

**City of Wabasso**  
**ECONOMIC DEVELOPMENT AUTHORITY**  
**1429 Front Street P O Box 60**  
Wabasso MN 56293  
Regular Meeting  
Wednesday, July 7, 2021  
5:00 pm

**CALL TO ORDER:**

**MINUTES:**

1. Approve Minutes – June 2, 2021 Regular Meeting

**OLD BUSINESS:**

1. Discuss Duplex

**OTHER:**

1. Development/Strategic Plan
  - a. Update
2. Rental Lease/Policy
  - a. Lease Agreement
  - b. Maintenance Addendum
  - c. Housekeeping Standards Addendum
3. Amend 2021 Budget
4. Redevelopment and Demolition Grants

**TREASURER'S REPORT:**

1. Detailed Accounting Report
2. Loan and Checking Balance Summary Report

**BILLS:**

1. General Checking Claims
2. Dewey Street Claims
3. May Checks

**ADJOURN:**

**ECONOMIC DEVELOPMENT AUTHORITY**  
**Regular Meeting – July 7, 2021**  
**Agenda Report**

- 1. Approve 6/2/21 Minutes:** Copy attached
- 2. Duplex – Update**
  - a. Developer – Jorge no longer works for APX and has started his own company. The EDA should clarify if it wishes to continue in discussions with Jorge or exclusively with Redwood Building Center.
  - b. Redwood Building Center quote – 1,250 sq. ft. unit – Jeff or I will forward the quote when received.
- 3. Development/Strategic Plan:**

A more complete update will be given at the meeting. The committee met on June 9<sup>th</sup> and June 29<sup>th</sup>. The next step will be a meeting with the focus groups which has tentatively been scheduled for July 27, 2021 at the Community Center. I have attached a copy of the Focus Group membership. I have also attached a copy of the areas which the committee tentatively plans to focus on. This map is presently under review by the committee.
- 4. Rental/Lease Policy – Revised Monthly Rental Agreement, Maintenance Addendum and Housekeeping Addendum attached.**
- 5. Amend 2021 Budget –** I feel the 2021 Budget that was adopted by the board does not give a clear picture of the RLF I and RLF II Fund activities. I've attached an updated version that I would recommend the board adopt. I will walk through the numbers at the meeting.
- 6. Redevelopment and Demolition Grant –** I just received this from the state and have not had time to fully review. I am bringing it to the board to see if anyone has suggested uses.
- 7. Treasurer's Report – Attached**
- 8. Bills – Attached**

**Wabasso EDA  
Regular Meeting  
Wednesday, June 2, 2021  
5:00 pm**

The meeting was called to order at 5pm with Board Member Pat Eichten, Jeff Olson and Karl Guetter in attendance. Members Charles Robasse and Steve Burns were absent. Also present were EDA Director Larry Thompson and Attorney Matt Novak.

The minutes of the May 5, 2021 Regular meeting were approved on a motion by Guetter, second by Olson.

Eichten – Yes; Olson – Yes; Guetter – yes.

The HRA discussed the duplex construction. Mr. Thompson presented an updated construction management proposal by APX, a pro forma based on APX's most recent construction estimate and two updated floor plans. Mr. Novak noted that it appeared the law would allow an exception from the public bidding process, but he would have to discuss the options with bond counsel. Mr. Olson gave a summary of the various units that had been toured and plans that had been reviewed noting the pros and cons of each plan. Mr. Olson also stated he had received a quote from a contractor for a 1,500 square foot unit. A lengthy discussion followed regarding the increase in construction costs which may make the project not feasible. The board reaffirmed that it was willing to subsidize the project but there were limits on how much it could subsidize. Mr. Thompson gave an overview of potential funding sources from EDA funds. The board agreed that the total project costs should not exceed \$500,000. The board also agreed that it needs to decide if this project was intended to be a rental only or a rental/for sale project which would dictate design. Mr. Olson said he would obtain construction quotes for a 1,250 square foot unit and a ballpark figure for a four plex unit.

Mr. Thompson gave an update on the Strategic Planning Process. The following persons have agreed to serve on the committee:

- Jim Salfer – Commercial Club/Downtown
- Paul Sobocinski – Vail Township
- Tom Franta – Lions Club
- Stef Goblirsch – Jonti-Craft
- Joe Kemp – Wabasso Public School
- Jeff Olson (Stever Burns – Alternate) – City Council/EDA

The first meeting would be June 9, 2021. Mr. Thompson presented a budget consisting of 4 phases. Mr. Thompson noted the 3 phase (Facility Plans) was the most expensive due to the engineering service requirements, but it was highly unlikely the city would complete that phase.

Mr. Novak presented the draft Lease Agreement, Maintenance Agreement and Housekeeping Agreement. It was that consensus of the EDA that the maintenance fees could be eliminated except for

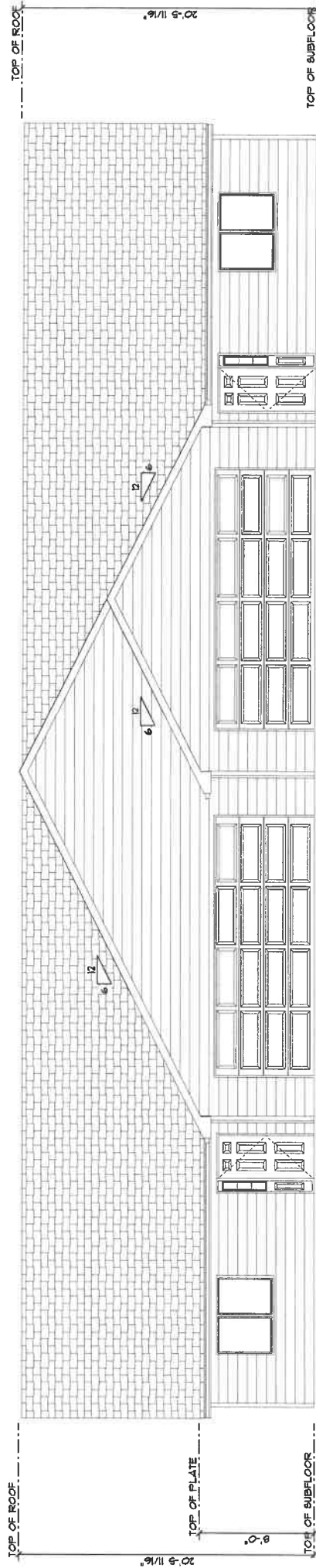
the smoking violation that should be increased, no application fee and revise the policy that a person be moved to the bottom of the waiting list if they do not enter into a lease agreement if a vacancy occurs. Mr. Novak was directed to draft the final agreements for consideration at the next EDA meeting.

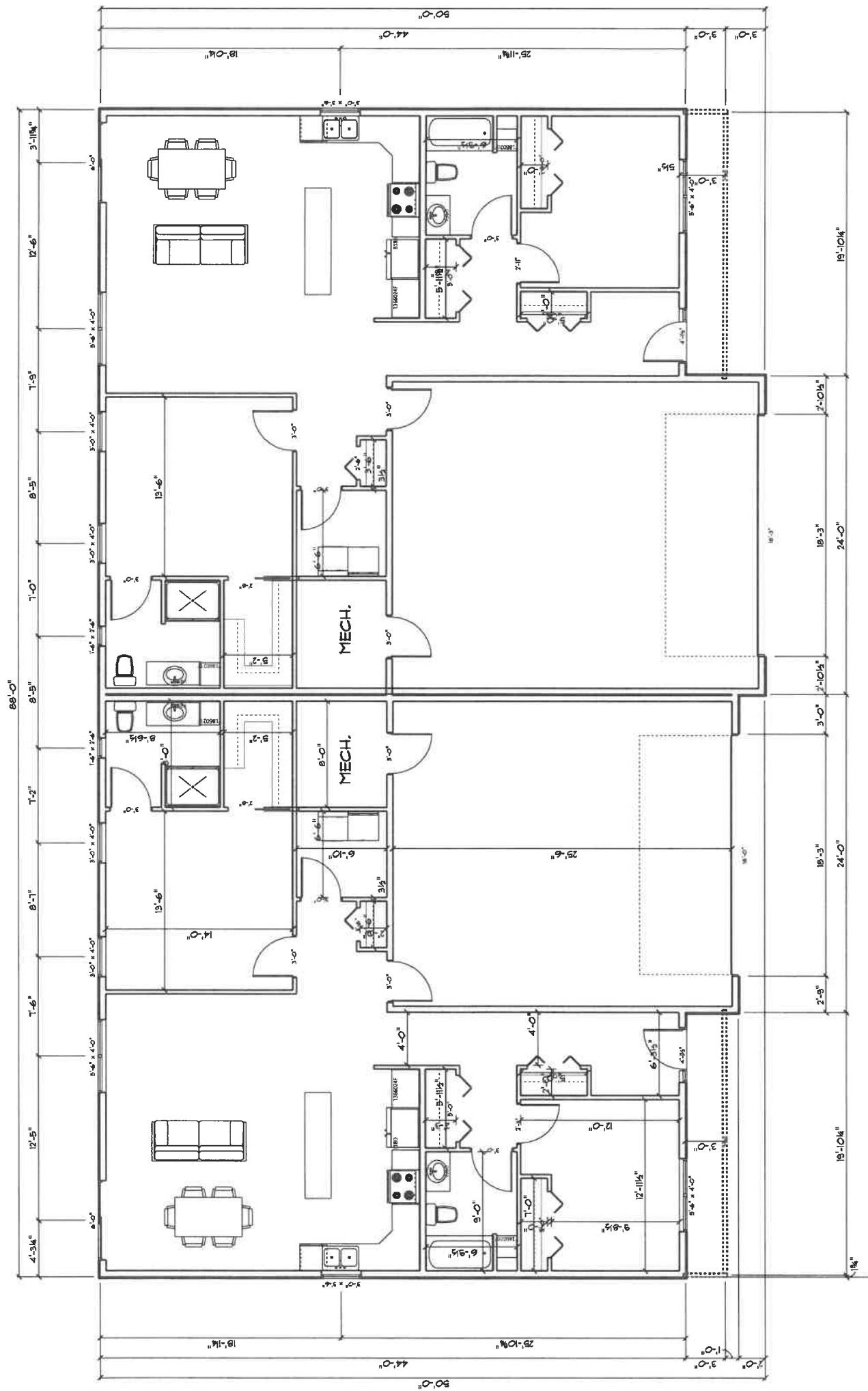
Motion by Olson, second by Guetter to accept the Treasurer's Report as submitted.  
Eichten – Yes; Olson – Yes; Guetter – yes.

Motion by Olson, second by Guetter to approve payment of the bills as submitted.  
Eichten – Yes; Olson – Yes; Guetter – yes.

The board adjourned at 6:45 pm.

7-6-21





Redwood Design and Contracting INC  
811 East Bridge Street  
Redwood Falls MN, 56283

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June 02, 2021

Wabasso Duplex Quote

Digging/Backfilling/Gravel/Rock and Hauling  
Bringing sewer in  
Concrete (Labor & Materials) Floor  
OS Flat Work Concrete @ 6.25/sq ft based on 1800 sqft of work

Lumber Yard materials

Labor

Spray Foam

Drywall Taping with hanging sheetrock

Plumbing-city hookup/drainage

Electrical

Running lines in cable,gas,electrical

Fixtures lights	<b>Allowance</b>	\$	2,600.00
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Cabinets, vanities, countertop	<b>Allowance</b>	\$	20,000.00
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Flooring	<b>Allowance</b>	\$	16,000.00
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Painting and labor-1 color

Garage door -include install	<b>Allowance</b>	\$	6,000.00
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General Contractor fees

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<b>TOTAL:</b>	<b>\$</b>	<b>526,968.00</b>
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Does not include lot, permit , landscaping, grass, trees etc.

Quote good for 15 days – subject to change after do to changing market

**Redwood Design and Contracting INC**  
**811 East Bridge Street**  
**Redwood Falls MN, 56283**

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**WABASSO DUPLEX PLAN TO INCLUDE:**

2x6 Exterior walls  
2x4 Interior walls  
7/16" OSB/Walls  
Housewrap  
5/8 OSB ROOF  
Rafters 6/12 , 5.5/12  
16" Overhang  
Timberline lifetime shingles  
Alum Soffit  
LP Siding  
Sprayfoam  
R-60 Ceiling  
5/8" Sheetrock ceiling- firewall  
1/2" Sheetrock walls  
White panel doors with white trim  
Gerkin casement windows  
Doors, millwork  
9' Ceilings  
6mil poly under slab  
2" Foam around perimeter  
Vinyl trim on bottom of siding  
Treated plates  
1 floor drain per garage  
Double 2x6 Center wall with 4 layer sheetrock to roof deck  
1 zone gas, electrical and AC  
Insulated ductwork  
Insulated headers  
Insulated Chutes spryfoam in



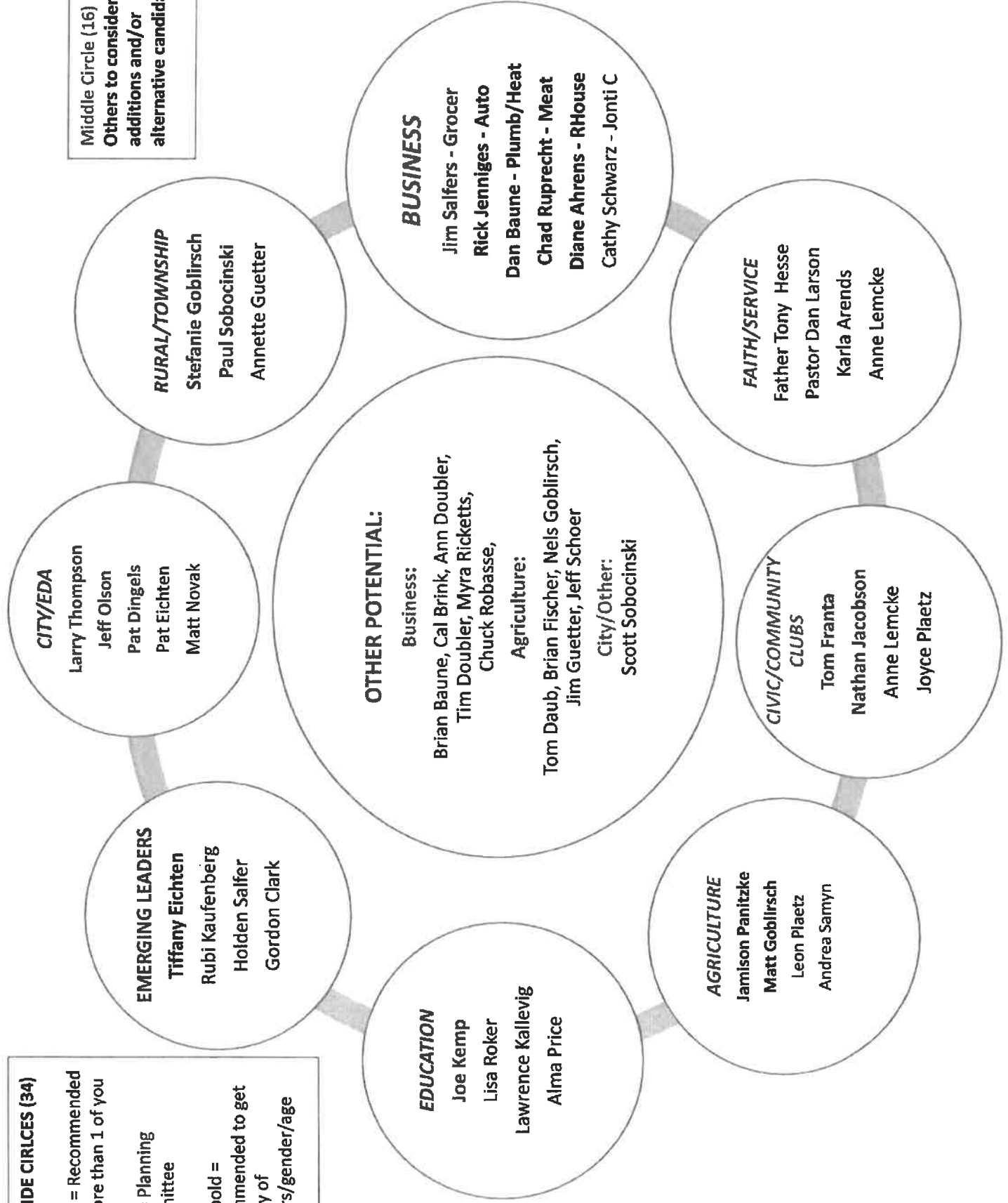
**OUTSIDE CIRCLES (34)**

**BOLD** = Recommended by more than 1 of you

**RED** = Planning Committee

Non-bold = recommended to get variety of sectors/gender/age

Middle Circle (16)  
Others to consider as additions and/or alternative candidates



**City of Wabasso  
Strategic Plan  
Planning Focus Area – Draft  
June 29, 2021**



## MONTHLY RENTAL AGREEMENT

This lease is made on the \_\_\_ day of \_\_\_\_\_, 20\_\_.

### PARTIES:

**LANDLORD:** Wabasso EDA  
Address: PO Box 60  
Wabasso MN 56293  
Contact: Larry Thompson, City Clerk/Administrator  
507-342-5519

**TENANT(S)** \_\_\_\_\_  
Address \_\_\_\_\_  
Phone: \_\_\_\_\_

The Wabasso EDA ("Landlord") hereby agrees to lease to the \_\_\_\_\_  
("Tenant"), and the Tenant hereby agrees to hire from the Landlord, the Leased Premises  
described below pursuant to the terms and conditions specified herein:

1. **Leased Premises.** The Leased Premises are those premises described as:  
1172 Dewey Street, Unit #\_\_\_\_\_
2. **Term.** Term of the lease shall be a month to month tenancy commencing on the  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.
3. **Termination.** Either Landlord or Tenant may terminate the lease at any time by  
giving the other party at least one full month's written notice.
4. **Rent.** The monthly rental amount for the leased premises is \$700.00 per month.  
The rent payment must be paid on the first day of the month at the landlord's  
address listed above. The first month's rent is to be paid when Tenant signs this  
lease. Landlord need not give notice to Tenant regarding Tenant's obligation to  
pay rent.
5. **Security Deposit.** The Tenant shall make a security deposit of \$ 700.00 to  
Landlord in order to ensure that Tenant complies with all terms and conditions of

the Lease. If Tenant fully complies, Landlord will return the security deposit within 4 weeks after the date the Tenant delivers possession of the Leased Premises to the Landlord. If tenant does not fully comply with the terms of the lease, Landlord may retain the security deposit to pay amounts owed by the Tenant including damages.

6. **Occupants.** The Leased Premises shall be occupied by the following persons only:
7. **Repairs.** Tenant must take good care of the Leased Premises and all equipment and fixtures contained therein. Tenant is liable for any damages caused by his acts or neglect and any acts and neglect of his family, invitees or guests. Tenant must make all repairs and replacements when it results from an act or neglect. If Tenant fails to make a needed repair or replacement, Landlord may do it and add the expenses to the rent. Tenant agrees to abide by the terms of the Maintenance Addendum.
8. **Alterations.** Tenant must obtain Landlord's prior written consent to paint or Wallpaper the Leased premises or to install any paneling, flooring, partitions, railings or make any other alterations. Tenant must not change the plumbing, ventilation, air-conditioning, heating or electric systems. All alterations, installations and improvements shall become the property of the Landlord when completed and paid for, and shall be surrendered as part of the Leased Premises at the end of the term. Landlord is not required to pay for any of the work performed under this section unless he has agreed to pay as indicated with his prior written consent.
9. **Maintenance of Leased Premises.** Tenant shall maintain the premises in a clean and sanitary condition at all times. At the end of the term, Tenant will leave the Leased Premises clean and in good condition, subject to ordinary wear and tear. Tenant shall remove all tenant's belongings. Tenant agrees to abide by the terms of the Housekeeping Standards Addendum.
10. **Assignment/Subletting Restrictions.** Tenant may not assign this agreement or sublet the Leased Premises without the prior written consent of the Landlord.
11. **Utilities/Services.** Tenant is responsible for the payment of all utilities and services except for the following: Lawn Care, Snow Removal and Water Softener & Salt.
12. **Landlord's Right to Enter.** Landlord may, at reasonable times, enter the Leased Premises to inspect it, to make repairs or alterations, and to show it to potential buyers, lenders or tenants.
13. **Pets.** Tenant may not bring or keep pets in the Leased Premises. Reasonable accommodation will be made pursuant to the Fair Housing Act.

14. **Laws and Regulations.** Tenant must, at Tenant's expense, comply with all laws, regulations, ordinances and requirements of all municipal, state and federal authorities that are effective during the term of the lease agreement, pertaining to the use of the premises. Tenant must not do anything that increases Landlord's insurance premium.
15. **Default/Abandonment.** If Tenant defaults in the payment of rent or any other term or condition of this Lease, Landlord may give Tenant written notice to cure such default. If Tenant fails to cure such default in 30 days of receiving notice, Landlord may elect to terminate the Lease, re-enter the Leased Premises and remove the Tenant, all other occupants and their possessions. If Tenant abandons or vacates the Leased Premises during the Term of this Lease, Landlord may elect to re-enter the premises, without liability for prosecution or owing damages to Tenant, and, at his option, relet the Leased Premises. If the Landlord opts not to relet the Leased Premises, Tenant shall be liable for the remainder of the rent due under the lease until its expiration. If the Landlord relets the leased premises but is unable to relet the Leased Premises for as much rent as would have been paid by Tenant during the period between Tenant's abandonment and the end of the Term, Tenant shall be liable to Landlord for the difference. Landlord may also dispose of any property left by Tenant after abandonment without liability and apply the proceeds to reduce the difference.
16. **Legal Fees.** The successful party in a legal action or proceeding between Landlord and Tenant relating to the non-payment of rent or recovery of the Leased Premises, may if legally available recover reasonable legal fees and costs from the unsuccessful party.
17. **Quiet Enjoyment.** If the Tenant promptly pays the rent and obeys all of the other terms of this Lease, the Tenant may remain in and use the Leased Premises without interference by Landlord.
18. **Binding Obligations.** This lease agreement is binding on the Landlord and Tenant and those that lawfully succeed to their rights or take their place. Tenant and Landlord have both read this lease and all promises made by the parties are contained in this lease.
19. **Joint and Several Obligations.** If more than one person signs this Lease as Tenant, the obligation of all Tenants shall be joint and several, with each Tenant assuming full liability for all of the obligations under this agreement.
20. **No Waiver.** No delay or failure by the Landlord in exercising any right under this lease agreement, and no partial or single exercise of any such right shall constitute a waiver (post or prospective) of that or any other right, unless otherwise expressly provided herein.

**21. Additional Terms and Conditions Agreed to by Both Parties.** The parties agree to make the Maintenance Addendum and Housing Standards Addendum part of this lease. A violation of either addendum is a material breach of the lease.

This lease is effective when Landlord delivers a copy signed by all parties to the Tenant.

\_\_\_\_\_  
Landlord or Authorized Representative

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
Tenant

## MAINTENANCE ADDENDUM

Routine and preventive maintenance items will not be charged to the tenant unless it is a maintenance item that is either:

- A. The result of not performing a maintenance task assigned to the tenant in the provisions of the dwelling lease. Such tasks include regular cleaning/housekeeping, changing light bulbs, resetting tripped circuit breakers, unplugging toilets, replacing electrical outlet/switch cover plates, etc.
- B. The result of damage caused by the tenant, the tenant's household or the tenant's guests. Damage must be beyond ordinary wear and tear of the unit.

Staff will replace smoke detectors and/or smoke detector batteries when the detector is inoperable, when the battery no longer works or in accordance with a preventive maintenance schedule. However, as stated in the lease, it is the resident's responsibility to inform staff when smoke detectors are inoperable. If while performing other repairs or inspections, staff finds that a smoke detector is inoperable and the resident has not submitted a work order request for the repair, the resident will be charged a fee for failing to report a circumstance to the unit that threatens the health and/or safety of the residents, neighbors and the structure.

### UNIT TURNOVER MAINTENANCE CHARGES

Tenants will be charged for unit turnover maintenance and cleaning charges for items not noted on the move-in inspection report and/or determined to be beyond ordinary wear and tear of the unit.

#### A. Painting

If extra work is required to address damage resulting from holes in sheetrock, writing on walls or other damage to the walls/ceilings, including priming the walls and/or using more than one coat of paint, the tenant shall be charged for the costs associated with the additional work.

#### B. Cleaning

Units typically require 3 hours of routine turnover cleaning. Tenants will be charged for any cleaning costs in excess of 3 hours or for cleaning that is above and beyond normal wear and tear of the unit.

#### C. Appliances, Cabinets, Flooring and Other Equipment and Fixtures

If entire appliances, cabinets, flooring or other equipment and fixtures in a room or unit must be replaced at unit turnover, tenants will be charged a pro-rated amount for replacement if the item has not met its expected useful life.

If replacement is required of appliance/equipment parts or pieces of flooring (e.g., crisper covers, oven knobs, drip pans, a few pieces of tile) as a result of use beyond ordinary wear and tear on items that are less than seven years old, the tenant shall be charged for the direct replacement costs associated with these items.

D. All Units are non-smoking. If smoking occurs in the unit during your tenancy a \$250 cleaning fee will be billed.

**D. Other**

Tenants will be charged for all other maintenance and cleaning items that are beyond ordinary wear and tear of the unit.

By affixing my signature to this document I hereby affirm and certify that I have read and understand the Tenant Charges for Maintenance Services policy of the Wabasso EDA. I further understand and agree that these charges may be applied against my rental account with the EDA and are due and payable in full within 14 days of being encumbered by my household and in accordance with the policy. It is understood that the EDA may, but is not required to, consider a repayment agreement in lieu of full payment to repay any amounts encumbered by my household for maintenance charges as identified in this policy.

\_\_\_\_\_  
Head of Household

\_\_\_\_\_  
Date

\_\_\_\_\_  
Other adult household member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Wabasso EDA

\_\_\_\_\_  
Date



# **Housekeeping Standards Addendum**

Wabasso EDA  
PO Box 60, Wabasso MN 56293  
(Adopted July 7, 2021)

## **Introduction**

Maintaining a clean apartment is the responsibility of the resident. Repairs are a responsibility of management or the resident, depending on the nature of the damage or breakage. It is always the responsibility of the resident to report all deficiencies, damages, or breakages to the Wabasso EDA. The units are leased in good condition. However, if you observe a defect or deficiency during the move-in process, please notify Jim Jenniges. It is important that you call us when you need repairs. There is usually no charge for repairs unless you caused the damage. The Wabasso EDA fully expects normal wear and tear over time. There is never any charge for spraying insects or baiting rodents. Residents who are elderly or have a disability are cautioned to avoid doing any repairs or cleaning that might endanger their safety. Arrangement for assistance should be made by the resident.

## **Contact:**

For all maintenance concerns, please contact Jim Jenniges at 612-669-7238.

## **Cleaning Standards**

Cleaning is the responsibility of the resident.

### **All rooms**

1. Walls and ceilings:  
Surfaces shall be free from dirt, cobwebs, mold, adhesives and grime.
2. Floor, baseboards and corners:  
Shall be free from the accumulation of dirt, grease, and built-up wax. Carpet shall be free of the accumulation of dirt, litter, paint and stains.
3. Windows and screens:  
Glass shall be free from the accumulation of dust and dirt. The window frame and sills shall be free from dust, dirt and mold. Window tracks shall be free from dust, dirt and debris so that windows open and close smoothly. All window coverings shall be clean and not in ragged condition.
4. Doors, hardware, handrails and room trim:  
Shall be free from accumulation of dust, dirt and grease. Sliding door tracks shall be free from dust and debris so that they slide smoothly.
5. Electrical fixtures, outlets and cover plates:  
Shall be free from dust, grease and grime; and replaced if cracked or broken.
6. Heat register/air vents:  
Shall be free of visible dust, dirt, debris, food, grease and grime; and replaced if

damaged.

7. Trash:  
Shall be disposed of properly and not left in the unit.
8. Air conditioning units:  
Air conditioners, air conditioner filters and covers should be kept clean and in operable condition. Tenant will be charged for any air conditioning equipment that was in the unit at the time of occupancy and which is not in the unit at the time of move-out.
9. Entire unit:  
Entire unit should be free of rodent and insect infestation.

### **Kitchen**

1. Cabinets, cupboards, drawers, counter tops and pantry area:  
Shall be free of grease, grime, sticky substances, dust, paint, food spills and splatters. Cabinets should not be overloaded. Storage under the sink should be limited to small or lightweight items to permit access for repairs.
2. Stove:  
The entire outside and inside of the range and oven, including the knobs, drip pans, burners, grates, trim rings, the area under the drip pans, inside oven, racks and broiler pan shall be free of grease, dust, dirt, food spills and burnt-on substances.
3. Refrigerator:  
The entire outside and inside surfaces including the racks, trays, shelves, etc., shall be free from food spills, sticky substances, spoiled foods and accumulations of frost.
4. Plumbing fixtures:  
Shall be free from dirt, grease and grime; and free from drips and leaks.
5. Exhaust fan:  
Should be free of grease and dust; and in good operation.
6. Sink:  
Should be clean, free of grease, garbage and a large accumulation of dirty dishes.
7. Food storage area:  
Should be neat and clean without spilled food.
8. Trash/garbage:  
Should be stored in a container, preferably covered, until removed to the disposal area.

### **Bathroom**

1. Shower walls, floor, tub, sink, medicine cabinet, etc.:  
Shall be free from mold, dirt, grime or other residue. Where applicable, shower curtains must be in place and of adequate length to prevent water from running on the floor.
2. Toilet:  
Inside and outside of toilet bowl, tank and seat shall be free from stains, dirt, grime and odors.
3. Accessories:  
Towel bars, grab bars, shower seats, faucets, etc. shall be free from mold, dirt, grime and other residue. Bars, seats, and tissue holders should be securely fastened.
4. Exhaust fans:

Should be free of dust and in good operation.

### **Storage**

1. Combustibles or highly flammable material shall not be stored in the dwelling unit or garage.
2. Perishable foods shall be properly refrigerated. All foods shall be properly stored and covered to discourage insect and rodent infestations.
3. All personal property shall be stored in a manner to allow proper air circulation and swift exit in case of emergency and in a manner that will not attract pests or create a health or fire hazard.
4. Closets should not be overstuffed as this may cause closet doors to come off the track.

### **Outdoor trash and garbage container**

Tenants in all EDA units are responsible for providing a covered, leak-proof trash and garbage container and for providing for garbage removal from the property.

### **Housekeeping standards outside the house or apartment**

1. Yards must be free of debris, trash and abandoned or unlicensed cars. Exterior walls must be free of graffiti.
2. Steps (front and rear) must be clean and free of hazards.
3. Sidewalks must be clean and free of hazards. Tenants in single-family homes are responsible for promptly removing snow and ice from sidewalks.
4. Storm doors should be clean of accumulative dirt and dust, with glass and screens intact.
5. Parking lot and driveway must be free of abandoned or unlicensed vehicles.
6. Hallways should be clean and free of hazards.
7. Stairwells should be clean and uncluttered.
8. Laundry areas should be clean and neat. Remove lint from dryers after use.
9. Utility room should be free of debris, motor vehicle parts and flammable materials.
10. Garage must be free of combustible, extremely flammable or other hazardous materials. Garage floor must be kept free of accumulations of grease and dirt. Any storage in garage must be in a neat and clean fashion to avoid rodent infestation or fire hazard.

I agree to abide by the terms of this addendum:

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Tenant

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Date

**RLF I Budget 2021**

#240

	Actual 2018	Actual 2019	Estimated 2020	Budget 2021
<b>Revenues</b>				
Principal	\$ 10,604	\$ 11,518	\$ 8,500	\$ 66,000
Interest Payments	\$ 1,318	\$ 1,248	\$ 1,450	\$ 9,100
Interest on Investments				\$ 300
<b>Total Revenues</b>	<b>\$ 11,922</b>	<b>\$ 12,766</b>	<b>\$ 9,950</b>	<b>\$ 75,400</b>

**Expenditures**

Interest on Loans	\$ 11,846	\$ 10,604	\$ 10,500	\$ -
<b>Total Expenditures</b>	<b>\$ 11,846</b>	<b>\$ 10,604</b>	<b>\$ 10,500</b>	<b>\$ -</b>

Notes Receivable 1/1				\$ 347,330
Issued				\$ -
Repaid				\$ (66,000)
Notes Receivable 12/31				\$ 281,330

Cash 1/1				\$ 298,491
Net Cash Gain (Loss)	\$ 76	\$ 2,162	\$ (550)	\$ 75,400
Cash 12/31				\$ 373,891

Fund Balance 1/1				\$ 645,821
Change in Fund Balance				\$ 9,400
Fund Balance 12/31				\$ 655,221

**RLF II Budget 2021**

#241

	Actual 2018	Actual 2019	Estimated 2020	Budget 2021
<b>Revenues</b>				
Principal	\$ 4,122	\$ 4,131	\$ 2,781	\$ 17,000
Interest Payments	\$ 88	\$ 100	\$ 100	\$ 2,400
Interest on Investments				\$ 68
<b>Total Revenues</b>	<b>\$ 4,210</b>	<b>\$ 4,231</b>	<b>\$ 2,881</b>	<b>\$ 19,468</b>

**Expenditures**

Interest on Loans	\$ 4,077	\$ 4,122	\$ 3,382	\$ -
<b>Total Expenditures</b>	<b>\$ 4,077</b>	<b>\$ 4,122</b>	<b>\$ 3,382</b>	<b>\$ -</b>

Notes Receivable 1/1				\$ 89,262
Issued				\$ -
Repaid				\$ (17,000)
Notes Receivable 12/31				\$ 72,262

Cash 1/1				\$ 70,050
Net Cash Gain (Loss)	\$ 133	\$ 109	\$ (501)	\$ 19,468
Cash 12/31				\$ 89,518

Fund Balance 1/1				\$ 159,312
Change in Fund Balance				\$ 2,468
Fund Balance 12/31				\$ 161,780

# Redevelopment Grant and Demolition Loan Programs Call for Applications

The Brownfields and Redevelopment Unit is soliciting applications for grant funding for Redevelopment projects through the Redevelopment Grant and Demolition Loan Programs.

- [Call for Applications](#)

The deadline for the submission of applications is **4:00 p.m. on Wednesday, September 1, 2021**. (This grant round is in lieu of the August 1, 2021 round.)

Proposals must be submitted to the Department of Employment and Economic Development, Economic Development Division, Brownfields and Redevelopment Unit, 1st National Bank Building, 332 Minnesota Street, Suite E200, St. Paul, MN 55101-1351. Three complete sets of application documents are required for each project (one original on paper, one additional set on paper and a third on a flash drive. They must be submitted by the deadline to be considered for funding.

## Informational Webinar

DEED will be hosting an informational webinar to provide potential applicants with an overview of the programs and to answer any questions.

**10:00 a.m.**

**Tuesday, July 20, 2021**

Join on your computer or mobile app (computer audio required)

[Redevelopment Grant and Demolition Loan Programs Webinar](#)

## Competitive Grants and Contracts

Find other opportunities detailed on our [Competitive Grants and Contracts website](#).

**Minnesota Department of Employment and Economic Development  
Brownfields and Redevelopment Unit  
CALL FOR APPLICATIONS**

*Date of Issuance: July 2021*

The Brownfields and Redevelopment Unit is soliciting applications for grant funding for Redevelopment projects through the Redevelopment Grant and Demolition Loan Programs.

**Funds Available**

Approximately \$2 million is available for distribution for the Redevelopment Grant and Demolition Loan Programs.

**Submission Deadlines and Requirements**

The deadline for the submission of applications is 4:00 p.m. on Wednesday, September 1, 2021, a one-time due date exception. Future grant rounds will adhere to the standard February and August due dates.

Proposals must be submitted to the Department of Employment and Economic Development, Economic Development Division, Brownfields and Redevelopment Unit, 1<sup>st</sup> National Bank Building, 332 Minnesota Street, Suite E200, St. Paul, MN 55101-1351. **Three complete sets of application documents are required for each project (1 Original on paper, one additional set on paper and a third on a flash drive).** They must be submitted by the deadline to be considered for funding.

**Contact Information**

For questions regarding the application process, please contact Brownfields and Redevelopment Unit staff at 651-259-7451.

DEED will be hosting a webinar on July 20, 2021 to provide potential applicants with more information about the program and answer any questions. Details about the webinar will follow.

**Background**

The programs provide grants and loans to assist with the costs of redeveloping blighted properties for more productive uses.

**Program Descriptions**

**Redevelopment Grant Program:** The Redevelopment Grant Program assists local communities with their redevelopment projects by filling the financial gap that often prevents recycling land for more productive uses. Redeveloping previously developed sites, where there are often dilapidated structures and inadequate adjacent infrastructure is more complex and costly compared to undeveloped parcels. The Redevelopment Grant Program strategically awards grants based on statewide, statutory criteria that make the program a useful financing tool for redevelopment projects. The program helps foster state/local collaboration that results in projects that achieve local revitalization goals and are consistent with state economic development strategies.

**Demolition Loan Program:** The Demolition Loan Program was added to the Redevelopment Grant Program statute in 2011 to award loan funds to local units of government that need to remove blighted structures from their communities, but do not have an immediate redevelopment plan for the site. Although the traditional Redevelopment Grant Program works well for sites where there are costly detriments to site development, and the need to level the playing field between these sites and undeveloped sites exists. There is also an untapped need for assistance with demolition and other redevelopment activities when either there is no current development plan or future development visions are hindered by current blight. In some cases, despite a potential for future redevelopment, hazardous conditions or other public safety factors may be a community's immediate concern. In addition, securing and maintaining dilapidated structures is costly.

### **Eligibility Requirements**

Applications must be submitted by cities, counties, port authorities, housing and redevelopment authorities (HRAs) or economic development authorities (EDAs).

### **Match Requirements**

A local match of 50% is required for each project site receiving a Redevelopment grant. There is no match required for Demolition Loans.

### **Selection Criteria Redevelopment**

DEED will award Redevelopment grants to projects that provide the highest return in public benefits for the public costs incurred and meet all of the statutory requirements. In order to evaluate the applications for public benefits with respect to the costs incurred, the law specifies priorities that DEED must consider.

To fulfill this requirement of reviewing applications in an objective and fair manner, the following criteria have been assigned maximum point values in order to systematically award grants. All assigned scores will be relative to scores awarded to other applications. **Please note, a Redevelopment application must receive a minimum of 50 points in order to be eligible for funding.**

1. The need for redevelopment in conjunction with contamination remediation needs. Maximum = 15 points.
2. The redevelopment project meets current tax increment financing requirements for a redevelopment district and tax increments will contribute to the project. Maximum = 25 points.
3. The redevelopment potential within the municipality. Maximum = 90 points.
4. The proximity to public transit if located in the metropolitan area. Maximum = 5 points.
5. Multi-jurisdictional projects that take into account the need for affordable housing, transportation, and environmental impact. Maximum = 15 points (5 points each).

### **Selection Criteria Demolition Loan**

DEED will consider offering loans to projects which demonstrate the most need based on current conditions, future redevelopment potential and ability to secure the loan. DEED will review and select loan awards based on the following criteria. There are no minimum point values for loans.

Demolition Loan applications are ranked on the following:

1. The extent to which the existing property conditions threaten public safety. 15 points
2. The length of vacancy of the property. 5 points
3. The development potential of the property. 10 points
4. The proximity of the property to sufficient public infrastructure. 5 points
5. The applicant's financial condition and ability to repay the loan. 15 points
6. Other benefits. 5 points

### **Review and Award Process**

Grant and loan applications are reviewed and evaluated by the Brownfields and Redevelopment Director and staff. Final scores and recommended award amounts are reached by staff concurrence. Staff recommendations are made to the Commissioner of Employment and Economic Development (DEED). When final approval is made by the DEED Commissioner, award notices are sent out to successful applicants.

### **Reporting Requirements**

Grant and loan recipients will be required to submit reports on an annual basis by July 25 each year. The reports include financial and project progress information.

### **Grant Application Instructions and Forms**

For more detailed information on the Redevelopment Grant and for application instructions and forms, please refer to the program pages on our website. Application Forms have been updated. Please be sure you download the most recent form from the website at: [Redevelopment Grant Info](#)

For Demolition Loan, please refer to: [Demolition Loan](#)

### **Redevelopment Grant and Demolition Loan Programs Webinar**

DEED will be hosting an informational webinar to provide potential applicants with an overview of the programs and to answer any questions.

#### **Microsoft Teams meeting**

Time: 10:00 AM.

Date: Tuesday, July 20, 2021

#### **Join on your computer or mobile app (computer audio required)**

[Redevelopment Grant and Demolition Loan Programs Webinar](#)

Meeting link is also available at [Resources and Workshops](#)



EDA  
PO Box 60  
Wabasso, MN 12311  
507 342-5519

[illegible]

Acct ID	Name	Address	CITY / STATE	PHONE	Due Date	Begin / End
0000011	JENNIGES GAS & DIESEL	1230 OAK STREET	WABASSO, MN 56293	507-342-5104	06/14/21	Principal Bal
Date	Check #	L/C	Esc Recy	Esc Disb	Interest	Cur Prin Bal
1/8/2021	5786	0.00	0.00	0.00	254.91	\$16,538.07
2/8/2021	5838	0.00	0.00	0.00	44.45	
3/12/2021	5895	0.00	0.00	0.00	255.55	
4/20/2021	005945	0.00	0.00	0.00	256.19	
5/3/2021	5987	0.00	0.00	0.00	241.36	
6/1/2021	006027	0.00	0.00	0.00	241.96	
Bal - 06/30/2021	\$16,538.07 - Totals:	0.00	0.00	0.00	247.62	\$16,538.07
0000011-2	JENNIGES GAS & DIESEL INC	1230 OAK STREET	WABASSO, MN 56293	507-342-5104	06/08/21	Tot Received: \$1,800.00
Date	Check #	L/C	Esc Recy	Esc Disb	Interest	
1/8/2021	5785	0.00	0.00	0.00	461.75	\$12,890.00
2/8/2021	5837	0.00	0.00	0.00	37.25	
3/12/2021	5894	0.00	0.00	0.00	462.75	\$15,675.54
4/20/2021	005944	0.00	0.00	0.00	463.75	
5/3/2021	5986	0.00	0.00	0.00	464.76	
6/1/2021	006026	0.00	0.00	0.00	34.24	
Bal - 06/30/2021	\$12,890.00 - Totals:	0.00	0.00	0.00	466.77	\$12,890.00
0000007	JONTI-CRAFT	171 STATE HWY 68	WABASSO, MN 56293	507-342-5169	07/25/21	Tot Received: \$3,000.00
Date	Check #	L/C	Esc Recy	Esc Disb	Interest	
1/20/2021	193262	0.00	0.00	0.00	3451.56	\$187,848.31
2/22/2021	193505	0.00	0.00	0.00	434.72	
3/19/2021	193753	0.00	0.00	0.00	427.53	\$208,665.83
4/14/2021	193983	0.00	0.00	0.00	3465.98	
5/17/2021	194257	0.00	0.00	0.00	413.10	
6/10/2021	194562	0.00	0.00	0.00	3480.41	
Bal - 06/30/2021	\$187,848.31 - Totals:	0.00	0.00	0.00	3487.66	\$187,848.31
0000007-2	JONTI-CRAFT	171 STATE HWY 68	WABASSO, MN 56293	507-342-5169	06/25/21	Tot Received: \$23,317.68
Date	Check #	L/C	Esc Recy	Esc Disb	Interest	
1/20/2021	193262	0.00	0.00	0.00	106.52	\$5,917.90
2/22/2021	193505	0.00	0.00	0.00	13.67	
3/19/2021	193793	0.00	0.00	0.00	13.45	\$6,560.37
4/14/2021	103983	0.00	0.00	0.00	13.22	
5/17/2021	194257	0.00	0.00	0.00	106.97	
6/10/2021	100000	0.00	0.00	0.00	107.19	
Bal - 06/30/2021	\$5,917.90 - Totals:	0.00	0.00	0.00	12.78	\$5,917.90
		0.00	0.00	0.00	12.55	
		0.00	0.00	0.00	107.64	
		0.00	0.00	0.00	642.47	Tot Received: \$721.14

Acct ID	NAME	ADDRESS	CITY / STATE	PHONE	Due Date	Begin / End
0000006	MID COUNTY AG SERVICES	182 STATE HWY 68	WABASSO, MN 56293		07/20/21	Principal Bal
Date	Code	Check #	L/C	Esc Recv	Esc Disb	Interest
1/19/2021	1	1253	0.00	0.00	0.00	Principal Pd Thru
2/12/2021	1	1266	0.00	0.00	0.00	189.54 Nov/2020
3/9/2021	1	1303	0.00	0.00	0.00	52.46 Dec/2020
4/14/2021	1	1316	0.00	0.00	0.00	190.01 Mar/2021
5/11/2021	1	1318	0.00	0.00	0.00	190.48 Apr/2021
6/10/2021	1	1346	0.00	0.00	0.00	193.96 May/2021
			0.00	0.00	0.00	192.05 Jun/2021
Bal - 06/30/2021	\$19,597.26	- Totals:	0.00	0.00	0.00	192.53
						\$19,597.26
0000001	Novak Matt J	PO Box 39	Wabasso, MN 56293	507-342-5181	07/01/21	Total Received: \$1,452.00
Date	Code	Check #	L/C	Esc Recv	Esc Disb	Interest
1/1/2021	1	010121	0.00	0.00	0.00	Principal Pd Thru
2/1/2021	1	02042020	0.00	0.00	0.00	309.33 Jan/2021
3/1/2021	1	000000	0.00	0.00	0.00	310.10 Feb/2021
4/1/2021	1	00001	0.00	0.00	0.00	310.88 Mar/2021
5/1/2021	1	000001	0.00	0.00	0.00	311.65 Apr/2021
6/1/2021	1	eft	0.00	0.00	0.00	312.43 May/2021
			0.00	0.00	0.00	313.21 Jun/2021
Bal - 06/30/2021	\$19,241.40	- Totals:	0.00	0.00	0.00	1,867.60
						\$19,241.40
0000003	SAFE STORAGE LLC #2	597 HOPE STREET	Wabasso, MN		07/05/21	Total Received: \$2,172.80
Date	Code	Check #	L/C	Esc Recv	Esc Disb	Interest
1/1/2021	1	010121	0.00	0.00	0.00	Principal Pd Thru
2/1/2021	1	02012021	0.00	0.00	0.00	482.80 Dec/2020
3/22/2021	1	000000	0.00	0.00	0.00	382.16 Jan/2021
4/1/2021	1	100	0.00	0.00	0.00	383.11 Mar/2021
5/1/2021	1	00001	0.00	0.00	0.00	384.07 Apr/2021
6/3/2021	1	eft	0.00	0.00	0.00	385.03 May/2021
			0.00	0.00	0.00	385.99 Jun/2021
Bal - 06/30/2021	\$38,337.14	- Totals:	0.00	0.00	0.00	2,403.16
						\$38,337.14
0000009	WABASSO ELECTRIC MOTOR L	1235 OAK STREET	WABASSO, MN 56293	507-342-3701	07/06/21	Total Received: \$2,896.80
Date	Code	Check #	L/C	Esc Recv	Esc Disb	Interest
1/4/2021	1	8936	0.00	0.00	0.00	Principal Pd Thru
2/1/2021	1	8958	0.00	0.00	0.00	219.75 Jan/2021
3/2/2021	1	8980	0.00	0.00	0.00	220.30 Feb/2021
4/2/2021	1	7102	0.00	0.00	0.00	220.85 Mar/2021
5/4/2021	1	7132	0.00	0.00	0.00	221.41 Apr/2021
6/3/2021	1	7181	0.00	0.00	0.00	221.96 May/2021
			0.00	0.00	0.00	222.51 Jun/2021
Bal - 06/30/2021	\$11,171.87	- Totals:	0.00	0.00	0.00	1,326.78
						\$11,171.87

EDA  
PO Box 60  
Wabasso, MN 12311  
507 342-5519

Acct ID	NAME	ADDRESS	Total Misc	Total L/C	CITY / STATE	Tot Esc Rec	Tot Esc Dis	PHONE	Total Interest	Total Principal	Due Date	Begin / End	Prin Bal	Cur Prin Bal
			Total Misc	Total L/C		Tot Esc Rec	Tot Esc Dis		Total Interest	Total Principal				
			0.00	0.00		0.00	0.00		5,736.76	41,466.68				
			Grand Totals:											Grand Tot Rcvd: \$47,203.44

Total Balances As Of - 06/30/2021 \$396,945.36 (For This Printed List)  
CURRENT ACTUAL TOTAL NOTES RECEIVABLE TODAY: \$396,945.36  
Monthly Pmts Received = 72  
(For This Printed List) Grand Total Current Balances: \$396,945.36  
Tot Prin Bal As Of 06/30/2021: 396,945.36

12 ACTUAL ACTIVE ACCOUNTS

**EDA Monthly Payment Schedule****as of 6/30/2021**

<b><u>Name</u></b>	<b><u>Pmt Due</u></b>	<b><u>Pmt Amt</u></b>	<b><u>Int</u></b>	<b><u>Prin Amt</u></b>		<b><u>Maturity Date</u></b>	<b><u>Date of Last Payment</u></b>	<b><u>Next Payment Due</u></b>
Bart Properties Llc	14th	\$ 482.80	3%	\$ 24,360.02	EDA II	7/14/2025	6/3/2021	7/14/2021
DEEM, Inc	21st	\$ 482.80	3%	\$ 24,878.91	EDA	5/21/2025	6/7/2021	7/21/2021
DEEM, Inc	21st	\$ 357.27	3%	\$ 18,067.97	EDA	5/21/2025	6/7/2021	7/21/2021
Jonti-Craft	25th	\$ 3,886.28	2.5%	\$ 187,848.31	EDA	9/25/2025	6/10/2021	7/25/2021
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 5,917.90	EDA II	9/25/2025	6/10/2021	7/25/2021
Jenniges Gas & Diesel	8th	\$ 500.00	1%	\$ 12,890.00	EDA	12/8/2023	6/1/2021	7/8/2021
Jenniges Gas & Diesel	14th	\$ 300.00	3%	\$ 16,538.07	EDA	12/11/2026	6/1/2021	7/14/2021
Wabasso Eletric Motor LLC	6th	\$ 251.00	3%	\$ 11,171.87	EDAI	8/6/2024	6/3/2021	7/6/2021
Matt Novak	1st	\$ 362.10	3%	\$ 19,241.40	EDA II	8/4/2026	6/1/2021	7/1/2021
Chad Ruprecht	21st	\$ 400.00	3%	\$ 18,096.51	EDA II	5/21/2028	6/4/2021	7/21/2021
Safe Storage 2	5th	\$ 482.80	3%	\$ 38,337.14	EDA	10/5/2028	6/3/2021	7/5/2021
Mid County Ag Services	20th	\$ 242.00	3%	\$ 19,597.26	EDA I	11/20/2028	6/10/2021	7/20/2021
Totals		\$ 7,867.24		<u>\$ 396,945.36</u>				
EDAI Daily Savings		\$ 337,357.38		FROM MONTHLY BANK STATEMENTS				
EDAI Daily Savings		\$ 79,784.29		FROM MONTHLY BANK STATEMENTS				
EDA-WDC		\$ 39,815.86		FROM MONTHLY BANK STATEMENTS				
		\$ 456,957.53						

**EDA General Fund**

Beginning Balance	\$ 43,957.21
Plus Deposits Outstanding	
Interest Earnings	\$ 1.87
Checks Cleared	\$ 149.75
Less Outstanding Checks	\$ -
Ending Balance	<u>\$ 43,809.33</u>

CD # 115009 renewal 12-9-19	\$ 28,446.81
CD #33649	\$ 50,186.34
	<u>\$ 78,633.15</u>
CD Total	
EDA General Total	<u>\$ 122,442.48</u>

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**EDA Dewey Street**

Beginning Balance	\$ 64,088.92
Plus Deposits Outstanding; interest	
rents	\$ 2,100.00
Security Deposit	\$ -
interest	\$ 0.50
Less Checks /Outstanding	
Repairs and Maint	\$ 45.48
Property Taxes	\$ -
Loan Payment	\$ 2,000.00
	<u>\$ 64,143.94</u>

EDA Eastvail Sales Account	Starting Balance	\$ 33,580.87
	Interest on investments	\$ 8.05
		<u>\$ 33,588.92</u>

Dewey Street Townhomes Loan	5/29/2021	\$ 31,030.80	2.8 % interest
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## EDA II

6/30/2021

## Balance Sheet

	Balance 6/1/21	Adj.	Balance 6/30/21
<b>Assets</b>			
Cash	\$ 78,148.22	1,636.07	\$ 79,784.29
Notes Receivable	\$ 80,205.78	(1,418.08)	\$ 78,787.70
Total Assets	\$ 158,354.00	235.52	\$ 158,571.99

**Liabilities**

	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
<b>Assets less Liabilities</b>	<b>\$ 158,354.00</b>		<b>\$ 158,571.99</b>

**Principal Payments Monthly**

Bart Properties	\$ 420.85
Chad Ruprecht	\$ 353.87
Jonti-Craft	\$ 107.64
Novak Law	\$ 313.21
Wabbasso Electric Motor	\$ 222.51
Total Principal Payments	\$ 1,418.08

**New Loans**

\$ -
\$ -
\$ -

**Principal Payments Year to Date**

Bart Properties	\$ 2,509.41
Chad Ruprecht	\$ 2,110.04
Jont-Craft	\$ 642.47
Novak Law	\$ 1,867.60
Wabbasso Electric Motor	\$ 1,326.78
Total Principal Payments	\$ 8,456.30

**Income Statement****Income****Interest on Loans Monthly**

Bart Properties	\$ 61.95
Chad Ruprecht	\$ 46.13
Jonti-Craft	\$ 12.55
Novak Law	\$ 48.89
Wabbasso Electric Motor	\$ 28.49
\$ -	
\$ -	
Total Interest Payments	\$ 198.01

**Interest on Loans Monthly**

Bart Properties	\$ 387.39
Chad Ruprecht	\$ 289.96
Jont-Craft	\$ 78.67
Novak Law	\$ 305.00
Wabbasso Electric Motor	\$ 179.22
\$ -	
\$ -	
Total Interest Payments	\$ 1,240.24

**Savings Interest**

Quarter 1	\$ 17.53
Quarter 2	\$ 19.98
Quarter 3	
Quarter 4	
	\$ 37.51

**Total Income****Expenses**

Interest Payment	\$ -
	\$ -
Other	\$ -
Total Expense	\$ -

**Net Income**

\$ 235.52
-----------

## EDA I

6/30/2021

## Balance Sheet

	Balance 6/01/21	Adj.	Balance 6/30/21
<b>Assets</b>			
Cash	\$ 331,021.77	6,335.61	\$ 337,357.38
Notes Receivable	\$ 323,659.39	(5,511.44)	\$ 318,147.95
<b>Total Assets</b>	<b>\$ 654,681.16</b>	<b>824.17</b>	<b>\$ 655,505.33</b>

<b>Liabilities</b>	\$ -	\$ -	\$ -
<b>Total Liabilities</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Assets less Liabilities</b>	<b>\$ 654,681.16</b>		<b>\$ 655,505.33</b>
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**Principal Payments Monthly**

Deem 1	\$ 311.32
Deem 2	\$ 419.55
Jenniges Gas & Diesel 1	\$ 247.62
Jenniges Gas & Diesel 2	\$ 466.77
Jonti-Craft 1	\$ 3,487.66
Mid Country Ag Services	\$ 192.53
Safe Storage #2	\$ 385.99
<b>Total Principal Payment</b>	<b>\$ 5,511.44</b>

**Principal Payments Year to Date**

Deem 1	\$ 1,856.33
Deem 2	\$ 2,501.67
Jenniges Gas & Diesel 1	\$ 1,497.59
Jenniges Gas & Diesel 2	\$ 2,785.54
Jonti-Craft 1	\$ 20,817.52
Mid Country Ag Services	\$ 1,148.57
Safe Storage #2	\$ 2,403.16
<b>Total Principal Payments</b>	<b>\$ 33,010.38</b>

## New Loans

\$ -
\$ -
\$ -

## Income Statement

## Income

**Interest on Loans Monthly**

Deem 1	\$ 45.95
Deem 2	\$ 63.25
Jenniges Gas & Diesel 1	\$ 33.23
Jenniges Gas & Diesel 2	\$ 52.38
Jonti-Craft 1	\$ 398.62
Mid Country Ag Services	\$ 49.47
Safe Storage #2	\$ 96.81
<b>Total Interest Payment:</b>	<b>\$ 739.71</b>

**Interest on Loans Monthly**

Deem 1	\$ 287.29
Deem 2	\$ 395.13
Jenniges Gas & Diesel 1	\$ 214.46
Jenniges Gas & Diesel 2	\$ 302.41
Jonti-Craft 1	\$ 2,500.16
Mid Country Ag Services	\$ 303.43
Safe Storage #2	\$ 493.64
<b>Total Interest Payments</b>	<b>\$ 4,496.52</b>

**Savings Interest**

Quarter 1	\$ 74.25
Quarter 2	\$ 84.46
Quarter 3	\$ -
Quarter 4	\$ -
	<b>\$ 158.71</b>

\$ 6,325.40

<b>Total Income</b>	<b>\$ 898.42</b>
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## Expenses

Interest Payment	\$ -
	\$ -
Other Misallocated deposit	\$ -
<b>Total Expense</b>	<b>\$ -</b>

<b>Net Income</b>	<b>\$ 898.42</b>
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**City of Wabasso**

06/30/21 11:13 AM

**\*Claim Register©**

Page 1

070721PAYEDA

June 2021

**Claim Type**

Claim#	1826 MINNWEST BANK					
Cash Payment	E 246-46500-625 Loans		5-Plex Loan			\$2,000.00
Invoice						
Transaction Date	6/30/2021	Due 7/30/2021	EDA Dewey St Chec	10104	<b>Total</b>	\$2,000.00
Claim#	1827 THERESA FISCHER					
Cash Payment	E 246-46500-311 Refunds		Damage Deposit Refund			\$560.00
Invoice						
Transaction Date	6/30/2021	Due 7/30/2021	EDA Dewey St Chec	10104	<b>Total</b>	\$560.00
Claim#	1828 VISA					
Cash Payment	E 246-46500-500 Capital Outlay (GENERAL) Refrigerator Unit #1					\$854.99
Invoice						
Transaction Date	6/30/2021	Due 7/30/2021	EDA Dewey St Chec	10104	<b>Total</b>	\$854.99
Claim#	1886 ROADHOUSE BAR & GRILL					
Cash Payment	E 245-46500-430 Miscellaneous (GENERAL) Planning Meeting Lunch - EDA Share					\$39.15
Invoice						
Transaction Date	6/30/2021	Due 7/30/2021	EDA Checking	10103	<b>Total</b>	\$39.15
<b>Claim Type</b>					<b>Total</b>	<b>\$3,454.14</b>

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$3,454.14
Total	\$3,454.14

# City of Wabasso

06/30/21 3:42 PM

Page 1

## Checks for Month

June 2021

<u>EDA Dewey St Checkin Begin Mth \$64,089.42</u>						
CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
001825	MINNWEST BANK	6/2/2021	-\$2,000.00	052521PAYEDA	Loan payment	\$62,089.42
001824	BDI	6/2/2021	-\$45.48	052521PAYEDA	Filters	\$62,043.94
Deposit	060221REC	6/2/2021	\$1,400.00	060221REC		\$63,443.94
Deposit	060321RECEDA	6/3/2021	\$700.00	060321RECEDA	June Rent	\$64,143.94
Deposit	062921RECCAMBDEW	6/29/2021	\$1,400.00	062921RECCA	Rent	\$65,543.94
	Deposits	\$3,500.00				
	Checks	-\$2,045.48				
			\$1,454.52			

FILTER: [Cash Act]='10104' and [Period]=6 and [Act Year]='2021'

# City of Wabasso

06/30/21 3:41 PM

Page 1

## Checks for Month

June 2021

<u>10103 EDA Checking Begin Mth \$43,959.08</u>						
CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
001885	NOVAK LAW	6/2/2021	-\$255.00	052521PAYEDA	1st Quarter Legal Fees	\$43,704.08
001884	LENDING PRO SOFTWARE	6/2/2021	-\$75.00	052521PAYEDA	Loan Software Technical S	\$43,629.08
001883	LARRY THOMPSON	6/2/2021	-\$74.75	052521PAYEDA	Mileage - Blue Earth	\$43,554.33
	Deposits	\$0.00				
	Checks	-\$404.75				
			-\$404.75			

FILTER: [Cash Act]='10103' and [Period]=6 and [Act Year]='2021'

City of Wabasso  
Regular Meeting  
Monday, July 12, 2021  
6:00 pm

**REGULAR MEETING**

1. Call to order
2. Approve Agenda
3. EDA Update
  - a. EDA Minutes - July 7, 2021
  - b. Loan and Checking Balance Report
4. Public Comment *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
5. Clerk-Treas. /Administrator
  - a. 2020 Financial Report
  - b. Uncollectable Accounts - NSFs - Ambulance
  - c. Start collecting utility penalties
6. Street Report
  - a. LRIP Grant - Cedar Street update - David Palm
  - b. Resolution approving budget adjustment and purchasing snow plow
7. Water/Wastewater Report
  - a. RD grant/project status
8. Approve Consent Agenda
9. Unfinished Business
  - a. Animal Control Ordinance - Matt Novak
10. New Business
  - a. COVID Relief Aid - Local Aid - Cathy schwarz, pat keener
11. Correspondence
  - a. Sheriff's reports
  - b. Library Minutes
12. Approve Bills
13. Adjourn

**CONSENT AGENDA**

1. Approve Minutes - 6/14/21
2. Building Permit -
  - a. Joseph Jenniges - 379 June St. - Dog Kennel Fence
  - b. Brian Baune - 2027 Perry St. - Concrete Pad
3. Resolution - clarifying sewer and water rates

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.