

City of Wabasso
Regular Meeting
Monday, November 8, 2021
6:00 pm

REGULAR MEETING

1. Call to order
2. Approve Agenda
3. EDA Update
 - a. EDA Minutes - November 3, 2021
 - b. Loan and Checking Balance Report
4. Public Comment *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
5. Clerk-Treas. /Administrator
 - a. Leslie/Richard Schlemmer - 1456 Elm Street
 - b. Combine Bank Accounts
 - c. Wabasso Rabbit
6. Street Report
7. Water/Wastewater Report
 - a. Utilities Superintendent Replacement
8. Parks report
9. Approve Consent Agenda
10. Unfinished Business
 - a. Resolution Ordering Cedar Street Improvements
 - b. Assessment Policy
 - c. Stormwater Utility
11. New Business
 - a. 2022 Budget
 - i. Operating
 - ii. Debt Service
 - iii. Capital Outlay - road and bridge fund/financing
12. Correspondence
 - a. Sheriff's reports
 - b. Library Minutes
 - c. LMC Regional Meeting 11-10-21
13. Approve Bills
14. Adjourn

CONSENT AGENDA

1. Approve 2021 Audit Proposal
2. Approve Minutes -9/13/21
3. Building Permit -
 - a. Kyle Salfer - 2010 West Main Street
4. Resolution - Clerk's \$250,000 Fidelity Bond
5. Approve Service Agreement with Redwood Area Development Corp. and cost sharing

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, November 8, 2021
Agenda Report**

1. **EDA Minutes** – Attached
2. **EDA Financial Reports** – Attached
3. **Leslie/Richard Schlemmer** – Mr. Schlemmer stated it was his understanding from the former City Clerk that replacement of a driveway did not need a permit and it was ok to remove the sidewalk if he got permission from the adjacent property owners. I discussed this with the former Clerk and she does not recall the conversation. Regardless, Mr. Schlemmer has applied for a building permit for the driveway and because of the misunderstanding does not feel he should be fined
4. **Combine Bank Accounts** – Update attached.
5. **Wabasso Rabbit** – Excerpt from 11/1/21 Email – *“Spoke with Curt Wieneke today. First rabbit has been produced. They are working on the second. He’s sending a truck to pick them up on November 17th and will paint them and deliver to the city on November 24th. His would like to know if we want them painted white or grey or a combination white/grey or whatever. My guess it should be white, but we can discuss it during the council meeting on November 8th.”*
6. **Utilities Superintendent Replacement** – See attached memo.
7. **Resolution Ordering Cedar Street Improvements** – Continuation from the 10/11/21 Hearing.
8. **Assessment Policy** – Memo Attached.
9. **Stormwater Utility** – Memo attached
10. **2022 Operating Budget** – I was planning to have a budget update including updated forecasts, detailed debt service section, budget adjustments, capital improvements and transfers. With everything going on right now I have not had the opportunity to complete. The city truth in taxation hearing has been scheduled for December 13th. I would recommend the council hold a workshop sometime between November 15th and the truth in taxation hearing to receive the updated information and have a focused discussion. My apologies for being late with the updates.
11. **Sheriff’s Report** - attached
12. **Library Minutes** - attached
13. **LMC Regional Meeting** – 11-10-21 - LMC’s Executive Director, Dave Unmacht, current President, D. Love, and Daniel Lightfoot, Intergovernmental Relations Representative will be hosting a meeting with the **City of Redwood Falls** to bring together a small group of city officials on **Wednesday, November 10** from **11:00 AM– 12:00 PM**. We’d like to invite you, as well, as the Mayor or a Councilmember for your city to attend this gathering.
When: Wednesday, November 10, 11:00 AM– 12:00 PM
Where: Redwood Falls City Hall, 333 S. Washington St., Redwood Falls, MN 56283
14. **2021 Audit Proposal** – Attached
15. **9/13/21 Minutes** – Attached
16. **Building Permits** –
 - a. Kyle Salfer – Application not received at this time.
17. **Resolution Approving Clerk’s \$250,000 Fidelity Bond** – It was recently noted that the City Clerk’s fidelity bond was still in Mary Smith’s name. The recommended amount of a fidelity bond is approximately 10% of cash on hand. The city generally carries a cash balance of \$2,500,000 to \$3,000,000. It is recommended that the City approve a \$250,000 fidelity bond in my name.
18. **Service Agreement with RADC.** Attached. This has been shared with the EDA 50/50 in the past. I am very comfortable working with Pat Dingels and the assistance and expertise she provides. I believe the RADC is a great resource. I would recommend approving the membership and sharing the costs with the EDA.

Wabasso EDA
Regular Meeting
Wednesday, November 3, 2021
5:00 pm

The meeting was called to order at 5pm with Board Member Pat Eichten, Karl Guetter, Jeff Olson, Chuck Robasse and Steve Burns in attendance. Also present were EDA Director Larry Thompson, and Pat Dingels.

The agenda was accepted and presented

The minutes of the October 6, 2021, Regular meeting were approved on a Olson, second by Burns.
Eichten – Yes; Guetter – Yes; Olson – yes; Robasse - yes; Burns – yes.

Duplex – Discussion regarding the upcoming meeting with the architect. It was the consensus that the architect should prepare construction drawings for a duplex and fourplex. Mr. Thompson noted that it appeared RLF funds could not be used to finance housing projects.

MIF RLF Program. Mr. Thompson submitted a report regarding uses and restriction on using state and federal RLF funds. It was noted that RLF funds could not be used for housing projects and the funds must be applied to private projects. It was the consensus that the EDA postpone its decision regarding requesting a release of the state RLF funds with a 20% discount applied.

RADC Agreement – Motion by Robasse, second by Guetter to approve the 2022 service agreement with the Redwood Area Development Corporation with a cost sharing with the City.
Eichten – Yes; Guetter – Yes; Olson – yes; Robasse - yes; Burns – yes.

2022 Operating Budget. The EDA discussed the 2022 Operating Budget. Motion by Olson, second by Guetter to increase the 5-plex monthly rental rate to \$735.00 effective January 1, 2022.

Eichten – Yes; Guetter – Yes; Olson – yes; Robasse - yes; Burns – yes.

Motion by Robasse, second by Eichten to adopt the 2022 Operating budget with the following changes:

1. Add \$10,000 for capital outlay in the WDC budget.
2. Request the council certify the maximum EDA levy for 2022.

Eichten – Yes; Guetter – Yes; Olson – yes; Robasse - yes; Burns – yes.

Strategic Plan. The EDA discussed the results of the business survey noting that it appeared facility improvements, workforce issue, housing and industrial park development were the highest rated issues. It was agreed Mr. Thompson should follow up with a reminder to businesses to submit the surveys and the results would be forwarded in the near future.

Motion by Olson, second by Guetter to accept the Treasurers report.

Eichten – Yes; Guetter – Yes; Olson – yes; Robasse - yes; Burns – yes.

Motion by Robasse, second by Guetter to approve the bills totaling \$2,689.46 (Dewey Street) and \$1,884.13(General).

Eichten – Yes; Guetter – Yes; Olson – yes; Robasse - yes; Burns – yes.

Motion by Olson, second by Burns to adjourn at 6:15 p.m.

Eichten – Yes; Guetter – Yes; Olson – yes; Robasse - yes; Burns – yes.

Larry Thompson

EDA Director

EDA Monthly Payment Schedule**as of 10/28/2021**

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Date of Last Payment</u>	<u>Next Payment Due</u>
Bart Properties Llc	14th	\$ -	3%	\$ -	EDA II	7/14/2025	8/20/2021	N/A
DEEM, Inc	21st	\$ 482.80	3%	\$ 23,238.59	EDA	5/21/2025	10/13/2021	11/21/2021
DEEM, Inc	21st	\$ 357.27	3%	\$ 16,850.70	EDA	5/21/2025	10/13/2021	11/21/2021
Jonti-Craft	25th	\$ 3,886.28	2.5%	173,824.84	EDA	9/25/2025	10/13/2021	11/25/2021
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 5,376.34	EDA II	9/25/2025	10/13/2021	11/25/2021
Jenniges Gas & Diesel	8th	\$ 500.00	1%	\$ 10,508.10	EDA	12/8/2023	10/7/2021	11/8/2021
Jenniges Gas & Diesel	14th	\$ 300.00	3%	\$ 15,196.72	EDA	12/11/2026	10/7/2021	11/14/2021
Wabasso Eletric Motor LLC	6th	\$ 251.00	3%	\$ 10,276.23	EDAI	8/6/2024	10/5/2021	11/6/2021
Matt Novak	1st	\$ 362.10	3%	\$ 17,980.69	EDA II	8/4/2026	10/5/2021	11/1/2021
Chad Ruprecht	21st	\$ 400.00	3%	\$ 16,672.14	EDA II	5/21/2028	10/17/2021	11/21/2021
Safe Storage 2	5th	\$ 482.80	3%	\$ 36,783.50	EDA	10/5/2028	10/5/2021	11/5/2021
Mid County Ag Services	20th	\$ 242.00	3%	\$ 18,628.60	EDA I	11/20/2028	10/7/2021	11/20/2021
Totals		\$ 7,384.44		<u>\$ 345,336.45</u>				

EDAI Daily Savings	\$ 357,238.11	FROM MONTHLY BANK STATEMENTS
EDAI Daily Savings	\$ 108,844.87	FROM MONTHLY BANK STATEMENTS
EDA-WDC	\$ 39,825.79	FROM MONTHLY BANK STATEMENTS
Total Savings	\$ 505,908.77	

EDA General Fund

Beginning Balance	\$ 43,351.53
Plus Deposits Outstanding	
Interest Earnings	\$ 1.78
Checks Cleared	\$ 3,160.00
Less Outstanding Checks	\$ -
Ending Balance	<u>\$ 40,193.31</u>

CD # 115009 renewal 12-9-19	\$ 28,446.81
CD #33649	\$ 50,186.34
	<u>\$ 78,633.15</u>
CD Total	
EDA General Total	<u>\$ 118,826.46</u>

EDA Dewey Street

Beginning Balance	\$ 52,892.23
Plus Deposits Outstanding interest	
rents	\$ 4,200.00
Security Deposit interest	
Less Checks /Outstanding	
Novak Law	\$ 297.50
Gramstad Lumber - Patio Doors	\$ 854.10
Salfers - Garage Door Batteries	\$ 2.57
Loan Payment	<u>\$ 2,000.00</u>
	<u>\$ 53,938.06</u>

EDA Eastvail Sales Account	Starting Balance	\$ 33,597.29
	Interest on investments	\$ -
		<u>\$ 33,597.29</u>

Dewey Street Townhomes Loan 7/30/2021 \$ 23,311.22 2.8 % interest

EDA I

10/28/2021

Balance Sheet

	Balance 9/28/2021	Adj.	Balance 10/28/2021
Assets			
Cash	\$ 357,238.11	6,251.15	\$ 363,489.26
Notes Receivable	\$ 300,604.58	(5,573.53)	\$ 295,031.05
Total Assets	\$ 657,842.69	677.62	\$ 658,520.31
Liabilities			
	\$ -	-	\$ -
Total Liabilities	\$ -	-	\$ -
Assets less Liabilities	\$ 657,842.69		\$ 658,520.31

Principal Payments Monthly

Deem 1	\$ 314.36
Deem 2	\$ 423.64
Jenniges Gas & Diesel 1	\$ 261.35
Jenniges Gas & Diesel 2	\$ 472.55
Jonti-Craft 1	\$ 3,516.82
Mid Country Ag Services	\$ 194.94
Safe Storage #2	389.87
Total Principal Paymen	\$ 5,573.53

Principal Payments Year to Date

Deem 1	\$ 3,073.60
Deem 2	\$ 4,141.99
Jenniges Gas & Diesel 1	\$ 2,838.94
Jenniges Gas & Diesel 2	\$ 5,167.44
Jonti-Craft 1	\$ 34,840.99
Mid Country Ag Services	\$ 2,117.23
Safe Storage #2	\$ 3,956.80
Total Principal Payments	\$ 56,136.99

New Loans

\$ -
\$ -
\$ -

Income Statement

Income

Interest on Loans Monthly

Deem 1	\$ 42.91
Deem 2	\$ 59.16
Jenniges Gas & Diesel 1	\$ 38.65
Jenniges Gas & Diesel 2	\$ 27.45
Jonti-Craft 1	\$ 369.46
Mid Country Ag Services	\$ 47.06
Safe Storage #2	\$ 92.93
Total Interest Payment	\$ 677.62
	\$ 6,251.15

Interest on Loans Monthly

Deem 1	\$ 499.10
Deem 2	\$ 686.01
Jenniges Gas & Diesel 2	\$ 461.06
Jenniges Gas & Diesel 1	\$ 332.56
Jonti-Craft 1	\$ 3,275.58
Mid Country Ag Services	\$ 543.57
Safe Storage #2	\$ 871.20
Total Interest Payments	\$ 6,669.08

Savings Interest

Quarter 1	\$ 74.25
Quarter 2	\$ 84.46
Quarter 3	\$ 86.48
Quarter 4	\$ -
	\$ 245.19
Total Income	\$ 922.81

Expenses

Interest Payment	\$ -
	\$ -
Other Misallocated deposit	\$ -
Total Expense	\$ -

Net Income **\$ 922.81**

EDA II
Balance Sheet

10/28/2021

	Balance 9/28/21	Adj.	Balance 10/28/21
Assets			
Cash	\$ 107,711.58	1,133.29	\$ 108,844.87
Notes Receivable	\$ 51,421.24	(1,115.84)	\$ 50,305.40
Total Assets	\$ 159,132.82	186.75	\$ 159,150.27

Liabilities

	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 159,132.82		\$ 159,150.27

Principal Payments Monthly

Bart Properties	\$ -
Chad Ruprecht	\$ 357.43
Jonti-Craft	\$ 108.76
Novak Law	\$ 316.36
Wabbasso Electric Motor	\$ 224.75
Total Principal Payments	\$ 1,007.30

New Loans

\$ -
\$ -
\$ -

Principal Payments Year to Date

Bart Properties	\$ 26,869.43
Chad Ruprecht	\$ 3,533.52
Jont-Craft	\$ 1,077.51
Novak Law	\$ 3,128.31
Wabbasso Electric Motor	\$ 2,222.42
Total Principal Payments	\$ 36,831.19

Income Statement

Income

Interest on Loans Monthly

Bart Properties	\$ -
Chad Ruprecht	\$ 42.57
Jonti-Craft	\$ 11.43
Novak Law	\$ 45.74
Wabbasso Electric Motor	\$ 26.25
	\$ -
	\$ -
Total Interest Payments	\$ 125.99

Interest on Loans Monthly

Bart Properties	\$ 532.43
Chad Ruprecht	\$ 465.59
Jont-Craft	\$ 124.39
Novak Law	\$ 492.69
Wabbasso Electric Motor	\$ 287.58
	\$ -
	\$ -
Total Interest Payments	\$ 1,902.68

Savings Interest

Quarter 1	\$ 17.53
Quarter 2	\$ 19.98
Quarter 3	\$ 23.25
Quarter 4	\$ 60.76

Total Income

\$ 186.75

Expenses

Interest Payment	\$ -
	\$ -
Other	\$ -
Total Expense	\$ -

Net Income

\$ 186.75

Front Lot Line

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or Beacon on the Redwood County website or other similar site.

Name: Leslie Schummer

Address: 1456 Elm St.

Phone Number: 507-430-0755 Alternate Phone: _____

E-Mail: lesliejo77@hotmail.com

Signature of Property Owner: Leslie Schummer

Project Permit Needed For _____

Estimated Cost of Project: \$1000.00

Signature of adjoining property owners if project will be closer than 10 feet from side or back property line



CITY OF WABASSO
Land Use Permit Info

**CITY COUNCIL CONSIDERS ALL BUILDING PERMITS AT REGULAR MEETINGS
ALL WORK MUST BE COMPLETED WITHIN 12 MONTHS OF APPROVAL**

1. A land use permit is needed for new structures, additions, fences, patios, decks, sheds, permanent pools, any cement work, etc. if it changes existing dimensions or is newly added to a lot. Remodeling, maintenance or replacement in exactly the same size and shape does not.

2. All Structures need to be 10 feet from each side lot line and the back lot line;
30 feet from the front lot line or in line with other structures on that block

Note Lot line and street /curb or alley are NOT the same thing- Measuring from a street or alley must be done based on the Right of Way for that street or alley. Alleys are generally 20ft right of way. To estimate where your rear lot line starts, measure 10 feet from the center of the alley. Streets are not all the same width for the right of way. To begin an estimate of where your lot line is again take half of the right of way and measure from approximately the center line to find your lot line. The city should be able to give you information on the width of the right of way.

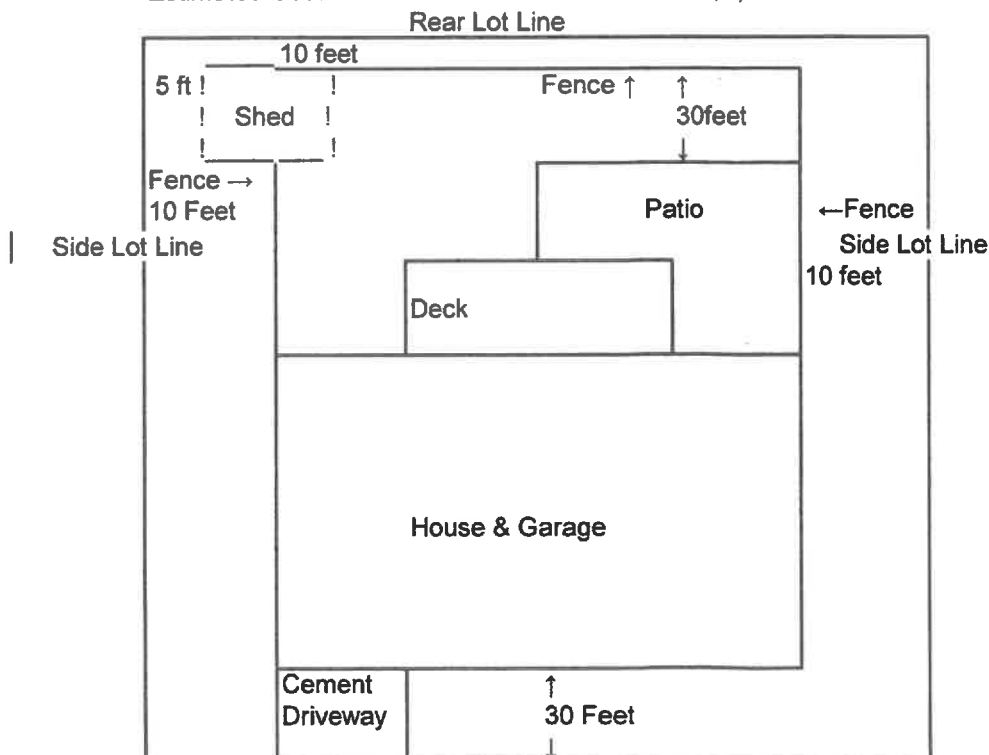
****Note**** To be sure your measurements are correct, having a survey done is recommended if the pins marking the corners of the lot are not easily found

3. If you will be closer to the side lot line than ten feet, your neighbor must sign a statement this is acceptable

4. For lots located on a corner, the city council will determine which is the front footage of the lot

5. On all Permits show distance from lot lines to structure, type of structure, estimated cost, address, name and in the case of a fence or shed or other structure that will be closer than ten feet to a shared lot line, a signed statement from the neighboring property owner stating that it is acceptable.

Example: Name John Jones
Address 999 Main Street
Structure being placed on property Patio & Shed
Estimated Cost \$3,200



Placing the shed 5 feet
from the property line
is okay with me

Joe Blow 6/14/12

Memo to: City Council
From: Larry Thompson
Subject: Combining City Accounts
Date: November 3, 2021

As previously noted I have been working with the Accountants to consolidate the number of bank accounts. Attached is a spreadsheet that lists all of the current city accounts. As you will note there are presently 32 different accounts consisting of checking accounts, savings accounts and CDs in four separate banks. The goal is to consolidate the accounts into three checking and three savings accounts in one bank – one each for the EDA, Library, and General Checking. It was felt the EDA and Library should keep their own accounts as they approve the payments from their respective operations.

I have also attached an update from the accountant regarding various transfers. Various funds have borrowed from other funds over the years plus there have been accounting errors that were discovered after the audit which needs to be reconciled. The auditors have flagged this in past audits and no action has been taken. I would recommend the transfers be made provided there is sufficient dollars available in the fund. I have not reviewed the proposal in detail, but I would request conceptual approval by the council and a resolution and full report will be made available at the recommended council workshop or next council meeting.

EDB

Interest Bearing

Larry Thompson

From: Nicole Larson <NicoleLarson@kinner.co>
Sent: Friday, October 29, 2021 9:58 AM
To: Larry Thompson
Cc: Rebecca Towne; Diane@kinner.co
Subject: Re: FW: Accounts
Attachments: Cash Balances by Bank & Re-allocated.pdf; Cash Balances 10-25-21.xlsx

Good Morning Larry, this account summary from the bank ties out to what we had to start with the other day. I have re-vamped the spreadsheet in a little different format, hiding the detail by bank columns, re-paying due to other funds where funds are available and then computing revised totals. Then I did 3 columns like you were thinking per your email to the bank - 3 checking. The total funds in the general checking would be \$2.2 million, \$105,000 library and \$640,000 EDA.

I know you mentioned only \$250,000 in savings and I know that savings rates are not great, but you might want to consider more as your previous balances had \$1.8 million in savings and around \$1.1 in checking/non-interest bearing which would be around \$1800/year in interest if in savings and \$5400/year if in a 12 month CD. You could do pooled savings or cd's just like you do the checking. I'd just recommend doing amounts that are easy to work with for allocating the interest income - here is a pdf of an option but also the excel doc that you could "play with" as well.

Have a great weekend!

Nicole Larson
Kinner & Company Ltd
Certified Public Accountants
Taxes, QuickBooks & Investments
nicolelarson@kinner.co
Phone: 507-629-3662
Fax 507-629-3446

On Thu, Oct 28, 2021 at 12:23 PM Larry Thompson <Larry@wabasso.org> wrote:

	Integrity Bank	FIRST Independent Bank	Minnwest Bank #026146 EDA - Dewey Street 246- 10104	Wanda State Bank Wanda State Bank CD #151009	Total
General - 100	113,442.46	335,077.92			448,520.38
Library - 211	106,944.36	-			106,944.36
Fire - 225	67,337.29	-			67,337.29
Ambulance -230	178,161.71	-			178,161.71
Ec Rec Grant I - 240	317,061.42	-			317,061.42
Ec Rec Grant II - 241	118,869.87	-			118,869.87
Revolving Loan -WDC - 242	39,811.38	-			39,811.38
EDA General - 245	125,265.05	-		27,951.93	153,216.98
EDA 5 Plex/ Dewey St 246	-	-	53,938.06		53,938.06
Small Cities - 250	(1,263.03)	-			(1,263.03)
Cemetery - 260	14,323.43	-			14,323.43
'00 GO Water - 306	80.23	-			80.23
2013 Refunding Bond - 307	15,535.45	-			15,535.45
2016A Refunding Bonds - 308	284,372.28	-			284,372.28
309 Abatement Bonds?	(35,886.50)	-			(35,886.50)
TIF 1-3 - 377	(4,985.46)	-			(4,985.46)
TIF 1-5 '05 GO TIF Bonds - 379	2,591.13	-			2,591.13
2017A Tax Abatement - 405	5,487.85	-			5,487.85
Perpetual Care - 501	45,561.11	-			45,561.11
Water - 601	878,460.53	115,503.74			993,964.27
Sewer - 602	122,915.93	-			122,915.93
Garbage - 603	24,863.06	-			24,863.06
Total	2,418,949.55	450,581.66	53,938.06	27,951.93	2,951,421.20

Repayment of Inter-fund Balances if Funds Available

	100 General	240 Ec Rec I	241 Ec Rec II	245 EDA General	246 EDA 5 Plex	405 2017A Tax Abate	601 Water	603 Garbage
General - 100	162,679.36			(2,399.45)				
Library - 211	(2,067.18)							
Fire - 225							(45,000.00)	
Ambulance -230	(975.36)						(834.02)	(101.23)
Ec Rec Grant I - 240		1,827.65	(409.87)	(3,886.28)				
Ec Rec Grant II - 241		(1,027.65)	809.87					
Revolving Loan -WDC - 242								
EDA General - 245	(4,020.98)	(800.00)	(400.00)	6,285.73	(1,931.20)	(15,541.50)		
EDA 5 Plex/ Dewey St 246	(25,468.86)				1,931.20			
Small Cities - 250								
Cemetary - 260								
'00 GO Water - 306								
2013 Refunding Bond - 307								
2016A Refunding Bonds - 308	(130,146.98)							
309 Abatement Bonds?								
TIF 1-3 - 377								
TIF 1-5 '05 GO TIF Bonds - 379								
2017A Tax Abatement - 405						15,541.50		
Perpetual Care - 501								
Water - 601							136,057.21	
Sewer - 602							(90,223.19)	
Garbage - 603								101.23
Total	-	-	-	-	-	-	-	-
Only due to's not taken care of:								
TIF 1-3 to General			1,093.11					
TIF 1-5 to Water			23,393.80					

	Re-allocated Totals				
	Net				
	Repayment of	Recalculated			
	Due to	Fund Totals	General	Library	EDA
General - 100	160,279.91	608,800.29	608,800.29		
Library - 211	(2,067.18)	104,877.18		104,877.18	
Fire - 225	(45,000.00)	22,337.29	22,337.29		
Ambulance -230	(1,910.61)	176,251.10	176,251.10		
Ec Rec Grant I - 240	(2,468.50)	314,592.92			314,592.92
Ec Rec Grant II - 241	(217.78)	118,652.09			118,652.09
Revolving Loan -WDC - 242	-	39,811.38			39,811.38
EDA General - 245	(16,407.95)	136,809.03			136,809.03
EDA 5 Plex/ Dewey St 246	(23,537.66)	30,400.40			30,400.40
Small Cities - 250	-	(1,263.03)	(1,263.03)		
Cemetery - 260	-	14,323.43	14,323.43		
'00 GO Water - 306	-	80.23	80.23		
2013 Refunding Bond - 307	-	15,535.45	15,535.45		
2016A Refunding Bonds - 308	(130,146.98)	154,225.30	154,225.30		
309 Abatement Bonds?	-	(35,886.50)	(35,886.50)		
TIF 1-3 - 377	-	(4,985.46)	(4,985.46)		
TIF 1-5 '05 GO TIF Bonds - 379	-	2,591.13	2,591.13		
2017A Tax Abatement - 405	15,541.50	21,029.35	21,029.35		
Perpetual Care - 501	-	45,561.11	45,561.11		
Water - 601	136,057.21	1,130,021.48	1,130,021.48		
Sewer - 602	(90,223.19)	32,692.74	32,692.74		
Garbage - 603	101.23	24,964.29	24,964.29		
Total	(0.00)	2,951,421.20	2,206,278.20	104,877.18	640,265.82
					2,951,421.20

	Re-allocated-Checking			Re-allocated-Savings			
	General	Library	EDA	General		EDA	
General - 100	308,800.29	-	-	300,000.00	30.00%		
Library - 211	-	104,877.18	-				
Fire - 225	22,337.29	-	-	-			
Ambulance -230	76,251.10	-	-	100,000.00	10.00%		
Ec Rec Grant I - 240	-	-	64,592.92			250,000.00	62.50%
Ec Rec Grant II - 241	-	-	43,652.09			75,000.00	18.75%
Revolving Loan -WDC - 242	-	-	39,811.38				
EDA General - 245	-	-	61,809.03			75,000.00	18.75%
EDA 5 Plex/ Dewey St 246	-	-	30,400.40				
Small Cities - 250	(1,263.03)	-	-	-			
Cemetary - 260	14,323.43	-	-	-			
'00 GO Water - 306	80.23	-	-	-			
2013 Refunding Bond - 307	15,535.45	-	-	-			
2016A Refunding Bonds - 308	154,225.30	-	-	-			
309 Abatement Bonds?	(35,886.50)	-	-	-			
TIF 1-3 - 377	(4,985.46)	-	-	-			
TIF 1-5 '05 GO TIF Bonds - 379	2,591.13	-	-	-			
2017A Tax Abatement - 405	21,029.35	-	-	-			
Perpetual Care - 501	45,561.11	-	-	-			
Water - 601	530,021.48	-	-	600,000.00	60.00%		
Sewer - 602	32,692.74	-	-	-			
Garbage - 603	24,964.29	-	-	-			
Total	1,206,278.20	104,877.18	240,265.82	1,000,000.00	100.00%	400,000.00	100.00%

Memo To: Mayor and City Council
From: Larry Thompson, City Clerk/Treasurer/Administrator
RE: Public Utilities Superintendent
Date: November 3, 2021

Job listing was posted or published as follows:

- League of Minnesota
- Minnesota Works.Net (state job posting site)
- Minnesota Rural Water Association
- Redwood Gazette
- Zip Recruiter

In addition I contacted a professional recruiter, consultants in the industry, and potential candidates directly.

With all of that the city received one application which was a “robo” applicant and was not considered as a serious applicant.

Base on my discussions it appears that it is going to be extremely difficult to recruit anyone close to Paul’s qualifications. The Class C sewer and water licensed candidates are difficult to find. I actually advertised for Class D licenses and received no response. Most persons including our accountants that work with small cities indicate the growing trend is to contract for the required licenses and special skills and backfill the remaining hours with part time or full time employees without the licenses/qualifications.

At this time Gary Lensing is assisting Jim with day to day duties, and Rick Jenniges has indicated he will assist with plowing. I am also taking over some of Paul’s duties and exploring the possibility increasing the city hall cleaning person’s hours to do some of the Community Center cleaning. I have also received a proposal from PeopleService to provide coverage for the licenses and special duties such as sampling, reports, backwashing and on call coverage. The cost would be \$2,535/month which would include 10 hours per week. (see attached) I believe the hours may be a little light, but we could adjust as we settle into a more comfort zone. I have also received a proposal by a retired operator with Class A licenses who provides contracted services and would provide similar services at \$1,200/month for 8 hrs. per week. While less expensive, I have concerns that 8 hours would not be enough time and he is not willing to increase his hours because of other commitment. Other factors are continuity (PeopleService could provide service indefinitely) and access (private person lives in Hector and PeopleService representative lives in Morgan). I would recommend the Council approve the proposal by PeopleService so we can at a minimum cover the state licensing requirements.

At this time I am looking at the following organizational model. Jim Jenniges title would be changed to Public Works Director with the responsibility and authority to oversee Streets, Parks, Facilities, Sewer, Water, Sanitation and Storm Sewer. The city would provide services through a combination of

contracted services and full/part time employees who would directly report to Mr. Jenniges. If this concept is approved I would recommend Mr. Jenniges' salary be increased accordingly.

Mr. Jenniges has really stepped up to the plate and is recommending a number of labor savings initiatives as well as settling into the day to day tasks.

Overview:

PeopleService understands that the City of Wabasso is faced with the task of providing their customers with quality and cost effective services. Accomplishing this under increasing budgetary constraints and ever changing regulatory compliance is not an easy task. PeopleService prides itself in forming partnerships with clients like the City of Wabasso to face challenges just as we have with other clients throughout the Midwest. We are confident that a partnership with the City for the operational oversight of your water and wastewater facility means issues can be addressed to the satisfaction of all parties. The following illustrates a brief list of the many advantages that we can bring the City during our agreement:

- Optimization of plant operations
- Certification compliance
- Oversight of current staff
- Knowledge of and relationships with regulatory agencies



Operations Growth

PeopleService provides expert service to more than 200 communities in Minnesota, Missouri, Iowa, Kansas, Nebraska and Illinois. The PeopleService network is one of the main benefits of partnering with us. You gain access to experts in this industry who stay current on industry regulations, who deal with a variety of operations issues and who regularly consult with one another to resolve the most pressing water and wastewater challenges.

Monthly Cost: \$2,535

- 10 hours per week of dedicated city service
 - Operational oversight / certification compliance
 - Complete compliance paperwork
 - Oversee / train current staffs water/wastewater activities
 - Will be on-call, with coordination and scheduling of city staff
 - Hourly rate of \$70 / \$105 applies for call-outs / outside the scope requests
- * Price includes travel



**CITY OF WABASSO
WABASSO, MINNESOTA
Resolution Number ____-2021**

**RESOLUTION ORDERING CEDAR STREET IMPROVEMENTS AND
PREPARATION OF PLANS AND SPECIFICATIONS**

WHEREAS, a resolution of the city council adopted the 13th September, 2021 fixed a date for a council hearing on the proposed improvements on Cedar Street from north line of State Highway #68 Street to the north line of May Street by removing and replacing road base, bituminous, curb, gutter, sidewalk, driveway aprons, storm sewer and all appropriate appurtenances, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 11th day of October 2021, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WABASSO, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted the 13th day of September 2021
3. The engineering firm of Bolton and Menk is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.
5. The city council declares its official intent to reimburse itself for all or a portion of the costs of the improvement from the proceeds of tax exempt bonds.

Adopted by the council this _____ day of (month), (year).

Mayor

Clerk

Memo to: Mayor and Council
From: Larry Thompson, Clerk/Treasurer/Administrator
Subject: Assessment Policy
Date: November 3, 2021

The City Council directed staff to prepare an updated special assessment ordinance. The council reviewed various assessments at the last meeting including the current policy. It appeared the council focused on the attached summary for the assessment policy. In order to prepare the ordinance staff is seeking direction from the council regarding the methods. It is recommended the council approve the methodology listed on the attached summary or amend a deemed appropriate. Staff will prepare the ordinance based on this direction and update that proposed Cedar Street assessment roll.

On a side note the council may want to consider adopting the assessment by resolution vs and ordinance. I believe either way will have the same legal effect – the only difference would be the cost of publishing an ordinance each time the policy is amended. I would ask Matt Novak's input on this concern.

City of Wabasso, MN Special Assessment Policy Summary Table

Updated:
November 2021

DISTRIBUTION OF ASSESSMENTS

Several methods exist for assessing property benefited by local government projects. It is the policy of the City to use the method that most equitably distributes project costs.

In general, the percentage of costs to be assessed for street and utility infrastructure improvements associated with this project shall be as follows:

RESPONSIBILITY OF PAYMENT FOR IMPROVEMENTS ⁽¹⁾				
IMPROVEMENT	RECONSTRUCT or NEW ^{(3) & (4)}	CITY COST SHARE	PROPERTY OWNER COST SHARE	REMARKS
Preliminary Engineering Report, Design & Construction Engineering	Reconstruct	Varies	Varies	Distributed and pro-rated with work or improvement items as noted below.
Street Surface	Reconstruct	75%	25% of the total street surfacing costs	Assessed by lot frontage. Front lot = short side. Side lot = long side. Side lot to be assessed at ½ lot length.
Curb & Gutter	Reconstruct	75% ⁽²⁾	25% ⁽²⁾	Assessed by lot frontage, linear foot.
Sidewalk	Reconstruct	75% ⁽²⁾	25% ⁽²⁾	Assessed by walk area, square foot.
Driveway Apron	Reconstruct	75% ⁽²⁾	25% ⁽²⁾	Assessed by apron area, square yard.
Storm Sewer	Reconstruct	100%	0%	Not Assessed.

Sanitary Main	Reconstruct	75%	25% of the total sanitary main costs	For 8" max pipe size. Assessed by lot frontage. Corner lots only assessed on side where property receives the service.
Sanitary Service	Reconstruct	0%	100%	Assessed by each.
Water Main	Reconstruct	75%	25% of the total water main costs	For 8" max pipe size. Hydrants are not assessed. Assessed by lot frontage. Corner lots only assessed on side where property receives the service.
Water Service	Reconstruct	0%	100%	Assessed by each.
External funds, such as State Aid Funds / Grant ⁽¹⁾	Reconstruct	To be applied to reduce City Costs Share		

Notes:

- (1) External or outside funding, such as MnDOT State Aid funding, will be applied to reduce City costs share.
- (2) City to pay for curb & gutter, walks, and driveway aprons across alley & street R.O.W.
- (3) For new construction (new developments), 100% of all costs for each category of work (streets, curb & gutter, sanitary sewer, etc.) will be assessed to the benefitting lots within the new development.
- (4) The City reserves the right to modify the special assessment policy as needed and on a project by project basis to sufficiently maintain existing infrastructure and to promote new development within the City.

Memo to: Mayor and Council
From: Larry Thompson, Clerk/Treasurer/Administrator
Subject: Stormwater Utility
Date: November 3, 2021

The City Council directed staff to prepare an ordinance updating the city assessment policy. The council reviewed various assessments at the last meeting including the existing policy. It appeared the council focused on the attached summary for the assessment policy. In order to prepare the ordinance staff is seeking direction from the council regarding the methods. It is recommended the council approve the methodology listed on the attached summary or amend a deemed appropriate. Staff will prepare the ordinance based on this direction and update that proposed Cedar Street assessment roll.

Uses. It is recommended the funds may be used as follows:

1. Operating expenses
2. New Construction
3. Replacement

Costs. Total costs will be based on an analysis by the city staff and the City Engineer based on the abovementioned uses. For example, and annual operating budget will be established, estimates made for serving undeveloped areas, and an annual replacement estimate based on the lifespan of the infrastructure (generally 40 – 50 years.)

Categories – An example of rate categories would be as follows:

Residential (lot size):

- Under 10,000 sf –
- 10,000 to 14, 999 sf
- 15,000 + sf

Commercial (impervious surface) – some cities base the rates on actual impervious surface rather than categories)

- Under 20,000 sf –
- 20,000 to 29, 999 sf
- 30,000 + sf

Once these factors are established, staff will prepare the analysis and report on estimated rates. The council will then adopt the ordinance, update the assessment policy, and establish annual budgets and a capital improvement program.

REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

Phone: 507-637-4036 Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Date: 11/02/2021

To: City of Wabasso

From: Sheriff – Randy Hanson

RE: Activity for October 2021

During the month of October deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

- **Responded to Call – Traffic – VW window tint, wide tires**
- **Responded to Call – Traffic – VW speed**
- **Responded to Call – Traffic – Hit & Run**
- **Responded to Call - Domestic Assault**
- **Responded to Call – Traffic – VW Speed – expired registration, no DL in possession**
- **Responded to Call - Criminal damage to property (II)**
- **Responded to Call - Suspicious Person**
- **Responded to Call - Community Policing**

If you have any questions, please feel free to contact me.

MINUTES of Wabasso Public Library Board of Trustees

Meeting date: October 5, 2021-5:30 pm

Call to order: 5:35 p.m.

Members in Attendance: Stacy Larsen, Joyce Plaetz, Sarah Behrendt, Karla Arends, Dawn Guetter

Also in Attendance: Scott Sobocinski

Members Not in Attendance:

Approval of Agenda: Motion made by Larsen and seconded by Behrendt.

Approval of Minutes: Motion to approve minutes by Guetter and second by Larsen. Motion approved unanimously.

Bills: Motion to approve by Plaetz and seconded by Guetter. Motion approved unanimously.

Statistics: September 2021- 1,476 items and 36 e-books were borrowed. By comparison, September 2020 saw 1,364 items borrowed.

Old Business:

- **Plum Creek Director Search**
 - PCLS has hired a new Executive Director. Her name is Elizabeth Hoffman, from Sioux Falls, SD. She is the director of Emporia State University's School of Library and Information Management (Sioux Falls), where she is also an instructor. She will begin on October 25.
- **Library website**
 - Sobocinski gave a presentation/demonstration of the new library website. The basic templates have been hammered out with some small changes to make, but for the most part the subpages now need filling in with the library's information. Not sure on when it will go live. The Board put forward the idea of looking into having a Community Ed class to help people to learn to navigate the new website, along with the various digital resources the library offers. It is likely the soonest this could be offered is next year.

New Business:

- **Holiday Craft Fair**
 - Vendors are continuing to reserve tables. Meat and buns are ordered. Roadhouse is supplying the former and Salfers Food Center the latter. Posters are printed and events created on social media and KLGR calendar. Volunteer signups are sitting at the front desk. Registration for the teddy bear workshop is active and lasts until October 20th. Fee is \$20 per bear. With a discount from Noah's Ark Workshop, the library should make about \$8 per bear.
- **Policy Review**
 - The Board reviewed and adopted 3 new policies: a Privacy & Confidentiality Policy, a Petitions & Solicitations Policy, and a Photograph/Filming Policy
 - Motion to approve policies as written by Guetter, seconded by Plaetz. Motion carried unanimously.

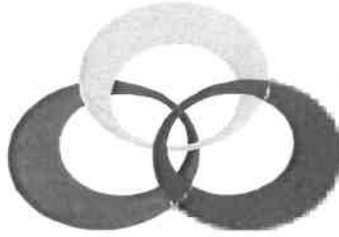
Announcements/Discussion

- Briefly discussed identifying/training volunteers to fill in if Scott and/or Joanne are unable to work.
- City Council approved its preliminary budget. The Library is set to receive no more than \$43,535 for FY2022. This number seems to have stayed the same since approx. 2014. The Board discussed talking with the City Council next August about MOE.

- The Redwood Gazette is moving their office. Due to lack of space, they are looking for another entity to take legal custody of the archival bound Wabasso Standards which date back to around 1911. Scott Larson of the Redwood County Historical Society has been working with Sobocinski on the possibility of the library being the custodian of these archives. The terms of custody are currently being negotiated.
- Land Lease Agreement: Guetter abstained from this discussion. The Board discussed the terms of the current contract for the farmland held in trust for the library, and whether if the land should be put up for bids. The last time the land was bid on was in 2017, and is currently leased by Karl Guetter. The Board did not reach a consensus on this topic, nor chose to make any recommendation to the City Council.
- The Library has partnered with Integrity Bank Plus, the Wanda State Bank, and the First Independent Bank in Lucan for a program on the 1876 Northfield Bank Raid. The program is also being paid for in part with Legacy grant money. The presenter is Arn Kind, a teacher of 40 years, who dresses in costume and oftentimes invites audience members to help reenact the event. The program is scheduled for October 28 at 6:30 p.m. at the Wabasso Community Center
- Stacy Larsen is resigning her post on the Board of Trustees, as her family is moving out of town. A new secretary will need to be assigned at the November meeting. Her replacement must be an individual living within the city limits.

Next Meeting: November 2, 2021 at 5:30 p.m.

Adjournment: 6:48 p.m. Motion by Guetter, second by Behrendt. Motion carried unanimously.



Kinner & Company Ltd
Certified Public Accountants

September 15, 2021

City of Wabasso
Attn: City Council
PO Box 60
Wabasso, MN 56293

Good Afternoon,

Thank you for allowing us to provide this proposal for the annual audit for the City of Wabasso.

Our fee for this engagement will not exceed \$18,800 for year ending December 31, 2021. If a single audit is required, we will have an additional fee. Our fee includes a number of services. Let me explain...

You'll be receiving a professional and thorough accounting service from someone who is familiar with your type of organization.

You'll receive a draft of your audit on or *before* June 30 and after approval we will prepare bound copies for you and also prepare your tax return.

If at any time you have any questions or comments, please feel free to call, we promise to return your call within 24 hours.

If you find everything in the enclosed engagement in order, sign and return it to our office. We've enclosed an envelope for you.

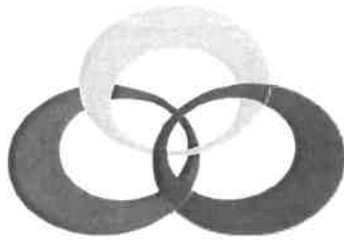
If you have any questions, please call. Otherwise...

...Have a **GREAT** day!

Kinner & Company Ltd
Certified Public Accountants
Wabasso, Minnesota

Enclosures

722 Main Street, PO Box 186, Wabasso, MN 56293
507-342-5126 or 800-858-5410, fax 507-342-2376
Visit our website at www.kinner.co



Kinner & Company Ltd
Certified Public Accountants

September 15, 2021

City of Wabasso
Attn: City Council
PO Box 60
Wabasso, MN 56293

We are pleased to confirm our understanding of the services we are to provide City of Wabasso for the year ended December 31, 2021. We will audit the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of City of Wabasso as of and for the year ended December 31, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Wabasso's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Wabasso's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Schedule of City's Proportionate Share of Net Pension Liability
- 3) Schedule of City's Contributions

722 Main Street, PO Box 186, Wabasso, MN 56293
507-342-5126 or 800-858-5410, fax 507-342-2376
Visit our website at www.kinner.co

We have also been engaged to report on supplementary information other than RSI that accompanies City of Wabasso's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements.

1) Non-Major Governmental Funds Combining Balance Sheet and Combining Statements of Revenues and Expenditures and Changes in Fund Balance

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of City of Wabasso and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of City of Wabasso's financial statements. Our report will be addressed to the City Council of City of Wabasso. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that City of Wabasso is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the

financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Wabasso's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of City of Wabasso in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to City of Wabasso; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Kinner & Company Ltd and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to U.S. Government Accountability Office or its designee, for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Kinner & Company Ltd personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State of Minnesota and Office of the State Auditor. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately April 15, 2022 and to issue our reports no later than June 30, 2022. Nathan Kinner is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

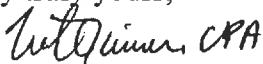
Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$18,800. If you have over \$750,000 in federal spending, and a single audit is required we will have an additional fee. Our standard hourly

rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit.

The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to City of Wabasso and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Kinner & Company Ltd
Certified Public Accountants
Wabasso, Minnesota

RESPONSE:

This letter correctly sets forth the understanding of City of Wabasso.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____



City of Wabasso
City Council
Monday, October 11, 2021
6pm

The meeting opened with the recitation of the Pledge of Allegiance.

Mayor Atkins called the meeting to order with Council members Roger Baumann, Jeff Olson, and Brad Salfer. Steve Burns was absent.

Clerk/Treasurer/Administrator Larry Thompson, Street Maintenance Supervisor Jim Jenniges, Utilities Superintendent Paul Plaetz, City Attorney Matt Novak, EDA President Pat Eichten, City Engineer David Palm, Rachel Ingebretsen, Tom First, Joyce First, Veanne Battistini and Paul Sobocinski were present.

Motion by Salfer, second by Olson to **approve the agenda** with the following changes:

- Fire Truck parade policy

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

Mr. Eichten presented the EDA report:

- Duplex plans to be presented November 2021
- Eastvail real estate signs to be installed in approximately 2 weeks.
- Strategic Plan Update – Community Survey
- 5-plex landscaping update
- MIF RLF program – EDA is researching possible application of funds.

Cedar Street Improvement Hearing. Mayor Atkins vacated her seat as presiding officer due to her property abutting Cedar Street. Council member Salfer presided over the hearing. City Engineer David Palm handed out various project materials and presented an overview of the project:

1. Description – Base and bituminous, curb, gutter, ramps, sidewalk, storm sewer – new sewer or water.
2. Estimated cost - \$2,038,080.
3. State LRIP grant - \$1,250,000.
4. Need – Curb, gutter, base and sidewalk has deteriorated. Street was patched (10') in 2009/2010 when the water mains were replaced.
5. Sidewalks will be replaced depending on project integration, condition and ADA compliance.
6. Aprons will be replaced due to construction requirements for installing the curb and gutter.
7. Assessments – present policy with and without LRIP funds applied and a new assessment policy (25% of costs assessed except storm sewer that would not be assessed.)
8. Project Schedule.

Mr. Thompson presented an overview of the project financing, noting that staff had proposed a new assessment policy which could be sustainable for future projects and creating a new storm water utility to pay for storm sewer improvements. Mr. Thompson noted the city would need to borrow funds but did not have an exact amount at this time. The following comments were made:

Rachel Ingebretson: Will the storm water problems be alleviated at her intersection. Will the homeowners have a say as to which sidewalk will be replaced. She would like her side of the street removed as it is in very bad shape and is not used.

Mr. Palm: The storm sewer improvements should help alleviate the flooding problems. Recommended that once the project is surveyed city staff, one or two councilmembers and he walk the project and make a list of sidewalks that would be replaced for council consideration. They could take citizen input at that time. It should be noted the county and state have to review and approve the plans and it may be a hard sell the abandon sections of sidewalk. Sidewalk tends to be controversial.

Tom First: Are alleys being assessed?

Mr. Palm: No – alley and intersection costs have been removed from the assessments and will be paid by the city.

Veanne Battistini – Concern regarding homeowners having a say in the removal/replacement of sidewalk – will you just replace sections or entire blocks?

Mr. Palm: Usually replace the entire block and not just small sections.

Ms. Battistini: Are you going to assess the RD Sanitary Sewer project?

Mr. Thompson: At this time it is not contemplated – the project budget includes USDA RD Grant funds and debt to be repaid by sanitary sewer funds. That could change in the future.

Mr. Palm: The city assessed each utility customer \$1,600 for the 2009/2010 water improvements so it could be an option.

Ms. Ingebretson: We went over 2 months without access to our property during the last major project.

Paul Plaetz: The contractor will be given a schedule regarding how long properties can be without access.

Mr. First: How much recycled material and how much virgin material is being used.

Mr. Palm: The project will include crushed bituminous and concrete from the project for road base. The base can only include a certain percentage of oil.

Paul Sobocinski: What are the odds of getting another LRIP Grant?

Mr. Palm: Only approximately 20% of the applications get funded. The Cedar Street application checked all grant criteria boxes.

Matt Novak: There are several ways to assess. One of the best I've seen is Marshall, MN. The council can assess a portion of the costs and can set up criteria for deferment.

Mr. First: What is my estimated assessments?

Mr. Palm: Depends on what method the council uses. The 25% method would be \$13,068. (A great deal of discussion ensued regarding estimated assessments and methodology)

Ms. Battistini: I think the street improvement is the way to go.

Paul Sobocinski: How much of the \$1.25 million LRIP is being applied under each option?

Mr. Thompson: Excellent question and I'm not sure how to explain it. I will prepare a summary report and forward to the residents at the meeting and the council.

Joyce First: What would be the term of the assessments?

Mr. Palm: Normally they run with the term of the bond. 10 -15 years. The council needs to be aware of the state law requirement that a minimum of 20% of the bond amount has to be assessed.

Mr. Sobocinski: I think the grant is a great benefit by having state dollars come back to the city.

Mr. Salfer announced that the city would consider ordering the improvement at the **November 8, 2021**, council meeting.

Motion by Olson, second by Baumann to **adjourn** the hearing.

Atkins- abstain; Baumann-yes; Olson-yes; Salfer-yes.

1456 Elm St. It was the consensus of the Council that no action be taken to forgive or reduce the fine for the removal of sidewalk and installation of a driveway at 1456 Elm St. without a building permit.

Clerk/Treas./Administrator vacation – October 21, 2021, an October 22, 2022.

Street report. Motion by Olson, second by Salfer to authorize the purchase of a center link for the tractor.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

Sewer and Water Report.

1. Quotes for the water panel and pumps have been received and are being reviewed.
2. RD Sanitary Sewer project revised engineering report has been submitted to USDA RD.
3. Mr. Plaetz submitted his resignation. Mr. Plaetz indicated it was a pleasure working for the city and was grateful for the opportunity. Motion by Olson, Second by Salfer to accept the resignation of Paul Plaetz.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

The Council thanked Mr. Plaetz for his years of dedicated service.

Park and Recreation Report.

1. **Tennis Courts/Parking Lot** - Mr. Thompson presented a plan for repurposing the tennis courts and basketball court at the athletic field for parking. Mr. Thompson indicated he, Mr. Jenniges and Mr. Baumann had met with School Superintendent Jon Fulton and Athletic Director Joe Kemp and had agreed on the concept. Mr. Thompson added the School Board had reviewed the plan and are in agreement. The City Engineer would prepare a more detailed plan and present estimated costs for phased improvements.
2. **Storage yard/shed** – Mr. Thompson indicated that the city and school had also looked at cleaning up the storage yard, installing a concrete floor and a roof. Mr. Jenniges would work with Mr. Kemp to identify and remove items for disposal and to get estimates on the improvements.

Motion by Olson, second by Salfer to approve the **consent agenda** as follows:

1. Received a security camera update.
2. Adopt **Resolution R20-2021** Approving the Community Center as the **combined polling place** for 2021.
3. Adopt **Resolution R21-2021** Accepting various **donations** to the Library, Ambulance and Fire Department.
4. Approve the **September 13, 2021, Council minutes**.
5. Approve **street closure of Main, Cedar and Oak Streets** on December 3, 2021, for the Winterfest.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

Library Land Lease. It was the consensus of the council not to rebid the library land lease for 2023.

Facsimile Stamp. Motion by Olson, second by Baumann to adopt **Resolution R22-2021** relating to a facsimile stamp for Mayor Atkins.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

Fire Department Insurance Coverage. The council directed Mr. Thompson to review the city's insurance policy to determine if it has coverage for persons that are not fire fighters riding on the fire trucks in parades.

The **September Sheriff's report** was received and filed.

Motion by Baumann, second by Salfer to approve the **bills** as follows:

General Checking:

- General Fund \$ 47,868.43
- Water Fund \$ 1,465.67
- Sewer Fund \$ 9,473.34
- Refuse \$ 203.19
- Total \$ 59,010.63

Ambulance Checking \$ 3,185.84

Fire Checking \$ 97.60

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

Motion by Baumann, second by Olson to adjourn at 8:10 p.m.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

Larry J Thompson
City Clerk/Treas./Administrator



200 South Mill Street
P.O. Box 481
Redwood Falls, MN 56283
Phone: 507-637-4004
admin@radc.org

October 6, 2021

TO: RADC Area Communities

FROM: John Ingebrigtsen, 2021 RADC Board Chair

RE: 2022 RADC MEMBERSHIP

As we complete our 35th year as an organization, it becomes very clear that the concept of area communities working together to achieve a common goal of community and economic development is necessary. This is the very foundation that the Redwood Area Development Corporation was founded on back in 1986 by the original 20 founding board members.

At the end of 2020 we exceeded assisting member communities in receiving over \$82,298,114 million in grant and loan funds received over 35 years of operation. In 2021, we have received additional funding totaling \$10,852,632.00 so far for this current year! These funds have been used to improve infrastructure - water/sewer/railroad, housing, parks, schools, health care, social services and fire departments, provide gap financing for businesses in your communities, and other economic and community development opportunities. This type of public/private partnership is why the RADC has been successful over the years in assisting you, our member communities and businesses.

As a **non-profit organization**, your support is important for your community and the RADC. In order for the RADC to continue serving your communities with professional staff, keep confidentiality, and have the resources necessary to assist member communities, it is important to have the financial support of your community membership. ***Enclosed is a 2022 RADC membership invoice and is not due until after the first of January, 2022.***

Our strategic focus areas that we partner with your community on are:

- A. Community specific projects:** As staff we are your extended staff to provide professional expertise. We have the experience and proven track record and we understand the importance of client confidentiality. We are here to assist you with infrastructure grants/loan requests, Small City Block Grant application for housing/mixed commercial rehab, or fire grants. We work with your loan clients in a confidential setting and make a recommendation to your committee/EDA regarding funding requests. We are your local resource for non-profit assistance, fiscal management, and support for your special projects.
- B. Business Retention Visits:** RADC partners with local EDA and conducts business visits with existing businesses to learn more about their business needs in their communities.
- C. Grant writing:** RADC staff provide on-going grant writing expertise needed to secure funds for community and business projects including renewable energy application such as REAP and PACE.
- D. Workforce/Talent Development Attraction:** RADC is a partnering organization with the Southwest Initiative Foundation (SWIF) focusing on ways to improve and reach out to potential talent/workforce applicants to attract them to come to SW Minnesota/ Redwood County for our job openings.
- E. Promotion/Marketing:** We include your community profile and businesses through our website/business directory, Facebook, and blogging.

- F. Community Profiles:** We have added a new infographic profile format which is easy to read and great for reports and updated annually. Check it out! <http://www.radc.org> - community profiles!
- G. Resources Bank:** RADDC continues to work as a liaison between your community and regional, state, and federal agencies for business development in your community.
1. We are your first point of contact for business owners for help and assistance with informational requests about the Redwood Area and specifically your community.
 2. We work and guide your business clients with their expansion or start-up plans include putting together their financial plan in partnership with their local lender to ensure the deal gets done for your community in a timely manner.
 3. We provide labor data on your community to support business development.
 4. We prepare reports, proposals, and marketing materials on your community.
 5. We include properties you identify to be added to our website.
 6. Provide expertise for economic development activities in your community, and in grant writing and community development activities at a reduced member rate. \$65/hour vs \$95/hour non-member rate.
- H. Redwood Area Business Directory** - we include all of our member community businesses in our live Redwood Area Business directory - just over 650 businesses are currently listed.

As the RADDC board, it is our responsibility to oversee the governance of our organization and you are all a vital part of our success. Our staff is your extended staff and provide the expertise needed for your community to succeed and grow, along with your business community. Thank you for your continuing community partnership with the Redwood Area Development Corporation. We look forward to working and growing with you in 2022.

Should you elect to not be a full-member community, RADDC offers a community affiliate annual marketing fee of \$500.00 for maintenance of your community profile and includes your community businesses in our online Business directory.

RADDC Board members currently who represent your communities include:

John Ingebrigtsen	Chair, Redwood Falls - ActiveAid/ALTime Medical
Allen Kokesch	Vice Chair, Morton Area - retired
Sherri Schueller	Secretary/Treasurer, Wabasso Area - MinnWest Bank
Tony Madsen	Redwood Falls - New Leaf Financial
Maggy Blue	Redwood Falls/LSIC - retired
Scott Thomas	Redwood Falls -- Schult Homes - Plant Manager
Vacancy	

RADDC Staff:

Pat Dingels	Executive Director - pat@radc.org
Raven All Runner	Program Manager - admin@radc.org
Julie Rath	MVRRRA Administrator - mvrrea19@gmail.com

RADDC Mission Statement: Our primary focus is building better businesses in the Redwood Area through community and economic development for member communities including creation of jobs and strengthening or expanding existing businesses. We are here to DO BUSINESS WITH YOU!



Redwood Area Development Corporation
200 South Mill Street
PO Box 481
Redwood Falls, MN 56283

Invoice

DATE	INVOICE #
10/6/2021	22836

BILL TO
City of Wabasso PO Box 60 Wabasso MN 56293

DUE DATE
1/1/2022

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
membership	2022 RADC Membership based on actual 2020 Decennial Census figures	647	5.00	3,235.00
Thank you for your continued membership for 2022! Visit us at www.radc.org			Total	\$3,235.00

Phone #	1-507-637-4004
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E-mail
admin@radc.org

Web Site	www.radc.org
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**CITY OF WABASSO
WABASSO, MINNESOTA
Resolution Number ____-2021**

**RESOLUTION AUTHORIZING USE OF
FACSIMILE SIGNATURE**

WHEREAS, Minnesota Statutes sections 412.151 requires the City Clerk obtain a fidelity bond conditioned for the faithful exercise of the clerk's duties, and

WHEREAS, state law allows for the city to pay for such fidelity bond.

NOW, THEREFORE, BE IT RESOLVED by the Wabasso City Council that the city shall obtain a fidelity bond in the amount of \$250,000 conditioned for the faithful exercise of the clerk's duties.

BE IT FURTHER RESOLVED, that the city shall pay for the cost of such bond.

Adopted by the council this 8th day of November 2021.

Mayor

Clerk

City of Wabasso

Payments

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Current Period: November 2021

Payments Batch 110321PAYGCFIREEDA		\$37,366.07		
Refer	54000	ANDERSON ELECTRIC	-	
Cash Payment	E 101-45170-401	Repairs/Maint Buildings	Repair Athletic Field Bathroom Lights	\$505.97
Invoice				
Transaction Date	11/3/2021	General Checking	10100	Total \$505.97
Refer	54001	ARVIG COMMUNICATION SYSTEM	-	
Cash Payment	E 101-41400-321	Telephone	Clerk's Office - 2332003 001 0	\$113.06
Invoice				
Cash Payment	E 601-49400-321	Telephone	Water Tower - 2335084 001 7	\$38.53
Invoice				
Cash Payment	E 601-49400-321	Telephone	Water Plant - 2313338 001 6	\$43.25
Invoice				
Cash Payment	E 602-49450-321	Telephone	Disposal Plant - 2353506 001 8	\$98.50
Invoice				
Cash Payment	E 602-49450-321	Telephone	Lift Station Alarm - 2324076 001 0	\$39.42
Invoice				
Transaction Date	11/3/2021	General Checking	10100	Total \$332.76
Refer	54002	BOLTON & MENK	-	
Cash Payment	E 101-41430-303	Engineering Fees	Cedar Street Engineering	\$5,385.00
Invoice				
Transaction Date	11/3/2021	General Checking	10100	Total \$5,385.00
Refer	54003	DOORMEN	-	
Cash Payment	E 101-43110-402	Repairs/Maint Structures	Remotes - Shop	\$295.00
Invoice				
Transaction Date	11/3/2021	General Checking	10100	Total \$295.00
Refer	54004	ELECTRIC MOTOR COMPANY	-	
Cash Payment	E 101-43110-240	Small Tools and Minor E	Heat Gun/Blade	\$44.33
Invoice				
Cash Payment	E 601-49400-240	Small Tools and Minor E	Heat Gun/Blade	\$44.33
Invoice				
Cash Payment	E 602-49450-240	Small Tools and Minor E	Heat Gun/Blade	\$44.33
Invoice				
Transaction Date	11/3/2021	General Checking	10100	Total \$132.99
Refer	54005	FALLS AUTOMOTIVE	-	
Cash Payment	E 101-43110-215	Shop Supplies	City Shop	\$192.34
Invoice				
Cash Payment	E 602-49450-210	Operating Supplies (GEN	Sewer- Yellow Paint Market	\$5.36
Invoice				
Transaction Date	11/3/2021	General Checking	10100	Total \$197.70
Refer	54006	GOPHER STATE ONE CALL	-	
Cash Payment	E 601-49400-386	One Call	One Call	\$4.05
Invoice				
Transaction Date	11/3/2021	General Checking	10100	Total \$4.05
Refer	54007	HAWKINS WATER TREATMENT GR	-	
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	Chemicals - Chlorine	\$25.00
Invoice				

City of Wabasso

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Transaction Date	11/3/2021	General Checking	10100	Total	\$25.00
Refer	54008 JENNIGES GAS & DIESEL INC	-			
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Repairs - Snow Plow			\$1,151.53
Invoice					
Transaction Date	11/3/2021	General Checking	10100	Total	\$1,151.53
Refer	54009 JIM JENNIGES	-			
Cash Payment	E 101-43110-321 Telephone	Cell Phone			\$50.00
Invoice					
Cash Payment	E 101-43100-137 Clothing Allowance	Clothing Allowance			\$300.00
Invoice					
Transaction Date	11/3/2021	General Checking	10100	Total	\$350.00
Refer	54010 JOHANNECK CONCRETE	-			
Cash Payment	E 602-49450-416 Machinery Rentals	Sludge Hauling			\$200.00
Invoice					
Transaction Date	11/3/2021	General Checking	10100	Total	\$200.00
Refer	54011 JOHN DEERE FINAN	-			
Cash Payment	E 101-43100-404 Repairs/Maint Machinery	Old Lawnmower			\$100.26
Invoice					
Transaction Date	11/3/2021	General Checking	10100	Total	\$100.26
Refer	54012 LARRY THOMPSON	-			
Cash Payment	E 101-41400-321 Telephone	Expense Reimbursement			\$50.00
Invoice					
Transaction Date	11/3/2021	General Checking	10100	Total	\$50.00
Refer	54013 MARCO, INC	-			
Cash Payment	E 101-41400-414 Data Processing Equip R	Copier			\$291.22
Invoice					
Transaction Date	11/3/2021	General Checking	10100	Total	\$291.22
Refer	54014 MATHESON TRI-GAS INC	-			
Cash Payment	E 101-43110-215 Shop Supplies	Acetetylene			\$42.02
Invoice					
Transaction Date	11/3/2021	General Checking	10100	Total	\$42.02
Refer	54015 MEADOWLAND FARMERS CO-OP	-			
Cash Payment	E 101-45170-216 Chemicals and Chem Pr	Softball Field Fertilizer - Account #2275			\$220.31
Invoice					
Cash Payment	E 101-45170-216 Chemicals and Chem Pr	Football Field Fertilizer - Account #2275			\$131.39
Invoice					
Cash Payment	E 101-43110-383 Heat	Shop Propane Tank Lease - Account #2275			\$48.00
Invoice					
Cash Payment	E 101-43110-240 Small Tools and Minor E	Gauge - Account #2275			\$16.50
Invoice					
Cash Payment	E 101-45170-216 Chemicals and Chem Pr	Football Field Herbicide - Account #2275			\$204.17
Invoice					
Cash Payment	E 101-45180-225 Landscaping Materials	Softball Field Herbicide - Account #2275			\$153.13
Invoice					
Cash Payment	E 101-45180-225 Landscaping Materials	Baseball Field Herbicide - Account #2275			\$204.17
Invoice					

City of Wabasso

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Cash Payment Invoice	E 101-45170-216 Chemicals and Chem Pr	Football Application - Account #2275		\$62.46
Cash Payment Invoice	E 101-45180-225 Landscaping Materials	Softball Field App - Account #2275		\$46.84
Cash Payment Invoice	E 101-45180-225 Landscaping Materials	Baseball Field App - Account #2275		\$62.46
Cash Payment Invoice	E 101-45200-216 Chemicals and Chem Pr	City Parks Heribicide - Account #2275		\$204.17
Cash Payment Invoice	E 101-45200-216 Chemicals and Chem Pr	City Parks App - Account #2275		\$62.46
Transaction Date	11/3/2021	General Checking	10100	Total \$1,416.06
Refer	54016	MN RURAL WATER ASSOCIATION	-	
Cash Payment Invoice	E 601-49400-208 Training and Instruction	Techninical Conference		\$250.00
Transaction Date	11/3/2021	General Checking	10100	Total \$250.00
Refer	54017	MVTL LABORATORIES	-	
Cash Payment Invoice	E 602-49450-387 Testing	Sludge Testing		\$212.98
Transaction Date	11/3/2021	General Checking	10100	Total \$212.98
Refer	54018	ONE OFFICE SOLUTION	-	
Cash Payment Invoice	E 101-41400-209 Other Office Supplies	Correction Tape		\$7.16
Transaction Date	11/3/2021	General Checking	10100	Total \$7.16
Refer	54019	PAUL PLAETZ	-	
Cash Payment Invoice	E 601-49400-321 Telephone	Expense Reimb		\$25.00
Cash Payment Invoice	E 602-49450-321 Telephone	Expense Reimb		\$25.00
Transaction Date	11/3/2021	General Checking	10100	Total \$50.00
Refer	54020	QUADIENT FINANCE USA, INC	-	
Cash Payment Invoice	E 601-49400-322 Postage	Postage - water		\$140.60
Cash Payment Invoice	E 602-49450-322 Postage	Postage - sewer		\$140.60
Cash Payment Invoice	E 603-49500-322 Postage	Postage sanitation		\$140.60
Transaction Date	11/3/2021	General Checking	10100	Total \$421.80
Refer	54021	R & E SANITATION INC	-	
Cash Payment Invoice	E 603-49500-384 Refuse/Garbage Disposa	Dumpster Rental		\$150.33
Cash Payment Invoice	E 603-49500-315 Sales Tax	Sales Tax		\$14.67
Transaction Date	11/3/2021	General Checking	10100	Total \$165.00
Refer	54022	REDWOOD AREA DEVELOPMENT	-	
Cash Payment Invoice	E 101-41400-306 Service Contract	One half of agreement shared with EDA		\$1,617.50

City of Wabasso

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Transaction Date	11/3/2021	General Checking	10100	Total	\$1,617.50
Refer	54023 REDWOOD CO SHERIFFS OFFICE	-			
Cash Payment Invoice	E 101-42100-306 Service Contract	Service Agreement - October 2021			\$2,700.00
Transaction Date	11/3/2021	General Checking	10100	Total	\$2,700.00
Refer	54024 REDWOOD ELECTRIC COOP	-			
Cash Payment Invoice	E 101-43160-381 Electricity	Street Lights - 99865801			\$890.00
Cash Payment Invoice	E 101-45170-381 Electricity	Athletic Field - 99865803			\$82.00
Cash Payment Invoice	E 101-45200-381 Electricity	City Park - 99865805			\$29.00
Cash Payment Invoice	E 101-41940-381 Electricity	Community Center - 99865806			\$484.00
Cash Payment Invoice	E 602-49450-381 Electricity	Disposal Plant - 99865807			\$2,556.00
Cash Payment Invoice	E 101-43110-381 Electricity	City Shop - 99865808			\$130.80
Cash Payment Invoice	E 101-43160-381 Electricity	Street Sign - 99865809			\$15.00
Cash Payment Invoice	E 602-49450-381 Electricity	Lift Station - 99865810			\$42.00
Cash Payment Invoice	E 601-49400-381 Electricity	Water Tower - 99865811			\$117.00
Cash Payment Invoice	E 601-49400-381 Electricity	Water Plant - 99865812			\$561.00
Cash Payment Invoice	E 101-41940-381 Electricity	Community Center - 99865813			\$29.00
Transaction Date	11/3/2021	General Checking	10100	Total	\$4,935.80
Refer	54025 RITEWAY	-			
Cash Payment Invoice	E 601-49400-217 Other Operating Supplies	Water Dept			\$85.33
Cash Payment Invoice	E 602-49450-210 Operating Supplies (GEN	Sewer			\$85.32
Cash Payment Invoice	E 603-49500-430 Miscellaneous (GENERA	Sanitation			\$85.32
Transaction Date	11/3/2021	General Checking	10100	Total	\$255.97
Refer	54026 RSS GROUP INTERNATIONAL INC	-			
Cash Payment Invoice	E 101-43110-215 Shop Supplies	Supplies			\$130.18
Transaction Date	11/3/2021	General Checking	10100	Total	\$130.18
Refer	54027 SALFERS FOOD CENTER	-			
Cash Payment Invoice	E 101-41940-210 Operating Supplies (GEN	Supplies			\$39.76
Transaction Date	11/3/2021	General Checking	10100	Total	\$39.76
Refer	54028 SHARE CORPORATION	-			

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Cash Payment	E 101-41940-210 Operating Supplies (GEN	Supplies			\$310.25
Invoice					
Cash Payment	E 101-41940-210 Operating Supplies (GEN	Past Due			\$40.25
Invoice					
Cash Payment	E 101-43110-215 Shop Supplies	Supplies			\$34.00
Invoice					
Transaction Date	11/3/2021	General Checking	10100	Total	\$384.50
Refer	54029	SOUTHWEST SANITATION, INC	-		
Cash Payment	E 603-49500-384 Refuse/Garbage Disposa	Service Contract			\$2,501.55
Invoice					
Transaction Date	11/3/2021	General Checking	10100	Total	\$2,501.55
Refer	54030	USA BLUEBOOK	-		
Cash Payment	E 602-49450-210 Operating Supplies (GEN	Ultraviolet Lamp			\$319.71
Invoice					
Transaction Date	11/3/2021	General Checking	10100	Total	\$319.71
Refer	54031	VISA	-		
Cash Payment	E 101-41400-321 Telephone	Zoom service			\$16.09
Invoice					
Cash Payment	E 101-45200-217 Other Operating Supplies	Park bathroom supplies			\$21.37
Invoice					
Cash Payment	E 101-43100-210 Operating Supplies (GEN	Street Supplies			\$55.24
Invoice					
Cash Payment	E 101-43110-215 Shop Supplies	Shop Supplies			\$27.60
Invoice					
Cash Payment	E 101-43110-215 Shop Supplies	Shop Supplies			\$13.95
Invoice					
Cash Payment	E 101-41400-430 Miscellaneous (GENERA	Finance Charge			\$15.10
Invoice					
Transaction Date	11/3/2021	General Checking	10100	Total	\$149.35
Refer	54032	WABASSO DIESEL SERVICE	-		
Cash Payment	E 601-49400-387 Testing	Shipping samples			\$12.61
Invoice					
Transaction Date	11/3/2021	General Checking	10100	Total	\$12.61
Refer	1660	ARVIG COMMUNICATION SYSTEM	-		
Cash Payment	E 230-42153-321 Telephone	2343267 001 9			\$95.86
Invoice					
Transaction Date	11/3/2021	Ambulance Checking	10101	Total	\$95.86
Refer	1661	CENTRACARE HEALTH	-		
Cash Payment	E 230-42153-211 ALS Intercept	ALS Intercept			\$1,000.00
Invoice					
Transaction Date	11/3/2021	Ambulance Checking	10101	Total	\$1,000.00
Refer	1662	EXPERT BILLING	-		
Cash Payment	E 230-42153-306 Service Contract	Billing Service			\$1,178.00
Invoice					
Transaction Date	11/3/2021	Ambulance Checking	10101	Total	\$1,178.00
Refer	1663	JENNIGES GAS & DIESEL INC	-		

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Cash Payment	E 230-42153-404 Repairs/Maint Machinery	Repairs		\$84.64
Invoice				
Transaction Date	11/3/2021	Ambulance Checking	10101	Total \$84.64
Refer	1664	MATHESON TRI-GAS INC	-	
Cash Payment	E 230-42153-217 Other Operating Supplies	Oxygen		\$115.99
Invoice				
Transaction Date	11/3/2021	Ambulance Checking	10101	Total \$115.99
Refer	1665	MEADOWLAND FARMERS CO-OP	-	
Cash Payment	E 230-42153-383 Heat	Propane Tank Lease		\$16.00
Invoice				
Transaction Date	11/3/2021	Ambulance Checking	10101	Total \$16.00
Refer	1666	REDWOOD ELECTRIC COOP	-	
Cash Payment	E 230-42153-381 Electricity	electricity - 99865808		\$43.60
Invoice				
Transaction Date	11/3/2021	Ambulance Checking	10101	Total \$43.60
Refer	1667	RIDGEWATER COLLEGE	-	
Cash Payment	E 230-42153-208 Training and Instruction	EMT Refresher Course		\$800.00
Invoice				
Transaction Date	11/3/2021	Ambulance Checking	10101	Total \$800.00
Refer	1668	STRYKER SALES CORPORATION	-	
Cash Payment	E 230-42153-217 Other Operating Supplies	Operating Supplies		\$246.40
Invoice				
Transaction Date	11/3/2021	Ambulance Checking	10101	Total \$246.40
Refer	1669	VERIZON WIRELESS	-	
Cash Payment	E 230-42153-321 Telephone	Cell phone		\$105.91
Invoice				
Transaction Date	11/3/2021	Ambulance Checking	10101	Total \$105.91
Refer	1670	VISA	-	
Cash Payment	E 230-42153-430 Miscellaneous (GENERA	Activate 911 Service		\$325.00
Invoice				
Transaction Date	11/3/2021	Ambulance Checking	10101	Total \$325.00
Refer	3904	JENNIGES GAS & DIESEL INC	-	
Cash Payment	E 225-42200-404 Repairs/Maint Machinery	Repairs		\$416.19
Invoice				
Transaction Date	11/3/2021	Fire Checking	10102	Total \$416.19
Refer	3905	KIRVIDA FIRE	-	
Cash Payment	E 225-42200-404 Repairs/Maint Machinery	Repairs		\$6,423.03
Invoice				
Cash Payment	E 225-42200-387 Testing	Equipment Testing		\$1,002.60
Invoice				
Transaction Date	11/3/2021	Fire Checking	10102	Total \$7,425.63
Refer	3906	MEADOWLAND FARMERS CO-OP	-	
Cash Payment	E 225-42200-383 Heat	Propane Tank Lease		\$16.00
Invoice				
Transaction Date	11/3/2021	Fire Checking	10102	Total \$16.00

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Refer	3907	MN FIRE SERVICE CERTIFICATION	-			
Cash Payment	E 225-42200-208	Training and Instruction	Hazmat Testing			\$50.00
Invoice						
Transaction Date	11/3/2021	Fire Checking	10102	Total		\$50.00
Refer	3908	MN STATE FIRE DEPT ASSOCIATI	-			
Cash Payment	E 225-42200-433	Dues and Subscriptions	Annual Dues			\$175.00
Invoice						
Transaction Date	11/3/2021	Fire Checking	10102	Total		\$175.00
Refer	3909	REDWOOD ELECTRIC COOP	-			
Cash Payment	E 225-42200-381	Electricity	Electricity			\$43.60
Invoice						
Transaction Date	11/3/2021	Fire Checking	10102	Total		\$43.60
Refer	3910	TROY WELCH	-			
Cash Payment	E 225-42200-430	Miscellaneous (GENERA	Activate Fire 911			\$312.00
Invoice						
Cash Payment	E 225-42200-217	Other Operating Supplies	Pencils for Fire Prevention Week			\$203.37
Invoice						
Cash Payment	E 225-42200-217	Other Operating Supplies	Batteries for SCBA			\$79.45
Invoice						
Transaction Date	11/4/2021	Fire Checking	10102	Total		\$594.82

Fund Summary

	10100	General Checking	
101 GENERAL FUND			\$16,625.04
601 WATER FUND			\$1,346.70
602 SEWER FUND			\$3,769.22
603 REFUSE (GARBAGE) FUND			\$2,892.47
			\$24,633.43
	10101	Ambulance Checking	
230 AMBULANCE			\$4,011.40
			\$4,011.40
	10102	Fire Checking	
225 FIRE			\$8,721.24
			\$8,721.24

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$37,366.07
Total	\$37,366.07

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0100 General Checking Begin Mth \$924,589.14

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20211004UB0	10/4/2021	\$3,481.61	20211004UB0	UB Receipt Serv 1 Water R	\$928,070.75
Deposit	100421RECGCLIB	10/4/2021	\$305.00	100421RECGCLI	CC Rental	\$928,375.75
Deposit	20211005UB0	10/5/2021	\$1,351.55	20211005UB0	UB Receipt Serv 1 Water R	\$929,727.30
Deposit	20211006UB0	10/6/2021	\$480.51	20211006UB0	UB Receipt Serv 1 Water R	\$930,207.81
Deposit	100621RECEDACCREDIT	10/6/2021	\$75.00	100621RECEDA	Community Center Rental	\$930,282.81
Deposit	20211007UB0	10/7/2021	\$1,193.10	20211007UB0	UB Receipt Serv 1 Water R	\$931,475.91
Deposit	20211008UB0	10/8/2021	\$1,388.75	20211008UB0	UB Receipt Serv 1 Water R	\$932,864.66
053976	REDWOOD VALLEY TECH S	10/11/2021	-\$450.00	100621PAYGCA	Web Site Maintenance	\$932,414.66
053968	MATHESON TRI-GAS INC	10/11/2021	-\$138.67	100621PAYGCA	Co2 - Argon- 24167681	\$932,275.99
053969	MVTL LABORATORIES	10/11/2021	-\$389.98	100621PAYGCA	sewage testing -	\$931,886.01
053970	PAUL PLAETZ	10/11/2021	-\$50.00	100621PAYGCA	Cell Phone - Water	\$931,836.01
053971	QUADIENT FINANCE USA, IN	10/11/2021	-\$360.86	100621PAYGCA	Postage - Water	\$931,475.15
053972	R & E SANITATION INC	10/11/2021	-\$75.00	100621PAYGCA	Dumpster	\$931,400.15
053973	REDWOOD CO SHERIFFS O	10/11/2021	-\$2,700.00	100621PAYGCA	Service Contract	\$928,700.15
053967	MARCO, INC	10/11/2021	\$0.00	Relissue #53992	Copier Lease	\$928,700.15
053975	REDWOOD GAZETTE & LIVE	10/11/2021	-\$413.25	100621PAYGCA	Water Ordinance	\$928,286.90
053962	JIM JENNIGES	10/11/2021	-\$50.00	100621PAYGCA	Expense Reimb	\$928,236.90
053977	RSS GROUP INTERNATIONAL	10/11/2021	-\$134.57	100621PAYGCA	Replace small tools	\$928,102.33
053979	SALFER WELDING & MFG	10/11/2021	-\$30.65	100621PAYGCA	Supplies	\$928,071.68
053974	REDWOOD ELECTRIC COOP	10/11/2021	-\$5,105.80	100621PAYGCA	Shop - 99865808	\$922,965.88
053966	LARRY THOMPSON	10/11/2021	-\$69.15	100621PAYGCA	Cell Phone	\$922,896.73
053965	KINNER & COMPANY	10/11/2021	-\$21,900.00	100621PAYGCA	2020 Audit	\$900,996.73
053963	JOHN DEERE FINAN	10/11/2021	-\$519.89	100621PAYGCA	Repair Parts	\$900,476.84
053980	SLEEPY EYE SPRINKLING	10/11/2021	-\$85.00	100621PAYGCA	Winterize Baseball Irrigatio	\$900,391.84
053961	HAWKINS WATER TREATME	10/11/2021	-\$15.00	100621PAYGCA	Chemicals - chlorine cylind	\$900,376.84
053960	GRAMSTAD LUMBER COMP	10/11/2021	-\$71.60	100621PAYGCA	Shop Supplies	\$900,305.24
053959	FLOW MEASUREMENTAND	10/11/2021	-\$579.00	100621PAYGCA	Calibrate and Test Sewer P	\$899,726.24
053958	FARMERS CO-OP OIL COMP	10/11/2021	-\$243.99	100621PAYGCA	City Trucks	\$899,482.25
053957	FALLS AUTOMOTIVE	10/11/2021	-\$118.95	100621PAYGCA	Shop Supplies	\$899,363.30
053956	CHAD ALTERMATT	10/11/2021	-\$100.00	100621PAYGCA	Damage Deposit Refund	\$899,263.30
053955	C E SIGNS & DESIGNS	10/11/2021	-\$40.00	100621PAYGCA	Truck Decals	\$899,223.30
053954	BOLTON & MENK	10/11/2021	-\$15,363.00	100621PAYGCA	Engineering Fees - City Ma	\$883,860.30
053953	ARVIG COMMUNICATION SY	10/11/2021	-\$385.58	100621PAYGCA	Telephone Service - Clerk's	\$883,474.72
053964	JUSTIN JENNIGES	10/11/2021	-\$46.00	100621PAYGCA	Utility Refund - Water	\$883,428.72
053982	TECH UNLIMITED, LLC	10/11/2021	-\$134.00	100621PAYGCA	Microsoft 365 and Anti Mal	\$883,294.72
053983	ULINE SHIPPING AND SUPP	10/11/2021	-\$296.54	100621PAYGCA	Cart	\$882,998.18
053978	RUNNING SUPPLY INC	10/11/2021	-\$215.01	100621PAYGCA	Shop Supplies	\$882,783.17
053984	VISA	10/11/2021	-\$24.97	100621PAYGCA	Credit card fee and finance	\$882,758.20
053985	WABASSO PUBLIC SCHOOL	10/11/2021	-\$7,500.00	100621PAYGCA	1/2 of Football Field Lights	\$875,258.20
053981	TEAM LABORATORY CHEMI	10/11/2021	-\$1,186.00	100621PAYGCA	Weed Killer	\$874,072.20
Deposit	20211012UB0	10/12/2021	\$3,505.93	20211012UB0	UB Receipt Serv 1 Water R	\$877,578.13
Deposit	101221RECFines	10/12/2021	\$66.66	101221RECFines	Court Fines	\$877,644.79
Deposit	20211013UB0	10/13/2021	\$2,169.29	20211013UB0	UB Receipt Serv 1 Water R	\$879,814.08
Deposit	101321RECGCTRUCK	10/13/2021	\$3,071.00	101321RECGCT	Sale of '84 Truck	\$882,885.08
Deposit	20211014UB0	10/14/2021	\$349.09	20211014UB0	UB Receipt Serv 1 Water R	\$883,234.17
Deposit	101421RECREIMB	10/14/2021	\$675.00	101421RECREIM	Reimbursement website	\$883,909.17
Deposit	20211015UB0	10/15/2021	\$636.97	20211015UB0	UB Receipt Serv 1 Water R	\$884,546.14
Deposit	20211018UB0	10/18/2021	\$2,261.07	20211018UB0	UB Receipt Serv 1 Water R	\$886,807.21
Deposit	20211019UB0	10/19/2021	\$973.81	20211019UB0	UB Receipt Serv 1 Water R	\$887,781.02
053989	Lensing, Gary J.	10/20/2021	-\$261.28	PAY20210121.00		\$887,519.74
Deposit	20211020UB0	10/20/2021	\$1,585.39	20211020UB0	UB Receipt Serv 1 Water R	\$889,105.13
053988	Lanoue, Becky J	10/20/2021	-\$98.70	PAY20210121.00		\$889,006.43
053991	Thompson, Larry	10/20/2021	-\$1,714.09	PAY20210121.00		\$887,292.34
053990	Plaetz, Paul	10/20/2021	-\$1,555.15	PAY20210121.00		\$885,737.19
053987	Krause, Joanne	10/20/2021	-\$221.72	PAY20210121.00		\$885,515.47
053986	Jenniges, Jim M	10/20/2021	-\$1,412.74	PAY20210121.00		\$884,102.73
Deposit	20211021UB0	10/21/2021	\$745.59	20211021UB0	UB Receipt Serv 1 Water R	\$884,848.32
Deposit	20211022UB0	10/22/2021	\$387.46	20211022UB0	UB Receipt Serv 1 Water R	\$885,235.78
Deposit	20211025UB1	10/25/2021	\$587.01	20211025UB1	UB Receipt Serv 1 Water R	\$885,822.79
Deposit	102521RECGCAMP	10/25/2021	\$75.54	102521RECGCA	Refund - Overpayment	\$885,898.33

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0100 General Checking Begin Mth \$924,589.14						
CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
053992	MARCO, INC	10/25/2021	-\$218.17	Was Ck#53967	Copier Lease	\$885,680.16
Deposit	20211025UB0	10/25/2021	\$8,886.42	20211025UB0	UB Receipt Serv 1 Water R	\$894,566.58
Deposit	20211026UB0	10/26/2021	\$564.54	20211026UB0	UB Receipt Serv 1 Water R	\$895,131.12
Deposit	20211028UB0	10/28/2021	\$1,487.02	20211028UB0	UB Receipt Serv 1 Water R	\$896,618.14
Deposit	102821REC-2MVAGCR	10/28/2021	\$204.11	102821REC-2MV	Market Value Credit - AG	\$896,822.25
Deposit	102821REC	10/28/2021	\$85.00	102821REC	Community Center Rental	\$896,907.25
053993	Jenniges, Jim M	11/3/2021	-\$1,412.74	PAY20210122.00		\$895,494.51
053997	Plaetz, Paul	11/3/2021	-\$1,555.15	PAY20210122.00		\$893,939.36
053998	Thompson, Larry	11/3/2021	-\$1,714.09	PAY20210122.00		\$892,225.27
053994	Krause, Joanne	11/3/2021	-\$248.82	PAY20210122.00		\$891,976.45
053995	Lanoue, Becky J	11/3/2021	-\$46.76	PAY20210122.00		\$891,929.69
053996	Lensing, Gary J.	11/3/2021	-\$374.37	PAY20210122.00		\$891,555.32
	Deposits	\$36,592.42				
	Checks	-\$69,626.24				
			-\$33,033.82			

FILTER: [Cash Act]='10100' and [Period]=10 and [Act Year]='2021'

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1 Ambulance Checking Begin Mth \$117,450.59

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	100621RECEDACCREDIT	10/6/2021	\$1,994.78	100621RECEDA	BLS Service	\$119,445.37
001654	MINNESOTA AMBULANCE A	10/11/2021	-\$339.59	100621PAYGCA	Association Dues	\$119,105.78
001637	ARVIG COMMUNICATION SY	10/11/2021	\$0.00	Relssue #1658	Telephone	\$119,105.78
001639	BOUND TREE MEDICAL	10/11/2021	-\$596.48	100621PAYGCA	Supplies	\$118,509.30
001641	CENTRACARE HEALTH	10/11/2021	-\$600.00	100621PAYGCA	ALS Intercept	\$117,909.30
001643	EFAX CORPORATE	10/11/2021	-\$35.45	100621PAYGCA	Fax charges	\$117,873.85
001644	EXPERT BILLING	10/11/2021	-\$434.00	100621PAYGCA	billing services	\$117,439.85
001646	FARMERS CO-OP OIL COMP	10/11/2021	\$0.00	Relssue #1659	fuel	\$117,439.85
001653	MATHESON TRI-GAS INC	10/11/2021	-\$119.52	100621PAYGCA	Oxygen	\$117,320.33
001655	REDWOOD ELECTRIC COOP	10/11/2021	-\$45.60	100621PAYGCA	electricity - 99865808	\$117,274.73
001656	VERIZON WIRELESS	10/11/2021	-\$106.33	100621PAYGCA	Directors Cell Phone	\$117,168.40
001657	VISA	10/11/2021	-\$325.00	100621PAYGCA	911 Active	\$116,843.40
001650	JENNIGES GAS & DIESEL IN	10/11/2021	-\$102.09	100621PAYGCA	Repairs	\$116,741.31
001658	ARVIG COMMUNICATION SY	10/14/2021	-\$100.29	Was Ck#1637	Telephone	\$116,641.02
001659	FARMERS CO-OP OIL COMP	10/18/2021	-\$381.49	Was Ck#1646	fuel	\$116,259.53
Deposit	101921RECAMBFIREF	10/19/2021	\$3,560.80	101921RECAMB	BLS Brian Beens/Robert H	\$119,820.33
Deposit	102521RECGCAMB	10/25/2021	\$1,675.40	102521RECGCA	BLS Service Fees	\$121,495.73
Deposit	10122021RECAMB	11/1/2021	\$978.84	10122021RECAM	BLS Service Fee	\$122,474.57
	Deposits	\$8,209.82				
	Checks	-\$3,185.84				
			\$5,023.98			

FILTER: [Cash Act]='10101' and [Period]=10 and [Act Year]='2021'

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10102 Fire Checking Begin Mth \$56,438.54						
CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
003903	REDWOOD ELECTRIC COOP	10/11/2021	-\$45.60	100621PAYGCA	Electricity - 99865808	\$56,392.94
003902	MN FIRE SERVICE CERTIFIC	10/11/2021	-\$50.00	100621PAYGCA	Hazmat Certification - reiss	\$56,342.94
Deposit	101821RECSHERIDAN	10/18/2021	\$2,625.00	101821RECSHE	Fire Contract	\$58,967.94
Deposit	101921RECAMBFIRE	10/19/2021	\$2,100.00	101921RECAMB	Fire Contract	\$61,067.94
Deposit	102221REC FIRECON	10/22/2021	\$6,168.75	102221REC FIRE	Fire Contract	\$67,236.69
	Deposits	\$10,893.75				
	Checks	-\$95.60				
			\$10,798.15			

FILTER: [Cash Act]='10102' and [Period]=10 and [Act Year]='2021'