

City of Wabasso
Regular Meeting
Monday, May 10, 2021
6:00 pm

REGULAR MEETING

1. Call to order
2. Approve Agenda
3. EDA Update
 - a. EDA Minutes - May 5, 2021
 - b. Loan and Checking Balance Report
 - c. Strategic and Development Plan Update
4. Public Comment *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
5. Clerk-Treas. /Administrator
 - a. City Payroll - Electronic Payment
6. Street Report
 - a. 2021 Street Repair Bids
 - b. Tractor Bid
7. Water/Wastewater Report
8. Approve Consent Agenda
9. Unfinished Business
 - a. Animal Control Ordinance - Matt Novak
10. New Business
 - a. COVID Relief Aid (America Recovery Plan Act) - Update
11. Correspondence
 - a. Sheriff's reports
 - b. Library Minutes - April 2021 and May 2021
12. Approve Bills
13. Adjourn

CONSENT AGENDA

1. Approve Minutes of the April 12, 2021 Regular Meeting
2. Approve Minutes of the April 21, 2021 Board of Adjustment Meeting
3. Building Permit - Amanda Guetter - 345 June St.
4. Building Permit - Cole and Tiffany Guetter - 798 Rose St.
5. Building Permit - Tyler Maertens - 773 Main St. - Concrete Drive
6. Building Permit - Pat Eichten - 601 Hope St. - Fence
7. Building Permit - Mike Kaufenberg - 214 Co. Hwy 6 - Solar Panels
8. Allow Chris Frank to use City Hall water for plants
9. City Clerk Vacation - May 28, 2021
10. Marco Proposal

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, May 10, 2021
Agenda Report**

1. EDA Info Enclosed – I have not completed the minutes for the 5/5/21 meeting. I will forward them prior to the meeting.
2. Electronic Payroll Payment – There has been interest expressed by employees to have their paychecks automatically deposited into their checking accounts. I am presently researching if this is allowed under state law and will forward my findings.
3. 2021 Street Repair Bids. The city has received one of the bids and is expecting one more bid by Monday. I will forward both bids once I have received them. The first bid is significantly higher than the 2020 budget. As you may recall during the budget discussions the city had not spent approximately \$17,000 of the budget in street repairs during 2021. Also, it had underspent capital equipment by approximately \$5,000. Below is an excerpt from the 2021 budget transmittal that notes the goal of establishing a capital improvement plan/sinking fund, to provide for more stable long-term planning and to not punish departments for underspending on capital outlays. It is recommended that the Council allocate the unspent 2020 funds to assist with financing the 2021 Street repairs.

CAPITAL IMPROVEMENT PLAN/SINKING FUNDS:

One of the major goals for the next budget is to include a capital improvement plant. Most capital improvement expenditures are large, one-time purchases. It is extremely important to balance these costs out over time so that the city's streets, equipment, utility plants and facilities are continually being maintained and improved, and the city is not riding a financial roller coaster with expenditures.

4. Tractor Purchase – Attached is a bid for replacing the city tractor. While there was discussion regarding trading in the tractor there was not a specific line item listed in the budget. I will give my recommendation at the council meeting.
5. Animal Ordinance - Memo from Matt Novak and letter from Kenley Guetter.
6. American Recovery Plan Act (ARPA) – Update enclosed
7. Sheriff's Reports – Attached
8. Library Minutes – April and May - Attached
9. Building Permit applications – enclosed except for Mike Kaufenberg. I will forward when I receive the information. Note that Pat Eichten had already received approval for his deck and fence but had not completed the fence within one year.
10. Chris Frank – City Hall water for plants. Chris Frank waters the plants in front of the Veterans memorial at the Community Center. Previously someone complained that she was using city water without permission from the city council and is asking for permission. I would recommend the city council allow whoever is maintaining plantings at the community center to use the city water until the council changes its policy.
11. Marco Proposal. The city's copier lease is up at the end of June. Attached is a proposed lease renewal. The current black and white copier would be replaced with a similar copier with a collator for approximately the same monthly lease rate. For an additional \$10.00/month the city can lease a color copier. Currently I have to go to the Library if I want color copies. It is recommended the Council approve the lease for the color copier.

Wabasso EDA
Regular Meeting
Wednesday, May 5, 2021
5:00 pm

The meeting was called to order at 5pm with Board Member Pat Eichten, Steve Burns, Jeff Olson, Chuck Robasse and Karl Guetter in attendance. Also present were EDA Director Larry Thompson, Pat Dingels, Matt Novak, Jorge Lopez (APX Construction) and Paul Sobocinski.

The minutes of the April 2021 Regular meeting were approved on a motion by Olson, second by Burns with the correction that Charlotte Guetter be changed to Anne Guetter.

Eichten – Yes; Olson – Yes; Burns – yes; Robasse – yes; Guetter – yes.

The HRA discussed the duplex construction. Mr. Thompson presented three contract formats from APX ranging from General Contractor to Construction Manager. Mr. Thompson also state he and Mr. Novak had discussed the financing with the financial consultant and bond counsel. Mr. Novak indicated that it appeared the most feasible financing tool would be a private placement general obligation tax abatement bond. Staff had used a \$500,000 estimate at this time, but it might be low given market conditions. Mr. Thompson stated the board should decide what framework for service it would like with APX. Mr. Novak indicated that if the EDA chose the General Contractor format the project would probably have to be bid. The board could select APX as a construction manager and have APX bid the various components of the project. The consensus of the board was that the construction manager relationship was best. It was added that the board wanted to ensure that local contractors would have the opportunity to bid. Mr. Olson indicated that he would like to see as much management done in house as possible. Total estimated cost of the project was discussed. There was a consensus that prices had risen significantly and that the last estimate from APX was probably not accurate. Mr. Lopez indicated that he would try to get a new estimate by next meeting. Mr. Lopez indicated that the construction management fee could be as high as 17%. Mr. Thompson indicated he would work with Mr. Lopez regarding the services provided with the hope of reducing the fee. The board felt that the new estimated costs may make the project not feasible. It was noted that from the onset it was felt that the board may need to use some of its other assets to subsidize the rents. The board indicated it would like to tour the duplex in Blue Earth on Friday, May 14, 2021. Mr. Lopez indicated he would make arrangements. Mr. Thompson indicated that he had reviewed that finance consultant contract and had concerns with the fee. He would discuss with the consultant. Mr. Thompson indicated he would prepare a budget and pro forma for the next meeting.

The EDA considered a consultant agreement from Achieve to assist with the strategic planning process at a cost of \$4,900. Ms. Dingels indicated she had worked with the consultant and felt she would be a good fit for the community. The board discussed the merits of utilizing the services and felt the contract was a good way to proceed. The board indicated it would like to have a budget for the entire project presented at the next EDA meeting for consideration. It was noted that the board would need to appoint a planning committee of approximately 5 community leaders. The board directed Mr.

Thompson to contact the various community organizations for recommendations including the school district, Lions, Commercial Club, Jonti-Craft and main street. Motion by Olson, second by Burns to approve the contract with Achieve for \$4,900 with a cost sharing with the City.

Eichten – Yes; Olson – Yes; Burns – yes; Robasse – yes; Guetter – yes.

Mr. Novak presented an outline for a lease/rental policy. Mr. Novak indicated that while regulations should be place on applicants and the lease agreement, the emphasis should be the lease agreement. Mr. Novak recommended the EDA stick with the 30 day lease term. Mr. Novak indicated he would draft the applicant/screening policy and lease agreement including a section on pets and present it at the next meeting.

Motion by Robasse, second by Guetter to accept the Treasurer's report.

Eichten – Yes; Olson – Yes; Burns – yes; Robasse – yes; Guetter – yes.

Motion by Olson, second by Burns to pay the bills as submitted.

Eichten – Yes; Olson – Yes; Burns – yes; Robasse – yes; Guetter – yes.

Mr. Thompson informed the board that a group had been formed to study the community center and possible improvements. The board indicated that it would be open to possible financial participation with the improvements.

The board adjourned at 6:45 pm.

EDA Monthly Payment Schedule**as of** **4/30/2021**

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Date of Last Payment</u>	<u>Next Payment Due</u>
Bart Properties Llc	14th	\$ 482.80	3%	\$ 25,200.67	EDA II	7/14/2025	4/6/2021	5/14/2021
DEEM, Inc	21st	\$ 482.80	3%	\$ 25,716.97	EDA	5/21/2025	4/1/2021	5/21/2021
DEEM, Inc	21st	\$ 327.27	3%	\$ 18,689.84	EDA	5/21/2025	4/1/2021	5/21/2021
Jonti-Craft	25th	\$ 3,886.28	2.5%	\$ 194,816.38	EDA	9/25/2025	4/14/2021	5/25/2021
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 6,132.95	EDA II	9/25/2025	4/14/2021	5/25/2021
Jenniges Gas & Diesel	8th	\$ 500.00	1%	\$ 13,822.53	EDA	12/8/2023	4/20/2021	5/8/2021
Jenniges Gas & Diesel	14th	\$ 300.00	3%	\$ 17,027.65	EDA	12/11/2026	4/20/2021	5/14/2021
Wabasso Electric Motor LLC	6th	\$ 251.00	3%	\$ 11,616.34	EDAI	8/6/2024	4/2/2021	5/6/2021
Matt Novak	1st	\$ 362.10	3%	\$ 19,867.04	EDA II	8/4/2026	4/1/2021	5/1/2021
Chad Ruprecht	21st	\$ 400.00	3%	\$ 18,803.37	EDA II	5/21/2028	4/14/2021	5/21/2021
Safe Storage 2	5th	\$ 482.80	3%	\$ 39,108.16	EDA	10/5/2028	4/1/2021	5/5/2021
Mid County Ag Services	20th	\$ 242.00	3%	\$ 19,981.84	EDA I	11/20/2028	4/14/2021	5/20/2021
Totals		\$ 7,837.24		<u>\$ 410,783.74</u>				
EDAI Daily Savings		\$ 324,770.62		FROM MONTHLY BANK STATEMENTS				
EDAI Daily Savings		\$ 76,532.13		FROM MONTH				
EDA-WDC		\$ 39,805.61		FROM MONTHLY BANK STATEMENTS				
		\$ 441,108.36						

EDA General Fund

Beginning Balance	\$ 44,273.40
Plus Deposits Outstanding	
Interest Earnings	\$ -
Checks Cleared	\$ (318.00)
Less Outstanding Checks	\$ -
Ending Balance	<u>\$ 43,955.40</u>

CD # 115009 renewal 12-9-19	\$ 28,446.81
CD #33649	\$ 50,186.34
	<u>\$ 78,633.15</u>
CD Total	
EDA General Total	<u>\$ 122,588.55</u>

EDA Dewey Street

Beginning Balance	\$ 63,390.19
Plus Deposits Outstanding interest	
rents	\$ 4,125.00
Security Deposit	\$ -
Less Checks /Outstanding	
Repairs and Maint	\$ 1,045.92
Loan Payment	\$ 2,000.00
Gas	\$ -
	<u>\$ 64,469.27</u>

EDA Eastvail Sales Account	Starting Balance	\$ 33,580.87
	Interest on investments	\$ -
		<u>\$ 33,580.87</u>

Dewey Street Townhomes Loan	5/29/2020	\$ 42,491.48	2.8 % interest
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EDA I

4/30/2021

Balance Sheet

	Balance 4/01/21	Adj.	Balance 4/30/21
Assets			
Cash	\$ 318,519.47	6,251.15	\$ 324,770.62
Notes Receivable	\$ 334,647.93	(5,484.56)	\$ 329,163.37
Total Assets	\$ 653,167.40	766.59	\$ 653,933.99

Liabilities

	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -

Assets less Liabilities

\$ 653,167.40 \$ 653,933.99

Principal Payments Monthly

Deem 1	\$ 309.77
Deem 2	\$ 417.46
Jenniges Gas & Diesel 1	\$ 241.36
Jenniges Gas & Diesel 2	\$ 464.76
Jonti-Craft 1	\$ 3,473.18
Mid Country Ag Services	\$ 193.96
Safe Storage #2	\$ 384.07
Total Principal Payment	\$ 5,484.56

Principal Payments Year to Date

Deem 1	\$ 1,234.46
Deem 2	\$ 1,663.61
Jenniges Gas & Diesel 1	\$ 1,008.01
Jenniges Gas & Diesel 2	\$ 1,853.01
Jonti-Craft 1	\$ 13,849.45
Mid Country Ag Services	\$ 763.99
Safe Storage #2	\$ 1,632.14
Total Principal Payments	\$ 22,004.67

New Loans

\$ -
\$ -
\$ -

Income Statement

Income

Interest on Loans Monthly

Deem 1	\$ 47.50
Deem 2	\$ 65.34
Jenniges Gas & Diesel 1	\$ 35.24
Jenniges Gas & Diesel 2	\$ 58.64
Jonti-Craft 1	\$ 413.10
Mid Country Ag Services	\$ 48.04
Safe Storage #2	\$ 98.73
Total Interest Payment:	\$ 766.59

Interest on Loans Monthly

Deem 1	\$ 194.62
Deem 2	\$ 267.59
Jenniges Gas & Diesel 1	\$ 146.99
Jenniges Gas & Diesel 2	\$ 191.99
Jonti-Craft 1	\$ 1,695.67
Mid Country Ag Services	\$ 204.01
Safe Storage #2	\$ 299.06
Total Interest Payments	\$ 2,999.93

Savings Interest

Quarter 1	\$ 74.25	\$ 6,325.40
Quarter 2	\$ -	
Quarter 3	\$ -	
Quarter 4	\$ -	
	\$ 74.25	
Total Income	\$ 840.84	

Expenses

Interest Payment	\$ -
	\$ -
	\$ -
Other Misallocated deposit	\$ -
Total Expense	\$ -
Net Income	\$ 840.84

EDA II
Balance Sheet

4/30/2021

	Balance 4/1/21	Adj.	Balance 4/30/21
Assets			
Cash	\$ 74,916.04	1,616.09	\$ 76,532.13
Notes Receivable	\$ 83,031.48	(1,411.11)	\$ 81,620.37
Total Assets	\$ 157,947.52	222.51	\$ 158,152.50

Liabilities

	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 157,947.52		\$ 158,152.50

Principal Payments Monthly

Bart Properties	\$ 418.75
Chad Ruprecht	\$ 352.11
Jonti-Craft	\$ 107.19
Novak Law	\$ 311.65
Wabbasso Electric Motor	\$ 221.41
Total Principal Payments	\$ 1,411.11

New Loans

\$ -
\$ -
\$ -

Principal Payments Year to Date

Bart Properties	\$ 1,668.76
Chad Ruprecht	\$ 1,403.18
Jont-Craft	\$ 427.42
Novak Law	\$ 1,241.96
Wabbasso Electric Motor	\$ 882.31
Total Principal Payments	\$ 5,623.63

Income Statement

Income

Interest on Loans Monthly

Bart Properties	\$ 64.05
Chad Ruprecht	\$ 47.89
Jonti-Craft	\$ 13.00
Novak Law	\$ 50.45
Wabbasso Electric Motor	\$ 29.59
	\$ -
	\$ -
Total Interest Payments	\$ 204.98

Interest on Loans Monthly

Bart Properties	\$ 262.44
Chad Ruprecht	\$ 196.82
Jont-Craft	\$ 53.34
Novak Law	\$ 206.44
Wabbasso Electric Motor	\$ 121.69
	\$ -
	\$ -
Total Interest Payments	\$ 840.73

Savings Interest

Quarter 1	\$ 17.53
Quarter 2	
Quarter 3	
Quarter 4	
	\$ 17.53

Total Income

\$ 222.51

Expenses

Interest Payment	\$ -
	\$ -
	\$ -
Other	\$ -
Total Expense	\$ -

Net Income

\$ 222.51



JOHN DEERE



Quote Summary

Prepared For:

CITY OF WABASSO
PO BOX 60
WABASSO, MN 56293
Business: 507-342-5519
CWAB@REDRED.COM

Prepared By:

Mike Eichten
Kibble Equipment
150 Hwy 68
Wabasso, MN 56293
Phone: 507-342-5171
mike.eichten@kibbleeq.com

Quote Id: 24203022
Created On: 19 April 2021
Last Modified On: 29 April 2021
Expiration Date: 28 June 2021

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JD 6130R Tractor	\$ 158,305.00	\$ 119,500.00 X	1 =	\$ 119,500.00
JD 640R LOADER	\$ 16,117.00	\$ 17,500.00 X	1 =	\$ 17,500.00

Equipment Total **\$ 137,000.00**

Trade In Summary	Qty	Each	Extended
JD 6130R WT LOADER - 1L06130RPJH924719	1	\$ 107,500.00	\$ 107,500.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 107,500.00

Trade In Total **\$ 107,500.00**

Quote Summary

Equipment Total	\$ 137,000.00
Trade In	\$ (107,500.00)
SubTotal	\$ 29,500.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 29,500.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 29,500.00

Salesperson : X _____

Accepted By : X _____

Confidential

**JOHN DEERE**

Selling Equipment

**KIBBLE
EQUIPMENT**

Quote Id: 24203022

Customer: CITY OF WABASSO

JD 6130R Tractor

Hours:

Suggested List

Stock Number:

\$ 158,305.00

Selling Price

\$ 119,500.00

Code	Description	Qty	Unit	Extended
00Z9L	6130R Tractor	1	\$ 137,979.00	\$ 137,979.00
Standard Options - Per Unit				
0202	United States	1	\$ 0.00	\$ 0.00
0409	English	1	\$ 0.00	\$ 0.00
0501	No Package	1	\$ 0.00	\$ 0.00
873F	Standard Light Package	1	\$ 951.00	\$ 951.00
891F	M-SCV 3F (Mechanical Valve, 3 Functions), Mounting Frame	1	\$ 6,765.00	\$ 6,765.00
1437	16F/16R PowrQuad Plus Transmission 30 km/h (19 mph)	1	\$ -3,651.00	\$ -3,651.00
2057	Standard Cab with Right-Hand Console	1	\$ 1,217.00	\$ 1,217.00
2158	Standard Seat	1	\$ 0.00	\$ 0.00
2511	Mirrors - Manual Telescopic	1	\$ 0.00	\$ 0.00
2624	Panorama Windshield with Panorama Doors	1	\$ 0.00	\$ 0.00
2663	Standard Radio Package	1	\$ 351.00	\$ 351.00
3223	Hydraulic Pump - 114 L/min	1	\$ 0.00	\$ 0.00
3332	3 Mechanical Selective Control Valves (SCV) - Premium	1	\$ 1,396.00	\$ 1,396.00
3833	Rear PTO - 540/540E/1000 - for R&P Axle	1	\$ 0.00	\$ 0.00
4121	Telescopic Draft Links with Ball End	1	\$ 0.00	\$ 0.00
4213	Center Link with Ball End - Category 3	1	\$ 0.00	\$ 0.00
4410	Sway Blocks	1	\$ 0.00	\$ 0.00
5040	R&P Rear Axle 79 mm (3.11 in.) x 2550 mm (100.4 in.)	1	\$ 2,750.00	\$ 2,750.00
5091	Adjustable Cast Wheels - Rear	1	\$ 189.00	\$ 189.00
5234	Rear Wheels 460/85R38 (18.4R - 38)	1	\$ 2,496.00	\$ 2,496.00
5901	Rear and Front Tire Brand - Firestone	1	\$ 600.00	\$ 600.00
6045	4WD front axle - unsuspended	1	\$ 0.00	\$ 0.00
6092	Adjustable Steel Wheels - Front	1	\$ 0.00	\$ 0.00
6220	Front Wheels 380/85R24	1	\$ 806.00	\$ 806.00
7702	Shipment Preparation - By Ship Overseas	1	\$ 0.00	\$ 0.00
8002	Toolbox	1	\$ 91.00	\$ 91.00
8011	Front Fenders for Mechanical Front-Wheel Drive (MFWD) - Rigid	1	\$ 639.00	\$ 639.00

**JOHN DEERE**

Selling Equipment

**KIBBLE
EQUIPMENT**

Quote Id: 24203022

Customer: CITY OF WABASSO

8020	Fender Extension, One-Piece Side and Rear Extension	1	\$ 729.00	\$ 729.00
8300	Cold Start Package I	1	\$ 363.00	\$ 363.00
8747	Battery 12V / 174A	1	\$ 134.00	\$ 134.00
Standard Options Total				\$ 15,826.00
Value Added Services Total				\$ 0.00
Other Charges				
	Freight	1	\$ 2,000.00	\$ 2,000.00
	Setup	1	\$ 2,500.00	\$ 2,500.00
Other Charges Total				\$ 4,500.00
Suggested Price				\$ 158,305.00
Customer Discounts				
Customer Discounts Total			\$ -38,805.00	\$ -38,805.00
Total Selling Price				\$ 119,500.00

JD 640R LOADER

Hours:

Suggested List

Stock Number:

\$ 16,117.00

Selling Price

\$ 17,500.00

Code	Description	Qty	Unit	Extended
0BNEP	640R Standard Farm Loader	1	\$ 17,969.00	\$ 17,969.00
Standard Options - Per Unit				
0202	United States	1	\$ 0.00	\$ 0.00
0409	English	1	\$ 0.00	\$ 0.00
0963	6R/6M Small-Frame Final Tier 4 (FT4) Loader Ready Tractors	1	\$ 0.00	\$ 0.00
1996	Less Mounting Frames	1	\$ -1,825.00	\$ -1,825.00
2634	640R Mechanical Self-Leveling (MSL) Farm Loader Three-Function	1	\$ 0.00	\$ 0.00
3995	Less Hydraulic Hoses and Controls	1	\$ -549.00	\$ -549.00
4650	Three-Function Single-Point Coupler, Loader Half (Loader Ready)	1	\$ -245.00	\$ -245.00
5995	Less Hood Guard	1	\$ -465.00	\$ -465.00
6995	Less Ballast Box	1	\$ 0.00	\$ 0.00
8230	2150-mm (85-in.) Global Heavy-Duty Bucket with Grapple Brackets	1	\$ -268.00	\$ -268.00
Standard Options Total				\$ -3,352.00
Value Added Services Total				\$ 0.00



JOHN DEERE

Selling Equipment



**KIBBLE
EQUIPMENT**

Quote Id: 24203022

Customer: CITY OF WABASSO

Other Charges			
Freight	1	\$ 675.00	\$ 675.00
Setup	1	\$ 825.00	\$ 825.00
Other Charges Total			\$ 1,500.00
Suggested Price			\$ 16,117.00
Customer Discounts			
Customer Discounts Total		\$ 1,383.00	\$ 1,383.00
Total Selling Price			\$ 17,500.00

**JOHN DEERE****KIBBLE
EQUIPMENT**

Trade In

Quote Id: 24203022

Customer: CITY OF WABASSO

JD 6130R WT LOADER SN# 1L06130RPJH924719	
Machine Details	
Description JD 6130R WT LOADER SN# 1L06130RPJH924719 Your Trade In Description	Net Trade Value \$ 107,500.00
Additional Options	
Hour Meter Reading	787
Total	
\$ 107,500.00	

Original Factory Build Codes

Code	Description
873F	STANDARD LIGHT PACKAGE
2057	STANDARD CAB W/RH CONSOLE
5234	REAR WHEEL SIZE 460/85R38
2127	ECONOMY SEAT
2511	MIRRORS - MANUAL TELESCOPIC
8300	COLD START PACKAGE I
0501	NO PACKAGE
8747	BATTERY 12V / 174AH
2624	PANORAMA WS W/PD
2663	STANDARD RADIO PACKAGE
1437	POWRQUAD PLUS-16/16,30KMH
3223	HYDRAULIC PUMP - 114 L/MIN
7706	SP. BY SHIP OVERSEAS W/ CONS
3332	1,2&3MECHANICALSCV450SERIES
5901	R+F TB- FIRESTONE
8002	TOOL BOX
0202	UNITED STATES
8011	FRONT FENDERS MFWD - RIGID
8020	RF EXT-ADJ.TIRE 2200/2380MM



JOHN DEERE

Trade In



**KIBBLE
EQUIPMENT**

Quote Id: 24203022

Customer: CITY OF WABASSO

3820	540/1000 REAR PTO EXCHANG.
6045	MFWD FA - UNSUSPENDED
1834	NO GREENSTAR READY
4121	DLINKS W/ TEL.BALL CAT3N/3
1835	LESS STARFIRE 3000 RECEIVER
4213	CLINK W/BALLEND/ CAT 3
6092	ADJUSTAB. STEEL WHEELS FRONT
891F	LOADER READY MECH.SCV 3FUNCT
4410	SWAY CONTROL BLOCKS
0409	ENGLISH
1947	4200 PROCESSOR
1885	JDLINK CAPABLE
5040	R&P REAR AXLE 79 MM
1867	LESS SOFTWARE
5091	ADJUSTABLE CAST WHEELS REAR
6230	FRONT WHEEL SIZE 340/85R28
1829	SINGLE8.4COMMANDCENTERDISPLY

M.R.

PAVING & EXCAVATING, INC.

2020 North Spring Street

P.O. Box 787

New Ulm, MN. 56073

Phone (507) 354-4171

Fax (507) 359-4156

PROPOSAL SUBMITTED TO City of Wabasso	PHONE (507) 342-5519	DA/TE 04/29/2021
STREET 1429 Front Street	JOB NAME Blacktop Patching	
CITY, STATE, & ZIP CODE Wabasso, MN 56293	LOCATION City Streets	ATTENTION Larry Thompson
<p><u>4" Blacktop Patching:</u> 19,225 Square Feet of 4" Blacktop Patching</p> <ul style="list-style-type: none">• Saw cut the edges of the proposed patch areas as needed.• Remove 4" of the existing materials and replace them with 4" of hot mix asphalt.• We will pave the 4" asphalt patching in 2 lifts (2.5" of base and 1.5" of wear) applying tack oil between the lifts. <p>Price: \$78,822.50</p> <p><u>Notes:</u></p> <ul style="list-style-type: none">• Any soil correction due to poor soils below the existing blacktop/gravel would be extra. <p>This price is subject to change if not accepted within 30 days</p>		
<p>Acceptance of Estimate</p> <p>Sign this proposal, return it to our office and make a copy for your records.</p> <p>Customer's Signature: _____ Date: _____</p>		
<p>Respectfully Submitted, M.R. Paving & Excavating, Inc.</p> <p><i>Brian D. Rahe</i></p> <p>Brian D. Rahe Sales Manager</p>		



408 6th St Prinsburg, MN 56281
phone 320.978.6011 fax 320.978.4978

ESTIMATE #: 802616

PREPARED BY: Bryce Thorp

PHONE:

FAX: (320) 978-4978

EMAIL: BryceT@duinck.com

www.duinck.com

JOB NAME WABASSO 2021 CITY PATCHING

DATE: 5/6/2021

CONTACT NAME: LARRY THOMPSON

SOLD TO: CITY OF WABASSO

OFFICE #

FAX #

BILL TO: 1429 FRONT ST.

JOB LOCATION:

WABASSO, MN 56293

WE PROPOSE HEREBY TO FURNISH THE MATERIAL & LABOR - COMPLETE IN ACCORDANCE WITH SPECIFICATIONS:

Line # Item Description

010 4" PATCH REMOVAL

020 4" BITUMINOUS PATCH

Total Bid Price: \$195,280.68

- Notes:**
- THIS ESTIMATE DOES NOT INCLUDE PREVAILING WAGE RATES.
 - Quote ONLY good for 20 Days without verbal commitment or mutually agreed upon extension. Please review & respond ASAP.
 - DI Requires min. 2 weeks notice to start construction unless mutual agreement has been agreed upon.
 - ALL paving to occur between May 15 & October 15. Weather to be in accordance with contract Specifications. DI cannot guarantee how long hot mix plants operate after October 15. If weather conditions are outside the parameters of contract specifications for bituminous paving DI will require a letter from owner/contractor stating it is ok to proceed with work and all warranties will be waived.
 - A 3% service fee will be charged to all contracts \$3,000 and greater that are paid by CC.
 - Project is based on approximately 53 separate locations with a total area of 2,136 SY.
 - The approximate areas will take roughly 514 ton of SPWEB240B Wear Course mix.
 - A minimum of 200 ton must be done for Duinck to keep the costs of bituminous patches at \$380.00 per ton.
 - City of Wabasso will be responsible for marking out all areas that they wish to have done.

Payments to be made as follows: **Monthly Progress Payments**
Interest charge of 1.5% will be charged 30 days after invoice.

Payment Type ☐ Check ☐ Credit Card

Send Checks to above address.

Authorized
Signature

Jeff Bailey

Credit Card Authorization (To be charged monthly)

Number:

Expiration Date: Type: Visa MC

Name on Card:

Authorization:

Note: This proposal may be withdrawn by Duinck Incorporated if not accepted WITHIN 20 DAYS.

For Internal Use Only

Job Start Date:

Job Completion Date:

Job Number:

Signature to endorse the contract

The above prices, conditions, specifications, & payment terms are hereby accepted. You are authorized to do the work as specified.

Date:



408 6th St Prinsburg, MN 56281
phone 320.978.6011 fax 320.978.4978

ESTIMATE #: **802616**

PREPARED BY: **Bryce Thorp**

PHONE:

FAX: (320) 978-4978

EMAIL: BryceT@duinick.com

www.duinick.com

Additional Terms & Conditions of this Contract:

(a) Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.

(b) Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.

(c) You agree to pay reasonable costs of collection, including attorney's fees, if payment is not made when due according to the terms agreed to within this contract.

(d) All material is guaranteed to be as specified. All work to be complete in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become extra charges over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Duinick Incorporated employees are fully covered by Workers Compensation Insurance according to all applicable statutes.

Additional Information and Diagrams:

BROCKWHITE

CONSTRUCTION MATERIALS

HELPING BUILD YOUR SUCCESS

Date _____

Distributors of:

CRAFCO INC.
AN ERGONIS COMPANY

South St.

8 X 33
4 X 121
12 X 17

264 594
48
204 516

Rose St.

7 X 100
10 X 35
6 X 21
16 X 40
10 X 20

700
350
126 2016
640
200

North St.

974
972
970
966
968
943

3 X 37
2 X 12
5 X 45
2 X 35
2 X 19
8 X 35
3 X 10

111
24
225 778
70
38
280
30

ST. PAUL, MN
2575 Kasota Ave
55108
651-847-0950
Fax 651-847-0403
1-800-880-3210

ROCHESTER, MN
8784 10th Ave SW
55902
507-282-2421
Fax 507-282-3174
1-800-279-8034

ELK RIVER, MN
12785 Elk Lake Rd
55330
763-441-2004
Fax 763-441-1522
1-800-859-7077

ST. CLOUD, MN
680 41st Ave N
56303
320-251-5060
Fax 320-251-2783
1-800-892-8589

BRANERD, MN
7419 Foothill Rd
Baxter, 56425
218-828-1829
Fax 651-688-9162
1-800-201-1929

EAGAN, MN
1243 Eagan Indust Rd
55121
651-689-5036
Fax 218-828-0602
1-800-241-2660

DULUTH, MN
4231 West 1st Street
PO Box 16507
55807
218-828-2231
Fax 218-828-2917
1-800-232-1344

SIOUX FALLS, SD
818 E 50th St N
57104
605-339-1977
Fax 605-339-2460
1-888-266-5315

BISMARCK, ND
2009 Morton Ave.
58504
701-222-3010
Fax 701-222-4904
1-800-832-8829

MINOT, ND
4401 E Burdick Expy
58701-5505
701-839-0509
Fax 701-839-0554

FARGO, ND
1425 41st Street N
58102
701-282-9255
Fax 701-282-9257
1-800-487-9256

GREEN BAY, WI
Zoll Brock White
1425 S. Ashland Ave
54304
820-432-6438
Fax 920-432-7386
1-800-236-5464

www.brockwhite.com

BROCKWHITE

CONSTRUCTION MATERIALS

HELPING BUILD YOUR SUCCESS

Date _____

Distributors of:

CRAFCO INC.
AN ERGON COMPANY

E/m

1460	12X115	1380
St Annes Play	10X20	200 1622
E/m Perry	Radios	42

May

1374	27X60	1620
	10X17	170
	3X13	39
	3X6	18 4350
School	21X35	756
	25X4	100
	9X183	1647

Oak St

Navock Office	4X14	56
Jennings	10X20	200 694
Bank	3X9	310
	17X75	128

ST. PAUL, MN
2575 Kasota Ave
56106
651-847-0980
Fax 651-847-0403
1-800-880-3210

ROCHESTER, MN
6784 10th Ave SW
55902
507-282-2421
Fax 507-282-3174
1-800-278-9034

ELK RIVER, MN
12785 Elk Lake Rd
55830
763-441-2004
Fax 763-441-1822
1-800-868-7077

ST. CLOUD, MN
680 41st Ave N
56303
320-251-8080
Fax 320-251-2783
1-800-662-8589

BRANERD, MN
7410 Forthun Rd
Baxter, 56425
218-829-1829
Fax 831-898-5182
1-800-201-1829

EAGAN, MN
1243 Eagan Indust Rd
55121
651-888-8038
Fax 218-829-0882
1-800-241-2550

DULUTH, MN
4231 West 1st Street
PO Box 16507
55807
218-628-2231
Fax 218-628-2817
1-800-232-1344

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605-339-1977
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1-888-265-5315

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1-800-832-8829

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58701-5505
701-839-0509
Fax 701-839-0554

FARGO, ND
1425 41st Street N
58102
701-282-9255
Fax 701-282-9257
1-800-487-9256

GREEN BAY, WI
208 Brock White
1425 S. Ashland Ave
54304
920-432-8438
Fax 920-432-7386
1-800-238-6454

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BROCKWHITE

CONSTRUCTION MATERIALS

HELPING BUILD YOUR SUCCESS

Date _____

Distributors of:



ONE

*Bank Alley
Bank*

Arvizu

5x10	50	
14x20	480	
18x10	180	
16x6	96	
15x12	1680	
11x13	143	3958
27x16	432	
17x19	323	
68x10	680	
7x32	284	

Pine St.

864

8x35	280	
6x14	84	
3x60	180	772
8x14	112	
3x20 + 6x14	66	
2x25	50	

862

*South Pine
Maple & Main*

ST. PAUL, MN
2575 Kasota Ave
55108
851-647-0890
Fax 651-847-0403
1-800-880-3210

ROCHESTER, MN
6784 10th Ave SW
55902
507-282-2421
Fax 507-282-3174
1-800-278-8034

ELK RIVER, MN
12785 Elk Lake Rd
55330
763-441-2004
Fax 763-441-1622
1-800-889-7077

ST. CLOUD, MN
580 41st Ave N
56303
320-251-6060
Fax 320-251-2763
1-800-892-8589

BRAINERD, MN
7418 Forthum Rd
Baxter, 56425
218-828-1829
Fax 651-888-6162
1-800-201-1829

EAGAN, MN
1243 Eagan Indust Rd
55121
651-686-6036
Fax 218-828-0802
1-800-241-2850

DULUTH, MN
4231 West 1st Street
PO Box 15607
55807
218-828-2231
Fax 218-828-2817
1-800-232-1344

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1-888-285-6316

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58504
701-222-3010
Fax 701-223-4904
1-800-832-8829

MINOT, ND
4401 E Burdick Exp
58701-5505
701-839-0508
Fax 701-839-0554

FARGO, ND
1425 41st Street N
58102
701-282-9255
Fax 701-282-9257
1-800-487-8296

GREEN BAY, WI
Zoll Brock White
1425 S. Ashland Ave
54304
920-432-6438
Fax 920-432-7386
1-800-236-6454

www.brockwhite.com

BROCKWHITE

CONSTRUCTION MATERIALS

HELPING BUILD YOUR SUCCESS

Date _____

Distributors of:



Maple North

653
684

2x20
2x24
3x25
3x75

40
48
75
225

water plant
1017

Cedar

15x6
4.5x32

90
144

Front Main

Front

7x10

70 70

1836

Barr

5x30

150 150

19225
2136 58x105

ST. PAUL, MN
2575 Kaeska Ave
55108
651-847-0950
Fax 651-847-0403
1-800-880-3210

ROCHESTER, MN
6784 10th Ave SW
55902
507-282-2421
Fax 507-282-3174
1-800-278-9034

ELK RIVER, MN
12785 Elk Lake Rd
55330
763-441-2004
Fax 763-441-1622
1-800-859-7077

ST. CLOUD, MN
580 41st Ave N
56303
320-261-5080
Fax 320-261-2783
1-800-892-8589

BRAINERD, MN
7419 Fortlun Rd
Baxter, 56426
218-828-1929
Fax 661-688-5182
1-800-201-1929

EAGAN, MN
1243 Eagan Indust Rd
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Fax 218-828-0802
1-800-241-2850

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58504
701-222-3010
Fax 701-223-4904
1-800-832-8828

MINOT, ND
4401 E Burdick Expy
58701-8605
701-839-0509
Fax 701-839-0554

FARGO, ND
1425 41st Street N
58102
701-282-9255
Fax 701-282-9257
1-800-467-9258

GREEN BAY, WI
Zoll Brock White
1425 S. Ashland Ave
54304
920-432-6438
Fax 920-432-7388
1-800-236-5454

www.brockwhite.com

Employee Name: Mike Remiger

Public Works Department Reports

Month

Date	Water	Sewer	Street	Shop	CC	Office	Misc.	Library	Mowing	C.Park	Ath Field	5 Plex	BB Field	Vacation	Holiday	Eda	Snow	Cemetery	TOTAL
1				3.5	1		1.5				1			2 sick					8
2				4			1												6
3	1	1					1												3
4	1	1					1												3
5		2					2				4								8
6				2		1	0.5			1.5			2						7
7														8 sick					8
8														8 sick					8
9	3.5													4.5 sick					8
10					2														2
11																			
12				2	3	2.5	1				1								9.5
13			1	2			2.5					2.5							8
14				2			6												8
15				1						3	2	2							8
16				3			2												5
17																			
18																			
19				3.5	2.5		2												8
20			6	1			1												8
21		5	4	1															10
22				3	1						1			3 sick					8
23				2	1		1					1.5							5.5
24					c-01														1
25																			
26			3	1	3						1								8
27			2	1.5							1.5			3 sick					8
28			2.5	2	1		1					1.5		8 sick					8
29																			8
30				2	1		2												5
31																			
Total	5.5	9	18.5	36.5	16.5	3.5	25.5			4.5	11.5	7.5	2	36.5					177

Total Hours: 177

Total Comp. vacation

1

0

Hours Needed: 176

Remain

153.5

Mike Remiger
573 South Street
Wabasso Mn.56293

Mike Remiger
City Maintenance
City of Wabasso
Wabasso Mn. 56293

City Clerk-Administrator, Mayor, Council

The purpose of this resignation letter is to inform you that I will be leaving my position with City of Wabasso effective May 31 2021.

Let me know if I can be of assistance.

Signature: 

Mike Remiger

NOVAK LAW

1224 Oak St., P.O. Box 39
Wabasso, MN 56293
507-342-5181

May 6, 2021

City of Wabasso
1429 Front St.
Wabasso, MN 56293

RE: Regulation of Animals

Dear Wabasso City Council,

My office has recently undertaken a review of the animal ordinance in the City, as discussed at the April 2021 City Council Meeting. Pursuant to that, I am recommending the following alterations to the Wabasso animal ordinance:

1. Expanding the definitions in the ordinance. The current ordinance has only 5 definitions, and makes no distinctions between different classes of animals other than cats and dogs. Adding further classifications will make both regulation and enforcement clearer. I would recommend specifically “domestic” and “non-domestic” animal provisions, and, depending on item 3 below, perhaps a “farm animal” definition as well.
2. Expressly prohibiting the keeping of non-domestic animals. The ordinance as constructed does not prohibit keeping non-domestic animals. Our nuisance ordinance covers this in part, but it also does not make a strict prohibition of non-domestic animals.
3. Determine whether, in light of feedback from the community, the keeping of chickens should be strictly prohibited or simply regulated. I am providing you with a copy of an ordinance from Lamberton that indicates some of the restrictions that have been placed on the keeping of chickens. Additional restrictions that you might consider would be:
 - Specifying the maximum dimensions of a coop (minimum 2 sq ft. per chicken, maximum of 32 sq. ft.)
 - Additional restrictions on the numbers of chickens (3 and 6 are the most common)
 - Restrictions on the sale of eggs
 - Prohibition of slaughtering the chickens on residential property
 - A rule requiring proper disposal, including a prohibition on composting feces/feed/carcasses on residential property
 - A rule for the location of coops (rear yards only, additional set-backs)

Please let me know if there are any additional concerns or questions, and we'll put together a proposed amended ordinance based on the Council's decisions.

Sincerely,

Matt Novak

ORDINANCE NO. 156

AN ORDINANCE OF THE CITY OF LAMBERTON, MINNESOTA,
GOVERNING THE RAISING OR KEEPING OF ANIMALS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMBERTON:

SECTION 1. Keeping of Fowl.

- (a) No more than six (6) chickens, duck or other fowl are allowed on a premises.
- (b) No roosters are allowed.
- (c) All fowl must be confined at all times in a coop or run.
- (d) Fowl are not allowed to roam freely.
- (e) Fowl feed must be stored in a rodent and raccoon proof container.
- (f) The premises where the fowl are kept must be maintained in a healthy and sanitary condition and in a manner to prevent noxious or offensive odors being carried to the adjacent property.

SECTION 2. Public Nuisance. Fowl or animals kept contrary to the provisions of this Ordinance are hereby declared a public nuisance and may be abated according to law.

SECTION 3. Penalty. Any person who violates any provision of this Ordinance is guilty of a petty misdemeanor.

PASSED AND ADOPTED by the City Council of the City of Lamberton, Minnesota, this 9th day of May, 2016.



Mayor

Attest:



City Clerk

4/19/21

Dear City Council ,

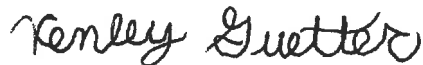
This letter is in regard to last month's City Council meeting minutes about chickens in Wabasso. I started out 3 years ago with 6 laying hens, I am now down to 2 but have 3 replacement chicks. They are laying hens and I pick their eggs every day. In the summer we keep them in our backyard in what's called a chicken tractor. In the winter I housed them in a little shed behind our house in bums island we converted to a "chicken coop". I'm writing this to ask you to consider allowing backyard hen houses in Wabasso. I understand you don't want large flocks of broilers in town. Below are a couple ideas to consider in the City Ordinance.

1. Limit chickens to laying hens only
2. Limit number of chickens to 10 or something like that
3. Have a minimum distance between houses and coop

Backyard coops are becoming very popular and a great way for children to learn about animals. Not to mention eggs are a great breakfast food.

Thank you for taking this into consideration. I hope you understand my request.

Sincerely

A handwritten signature in cursive script that reads "Kenley Guetter". The ink is dark and the signature is fluid.

Kenley Guetter

2020 American Recover Plan Act Update – 5/6/21

No Treasury guidelines yet. See below

Legislative Session Update: MAY 4, 2021

Good Morning, Small City Leaders --

Before we get into the legislative update **PLEASE NOTE** that the LMC/MAOSC webinar presentation to review the Federal ARPA Funding program guidelines - originally scheduled for this Wednesday, May 5th - is being **temporarily POSTPONED** due to a delay in the release of initial Treasury guidance. We will let you know when the event is rescheduled.

In the meantime, be sure to obtain a Federal DUNS number for your city if you do not have one. Your city **MUST** have a Federal DUNS number before receiving its ARPA funding allocation. To obtain a DUNS number visit <https://fedgov.dnb.com/webform/> or call 1-866-705-5711. **ALSO, BE AWARE** that scammers have been contacting cities, offering to assist in obtaining these numbers - for a fee. **THERE IS NO FEE** associated with obtaining a DUNS number. **DON'T FALL FOR THIS!**

One additional heads up: We are currently finalizing plans for the MN Small Cities Annual Meeting to take place in June. We'll post all of the details in next week's update.

Federal Money: With the passage of the American Recovery Plan Act (ARPA) there are millions of dollars in Federal money coming to Minnesota (in addition to what is designated for small cities). IF the legislature does not specify how the money is to be spent, the Governor must inform the legislature of how he plans to spend these dollars by presenting the plan to the Legislative Coordinating Commission (LCC). The LCC is a bipartisan committee that coordinates the legislative activities of the senate and house of representatives.

This influx of federal dollars may also help to ease budget negotiations, but how tightly Governor Walz and the DFL hold on to their proposed revenue raisers will set the tone for budget talks. Another big variable will be *control* of these federal dollars. The GOP will push hard to have more say in how the federal dollars are spent, while the Governor will likely argue that giving the legislature too much authority will slow the disbursement of funds and hinder economic recovery.

REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

Phone: 507-637-4036 Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Date: 04/13/2021
To: City of Wabasso
From: Sheriff – Randy Hanson
RE: Activity for March 2021

During the month of March deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

- Responded to Call – Traffic – VW Speed (2)
- Responded to Call – Traffic – Warned for failure to signal
- Responded to Call – Traffic – Citation issued - Speed
- Responded to Call - Theft – (2)
- Responded to Call – Traffic – Headlight out
- Responded to Call - Vulnerable Adult (2)

If you have any questions, please feel free to contact me.

REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

Phone: 507-637-4036 Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Date: 05/06/2021
To: City of Wabasso
From: Sheriff – Randy Hanson
RE: Activity for April 2021

During the month of April deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

- **Responded to Call – Traffic – VW Speed (2)**
- **Responded to Call – Identity Theft**
- **Responded to Call – Welfare check**
- **Responded to Call - Theft – (2)**
- **Responded to Call – Death Investigation**
- **Responded to Call - Vulnerable Adult (6)**
- **Responded to Call - Tobacco Compliance Check**
- **Responded to Call - Animal (3)**
- **Responded to Call - Community Policing – St. Annes & WHS**

If you have any questions, please feel free to contact me.

MINUTES of Wabasso Public Library Board of Trustees

Meeting date: April 6, 2021-5:30 pm

Call to order: 5:31 p.m.

Members in Attendance: Stacy Larsen, Alma Price, Sarah Behrendt

Also in Attendance: Scott Sobocinski, Larry Thompson

Members Not in Attendance: Joyce Plaetz, Dawn Guetter

Approval of Minutes: Motion to approve March minutes by Larsen, second by Behrendt. Motion approved unanimously.

Bills: Motion to approve by Behrendt and seconded by Price. Motion approved unanimously.

Statistics: In March 2021, 1,183 items were checked out. 53 e-books were checked out. By comparison, in March 2020 1,710 items were borrowed.

From the 2020 State Report: Wabasso has 741 cardholders; 17,600 checkouts were made; 16,400 physical items in-house; 16,600 eBooks available; during the shutdown in April 2020 there were 353 contactless/curbside visits where we circulated 1,823 materials. We offered 39 in-person programs in 2020, most of which was pre-COVID (in 2019 the total was 109 programs). However, we had 66 virtual/contactless programs, which brings the total # of programs we had in 2020 to 105 total. Operating expenditures were down: we spent \$99,535. Our operating revenue was \$112,107. Capital expenses totaled \$2,387. Capital revenue totaled \$2,387.

Old Business:

- State Report/Pop. Of Legal Service Area
 - State Report was submitted on March 23rd; nothing new on the question of pop. of legal service area.
- Microfilm Project Update
 - Did not get the grant to update the microfilm reader, so other options will be explored.
 - Scott submitted a different grant to convert the paper Wabasso standards to microfilm. Total bill for that project is approx. \$4,000. The Library will plan to pay \$1,000 of that with the remaining \$3,000 covered by the grant.

New Business:

- Larry Thompson updated the Board as to Joanne Krause's status with PERA contributions. Apparently the eligibility requirements were changed, and as a result a portion of her wages were supposed to be going to PERA. Larry caught the discrepancy earlier this year; as a result the Library will be making a lump sum payment to offset the month's-long imbalance. The total approx. cost will be \$1500. Joanne's share of that is approx. \$150, and will need to pay that back to the Library.
- Library Page
 - A couple of people have inquired about the seasonal Library Page position. Late yesterday Kendra Fischer texted Scott with interest in returning to the job. The job will be advertised with a deadline to apply by April 30. Any interviews and job offers will be made by the end of first week of May. The job is 21 hours/a week and with a wage of \$9.75 an hour. Motion to accept the hours/wages by Larsen and seconded by Price. The motion passed unanimously.
- New Library Website using RLTA Funding
 - Regional Library Telecommunication Aid – Plum Creek got a bump to its funds this year and has a total of \$113,000 in eligible funds to spend on digital library services. The money will be used to buy more hot spots and continue to pay for connectivity plans. The Plum Creek libraries are exploring databases and digital resources that could be purchased at a 1-2 year contract. A portion of the funds will be used to update the Plum Creek website as well as it's supported websites. For Wabasso, this means the Library website will be getting overhauled and we will transition to a new one, likely by the end of the year.

Announcements

- Alma Price informed the board she is considering resigning from the board to spend more time with family living in Mexico. The Board thanked her for her service. Scott will wait to hear confirmation from Alma before looking for a volunteer to finish her term.

Next Meeting: May 4, 2021 at 5:30 p.m.

Adjournment: 6:56 p.m. Motion by Larsen, second by Behrendt. Motion was passed unanimously.

MINUTES of Wabasso Public Library Board of Trustees

Meeting date: May 4, 2021-5:30 pm

Call to order: 5:35 p.m.

Members in Attendance: Stacy Larsen, Dawn Guetter, Sarah Behrendt, Joyce Plaetz

Also in Attendance: Scott Sobocinski

Members Not in Attendance: Alma Price

Approval of Minutes: Motion to approve minutes by Guetter and second by Plaetz. Motion carried unanimously.

Bills: Motion to approve by Plaetz and seconded by Behrendt. Motion carried unanimously.

Statistics: April 2021-1090 items. April 2020-885 items (Note: Library was not open to public in April 2020)

Old Business:

- The job window for the Library Page closed April 30th. The job was offered to Kendra Fischer this morning and she accepted. May 27 will be her start date with an end date of August 12.

New Business:

- Extending Library Hours
 - The Board had a long discussion on the possibility of changing its summer hours to accommodate patrons who wish to use the library earlier in the morning, as well as those who are only able to use it during noon lunch break. The Library is currently open M-F 10-12, and 1-6. The Board would like new hours to start on June 1st if possible. The proposed new hours would be 9 am-1 pm and 2pm-6pm. These hours would be a summer trial to see if they can be made permanent. Scott will need to check with the City to see how this would affect budget. This and programming needs will also affect the ultimate decision to change hours. Motion to conditionally accept the proposed new hours and explore whether the change is feasible was made by Larsen. Seconded by Guetter. The motion carried unanimously.

Announcements/Discussion

- Book delivery is back to normal, as Plum Creek now has 2 regular drivers and a substitute.
- Scott will be on vacation May 19-26. Joanne gone May 27-31. Scott also gone the entire week of June 20th.
- Summer Reading Program
 - The Board looked at a draft of the programming calendar and letter to students and parents. Approx. 35 youth/adult programs are planned. Most activities will be outside. Copies will of the summer program calendar/letter will be sent to the K-6 grades at both the public school and St. Anne's.
- Adult Reading Program
 - Book Trip Across the Globe will be a sequel program to the popular Book a Trip Across the USA. The idea will be to read 7 books from each of the 7 continents for a total of 49 books. Program will run for a year: June 1, 2020 until May 31, 2022. Still working on incentives for the program.
- One Book, One County
 - The Redwood County libraries are planning to bring back the county-wide reading program during the summer, since it was skipped in 2020 due to COVID. The book selection is "Never Let Go" by Pam Nowak, an author from Tracy. She will be visiting Wabasso on August 25 at 7 pm at the Library.

Next Meeting: June 8, 2021 at 5:30 p.m.

Adjournment: 6:44 p.m. Motion by Larsen, second by Guetter. Motion carried unanimously.

City of Wabasso

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Checks for Month

April 2021

0100 General Checking Begin Mth \$725,146.17

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20210401UB1	4/1/2021	\$587.93	20210401UB1	UB Receipt Serv 1 Water R	\$725,734.10
Deposit	20210405UB0	4/5/2021	\$2,468.39	20210405UB0	UB Receipt Serv 1 Water R	\$728,202.49
Deposit	040521RECMISC	4/5/2021	\$320.00	040521RECMISC	Dog License	\$728,522.49
Deposit	20210406UB0	4/6/2021	\$1,851.19	20210406UB0	UB Receipt Serv 1 Water R	\$730,373.68
Deposit	040621REC	4/6/2021	\$385.00	040621REC	Community Center Rental	\$730,758.68
053607	Burns, Steve	4/7/2021	-\$277.05	PAY20210201.00		\$730,481.63
053611	Plaetz, Paul	4/7/2021	-\$1,555.15	PAY20210107.00		\$728,926.48
053609	Olson, Jeff	4/7/2021	-\$277.05	PAY20210201.00		\$728,649.43
053606	Baumann, Roger	4/7/2021	-\$277.05	PAY20210201.00		\$728,372.38
053608	McKittrick, Wade	4/7/2021	-\$277.05	PAY20210201.00		\$728,095.33
053605	Atkins, Carol	4/7/2021	-\$369.40	PAY20210201.00		\$727,725.93
Deposit	20210407UB0	4/7/2021	\$1,468.88	20210407UB0	UB Receipt Serv 1 Water R	\$729,194.81
053614	Thompson, Larry	4/7/2021	-\$1,714.09	PAY20210107.00		\$727,480.72
053613	Rothmeier, Julie	4/7/2021	-\$149.50	PAY20210107.00		\$727,331.22
053612	Remiger, Mike	4/7/2021	-\$1,548.52	PAY20210107.00		\$725,782.70
Deposit	20210408UB0	4/8/2021	\$611.92	20210408UB0	UB Receipt Serv 1 Water R	\$726,394.62
Deposit	20210409UB0	4/9/2021	\$789.74	20210409UB0	UB Receipt Serv 1 Water R	\$727,184.36
053628	MEADOWLAND FARMERS C	4/12/2021	-\$1,384.63	040721PAY	#4338	\$725,799.73
053619	FALLS AUTOMOTIVE	4/12/2021	-\$22.00	040721PAY	Mixed Gas	\$725,777.73
053620	FLOW MEASUREMENTAND	4/12/2021	-\$579.00	040721PAY	Meter Test	\$725,198.73
053621	GOPHER STATE ONE CALL	4/12/2021	\$0.00	Voided Ck	Fees	\$725,198.73
053622	JENNIGES GAS & DIESEL IN	4/12/2021	-\$1,041.52	040721PAY	Repairs and Maint - Plow	\$724,157.21
053623	JOHN DEERE FINANCIAL	4/12/2021	-\$630.30	040721PAY	Repair Parts - broom	\$723,526.91
053624	KIBBLE EQUIPMENT	4/12/2021	-\$156.73	040721PAY	Supply Parts	\$723,370.18
053625	LARRY THOMPSON	4/12/2021	-\$50.00	040721PAY	Cell Phone Reimbursement	\$723,320.18
053627	MARCO	4/12/2021	-\$170.39	040721PAY	Copier	\$723,149.79
053629	MIKE REMIGER	4/12/2021	-\$67.25	040721PAY	Cell Phone Reimbursement	\$723,082.54
053618	BDI	4/12/2021	-\$139.30	040721PAY	Repairs - Small Broom	\$722,943.24
053647	SOUTHWEST SANITATION, I	4/12/2021	-\$2,367.81	040721PAY	Garbage Contract	\$720,575.43
053626	LMCIT BERKLEY RISK SERVI	4/12/2021	-\$6,642.38	040721PAY	Community Center	\$713,933.05
053617	BAUNE PLUMBING & HEATIN	4/12/2021	-\$61.09	040721PAY	Community Center Repair -	\$713,871.96
053616	ARVIG COMMUNICATION SY	4/12/2021	-\$431.41	040721PAY	City Hall - 2332003	\$713,440.55
053615	ANDERSON ELECTRIC	4/12/2021	-\$205.00	040721PAY	Siren	\$713,235.55
053653	VISA	4/12/2021	-\$45.73	040721PAY	Zoom Services	\$713,189.82
053652	USA BLUEBOOK	4/12/2021	-\$348.96	040721PAY	Supplies	\$712,840.86
053651	ULINE SHIPPING AND SUPP	4/12/2021	-\$562.89	040721PAY	Community Center Supplie	\$712,277.97
053650	THEIN WELL COMPANY	4/12/2021	-\$275.00	040721PAY	Well and Pump Inspection	\$712,002.97
053631	MN POLLUTION CONTROL A	4/12/2021	-\$1,450.00	040721PAY	Water Permit Fee	\$710,552.97
053648	TEAM LABORATORY CHEMI	4/12/2021	-\$915.50	040721PAY	Chemicals	\$709,637.47
053632	MVTL LABORATORIES	4/12/2021	-\$318.74	040721PAY	Testing Fees	\$709,318.73
053646	SALFERS FOOD CENTER	4/12/2021	-\$2.38	040721PAY	Office Supplies	\$709,316.35
053645	SALFER WELDING & MFG	4/12/2021	-\$10.70	040721PAY	Flat Iron/bolts	\$709,305.65
053644	RITEWAY	4/12/2021	-\$244.45	040721PAY	Utility Bills - Water	\$709,061.20
Deposit	20210412UB0	4/12/2021	\$1,768.76	20210412UB0	UB Receipt Serv 1 Water R	\$710,829.96
053649	TECH UNLIMITED, LLC	4/12/2021	-\$47.50	040721PAY	Computer Support	\$710,782.46
053643	REDWOOD VALLEY TECH S	4/12/2021	-\$450.00	040721PAY	Service Contract - Web site	\$710,332.46
053633	NORTHERN BUSINESS PRO	4/12/2021	-\$62.94	040721PAY	Office Supplies	\$710,269.52
053634	OFFICESUPPLY.COM	4/12/2021	-\$24.64	040721PAY	Vacuum Parts - Communit	\$710,244.88
053635	PAUL PLAETZ	4/12/2021	-\$50.00	040721PAY	Cell Phone	\$710,194.88
053636	QUADIENT FINANCE USA, IN	4/12/2021	-\$46.55	040721PAY	Postage	\$710,148.33
053637	R & E SANITATION INC	4/12/2021	-\$85.00	040721PAY	Dumpster Service	\$710,063.33
053638	REDWOOD CO AUDITOR/TR	4/12/2021	-\$225.00	040721PAY	Solid Waste Assessment	\$709,838.33
053639	REDWOOD CO SHERIFFS O	4/12/2021	-\$2,700.00	040721PAY	Law Enforcement Contract	\$707,138.33
053640	REDWOOD COUNTY ASSES	4/12/2021	-\$4,797.00	040721PAY	Annual Service Fee	\$702,341.33
053641	REDWOOD ELECTRIC COOP	4/12/2021	-\$6,138.20	040721PAY	Shop #99865808	\$696,203.13
053642	REDWOOD GAZETTE & LIVE	4/12/2021	-\$309.56	040721PAY	Legal Notices/Minutes	\$695,893.57
053630	MN DEPT OF LABOR & INDU	4/12/2021	-\$10.00	040721PAY	Pressure vessel testing fee	\$695,883.57
Deposit	041321REC	4/13/2021	\$1,000.00	041321REC		\$696,883.57
Deposit	20210413UB0	4/13/2021	\$3,651.54	20210413UB0	UB Receipt Serv 1 Water R	\$700,535.11

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Checks for Month

April 2021

0100 General Checking Begin Mth \$725,146.17

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20210414UB0	4/14/2021	\$529.64	20210414UB0	UB Receipt Serv 1 Water R	\$701,064.75
Deposit	20210416UB0	4/16/2021	\$1,377.89	20210416UB0	UB Receipt Serv 1 Water R	\$702,442.64
Deposit	041621REC	4/16/2021	\$40.00	041621REC	Dog license	\$702,482.64
Deposit	20210419UB0	4/19/2021	\$1,456.92	20210419UB0	UB Receipt Serv 1 Water R	\$703,939.56
Deposit	041921REC	4/19/2021	\$161.34	041921REC	CC Rental - Add Room D	\$704,100.90
Deposit	20210420UB0	4/20/2021	\$999.03	20210420UB0	UB Receipt Serv 1 Water R	\$705,099.93
Deposit	042021REC	4/20/2021	\$20.00	042021REC	Pet license	\$705,119.93
053657	Rothmeier, Julie	4/21/2021	-\$149.50	PAY20210108.00		\$704,970.43
Deposit	042121REC	4/21/2021	\$30.00	042121REC	Dog # 15	\$705,000.43
053666	Lensing, Gary J.	4/21/2021	-\$282.46	PAY20210108.01		\$704,717.97
053654	Jenniges, Jim M	4/21/2021	-\$1,393.51	PAY20210108.00		\$703,324.46
053655	Plaetz, Paul	4/21/2021	-\$1,555.15	PAY20210108.00		\$701,769.31
053656	Remiger, Mike	4/21/2021	-\$1,783.12	PAY20210108.00		\$699,986.19
053658	Thompson, Larry	4/21/2021	-\$1,714.09	PAY20210108.00		\$698,272.10
Deposit	20210422UB2	4/22/2021	\$711.31	20210422UB2	UB Receipt Serv 1 Water R	\$698,983.41
Deposit	20210422UB1	4/22/2021	\$9,131.30	20210422UB1	UB Receipt Serv 1 Water R	\$708,114.71
Deposit	20210422UB0	4/22/2021	\$1,274.53	20210422UB0	UB Receipt Serv 1 Water R	\$709,389.24
Deposit	042221REC	4/22/2021	\$8,684.27	042221REC	Dog License	\$718,073.51
Deposit	042321RECAMBCC	4/23/2021	\$35.00	042321RECAMB	CC Rental - Add Room D 4	\$718,108.51
Deposit	20210423UB0	4/23/2021	\$1,408.38	20210423UB0	UB Receipt Serv 1 Water R	\$719,516.89
Deposit	20210426UB0	4/26/2021	\$532.11	20210426UB0	UB Receipt Serv 1 Water R	\$720,049.00
Deposit	042721REC	4/27/2021	\$5.00	042721REC	Dog license	\$720,054.00
Deposit	20210427UB0	4/28/2021	\$268.09	20210427UB0	UB Receipt Serv 1 Water R	\$720,322.09
Deposit	20210428UB1	4/28/2021	\$171.32	20210428UB1	UB Receipt Serv 1 Water R	\$720,493.41
Deposit	042821REC	4/28/2021	\$10.00	042821REC	Dog License	\$720,503.41
Deposit	20210428UB0	4/28/2021	\$997.42	20210428UB0	UB Receipt Serv 1 Water R	\$721,500.83
Deposit	042821REC-2	4/28/2021	\$10.00	042821REC-2	Dog License - Holden and	\$721,510.83
Deposit	042921REC	4/29/2021	\$5.00	042921REC	License #36	\$721,515.83
Deposit	20210429UB0	4/29/2021	\$237.22	20210429UB0	UB Receipt Serv 1 Water R	\$721,753.05
Deposit	043021REC	4/30/2021	\$45.00	043021REC	Community Center Rental	\$721,798.05
Deposit	20210430UB0	4/30/2021	\$250.00	20210430UB0	UB Receipt Serv 1 Water R	\$722,048.05
	Deposits	\$43,294.12				
	Checks	-\$46,392.24				
			-\$3,098.12			

FILTER: [Cash Act]='10100' and [Period]=4 and [Act Year]='2021'

City of Wabasso

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Checks for Month

April 2021

1 Ambulance Checking Begin Mth \$69,559.33

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	040521RECMISC	4/5/2021	\$100.00	040521RECMISC	Donation - Ambulance	\$69,659.33
001582	REDWOOD ELECTRIC COOP	4/12/2021	-\$77.64	040721PAY	Electricity	\$69,581.69
001574	ARVIG COMMUNICATION SY	4/12/2021	-\$91.33	040721PAY	Telephone	\$69,490.36
001575	BOUND TREE MEDICAL	4/12/2021	-\$1,054.36	040721PAY	Supplies	\$68,436.00
001576	BRENDA BATZLAFF	4/12/2021	-\$115.31	040721PAY	Refund - Overcharge	\$68,320.69
001577	CENTRACARE HEALTH	4/12/2021	-\$200.00	040721PAY	ALS Intercept	\$68,120.69
001578	EXPERT T BILLING	4/12/2021	-\$217.00	040721PAY	Billing Services	\$67,903.69
001579	LMCIT BERKLEY RISK SERVI	4/12/2021	-\$294.81	040721PAY	Property/Casualty Insuranc	\$67,608.88
001581	MEADOWLAND FARMERS C	4/12/2021	-\$592.18	040721PAY	Ambulance Heating Gas -	\$67,016.70
001583	VERIZON WIRELESS	4/12/2021	-\$106.36	040721PAY	Cell Phone	\$66,910.34
001584	VISA	4/12/2021	-\$32.17	040721PAY	FAX Services	\$66,878.17
001580	MATHESON TRI-GAS INC	4/12/2021	-\$134.93	040721PAY	Oxygen	\$66,743.24
001585	HEGGIES PIZZA	4/14/2021	-\$8,626.45	041421PAYAMB	Fund Raiser	\$58,116.79
Deposit	041921REC	4/19/2021	\$719.16	041921REC	BLS Service - Tara Young	\$58,835.95
Deposit	042121AMB	4/21/2021	\$3,000.00	042121AMB		\$61,835.95
Deposit	042221REC	4/22/2021	\$9,720.00	042221REC	Fund Raiser	\$71,555.95
Deposit	042321RECAMBCC	4/23/2021	\$1,500.00	042321RECAMB	Ambulance Dues	\$73,055.95
Deposit	042621REC	4/26/2021	\$670.26	042621REC	Macdonald 033021	\$73,726.21
	Deposits	\$15,709.42				
	Checks	-\$11,542.54		\$4,166.88		

FILTER: [Cash Act]='10101' and [Period]=4 and [Act Year]='2021'

City of Wabasso

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Checks for Month

April 2021

10102 Fire Checking Begin Mth \$59,143.55

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	040521RECMISC	4/5/2021	\$100.00	040521RECMISC	Donation - RLF	\$59,243.55
Deposit	040621REC	4/6/2021	\$100.00	040621REC	Donation to RLF	\$59,343.55
003876	REDWOOD ELECTRIC COOP	4/12/2021	-\$388.20	040721PAY	Electricity #99865808	\$58,955.35
003875	MEADOWLAND FARMERS C	4/12/2021	-\$567.77	040721PAY	Heat - #4338	\$58,387.58
003874	LMCIT BERKLEY RISK SERVI	4/12/2021	-\$510.62	040721PAY	Property/Casualty Insuranc	\$57,876.96
003873	JENNIGES GAS & DIESEL IN	4/12/2021	-\$1,437.04	040721PAY	Oil changes, repairs, batter	\$56,439.92
003872	HEIMAN FIRE EQUIPMENT	4/12/2021	-\$257.90	040721PAY	Supplies	\$56,182.02
003871	FALLS AUTOMOTIVE	4/12/2021	-\$10.27	040721PAY	Mixed Gas	\$56,171.75
003870	EMERGENCY APPARATUS	4/12/2021	-\$5,072.21	040721PAY	Repairs	\$51,099.54
003869	ANDERSON ELECTRIC	4/12/2021	-\$802.82	040721PAY	LED Lights for Rescue Veh	\$50,296.72
Deposit	041321REC	4/13/2021	\$500.00	041321REC	Jim Bernard	\$50,796.72
Deposit	041921REC	4/19/2021	\$75.00	041921REC	FD Dontation	\$50,871.72
Deposit	042921REC	4/29/2021	\$1,650.00	042921REC	CRP bum	\$52,521.72
Deposits		\$2,425.00				
Checks		-\$9,046.83				
			-\$6,621.83			

FILTER: [Cash Act]='10102' and [Period]=4 and [Act Year]='2021'

City of Wabasso

City of Wabasso-Vendor Claims

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Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 1586							
ACTION RADIO & COMMUNICATI	AMBULANCE	42153	Ambulance	500	Capital Outlay (GENERAL	\$951.00	1586
Claim Nbr 1586						\$951.00	
Claim Nbr 1587							
ARVIG COMMUNICATION SYSTE	AMBULANCE	42153	Ambulance	321	Telephone	\$91.46	1587
Claim Nbr 1587						\$91.46	
Claim Nbr 1588							
EFAX CORPORATE	AMBULANCE	42153	Ambulance	325	Fax Service	\$7.32	1588
Claim Nbr 1588						\$7.32	
Claim Nbr 1589							
EXPERT T BILLING	AMBULANCE	42153	Ambulance	306	Service Contract	\$971.00	1589
Claim Nbr 1589						\$971.00	
Claim Nbr 1590							
LMCTT BECKLEY RISK SERVICES	AMBULANCE	42153	Ambulance	151	Worker s Comp Insuranc	\$833.99	1590
Claim Nbr 1590						\$833.99	
Claim Nbr 1591							
MATHESON TRI-GAS INC	AMBULANCE	42153	Ambulance	217	Other Operating Supplies	\$113.32	1591
Claim Nbr 1591						\$113.32	
Claim Nbr 1592							
NORTH MEMEORIAL AIR CARE	AMBULANCE	42153	Ambulance	211	ALS Intercept	\$225.00	1592
Claim Nbr 1592						\$225.00	
Claim Nbr 1593							
REDWOOD ELECTRIC COOP	AMBULANCE	42153	Ambulance	381	Electricity	\$65.20	1593
Claim Nbr 1593						\$65.20	
Claim Nbr 1594							
STRYKER SALES CORPORATION	AMBULANCE	42153	Ambulance	404	Repairs/Maint Machinery/	\$1,031.60	1594
Claim Nbr 1594						\$1,031.60	
Claim Nbr 1595							
VERIZON WIRELESS	AMBULANCE	42153	Ambulance	321	Telephone	\$106.45	1595
Claim Nbr 1595						\$106.45	
Claim Nbr 3877							

City of Wabasso
City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
HEIMAN FIRE EQUIPMENT Claim Nbr 3877	FIRE	42200	Fire	217	Other Operating Supplies	\$264.00 \$264.00	3877
Claim Nbr 3878							
LMCIT BERKLEY RISK SERVICES Claim Nbr 3878	FIRE	42200	Fire	151	Worker s Comp Insuranc	\$356.27 \$356.27	3878
Claim Nbr 3879							
MIDWEST TRAINING ASSOCIATE Claim Nbr 3879	FIRE	42200	Fire	208	Training and Instruction	\$1,950.00 \$1,950.00	3879
Claim Nbr 3880							
RUNNING SUPPLY INC Claim Nbr 3880	FIRE	42200	Fire	217	Other Operating Supplies	\$49.98 \$49.98	3880
Claim Nbr 3881							
REDWOOD ELECTRIC COOP Claim Nbr 3881	FIRE	42200	Fire	381	Electricity	\$65.20 \$65.20	3881
Claim Nbr 3882							
TROY WELCH Claim Nbr 3882	FIRE	42200	Fire	404	Repairs/Maint Machinery//	\$0.00 \$0.00	3882
Claim Nbr 53674							
ARVIG COMMUNICATION SYSTE ARVIG COMMUNICATION SYSTE ARVIG COMMUNICATION SYSTE ARVIG COMMUNICATION SYSTE ARVIG COMMUNICATION SYSTE Claim Nbr 53674	SEWER FUND SEWER FUND GENERAL FUND WATER FUND GENERAL FUND	49450 49450 41400 49400 41400	Sewer (GENERAL) Sewer (GENERAL) City Clerk Water Utilities (GE City Clerk	321 321 321 321 321	Telephone Telephone Telephone Telephone Telephone	\$40.02 \$99.10 \$39.32 \$43.96 \$178.77 \$401.17	53674 53674 53674 53674 53674
Claim Nbr 53675							
BANYON DATA SYSTEMS Claim Nbr 53675	GENERAL FUND	41400	City Clerk	306	Service Contract	\$1,385.00 \$1,385.00	53675
Claim Nbr 53676							
BAUNE PLUMBING & HEATING Claim Nbr 53676	GENERAL FUND	45200	Parks (GENERAL)	404	Repairs/Maint Machinery//	\$33.48 \$33.48	53676
Claim Nbr 53677							
GOBLIRSCH MOTORS	WATER FUND	49400	Water Utilities (GE	227	Utility Maint Supplies	\$87.00	53677

City of Wabasso

City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
GOBLIRSCH MOTORS Claim Nbr 53677	SEWER FUND	49450	Sewer (GENERAL)	227	Utility Maint Supplies	\$87.00	53677
Claim Nbr 53678						\$174.00	
GORDY SERBUS & SONS GRAVEL Claim Nbr 53678	GENERAL FUND	43100	Hwys, Streets, & R	224	Street Maint Materials	\$193.64	53678
Claim Nbr 53679						\$193.64	
HAWKINS WATER TREATMENT G Claim Nbr 53679	WATER FUND	49400	Water Utilities (GE	216	Chemicals and Chem Pro	\$10.00	53679
Claim Nbr 53680						\$10.00	
JIM JENNIGES Claim Nbr 53680	GENERAL FUND	43100	Hwys, Streets, & R	321	Telephone	\$50.00	53680
Claim Nbr 53681						\$50.00	
JOHANNACK CONCRETE Claim Nbr 53681	GENERAL FUND	43100	Hwys, Streets, & R	224	Street Maint Materials	\$78.30	53681
Claim Nbr 53682						\$78.30	
JOHN DEERE FINAN JOHN DEERE FINAN Claim Nbr 53682	GENERAL FUND GENERAL FUND	43100 43100	Hwys, Streets, & R Hwys, Streets, & R	221 222	Equipment Parts Tires	\$28.74 \$146.20	53682 53682
Claim Nbr 53683						\$174.94	
LARRY THOMPSON Claim Nbr 53683	GENERAL FUND	41400	City Clerk	321	Telephone	\$50.00	53683
Claim Nbr 53684						\$50.00	
LMCTT BERKLEY RISK SERVICES LMCTT BERKLEY RISK SERVICES LMCTT BERKLEY RISK SERVICES Claim Nbr 53684	GENERAL FUND WATER FUND SEWER FUND	41000 49400 49450	General Governme Water Utilities (GE Sewer (GENERAL)	151 151 151	Worker s Comp Insuranc Worker s Comp Insuranc Worker s Comp Insuranc	\$790.80 \$334.68 \$334.69	53684 53684 53684
Claim Nbr 53685						\$1,460.17	
MARCO Claim Nbr 53685	GENERAL FUND	41400	City Clerk	414	Data Processing Equip Re	\$150.39	53685
Claim Nbr 53686						\$150.39	
MATHESON TRI-GAS INC Claim Nbr 53686	GENERAL FUND	43110	Street Depart-Sho	217	Other Operating Supplies	\$34.22	53686
Claim Nbr 53686						\$34.22	

City of Wabasso

City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 53687							
MEADOWLAND FARMERS CO-OP	SEWER FUND	49450	Sewer (GENERAL)	210	Operating Supplies (GEN	\$9.47	53687
MEADOWLAND FARMERS CO-OP	GENERAL FUND	43100	Hwys, Streets, & R	212	Motor Fuels	\$1,459.43	53687
Claim Nbr 53687						\$1,468.90	
Claim Nbr 53688							
MIKE REMIGER	GENERAL FUND	43100	Hwys, Streets, & R	321	Telephone	\$50.00	53688
MIKE REMIGER	GENERAL FUND	43100	Hwys, Streets, & R	331	Travel Expenses	\$17.25	53688
Claim Nbr 53688						\$67.25	
Claim Nbr 53689							
MVTL LABORATORIES	SEWER FUND	49450	Sewer (GENERAL)	387	Testing	\$173.99	53689
Claim Nbr 53689						\$173.99	
Claim Nbr 53690							
NOVAK LAW	GENERAL FUND	41610	City Attorney	304	Legal Fees	\$2,915.50	53690
NOVAK LAW	GENERAL FUND	41000	General Governme	104	Temporary Employees Re	\$1,086.00	53690
Claim Nbr 53690						\$4,001.50	
Claim Nbr 53691							
ONE OFFICE SOLUTION	GENERAL FUND	41400	City Clerk	209	Other Office Supplies	\$37.95	53691
Claim Nbr 53691						\$37.95	
Claim Nbr 53692							
PAUL PLAETZ	WATER FUND	49400	Water Utilities (GE	321	Telephone	\$25.00	53692
PAUL PLAETZ	SEWER FUND	49450	Sewer (GENERAL)	321	Telephone	\$25.00	53692
Claim Nbr 53692						\$50.00	
Claim Nbr 53693							
QUADIENT FINANCE USA, INC	GENERAL FUND	41400	City Clerk	322	Postage	\$453.59	53693
Claim Nbr 53693						\$453.59	
Claim Nbr 53694							
R & E SANITATION INC	REFUSE (GARBAG	49500	Refuse/Garbage (384	Refuse/Garbage Disposal	\$713.80	53694
Claim Nbr 53694						\$713.80	
Claim Nbr 53695							
REDWOOD CO AUDITOR/TREAS	GENERAL FUND	41530	Accounting	301	Auditing and Acct g Servi	\$50.00	53695
Claim Nbr 53695						\$50.00	
Claim Nbr 53696							

City of Wabasso

City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
REDWOOD ELECTRIC COOP	WATER FUND	49400	Water Utilities (GE	381	Electricity	\$157.00	53696
REDWOOD ELECTRIC COOP	GENERAL FUND	45170	Athletic Field	381	Electricity	\$32.00	53696
REDWOOD ELECTRIC COOP	GENERAL FUND	45200	Parks (GENERAL)	381	Electricity	\$29.00	53696
REDWOOD ELECTRIC COOP	GENERAL FUND	41940	Community Center	381	Electricity	\$460.00	53696
REDWOOD ELECTRIC COOP	GENERAL FUND	43160	Street Lighting	381	Electricity	\$886.00	53696
REDWOOD ELECTRIC COOP	SEWER FUND	49450	Sewer (GENERAL)	381	Electricity	\$2,693.00	53696
REDWOOD ELECTRIC COOP	WATER FUND	49400	Water Utilities (GE	381	Electricity	\$1,030.00	53696
REDWOOD ELECTRIC COOP	GENERAL FUND	41940	Community Center	381	Electricity	\$29.00	53696
REDWOOD ELECTRIC COOP	GENERAL FUND	43110	Street Depart-Sho	381	Electricity	\$195.60	53696
REDWOOD ELECTRIC COOP	GENERAL FUND	43160	Street Lighting	381	Electricity	\$15.00	53696
REDWOOD ELECTRIC COOP	SEWER FUND	49450	Sewer (GENERAL)	381	Electricity	\$46.00	53696
Claim Nbr 53696						\$5,572.60	
Claim Nbr 53697							
RSS GROUP INTERNATIONAL, IN	GENERAL FUND	43110	Street Depart-Sho	215	Shop Supplies	\$180.49	53697
Claim Nbr 53697						\$180.49	
Claim Nbr 53698							
RUNNING SUPPLY INC	SEWER FUND	49450	Sewer (GENERAL)	210	Operating Supplies (GEN	\$57.46	53698
RUNNING SUPPLY INC	GENERAL FUND	43110	Street Depart-Sho	215	Shop Supplies	\$14.42	53698
Claim Nbr 53698						\$71.88	
Claim Nbr 53699							
SALFER WELDING & MFG	GENERAL FUND	43100	Hwys, Streets, & R	404	Repairs/Maint Machinery/	\$874.92	53699
Claim Nbr 53699						\$874.92	
Claim Nbr 53700							
SOFTLINE DATA, INC	GENERAL FUND	41420	Recording and Rep	352	General Notices and Pub	\$1,095.00	53700
Claim Nbr 53700						\$1,095.00	
Claim Nbr 53701							
SOUTHWEST GLASS CENTER	GENERAL FUND	41940	Community Center	401	Repairs/Maint Buildings	\$342.00	53701
Claim Nbr 53701						\$342.00	
Claim Nbr 53702							
SOUTHWEST SANTATTION, INC	REFUSE (GARBAG	49500	Refuse/Garbage (384	Refuse/Garbage Disposal	\$2,389.29	53702
Claim Nbr 53702						\$2,389.29	
Claim Nbr 53703							
VISA	GENERAL FUND	41400	City Clerk	321	Telephone	\$107.99	53703

City of Wabasso

City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 53703						\$107.99	
Claim Nbr 53704							
WABASSO BOOSTERS CLUB	GENERAL FUND	45170	Athletic Field	500	Capital Outlay (GENERAL	\$750.00	53704
Claim Nbr 53704						\$750.00	
Claim Nbr 53705							
WABASSO DIESEL SERVICE	WATER FUND	49400	Water Utilities (GE	322	Postage	\$10.84	53705
Claim Nbr 53705						\$10.84	
Claim Nbr 53706							
WABASSO STANDARD	GENERAL FUND	41420	Recording and Rep	351	Legal Notices Publishing	\$636.53	53706
WABASSO STANDARD	GENERAL FUND	41420	Recording and Rep	351	Legal Notices Publishing	\$126.14	53706
Claim Nbr 53706						\$762.67	
						\$30,451.76	

City of Wabasso
City Council
Monday, April 12, 2021
6pm

The meeting opened with the recitation of the Pledge of Allegiance.

Mayor Atkins called the meeting to order with Council members Steve Burns, Roger Baumann, Jeff Olson, and Brads Salfer present.

Clerk Treasurer Administrator Larry Thompson, Street Maintenance Supervisors Mike Remiger and Jim Jenniges, Water and Sewer Superintendent Paul Plaetz, City Attorney Matt Novak, EDC President Pat Eichten, Deano Hartwig, Dan Baune, Dan Fischer, Mike Eichten, Carol Lanz and Veanne Battistini were also present.

Mr. Thompson administered the Oath of Office to newly appointed Council Member Brad Salfer.

Motion by Olson, second by Baumann to approve the agenda with the addition of a construction permit for DEEM, Inc. under the consent agenda.

Atkins-yes; Burns-yes; Baumann-yes; Olson-yes; Salfer-yes.

EDA President presented the EDA reports:

- Two lots sold in Eastvail 4th Addition on May Street.
- EDA adopted lot pricing for Eastvail 2nd and 4th Additions.
- Received an update on the strategic planning process
- It appears the EDA will be moving ahead with the construction of a duplex.
- All RLF payments are current.

It was the consensus of the Council that the draft minutes of council meeting be published and posted as soon as they are drafted. Corrections can be made upon approval.

Mr. Thompson reported that the City would be receiving approximately \$75,000 in covid relief aid. Requirements were similar to the 2020 aid except the payments would be made directly to the city, some new eligible expenses and revenue replacement were added, and it had until 12/31/24 to spend the grants.

Request by Wabasso Area Food Emergency Reserve (WAFER) to use the senior dining kitchen for its program. Mr. Thompson indicated that the WAFER was in need of new space as its current space was located in a church basement and it was getting difficult to find volunteers to climb the stairs. A number of renovations would be needed including removing walls in the closets, removing the stove, convection ovens and refrigerator freezer, removing one of the sinks and small cupboard and raising the ceilings in

the closet. Carol Lanz representing WAFER indicated the changes were necessary to accommodate the shelving and their refrigerator/freezers. WAFER would pay for the renovations and would pay rent. Concern was expressed by the Lion's Club representatives regarding losing the kitchen space for its fund raisers, and also the loss of kitchen space for other functions. A number of alternatives were discussed including adding on to the Community Center or finding space in other buildings. A tour of the kitchen space was conducted. It was the consensus that representatives of the City, Legion, Lions Club and WAFER meet to discuss options for the Community Center. Mr. Olson volunteered to serve as the city's representative along with Mr. Thompson.

Street Report. Newly appointed Street Maintenance Jim Jenniges was introduced to the Council. Mr. Remiger indicated he would be retiring May 31st but his last day would be around the end of April depending on how much vacation he had left. Mr. Remiger presented a bid for replacing the lawn mower from Kibble Equipment and recommended the newer lawn mower be traded in. Net cost would be \$7,750. Motion by Olson, second by Burns to purchase the lawn mower for \$7,750 from Kibble Equipment as bid.

Atkins-yes; Burns-yes; Baumann-yes; Olson-yes; Salfer-yes.

Sewer and water report. Paul Plaetz.

- Due to delays in reviewing the city plans and splitting the project into two phases, construction would not begin until 2022. Mr. Plaetz noted the grant funding was very competitive and the city landed just outside of the cutoff. Mr. Plaetz indicated the hope was to score higher by splitting the project into two phases.
- Wells were inspected and are in good shape.
- Meters were calibrated.

Park and Recreation. Mr. Baumann and Mr. Thompson had met with the Softball Association and had worked out an agreement. They would be meeting in the near future with the Baseball Association and would present agreements with the Public School, Softball Association and Baseball Association at the next regular meeting.

Motion by Salfer, second by Olson to approve the consent agenda as follows:

1. Approve change to contract with Public Alert – Increase to \$1,095.
2. Adopt Resolution No. 9 2021 – Approving Sale of Lots 3&4, Block 1, Eastvail 4th Addition to Abby and Ryan Ricketts.
3. Approve On Sale, Off Sale and Sunday liquor licenses to Deem, Inc. dba Roadhouse and Kaufenberg Enterprises, LLC dba Union Kitchen.
4. Approve minutes of the 3/4/21 Special Council meeting and 3/8/21 Regular Council meeting.
5. Approve Street Closure Permit – Front Street – Oak to Main on April 24, 2021.
6. Approve Building Permit – Deano Hartwig – 770 Main St. – Shed.
7. Approve Building Permit – Alfred Salfer – 977 North St. – Shed.
8. Approve Building Permit – Jason Behrendt – 1265 Oak St. – Concrete work.

9. Approve Building Permit – Christopher Eichten – 1000 North Street – Concrete work.
10. Approve Building Permit – Christopher Eichten – 731 Main Street B – Concrete work.
11. Approve Building Permit - DEEM, Inc. DBA Roadhouse – 713 Main St. – Concrete work and replace fence.

Atkins-yes; Burns-yes; Baumann-yes; Olson-yes; Salfer-yes.

Animal control ordinance. Mr. Novak requested the council consider the following:

- Stray dogs and cats
- Licensing dogs and cats to distinguish between strays and pets.
- Clarifying if chickens are allowed in the city.

Mr. Novak indicated he had been receiving complaints regarding stray dogs and cats in town and was seeking direction from the council regarding enforcement. It was the consensus of the council that Mr. Thompson send a “bullet point” letter to all residents noting the current ordinance requirements and that all pets must be licensed by May 15th. It was also the consensus of the Council that keeping chickens within should be prohibited and that Mr. Novak draft an amendment to the Animal Control Ordinance for council consideration.

Motion by Salfer, second by Olson to approve the Lions Club On Sale and Sunday liquor license.

Atkins-yes; Burns-yes; Baumann-yes; Olson-yes; Salfer-yes.

Motion by Olson, second by Salfer to approve the bills as submitted.

Atkins-yes; Burns-yes; Baumann-yes; Olson-yes; Salfer-yes.

Motion by Olson, second by Baumann to adjourn at 7:40 pm.

Atkins-yes; Burns-yes; Baumann-yes; Olson-yes; Salfer-yes.

Larry J Thompson
City Clerk/Treasurer/Administrator

City of Wabasso
Board of Appeal and Equalization
And Special Meeting
Tuesday, April 21, 2021
5:00 pm

Mayor Atkins called the meeting to order with Council members Steve Burns and Brads Salfer present.

The Electronic Board of Appeal and Equalization was opened at 5 pm by Mayor Carol Atkins.

Also present: Recently appointed County Assessors John Thompson, Assessor Brad Zimmer and Clerk/Treasurer/Administrator Larry Thompson.

Assessor Thompson announce that since there were no trained members on the council that this would only be an open book meeting.

It was noted that based on sales studies property values would be increased 5% - 10% throughout the city. It appeared that based on recent homes sales property values would need to be increased for values to remain within the 90% - 105% sales ratio guidelines. It appeared the largest increase in property values were in the \$50,000 to \$100,000 price range. If the property sales ratio fell below 90% the state would automatically increase all values in the city to bring values within the guidelines. The largest increase in residential property values were houses valued in the \$50,000 to \$100,000 price range.

Assessor Thompson informed the council that Assessor's Office would be valuating section land within the city which consisted mainly of vacant and tillable land. Mr. Zimmer noted that tillable land values would most likely see an increase based on recent land sales.

The Board of Appeal and Equalization was closed and meeting adjourned at 5:40 pm.

Larry J Thompson
Clerk/Treas./Administrator

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or Beacon on the Redwood County website or other similar site.

Name: Amanda Buetter

Address: 345 June St.

Phone Number: 507-459-4271 / Alternate Phone: N/A

E-Mail: algl612123@gmail.com

Signature of Property Owner: A Buetter

Project Permit Needed For: Deck Build

Estimated Cost of Project: \$ 7,000.00

Signature of adjoining property owners if project will be closer than 10 feet from side or back property line

please note: The piers + cement pad are already intact, from the original build of the house. I own the lot next to my house where the deck is going.



THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or
Beacon on the Redwood County website or other similar site.

Name: Cole & Tiffany Guetter

Address: 798 Rose St

Phone Number: 507-530-2715 Alternate Phone: 507-530-5081

E-Mail tiff505@hotmail.com

Signature of Property Owner Tiffany Guetter

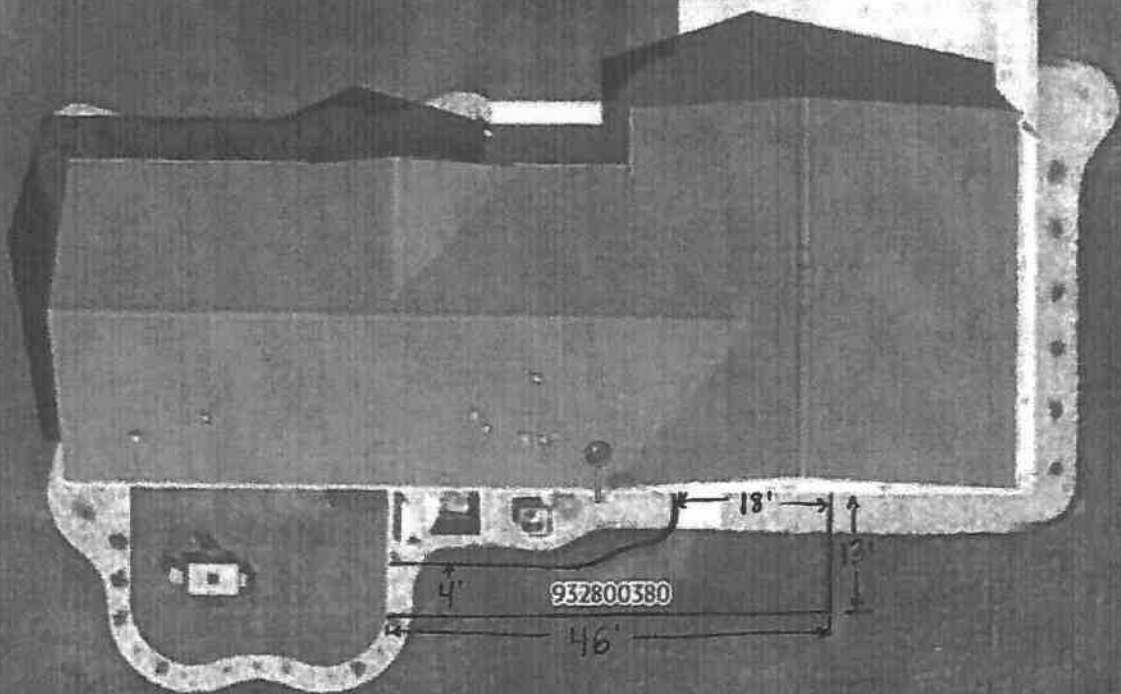
Project Permit Needed For concrete pad & sidewalk

with roofed porch (18' x 13')

Estimated Cost of Project: \$5000

Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line

Cole & Tiffany Guetter
798 Rose Street



11/28/2017 - 11/30/2017

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

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Beacon on the Redwood County website or other similar site.

Name: Tyler Maertens

Address: 773 Main St

Phone Number: 507 828 8728 Alternate Phone: _____

E-Mail maertens67@hotmail.com

Signature of Property Owner 

Project Permit Needed For ~~Rear~~ can replace & expand
concrete driveway

Estimated Cost of Project: \$ 3000

Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line



THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or
Beacon on the Redwood County website or other similar site.

Name: Brian J Bounce

Address: 2027 Perry St

Phone Number: 507-342-5123 Alternate Phone: 507-430-9714

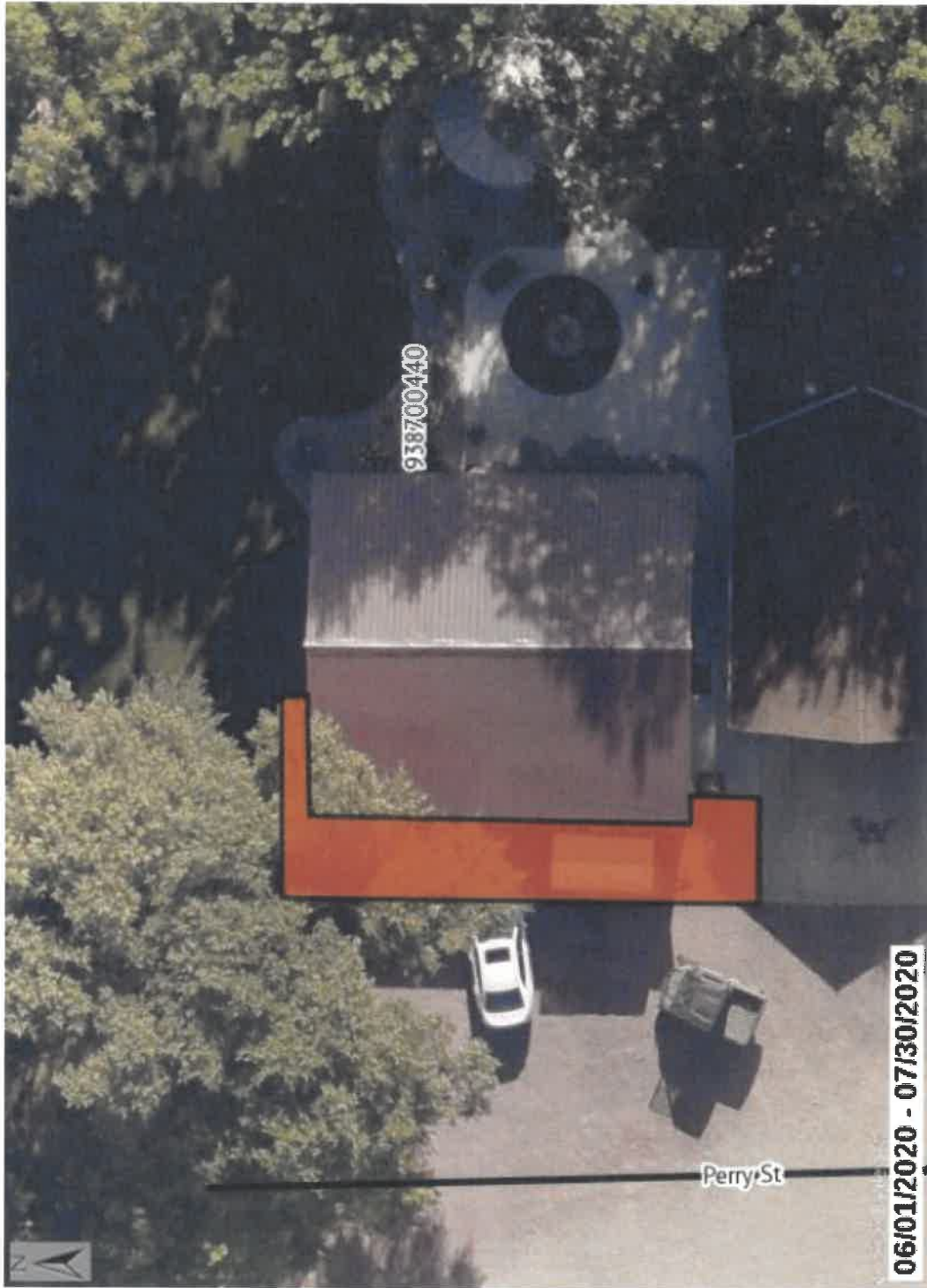
E-Mail: bouncecafe82@gmail.com

Signature of Property Owner 

Project Permit Needed For Down Caraz 9proth

Estimated Cost of Project: \$2000⁰⁰

Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line



938700440

06/01/2020 - 07/30/2020

Perry St

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or
Beacon on the Redwood County website or other similar site.

Name: Pat & Jenny Eichten

Address: 601 Hope St

Phone Number: 320-226-1835 Alternate Phone: 507-828-4307

E-Mail: pat.eichten@kibbleeg.com

Signature of Property Owner: Pat Eichten

Project Permit Needed For: Deck addition & Privacy Fence

Estimated Cost of Project: \$40,000

Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line



THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or
Beacon on the Redwood County website or other similar site.

Name: Mike Kaufenberg

Address: 214 CSAH 6 Wabasso, MN 56293

Phone Number: 218-403-0834 Alternate Phone: 507-342-2834

E-Mail jrkaufenberg2nd@gmail.com

Signature of Property Owner 

Project Permit Needed For Solar PV Array and fence

Estimated Cost of Project: \$74,000.00

Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line

CITY OF WABASSO

Land Use Permit Info

City Council Approves all Permits at Regular Meetings

1. A land use permit is needed for new structures, additions, fences, patios, decks, sheds, permanent pools, any cement work, etc. if it changes existing dimensions or is newly added to a lot. Remodeling, maintenance or replacement in exactly the same size and shape does not.

2. All Structures need to be 10 feet from each side lot line and the back lot line;
30 feet from the front lot line or in line with other structures on that block

Note Lot line and street /curb or alley are NOT the same thing- Measuring from a street or alley must be done based on the Right of Way for that street or alley. Alleys are generally 20ft right of way. To estimate where your rear lot line starts, measure 10 feet from the center of the alley. Streets are not all the same width for the right of way. To begin an estimate of where your lot line is again take half of the right of way and measure from approximately the center line to find your lot line. The city should be able to give you information on the width of the right of way.

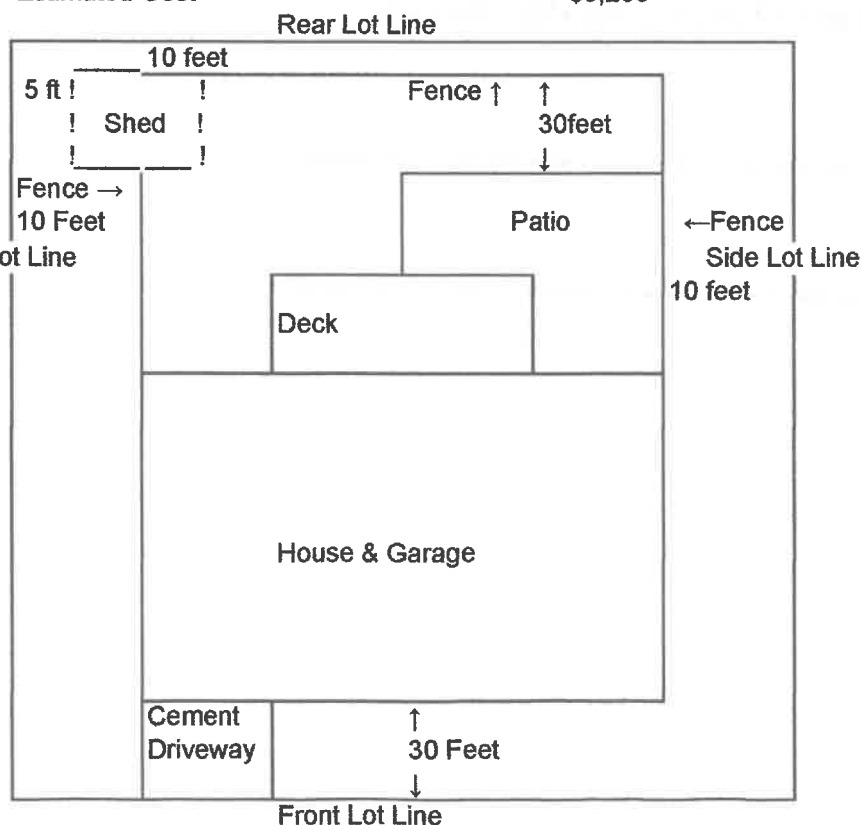
****Note**** To be sure your measurements are correct, having a survey done is recommended if the pins marking the corners of the lot are not easily found

3. If you will be closer to the side lot line than ten feet, your neighbor must sign a statement this is acceptable

4. For lots located on a corner, the city council will determine which is the front footage of the lot

5. On all Permits show distance from lot lines to structure, type of structure, estimated cost, address, name and in the case of a fence or shed or other structure that will be closer than ten feet to a shared lot line, a signed statement from the neighboring property owner stating that it is acceptable.

Example: Name John Jones
Address 999 Main Street
Structure being placed on property Patio & Shed
Estimated Cost \$3,200



Placing the shed 5 feet
from the property line
is okay with me

Joe Blow 6/14/12

KAPPENBURG
 214 CSAH 4
 WAHASSO MN 56293

Oak Ridge
 Sage Dahl
 Bob Happe
 592 Wahasso, MN



← Z PROPERTY LINE I' FROM FENCE

PROPERTY LINE



EXISTING FENCE

PROPOSED FENCE

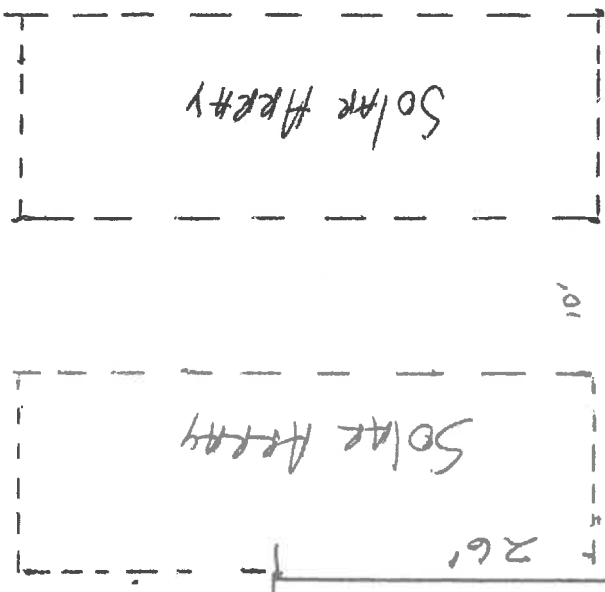
10'

20'

GARAGE

Not Registered
Bob Sage
892 Hope St, MN
Wabasso

KAPFENBERG
214 CSAH 4
WABASSO MN 56293



Solar Array

Solar Array

26'

10'

FENCE 46'

FENCE 50'

10'

ADJACENT



THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or
Beacon on the Redwood County website or other similar site.

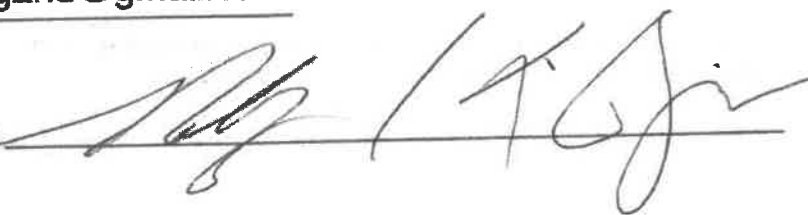
Name: Mike Kaufenberg

Address: 214 CSAH 6 Wabasso, MN 56293

Phone Number: 218-403-0834 Alternate Phone: 507-342-2834

E-Mail jrkaufenberg2nd@gmail.com

Signature of Property Owner



Project Permit Needed For

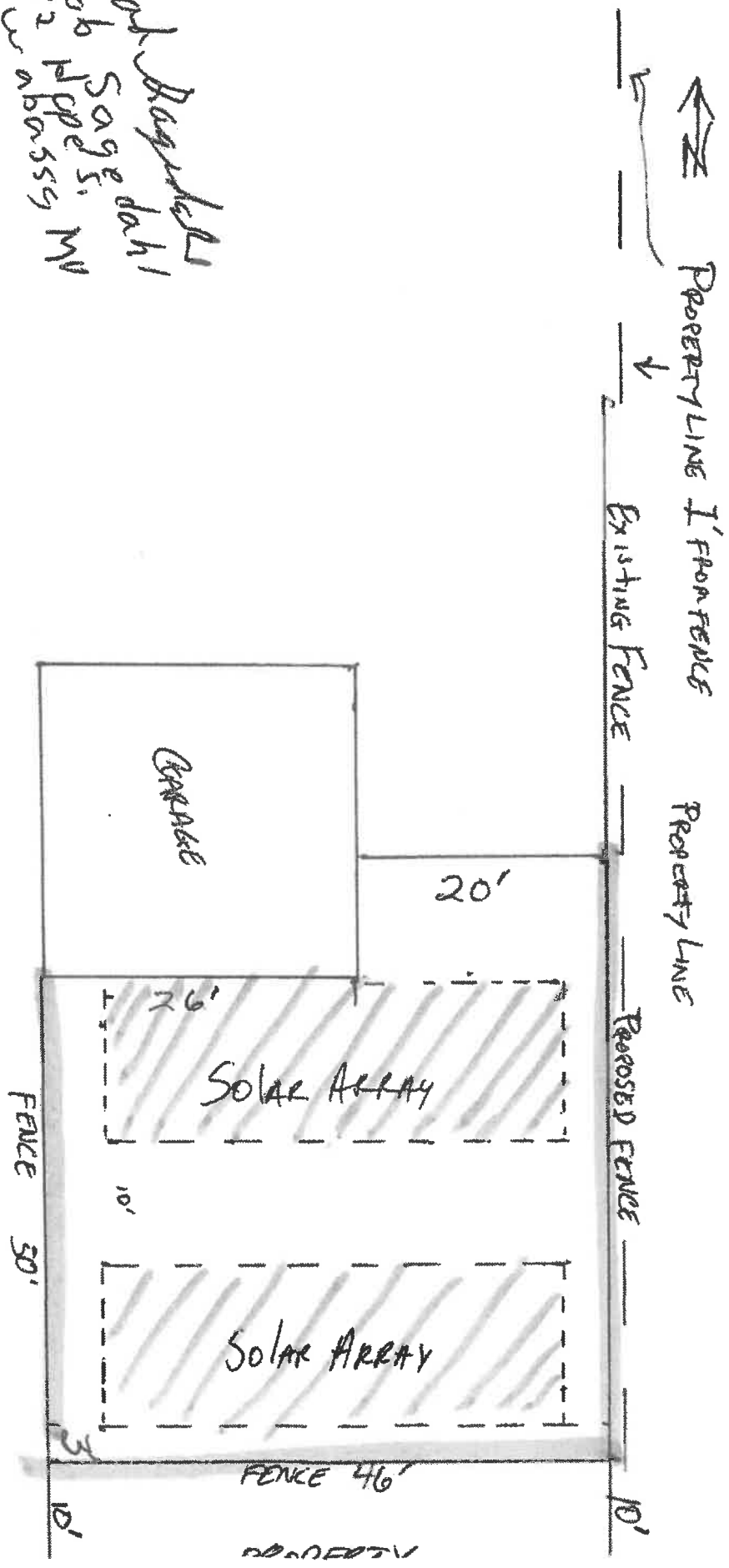
Solar PV Array and fence

Estimated Cost of Project:

\$74,000.00

Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line

Oak Ridge
 Sage dah!
 Bob Hippes, MN
 892 abasso
 KAPENBERG
 214 CSAH 6
 WABASSO MN 56293



↑
 E

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or
Beacon on the Redwood County website or other similar site.

Name: Nels Christensen

Address: 1460 Elm St.

Phone Number: 320-226-1364 Alternate Phone: _____

E-Mail nelschristensen@redred.com

Signature of Property Owner Nels N Christ

Project Permit Needed For Temporary Dog Kennel Style

Fence

Estimated Cost of Project: \$ 1,500

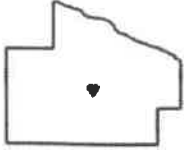
Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line



932001620

06/01/2020 - 07/30/2020

Elm St



*In The
Heart of
Redwood
County*

City of Wabasso

1429 Front Street
P O Box 60
Wabasso MN 56293
E-mail: cwab@redred.com

Phone: 507-342-5519
Fax: 507-342-2213
Minnesota Relay 711 or
1-800-627-3529

May 4, 2021

Nels Christensen
1460 Elm Street
Wabasso, MN 56293

Re: Building Permit

Dear Mr. Christensen

The city did not receive a permit request for a fence that was recently constructed on your property.

Building permits are required by the City of Wabasso all changes on the property including fences. Enclosed is a copy of Ordinance 214B Permits Required for your review along with a permit application. It appears that the fence not only does not meet the setback requirements but actually encroaches into the city right of way. The City Council may approve a permit that does not meet the setback requirement.

In addition, Ordinance Number 214B, Section 2 Permits Required sets a \$350.00 surcharge fee for anyone not obtaining a permit prior to constructing any item on the property. This fee may be appealed to the City Council.

The next regular City Council meeting is on May 10, 2021. The agenda packet is distributed on May 6, 2021 at 2:00 pm, so any request must be made in writing before that time.

Sincerely,

Larry J Thompson
City Clerk/Treas./Administrator

Mike Remiger
573 South Street
Wabasso Mn.56293

Mike Remiger
City Maintenance
City of Wabasso
Wabasso Mn. 56293

City Clerk-Administrator, Mayor, Council

The purpose of this resignation letter is to inform you that I will be leaving my position with City of Wabasso effective May 31 2021.

Let me know if I can be of assistance.

Signature: 

Mike Remiger

