

City of Wabasso
Regular Meeting
Monday, April 12, 2021
6:00 pm

REGULAR MEETING

1. Call to order
 - a. Oath of Office - Dan Salfer
2. Approve Agenda
3. EDA Update
 - a. EDA Minutes - April 7, 2021
 - b. Loan and Checking Balance Report
 - c. Strategic and Development Plan Update
4. Public Comment *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
5. Clerk-Treas. /Administrator
 - a. Publication of Minutes
 - b. COVID Relief Aid - Local Aid
 - c. Senior Dining Room - Use by WAFER
6. Street Report
7. Water/Wastewater Report
 - a. Sewer Project Update
8. Park and Rec Report
 - a. Maintenance Agreements
9. Approve Consent Agenda
10. Unfinished Business
11. New Business
 - a. Animal Control Ordinance - Matt Novak
 - b. Lions Club Liquor License
12. Correspondence
 - a. Sheriff's reports
 - b. Library Minutes
13. Approve Bills
14. Adjourn

CONSENT AGENDA

1. Approve change to service contract - Public Alert
2. Adopt Resolution - Sale of Lots 3 & 4, Block 1, Eastvail 4th Addition to Abby and Ryan Rickets
3. Approve Liquor Licenses Roadhouse and Union Kitchen (on/off and Sunday)
4. Approve Minutes - 3/4/21 Special and 3/8/21 Regular
5. Street Closure Permit - Front Street - Oak to Main. April 24, 2021
6. Approve Building Permit - Deano Hartwig - 770 Main St - Shed
7. Approve Building Permit - Alfred Salfer - 977 North St. - Shed
8. Approve Building Permit - Jason Behrendt - 1265 Oak Street - Concrete Work
9. Approve Building Permit - Christopher Eichten - 1000 North Street - Concrete Work
10. Approve Building Permit - Christopher Eichten - 731 Main Street B - Concrete Work

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, April 12, 2021
Agenda Report**

1. Oath of office enclosed
2. EDA Update – Minutes and info related to strategic plan enclosed
3. Publication of Minutes – Currently I wait until the Council has approved the minutes before posting and publishing. I have been approached if the city could post and publish the draft minutes shortly after the council meeting. They would be posted with a “draft” watermark. I’m not sure how the publishing would work – I would have to consult with Matt on that. I am seeking council direction.
4. COVID Relief Aid – FYI – The city has been allocated \$75,042.82 which was included in the \$1.9 trillion Covid Relief bill. I am awaiting clarification as to how the money may be spent but I assume it is the same as the 2020 CARES relief other than we will not need to go through the county and I believe lost city revenues is an eligible expense. I hope to have something concrete on the next agenda.
5. WAFER Request – memo attached.
6. Sewer Rehab Project Update – Paul and I will give a verbal update at the meeting. If time allows I will email you an update prior to the meeting
7. Park and Rec – Maintenance Agreements – Roger and I have met with the Softball Association and a draft agreement has been proposed. We have not met with the Baseball Association yet but they have been given a draft agreement. I will have the school, Softball Association and Baseball Association agreements on the next regular meeting agenda.
8. Animal Control Ordinance – Matt has receive a number of concerns recently and would like the item placed on the agenda. I have included a copy of the current ordinance.
9. Lions Club Liquor License – Matt and I have been working with the Wabasso Area Lions Club to change their 3.2 license to a Club Liquor License. It is legal but there are some differences from a regular license that Matt will explain. I have not received the application from the Lions Club. I will email a copy with any other pertinent information prior to the meeting.
10. I will forward a copy of the Sheriff’s report and Library minutes when received.
11. Public Alert – amend contract. I was informed after the last council meeting that I had been given the wrong quote for the service and that the actual price should have been \$1,500/year rather than \$895. After some discussion we agreed on and annual fee of \$1,095/year. I would recommend the council approve the change.
12. Adopt Resolution – Sale of Lots 3 & 4, Block 1, Eastvail 4th Addition to Abby and Ryan Rickets – Terms enclosed. Matt will bring a copy of the resolution to the meeting. The EDA approved the sale at its 4/7/21 meeting.
13. Approve Liquor Licenses Roadhouse and Union Kitchen (on/off and Sunday)
14. Approve Minutes – 3/4/21 Special and 3/8/21 Regular
15. Street Closure Permit – Front Street – Oak to Main. April 24, 2021
16. Set hearing special assessments – Eggert
17. Approve Building Permit - Deano Hartwig – 770 Main St - Shed
18. Approve Building Permit - Alfred Salfer – 977 North St. - Shed
19. Approve Building Permit – Jason Behrendt – 1265 Oak Street - Concrete Work
20. Approve Building Permit – Christopher Eichten - 1000 North Street – Concrete Work
21. Approve Building Permit – Christopher Eichten - 731 Main Street B – Concrete Work

**CITY OF WABSSSO
OATH OF OFFICE**

I, Bradley Salfer, do solemnly swear to support the Constitution of the United State, the Constitution of the State of Minnesota, and to discharge faithfully the duties of the office of City Council Member of the City of Wabasso, Minnesota, to the best of my judgment and ability, so help me God.

Sworn to this 12th day of April, 2021.

Bradley Salfer

Witnessed:

Larry J Thompson

Wabasso EDA
Regular Meeting
Wednesday, April 7, 2021
5:00 pm

The meeting was called to order at 5pm with Board Member Pat Eichten, Steve Burns and Jeff Olson in attendance. Members Chuck Robasse and Karl Guetter were absent. Also present were EDA Director Larry Thompson, Nick and Charlotte Guetter and Holden and Kylie Salfer.

The minutes of the March 3, 2021 Regular meeting were approved on a motion by Burns, second by Olson.

Eichten – Yes; Olson – Yes; Burns – yes.

Chairman Eichten opened a public hearing to consider the sales price for the vacant EDA lots on May Street. Mr. Thompson presented a spreadsheet with the suggested list price that had been used by the EDA when considering previous sales. The purpose of the hearing was to give blanket approval of the remaining lots for future sales. Mr. Thompson noted that Kylie Salfer inquired if the EDA Board would consider reducing the price of Lot 1 east of Serenity Suites. Mr. Thompson recommended it could be reduced if the EDA place restrictions on combining or splitting the lot with lot 2. A number of questions were raised by board members regarding the impact of TIF and how the pricing was determined. It was noted the May street lots were not in the TIF district and the pricing was based on future taxes generated by the construction. Motion by Burns, Second by Olson to close the hearing.

Eichten – Yes; Olson – Yes; Burns – yes.

Motion by Burns, second by Olson to adopt Resolution No. ____ Approving the pricing of the lots in Eastvail 2nd and 4th Additions per the lots pricing spreadsheet.

Eichten – Yes; Olson – Yes; Burns – yes.

The EDA next considered the duplex project. Mr. Thompson reported that the financing could be done with a private placement bond, but the EDA would need to agree to engage a fiscal consultant and bond counsel, and to decide if it wished to place the bond locally. It was agreed that the bond should be placed locally and the combining of the Dewey Street bonds should be considered. The EDA also reviewed the rental pro forma, and agreed it should move forward with APX, and to use local contractors when possible. The EDA also requested APX set up a tour of similar projects. Nick Guetter indicated he would like to give some input regarding design details. The EDA indicated time was of the essence and that it would hold special meetings if required.

Mr. Thompson gave an update regarding the strategic plan as noted in the outline in the agenda packet. The process was temporarily place on hold due to one of the key members having COVID. Mr. Thompson indicated he would report back at the next meeting with a budget, process and timeline.

Motion by Burns, second by Olson, to replace the toilets in the 5-plex with high profile units.

Eichten – Yes; Olson – Yes; Burns – yes.

The rental policy was tabled until the next regular meeting.

The EDA reviewed the treasurers report noting the funds that were available to be used at the EDA's discretion and those that had restrictions due to the original funding source. Motion by Olson to approve the Treasurer's Report as submitted.

Eichten – Yes; Olson – Yes; Burns – yes.

Motion by Burns, second by Olson to approve the bills as submitted.

Eichten – Yes; Olson – Yes; Burns – yes.

The meeting was adjourned at 6:30 pm.

DRAFT

EDA Monthly Payment Schedule**as of** **3/31/2021**

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Date of Last Payment</u>	<u>Next Payment Due</u>
Bart Properties Llc	14th	\$ 482.80	3%	\$ 25,619.42	EDA II	7/14/2025	3/3/2002	4/14/2021
DEEM, Inc	21st	\$ 965.60	3%	\$ 26,134.43	EDA	5/21/2025	2/24/2021	4/21/2021
DEEM, Inc	21st	\$ 714.54	3%	\$ 18,999.61	EDA	5/21/2025	2/24/2021	4/21/2021
Jonti-Craft	25th	\$ 3,886.28	2.5%	\$ 198,289.56	EDA	9/25/2025	3/19/2021	4/25/2021
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 6,240.14	EDA II	9/25/2025	3/22/2021	3/25/2021
Jenniges Gas & Diesel	8th	\$ 500.00	1%	\$ 14,287.29	EDA	12/8/2023	3/12/2021	4/8/2021
Jenniges Gas & Diesel	14th	\$ 300.00	3%	\$ 17,269.01	EDA	12/11/2026	3/12/2021	4/14/2021
Wabasso Eletric Motor LLC	6th	\$ 251.00	3%	\$ 11,837.75	EDAI	8/6/2024	3/12/2021	4/6/2021
Matt Novak	1st	\$ 362.10	3%	\$ 20,178.69	EDA II	8/4/2026	3/1/2021	4/1/2021
Chad Ruprecht	21st	\$ 400.00	3%	\$ 19,155.48	EDA II	5/21/2028	3/2/2021	4/21/2021
Safe Storage 2	5th	\$ 482.80	3%	\$ 39,492.23	EDA	10/5/2028	3/22/2021	4/5/2021
Mid County Ag Services	20th	\$ 242.00	3%	\$ 20,175.80	EDA I	11/20/2028	3/9/2021	4/20/2021
Totals		\$ 8,707.31		<u>\$ 417,679.41</u>				
EDAI Daily Savings		\$ 318,519.47		FROM MONTHLY BANK STATEMENTS				
EDAI Daily Savings		\$ 74,916.04		FROM MONTH				
EDA-WDC		\$ 39,805.61		FROM MONTHLY BANK STATEMENTS				
		\$ 433,241.12						

EDA General Fund

Beginning Balance	\$ 47,352.50
Plus Deposits Outstanding	
Interest Earnings	\$ -
Checks Cleared	\$ 3,081.00
Less Outstanding Checks	\$ -
Ending Balance	<u>\$ 44,271.50</u>

CD # 115009 renewal 12-9-19	\$ 28,446.81
CD #33649	\$ 50,186.34
	<u>\$ 78,633.15</u>
CD Total	
EDA General Total	<u>\$ 122,904.65</u>

EDA Dewey Street

Beginning Balance	\$ 61,890.19
Plus Deposits Outstanding interest	
rents	\$ 3,500.00
Security Deposit	\$ -
Less Checks /Outstanding	
Repairs and Maint	\$ -
Loan Payment	\$ 2,000.00
Gas	\$ -
	<u>\$ 63,390.19</u>

EDA Eastvail Sales Account	Starting Balance	\$ 33,572.78
	Interest on investments	\$ 8.09
		<u>\$ 33,580.87</u>

Dewey Street Townhomes Loan	5/29/2020	\$ 42,491.48	2.8 % interest
-----------------------------	-----------	--------------	----------------

EDA I

3/31/2021

Balance Sheet

Assets	Balance 3/01/21	Adj.	Balance 3/21/21
Cash	\$ 313,034.14	5,485.33	\$ 318,519.47
Notes Receivable	\$ 339,407.42	(4,759.49)	\$ 334,647.93
Total Assets	\$ 652,441.56	725.84	\$ 653,167.40

Liabilities

	\$ -	\$ -	\$ -
Total Liabilities	\$ -	\$ -	\$ -

Assets less Liabilities	\$ 652,441.56	\$ 653,167.40
-------------------------	---------------	---------------

Principal Payments Monthly

Deem 1	\$ -
Deem 2	\$ -
Jenniges Gas & Diesel 1	\$ 256.19
Jenniges Gas & Diesel 2	\$ 463.75
Jonti-Craft 1	\$ 3,465.96
Mid Country Ag Services	\$ 190.48
Safe Storage #2	\$ 383.11
Total Principal Payment	\$ 4,759.49

Principal Payments Year to Date

Deem 1	\$ 924.69
Deem 2	\$ 1,051.07
Jenniges Gas & Diesel 1	\$ 766.65
Jenniges Gas & Diesel 2	\$ 1,388.25
Jonti-Craft 1	\$ 10,376.27
Mid Country Ag Services	\$ 570.03
Safe Storage #2	\$ 1,248.07
Total Principal Payments	\$ 16,325.03

New Loans

\$ -
\$ -
\$ -

Income Statement

Income

Interest on Loans Monthly

Deem 1	\$ -
Deem 2	\$ -
Jenniges Gas & Diesel 1	\$ 36.25
Jenniges Gas & Diesel 2	\$ 43.81
Jonti-Craft 1	\$ 420.32
Mid Country Ag Services	\$ 51.52
Safe Storage #2	\$ 99.69
Total Interest Payment:	\$ 651.59

Interest on Loans Monthly

Deem 1	\$ 147.12
Deem 2	\$ 202.25
Jenniges Gas & Diesel 1	\$ 111.75
Jenniges Gas & Diesel 2	\$ 133.98
Jonti-Craft 1	\$ 1,282.57
Mid Country Ag Services	\$ 155.97
Safe Storage #2	\$ 200.33
Total Interest Payments	\$ 2,233.97

Savings Interest

Quarter 1	\$ 74.25
Quarter 2	\$ -
Quarter 3	\$ -
Quarter 4	\$ -
	\$ 74.25

\$ 5,485.33

Total Income

\$ 725.84

Expenses

Interest Payment	\$ -
	\$ -
	\$ -
Other Misallocated deposit	\$ -
Total Expense	\$ -

Net Income

\$ 725.84

EDA II
Balance Sheet

3/31/2021

	Balance 3/1/21	Adj.	Balance 3/31/21
Assets			
Cash	\$ 73,282.42	1,633.62	\$ 74,916.04
Notes Receivable	\$ 84,439.12	(1,407.64)	\$ 83,031.48
Total Assets	\$ 157,721.54	225.98	\$ 157,947.52

Liabilities

\$ - \$ - \$ -

Total Liabilities	\$ -	\$ -	\$ -
Assets less Liabilities	\$ 157,721.54		\$ 157,947.52

Principal Payments Monthly

Bart Properties	\$ 417.71
Chad Ruprecht	\$ 351.23
Jonti-Craft	\$ 106.97
Novak Law	\$ 310.88
Wabbasso Electric Motor	\$ 220.85
Total Principal Payments	\$ 1,407.64

New Loans

\$ -
\$ -
\$ -

Principal Payments Year to Date

Bart Properties	\$ 1,250.01
Chad Ruprecht	\$ 1,051.07
Jonti-Craft	\$ 320.23
Novak Law	\$ 930.31
Wabbasso Electric Motor	\$ 660.90
Total Principal Payments	\$ 4,212.52

Income Statement

Income

Interest on Loans Monthly

Bart Properties	\$ 65.09
Chad Ruprecht	\$ 48.77
Jonti-Craft	\$ 13.22
Novak Law	\$ 51.22
Wabbasso Electric Motor	\$ 30.15
	\$ -
	\$ -
Total Interest Payments	\$ 208.45

Interest on Loans Monthly

Bart Properties	\$ 198.39
Chad Ruprecht	\$ 148.93
Jonti-Craft	\$ 40.34
Novak Law	\$ 155.99
Wabbasso Electric Motor	\$ 92.10
	\$ -
	\$ -
Total Interest Payments	\$ 635.75

Savings Interest

Quarter 1	\$ 17.53
Quarter 2	
Quarter 3	
Quarter 4	
	\$ 17.53

Total Income \$ 225.98

Expenses

Interest Payment	\$ -
	\$ -
	\$ -
Other	\$ -
Total Expense	\$ -

Net Income \$ 225.98

Email to Scott Marquardt from Pat Dingels on 3/19/21

Hi Scott –

Larry Thompson, Wabasso City Clerk, and I would like to set up a phone conference with you and Cheryl Glaeser to discuss this project for the Wabasso EDA. I have outlined a summary of the project below.

Would you be able to connect with Cheryl and suggest a couple times next week that would fit your schedule for a conference call? We are working to prepare a recommendation with cost, process, and timeline to the Wabasso EDA which meets on Wednesday, April 7.

Project Summary that can frame our conference call conversation

- *The EDA/City do not have a Comprehensive Plan, Zoning plan, Development plan.*
- *We are not interested in a full Strategic Plan*
- *The EDA/City were approached by Dollar General which spurred a larger discussion about a Development Plan and land use in the City centered on commercial and industrial development.*
- *The EDA wants the plan to consider all vacant land within the city, vacant land adjacent to Hwy 68, area south of Highway 68 on the east end of town, and Main Street.*
- *There should be some level of community involvement including Vail Township. This could be a town hall meeting, focus groups, survey, etc.*
- *I envision this process as a less formal, structured conversation about the future of development in the City of Wabasso. We need to determine how to include community input and input from community stakeholders.*
- *We would like an outside facilitator that can lead the conversation and summarize the results.*
- *We are willing to host in-person meetings. We have the Community Center available for meetings.*
- *Components of this process could involve:*
 - *Define scope of project and timeline*
 - *Policy considerations – who pays for planning and development costs, zoning and subdivision regulations, land use guidance for commercial, industrial, residential, density, staging, etc.*
 - *Infrastructure – Pedestrian, roads, access, sanitary sewer, water, surface runoff, etc.*
 - *Facilities Plan - Bolton & Menk, the City Engineer, can complete the Facilities Plan*

Thanks so much for your assistance,

Pat Dingels
Executive Director

Excerpt from 4-7-21 EDA Agenda Packet

- 1. Development/Strategic Plan:** Pat Dingels and I met to develop a strategy for the Development/Strategic Plan process. We agreed that Pat would take the lead and we would discuss possible assistance from the Southwest Initiative Foundation. Unfortunately, Pat has contracted COVID-19 and will be in quarantine. I have attached an email that Pat had sent to Scott Marquardt at the SW Initiative which outlined our discussion. **(Update – I had a conversation with Scott Marquardt on Thursday afternoon and he would be happy to assist us. He is going to try and set up a teleconference with me and Pat prior to the EDA meeting.)**

To: Mayor and Council
From: Larry Thompson, CTA
Re: WAFER Request – Senior Dining Kitchen
Date: April 8, 2021

As noted at the last City Council meeting, the city has been approached by the Wabasso Area Food Emergency Reserve (WAFER) to use the Senior Dining Kitchen to distribute food on a weekly basis. Carol Lanz has been the main contact on the project. WAFER would pay for any modifications to the area and pay a monthly rental fee. Specific plans have not been submitted or approved by the city, but generally the discussion has been to increase the opening into the closet, remove the wall between the closets raise the height of the ceiling in the closet. WAFER has also requested the refrigerator/freezer, convection oven and electric stove be removed. Mike has indicated the electric stove could replace the gas stove in the main kitchen and room could be made for the convection oven and refrigerator/freezer. Mike indicated the current refrigerator/freezer in the main kitchen does not meet code and would have to be replaced at some time.

At first there did not seem to be an objection but recently there has been concern expressed. As some of you may recall, last year the city, Lions Club and Legion were going to meet to discuss renovations to the Community Center. I've had a general discussion with the Lions Club Board but not formal meetings have been held. It was suggested that the City should consider holding off making a final decision and that the city, Lions Club, WAFER and the Legion meet to discuss possible renovations, usage and layout and report back to the council. There will be representatives of the Lions at the meeting.

ORDINANCE #203

AN ORDINANCE REGULATING DOGS, CATS AND OTHER ANIMALS IN THE CITY OF WABASSO

The City Council of the City of Wabasso hereby ordains:

SECTION 1. Purpose. This ordinance is adopted to regulate and control dogs and cats and other animals in the City of Wabasso.

SECTION 2. Definitions. As used in this ordinance, the following words shall be defined to mean:

- A. Cat. "Cat" shall be intended to mean both the male and female of the felidae species commonly accepted as domesticated household pets.
- B. Dog. "Dog" shall be intended to mean both the male and the female of the canine species, commonly accepted as domesticated household pets, and other animals of a dog kind.
- C. Owner. "Owner" shall be intended to mean any person or persons, firm, association or corporation owning, keeping or harboring an animal.
- D. At Large. "At Large" shall be intended to mean off the premises of the owner and not under the custody or control of the owner or other person, either by leash, cord, chain or otherwise restrained or confined.
- E. Kennel. "Kennel" shall be intended to mean any place, building, tract of land, abode or vehicle wherein or whereon five (5) or more dogs or cats or any combination of dogs and cats numbering more than five (5) over 3 months of age are kept.

SECTION 3. Running At Large Prohibited. It is unlawful for the owner of a dog or cat to allow such dog or cat to run at large.

SECTION 4. Dogs and Cats on Leash. The restriction imposed in Section 3 shall not prohibit the appearance of any dog or cat upon streets or public property when such dog or cat is on a leash and is kept under control of the accompanying person.

SECTION 5. License Required. All dogs and cats over 3 months of age shall be licensed and registered by the City. Pet licenses shall be issued by the City Clerk/Treasurer after payment of the fee. No pet license will be issued without proof of current rabies vaccinations.

- A. Term of License. Each license shall be issued for a one (1) year period to expire on April 1 of each year.
- B. License Fees. The annual cost of a license shall be \$5.00 for all licenses obtained by April 1. If the owner is 30 days late in purchasing a license, the City will impose an additional late fee for a total of \$25.00.
- C. Tag and Collar. The City Clerk/Treasurer shall provide each owner who applies for a license a tag to be affixed to a collar and worn at all time.

SECTION 6. Dogs or Cats Disturbing the Peace. It is unlawful for any person to keep or harbor a dog or cat which habitually barks, cries, squeals, howls or meows to the "disturbance of the

public at large". The phrase "disturbance at large" shall include, but is not limited to, the creation of noise by any dog or cat which can be heard by any persons, including a law enforcement officer, from a location at least 100 feet from the building or premises where the dog or cat is being kept and such noise occurs repeatedly over at least a five (5) minute period of time with one (1) minute or less between each dog or cat noise during the five (5) minute period. No person shall be convicted under the provisions of this subdivision except upon the evidence of two or more persons each of a different household, or upon the evidence of one person and witness of said violation by a law enforcement officer.

SECTION 7. Limitation on Number of Dogs and/or Cats on Premises. Not more than five (5) dogs or cats or any combination of dogs and cats numbering five (5), are to be maintained on any lot or in any residence except that one litter of pups or kittens in excess of the number above may be kept up to the age of three (3) months.

SECTION 8. Kennels.

- A. It is unlawful to operate a kennel without a license with the City of Wabasso.
- B. The annual fee for a kennel license shall be \$500.00. Licenses shall expire on April 1 of each year.

SECTION 9. Cleaning Up Litter. It shall be unlawful for any owner of a dog or cat to permit that dog or cat to be on any property, public or private, not owned or possessed by such owner unless such owner has in his or her possession a device for the removal of excrement and depository for the transmission of excrement to a proper receptacle located on property owned or possessed by the owner of said dog or cat or to fail to immediately remove excrement left by such dog or cat to a proper receptacle located on property possessed or owned by the owner of said dog or cat. Any person violating this section shall be punishable by a fine of \$10.00 or five (5) hours of public land fecal cleanup. Any person found guilty of subsequent violations of this section shall be punishable by a fine of at least \$25.00 but not more than \$50.00.

SECTION 10. Dangerous Animals. The owner shall confine within a building or secure enclosure any dangerous, fierce, or vicious dog or cat and not permit such animal out of confinement unless and until it is securely muzzled and in control of a competent person.

- A. A dangerous animal is one that has, when unprovoked, bitten, attacked, or threatened the safety of a person or domestic animal.

SECTION 11. Impounding. The police or any other duly appointed person may take and impound any animal which is not being kept, confined or restrained in a manner consistent with the requirements of this regulation. The owner of an impounded animal shall be responsible for impounding fees and boarding costs.

SECTION 12. Notice to Owner: Immediately upon the impounding of an animal wearing a current license tag, the police shall make every reasonable effort to notify the owner of such impoundment, and of the conditions whereby the owner may regain custody of the animal. Verbal notice shall be immediately confirmed in writing by the police. If the owner is unknown a notice shall be posted at the City Office containing a description of the animal in an effort to identify the owner.

The written notice shall include the following information:

(a)The owner shall have the right to object to the impoundment by contacting the city clerk to request a hearing. If the owner fails to request a hearing and does not reclaim the animal, the city may elect to destroy the animal if sale or adoption is not practical.

Section 13. Reclaiming Impounded Animals. An animal may be reclaimed by the owner within 10 business days of receiving notice of impoundment upon payment of any impounding fee together with boarding costs. If the animal is unlicensed, a license must be obtained and the fee paid before release from impoundment.

Section 14. Dogs Which Cannot Be Impounded. If an animal is rabid, or otherwise diseased, vicious or dangerous and cannot be impounded after a reasonable effort or without serious risk to the impounder or others, such animal may be immediately killed.

Section 15. Rabies Shots Required. It shall be unlawful for any individual to own a dog within the city if the dog has not been currently vaccinated for rabies.

Section 16. Biting Dogs. Whenever a dog or animal has bitten a person, the owner, having been notified either orally or in writing, shall immediately quarantine said dog or animal at the owner's home or other suitable place of confinement as directed by the responsible officer of the city for a period of 14 days after the occurrence. During the quarantine period, the animal shall be securely confined in a building or in a yard enclosed by a fence so constructed that the animal cannot escape or otherwise leave the said enclosure, and which will not permit other animals or persons to enter, for the purpose of preventing the animal from biting or coming in contact with persons or other animals. Upon a reasonable suspicion that the animal may be rabid, the animal shall be subjected to the necessary tests by a doctor of veterinary medicine for the purpose of determining if it is infected with rabies. The confinement, testing, treatment in addition to all other expenses incurred as the result of an animal biting a person shall be at the expense of the owner of the said animal.

Section 17. Penalties. Unless otherwise provided, violation of this ordinance is a misdemeanor punishable by a fine of up to \$1000.00 or imprisonment for up to 90 days. Violations of Sections 3, 5, 6, and 9 are petty misdemeanors punishable by a fine up to \$200.00.

This ordinance repeals all previous ordinances.

Passed and adopted by the City Council this 14th day of February, 2006.

Ervin Marquardt
Mayor

ATTEST:

Mary K Smith
City Clerk

MINUTES of Wabasso Public Library Board of Trustees

Meeting date: March 2, 2021-5:30 pm

Call to order: 5:31 p.m.

Members in Attendance: Stacy Larsen, Joyce Plaetz, Sarah Behrendt, Dawn Guetter

Also in Attendance: Scott Sobocinski

Members Not in Attendance: Alma Price

Approval of Minutes: Motion to approve Feb. minutes by Guetter, and seconded by Plaetz. Motion carried unanimously.

Bills: Motion to approve by Plaetz, and seconded by Larsen. Motion carried unanimously.

Statistics: In Feb. 2021 the Library circulated 1,249 items. By comparison, in Feb. 2020 circulation was 1,448 items. In Feb. 2021, 51 ebooks were borrowed on Overdrive.

Old Business:

- Population of Legal Service Area
 - Scott has been in contact with the Plum Creek Library System, as well as the MN State Data Coordinator for Public Libraries, as well as current and former library directors who had worked in Redwood County. As of this meeting, none of these sources has a definite answer as to how the public libraries in Redwood County determine their legal service areas and the number of people they serve.
 - The working theory is that the number is determined by combining the population of the city the library resides in with a certain % of the county population. The way for figuring out the % of the county population may have been based on the number of county residents who have a card at a specific library, or it was possibly based on how county funding is distributed between the 4 libraries (maintenance of effort). Either way, numbers from the State Data Center were probably used for this process and the number seems to have been determined by Plum Creek about 10-12 years ago.
 - Rebecca Hudson, the Plum Creek Office Administrator, is currently looking through old files to see if she finds anything. For the time being, the State Data Coordinator has told Scott to use the same method he used in 2020 on the State Report.

New Business:

- The Board reviewed updates to the Library Rules of Behavior Policy. Motion to approve the update by Larsen, seconded by Guetter. Motion carried unanimously.
- The Board reviewed a new Unattended Children Policy. Motion to adopt and approve new policy as written by Guetter and seconded by Plaetz. Motion carried unanimously.

Announcements/Discussion

- Dawn Guetter can't make the April meeting and Joyce Plaetz can't make the May meeting.
- Junior Book Club went well. There were 10 sign-ups in February. Scott and Joanne are planning to read a book once a month with the kids and have 1-2 book talks with them per month.
- Scott is the new Advisory Council Liaison to the Plum Creek Governing Board.
- One of the Plum Creek delivery drivers is injured and his temporary replacement is having medical issues. As such, the Thursday and Friday routes are being combined into one day with fewer stops. Some libraries will be skipped for the abbreviated route and will need to send staff to pick up their delivery at one of the other libraries still on the route. Scott or Joanne will be traveling to Redwood Falls during lunch break on Thursdays to pick up books for Wabasso patrons. The Monday and Tuesday routes have not changed. The Board expressed concern over compensation for travel but there is a line in the library budget for per diem mileage.

Next Meeting: April 6, 2021 at 5:30 p.m.

Adjournment: 6:35 p.m. Motion by Guetter, second by Behrendt. Motion carried unanimously.

City of Wabasso City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 1574							
ARVIG COMMUNICATION SYSTE	AMBULANCE	42153	Ambulance	321	Telephone	\$91.33	1574
Claim Nbr 1574						\$91.33	
Claim Nbr 1575							
BOUND TREE MEDICAL	AMBULANCE	42153	Ambulance	217	Other Operating Supplies	\$182.15	1575
BOUND TREE MEDICAL	AMBULANCE	42153	Ambulance	217	Other Operating Supplies	\$57.58	1575
BOUND TREE MEDICAL	AMBULANCE	42153	Ambulance	217	Other Operating Supplies	\$623.74	1575
BOUND TREE MEDICAL	AMBULANCE	42153	Ambulance	217	Other Operating Supplies	\$190.89	1575
Claim Nbr 1575						\$1,054.36	
Claim Nbr 1576							
BRENDA BATZLAFF	AMBULANCE	42153	Ambulance	311	Refunds	\$115.31	1576
Claim Nbr 1576						\$115.31	
Claim Nbr 1577							
CENTRACARE HEALTH	AMBULANCE	42153	Ambulance	211	ALS Intercept	\$200.00	1577
Claim Nbr 1577						\$200.00	
Claim Nbr 1578							
EXPERT T BILLING	AMBULANCE	42153	Ambulance	306	Service Contract	\$217.00	1578
Claim Nbr 1578						\$217.00	
Claim Nbr 1579							
LMCIT BERKLEY RISK SERVICES	AMBULANCE	42153	Ambulance	361	General Liability Ins	\$294.81	1579
Claim Nbr 1579						\$294.81	
Claim Nbr 1580							
MATHESON TRI-GAS INC	AMBULANCE	42153	Ambulance	217	Other Operating Supplies	\$31.60	1580
MATHESON TRI-GAS INC	AMBULANCE	42153	Ambulance	217	Other Operating Supplies	\$103.33	1580
Claim Nbr 1580						\$134.93	
Claim Nbr 1581							
MEADOWLAND FARMERS CO-OP	AMBULANCE	42153	Ambulance	212	Motor Fuels	\$236.95	1581
MEADOWLAND FARMERS CO-OP	AMBULANCE	42153	Ambulance	383	Heat	\$355.23	1581
Claim Nbr 1581						\$592.18	
Claim Nbr 1582							
REDWOOD ELECTRIC COOP	AMBULANCE	42153	Ambulance	381	Electricity	\$77.64	1582
Claim Nbr 1582						\$77.64	

City of Wabasso

City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 1583							
VERIZON WIRELESS	AMBULANCE	42153	Ambulance	321	Telephone	\$106.36	1583
Claim Nbr 1583						\$106.36	
Claim Nbr 1584							
VISA	AMBULANCE	42153	Ambulance	325	Fax Service	\$32.17	1584
Claim Nbr 1584						\$32.17	
Claim Nbr 3869							
ANDERSON ELECTRIC	FIRE	42200	Fire	430	Miscellaneous (GENERAL)	\$802.82	3869
Claim Nbr 3869						\$802.82	
Claim Nbr 3870							
EMERGENCY APPARATUS MAINT. FIRE		42200	Fire	404	Repairs/Maint Machinery/	\$3,788.12	3870
EMERGENCY APPARATUS MAINT. FIRE		42200	Fire	402	Repairs/Maint Structures	\$1,284.09	3870
Claim Nbr 3870						\$5,072.21	
Claim Nbr 3871							
FALLS AUTOMOTIVE	FIRE	42200	Fire	212	Motor Fuels	\$10.27	3871
Claim Nbr 3871						\$10.27	
Claim Nbr 3872							
HEIMAN FIRE EQUIPMENT	FIRE	42200	Fire	217	Other Operating Supplies	\$257.90	3872
Claim Nbr 3872						\$257.90	
Claim Nbr 3873							
JENNIGES GAS & DIESEL INC	FIRE	42200	Fire	404	Repairs/Maint Machinery/	\$1,437.04	3873
Claim Nbr 3873						\$1,437.04	
Claim Nbr 3874							
LMCIT BERKLEY RISK SERVICES	FIRE	42200	Fire	361	General Liability Ins	\$510.62	3874
Claim Nbr 3874						\$510.62	
Claim Nbr 3875							
MEADOWLAND FARMERS CO-OP	FIRE	42200	Fire	383	Heat	\$355.25	3875
MEADOWLAND FARMERS CO-OP	FIRE	42200	Fire	212	Motor Fuels	\$212.52	3875
Claim Nbr 3875						\$567.77	
Claim Nbr 3876							
REDWOOD ELECTRIC COOP	FIRE	42200	Fire	381	Electricity	\$388.20	3876

City of Wabasso

City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 3876						\$388.20	
Claim Nbr 53615							
ANDERSON ELECTRIC	WATER FUND	49400	Water Utilities (GE	404	Repairs/Maint Machinery/	\$120.00	53615
ANDERSON ELECTRIC	GENERAL FUND	42500	Civil Defense	430	Miscellaneous (GENERAL)	\$85.00	53615
Claim Nbr 53615						\$205.00	
Claim Nbr 53616							
ARVIG COMMUNICATION SYSTE	GENERAL FUND	41400	City Clerk	321	Telephone	\$209.78	53616
ARVIG COMMUNICATION SYSTE	GENERAL FUND	41400	City Clerk	325	Fax Service	\$38.99	53616
ARVIG COMMUNICATION SYSTE	WATER FUND	49400	Water Utilities (GE	321	Telephone	\$43.79	53616
ARVIG COMMUNICATION SYSTE	SEWER FUND	49450	Sewer (GENERAL)	321	Telephone	\$39.89	53616
ARVIG COMMUNICATION SYSTE	SEWER FUND	49450	Sewer (GENERAL)	321	Telephone	\$98.96	53616
Claim Nbr 53616						\$431.41	
Claim Nbr 53617							
BAUNE PLUMBING & HEATING	GENERAL FUND	41940	Community Center	403	Improvements Other Tha	\$61.09	53617
Claim Nbr 53617						\$61.09	
Claim Nbr 53618							
BDI	GENERAL FUND	43100	Hwys, Streets, & R	404	Repairs/Maint Machinery/	\$139.30	53618
Claim Nbr 53618						\$139.30	
Claim Nbr 53619							
FALLS AUTOMOTIVE	GENERAL FUND	43100	Hwys, Streets, & R	212	Motor Fuels	\$22.00	53619
Claim Nbr 53619						\$22.00	
Claim Nbr 53620							
FLOW MEASUREMENTAND CONT	SEWER FUND	49450	Sewer (GENERAL)	306	Service Contract	\$579.00	53620
Claim Nbr 53620						\$579.00	
Claim Nbr 53621							
GOPHER STATE ONE CALL	SEWER FUND	49450	Sewer (GENERAL)	386	One Call	\$29.05	53621
GOPHER STATE ONE CALL	WATER FUND	49400	Water Utilities (GE	386	One Call	\$29.05	53621
Claim Nbr 53621						\$58.10	
Claim Nbr 53622							
HAWKINS WATER TREATMENT G	WATER FUND	49400	Water Utilities (GE	216	Chemicals and Chem Pro	\$0.00	53622
Claim Nbr 53622						\$0.00	
Claim Nbr 53623							

City of Wabasso

City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
JENNIGES GAS & DIESEL INC Claim Nbr 53623	GENERAL FUND	43100	Hwys, Streets, & R	404	Repairs/Maint Machinery/	\$1,041.52 \$1,041.52	53623
JOHN DEERE FINANCIAL Claim Nbr 53624	GENERAL FUND	43100	Hwys, Streets, & R	404	Repairs/Maint Machinery/	\$630.30 \$630.30	53624
KIBBLE EQUIPMENT Claim Nbr 53625	GENERAL FUND	43100	Hwys, Streets, & R	215	Shop Supplies	\$156.73 \$156.73	53625
LARRY THOMPSON Claim Nbr 53626	GENERAL FUND	41400	City Clerk	321	Telephone	\$50.00 \$50.00	53626
LMCIT BERKLEY RISK SERVICES Claim Nbr 53627	GENERAL FUND	41940	Community Center	361	General Liability Ins	\$427.28	53627
LMCIT BERKLEY RISK SERVICES	WATER FUND	49400	Water Utilities (GE	361	General Liability Ins	\$0.00	53627
LMCIT BERKLEY RISK SERVICES	GENERAL FUND	45180	Baseball Field	361	General Liability Ins	\$1,450.81	53627
LMCIT BERKLEY RISK SERVICES	GENERAL FUND	41000	General Governme	361	General Liability Ins	\$696.31	53627
LMCIT BERKLEY RISK SERVICES	GENERAL FUND	45170	Athletic Field	361	General Liability Ins	\$3,126.38	53627
LMCIT BERKLEY RISK SERVICES Claim Nbr 53627	GENERAL FUND	45170	Athletic Field	361	General Liability Ins	\$941.60 \$6,642.38	53627
MARCO Claim Nbr 53628	GENERAL FUND	41400	City Clerk	414	Data Processing Equip Re	\$170.39 \$170.39	53628
MEADOWLAND FARMERS CO-OP Claim Nbr 53629	GENERAL FUND	43110	Street Depart-Sho	383	Heat	\$1,065.71	53629
MEADOWLAND FARMERS CO-OP	SEWER FUND	49450	Sewer (GENERAL)	212	Motor Fuels	\$28.44	53629
MEADOWLAND FARMERS CO-OP	GENERAL FUND	43100	Hwys, Streets, & R	212	Motor Fuels	\$262.04	53629
MEADOWLAND FARMERS CO-OP Claim Nbr 53629	WATER FUND	49400	Water Utilities (GE	212	Motor Fuels	\$28.44 \$1,384.63	53629
MIKE REMIGER Claim Nbr 53630	GENERAL FUND	43100	Hwys, Streets, & R	331	Travel Expenses	\$17.25	53630
MIKE REMIGER Claim Nbr 53630	GENERAL FUND	43100	Hwys, Streets, & R	321	Telephone	\$50.00 \$67.25	53630
MIKE REMIGER Claim Nbr 53631	GENERAL FUND	43100	Hwys, Streets, & R	321	Telephone	\$50.00 \$67.25	53630

City of Wabasso
City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
MN DEPT OF LABOR & INDUSTRY Claim Nbr 53631	GENERAL FUND	43110	Street Depart-Sho	430	Miscellaneous (GENERAL)	\$10.00 \$10.00	53631
Claim Nbr 53632							
MN POLLUTION CONTROL AGEN Claim Nbr 53632	WATER FUND	49400	Water Utilities (GE	433	Dues and Subscriptions	\$1,450.00 \$1,450.00	53632
Claim Nbr 53633							
MVTL LABORATORIES Claim Nbr 53633	SEWER FUND	49450	Sewer (GENERAL)	387	Testing	\$318.74 \$318.74	53633
Claim Nbr 53634							
NORTHERN BUSINESS PRODUCT Claim Nbr 53634	GENERAL FUND	41400	City Clerk	201	Accessories (paper, pens,	\$62.94 \$62.94	53634
Claim Nbr 53635							
OFFICESUPPLY.COM Claim Nbr 53635	GENERAL FUND	41940	Community Center	210	Operating Supplies (GEN	\$24.64 \$24.64	53635
Claim Nbr 53636							
PAUL PLAETZ PAUL PLAETZ Claim Nbr 53636	SEWER FUND WATER FUND	49450 49400	Sewer (GENERAL) Water Utilities (GE	321 321	Telephone Telephone	\$25.00 \$25.00 \$50.00	53636 53636
Claim Nbr 53637							
QUADIENT FINANCE USA, INC Claim Nbr 53637	GENERAL FUND	41400	City Clerk	322	Postage	\$46.55 \$46.55	53637
Claim Nbr 53638							
R & E SANITATION INC Claim Nbr 53638	REFUSE (GARBAG	49500	Refuse/Garbage (384	Refuse/Garbage Disposal	\$85.00 \$85.00	53638
Claim Nbr 53639							
REDWOOD CO AUDITOR/TREAS REDWOOD CO AUDITOR/TREAS Claim Nbr 53639	GENERAL FUND SEWER FUND	49000 49450	Miscellaneous (GE Sewer (GENERAL)	430 430	Miscellaneous (GENERAL) Miscellaneous (GENERAL)	\$180.00 \$45.00 \$225.00	53639 53639
Claim Nbr 53640							
REDWOOD CO SHERIFFS OFFICE Claim Nbr 53640	GENERAL FUND	42100	Police	306	Service Contract	\$2,700.00 \$2,700.00	53640

City of Wabasso City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 53641							
REDWOOD COUNTY ASSESSOR	GENERAL FUND	41550	Assessing	305	Assessor s fees	\$4,797.00	53641
Claim Nbr 53641						\$4,797.00	
Claim Nbr 53642							
REDWOOD ELECTRIC COOP	SEWER FUND	49450	Sewer (GENERAL)	381	Electricity	\$2,662.00	53642
REDWOOD ELECTRIC COOP	SEWER FUND	49450	Sewer (GENERAL)	381	Electricity	\$44.00	53642
REDWOOD ELECTRIC COOP	GENERAL FUND	43110	Street Depart-Sho	381	Electricity	\$233.92	53642
REDWOOD ELECTRIC COOP	GENERAL FUND	41940	Community Center	381	Electricity	\$40.00	53642
REDWOOD ELECTRIC COOP	GENERAL FUND	45200	Parks (GENERAL)	381	Electricity	\$31.00	53642
REDWOOD ELECTRIC COOP	WATER FUND	49400	Water Utilities (GE	381	Electricity	\$181.00	53642
REDWOOD ELECTRIC COOP	GENERAL FUND	43160	Street Lighting	381	Electricity	\$16.00	53642
REDWOOD ELECTRIC COOP	GENERAL FUND	41940	Community Center	381	Electricity	\$629.00	53642
REDWOOD ELECTRIC COOP	GENERAL FUND	45170	Athletic Field	381	Electricity	\$22.00	53642
REDWOOD ELECTRIC COOP	GENERAL FUND	43160	Street Lighting	381	Electricity	\$960.00	53642
REDWOOD ELECTRIC COOP	AMBULANCE	42153	Ambulance	381	Electricity	\$77.64	53642
REDWOOD ELECTRIC COOP	FIRE	42200	Fire	381	Electricity	\$77.64	53642
REDWOOD ELECTRIC COOP	WATER FUND	49400	Water Utilities (GE	381	Electricity	\$1,164.00	53642
Claim Nbr 53642						\$6,138.20	
Claim Nbr 53643							
REDWOOD GAZETTE & LIVEWIR	GENERAL FUND	41420	Recording and Rep	351	Legal Notices Publishing	\$185.25	53643
REDWOOD GAZETTE & LIVEWIR	GENERAL FUND	41420	Recording and Rep	351	Legal Notices Publishing	\$124.31	53643
Claim Nbr 53643						\$309.56	
Claim Nbr 53644							
REDWOOD VALLEY TECH SOLUTI	GENERAL FUND	41530	Accounting	306	Service Contract	\$450.00	53644
Claim Nbr 53644						\$450.00	
Claim Nbr 53645							
RITTEWAY	WATER FUND	49400	Water Utilities (GE	207	Computer Supplies	\$81.49	53645
RITTEWAY	SEWER FUND	49450	Sewer (GENERAL)	207	Computer Supplies	\$81.48	53645
RITTEWAY	REFUSE (GARBAG	49500	Refuse/Garbage (430	Miscellaneous (GENERAL)	\$81.48	53645
Claim Nbr 53645						\$244.45	
Claim Nbr 53646							
SALFER WELDING & MFG	GENERAL FUND	43110	Street Depart-Sho	215	Shop Supplies	\$10.70	53646
Claim Nbr 53646						\$10.70	
Claim Nbr 53647							

City of Wabasso City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
SALFERS FOOD CENTER Claim Nbr 53647	GENERAL FUND	41400	City Clerk	209	Other Office Supplies	\$2.38 \$2.38	53647
Claim Nbr 53648							
SOUTHWEST SANITATION, INC Claim Nbr 53648	REFUSE (GARBAG	49500	Refuse/Garbage (384	Refuse/Garbage Disposal	\$2,367.81 \$2,367.81	53648
Claim Nbr 53649							
TEAM LABORATORY CHEMICAL Claim Nbr 53649	SEWER FUND	49450	Sewer (GENERAL)	216	Chemicals and Chem Pro	\$915.50 \$915.50	53649
Claim Nbr 53650							
TECH UNLIMITED, LLC Claim Nbr 53650	GENERAL FUND	41400	City Clerk	430	Miscellaneous (GENERAL)	\$47.50 \$47.50	53650
Claim Nbr 53651							
THEIN WELL COMPANY Claim Nbr 53651	WATER FUND	49400	Water Utilities (GE	306	Service Contract	\$275.00 \$275.00	53651
Claim Nbr 53652							
ULINE SHIPPING AND SUPPLY Claim Nbr 53652	GENERAL FUND	41940	Community Center	210	Operating Supplies (GEN	\$562.89 \$562.89	53652
Claim Nbr 53653							
USA BLUEBOOK USA BLUEBOOK Claim Nbr 53653	WATER FUND SEWER FUND	49400 49450	Water Utilities (GE Sewer (GENERAL)	217 216	Other Operating Supplies Chemicals and Chem Pro	\$135.76 \$213.20 \$348.96	53653 53653
Claim Nbr 53654							
VISA VISA VISA Claim Nbr 53654	GENERAL FUND GENERAL FUND GENERAL FUND	41400 41400 41400	City Clerk City Clerk City Clerk	321 209 430	Telephone Other Office Supplies Miscellaneous (GENERAL)	\$16.09 \$24.64 \$5.00 \$45.73 \$45,090.57	53654 53654 53654

City of Wabasso

04/08/21 9:50 AM

Page 1

Checks for Month

March 2021

0100 General Checking Begin Mth \$768,272.02

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20210301UB0	3/1/2021	\$927.61	20210301UB0	UB Receipt Serv 1 Water R	\$769,199.63
Deposit	20210302UB0	3/2/2021	\$872.26	20210302UB0	UB Receipt Serv 1 Water R	\$770,071.89
Deposit	20210303UB0	3/3/2021	\$986.28	20210303UB0	UB Receipt Serv 1 Water R	\$771,058.17
Deposit	20210304UB0	3/4/2021	\$1,388.94	20210304UB0	UB Receipt Serv 1 Water R	\$772,447.11
Deposit	20210305UB0	3/5/2021	\$1,009.56	20210305UB0	UB Receipt Serv 1 Water R	\$773,456.67
053584	RUNNING SUPPLY INC	3/8/2021	-\$197.23	030221PAY	Shop Supplies	\$773,259.44
053574	MN DEPT OF HEALTH	3/8/2021	-\$707.00	030221PAY	State Connection Fee	\$772,552.44
053575	MVTL LABORATORIES	3/8/2021	-\$92.62	030221PAY	Sewer Plant Testing	\$772,459.82
053576	NORTHERN BUSINESS PRO	3/8/2021	-\$232.29	030221PAY	Office Supplies	\$772,227.53
053577	NOVAK LAW	3/8/2021	-\$696.00	030221PAY	Legal Fees	\$771,531.53
053578	ONE OFFICE SOLUTION	3/8/2021	-\$415.70	030221PAY	Office Supplies	\$771,115.83
053579	PAUL PLAETZ	3/8/2021	-\$50.00	030221PAY	Cell Phone Reimbursement	\$771,065.83
053580	QUADIENT FINANCE USA, IN	3/8/2021	-\$418.19	030221PAY	Postage Meter	\$770,647.64
053581	R & E SANITATION INC	3/8/2021	-\$211.02	030221PAY	Dumpster Service	\$770,436.62
053573	MIKE REMIGER	3/8/2021	-\$50.00	030221PAY	Cell Phone Reimbursement	\$770,386.62
053583	REDWOOD VALLEY TECH S	3/8/2021	-\$4,161.00	030221PAY	Quarterly Web Site Mainte	\$766,225.62
053570	MARY K SMITH	3/8/2021	-\$1,087.50	030221PAY	Clerk Sub	\$765,138.12
053585	SALFER WELDING & MFG	3/8/2021	-\$531.92	030221PAY	Hose	\$764,606.20
053586	SALFERS FOOD CENTER	3/8/2021	-\$11.79	030221PAY	Disinfectant wipes	\$764,594.41
053587	SPS WORKS	3/8/2021	-\$87.33	030221PAY	Dog Licenses	\$764,507.08
053582	REDWOOD ELECTRIC COOP	3/8/2021	-\$5,798.40	030221PAY	99865805	\$758,708.68
053565	HAWKINS WATER TREATME	3/8/2021	-\$10.00	030221PAY	Cylinder Rental	\$758,698.68
Deposit	20210308UB0	3/8/2021	\$1,757.38	20210308UB0	UB Receipt Serv 1 Water R	\$760,456.06
Deposit	030821REC	3/8/2021	\$130.00	030821REC	Dog License	\$760,586.06
Deposit	030821REC-2StateRef	3/8/2021	\$1,231.00	030821REC-2Stat	Sales Tax Refund	\$761,817.06
053560	ARVIG COMMUNICATION SY	3/8/2021	-\$419.56	030221PAY	Acct No. 2313338 001 6	\$761,397.50
053561	BDI	3/8/2021	-\$298.38	030221PAY	Community Center Furnac	\$761,099.12
053562	BOLTON & MENK	3/8/2021	-\$36,000.00	030221PAY	Surveying work for USDA	\$725,099.12
053572	MEADOWLAND FARMERS C	3/8/2021	-\$1,089.90	030221PAY	# 2275	\$724,009.22
053564	GOPHER STATE ONE CALL	3/8/2021	-\$60.80	030221PAY	State Fees	\$723,948.42
053589	TECH UNLIMITED, LLC	3/8/2021	-\$229.98	030221PAY	Router	\$723,718.44
053566	HERMEL VENDING & FOOD	3/8/2021	-\$1,464.37	030221PAY	Baseball Fields	\$722,254.07
053567	JOHN DEERE FINAN	3/8/2021	-\$534.61	030221PAY	Snow Blower Parts	\$721,719.46
053568	LARRY THOMPSON	3/8/2021	-\$50.00	030221PAY	Cell Phone Reimbursement	\$721,669.46
053569	MARCO	3/8/2021	-\$340.78	030221PAY	Copier	\$721,328.68
053590	TEXAS REFINERY CORP	3/8/2021	-\$375.00	030221PAY	Diesel Additive	\$720,953.68
053571	MATHESON TRI-GAS INC	3/8/2021	-\$34.22	030221PAY	Shop Gas Tank Rentals	\$720,919.46
053563	FALLS AUTOMOTIVE	3/8/2021	-\$49.06	030221PAY	Plow Truck Antenna	\$720,870.40
053599	SOUTHWEST SANITATION, I	3/8/2021	-\$2,356.00	030921PAYCOR	Reissue Check from Corre	\$718,514.40
053588	TEAM LABORATORY CHEMI	3/8/2021	-\$968.00	030221PAY	Sewer Chemical Supplies	\$717,546.40
053600	WELTSCH EQUIPMENT , INC	3/8/2021	-\$1,610.50	030921PAYCOR	Snow Blower - Corrected C	\$715,935.90
053594	WELTSCH EQUIPMENT , INC	3/8/2021	\$0.00	Voided Ck	Snow Blower Repairs	\$715,935.90
053593	WABASSO STANDARD	3/8/2021	-\$554.85	030221PAY	Public Notices and Publicat	\$715,381.05
053592	VISA	3/8/2021	-\$171.09	030221PAY	Zoom Meeting	\$715,209.96
053591	USA BLUEBOOK	3/8/2021	-\$33.05	030221PAY	Sewer Testing Supplies	\$715,176.91
Deposit	20210309UB0	3/9/2021	\$2,114.18	20210309UB0	UB Receipt Serv 1 Water R	\$717,291.09
053596	Remiger, Mike	3/10/2021	-\$1,926.36	PAY20210105.00		\$715,364.73
053595	Plaetz, Paul	3/10/2021	-\$1,555.15	PAY20210105.00		\$713,809.58
053597	Rothmeier, Julie	3/10/2021	-\$149.50	PAY20210105.00		\$713,660.08
Deposit	031021REC	3/10/2021	\$205.00	031021REC	Rooms B & K May 29,2021	\$713,865.08
Deposit	20210310UB0	3/10/2021	\$1,002.87	20210310UB0	UB Receipt Serv 1 Water R	\$714,867.95
053598	Thompson, Larry	3/10/2021	-\$1,714.09	PAY20210105.00		\$713,153.86
Deposit	20210312UB0	3/12/2021	\$1,884.15	20210312UB0	UB Receipt Serv 1 Water R	\$715,038.01
Deposit	20210315UB0	3/15/2021	\$1,585.48	20210315UB0	UB Receipt Serv 1 Water R	\$716,623.49
Deposit	20210316UB0	3/16/2021	\$1,201.75	20210316UB0	UB Receipt Serv 1 Water R	\$717,825.24
Deposit	031621REC	3/16/2021	\$120.00	031621REC	Prom	\$717,945.24
Deposit	031721REC	3/17/2021	\$40.00	031721REC	#5	\$717,985.24
Deposit	031921RECFIREGC	3/19/2021	\$93.29	031921RECFIRE	Dumpster Rental - Nathan	\$718,078.53
Deposit	20210319UB0	3/19/2021	\$2,083.08	20210319UB0	UB Receipt Serv 1 Water R	\$720,161.61

City of Wabasso

04/08/21 9:50 AM

Page 2

Checks for Month

March 2021

0100 General Checking Begin Mth \$768,272.02

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20210322UB0	3/22/2021	\$1,789.67	20210322UB0	UB Receipt Serv 1 Water R	\$721,951.28
Deposit	032221RECISDCCRental	3/22/2021	\$45.00	032221RECISDC	Community Center Rental	\$721,996.28
Deposit	032321RECSPASSESS	3/23/2021	\$895.86	032321RECSPA	SP Assess - 932003260	\$722,892.14
Deposit	20210323UB0	3/23/2021	\$923.41	20210323UB0	UB Receipt Serv 1 Water R	\$723,815.55
053603	Rothmeyer, Julie	3/24/2021	-\$149.50	PAY20210106.00		\$723,666.05
053604	Thompson, Larry	3/24/2021	-\$1,714.09	PAY20210106.00		\$721,951.96
053601	Plaetz, Paul	3/24/2021	-\$1,555.15	PAY20210106.00		\$720,396.81
053602	Remiger, Mike	3/24/2021	-\$1,548.52	PAY20210106.00		\$718,848.29
Deposit	20210324UB0	3/24/2021	\$271.01	20210324UB0	UB Receipt Serv 1 Water R	\$719,119.30
Deposit	032421REC	3/24/2021	\$220.00	032421REC	Benefit for 4/18/21	\$719,339.30
Deposit	20210325UB0	3/25/2021	\$8,353.82	20210325UB0	UB Receipt Serv 1 Water R	\$727,693.12
Deposit	20210326UB0	3/26/2021	\$967.21	20210326UB0	UB Receipt Serv 1 Water R	\$728,660.33
Deposit	032621REC	3/26/2021	\$340.24	032621REC	Snow Plowing	\$729,000.57
Deposit	20210329UB0	3/29/2021	\$658.51	20210329UB0	UB Receipt Serv 1 Water R	\$729,659.08
Deposit	20210330UB0	3/30/2021	\$227.63	20210330UB0	UB Receipt Serv 1 Water R	\$729,886.71
Deposit	033021RECAMB DUMPCC	3/30/2021	\$330.25	033021RECAMB	Community Center Rental	\$730,216.96
Deposit	20210401UB0	4/1/2021	\$227.63	20210401UB0	UB Receipt Serv 1 Water R	\$730,444.59
Deposits		\$33,883.07				
Checks		-\$71,710.50				
			-\$37,827.43			

FILTER: [Cash Act]='10100' and [Period]=3 and [Act Year]='2021'

City of Wabasso

04/08/21 9:51 AM

Page 1

Checks for Month

March 2021

1 Ambulance Checking Begin Mth \$65,400.98

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	030221RECAMLIB	3/2/2021	\$2,659.28	030221RECAMB	Service Fees	\$68,060.26
Deposit	030421REC	3/4/2021	\$265.97	030421REC	C Atkins 132.84, J Lensing	\$68,326.23
001572	STRYKER SALES CORPORA	3/8/2021	-\$584.09	030221PAY	Battery	\$67,742.14
001564	ARVIG COMMUNICATION SY	3/8/2021	-\$91.32	030221PAY	302343267 001 9	\$67,650.82
001565	EFAX CORPORATE	3/8/2021	-\$34.67	030221PAY	Fax Service	\$67,616.15
001566	EXPERT T BILLING	3/8/2021	-\$372.00	030221PAY	Billing Services	\$67,244.15
001567	HEIMAN FIRE EQUIPMENT	3/8/2021	-\$1,414.94	030221PAY	Hazmat Suit	\$65,829.21
001568	HERMEL VENDING & FOOD	3/8/2021	-\$28.22	030221PAY	Restroom Supplies	\$65,800.99
001569	MATHESON TRI-GAS INC	3/8/2021	-\$113.32	030221PAY	Oxegyn	\$65,687.67
001571	REDWOOD ELECTRIC COOP	3/8/2021	-\$68.80	030221PAY	99865808	\$65,618.87
001573	VERIZON WIRELESS	3/8/2021	-\$106.34	030221PAY	Telephone	\$65,512.53
001570	MEADOWLAND FARMERS C	3/8/2021	-\$300.29	030221PAY	4336	\$65,212.24
Deposit	030921Amb	3/9/2021	\$1,490.00	030921Amb	Robert Penske	\$66,702.24
Deposit	031621AMB	3/16/2021	\$132.90	031621AMB	Scott Shaw	\$66,835.14
Deposit	031921RECAMB2	3/19/2021	\$533.44	031921RECAMB	BLS Fees	\$67,368.58
Deposit	031921RECAMB3	3/19/2021	\$200.00	031921RECAMB	BLS Fees	\$67,568.58
Deposit	032421REC	3/24/2021	\$668.82	032421REC	Arlcyce Averill services	\$68,237.40
Deposit	032521RECAMB	3/25/2021	\$1,188.57	032521RECAMB	BLS Fees	\$69,425.97
Deposit	033021RECAMB DUMPCC	3/30/2021	\$133.36	033021RECAMB	BLS - Mary Frerick 2-1-21	\$69,559.33
Deposits		\$7,272.34				
Checks		-\$3,113.99				
			\$4,158.35			

FILTER: [Cash Act]='10101' and [Period]=3 and [Act Year]='2021'

City of Wabasso

04/08/21 9:51 AM

Page 1

Checks for Month

March 2021

10102 Fire Checking Begin Mth \$58,632.06

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
003868	SOUTHWEST SANITATION, I	3/8/2021	\$0.00	Voided Ck	Garbage Service	\$58,632.06
003867	REDWOOD ELECTRIC COOP	3/8/2021	-\$68.80	030221PAY	99865808	\$58,563.26
003866	MEADOWLAND FARMERS C	3/8/2021	-\$177.31	030221PAY	4338	\$58,385.95
003865	HERMEL VENDING & FOOD	3/8/2021	-\$28.22	030221PAY	Restroom Supplies	\$58,357.73
003864	FALLS AUTOMOTIVE	3/8/2021	-\$59.18	030221PAY	Light Bulbs	\$58,298.55
003863	BAUNE PLUMBING & HEATIN	3/8/2021	\$0.00	Voided Ck	Fire Truck repair Supplies	\$58,298.55
Deposit	031721REC-2	3/17/2021	\$845.00	031721REC-2	Deano Hartwig garage fire	\$59,143.55
	Deposits	\$845.00				
	Checks	-\$333.51				
			\$511.49			

FILTER: [Cash Act]='10102' and [Period]=3 and [Act Year]='2021'

To: Ryan and Abby Ricketts
From: Larry Thompson – City Clerk/Treas./Administrator
RE: Lots 3 and 4, Block 1, Eastvail 4th Addition
Date: November 5, 2020

The following is the offered price for Lots 3 and 4, Block 1, Eastvail 4th Addition. It is the goal of the EDA to recapture its costs for the May Street improvements through lot sales or future Tax Increment Payments. Tax increment payments are estimated based on increased value to the property attributable to new construction that results in increased property tax payments.

The EDA costs for the two lots are as follows:

- Lot 3, Block 1 Eastvail 4th Addition - \$40,500.00
- Lot 4, Block 1 Eastvail 4th Addition - \$38,500.00

The EDA will discount the lots as follows

- Lot 3, Block 1 Eastvail 4th Addition - \$40,500.00
- Lot 4, Block 1 Eastvail 4th Addition - \$22,000.00
- TOTAL PURCHASE PRICE \$62,500.00

In addition, the EDA will discount the price of Lot 3, Block 1, Eastvail 4th addition, 6% of every dollar of new construction value exceeding \$275,000 up to \$550,000 total value. The value is det For example:

Example A

Total Construction	\$	375,000
Less Base	\$	(275,000)
Net	\$	100,000
Time 6%		6%
Discount	\$	6,000.00

Example B

Total Construction	\$	550,000
Less Base	\$	(275,000)
Net	\$	275,000
Time 6%		6%
Discount	\$	16,500.00

Note that the 6% refund is based on the Estimated Market Value as indicated on the tax statement for the property in the year after construction. As an example the amount is in the upper right hand corner of the attached pdf in the amount of \$142,300. It is not based on actual construction cost.



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: CMBS License Period Ending: 6/30/2021 Idn: 19210
Issuing Authority: Wabasso
Licensee Name: Deem Inc.
Trade Name: Roadhouse Bar & Grill
Address: PO Box 133/713 Main St W
Wabasso, MN 56293
Business Phone: 5073422006
License Fees: Off Sale: \$100.00 On Sale: \$900.00 Sunday: \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$310,000 surety bond may be submitted in lieu of liquor liability. (3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature
(Signature certifies all above information to be correct and license has been approved by city/county.)
DOB 7/31/62 SSN 468-84-7887 Date 4/1/21

City Clerk/Auditor Signature
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)
Date

County Attorney Signature
County Board issued licenses only (Signature certifies licensee is eligible for license).
Date

Police/Sheriff Signature
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.
Date

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

Indicate below any direct or indirect interest in other liquor establishments:

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):

Report below details involving any license rejections or revocations:

City/County Comments:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/08/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Pioneer Heritage Insurance, LLC PO Box 716 Spicer MN 56288		CONTACT NAME: BRIAN NELSON PHONE (A/C, No. Ext.): 320-235-1114 FAX (A/C, No.): 320-235-2497 E-MAIL ADDRESS: bnelson@pioneer-heritage.com
INSURED Deem Inc Wabasso Road House 713 Main St PO Box 133 Wabasso MN 56293-1600		INSURER(S) AFFORDING COVERAGE INSURER A: Auto Owners NAIC # 18988 INSURER B: Owners 32700 INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 20210408151902148**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	N	N	08902263	07/01/2020	07/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	5127370601	06/27/2020	06/27/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	N	N	4990226300	07/01/2020	07/01/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	08169468	07/01/2020	07/01/2021	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Liquor Liability	N	N	08902263	07/01/2020	07/01/2021	Liquor Liability \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

This policy is endorsed for food and liquor catering.
Owner/families excluded from Work Comp.

CERTIFICATE HOLDER**CANCELLATION**

City of Wabasso
1429 Front St
PO Box 60
Wabasso MN 56293

Fax: 507-342-2213

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mackenzie Bowman



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement.

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

License Code: CMBS License Period Ending: 6/30/2021 Iden: 72782
Issuing Authority: Wabasso
Licensee Name: Kaufenberg Enterprises LLC
Trade Name: Union Kitchen Sports Bar and Grill
Address: 743 Main St
Wabasso, MN 56293
Business Phone: 507-342-5186
License Fees: Off Sale: \$100.00 On Sale: \$900.00 Sunday: \$100.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$310,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature: B. BOAR 10-31-1979 473-19-3668 7 APR 21
DOB SSN Date
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature _____ Date _____
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
County Board Issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature _____ Date _____
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

Indicate below any direct or indirect interest in other liquor establishments:

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):

Report below details involving any license rejections or revocations:

City/County Comments:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/06/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER WESTCHESTER SPECIALTY INSURANCE SERVICES, INC
ILLINOIS UNION INSURANCE COMPANY
3 COUNTY VIEW ROAD
MALVERN, PA 19355

CONTACT NAME: ARTHUR CHRISTLE

PHONE (A/C, No, Ext): 1-507-342-5108

FAX (A/C, No): 1-507-342-5398

E-MAIL ADDRESS: Arthur.Christle@wfsa.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A:

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED KAUFENBERG ENTERPRISES, LLC
UNION KITCHEN & SPORTS BAR
743 MAIN ST
WABASSO, MN 56293

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY		LQRMNF158208094			EACH OCCURRENCE \$ 500,000/1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	<input checked="" type="checkbox"/> LIQUOR LIABILITY					MED EXP (Any one person) \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					GENERAL AGGREGATE \$
	OTHER:					PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO					BODILY INJURY (Per person) \$
	OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
	DED RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A			E.L. EACH ACCIDENT \$
	DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

CITY OF WABASSO
1429 FRONT ST., PO BOX 60
WABASSO, MN 56293

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

City of Wabasso
City Council
Special Meeting
Monday, March 4, 2021
6 pm

Mayor Atkins called the meeting to order with Council Members Steve Burns, Wade McKittrick, Jeff Olson and Roger Baumann present.

Also present was Larry Thompson.

The purpose of the meeting was to interview candidates for the Maintenance Supervisor position.

The City Council interviewed the four candidates for the position. After much deliberation, it was the consensus of the Council to offer the position to Jim Jenniges contingent upon his passing the background check and accepting the following terms: \$22/hr. plus \$1.00/hr. for licenses. \$50/mo. Cell phone reimbursement. \$300 annual clothes allowance. Standard benefits noted in the personnel policy. The Council directed Mr. Thompson to present the offer and report back to the Council on Monday.

Motion by McKittrick, second by Burns to adjourn at 8:30 p.m.

Larry J Thompson
Clerk/Treas./Administrator

City of Wabasso
City Council
Monday, March 8, 2021
6 pm

The meeting opened with recitation off the Pledge of Allegiance.

Mayor Atkins called the meeting to order with Council Members Wade McKittrick, Steve Burns, Roger Baumann, Jeff Olson present.

Clerk Treasurer Administrator Larry Thompson, Street Maintenance Supervisor Mike Remiger, Water and Sewer Superintendent Paul Plaetz and EDC President were also present.

A motion was made by Burns, seconded by Olson to approve the agenda with the addition of discussion of Manderscheid Field Light replacement.
Atkins-yes, Burns-yes, McKittrick-yes, Olson-yes, Baumann-yes.

EDA President Eichten presented the following EDA update.

1. EDA continued discussion with APX Construction to discuss possible construction of new rental units.
2. EDA discussed the Strategic/Development Plan
3. EDA is in discussions with various parties regarding lot purchases. The EDA will hold a public hearing at its next meeting to set the lot prices.

Mr. Thompson informed the Council that the City should receive the replica of the rabbit by May 1, 2021.

The Council considered a service provided by Softline Data for notifying residents of emergencies or other information the city wished to provide. The Council had considered the proposal last November and directed Mr. Thompson to research other firms and request a proposal for unlimited notices. After discussion, it was the consensus that it would be a valuable service for the community and a motion was made by Olson, second by Burns to enter into an agreement with Softline Data for the PublicAlert program for unlimited service at \$895.00/yr.

Atkins-yes, Burns-yes, McKittrick-yes, Olson-yes, Baumann-yes.

Mr. Remiger presented the street report. The Council directed staff to obtain quotes for 2021 street repairs.

Mr. Plaetz presented the sewer and water report. Mr. Plaetz noted that due to delays with the state review of the sewer rehab designs and a number of redesigns, it was likely the project would not start until 2022. Mr. Plaetz noted that as mentioned previously, the project would be divided into two phases.

Wade McKittrick submitted a proposal from the School Athletic Director Joe Kemp to replace the lights at Manderscheid Field with LED lights. Mr. McKittrick indicated Mr. Kemp would raise \$20,000 - \$25,000 in donations and the school and city would split the remaining costs (up to \$15,000.) Motion by Burns, second by Olson to fund up to \$15,000 of the Manderschied Field Light project with the school reimbursing the city half of the City's cost. Atkins-yes, Burns-yes, Olson-yes, Baumann-yes. McKittrick – abstain.

Motion by Olson, second by McKittrick to approve the consent agenda as follows:

- a. Approve council minutes – February 8, 2021

Atkins-yes, Burns-yes, McKittrick-yes, Olson-yes, Baumann-yes.

The Council considered a report from Mr. Thompson and Mr. McKittrick relating to field irrigation cost sharing. The report noted that the city and school district should explore installing irrigation wells, the Water and Sewer Superintendent would be in charge of operating the irrigation systems, and a goal for cost sharing should be as follows:

- a. Manderscheid Football Field – School district 100%
- b. Athletic Field (Softball) – School district (1/3); City (1/3); Softball associations (1/3)
- c. Baseball Field - School district (1/3); City (1/3); Baseball Association (1/3)

It was the consensus of the council to accept the report and to pursue maintenance agreements with the softball and baseball associations and to amend the maintenance agreement with the school to include the cost sharing.

Mr. Novak presented an interim ordinance relating to commercial development in the city. Mr. Novak indicated that the ordinance would in effect place a one year moratorium on commercial development while the city prepares its strategic/development plan. Mr. Novak added that the moratorium could be extended up to an additional 18 months given certain circumstances.

Motion by Olson, second by Baumann, to adopt Ordinance No. 251 – An Interim Ordinance Related to Commercial Development In the City of Wabasso.

Atkins-yes, Burns-yes, McKittrick-yes, Olson-yes, Baumann-yes.

Motion by McKittrick, Second by Burns to approve the bills as submitted.

Atkins-yes, Burns-yes, McKittrick-yes, Olson-yes, Baumann-yes.

Motion by McKittrick, second by Baumann to close the regular meeting and move into executive session to discuss hiring the Maintenance Supervisor.

Atkins-yes, Burns-yes, McKittrick-yes, Olson-yes, Baumann-yes.

Motion by McKittrick, second by Olson to leave the executive session and return to the regular session.

Atkins-yes, Burns-yes, McKittrick-yes, Olson-yes, Baumann-yes.

Motion by Burns, second by Olson to adopt Resolution No. 8-2021 Accepting the Council Resignation of Wade McKittrick and Declaring a Vacancy.

Atkins-yes, Burns-yes, Olson-yes, Baumann-yes. McKittrick – abstain.

The Mayor and Council Members expressed their gratitude to Mr. McKittrick for his service on the Council.

The Council considered filling the vacancy on the Council. Mr. Burns and Mayor Atkins indicated that former council members Carole Remiger and Brad Salfer had expressed interest in being appointed to the vacancy. The council noted that it was important to have someone with experience and the city was fortunate to have two excellent candidates and either would be an excellent choice. Motion by Burns, second Baumann to appoint Brad Salfer to fill the remainder of Mr. McKittrick's term on the council.
Atkins-yes, Burns-yes, Olson-yes, Baumann-yes.

Motion by Burns, Second by Baumann, to appoint Jeff Olson to the EDA Board.
Atkins-yes, Burns-yes, Olson-yes, Baumann-yes.

Larry J Thompson
Clerk/Treasurer/Administrator

City of Wabasso
1429 Front Street P O Box 60
Wabasso MN 56293-0060
Phone: 507-342-5519 Fax: 507-342-2213

Application for Closing of City Street Permit

Street Front from South to Main

Note: attach a route map if more than one street to be used.

Street will be obstructed on the following date(s): Saturday April 24th, 2021

From start time 4:00 pm to ending time 7:00 pm

The applicant is requesting to temporarily occupy a portion of the street(s) for the following reason:

Spring Formal Grand March

Name of Organization: Spring Formal Committee - Wabasso Senior + Junior Parents

Representative: Danielle Jacobson

Address: 33002 270th St Redwood Falls

Telephone: 507-436-7894 Fax: _____

This permit does not in any way relieve the applicant of liability for damages caused to the street, or resulting from traffic accidents that may in any way be related to the permit. All damages, claims or adjustments shall be the responsibility of the party requesting and signing the permit. It is understood the street is to be restored to its original condition.

The applicant agrees to indemnify, hold harmless and defend the City of Wabasso, its officials, agents, servants, and employees from payment of any sum or sums of money to any persons whomsoever for all attorney fees, costs of investigation, and defense of claims, actions, or suits growing out of injuries, including death, to persons or property damage caused by the applicant and/or the applicants employees act of barricading of the above referenced street(s).

It is further the intent of this agreement to hold the applicant responsible for the payment of any and all claims, suits, or liens due to any negligent act, error or omission by the applicant and/or the applicants employees which may in any way be attributable to or asserted against the City and/or its officials, agents, servants or employees as applicant and/or applicants employees act of barricading the street(s). In addition to holding the City harmless, the applicant defend the city, its officials, agents, servants, and/or employees with council reasonably acceptable to the city and will pay the costs of that defense of any legal action brought, due to acts or actions of the applicant and/or applicants employees.

The applicant also agrees to provide general liability and property insurance in accordance with the following provisions: (A) The insurance shall be a standard liability policy and shall be filed in the City Office. (B) The City

shall be named as an additional insured. (C) Unless otherwise provided in writing, signed by the City the limits of the liability shall be as follows:

Coverage

Bodily Injury

Property Damage

Physical Damage to Property

Limits of Liability

\$1,500,000.00 each occurrence

\$1,500,000.00 each occurrence

\$1,500,000.00 each occurrence

(D) The insurance shall be in full force and effect before any street closure is performed.

(E) Applicant shall not cancel the insurance until the street closure for which it is required has been completed, and the street reopened. (F) A Certificate of Insurance shall be delivered to the city at least 7 days in advance of the date of the street closure for which the insurance is required. (G) Instructions shall be given by the City to the applicant on correct installation of barricades as outlined in the MN DOT/Temporary Traffic Control Zone Layouts Field Manual.

(H) In case of an accident, the applicant agrees to contact the City and assist in the completion of an accident investigation report.

3/25/21
Date

Danielle Jacobson
Applicant Signature

Danielle Jacobson
Print Applicant Name

Approval by City of Wabasso

Approval is given to _____

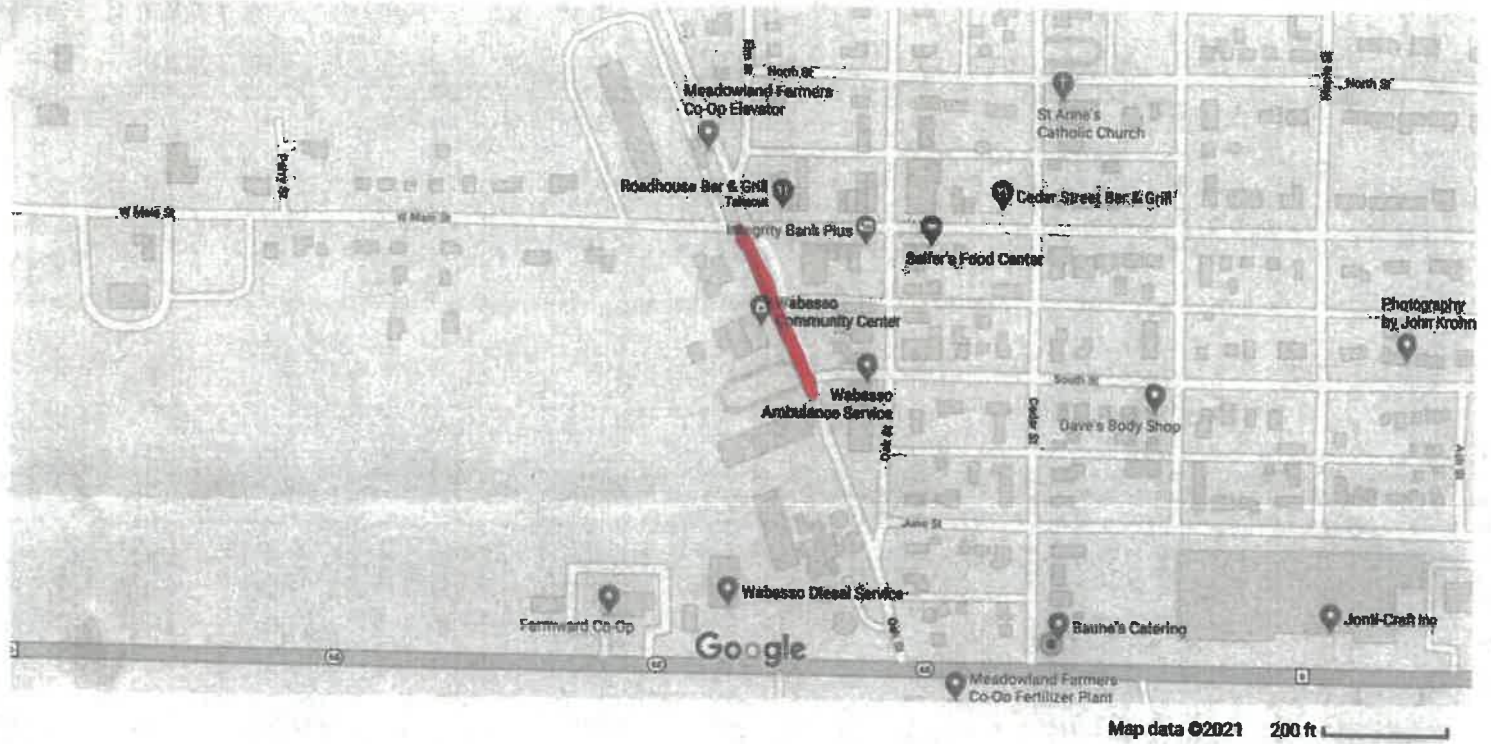
To barricade _____ as indicated above.

Date _____

Mayor

City Clerk

Google Maps



THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

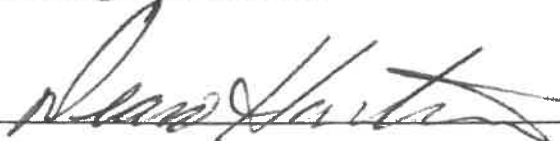
The overhead picture may be obtained through City Office or
Beacon on the Redwood County website or other similar site.

Name: Deano Hartwig

Address: 770 Main St.

Phone Number: 507-430-2784 Alternate Phone: 507-430-2693

E-Mail deanocards2@yahoo.com

Signature of Property Owner 

Project Permit Needed For Garage & storage shed

Estimated Cost of Project: \$34,000

Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line

Main St

Front Lot Line

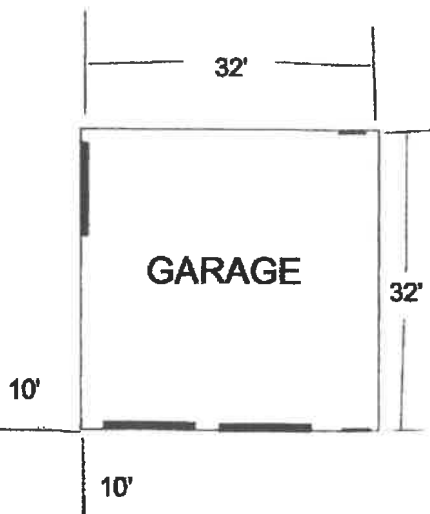


Storage shed
10'x16'
Shingled roof

Side Lot Line

Side Lot Line

MAPLE



Rear Lot Line

ALLEY

Lot has been surveyed by Bolton & Menz

770 Main St, Wabasso



32' x32' Steel Garage 10' walls, 3 Overhead doors, 2 entrance doors
On 5' deep concrete footings and 6' Thick slab
10' from back lot line
10' from side lot line
10'x16' Storage Shed on old 14x24 Garage slab, built to match hous

4/6/2021

Google Maps

Google Maps



Closer
to
scale

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or
Beacon on the Redwood County website or other similar site.

Name: Alfred Salfer

Address: 977 North St

Phone Number: 342-5476 Alternate Phone: 507-640-0100

E-Mail

Signature of Property Owner Alfred Salfer

Project Permit Needed For Shed (storage) 10' x 16'

10' from side line - 5' from Backline

Estimated Cost of Project: 5400.00

Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line

Passed by the City Council of Wabasso, Minnesota this 9th day of September, 2019.

Mayor

Attested:

City Clerk



© 2020 Eagleview

06/01/2020 - 07/30/2020

North St

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or
Beacon on the Redwood County website or other similar site.

Name: Jason & Sarah Behrendt

Address: 1265 Oak St

Phone Number: 507-828-2883 Alternate Phone: 605-212-5435

E-Mail juniorstranch@yahoo.com

Signature of Property Owner Sarah Behrendt

Project Permit Needed For redoing driveway, ~~and~~ making patio,
and maybe curb?

Estimated Cost of Project: \$2,000

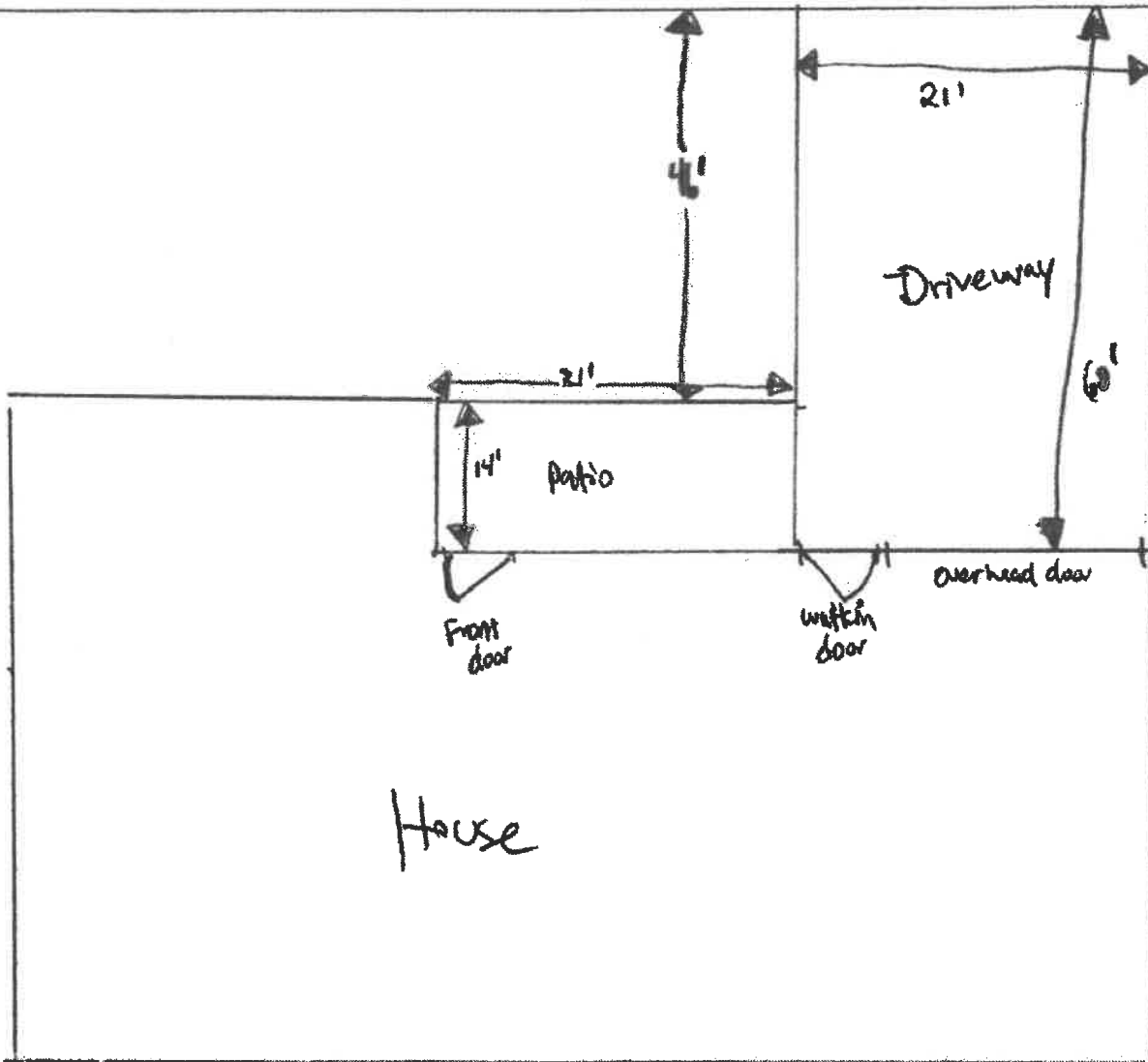
Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line

Jason Behrendt
1265 Oak Street

Driveway and Patio
All Concrete

Oak Street

I would like to redo 3' of curb
old driveway is 18' wide





06/01/2020 - 07/30/2020

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or
Beacon on the Redwood County website or other similar site.

Name: Christopher Eichten

Address: 731 Main St. B

Phone Number: 507-828-9867 Alternate Phone: _____

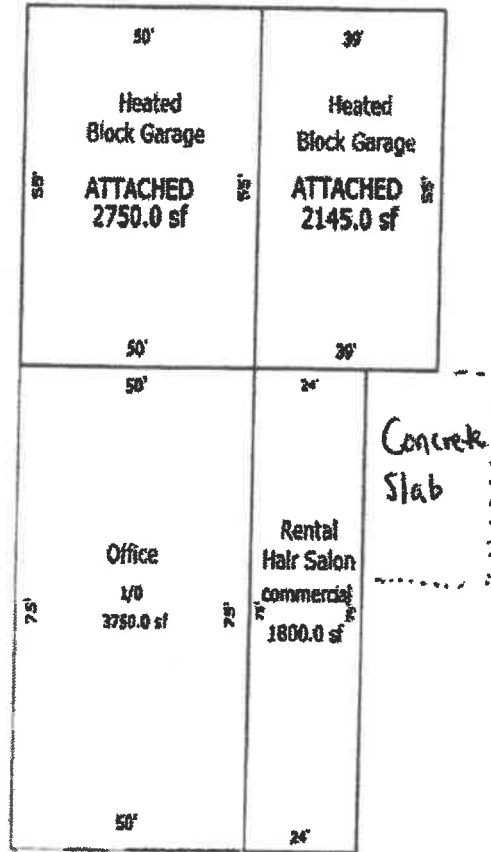
E-Mail ceichten5@gmail.com

Signature of Property Owner Chris Eichten

Project Permit Needed For Concrete on East side of Building

Estimated Cost of Project: \$10,000

Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line



Concrete
Slab



Overview



Legend

- Municipal Boundaries
- Sections
- Surrounding Counties
- Townships
- Address Points
- Parcels
- Major Roads**
 - County/Twp/City
 - State/Federal
 - County
 - Minor Roads

Parcel ID 93-200-0140
 Sec/Twp/Rng 0-0-0
 Property Address 731 MAIN ST WAB
 56293

Alternate ID n/a
 Class COMM LAND/BLD
 Acreage n/a

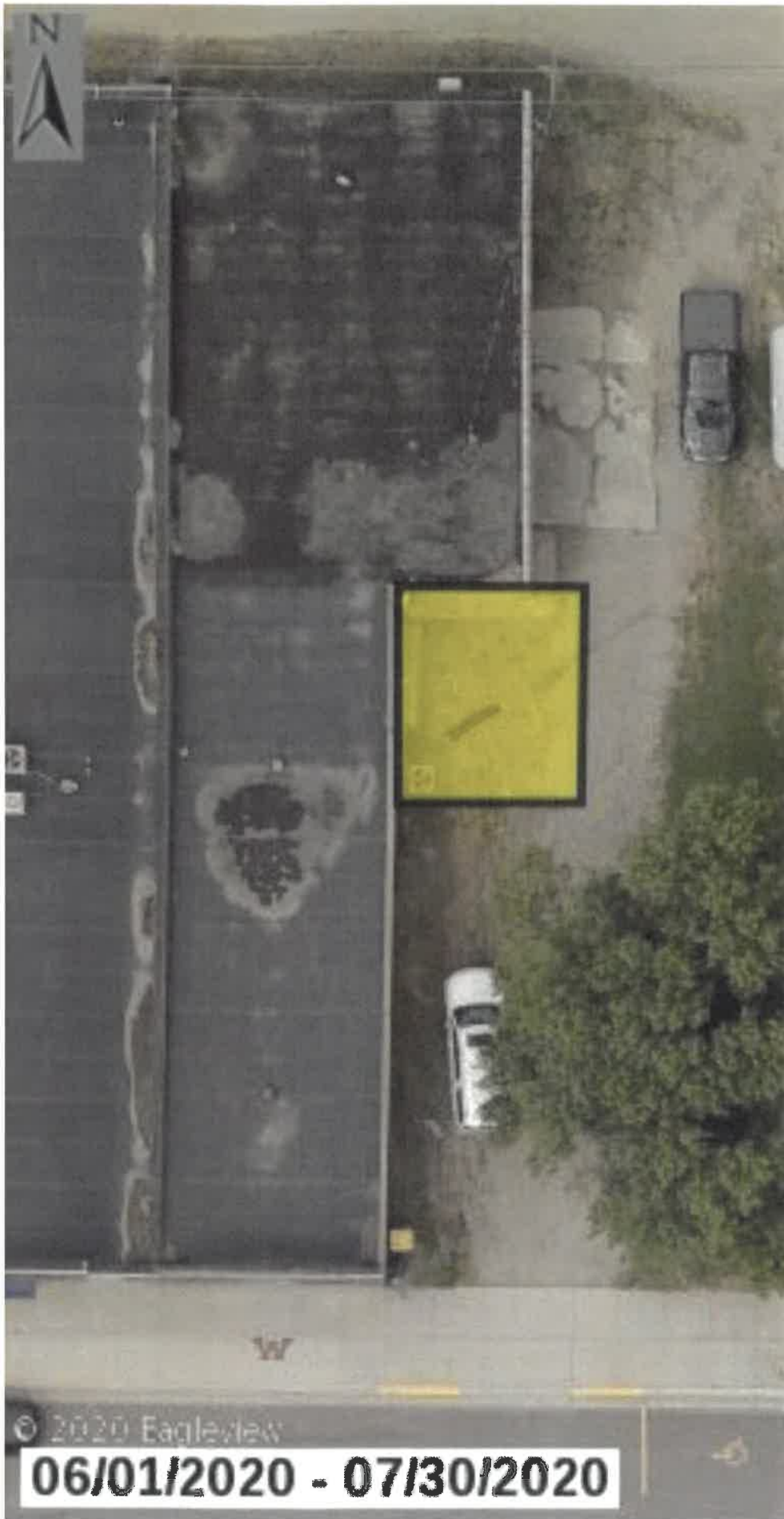
Owner Address CANNON/ANGELA KAY
 19648 STILL RIVER CT
 MONUMENT CO 80132-3480

District n/a
 Brief Tax Description LOTS 10 THRU 13 & W 20' LOT 14
 (Note: Not to be used on legal documents)

Date created: 1/29/2020
 Last Data Uploaded: 1/28/2020 9:36:57 PM

Developed by Schneider
 GEO SPATIAL

* Concrete Slab



THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or
Beacon on the Redwood County website or other similar site.

Name: Christopher Eichten

Address: 1000 North St

Phone Number: 507-828-9867 Alternate Phone: _____

E-Mail ceichten5@gmail.com

Signature of Property Owner Kit Eicht

Project Permit Needed For Concrete in backyard.

Estimated Cost of Project: \$4,000

Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line

4/8/2021

Beacon - Redwood County, MN - Map.jpeg

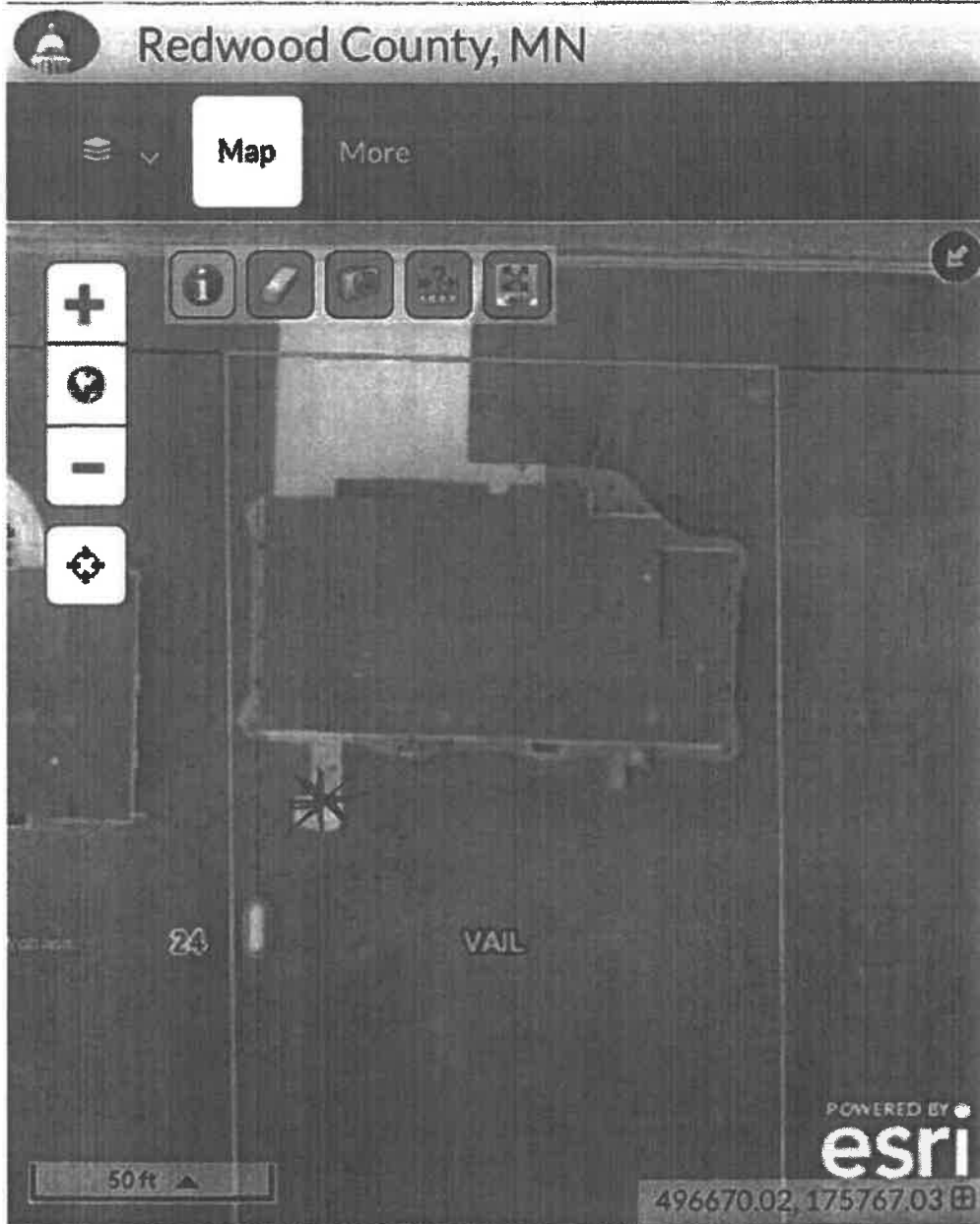
Verizon LTE

10:17 AM



AA

beacon.schneidercorp.com



* Concrete Slab

EICHTEN/TIFFANY & CHRISTOPHER (Tax)



EICHTEN/TIFFANY (Joint)

EICHTEN/MICHAEL G (Joint)

1000 NORTH ST WAB

View: [Report](#) | [Pictometry Imagery](#)





© 2020 Eagleview

06/01/2020 - 07/30/2020

