

City of Wabasso  
City Council  
Monday, June 14, 2021  
6pm

The meeting opened with the recitation of the Pledge of Allegiance.

Mayor Atkins called the meeting to order with Council members Roger Baumann, Jeff Olson, and Brad Salfer present. Member Steve Burns was absent.

Clerk/Treasurer/Administrator Larry Thompson, Street Maintenance Supervisor Jim Jenniges, Water and Sewer Superintendent Paul Plaetz, EDC President Pat Eichten and City Attorney Matt Novak.

Motion by Salfer, second by Olson to approve the agenda with the following changes:

- Add Library Board appointment.
- Remove Bill Geske building permit.
- Add Booster Club discussion.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

**EDA President presented the EDA reports:**

- Work is continuing with the rental policy and lease agreement and should be approved at the next meeting.
- Strategic Plan – Planning committee held its first meeting on June 9<sup>th</sup>.
- Duplex – (See 6/2/2021 EDA Minutes)

**Clerk/Treas/Adm Report** - The 2020 Financial Audit will be on the July 12, 2021, Council agenda.

**Street Report –**

- **Street Patching** – Patching will begin at the end of June. Cedar St. has been removed due to LRIP Grant and repairs will be moved to other areas.
- **Decommissioned Equipment** - Motion by Olson, second by Baumann to adopt **Resolution No. 10** decommissioning various equipment.  
Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.
- **Tractor bid and snowplow.** Mr. Thompson submitted a financial plan to pay for the purchase of the tractor, which would be included in a budget report/amendment to be presented in July or August. The council discussed the merits of a lease vs. purchase and extended warranty. It was the consensus that the tractor be replaced once every two years. Mr. Jenniges stated it was his intention to put a plow on the one ton and use it to plow snow which would allow the city to reduce to one dump truck. He and Mr. Plaetz are looking for a replacement dump truck and hope to have one purchased by this snow season for approximately \$50,000. Motion by Olson, second by Baumann, to approve the purchase of the tractor from Kibble Equipment for \$29,500 with trade, and to purchase the “poly” snowplow plus attachments for the one ton truck for \$11,443.21.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

- **LRIP Grant** – Mr. Thompson informed the council that the city had received a MnDOT LRIP grant of \$1,250,000 for Cedar Street. Estimated cost of the project is \$2,200,000. The balance would be made up through a combination of assessments and borrowing. A full presentation will be given at the July meeting.
- **CDL Update** - Mr. Jenniges stated he is in the process of obtaining his CDL.
- **Storage Containers** - Motion by Baumann, second by Salfer to approve the purchase of bulk storage containers.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

#### **Water/Wastewater Report:**

- **Hydrant flushing** - completed.
- **Sewer Rehab Project.** Nothing new to report.
- **Lift Stations** were inspected. Water was found in the motor and the bearings are worn. Can be repaired for \$3,500 or replaced \$6,800. Motion by Olson, second by Salfer, to purchase a new pump for the lift station.  
Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.
- **Water Tower Maintenance** – Mr. Plaetz presented an agreement for water tower maintenance with Suez Utility Service Co., Inc. Mr. Plaetz noted that the agreement would schedule major maintenance projects and cover routine maintenance. Mr. Thompson noted that this service had been discussed during the 2021 budget deliberations and was included in the 2021 budget. Motion by Olson, second by Baumann to approve the water tower maintenance agreement with Suez Utility Service Co., Inc. as presented.  
Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

#### **Consent Agenda.** Motion by Olson, second by Salfer to approve the consent agenda as follows:

- Approve minutes of the May 10, 2021, regular meeting
- Approve fireworks permit for the Lion's Club – 6/23/2021 (BBQ)
- Approve building permit – Alex Schroeffer – 971 North St – Concrete work.
- Approve building permit – Pete Kidrowski – 560 South St. – Privacy fence.
- Approve building permit – Bob and Connie Kemper – 838 Pine St. - Patio
- Approve building permit – Todd Horkey – 1458 Elm St. – Handrails for front deck.
- Approve sharing costs (50%) with EDA for strategic planning.
- Approve temporary beer license – Baseball Association – July
- Lion's Club Liquor License – License to include all city facilities at 1429 Front Street including baseball field.
- Approve City Clerk vacation – 7/22/21 through 7/27/21.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

**Animal Control Ordinance** – Mr. Novak presented a draft of the revised Animal Control Ordinance. Mr. Novak noted that the ordinance was mostly the same as the current ordinance except:

- Fees would be set by resolution of the City Council.
- No dog kennels would be allowed.

- Clearer language relating to litter clean up with separate fines
- Permitting of chickens

Mr. Olson stated he would like to see the rabies vaccination language included as part of the permitting process and to distinguish license fees between neutered and unneutered animals. The second draft will be on the next meeting agenda.

**COVID-19 ARPA Funding** – Mr. Thompson presented an update on the 2021 COVID-19 relief aid noting that it was anticipated the city would receive approximately \$73,000. The Treasury Department had issued its guidelines which were more flexible than the 2020 funding. Mr. Thompson indicated he already had received a number of requests and the council should forward any ideas to him. The city council first needs to accept the grant and then it will need to decide how it wishes to use the funds. Motion by Olson, second by Salfer to adopt **Resolution No. 11** to accept the Coronavirus Local Recover Funds established under the American Rescue Plan Act.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

**Civil Defense Coordinator** – Motion by Salfer, second by Baumann, to appoint Scott Mann as a Civil Defense Coordinator.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

**Library Board Appointment** - Motion by Olson, second by Salfer to appoint Karla Arends to fill the remaining term of Alma Price on the Library Board of Trustees.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

**Booster Cub** – Mr. Olson stated he had been approached by the Wabasso Area Booster's Club to use the city's sprayer to paint the maroon W's. Mr. Plaetz suggested they use the school's sprayer as the project is mostly under the guidance of the school.

**Bills** – Motion by Salfer, second by Bauman, to approve the bills as submitted with the following changes:

- Sheriff's Service Contract fee should be \$8,875.00
- Salfer's Food should be \$54.73.
- Add payment to Minnesota Department of Human Services for Ambulance SWIFT - \$2,549.00

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

Motion by Salfer, second by Olson to adjourn at 7:25 p.m.

Atkins-yes; Baumann-yes; Olson-yes; Salfer-yes.

Larry J Thompson  
City Clerk/Treas./Administrator