)/Anthracite/Sand
Oxidation - chemical/Potassium permanganate
Stabilization/Inhibitors/Blended phosphates

Lead/Copper Corrosion Control

Storage Information

Water Tower

Type: Storage-Elevated
Status: Active

Capacity: 100,000 Gallons
Availability: Primary
Chlorination: ☐



**MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report**



System Name: **Wabasso**

PWSID: **1640013**

System Contact: **Paul Plaetz**

Survey Date: **10/13/2021**

Surveyor: **John Blomme**

PWS Type: **Community**

Bacteriological Sample Site Plan

Distribution

<u>Sample Site ID</u>	<u>Sample Location</u>	<u>Status</u>	<u>Notes</u>
	Meadowland	Active	
	Public School	Active	
	Waste Water Treatment Plant	Active	
	Wabasso Locker	Active	



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



System Name: **Wabasso**
PWSID: **1640013**
System Contact: **Paul Plaetz**

Survey Date: **10/13/2021**
Surveyor: **John Blomme**
PWS Type: **Community**

Requirements and Recommendations

Water Source

As a reminder, it is required that a well for a community public water supply be located according to distances specified in Minn. Rules 4725.4450, including not less than 50 feet from a source of contamination including buried sewers (except as specified in Minn. Rules 4725.5850).

Well #2 has a history of intermittent positive coliform bacteria. It has been observed that a vacuum is present in the influent pipe prior to sampling. The check valve in the submersible pump and drop pipe has been replaced due to the vacuum concern from previous observations. The city should conduct a pressure test of the influent pipe to the well to verify its integrity and possible source of the coliform bacteria.

Pumps/Pump Facilities and Controls

To ensure continuous service when the primary power has been interrupted, it is recommended that a standby power source be provided through: 1. a direct connection to at least two independent public power sources, or 2. dedicated portable or in-place auxiliary power of adequate supply and connectivity. [Minn. Rules 4720.3927]

Treatment

It is required the stock polyphosphate solution carry a chlorine residual of at least 10 mg/l at all times to inhibit bacteriological growth. Phosphates with a pH of less than 2 are exempted from this requirement. [Recommended Standards for Water Works 4.8.6]

The aeration chamber exhausts into the roof cavity in the treatment facility with no means to verify its integrity. The exhaust duct should protrude through the roof and be properly screened and protected from rain intrusion. In addition, high humidity air in the roof cavity will most likely cause decay to the roof structure shortening its service life.

It is recommended that the chlorine tank be equipped with a scale to monitor usage.

Water Storage

It is recommended that all water storage structures be inspected externally on a seasonal basis to assess and repair environmental damage and verify integrity of vents and screens. A written maintenance program should include periodic internal inspection and cleaning. Operating procedures addressing minimum and maximum water levels and target turnover rates should be in place. [AWWA Standards Distribution Systems Operation and Management, Sec. 4.3]



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



System Name: **Wabasso**

PWSID: **1640013**

System Contact: **Paul Plaetz**

Survey Date: **10/13/2021**

Surveyor: **John Blomme**

PWS Type: **Community**

Requirements and Recommendations

Distribution

It is required that no physical connection exist between any public water supply intended for potable use and any system, equipment, or device that may serve as a source of contamination, unless protected by a properly maintained backflow preventer. [Minnesota Rules 4720.0025]

It is recommended that a written policy with procedures be developed on dealing with watermain and service line breaks. The procedures should include but are not limited to the following:

- a. After a break has been located, determine which valves must be closed to isolate the break. A good policy would be to notify the affected customers before shutting off the valves, also it should be determined before shutting off the valves if a negative pressure may develop in the water mains and take appropriate precautions to prevent any backsiphonage.
- b. After the break has been repaired, the affected area should be thoroughly flushed, disinfected, and water samples collected for bacteriological analysis. It is recommended that records be maintained showing the chlorine residual, bacteriological results, and any other information pertinent to the break.

Monitoring/Reporting Data Verification

The following applicable records are required to be maintained by the water supply system:

- a. Coliform bacteria results - 5 years
- b. Chlorine residual results - 5 years
- c. Chemical results - 10 years
- d. Sanitary survey reports - 10 years
- e. All lead and copper materials - 12 years
- f. Consumer confidence reports - 3 years
- g. Public Notices - 3 years
- h. Fluoride quarterly results and monthly reports - 1 year

Water System Management/Operation

As a reminder, engineering plans for new, modifications to, or additions to the water supply system, including watermains, are required to be properly submitted to the Minnesota Department of Health for review. All plans must be approved prior to the start of construction. [Minn. Rules 4720.0010]

To ensure security, it is recommended that a daily check of critical system components be conducted, including confirmation that all doors and access hatches are locked.

It is recommended that a component of your drinking water system be replaced as it has reached the end of its useable life. A failure of this component will affect the ability to provide reliable and safe drinking water.



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



System Name: **Wabasso**
PWSID: **1640013**
System Contact: **Paul Plaetz**

Survey Date: **10/13/2021**
Surveyor: **John Blomme**
PWS Type: **Community**

Requirements and Recommendations

Water System Management/Operation

It is recommended that a list of all testable backflow prevention devices, their locations and maintenance records be maintained by the public water supply. [Minn. Rules, 4720.0025].

Operator Compliance with State Requirements

The certified operators are required to qualify themselves by attending waterworks operators training seminars offered throughout the state. Continuing education is valuable experience for anyone engaged in this field. The required contact hours in the previous 3 years for certification renewal are:

Class A 32 contact hours
Class B 24 contact hours
Class C 16 contact hours
Class D 8 contact hours
Class E 4 contact hours
[Minn. Rules 9400.1200]



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



System Name: **Wabasso**

PWSID: **1640013**

System Contact: **Paul Plaetz**

Survey Date: **10/13/2021**

Surveyor: **John Blomme**

PWS Type: **Community**

Bacteriological Results and Chlorine Residuals

<u>Date</u>	<u>Sampling Location</u>	<u>Chlorine Residual</u> <u>Free / Total</u>	<u>Coliform</u> <u>Bacteria</u>	<u>E.Coli</u>
10/13/2021	Community Center	/ 1.40	Absent	
10/13/2021	WWTP	/ 1.20	Absent	
10/13/2021	Well #1	/	Absent	
10/13/2021	Well #2	/	Present	Absent

Resolution ____-2021

Designating City Office Closure for 2022 Holidays

WHEREAS, the City Personnel Policy allows certain paid holidays for city employees, and

WHEREAS, city personnel will not be available to staff the city office on such holidays,

NOW THEREFORE, be it resolved by the Mayor and City Council, that the following days be designated as city holidays under the City Personnel policy in 2022:

Monday, January 3 rd	New Year's Eve
Monday, January 17 th	Martin Luther King Day
Monday, February 21 st	President's Day
Monday, May 30 th	Memorial Day
Monday, July 5 th	Independence Day
Monday, September 5 th	Labor Day
Thursday, November 11 th	Veterans Day
Thursday, November 24 th	Thanksgiving Day
Tuesday, December 27 th	Christmas Day

Be it further resolved, that the city offices will be closed on said days.

Adopted this 13th day of December, 2021.

Carol, Atkins Mayor

Attest:

Larry J Thompson, City Clerk

Application for Display of Fireworks / Pyrotechnic Special Effects

NOTE:

1. This application is for an outdoor public fireworks display only and is not valid for an indoor fireworks display.
2. This application must be submitted for approval a minimum of 15 days prior to the date of public display.

Name of Applicant: Curt Serbus

Name of Public or Private Organization sponsoring event: Wabasso Area Commercial Club
Address: 1429 Front Street Wabasso, MN 56293
Phone: Nate Jacobson - 507-430-3869

Name of Supervising Operator responsible for the display: Curt Serbus Certificate No: 0819
Address: 11646 272nd Ave NW
Zimmerman, MN 55398
Phone: 763-227-3941

Signature of Applicant or Authorized Agent: Curtis J. Serbus Date: 8 NOV 2021

NOTE: Operator must be at least 21 years of age and be able to demonstrate knowledge of the MN Statute 624.20 through 624.25, MN Uniform Fire Code Article 78 and the National Fire Protection Association Standard 1123 as they pertain to the proposed display.

Date of display: Dec 3, 2021 Rain Date: To Be Determined for later date based on weather
Time: 7pm-730pm
Location of Display: Kramer Baseball Fields, Wabasso MN
Address of Display: 2014 W Main St, Wabasso, MN 56293

Place of storage of fireworks prior to display: Stored in fireworks magazine and dropped off the day of the display

Type of fireworks to be discharged: Number (approx.) 380 shells and various cakes
Class: Class 'B' and 'C'
Size: 1" up to 4"

In addition, applicant must provide:

- 1) A map or diagram of the grounds on which the display is to be held showing the point at which the fireworks are to be discharged; the location of buildings, highways, or public communication lines, the location of nearby trees, telephone lines, and other overhead obstructions and the lines behind which the audience will be restrained.
- 2) Proof of Insurance in the amount of at least \$1.5 Million

Name and age of assistants who will be present: (Must be 18 years of age)

<u>Dennis Goneau - 59</u>	<u>Mark Anderson - 28</u>
<u>Steve Duthler - 50</u>	<u>Bob Faust - 42</u>
<u>Tim Serbus - 28</u>	<u>Dave Thompson - 59</u>
<u>Ken Lierman - 56</u>	<u>Cindy Thompson - 59</u>

In my opinion, the operator is competent, and the display as planned will conform to safety requirements, including the rules and regulations of the State Fire Marshall, as authorized by M.S. Chapter 624.22.

Date: 11-11-21 [Signature]
Signature of Fire Chief

Troy Welch 507-829-472
Printed Name and Phone

Date: 11-15-21 [Signature]
County Sheriff's Office

Randy Hanson 507-637-40
Printed Name and Phone

TO WHOM IT MAY CONCERN:

An application has been filed in this office by the above applicant and organization, requesting a permit to have a fireworks display on the above described property on the 3rd Day of December Year 2021.
This is according to the Minnesota Statutes, Chapter 624.22. The permit is hereby granted.

11-24-21 [Signature] Clerk Larry J Thompson 507-342-5519

Wabasso, Mn



4" shells will require 270ft fallout area. Using 350ft fallout area to increase distance from Crowd viewing area, Homes to the North and Co-Op to the SE. Using Offset to move the fallout area 100ft to the SW.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/9/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ryder Rosacker McCue & Huston (MGD by Hull & Company) 509 W Koenig St Grand Island NE 68801	CONTACT NAME: Kristy Wolfe PHONE (A/C, No, Ext): 308-382-2330 E-MAIL ADDRESS: kwolfe@ryderinsurance.com		FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Aluminum King Mfg Ltd DBA Flashing Thunder Fireworks Spectacular Inc 700 E Van Buren Street Mitchell IA 50461	INSURER A : SCOTTSDALE INS CO		41297
	INSURER B : NATIONAL CAS CO		11991
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES **CERTIFICATE NUMBER:** 745351625 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC			CPS3994208	10/15/2021	10/15/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			ZBO0004073	10/15/2021	10/15/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CXS0019365	10/15/2021	10/15/2022	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.
 Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.
 Date: Dec. 3, 2021 Rain date: TBD 2021 Location: Kramer Baseball Field, Wabasso, MN
 City of Wabasso, MN; Wabasso Commercial Club;

CERTIFICATE HOLDER Wabasso Commercial Club 1429 Front Street Wabasso MN 56293	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

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WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Person Or Organization:

Any person or organization with whom the insured has agreed to waive rights of recovery, provided such agreement is made in writing and prior to the loss.

Additional Premium is Included

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV - Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.



ATTACHED TO AND FORMING A PART OF POLICY NUMBER	ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME)	NAMED INSURED	AGENT NO.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

With respect to this endorsement, **SECTION II—WHO IS AN INSURED** is amended to include as an additional insured any person or organization whom you are required to add as an additional insured on this policy under a written contract, written agreement or written permit which must be:

- a. Currently in effect or becoming effective during the term of the policy; and
- b. Executed prior to the "bodily injury," "property damage," or "personal and advertising injury."

The insurance provided to these additional insureds is limited as follows:

1. That person or organization is an additional insured only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by:
 - a. Your acts or omissions; or
 - b. The acts or omissions of those acting on your behalf.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

2. With respect to the insurance afforded to these additional insureds, the following exclusions are added to item 2. **Exclusions of SECTION I—COVERAGES:**

This insurance does not apply to "bodily injury," "property damage" or "personal and advertising injury" occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
 - b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
3. The limits of insurance applicable to the additional insured are those specified in the written contract, written agreement or written permit or in the Declarations for this policy, whichever is less. These limits of insurance are inclusive of, and not in addition to, the Limits of Insurance shown in the Declarations for this policy.
 4. Coverage is not provided for "bodily injury," "property damage," or "personal and advertising injury" arising out of the sole negligence of the additional insured.
 5. The insurance provided to the additional insured does not apply to "bodily injury," "property damage," or "personal and advertising injury" arising out of an architect's, engineer's or surveyor's rendering of or failure to render any professional services including:

- a. The preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
 - b. Supervisory, inspection, architectural or engineering activities.
6. Any coverage provided hereunder will be excess over any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis unless a

written contract specifically requires that this insurance be primary.

When this insurance is excess, we will have no duty under **SECTION I—COVERAGES** to defend the additional insured against any "suit" if any other insurer has a duty to defend the additional insured against that "suit." If no other insurer defends, we will undertake to do so, but we will be entitled to the additional insured's rights against all those other insurers.

AUTHORIZED REPRESENTATIVE

DATE

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**CONTRACT BETWEEN THE CITY OF WABASSO AND REDWOOD COUNTY TO
PROVIDE LAW ENFORCEMENT SERVICES**

THIS CONTRACT BETWEEN THE CITY OF WABASSO AND REDWOOD COUNTY TO PROVIDE LAW ENFORCEMENT SERVICES (the "Agreement") is made and entered into this 14th day of December, 2021, by and between Redwood County (the "County"), the City of Wabasso (the "City"), and the Redwood County Sheriff's Office (the "Sheriff").

WITNESSETH:

WHEREAS, the City desires that the Sheriff provide law enforcement services within its City boundaries; and

WHEREAS, the County and the Sheriff agree to render such services upon the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized by the provisions of Minn. Stat. §471.59 and §436.05.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is agreed between the parties as follows:

Section 1. PERFORMANCE OF LAW ENFORCEMENT PROTECTION.

- a. The County agrees, through the office of the Sheriff of the County, to provide police protection within the corporate limits of the City to the extent and in the manner hereinafter set forth.
- b. The Sheriff shall provide 15 hours of police protection per week to the City on a schedule to be reasonably acceptable to both parties.
- c. Except otherwise specifically provided herein, the service to be provided by the County shall encompass those duties and functions which are the type normally coming within the jurisdiction of and customarily rendered by the Sheriff under the applicable statutes of the State of Minnesota.
- d. It is agreed that the City shall receive police protection to be provided by such personnel as may be assigned by the Sheriff using such vehicles as the Sheriff, in his discretion, shall deem necessary. The police protection contemplated hereby shall include patrolling and answering police calls within the City. The manner in which such service is rendered, the standards of performance, discipline of officers and all matters incident to the performance of such service or the control of personnel employed to render such service shall be and remain in the County through the Sheriff's Office.

- e. The services contemplated hereby are scheduled police services which will, in fact, be provided to the City for the number of contracted hours reasonably anticipated and required. It shall include situations in which, in the opinion of the Sheriff, a police emergency occurs which requires a different use of the officer and/or the patrol vehicle, performance of special details relating to the law enforcement service, the enforcement of State statutes and City ordinances, performance of traffic law enforcement, City license inspection, enforcement of the Juvenile Code of the State as said code relates to the City and its ordinances, and other duties and functions customarily performed by a municipal police force.
- f. In addition to the patrol hours that are anticipated under this Agreement, the parties acknowledge that the following hours shall be included in the contracted time: court appearances by Deputies for matters arising in the City; extended shifts which may be required as the result of a Deputy being involved in business prior to the end of his shift which requires him to spend time beyond the end of this shift; emergency calls; investigations; and official events which are held in the City that would require additional law enforcement protection.
- g. The Sheriff will be responsible for proper statutory required licensing of all the Deputies.
- h. It is agreed that all personnel employed to render the services contemplated hereby shall be employees of the County, and that the County shall therefore be responsible for providing worker's compensation insurance and all other benefits to which such personnel shall become entitled by reasons of their contract with the County entered into through its collective bargaining units.
- i. The County agrees that all insurance required adequately covers vehicles, personnel and equipment used by the County in the provision of the services. These costs are included in the total costs of this Agreement.
- j. It is agreed that the County shall provide all necessary labor, supervision, equipment, communication facilities, dispatching and necessary supplies to maintain and provide the police service to be rendered hereunder and these costs are included in the total costs of contract to the City. The City is not obligated to, or responsible for, or liable for compensation or indemnity to any County official, agent or employee for injury or sickness arising out of his employment, and the County agrees to hold harmless the City against such claim.
- k. It is hereby agreed the City and all of its officers, agents and employees shall cooperate and assist the County and the Sheriff to facilitate the provision of the services contemplated here.

Section 2. TERM OF CONTRACT.

- a. The term of this contract shall be January 1, 2022 to December 31, 2022.

- b. Either Party to this Contract may terminate the same upon three months' written notice to the other Party.

Section 3. COSTS AND PAYMENTS.

- a. For performing the services contemplated hereby, the County agrees to contract for 15 hours coverage during each week. As contemplated by the parties a week shall begin 12:01 a.m. on each Monday and end on 11:59 p.m. on each Sunday.
- b. For the services contemplated herein, the City agrees to pay the County \$46.00 per hour. This equals the monthly sum of \$2,990.00. This amount shall be paid monthly upon receipt of an invoice from County.
- c. This may not be adjusted by the Sheriff, County Board, City Administrator, and City Council without an amendment to this Agreement signed by all parties. This amount shall be paid monthly to the County and the City shall receive credit for its share of any benefit to which it may become entitled pursuant to Minnesota Statutes § 69.011 (as amended).

Section 4. SUPERVISION. The Sheriff will establish the work schedule to perform the law enforcement services to the City. The City or its designee will give input in regard to scheduled police services for their City. The County shall have the exclusive control and supervision of the personnel provided by the County to render police protection to the City.

Section 5. INDEMNIFICATION.

- a. The City does not assume any liability for the direct payment of any salaries, wages or other compensation to personnel employed by the County to perform the services contemplated hereby, nor does it assume any other liability other than that provided for in this Agreement. Deputy Sheriffs and officers, agents and employees of the Sheriff's are deemed to be officers, agents and employees of the County.
- b. The City, its officers, agents and employees, shall not be deemed to assume any liability for any intentional or negligent acts of the County or any officer, agent or employee of the county, and the County shall indemnify and hold the City and its officers, agents and employees harmless from any intentional or negligent act of the County or any officer, agent or employee of the County, and the County agrees to defend the City, and its officers, agents and employees from any claim for damages resulting from any act or circumstances involving the County, its officers, agents or employees or equipment. A copy of an adequate liability insurance policy shall be provided to the City by the County upon the City's request.
- c. The County, its officers and employees and the Sheriff shall not be deemed to assume liability for any intentional or negligent acts of the City. The City agrees that it will hold the County and Sheriff harmless from and shall defend its officers, agents and employees against any claim for damages resulting from such acts.

- d. Neither party intends, by this Agreement nor any provision hereof, to waive, stack, limit or otherwise abrogate the terms and limitations of Minnesota Statutes §466 as they relate to tort liability limitations of political subdivisions. These provisions shall survive the expiration and/or termination of this Agreement.

Section 6. ARBITRATION PANEL. In the event a dispute arises between the parties concerning the services to be rendered hereunder, the level thereof or the manner in which such service is provided, an arbitration panel shall be established and the findings of this panel shall be final and conclusive between the County and the City. This shall be a three person panel, with one number selected by the City, and one selected by the County, and the third selected by the two previously selected members. The provisions of the Minnesota Arbitration Act, Minn. Stat. §572 et seq., shall apply.

Section 7. NONDISCRIMINATION; PENALTY. No discrimination because of race, color, national origin, ancestry, sex or religion shall be made in the employment of persons to perform services by the County under this contract. The County agrees to meet all requirements of Federal and State Statutes pertaining to nondiscrimination employment.

Section 8. COMPLETENESS OF AGREEMENT. The provisions embodied in this Agreement contain all covenants, agreements, obligations, and stipulations agreed to by the parties and on execution hereof, any and all previous and existing agreements and/or contracts entered into between the parties are hereby declared by mutual consent to be null and void. Further, there are no other understandings, representations or agreements, written or oral, not incorporated herein. This Agreement may not be enlarged, modified or altered except in writing, signed by the parties and endorsed here on. Upon notice given by any party, later negotiations may be undertaken for the purpose of revising, adding to or striking any provision(s) of this Agreement which appears unworkable or insufficient to perfect, maintain, and ensure the purpose of this Agreement. Any change of the original provisions of this Agreement, after agreement between the County and City, shall be written and attached to this Agreement. This later revision, addition or deletion shall only apply to the provision revised, added or deleted and the remainder of this Agreement shall remain in full force and effect.

[remainder of page intentionally blank]

IN WITNESS WHEREOF, the City has caused this agreement to be executed by its City Administrator and its Mayor by the authority of its governing body adopted by Resolution on the (date) _____, and the County has caused this Agreement to be executed by its Board Chair and attested by its Administrator pursuant to the authority of the Board of County Commissioners by Resolution duly adopted on the 14th day of December 2021.

CITY OF WABASSO

Carol Atkins
Mayor

Larry Thompson
City Administrator

REDWOOD COUNTY

James Salfer
Chair, Board of Commissioners

Vicki Knobloch
County Administrator

SHERIFF

Randy Hanson
Redwood County Sheriff

CITY OF WABASSO, MN

RESOLUTION No. ____-2021

**Resolution Combining City Bank Accounts and
Repayment of Interfund Fund Balances**

WHEREAS, the City of Wabasso presently maintains various bank accounts in different banks as noted in the attached spreadsheet, and

WHEREAS, it is in the interest of the City to consolidate the various bank accounts into single accounts under the direction of the City Council, Economic Development Authority and Library Board, and

WHEREAS, the City's annual audit has recommended various interfund transfers relating to monies owed to and from various funds that should be addressed by the City Council.

NOW, THEREFORE, the Wabasso City Council hereby approves the consolidation of bank accounts as noted in the attached spreadsheet.

BE IT FURTHER RESOLVED, that the City Council authorizes the interfund transfers as noted in the attached spreadsheet.

Adopted by the Mayor and City Council on December 13, 2021

Carol, Atkins Mayor

Attest:

Larry J Thompson, City Clerk

[illegible]

CITY OF WABASSO

CURRENT ACCOUNTS/BANKS

FUND

	Independent		Minnwest		Wanda State	
	Integrity Bank	Bank	Bank	Bank	Bank	Bank
			#026146			
			EDA - Dewey		Wanda State	
			Street 246-		Bank CD	
			10104		#151009	
	Total Integrity	Total				Total
General - 100	113,442.46	335,077.92				448,520.38
Library - 211	106,944.36	-				106,944.36
Fire - 225	67,337.29	-				67,337.29
Ambulance -230	178,161.71	-				178,161.71
Ec Rec Grant I - 240	317,061.42	-				317,061.42
Ec Rec Grant II - 241	118,869.87	-				118,869.87
Revolving Loan - WDC - 242	39,811.38	-				39,811.38
EDA General - 245	125,265.05	-		27,951.93		153,216.98
EDA 5 Plex/ Dewey St 246	-	-	53,938.06			53,938.06
Small Cities - 250	(1,263.03)	-				(1,263.03)
Cemetery - 260	14,323.43	-				14,323.43
'00 GO Water - 306	80.23	-				80.23
2013 Refunding Bond - 307	15,535.45	-				15,535.45
2016A Refunding Bonds - 308	284,372.28	-				284,372.28
309 Abatement Bonds?	(35,886.50)	-				(35,886.50)
TIF 1-3 - 377	(4,985.46)	-				(4,985.46)
TIF 1-5 '05 GO TIF Bonds - 379	2,591.13	-				2,591.13
2017A Tax Abatement - 405	5,487.85	-				5,487.85
Perpetual Care - 501	45,561.11	-				45,561.11
Water - 601	878,460.53	115,503.74				993,964.27
Sewer - 602	122,915.93	-				122,915.93
Garbage - 603	24,863.06	-				24,863.06
Total	2,418,949.55	450,581.66	53,938.06	27,951.93		2,951,421.20

CITY OF WABASSO
REALLOCATING ACCOUNTS
TRANSFERS TO AND FROM ACCOUNTS

Repayment of Inter-fund Balances if Funds Available							
	100 General	240 Ec Rec I	241 Ec Rec II	245 EDA General	246 EDA Plex	405 2017A Tax Abate	601 Water 603 Garbage
General - 100	162,679.36			(2,399.45)			
Library - 211	(2,067.18)						
Fire - 225							
Ambulance - 230	(975.36)						
Ec Rec Grant I - 240		1,827.65	(409.87)	(3,886.28)			(45,000.00)
Ec Rec Grant II - 241		(1,027.65)	809.87				(834.02)
Revolving Loan - WDC - 242							(101.23)
EDA General - 245	(4,020.98)		(400.00)	6,285.73	(1,931.20)	(15,541.50)	
EDA 5 Plex/ Dewey St 246	(25,468.86)	(800.00)			1,931.20		
Small Cities - 250							
Cemetery - 260							
'00 GO Water - 306							
2013 Refunding Bond - 307							
2016A Refunding Bonds - 308	(130,146.98)						
309 Abatement Bonds?							
TIF 1-3 - 377							
TIF 1-5 '05 GO TIF Bonds - 379							
2017A Tax Abatement - 405						15,541.50	
Perpetual Care - 501							
Water - 601							136,057.21
Sewer - 602							(90,223.19)
Garbage - 603							101.23
Total	-	-	-	-	-	-	-

Only due to's not taken care of:

TIF 1-3 to General	1,093.11
TIF 1-5 to Water	23,393.80

CITY OF WABASSO

REALLOCATING ACCOUNTS

TRANSFERS TO AND FROM ACCOUNTS

Re-allocated Totals

**CITY OF WABASSO
REALLOCATING ACCOUNTS
CONSOLIDATED ACCOUNTS**

	Re-allocated-Checking		Re-allocated-Savings	
	General	Library	EDA	General
General - 100	308,800.29	-	-	300,000.00
Library - 211	-	104,877.18	-	30.00%
Fire - 225	22,337.29	-	-	
Ambulance -230	76,251.10	-	-	10.00%
Ec Rec Grant I - 240	-	-	64,592.92	250,000.00
Ec Rec Grant II - 241	-	-	43,652.09	75,000.00
Revolving Loan - WDC - 242	-	-	39,811.38	18.75%
EDA General - 245	-	-	61,809.03	75,000.00
EDA 5 Plex/ Dewey St 246	-	-	30,400.40	18.75%
Small Cities - 250	(1,263.03)	-	-	
Cemetery - 260	14,323.43	-	-	
'00 GO Water - 306	80.23	-	-	
2013 Refunding Bond - 307	15,535.45	-	-	
2016A Refunding Bonds - 308	154,225.30	-	-	
309 Abatement Bonds?	(35,886.50)	-	-	
TIF 1-3 - 377	(4,985.46)	-	-	
TIF 1-5 '05 GO TIF Bonds - 379	2,591.13	-	-	
2017A Tax Abatement - 405	21,029.35	-	-	
Perpetual Care - 501	45,561.11	-	-	
Water - 601	530,021.48	-	-	60.00%
Sewer - 602	32,692.74	-	-	
Garbage - 603	24,964.29	-	-	
Total	1,206,278.20	104,877.18	240,265.82	1,000,000.00
				100.00%
				400,000.00
				100.00%

City of Wabasso
City Council
Monday, November 8, 2021
6pm

The meeting opened with the recitation of the pledge of Allegiance.

Mayor Atkins called the meeting to order with Council members Roger Baumann, Jeff Olson and Brad Salfer present. Steve Burns was absent.

Clerk/Treasurer/Administrator Larry Thompson, Street Maintenance Supervisor Jim Jenniges, City Attorney Matt Novak, EDA President PAT Eichten and City Engineer David Palm were present.

It was the consensus of the Council to approve the agenda as presented.

EDA Report. EDA Board President Pat Eichten reported as follows:

1. EDA approved the service agreement with the RADC
2. Board is still considering applying to the state for the release of the RLF funds at a 20% discount.
3. Meeting with an architect this week to review the duplex/4 plex plans
4. Increased the 5-plex rent 5% to \$735/month
5. Request the Council certify the maximum EDA levy allowed by law. (Mr. Thompson will update)
6. Business survey results. Mr. Thompson to forward updated results to the Council.
7. Treasurer's report. no delinquent loan payments.

Clerk/Treasurer/Administrator's report.

1. **Leslie/Richard Schlemmer building permit update.** Mr. Thompson stated Mr. Schlemmer felt there was a misunderstanding between him, and the former Clerk and he felt he didn't need a permit for removing sidewalk or installing the driveway. Mr. Thompson contacted the former Clerk and she stated she did not state it was ok without a permit. Clerk to issue fine – Mr. Schlemmer can appeal to Council
2. **Combined bank accounts** – Council accepted the report and directed Mr. Thompson to proceed.
3. **Wabasso Rabbit** – The rabbits should be completed and delivered before Thanksgiving. It was the consensus they should be painted white.
4. **Clerks' office will be closed on Friday, November 26, 2021.**

Street Report. Mr. Jenniges noted that the streets had been swept and the plow had been installed on the one ton pickup.

Utilities Superintendent Report.

1. **Water Panel and Monitoring System.** Mr. Jenniges submitted a proposal by Quality Flow for the water treatment plant controls and high service pump replacement the was included in the budget plus an add on for a cellular monitoring system for the water plant, wastewater plant and lift station. Mr. Olson asked how the monitoring system was to be funded. Mr. Thompson stated that it would be financed from the fund balances.
2. **Utilities Superintendent Report.** Mr. Thompson indicated that the city received no applicants for the position and based on feedback from the industry it was unlikely the city would receive any application in the future. Mr. Thompson indicated that the day to day operations were

being covered through additional part time help and overtime. The licensing could be covered via a service contract. Mr. Thompson recommended the council accept the proposal by PeopleService to provide 10 hours/week for licensed sewer and water service, the city advertise for permanent part time or full time help to assist the Street Maintenance Supervisor and Mr. Jenniges manage both the Street and Public Utility departments.

Motion by Olson, second by Salfer to approve the purchase of the water panel and high flow pumps (\$63,730.00) and cellular monitoring system (\$10,740.00) from Quality Flow.

Atkins – yes; Baumann – yes; Olson – yes; Salfer – yes.

Motion by Olson, second by Baumann that the city advertise for a full or part time person to assist the Street Maintenance Superintendent.

Atkins – yes; Baumann – yes; Olson – yes; Salfer – yes.

Mr. Novak recommended the Council begin thinking about future replacements for city staff, as the other cities he represents are having a difficult time replacing staff.

Motion by Olson, second by Salfer to approve the **consent agenda** as follows:

1. Approve the **2021 Audit proposal** for Kinner and Company.
2. **Approve Council minutes – September 13, 2021**
3. Adopt Resolution No. 24-2021 authorizing purchase of a **\$100,000 Clerk's fidelity bond**.
4. Approve 2022 membership with the **Redwood Area Development Corporation** and to share costs with the EDA.

Atkins – yes; Baumann – yes; Olson – yes; Salfer – yes.

Cedar Street Improvement Project. Mr. Thompson presented a recap of the public hearing held on October 13, 2021, and an overview of the assessment options and funding sources. The audience had the following questions/concerns.

1. Why not just spend \$1,250,000? Mr. Palm -Don't know if that's possible. Grant was awarded based on the entire project. (Mr. Palm gave an overview of the improvements)
2. Will project alleviate the flooding? Mr. Palm – The project won't totally prevent flooding in large events, but it will alleviate a lot of the flooding
3. Will good driveways and sidewalks be replaced? Mr. Palm – a committee will walk the project and determine which sidewalks and driveways can remain. They must meet ADA slope requirements and match reconstructed street grades.)
4. Will trees be removed? Mr. Palm – Some trees may have to be removed as they are heaving sidewalks.
5. Delay assessments until 2023 to build up road and bridge funds? Mr. Thompson – It's possible. Council would have to take capitalized interest into consideration.
6. Remove sidewalk sections? Mr. Palm – Possible but the sidewalks were included in the grant application. The final plans will need to be approved by the state and county.
7. Assessments and funding. Mr. Thompson – several options. Need to consider state law relating to different types of infrastructure – road improvements fall under MS 429 which requires the assessment to be fair and equitable and to show benefit to the property. Sewer and water falls under MS 444 which does not require the city show benefit. If property taxes are used to fund the project tax exempt property such as schools, churches and the city will not have to pay. Several options the council will need to consider. Decision tonight is either order the project or not.

Motion by Olson, second by Baumann, to adopt **Resolution No. 23-2021 ordering the Cedar Street Project.**

Atkins – yes; Baumann – yes; Olson – yes; Salfer – yes.

Motion by Olson, second by Salfer directing staff to draft an **assessment policy** for council consideration.

Atkins – yes; Baumann – yes; Olson – yes; Salfer – yes.

Motion by Salfer, second by Olson directing staff to draft a **stormwater utility ordinance.**

Atkins – yes; Baumann – yes; Olson – yes; Salfer – yes.

It was the consensus of the Council to set a **special meeting for Monday, November 29, 2021, at 6:00 pm to discuss the 2022 Budget.**

The Council received and reviewed the following correspondence:

1. **October 2021 Sheriff's report** (the council would like future reports to include dates)
2. **October 5, 2021, Library Minutes**
3. **LMC regional meeting** on Thursday, November 10, 2021, at Redwood Falls city hall. (Mayor and Clerk to attend)

Motion by Salfer, second by Olson to **approve the bills** as follows:

• General Checking:	
• General Fund	\$16,625.04
• Water Fund	\$ 1,346.70
• Sewer Fund	\$ 3,769.22
• Refuse	<u>\$ 2,892.47</u>
Total	<u>\$24,633.43</u>
Ambulance Checking:	<u>\$ 4,011.40</u>
Fire Checking:	<u>\$ 8,721.24</u>
TOTAL:	<u>\$37,366.07</u>

Atkins – yes; Baumann – yes; Olson – yes; Salfer – yes.

Motion by Baumann, second by Olson, to adjourn at 7:30 pm.

Atkins – yes; Baumann – yes; Olson – yes; Salfer – yes.

Larry Thompson
City Clerk/Treasurer/Administrator

City of Wabasso
City Council – Special Workshop
Monday, December 6, 2021
6pm

The meeting opened with the recitation of the pledge of Allegiance.

Mayor Atkins called the meeting to order with Council members Steve Burns, Roger Baumann, Jeff Olson and Brad Salfer present. . Also present was Larry Thompson, Jim Jenniges, Scott Sobocinski, Joyce Plaetz and Dawn Guetter.

The purpose of the meeting was to discuss the proposed 2022 Operating budget.

Mr. Sobocinski presented an overview of the 2022 Library budget request and noted library usage, programs, city effort, county effort and costs over the past years. Mr. Sobocinski requested a \$2,500 increase in city support noting the last time it was increased was in 2015. Motion by Burns, second by Salfer, to increase the city support to the Library by \$2,500.00

Atkins – yes; Burns – Yes. Baumann – Yes Olson – yes; Salfer – Yes.

Mr. Thompson presented an overview of the budget as follows:

- Remaining budget schedule.
- The budget is based on estimates through November 2021.
- The 2016A Refunding Bond tax levy ended in 2021. This will reduce the city's overall levy by approximately \$80,000. The 2016A Refunding Bond tax levy ended in 2021. This will reduce the city's overall levy by approximately \$80,000. A \$61,500 debt levy is added as a place holder for the 2022 Cedar Street LRIP Bond.
- General Fund property tax increase of 11% and total tax increase of 3%. Again, the total tax levy can be decreased after the Truth in Taxation hearing but not increased.
- Wages – I am proposing a larger increase in wages that has been the practice in recent years. The proposed salaries are listed in Appendix B.
- Covid Relief Aid – Estimated revenues and expenditures of \$37,500 in 2021 and \$37,500 in 2022. The council has not decided how the funds are to be spent and agreed to include it as part of the budget discussions. It was suggested the Covid Relief Aid be used for funding the water meters.
- City insurance – I allocated liability and workers comp insurance premiums by departments and funds per the insurance policy.
- Community Center – I have included \$50,000 to be spent or earmarked in 2021 from General Fund reserves and \$100,000 in the 2022 line item. The city council had previously designated \$100,000 for Community Center capital improvements from reserves. report to the Council on General Fund reserves to finance a portion of the 2022 Capital Improvements. I have also
- Athletic Field – \$40,000 for installing a roof over the storage area and converting the tennis/basketball courts to a parking lot.
- Public Works – \$40,000 for seal coating (1st phase) and \$30,000 for street repairs. The budget also includes \$10,248 for the final tractor capital lease payment and funding to replace the tractor every two years and the lawnmower on an annual basis.

- Fire fund – 3% increase in Township Fees. \$20,000 to install a drive through overhead door and \$10,000 transferred to a sinking fund for a future tanker truck.
- Ambulance -\$18,000 transfer to the sinking fund for fiscal years 2020, 2021 and 2022. The goal is to set aside dollars to replace the ambulance every 10 years. Also \$3,800 for air conditioning.
- Cemetery – Increase fees from \$75.00 \$125.00 for lot prices and perpetual care. Even with the increase estimated revenues will not meet expenditures. Within 6 to 7 years the fund balance will be depleted (\$11,000 +/-) and the city will have to donate the labor or add a tax levy to subsidize.
- Water Fund- 5% increase in water rates. \$35,000 (2021) and \$35,000 (2022) in Covid Relief funds to help finance new water meters (\$150,000). Debt service and reserve requirements included.
- Sewer Fund – 10% increase in sewer rate to fund the future USDA RD sewer rehab project. USDA RD reps indicate Phase I will be funded in March/April 2022 . The sewer fund being reimbursed from the bond fund for engineering in 2020 and 2021 (\$90,222).
- Sanitation Fund – 5% increase in rates.
- Total overall increase in utility rates will be 6 – 7%.
- Storm Sewer Fund – Council has not approved the storm sewer utility fund at this time but a preliminary budget has been included.
- EDA Budgets –
- Debt Schedule – Reviewed debt budget including revenue sources and estimated payments.

Questions/comments from the council.

- Good idea to used Covid Relief Aid for water meters.
- Reviewed fund balances – Mr. Thompson should prepare a summary sheet for consideration.
- Wage splits between departments.
- PeoplesServices contract included in Sewer and Water budgets.
- Street Maintenance Supervisor wages includes additional duties but will be reviewed later as he gains experience and license.
- Update on pay equity.

Motion by Salfer, second by Burns to end discussion on the budget.

Atkins – yes; Burns – Yes. Baumann – Yes Olson – yes; Salfer – Yes.

Mr. Olson presented an update on the Community Center improvements and schedule. It appears that scheduling the curtain is going to be an issue as installation is approximately 20 weeks out. The city may have to operate the center without curtains for a period of time. Mr. Olson reviewed the improvements which will be on the December 13, 2021 meeting for discussion.

Meeting adjourned at 7:45 p.m.

Larry Thompson
City Clerk/Treasurer/Administrator

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to psstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.*
- *If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.*
- *If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.*

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name:

City of Wabasso

Check one:



The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.



The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

Signature: _____ Position: _____

City of Wabasso

Payments

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Payments Batch 120821PAYGCAMBFIRE		\$151,337.99	
Refer	54044 ANDERSON ELECTRIC	-	
Cash Payment	E 101-43110-401 Repairs/Maint Buildings	Repairs- Shop	\$218.04
Invoice			
Cash Payment	E 601-49400-401 Repairs/Maint Buildings	Repairs - Water Plant	\$1,335.68
Invoice			
Cash Payment	E 601-49400-404 Repairs/Maint Machinery	Repairs - Water Plant	\$112.40
Invoice			
Transaction Date	12/8/2021	General Checking 10100	Total \$1,666.12
Refer	54045 AUTO VALUE REDWOOD FALLS	-	
Cash Payment	E 101-43100-210 Operating Supplies (GEN	Equipment parts	\$111.66
Invoice			
Cash Payment	E 101-43110-215 Shop Supplies	Shop Supplies	\$10.68
Invoice			
Transaction Date	12/8/2021	General Checking 10100	Total \$122.34
Refer	54046 ARVIG COMMUNICATION SYSTEM	-	
Cash Payment	E 101-41400-321 Telephone	City Hall - 23320030010	\$123.31
Invoice			
Cash Payment	E 601-49400-321 Telephone	Water Plant - 23133380016	\$43.44
Invoice			
Cash Payment	E 601-49400-321 Telephone	Water Tower - 23350940017	\$38.63
Invoice			
Cash Payment	E 602-49450-321 Telephone	Disposal Plant - 23535060018	\$104.76
Invoice			
Cash Payment			\$0.00
Invoice			
Transaction Date	12/8/2021	General Checking 10100	Total \$310.14
Refer	54047 BANYON DATA SYSTEMS	-	
Cash Payment	E 101-41400-306 Service Contract	Accounting Software Support	\$1,590.00
Invoice			
Transaction Date	12/8/2021	General Checking 10100	Total \$1,590.00
Refer	54048 BAUNE PLUMBING & HEATING	-	
Cash Payment	E 101-43100-403 Improvements Other Tha	Storm Sewer Repair	\$672.22
Invoice			
Transaction Date	12/8/2021	General Checking 10100	Total \$672.22
Refer	54049 CHAD OLSON	-	
Cash Payment	E 101-45180-225 Landscaping Materials	Baseball Field Maintenance - Shared with Baseball Assoc and School	\$3,000.00
Invoice			
Transaction Date	12/8/2021	General Checking 10100	Total \$3,000.00
Refer	54050 CHARLES DAUB	-	
Cash Payment	E 602-49450-389 Sludge HAULING	Sludge Land and Equipment Rent	\$1,500.00
Invoice			
Transaction Date	12/8/2021	General Checking 10100	Total \$1,500.00
Refer	54051 FALLS AUTOMOTIVE	-	

City of Wabasso

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Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Parts - Plow/Sweeper			\$68.41
Invoice					
Cash Payment	E 602-49450-404 Repairs/Maint Machinery	Parts - Sewer			\$112.47
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$180.88
Refer	54052 FARMERS CO-OP OIL COMPANY	-			
Cash Payment	E 101-43100-212 Motor Fuels	Pickup			\$40.14
Invoice					
Cash Payment	E 601-49400-212 Motor Fuels	Pickup			\$40.14
Invoice					
Cash Payment	E 602-49450-212 Motor Fuels	Pickup			\$40.14
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$120.42
Refer	54053 GOPHER STATE ONE CALL	-			
Cash Payment	E 601-49400-386 One Call	Fees			\$4.05
Invoice					
Cash Payment	E 602-49450-386 One Call	Fees			\$4.05
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$8.10
Refer	54054 HAWKINS WATER TREATMENT GR	-			
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	Chlorine			\$25.00
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$25.00
Refer	54055 JENNIGES GAS & DIESEL INC	-			
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Repairs			\$1,696.50
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$1,696.50
Refer	54056 JIM JENNIGES	-			
Cash Payment	E 101-43100-321 Telephone	Expense Reimb. - Streets			\$16.67
Invoice					
Cash Payment	E 601-49400-321 Telephone	Expense Reimb. - Water			\$16.67
Invoice					
Cash Payment	E 602-49450-321 Telephone	Expense Reimb. - Sewer			\$16.66
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$50.00
Refer	54057 JOHN DEERE FINANCIAL	-			
Cash Payment	E 101-43100-210 Operating Supplies (GEN	Parts - Street Equip.			\$179.37
Invoice					
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Repairs - Street Equip.			\$1,271.75
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$1,451.12
Refer	54058 KINNER & COMPANY	-			
Cash Payment	E 101-41530-301 Auditing and Acct g Servi	Accounting Fees			\$1,850.00
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$1,850.00
Refer	54059 LARRY THOMPSON	-			

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Cash Payment	E 101-41400-321 Telephone	Cell Phone Reimb			\$50.00
Invoice					
Cash Payment	E 101-41400-331 Travel Expenses	Mileage			\$51.23
Invoice					
Cash Payment	E 601-49400-331 Travel Expenses	Expense Reimb.			\$2.88
Invoice					
Cash Payment	E 602-49450-331 Travel Expenses	Expense Reimb.			\$45.48
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$149.59
Refer	54060 MARCO, INC	-			
Cash Payment	E 101-41400-414 Data Processing Equip R	Copier Rental			\$205.58
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$205.58
Refer	54061 MATHESON TRI-GAS INC	-			
Cash Payment	E 101-43100-215 Shop Supplies	Acetylene			\$37.53
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$37.53
Refer	54062 MEADOWLAND FARMERS CO-OP	-			
Cash Payment	E 101-45170-210 Operating Supplies (GEN	Roundup - Athletic Fields			\$64.63
Invoice					
Cash Payment	E 101-45180-210 Operating Supplies (GEN	Roundup - Baseball Field			\$64.63
Invoice					
Cash Payment	E 101-45200-216 Chemicals and Chem Pr	Roundup- Parks			\$64.63
Invoice					
Cash Payment	E 101-43100-212 Motor Fuels	Diesel for Street Equipment			\$1,786.71
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$1,980.60
Refer	54063 MN DEPT OF HEALTH	-			
Cash Payment	E 601-49400-388 MN Connect Fee	Water Connection Fee			\$707.00
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$707.00
Refer	54064 MVTL LABORATORIES	-			
Cash Payment	E 602-49450-387 Testing	Sewer Testing			\$92.62
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$92.62
Refer	54065 NORTHERN BUSINESS PRODUCT	-			
Cash Payment	E 101-41400-209 Other Office Supplies	Office Supplies			\$205.50
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$205.50
Refer	54066 NOVAK LAW	-			
Cash Payment	E 101-41610-304 Legal Fees	Prosecutions			\$368.50
Invoice					
Cash Payment	E 101-41610-304 Legal Fees	Civil			\$1,864.50
Invoice					
Transaction Date	12/8/2021	General Checking	10100	Total	\$2,233.00
Refer	54067 QUADIENT FINANCE USA, INC	-			

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Cash Payment Invoice	E 601-49400-322 Postage	Postage - Water		\$146.12
Cash Payment Invoice	E 602-49450-322 Postage	Postage - Sewer		\$146.12
Cash Payment Invoice	E 603-49500-322 Postage	Postage - Sanitation		\$146.11
Transaction Date	12/8/2021	General Checking	10100	Total \$438.35
Refer	54068 QUALITY FLOW SYSTEMS INC	-		
Cash Payment Invoice	E 601-49400-500 Capital Outlay (GENERA	Water - Monitoring System		\$5,570.00
Cash Payment Invoice	E 602-49450-500 Capital Outlay (GENERA	Sewer - Monitoring Systme		\$5,570.00
Transaction Date	12/8/2021	General Checking	10100	Total \$11,140.00
Refer	54069 R & E SANITATION INC	-		
Cash Payment Invoice	E 603-49500-384 Refuse/Garbage Dispos	Dumpster Fees		\$223.24
Cash Payment Invoice	E 603-49500-315 Sales Tax	Sales Tax		\$21.77
Transaction Date	12/8/2021	General Checking	10100	Total \$245.01
Refer	54070 REDWOOD CO ATTORNEY	-		
Cash Payment Invoice	E 101-41610-304 Legal Fees	Review Case - Possible Conflict of Interest		\$37.50
Transaction Date	12/8/2021	General Checking	10100	Total \$37.50
Refer	54071 REDWOOD CO SHERIFFS OFFICE	-		
Cash Payment Invoice	E 101-42100-306 Service Contract	Law Enforcement Contract		\$2,700.00
Transaction Date	12/8/2021	General Checking	10100	Total \$2,700.00
Refer	54072 REDWOOD ELECTRIC COOP	-		
Cash Payment Invoice	E 101-43160-381 Electricity	Street Lights - 99865801		\$889.00
Cash Payment Invoice	E 101-45170-381 Electricity	Athletic Field - 99865803		\$61.00
Cash Payment Invoice	E 101-45200-381 Electricity	City Park - 99865805		\$29.00
Cash Payment Invoice	E 101-41940-381 Electricity	Community Center - 99865806		\$523.00
Cash Payment Invoice	E 602-49450-381 Electricity	Disposal Plant - 99865807		\$2,745.00
Cash Payment Invoice	E 101-43110-381 Electricity	Shop - 99865808		\$157.80
Cash Payment Invoice	E 101-43160-381 Electricity	City Sign - 99865809		\$15.00
Cash Payment Invoice	E 602-49450-381 Electricity	Lift Station - 99865810		\$44.00
Cash Payment Invoice	E 601-49400-381 Electricity	Water Tower - 99865811		\$119.00
Cash Payment Invoice	E 601-49400-381 Electricity	Water Plant - 99865812		\$731.00

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Cash Payment	E 101-41940-381 Electricity	Community Center - 99865813		\$29.00
Invoice				
Transaction Date	12/8/2021	General Checking	10100	Total \$5,342.80
Refer	54073	RSS GROUP INTERNATIONAL INC	-	
Cash Payment	E 602-49450-210 Operating Supplies (GEN	Supplies		\$9.28
Invoice				
Transaction Date	12/8/2021	General Checking	10100	Total \$9.28
Refer	54074	RUNNING SUPPLY INC	-	
Cash Payment	E 101-43100-210 Operating Supplies (GEN	Street Operating Supplies		\$339.33
Invoice				
Cash Payment	E 602-49450-210 Operating Supplies (GEN	Sewer Supplies		\$451.35
Invoice				
Cash Payment	E 601-49400-217 Other Operating Supplies	Water Supplies		\$512.86
Invoice				
Transaction Date	12/8/2021	General Checking	10100	Total \$1,303.54
Refer	54075	SALFER WELDING & MFG	-	
Cash Payment	E 101-43110-215 Shop Supplies	Supplies		\$639.06
Invoice				
Transaction Date	12/8/2021	General Checking	10100	Total \$639.06
Refer	54076	SOUTHWEST HEALTH & HUMAN S	-	
Cash Payment	E 101-41940-434 Licnses	Food License		\$270.00
Invoice				
Transaction Date	12/8/2021	General Checking	10100	Total \$270.00
Refer	54077	SOUTHWEST SANITATION, INC	-	
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	Service Fees (2 months)		\$5,003.10
Invoice				
Transaction Date	12/8/2021	General Checking	10100	Total \$5,003.10
Refer	54078	TEAM LABORATORY CHEMICAL	-	
Cash Payment	E 602-49450-216 Chemicals and Chem Pr	Chemicals		\$950.00
Invoice				
Transaction Date	12/8/2021	General Checking	10100	Total \$950.00
Refer	54079	TURBES AG SALES AND SERVICE	-	
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Install and swap tires		\$760.31
Invoice				
Cash Payment	E 101-43100-210 Operating Supplies (GEN	Tires		\$1,613.25
Invoice				
Transaction Date	12/8/2021	General Checking	10100	Total \$2,373.56
Refer	54080	USA BLUEBOOK	-	
Cash Payment	E 602-49450-210 Operating Supplies (GEN	Ultraviolet Lamps		\$2,500.31
Invoice				
Transaction Date	12/8/2021	General Checking	10100	Total \$2,500.31
Refer	54081	USDA RURAL DEVELOPMENT	-	
Cash Payment	E 601-49400-601 Debt Srv Bond Principal	Bond Payment		\$49,511.05
Invoice				
Cash Payment	E 601-49400-611 Bond Interest	Bond Payment		\$34,904.74
Invoice				

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Cash Payment	E 602-49450-601 Debt Srv Bond Principal	Bond Payment		\$4,030.52
Invoice				
Cash Payment	E 602-49450-611 Bond Interest	Bond Payment		\$5,703.69
Invoice				
Transaction Date	12/8/2021	General Checking	10100	Total \$94,150.00
Refer	54082 VISA			
Cash Payment	E 101-41400-321 Telephone	Zoom Video Conferencing		\$16.09
Invoice				
Cash Payment	E 101-45170-210 Operating Supplies (GEN	Athletic Field LED Lights		\$36.30
Invoice				
Cash Payment	E 101-41400-430 Miscellaneous (GENERA	Finance Charge		\$9.27
Invoice				
Cash Payment	E 101-41400-207 Computer Supplies	Phone charger		\$11.80
Invoice				
Cash Payment	E 101-41940-210 Operating Supplies (GEN	Vacuum Bags - Community Center		\$13.95
Invoice				
Transaction Date	12/8/2021	General Checking	10100	Total \$87.41
Refer	54083 WABASSO STATE AGENCY			
Cash Payment	E 101-41000-361 General Liability Ins	Clerk's Bond		\$350.00
Invoice				
Transaction Date	12/8/2021	General Checking	10100	Total \$350.00
Refer	54084 ARVIG COMMUNICATION SYSTEM			
Cash Payment	E 230-42153-321 Telephone	Ambulance Garage		\$100.36
Invoice				
Transaction Date	12/8/2021	Ambulance Checking	10101	Total \$100.36
Refer	54085 CENTRACARE HEALTH			
Cash Payment	E 230-42153-211 ALS Intercept	ALS Intercept		\$600.00
Invoice				
Transaction Date	12/8/2021	Ambulance Checking	10101	Total \$600.00
Refer	54086 EFAX CORPORATE			
Cash Payment	E 230-42153-325 Fax Service	Fax		\$97.54
Invoice				
Transaction Date	12/8/2021	Ambulance Checking	10101	Total \$97.54
Refer	54087 EXPERT BILLING			
Cash Payment	E 230-42153-306 Service Contract	Billing Services		\$651.00
Invoice				
Transaction Date	12/8/2021	Ambulance Checking	10101	Total \$651.00
Refer	54088 FARMERS CO-OP OIL COMPANY			
Cash Payment	E 230-42153-212 Motor Fuels	Fuel		\$649.43
Invoice				
Transaction Date	12/8/2021	Ambulance Checking	10101	Total \$649.43
Refer	54089 MATHESON TRI-GAS INC			
Cash Payment	E 230-42153-217 Other Operating Supplies	Oxygen		\$243.48
Invoice				
Transaction Date	12/8/2021	Ambulance Checking	10101	Total \$243.48
Refer	54090 REDWOOD ELECTRIC COOP			

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Cash Payment Invoice	E 230-42153-381 Electricity	Electricity - 99865808		\$52.60
Transaction Date	12/8/2021	Ambulance Checking 10101	Total	\$52.60
Refer	54091 VERIZON WIRELESS	-		
Cash Payment Invoice	E 230-42153-321 Telephone	Cell Phone		\$105.91
Transaction Date	12/8/2021	Ambulance Checking 10101	Total	\$105.91
Refer	54092 VISA	-		
Cash Payment Invoice	E 230-42153-430 Miscellaneous (GENERA	EMS Registration		\$252.13
Transaction Date	12/8/2021	Ambulance Checking 10101	Total	\$252.13
Refer	54093 ALEX AIR APPARATUS	-		
Cash Payment Invoice	E 225-42200-404 Repairs/Maint Machinery	Compressor Repair		\$741.40
Transaction Date	12/8/2021	Fire Checking 10102	Total	\$741.40
Refer	54094 FARMERS CO-OP OIL COMPANY	-		
Cash Payment Invoice	E 225-42200-212 Motor Fuels	Fuel		\$204.24
Transaction Date	12/8/2021	Fire Checking 10102	Total	\$204.24
Refer	54095 MEADOWLAND FARMERS CO-OP	-		
Cash Payment Invoice	E 225-42200-383 Heat	Propane Tank Rental		\$41.21
Transaction Date	12/8/2021	Fire Checking 10102	Total	\$41.21
Refer	54096 REDWOOD ELECTRIC COOP	-		
Cash Payment Invoice	E 225-42200-381 Electricity	Electricity - 99865808		\$52.60
Transaction Date	12/8/2021	Fire Checking 10102	Total	\$52.60
Refer	54097 SALFERS FOOD CENTER	-		
Cash Payment Invoice	E 225-42200-217 Other Operating Supplies	Supplies		\$151.91
Transaction Date	12/8/2021	Fire Checking 10102	Total	\$151.91

City of Wabasso
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Fund Summary

	10100 General Checking	
		\$0.00
101 GENERAL FUND		\$24,112.85
601 WATER FUND		\$93,820.66
602 SEWER FUND		\$24,066.45
603 REFUSE (GARBAGE) FUND		\$5,394.22
		<u>\$147,394.18</u>
	10101 Ambulance Checking	
230 AMBULANCE		\$2,752.45
		<u>\$2,752.45</u>
	10102 Fire Checking	
225 FIRE		\$1,191.36
		<u>\$1,191.36</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$151,337.99
Total	<u>\$151,337.99</u>

Checks for Month

November 2021

0100 General Checking Begin Mth \$885,347.08

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20211101UB0	11/1/2021	\$2,226.98	20211101UB0	UB Receipt Serv 1 Water R	\$887,574.06
Deposit	20211102UB0	11/2/2021	\$3,441.06	20211102UB0	UB Receipt Serv 1 Water R	\$891,015.12
053999	WONDORFF WELDING & FA	11/3/2021	-\$11,511.21	110321PAY-2	Snow Blade for 1 Ton	\$879,503.91
Deposit	20211104UB0	11/4/2021	\$2,177.88	20211104UB0	UB Receipt Serv 1 Water R	\$881,681.79
Deposit	20211105UB0	11/5/2021	\$1,400.23	20211105UB0	UB Receipt Serv 1 Water R	\$883,082.02
054019	PAUL PLAETZ	11/8/2021	-\$50.00	110321PAYGCFI	Expense Reimb	\$883,032.02
054011	JOHN DEERE FINAN	11/8/2021	-\$100.26	110321PAYGCFI	Old Lawnmower	\$882,931.76
054012	LARRY THOMPSON	11/8/2021	-\$50.00	110321PAYGCFI	Expense Reimbursement	\$882,881.76
054013	MARCO, INC	11/8/2021	-\$291.22	110321PAYGCFI	Copier	\$882,590.54
054014	MATHESON TRI-GAS INC	11/8/2021	-\$42.02	110321PAYGCFI	Acetetylene	\$882,548.52
054015	MEADOWLAND FARMERS C	11/8/2021	-\$1,416.06	110321PAYGCFI	Softball Field Fertilizer - Ac	\$881,132.46
054016	MN RURAL WATER ASSOCIA	11/8/2021	-\$250.00	110321PAYGCFI	Technical Conference	\$880,882.46
054010	JOHANNECK CONCRETE	11/8/2021	-\$200.00	110321PAYGCFI	Sludge Hauling	\$880,682.46
054018	ONE OFFICE SOLUTION	11/8/2021	-\$7.16	110321PAYGCFI	Correction Tape	\$880,675.30
054006	GOPHER STATE ONE CALL	11/8/2021	-\$4.05	110321PAYGCFI	One Call	\$880,671.25
054020	QUADIENT FINANCE USA, IN	11/8/2021	-\$421.80	110321PAYGCFI	Postage - water	\$880,249.45
054017	MVTL LABORATORIES	11/8/2021	-\$212.98	110321PAYGCFI	Sludge Testing	\$880,036.47
054009	JIM JENNIGES	11/8/2021	-\$350.00	110321PAYGCFI	Cell Phone	\$879,686.47
054022	REDWOOD AREA DEVELOP	11/8/2021	-\$1,617.50	110321PAYGCFI	One half of agreement shar	\$878,068.97
054007	HAWKINS WATER TREATME	11/8/2021	-\$25.00	110321PAYGCFI	Chemicals - Chlorine	\$878,043.97
054023	REDWOOD CO SHERIFFS O	11/8/2021	-\$2,700.00	110321PAYGCFI	Service Agreement - Octob	\$875,343.97
054005	FALLS AUTOMOTIVE	11/8/2021	-\$197.70	110321PAYGCFI	City Shop	\$875,146.27
054004	ELECTRIC MOTOR COMPAN	11/8/2021	-\$132.99	110321PAYGCFI	Heat Gun/Blade	\$875,013.28
054003	DOORMEN	11/8/2021	-\$295.00	110321PAYGCFI	Remotes - Shop	\$874,718.28
054002	BOLTON & MENK	11/8/2021	-\$5,385.00	110321PAYGCFI	Cedar Street Engineering	\$869,333.28
054001	ARVIG COMMUNICATION SY	11/8/2021	-\$332.76	110321PAYGCFI	Clerk's Office - 2332003 0	\$869,000.52
054000	ANDERSON ELECTRIC	11/8/2021	-\$505.97	110321PAYGCFI	Repair Athletic Field Bathro	\$868,494.55
Deposit	20211108UB0	11/8/2021	\$2,457.78	20211108UB0	UB Receipt Serv 1 Water R	\$870,952.33
054008	JENNIGES GAS & DIESEL IN	11/8/2021	-\$1,151.53	110321PAYGCFI	Repairs - Snow Plow	\$869,800.80
054030	USA BLUEBOOK	11/8/2021	-\$319.71	110321PAYGCFI	Ultraviolet Lamp	\$869,481.09
054021	R & E SANITATION INC	11/8/2021	-\$165.00	110321PAYGCFI	Dumpster Rental	\$869,316.09
054031	VISA	11/8/2021	-\$149.35	110321PAYGCFI	Zoom service	\$869,166.74
054029	SOUTHWEST SANITATION, I	11/8/2021	-\$2,501.55	110321PAYGCFI	Service Contract	\$866,665.19
054028	SHARE CORPORATION	11/8/2021	-\$384.50	110321PAYGCFI	Supplies	\$866,280.69
054027	SALFERS FOOD CENTER	11/8/2021	-\$39.76	110321PAYGCFI	Supplies	\$866,240.93
054026	RSS GROUP INTERNATIONAL	11/8/2021	-\$130.18	110321PAYGCFI	Supplies	\$866,110.75
054025	RITEWAY	11/8/2021	-\$255.97	110321PAYGCFI	Water Dept	\$865,854.78
054024	REDWOOD ELECTRIC COOP	11/8/2021	-\$4,935.80	110321PAYGCFI	Street Lights - 99865801	\$860,918.98
054032	WABASSO DIESEL SERVICE	11/8/2021	-\$12.61	110321PAYGCFI	Shipping samples	\$860,906.37
Deposit	20211109UB0	11/9/2021	\$1,755.00	20211109UB0	UB Receipt Serv 1 Water R	\$862,661.37
Deposit	20211110UB0	11/10/2021	\$1,206.61	20211110UB0	UB Receipt Serv 1 Water R	\$863,867.98
Deposit	20211112UB0	11/12/2021	\$825.28	20211112UB0	UB Receipt Serv 1 Water R	\$864,693.26
Deposit	20211115UB0	11/15/2021	\$1,756.37	20211115UB0	UB Receipt Serv 1 Water R	\$866,449.63
Deposit	111521RECTLCCRENT	11/15/2021	\$212.50	111521RECTLCC	2021 Summer Mowing	\$866,662.13
054036	Plaetz, Paul	11/17/2021	-\$1,555.15	PAY20210123.00		\$865,106.98
054034	Krause, Joanne	11/17/2021	-\$163.03	PAY20210123.00		\$864,943.95
054035	Lensing, Gary J.	11/17/2021	-\$304.60	PAY20210123.00		\$864,639.35
054037	Thompson, Larry	11/17/2021	-\$1,714.09	PAY20210123.00		\$862,925.26
054033	Jenniges, Jim M	11/17/2021	-\$2,209.59	PAY20210123.00		\$860,715.67
Deposit	20211118UB0	11/18/2021	\$1,599.55	20211118UB0	UB Receipt Serv 1 Water R	\$862,315.22
Deposit	111821REC	11/18/2021	\$85.00	111821REC	Community Center Rental	\$862,400.22
Deposit	20211118UB02	11/18/2021	\$246.41	20211118UB02	UB Receipt Serv 1 Water R	\$862,646.63
Deposit	20211119UB0	11/19/2021	\$1,255.16	20211119UB0	UB Receipt Serv 1 Water R	\$863,901.79
Deposit	20211122UB0	11/22/2021	\$1,552.87	20211122UB0	UB Receipt Serv 1 Water R	\$865,454.66
Deposit	112221RECFIREAIDFINE	11/22/2021	\$15,683.08	112221RECFIRE	Fire Aid and Fines	\$881,137.74
Deposit	20211123UB0	11/23/2021	\$687.19	20211123UB0	UB Receipt Serv 1 Water R	\$881,824.93
Deposit	20211123UB1	11/23/2021	\$10,448.70	20211123UB1	UB Receipt Serv 1 Water R	\$892,273.63
Deposit	20211129UB02	11/29/2021	\$555.08	20211129UB02	UB Receipt Serv 1 Water R	\$892,828.71
Deposit	20211129UB0	11/29/2021	\$1,513.37	20211129UB0	UB Receipt Serv 1 Water R	\$894,342.08
Deposit	112921RECCWROHLIK	11/29/2021	\$35.00	112921RECCWR	Community Center Rental	\$894,377.08

City of Wabasso

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Checks for Month

November 2021

0100 General Checking Begin Mth \$885,347.08

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20211202UB1	12/2/2021	\$100.00	20211202UB1	UB Receipt Serv 1 Water R	\$894,477.08
	Deposits	\$51,221.10				
	Checks	-\$42,091.10	\$9,130.00			

FILTER: [Cash Act]='10100' and [Period]=11 and [Act Year]='2021'

1 Ambulance Checking Begin Mth \$124,668.97

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	110221RECEDAAMB	11/2/2021	\$134.20	110221RECEDA	Craig Engen	\$124,803.17
001670	VISA	11/8/2021	-\$325.00	110321PAYGCFI	Activate 911 Service	\$124,478.17
001669	VERIZON WIRELESS	11/8/2021	-\$105.91	110321PAYGCFI	Cell phone	\$124,372.26
001668	STRYKER SALES CORPORA	11/8/2021	-\$246.40	110321PAYGCFI	Operating Supplies	\$124,125.86
001667	RIDGEWATER COLLEGE	11/8/2021	-\$800.00	110321PAYGCFI	EMT Refresher Course	\$123,325.86
001666	REDWOOD ELECTRIC COOP	11/8/2021	-\$43.60	110321PAYGCFI	electricity - 99865808	\$123,282.26
001665	MEADOWLAND FARMERS C	11/8/2021	-\$16.00	110321PAYGCFI	Propane Tank Lease	\$123,266.26
001664	MATHESON TRI-GAS INC	11/8/2021	-\$115.99	110321PAYGCFI	Oxygen	\$123,150.27
001663	JENNIGES GAS & DIESEL IN	11/8/2021	-\$84.64	110321PAYGCFI	Repairs	\$123,065.63
001662	EXPERT BILLING	11/8/2021	-\$1,178.00	110321PAYGCFI	Billing Service	\$121,887.63
001661	CENTRACARE HEALTH	11/8/2021	-\$1,000.00	110321PAYGCFI	ALS Intercept	\$120,887.63
001660	ARVIG COMMUNICATION SY	11/8/2021	-\$95.86	110321PAYGCFI	2343267 001 9	\$120,791.77
Deposit	110921REC	11/9/2021	\$666.80	110921REC	BLS service fee	\$121,458.57
Deposit	111221RECAMB	11/12/2021	\$1,062.08	111221RECAMB	BLS Service Fee	\$122,520.65
Deposit	112321REC	11/23/2021	\$269.20	112321REC	06/23/21 BLS Run (Bryant)	\$122,789.85
	Deposits	\$2,132.28				
	Checks	-\$4,011.40	-\$1,879.12			

November 2021

10102 Fire Checking Begin Mth \$71,023.30

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	110521RECFIREDONATE	11/5/2021	\$400.00	110521RECFIRE	Donation	\$71,423.30
003910	TROY WELCH	11/8/2021	-\$594.82	110321PAYGCFI	Activate Fire 911	\$70,828.48
003909	REDWOOD ELECTRIC COOP	11/8/2021	-\$43.60	110321PAYGCFI	Electricity	\$70,784.88
003908	MN STATE FIRE DEPT ASSO	11/8/2021	-\$175.00	110321PAYGCFI	Annual Dues	\$70,609.88
003907	MN FIRE SERVICE CERTIFIC	11/8/2021	\$0.00	110321PAYGCFI	Hazmat Testing	\$70,609.88
003906	MEADOWLAND FARMERS C	11/8/2021	-\$16.00	110321PAYGCFI	Propane Tank Lease	\$70,593.88
003905	KIRVIDA FIRE	11/8/2021	-\$7,425.63	110321PAYGCFI	Repairs	\$63,168.25
003904	JENNIGES GAS & DIESEL IN	11/8/2021	-\$416.19	110321PAYGCFI	Repairs	\$62,752.06
003913	CITY OF WABASSO	11/11/2021	-\$3,786.61	111121PAYGD3E	Correct Deposit Error in Oc	\$58,965.45
003912	CITY OF WABASSO	11/11/2021	\$3,786.61	111121PAYFIRE	Correct deposit error	\$62,752.06
	Deposits	\$400.00				
	Checks	-\$8,671.24	-\$8,271.24			

FILTER: [Cash Act]='10102' and [Period]=11 and [Act Year]='2021'