

City of Wabasso
Regular Meeting
Monday, September 13, 2021
6:00 pm

REGULAR MEETING

1. Call to order
2. Approve Agenda
3. EDA Update
 - a. Strategic Plan - Plan of Action
 - b. EDA Minutes - September 1, 2021
 - c. Loan and Checking Balance Report
4. Public Comment *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
5. Clerk-Treas. /Administrator
 - a. Appoint Joanne Krause - Asst. Clerk Treasurer
 - b. Amend Vacation Policy
6. Street Report
 - a. LRIP discussion
 - b. Seal coating
7. Water/Wastewater Report
8. Parks report
9. Approve Consent Agenda
10. Unfinished Business
11. New Business
 - a. 2022 Budget
 - i. Operating Budget
 - ii. Resolution Adopting the 2022 Preliminary Tax Levy and Setting the Truth in Taxation Hearing
12. Correspondence
 - a. Sheriff's reports - August 2021
 - b. Library Minutes - August 2, 2021
 - c. League of Minnesota Fall Forum - Redwood Falls (9/30/21)
13. Approve Bills
14. Adjourn
- 15.

CONSENT AGENDA

1. Resolution - Approve 2021/2022 Fire Association Fees
2. Decommission Mandersheid Field Lights and Donate to Lucan and Milroy
3. Street Closure - Homecoming Parade
4. Approve Minutes - 8/9/21 Regular and 8/18/21 Special
5. Building Permits - None

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, September 13, 2021
Agenda Report**

1. EDA – Enclosed is various information relating to the strategic plan discussion. Please see the EDA minutes relating to EDA action on this item and recommended steps. The Planning Committee held a video conference this morning to discuss a community survey and additional steps moving forward. Pat and I will give an update at the meeting.
2. Asst. Clerk Appointment – I am please to recommend that Joanne Krause be appointed as the Assistant Clerk/Treasurer. I have attached a copy of the term sheet which she has accepted. Joanne has worked as the Library Assistant since 2019. She has passed the background check.
3. Amend vacation policy – Memo/recommendation attached.
4. Cedar Street/LRIP Discussion. David Palm will be at the meeting to update the Council. I hope to have an informational packet to be included in the Council packet, but I may not have it completed in time. If not I will distribute via email. Bottom line is I will be recommending the council order the project and set an assessment hearing on October 11, 2021. Staff met yesterday to discuss the timing of the project and the assessment policy.
5. Seal Coating – The city received an estimate for sealcoating the entire city for \$156,000. It is recommended that a 5 year rotation be set up with the most needing streets be prioritized. I have also included a quote for coating the Community Center parking lot with RePlay. This has been included in the 2022 Preliminary budget.
6. Paul will be at Ambulance training Monday night and will not be at the meeting.
7. Budget – Packet included. The council needs to approve the preliminary tax levy and set the Truth in Taxation Hearing before September 20, 2021
8. Sheriff's Report attached
9. Minutes and community survey results attached.
10. LMC Fall Forum – attached
11. Fire Contracts – Attached is a copy of the fire contracts and transmittal letter. Copies will be sent to:
 - a. Waterbury Township \$2,100.00
 - b. Vail Township \$6,168.75
 - c. New Avon Township \$5,075.00
 - d. Sheridan Township \$2,625.00I just discovered that the contracts and transmittal letter are normally approved and forwarded in the spring. I'll put it in the next year tickler file. I will most likely be recommending an increase in the rates next year.
12. Decommission Manderscheid Field Lights – The existing Manderscheid lights have been replaced with LED lights. It is recommended the old lights be decommissioned and donated to Lucan or Milroy who would use the old lights for parts. Joe Kemp would work out the details.
13. Street closure – Homecoming Parade – Request enclosed
14. Minutes – 8/9/21 Regular and 8/18/21 Special – enclosed.
15. Bills enclosed.
16. Fire Contracts – Attached is a copy of the fire contracts and transmittal letter. Copies will be sent to:

Wabasso EDA
Regular Meeting
Wednesday, September 1, 2021
5:00 pm

The meeting was called to order at 5pm with Board Member Pat Eichten, Jeff Olson, Chuck Robasse and Steve Burns in attendance. Member Karl Guetter was absent. Also present were EDA Director Larry Thompson, Pat Dingels and Paul Sobocinski.

The minutes of the August 4, 2021 Regular meeting and August 18, 2021 were approved on a motion by Robasse, second by Olson.

Eichten – Yes; Olson – Yes; Robasse - yes; Burns – yes.

Duplex – General discussion. It was noted that the plans and specs would be completed in November. Mr. Olson would review the spec sheet submitted by RBC and recommend finishes to the architect. Mr. Thompson would begin the financing process.

5-Plex Landscaping – Mr. Thompson gave an update on the 5-plex landscaping noting that just rock and fabric would be installed this fall and shrubs would possibly be installed next spring.

Eastvail Real Estate Signs – The EDA reviewed the sign proposal and approved with minor modifications.

Vacant Land. The board directed the Director to investigate the possibility of dedicating the EDA lot at the intersection of North Street and CR #6 as city park land.

MIF RLF Program. The board considered a Mn Department of Revenue Minnesota Investment Revolving Loan Fund program that would allow the EDA to return 20% of funds on hand and in exchange the EDA/City could use the remaining funds for any lawful public expenditure. Current funds on hand was \$106,555. The funds in the RLF I account would not be eligible as they were funded with federal dollars. It was the consensus of the board that it was interested in the program and directed Mr. Thompson to verify the source of funding in each RLF account and the differences between state and federal MIF RLF programs.

Strategic Plan. Discussion regarding the proposed action plan submitted by consultant Cheryl Glaeser. The action plan was divided into three sections:

1. Revitalizing the commercial club
2. Retaining and expanding existing business
3. Business opportunities along the Highway 68 corridor.

Mr. Thompson said he would take the lead on the Commercial Club and outline a more detailed action plan for the Highway 68 corridor, which would include working with the City Engineer. Ms. Dingels would review a questionnaire that was previously developed for surveying existing businesses. The board was also interested in a community wide survey, but would like the City Council to take the lead

on that process. Mr. Thompson and Mr. Olson also presented an update on the Community Center improvements. It was suggested the city seek input from wedding planners, seminar presenters, etc. regarding the improvements. Mr. Thompson indicated the strategic plan would be discussed at the next Council meeting along with the EDA comments.

Motion by Olson, second by Burns to accept the Treasurers report.

Eichten – Yes; Olson – Yes; Robasse - yes; Burns – yes.

Motion by Olson, second by Robasse to approve the bills totaling \$18,736.38 (Dewey Street) and \$339.15 (General).

Eichten – Yes; Olson – Yes; Robasse - yes; Burns – yes.

Motion by Olson, second by Burns to adjourn at 6:00 p.m.

Eichten – Yes; Olson – Yes; Robasse - yes; Burns – yes.

Larry Thompson
EDA Director

EDA Monthly Payment Schedule
as of 8/27/2021

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Date of Last Payment</u>	<u>Next Payment Due</u>
Bart Properties Llc	14th	\$ 23,457.85	3%	\$ -	EDA II	7/14/2025	8/20/2021	N/A
DEEM, Inc	21st	\$ 964.20	3%	\$ 24,084.94	EDA	5/21/2025	8/4/2021	9/21/2021
DEEM, Inc	21st	\$ 714.54	3%	\$ 17,478.72	EDA	5/21/2025	8/4/2021	9/21/2021
Jonti-Craft	25th	\$ 3,886.28	2.5%	\$ 180,851.17	EDA	9/25/2025	8/16/2021	9/25/2021
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 5,701.95	EDA II	9/25/2025	8/16/2021	9/25/2021
Jenniges Gas & Diesel	8th	\$ 500.00	1%	\$ 11,452.02	EDA	12/8/2023	8/9/2021	9/8/2021
Jenniges Gas & Diesel	14th	\$ 300.00	3%	\$ 15,718.77	EDA	12/11/2026	8/9/2021	9/14/2021
Wabasso Eletric Motor LLC	6th	\$ 251.00	3%	\$ 10,725.17	EDAI	8/6/2024	7/7/2021	9/6/2021
Matt Novak	1st	\$ 362.10	3%	\$ 18,612.62	EDA II	8/4/2026	8/1/2021	9/1/2021
Chad Ruprecht	21st	\$ 400.00	3%	\$ 17,386.10	EDA II	5/21/2028	8/6/2021	9/21/2021
Safe Storage 2	5th	\$ 482.80	3%	\$ 37,562.26	EDA	10/5/2028	8/1/2021	9/5/2021
Mid County Ag Services	20th	\$ 242.00	3%	\$ 19,404.25	EDA I	11/20/2028	7/21/2021	9/20/2021
Totals		\$ 31,680.96		<u>\$ 358,977.97</u>				

EDAI Daily Savings	\$ 350,417.68	FROM MONTHLY BANK STATEMENTS
EDAI Daily Savings	\$ 106,555.04	FROM MONTHLY BANK STATEMENTS
EDA-WDC	\$ 39,815.86	FROM MONTHLY BANK STATEMENTS
	\$ 496,788.58	

EDA General Fund

Beginning Balance	\$	43,556.13	
Plus Deposits Outstanding			
Interest Earnings	\$	1.85	
Checks Cleared	\$	39.15	
Less Outstanding Checks	\$	-	
Ending Balance	\$	43,518.83	

CD # 115009 renewal 12-9-19	\$	28,446.81	
CD #33649	\$	50,186.34	
	\$	78,633.15	
CD Total			
EDA General Total	\$	122,151.98	

EDA Dewey Street

Beginning Balance	\$	66,329.53	
Plus Deposits Outstanding:			
interest			
rents	\$	2,100.00	
Security Deposit	\$	-	66329.53
interest	\$	0.55	\$ (100.55)
Less Checks /Outstanding			
Security Deposit	\$	-	
Visa - Refrigerator	\$	-	
Property Taxes	\$	-	
Loan Payment	\$	2,000.00	
	\$	66,430.08	

EDA Eastvail Sales Account	Starting Balance	\$	33,588.92	
	Interest on investments	\$	-	
		\$	33,588.92	

Dewey Street Townhomes Loan 7/30/2021 \$ 27,218.82 2.8 % interest



Action Planning Worksheet

DRAFT 8-26-21

Priority Area	DOWNTOWN REVITALIZATION & COMMERCIAL CLUB
Priority Summary	Re-energize the Commercial Club as an avenue to work with downtown businesses and community leaders to enhance and coordinate downtown activities and amenities.
Project Champion: (A person of interest/ champion to guide.)	
Phone/Email:	

Strategic Priority (Stated as a goal with measurable results)	Commercial Club is re-established by October 15, 2021 meets with downtown business owners to discuss and develop plans for downtown curb-appeal enhancements and coordination of community events/activities to take place over the next two years by December 31, 2021 . At least one enhancement and 1 coordinated activity takes place by end of May, 2022.
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Objectives How might we address this goal? (i.e. What actions/milestones might be pursued?) What resources may be needed? S – Specific M – Measurable A – Attainable R – Relevant T – Timebound	Potential Action Steps	Resources Needed	Who Responsible?	BY When?
	Review past Commercial Club membership; identify new members who broadly represent downtown businesses and engaged community members. Hold the first meeting by October 15, 2021	A couple leaders willing to work on membership.	October 15, 2021	
	Club members develop a questionnaire for business owners to see input on key enhancements, activities, and other considerations.	A sub-set committee or the full group	November 1, 2021	
	Club members divide into pairs and meet with businesses to gather insights (using the questionnaire) on downtown enhancements/activities.		December 15, 2021	
	Club works with community to seek needed donations to support enhancements and/or works with the city to seek grant dollars for first enhancement/activity	(Enter \$\$ amount for desired improvement)	April 30, 2022	
	A plan is in place and resources secured for enhancements and coordinated activities to take place over the next 2-3 years			

OTHER NOTES (Insights from planning session)	<p>Community input showed interest in:</p> <ul style="list-style-type: none"> • Improved Lighting; improved sidewalks; beautification through planters, benches, flags, etc.; • Information signs directing people traveling on Hwy 68 to downtown • Food or ice cream truck to add to downtown atmosphere • Events for families through the library • Possible “buy local” campaign/activity • Coordination of activities/celebrations among downtown businesses/community • Using the Commercial Club as an avenue to disseminate information in the community via social media, etc.
<p>Expected Outcomes:</p> <p>The impact we seek: What will be different as a result of our efforts?</p>	<p>A vibrant downtown is an active downtown with strong curb appeal and supported businesses who have the opportunity to expand and grow. Revitalizing the Commercial Club will provide the needed leadership to help businesses and community members work together to become an active and vibrant downtown that appeals to community members and people traveling through our community.</p>

Who are the people who may be interested in supporting/working together on this goal?

NAME	Skills/Resources	Email	Phone

As you move further along, identify the key strengths, challenges, opportunities and threats for achieving this goal...

Strengths	Challenges
Opportunities	Threats



Action Planning Worksheet

Priority Area	Retaining and Expanding Local Businesses
Priority Summary	Connecting with area businesses to understand and respond to local business needs. The knowledge gained helps inform community decisions and support area businesses.
Project Champion: (A person of interest/ champion to guide.)	
Phone/Email:	

Strategic Priority (Stated as a goal with measurable results)	Each business in and near Wabasso receives a personal visit in which they can respond to a series of interview questions by [ENTER DATE]. Information gathered is compiled and analyzed to determine key needs/potential projects to support businesses and aid the growth/success of the community. Projects are identified and prioritized by [ENTER DATE]
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Objectives How might we address this goal? (i.e., What actions/milestones might be pursued?) What resources may be needed? S – Specific M – Measurable A – Attainable R – Relevant T – Timebound	Potential Action Steps	Resources needed and/or developed	Who Responsible? BY When?	
	Organize a leadership team/task force to lead your efforts. Determine what additional support/consultation you may desire.	Leadership team Possible Consultant		
	Set strategic priorities and establish interview questions for business visits. Identify and train business visitors.	Trained team or paid consultant to visit businesses Interview Guide		
	Complete business visits. Analyze interview data and develop research report that identifies potential strategic priorities.	Individual or paid consultant to analyze data Research Report		
	Hold a retreat to set priorities based on issues/opportunities identified through the business visits.	Identified priorities with established SMART goals		
	Begin implementation of established priorities by establishing teams/leading entity for each.	Clear plans and timeline for implementation		

OTHER NOTES (Insights from planning session)	The Wabasso community appreciates and wishes to actively support area businesses. They particularly appreciate locally-owned businesses and wish to discover their needs for succession planning, expansion, moving, etc. What opportunities might exist for helping current businesses improve or grow in the future?
Expected Outcomes: The impact we seek: What will be different as a result of our efforts?	<p>The city of Wabasso shows local businesses that you want them to succeed by understanding their needs and working with them to solve both immediate and longer-term concerns.</p> <p>Ultimately your community works with area businesses to create and carry out economic development plans that aid the ability for businesses to thrive now and into the future.</p>

Who are the people who may be interested in supporting/working together on this goal?

NAME	Skills/Resources	Email	Phone

As you move further along, identify the key strengths, challenges, opportunities and threats for achieving this goal...

Strengths	Challenges
Opportunities	Threats



Action Planning Worksheet

Priority Area	Land/Building Opportunities and Infrastructure Needs
Priority Summary	Clearly understanding vacant buildings, lots, and potential infrastructure needs will aide in planning for and welcoming new businesses and providing expansion opportunities for existing businesses.
Project Champion: (A person of interest/ champion to guide.)	
Phone/Email:	

Strategic Priority (Stated as a goal with measurable results)	The City of Wabasso utilizes accurate information about current land/property use to develop a set of policies to guide future growth and development and provide a basis for zoning and land use decisions.			
Objectives How might we address this goal? (i.e., What actions/milestones might be pursued?) What resources may be needed? S – Specific M – Measurable A – Attainable R – Relevant T – Timebound	Potential Objectives	Resources Needed	Who Responsible?	BY When?
	Develop a map and specs of vacant lots/properties along the Hwy 68 corridor (may choose to include other areas of the city).			
	Identify which areas might be best suited to potential development and/or redevelopment with special consideration of the business/community needs identified in the community survey. (i.e., Develop a zoning map for the city and surrounding land.)			
	Identify needed improvements in specific areas such as improved lighting, pedestrian crosswalk, frontage road, signage for downtown business district, etc.			
	Market the assets identified in Wabasso to area existing businesses who may be looking to expand/relocate and to new businesses/developers.			

OTHER NOTES (Insights from planning session)	<ul style="list-style-type: none"> • Businesses initially identified for the future included: Car/Truck Wash (expanding gas station/convenience store); Hardware/Lumber Store; Meat Locker; Coffee/Sandwich Shop [Need full community survey to determine whole community interests.] • A centralized source for business development opportunities may assist in marketing and promoting opportunities. • Visits with existing businesses may produce opportunities for relocation or expansion. • Utilize a community survey and further research to determine the potential for a community “recreational” attraction.
Expected Outcomes: The impact we seek: What will be different as a result of our efforts?	The City of Wabasso understands its land/building opportunities and infrastructure needs and has develop a zoning plan and accompanying information to market areas of opportunity to existing and new businesses/developers.

Who are the people who may be interested in supporting/working together on this goal?

NAME	Skills/Resources	Email	Phone

Identify key strengths, challenges, opportunities and threats for achieving this goal...

Strengths	Challenges
Opportunities	Threats

Redwood Co.

Redwood Co. is a part of Economic Development Region 8, which is located in the Southwest Planning Region.



POPULATION CHARACTERISTICS

Redwood Co.'s population has decreased so far this decade, ranking as the 75th fastest growing of the 87 counties in the state from 2010 to 2019. It is now the 54th largest in the state. Redwood Co.'s population has an older median age than the state and a larger percentage of people aged 65 years and older. The population is aging, especially as the Baby Boom generation moves through the population pyramid (see Figure 1).

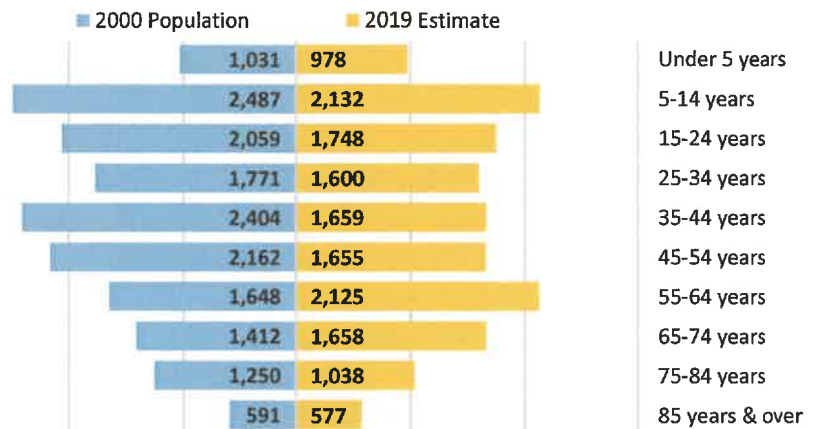
Current population:	15,170 people
Population change, 2010-2019	-889 people -5.5% decline

Median Age:	41.5 years
state:	38.3 years

	Number	Percent
Under 5 years	978	6.4%
5-14 years	2,132	14.1%
15-24 years	1,748	11.5%
25-34 years	1,600	10.5%
35-44 years	1,659	10.9%
45-54 years	1,655	10.9%
55-64 years	2,125	14.0%
65-74 years	1,658	10.9%
75-84 years	1,038	6.8%
85 years & over	577	3.8%
Total Population	15,170	100.0%

Source: U.S. Census Bureau, Population Estimates

Figure 1. Population Pyramid, 2000-2019



Redwood Co. enjoyed a natural increase - more births than deaths from 2010 to 2019, but also experienced net out-migration - meaning more people moved out than moved in. Despite suffering domestic out-migration, Redwood Co. welcomed net international in-migration - gaining new Minnesotans from foreign countries (see Table 2).

Table 2. Components of Population Change, 2010-2019

	Total Population Change	April 1, 2010 to July 1, 2019					
		Natural Increase	Vital Events		Net Migration		
			Births	Deaths	Total	International	Domestic
Redwood Co.	-888	47	1,755	1,708	-936	44	-980
State of Minnesota	335,705	250,488	637,356	386,868	88,161	114,414	-26,253

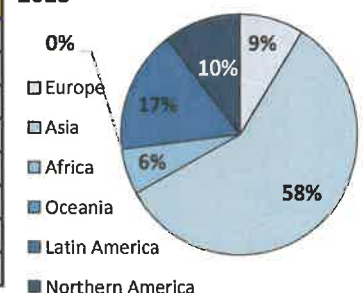
Source: U.S. Census Bureau, Population Estimates Program

Compared to the state, Redwood Co. has a smaller percentage of foreign-born residents. From 2010 to 2018, Redwood Co. saw an increase in the number of foreign-born residents, though it was slower than the statewide increase.

	Redwood Co.		Change 2010-2018		Minnesota	
	Number	Percent	Number	Percent	Percent	Change
Foreign-born Population	356	2.3%	21	6.3%	8.4%	25.8%
Europe	31	8.7%	-15	-32.6%	10.2%	4.8%
Asia	207	58.1%	-6	-2.8%	37.7%	27.8%
Africa	22	6.2%	5	29.4%	24.5%	61.1%
Oceania	0	0.0%	0	#DIV/0!	0.5%	41.9%
Americas:	96	27.0%	37	62.7%	27.1%	9.8%
Latin America	59	16.6%	24	68.6%	24.6%	11.8%
Northern America	37	10.4%	13	54.2%	2.6%	-6.0%

Source: U.S. Census Bureau, 2014-2018 American Community Survey

Figure 2. Place of Birth for the Foreign Born Population, 2018



COUNTY PROFILE

Redwood Co.

Redwood Co.'s population was becoming more racially diverse over time. Since 2000, the county's white population declined, but the number of people of other races increased (see Table 4).

Figure 3. Population by Race, 2018

- White
- Black or African American
- American Indian
- Asian
- Some Other Race
- Two or More Races

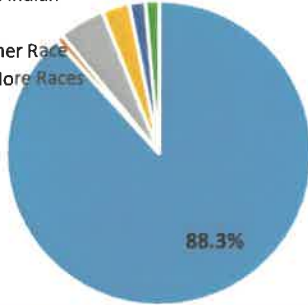


Table 4. Race and Hispanic Origin, 2018	Redwood Co.			Minnesota	
	Number	Percent	Change from 2000-2018	Percent	Change from 2000-2018
Total	15,331	100.0%	-8.8%	100.0%	12.4%
White	13,538	88.3%	-15.2%	83.3%	4.7%
Black or African American	119	0.8%	440.9%	6.2%	99.3%
American Indian or Alaska Native	751	4.9%	38.1%	1.1%	7.3%
Asian or Other Pac. Islanders	439	2.9%	585.9%	4.8%	83.8%
Some Other Race	266	1.7%	264.4%	1.8%	48.7%
Two or More Races	218	1.4%	52.4%	2.9%	90.7%
Hispanic or Latino origin	510	3.3%	165.6%	5.3%	104.2%

Source: U.S. Census Bureau, 2014-2018 American Community Survey

POPULATION PROJECTIONS

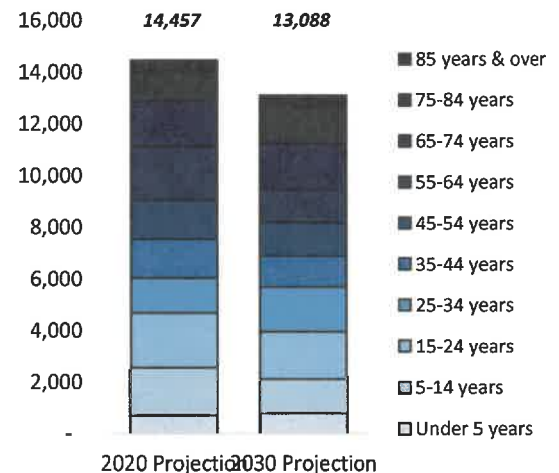
According to the Minnesota State Demographic Center, Redwood Co.'s population is expected to decline from 2020 to 2030, with a rate of change that is slower than the projected statewide growth rate (5.0%). Despite the decline, the number of people aged 65 years and older is expected to increase over the next decade (see Figure 4 and Table 5).

Table 5. Population Projections by Age Group, 2020-2030

Redwood Co.	2020 Projection	2030 Projection	Numeric Change	Percent Change
Under 5 years	714	792	78	10.9%
5-14 years	1,836	1,307	-529	-28.8%
15-24 years	2,125	1,841	-284	-13.4%
25-34 years	1,343	1,733	390	29.0%
35-44 years	1,517	1,206	-311	-20.5%
45-54 years	1,507	1,279	-228	-15.1%
55-64 years	2,058	1,279	-779	-37.9%
65-74 years	1,756	1,786	30	1.7%
75-84 years	1,144	1,412	268	23.4%
85 years & over	457	453	-4	-0.9%
Total Population	14,457	13,088	-1,369	-9.5%

Source: Minnesota State Demographic Center

Figure 4. Projections by Age Group, 2020-2030



EDUCATIONAL ATTAINMENT

Redwood Co. has a lower percentage of adults (18 years & over) with at least a high school diploma than the state (92.4%), and a lower percentage of people with at least some college experience. Redwood Co. also has a lower percentage of people with an Associate's degree and a lower percentage of people with a Bachelor's degree or higher.

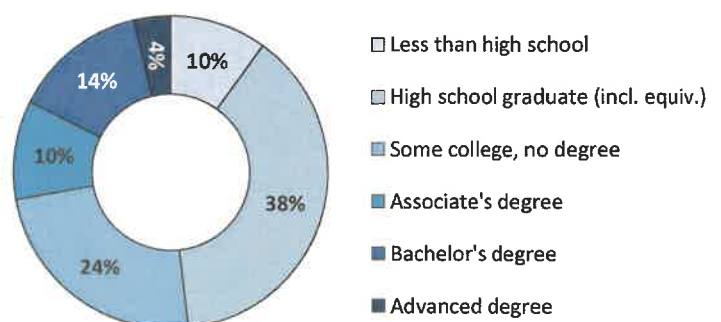
Percentage of the adult population (18 years & over) with at least a high school diploma:

90.0%

College-educated: **51.7%**
state: 67.1%

Associate's Degree: **10.2%**
Bachelor's Degree: **13.8%**
Advanced Degree: **3.8%**

Figure 5. Educational Attainment, 2018



Source: U.S. Census Bureau, 2014-2018 American Community Survey

Excerpts from: Southwest Minnesota's Labor Landscape

By Cameron Macht and Luke Greiner

June 2021 (Read the full report at:

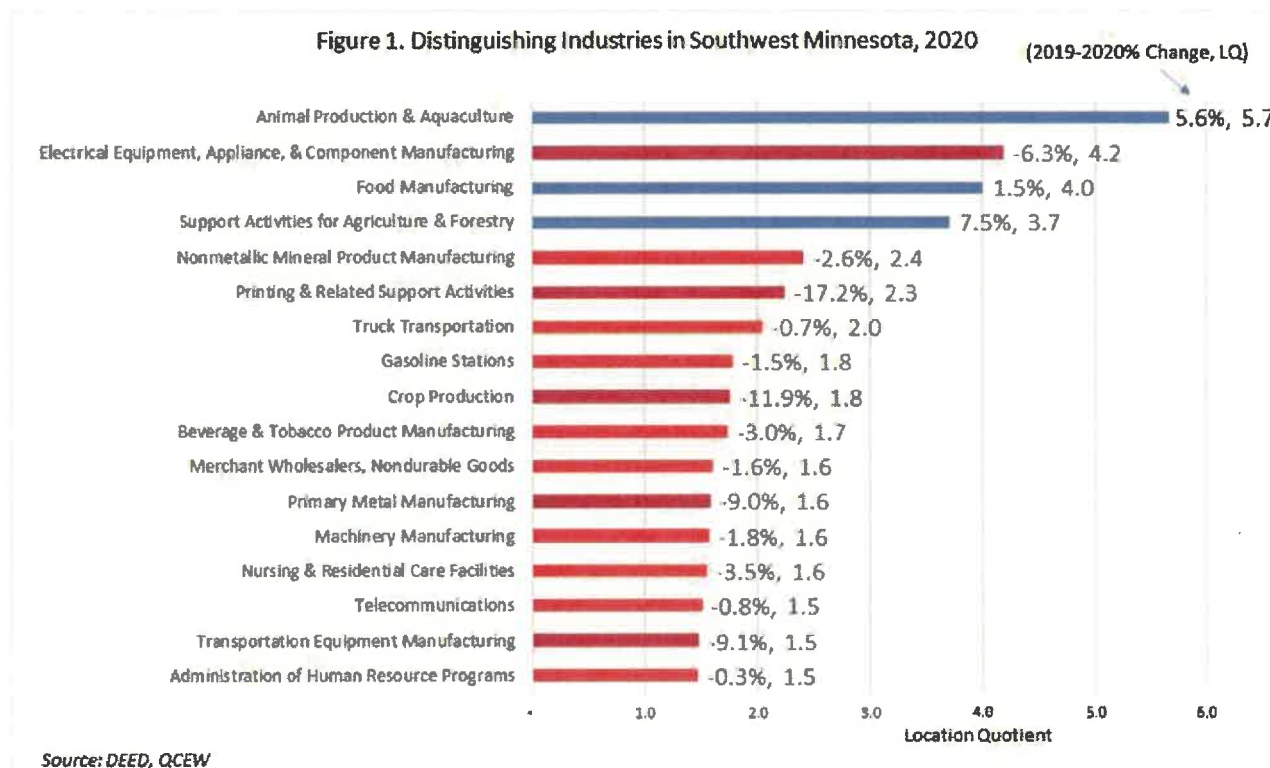
<https://mn.gov/deed/newscenter/publications/trends/june-2021/sw-minnesota.jsp>)

Like the rest of Minnesota, the labor force in the Southwest planning region has been shrinking throughout the past year, making it harder for employers to find workers to fill their open positions. Even before the pandemic recession, the region was experiencing an extremely tight labor market, and those conditions have returned in 2021.

However, after a difficult year in 2020, the region has rebounded due to strength in areas like Agriculture, Manufacturing, and Health Care & Social Assistance. In fact, a number of the region's most distinguishing industries gained market share in 2020, a remarkable feat that highlights the area's resiliency amidst the pandemic. A region's distinguishing industries are identified by high location quotients. A location quotient (LQ) for a particular industry is a ratio that compares the percentage of employment in that industry in a local economy to the percentage that same industry constitutes in a reference economy, in this case Minnesota's economy.

Seventeen industry subsectors have employment concentrations in Southwest that are at least 1.5 times higher than statewide, with Animal Production & Aquaculture topping the list at 6.7 times more concentrated than the state. In sum, eight of the 17 most distinguishing industries are in the Manufacturing industry and four are directly tied to food production and processing, a nod to the importance of Agriculture in the region.

Despite various amounts of job loss, only three distinguishing industries experienced a decline in their LQ over the year. On the other hand, Animal Production & Aquaculture raised their LQ by 0.2, and the following industries all grew by 0.1; Electrical Equipment, Appliance, & Component Manufacturing, Food Manufacturing, Beverage & Tobacco Manufacturing, and Telecommunications (see Figure 1).



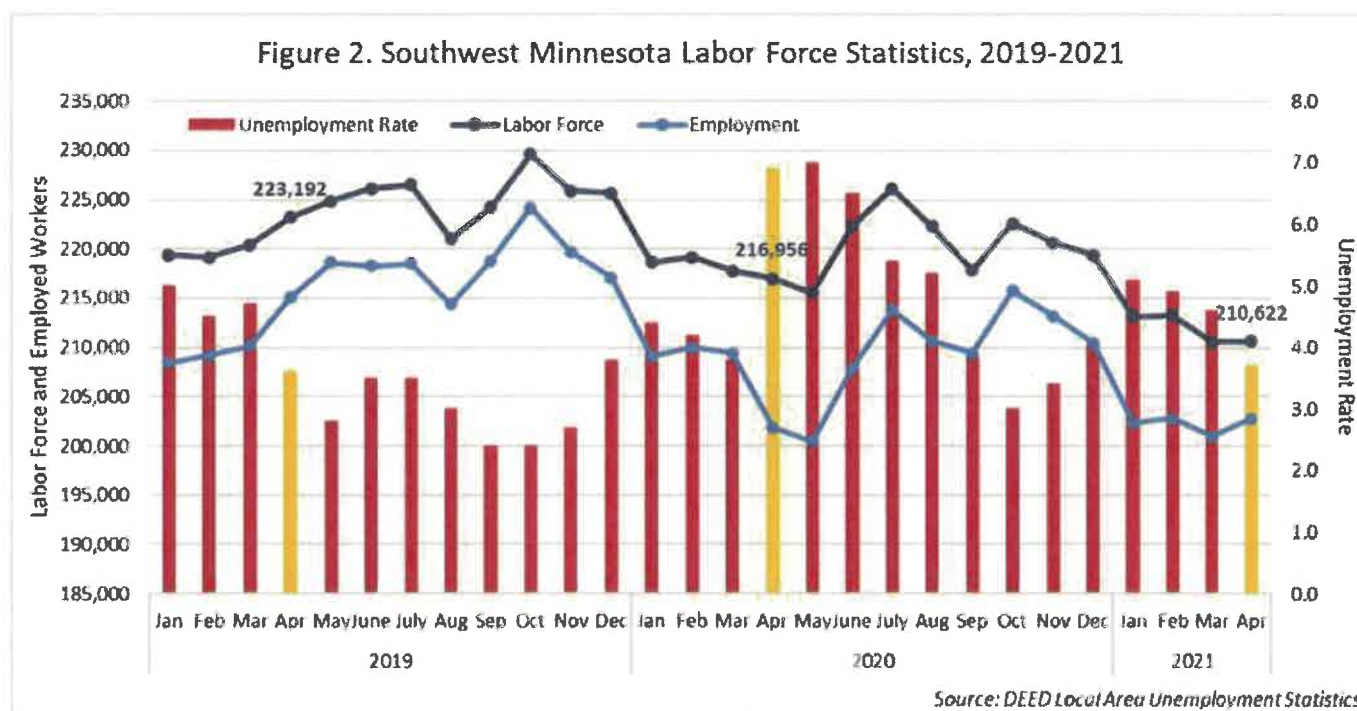
Down But Not Out

The labor force in Southwest Minnesota had been contracting over time, but has seen a big decline over the past year. There were 210,622 available workers in April of 2021, which was up less than 100 workers compared to March, but down more than 6,300 workers over the past year. And it is down more than 12,500 workers since April of 2019 prior to the pandemic. Though most of the state is dealing with the same declines, the region's 5.6% decline was a much more severe drop than the rest of the state, which was down only 1.7% over the past 2 years.


Part of it is due to the region's aging population, with more and more workers reaching retirement age each year. But in the past year, workers are also reporting other reasons for not engaging in the labor force, including waiting to go back to their last employer, day care or school-aged child care needs, and on-going fear of the coronavirus.

Southwest Minnesota's unemployment rate dropped to 3.7% in April, which was down nearly one point from March, and down over 3% compared to last April, the first month affected by the pandemic recession of 2020. Most counties in the region are experiencing declines and relatively low rates again, including Rock County, which was the lowest in the state at 1.9%. As the region's economy continued to recover, 15 of the 23 counties in the region reported unemployment rates below 4.0%.

The good news is that the drop in the unemployment rate in April was due to people moving from unemployment into employment, instead of workers leaving the labor force. This month's increase is not yet a trend, but is at least a correction in the right direction (see Figure 2).



With just over 7,700 unemployed workers in the fourth quarter of 2020, Southwest's job seeker per vacancy ratio immediately dropped back below 1-to-1, making it the tightest regional labor market in the state. Statewide, there were about **1.1 jobseekers for every opening**.

More Info	Area - click name for historical data	Labor Force	Labor Force Participation Rate	Employment	Employment to Population Ratio	Unemployment	Unemployment Rate
	Redwood County	7,583	NA	7,275	NA	308	4.1%



Visioning/Planning Session

July 27, 2021 - Wabasso Community Center

Presentation and Session Insights for
EDA/City Council – July 18, 2021

Facilitation and Analysis provided by:
Cheryl K. Glaeser, Achieve Consulting
www.achieveresultstogether.com



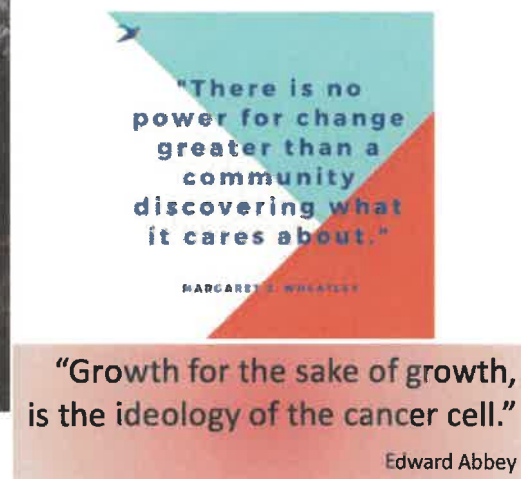
Planning Committee Members

- Jeff Olson
- Jim Salfers
- Joe Kemp
- Larry Thompson
- Pat Dingels
- Paul Sobocinski
- Stefanie Goblirsch
- Tom Franta



Thank you!

What brought us to today? Recognizing the need for planning



We will be successful if...

- We identify community values to help guide future development
- We explore our vision of the future for specific areas: downtown and highway 68 corridor
- We help identify key opportunities and priorities for the Wabasso area

Note: gray slides include themed responses from the focus group planning session

Advance Material Review –

Focus group participants were asked to review the following materials prior to the planning session

- Redwood County Economic Profile – provided by MN Department of Employment and Economic Development
- Southwest Minnesota Labor Landscape:
<https://mn.gov/deed/newscenter/publications/trends/june-2021/sw-minnesota.jsp>
- University of MN Extension Report: <https://extension.umn.edu/community-development/rural-grocery-stores>
- University of MN Extension: Not Your Grandpa's Rural Podcast:
<https://extension.umn.edu/vital-connections-air/episode-01-its-not-your-grandpas-rural>

Highlights from Advance Materials

Insights provided by Cheryl K. Glaeser, Achieve Consulting

Trends, Forces, & Pressures: Demographics

• Population Demographics

- City growth 2010 - 2019 (696 to 765)
- Redwood County decline (-5.5%)
- Median Age: 49.5 (County = 41.5; State = 38.3)
- Population Projections: Redwood County -9.5% decline 2020-2030
- Racial Diversity – White declining; other races increasing

• Labor Market

- Unemployment Rate for Redwood County 4.1%
- Southwest MN – 5.6% decline in available workers since Apr 2019
- Job seeker per vacancy ratio dropped below 1 to 1
- Top operating issue for businesses = find/retain employees

Sources: Population - Sources: United States Census Bureau. 2019 American Community Survey 5-Year Estimates. U.S. Census Bureau, American Community Survey Office. Web. 10 December 2020; <http://www.census.gov/> Labor MN DEED: <https://mn.gov/deed/data/regional-lmi/southwest-lmi.jsp>

Trends, Forces & Pressures: Industry Insights

- Strength of **Agriculture, Manufacturing, Health Care & Social Assistance** in southwest MN
- **Small businesses** lifeblood of rural communities (responsible for 64% of new jobs; 67% of owners approaching retirement)
- **Business retention/expansion** accounts for majority of gross job gains in MN economy (Expansions of existing businesses averaged more than 75% of gross job gains in MN between 2002-2017)
- **Rural grocery stores** – 49% are concerned their store will go out of business; 80-81% do not have transition plans for ownership/leadership

Sources: MN DEED: <https://mn.gov/deed/data/regional-lmi/southwest-lmi.jsp>; <https://mn.gov/deed/newscenter/publications/trends/march-2019/retention-expansion.jsp>; <https://mn.gov/deed/newscenter/publications/trends/june-2021/sw-minnesota.jsp>; University of MN Extension: <https://extension.umn.edu/community-development/rural-grocery-stores>

BR&E vs New Business Development

- The most practical strategy for growth is keeping the businesses that are already established in the community
- In general, job gains from expansions accounted for about 72 percent of gross job gains on an annual basis, while the other 28 percent came from openings
- Southwest Minnesota actually had the highest dependence on job gains from expansions over time
- Jobs gained from openings also contribute significantly to economic growth but never more than 40 percent of gross job gains
- When communities organize BRE visits in an intentional, systematic manner, they understand the priorities that are beneficial to their local economy, and tap into the strongest source of job gains.

Source: <https://mn.gov/deed/newscenter/publications/trends/march-2019/retention-expansion.jsp>

Trends, Forces, and Pressures: “Not Your Grandpa’s Rural”

- Diverse jobs/economy; globalization
- Economies of scale
- In any 5-year period about 46% of Minnesota households move
- Losing 18 to 25 year olds; gaining 30 to 50 year olds
- 3 top reasons: slower pace of life; safety/security; low cost of housing
- Don’t move for jobs as much; live where we want
- Thinking “regionally”
- Changing the narrative

Source: University of MN Extension: <https://extension.umn.edu/vital-connections-air/episode-01-its-not-your-grandpas-rural>

Planning Session Discussion #1

What stands out for you from the advance materials?

Discussion facilitated by Cheryl K. Glaeser, Achieve Consulting

Session Discussion: Understanding Trends, Forces & Pressures - What stands out for you? [Opportunities]

- Growing community – population increase
- Strong main street
- Value of current businesses and schools
- Study about 30-somethings moving back
- Enticing younger and more diverse people
- Work from home opportunities (Broadband good in community)
- Community attractions – what brings people?

Session Discussion: Understanding Trends, Forces & Pressures - What stands out for you? [Potential challenges]

- Workforce shortages/low labor job vacancy ratio
- High median age
- Housing shortages
- Broadband – good IN city; needs outside?
- Aging population – need for services/health care workers
- General population decline/migration

Planning Session Discussion #2

What values or principles should help guide future development?

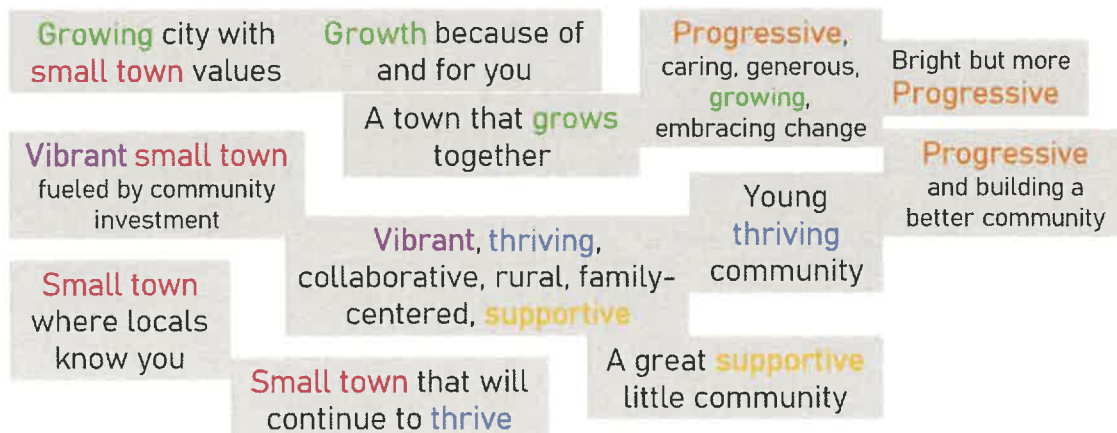
Discussion facilitated by Cheryl K. Glaeser, Achieve Consulting

Survey Results: What values should guide future development?

- | | | |
|---|--|---|
| <ul style="list-style-type: none"> • Accountability • Appreciation • Beauty • Collaboration • Dedication • Diversity • Family-oriented • Hope • Hospitality • Inclusion • Integrity | <ul style="list-style-type: none"> • Loyalty • Pride • Respect • Service-oriented • Supportive • Sustainability • Synergy • Thriving • Vibrant • Welcoming | <ul style="list-style-type: none"> • Community involvement • Enticing young families • Providing essential services • Growth • Living wages • Local ownership • Locally invested • Small business • Small town • Sustainability |
|---|--|---|

Blue = mentioned by multiple individuals

Survey Results: 6-word stories describing the future of Wabasso...



Survey Themes: Values/Principles to Guide Future Development

- **Growing & Vibrant Community**
 - Welcoming/hospitable (Inclusive)
 - Family-oriented (young families)
 - Rural small town, yet progressive & thriving
- **Supportive Community**
 - Supporting our businesses, schools, churches
 - Appreciating hometown entrepreneurs/small businesses
 - Meeting needs/expectations of whole

Themed by Glaeser through analysis of survey results.

Session Exercise: Values & Principles

Participants were asked to react to the themes on previous slide, identifying what resonated with them, what they would change, and what may be missing...

KEEP (These resonated with us)	CHANGES/COMMENTS	ADDITIONS (What's missing?)
<ul style="list-style-type: none"> • Supporting existing businesses, schools, churches • Family-oriented (all ages) • Thriving & progressive • Rural small town • Welcoming/hospitable 	<ul style="list-style-type: none"> • To be welcoming, we need sufficient resources (housing, daycare, awareness of financial assistance/support, elderly resources, etc.) • We need to understand what the needs & expectations are for all age groups • Support current businesses while welcoming & seeking to meet the needs of new entrepreneurs/businesses • Encourage support of local businesses from area residents • Be more inclusive 	<ul style="list-style-type: none"> • Planning for purposeful growth that is sustainable • Collaboration, synergy, and cooperation • Recreation & family enrichment (library, physical & social activities) • Increased communication in community (fill void from Standard closing) • Beauty • Joy • Strong/vibrant downtown

Values/Principles to Guide Future Development (REVISED DRAFT)

- **A growing & vibrant community that...**
 - Is welcoming, inclusive, & hospitable to all
 - Is family-oriented, offering recreational and enriching experiences for all ages
 - Values progressive yet sustainable development
 - Thrives through purposeful planning guided by rural, small town values
- **A supportive community that...**
 - Collaborates to understand and respond to the resources/support needed by all ages/demographics
 - Supports our existing businesses while welcoming & encouraging new entrepreneurs and businesses
 - Recognizes the significant value of our local businesses, schools, and churches

Revised by Glaeser through analysis of survey results and session findings.

Potential Clarifications Needed...

- What does progressive mean to your community?
- What does it mean to be “welcoming & inclusive?”
- What are the resources/support mechanisms most needed for your area/community?
- What are the greatest needs of your businesses?

Planning Session Discussion #3

What type of development may benefit our community/local area in downtown and the Hwy 68 Corridor?

Discussion facilitated by Cheryl K. Glaeser, Achieve Consulting

Current Areas of Focus for Planning...

Highway 68 Corridor

Downtown



SURVEY: Which of the following business services/types are currently LACKING for Wabasso area residents? (Please select your top 5)

Top 3 according to Survey:

1. Hardware Store – 79%
2. Drugstore – 46%
3. Health Clinic – 38%

Next 5:

- Floral Gardening/Landscape (33%)
- Veterinary Office (29%)
- Construction/Handyman (25%)
- Daycare (25%)
- Farm Supply/Equipment/Service (25%)

Answer Choices	Resp%	Responses
Hardware Store	79.17%	19
Drugstore	45.83%	11
Health Clinic	37.50%	9
Floral/Gardening/Landscape	33.33%	8
Veterinary Office	29.17%	7
Construction/Handyman	25.00%	6
Daycare	25.00%	6
Farm Supply/Equipment/Service	25.00%	6
Coffee Shop	20.83%	5
Fitness Studio/Gym	16.67%	4
Clothing Boutique	12.50%	3
Bakery	12.50%	3
Discount Retail	12.50%	3
Antique/Thrift Store	8.33%	2
IT/Computer Services	4.17%	1
Hair Salon/Barbershop	4.17%	1
Convenience Store	4.17%	1
Nail Salon/Spa	4.17%	1
Added in Comments:		
Car/Truck Wash		2
Bed & Breakfast/Airbnb		1
Camp Sites w/ Electric		1
Fast Food		1
Laundromat		1
Lumber yard w/ hardware store		1
Lumber company		1
Various Boutiques		1
Answered		24

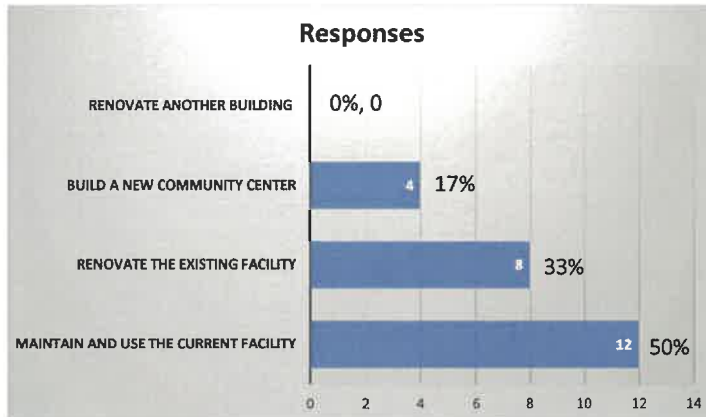
SURVEY: Which of the following types of typical downtown businesses do you feel are MOST essential to sustain a vibrant downtown in Wabasso? (select your top 5)

Top 5:

Grocery Store	92%
Restaurant/Bar	83%
Community Center	68%
Hardware Store	58%
Post Office	58%

Answer Choices	Resp%	Responses
Grocery Store	91.67%	22
Restaurant/Bar	83.33%	20
Community Center	66.67%	16
Hardware Store	58.33%	14
Post Office	58.33%	14
Services (Financial, Legal, Realty)	29.17%	7
Salon/Spa	25.00%	6
Other (please specify)	25.00%	6
Coffee Shop	20.83%	5
Bakery	12.50%	3
Book Store	8.33%	2
Health/Fitness	8.33%	2
Home Goods	8.33%	2
Clothing Boutique	4.17%	1
Answered		24
Added in Comments		
Library		1
Recreation Center		1
Schools		1
Store w/ essentials/convenience		1

Survey: Which of the following best aligns with your vision for a community center for the City of Wabasso?



Comments:

- Compare costs for options
- Do a study to see if we should renovate existing facility or build a new one
- Good central location close to main businesses and attractions
- Existing building is in nice part of town & in good condition

Participants utilized World Café Discussions

Assumptions:

- We have the wisdom & creativity to confront even the most difficult challenges
- The answers we need are among us
- We are wiser together than alone

7 Principles

- Set the Context
- Create Hospitable Space
- Explore Questions that Matter
- Encourage Everyone's Contribution
- Connect Diverse Perspectives
- Listen Together for Patterns & Insights
- Share Collective Discoveries



Illustration by Avril Orloff

Our Questions That Matter...

- What does a future vibrant downtown look like to you?
- What is your vision for strengthening/preserving the Highway 68 corridor area?

Participants were divided into groups of 5-6 people from various sectors and rotated to be part of a discussion on each of these questions.

Session Discussion - Emerging themes : What does a future vibrant downtown look like to you?

▪ An **ACTIVE** downtown

- Community/business celebrations where businesses/community collaborate
- Vibrant bars/food
- Youth activity
- Appealing to all generations
- No empty building fronts
- Library –events/ opportunities for families
- Food or ice cream truck adding to downtown atmosphere
- Unique offerings

▪ A community that actively **SUPPORTS** our businesses

- Downtown Community Committee that helps support and coordinate activities/enhancements and communicate with community
- A business incubator that helps entrepreneurs/new businesses
- Opportunities for businesses to grow/expand
- Encourage/incentive “buy local”

▪ A downtown with strong **CURB APPEAL**

- Beauty – trees, planters, benches, flags, etc.
- Improved lighting; new sidewalks
- Signage (informative; decorative)
- Decorative signs/bling beyond Christmas

Potential Action Steps Identified for Downtown

- Survey community for desired businesses and improvements to downtown area
- Develop a “Downtown” Community Committee to help guide/support activities and enhancements
 - May include determining a way to disseminate information (Standard closing)
- Explore small cities grants to improve building fronts, lighting, sidewalks, etc.
- Explore funds to beautify downtown (signage, flowers, benches, flags, etc.)
- Work with businesses to determine their needs (succession planning, expansion, moving, etc.)
- Explore opportunities for use of vacant buildings

Session Discussion- Emerging Themes: What is your vision for strengthening/preserving the Highway 68 corridor?

• Expanding and Developing New Business Opportunities

- Gas Station/Convenience store with car wash/space for truckers
- Occupied buildings/lots
 - Lumber/Hardware Store
 - Businesses that support agriculture
 - Meat locker; creamery
 - Mini-mall with coffee shop; ice cream; sandwich shop
- Signature attraction(s); top golf, splash pad, park, pool, pickle ball, etc.
- Centralized source for information on business development opportunities
- Businesses that provide convenience for those passing through as well as area residents

• Convenient, Safe, & Visually Appealing

- Improved/inviting lighting along Hwy 68
- Improved crosswalk for pedestrians
- Welcoming/Informational Signage
 - Welcome to Wabasso (large, colorful, attractive)
 - Directing to events, activities in town
 - Directing to downtown businesses, school, churches
- Unique business district with possible frontage road
- Attraction for visitors (stop for pictures; “Wabasso Rabbit”)
- Attractive decorations for holidays/events

Potential Action Steps: Highway 68 Corridor

- **Develop deliberate and sustainable development plans**
 - Survey community members for interest/need for various types of businesses and/or attractions within the corridor
 - Meet with current business owners about potential plans for expansion, relocation, succession
 - Encourage new businesses/entrepreneurs (consider incubator/other resources)
 - Identify ownership/legal structure of empty buildings/lots/land
 - Identify infrastructure needs/costs
 - Designated business district; frontage road, improved crosswalk, annexation, etc.
- **Consider signage that would be welcoming/informational**

Broader Community Ideas That Emerged...

- Survey area surrounding Wabasso to identify desired amenities/attractions
- Build a centralized source for information (for people moving to/traveling through area – churches, daycare, etc.)
- Identify additional needs for daycare, housing (survey or engage younger community members)
- Identify needs for elderly services within the community
- Develop incentives for use of unoccupied buildings/lots within the community
- Develop “buy local” campaigns/events

Results: We will be successful if...

- ✓ We identify community values to help guide future development
- ✓ We explore our vision of the future for specific areas: downtown and highway 68 corridor
- ✓ We help identify key opportunities and priorities for the Wabasso area

Potential Next Steps

- Acquire broader community input via survey
- Assess available locations for businesses and infrastructure/development needs in downtown/hwy 68 corridor
- Establish Downtown Committee to help prioritize beautification/enhancement/business opportunities and work toward coordinated activities/events
 - Seek funding for priorities identified through community survey/committee
- Consider meetings with current business owners about plans for expansion, succession, etc. (BR&E)

NEXT STEPS...

- Meet with City/EDA to go over insights
- City/EDA determines next steps (broader community review/input; additional planning needs; etc.)

Thank You!

Questions or Comments...

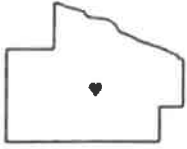
Cheryl K. Glaeser

Achieve Consulting

Cheryl@achieveresultstogether.com

320-583-7526





*In The
Heart of
Redwood
County*

City of Wabasso

1429 Front Street
P O Box 60
Wabasso MN 56293
E-mail: cwab@redred.com

Phone: 507-342-5519
Fax: 507-342-2213
Minnesota Relay 711 or
1-800-627-3529

Sent via USPS and email: joannekrause@hotmail.com

September 3, 2021

Joanne Krause
175 West North St.
Vesta, MN 56292

RE: Offer of Employment

Dear Joanne,

Thank you for your interest in the Wabasso Assistant City Clerk/Treasurer position. I am pleased to inform you that I am recommending that the City Council formally appoint you to the position. This letter will outline the terms I intend to present at the September 13, 2021 Council meeting.

BACKGROUND CHECK: Successful completion of background check. (In process.)

STARTING DATE: September 14, 2021

PAY: \$12.63/Hr. Increase to \$13.13/hr. on January 1, 2021 plus any COLA increase approved by the City Council.

SCHEDULE: Two 4-5 hour shifts per week. Schedule to be coordinated with Library Director. Potential for hours to be increased upon job training and experience. Schedule may require some flexibility to cover times when Clerk/Treasurer/Administrator is away from the office or for special events.

OTHER: All other terms and conditions of employment, including overtime and comp time rules, shall be as set by the City of Wabasso Policy and federal/state law.

By signing this document you acknowledge that you accept these terms of employment. This letter shall be signed prior to starting work.

Congratulations—I look forward to working with you.



Larry J Thompson, Clerk/Treas./Administrator

9-3-21

Date

Joanne Krause

Date

To: Mayor and Council
From: Larry Thompson, Clerk/Treas./Administrator
Subject: Vacation Policy
Date: September 8, 2021

Prior to June 2020 the City vacation policy was as follows:

<u>Years of Service</u>	<u>Amount of Leave</u>
1	40 hrs
2	80 hrs
10	120 hrs
15+	160 hrs

The City vacation policy was amended in June 2020 as follows.

1. VACATIONS: Every full-time permanent employee hired before January 1, 2020 will annually be awarded, on January 1, vacation as follows:

<u>Years of Service</u>	<u>Amount of Leave</u>
1	40 hrs
2	80 hrs
10+	120 hrs

***any existing employees with 15 or more years of service will be grandfathered in at 160 hrs per year**

Every full-time permanent employee hired after January 1, 2020 will annually be awarded, on January 1, vacation as follows:

<u>Years of Service</u>	<u>Maximum Accrual</u>
1-3	40 hrs
4-6	64 hrs
7-14	96 hrs
15 +	120 hrs

One of the sticking points when I was hired was the vacation policy. Since the city had just adopted the policy I agreed to policy but noted that I would like to revisit it in a hear. The vacation policy was also a major issue when Jim Jenniges was hired, and Paul Plaetz was very upset as he lost the potential to increase his accrual to 160 hours per year. I have not come across any city that is equal or below the city's policy.

I would recommend the vacation schedule be amended to the original. I believe this would be consistent with most city and private policy. I feel that one of the most cost effective/value added benefit is paid leave and do not feel the city should be at the lower end of policy.

BARGEN

INCORPORATED

606 County Road 1
Phone (507) 427-2924
Mountain Lake, MN 56159



August 11, 2021

City of Wabasso
Attn: Jim Jenniges
PO Box 60
Wabasso, MN 56293-0060

Jim,

Thank you for the opportunity to explain the pavement maintenance services our firm offers and to provide you with a quote for your roads. I am confident that you will find the services beneficial for your project. I would like to explain the procedures our service crew uses.

Asphalt Rubber Crack Repair (Rout & Seal)

Our service crew will:

- A. rout out cracks 3/4" wide by 3/4" deep for cracks that are 40 feet apart and closer
- B. rout out cracks 1 1/4" wide by 1" deep for cracks that are 45 – 80 feet apart
- C. if the cracks are wider, they will be routed accordingly
- D. the cracks will then be cleaned with high volume blowers
- E. as a second cleaning procedure, a heatlance will be used to clean out any remaining debris and/or moisture
- F. cracks will be filled three-quarters to full
- G. after a cooling period, the cracks are filled a second time using a banding applicator
- H. this does not include any allegated areas
- I. the debris will be blown to the side of the road, where it will be the Customers responsibility to sweep up

Sealant Material

The sealant that we will use meets and exceeds the Minnesota State Spec. #3723.2 and Iowa ASTM-D3405 and ASTM-D6690 type II Spec. with the following modifications:

- 100% elongation at -20°F

Recently OSHA implemented new exposure levels for the Respirable Crystalline Silica law. We as a company are taking this serious and we want to protect our workers as well as avoid any fines that might be incurred by not following OSHA regulations.

The OSHA standard (29 CFR 1926.1153) requires employers to limit worker exposures to respirable crystalline silica and to take other steps to protect workers. In keeping with the spirit of the law, we are doing everything we can to reduce our employee's exposure to Silica. This includes working towards a solution to suppress the dust at the point of creation, as well as using a Vacuum sweeper truck with a water system in the holding tank to suck the debris from the cracks.

RePlay Procedure (clear seal coat)

We will clean the area in preparation for the Seal Coat. The RePlay Agricultural Oil Seal and Preservation Agent will be spray applied in one coat. RePlay is designed to extend the life of new and existing asphalt surfaces. **(Note: will cure in less than 3 hours)**

Project Prices - Our price includes all materials, applicable taxes and labor to complete the project as explained.

Please note: The Customer is responsible for notifying the public that we will be working in your area.

Pavement maintenance can be extremely dusty and dirty work and we strongly encourage the public to keep their Personal property at a strong distance away from our work zone. This will avoid any possible concerns for dust, debris or damage. A recommended distance would be 75 – 150 feet away from the work zone. An Insurance Certificate is available upon request.

Parking lot maintenance on Community Center parking lot

#1 Crack repair for \$2,790.00 (3/4"x ¾")

#2 Seal with RePlay for \$13,245.75

The total project price if all is chosen would be \$16,035.75.

The price stated above is what we need to complete the project. If there are any Bonds needed for this project that cost will need to be ADDED to the prices listed above.

TERMS: Owner agrees that all payments required under this Contract shall be due and payable within 30 days of date of invoice. Owner further agrees that Barga Inc. may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this Contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorney's fees (if any attorney is retained for collection) shall be added to the unpaid balance. Barga Inc. reserves the right, without penalty from Owner, to stop work on the project if Owner does not make payments to Barga Inc. when due.

This Proposal/Contract may be withdrawn by Barga Inc. if not accepted within 30 days, or at anytime, subject to increases related to material prices as noted above.

Acceptance of proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. This proposal may be withdrawn if not accepted within 30 days.

Date of acceptance _____ Purchase Order # _____

Signature _____ Signature _____

Thank you for the opportunity to provide you with information on the asphalt pavement maintenance needs in your community. I am confident that you will find the products used and the workmanship of our crew of the highest quality. I look forward to working with you in the near future.

Sincerely,



Duane A. Hooge
BARGEN, INC.

DAH/lh

Project for City of Wabasso – Parking lot maintenance on Community Center parking lot

Our Mission

Bargen, Inc. is committed to excellence and, because of this, we take pride in our team of professional craftsmen. Our primary purpose is to provide knowledgeable recommendations, quality workmanship and exceptional service. Our goal is satisfied customers who have received the most value for their investment.

Website: www.bargeninc.com

Email: bargen@bargeninc.com

CITY OF WABASSO

2022 OPERATING BUDGET

PRELIMINARY

Submitted September 9, 2021



To: Mayor and Council
From: Larry J Thompson, Clerk/Treas./Adm
Subject: 2022 Preliminary Budget
Date: September 9, 2021

Attached is a copy of the Preliminary 2022 Operating Budget. The purpose of the preliminary budget is to provide an overview and a basis of discussion for the 2022 City operations. As I've stated numerous times throughout my career, this budget is NOT cast in stone and will undergo several changes before final adoption. The preliminary budget is also used to set the preliminary tax levy, which must be certified to the County Auditor on or before September 30, 2021. **The preliminary tax levy can be reduced after the Truth in Taxation hearing but may not be increased.** I will provide a more detailed update after the 9/13/2021 meeting and prior to the council budget workshop or regular meeting discussion. The following is an overview of the budget and budget process.

Schedule:

- August/September – Preliminary budget preparation.
- September 2021 - Review by Council and set Preliminary Tax Levy
- September 30, 2021 - Deadline to submit Preliminary Tax Levy to County Auditor
- September 30, 2021 – Deadline to set date for Truth in Taxation Public Hearing and submit to County Auditor
- October/November/December 2021 – Council review of budget and staff updates
- November 25 – December 28, 2021 – Truth in Taxation Hearing.
- December 28, 2021 – Deadline to submit Property Tax Levy to County Auditor

Budget Summary:

The budget is based on estimates through July 2021. The estimates will be updated after September 2021.

- The 2016A Refunding Bond tax levy ended in 2021. This will reduce the city's overall levy by approximately \$80,000. I am recommending adding \$61,500 as a place holder for the 2022 Cedar Street LRIP Bond. While the project has not been ordered or bonds sold at this time, I would recommend not reducing the city taxes in 2022 and then have to increase it a like amount in 2023. This item will evolve as more information is gathered relating to the project.
- General Fund property tax increase of 11% and total tax increase of 3%. Again, the total tax levy can be decreased after the Truth in Taxation hearing **but not increased.**
- Personnel will remain at approximately the same levels. I have budgeted a 3% increase in wages.
- Covid Relief Aid – Estimated revenues and expenditures of \$37,500 in 2021 and \$37,500 in 2022. The council has not decided how the funds are to be spent and agreed to include it as part of the budget discussions. I have made a recommendation of using the aid to fund new water meters which will be noted under the Water Dept.
- City insurance – I allocated liability and workers comp insurance premiums by departments and funds per the insurance policy. This will require budget adjustments for 2021, which will be on the October agenda. The 2022 budget reflects the new allocation.

- Community Center – I have included \$50,000 to be spent or earmarked in 2021 from General Fund reserves and \$50,000 in the 2022 line item. The city council had previously designated \$100,000 for Community Center capital improvements from reserves. The preliminary capital improvements have not been completed by the committee, but I am estimating it to be \$200,000 - \$250,000. I have not included using General Fund reserves to finance the 2022 Capital Improvements. The Council has the option to do so. I have also included \$16,000 to seal coat the parking lot with RePlay.
- Athletic Field – I have included \$10,000 for installing a roof over the storage area.
- Public Works – We overspent the 2021 budget for supplies, repairs and small tools which was discussed during previous council meetings. Some items were replacing hand tools that were previously supplied by Mike, bulk fastener storage and bulk oil/fluids storage. The sweeper also had a great deal of repairs. Also, the street maintenance budget \$34,000 over budget as previously discussed by the council. The 2022 budget includes \$50,000 for seal coating (1st phase) and \$30,000 for street repairs. Note that the estimated cost to seal coat the entire city is \$156,000. The budget also includes \$10,248 for the final tractor capital lease payment and funding to replace the tractor every two years and the lawnmower on an annual basis.
- Library Fund – Reviewed by the Library Board – no major changes.
- Fire fund – No major changes. I am recommending a 3% increase in Township Fees. We had some significant repairs in 2021. I still need to get together with the Fire Chief to discuss capital outlay needs.
- Ambulance -Estimating revenues are always difficult. No major changes. I noted that the \$18,000 transfer to the sinking fund did not take place in 2020. I plan to have this on the agenda for 2020 and 2021. The goal is to set aside dollars to replace the ambulance every 10 years.
- Cemetery – I've allocated actual salaries in 2021 and 2022. Note that with this change estimated revenues will not meet expenditures. At some time in the future the fund balance will be depleted (\$11,000 +/-) and the city will need to decide if it wishes to donate the labor or add a tax levy to subsidize.
- Water Fund- I have included a 5% increase in water rates. The budget includes the debt service and RD Reserve requirements and the water tower maintenance contract. I have also included transferring \$35,000 (2021) and \$35,000 (2022) in Covid Relief funds to help finance new water meters (\$125,000). Paul and I have been working with a consultant to replace the current meters. The meters are reaching the end of their useful life. In addition, the meter reader vendor has announced that it will end maintaining the city reader model at the end of 2021. Paul will not be at the 9/13/21 meeting so it will be on the 10/11/21 meeting for discussion.
- Sewer Fund – I have recommended sewer rates again be increased by 10%. Below is an excerpt from the 2021 budget transmittal that provides the background. Note that the RD Sewer Rehab project has been moved back a year, but I am confident it will start next year. I also included the fund being reimbursed from the bond fund for engineering in 2020 and 2021 (\$86,192).

SEWER

This department is the "800 lb. gorilla" in the room. As you are aware, engineering design and survey work are underway for a \$22,000,000 sewer rehab project that is anticipated will begin sometime in the fall of 2021. While it should not have major impact on operations in

2021 other than demanding more of Paul's time, we will need to develop a financial plan that will include project costs, cash flow, the federal/state grant (75%) and the RD Loan (25%). Plans will need to be made to repay the loan which will be amortized over 39 years at 1.25 – 1.75% interest. Some of the debt costs will be offset by reduced operation costs. At this time, we don't know the final costs or interest rates, but we can make some assumptions. My belief is that rates will need to be raised in the future, and I would recommend that rates be increased some time in 2021 by 10%. I believe they will need to be increased again in 2022, but at that time we will know the project, operation and debt service costs. One of the tools that can assist the city is the Sewer Fund debt transfer will be reduced significantly starting in 2025. This can be used to offset the 2021 Sewer Rehab Project debt service costs. This is noted in the Debt Service section of the budget. The Sewer Fund has a poor fund balance.

- Sanitation Fund – No major changes.
- Debt Schedule – Note that I have included the 2022 Cedar Street LRIP bond levy in the chart.

As noted, you will be given updates as additional informational information is gathered and discussion occurs. I will also be adding a more detailed debt service section and the EDA budget once it is discussed by the EDA.

Note that this is the first draft and I'm sure mistakes will be discovered. Please let me know if you find any errors.

**CITY OF WABASSO
WABASSO, MINNESOTA**

Resolution No. ____-2021

**Resolution Setting the Preliminary 2021 Property
Tax Levy for Taxes Collectible in 2022**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
WABASSO, MINNESOTA**, that the following preliminary property tax levy be set for taxes payable in 2022

General Tax Levy	\$ _____
2016 A Refunding	No Levy
2013A Refunding Bonds	\$ 19,200.00
2017 Tax Abatement Levy	\$ 28,333.00
2017 GO Tax Abatement Bonds	\$ 10,218.00
EDA Levy	\$ _____
Total Tax Levy	\$ _____

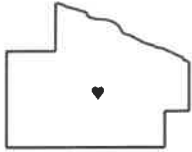
BE IT FURTHER RESOLVED, that the City Council will hold the Truth in Taxation Hearing at 6:00 p.m. on _____, December __, 2021 at the Wabasso Community Center where all persons will be allowed to comment on the 2022 Operating Budget

CITY OF WABASSO

Carol Atkins, Mayor

ATTEST:

Larry J Thompson, Clerk



*In The
Heart of
Redwood
County*

City of Wabasso

1429 Front Street
P O Box 60
Wabasso MN 56293
E-mail: cwab@redred.com

Phone: 507-342-5519
Fax: 507-342-2213
Minnesota Relay 711 or
1-800-627-3529

(Date)

Jean Price
Redwood County Auditor/Treasurer
PO Box 130
Redwood Falls, MN 56283

THIS IS TO CERTIFY THAT THE CITY OF WABASSO HAS ADOPTED THE PRELIMINARY
2022 LEVY AS FOLLOWS:

General Fund - \$ _____

2016A GO Imp Refunding – No Levy

2013A Refunding Bonds – \$19,200

2010 Build America Bonds- No Levy

2017 GO Tax Abatement Bonds- \$28,333

2017 Tax Abatement Levy-\$10,218

2016 De-chlorination Bonds- No Levy

EDA Levy - \$ _____

Larry J Thompson
City Clerk

**CITY OF WABASSO
NOTICE OF TRUTH IN TAXATION MEETING
December __, 2021
6:00 p.m.**

The City Council will hold the Truth in Taxation hearing at 6 pm on _____, December __, 2021 at the Community Center to consider the 2022 Operating Budget and Certifying the 2021 collectible 2022 Property Tax Levy.

Persons will be allowed to comment on the budget at this time.

Larry J Thompson
City Clerk/Treasurer

POSTED _____

**CITY OF WABASSO
PRELIMINARY BUDGET**

LEVY COMPARISONS

1

	<u>2018</u>	2019	2020	2021	2022 Preliminary
	GF Levy Inc.			3%	11%
General Fund	\$ 284,544	\$ 292,020	\$ 318,042	\$ 327,583	\$ 363,617
2016 A Refunding er, Elm St Add'n, Eastvail Add'n)	\$ 74,433	\$ 77,541	\$ 79,514	\$ 82,471	\$ -
2013A Refunding Bonds	\$ 17,600	\$ 22,100	\$ 16,000	\$ 20,300	\$ 19,200
2010 Refunding TIF Bonds				\$ -	
2010 Build America Bonds				\$ -	
2021 LRIP (EST. -NOT CERT.)	\$ -	\$ -	\$ -	\$ -	\$ 61,500
2017 Tax Abatemnet Levy		\$ 26,149	\$ 28,333	\$ 28,333	\$ 28,333
2017 GO Tax Abatement Bonds		\$ 10,543	\$ 9,746	\$ 9,999	\$ 10,218
SUBTOTAL	\$ 376,577	\$ 428,353	\$ 451,635	\$ 468,687	\$ 482,868
EDA Levy	\$ 5,207	\$ 4,669	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL	\$ 381,784	\$ 433,022	\$ 456,635	\$ 473,687	\$ 487,868
% INCREASE	-	13.42%	5.45%	3.73%	2.99%

SUMMARY

2

GENERAL FUND SUMMARY

	2018 <u>Actual</u>	2019 <u>Actual</u>	2020 <u>Actual</u>	2021 <u>Budget</u>	2021 <u>Est</u>	2022 <u>Preliminary</u>
REVENUES						
Taxes	290,674	306,370	327,217	332,583	332,583	368,617
License and Permits	1,440	3,855	2,555	2,205	2,900	4,150
Inergovernmental Revenue:	245,446	250,969	305,029	254,350	291,850	295,500
Fines & Forfeits	393	33	115	115	700	700
Interest Earned	2,496	2,942	3,146	1,000	3,000	3,000
Parks & Recreation	108	12,597	16,205	9,000	2,632	2,632
Community Center:	6,121	8,443	5,086	7,500	7,500	7,500
Other Revenues:	16,009	104,171	9,721	8,294	17,721	10,101
Other Sources:	70,001	-	-	-	-	-
TOTAL REVENUES	632,688	689,380	669,074	615,047	658,885	692,200
EXPENDITURES						
GENERAL GOVERNMENT	116,980	125,302	147,236	133,467	149,161	149,076
PUBLIC SAFETY:	56,448	57,228	54,865	62,808	62,808	64,392
COMMUNITY CENTER	47,750	24,748	42,232	39,725	92,878	107,422
PARK AND RECREATION	35,542	44,759	36,028	36,470	31,391	41,188
Civil Defense	-	-	909	900	-	-
PUBLIC WORKS	176,889	317,503	144,687	264,840	279,739	205,438
OTHER EXPENDITURES	139,824	93,622	181,331	119,446	113,911	115,911
Contingencies	(93)	-	-	24,992	-	2,261
TOTAL EXPENDITURES	573,340	663,162	607,287	682,649	729,890	685,688
NET GAIN/LOSS	59,348	26,218	61,786	(67,601)	(71,004)	6,512
FUND BALANCE 1/1	604,847	664,195	693,201	754,987	754,987	683,983
Adjustment		2,788				
FUND BALANCE 12/31	664,195	693,201	754,987	687,386	683,983	690,495

GENERAL FUND -101

		2018	2019	2020	2021	2021	2022
		Actual	Actual	Actual	Budget	Est	Preliminary
REVENUES:							
Taxes:							
General Property	101-41000-31000	286,322	301,315	322,217	327,583	327,583	363,617
MVH Credit	101-41000-33426		403				
EDA	101-41000-31010	4,352	4,652	5,000	5,000	5,000	5,000
Special Assessments	101-41000-36100	-	-	-	-		
Total Taxes		290,674	306,370	327,217	332,583	332,583	368,617
Licenses & Permits:							
Liquor	101-41000-32110	1,440	3,700	2,100	2,100	2,500	3,750
Beer	101-41000-32111	-		75	75		
Dog/Cat	101-41000-32240	-	155	30	30	400	400
Cigarette	101-41000-34950	-	-		-		
Golf Cart	101-41000-32260	-	-	-	-		
Street Charges	101-4100-34303	-	-	350			
Total Licenses & Permits		1,440	3,855	2,555	2,205	2,900	4,150
Inergovernmental Revenue:							
Itergovt Rev	101-41000-33000	-	-	15,393		-	
CARES/Covid Recovery	101-41000-33151			57,586	-	37,500	35,000
LGA	101-41000-33400	220,579	220,897	231,624	236,762	236,762	239,912
Other State Aids	101-41000-33400	8,985	14,466	-			
PERA Aid	101-41000-33402	588	588	-	588	588	588
State Fire Aid	101-41000-33403	15,294	15,018	-	17,000	17,000	20,000
market value credit	101-41000-33426	-	403	426	-		
Total Intergov'n'l Revenue		245,446	250,969	305,029	254,350	291,850	295,500
Fines & Forfeits							
	101-41000-35000	393	33	115	115	700	700
Interest Earned							
	101-41000-36210	2,496	2,942	3,146	1,000	3,000	3,000
Parks & Recreation							
Athletic Field:							
Lease of Property	101-41000-36220	108	5,006	2,211	-		-
Donations	101-41000-36230	-	7,591	13,994	6,000	2,632	2,632
Total Athletic Field		108	12,597	16,205	6,000	2,632	2,632
Summer Recreation:							
Fees	101-41000-34700	-	-	-	3,000	-	
Donations	101-41000-36230	-	-	-	-	-	-
Total Summer Recreation		-	-	-	3,000	-	-
City Park:							
Donations	101-41000-36230	-	-	-	-	-	-
Total Parks & Recreation		108	12,597	16,205	9,000	2,632	2,632

Revenues, Con't

4

		2018	2019	2020	2021		
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
Community Center:							
Rent & Fees	101-41000-34101	6,121	7,443	5,086	7,500	7,500	7,500
Donations	101-41000-36230	-	1,000	-	-		
Total Community Center		6,121	8,443	5,086	7,500	7,500	7,500
Other Revenues:							
Refunds/Reimb	101-41000-34950	9,661	15,245	7,198	5,000	15,209	7,589
Franchise Tax	101-41000-38050	1,046	1,021	912	912	850	850
Sale of Property	101-41000-39101	-	63,871	-	-		
Other Revenues	101-41000-34950	-	5,309	518	1,182	1,661	1,661
Misc. - Fire Relief	101-41000-34950	5,302	10,514	-	1,200		
Insurance Proceeds	101-41000-36241	-	8,211	1,093	-		
Transfers from other funds		-	-	-	-	-	-
Total Other Revenue		16,009	104,171	9,721	8,294	17,721	10,101
Other Sources							
Sale of Capital Assets		70,001					
TOTAL GENERAL FUND REVENUES:		632,688	689,380	669,074	615,047	658,885	692,200

GENERAL FUND - 101

GENERAL GOVERNMENT

Legislative

Council Salary	101-41110-103
Sp Mtgs/Per Diam	101-41110-110
Fica/Mc	101-41110-122
Misc.	101-41110-430
Dues	101-41110-433
Total Legislative	

2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Est	2022 Preliminary
-	5,070	5,675	6,000	5,675	6,000
-	-	-	350	350	350
-	457	434	224	434	224
-	-	250	-	-	-
-	1,275	886	886	886	886
-	6,802	7,245	7,460	7,345	7,460

Executive:

Mayor Salary	101-41310-101
Sp Mtgs/Per Diam	101-41310-110
Fica/Mc	101-41310-122
Other	101-41310-430
Dues	101-41310-433
Total Executive	

6,900	1,696	1,825	1,867	1,825	1,867
-	-	-	300	-	-
527	129	140	180	180	180
-	-	-	-	-	-
375	-	-	-	-	-
7,802	1,825	1,965	2,347	2,005	2,047

Financial Administration (41400)

Salary	101-41400-101
Part Time	101-41400-103
Pera	101-41400-121
Fica/mc	101-41400-122
Schools	101-41400-208
Supplies	101-41400-210
Service Contract	101-41400-306
Clerk Consulting Fees	101-41400-307
Telephone	101-41400-321
Postage	101-41400-322
Mileage	101-41400-331
Legal Notices - (PH)	101-41400-352
Repairs	101-41400-404
Computer Support	101-41400-413
Equipment Rental	101-41400-414
Miscellaneous	101-41400-430
Dues	101-41400-433
Miscellaneous	101-41400-430
Capital Outlay	101-41400-500
Total Financial Admin	

56,630	54,418	67,373	60,000	60,000	60,000
-	3,800	327	5,250	5,250	5,250
3,973	4,021	4,218	3,900	3,630	4,241
4,375	4,393	5,112	4,274	4,600	4,274
20	281	-	-	-	-
1,559	1,552	1,418	1,700	2,074	2,074
-	-	4,576	-	3,442	3,442
-	-	3,113	500	6,066	-
2,132	2,395	2,220	2,100	2,955	3,000
2,291	2,295	3,521	3,000	3,000	3,000
-	-	134	-	50	300
-	-	1,320	-	620	620
154	175	690	-	-	200
-	1,798	1,734	1,785	1,785	2,500
1,739	1,710	2,584	1,700	2,300	2,300
-	20	-	20	467	500
45	45	432	432	1,668	1,668
2,449	205	50	-	-	-
-	789	-	-	106	-
75,367	77,897	98,822	84,661	98,013	93,369

Other Governmental

Elections	101-41410-104
Publishing & Printing	101-41420-351/3
Accounting & Auditing	101-41530-301
Assessor	101-41550-305
Temp Employee	101-41000-104
Legal Fees	101-41610-304
Service Contract	101-41530-306
Total Other Expenses	

93	2,788	429	-	-	2,700
1,881	2,788	2,288	3,500	4,500	4,500
26,735	20,240	22,000	22,000	24,000	24,000
5,102	5,090	4,232	5,000	4,798	5,000
-	-	-	-	-	-
-	7,872	10,256	8,500	8,500	10,000
-	-	-	-	-	-
33,811	38,778	39,204	39,000	41,798	46,200
116,980	125,302	147,236	133,467	149,161	149,076

TOTAL GENERAL GOVERNMENT

GENERAL FUND - 101 (Cont.)

		2018	2019	2020	2021	2021	2022
		Actual	Actual	Actual	Budget	Est	Preliminary
PUBLIC SAFETY:							
Police Protection (42100)							
Service Contract	101-42100-306	32,760	33,540	34,320	36,840	36,840	37,945
Heating Gas	101-42100-383	-	-	-	-	-	-
Miscellaneous	101-42100-430	-	-	-	-	-	-
Capital Outlay	101-42100-500	-	-	-	-	-	-
Total Police Protection	101-42100-306	32,760	33,540	34,320	36,840	36,840	37,945
Fire Contribution	101-49000-720	23,688	23,688	20,545	25,968	25,968	26,447
TOTAL PUBLIC SAFETY		56,448	57,228	54,865	62,808	62,808	64,392

COMMUNITY CENTER

Salary	101-41940-103	9,590	7,907	8,507	6,272	7,900	8,325
Part Time	101-41940-103	-	-	525	2,750	2,750	2,750
Pera	101-41940-121	-	-	408	470	470	624
Fica/Mc	101-41940-122	1,121	952	466	411	411	725
Supplies	101-41940-210	1,139	872	1,063	2,000	2,000	2,000
Refunds	101-41940-311	-	-	1,705	-	200	200
Telephone	101-41940-321	476	452	-	-	-	-
Insurance	101-41940-361	1,679	1,517	2,161	2,200	14,350	14,350
Electricity	101-41940-381	8,537	7,368	6,370	7,500	7,037	7,037
Heating Gas	101-41940-383	5,406	3,714	3,578	5,000	5,000	5,000
Repairs/Maint	101-41940-401/4	7,710	616	1,158	3,000	2,500	16,000
Improveents Other	101-41940-403	-	-	5,000	-	261	261
Miscellaneous	101-41940-404	2,500	1,350	18	72	-	100
License	101-41940-433	-	-	-	50	-	50
Capital Outlay	101-41940-500	9,592	-	11,272	10,000	50,000	50,000
Total Community Center		47,750	24,748	42,232	39,725	92,878	107,422

PARK AND RECREATION

Parks and Recreation General

Salary	101-45200-101	248	674	52	-	-	-
Pera	101-45200-121	-	42	-	-	-	-
Fica/Mc	101-45200-122	12	43	2	-	-	-
Supplies	101-45200-210	80	120	270	338	502	502
Electricity	101-45200-381	265	312	356	324	203	203
Repairs/Maint	101-45200-402	-	10	-	500	286	286
Miscellaneous	101-45200-430	-	150	-	50	-	-
Capital Outlay	101-45200-500	-	-	-	500	-	-
Total City Park		605	1,351	679	1,712	991	991

Summer Recreation (44110)

Salary - School	101-45120-101	3,227	-	-	-	-	-
Fica/Mc	101-45120-122	-	-	-	-	-	-
Svc. Contract	101-45120-306	-	2,738	-	3,500	-	-
Total Summer Recreation		3,227	2,738	-	3,500	-	-

GENERAL FUND - 101

		2018	2019	2020	2021	2021	2022
		Actual	Actual	Actual	Budget	Est	Preliminary
Athletic Field (44130)							
Full Time Salary	101-45170-101	-	-	3,274	-	-	283
Part Time Salary	101-45170-103	11,382	3,301	1,518	2,091	5,000	5,915
Pera	101-45170-121	-	100	159	-	-	21
Fica/Mc	101-45170-122	1,282	247	278	137	137	406
Supplies	101-45170-210	352	1,472	5,627	2,000	1,500	1,500
Insurance	101-45170-361	2,175	2,424	2,673	2,750	4,631	4,631
Electricity	101-45170-381	580	644	577	400	400	400
Repairs/Maint	101-45170-402		759	1,440	2,000	1,000	1,000
Miscellaneous	101-45170-430	1,145	546	-	-	-	-
Capital Outlay (Shed)	101-45170-500	5,000	22,428	11,264	4,000	1,500	10,000
Total Athletic Field		21,916	31,921	26,810	13,378	14,168	24,156
Baseball Field							
Salary	101-45180-101	-	720	1,734	1,530	1,530	1,136
Part Time Salary	101-45170-103			480	-	-	1,238
Pera	101-45180-121	-	27	86	-	-	85
Fica/Mc	101-45180-122	-	52	125	100	100	156
Supplies	101-45180-210	-	735	183	500	1,318	1,000
Maintenance	101-45180-225	9,794	4,600	3,000	5,000	1,000	1,000
Insurance	101-45180-361	-	2,407	2,656	2,750	3,425	3,425
Electricity	101-45180-381	-	208	274	1,000	1,000	1,000
Capital Outlay	101-45180-500	-	-	-	7,000	7,859	7,000
Total Baseball Field		9,794	8,749	8,539	17,880	16,232	16,040
TOTAL PARKS & RECREATION		35,542	44,759	36,028	36,470	31,391	41,188

Civil Defense	101-42500-430	-	-	909	900		
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PUBLIC WORKS

Street Department

Salary	101-43100-101	69,267	76,267	44,721	63,935	45,000	46,763
Part Time	101-43100-103	-	-	1,894	8,280	275	275
Pera	101-43100-121	5,149	5,632	3,764	4,795	3,500	3,507
Fica/Mc	101-43100-122	5,306	5,903	4,273	4,730	3,530	3,528
Uniforms	101-43100-137	300	260	344	350	350	350
supplies	101-43100-210	4,425	4,964	1,911	4,000	2,500	2,500
Gas & Oil	101-43100-212	6,811	7,723	5,693	6,500	5,222	6,266
Grave/Bituminous	101-43100-224	-	5,716	-	-	272	272
Small Tools & Equip	101-43100-240	-	-	-	-	1,096	-
Telephone	101-43100-321	442	335	425	400	700	600
Mileage	101-43100-331	-	258	143	250	250	250
Street Lighting	101-43160-381	-	11,769	10,799	11,500	11,247	11,247
Street Repairs	101-43100-403	23,538	56,606	43,260	60,000	94,652	80,000
Equip Repairs	101-43100-404	21,313	5,295	3,320	3,500	14,000	6,000
Street Lights Repairs	101-43100-404	10,099	1,480	-	750	-	-
Equip Rental	101-43100-415	-	-	-	-	-	1,000
Miscellaneous	101-43100-430	1,485	363	87	200	-	200
Capital Outlay	101-43100-500	10,885	91,483	-	87,600	72,208	22,500
Capital Lease Payment	101-43100-604		33,009	12,750		10,248	9,021
Interest	101-43100-610		811	5,085		-	

Total Street

159,020

307,874

138,468

256,790

265,049

194,279

2021

8

GENERAL FUND - 101**2018****2019****2020****2021****2021****2022****Actual****Actual****Actual****Budget****Est****Preliminary**

Street Department - Shop (43110)

Salary 101-43110-101

-

-

1,436

667

667

-

Pera 101-43110-121

-

-

108

50

50

-

Fica/Mc 101-43100-122

-

-

108

44

44

-

Supplies 101-43110-210

1,632

956

816

750

5,000

1,000

Small Tools & Equip 101-43100-240

-

-

79

-

996

1,000

Telephone 101-43110-321

322

-

-

Electricity 101-43110-381

12,118

2,242

1,770

2,200

1,795

1,795

Heating Gas 101-43110-383

4,119

4,971

940

3,339

4,366

4,366

Repairs/ Maint 101-43110-402

1,138

961

1,000

1,772

1,772

Capital Outlay 101-43110-500

-

-

-

-

-

-

Total Shop

17,869

9,629

6,219

8,050

14,690

9,933

TOTAL PUBLIC WORKS**176,889****317,503****144,687****264,840****279,739****204,212****OTHER EXPENDITURES**

Tree Removal 101-41000-430

-

-

-

-

-

2,000

Insurance 101-41000-361

27,026

30,120

31,708

32,500

10,461

10,461

Engineering Fees 101-41000-307

1,790

-

-

-

-

-

Transfers to Fire 101-49000-720

15,924

18,018

16,169

17,000

2,416

2,416

Ambulance 101-49000-700

-

-

15,000

15,999

15,999

15,999

Miscellaneous 101-49000-430

46,337

1,949

3,060

1,500

1,500

1,500

Library Support 101-41000-430

43,535

43,535

43,535

43,535

43,535

43,535

Capital Outlay (GEN) 100-49000-500

-

-

9,121

3,912

-

-

Transfers General 100-49000-700

860

-

-

-

-

-

EDA Levy

4,352

5,000

5,000

5,000

5,000

CARES Grant Exp. 100-49005-210

-

-

57,737

-

35,000

35,000

Total Other Expenditures**139,824****93,622****181,331****119,446****113,911****115,911****Contingencies**

Salaries

(93)

-

-

-

-

-

Operating

-

-

-

24,992

-

10,000

Total Contingency**(93)****-****-****24,992****-****10,000****TOTAL GENERAL FUND EXPENDITURES****573,340****663,162****607,287****682,649****729,890****692,200****Net Gain/Loss****59,348****26,218****61,786****(67,601)****(71,004)****(0)**

GENERAL FUND - 101

GENERAL GOVERNMENT

Legislative

Council Salary	101-41110-103
Sp Mtgs/Per Diam	101-41110-110
Fica/Mc	101-41110-122
Misc.	101-41110-430
Dues	101-41110-433
Total Legislative	

2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Est	2022 Preliminary
-	5,070	5,675	6,000	5,675	6,000
-	-	-	350	350	350
-	457	434	224	434	224
-	-	250	-	-	-
-	1,275	886	886	886	886
-	6,802	7,245	7,460	7,345	7,460

Executive:

Mayor Salary	101-41310-101
Sp Mtgs/Per Diam	101-41310-110
Fica/Mc	101-41310-122
Other	101-41310-430
Dues	101-41310-433
Total Executive	

6,900	1,696	1,825	1,867	1,825	1,867
-	-	-	300	-	-
527	129	140	180	180	180
-	-	-	-	-	-
375	-	-	-	-	-
7,802	1,825	1,965	2,347	2,005	2,047

Financial Administration (41400)

Salary	101-41400-101
Part Time	101-41400-103
Pera	101-41400-121
Fica/mc	101-41400-122
Schools	101-41400-208
Supplies	101-41400-210
Service Contract	101-41400-306
Clerk Consulting Fees	101-41400-307
Telephone	101-41400-321
Postage	101-41400-322
Mileage	101-41400-331
Legal Notices - (PH)	101-41400-352
Repairs	101-41400-404
Computer Support	101-41400-413
Equipment Rental	101-41400-414
Miscellaneous	101-41400-430
Dues	101-41400-433
Miscellaneous	101-41400-430
Capital Outlay	101-41400-500
Total Financial Admin	

56,630	54,418	67,373	60,000	60,000	60,000
-	3,800	327	5,250	5,250	5,250
3,973	4,021	4,218	3,900	3,630	4,241
4,375	4,393	5,112	4,274	4,600	4,274
20	281	-	-	-	-
1,559	1,552	1,418	1,700	2,074	2,074
-	-	4,576	-	3,442	3,442
-	-	3,113	500	6,066	-
2,132	2,395	2,220	2,100	2,955	3,000
2,291	2,295	3,521	3,000	3,000	3,000
-	-	134	-	50	300
-	-	1,320	-	620	620
154	175	690	-	-	200
-	1,798	1,734	1,785	1,785	2,500
1,739	1,710	2,584	1,700	2,300	2,300
-	20	-	20	467	500
45	45	432	432	1,668	1,668
2,449	205	50	-	-	-
-	789	-	-	106	-
75,367	77,897	98,822	84,661	98,013	93,369

Other Governmental

Elections	101-41410-104
Publishing & Printing	101-41420-351/3
Accounting & Auditing	101-41530-301
Assessor	101-41550-305
Temp Employee	101-41000-104
Legal Fees	101-41610-304
Service Contract	101-41530-306
Total Other Expenses	

93	2,788	429	-	-	2,700
1,881	2,788	2,288	3,500	4,500	4,500
26,735	20,240	22,000	22,000	24,000	24,000
5,102	5,090	4,232	5,000	4,798	5,000
-	-	-	-	-	-
-	7,872	10,256	8,500	8,500	10,000
-	-	-	-	-	-
33,811	38,778	39,204	39,000	41,798	46,200
116,980	125,302	147,236	133,467	149,161	149,076

TOTAL GENERAL GOVERNMENT

GENERAL FUND - 101 (Cont.)

		2018	2019	2020	2021	2021	2022
		Actual	Actual	Actual	Budget	Est	Preliminary
PUBLIC SAFETY:							
Police Protection (42100)							
Service Contract	101-42100-306	32,760	33,540	34,320	36,840	36,840	37,945
Heating Gas	101-42100-383	-	-	-	-	-	-
Miscellaneous	101-42100-430	-	-	-	-	-	-
Capital Outlay	101-42100-500	-	-	-	-	-	-
Total Police Protection	101-42100-306	32,760	33,540	34,320	36,840	36,840	37,945
Fire Contribution	101-49000-720	23,688	23,688	20,545	25,968	25,968	26,447
TOTAL PUBLIC SAFETY		56,448	57,228	54,865	62,808	62,808	64,392
COMMUNITY CENTER							
Salary	101-41940-103	9,590	7,907	8,507	6,272	7,900	8,325
Part Time	101-41940-103	-	-	525	2,750	2,750	2,750
Pera	101-41940-121	-	-	408	470	470	624
Fica/Mc	101-41940-122	1,121	952	466	411	411	725
Supplies	101-41940-210	1,139	872	1,063	2,000	2,000	2,000
Refunds	101-41940-311	-	-	1,705	-	200	200
Telephone	101-41940-321	476	452	-	-	-	-
Insurance	101-41940-361	1,679	1,517	2,161	2,200	14,350	14,350
Electricity	101-41940-381	8,537	7,368	6,370	7,500	7,037	7,037
Heating Gas	101-41940-383	5,406	3,714	3,578	5,000	5,000	5,000
Repairs/Maint	101-41940-401/4	7,710	616	1,158	3,000	2,500	16,000
Improveents Other	101-41940-403	-	-	5,000	-	261	261
Miscellaneous	101-41940-404	2,500	1,350	18	72	-	100
License	101-41940-433	-	-	-	50	-	50
Capital Outlay	101-41940-500	9,592	-	11,272	10,000	50,000	50,000
Total Community Center		47,750	24,748	42,232	39,725	92,878	107,422
PARK AND RECREATION							
Parks and Recreation General							
Salary	101-45200-101	248	674	52	-	-	-
Pera	101-45200-121	-	42	-	-	-	-
Fica/Mc	101-45200-122	12	43	2	-	-	-
Supplies	101-45200-210	80	120	270	338	502	502
Electricity	101-45200-381	265	312	356	324	203	203
Repairs/Maint	101-45200-402	-	10	-	500	286	286
Miscellaneous	101-45200-430	-	150	-	50	-	-
Capital Outlay	101-45200-500	-	-	-	500	-	-
Total City Park		605	1,351	679	1,712	991	991
Summer Recreation (44110)							
Salary - School	101-45120-101	3,227	-	-	-	-	-
Fica/Mc	101-45120-122	-	-	-	-	-	-
Svc. Contract	101-45120-306	-	2,738	-	3,500	-	-
Total Summer Recreation		3,227	2,738	-	3,500	-	-

GENERAL FUND - 101

		2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Est	2022 Preliminary
Athletic Field (44130)							
Full Time Salary	101-45170-101	-	-	3,274	-	-	283
Part Time Salary	101-45170-103	11,382	3,301	1,518	2,091	5,000	5,915
Pera	101-45170-121	-	100	159	-	-	21
Fica/Mc	101-45170-122	1,282	247	278	137	137	406
Supplies	101-45170-210	352	1,472	5,627	2,000	1,500	1,500
Insurance	101-45170-361	2,175	2,424	2,673	2,750	4,631	4,631
Electricity	101-45170-381	580	644	577	400	400	400
Repairs/Maint	101-45170-402		759	1,440	2,000	1,000	1,000
Miscellaneous	101-45170-430	1,145	546	-	-	-	-
Capital Outlay (Shed)	101-45170-500	5,000	22,428	11,264	4,000	1,500	10,000
Total Athletic Field		21,916	31,921	26,810	13,378	14,168	24,156

Baseball Field

Salary	101-45180-101	-	720	1,734	1,530	1,530	1,136
Part Time Salary	101-45170-103			480	-	-	1,238
Pera	101-45180-121	-	27	86	-	-	85
Fica/Mc	101-45180-122	-	52	125	100	100	156
Supplies	101-45180-210	-	735	183	500	1,318	1,000
Maintenance	101-45180-225	9,794	4,600	3,000	5,000	1,000	1,000
Insurance	101-45180-361	-	2,407	2,656	2,750	3,425	3,425
Electricity	101-45180-381	-	208	274	1,000	1,000	1,000
Capital Outlay	101-45180-500	-	-	-	7,000	7,859	7,000
Total Baseball Field		9,794	8,749	8,539	17,880	16,232	16,040

TOTAL PARKS & RECREATION

		35,542	44,759	36,028	36,470	31,391	41,188
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Civil Defense 101-42500-430

		-	-	909	900		
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PUBLIC WORKS

Street Department

Salary	101-43100-101	69,267	76,267	44,721	63,935	45,000	46,763
Part Time	101-43100-103	-	-	1,894	8,280	275	275
Pera	101-43100-121	5,149	5,632	3,764	4,795	3,500	3,507
Fica/Mc	101-43100-122	5,306	5,903	4,273	4,730	3,530	3,528
Uniforms	101-43100-137	300	260	344	350	350	350
supplies	101-43100-210	4,425	4,964	1,911	4,000	2,500	2,500
Gas & Oil	101-43100-212	6,811	7,723	5,693	6,500	5,222	6,266
Grave/Bituminous	101-43100-224	-	5,716	-	-	272	272
Small Tools & Equip	101-43100-240	-	-	-	-	1,096	-
Telephone	101-43100-321	442	335	425	400	700	600
Mileage	101-43100-331	-	258	143	250	250	250
Street Lighting	101-43160-381	-	11,769	10,799	11,500	11,247	11,247
Street Repairs	101-43100-403	23,538	56,606	43,260	60,000	94,652	80,000
Equip Repairs	101-43100-404	21,313	5,295	3,320	3,500	14,000	6,000
Street Lights Repairs	101-43100-404	10,099	1,480	-	750	-	-
Equip Rental	101-43100-415	-	-	-	-	-	1,000
Miscellaneous	101-43100-430	1,485	363	87	200	-	200
Capital Outlay	101-43100-500	10,885	91,483	-	87,600	72,208	22,500
Capital Lease Payment	101-43100-604		33,009	12,750		10,248	9,021
Interest	101-43100-610		811	5,085		-	
Total Street		159,020	307,874	138,468	256,790	265,049	194,279

		2018	2019	2020	2021	2021	2022
		Actual	Actual	Actual	Budget	Est	Preliminary
GENERAL FUND - 101							
Street Department - Shop (43110)							
Salary	101-43110-101	-	-	1,436	667	667	-
Pera	101-43110-121	-	-	108	50	50	-
Fica/Mc	101-43100-122	-	-	108	44	44	-
Supplies	101-43110-210	1,632	956	816	750	5,000	1,000
Small Tools & Equip	101-43100-240	-	-	79	-	996	1,000
Telephone	101-43110-321		322	-	-		
Electricity	101-43110-381	12,118	2,242	1,770	2,200	1,795	1,795
Heating Gas	10143110-383	4,119	4,971	940	3,339	4,366	4,366
Repairs/ Maint	101-43110-402		1,138	961	1,000	1,772	1,772
Capital Outlay	101-43110-500	-		-	-	-	-
Total Shop		17,869	9,629	6,219	8,050	14,690	9,933
TOTAL PUBLIC WORKS		176,889	317,503	144,687	264,840	279,739	204,212

OTHER EXPENDITURES

Tree Removal	101-41000-430	-	-	-	-	-	2,000
Insurance	101-41000-361	27,026	30,120	31,708	32,500	10,461	10,461
Engineering Fees	101-41000-307	1,790	-	-	-		-
Transfers to Fire	101-49000-720	15,924	18,018	16,169	17,000	2,416	2,416
Ambulance	101-49000-700	-	-	15,000	15,999	15,999	15,999
Miscellaneous	101-49000-430	46,337	1,949	3,060	1,500	1,500	1,500
Library Support	101-41000-430	43,535	43,535	43,535	43,535	43,535	43,535
Capital Outlay (GEN)	100-49000-500	-	-	9,121	3,912	-	-
Transfers General	100-49000-700	860	-	-	-	-	-
EDA Levy		4,352		5,000	5,000	5,000	5,000
CARES Grant Exp.	100-49005-210	-	-	57,737	-	35,000	35,000
Total Other Expenditures		139,824	93,622	181,331	119,446	113,911	115,911

Contingencies

Salaries	(93)	-	-	-	-	-
Operatng	-	-	-	24,992	-	10,000
Total Contingency	(93)	-	-	24,992	-	10,000
TOTAL GENERAL FUND EXPENDI	573,340	663,162	607,287	682,649	729,890	692,200
Net Gain/Loss	59,348	26,218	61,786	(67,601)	(71,004)	(0)

LIBRARY FUND - (211)

		2018	2019	2020	2021	2021	2022
		Actual	Actual	Actual	Budget	Est	Preliminary
Revenues:							
Grants	211-45500-33700		1,000		-	2,109	-
Plum Creek System	211-45500-34760	31,921	33,398	37,386	37,386	37,386	37,386
City Share Support	211-45500-34760	43,585	43,535	43,535	43,535	43,535	43,535
Miscellaneous	211-45500-34950	381			144	150	150
Book Fines	211-45500-35103	475	208	224	400	400	400
Inerest Earned	211-45500-36219	259	434	303	200	150	150
Rent of Farm	211-45500-36220	20,056	20,556	20,056	20,056	20,056	20,056
Sp Act/Fd Raisers	211-45500-36230	352	7,226	-	3,000	3,000	3,000
Donations	211-45500-36230	6,538	-	7,635	1,590	1,590	1,590
Insurance Proceeds	211-45500-36241	5,069	-	290	-	-	-
Refunds/Reimbursement:	211-45500-34950	-	6,785	223	222	222	222
Lift Donations	211-45500-36262	-	-	-	-	-	-
Total Revenues		108,636	113,142	109,652	106,533	108,598	106,489
Expenses							
Salaries	211-45500-101	62,650	53,224	40,112	40,950	40,950	42,179
Part Time Salaries	211-45500-103	-	-	14,475	16,118	16,118	16,601
PERA	211-45500-122	8,515	3,348	3,042	3,071	3,071	3,050
FICA	211-45500-130	-	4,072	4,149	3,738	3,738	3,800
Other Benefits	211-45500-210	-	-	-	-	-	-
Supplies	211-45500-218	2,967	3,303	2,018	2,200	2,000	2,000
Automation Maint	211-45500-219	2,117	2,260	2,469	2,200	2,825	2,800
Interlibrary Del Costs	211-45500-306	1,750	1,835	1,835	1,835	1,835	1,920
I.T. Support (Svc. Cont.)	211-45500-309	150	636	509	550	550	225
Chidren's Programs	211-45500-310	776	1,220	1,258	500	1,272	1,300
Property Taxes	211-45500-310	3,052	3,062	3,134	3,134	3,094	3,000
Ditch Assessment	211-45500-319	-	-	-	-	-	-
Lift expenditures	211-45500-321	100	923	1,885	500	500	500
Telephone	211-45500-320	917	1,000	950	949	954	1,000
Lift Telephone	211-45500-322	457	421	461	1,000	355	500
Postage/ups	211-45500-331	-	-	-	-	-	-
Mileage/per diam	211-45550-352	368	192	63	100	450	450
General Notices	211-45500-361	-	295	-	50	50	50
Insurance	211-45500-381	2,367	2,014	3,571	3,571	2,357	2,357
Electricity	211-45500-383	2,551	2,487	2,003	2,500	2,000	2,500
Heating Gas	211-45500-401	1,560	1,005	1,297	900	2,477	1,500
Repairs/Maint	211-45500-430	1,062	1,185	1,020	1,000	1,000	1,000
Miscellaneous	211-45500435	5,691	103	214	250	500	400
Spec Activiites	211-45500-500	-	-	117	-	117	117
Capital Outlay	211-45500-590	2,371	47	225	2,000	449	1,500
Books	211-45500-591	13,704	8,769	2,387	7,000	5,700	2,000
DVDs	211-45500-592	8,761	7,527	7,942	2,500	8,987	7,600
CDs	211-45500-593	2,189	2,236	2,144	2,200	1,887	2,500
Magazines/newspap	211-45500-594	2,102	2,477	2,069	1,200	1,625	2,200
E-books	211-45500-595	1,460	1,396	1,520	600	1,846	2,000
Audio e-books		809	757	1,051	300	1,648	1,300
Contingency		202	270	269	4,000	-	-
Total Expenses		128,648	106,064	102,188	104,916	108,356	106,348
Net Gain/(Loss)		(20,012)	7,078	7,464	1,617	242	141
Fund Balance 1/1		162,323	142,311	149,389	156,853	158,471	158,713
Fund Balance 12/31		142,311	149,389	156,853	158,471	158,713	158,854

FIRE FUND - 225

2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Est	2022 Preliminary
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Revenues:

State Training Grant	225-42200-33700	2,379	-	3,066	-	4,600	-
Chargers For Service	225-42200-34000		-	-	-	3,432	3,500
Township Contracts	225-42200-34200	14,600	15,512	15,969	15,968	15,968	16,447
Fire Calls	225-42200-34201	2,500	1,875	6,750	7,000	7,000	7,000
Miscellaneous	225-42200-34950	249	-	138	-	-	
Interest Earned	225-42200-36219	11	1	63	75	75	75
Reimbursements	225-42200-36240	1,385	9,662	153	2,500	2,500	2,500
Donations	225-42200-36230	1,400	2,600	3,900	1,900	1,900	1,900
Insurance Proceeds	225-42200-36241	27,700	23,847	304	-	-	
Sale of Property	225-42200-39101	5,000	-	-	-	-	
City Contract	225-42200-39201	23,688	23,688	26,424	25,968	25,968	26,447
Total Revenues		78,912	77,185	56,768	53,411	61,443	57,869

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Expenses:

Salary	225-42200-101	12,510	8,852	12,249	14,500	14,500	14,500
Rect & Retent Stipend	225-42200-101	-	-	-			-
FICA Medicare	225-42200-122		671	937	950	950	950
Uniforms	225-42200-138	-	-	162	-	-	-
Work Comp	225-42200-151	-	-	463	-	2,292	2,292
Employee Training	225-42200-208	1,629	4,899	697	5,000	7,150	4,000
Supplies	225-42200-210	1,952	614	1,704	2,000	2,000	2,000
Gas & Oil	225-42200-212	613	422	607	700	1,100	1,100
Tools & Equip	225-42200-240	-	2,796	-	-		-
Sevice Contract	225-42200-286	-	286	-	-	1,914	1,914
Consultant	225-42200-306			1,500		1,500	1,500
Telephone	225-42200-321	-	-	-	2,432	-	-
Travel Exp	225-42200-331		-	29		-	-
Insurance	225-42200-361	2,051	2,027	2,028	2,028	2,511	2,511
Electricity	225-42200-381	655	560	605	550	1,000	1,000
Heating Gas	225-42200-383	1,977	1,483	3,058	1,250	1,455	1,455
Repairs/Maint	225-42200-404	9,533	6,982	1,552	2,000	10,223	6,000
Machinery Rental	225-42200-416		-	500			-
Miscellaneous	225-42200-430	1,771	1,365	268	1,500	1,000	1,000
Medical Exams	225-42200-430	-	-	5,085	-	-	-
Dues	225-42200-433	219	328	1,035	1,035	1,035	1,035
Replacement Costs:		-	-	-	-		-
Building	225-42200-405	-	-	1,595	1,595	1,595	1,595
Equip	225-42200-405	-	-	-	10,000	10,000	10,000
		-	-	-	-		-
Capital Outlay	225-42200-500	37,155	33,159	8,202	11,003		-
Total Expenditures		70,065	64,444	42,276	56,542	60,225	52,852

Net Gail/(Loss) **8,847** **12,741** **14,491** **(3,131)** **1,218** **5,017**

Fund Balance 1/1 **(18,523)** **(9,676)** **3,065** **25,894** **22,762** **23,981**

Fund Balance 12/31 **(9,676)** **3,065** **17,556** **22,762** **23,981** **28,997**

AMBULANCE FUND - 230

		2018	2019	2020	2021	2021	2022
		Actual	Actual	Actual	Budget	Est	Preliminary
REVENUES:							
Grant(CARES)	230-42153-33100	-	-	15,196	-	-	-
Grant Other	230-42153-33150	6,198	2,000	586	1,000		-
Association Dues	230-42153-34203	3,825	4,125	7,750	4,000	8,787	8,787
Local Service Fees	230-42153-3204/5	81,252	147,275	136,543	117,000	125,000	125,000
Miscellaneous	230-42153-34950	883	9,000	-	1,000		-
Interest Earned	230-42153-36210	1,145	306	254	150	150	150
Donations	230-42153-36230	20,474	19,865	16,715	5,000	11,366	12,000
State Stipend		-	-	-	-		-
Refund and Reimb	230-42153-36240	-	2,616	1,363	1,063	1,063	1,100
City Contribution		-	-	15,509	15,999	15,999	15,999
Total Revenues		113,777	185,187	193,916	145,212	162,365	163,036
EXPENSES:							
Salary	230-42153-101	55,468	74,092	63,150	64,000	64,000	64,000
FICA/Medicare	230-42153-122	4,243	5,668	4,831	5,000	5,000	5,000
Uniforms	230-42153-123	-	50			-	-
Work Comp	230-42153-151	-	-	1,294	-	5,515	5,515
Emp/training	230-42153-208	11,358	6,465	4,115	6,000	6,000	6,000
Supplies	230-42153-210	10,227	2,864	2,525	6,500	6,500	6,500
ALS Intercept	230-42153-211	12,955	12,825	10,575	8,000	8,000	8,000
Gas & Oil	230-42153-212	1,872	2,244	1,671	2,000	2,300	2,300
Billing Fees	230-42153-306	4,499	5,403	3,315	4,200	7,000	7,000
Consulting Fees	230-42153-307	-	153	-	153	-	-
Refunds	230-42153-311	-	587	571	600	900	900
Telephone	230-42153-321	-	1,713	2,256	1,700	2,000	2,000
Fax	230-42153-325	-	288	441	300	350	350
General Notices	230-42153-352	-	-	-	-	285	285
Insurance	230-42153-361	2,626	2,443	3,871	2,600	1,450	1,450
Electricity	230-42153-381	3,278	613	708	800	700	700
Heating Gas	230-42153-383		242	248	700	1,455	1,455
Repairs/Maint	230-42153-404	3,291	3,260	929	2,000	2,785	2,785
AR Write Off	230-42153-404	-	-	52,903	-	-	-
Association Dues	230-42153-433	-	365	649	250	250	250
Miscellaneous	230-42153-430	7,412	2,451	737	1,000	1,000	1,000
Fund Raiser	230-42153-435	-	-	6,024	-	8,626	8,626
Capital Outlay -	230-42153-500	195,788	-	4,997	5,000	5,000	5,000
CARES Supplies	230-49005-210	-	-	5,019		-	-
New Ambulance Fund		-		-	18,000	18,000	18,000
Total Expenses		313,017	121,726	170,829	128,803	147,117	147,117
Net Gain/Loss		(199,240)	63,461	23,087	16,409	15,248	15,919
Fund Balance 1/1		263,614	64,374	173,291	196,378	212,787	228,035
Restated after Audit			45,456				
Fund Balance 12/31		64,374	173,291	196,378	212,787	228,035	243,954

Cemetery - 260

			2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Est	2022 Preliminary
Revenues:								
Lot Sales	260-49010-34940		150	-	150	150	525	300
Miscellaneous	260-49010-34950		-	-	-	-	-	-
Interest	260-49010-36210		-	-	-	-	25	25
Contrib/Donations	260-49010-36230		-	-	-	-	-	-
Transfers			-	-	-	-	-	-
Total Revenues			150	-	150	150	550	325
Expenses:								
Salary	260-49010-101		346	64	26	100	500	533
Part Time Salary	260-49010-103		-	313	342	-	1,000	1,055
Pera	260-49010-121		-	4	2	-	-	40
Fica/mc	260-49010-122		-	28	28	20	30	104
Grounds Maint	260-49010-225		-	-	-	-	-	-
Supplies	260-49010-217		-	-	-	-	-	-
Legal	260-49010-304		-	-	-	-	-	-
Insurance	260-49010-362		-	-	-	-	-	-
Perpetual Care	260-49010-402		-	-	-	-	-	-
Repairs/Maintenance	260-49010-404		-	-	-	-	-	-
Miscellaneous	260-49010-439		-	-	-	-	-	-
Restoration	260-49010-402		-	-	-	-	-	-
Total Expenses			346	409	398	120	1,530	1,732
Net Gain/(Loss)			(196)	(409)	(248)	30	(980)	(1,407)
Fund Balance 1/1			14,727	14,531	14,122	12,875	11,468	10,488
Fund Balance 12/31			14,531	14,122	13,855	11,468	10,488	9,082

WATER FUND - (601)

		2018	2019	2020	2021	2021	2022
		Actual	Actual	Actual	Budget	Est	Preliminary
REVENUES:		5.0%					
Sales Tax	601-49400-31300	-	1,416	1,557	1,551	1,551	1,551
BAB Tax Refund	601-49400-33170	19,013	18,595	18,394	-	18,394	18,394
Special assessments	601-49400-36100	13,842	14,468	31,910	21,235	18,518	18,518
Interest Earnings	601-49400-36210	941	747	705	300	300	300
Water Sales	601-49400-37100	151,767	156,430	162,801	165,000	165,664	173,947
Mn Conn't Fee	601-49400-37150	-	1,979	2,828	2,000	3,141	3,141
Miscellaneous	601-49400-38000	9,931	106	-	1,200	-	-
Transfers - From General - COVID						35,000	35,000
TOTAL EXPENDITURES		195,494	193,741	218,195	191,286	242,568	250,851
EXPENSES:							
Salary	601-49400-101	18,004	21,421	27,618	24,669	24,669	24,324
Pera	601-49400-121	-	2,328	859	1,850	1,850	1,824
Fica/Mc	601-49400-122	2,780	1,372	2,095	1,616	1,616	1,593
PERA Deferral	601-49400-130	-	-	1,188	-	-	-
Uniforms	601-49400-137	-	144	258	150	150	150
Work Comp	601-49400-151	-	-	120	-	-	-
Schools	601-49400-208	-	700	709	800	800	800
Supplies	601-49400-210	4,724	6,818	7,769	6,000	8,000	8,000
Gas & Oil	601-49400-212	330	315	383	300	400	400
Tower Maint	601-49400-227	-	-	-	-	-	-
Contracted services	601-49440-306	275	1,233	275	2,500	2,775	10,000
refunds	601-49400-311	-	146	131	150	150	150
Legal Notices	601-49400-311	-	846	169	-	-	-
Sales Tax	601-49400-315	1,360	1,643	1,323	1,100	1,551	1,551
Telephone	601-49400-321	-	666	739	750	750	750
Legal Notices	601-49400-351	-	-	-	-	1,063	-
Liability Insurance	601-49400-381	-	-	-	-	1,451	1,451
Electricity	601-49400-381	10,456	9,959	10,867	11,000	11,000	11,000
One Call	601-49400-386	-	63	76	100	100	100
Testing	601-49400-387	1,337	961	663	860	860	860
Mn Conn't Fee	601-49400-388	1,848	1,848	2,828	2,800	3,141	3,141
Line Install & Rep	601-49400-403	-	-	500	2,200	1,500	1,500
Repairs/Maint	601-49400-404	3,719	2,711	1,190	1,500	1,000	1,500
Depreciation	601-49400-405	-	-	-	-	-	-
Miscellaneous	601-49400-430	1,514	496	244	250	250	250
Dues & Permits	601-49400-433	501	283	534	2,350	2,020	2,020
Permits	601-49400-433	-	286	500	-	-	-
Capital Outlay	601-49400-500	-	-	-	-	35,000	90,000
Debt Svc Principal	601-49400-601	-	-	34,082	28,000	34,971	34,971
Repair Payment	601-49400-602	-	-	-	-	-	-
Transfer to BAB		49,649	54,608	50,621	49,425	49,770	49,770
BAB Principal		-	-	-	-	-	-
BAB Interest	601-49400-611	-	-	-	-	-	-
Reserves	601-49400-700	29,000	29,000	29,000	29,000	29,000	29,000
Contingency		-	-	-			
Transfers							
TOTAL EXPENDITURES		125,497	137,847	174,740	167,359	213,837	275,105
Net Gain/(Loss)		69,997	55,894	43,456	23,927	28,731	(24,254)
Fund Balance Adj		11,259	(13,581)	26,511			
Fund Balance 1/1		852,553	933,809	976,122	1,046,089	1,070,015	1,098,746
Fund Balance 12/31		933,809	976,122	1,046,089	1,070,015	1,098,746	1,074,492

SEWER FUND - (602)**REVENUES:**

Other Revenues	602-49450-34940
Interest	602-49450-36210
Insurance Proceeds	602-49450-36241
Service Charges	602-49450-37200
Refunds & Reimb.	602-49450-36240
Special assessments	602-49450-37240

Total Revenues**EXPENSES:**

Salary	602-49450-101
Pera	602-49450-121
Fica/Mc	602-49450-122/123
Uniforms	602-49450-137
Work Comp	602-49450-151
Schools	602-49450-208
Supplies	602-49450-210
Gas & Oil	602-49450-212
Small Tools	602-49450-240
Engineering	602-49450-303
Contracted services	602-49450-306
Refunds	602-49450-311
Telephone	602-49450-321
Postage/ups	602-49450-322
Legal Notices	602-49450-351
Electricity	602-49450-381
One Call	602-49450-386
Testing	602-49450-387
Sludge Hauling	602-49450-389
Improvements	602-49450-137
Repairs/Maint	602-49450-404
Depreciation	602-49450-405
Machinery Rentals	602-49450-416
Miscellaneous	602-49450-430
Permits/License	602-49450-432
Dues & Subscriptions	602-49450-433
Capital Outlay	602-49450-500
Lift Station Payment	602-49450-602
USDA RD	602-49450-611
Fiscal Agent Fees	602-49450-611
2013A Refund Bonds	602-49450-700
2010 BAB	602-49450-700
Reserves - RD	602-49450-700

	2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Est	2022 Preliminary
						10%
		-	-	-	-	-
	218	248	157	125	125	125
	3,056	11,000	-	-	14,575	-
	165,696	173,073	175,874	191,400	194,156	213,571
	144	-	1,277	-	-	-
	1,591	1,663	3,669	1,277	2,133	2,133
	170,705	185,984	180,977	192,802	210,989	215,830
	19,930	20,648	25,524	19,000	22,000	23,327
	-	2,279	702	1,425	1,500	1,750
	2,931	1,585	1,936	1,245	1,300	1,528
	-	144	258	150	150	150
	-	-	144	-	-	-
	-	795	-	-	-	-
	4,724	6,135	6,653	3,250	4,200	4,200
	330	315	383	350	300	360
	-	-	46	-	433	433
	-	-	23,192	-	63,000	-
	4,720	17,323	12,480	10,000	10,000	10,000
	-	-	115	115	115	115
	-	1,639	1,769	1,600	1,600	1,600
	-	22	11	25	10	10
	-	-	473	400	-	-
	18,391	21,985	24,053	20,000	29,000	27,000
	-	63	76	94	94	94
	2,563	2,844	3,654	3,200	2,900	2,900
	-	1,950	1,950	1,500	1,500	1,500
	-	981	-	-	-	-
	13,015	3,907	3,925	4,100	16,437	4,000
	-	62,206	-	-	-	-
	-	-	419	1,100	1,100	1,100
	2,894	(934)	1,577	2,000	400	400
	1,450	1,450	1,450	1,550	1,450	1,450
	-	-	-	1,450	1,450	1,450
	-	-	-	-	8,965	-
	-	-	-	-	-	-
	11,094	10,222	9,315	9,000	9,743	9,743
	-	394	395	395	395	395
	28,500	28,500	28,500	28,500	28,500	28,500
	9,930	9,750	9,619	10,211	10,211	10,211
	7,200	-	-	7,200	7,200	7,200
	8,838	-	39,918	41,149	38,980	38,980
					-	-
	38,430	28,500				
Total Expenditures/Transfers	174,940	222,703	198,534	169,008	262,932	178,395
Net Gain/(Loss)	(4,235)	(36,719)	(17,557)	23,794	(51,943)	37,434
Reimb Engineering From RD						86,192
Fund Balance 1/1	70,378	68,099	33,035	24,080	24,080	(27,864)
Fund Balance Adj	1,956	1,655	8,602			
Fund Balance 12/31	68,099	33,035	24,080	47,874	(27,864)	95,763

SANITATION FUND - (603)

		2018	2019	2020	2021	2021	2022
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Est</u>	<u>Budget</u>
REVENUES:							0%
Sales Tax	603-49500-31300	-	2,789	2,625	2,625	2,625	2,625
Use of Dumpsters	603-49500-37300	-	685	902	1,200	-	-
Service Contract	603-49500-37310	33,602	29,334	31,385	32,000	32,500	32,500
Refuse Charges	603-49500-37300	-	2,522	-	-	-	-
FEMA payment 2018 flood	603-49500-37300	-	30,132	-	-	-	-
Other Peopietary	603-49500-38000	-	-	100	-	-	-
Total Revenues		33,602	65,462	35,012	35,825	35,125	35,125
EXPENSES:							
Refunds	603-49500-311	-	44	200	-	5	5
Sales Tax	603-49500-315	2,865	3,533	2,682		842	842
Service Contract	603-49500-306	60,332	27,025	26,315	32,000	32,335	32,335
Use of Dumpsters	603-49500-384	-	-	-	1,000	-	-
Garbage Bags	603-49500-384	-	-	-	-	-	-
Miscellaneous	603-49500-430	1,803	162			91	91
Total Expenses		65,000	30,764	29,197	33,000	33,274	33,274
Net Gain/(Loss)		(31,398)	34,698	5,815	2,825	1,851	1,851
Fund Balance 1/1		15,895	(15,105)	19,593	25,408	25,408	27,259
Fund Balance 12/31		(15,503)	19,593	25,408	28,233	27,259	29,109

DEBT SCHEDULE

LEVY YEAR	2021	2022	2023	2024	2025	2026
Tax Levy						
2010A TIF Refunding						
2010 Build America						
2013 A Refunding	19,200	23,300	21,800	25,600	-	-
2016A GO IMP Refunding						
2016 Dechlorination						
2017 A Tax Abatement	38,551	37,685	37,868	38,017	38,132	38,212
2021 LRIP Imp. (Estimate)	61,500	71,000	71,000	71,000	71,000	71,000
Total Property Tax	119,251	131,985	130,668	134,617	109,132	38,212

Water Revenue

2010A TIF Refunding						
2010 Build America	39,217	39,133	39,038	39,403	39,213	39,067
2013 A Refunding						
2016A GO IMP Refunding						
2016 Dechlorination						
2017 A Tax Abatement						
Total Water	39,217	39,133	39,038	39,403	39,213	39,067

Sewer Revenue

2010A TIF Refunding						
2010 Build America	10,212	10,190	10,165	10,261	10,211	10,173
2013 A Refunding	28,500	28,500	28,500	28,500	-	-
2016A GO IMP Refunding						
2016 Dechlorination	41,543	41,719	41,879	-	-	-
2017 A Tax Abatement						
Total Sewer	80,255	80,409	80,544	38,761	10,211	10,173

TIF

2010A TIF Refunding	47,970	46,610	50,250	58,562	51,875	-
2010 Build America						
2013 A Refunding						
2016A GO IMP Refunding						
2016 Dechlorination						
2017 A Tax Abatement						
Total TIF	47,970	46,610	50,250	58,562	51,875	-

Special Assessments

2010A TIF Refunding						
2010 Build America	49,429	49,324	49,203	49,664	49,424	49,240
2013 A Refunding						
2016A GO IMP Refunding						
2016 Dechlorination						
2017 A Tax Abatement						
2021 LRIP Imp. (Estimate)		22,000	22,000	22,000	22,000	22,000
Total Special Asses.	49,429	71,324	71,203	71,664	71,424	71,240

Total Debt Service Revenue	336,121	369,461	371,703	343,007	281,854	158,691
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REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

Phone: 507-637-4036 Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Date: 09/08/2021
To: City of Wabasso
From: Sheriff – Randy Hanson
RE: Activity for August 2021

During the month of August deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

- Responded to Call – Traffic – VW (warned for headlight out)
- Responded to Call – Traffic – VW speed (6)
- Responded to Call – Fire
- Responded to Call - Scam
- Responded to Call – Traffic – VW (no tag light – no driver license in possession)
- Responded to Call - Traffic – DWI
- Responded to Call - Motorist Assist (2)
- Responded to Call - Harassment
- Responded to Call – Information other
- Responded to Call - VW (speed) citation issued (no MN DL)

If you have any questions, please feel free to contact me.

MINUTES of Wabasso Public Library Board of Trustees

Meeting date: August 3, 2021-5:30 pm

Call to order: 5:35 p.m.

Members in Attendance: Stacy Larsen, Joyce Plaetz, Sarah Behrendt

Also in Attendance: Scott Sobocinski

Members Not in Attendance: Karla Arends, Dawn Guetter

Approval of Minutes: Motion to approve minutes by Plaetz and second by Behrendt. Motion approved unanimously.

Bills: Motion to approve by Larsen and seconded by Behrendt. Motion approved unanimously.

Statistics: July 2021-2,054 items. July 2020-2,036 items. Eighteen programs in July with a total of 295 attendees for an average of 16.3 people per program. 140 people signed up for the Summer Reading Program so far.

Old Business:

- Library hours
 - There has been a lot less traffic from 9-10am. An average of one per day. The noon hour traffic has also dropped from June, with a new average of 1-2 per day.
 - Looking into possibly having some hours on one Saturday per month.
 - There were over 30 responses to the business hours survey. After review the responses and discussing, the Board decided the Library will revert back to the original hours of 10-12 and 1-6 for the school year. The change in hours will take effect September 1st. Discussion of looking into doing later hours one night a week, or being open a few hours on a Saturday once a month, was tabled.

New Business:

- Policy Review
 - Cell Phones
 - Motion to approve by Plaetz. Seconded by Behrendt. Policy approved unanimously.
 - Meeting Room
 - Motion to approve by Larsen. Seconded by Plaetz. Policy approved unanimously.
 - Social Media
 - Motion to approve by Behrendt. Seconded by Plaetz. Policy approved unanimously.
 - Weeding
 - Motion to approve by Larsen. Seconded by Plaetz. Policy approved unanimously.

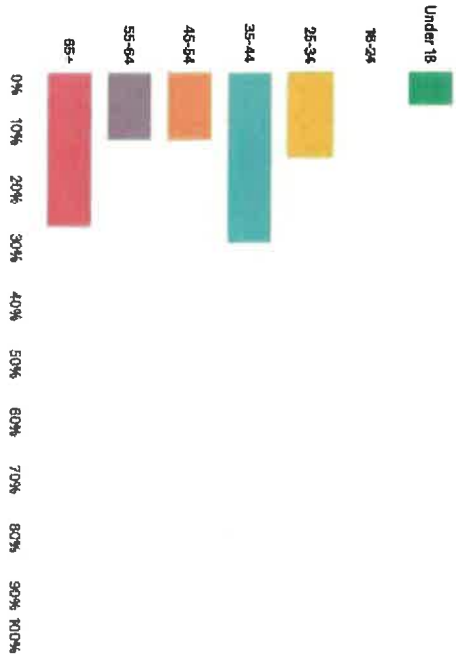
Announcements/Discussion

Next Meeting: September 7, 2021 at 5:30 p.m.

Adjournment: 6:51 p.m. Motion by Larsen, second by Plaetz. Motion was passed unanimously.

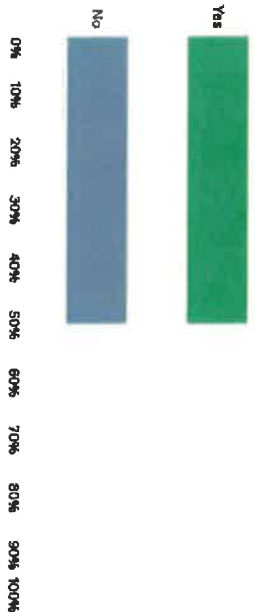
Your age group:

Answered: 34 Skipped: 0



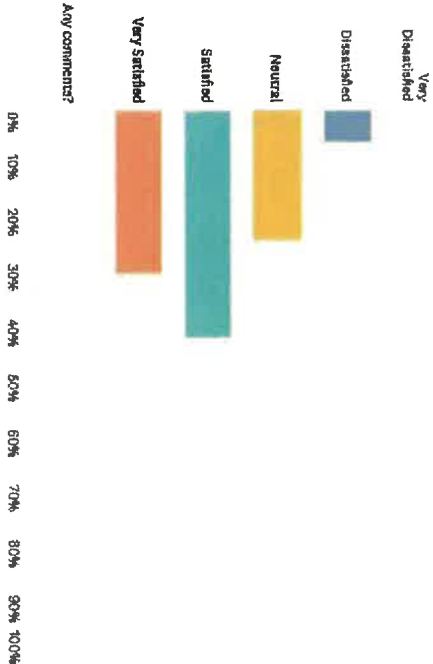
Have you ever visited the Library during its extended hours, between 9am-10am, or between 12pm-12:30pm?

Answered: 34 Skipped: 0



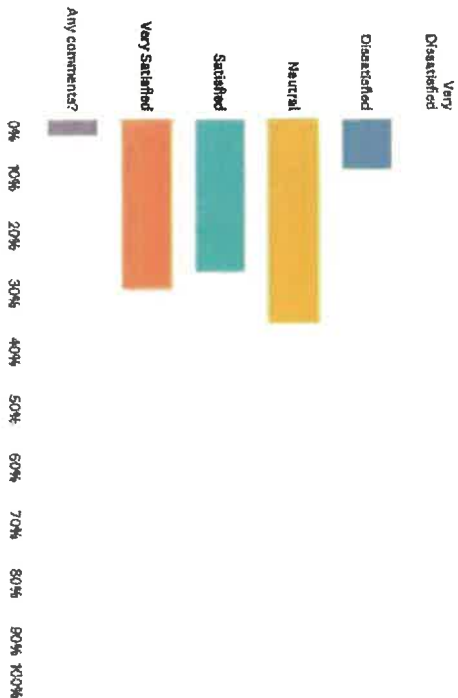
How satisfied were you with the Library's original hours?(10am-12pm, & 1pm-6pm)

Answered: 34 Skipped: 0



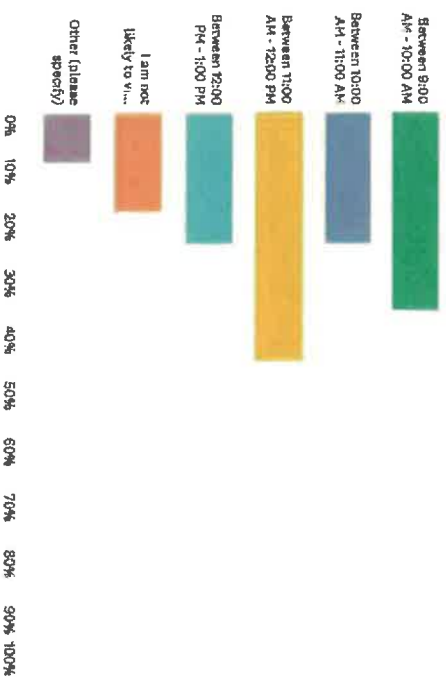
How satisfied are you with the Library's extended business hours? (9am-12:30pm, & 1:30pm-6pm)

Answered: 34 Skipped: 0



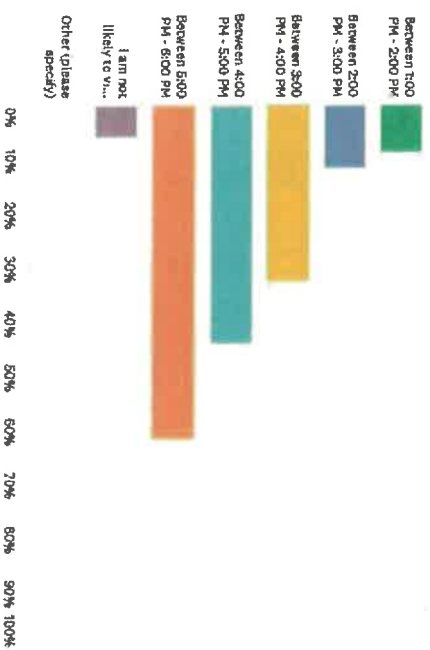
When are you more likely to visit the Library? (Check all that apply)

ANSWERED: 34 SKIPPED: 0



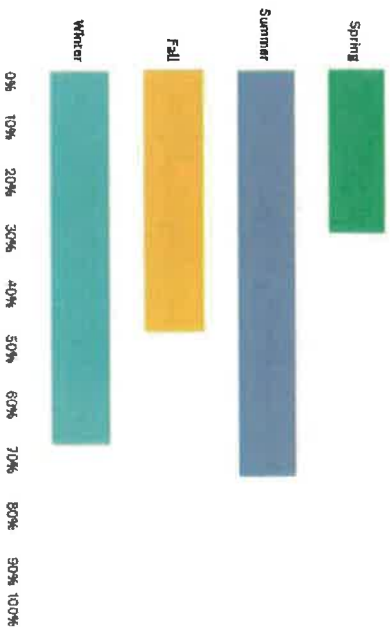
When are you more likely to visit the Library? (Check all that apply)

ANSWERED: 34 SKIPPED: 0



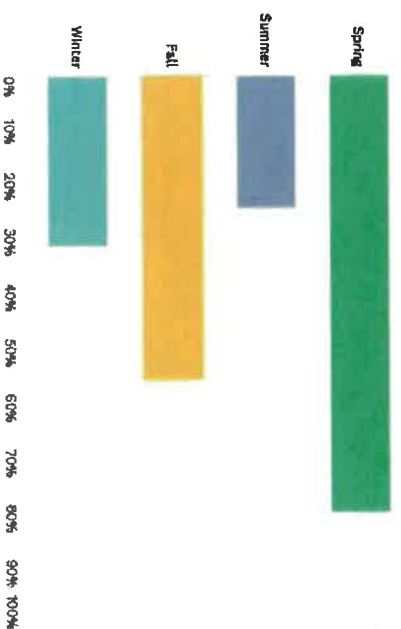
During which two seasons do you visit the Library the most?

ANSWERED: 34 SKIPPED: 0



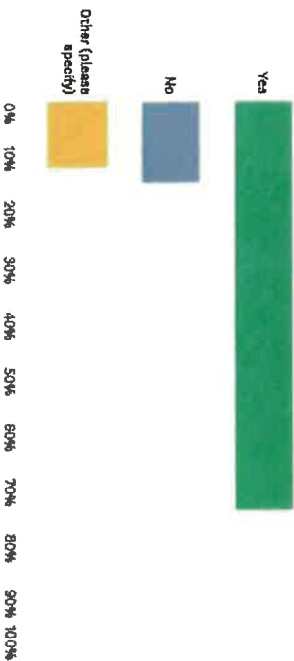
During which two seasons do you visit the Library the least?

ANSWERED: 28 SKIPPED: 1



Would you like the Library to have its business hours extended again next summer?

Answers: 34 Skipped: 0



Maybe a Saturday morning once a month?

8/2/2021 12:06 PM

[View respondent's answers](#)

Auto Save

If the library could do a couple hours on Saturday morning, it would be wonderful. There are times I'm not able to come to the library during the week, but I could on Saturday. Would this be a possibility?

7/27/2021 8:14 PM

[View respondent's answers](#)

Auto Save

Love my library! I'll come whenever you are open

7/27/2021 7:06 PM

[View respondent's answers](#)

Auto Save

One night a week with evening hours later than 6 might be nice.

7/27/2021 6:18 PM

[View respondent's answers](#)

Auto Save

HEADED BACK TO
A CITY NEAR YOU:

SEPT. 29
AUSTIN

SEPT. 30
REDWOOD FALLS

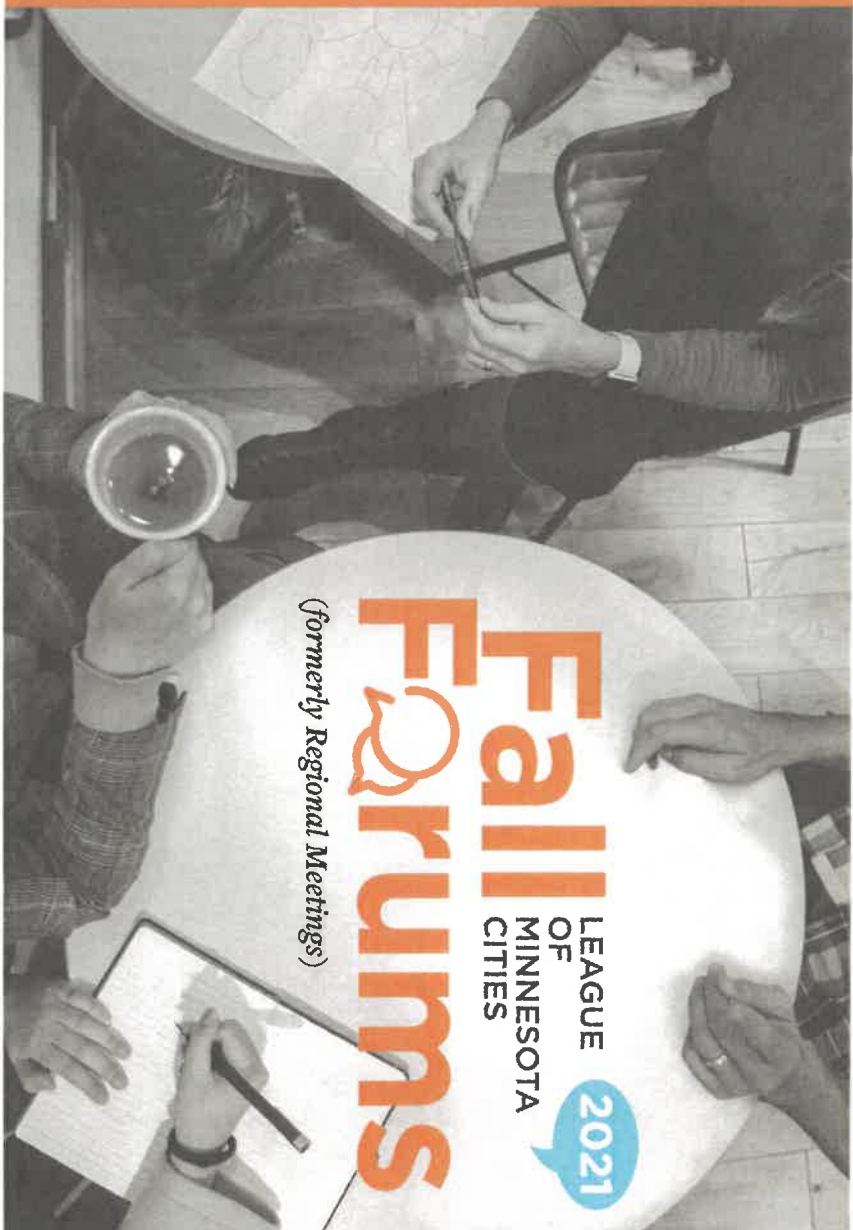
OCT. 20
ROYALTON

OCT. 27
BEMIDJI

NOV. 3
MORRIS

NOV. 4
VERGAS

NOV. 10
VIRGINIA



Fall Forums

(formerly Regional Meetings)

LEAGUE
OF
MINNESOTA
CITIES
2021

It's not just a new name but a new format! Sit down with colleagues to really *talk* — about policies that matter to cities, well-being during times of challenge, and positively influencing others.

Register today at
www.lmc.org/FF21

LMC LEAGUE OF
MINNESOTA
CITIES

2021 Fall Forums Agenda

Explore the agenda for the 2021 Fall Forums.

Austin Only – 1 p.m.

Pre-Conference Tour of the Hormel Institute

Attend this tour prior to the Austin Fall Forum to learn about the rich history of The Hormel Institute, an international leader in biomedical research with a strong focus on cancer prevention, control, and treatment. You'll also get to see the state-of-the-art technology housed at the Institute, including one of the world's most powerful microscopes.

1:30 p.m.

Registration Open

2 p.m.

Host City Welcome

2:05 p.m.

Update and Welcome from LMC Board and Leadership

2:30 p.m.

Legislative Update

Join a representative from the League's Intergovernmental Relations (IGR) team to hear highlights from the 2021 legislative session and learn about the League's draft 2022 legislative policies. Find out what actions you can take to advocate on key issues impacting cities.

3:15 p.m.

Break

3:30 p.m.

Leading Wellness Through Times of Challenge – Roundtables

As public sector leaders, you're well equipped to lead during challenging times – your commitment and dedication to your communities is second to none. But what happens when factors beyond your control create stresses and you don't pause to take care of your own physical and mental wellness, as well as the well-being of those working alongside us? This session will help you identify specific ways to recharge your well-being as a city leader and build your skills, strength, and capacities during stressful times.

The pandemic, civil unrest, increasing polarization, and the rapid rate of change in organizations and communities have all contributed to many city leaders feeling stress and fatigue. In this session, you'll join leaders from the League of Minnesota Cities as we discuss

Your LMC Resource

Ashley Freitag

Registration and Sponsorship Coordinator

(651) 281-1249 or (800) 925-1122

registration@lmc.org

Cancellation Policy

If unable to attend, please consider sending a substitute. All cancellation requests must be emailed to registration@lmc.org seven (7) days prior to the meeting. Any registrations not canceled by this date will be billed at the full registration price.

Redwood Falls Location – 2021 Fall Forums

Join us on Sept. 30 in Redwood Falls! The Fall Forum will be held at:

Redwood Area Community Center

901 E. Cook St.

Redwood Falls, MN 56283

Agenda

Register Now

Registration closes on Sept. 27!

Your LMC Resource

Ashley Freitag

Registration and Sponsorship Coordinator

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registration@lmc.org

RESOLUTION No. ____-2021

A RESOLUTION APPROVING 2021/2021 Fire Stand By Agreements

WHEREAS, the Wabasso City of Wabasso currently provides fire services to Vail, Sheridan, New Avon and Waterbury Townships, and

WHEREAS, it is in the interest of the City to review and approve the standby agreements on an annual basis.

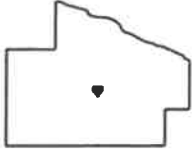
NOW, THEREFORE, the Wabasso City Council hereby approves the agreements without change from 2020/2021 and the fees remain at \$175.00 per section.

Adopted by the Mayor and City Council on September 13, 2021

Carol, Atkins Mayor

Attest:

Larry J Thompson, City Clerk



*In The
Heart of
Redwood
County*

City of Wabasso

1429 Front Street
P O Box 60
Wabasso MN 56293
E-mail: cwab@redred.com

Phone: 507-342-5519
Fax: 507-342-2213
Minnesota Relay 711 or
1-800-627-3529

September 14, 2021

Waterbury Township
David L. Jenniges Clerk
18646 Hunter Ave.
Lamberton, MN 56152

RE: City of Wabasso Fire Contract

Dear David,

Enclosed are 2 copies of the new fire contracts with the City of Wabasso. Sorry for the delay in sending out the contract and invoice. This is my first full year as City Clerk and this item fell through the cracks.

The rate will be \$175.00 per section this year, which is the same rate as last year.

The 2022 rates will be analyzed as part of the 2022 Operating Budget process and I will share this information as it is processed.

Please sign both copies of the contract and return one of them to me for our files along with your check for the 2021/2022 contract.

Please contact me if you have any questions.

Thanks.

Larry J Thompson
City Clerk/Treas./Administrator

STANDBY FEE AGREEMENT

THIS STANDBY FEE AGREEMENT, made and entered into this 1st day of April, 2021 by and between the City of Wabasso, a Municipal Corporation of Redwood County, MN, hereinafter referred to as "City", and the Township of Waterbury, a corporation of Redwood County, Minnesota, hereinafter referred to as "Township".

WHEREAS, Township deems it advisable to have available for the benefit of its residents services of the City's fire department, and the electors of said City having pursuant to law provided a fund for the furnishing of such service, and

WHEREAS, the City has by appropriate action authorized its Mayor and City Clerk to enter into a contract with the Township for the furnishing of said services.

NOW THEREFORE, it is mutually agreed between the parties hereto, that for a period of one year beginning April 1, 2021 and ending March 31, 2022, the Fire Department of the City will answer any and all fire calls of the residents in the *sections of 1-12 (a total of 12 sections)* in Township and will respond to each call with suitable fire fighting apparatus manned by at least three members of the Fire Department, who will render all assistance possible in the saving of life and property. In consideration said services, Township agrees to pay a standby fee of \$175.00per section, a total of \$2100.00.

It is understood and agreed however, that at times weather and road conditions through the various seasons of the year can and no doubt will interfere with the rendering of such services, in which event, failure to furnish the services herein agreed upon, shall not be taken to be a breach of this Agreement.

It is further agreed that this Agreement shall continue to be in effect for a period of not more than one year, subject to the privilege of either party to cancel this Agreement by giving the other party 90 days written notice.

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by the respective officers thereof and the respective seals of the parties to be affixed hereto.

CITY OF WABASSO, A MUNICIPAL CORPORATION OF REDWOOD COUNTY.

Mayor

City Clerk

TOWNSHIP OF WATERBURY, A CORPORATION OF REDWOOD COUNTY.

Chairman

Clerk



1333 May Street PO Box 69
Wabasso MN 56293

Independent School District 640
Wabasso Public School

Phone 507.342.5114
Fax: 507.342.5203

August 25, 2021

To: Wabasso City Council

Re: Parade

We are respectfully requesting to close off some of the streets in Wabasso on Saturday, October 2nd, 2021 for the Wabasso Homecoming Parade. The parade will start at noon and we will end with a community pep fest at the park by the school.

The parade will begin to line up at the intersection of Cedar Street and May Street at 11:00. We will proceed South on Maple Street and then go West on Main Street. At the Roadhouse Grill, we will go North on Elm St and make it back to the park and school. We are also requesting the use of the park and tables for a gathering after the parade.

I am assuming that we can use the whole street for this parade route. If not, please inform me and I will make sure we stay on the right hand traffic lanes.

Thank you for your support of homecoming and if we need to make any adjustments to our parade, please contact me at 320-905-8439

Respectfully,

Student Council Committee

Jessie Huhnerkoch

City of Wabasso
City Council
Monday, August 9, 2021
6pm

The meeting opened with the recitation of the Pledge of Allegiance.

Mayor Atkins called the meeting to order with Council members Roger Baumann, Jeff Olson, and Brad Salfer present. Member Steve Burns was absent.

Clerk/Treasurer/Administrator Larry Thompson, Street Maintenance Supervisor Jim Jenniges, EDC President Pat Eichten and Brad Pitzl were present.

Motion by Olson, second by Salfer to approve the agenda with the following changes:

- Add consideration of vacating flagpole in the city park.
- Add discussion of dog litter in the park
- Change the motion to approve the agenda in the July 12, 2021, minutes from Salfer to Burns.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

EDA President presented the EDA reports:

- Duplex – (See 8/4/2021 EDA Minutes)
- EDA released Don Schwarz from Jonti-Craft RLF agreement life insurance requirement
- Altermatt Construction is going to replace the 5-plex patios and privacy fences starting this week.
- The Council and EDA agreed to meet with the planning committee on Wednesday, August 18, 2021, at 6:00 p.m. at the Community Center.
- No requirement for CEEC, Inc. to construct a new building on Main St.
- Real estate sign on CR 6 to be replaced.

Brad Pitzl requested the council partially forgive the **delinquent utility bill for 880 Pine St.** Mr. Pitzl indicated the property had been vacant for several months and the water had been turned off until recently. Mr. Thompson noted the prior owner had been notified of the delinquency and had partially paid the bill on occasion. It was the consensus of the council the Mr. Pitzl pay for the June and July billings and the city try to collect the balance from the former owner.

Motion by Salfer, second by Baumann to abandon the sidewalk at 880 Pine St. due to the sidewalk ending at the north end of the property and not continuing beyond the property, and a large shade tree would need to be removed to repair the sidewalk.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

Community Center update. Mr. Olson and Mr. Salfer reported that the city would be required to bring the Community Center up to code if alterations were made to the exterior or interior walls by a contractor, including a sprinkler system and upgrading the bathrooms. Improvements being considered:

- Epoxy floor

- Tables and chairs
- Painting
- Wainscoting
- New ceiling
- Lighting
- Sound system

It was noted that the Lion's Club was considering making improvements to the access between the bar area and main room. Mayor Atkins requested a new system for hanging decorations be considered. Mr. Salfer, Mr. Olson, Mr. Thompson and Mr. Jenniges will meet on August 18th to discuss the improvements.

Motion by Olson, second by Baumann to vacate the flagpole and concrete base at the city park and allow the Legion to remove.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

Street Report:

Patching is completed. Mr. Thompson will submit a budget adjustment for the project cost overrun.

Seal coating bid – will be considered as part of the 2022 Budget including the Community Center parking lot.

Keep restrictions on bus, truck and motorcycle parking at the Community Center parking lot.

Need to purchase a bagger for lawn clippings.

Sewer and Water Report:

Motion by Olson, second by Baumann to adopt Ordinance amending Ordinance 209 Regulating the Wabasso Water Utility – Adding water restrictions.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

Parks and Recreation Report:

Mr. Baumann and Mr. Thompson reported on the status of the maintenance agreement and conversion of the tennis and basketball courts to parking.

Motion by Olson, second by Salfer to approve the consent agenda:

- Approve minutes of the July 12, 2021, council meeting.
- **Adopt Resolution No. 16– 2021 approving budget adjustment for a snowplow blade - \$11,000**
- Approve Bingo and 3.2 beer license for St. Anne's Fall Festival – Sept. 26, 2021
- Approved building permits
 - a. Joe Jenniges – 379 June St. - Fence
 - b. Brad Pitzl – 880 Pine St. – Deck

Mayor Atkins to send a letter welcoming Farmer's Coop Oil Company of Renville to our community.

Council received an update on the Covid 19 Relief Aid regulations noting the funds could not be used for sealcoating. The use of funds would be considered as part of the 2022 budget discussions.

Mr. Thompson was directed to notify residents to pick up their dog litter.

Council received the following correspondence:

- Minnesota Department of Health - 2020 Community Water Fluoridation 50 year award.
- July Sheriff's Report

Mr. Thompson submitted a revise list of bills and a supplemental list. **Motion by Salfer, second by Olson to approve the bills with the elimination of the \$750.00 payment to the Wabasso Booster Club.**

General Checking:

- General Fund \$24,972.52
- Water Fund \$ 5,277.94
- Sewer Fund \$37,987.37
- Refuse \$ 5,483.58
- Total \$73,721.41

Ambulance Fund \$ 3,645.86

Fire: \$ 2,359.13

Supplemental:

- Sewer \$457.75
- Ambulance \$163.37
- Fire \$143.88
- Total \$765.00

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

Motion by Olson, second by Salfer to adjourn at 7:20 p.m.

Larry Thompson
City Clerk

City of Wabasso
City Council
Wednesday, August 18, 2021
6pm

The meeting called to order by Mayor Atkins at 6:00 p.m. with Council members Roger Baumann, Jeff Olson, Steve Burns and Brad Salfer present.

Clerk/Treasurer/Administrator Larry Thompson, EDA members Pat Eichten, Karl Guetter and Chuck Robasse, Planning Committee member Stef Goblrirsch and Paul Sobocinski, consultant Cheryl Glaeser and EDA Consultant Pat Dingles were also present.

The purpose of the meeting was to receive the vision/planning report interim report from planning consultant Cheryl Glaeser.

Ms. Glaeser gave an overview of the process to date noting

- The planning committee held a kickoff meeting where the goals of the committee were set focusing on community value, community vision and key opportunities in the Highway #68 corridor, downtown and community center.
- A survey of selected community residents.
- Materials for a visioning session of selected community leaders was held.

Highlights:

- Demographics
- Labor Market
- Trends
- Business retention and expansion vs. new business development

Discussion points at the visioning session:

- Understanding trends: Opportunities and potential challenges.
- Guiding principals for development: Survey results – values and principals and areas that need additional clarification.
- Development types for the downtown and Hwy 68 corridor – types of businesses that are lacking and potential opportunities.
- Community center opportunities and future.
- Questions presented to focus groups:
 - a. What does a future vibrant downtown look like to you? An active downtown; community that supports the downtown; and a downtown with strong curb appeal.
 - b. What is your vision for strengthening/preserving the Hwy 68 corridor? Expanding and developing new business opportunities and is visually appealing, safe and convenient.

Potential action steps for the downtown and Hwy 68 corridor were presented.

A general discussion and Q&A session followed. Ms. Glaeser indicated she would present a specific action plan for Council/EDA consideration. Mr. Thompson indicated he would place this item focusing on the next steps on the EDA agenda for discussion, fine tune it, and place the EDA recommendations on the next council meeting council agenda for discussion.

The meeting was adjourned at 7:15 p.m.

Larry Thompson
City Clerk/Treas./Administrator

DRAFT

City of Wabasso

Payments

09/08/21 2:55 PM
Page 1

Current Period: September 2021

Payments Batch 091321PAYGCAMBFD		\$121,604.76			
Refer	53898 ARVIG COMMUNICATION SYSTEM		-		
Cash Payment	E 602-49450-321 Telephone	Telephone - Plant - 2353506			\$98.93
Invoice					
Cash Payment	E 101-41400-325 Fax Service	Fax - City Hall - 23335084			\$38.96
Invoice					
Cash Payment	E 101-41400-321 Telephone	Telephone - Clerks Office - 2332003			\$87.05
Invoice					
Cash Payment	E 602-49450-321 Telephone	Telephone - Lift Station Alarm - 2324076			\$39.85
Invoice					
Cash Payment	E 601-49400-321 Telephone	Telephone - Well Alarm - 2313338			\$43.75
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$308.54
Refer	53899 BAUNE PLUMBING & HEATING		-		
Cash Payment	E 101-43110-215 Shop Supplies	Plumbing Supplies			\$38.62
Invoice					
Cash Payment	E 601-49400-217 Other Operating Supplies	Plumbing Supplies			\$183.69
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$222.31
Refer	53900 CAPITAL ONE TRADE CREDIT		-		
Cash Payment	E 101-43110-215 Shop Supplies	Supplies			\$15.44
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$15.44
Refer	53901 CAROL LANZ		-		
Cash Payment	E 101-41940-311 Refunds	CC Rental Refund - Removed Room D			\$35.00
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$35.00
Refer	53902 COUNTRY ENTERPRISES INC		-		
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE	Community Center Lot Signs			\$74.09
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$74.09
Refer	53903 ELECTRIC MOTOR COMPANY		-		
Cash Payment	E 101-43110-215 Shop Supplies	Shop Supplies			\$143.20
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$143.20
Refer	53904 ENVIRONMENTAL EQUIPMENT		-		
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	Sweeper Parts			\$434.48
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$434.48
Refer	53905 FALLS AUTOMOTIVE		-		
Cash Payment	E 101-43110-215 Shop Supplies	Shop Supplies			\$99.65
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$99.65
Refer	53906 FARMERS CO-OP OIL COMPANY		-		

City of Wabasso

Payments

09/08/21 2:55 PM

Page 2

Current Period: September 2021

Cash Payment	E 101-43100-212 Motor Fuels	Fuel			\$146.88
Invoice					
Cash Payment	E 601-49400-212 Motor Fuels	Fuel			\$44.07
Invoice					
Cash Payment	E 602-49450-212 Motor Fuels	Fuel			\$44.06
Invoice					
Cash Payment		Fuel			\$0.00
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$235.01
Refer	53907 GOPHER STATE ONE CALL	-			
Cash Payment	E 601-49400-386 One Call	One Call			\$2.03
Invoice					
Cash Payment	E 602-49450-386 One Call	One Call			\$2.02
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$4.05
Refer	53908 HAWKINS WATER TREATMENT GR	-			
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	Chlorine			\$1,271.48
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$1,271.48
Refer	53909 JIM JENNIGES	-			
Cash Payment	E 101-43100-321 Telephone	Expense Reimbursement - Cell Phone			\$50.00
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$50.00
Refer	53910 JOHN DEERE FINAN	-			
Cash Payment	E 101-43100-215 Shop Supplies	Shop Supplies			\$444.61
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$444.61
Refer	53911 LARRY THOMPSON	-			
Cash Payment	E 101-41400-321 Telephone	Expense Reimbursement - Cell Phone			\$50.00
Invoice					
Cash Payment	E 101-41400-331 Travel Expenses	Expense Reimbursement - Mileage			\$30.48
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$80.48
Refer	53912 M.R.PAVING & EXCAVATING	-			
Cash Payment	E 101-43100-403 Improvements Other Tha	Street Repairs			\$94,652.60
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$94,652.60
Refer	53913 MARCO, INC	-			
Cash Payment	E 101-41400-414 Data Processing Equip R	Copier Lease			\$241.55
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$241.55
Refer	53914 MATHESON TRI-GAS INC	-			
Cash Payment	E 101-43110-215 Shop Supplies	Acetylyne			\$35.88
Invoice					
Transaction Date	9/8/2021	General Checking	10100	Total	\$35.88
Refer	53915 MEADOWLAND FARMERS CO-OP	-			

City of Wabasso

Payments

09/08/21 2:55 PM
Page 3

Current Period: September 2021

Cash Payment Invoice	E 101-43110-215 Shop Supplies	Bulk Oil Products and Storage	Acct #2775		\$1,835.69
Transaction Date	9/8/2021	General Checking	10100	Total	\$1,835.69
Refer	53916	MN ASSOCIATION OF SMALL CITI	-		
Cash Payment Invoice	E 101-41400-433 Dues and Subscriptions	Annual Dues			\$430.95
Transaction Date	9/8/2021	General Checking	10100	Total	\$430.95
Refer	53917	MN DEPT OF HEALTH	-		
Cash Payment Invoice	E 601-49400-388 MN Connect Fee	Water Connection Fee			\$672.00
Transaction Date	9/8/2021	General Checking	10100	Total	\$672.00
Refer	53918	MVTL LABORATORIES	-		
Cash Payment Invoice	E 602-49450-387 Testing	Testing Fees			\$212.98
Transaction Date	9/8/2021	General Checking	10100	Total	\$212.98
Refer	53919	NORTHERN BUSINESS PRODUCT	-		
Cash Payment Invoice	E 101-41400-209 Other Office Supplies	Office Supplies			\$46.96
Transaction Date	9/8/2021	General Checking	10100	Total	\$46.96
Refer	53920	PAUL PLAETZ	-		
Cash Payment Invoice	E 601-49400-321 Telephone	Cell Phone - Water Share			\$25.00
Cash Payment Invoice	E 602-49450-321 Telephone	Cell Phone - Sewer Share			\$25.00
Cash Payment Invoice	E 101-43100-210 Operating Supplies (GEN Menards - White Street Paint				\$252.20
Transaction Date	9/8/2021	General Checking	10100	Total	\$302.20
Refer	53921	QUADIENT FINANCE USA, INC	-		
Cash Payment Invoice	E 101-41400-322 Postage	Postage Meter			\$10.00
Transaction Date	9/8/2021	General Checking	10100	Total	\$10.00
Refer	53922	R & E SANITATION INC	-		
Cash Payment Invoice	E 603-49500-384 Refuse/Garbage Disposa	Dumpster Fees			\$164.99
Transaction Date	9/8/2021	General Checking	10100	Total	\$164.99
Refer	53923	REDWOOD ELECTRIC COOP	-		
Cash Payment Invoice	E 101-43160-381 Electricity	Electricity - Highway Sign - 99865809			\$15.00
Cash Payment Invoice	E 101-43160-381 Electricity	Electricity - Street Lights - 99865801			\$888.00
Cash Payment Invoice	E 101-45170-381 Electricity	Electricity - Athletic Field - 99865803			\$79.00
Cash Payment Invoice	E 101-45200-381 Electricity	Electricity - City Park - 99865805			\$29.00
Cash Payment Invoice	E 602-49450-381 Electricity	Electricity - Disposal Plant - 99865807			\$2,538.00

City of Wabasso

Payments

09/08/21 2:55 PM

Page 4

Current Period: September 2021

Cash Payment Invoice	E 101-41940-381 Electricity	Electricity - Community Center - 99865806		\$715.00
Cash Payment Invoice	E 101-41940-381 Electricity	Electricity - Community Center - 99865813		\$242.00
Cash Payment Invoice	E 602-49450-381 Electricity	Electricity - Lift Station - 99865810		\$38.00
Cash Payment Invoice	E 601-49400-381 Electricity	Electricity - Water Tower - 99865811		\$121.00
Cash Payment Invoice	E 601-49400-381 Electricity	Electricity - Water Plant - 99865812		\$660.00
Cash Payment Invoice	E 101-43110-381 Electricity	Electricity - Shop - 99865808		\$135.00
Transaction Date	9/8/2021	General Checking	10100	Total \$5,460.00
Refer	53924 REDWOOD GAZETTE & LIVEWIRE	-		
Cash Payment Invoice	E 101-41420-351 Legal Notices Publishing	Help wanted Ad		\$230.12
Transaction Date	9/8/2021	General Checking	10100	Total \$230.12
Refer	53925 RSS GROUP INTERNATIONAL INC	-		
Cash Payment Invoice	E 101-43100-404 Repairs/Maint Machinery	Repairs - Pressure Washer		\$200.74
Transaction Date	9/8/2021	General Checking	10100	Total \$200.74
Refer	53926 RUNNING SUPPLY INC	-		
Cash Payment Invoice	E 101-43110-240 Small Tools and Minor E	Small Tools		\$24.57
Cash Payment Invoice	E 101-43100-404 Repairs/Maint Machinery	Street Repair parts		\$14.86
Cash Payment Invoice	E 101-43110-215 Shop Supplies	Misc. Shop Supplies		\$185.73
Cash Payment Invoice	E 101-45170-210 Operating Supplies (GEN	Lock		\$56.93
Transaction Date	9/8/2021	General Checking	10100	Total \$282.09
Refer	53927 SALFERS FOOD CENTER	-		
Cash Payment Invoice	E 101-41940-210 Operating Supplies (GEN	Cleaning Supplies, AED Batteries, Glue		\$105.11
Transaction Date	9/8/2021	General Checking	10100	Total \$105.11
Refer	53928 SOUTHWEST SANITATION, INC	-		
Cash Payment Invoice	E 603-49500-384 Refuse/Garbage Dispos	Sanitation Service Contract		\$2,501.55
Transaction Date	9/8/2021	General Checking	10100	Total \$2,501.55
Refer	53929 TECH UNLIMITED, LLC	-		
Cash Payment Invoice	E 101-41400-207 Computer Supplies	Software - Malware and Office 365 Exchange		\$33.50
Transaction Date	9/8/2021	General Checking	10100	Total \$33.50
Refer	53930 VISA	-		
Cash Payment Invoice	E 101-43110-240 Small Tools and Minor E	Small Tools		\$35.00

City of Wabasso

Payments

09/08/21 2:55 PM
Page 5

Current Period: September 2021

Cash Payment	E 101-43100-212 Motor Fuels	Gas - Pick up dump truck		\$92.68
Invoice				
Cash Payment	E 601-49400-208 Training and Instruction	Motel at Rural Water Conference		\$341.25
Invoice				
Cash Payment	E 101-43110-215 Shop Supplies	Shop Supplies		\$166.05
Invoice				
Cash Payment	E 601-49400-322 Postage	Postage		\$20.80
Invoice				
Cash Payment	E 101-43100-430 Miscellaneous (GENERA	Meal - pick up dump truck and license tabs		\$61.10
Invoice				
Transaction Date	9/8/2021	General Checking	10100	Total \$716.88
Refer	53931 WABASSO DIESEL SERVICE	-		
Cash Payment	E 601-49400-387 Testing	Delivery Pickup		\$23.02
Invoice				
Transaction Date	9/8/2021	General Checking	10100	Total \$23.02
Refer	53932 WABASSO LIONS	-		
Cash Payment	E 101-41940-437 Other Miscellaneous	Calendar Advertisement		\$40.00
Invoice				
Transaction Date	9/8/2021	General Checking	10100	Total \$40.00
Refer	53933 ZOOM VIDEO	-		
Cash Payment	E 101-41400-321 Telephone	Subscription		\$16.09
Invoice				
Transaction Date	9/8/2021	General Checking	10100	Total \$16.09
Refer	1618 ARVIG COMMUNICATION SYSTEM	-		
Cash Payment	E 230-42153-321 Telephone	Telephone		\$96.29
Invoice				
Transaction Date	9/8/2021	Ambulance Checking	10101	Total \$96.29
Refer	1619 BOUND TREE MEDICAL	-		
Cash Payment	E 230-42153-217 Other Operating Supplies	Medical Supplies		\$996.72
Invoice				
Transaction Date	9/8/2021	Ambulance Checking	10101	Total \$996.72
Refer	1620 CENTRACARE HEALTH	-		
Cash Payment	E 230-42153-211 ALS Intercept	ALS Intercept		\$1,200.00
Invoice				
Transaction Date	9/8/2021	Ambulance Checking	10101	Total \$1,200.00
Refer	1621 EFAX CORPORATE	-		
Cash Payment	E 230-42153-325 Fax Service	Fax Services		\$42.29
Invoice				
Transaction Date	9/8/2021	Ambulance Checking	10101	Total \$42.29
Refer	1622 EXPERT BILLING	-		
Cash Payment	E 230-42153-306 Service Contract	Billing Services		\$372.00
Invoice				
Transaction Date	9/8/2021	Ambulance Checking	10101	Total \$372.00
Refer	1623 FARMERS CO-OP OIL COMPANY	-		
Cash Payment	E 230-42153-212 Motor Fuels	Fuel		\$235.08
Invoice				

City of Wabasso

Payments

09/08/21 2:55 PM

Page 6

Current Period: September 2021

Transaction Date	9/8/2021	Ambulance Checking	10101	Total	\$235.08
Refer	1624 MATHESON TRI-GAS INC	-			
Cash Payment	E 230-42153-217 Other Operating Supplies	Oxygen			\$119.52
Invoice					
Transaction Date	9/8/2021	Ambulance Checking	10101	Total	\$119.52
Refer	1625 REDWOOD ELECTRIC COOP	-			
Cash Payment	E 230-42153-381 Electricity	Electricity - 99865808			\$45.00
Invoice					
Transaction Date	9/8/2021	Ambulance Checking	10101	Total	\$45.00
Refer	1626 RIDGEWATER COLLEGE	-			
Cash Payment	E 230-42153-208 Training and Instruction	EMT Refresher Course			\$800.00
Invoice					
Transaction Date	9/8/2021	Ambulance Checking	10101	Total	\$800.00
Refer	1627 VERIZON WIRELESS	-			
Cash Payment	E 230-42153-321 Telephone	Cell Phone			\$106.38
Invoice					
Transaction Date	9/8/2021	Ambulance Checking	10101	Total	\$106.38
Refer	3896 FARMERS CO-OP OIL COMPANY	-			
Cash Payment	E 225-42200-212 Motor Fuels	Fuel			\$61.44
Invoice					
Transaction Date	9/8/2021	Fire Checking	10102	Total	\$61.44
Refer	3897 MEADOWLAND FARMERS CO-OP	-			
Cash Payment	E 225-42200-212 Motor Fuels	Fuel			\$593.20
Invoice					
Transaction Date	9/8/2021	Fire Checking	10102	Total	\$593.20
Refer	3898 MIDWEST TRAINING ASSOCIATES	-			
Cash Payment	E 225-42200-208 Training and Instruction	Training			\$4,608.60
Invoice					
Transaction Date	9/8/2021	Fire Checking	10102	Total	\$4,608.60
Refer	3899 MN FIRE SERVICE CERTIFICATION	-			
Cash Payment	E 225-42200-208 Training and Instruction	Hazmat Recertification			\$650.00
Invoice					
Transaction Date	9/8/2021	Fire Checking	10102	Total	\$650.00
Refer	3900 REDWOOD ELECTRIC COOP	-			
Cash Payment	E 225-42200-381 Electricity	electricity			\$45.00
Invoice					
Transaction Date	9/8/2021	Fire Checking	10102	Total	\$45.00

City of Wabasso
Payments

09/08/21 2:55 PM
Page 7

Current Period: September 2021

Fund Summary

	10100 General Checking	
		\$0.00
101 GENERAL FUND		\$102,559.77
601 WATER FUND		\$3,408.09
602 SEWER FUND		\$2,998.84
603 REFUSE (GARBAGE) FUND		\$2,666.54
		<u>\$111,633.24</u>
	10101 Ambulance Checking	
230 AMBULANCE		\$4,013.28
		<u>\$4,013.28</u>
	10102 Fire Checking	
225 FIRE		\$5,958.24
		<u>\$5,958.24</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$121,604.76</u>
Total	\$121,604.76

Checks for Month

August 2021

0100 General Checking Begin Mth \$1,026,404.82

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	080221RECFIGC	8/2/2021	\$115.24	080221RECFIGC	Dumpster Rental	\$1,026,520.06
Deposit	20210802UB0	8/2/2021	\$275.23	20210802UB0	UB Receipt Serv 1 Water R	\$1,026,795.29
053834	FIRST INDEPENDENT BANK	8/2/2021	-\$6,253.50	080221PAY2017	2017A Interest Payment	\$1,020,541.79
Deposit	080421REC	8/4/2021	\$5.00	080421REC	Dog #79	\$1,020,546.79
Deposit	20210804UB0	8/4/2021	\$627.10	20210804UB0	UB Receipt Serv 1 Water R	\$1,021,173.89
Deposit	20210805UB0	8/5/2021	\$1,313.10	20210805UB0	UB Receipt Serv 1 Water R	\$1,022,486.99
Deposit	20210806UB0	8/6/2021	\$1,297.33	20210806UB0	UB Receipt Serv 1 Water R	\$1,023,784.32
053869	REDWOOD ELECTRIC COOP	8/9/2021	-\$10,699.90	08092021PAYGC	Street Lights (2 mos.) 998	\$1,013,084.42
053857	MARSHALL NORTHWEST PI	8/9/2021	-\$160.10	08092021PAYGC	Sewer By Pass	\$1,012,924.32
053858	MATHESON TRI-GAS INC	8/9/2021	-\$34.95	08092021PAYGC	Acetylene	\$1,012,889.37
053859	MEADOWLAND FARMERS C	8/9/2021	-\$722.06	08092021PAYGC	Motor Fuels - Acct #2275	\$1,012,167.31
053860	MID-AMERICAN RESEARCH	8/9/2021	-\$78.63	08092021PAYGC	Chemicals	\$1,012,088.68
053861	MVTL LABORATORIES	8/9/2021	-\$319.47	08092021PAYGC	Sewage Testing	\$1,011,769.21
053862	NOVAK LAW	8/9/2021	-\$2,619.00	08092021PAYGC	Civil	\$1,009,150.21
053863	PAUL PLAETZ	8/9/2021	-\$102.79	08092021PAYGC	Cell Phone	\$1,009,047.42
053864	QUADIANT FINANCE USA, IN	8/9/2021	-\$427.37	08092021PAYGC	Postage Meter	\$1,008,620.05
053865	QUALITY FLOW SYSTEMS IN	8/9/2021	-\$8,965.00	08092021PAYGC	Lift Station Pump	\$999,655.05
053856	MARCO, INC	8/9/2021	-\$256.48	08092021PAYGC	Copier Lease	\$999,398.57
053867	R & E SANITATION INC	8/9/2021	-\$632.93	08092021PAYGC	Dumpster Fees	\$998,765.64
053851	JENNIGES GAS & DIESEL IN	8/9/2021	-\$551.18	08092021PAYGC	Tractor Battery	\$998,214.46
053871	REDWOOD VALLEY TECH S	8/9/2021	-\$450.00	08092021PAYGC	Web Page Maint - 50% Rei	\$997,764.46
053872	ROADHOUSE BAR & GRILL	8/9/2021	-\$169.19	08092021PAYGC	Planning Committee Meeti	\$997,595.27
053873	RSS GROUP INTERNATIONAL	8/9/2021	-\$567.60	08092021PAYGC	Pressure Washer Parts	\$997,027.67
053866	QUARNSTROM & DOERING	8/9/2021	-\$150.00	08092021PAYGC	Audit Legal Fees	\$996,877.67
053847	EMPIRE PIPE SERVICE	8/9/2021	-\$7,722.70	08092021PAYGC	Sewer Jetting and Vaccuu	\$989,154.97
Deposit	20210809UB0	8/9/2021	\$3,428.63	20210809UB0	UB Receipt Serv 1 Water R	\$992,583.60
Deposit	080921RECCCRENTROHL	8/9/2021	\$500.00	080921RECCCR	Community Center Rental	\$993,083.60
053841	ALTERMATT CONSTRUCTIO	8/9/2021	-\$14,825.18	08092021PAYGC	Repair Sewage Treatment	\$978,258.42
053842	ANDERSON ELECTRIC	8/9/2021	-\$320.48	08092021PAYGC	Electric Repairs - Shop	\$977,937.94
053843	ARVIG COMMUNICATION SY	8/9/2021	-\$386.48	08092021PAYGC	City Hall Fax - 2335084	\$977,551.46
053844	BAUNE PLUMBING & HEATIN	8/9/2021	-\$1,556.23	08092021PAYGC	Move Water Softener	\$975,995.23
053853	JOHN DEERE FINAN	8/9/2021	-\$513.27	08092021PAYGC	Lawn Mower repair	\$975,481.96
053846	ELECTRIC MOTOR COMPAN	8/9/2021	-\$3.06	08092021PAYGC	Underpaid June invoice	\$975,478.90
053855	LARRY THOMPSON	8/9/2021	-\$75.47	08092021PAYGC	Cell Phone	\$975,403.43
053848	FALLS AUTOMOTIVE	8/9/2021	-\$23.68	08092021PAYGC	Sprayer Parts	\$975,379.75
053849	GOPHER STATE ONE CALL	8/9/2021	-\$31.05	08092021PAYGC	Fees	\$975,348.70
053850	HAWKINS WATER TREATME	8/9/2021	-\$20.00	08092021PAYGC	Chlorine	\$975,328.70
053870	REDWOOD GAZETTE & LIVE	8/9/2021	-\$880.92	08092021PAYGC	Publications	\$974,447.78
053852	JIM JENNIGES	8/9/2021	-\$50.00	08092021PAYGC	Cell Phone	\$974,397.78
053874	RUNNING SUPPLY INC	8/9/2021	-\$731.39	08092021PAYGC	Repair Old Plow	\$973,666.39
053854	KIBBLE EQUIPMENT	8/9/2021	-\$7,250.00	08092021PAYGC	Lawnmower - Refund due f	\$966,416.39
053845	BRIANS TREE SERVICE, LLC	8/9/2021	-\$600.00	08092021PAYGC	Community Center	\$965,816.39
053876	SHANNON MAROTZKE	8/9/2021	-\$100.00	08092021PAYGC	Refund Damage Deposit	\$965,716.39
053877	SHARE CORPORATION	8/9/2021	-\$304.00	08092021PAYGC	Shop	\$965,412.39
053878	SOUTHWEST SANITATION, I	8/9/2021	-\$4,845.74	08092021PAYGC	Service Fees - 2 mos.	\$960,566.65
053879	SUEZ UTILITY SERVICE CO	8/9/2021	-\$2,500.00	08092021PAYGC	Water Tower Maintenance	\$958,066.65
053880	USA BLUEBOOK	8/9/2021	-\$454.59	08092021PAYGC	Materials and Supplies	\$957,612.06
053881	WABASSO DIESEL SERVICE	8/9/2021	-\$27.20	08092021PAYGC	Shipping	\$957,584.86
053882	WADE MCKITTRICK	8/9/2021	-\$43.32	08092021PAYGC	Refund overpayment utility	\$957,541.54
053868	REDWOOD CO SHERIFFS O	8/9/2021	-\$2,700.00	08092021PAYGC	Police Contract	\$954,841.54
053875	SALFER WELDING & MFG	8/9/2021	-\$850.00	08092021PAYGC	Shop Grates	\$953,991.54
Deposit	20210810UB0	8/10/2021	\$1,734.55	20210810UB0	UB Receipt Serv 1 Water R	\$955,726.09
Deposit	20210811UB0	8/11/2021	\$585.02	20210811UB0	UB Receipt Serv 1 Water R	\$956,311.11
053836	Lanoue, Becky J	8/11/2021	-\$75.32	PAY20210116.00		\$956,235.79
053837	Lensing, Gary J.	8/11/2021	-\$239.62	PAY20210116.00		\$955,996.17
053835	Jenniges, Jim M	8/11/2021	-\$1,605.27	PAY20210116.00		\$954,390.90
053840	Thompson, Larry	8/11/2021	-\$1,714.09	PAY20210116.00		\$952,676.81
053838	Plaetz, Paul	8/11/2021	-\$1,555.15	PAY20210116.00		\$951,121.66
053839	Rothmeier, Julie	8/11/2021	-\$182.60	PAY20210116.00		\$950,939.06

City of Wabasso

09/08/21 3:01 PM

Page 2

Checks for Month

August 2021

0100 General Checking Begin Mth \$1,026,404.82

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20210812UB0	8/12/2021	\$1,513.02	20210812UB0	UB Receipt Serv 1 Water R	\$952,452.08
Deposit	081221RECICMACCRENT	8/12/2021	\$14,710.18	081221RECICMA	Ins Payment- Disposal Pla	\$967,162.26
Deposit	20210813UB0	8/13/2021	\$1,390.75	20210813UB0	UB Receipt Serv 1 Water R	\$968,553.01
Deposit	081321RECCCRENT	8/13/2021	\$400.60	081321RECCCR	Community Center Rental.	\$968,953.61
Deposit	20210816UB0	8/16/2021	\$1,502.15	20210816UB0	UB Receipt Serv 1 Water R	\$970,455.76
Deposit	081621RECAMBCCRENT	8/16/2021	\$71.34	081621RECAMB	Dumptster Rental	\$970,527.10
000901E	MN PERA	8/17/2021	\$0.00	081721PAYLIBW	PERA	\$970,527.10
000902E	INTERNAL REVENUE SERVI	8/17/2021	\$0.00	081721PAYLIBW	Federal Withholding	\$970,527.10
Deposit	081721REC	8/17/2021	\$5.00	081721REC	DOG #80	\$970,532.10
Deposit	20210818UB0	8/18/2021	\$3,126.34	20210818UB0	UB Receipt Serv 1 Water R	\$973,658.44
Deposit	20210818UB1	8/18/2021	\$766.18	20210818UB1	UB Receipt Serv 1 Water R	\$974,424.62
Deposit	20210819UB0	8/19/2021	\$1,222.23	20210819UB0	UB Receipt Serv 1 Water R	\$975,646.85
Deposit	20210823UB0	8/23/2021	\$3,811.73	20210823UB0	UB Receipt Serv 1 Water R	\$979,458.58
Deposit	082321RECCCRENT	8/23/2021	\$500.00	082321RECCCR	CC Rental	\$979,958.58
Deposit	082421REC	8/24/2021	\$164.90	082421REC	10 lb. chalk baseball field	\$980,123.48
Deposit	20210824UB0	8/24/2021	\$822.45	20210824UB0	UB Receipt Serv 1 Water R	\$980,945.93
Deposit	082521REC	8/25/2021	\$35.00	082521REC	Room C for 9/1/2021	\$980,980.93
Deposit	20210825UB0	8/25/2021	\$348.74	20210825UB0	UB Receipt Serv 1 Water R	\$981,329.67
053887	Lensing, Gary J.	8/25/2021	-\$232.40	PAY20210117.00		\$981,097.27
053885	Jenniges, Jim M	8/25/2021	-\$1,412.74	PAY20210117.00		\$979,684.53
053890	Thompson, Larry	8/25/2021	-\$1,714.09	PAY20210117.00		\$977,970.44
053889	Rothmeier, Julie	8/25/2021	-\$145.36	PAY20210117.00		\$977,825.08
053888	Plaetz, Paul	8/25/2021	-\$1,555.15	PAY20210117.00		\$976,269.93
053886	Lanoue, Becky J	8/25/2021	-\$36.37	PAY20210117.00		\$976,233.56
Deposit	20210827UB0	8/27/2021	\$1,179.97	20210827UB0	UB Receipt Serv 1 Water R	\$977,413.53
Deposit	20210827UB1	8/27/2021	\$9,174.69	20210827UB1	UB Receipt Serv 1 Water R	\$986,588.22
053891	INTEGRITY BANK PLUS	8/30/2021	-\$830.00	083021PAY308IN	Bond Interest Payment - 20	\$985,758.22
Deposit	20210830UB0	8/30/2021	\$3,731.23	20210830UB0	UB Receipt Serv 1 Water R	\$989,489.45
010101	INTERNAL REVENUE SERVI	8/31/2021	-\$4,607.05	08032021PAYWI	Federal Withholding	\$984,882.40
Deposit	20210831UB0	8/31/2021	\$523.57	20210831UB0	UB Receipt Serv 1 Water R	\$985,405.97
010102	MN DEPT OF REVENUE	8/31/2021	-\$596.85	08032021PAYWI	State Withholding	\$984,809.12
010103	MN PERA	8/31/2021	-\$2,609.07	08032021PAYWI	PERA	\$982,200.05
Deposit	20210901UB0	9/1/2021	\$94.33	20210901UB0	UB Receipt Serv 1 Water R	\$982,294.38
Deposit	090221RECCCOVID	9/2/2021	\$34,866.71	090221RECCOVI	COVID - 1st Payment	\$1,017,161.09
Deposit	090221RECCORRDEP	9/2/2021	-\$8.78	090221RECCOR	Correct Deposit - S/B \$100.	\$1,017,152.31
Deposit	090221RECJDRECHK	9/2/2021	\$7,462.68	090221RECJDRE	Returned Check - Kibble/Jo	\$1,024,614.99
053884	TEAM LABORATORY CHEMI	9/9/2021	-\$457.75	08092021SUPP	Chemicals	\$1,024,157.24
	Deposits	\$97,296.21				
	Checks	-\$99,543.79				
			-\$2,247.58			

FILTER: [Cash Act]='10100' and [Period]=8 and [Act Year]='2021'

City of Wabasso

09/08/21 3:02 PM

Page 1

Checks for Month

August 2021

10102 Fire Checking Begin Mth \$50,330.79

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	080221RECFIREGC	8/2/2021	\$2,400.00	080221RECFIRE	Fire Call	\$52,730.79
003895	MEADOWLAND FARMERS C	8/9/2021	-\$143.88	08092021SUPP	Propane - #4338	\$52,586.91
003894	REDWOOD ELECTRIC COOP	8/9/2021	-\$59.63	08092021PAYGC	Electricity - 99865808	\$52,527.28
003893	MN FIRE SERVICE CERTIFIC	8/9/2021	-\$600.00	08092021PAYGC	Firefighter I Certification	\$51,927.28
003892	HEIMAN FIRE EQUIPMENT	8/9/2021	-\$96.00	08092021PAYGC	Supplies	\$51,831.28
003891	EMERGENCY APPARATUS	8/9/2021	-\$1,594.50	08092021PAYGC	Truck Repair	\$50,236.78
Deposit	08102021FIRE2	8/10/2021	\$135.00	08102021FIRE2	Cash	\$50,371.78
Deposit	081921RECFIREBAYER	8/19/2021	\$5,000.00	081921RECFIRE	Donation	\$55,371.78
	Deposits	\$7,535.00				
	Checks	-\$2,494.01		\$5,040.99		

FILTER: [Cash Act]='10102' and [Period]=8 and [Act Year]='2021'

City of Wabasso

09/08/21 3:02 PM

Page 1

Checks for Month

August 2021

1 Ambulance Checking Begin Mth \$105,255.48

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	080321AMB	8/3/2021	\$1,974.46	080321AMB		\$107,229.94
Deposit	080521RECAMBEDA	8/5/2021	\$911.00	080521RECAMB	BLS Service	\$108,140.94
001635	REDWOOD ELECTRIC COOP	8/9/2021	-\$59.63	08092021PAYGC	Electricity - 99865808	\$108,081.31
001628	ARVIG COMMUNICATION SY	8/9/2021	-\$96.29	08092021PAYGC	Telephone - 23443267	\$107,985.02
001629	BAUNES CAFE & CATERING	8/9/2021	-\$675.00	08092021PAYGC	Appreciation Meal	\$107,310.02
001630	BOUND TREE MEDICAL	8/9/2021	-\$615.32	08092021PAYGC	Operating Supplies	\$106,694.70
001631	CENTRACARE HEALTH	8/9/2021	-\$600.00	08092021PAYGC	ALS Intercept	\$106,094.70
001632	EFAX CORPORATE	8/9/2021	-\$46.37	08092021PAYGC	Fax Svcs.	\$106,048.33
001634	MATHESON TRI-GAS INC	8/9/2021	-\$116.87	08092021PAYGC	Oxygen	\$105,931.46
001636	VERIZON WIRELESS	8/9/2021	-\$106.38	08092021PAYGC	Cell Phone	\$105,825.08
001617	MEADOWLAND FARMERS C	8/9/2021	-\$163.37	08092021SUPP	Motor Fuel - Acct 8657	\$105,661.71
001633	EXPERT T BILLING	8/9/2021	-\$1,330.00	08092021PAYGC	Billing Services (2 Months)	\$104,331.71
Deposit	081121REC	8/11/2021	\$265.00	081121REC	services for 5/21/21	\$104,596.71
Deposit	081621RECAMBCCRENT	8/16/2021	\$566.01	081621RECAMB	BLS Fee - James Klein	\$105,162.72
Deposit	081721REC	8/17/2021	\$200.00	081721REC		\$105,362.72
Deposit	081821AMB	8/18/2021	\$800.37	081821AMB	Craig Engen	\$106,163.09
Deposit	082021RECAMBACH2	8/20/2021	\$2,472.00	082021RECAMB	BLS Fees	\$108,635.09
Deposit	082021RECAMBACH	8/20/2021	\$635.63	082021RECAMB	ALS Fees	\$109,270.72
Deposit	090121RECAMB	9/1/2021	\$594.29	090121RECAMB	BLS Service	\$109,865.01
	Deposits	\$8,418.76				
	Checks	-\$3,809.23		\$4,609.53		

FILTER: [Cash Act]='10101' and [Period]=8 and [Act Year]='2021'