

City of Wabasso
Regular Meeting
Monday, December 14, 2020
6:00 pm

REGULAR MEETING

1. Call to order
2. Approve Agenda
3. EDA Update
4. Public Comment *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
5. Clerk-Treas. / Administrator
 - a. Office Closed 12/25/20 and 1/1/21
6. Street Report
7. Water/Wastewater Report
 - a. Smoke Testing Results
 - b. RD Grant - Update - Phasing Plan
8. Park and Rec Report
9. TRUTH IN TAXATION HEARING
 - a. Review Budget
 - b. 2021 Wages
 - c. Adopt Resolution Approving 2021 Operating Budget and Certifying 2020 Payable 2021 Property Tax Levy
10. Approve Consent Agenda
11. Unfinished Business
 - a. Irrigation - Cost sharing.
12. New Business
 - a. Dollar General Development
13. Correspondence
 - a. Sheriff's reports - 11/08/20
 - b. Library Minutes - October and November
14. Approve Bills
15. Adjourn

CONSENT AGENDA

1. Minutes of November 12, 2020 Regular Meeting and November 20, 2020 Special Meeting
2. Approve 2021 League of Minnesota Cities Insurance Trust Liability Coverage Waiver Form
3. Approve Assessment Agreement Between Redwood County and the City of Wabasso
4. Resolution Accepting Donations to Fire Department and Ambulance
5. Resolution Approving Transfer of Funds
6. Approve Ambulance Service Agreement with Expert T Billing
7. Approve Privacy Agreement (HIPAA) with Expert TI Billing

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

Wabasso EDA
Regular Meeting
Wednesday, October 7, 2020
5 pm

The meeting was called to order at 5 pm with Board Members Pat Eichten, Carole Remiger, Karl Guetter and Chuck Robasse in attendance. Rachel Ingebretson was unable to attend.

Also present were Pat Dingels and Larry Thompson.

The Minutes of the September 3, 2020 meeting were approved on a motion by Remiger, Second by Robasse.

Eichten-yes, Remiger-yes, Guetter-yes, Robasse-yes.

The May Street covenants were discussed. Mr. Thompson recommend that language be added to clarify driveways are to be paved, fences require a minimum 10' setback unless adjacent property owners agree to a lesser setback, and to consider restricting lot line changes unless approved by the board. It was the consensus of the board that the covenants be changed to reflect the first two recommendations and place approval of a clean set of covenants with the changes at the next meeting.

The board reviewed the notice of lot sales that was posted on the city's web page. It was agreed the notice should be changed to reflect suggested lot pricing to be between \$22,000 and \$26,000 "subject to terms" and that the lots were to be closed in full prior to construction.

Mr. Thompson informed the board there was an interested in purchasing the two eastern lots on the north side of May street and it was his understanding the purchaser only wished to build one house on the two lots. It was indicated that a factor in reducing the price below the EDA's cost was future taxes generated on the property, and if only one house was built only one of the lots would be discounted and the second would be set at the EDA's cost. The EDA may consider reducing the price of the second lot depending on the estimated market value of the new house. It was agreed that the purchasers should be invited to the next meeting to discuss.

The duplex project was discussed. It was noted that estimated project costs were now at approximately \$530,000 without bond financing costs. It was agreed the project cost increases were due to a large increase in material prices and uncertainty in the market. Mr. Thompson noted that it appeared the EDA would have a great deal of flexibility if the project was financed with taxable tax abatement bonds. Mr. Thompson also noted that there were potential MHFA grant funds available, but it would probably require income restrictions. He also noted that he had a lead on a developer who works on these types of projects. It was the consensus of the board that it would defer action on the project until construction prices decrease. Pat Dingels will contact Chad Adams for a more detailed account as to why the costs increased so much. Larry Thompson will contact the developer to see if he is interested in the duplex project.

2021 membership in the Redwood Area Development Corporation was approved on a motion by Robasse, Second by Guetter.

Eichten-yes, Remiger-yes, Guetter-yes, Robasse-yes.

It was noted Unit 2 of the Dewey Street apartments was going to be vacant November 1, 2020 and that it needed updating. Mike Remiger indicated the carpeting should be replaced and the entire unit should be repainted. Mr. Remiger presented bids for the carpeting and was waiting for bids on the painting. The EDA agreed to replace the carpeting with the medium grade and to have the unit painted on a motion by Guetter, Second by Remiger.

Eichten-yes, Remiger-yes, Guetter-yes, Robasse-yes.

The Treasurer Report was approved on a motion by Remiger, Second by Robasse.

Eichten-yes, Remiger-yes, Guetter-yes, Robasse-yes.

Eichten-yes, Remiger-yes, Guetter-yes, Robasse-yes.

The bills were approved on a motion by Remiger, Second by Robasse.

Next meeting will be November 3, 2020.

The meeting was adjourned at 7:00 pm.

Wabasso EDA
Regular Meeting
Wednesday, November 4, 2020
5 pm

The meeting was called to order at 5 pm with Board Members Pat Eichten, Carole Remiger, Rachel Ingebretson, Karl Guetter and Chuck Robasse in attendance.

Also present were Pat Dingels and Larry Thompson, Matt Novak, Dan Baune, John Baune, Abby Ricketts and Ryan Ricketts.

The Minutes of the October 7, 2020 meeting were approved on a motion by Robasse, Second by Guetter Eichten-yes, Remiger-yes, Guetter-yes, Robasse-yes, Ingebretson-yes.

The sale of lots 3 and 4, block 1, Eastvail 4th addition to Abby and Ryan Ricketts was discussed. It was agreed that rather than combining the 4 lots into 3 that the board would prefer to sell lots 3 and 4. The board agreed that it would discuss price and terms later in the meeting.

Dan and John Baune were present to discuss purchasing lot 2, block 1, Eastvail 2nd addition. The board discussed its policy and agreed that it would sell the lot for \$10,000 if the buyer met the income restrictions or for \$25,000 if did not meet the restrictions, but would refund \$15,000 if the completed assessed market value exceeded \$125,000. It was noted that the Council would need to also approve the sale and land use permit. Mr. Novak said he would review the TIF guidelines and prepare a purchase agreement for consideration. Motion by Guetter, Second by Ingebretson to adopt resolution ? approving the sale of lot 2, block 1, Eastvail Addition for \$10,000 provided the buyer met the income guidelines or \$25,000 if the buyer did not meet the guidelines, but would refund \$15,000 if the final estimated market value exceeded \$125,000 and directed the EDA Attorney to draft a purchase agreement subject to TIF rules.

Eichten-yes, Remiger-yes, Guetter-yes, Robasse-yes, Ingebretson-yes.

The board reviewed the draft covenants for Eastvail Fourth Addition. Mr. Novak said the major change he added was the covenants could be amended by 2/3 vote of the owners. It was agreed to keep single family dwelling language out of the covenants and to leave the duration at 30 years. The attorney was directed to make the final changes and bring it to the next EDA meeting for action.

The board discussed the price and terms of the lots for the Ricketts' sale. It was agreed that the board should stick with the current policy for the first lot and that the second lot could be discounted based on the final estimated market value of the property after construction. A lengthy discussion was held regarding the formula for the discount. It was agreed that 6% of the final estimated market value over \$275,000 up to a maximum discount of \$16,500 for the second lot would meet the EDA's goals. Mr. Thompson was directed to draft an offer and present it to the Ricketts for consideration.

Motion by Robasse, Second by Remiger to refund Kevin Baune for the July, August, September and October RLF payments that were subject to the forbearance agreement.

Eichten-yes, Remiger-yes, Guetter-yes, Robasse-yes, Ingebretson-yes.

The board discussed the duplex project. Mr. Eichten noted that he and Mr. Thompson had met with APX Construction Group and that they had offered a number of options to assist the EDA with the project ranging from construction management to project developer and ultimate owner. It was agreed that the board would like to discuss possible options with APX at its next meeting.

Mr. Thompson informed the board that the painting would be completed and carpet installed in unit 2 by the end of the month. Mr. Thompson was directed to begin contacting potential renters for the vacant duplex.

Mr. Thompson indicated a person had contacted him regarding the EDA's interest in possibly selling the 5-plex. There was no interest from any members in selling the unit.

The board considered the lease rates for 2021. Motion by Robasse, second by Remiger to increase the monthly lease rates by \$25.00 effective January 1, 2021 provided the lease agreements allow for a January 1st effective date.

Eichten-yes, Remiger-yes, Guetter-yes, Robasse-yes, Ingebretson-yes

Motion by Ingebretson, second by Remiger to approve the 2021 Operating Budget as presented.

Eichten-yes, Remiger-yes, Guetter-yes, Robasse-yes, Ingebretson-yes

Motion by Remiger, Second by Robasse to approve the Treasurer's report as presented.

Eichten-yes, Remiger-yes, Guetter-yes, Robasse-yes, Ingebretson-yes

Motion by Remiger, Second by Ingebretson to approve the bills as presented.

Eichten-yes, Remiger-yes, Guetter-yes, Robasse-yes, Ingebretson-yes

It was agreed that purchase agreements should require that construction be completed within 12 months of starting;

Next meeting will be December 2, 2020.

The meeting was adjourned at 7:25 p.m.

Wabasso EDA
Special Meeting
Friday November 20, 2020
5 pm

The meeting was called to order at 5 pm with Board Members Pat Eichten, Carole Remiger, Rachel Ingebretson, and Chuck Robasse in attendance.

Also present were Larry Thompson, Matt Novak, Mayor Carol Atkins, Councilmember Steve Burns and Dan Baune.

The purpose of the meeting was to consider removing Lot 2, Block 1, Eastvail 2nd Addition from Tax Increment Finance District 1-5 and to sell said lot to Dan Baune for construction of a new home. Attorney Matt Novak presented two resolutions for consideration. Mr. Novak indicated it was uncertain if Mr. Baune could meet the income restrictions for the purchase of property in TIF 1-5, and was requesting that the lot be removed. Mr. Novak stated that the process was straightforward. Once the lot was removed it would cease paying taxes to the TIF district and begin paying property taxes to the County, School District and City. Mr. Thompson indicated that it appeared the district was producing sufficient TIF funds to support the bond payments. Motion by Robasse, Second by Remiger to adopt Resolution __ - 2020 removing Lot 2, Block 1, Eastvail 2nd from Tax Increment District 1-5. Eichten-yes, Remiger-yes, Robasse-yes, Ingebretson-yes.

The EDA next considered the purchase price of the lot since the taxes from the new construction would not be producing TIF to subsidize the sales price. Mr. Eichten stated he had used the same formula that was used to set the prices in Eastvail 3rd and 4th additions that were also non TIF producing properties, and he came up with a sales price of \$17,500. Questions were raised regarding setting a precedent for future sales. Motion by Robasse, second by Ingebretson to adopt Resolution __ - 2020 to accept a bid of \$20,000 from Dan and Jon Baune for Lot 2, Block 1, Eastvail 2nd Addition and authorizing Pat Eichten and Larry Thompson to sign the purchase agreement, deed and any other documents necessary to complete said transaction.

Eichten-yes, Remiger-yes, Robasse-yes, Ingebretson-yes.

The meeting was adjourned at 5:40 p.m.

Wabasso EDA
Regular Meeting
Wednesday, December 2, 2020
5 pm

The meeting was called to order at 5 pm with Board Members Pat Eichten, Carole Remiger, Rachel Ingebretson and Karl Guetter in attendance. Chuck Robasse was absent.

Also present were Larry Thompson and Pat Dingels (via telephone.)

The Minutes of the November 4, 2020 regular meeting and November 20, 2020 special meeting were approved on a motion by Ingebretson, second by Remiger, Eichten-yes, Remiger-yes, Guetter-yes, Ingebretson-yes.

Mr. Thompson informed the board that due to a schedule conflict, the representative from APX Construction would not be attending the meeting to discuss the duplex project but would attend the January meeting.

The board considered the Eastvail 4th Addition covenants. Mr. Thompson noted that the following changes had been made per discussion at the last meeting:

- Article 5 – Term: Change Three-fourths to Two-thirds.
- Article 2.3.4 – Last sentence: Correct typo
- Article 2.1.1 – Delete “single family” from use of the Real Property

It was also noted the typo on the last page (MINNEOSTA) should be corrected.

Motion by Guetter, second by Ingebretson to approve the Eastvail 4th Addition Restrictive and Protective Covenants.

Eichten-yes, Remiger-yes, Guetter-yes, Ingebretson-yes.

Motion by Guetter, Second by Ingebretson to direct the EDA Attorney to draft and present a Purchase Agreement for the sale of Lot 3 and Block 4, Block 1, Eastvail Fourth Addition to Ryan and Abby Ricketts for the terms set forth in the memo from Mr. Thompson to Ryan and Abby Ricketts dated 11/5/20 with the addition of \$1,000.00 earnest money deposit.

Eichten-yes, Remiger-yes, Guetter-yes, Ingebretson-yes.

Mr. Thompson informed the board the Roger Anderson had agreed to lease Unit 2 in the Dewey Street 5-plex. Mr. Thompson added that Mr. Anderson had placed a \$700.00 deposit but had not yet signed the lease.

The board noted that Dan Baune had started work on the Eastvail 2nd Addition House, and it would be meeting on 12/14/20 to finalize action.

The board discussed the status of Dollar General. While there was discussion and speculation regarding property abutting the city on Highway 68, no official application had been made.

Motion by Ingebretson, second by Remiger, to approve the Treasurer's Report.
Eichten-yes, Remiger-yes, Guetter-yes, Ingebretson-yes.

Motion by Remiger, Second by Ingebretson to approve the bills as follows:

- Carlos Ambritz Dewey Street Apts. #2 – Painting \$ 850.00
- Minnwest Bank Dewey Street Loan payment \$2,000.00

Eichten-yes, Remiger-yes, Guetter-yes, Ingebretson-yes.

The meeting was adjourned at 5:45 p.m.

TABLE 1

**SMOKE TESTING SUMMARY
& EST. IN-FLOW
SANITARY SEWER SYSTEM
CITY OF WABASSO, MN**

FILENAME: H:\WABASSO\131169372_Preliminary\A_Calculations\Smoke Testing of 11-24-20 Summary.xlsx Preliminary Cost Estimate
DATE: December 9, 2020
SMOKE TESTING PERFORMED: 11-24-20 & 11-25-20 by MRWA

| SMOKE IDENTIFIED CATEGORY | MAP ID NUMBER | PROPERTY OWNER | REPAIR REQUIRED | WATERSHED AREA TO STRUCTURE (ACRES) | TOTAL ANNUAL AVE. RAIN (INCHES) | EST. RUNOFF TO SAN. PIPE (INCHES) | EST. INFLOW GPD | NOTES COMMENTS |
|--------------------------------|---------------|-----------------|--|-------------------------------------|---------------------------------|-----------------------------------|-----------------|---|
| Broken Sewer Cleanout Top | 1 | Guetter | Replace Cap / Top | 2.10 | 27.0 | 10.8 | 1,687 | 5 open tops. Previous trailer court |
| Broken Sewer Cleanout Top | 2 | Rothmeier | Replace Cap / Top | n/a | 27.0 | 10.8 | n/a | Used for camper dump station |
| Broken Sewer Cleanout Top | 3 | Greenley | Replace Cap / Top | n/a | 27.0 | 10.8 | n/a | No surface water draining to it |
| Broken Sewer Cleanout Top | 4 | Frank | Replace Cap / Top | 0.80 | 27.0 | 10.8 | 643 | |
| Broken Sewer Cleanout Top | 5 | Ricketts | Replace Cap / Top | n/a | 27.0 | 10.8 | n/a | No surface water draining to it |
| Broken Sewer Cleanout Top | 6 | Serenity Suites | Replace Cap / Top | n/a | 27.0 | 10.8 | n/a | No surface water draining to it |
| Service Lateral Break / Cracks | 7 | Ricketts | R & R Service with Project | n/a | 27.0 | 10.8 | n/a | High Pt. / Maybe normal ground water inflow into service pipe joint |
| Service Lateral Break / Cracks | 8 | Mann | R & R Service with Project | 0.13 | 27.0 | 10.8 | 104 | |
| Garage Floor Drain | 9 | Atkins | Fill Drain Trap w/ Water | n/a | 27.0 | 10.8 | n/a | |
| Garage Floor Drain | 10 | Lemke | Fill Drain Trap w/ Water | n/a | 27.0 | 10.8 | n/a | |
| Smoke in Building Wall | 11 | Wabasso School | Perform further investigation | n/a | 27.0 | 10.8 | n/a | Assumed to be part of vent stack |
| Storm Sewer MH or CB | 12 | City of Wabasso | Replace storm & sanit pipes with Project | 1.10 | 27.0 | 10.8 | 884 | See Note A |
| Storm Sewer MH or CB | 13 | City of Wabasso | Disconnect Cross Connection | n/a | 27.0 | 10.8 | n/a | See Note B |
| Storm Sewer MH or CB | 14 | City of Wabasso | Disconnect Cross Connection | n/a | 27.0 | 10.8 | n/a | See Note B |
| Total Calc'd In-Flow | | | | | | | 3,318 | |

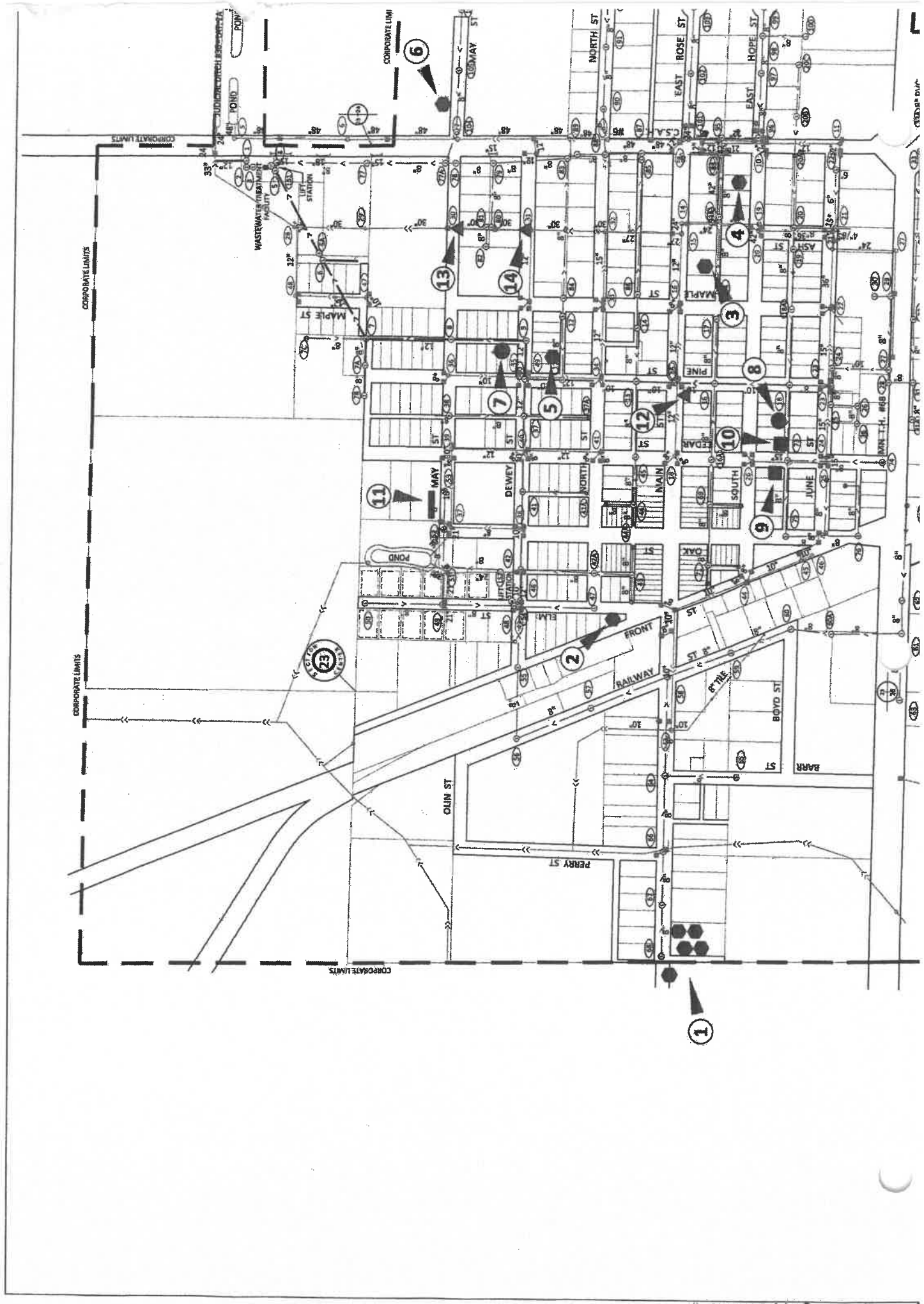
Notes:

A. Both sanitary sewer and storm sewer pipes have been televised at this location. No open cross connections found. Cracks in both pipes appear to be leaking.

B. Cross connection to be removed. Sanitary sewer pipe is 4' to 6' above the storm pipe. Therefore, no inflow assumed. May have been outflow to storm during high sanitary flows.

Smoke Testing Results From 11-24-20 & 11-25-20

City of Wabasso



**CITY OF WABASSO
WABASSO, MINNESOTA**

Resolution No. 2020-

**Resolution Setting the 2020 Property Tax Levy
for Taxes Collectible in 2021**

BE IT RESOLVED BY THE CITY COUNCIL OF WABASSO, MINNESOTA that
the following property tax levy be set for taxes payable in 2021

| | |
|-----------------------------|----------------------|
| General Tax Levy | \$ 327,583.26 |
| 2016 A Refunding | \$ 82,471.35 |
| 2013A Refunding Bonds | \$ 20,300.00 |
| 2017 Tax Abatement Levy | \$ 28,333.00 |
| 2017 GO Tax Abatement Bonds | \$ 9,999.00 |
| EDA Levy | \$ 5,000.00 |
| Total Tax Levy | <u>\$ 473,686.61</u> |

CITY OF WABASSO

Carol Atkins, Mayor

ATTEST:

Larry J Thompson, Clerk

To: Mayor and Council
From: Larry Thompson
RE: Dollar General Development
Date: December 12, 2020

There has been speculation regarding a Dollar General being constructed on the southeast edge of town. I had preliminary discussions with the realtor in early October regarding city regulations for developing a Dollar General store on a piece of property located south of Highway 68 and east of Mid County Ag. I noted at the time the property was located outside of the city and the would have no jurisdiction. It is my understanding the realtor also has had discussions with the County regarding permits necessary to develop in the township.

I received a call from the developer this week asking what it would take to annex the property into the city (see attached email.) I noted that it would be highly unlikely that the city would extend sewer and water services to the property without annexing into the city. As noted in the email, the developer is looking for the city's position regarding annexation before spending money on engineering. The developer noted it is Dollar General's intent to build the store regardless if it's in the city or not. I have reached out to Nick Brozek (County Land Use and Zoning Supervisor) to discuss the County's position, but we have not connected. I will pass along additional information to the Council as received.

The developer indicated that Dollar General would not be seeking any financial assistance from the city. Regardless, I have discussed this matter with Pat Eichten and let him know it is on the Council agenda for discussion.

Matt and I briefly discussed this matter and annexation of the property would be a relatively straightforward process from a legal standpoint. Matt did note there were concerns regarding impervious surfaces and surface runoff when Mid America Ag was developed. There was some discussion at the time Mid Count Ag developed regarding additional property possibly could not be developed in that area because of surface runoff, but I have not confirmed this.

I have also discussed this with Holden Salfer and requested Jim give me a call if he has any questions.

REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

Phone: 507-637-4036 Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Date: 11/10/2020
To: City of Wabasso
From: Sheriff – Randy Hanson
RE: Activity for October 2020

During the month of October deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

- Responded to Call – Funeral Escort (1)
- Responded to Call - Suspicious Vehicle (2)
- Responded to Call - Traffic – VW – No proof of insurance & registration
- Responded to Call - Traffic – VW – no trailer lights
- Responded to Call - Traffic – VW - speed
- Responded to Call - Fraud
- Responded to Call - Scam
- Responded to Call - Abandoned vehicle
- Responded to Call - Child protection
- Responded to Call - Criminal Damage to Property (2)
- Responded to Call - Attempt to Locate
- Responded to Call - Welfare check (2)

If you have any questions, please feel free to contact me.

REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

Phone: 507-637-4036 Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Date: 12/01/2020
To: City of Wabasso
From: Sheriff – Randy Hanson
RE: Activity for November 2020

During the month of November deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

- Responded to Call – Gas Drive off
- Responded to Call - Driving Complaint – School bus arm violation
- Responded to Call - Traffic – VW – No proof of insurance (2)
- Responded to Call - Traffic – VW - speed (6)
- Responded to Call - Domestic
- Responded to Call - Theft

If you have any questions, please feel free to contact me.

MINUTES of Wabasso Public Library Board of Trustees

Meeting date: Oct 6, 2020-5:30 pm

Call to order: 5:32 p.m.

Members in Attendance: Alma Price, Stacy Larsen, Joyce Plaetz, Sarah Behrendt, Dawn Guetter

Also in Attendance: Scott Sobocinski, Larry Thompson

Members Not in Attendance:

Approval of Minutes: Motion to approve minutes made by Plaetz and seconded by Guetter. Motion carried.

Approval of Bills: Motion to approve bills by Guetter and seconded by Plaetz. Motion carried.

Statistics:

- September 2020: 1,364 items borrowed / 53 e-materials borrowed
- September 2019: 1,565 items borrowed

Old Business:

- Joyce Plaetz was welcomed as a new member to the Library Board.
- The Board voted for a new president. Motion by Plaetz, seconded by Behrendt to elect Dawn Guetter as Board President. Motion carried unanimously.
- November Craft Fair: Book sale is open starting October 6th. Buns have been ordered from Salfer's. Diane Arends from the Roadhouse will be donating the hot turkey and BBQ. Shannon Guetter has agreed to do some cupcakes. She is the only local baker/decorator who has responded to request as of this meeting. She will be charging only \$1.00 per cupcake. Silent Auction will open up to bidding on Oct 26. Board member Sarah Behrendt will help lead the Facebook and phone-in portion of the silent auction.

New Business:

- Introduction to Larry Thompson, new City Clerk for Wabasso.
- Plunketts Pest Control sprayed for home invaders on September 10. Fire Extinguishers were checked by Summit and are good for another year. The subject of the AED kit was brought up. Scott will look into how long the library has had one and also battery life.
- City of Wabasso approved their preliminary budget. Library budget will be the same as last year. Scott added the printer and mobile hotspots as two new budget lines. Money for those categories will come out of the book budget. Plum Creek still plans on applying for grant money to cover the mobile hotspots, so we may not spend any money in that category next year. The money for the printer is to pay for quarterly bills received from Marco. The maintenance/service contract with Marco Printing is set up so that the Library pays depending on the amount of paper printed.
- Step System for Part Time Wages
 - Scott and Larry shared the takeaways from the City Council's preliminary budget meeting as it relates to the Library's wage policy for part-time library employees. Mainly, the City Council has concerns about the Library's policy insofar that it creates the possibility of double-dipping when the City reviews and sets employee salaries (the possibility that two different agencies could give the same employee two different raises). Apparently, the City does not have a written policy or step system that guides or governs the practice of salary adjustment and review, but there is an informal understanding that the City Council reviews and adjusts salaries every January.
 - Upon being asked, Larry informed the Board that from the standpoint of state law the Board does have the autonomy to set salaries for Library employees, and as such can create and abide by its own policy concerning salary review.
 - The Library Board discussed its desire to be as consistent as possible with the City, but was unsure of abolishing a written policy in favor of what is understood to be an informal practice. After more discussion the Board decided to stick with its own policy as it relates to wages for part-time library employees until such time that the City has created and adopted a written policy concerning salary review and wages for city employees. At that time the Library Board will revisit the question of

abolishing its own policy in favor of the City's, or at least adjusting its own policy so it is more consistent with the City's.

- The Library Board asked Scott to go ahead and work with Larry on setting up a retroactive payment for Library Assistant Krause, who according to the Library's current policy was owed an increase of .63 cents per hour beginning August 20, 2020.

Discussion

- Meet at 6 pm on October 26 to finalize details for November Craft Fair

Next Meeting: November 10 at 5:30 pm.

Adjournment: 6:45 p.m. Motion by Larsen, second by Guetter.

MINUTES of Wabasso Public Library Board of Trustees

Meeting date: Oct 6, 2020-5:30 pm

Call to order: 5:32 p.m.

Members in Attendance: Alma Price, Stacy Larsen, Joyce Plaetz, Sarah Behrendt, Dawn Guetter

Also in Attendance: Scott Sobocinski, Larry Thompson

Members Not in Attendance:

Approval of Minutes: Motion to approve minutes made by Plaetz and seconded by Guetter. Motion carried.

Approval of Bills: Motion to approve bills by Guetter and seconded by Plaetz. Motion carried.

Statistics:

- September 2020: 1,364 items borrowed / 53 e-materials borrowed
- September 2019: 1,565 items borrowed

Old Business:

- Joyce Plaetz was welcomed as a new member to the Library Board.
- The Board voted for a new president. Motion by Plaetz, seconded by Behrendt to elect Dawn Guetter as Board President. Motion carried unanimously.
- November Craft Fair: Book sale is open starting October 6th. Buns have been ordered from Salfer's. Diane Arends from the Roadhouse will be donating the hot turkey and BBQ. Shannon Guetter has agreed to do some cupcakes. She is the only local baker/decorator who has responded to request as of this meeting. She will be charging only \$1.00 per cupcake. Silent Auction will open up to bidding on Oct 26. Board member Sarah Behrendt will help lead the Facebook and phone-in portion of the silent auction.

New Business:

- Introduction to Larry Thompson, new City Clerk for Wabasso.
- Plunketts Pest Control sprayed for home invaders on September 10. Fire Extinguishers were checked by Summit and are good for another year. The subject of the AED kit was brought up. Scott will look into how long the library has had one and also battery life.
- City of Wabasso approved their preliminary budget. Library budget will be the same as last year. Scott added the printer and mobile hotspots as two new budget lines. Money for those categories will come out of the book budget. Plum Creek still plans on applying for grant money to cover the mobile hotspots, so we may not spend any money in that category next year. The money for the printer is to pay for quarterly bills received from Marco. The maintenance/service contract with Marco Printing is set up so that the Library pays depending on the amount of paper printed.
- Step System for Part Time Wages
 - Scott and Larry shared the takeaways from the City Council's preliminary budget meeting as it relates to the Library's wage policy for part-time library employees. Mainly, the City Council has concerns about the Library's policy insofar that it creates the possibility of double-dipping when the City reviews and sets employee salaries (the possibility that two different agencies could give the same employee two different raises). Apparently, the City does not have a written policy or step system that guides or governs the practice of salary adjustment and review, but there is an informal understanding that the City Council reviews and adjusts salaries every January.
 - Upon being asked, Larry informed the Board that from the standpoint of state law the Board does have the autonomy to set salaries for Library employees, and as such can create and abide by its own policy concerning salary review.
 - The Library Board discussed its desire to be as consistent as possible with the City, but was unsure of abolishing a written policy in favor of what is understood to be an informal practice. After more discussion the Board decided to stick with its own policy as it relates to wages for part-time library employees until such time that the City has created and adopted a written policy concerning salary review and wages for city employees. At that time the Library Board will revisit the question of

abolishing its own policy in favor of the City's, or at least adjusting its own policy so it is more consistent with the City's.

- The Library Board asked Scott to go ahead and work with Larry on setting up a retroactive payment for Library Assistant Krause, who according to the Library's current policy was owed an increase of .63 cents per hour beginning August 20, 2020.

Discussion

- Meet at 6 pm on October 26 to finalize details for November Craft Fair

Next Meeting: November 10 at 5:30 pm.

Adjournment: 6:45 p.m. Motion by Larsen, second by Guetter.

MINUTES of Wabasso Public Library Board of Trustees

Meeting date: November 10, 2020-5:30 pm

Call to order: 5:35 p.m.

Members in Attendance: Stacy Larsen, Sarah Behrendt, Dawn Guetter

Also in Attendance: Scott Sobocinski

Members Not in Attendance: Alma Price, Joyce Plaetz

Approval of Minutes: Motion to approve minutes made by Guetter and second by Behrendt. Vote unanimous.

Bills: Motion to approve bills by Larsen and second by Behrendt.

Statistics:

- October 2020: 1,473 items circulated
- October 2019: 1,765 items circulated

Old Business:

- The Library AED was purchased in 2018, and has a 4 year battery life. Battery will need replacing in early 2022.
- Retroactive Payment to Library Assistant Joanne is supposed to happen on the November 18 payday.
- The November Craft Fair Fundraiser was deemed a success. The Library made a net profit of \$3,845. The average net profit for this event has typically been \$2,200 - \$2,800. Turnout was less than expected, with lots of leftovers, but extra donations, extra silent auction items and leftover sales seemed to make up for lack of attendance and no vendors. A "Thank You" was published in the Standard.
 - 30-45 sit down/carryout meals served
 - 92 drive thru meals served
 - **Revenue**
 - Silent Auction: \$1,231
 - Book Sale: \$237
 - Lunch (includes dine-in, carryout, leftovers, and centerpieces): \$993
 - Lunch (drive-thru): \$820
 - Donations: \$1,627
 - **Expenses**
 - Initial Cash Withdrawal (for making change): \$800
 - Cupcakes: \$195
 - Supplies: \$68
- **Capital Improvement Plan**
 - Larry Thompson is working on creating a Capital Improvements Plan for the City. Scott gave him a list of capital purchases in excess of \$5,000 that he anticipates the Library may need over the next 10 years. This includes a new water boiler, a new book drop, shingling the roof, purchasing the adjacent lot directly east of the library building on North Street, terracing the north side of the building, and redoing the sidewalk leading to the wheelchair lift.
- Winterfest is tentatively scheduled for December 4. We are signed up for a float. No movie at the library is planned. Planning meeting for the float will be on Monday, November 23 at 5:30 pm at the Library.

Discussion

- Scott will be gone on vacation November 13 & 16

Next Meeting: Tuesday, Dec. 3 at 5:30 p.m.

Adjournment: 6:45 p.m. Motion by Larsen, second by Guetter. Motion carried.



City of Wabasso City of Wabasso-Vendor Claims

12/08/20 1:50 PM
Page 1

| Search Name | Fund Descr | Dept | Dept Descr | Object | Object Descr | Amount | Claim Nbr |
|-----------------------------|------------|-------|------------|--------|--------------------------|------------|-----------|
| Claim Nbr 1532 | | | | | | | |
| ARVIG COMMUNICATION SYSTE | AMBULANCE | 42153 | Ambulance | 321 | Telephone | \$82.04 | 1532 |
| Claim Nbr 1532 | | | | | | | |
| Claim Nbr 1533 | | | | | | | |
| CENTRACARE HEALTH | AMBULANCE | 42153 | Ambulance | 211 | ALS Intercept | \$200.00 | 1533 |
| Claim Nbr 1533 | | | | | | | |
| Claim Nbr 1534 | | | | | | | |
| EXPERT T BILLING | AMBULANCE | 42153 | Ambulance | 306 | Service Contract | \$570.00 | 1534 |
| Claim Nbr 1534 | | | | | | | |
| Claim Nbr 1535 | | | | | | | |
| JOHN KROHN | AMBULANCE | 42153 | Ambulance | 430 | Miscellaneous (GENERAL) | \$244.99 | 1535 |
| Claim Nbr 1535 | | | | | | | |
| Claim Nbr 1536 | | | | | | | |
| LMCIT BERKLEY RISK SERVICES | AMBULANCE | 42153 | Ambulance | 151 | Worker s Comp Insuranc | \$1,294.25 | 1536 |
| Claim Nbr 1536 | | | | | | | |
| Claim Nbr 1537 | | | | | | | |
| MATHESON TRI-GAS INC | AMBULANCE | 42153 | Ambulance | 217 | Other Operating Supplies | \$109.99 | 1537 |
| Claim Nbr 1537 | | | | | | | |
| Claim Nbr 1538 | | | | | | | |
| MEADOWLAND FARMERS CO-OP | AMBULANCE | 42153 | Ambulance | 212 | Motor Fuels | \$187.31 | 1538 |
| Claim Nbr 1538 | | | | | | | |
| Claim Nbr 1539 | | | | | | | |
| NORTH MEMORIAL AMBULANCE | AMBULANCE | 42153 | Ambulance | 211 | ALS Intercept | \$225.00 | 1539 |
| Claim Nbr 1539 | | | | | | | |
| Claim Nbr 1540 | | | | | | | |
| REDWOOD ELECTRIC COOP | AMBULANCE | 42153 | Ambulance | 381 | Electricity | \$47.80 | 1540 |
| Claim Nbr 1540 | | | | | | | |
| Claim Nbr 1541 | | | | | | | |
| RIDGEWATER COLLEGE | AMBULANCE | 42153 | Ambulance | 208 | Training and Instruction | \$760.00 | 1541 |
| Claim Nbr 1541 | | | | | | | |
| RIDGEWATER COLLEGE | AMBULANCE | 42153 | Ambulance | 208 | Training and Instruction | \$840.00 | 1541 |

City of Wabasso City of Wabasso-Vendor Claims

12/08/20 1:50 PM
Page 2

| Search Name | Fund Descr | Dept | Dept Descr | Object | Object Descr | Amount | Claim Nbr |
|-----------------------------|--------------|-------|---------------------|--------|------------------------|------------|-----------|
| Claim Nbr 1541 | | | | | | \$1,600.00 | |
| Claim Nbr 1542 | | | | | | | |
| VERIZON WIRELESS | AMBULANCE | 42153 | Ambulance | 321 | Telephone | \$106.04 | 1542 |
| Claim Nbr 1542 | | | | | | \$106.04 | |
| Claim Nbr 1543 | | | | | | | |
| VISA | AMBULANCE | 42153 | Ambulance | 325 | Fax Service | \$40.09 | 1543 |
| VISA | AMBULANCE | 42153 | Ambulance | 325 | Fax Service | \$41.41 | 1543 |
| Claim Nbr 1543 | | | | | | \$81.50 | |
| Claim Nbr 3849 | | | | | | | |
| ALEX AIR APPARATUS | FIRE | 42200 | Fire | 306 | Service Contract | \$739.00 | 3849 |
| Claim Nbr 3849 | | | | | | \$739.00 | |
| Claim Nbr 3850 | | | | | | | |
| LMCIT BERKLEY RISK SERVICES | FIRE | 42200 | Fire | 151 | Worker s Comp Insuranc | \$462.67 | 3850 |
| Claim Nbr 3850 | | | | | | \$462.67 | |
| Claim Nbr 3851 | | | | | | | |
| MEADOWLAND FARMERS CO-OP | FIRE | 42200 | Fire | 383 | Heat | \$286.63 | 3851 |
| Claim Nbr 3851 | | | | | | \$286.63 | |
| Claim Nbr 3852 | | | | | | | |
| REDWOOD ELECTRIC COOP | FIRE | 42200 | Fire | 381 | Electricity | \$47.80 | 3852 |
| Claim Nbr 3852 | | | | | | \$47.80 | |
| Claim Nbr 53427 | | | | | | | |
| ARVIG COMMUNICATION SYSTE | GENERAL FUND | 41400 | City Clerk | 321 | Telephone | \$144.65 | 53427 |
| ARVIG COMMUNICATION SYSTE | SEWER FUND | 49450 | Sewer (GENERAL) | 321 | Telephone | \$97.28 | 53427 |
| ARVIG COMMUNICATION SYSTE | WATER FUND | 49400 | Water Utilities (GE | 321 | Telephone | \$43.65 | 53427 |
| ARVIG COMMUNICATION SYSTE | GENERAL FUND | 41400 | City Clerk | 321 | Telephone | \$38.61 | 53427 |
| ARVIG COMMUNICATION SYSTE | SEWER FUND | 49450 | Sewer (GENERAL) | 321 | Telephone | \$39.41 | 53427 |
| Claim Nbr 53427 | | | | | | \$363.60 | |
| Claim Nbr 53428 | | | | | | | |
| BANYON DATA SYSTEMS | GENERAL FUND | 41400 | City Clerk | 306 | Service Contract | \$795.00 | 53428 |
| BANYON DATA SYSTEMS | GENERAL FUND | 41400 | City Clerk | 306 | Service Contract | \$795.00 | 53428 |
| Claim Nbr 53428 | | | | | | \$1,590.00 | |
| Claim Nbr 53429 | | | | | | | |

City of Wabasso

City of Wabasso-Vendor Claims

12/08/20 1:50 PM
Page 3

| Search Name | Fund Descr | Dept | Dept Descr | Object | Object Descr | Amount | Claim Nbr |
|---|------------------------------|----------------|--|------------|--|----------------------|----------------|
| BARGEN INC Claim Nbr 53429 | GENERAL FUND | 41940 | Community Center | 500 | Capital Outlay (GENERAL) | \$575.00 | 53429 |
| Claim Nbr 53430 | | | | | | \$575.00 | |
| BAUNE PLUMBING & HEATING Claim Nbr 53430 | GENERAL FUND | 41940 | Community Center | 401 | Repairs/Maint Buildings | \$166.94 | 53430 |
| Claim Nbr 53431 | | | | | | \$166.94 | |
| BDI Claim Nbr 53431 | GENERAL FUND | 41940 | Community Center | 401 | Repairs/Maint Buildings | \$68.88 | 53431 |
| Claim Nbr 53432 | | | | | | \$68.88 | |
| BLUE TARP FINANCIAL, INC Claim Nbr 53432 | GENERAL FUND | 45200 | Parks (GENERAL) | 220 | Repair/Maint Supply (GE | \$24.55 | 53432 |
| Claim Nbr 53433 | | | | | | \$24.55 | |
| BOLTON & MENK Claim Nbr 53433 | SEWER FUND | 49450 | Sewer (GENERAL) | 303 | Engineering Fees | \$18,000.00 | 53433 |
| Claim Nbr 53434 | | | | | | \$18,000.00 | |
| CHRISTOPHER TURBES CHRISTOPHER TURBES Claim Nbr 53434 | GENERAL FUND GENERAL FUND | 43100 43100 | Hwys, Streets, & R Hwys, Streets, & R | 416 416 | Machinery Rentals Machinery Rentals | \$300.00 \$300.00 | 53434 53434 |
| Claim Nbr 53435 | | | | | | \$600.00 | |
| EMPIRE PIPE SERVICE Claim Nbr 53435 | SEWER FUND | 49450 | Sewer (GENERAL) | 306 | Service Contract | \$12,480.10 | 53435 |
| Claim Nbr 53436 | | | | | | \$12,480.10 | |
| JENNIGES GAS & DIESEL INC Claim Nbr 53436 | GENERAL FUND | 43100 | Hwys, Streets, & R | 404 | Repairs/Maint Machinery/ | \$526.87 | 53436 |
| Claim Nbr 53437 | | | | | | \$526.87 | |
| COLLIN IVERSON Claim Nbr 53437 | GENERAL FUND | 41940 | Community Center | 311 | Refunds | \$300.00 | 53437 |
| Claim Nbr 53438 | | | | | | \$300.00 | |
| LARRY THOMPSON Claim Nbr 53438 | GENERAL FUND | 41400 | City Clerk | 321 | Telephone | \$50.00 | 53438 |
| Claim Nbr 53439 | | | | | | \$50.00 | |

City of Wabasso

City of Wabasso-Vendor Claims

12/08/20 1:50 PM
Page 4

| Search Name | Fund Descr | Dept | Dept Descr | Object | Object Descr | Amount | Claim Nbr |
|-----------------------------|--------------|-------|---------------------|--------|--------------------------|------------|-----------|
| LMCIT BERKLEY RISK SERVICES | SEWER FUND | 49450 | Sewer (GENERAL) | 151 | Worker s Comp Insuranc | \$143.69 | 53439 |
| LMCIT BERKLEY RISK SERVICES | GENERAL FUND | 41000 | General Governme | 151 | Worker s Comp Insuranc | \$1,513.67 | 53439 |
| LMCIT BERKLEY RISK SERVICES | WATER FUND | 49400 | Water Utilities (GE | 151 | Worker s Comp Insuranc | \$119.88 | 53439 |
| Claim Nbr 53439 | | | | | | \$1,777.24 | |
| Claim Nbr 53440 | | | | | | | |
| MARCO | GENERAL FUND | 41400 | City Clerk | 414 | Data Processing Equip Re | \$191.09 | 53440 |
| Claim Nbr 53440 | | | | | | \$191.09 | |
| Claim Nbr 53441 | | | | | | | |
| MARY K SMITH | GENERAL FUND | 41400 | City Clerk | 307 | consulting fees | \$855.00 | 53441 |
| Claim Nbr 53441 | | | | | | \$855.00 | |
| Claim Nbr 53442 | | | | | | | |
| MATHESON TRI-GAS INC | GENERAL FUND | 43110 | Street Depart-Sho | 215 | Shop Supplies | \$32.56 | 53442 |
| MATHESON TRI-GAS INC | GENERAL FUND | 43110 | Street Depart-Sho | 215 | Shop Supplies | \$39.17 | 53442 |
| MATHESON TRI-GAS INC | GENERAL FUND | 43110 | Street Depart-Sho | 215 | Shop Supplies | \$33.35 | 53442 |
| Claim Nbr 53442 | | | | | | \$105.08 | |
| Claim Nbr 53443 | | | | | | | |
| MEADOWLAND FARMERS CO-OP | SEWER FUND | 49450 | Sewer (GENERAL) | 212 | Motor Fuels | \$37.36 | 53443 |
| MEADOWLAND FARMERS CO-OP | GENERAL FUND | 43100 | Hwys, Streets, & R | 212 | Motor Fuels | \$80.60 | 53443 |
| MEADOWLAND FARMERS CO-OP | WATER FUND | 49400 | Water Utilities (GE | 212 | Motor Fuels | \$37.37 | 53443 |
| Claim Nbr 53443 | | | | | | \$155.33 | |
| Claim Nbr 53444 | | | | | | | |
| MIKE REMIGER | GENERAL FUND | 43100 | Hwys, Streets, & R | 321 | Telephone | \$50.00 | 53444 |
| Claim Nbr 53444 | | | | | | \$50.00 | |
| Claim Nbr 53445 | | | | | | | |
| MN DEPT OF HEALTH | WATER FUND | 49400 | Water Utilities (GE | 388 | MN Connect Fee | \$707.00 | 53445 |
| Claim Nbr 53445 | | | | | | \$707.00 | |
| Claim Nbr 53446 | | | | | | | |
| MN RURAL WATER ASSOCIATIO | SEWER FUND | 49450 | Sewer (GENERAL) | 387 | Testing | \$651.90 | 53446 |
| Claim Nbr 53446 | | | | | | \$651.90 | |
| Claim Nbr 53447 | | | | | | | |
| MVTL LABORATORIES | SEWER FUND | 49450 | Sewer (GENERAL) | 387 | Testing | \$89.24 | 53447 |
| Claim Nbr 53447 | | | | | | \$89.24 | |

City of Wabasso City of Wabasso-Vendor Claims

12/08/20 1:50 PM
Page 5

| Search Name | Fund Descr | Debt | Debt Descr | Object | Object Descr | Amount | Claim Nbr |
|---------------------------|----------------|-------|---------------------|--------|--------------------------|------------|-----------|
| Claim Nbr 53448 | | | | | | | |
| NORTHERN BUSINESS PRODUCT | GENERAL FUND | 41400 | City Clerk | 209 | Other Office Supplies | \$111.31 | 53448 |
| Claim Nbr 53448 | | | | | | \$111.31 | |
| Claim Nbr 53449 | | | | | | | |
| NOVAK LAW | GENERAL FUND | 41610 | City Attorney | 304 | Legal Fees | \$1,520.33 | 53449 |
| NOVAK LAW | GENERAL FUND | 41610 | City Attorney | 304 | Legal Fees | \$3,213.00 | 53449 |
| Claim Nbr 53449 | | | | | | \$4,733.33 | |
| Claim Nbr 53450 | | | | | | | |
| PAUL PLAETZ | WATER FUND | 49400 | Water Utilities (GE | 321 | Telephone | \$25.00 | 53450 |
| PAUL PLAETZ | SEWER FUND | 49450 | Sewer (GENERAL) | 321 | Telephone | \$25.00 | 53450 |
| PAUL PLAETZ | SEWER FUND | 49450 | Sewer (GENERAL) | 389 | Sludge HAULING | \$450.00 | 53450 |
| Claim Nbr 53450 | | | | | | \$500.00 | |
| Claim Nbr 53451 | | | | | | | |
| QUADIENT FINANCE USA, INC | GENERAL FUND | 41400 | City Clerk | 322 | Postage | \$54.06 | 53451 |
| Claim Nbr 53451 | | | | | | \$54.06 | |
| Claim Nbr 53452 | | | | | | | |
| QUALITY FLOW SYSTEMS INC | SEWER FUND | 49450 | Sewer (GENERAL) | 404 | Repairs/Maint Machinery/ | \$686.00 | 53452 |
| Claim Nbr 53452 | | | | | | \$686.00 | |
| Claim Nbr 53453 | | | | | | | |
| R & E SANITATION INC | REFUSE (GARBAG | 49500 | Refuse/Garbage (| 384 | Refuse/Garbage Disposal | \$49.39 | 53453 |
| R & E SANITATION INC | REFUSE (GARBAG | 49500 | Refuse/Garbage (| 384 | Refuse/Garbage Disposal | \$49.39 | 53453 |
| Claim Nbr 53453 | | | | | | \$98.78 | |
| Claim Nbr 53454 | | | | | | | |
| REDWOOD CO AUDITOR/TREAS | 2016A REFUNDIN | 47110 | Bond Principal | 430 | Miscellaneous (GENERAL) | \$115.00 | 53454 |
| REDWOOD CO AUDITOR/TREAS | WATER FUND | 49400 | Water Utilities (GE | 430 | Miscellaneous (GENERAL) | \$221.38 | 53454 |
| REDWOOD CO AUDITOR/TREAS | SEWER FUND | 49450 | Sewer (GENERAL) | 430 | Miscellaneous (GENERAL) | \$26.62 | 53454 |
| Claim Nbr 53454 | | | | | | \$363.00 | |
| Claim Nbr 53455 | | | | | | | |
| REDWOOD CO AUDITOR/TREAS | GENERAL FUND | 41940 | Community Center | 311 | Refunds | \$100.00 | 53455 |
| Claim Nbr 53455 | | | | | | \$100.00 | |
| Claim Nbr 53456 | | | | | | | |
| REDWOOD CO AUDITOR/TREAS | GENERAL FUND | 49005 | CARES Act Expens | 311 | Refunds | \$554.10 | 53456 |

City of Wabasso City of Wabasso-Vendor Claims

| Search Name | Fund Descr | Dept | Dept Descr | Object | Object Descr | Amount | Claim Nbr |
|---------------------------|----------------|-------|---------------------|--------|--------------------------|------------|-----------|
| Claim Nbr 53456 | | | | | | \$554.10 | |
| Claim Nbr 53457 | | | | | | | |
| REDWOOD ELECTRIC COOP | GENERAL FUND | 41940 | Community Center | 381 | Electricity | \$374.00 | 53457 |
| REDWOOD ELECTRIC COOP | GENERAL FUND | 41940 | Community Center | 381 | Electricity | \$27.00 | 53457 |
| REDWOOD ELECTRIC COOP | WATER FUND | 49400 | Water Utilities (GE | 381 | Electricity | \$611.00 | 53457 |
| REDWOOD ELECTRIC COOP | WATER FUND | 49400 | Water Utilities (GE | 381 | Electricity | \$135.00 | 53457 |
| REDWOOD ELECTRIC COOP | GENERAL FUND | 43160 | Street Lighting | 381 | Electricity | \$32.00 | 53457 |
| REDWOOD ELECTRIC COOP | GENERAL FUND | 45200 | Parks (GENERAL) | 381 | Electricity | \$57.00 | 53457 |
| REDWOOD ELECTRIC COOP | GENERAL FUND | 45170 | Athletic Field | 381 | Electricity | \$115.00 | 53457 |
| REDWOOD ELECTRIC COOP | GENERAL FUND | 43160 | Street Lighting | 381 | Electricity | \$954.00 | 53457 |
| REDWOOD ELECTRIC COOP | GENERAL FUND | 43110 | Street Depart-Sho | 381 | Electricity | \$143.40 | 53457 |
| REDWOOD ELECTRIC COOP | SEWER FUND | 49450 | Sewer (GENERAL) | 381 | Electricity | \$82.00 | 53457 |
| REDWOOD ELECTRIC COOP | SEWER FUND | 49450 | Sewer (GENERAL) | 381 | Electricity | \$2,674.00 | 53457 |
| Claim Nbr 53457 | | | | | | \$5,204.40 | |
| Claim Nbr 53458 | | | | | | | |
| RENE JENNIGES | GENERAL FUND | 41940 | Community Center | 311 | Refunds | \$35.00 | 53458 |
| Claim Nbr 53458 | | | | | | \$35.00 | |
| Claim Nbr 53459 | | | | | | | |
| SALFER WELDING & MFG | GENERAL FUND | 43100 | Hwys, Streets, & R | 404 | Repairs/Maint Machinery/ | \$75.00 | 53459 |
| Claim Nbr 53459 | | | | | | \$75.00 | |
| Claim Nbr 53460 | | | | | | | |
| SEWER SAVINGS | SEWER FUND | 49450 | Sewer (GENERAL) | 430 | Miscellaneous (GENERAL) | \$7,200.00 | 53460 |
| Claim Nbr 53460 | | | | | | \$7,200.00 | |
| Claim Nbr 53461 | | | | | | | |
| SHERIFF OF REDWOOD COUNTY | GENERAL FUND | 42100 | Police | 306 | Service Contract | \$2,640.00 | 53461 |
| SHERIFF OF REDWOOD COUNTY | GENERAL FUND | 42100 | Police | 306 | Service Contract | \$2,640.00 | 53461 |
| Claim Nbr 53461 | | | | | | \$5,280.00 | |
| Claim Nbr 53462 | | | | | | | |
| SOUTHWEST SANITATION, INC | REFUSE (GARBAG | 49500 | Refuse/Garbage (| 384 | Refuse/Garbage Disposal | \$138.29 | 53462 |
| SOUTHWEST SANITATION, INC | REFUSE (GARBAG | 49500 | Refuse/Garbage (| 384 | Refuse/Garbage Disposal | \$2,320.90 | 53462 |
| Claim Nbr 53462 | | | | | | \$2,459.19 | |
| Claim Nbr 53463 | | | | | | | |
| TEAM LABORATORY CHEMICAL | SEWER FUND | 49450 | Sewer (GENERAL) | 216 | Chemicals and Chem Pro | \$915.00 | 53463 |

12/08/20 1:50 PM
Page 7

| Search Name | Fund Descr | Dept | Dept Descr | Object | Object Descr | Amount | Claim Nbr |
|-------------------------|--------------|-------|---------------------|--------|--------------------------|--------------|-----------|
| Claim Nbr 53463 | | | | | | \$915.00 | |
| Claim Nbr 53464 | USA BLUEBOOK | | | | | | |
| Claim Nbr 53464 | WATER FUND | 49400 | Water Utilities (GE | 217 | Other Operating Supplies | \$34.15 | 53464 |
| Claim Nbr 53465 | | | | | | \$34.15 | |
| VISA | GENERAL FUND | 49005 | CARES Act Expens | 430 | Miscellaneous (GENERAL) | \$16.09 | 53465 |
| VISA | GENERAL FUND | 49005 | CARES Act Expens | 430 | Miscellaneous (GENERAL) | \$16.09 | 53465 |
| VISA | GENERAL FUND | 49990 | Other Expense (GE | 430 | Miscellaneous (GENERAL) | \$69.38 | 53465 |
| VISA | GENERAL FUND | 49990 | Other Expense (GE | 430 | Miscellaneous (GENERAL) | \$127.98 | 53465 |
| Claim Nbr 53465 | | | | | | \$229.54 | |
| Claim Nbr 53466 | | | | | | | |
| WABASSO COMMERCIAL CLUB | GENERAL FUND | 49990 | Other Expense (GE | 430 | Miscellaneous (GENERAL) | \$279.88 | 53466 |
| Claim Nbr 53466 | | | | | | \$279.88 | |
| Claim Nbr 53467 | | | | | | | |
| WABASSO FIRE DEPARTMENT | GENERAL FUND | 49000 | Miscellaneous (GE | 700 | Transfers (GENERAL) | \$2,402.25 | 53467 |
| Claim Nbr 53467 | | | | | | \$2,402.25 | |
| Claim Nbr 53468 | | | | | | | |
| WABASSO FIREMENS RELIEF | GENERAL FUND | 49000 | Miscellaneous (GE | 422 | Fire Relief | \$15,398.78 | 53468 |
| Claim Nbr 53468 | | | | | | \$15,398.78 | |
| Claim Nbr 53469 | | | | | | | |
| WABASSO STANDARD | GENERAL FUND | 41400 | City Clerk | 351 | Legal Notices Publishing | \$283.50 | 53469 |
| WABASSO STANDARD | SEWER FUND | 49450 | Sewer (GENERAL) | 351 | Legal Notices Publishing | \$81.00 | 53469 |
| Claim Nbr 53469 | | | | | | \$364.50 | |
| Claim Nbr 53470 | | | | | | | |
| WATER SAVINGS | WATER FUND | 49400 | Water Utilities (GE | 430 | Miscellaneous (GENERAL) | \$29,000.00 | 53470 |
| Claim Nbr 53470 | | | | | | \$29,000.00 | |
| | | | | | | \$121,798.23 | |

City of Wabasso

12/08/20 1:51 PM

Page 1

Checks for Month

November 2020

0100 General Checking Begin Mth \$840,400.86

| CHECK | Vendor Name | Check Date | Check Amt | Source | Comment | Balance |
|---------|--------------------------|------------|-------------|---------------|----------------------------|--------------|
| Deposit | 20201102UB0 | 11/2/2020 | \$1,128.07 | 20201102UB0 | UB Receipt Serv 1 Water R | \$841,528.93 |
| Deposit | 20201103UB0 | 11/3/2020 | \$2,706.75 | 20201103UB0 | UB Receipt Serv 1 Water R | \$844,235.68 |
| Deposit | 110320REC | 11/3/2020 | \$115.24 | 110320REC | Dumpster Charge | \$844,350.92 |
| Deposit | 20201104UB0 | 11/4/2020 | \$716.28 | 20201104UB0 | UB Receipt Serv 1 Water R | \$845,067.20 |
| Deposit | 20201105UB0 | 11/5/2020 | \$387.23 | 20201105UB0 | UB Receipt Serv 1 Water R | \$845,454.43 |
| Deposit | 20201106UB0 | 11/6/2020 | \$1,525.64 | 20201106UB0 | UB Receipt Serv 1 Water R | \$846,980.07 |
| Deposit | 20201109UB0 | 11/9/2020 | \$967.58 | 20201109UB0 | UB Receipt Serv 1 Water R | \$847,947.65 |
| Deposit | 20201110UB0 | 11/10/2020 | \$1,900.30 | 20201110UB0 | UB Receipt Serv 1 Water R | \$849,847.95 |
| Deposit | 20201112UB0 | 11/12/2020 | \$1,141.54 | 20201112UB0 | UB Receipt Serv 1 Water R | \$850,989.49 |
| 000854E | MN PERA | 11/12/2020 | -\$878.15 | 11-20GF PAYRO | | \$850,111.34 |
| 000855E | INTERNAL REVENUE SERVI | 11/12/2020 | -\$1,803.97 | 11-20GF PAYRO | | \$848,307.37 |
| 053386 | SHERIFF OF REDWOOD CO | 11/13/2020 | -\$3,300.00 | 111220PAY | Contract - September | \$845,007.37 |
| 053380 | QUADIENT FINANCE USA, IN | 11/13/2020 | -\$333.28 | 111220PAY | Postage | \$844,674.09 |
| 053407 | MIRANDA HADLEY | 11/13/2020 | -\$276.00 | 111320PAYCAR | CARES Grant 2nd Round | \$844,398.09 |
| 053375 | MVTL LABORATORIES | 11/13/2020 | -\$845.85 | 111220PAY | Sewage Testing | \$843,552.24 |
| 053376 | NORTHERN BUSINESS PRO | 11/13/2020 | -\$110.37 | 111220PAY | Chair Mat | \$843,441.87 |
| 053377 | ONE OFFICE SOLUTION | 11/13/2020 | -\$9.99 | 111220PAY | Folders | \$843,431.88 |
| 053378 | PAUL PLAETZ | 11/13/2020 | -\$50.00 | 111220PAY | Cell Phone | \$843,381.88 |
| 053414 | PJ BOCK | 11/13/2020 | -\$87.50 | 111220PAY | Election Judge | \$843,294.38 |
| 053374 | MIKE REMIGER | 11/13/2020 | -\$175.00 | 111220PAY | Cell Phone | \$843,119.38 |
| 053381 | R & E SANITATION INC | 11/13/2020 | -\$285.29 | 111220PAY | Dumpster Disposal | \$842,834.09 |
| 053382 | REDWOOD ELECTRIC COOP | 11/13/2020 | -\$5,373.20 | 111220PAY | Lift Station | \$837,460.89 |
| 053383 | REDWOOD/RENVILLE REGI | 11/13/2020 | -\$25.00 | 111220PAY | Paper Shredding | \$837,435.89 |
| 053373 | MATHESON TRI-GAS INC | 11/13/2020 | -\$31.74 | 111220PAY | Shop Acetylene | \$837,404.15 |
| 053385 | SALFER WELDING & MFG | 11/13/2020 | -\$12.00 | 111220PAY | Crosswalk Template - CAR | \$837,392.15 |
| 053404 | JENNIGES GAS & DIESEL IN | 11/13/2020 | -\$5,500.00 | 111320PAYCAR | CARES Grant 2nd Round | \$831,892.15 |
| 053387 | SONYA NILLSON | 11/13/2020 | -\$100.00 | 111220PAY | Damage Deposit Refund | \$831,792.15 |
| 053388 | SOUTHWEST GLAASS CENT | 11/13/2020 | -\$133.75 | 111220PAY | Office Window Glass - CO | \$831,658.40 |
| 053389 | SOUTHWEST SANITATION, I | 11/13/2020 | -\$4,923.05 | 111220PAY | Dumpster Disposal | \$826,735.35 |
| 053384 | RUNNING SUPPLY INC | 11/13/2020 | -\$165.79 | 111220PAY | Supplies | \$826,569.56 |
| 053365 | GOPHER STATE ONE CALL | 11/13/2020 | -\$14.85 | 111220PAY | | \$826,554.71 |
| Deposit | 20201113UB0 | 11/13/2020 | \$1,184.27 | 20201113UB0 | UB Receipt Serv 1 Water R | \$827,738.98 |
| 053362 | ANDERSON ELECTRIC | 11/13/2020 | -\$766.64 | 111220PAY | Various electric work | \$826,972.34 |
| 053363 | ARVIG COMMUNICATION SY | 11/13/2020 | -\$364.49 | 111220PAY | | \$826,607.85 |
| 053399 | BAUNE PLUMBING & HEATIN | 11/13/2020 | -\$423.00 | 111320PAYCAR | CARES Grant 2nd Round | \$826,184.85 |
| 053400 | BAUNES CAFE & CATERING | 11/13/2020 | -\$423.00 | 111320PAYCAR | CARES Grant 2nd Round | \$825,761.85 |
| 053364 | BRIGHTER HOMES STORE | 11/13/2020 | -\$32.94 | 111220PAY | | \$825,728.91 |
| 053401 | DEEM, INC | 11/13/2020 | -\$423.00 | 111320PAYCAR | CARES Grant 2nd Round | \$825,305.91 |
| 053405 | KATIE WENDINGER | 11/13/2020 | -\$100.00 | 111320PAYCAR | Damage Deposit Refund | \$825,205.91 |
| 053403 | G3 QUAD FREESTYLE, INC. | 11/13/2020 | -\$423.00 | 111320PAYCAR | CARES Grant 2nd Round | \$824,782.91 |
| 053372 | MARY K SMITH | 11/13/2020 | -\$1,649.50 | 111220PAY | Election Mileage | \$823,133.41 |
| 053366 | GRAMSTAD LUMBER COMP | 11/13/2020 | -\$299.42 | 111220PAY | Office Remodel - CARES | \$822,833.99 |
| 053367 | HAWKINS WATER TREATME | 11/13/2020 | -\$25.00 | 111220PAY | Chlorine - Wate | \$822,808.99 |
| 053391 | USA BLUEBOOK | 11/13/2020 | -\$34.15 | 111220PAY | Testing Supplies | \$822,774.84 |
| 053368 | JOHN DEERE FINAN | 11/13/2020 | -\$173.65 | 111220PAY | Lubricants | \$822,601.19 |
| 053370 | LARRY THOMPSON | 11/13/2020 | -\$131.41 | 111220PAY | Supplies Reimb (Swiffer) | \$822,469.78 |
| 053406 | MAIN STREET HAIRSTYLIST | 11/13/2020 | -\$65.00 | 111320PAYCAR | CARES Grant 2nd Round | \$822,404.78 |
| 053371 | MARCO | 11/13/2020 | -\$182.50 | 111220PAY | Repair | \$822,222.28 |
| 053402 | ENVY US SALON | 11/13/2020 | -\$423.00 | 111320PAYCAR | CARES Grant 2nd Round | \$821,799.28 |
| 053394 | CHARLES DAUB | 11/13/2020 | -\$1,500.00 | 10-12-20Sup | | \$820,299.28 |
| 053408 | UNION KITCHERN SPORTS | 11/13/2020 | -\$423.00 | 111320PAYCAR | CARES Grant 2nd Round | \$819,876.28 |
| 053398 | MVTL LABORATORIES | 11/13/2020 | -\$102.74 | 10-12-20Sup | | \$819,773.54 |
| 053397 | MIKE REMIGER | 11/13/2020 | -\$2,730.00 | 10-12-20Sup | Office remodel | \$817,043.54 |
| 053395 | FALLS AUTOMOTIVE | 11/13/2020 | -\$189.39 | 10-12-20Sup | Acct 1347 wiper baldes-tru | \$816,854.15 |
| 053412 | WATER CONSERVATION SE | 11/13/2020 | -\$875.80 | 111220PAY | Repair Water Main Leak | \$815,978.35 |
| 053411 | WABASSO STANDARD | 11/13/2020 | -\$668.25 | 111220PAY | Minutes | \$815,310.10 |
| 053410 | WABASSO ELECTRIC MOTO | 11/13/2020 | -\$423.00 | 111320PAYCAR | CARES Grant 2nd Round | \$814,887.10 |
| 053393 | WABASSO DIESEL SERVICE | 11/13/2020 | -\$23.70 | 111220PAY | Tests - Shipping | \$814,863.40 |
| 053392 | VICTORIA PALMER | 11/13/2020 | -\$87.50 | 111220PAY | Election Judge | \$814,775.90 |

City of Wabasso

12/08/20 1:51 PM

Page 2

Checks for Month

November 2020

0100 General Checking Begin Mth \$840,400.86

| CHECK | Vendor Name | Check Date | Check Amt | Source | Comment | Balance |
|----------|------------------------|--------------|-------------|----------------|---------------------------|--------------|
| 053409 | VAIL TOWNSHIP | 11/13/2020 | -\$5,375.00 | 111320PAYCAR | CARES Funds Refund | \$809,400.90 |
| 053390 | TEAM LABORATORY CHEMI | 11/13/2020 | -\$85.50 | 111220PAY | Weed Killer | \$809,315.40 |
| 053396 | MEADOWLAND FARMERS C | 11/13/2020 | -\$37.85 | 10-12-20Sup | Acct # 2275 | \$809,277.55 |
| Deposit | 20201116UB0 | 11/16/2020 | \$1,401.26 | 20201116UB0 | UB Receipt Serv 1 Water R | \$810,678.81 |
| Deposit | 20201117UB0 | 11/17/2020 | \$1,671.62 | 20201117UB0 | UB Receipt Serv 1 Water R | \$812,350.43 |
| 053420 | Remiger, Mike | 11/18/2020 | -\$1,779.88 | PAY20200123.01 | | \$810,570.55 |
| Deposit | 111820REC | 11/18/2020 | \$35.00 | 111820REC | Community Center Rental - | \$810,605.55 |
| 053419 | Plaetz, Paul | 11/18/2020 | -\$1,525.59 | PAY20200123.01 | | \$809,079.96 |
| Deposit | 20201118UB0 | 11/18/2020 | \$803.90 | 20201118UB0 | UB Receipt Serv 1 Water R | \$809,883.86 |
| 053417 | Rothmeier, Julie | 11/18/2020 | -\$145.78 | PAY20200123.00 | | \$809,738.08 |
| 053415 | Plaetz, Paul | 11/18/2020 | \$0.00 | PAY20200123.00 | | \$809,738.08 |
| 053416 | Remiger, Mike | 11/18/2020 | \$0.00 | PAY20200123.00 | | \$809,738.08 |
| 053418 | Thompson, Larry | 11/18/2020 | -\$1,712.11 | PAY20200123.00 | | \$808,025.97 |
| Deposit | 20201119UB0 | 11/19/2020 | \$911.40 | 20201119UB0 | UB Receipt Serv 1 Water R | \$808,937.37 |
| Deposit | 111920REC | 11/19/2020 | \$608.52 | 111920REC | CD Interest | \$809,545.89 |
| Deposit | 111920REC-2DNRGRANT | 11/19/2020 | \$2,402.25 | 111920REC-2DN | Fire Department Grant | \$811,948.14 |
| Deposit | 20201120UB0 | 11/20/2020 | \$1,065.82 | 20201120UB0 | UB Receipt Serv 1 Water R | \$813,013.96 |
| Deposit | 20201123UB0 | 11/23/2020 | \$1,330.82 | 20201123UB0 | UB Receipt Serv 1 Water R | \$814,344.78 |
| Deposit | 20201117ACH | 11/23/2020 | \$8,256.28 | 20201117ACH | UB Receipt Serv 1 Water R | \$822,601.06 |
| 112420 | Void | 11/24/2020 | \$0.00 | 111920PAYCOVI | Covid CARES Wages | \$822,601.06 |
| 053421 | VAIL TOWNSHIP | 11/24/2020 | \$0.00 | Voided Ck | Replace Vail Township CO | \$822,601.06 |
| Deposit | 20201124UB0 | 11/24/2020 | \$747.92 | 20201124UB0 | UB Receipt Serv 1 Water R | \$823,348.98 |
| 000856E | INTERNAL REVENUE SERVI | 11/25/2020 | -\$1,635.28 | 11-20GF PAYRO | | \$821,713.70 |
| 000858E | MN PERA | 11/27/2020 | -\$931.55 | 11-20GF PAYRO | | \$820,782.15 |
| 000857E | MN DEPT OF REVENUE | 11/27/2020 | -\$279.37 | 11-20GF PAYRO | | \$820,502.78 |
| Deposit | 20201127UB0 | 11/27/2020 | \$684.88 | 20201127UB0 | UB Receipt Serv 1 Water R | \$821,187.66 |
| Deposit | 113020RECARES | 11/30/2020 | \$5,375.00 | 113020RECARE | CARES Grant from Vail thr | \$826,562.66 |
| Deposit | 20201130UB0 | 11/30/2020 | \$1,341.69 | 20201130UB0 | UB Receipt Serv 1 Water R | \$827,904.35 |
| Deposit | 120120REC | 12/1/2020 | \$0.00 | 120120REC | Tax Levy | \$827,904.35 |
| 053424 | Remiger, Mike | 12/2/2020 | -\$1,518.96 | PAY20200124.00 | | \$826,385.39 |
| 053423 | Plaetz, Paul | 12/2/2020 | -\$1,525.59 | PAY20200124.00 | | \$824,859.80 |
| 053425 | Rothmeier, Julie | 12/2/2020 | -\$145.78 | PAY20200124.00 | | \$824,714.02 |
| 053426 | Thompson, Larry | 12/2/2020 | -\$1,709.39 | PAY20200124.00 | | \$823,004.63 |
| 053422 | Lensing, Gary J. | 12/2/2020 | -\$102.51 | PAY20200124.00 | | \$822,902.12 |
| Deposit | 120220REC | 12/2/2020 | \$15,393.78 | 120220REC | Fire Aid | \$838,295.90 |
| Deposit | 112020REC | 12/4/2020 | \$115.24 | 112020REC | Fire Aid ACH | \$838,411.14 |
| Deposits | | \$53,918.28 | | | | |
| Checks | | -\$55,908.00 | | | | |
| | | | -\$1,989.72 | | | |

FILTER: [Cash Act]='10100' and [Period]=11 and [Act Year]='2020'

City of Wabasso

12/08/20 1:52 PM

Page 1

Checks for Month

November 2020

1 Ambulance Checking Begin Mth \$112,980.97

| CHECK | Vendor Name | Check Date | Check Amt | Source | Comment | Balance |
|---------|--------------------------|--------------|--------------|----------------|----------------------|--------------|
| Deposit | 110420REC | 11/4/2020 | \$1,437.42 | 110420REC | Diane Spross | \$114,418.39 |
| Deposit | 111220REC | 11/12/2020 | \$758.93 | 111220REC | BLS Run | \$115,177.32 |
| 001488 | NORTH MEMORIAL AMBULA | 11/13/2020 | -\$225.00 | 111220PAY | | \$114,952.32 |
| 001489 | REDWOOD ELECTRIC COOP | 11/13/2020 | -\$55.80 | 111220PAY | | \$114,896.52 |
| 001487 | MEADOWLAND FARMERS C | 11/13/2020 | -\$239.79 | 10-12-20Sup | Acct # 8657 | \$114,656.73 |
| 001486 | MATHESON TRI-GAS INC | 11/13/2020 | -\$103.99 | 111220PAY | oxygen | \$114,552.74 |
| 001485 | JENNIGES GAS & DIESEL IN | 11/13/2020 | -\$105.54 | 111220PAY | | \$114,447.20 |
| 001484 | EXPERT T BILLING | 11/13/2020 | -\$540.00 | 111220PAY | | \$113,907.20 |
| 001483 | CENTRACARE HEALTH | 11/13/2020 | -\$1,400.00 | 111220PAY | | \$112,507.20 |
| 001482 | ANDERSON ELECTRIC | 11/13/2020 | -\$95.25 | 111220PAY | split with shop/fire | \$112,411.95 |
| 001490 | VERIZON WIRELESS | 11/13/2020 | -\$106.04 | 111220PAY | | \$112,305.91 |
| Deposit | 111720RECLIBEDA | 11/17/2020 | \$1,357.72 | 111720RECLIBE | E.Weinberg G.Rohlick | \$113,663.63 |
| Deposit | 111920REC | 11/19/2020 | \$165.31 | 111920REC | BLS Run | \$113,828.94 |
| Deposit | 112320REC | 11/23/2020 | \$500.00 | 112320REC | Fundraiser | \$114,328.94 |
| 001503 | Pitzl, Vicky | 12/1/2020 | -\$3,909.70 | PAY20200301.00 | | \$110,419.24 |
| 001498 | Krohn, John | 12/1/2020 | -\$5,075.30 | PAY20200301.00 | | \$105,343.94 |
| 001491 | Baune, Jane | 12/1/2020 | -\$6,335.93 | PAY20200301.00 | | \$99,008.01 |
| 001495 | Haven, Larry | 12/1/2020 | -\$2,925.19 | PAY20200301.00 | | \$96,082.82 |
| 001492 | Gewerth, Cynthia J. | 12/1/2020 | -\$727.26 | PAY20200301.00 | | \$95,355.56 |
| 001510 | Sjoblom, Isaac | 12/1/2020 | -\$9,038.75 | PAY20200301.00 | | \$86,316.81 |
| 001511 | Sobocinski, Scott M. | 12/1/2020 | -\$1,159.79 | PAY20200301.00 | | \$85,157.02 |
| 001506 | Remiger, David | 12/1/2020 | -\$92.35 | PAY20200301.00 | | \$85,064.67 |
| 001507 | Robasse, Christopher | 12/1/2020 | -\$5,334.13 | PAY20200301.00 | | \$79,730.54 |
| 001499 | Lanoue, Becky J. | 12/1/2020 | -\$1,039.35 | PAY20200301.00 | | \$78,691.19 |
| 001501 | Larsen, Daniel | 12/1/2020 | -\$3,826.85 | PAY20200301.00 | | \$74,864.34 |
| 001497 | Kidrowski, Pete | 12/1/2020 | -\$2,160.99 | PAY20200301.00 | | \$72,703.35 |
| 001496 | Kampsen, Stacy | 12/1/2020 | -\$2,034.00 | PAY20200301.00 | | \$70,669.35 |
| 001494 | Goblirsch, Timothy | 12/1/2020 | -\$295.52 | PAY20200301.00 | | \$70,373.83 |
| 091509 | Senst, Jamie L | 12/1/2020 | -\$267.81 | PAY20200301.00 | | \$70,106.02 |
| 001504 | Plaetz, Paul | 12/1/2020 | -\$831.15 | PAY20200301.00 | | \$69,274.87 |
| 001493 | Goblirsch, Stefanie | 12/1/2020 | -\$2,710.47 | PAY20200301.00 | | \$66,564.40 |
| 001505 | Remiger, Carole | 12/1/2020 | -\$2,181.76 | PAY20200301.00 | | \$64,382.64 |
| 001502 | Pitzl, Brad | 12/1/2020 | -\$1,302.13 | PAY20200301.00 | | \$63,080.51 |
| 001500 | Lanoue, Shawn | 12/1/2020 | -\$1,209.78 | PAY20200301.00 | | \$61,870.73 |
| 001512 | Ubl, Russ | 12/1/2020 | -\$784.97 | PAY20200301.00 | | \$61,085.76 |
| 091508 | Schwarzrock, Kyle | 12/1/2020 | -\$1,535.31 | PAY20200301.00 | | \$59,550.45 |
| | Deposits | \$4,219.38 | | | | |
| | Checks | -\$57,649.90 | | | | |
| | | | -\$53,430.52 | | | |

FILTER: [Cash Act]='10101' and [Period]=11 and [Act Year]='2020'

City of Wabasso

12/08/20 1:52 PM

Page 1

Checks for Month

November 2020

10102 Fire Checking Begin Mth \$79,970.42

| CHECK | Vendor Name | Check Date | Check Amt | Source | Comment | Balance |
|---------|-------------------------|--------------|--------------|----------------|------------------------------|-------------|
| 003818 | ANDERSON ELECTRIC | 11/13/2020 | -\$95.24 | 111220PAY | Building Improvement. Fire | \$79,875.18 |
| 003819 | REDWOOD ELECTRIC COOP | 11/13/2020 | -\$55.80 | 111220PAY | Electricity - shared with Sh | \$79,819.38 |
| 003820 | SW REGIOANL FIRE DEPT A | 11/13/2020 | -\$60.00 | 111220PAY | Annual Dues | \$79,759.38 |
| 003821 | TROY WELCH | 11/13/2020 | -\$312.00 | 111220PAY | Reimb.- Subscription | \$79,447.38 |
| 003822 | MEADOWLAND FARMERS C | 11/13/2020 | -\$92.79 | 10-12-20Sup | Acct # 4338 | \$79,354.59 |
| 003817 | ALPHA WIRELESS | 11/13/2020 | -\$4,804.50 | 111220PAY | Pagers- DNR Grant 50% | \$74,550.09 |
| Deposit | 111720RECLIBEDA | 11/17/2020 | \$200.00 | 111720RECLIBE | Donation | \$74,750.09 |
| Deposit | 113020RECFIREZIM | 11/30/2020 | \$750.00 | 113020RECFIRE | Fire Call | \$75,500.09 |
| 003838 | Plaetz, Andy | 12/1/2020 | -\$696.09 | PAY20200401.00 | | \$74,804.00 |
| 003834 | Knott, Daniel | 12/1/2020 | -\$538.17 | PAY20200401.00 | | \$74,265.83 |
| 003831 | Johanneck, Craig | 12/1/2020 | -\$554.10 | PAY20200401.00 | | \$73,711.73 |
| 003827 | Goblirsch, Adam | 12/1/2020 | -\$502.16 | PAY20200401.00 | | \$73,209.57 |
| 003825 | Dahl, Dan | 12/1/2020 | -\$303.60 | PAY20200401.00 | | \$72,905.97 |
| 003848 | Wilkinson, Ryan | 12/1/2020 | -\$249.34 | PAY20200401.00 | | \$72,656.63 |
| 003823 | Baune, Jon | 12/1/2020 | -\$686.86 | PAY20200401.00 | | \$71,969.77 |
| 003842 | Rothmeier, Ryan | 12/1/2020 | -\$341.69 | PAY20200401.00 | | \$71,628.08 |
| 003824 | Berg, Steven | 12/1/2020 | -\$419.04 | PAY20200401.00 | | \$71,209.04 |
| 003843 | Stellmacher, Curtis | 12/1/2020 | -\$361.32 | PAY20200401.00 | | \$70,847.72 |
| 003835 | Ourada, Dominic | 12/1/2020 | -\$399.41 | PAY20200401.00 | | \$70,448.31 |
| 003832 | Johnson, Zeke | 12/1/2020 | -\$442.13 | PAY20200401.00 | | \$70,006.18 |
| 003837 | Pitzl, Jonathon | 12/1/2020 | -\$557.57 | PAY20200401.00 | | \$69,448.61 |
| 003833 | Kleinhuizen, Zachary | 12/1/2020 | -\$253.96 | PAY20200401.00 | | \$69,194.65 |
| 003836 | Ourada, Michael | 12/1/2020 | -\$371.70 | PAY20200401.00 | | \$68,822.95 |
| 003840 | Remiger, Mike | 12/1/2020 | -\$764.97 | PAY20200401.00 | | \$68,057.98 |
| 003846 | Welch, Troy | 12/1/2020 | -\$752.65 | PAY20200401.00 | | \$67,305.33 |
| 003826 | eichten, Mike | 12/1/2020 | -\$28.86 | PAY20200401.00 | | \$67,276.47 |
| 003830 | Haase, Blake | 12/1/2020 | -\$310.52 | PAY20200401.00 | | \$66,965.95 |
| 003844 | Welch, Cody | 12/1/2020 | -\$502.16 | PAY20200401.00 | | \$66,463.79 |
| 003828 | Goblirsch, Troy | 12/1/2020 | -\$234.34 | PAY20200401.00 | | \$66,229.45 |
| 003839 | Remiger, Jerry | 12/1/2020 | -\$445.58 | PAY20200401.00 | | \$65,783.87 |
| 003841 | Rohlik, Curt | 12/1/2020 | -\$454.82 | PAY20200401.00 | | \$65,329.05 |
| 003845 | Welch, Jacob | 12/1/2020 | -\$511.39 | PAY20200401.00 | | \$64,817.66 |
| 003847 | Wiese, Justin | 12/1/2020 | -\$400.57 | PAY20200401.00 | | \$64,417.09 |
| 003829 | Greenlee, Mike | 12/1/2020 | -\$208.94 | PAY20200401.00 | | \$64,208.15 |
| | Deposits | \$950.00 | | | | |
| | Checks | -\$16,712.27 | | | | |
| | | | -\$15,762.27 | | | |

FILTER: [Cash Act]='10102' and [Period]=11 and [Act Year]='2020'

City of Wabasso
City Council
Canvassing Board and Regular Meeting
Thursday, November 12, 2020
6 pm

The meetings opened with recitation of the Pledge of Allegiance.

Canvassing Board.

Mayor Atkins called the meeting to order with Council Members Steve Burns, Rachel Ingebretson and Carole Remiger present.

Motion by Ingebretson, Second by Remiger to accept the November 3, 2020 local election results as follows:

Mayor

| | |
|--------------------|-----|
| Carol Atkins | 281 |
| Rachel Ingebretson | 98 |
| Write Ins | 5 |

Council

| | |
|---------------|-----|
| Roger Baumann | 225 |
| Jeff Olsen | 200 |
| Write Ins. | 147 |

Atkins-yes, Burns-yes, Ingebretson-yes, Remiger-yes.

The Council adjourned the Canvassing Board meeting and Mayor Atkins opened the regular council meeting. Council Member McKittrick joined the meeting via telephone. Also present was Larry Thompson, Paul Plaetz, Mike Remiger, Matt Novak, Pat Eichten and Diane Arends.

Motion by Remiger, Second by Burns to approve the agenda with changes as follows:

1. Remove Dan Baune Land Use Permit and lot sale from the consent agenda to the regular agenda.
2. Add resolution returning CARES COVID-19 Grant funds to Vail Township and Accepting CARES COVID-19 Grant funds from Redwood County.
3. Consider second round of CARES Small Business Grants.

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

The Council considered the sale of Lot 2, Block 1 Eastvail 2nd Addition to Dan and Jon Baune. Mr. Novak indicated State law and TIF District 1-5 rules required that the lot be sold to the first occupant of the home meet state income restrictions. The Council could sell a person regardless of income limitations so long as the first occupant met the restrictions. State law and TIF 1-5 rules did not define occupant. After the first person occupies the home the City no

longer has any guidelines for future owners. Mr. Novak cautioned that the city would need to have proof the home was first occupied by a person meeting the income guidelines. Mr. Novak added as a second option the EDA could remove the lot from the TIF district but the new construction would not generate TIF funds. The council asked if it was acceptable if one of the two buyers met the guidelines. Mr. Novak indicated that would be fine so long as the first occupant met the income guidelines. Motion by Burns, second by Remiger to adopt Resolution 15-2020 Approving the purchase agreement for Lot 2, Block 1, Eastvail Second Addition to Dan and Jon Baune.

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

EDA Chairman Pat Eichten updated the Council on the following items:

1. EDA has almost completed review and approval of the Eastvail 4th Addition covenants.
2. The EDA was planning to meet with a construction company that may assist with the duplex project.
3. The EDA was negotiating a purchase agreement with for the sale of two lots in Eastvail 4th Addition.

It was agreed that the Clerk/Treas.-Administrator would administer building permit surcharges for land use violations, and that persons would have the right to appeal his decisions to the Council.

The Council considered an alert program that would allow the city to notify residents of actions by the city or other items of note. The council generally agreed with the program, but requested the Clerk/Treas.-Administrator seek out other vendors and request a quote for unlimited notifications.

Diane Arends updated the Council with her plans for the upcoming summer. She planned to have street closures for the Roll-Ins through the summer and was planning one large street concert event. Motion by Remiger, second by Ingebretson to approve the street permits as follows:

1. 2021 Roll-Ins. 6/1; 6/8; 6/15; 6/22; 6/29; 7/6; 7/13; 7/20; 7/27; 8/10; 8/17.
2. Concert – 7/10/20.

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Mike Remiger noted that there were a number of illegally parked cars and persons dumping snow on the streets during the first snow fall, and asked if the Council wished to have the snow removal ordinance enforced at this time. The Council directed Mr. Thompson to notify the known violators they would be fined or vehicle towed if the ordinance was violated.

Paul Plaetz noted that a number of water tests exceeded the Minnesota Department of Health's copper guidelines and the city would need to notify the resident of the results by mail. Mr. Plaetz noted the engineering firm was in town surveying for the sanitary sewer project. The sludge hauling and jetting was completed. Mr. Plaetz also noted the state was requiring the city smoke test the sanitary sewer system as part of the sewer rehab project. Rural water would assist.

Motion by Ingebretson, Second by Burns to approve the consent agenda as follows:

1. Approve the minutes of the October 12, 2020 Regular meeting.
2. Approve Resolution 16-2020 designation the Community Center as the 2021 Polling Place.

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Motion by Ingebretson, second by Burns, to approve the Land Use Permit for Jon and Dan Baune (Lot 2, Block 1, Eastvail 2nd Addition.)

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Mr. Thompson indicated that federal rules did not allow the transfer of CARES funds directly from Vail Township to the city. Motion by Burns, second by Remiger, to adopt Resolution 14 - 2020 Refunding the CARES COVID-19 Grant funds to Vail Township, Accepting the CARES COVID-19 Grant funds from Redwood County and authorizing payment of the second round of CARES Small Business Grant Program.

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Motion by Ingebretson, second by Remiger to approve the service agreement with Tech Unlimited for IT services - \$1,500.00 limit.

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

The council discussed the athletic field irrigation cost sharing. There appeared to be some misunderstanding who was responsible for managing the system and it should be determined who would manage the system and how costs would be shared. It was expressed that if the city paid entirely for the costs it would determine the level of irrigation. Mr. Thompson and Mr. McKittrick would meet with the various parties to work out a cost sharing agreement.

The council reviewed and accepted the October Sheriff's report.

Motion by Burns, second by Ingebretson, to approve the 2021 Sheriff's contract.

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Motion by Ingebretson, Second by Burns to approve the bills as submitted.

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Motion by Burns, Second by Remiger to adjourn at 7:55 p.m.

Atkins-yes, Burns-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes.

Larry J Thompson
City Clerk/Treas.-Administrator



**Wabasso City Council
Special Meeting
Friday November 20, 2020
5:50 pm**

The meeting was called to order at 5:40 pm by Mayor Carol Atkins with Council Members Rachel Ingebretson, Carole Remiger and Steve Burns present.

Also present were Larry Thompson, Matt Novak, EDA President Pat Eichten and EDA member Chuck Robasse and Dan Baune.

The purpose of the meeting was to follow up the EDA action to remove Lot 2, Block 1, Eastvail 2nd Addition from Tax Increment Finance District 1-5 and to sell said lot to Dan Baune for construction of a new home. The City Council members had participated in the discussion regarding the agenda items. Motion by Burns, Second by Ingebretson to adopt Resolution 17 - 2020 removing Lot 2, Block 1, Eastvail 2nd from Tax Increment District 1-5.

Atkins-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Motion by Ingebretson, second by Burns to adopt Resolution 18 - 2020 to accept a bid of \$20,000 from Dan and Jon Baune for Lot 2, Block 1, Eastvail 2nd Addition.

Atkins-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

The meeting was adjourned at 5:45 p.m.

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to psstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.*
- *If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.*
- *If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.*

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: _____

Check one:

☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

Signature: _____ Position: _____

Redwood County Assessor

403 South Mill Street

P.O Box 130

Redwood Falls, MN 56283

Phone: (507) 637-4008 Fax: (507) 637-4009

redwoodcounty-mn.us



November 16, 2020

Mary Smith
City of Wabasso Clerk
PO Box 60
Wabasso MN 56293

Dear Mary Tauer:

Enclosed is a copy of the new Assessment Agreement between Redwood County and the City of Wabasso. This Agreement will be in effect for two years.

If this is acceptable, please sign and return to our office.

After I have the signature of the Chairman of the County Board, I will send you a signed copy for your files.

Thank you.

John Thompson II
Redwood County Assessor

Enclosures (1)

ASSESSMENT AGREEMENT BETWEEN LOCAL UNIT AND COUNTY OF REDWOOD

THIS AGREEMENT ("Agreement"), Made and entered into by and between the COUNTY OF REDWOOD, a political subdivision of the State of Minnesota, hereinafter referred to as the "COUNTY", and the City of Wabasso, a political subdivision of the State of Minnesota, hereinafter referred to as "CITY";

WHEREAS, said CITY lies wholly within the COUNTY OF REDWOOD and constitutes a separate assessment district;

WHEREAS, under such circumstances, the provisions of Minnesota Statutes, Section 273.072 and Minnesota Statutes, Section 471.59 permit the County Assessor to provide for the assessment of property;

WHEREAS, said CITY desires the COUNTY to perform certain assessments on behalf of said CITY; and

WHEREAS, the COUNTY maintains a County Assessor pursuant to Minnesota Statutes, Section 273.061 and is willing and able to provide assessment services to CITY;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

1. Scope of Services. The COUNTY shall perform the property assessment for the CITY in accordance with property assessment procedures and practices established and observed by the COUNTY, the validity and reasonableness of which are hereby acknowledged and approved by the CITY. Any such practices and procedures may be changed from time to time, by the COUNTY in its sole judgment, when good and efficient assessment procedures so require. The property assessment by the COUNTY shall be composed of those assessment services which are set forth in Exhibit A, attached hereto and made a part hereof by this reference, provided that the time frames set forth therein shall be considered to be approximate only.
2. Term. This Agreement shall commence on January 1, 2021, and shall terminate on December 31, 2022. Either party may initiate an extension of this Agreement for a term of three years by giving the other written notice of its intent to so extend prior to ninety (90) days of the date of termination of this Agreement. Any extended term shall be on the same terms and conditions set forth herein. If the party who receives said notice of intent to extend gives written notice to the other party of its desire not to extend within thirty (30) days of receipt of the notice, this Agreement shall terminate on December 31, 2022.
3. Records and Information. All information, records, data, reports, etc. necessary to allow the COUNTY to carry out its herein responsibilities shall be furnished to the COUNTY without charge by the CITY, and the CITY agrees to cooperate in good faith with the COUNTY in carrying out the work under this Agreement.

The COUNTY shall own and retain all records, including but not limited to any and all assessment appraisal records, created by the County Assessor under this Agreement and shall be the responsible party for said records under the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13). The COUNTY shall continue to own and retain, subject to statutory retention obligations, all such records after the termination of this Agreement.

4. Duties of COUNTY. The COUNTY will abide by the requirements of Minnesota Statute, section 273.061 for establishment of an office of county assessor. The COUNTY represents that it has, or will secure at its own expense, all personnel required to perform the assessment services under this agreement. All such personnel shall meet the applicable accreditation standards and other ethical guidelines that apply to individuals providing assessing services in the State of Minnesota.

The COUNTY shall provide all assessing duties and services to CITY and shall prepare and submit such reports as shall be necessary and required by Minnesota law. The County Assessor shall attend such meetings, hearings, board of review hearings or other such public meetings or hearings as shall reasonably be required to fulfill the duties and obligations of the COUNTY under this Agreement.

5. Authorized Representative. The County Assessor shall serve as the Authorized Representative of the County and as the liaison with the CITY. The Authorized Representative shall have the express authority to make all contacts with the CITY on behalf of the County. The CITY shall submit reports and other materials prepared pursuant to this Agreement to the Authority's Authorized Representative, by mailing or delivering them to:

Redwood County Assessor
403 S Mill Street
Redwood Falls, Minnesota 56283

6. Relationship between the Parties. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of joint ventures, co-partners, or an association between the parties hereto or as constituting the CITY as the agent, representative or employee of the COUNTY for any purpose or in any manner whatsoever.
7. Indemnification. The CITY agrees that it will defend, indemnify and hold the COUNTY, its elected officials, officers, agents, employees and duly authorized volunteers harmless from any and all liability (statutory or otherwise) claims, suits, damages, judgments, interest, costs or expenses (including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof) resulting from or caused by the negligent or intentional acts or omissions of the CITY, its officers, agents, contractors, employees or duly authorized volunteers in the performance of the responsibilities provided by this Agreement. The CITY's liability shall be governed by Minn. Stat. Chapter 466 and other applicable law, rule and regulation, including common law.

COUNTY agrees that it will defend, indemnify and hold the CITY, its elected officials,

officers, agents, employees and duly authorized volunteers harmless from any and all liability (statutory or otherwise) claims, suits, damages, judgments, interest, costs or expenses (including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof) resulting from or caused by the negligent or intentional acts or omissions of the COUNTY, its officers, agents, contractors, employees or duly authorized volunteers in the performance of the responsibilities provided by this Agreement. The COUNTY's liability shall be governed by Minn. Stat. Chapter 466 and other applicable law, rule and regulation, including common law.

8. Compensation. The current assessment contains approximately 442 Parcels. In consideration for said assessment services, the CITY shall pay to COUNTY the sum of \$10.66 per parcel for the 2021 Assessment and \$12.00 per parcel for the 2022 Assessment. Payment shall be made payable one-half on January 15 of each year and the other half June 15. Payment would be made payable to the County of Redwood directed to the County Auditor/Treasurer.
9. Notice. Any notices required or permitted to be given under this Agreement: (i) shall be in writing signed by or on behalf of the party making the same; (ii) shall be deemed given or delivered (a) if delivered personally, when received, (b) if sent from within the United States by registered or certified mail, postage prepaid, return receipt requested, on the third business day after mailing, or (c) if sent by messenger or reputable overnight courier service, on the next business day after mailing; and (iii) shall be addressed to each party at its address set forth in this Agreement, or at such other address as the parties shall designate in writing by personal delivery, certified mail, or overnight courier service.
10. Disputes. The COUNTY's Authorized Representative will be the initial interpreter of the requirements of this Agreement and will determine the acceptability of the work to be provided hereunder. All claims, disputes and other matters relating to the acceptability of the work must be referred to the COUNTY's Authorized Representative in writing with a request that a formal decision be made within a reasonable period of time. Written notice of each claim, dispute or other matter must be delivered to the COUNTY's Authorized Representative within 30 days of the occurrence of the event giving rise to the claim, dispute or other matter. All data supporting the claim, dispute or other matter must be submitted to the COUNTY's Authorized Representative within 45 days of the event, unless the COUNTY's Authorized Representative allows for additional time based on the availability of complete and accurate data. The COUNTY shall continue to perform while the claim or dispute is pending. The issuance of a decision by the COUNTY's Authorized Representative shall be a condition precedent to the CITY's exercise of the rights and remedies the CITY may have under this Agreement or at law with respect to the claim, dispute or other matter.
11. Termination.

With Cause. This Agreement may be suspended or terminated by either party if any of the terms or conditions of this Agreement are violated. In the event either party exercises its right to terminate this Agreement, the terminating party shall submit written notice to the other party specifying the extent of the termination and the reasons therefore, and the date upon which termination becomes effective.

Without Cause. Either party may terminate this Agreement without cause by giving at least 90 days written notice to the other party. Upon receipt of a notice of such termination, the COUNTY shall take all action necessary to discontinue work pursuant to the Agreement.

Payment upon Termination. The COUNTY shall be entitled to payment for all work satisfactorily performed.

If the CITY should cancel this Agreement, as above provided, before the completion of the then current property assessment by the COUNTY, the CITY agrees to defend and hold the COUNTY, its officials, officers, agents, employees and duly authorized volunteers harmless from any liability that might ensue as a result of the non-completion of a property tax assessment.

12. Survival. The provisions of this Agreement which, by their terms, impose obligations that are continuing in nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: Indemnification; Records and Information; Governing Law; Jurisdiction; Venue.
13. Entire Agreement; Amendments; Conflicts. This Agreement (including the exhibits attached hereto) constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, documents and proposals, oral or written, between the parties with respect thereto. Any amendment or modification to this Agreement shall not be valid unless such amendment or modification (i) is in writing and signed by authorized representatives of both parties and (ii) references this Agreement. The terms and conditions of the exhibits are integral parts of this Agreement and are fully incorporated herein by this reference.
14. Compliance with Applicable Law. The COUNTY agrees to comply with applicable federal, state and local laws or ordinances, and applicable rules, regulations, and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to the COUNTY's performance of the provisions of this Agreement. It shall be the obligation of the COUNTY to apply for, pay for and obtain all permits and/or licenses required by any governmental agency for the provision of those services contemplated herein.
15. Governing Law; Jurisdiction; Venue. This Agreement shall be governed by the laws of the State of Minnesota, without regard to its conflict of laws rules. For the purpose of resolving conflicts related to or arising out of this Agreement, the parties expressly agree that venue shall be exclusively in the State of Minnesota, County of Redwood. The parties hereby expressly consent to the exclusive personal jurisdiction of the federal and state courts located in the State of Minnesota, regardless of the citizenship or residency of either party at the time of the commencement of any legal proceeding.
16. Equal Employment Opportunity. In connection with the execution of this Agreement, the COUNTY agrees that it will comply with Minn. State § 363A.08, to not discriminate


against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age.

17. Conflict of Interest. The parties affirm that, to the best of their knowledge, this Agreement does not result in a conflict of interest with any party or entity, which may be affected by the terms of this Agreement. The parties agree that, should any conflict or potential conflict of interest become known to the parties, they will immediately notify the other party of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict.
18. Severability. In the event that any portion of this Agreement shall be held to be invalid, such invalidity shall not affect the validity of the remainder of this Agreement.
19. Execution. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and to constitute one and the same instrument. Electronic copies of this Agreement, including without limitation, those transmitted by facsimile or scanned to an image file, shall be considered originals.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by its duly authorized officers and delivered on its behalf, this _____ day of _____.

COUNTY OF REDWOOD
STATE OF MINNESOTA

Reviewed by County
Attorney's Office:


Date: 11.16.2020

By: _____
Chair of the County Board

And: _____
Assistant/Deputy/County Administrator

ATTEST: _____
Deputy/Clerk of the County Board

CITY OF _____

By: _____

Its _____

And: _____

Its _____

City organized under:

_____ Statutory _____ Option A _____ Option B _____ Charter

EXHIBIT A
CITY OF WABASSO

During the contract term, the County shall:

1. Physically inspect and revalue 20% of the real property, as required by law.
2. Physically inspect and value all new construction, additions and renovation.
3. Adjust estimated market values on those properties not physically inspected as deemed necessary per sales ratio analysis.
4. Prepare the initial assessment roll.
5. Print and mail valuation notices.
6. Respond to taxpayers regarding assessment or appraisal problems or inquiries.
7. Conduct valuation reviews prior to Board of Review or Open Book Meetings, as determined by the Local Board at their meeting for a continuance of their annual meeting in April.
8. Attend Board of Review or conduct Open Book Meeting. Prepare all necessary review appraisals for April meetings. .
9. Maintain an updated property file – current values, classification data and characteristic data.
10. Prepare divisions and combinations as required.
11. Administer the abatement process pursuant to Minn. Stat. §375.192.
12. Prepare appraisals; defend and/or negotiate all Tax Court cases.
13. Provide all computer hardware and software applications necessary to complete contracted services.
14. Process all homestead and special program applications.

**CITY OF WABASSO
WABASSO, MINNESOTA**

Resolution No. 2020-

**Resolution Accepting Donations Received for the Ambulance,
Fire Department and Library**

WHEREAS, the City of Wabasso has received the attached donations from individuals and organizations during 2021 for the Ambulance Association, Fire Department and Library listed below, and

WHEREAS, the City and Ambulance Association, Fire Department and Library Board greatly appreciated the donations.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASSO, MINNESOTA that the City Council and the City of Wabasso acknowledges and accepts the donations on behalf of the Ambulance Association, Fire Department and Library Boards.

BE IT FURTHER RESOLVED that the City Council expresses its thanks and appreciation for the donations.

CITY OF WABASSO

Carol Atkins, Mayor

ATTEST:

Larry J Thompson, Clerk

**CITY OF WABASSO
2021 DONATIONS**

| | | |
|-------------------|--|-------------------|
| Ambulance | | |
| 1/21/2020 | St. Anne's Catholic Church | \$200.00 |
| 4/20/2020 | Nancy Rohlik in memory of Verna Timm | \$200.00 |
| 6/23/2020 | Wabasso Lions | \$500.00 |
| 9/14/2020 | Ambulance Association Fund Raiser | \$8,095.00 |
| 9/21/2020 | Anonymous | \$100.00 |
| 11/23/2020 | Ambulance Association Fund Raiser | \$500.00 |
| 12/7/2020 | Wanda State Bank | \$2,500.00 |
| Fire | | |
| 3/16/2020 | Land O Lakes | \$200.00 |
| 3/16/2020 | Farmward Cooperative | \$200.00 |
| 6/23/2020 | Wabasso Lions | \$500.00 |
| 7/22/2020 | Mark Guetter | \$500.00 |
| 9/15/2020 | Brian and Mary Sue Fischer | \$100.00 |
| 10/26/2020 | Farmward Cooperative | \$200.00 |
| 11/17/2020 | Land O Lakes | \$200.00 |
| | | |
| Library | | |
| 1/27/2020 | Mary Kay Welu | \$25.00 |
| 4/1/2020 | Jane Klaers (Veronica Johanneck Memorial) | \$200.00 |
| 5/7/2020 | Diane Bergstrom (Veronica Johanneck Memorial) | \$25.00 |
| 6/30/2020 | Sharon Abernat (Beth Ann Walz Memorial) | \$100.00 |
| 8/1/2020 | Redwood Westside Center | \$750.00 |
| 11/17/2020 | Library Craft Fair | \$4,859.00 |

**CITY OF WABASSO
WABASSO, MINNESOTA**

Resolution No. 2020-

**Resolution Transferring funds from the Sewer and
Water Departments for the Building America Bond Requirements**

WHEREAS, the city financed various improvements for the Water and Sewer Departments with Build America Bonds, and

WHEREAS, the City is required to provide a set amount of reserves each year per the terms of the bond agreement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WABASSO, MINNESOTA that the following transfers be made for the Build America Bond Fund reserves.

| From | To | Amount |
|-------------------|--------------------------|-------------|
| Water Fund (#601) | 2010 Build America Bonds | \$29,000.00 |
| Sewer Fund (#602) | 2010 Build America Bonds | \$ 7,200.00 |

CITY OF WABASSO

Carol Atkins, Mayor

ATTEST:

Larry J Thompson, Clerk



Ambulance Service Billing Agreement

**Optum Holdings, LLC
d/b/a Expert T Billing
And
The City of Wabasso Ambulance**

This agreement for service commencing on January 1, 2021 between The City of Wabasso, a ("CUSTOMER") and Optum Holdings LLC, a South Dakota LLC, d/b/a Expert T Billing ("CONTRACTOR") shall specify the billing services the CONTRACTOR will provide to the CUSTOMER.

1. CONTRACTOR SERVICES AND OBLIGATIONS

1.1 The CONTRACTOR agrees to provide and furnish ambulance billing services for the accounts receivable of the CUSTOMER as follows:

- 1.1.1 Preparation of initial and monthly statements for all accounts and mailing to responsible parties.
- 1.1.2 Submitting claims to all insurance companies, including Medicare, Medicaid, VA and other insurance providers.
- 1.1.3 Processing and assisting individuals with accounts and with third party insurance payments (private insurance) in order to coordinate payment to the CUSTOMER.
- 1.1.4 Issue up to three (3) billing statements on each account.
- 1.1.5 Issue delinquent account letters on all accounts that have not had payment activity for 120 days.
- 1.1.6 Perform telephone follow-up calls on accounts to patients, medical providers, insurance carriers, or other facilitators to ensure reasonable collection efforts have been attempted. This would include the use of internet resources when applicable.
- 1.1.7 Per CUSTOMER authorization or directive, refer to a designated collection agency or law firm delinquent accounts which have failed to have payment activity after the delinquent account letter was mailed.
- 1.1.8 All accounts authorized for collection agency or law firm handling and as permitted under MN State Statute 270 A, shall be submitted to the Minnesota Department of Revenue and certified for collection per the Minnesota Revenue Recapture Act.
- 1.1.9 Furnish to the CUSTOMER a monthly accounting of all charges and revenue statements handled during the month as well as other billing system reports.

- 1.1.10 Respond to inquiries from individuals who have received ambulance services which are related to their accounts and balances due.
- 1.1.11 Forward complaints and all pertinent written comments received regarding the CUSTOMER to the CUSTOMER'S designee.
- 1.1.12 Retain possession of a back-up billing software program at a secure off-site location.
- 1.1.13 Perform and maintain a computer back-up of accounts receivable records on a daily basis.
- 1.1.14 At the termination of this agreement, return to the CUSTOMER all accounts receivable records and billing information as provided by the CUSTOMER over the course of the billing agreement(s).
- 1.1.15 Train and, where required, license CONTRACTOR personnel to provide services hereunder and to provide such services in accordance with all applicable laws, ordinances, regulations and rules of federal, state and local authority. CONTRACTOR will obtain all necessary certificates, permits and licenses at CONTRACTOR'S sole expense and, upon request, provide the CUSTOMER with evidence thereof.
- 1.1.16 Maintain a general liability insurance policy with a contract liability rider of \$2,000,000 annual aggregate and \$2,000,000 per occurrence, which amounts and policy are subject to change as deemed commercially reasonable by CONTRACTOR or CONTRACTOR'S insurance company. The CUSTOMER shall be named as an additional insured on the policy.

2. CUSTOMER OBLIGATIONS

- 2.1 The CUSTOMER agrees to provide and furnish the CONTRACTOR the following:
 - 2.1.1 Information required by the CONTRACTOR to properly bill the accounts. Information shall be in the form of legible paper EMS Patient Care Reports (PCRs) or from electronic Patient Care Reports. Legible information shall be required from electronic as well as paper information.
 - 2.1.2 When available, hospital admission face sheets and other information, including patient signatures, which may be available and legally obtainable for individuals receiving ambulance service when necessary for billing purposes.
 - 2.1.3 Information that is necessary regarding collection for accounts that remain delinquent after the CONTRACTOR has provided billing services.
 - 2.1.4 Payment as required under Article Three of this agreement.

3. PAYMENT FOR SERVICES

- 3.1 The CUSTOMER agrees to pay for services performed by the CONTRACTOR at the rate of **\$29.00** per each billable transport provided by CUSTOMER to CONTRACTOR. Pricing will be reviewed and potentially adjusted every 2 years.
- 3.2 The CONTRACTOR shall invoice the CUSTOMER on a monthly basis for services rendered and payment of each invoice shall be due within 30 days of the date of the invoice.

4. TERM, DEFAULT, AND TERMINATION

- 4.1 This agreement shall be effective on the date first mentioned above and shall extend through and include December 31, 2025 unless terminated prior to that date pursuant to this Article Four.
- 4.2 If any one or more of the following occurs: (1) a payment due from CUSTOMER to CONTRACTOR shall be and remain unpaid in whole or in part for more than sixty (60) days after same is due and payable; (2) CUSTOMER shall violate or default on any of the other covenant agreements, stipulations or conditions herein and such violation or default shall continue for a period of ten (10) days after written notice from CONTRACTOR of such violation or default; then it shall be optional for CONTRACTOR, without further demand or notice, to terminate this agreement and the said term ended and CONTRACTOR shall not be liable for damages by reason of such termination; but notwithstanding termination by CONTRACTOR, the liability of CUSTOMER for the payments provided herein shall not be relinquished or extinguished for the services provided prior to termination. CUSTOMER shall be responsible for, in addition to the payments agreed to be paid hereunder, reasonable attorneys' fees and costs incurred by CONTRACTOR to enforce the provisions of this Agreement or to collect the payments due CONTRACTOR hereunder.
- 4.3 Each right or remedy of CONTRACTOR provided for in this agreement shall be cumulative and shall be in addition to every other right or remedy provided for in this agreement now or hereafter existing at law or in equity or by statute or otherwise.
- 4.4 CONTRACTOR shall not be deemed to be in default under this agreement until CUSTOMER has given CONTRACTOR written notice specifying the nature of the default and CONTRACTOR does not cure such default within (30) days after receipt of such notice or within such reasonable time thereafter as may be necessary to cure such default where such default is of such a character as to reasonably require more than thirty (30) days to cure.
- 4.5 CUSTOMER or CONTRACTOR may terminate this agreement for any reason upon 60 days written notice, at which time all outstanding payments due from CUSTOMER to CONTRACTOR shall become immediately due and payable.

5. INDEMNIFICATION

- 5.1 Each party agrees that it shall protect, indemnify and hold harmless from and

against all liabilities, actions, damages, claims, demands, judgment, losses, costs, expenses, suits or actions and attorneys' fees, and shall defend the other in any suit, including appeals, for loss or damage to property caused by the negligent acts or omissions of the indemnifying party, its agents or employees, in connection with or as a result of this agreement, the performance of either party's obligations hereunder or the performance of services governed by this agreement. Neither party shall be required to reimburse, defend or indemnify the other party for loss or claim due to the negligence of such other party. In case of joint or concurrent negligence of the parties giving rise to a loss or claim against either one or both, each shall have full rights of contribution against the other.

- 5.2 Each party shall promptly notify the other party of the assertion of any claim against which the party is indemnified by the other party.

6. GENERAL PROVISIONS

- 6.1 Nothing in this agreement is intended or shall be construed to create an employer - employee relationship, a partnership, a joint venture, or a lessor-lessee relationship between the parties.
- 6.2 Each party understands and agrees that it is responsible for payment of the wages, salaries and benefits of its own employees and that the other party shall not pay or withhold any sums for income tax, unemployment insurance, workers compensation premiums, social security or any other withholding required by law or any other agreement.
- 6.3 This agreement shall be interpreted, construed and governed by the laws of the State of Minnesota.
- 6.4 This agreement may be amended or modified only in writing and signed by both parties.
- 6.5 This agreement constitutes the entire agreement between the parties and shall bind and inure to the benefit of the CUSTOMER and the CONTRACTOR and their respective successors and assigns.
- 6.6 This agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, taken together, shall constitute only one agreement.
- 6.7 Any notice required or permitted under this agreement shall be deemed sufficiently given or served if e-mailed to brian@experttbilling.com or sent by United States mail, addressed as follows:

If to CONTRACTOR to:
Expert T Billing
Attention: Brian Brosdahl
321 3rd Street, Suite 101
Farmington, MN 55024

If to CUSTOMER to:
The City of Wabasso
PO Box 60
Wabasso, MN 56293

CONTRACTOR and CUSTOMER shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party.

Invoices sent by CONTRACTOR to CUSTOMER shall be sent via regular mail to the address set forth above, as may be changed from time to time by CUSTOMER or by email as designated by the CUSTOMER.

- 6.8 If any term or provision of this agreement shall to any extent be held invalid or unenforceable, the remainder shall not be affected thereby, and each other term and provision of this agreement shall be valid and be enforced to the fullest extent permitted by law. No receipts or acceptance by CONTRACTOR from CUSTOMER of less than the monthly payments herein stipulated shall be deemed to be other than a partial payment on account for any due and unpaid amounts; no endorsement or statement of any check or any letter or other writing accompanying any check or payment of rent to CONTRACTOR shall be deemed an accord and satisfaction, and CONTRACTOR may accept and negotiate such check or payment without prejudice to CONTRACTOR's rights to (i) recover the remaining balance of such unpaid amounts or (ii) pursue any other remedy provided in this agreement. Time is of the essence with respect to the due performance of the terms, covenants and conditions herein contained.

7 HIPAA BUSINESS ASSOCIATE ADDENDUM

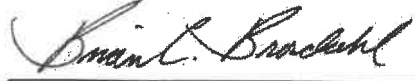
The attached updated HIPAA Business Associate Addendum is incorporated herein in order to satisfy the requirements of the final and/or amended regulations in compliance with the privacy regulations pursuant to Public Law 104-191 of August 21, 1996, known as the Health Insurance Portability and Accountability Act of 1996.

IN WITNESS WHEREOF, each of the parties hereto has caused this agreement to be executed on its behalf by its duly authorized officer or other representatives on this _____ day of _____, 20__.

City of Wabasso

Optum Holdings, LLC
d/b/a Expert T Billing

By: _____

By:  _____

Print Name: _____

Printed Name: Brian Brosdahl

Title: _____

Title: President

BUSINESS ASSOCIATE AGREEMENT (HIPAA)

This Privacy Agreement ("Agreement"), is effective upon signing this Agreement and is entered into by and between **City of Wabasso** ("Covered Entity") and **Expert T Billing** (the "Business Associate").

I. Term. This Agreement shall remain in effect for the duration of this Agreement and shall apply to all of the Services and/or Supplies delivered by the Business Associate pursuant to this Agreement.

II. HIPAA Assurances. In the event Business Associate creates, receives, maintains, or otherwise is exposed to personally identifiable or aggregate patient or other medical information defined as Protected Health Information ("PHI") in the Health Insurance Portability and Accountability Act of 1996 or its relevant regulations ("HIPAA") and otherwise meets the definition of Business Associate as defined in the HIPAA Privacy Standards (45 CFR Parts 160 and 164), Business Associate shall:

- (a) Recognize that HITECH (the Health Information Technology for Economic and Clinical Health Act of 2009) and the regulations thereunder (including 45 C.F.R. Sections 164.308, 164.310, 164.312, and 164.316), apply to a business associate of a covered entity in the same manner that such sections apply to the covered entity;
- (b) Not use or further disclose the PHI, except as permitted by law;
- (c) Not use or further disclose the PHI in a manner that had the Covered Entity done so, would violate the requirements of HIPAA;
- (d) Use appropriate safeguards (including implementing administrative, physical, and technical safeguards for electronic PHI) to protect the confidentiality, integrity, and availability of and to prevent the use or disclosure of the PHI other than as provided for by this Agreement;
- (e) Comply with each applicable requirements of 45 C.F.R. Part 162 if the Business Associate conducts Standard Transactions for or on behalf of the Covered Entity;
- (f) Report promptly to the Covered Entity any security incident or other use or disclosure of PHI not provided for by this Agreement of which Business Associate becomes aware;
- (g) Ensure that any subcontractors or agents who receive or are exposed to PHI (whether in electronic or other format) are explained the Business Associate obligations under this paragraph and agree to the same restrictions and conditions;
- (h) Make available PHI in accordance with the individual's rights as required under the HIPAA regulations;
- (i) Account for PHI disclosures for up to the past six (6) years as requested by Covered Entity, which shall include: (i) dates of disclosure, (ii) names of the

entities or persons who received the PHI, (iii) a brief description of the PHI disclosed, and (iv) a brief statement of the purpose and basis of such disclosure; (j) Make its internal practices, books, and records that relate to the use and disclosure of PHI available to the U.S. Secretary of Health and Human Services for purposes of determining Customer's compliance with HIPAA; and (k) Incorporate any amendments or corrections to PHI when notified by Customer or enter into a Business Associate Agreement or other necessary Agreements to comply with HIPAA.

III. Termination Upon Breach of Provisions. Notwithstanding any other provision of this Agreement, Covered Entity may immediately terminate this Agreement if it determines that Business Associate breaches any term in this Agreement. Alternatively, Covered Entity may give written notice to Business Associate in the event of a breach and give Business Associate five (5) business days to cure such breach. Covered Entity shall also have the option to immediately stop all further disclosures of PHI to Business Associate if Covered Entity reasonably determines that Business Associate has breached its obligations under this Agreement. In the event that termination of this Agreement and the Agreement is not feasible, Business Associate hereby acknowledges that the Covered Entity shall be required to report the breach to the Secretary of the U.S. Department of Health and Human Services, notwithstanding any other provision of this Agreement or Agreement to the contrary.

IV. Return or Destruction of Protected Health Information upon Termination. Upon the termination of this Agreement, unless otherwise directed by Covered Entity, Business Associate shall either return or destroy all PHI received from the Covered Entity or created or received by Business Associate on behalf of the Covered Entity in which Business Associate maintains in any form. Business Associate shall not retain any copies of such PHI. Notwithstanding the foregoing, in the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible upon termination of this Agreement, Business Associate shall provide to Covered Entity notification of the condition that makes return or destruction infeasible. To the extent that it is not feasible for Business Associate to return or destroy such PHI, the terms and provisions of this Agreement shall survive such termination or expiration and such PHI shall be used or disclosed solely as permitted by law for so long as Business Associate maintains such Protected Health Information.

V. No Third Party Beneficiaries. The parties agree that the terms of this Agreement shall apply only to themselves and are not for the benefit of any third party beneficiaries.

VI. De-Identified Data. Notwithstanding the provisions of this Agreement, Business Associate and its subcontractors may disclose non-personally identifiable information provided that the disclosed information does not include a key or other mechanism that would enable the information to be identified.

VII. Amendment. Business Associate and Covered Entity agree to amend this Agreement to the extent necessary to allow either party to comply with the Privacy

Standards, the Standards for Electronic Transactions, the Security Standards, or other relevant state or federal laws or regulations created or amended to protect the privacy of patient information. All such amendments shall be made in a writing signed by both parties.

VIII. Interpretation. Any ambiguity in this Agreement shall be resolved in favor of a meaning that permits Covered Entity to comply with the then most current version of HIPAA and the HIPAA privacy regulations.

IX. Definitions. Capitalized terms used in this Agreement shall have the meanings assigned to them as outlined in HIPAA and its related regulations.

X. Survival. The obligations imposed by this Agreement shall survive any expiration or termination of this Agreement.

COVERED ENTITY – City of Wabasso

Signature _____ Date _____

Print Name _____ Title: _____

BUSINESS ASSOCIATE – Expert T Billing

Signature Brian C. Brosdahl Date 11/18/20

Print Name Brian Brosdahl Title: President

CITY OF WABASSO

2021 OPERATING BUDGET

December 8, 2020

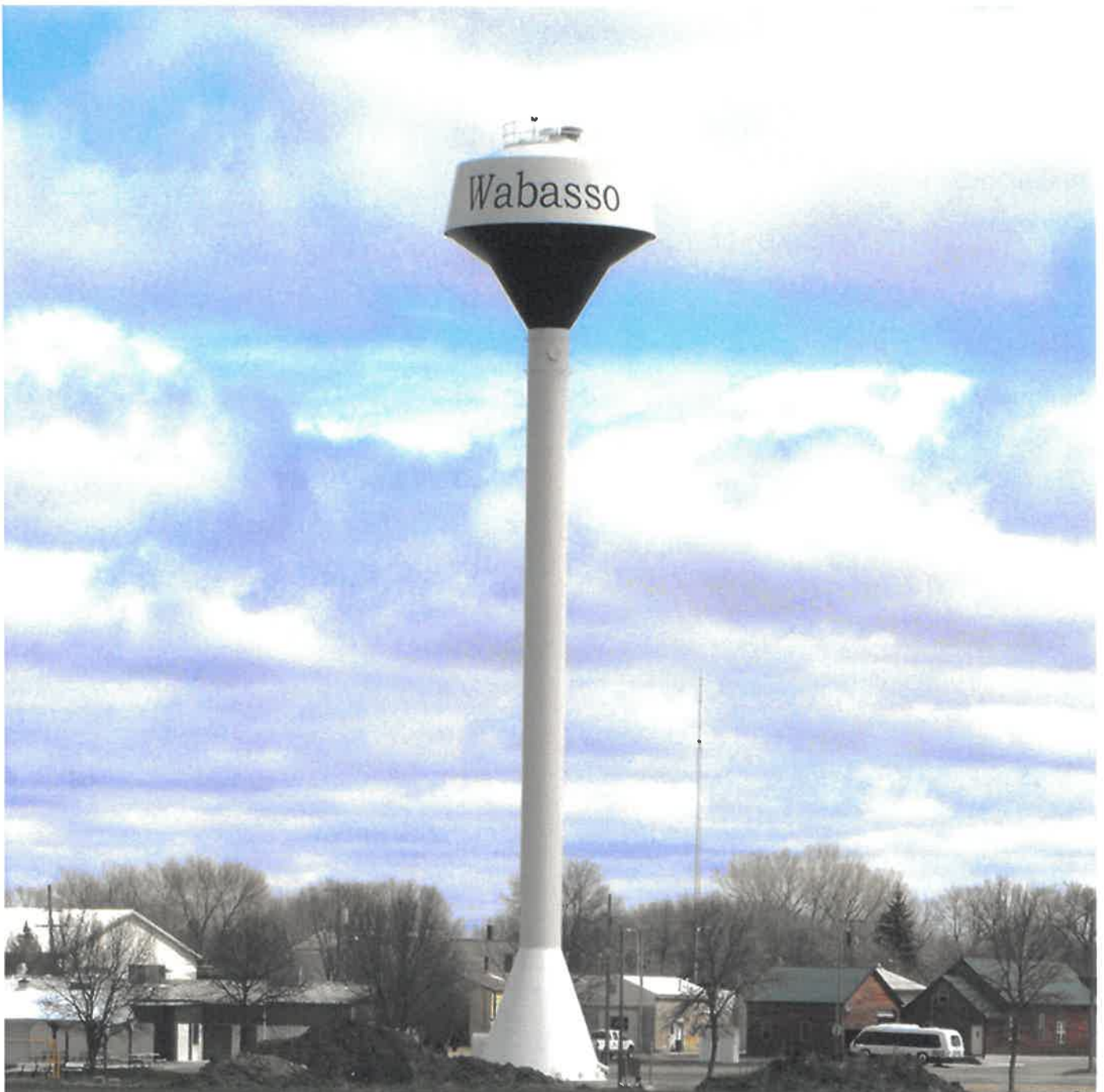


TABLE OF CONTENTS

| | |
|----------------------------|----|
| Transmittal Letter | 1 |
| Tax Levy Comparisons | 5 |
| General Fund Summary | 6 |
| General Fund Revenues | 7 |
| General Fund Expenditures | 9 |
| Library | 14 |
| Fire | 15 |
| Ambulance | 16 |
| Cemetery | 17 |
| Water | 18 |
| Sewer | 19 |
| Sanitation | 20 |
| Summary Debt Service Funds | 21 |
| Future Debt Service | 22 |
| Charts | 23 |

To: Mayor and Council Members
From: Larry J Thompson, City Clerk/Treasurer/Administrator
Date: December 8, 2020
RE: 2021 Operating Budget

I am pleased to submit the proposed 2021 Operating Budget for consideration at the December 14, 2020 Truth in Taxation Hearing. The following is a summary of the Budget.

SUMMARY.

I would like to first point out what is not in the budget. It was my intention to include a 5-year Capital Improvement Plan, but my focus with this budget became to familiarize myself with the city operations, finances and future needs, and format the information into a document that made sense. I have a decent grasp of the city's financial position and most of its needs, and hope to have a more complete budget for the 2022 fiscal year.

The Budget is mostly based on a continuation of existing programs with very little in the way of new initiatives. Again, I would expect the 2022 budget will be based more on a strategic/long range plan and a fiscal policy that I hope will be implemented by the City Council during the first half of 2021.

2020 was an anomaly as far as city operations (and life in general) go. The COVID-19 pandemic had a tremendous impact on city operations which is reflected in the budget. I would expect the first half of 2021 to be similar to 2020 as we continue to deal with the pandemic.

The Sewer Fund will require the most attention in 2021. While I would expect it to operate mostly the same in 2021, the \$22,000,000 sewer project should begin in earnest by fall of 2021 which will require a complete major overhaul of the sewer financing. This will be addressed later in this memo.

I have also included the departmental fund balances so the Council can track how each fund is performing. The council may take these funds into consideration when considering capital purchases, setting tax levies and revenue rates. The fund balances are relatively straight forward except for the utility funds, which uses an accounting method that does not readily lend itself for annual budgeting. For budgeting purposes I feel a better method is offsetting short term assets (cash, accounts receivable, etc.) with short term liabilities (accounts payable, etc.) to represent the funds "liquidity" position. The water tower represents a significant portion of the Water Department fund balance, but I don't believe it would have much value if it was needed to address an immediate financial issue.

I have included charts in the back section of the budget to give more of a visual representation.. Please let me know if there are any additional charts that you would like to have included in the final document.

CAPITAL IMPROVEMENT PLAN/SINKING FUNDS:

One of the major goals for the next budget is to include a capital improvement plant. Most capital improvement expenditures are large, one-time purchases. It is extremely important to balance these

costs out over time so that the city's streets, equipment, utility plants and facilities are continually being maintained and improved, and the city is not riding a financial roller coaster with expenditures.

TAX LEVY.

The proposed tax levy consists of the General Levy which is discretionary and the Debt Levy which the Council has little discretion. The proposed budget recommends a total Property Tax Levy of \$473,187, or a 3.73% increase, which includes a General Fund Property Tax Levy of \$327,583 or a 3.00% increase. If the Council decides to not increase the General Fund Property Tax Levy, the total Property Tax Levy would still need to be increased as the debt levy will increase 5.62%. As noted the Council does not have discretion in reducing this levy. That is why it is extremely important to monitor the city's debt spending.

PERSONNEL/SALARIES

The budget proposed to keep personnel at approximately the same levels as 2020. There will be an increase in personnel costs in the Community Center as the pandemic starts to ease. The Council has not set salaries at this time, but I have included an \$8,200 contingency in the budget for salary increases. The proposed budget includes the following personnel:

- Mike Remiger – Streets, Community Center, Compost, Sanitation. Library maintenance, EDA maintenance, and assists with Utilities as needed.
- Gary Lensing – Assists Parks, Streets and Utilities as needed. Main duties are mowing city properties, parks and athletic fields.
- Paul Plaetz – Utilities, Community Center, and Snow Plowing.
- Larry Thompson – City Clerk, Treasurer, Office Duties and assists the EDA.
- Part Time Office Assistant – I would anticipate having the assistant return shortly after the first of the year.
- Part Time Community Center – Assists with cleaning the Community Center. Due to the pandemic this position is vacant, but will be brought back once rentals begin to pick up.
- Scott Sobocinski – Library Director 35 hours/week.
- Joanne Krause – Part time Library Assistant – Approximately 17 hours/week.
- **Library Assistants – As needed to cover Library hours.**

GENERAL FUND

The budget proposes a \$38,332 reduction in spending in 2021. This is mostly due to a one-time CARES grant in 2020. I do not anticipate additional help from the State or Federal government. Also, there were approximately \$22,000 of improvements to the Softball Field that will not be repeated in 2020. The General Fund carries a healthy fund balance. At a minimum I feel the city should carry a fund balance equal to one half of the operating expenditures. Some highlights in the General Fund are:

- Public Safety – The Sheriff's contract is proposed to be kept at the same level of patrol. There has been concerns raised that perhaps we should have a stronger police presence in the community.
- Community Center – The budget includes \$10,000 for capital or building improvements.
- Parks and Recreation – the Budget includes \$11,000 for capital improvements. It is anticipated the city will contract for recreation programs with the school district this summer

- Public Works includes \$60,000 for street repairs, crack sealing, etc. and \$20,000 for capital purchases. The main purchase will be a new lawn mower and a bucket for the tractor. Public Works illustrates a good example of how a sinking fund/capital improvement plan would work. As you will note the expenditures for street improvements and capital purchases has gone up and down significantly during the past years. The idea would be to establish a goal at a level the council feels comfortable and set that money aside each year. Some years you may spend less than that level or in other years you may have significantly higher expenditures but it is funded at a consistent level year after year for planning purposes
- Transfers – The following operating transfers will be made from the General Fund to assist other departments:

| | |
|-------------|---|
| Fire Relief | \$17,000 (This money is received from the state for Fire Relief purposes) |
| Ambulance | \$16,000 |
| Library | \$43,535 |
| EDA | \$ 5,000 |
| Fire | \$25,968 |

LIBRARY

No major items to report in the Library operations. The Library does carry a health fund balance.

FIRE

No major items to report in the Fire Operations. I have included approximately \$20,000 in equipment and building equipment. Again, a capital improvement plan is critical as fire apparatus is very expensive and we should plan for major purchases. I would rate the Fire Department fund balance as being weak.

AMBULANCE

No major items to report in the Ambulance department. My comments regarding capital expenditures would be echoed with the Ambulance. The city has set a goal of setting \$18,000 aside for the purchase of a new unit provided funds are available. This \$18,000 could conceivably be part of the capital improvement plan. Note that the Ambulance fund balance took a \$199,000 "hit" in 2018 when it purchased a new ambulance unit. The Ambulance has a healthy fund balance at this time. The service fees will require close monitoring as it is a major component of the budget and highly sensitive to insurance and Medicare changes over which the city has little control.

WATER

The Water fund includes a new initiative for contracting with a private company to provide maintenance and improvements to the water tower. The city would pay an annual fee and the company would put it on a scheduled maintenance program. This will be presented to the council before a contract is signed. The budget also includes \$28,000 for a new control board and two new pumps. It also includes the following transfers:

Build America Bond Fund \$49,425

Build America Bond Reserves \$29,000 (Required by the federal loan program)

SEWER

This department is the “800 lb. gorilla” in the room. As you are aware, engineering design and survey work are underway for a \$22,000,000 sewer rehab project that is anticipated will begin some time in the fall of 2021. While it should not have major impact on operations in 2021 other than demanding more of Paul’s time, we will need to develop a financial plan that will include project costs, cash flow, the federal/state grant (75%) and the RD Loan (25%). Plans will need to be made to repay the loan which will be amortized over 39 years at 1.25 – 1.75% interest. Some of the debt costs will be offset by reduced operation costs. At this time, we don’t know the final costs or interest rates but we can make some assumptions. My belief is that rates will need to be raised in the future, and I would recommend that rates be increased some time in **2021 by 10%**. I believe they will need to be increased again in 2022, but at that time we will know the project, operation and debt service costs. One of the tools that can assist the city is the Sewer Fund debt transfer will be reduced significantly starting in 2025. This can be used to offset the 2021 Sewer Rehab Project debt service costs. This is noted in the Debt Service section of the budget. The Sewer Fund has a poor fund balance.

SANITATION

Since this is mostly a pass through budget, there are no major issues to report. The fund will be monitored to ensure service fees are covering contracted costs. While the fund is mainly a pass through and monthly billings cash flow the expenses, it should be noted that in 2018 the fund took a \$30,000 “hit” due to the extraordinary costs from the flood and had to wait until 2019 to get the FEMA payment. While this was an anomaly, it does illustrate how one event can have a significant impact on a department’s financial health.

DEBT SERVICE

The city’s Debt Service Funds are performing nicely. One of the programs that will be introduced this year will be the development of a Fiscal Policy. As I’ve mentioned before, a potential financial pitfall is the mismanagement of debt. This can happen in a variety of ways, but the most common occurrence for small cities is getting overextended with debt. The city’s current debt levy to total levy is 30%. As noted in my opening remarks, this means 30% of your levy is locked in with no flexibility. This is one of the policies I plan to introduce. I feel a good range is 15% to 25%. I won’t go into details at this time because the current debt levy “is what it is” and little can be done this year.

One very important item to note is the Property Tax Debt Levy is scheduled to drop by approximately \$90,000 annually in 2023 and the Sewer Fund debt transfer will drop \$42,000 annually in 2025 and another \$28,550 in 2026. This will allow the Council a greater flexibility when preparing a financial plan for the 2021 Sewer Rehab Project.

INTERFUND DEBT

The city has carried some significant Interfund Balances over the past several years that I plan to address in the city’s long range financial plan in 2021. Some examples: Fire Fund owes the Water Fund \$45,000; 2016A Refunding Bond fund owes the General Fund \$130,147; and the Sewer Fund owes the Water Fund \$90,223.

**CITY OF WABASSO
PRELIMINARY BUDGET**

LEVY COMPARISONS

5

| | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> |
|-----------------------------|---------------------|------------------|-------------------|-------------------|-------------------|-------------------|
| | GF Levy Inc. | | | | | 3% |
| General Fund | \$ 251,852 | \$ 266,111 | \$ 284,544 | \$ 292,020 | \$ 318,042 | \$ 327,583 |
| 1 Refunding Trail Add'n) | \$ 66,023 | \$ 71,240 | \$ 74,433 | \$ 77,541 | \$ 79,514 | \$ 82,471 |
| nding Bonds | \$ 18,700 | \$ 18,300 | \$ 17,600 | \$ 22,100 | \$ 16,000 | \$ 20,300 |
| , TIF Bonds | \$ - | \$ - | | | | \$ - |
| erica Bonds | \$ - | \$ - | | | | \$ - |
| 'emnet Levy | | | | \$ 26,149 | \$ 28,333 | \$ 28,333 |
| ment Bonds | | | | \$ 10,543 | \$ 9,746 | \$ 9,999 |
| TOTAL | \$ 336,575 | \$355,651 | \$ 376,577 | \$ 428,353 | \$ 451,635 | \$ 468,687 |
| EDA Levy | \$ 5,132 | \$ 5,000 | \$ 5,207 | \$ 4,669 | \$ 5,000 | \$ 5,000 |
| TOTAL | \$ 325,257 | \$360,651 | \$ 381,784 | \$ 433,022 | \$ 456,635 | \$ 473,687 |

Percentage Increase 3.73%

SUMMARY

6

GENERAL FUND SUMMARY

REVENUES

| | <u>2017</u> <u>Actual</u> | <u>2018</u> <u>Actual</u> | <u>2019</u> <u>Actual</u> | <u>2020</u> <u>Budget</u> | <u>2020</u> <u>Estimate</u> | <u>2021</u> <u>Budget</u> |
|---------------------------|------------------------------|------------------------------|------------------------------|------------------------------|--------------------------------|------------------------------|
| Taxes | 274,191 | 290,674 | 306,370 | 323,042 | 334,814 | 332,583 |
| License and Permits | 2,620 | 1,440 | 3,855 | 2,595 | 2,205 | 2,205 |
| Inergovernmental Revenue: | 240,215 | 245,446 | 250,969 | 239,366 | 305,400 | 254,350 |
| Fines & Forfeits | - | 393 | 33 | - | 115 | 115 |
| Interest Earned | 2,606 | 2,496 | 2,942 | 1,000 | 1,000 | 1,000 |
| Parks & Recreation | - | 108 | 12,597 | - | 21,316 | 9,000 |
| Community Center: | 9,125 | 6,121 | 8,443 | 5,000 | 4,100 | 7,500 |
| Other Revenues: | 33,035 | 16,009 | 104,171 | 7,600 | 3,794 | 8,294 |
| Other Sources: | 11,295 | 70,001 | - | - | - | - |
| TOTAL REVENUES | 573,087 | 632,688 | 689,380 | 578,603 | 672,744 | 615,048 |

EXPENDITURES

| | | | | | | |
|---------------------------|-----------------|----------------|----------------|----------------|----------------|----------------|
| GENERAL GOVERNMENT | 107,669 | 116,980 | 122,514 | 129,725 | 139,213 | 133,467 |
| PUBLIC SAFETY: | 45,668 | 56,448 | 57,228 | 59,513 | 85,776 | 62,808 |
| COMMUNITY CENTER | 60,877 | 47,750 | 24,748 | 42,600 | 39,120 | 39,725 |
| PARK AND RECREATION | 28,289 | 35,542 | 44,759 | 40,781 | 46,022 | 36,470 |
| Civil Defense | - | - | - | - | 909 | 900 |
| PUBLIC WORKS | 180,267 | 176,889 | 317,503 | 209,500 | 168,375 | 197,240 |
| OTHER EXPENDITURES | 166,484 | 139,824 | 93,622 | 97,285 | 173,966 | 119,446 |
| Contingencies | - | (93) | - | (800) | - | 24,992 |
| TOTAL EXPENDITURES | 589,254 | 573,340 | 660,374 | 578,603 | 653,380 | 615,048 |
| NET GAIN/LOSS | (16,167) | 59,348 | 29,006 | - | 19,364 | (0) |

FUND BALANCE 1/1 **621,014** **604,847** **664,195** **693,201** **693,201** **712,565**

FUND BALANCE 12/31 **604,847** **664,195** **693,201** **693,201** **712,565** **712,565**

GENERAL FUND -101

| | | | 2017 | 2018 | 2019 | 2020 | 2020 | 2021 |
|-------------------------------------|-----------------|--|----------------|----------------|----------------|----------------|-----------------|----------------|
| | | | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Estimate</u> | <u>Budget</u> |
| REVENUES: | | | | | | | | |
| Taxes: | | | | | | | | |
| General Property | 101-41000-31000 | | 268,620 | 286,322 | 301,315 | 318,042 | 329,814 | 327,583 |
| MVH Credit | | | 396 | | 403 | | | |
| EDA | 101-41000-31010 | | 5,175 | 4,352 | 4,652 | 5,000 | 5,000 | 5,000 |
| Special Assessments | 101-41000-36100 | | - | - | - | - | - | - |
| Total Taxes | | | 274,191 | 290,674 | 306,370 | 323,042 | 334,814 | 332,583 |
| Licenses & Permits: | | | | | | | | |
| Liquor | 101-41000-32110 | | 2,620 | 1,440 | 3,700 | 2,400 | 2,100 | 2,100 |
| Beer | 101-41000-32111 | | - | - | | 75 | 75 | 75 |
| Dog/Cat | 101-41000-32240 | | - | - | 155 | 100 | 30 | 30 |
| Cigarette | 101-41000-34950 | | - | - | - | 20 | - | - |
| Golf Cart | 101-41000-32260 | | - | - | - | - | - | - |
| Total Licenses & Permits | | | 2,620 | 1,440 | 3,855 | 2,595 | 2,205 | 2,205 |
| Inergovernmental Revenue: | | | | | | | | |
| CARES Grant | 101-41000-33151 | | | | | | 58,140 | - |
| LGA | 101-41000-33400 | | 214,997 | 220,579 | 220,897 | 231,278 | 231,278 | 236,762 |
| Other State Aids | 101-41000-33400 | | 9,040 | 8,985 | 14,466 | - | - | |
| PERA Aid | 101-41000-33402 | | 588 | 588 | 588 | 588 | 588 | 588 |
| State Fire Aid | 101-41000-33403 | | 15,590 | 15,294 | 15,018 | 7,500 | 15,394 | 17,000 |
| market value credit | | | - | - | 403 | - | 442 | - |
| Total Intergov'n'l Revenue | | | 240,215 | 245,446 | 250,969 | 239,366 | 305,400 | 254,350 |
| Fines & Forfeits | 101-41000-35000 | | | 393 | 33 | | 115 | 115 |
| Interest Earned | 101-41000-36210 | | 2,606 | 2,496 | 2,942 | 1,000 | 1,000 | 1,000 |
| Parks & Recreation | | | | | | | | |
| Athletic Field: | | | | | | | | |
| Lease of Property | 101-41000-36220 | | - | 108 | 5,006 | - | - | - |
| Donations | 101-41000-36230 | | - | - | 7,591 | - | 21,316 | 6,000 |
| Total Athletic Field | | | - | 108 | 12,597 | - | 21,316 | 6,000 |
| Summer Recreation: | | | | | | | | |
| Fees | 101-41000-34700 | | - | - | - | - | - | 3,000 |
| Donations | 101-41000-36230 | | - | - | | | | |
| Total Summer Recreation | | | - | - | - | - | - | 3,000 |
| City Park: | | | | | | | | |
| Donations | 101-41000-36230 | | - | - | - | - | | - |
| Total Parks & Recreation | | | - | 108 | 12,597 | - | 21,316 | 9,000 |

Revenues, Con't

8

| | | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2020</u> | <u>2021</u> |
|-------------------------------------|-----------------|----------------|----------------|----------------|----------------|-----------------|----------------|
| | | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Estimate</u> | <u>Budget</u> |
| Community Center: | | | | | | | |
| Rent & Fees | 101-41000-34101 | 8,225 | 6,121 | 7,443 | 5,000 | 4,100 | 7,500 |
| Donations | 101-41000-36230 | 900 | - | 1,000 | - | - | - |
| Total Community Center | | 9,125 | 6,121 | 8,443 | 5,000 | 4,100 | 7,500 |
| Other Revenues: | | | | | | | |
| Refunds/Reimb | 101-41000-34950 | 4,088 | 9,661 | 15,245 | 5,000 | 500 | 5,000 |
| Franchise Tax | 101-41000-38050 | 1,073 | 1,046 | 1,021 | 1,100 | 912 | 912 |
| Sale of Property | 101-41000-39101 | 20,001 | - | 63,871 | - | - | - |
| Other Revenues | 101-41000-34950 | - | - | 5,309 | | 1,182 | 1,182 |
| Misc. - Fire Relief | 101-41000-34950 | 7,873 | 5,302 | 10,514 | 1,500 | 1,200 | 1,200 |
| Insurance Proceeds | 101-41000-36241 | - | - | 8,211 | - | - | - |
| Transfers from other funds | | - | - | - | - | - | - |
| Total Other Revenue | | 33,035 | 16,009 | 104,171 | 7,600 | 3,794 | 8,294 |
| Other Sources | | | | | | | |
| Sale of Capital Assets | | 11,295 | 70,001 | | | | |
| TOTAL GENERAL FUND REVENUES: | | 573,087 | 632,688 | 689,380 | 578,603 | 672,744 | 615,048 |

2021

GENERAL FUND - 101

9

GENERAL GOVERNMENT

Legislative

| | |
|------------------|---------------|
| Council Salary | 101-41110-103 |
| Sp Mtgs/Per Diam | 101-41110-110 |
| Fica/Mc | 101-41110-122 |
| Dues | 101-41110-433 |

Total Legislative

| 2017 Actual | 2018 Actual | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|----------------|----------------|----------------|----------------|------------------|----------------|
| - | - | 5,070 | 6,000 | 6,000 | 6,000 |
| - | - | - | 350 | - | 350 |
| - | - | 457 | 450 | 450 | 224 |
| - | - | 1,275 | 350 | 886 | 886 |
| - | - | 6,802 | 7,150 | 7,336 | 7,460 |

Executive:

| | |
|------------------|---------------|
| Mayor Salary | 101-41310-101 |
| Sp Mtgs/Per Diam | 101-41310-110 |
| Fica/Mc | 101-41310-122 |
| Other | 101-41310-430 |
| Dues | 101-41310-433 |

Total Executive

| | | | | | |
|-------|-------|-------|-------|-------|-------|
| 6,660 | 6,900 | 1,696 | 2,000 | 1,867 | 1,867 |
| - | - | - | 300 | 300 | 300 |
| 505 | 527 | 129 | 180 | 180 | 180 |
| - | - | - | - | - | - |
| 432 | 375 | - | 25 | - | - |
| 7,597 | 7,802 | 1,825 | 2,505 | 2,347 | 2,347 |

Financial Administration (41400)

| | |
|-----------------------|---------------|
| Salary | 101-41400-101 |
| Part Time | 101-41400-103 |
| Pera | 101-41400-121 |
| Fica/mc | 101-41400-122 |
| Schools | 101-41400-208 |
| Supplies | 101-41400-210 |
| Service Contract | 101-41400-306 |
| Clerk Consulting Fees | 101-41400-307 |
| Telephone | 101-41400-321 |
| Postage | 101-41400-322 |
| Legal Notices - (PH) | 101-41400-352 |
| Repairs | 101-41400-404 |
| Computer Support | 101-41400-413 |
| Equipment Rental | 101-41400-414 |
| Miscellaneous | 101-41400-430 |
| Dues | 101-41400-433 |
| Miscellaneous | 101-41400-430 |
| Capital Outlay | 101-41400-500 |

Total Financial Admin

| | | | | | |
|--------|--------|--------|--------|--------|--------|
| 50,992 | 56,630 | 54,418 | 53,500 | 61,475 | 60,000 |
| - | - | 3,800 | 5,200 | 2,000 | 5,250 |
| - | 3,973 | 4,021 | 3,800 | 3,300 | 3,900 |
| 7,512 | 4,375 | 4,393 | 4,500 | 4,000 | 4,274 |
| - | 20 | 281 | 1,000 | - | - |
| 2,511 | 1,559 | 1,552 | 2,000 | 1,672 | 1,700 |
| - | - | - | - | 136 | - |
| - | - | - | - | 4,500 | 500 |
| 2,358 | 2,132 | 2,395 | 2,800 | 2,100 | 2,100 |
| 2,772 | 2,291 | 2,295 | 2,000 | 3,200 | 3,000 |
| - | - | - | - | 350 | - |
| - | 154 | 175 | 200 | - | - |
| - | - | 1,798 | 1,600 | 1,785 | 1,785 |
| 1,707 | 1,739 | 1,710 | 1,700 | 1,700 | 1,700 |
| 3,015 | - | 20 | 20 | 100 | 20 |
| 370 | 45 | 45 | 350 | 432 | 432 |
| - | 2,449 | 205 | 500 | - | - |
| - | - | 789 | 1,000 | 1,480 | - |
| 71,237 | 75,367 | 77,897 | 80,170 | 88,230 | 84,661 |

Other Governmental

| | |
|-----------------------|-------------------|
| Elections | 101-41410-104 |
| Publishing & Printing | 101-41420-351/352 |
| Accounting & Auditing | 101-41530-301 |
| Assessor | 101-41550-305 |
| Legal Fees | 101-41610-304 |

Total Other Expenses

| | | | | | |
|---------|---------|---------|---------|---------|---------|
| - | 93 | 2,788 | 800 | 1,000 | - |
| 3,576 | 1,881 | 2,788 | 5,500 | 3,000 | 3,500 |
| 20,235 | 26,735 | 20,240 | 21,000 | 22,000 | 22,000 |
| 5,024 | 5,102 | 5,090 | 5,100 | 5,000 | 5,000 |
| - | - | 7,872 | 7,500 | 10,300 | 8,500 |
| - | - | - | - | - | - |
| 28,835 | 33,811 | 35,990 | 39,900 | 41,300 | 39,000 |
| 107,669 | 116,980 | 122,514 | 129,725 | 139,213 | 133,467 |

TOTAL GENERAL GOVERNMENT

PUBLIC SAFETY:

Police Protection (42100)

| | |
|------------------|---------------|
| Service Contract | 101-42100-306 |
| Heating Gas | 101-42100-383 |
| Miscellaneous | 101-42100-430 |
| Capital Outlay | 101-42100-500 |

Total Police Protection 101-42100-306

Fire Contribution 101-49000-720

TOTAL PUBLIC SAFETY**COMMUNITY CENTER**

| | |
|-------------------|-------------------|
| Salary | 101-41940-103 |
| Part Time | 101-41940-103 |
| Pera | 101-41940-121 |
| Fica/Mc | 101-41940-122 |
| Supplies | 101-41940-210 |
| Refunds | 101-41940-311 |
| Telephone | 101-41940-321 |
| Insurance | 101-41940-361 |
| Electricity | 101-41940-381 |
| Heating Gas | 101-41940-383 |
| Repairs/Maint | 101-41940-401/402 |
| Improveents Other | 101-41940-403 |
| Miscellaneous | 101-41940-404 |
| License | 101-41940-433 |
| Capital Outlay | 101-41940-500 |

Total Community Center**PARK AND RECREATION**

Parks and Recreation Geneeral

| | |
|----------------|---------------|
| Salary | 101-45200-101 |
| Pera | 101-45200-121 |
| Fica/Mc | 101-45200-122 |
| Supplies | 101-45200-210 |
| Electricity | 101-45200-381 |
| Repairs/Maint | 101-45200-402 |
| Miscellaneous | 101-45200-430 |
| Capital Outlay | 101-45200-500 |

Total City Park

PARK AND RECREATION (Cont.)

Summer Recreation (44110)

| | |
|-----------------|---------------|
| Salary - School | 101-45120-101 |
| Fica/Mc | 101-45120-122 |
| Supplies | 101-45120-210 |
| Svc. Contract | 101-45120-306 |
| Miscellaneous | 101-45120-430 |

Total Summer Recreation

| 2017 Actual | 2018 Actual | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|----------------|----------------|----------------|----------------|------------------|----------------|
| 31,980 | 32,760 | 33,540 | 34,000 | 35,000 | 36,840 |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| 31,980 | 32,760 | 33,540 | 34,000 | 35,000 | 36,840 |
| 13,688 | 23,688 | 23,688 | 25,513 | 50,776 | 25,968 |
| 45,668 | 56,448 | 57,228 | 59,513 | 85,776 | 62,808 |

| | | | | | |
|---------------|---------------|---------------|---------------|---------------|---------------|
| 10,098 | 9,590 | 7,907 | 10,000 | 6,000 | 6,272 |
| - | - | - | - | - | 2,750 |
| - | - | - | - | 450 | 470 |
| 1,302 | 1,121 | 952 | 1,400 | 393 | 411 |
| 2,051 | 1,139 | 872 | 2,000 | 102 | 2,000 |
| - | - | - | - | 1,500 | - |
| 763 | 476 | 452 | - | - | - |
| 2,162 | 1,679 | 1,517 | 1,700 | 2,161 | 2,200 |
| 8,122 | 8,537 | 7,368 | 9,000 | 6,426 | 7,500 |
| 3,909 | 5,406 | 3,714 | 4,500 | 4,500 | 5,000 |
| 2,673 | 7,710 | 616 | 3,000 | 1,769 | 3,000 |
| - | - | - | - | 5,000 | - |
| 1,487 | 2,500 | 1,350 | 700 | 72 | 72 |
| - | - | - | 300 | 50 | 50 |
| 28,310 | 9,592 | - | 10,000 | 10,697 | 10,000 |
| 60,877 | 47,750 | 24,748 | 42,600 | 39,120 | 39,725 |

| | | | | | |
|-------|-----|-------|-------|-----|-------|
| 611 | 248 | 674 | 600 | 50 | - |
| - | - | 42 | - | - | - |
| 45 | 12 | 43 | 80 | 4 | - |
| 20 | 80 | 120 | 75 | 338 | 338 |
| 277 | 265 | 312 | 300 | 324 | 324 |
| 98 | - | 10 | 500 | 100 | 500 |
| - | - | 150 | 50 | - | 50 |
| 1,215 | - | - | 500 | - | 500 |
| 2,266 | 605 | 1,351 | 2,105 | 816 | 1,712 |

| | | | | | |
|---|-------|-------|-------|---|-------|
| - | 3,227 | - | 3,500 | - | - |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| - | - | 2,738 | - | - | 3,500 |
| - | - | - | - | - | - |
| - | 3,227 | 2,738 | 3,500 | - | 3,500 |

2021
GENERAL FUND - 101

Athletic Field (44130)

| | |
|------------------|---------------|
| Full Time Salary | 101-45170-101 |
| Part Time Salary | 101-45170-103 |
| Pera | 101-45170-121 |
| Fica/Mc | 101-45170-122 |
| Supplies | 101-45170-210 |
| Gas & Oil | 101-45170-212 |
| Insurance | 101-45170-361 |
| Electricity | 101-45170-381 |
| Repairs/Maint | 101-45170-402 |
| Miscellaneous | 101-45170-430 |
| Capital Outlay | 101-45170-500 |

Total Athletic Field

| 2017 <u>Actual</u> | 2018 <u>Actual</u> | 2019 <u>Actual</u> | 2020 <u>Budget</u> | 2020 <u>Estimate</u> | 12 2021 <u>Budget</u> |
|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-----------------------------|
| - | - | - | - | - | 2,509 |
| 3,060 | 11,382 | 3,301 | 3,500 | 1,000 | 2,091 |
| - | - | 100 | - | 75 | - |
| 417 | 1,282 | 247 | 376 | 66 | 137 |
| 2,473 | 352 | 1,472 | 1,000 | 2,028 | 2,000 |
| - | - | - | - | - | - |
| 4,178 | 2,175 | 2,424 | 2,500 | 2,673 | 2,750 |
| 736 | 580 | 644 | 1,300 | 400 | 400 |
| 1,134 | | 759 | 3,000 | 1,450 | 2,000 |
| 2,506 | 1,145 | 546 | - | - | - |
| | 5,000 | 22,428 | 6,000 | 23,113 | 4,000 |
| 14,504 | 21,916 | 31,921 | 17,676 | 30,805 | 13,378 |
| 0 | | | | | |

Baseball Field

| | |
|----------------|---------------|
| Salary | 101-45180-101 |
| Pera | 101-45180-121 |
| Fica/Mc | 101-45180-122 |
| Supplies | 101-45180-210 |
| Maintenance | 101-45180-225 |
| Insurance | 101-45180-361 |
| Electricity | 101-45180-381 |
| Capital Outlay | 101-45180-500 |

Total Baseball Field

| | | | | | |
|--------|--------|--------|--------|--------|--------|
| - | - | 720 | - | 624 | 1,530 |
| - | - | 27 | - | 34 | - |
| - | - | 52 | - | 46 | 100 |
| - | - | 735 | 500 | 153 | 500 |
| 11,519 | 9,794 | 4,600 | 5,000 | 3,000 | 5,000 |
| - | - | 2,407 | 2,500 | 2,656 | 2,750 |
| - | - | 208 | 3,500 | 300 | 1,000 |
| - | - | - | 6,000 | 7,589 | 7,000 |
| 11,519 | 9,794 | 8,749 | 17,500 | 14,401 | 17,880 |
| | | (0) | | | |
| 28,289 | 35,542 | 44,759 | 40,781 | 46,022 | 36,470 |
| - | - | - | - | 909 | 900 |
| | | | | | |

TOTAL PARKS & RECREATION

Civil Defense 101-42500-430

PUBLIC WORKS

Street Department

| | |
|-----------------------|---------------|
| Salary | 101-43100-101 |
| Part Time | 101-43100-103 |
| Pera | 101-43100-121 |
| Fica/Mc | 101-43100-122 |
| Uniforms | 101-43100-137 |
| School | 101-43100-208 |
| supplies | 101-43100-210 |
| Gas & Oil | 101-43100-212 |
| Grave/Bituminous | 101-43100-224 |
| Telephone | 101-43100-321 |
| Mileage | 101-43100-331 |
| Street Lighting | 101-43160-381 |
| Street Repairs | 101-43100-403 |
| Equip Repairs | 101-43100-404 |
| Street Lights Repairs | 101-43100-404 |
| Equip Rental | 101-43100-415 |
| Miscellaneous | 101-43100-430 |
| Capital Outlay | 101-43100-500 |
| Capital Lease Payment | 101-43100-604 |
| Interest | 101-43100-610 |

Total Street

| | | | | | |
|---------|---------|---------|---------|---------|---------|
| 64,171 | 69,267 | 76,267 | 78,000 | 73,623 | 63,935 |
| - | - | - | - | - | 8,280 |
| - | 5,149 | 5,632 | 5,900 | 5,456 | 4,795 |
| 9,691 | 5,306 | 5,903 | 5,800 | 5,925 | 4,730 |
| 220 | 300 | 260 | 300 | 350 | 350 |
| - | - | - | - | - | - |
| 3,526 | 4,425 | 4,964 | 4,500 | 3,075 | 4,000 |
| 3,181 | 6,811 | 7,723 | 6,500 | 3,500 | 6,500 |
| - | - | 5,716 | 1,000 | - | - |
| - | 442 | 335 | 300 | 400 | 400 |
| - | - | 258 | 250 | 250 | 250 |
| 12,484 | - | 11,769 | 12,500 | 11,500 | 11,500 |
| 60,504 | 23,538 | 56,606 | 60,000 | 43,260 | 60,000 |
| 7,903 | 21,313 | 5,295 | 9,500 | 2,500 | 3,500 |
| - | 10,099 | 1,480 | 1,500 | - | 750 |
| 600 | - | - | - | - | - |
| 224 | 1,485 | 363 | 250 | 200 | 200 |
| 11,321 | 10,885 | 91,483 | 15,000 | 11,000 | 20,000 |
| | | 33,009 | | | |
| | | 811 | | | |
| 173,825 | 159,020 | 307,874 | 201,300 | 161,039 | 189,190 |

2021**13****GENERAL FUND - 101****Street Department - Shop (43110)**

| | |
|----------------|---------------|
| Salary | 101-43110-101 |
| Pera | 101-43110-121 |
| Fica/Mc | 101-43100-122 |
| Supplies | 101-43110-210 |
| Telephone | 101-43110-321 |
| Electricity | 101-43110-381 |
| Heating Gas | 10143110-383 |
| Repairs/ Maint | 101-43110-402 |
| Capital Outlay | 101-43110-500 |

Total Shop**TOTAL PUBLIC WORKS**

| 2017 | 2018 | 2019 | 2020 | 2020 | 2021 |
|----------------|----------------|----------------|----------------|-----------------|----------------|
| Actual | Actual | Actual | Budget | Estimate | Budget |
| - | - | - | - | 600 | 667 |
| - | - | - | - | 44 | 50 |
| - | - | - | - | 42 | 44 |
| 1,090 | 1,632 | 956 | 1,500 | 750 | 750 |
| 783 | | 322 | - | - | - |
| 1,991 | 12,118 | 2,242 | 2,200 | 1,800 | 2,200 |
| 2,578 | 4,119 | 4,971 | 3,500 | 3,000 | 3,339 |
| - | | 1,138 | 1,000 | 1,000 | 1,000 |
| - | - | | - | 100 | - |
| 6,442 | 17,869 | 9,629 | 8,200 | 7,336 | 8,050 |
| 180,267 | 176,889 | 317,503 | 209,500 | 168,375 | 197,240 |

(3,804)

OTHER EXPENDITURES

| | |
|----------------------|---------------|
| Tree Removal | 101-41000-430 |
| Insurance | 101-41000-361 |
| Engineering Fees | 101-41000-307 |
| Transfers to Fire | 101-49000-720 |
| Ambulance | 101-49000-700 |
| Miscellaneous | 101-49000-430 |
| Library Support | 101-41000-430 |
| Capital Outlay (GEN) | 100-49000-500 |
| Transfers General | 100-49000-700 |
| EDA Levy | |
| CARES Grant Exp. | 100-49005-210 |

Total Other Expenditures

| | | | | | |
|----------------|----------------|---------------|---------------|----------------|----------------|
| - | - | - | - | - | - |
| 25,050 | 27,026 | 30,120 | 30,000 | 30,201 | 32,500 |
| - | 1,790 | - | 750 | - | - |
| 15,590 | 15,924 | 18,018 | 1,500 | 15,500 | 17,000 |
| - | - | - | 15,000 | 15,601 | 15,999 |
| 20,528 | 46,337 | 1,949 | 1,500 | 2,000 | 1,500 |
| 43,535 | 43,535 | 43,535 | 43,535 | 43,611 | 43,535 |
| 3,000 | - | - | - | 3,912 | 3,912 |
| 12,495 | 860 | - | - | | - |
| 46,286 | 4,352 | | 5,000 | 5,000 | 5,000 |
| - | - | - | - | 58,140 | - |
| 166,484 | 139,824 | 93,622 | 97,285 | 173,966 | 119,446 |

Contingencies

| |
|----------|
| Salaries |
| Operatng |

Total Contingency

| | | | | | |
|---|------|---|-------|---|--------|
| - | (93) | - | (800) | - | - |
| - | - | - | - | - | 24,992 |
| - | (93) | - | (800) | - | 24,992 |

TOTAL GENERAL FUND EXPENDITURES

| | | | | | |
|----------------|----------------|----------------|----------------|----------------|----------------|
| 589,254 | 573,340 | 660,374 | 578,603 | 653,380 | 615,048 |
|----------------|----------------|----------------|----------------|----------------|----------------|

Net Gain/Loss

| | | | | | |
|-----------------|---------------|---------------|----------|---------------|----------|
| (16,167) | 59,348 | 29,006 | - | 19,364 | - |
|-----------------|---------------|---------------|----------|---------------|----------|

LIBRARY FUND - (211)**Revenues:**

| | |
|------------------------|-----------------|
| Grants | 211-45500-33700 |
| Plum Creek System | 211-45500-34760 |
| City Share Support | 211-45500-34760 |
| Miscellaneous | 211-45500-34950 |
| Book Fines | 211-45500-35103 |
| Interest Earned | 211-45500-36219 |
| Rent of Farm | 211-45500-36220 |
| Sp Act/Fd Raisers | 211-45500-36230 |
| Donations | 211-45500-36230 |
| Insurance Proceeds | 211-45500-36241 |
| Refunds/Reimbursements | 211-45500-34950 |
| Lift Donations | 211-45500-36262 |

Total Revenues**Expenses**

| | |
|---------------------------|---------------|
| Salaries | 211-45500-101 |
| Part Time Salaries | |
| PERA | 211-45500-122 |
| FICA | 211-45500-122 |
| Other Benefits | 211-45500-130 |
| Supplies | 211-45500-210 |
| 102,291 | 211-45500-218 |
| Interlibrary Del Costs | 211-45500-219 |
| I.T. Support (Svc. Cont.) | 211-45500-306 |
| Children's Programs | 211-45500-309 |
| Property Taxes | 211-45500-310 |
| Ditch Assessment | 211-45500-310 |
| Lift expenditures | 211-45500-319 |
| Telephone | 211-45500-321 |
| Lift Telephone | 211-45500-320 |
| Postage/ups | 211-45500-322 |
| Mileage/per diam | 211-45500-331 |
| General Notices | 211-45500-352 |
| Insurance | 211-45500-361 |
| Electricity | 211-45500-381 |
| Heating Gas | 211-45500-383 |
| Repairs/Maint | 211-45500-401 |
| Miscellaneous | 211-45500-430 |
| Spec Activities | 211-45500-435 |
| Capital Outlay | 211-45500-500 |
| Books | 211-45500-590 |
| DVDs | 211-45500-591 |
| CDs | 211-45500-592 |
| Magazines/newspap | 211-45500-593 |
| E-books | 211-45500-594 |
| Audio e-books | 211-45500-595 |
| Contingency | |

Total Expenses**Net Gain/(Loss)****Fund Balance 1/1****Fund Balance 12/31**

| 2017 <u>Actual</u> | 2018 <u>Actual</u> | 2019 <u>Actual</u> | 2020 <u>Budget</u> | 2020 <u>Estimate</u> | 2021 <u>Budget</u> |
|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-----------------------|
| | | 1,000 | | | - |
| 37,594 | 31,921 | 33,398 | 30,000 | 37,386 | 37,386 |
| 48,535 | 43,585 | 43,535 | 43,535 | 43,535 | 43,535 |
| 322 | 381 | | | 144 | 144 |
| | 475 | 208 | 700 | 400 | 400 |
| 160 | 259 | 434 | 100 | 200 | 200 |
| 15,080 | 20,056 | 20,556 | 20,056 | 20,056 | 20,056 |
| 248 | 352 | 7,226 | 3,000 | 4,675 | 3,000 |
| 5,288 | 6,538 | - | 200 | 1,590 | 1,590 |
| - | 5,069 | - | - | - | - |
| - | - | 6,785 | - | 79 | 222 |
| 4,250 | - | - | - | - | - |
| 111,477 | 108,636 | 113,142 | 97,591 | 108,065 | 106,533 |
| 44,694 | 62,650 | 53,224 | 47,715 | 40,720 | 40,950 |
| - | - | - | - | 15,540 | 16,118 |
| 6,539 | 8,515 | 3,348 | 3,200 | 2,945 | 3,071 |
| - | - | 4,072 | 4,000 | 4,111 | 3,738 |
| - | - | - | - | - | - |
| 2,255 | 2,967 | 3,303 | 2,500 | 2,298 | 2,200 |
| 2,049 | 2,117 | 2,260 | 2,261 | 2,407 | 2,200 |
| 1,450 | 1,750 | 1,835 | 1,835 | 1,835 | 1,835 |
| - | 150 | 636 | 150 | 550 | 550 |
| - | 776 | 1,220 | 500 | 1,236 | 500 |
| 3,388 | 3,052 | 3,062 | 3,500 | 3,134 | 3,134 |
| - | - | - | 100 | - | - |
| - | 100 | 923 | 300 | 1,785 | 500 |
| 1,115 | 917 | 1,000 | 1,200 | 949 | 949 |
| 152 | 457 | 421 | 500 | 500 | 1,000 |
| - | - | - | 50 | - | - |
| - | 368 | 192 | 450 | 100 | 100 |
| - | - | 295 | - | 50 | 50 |
| 2,186 | 2,367 | 2,014 | 2,500 | 3,571 | 3,571 |
| 2,582 | 2,551 | 2,487 | 2,500 | 2,223 | 2,500 |
| 1,182 | 1,560 | 1,005 | 2,500 | 900 | 900 |
| 2,004 | 1,062 | 1,185 | 1,000 | 1,000 | 1,000 |
| 1,445 | 5,691 | 103 | 250 | 250 | 250 |
| 1,354 | 2,371 | 47 | 1,500 | - | - |
| 89,975 | 13,704 | 8,769 | 2,000 | 2,387 | 2,000 |
| 6,645 | 8,761 | 7,527 | 8,500 | 7,000 | 7,000 |
| 2,607 | 2,189 | 2,236 | 2,500 | 2,500 | 2,500 |
| 2,488 | 2,102 | 2,477 | 2,200 | 2,200 | 2,200 |
| 1,192 | 1,460 | 1,396 | 2,000 | 1,200 | 1,200 |
| 749 | 809 | 757 | 1,000 | 600 | 600 |
| 627 | 202 | 270 | 300 | 300 | 300 |
| | | | | | 4,000 |
| 176,678 | 128,648 | 106,064 | 97,011 | 102,291 | 104,916 |
| (65,201) | (20,012) | 7,078 | 580 | 5,774 | 1,617 |
| 227,524 | 162,323 | 142,311 | 149,389 | 155,163 | 160,936 |
| 162,323 | 142,311 | 149,389 | 155,163 | 160,936 | 162,553 |

| | | 2017 | 2018 | 2019 | 2020 | 2020 | 2021 |
|--------------------|------------------|---------------|---------------|---------------|---------------|-----------------|---------------|
| | | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Estimate</u> | <u>Budget</u> |
| REVENUES: | | | | | | | |
| Grant(CARES) | 230-42153-33100 | - | - | - | - | 15,196 | - |
| Grant Other | 230-42153-33150 | - | 6,198 | 2,000 | - | 2,500 | 1,000 |
| Association Dues | 230-42153-34203 | 4,075 | 3,825 | 4,125 | 8,000 | 7,750 | 4,000 |
| Local Service Fees | 230-42153-3204/5 | 43,348 | 81,252 | 147,275 | 65,000 | 117,000 | 117,000 |
| Miscellaneous | 230-42153-34950 | - | 883 | 9,000 | - | 1,000 | 1,000 |
| Interest Earned | 230-42153-36210 | 932 | 1,145 | 306 | 150 | 250 | 150 |
| Donations | 230-42153-36230 | 4,038 | 20,474 | 19,865 | 5,000 | 6,076 | 5,000 |
| State Stipend | | 6,500 | - | - | - | - | - |
| Refund and Reimb | 230-42153-36240 | 250 | - | 2,616 | - | 1,063 | 1,063 |
| City Contribution | | - | - | - | 15,000 | 15,601 | 15,999 |
| Total Revenues | | 59,143 | 113,777 | 185,187 | 93,150 | 166,436 | 145,212 |
| EXPENSES: | | | | | | | |
| Salary | 230-42153-101 | 52,800 | 55,468 | 74,092 | 53,000 | 64,000 | 64,000 |
| FICA/Medicare | 230-42153-122 | 4,039 | 4,243 | 5,668 | 4,100 | 5,000 | 5,000 |
| Uniforms | 230-42153-123 | - | - | 50 | - | - | - |
| Emp/training | 230-42153-208 | 3,031 | 11,358 | 6,465 | 6,000 | 5,180 | 6,000 |
| Supplies | 230-42153-210 | 6,703 | 10,227 | 2,864 | 5,000 | 4,250 | 6,500 |
| ALS Intercept | 230-42153-211 | 11,000 | 12,955 | 12,825 | 11,000 | 11,000 | 8,000 |
| Gas & Oil | 230-42153-212 | 999 | 1,872 | 2,244 | 2,000 | 1,900 | 2,000 |
| Billing Fees | 230-42153-306 | 2,291 | 4,499 | 5,403 | 2,500 | 4,200 | 4,200 |
| Consulting Fees | 230-42153-307 | - | - | 153 | - | 153 | 153 |
| Refunds | 230-42153-311 | 1,641 | - | 587 | - | 600 | 600 |
| Telephone | 230-42153-321 | 1,930 | - | 1,713 | 2,000 | 2,200 | 1,700 |
| Fax | 230-42153-325 | - | - | 288 | 300 | 375 | 300 |
| Insurance | 230-42153-361 | 2,817 | 2,626 | 2,443 | 2,600 | 3,871 | 2,600 |
| Electricity | 230-42153-381 | 792 | 3,278 | 613 | 800 | 800 | 800 |
| Heating Gas | 230-42153-383 | 653 | | 242 | 700 | 500 | 700 |
| Repairs/Maint | 230-42153-404 | 2,608 | 3,291 | 3,260 | 2,000 | 1,400 | 2,000 |
| Association Dues | 230-42153-433 | 235 | - | 365 | 250 | 650 | 250 |
| Miscellaneous | 230-42153-430 | 310 | 7,412 | 2,451 | 1,000 | 500 | 1,000 |
| Capital Outlay - | 230-42153-500 | - | 195,788 | - | - | 5,000 | 5,000 |
| New Ambulance Fund | | - | - | | 18,000 | 18,000 | 18,000 |
| Total Expenses | | 91,849 | 313,017 | 121,726 | 111,250 | 129,579 | 128,803 |
| Net Gain/Loss | | (32,706) | (199,240) | 63,461 | (18,100) | 36,857 | 16,409 |

FIRE FUND - 225

| | | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2020</u> | <u>2021</u> |
|---------------------------|-----------------|-----------------|-----------------|----------------|---------------|-----------------|----------------|
| | | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Budget</u> | <u>Estimate</u> | <u>Budget</u> |
| Revenues: | | | | | | | |
| State Stipend | 225-42200-33700 | 11,000 | 2,379 | - | - | - | - |
| Township Contracts | 225-42200-34200 | 13,688 | 14,600 | 15,512 | 15,512 | 15,968 | 15,968 |
| Fire Calls | 225-42200-34201 | 625 | 2,500 | 1,875 | 3,000 | 7,000 | 7,000 |
| Miscellaneous | 225-42200-34950 | 8,615 | 249 | - | - | 130 | - |
| Interest Earned | 225-42200-36219 | 40 | 11 | 1 | 100 | 75 | 75 |
| Reimbursements | 225-42200-36240 | - | 1,385 | 9,662 | - | 153 | 2,500 |
| Donations | 225-42200-36230 | 1,500 | 1,400 | 2,600 | 700 | 1,900 | 1,900 |
| Insurance Proceeds | 225-42200-36241 | - | 27,700 | 23,847 | - | - | - |
| Sale of Property | 225-42200-39101 | - | 5,000 | - | - | - | - |
| City Contract | 225-42200-39201 | 23,688 | 23,688 | 23,688 | 25,513 | 50,776 | 25,968 |
| Total Revenues | | 59,156 | 78,912 | 77,185 | 44,825 | 76,002 | 53,411 |
| Expenses: | | | | | | | |
| Salary | 225-42200-101 | 20,671 | 12,510 | 8,852 | 15,000 | 14,500 | 14,500 |
| Rect & Retent Stipend | 225-42200-101 | - | - | - | - | - | - |
| FICA Medicare | 225-42200-122 | 1,763 | - | 671 | 1,000 | 1,000 | 950 |
| Uniforms | 225-42200-138 | - | - | - | - | 162 | - |
| Employee | | | | | | | |
| Training | 225-42200-208 | 7,750 | 1,629 | 4,899 | 1,000 | 3,000 | 5,000 |
| Supplies | 225-42200-210 | 1,875 | 1,952 | 614 | 2,000 | 2,000 | 2,000 |
| Gas & Oil | 225-42200-212 | 495 | 613 | 422 | 700 | 700 | 700 |
| Tools & Equip | 225-42200-240 | 1,984 | - | 2,796 | - | - | - |
| Sevice Contract | 225-42200-286 | - | - | 286 | - | - | - |
| Telephone | 225-42200-321 | - | - | - | - | 2,432 | 2,432 |
| Insurance | 225-42200-361 | 1,836 | 2,051 | 2,027 | 2,100 | 2,028 | 2,028 |
| Electricity | 225-42200-381 | 545 | 655 | 560 | 550 | 550 | 550 |
| Heating Gas | 225-42200-383 | 1,535 | 1,977 | 1,483 | 1,750 | 1,250 | 1,250 |
| Repairs/Maint | 225-42200-404 | 5,209 | 9,533 | 6,982 | 6,000 | 2,000 | 2,000 |
| Miscellaneous | 225-42200-430 | 1,183 | 1,771 | 1,365 | 2,000 | 707 | 1,500 |
| Medical Exams | 225-42200-430 | - | - | - | - | 2,120 | - |
| Dues | 225-42200-433 | 1,273 | 219 | 328 | 300 | 1,035 | 1,035 |
| Replacement Costs: | | - | - | - | - | - | - |
| Building | 225-42200-405 | - | - | - | - | 1,595 | 1,595 |
| Equip | 225-42200-405 | 99,000 | - | - | 10,000 | 10,000 | 10,000 |
| Capital Outlay | 225-42200-500 | 6,866 | 37,155 | 33,159 | 2,325 | 8,094 | 11,003 |
| Total Expenditures | | 151,985 | 70,065 | 64,444 | 44,725 | 53,173 | 56,542 |
| Net Gain/(Loss) | | (92,829) | 8,847 | 12,741 | 100 | 22,829 | (3,131) |
| Fund Balance 1/1 | | 74,306 | (18,523) | (9,676) | 3,065 | 3,065 | 25,894 |
| Fund Balance 12/31 | | (18,523) | (9,676) | 3,065 | 3,165 | 25,894 | 22,762 |

WATER FUND - (601)**REVENUES:**

| | |
|---------------------|-----------------|
| Sales Tax | 601-49400-31300 |
| BAB Tax Refund | 601-49400-33170 |
| Special assessments | 601-49400-36100 |
| Interest Earnings | 601-49400-36210 |
| Water Sales | 601-49400-37100 |
| Mn Conn't Fee | 601-49400-37150 |
| Miscellaneous | 601-49400-38000 |

TOTAL EXPENDITURES

| 2017 <u>Actual</u> | 2018 <u>Actual</u> | 2019 <u>Actual</u> | 2020 <u>Budget</u> | 2020 <u>Estimate</u> | 2021 <u>Budget</u> |
|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-----------------------|
| - | - | 1,416 | 2,500 | 1,551 | 1,551 |
| 19,230 | 19,013 | 18,595 | - | - | - |
| 14,051 | 13,842 | 14,468 | - | 21,235 | 21,235 |
| 890 | 941 | 747 | - | 300 | 300 |
| 152,044 | 151,767 | 156,430 | 150,000 | 160,000 | 165,000 |
| - | - | 1,979 | 1,900 | 2,000 | 2,000 |
| - | 9,931 | 106 | 1,200 | 1,200 | 1,200 |
| 186,215 | 195,494 | 193,741 | 155,600 | 186,286 | 191,286 |

EXPENSES:

| | |
|---------------------|---------------|
| Salary | 601-49400-101 |
| Pera | 601-49400-121 |
| Fica/Mc | 601-49400-122 |
| Other benefits | 601-49400-130 |
| Uniforms | 601-49400-137 |
| Schools | 601-49400-208 |
| Supplies | 601-49400-210 |
| Gas & Oil | 601-49400-212 |
| Repairs/Maint | 601-49400-227 |
| Tower Maint | 601-49400-227 |
| Contracted services | 601-49440-306 |
| refunds | 601-49400-311 |
| Legal Notices | 601-49400-311 |
| Sales Tax | 601-49400-315 |
| Telephone | 601-49400-321 |
| Electricity | 601-49400-381 |
| One Call | 601-49400-386 |
| Testing | 601-49400-387 |
| Mn Conn't Fee | 601-49400-388 |
| Line Install & Rep | 601-49400-403 |
| Depreciation | 601-49400-405 |
| Miscellaneous | 601-49400-430 |
| Dues | 601-49400-433 |
| Permits | 601-49400-433 |
| Capital Outlay | 601-49400-500 |
| Repair Payment | 601-49400-602 |
| Transfer to BAB | |
| BAB Principal | |
| BAB Interest | 601-49400-611 |
| Reserves | 601-49400-700 |
| Contingency | |

TOTAL EXPENDITURES

| | | | | | |
|----------------|----------------|----------------|----------------|----------------|----------------|
| 17,081 | 18,004 | 21,421 | 19,000 | 19,000 | 24,669 |
| - | - | 2,328 | 1,525 | 1,383 | 1,850 |
| 4,050 | 2,780 | 1,372 | 1,550 | 1,500 | 1,616 |
| - | - | - | - | - | - |
| - | - | 144 | 150 | 150 | 150 |
| - | - | 700 | 1,000 | 709 | 800 |
| 6,592 | 4,724 | 6,818 | 6,000 | 9,800 | 6,000 |
| 278 | 330 | 315 | 400 | 325 | 300 |
| 5,198 | 3,719 | 2,711 | 1,500 | 2,000 | 1,500 |
| - | - | - | - | - | - |
| - | 275 | 1,233 | 300 | - | 2,500 |
| - | - | 146 | - | 131 | 150 |
| - | - | 846 | - | - | - |
| - | 1,360 | 1,643 | 2,500 | 1,551 | 1,100 |
| - | - | 666 | 800 | 700 | 750 |
| 10,874 | 10,456 | 9,959 | 11,000 | 10,300 | 11,000 |
| - | - | 63 | 100 | 94 | 100 |
| 598 | 1,337 | 961 | 1,000 | 950 | 860 |
| 1,849 | 1,848 | 1,848 | 1,850 | 2,800 | 2,800 |
| - | - | - | 500 | 1,526 | 2,200 |
| - | - | - | - | - | - |
| 1,246 | 1,514 | 496 | - | 219 | 250 |
| - | 501 | 283 | 500 | 534 | 500 |
| 484 | - | 286 | 500 | 2,800 | 1,850 |
| - | - | - | 5,000 | 1,629 | 28,000 |
| - | - | - | - | - | - |
| 49,651 | 49,649 | 54,608 | 54,721 | 54,721 | 49,425 |
| - | - | - | - | - | - |
| - | - | - | - | - | - |
| 16,000 | 29,000 | 29,000 | 29,000 | 29,000 | 29,000 |
| - | - | - | - | - | - |
| 113,901 | 125,497 | 137,847 | 138,896 | 141,822 | 167,359 |

Net Gain/(Loss)**Fund Balance Adj****Fund Balance 1/1****Fund Balance 12/31**

| | | | | | |
|----------------|----------------|----------------|----------------|------------------|------------------|
| 72,314 | 69,997 | 55,894 | 16,704 | 44,464 | 23,927 |
| | 11,259 | (13,581) | | | |
| 780,239 | 852,553 | 933,809 | 976,122 | 976,122 | 1,020,586 |
| 852,553 | 933,809 | 976,122 | 992,826 | 1,020,586 | 1,044,513 |

Cemetery - 260

| | | <u>2017</u> <u>Actual</u> | <u>2018</u> <u>Actual</u> | <u>2019</u> <u>Actual</u> | <u>2020</u> <u>Budget</u> | <u>2020</u> <u>Estimate</u> | <u>2021</u> <u>Budget</u> |
|---------------------------|-----------------|------------------------------|------------------------------|------------------------------|------------------------------|--------------------------------|------------------------------|
| Revenues: | | | | | | | |
| Lot Sales | 260-49010-34940 | 300 | 150 | - | 1,450 | 150 | 150 |
| Miscellaneous | 260-49010-34950 | - | - | - | 50 | - | - |
| Interest | 260-49010-36210 | - | - | - | 100 | - | - |
| Contrib/Donations | 260-49010-36230 | - | - | - | - | - | - |
| Transfers | | - | - | - | - | - | - |
| Total Revenues | | 300 | 150 | - | 1,600 | 150 | 150 |
| Expenses: | | | | | | | |
| Salary | 260-49010-101 | 1,860 | 346 | 64 | - | 64 | 100 |
| Extra Salary | 260-49010-103 | - | - | 313 | - | 313 | - |
| Pera | 260-49010-121 | - | - | 4 | - | 10 | - |
| Fica/mc | 260-49010-122 | - | - | 28 | - | 30 | 20 |
| Grounds Maint | 260-49010-225 | - | - | - | 700 | - | - |
| Supplies | 260-49010-217 | - | - | - | 300 | - | - |
| Legal | 260-49010-304 | - | - | - | 150 | - | - |
| Insurance | 260-49010-362 | - | - | - | 150 | - | - |
| Perpetual Care | 260-49010-402 | - | - | - | 50 | - | - |
| Repairs/Maintenance | 260-49010-404 | - | - | - | 100 | - | - |
| Miscellaneous | 260-49010-439 | - | - | - | 100 | - | - |
| Restoration | 260-49010-402 | - | - | - | 50 | - | - |
| Total Expenses | | 1,860 | 346 | 409 | 1,600 | 417 | 120 |
| Net Gain/(Loss) | | (1,560) | (196) | (409) | - | (267) | 30 |
| Fund Balance 1/1 | | 16,287 | 14,727 | 14,531 | 14,122 | 13,855 | 13,855 |
| Fund Balance 12/31 | | 14,727 | 14,531 | 14,122 | 13,855 | 13,855 | 13,855 |

SEWER FUND - (602)**REVENUES:**

| | |
|-----------------------------|-----------------|
| Other Revenues | 602-49450-34940 |
| Interest | 602-49450-36210 |
| Insurance Proceeds | 602-49450-36241 |
| Service Charges | 602-49450-37200 |
| Refunds & Reimb. | 602-49450-36240 |
| Refund, Special assessments | 602-49450-37240 |

Total Revenues

| 2017 Actual | 2018 Actual | 2019 Actual | 2020 Budget | 2020 Estimate | 2021 Budget |
|----------------|----------------|----------------|----------------|------------------|----------------|
| - | - | - | - | - | - |
| 231 | 218 | 248 | 200 | 125 | 125 |
| - | 3,056 | 11,000 | - | - | - |
| 162,946 | 165,696 | 173,073 | 177,000 | 174,000 | 191,400 |
| 5 | 144 | - | - | - | - |
| 1,615 | 1,591 | 1,663 | 1,200 | 1,277 | 1,277 |
| 164,797 | 170,705 | 185,984 | 178,400 | 175,402 | 192,802 |

EXPENSES:

| | |
|----------------------|-------------------|
| Salary | 602-49450-101 |
| Pera | 602-49450-121 |
| Fica/Mc | 602-49450-122/123 |
| Uniforms | 602-49450-137 |
| Schools | 602-49450-208 |
| Supplies | 602-49450-210 |
| Gas & Oil | 602-49450-212 |
| Repairs/Maint | 602-49450-227 |
| Engineering | 602-49450-303 |
| Contracted services | 602-49450-306 |
| Refunds | 602-49450-311 |
| Telephone | 602-49450-321 |
| Postage/ups | 602-49450-322 |
| Legal Notices | 602-49450-351 |
| Electricity | 602-49450-381 |
| One Call | 602-49450-386 |
| Testing | 602-49450-387 |
| Sludge Hauling | 602-49450-389 |
| Improvements | 602-49450-137 |
| Capital Outlay | 602-49450-405 |
| Machinery Rentals | 602-49450-416 |
| Miscellaneous | 602-49450-430 |
| Permits/License | 602-49450-432 |
| Dues & Subscriptions | 602-49450-433 |
| Lift Station Payment | 602-49450-602 |
| Interest | 602-49450-611 |
| Fiscal Agent Fees | 602-49450-611 |
| 2013A Refund Bonds | 602-49450-700 |
| 2010 BAB | 602-49450-700 |
| Reserves - RD | 602-49450-700 |

Dechlorination

Future RD Bond Payments

Transfer to other funds

Total Expenditures/Transfers**Net Gain/(Loss)****Fund Balance 1/1**

Fund Balance Adj

Fund Balance 12/31

| | | | | | |
|----------------|----------------|-----------------|----------------|-----------------|----------------|
| 18,212 | 19,930 | 20,648 | 19,000 | 18,100 | 19,000 |
| - | - | 2,279 | 1,500 | 1,386 | 1,425 |
| 4,253 | 2,931 | 1,585 | 1,500 | 1,425 | 1,245 |
| - | - | 144 | 150 | 150 | 150 |
| - | - | 795 | 1,000 | - | - |
| 6,900 | 4,724 | 6,135 | 6,000 | 6,500 | 3,250 |
| 278 | 330 | 315 | 300 | 350 | 350 |
| 13,591 | 13,015 | 3,907 | 10,000 | 2,000 | 4,100 |
| - | - | - | - | 45,000 | - |
| 538 | 4,720 | 17,323 | 1,000 | 12,480 | 10,000 |
| - | - | - | - | 115 | 115 |
| - | - | 1,639 | - | 1,642 | 1,600 |
| - | - | 22 | - | 11 | 25 |
| - | - | - | - | 400 | 400 |
| 21,821 | 18,391 | 21,985 | 20,000 | 20,000 | 20,000 |
| - | - | 63 | 100 | 94 | 94 |
| 3,426 | 2,563 | 2,844 | 3,000 | 3,200 | 3,200 |
| - | - | 1,950 | 1,600 | 1,500 | 1,500 |
| - | - | 981 | - | - | - |
| - | - | 62,206 | 5,000 | - | - |
| - | - | - | - | 1,100 | 1,100 |
| 3,554 | 2,894 | (934) | 500 | 425 | 2,000 |
| 1,540 | 1,450 | 1,450 | 1,700 | 1,550 | 1,550 |
| - | - | - | - | 1,450 | 1,450 |
| - | - | - | - | - | - |
| 11,027 | 11,094 | 10,222 | - | 9,612 | 9,000 |
| - | - | 394 | - | 395 | 395 |
| 28,500 | 28,500 | 28,500 | 28,500 | 28,500 | 28,500 |
| 9,834 | 9,930 | 9,750 | 9,739 | 10,247 | 10,211 |
| 7,200 | 7,200 | - | 7,200 | 7,200 | 7,200 |
| 1,426 | 8,838 | - | 42,194 | 41,149 | 41,149 |
| | 38,430 | 28,500 | | | |
| 132,100 | 174,940 | 222,703 | 159,983 | 215,981 | 169,008 |
| 32,697 | (4,235) | (36,719) | 18,417 | (40,579) | 23,794 |
| 37,681 | 70,378 | 68,099 | 33,035 | 33,035 | (7,544) |
| | 1,956 | 1,655 | | | |
| 70,378 | 68,099 | 33,035 | 51,452 | (7,544) | 16,250 |

SANITATION FUND - (603)

20

REVENUES:

Sales Tax 603-49500-31300
 Use of Dumpsters 603-49500-37300
 Service Contract 603-49500-37310
 Refuse Charges 603-49500-37300
 FEMA payment 2018 flood 603-49500-37300
 Other Proprietary 603-49500-38000

Total Revenues

| 2017 <u>Actual</u> | 2018 <u>Actual</u> | 2019 <u>Actual</u> | 2020 <u>Budget</u> | 2020 <u>Estimate</u> | 2021 <u>Budget</u> |
|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-----------------------|
| | | 2,789 | | | |
| - | | 685 | | 1,200 | 1,200 |
| 32,353 | 33,602 | 29,334 | 30,000 | 31,700 | 32,000 |
| - | | 2,522 | | 100 | |
| | | 30,132 | | | |
| | | | | | |
| 32,353 | 33,602 | 65,462 | 30,000 | 33,000 | 33,200 |

EXPENSES:

Refunds 603-49500-311
 Sales Tax 603-49500-315
 Service Contract 603-49500-306
 Use of Dumpsters 603-49500-384
 Garbage Bags 603-49500-384
 Miscellaneous 603-49500-430

Total Expenses

| | | | | | |
|---------------------------|---------------|-----------------|-----------------|---------------|---------------|
| | | 44 | | - | |
| | 2,865 | 3,533 | 2,800 | | |
| 31,680 | 60,332 | 27,025 | 26,200 | 31,296 | 32,000 |
| | | | 1,000 | 1,000 | 1,000 |
| | | | | | |
| 416 | 1,803 | 162 | | | |
| 32,096 | 65,000 | 30,764 | 30,000 | 32,296 | 33,000 |
| Net Gain/(Loss) | 257 | (31,398) | 34,698 | - | 704 |
| Fund Balance 1/1 | 15,638 | 15,895 | (15,105) | 19,593 | 20,297 |
| Fund Balance 12/31 | 15,895 | (15,503) | 19,593 | 20,297 | 20,497 |

SUMMARY DEBT SERVICE FUNDS

| | | 2010A TIF | 2010 Build | 2013 A | 2016A GO | 2016 | 2017 A |
|--------------------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | | Refunding | America | Refunding | IMP | Dechlori- | Tax |
| | | Bonds | Bonds | Bonds | Refunding | nation | Abatement |
| | | | | | Bonds | | Bonds |
| TOTALS | | | | | | | |
| Revenues: | | | | | | | |
| Property Tax | 131,104 | - | - | 20,300 | 82,471 | - | 28,333 |
| Tax Abatement Levy | 9,999 | - | - | - | - | - | 9,999 |
| Special Assessments | 45,635 | - | 39,214 | - | 6,422 | - | - |
| TIF | 68,212 | 68,212 | - | - | - | - | - |
| Transfer from Sewer | 79,860 | - | 10,211 | 28,500 | - | 41,149 | - |
| Transfer from Water | 49,425 | - | 49,425 | - | - | - | - |
| Trans. from EDA Eastvail | - | - | - | - | - | - | - |
| Int Earned/Other | - | - | - | - | - | - | - |
| Total Revenues | 384,236 | 68,212 | 98,850 | 48,800 | 88,893 | 41,149 | 38,332 |
| Expenses | | | | | | | |
| Principal | 264,400 | 40,000 | 40,000 | 40,000 | 83,400 | 37,000 | 24,000 |
| Interest | 84,290 | 8,650 | 54,150 | 5,930 | 1,500 | 2,149 | 11,911 |
| Agents Fees | 7,816 | 495 | 2,000 | 1,100 | 2,000 | 1,000 | 1,221 |
| Miscellaneous | 8,663 | - | 2,700 | 1,770 | 1,993 | 1,000 | 1,200 |
| Total Expenses | 365,169 | 49,145 | 98,850 | 48,800 | 88,893 | 41,149 | 38,332 |
| Net Gain/Loss | 19,067 | 19,067 | - | - | - | - | - |

FUTURE DEBT SCHEDULE BY FUNDING SOURCE

| | 2021 | 2022 | 2023 | 2024 |
|-----------------------------------|----------------|----------------|----------------|----------------|
| CURRENT DEBT | | | | |
| Tax Levy | | | | |
| 2010A TIF Refunding | - | | | |
| 2010 Build America | | | | |
| 2013 A Refunding | 20,300 | 19,200 | 23,300 | 21,800 |
| 2016A GO IMP Refunding | 82,471 | 88,893 | | |
| 2016 Dechlorination | | | | |
| 2017 A Tax Abatement | 38,332 | 38,551 | 37,685 | 37,868 |
| Total Property Tax | 141,103 | 146,644 | 60,985 | 59,668 |
| Water Revenue | | | | |
| 2010A TIF Refunding | | | | |
| 2010 Build America | 49,425 | 39,217 | 39,133 | 39,038 |
| 2013 A Refunding | | | | |
| 2016A GO IMP Refunding | | | | |
| 2016 Dechlorination | | | | |
| 2017 A Tax Abatement | | | | |
| Total Water | 49,425 | 39,217 | 39,133 | 39,038 |
| Sewer Revenue | | | | |
| 2010A TIF Refunding | | | | |
| 2010 Build America | 10,211 | 10,212 | 10,190 | 10,165 |
| 2013 A Refunding | 28,500 | 28,500 | 28,500 | 28,500 |
| 2016A GO IMP Refunding | | | | |
| 2016 Dechlorination | 41,149 | 41,543 | 41,719 | 41,879 |
| 2017 A Tax Abatement | | | | |
| Total Sewer | 79,860 | 80,255 | 80,409 | 80,544 |
| TIF | | | | |
| 2010A TIF Refunding | 68,212 | 47,970 | 46,610 | 50,250 |
| 2010 Build America | | | | |
| 2013 A Refunding | | | | |
| 2016A GO IMP Refunding | | | | |
| 2016 Dechlorination | | | | |
| 2017 A Tax Abatement | | | | |
| Total TIF | 68,212 | 47,970 | 46,610 | 50,250 |
| Special Assesments | | | | |
| 2010A TIF Refunding | | | | |
| 2010 Build America | 39,215 | 49,429 | 49,324 | 49,203 |
| 2013 A Refunding | | | | |
| 2016A GO IMP Refunding | 6,422 | | | |
| 2016 Dechlorination | | | | |
| 2017 A Tax Abatement | | | | |
| Total Special Asses. | 45,637 | 49,429 | 49,324 | 49,203 |
| Total Debt Service Revenue | 384,236 | 363,514 | 276,461 | 278,703 |

| 2025 | 2026 | 2027 | 2028 | 2029 | 2030 |
|------|------|------|------|------|------|
|------|------|------|------|------|------|

| | | | | | |
|--------|--|--|--|--|--|
| 25,600 | | | | | |
|--------|--|--|--|--|--|

| | | | | | |
|---------------|---------------|---------------|---------------|---------------|---------------|
| 38,017 | 38,132 | 38,212 | 38,257 | 38,267 | 38,243 |
| 63,617 | 38,132 | 38,212 | 38,257 | 38,267 | 38,243 |

| | | | | | |
|--------|--------|--------|--------|--------|--------|
| 39,403 | 39,213 | 39,067 | 39,325 | 39,193 | 39,363 |
|--------|--------|--------|--------|--------|--------|

| | | | | | |
|---------------|---------------|---------------|---------------|---------------|---------------|
| 39,403 | 39,213 | 39,067 | 39,325 | 39,193 | 39,363 |
|---------------|---------------|---------------|---------------|---------------|---------------|

| | | | | | |
|--------|--------|--------|--------|--------|--------|
| 10,261 | 10,211 | 10,173 | 10,240 | 10,206 | 10,250 |
| 28,500 | | | | | |

| | | | | | |
|---------------|---------------|---------------|---------------|---------------|---------------|
| 38,761 | 10,211 | 10,173 | 10,240 | 10,206 | 10,250 |
|---------------|---------------|---------------|---------------|---------------|---------------|

| | | | | | |
|--------|--------|--|--|--|--|
| 58,562 | 51,875 | | | | |
|--------|--------|--|--|--|--|

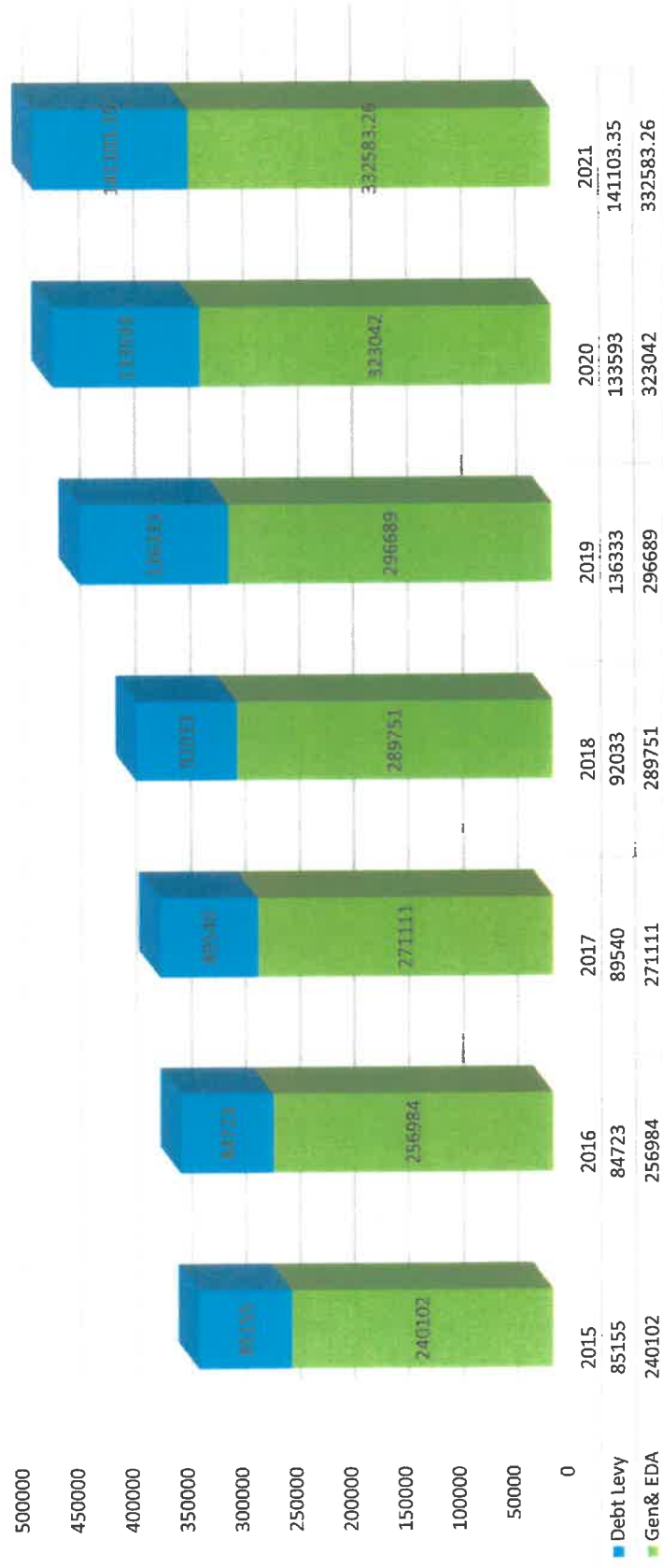
| | | | | | |
|---------------|---------------|---|---|---|---|
| 58,562 | 51,875 | - | - | - | - |
|---------------|---------------|---|---|---|---|

| | | | | | |
|--------|--------|--------|--------|--------|--------|
| 49,664 | 49,424 | 49,240 | 49,565 | 49,399 | 49,613 |
|--------|--------|--------|--------|--------|--------|

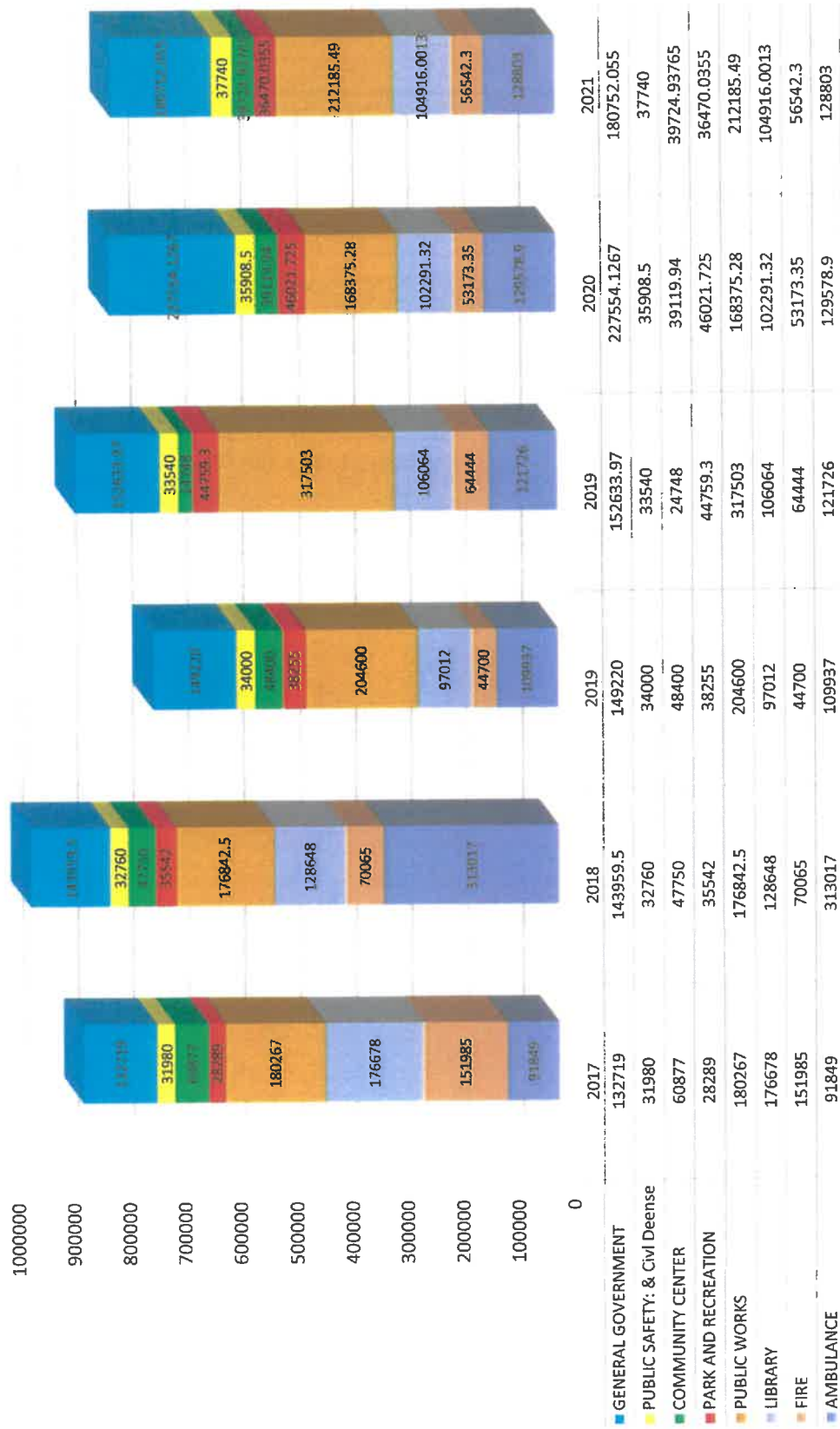
| | | | | | |
|---------------|---------------|---------------|---------------|---------------|---------------|
| 49,664 | 49,424 | 49,240 | 49,565 | 49,399 | 49,613 |
|---------------|---------------|---------------|---------------|---------------|---------------|

| | | | | | |
|----------------|----------------|----------------|----------------|----------------|----------------|
| 250,007 | 188,854 | 136,691 | 137,387 | 137,064 | 137,468 |
|----------------|----------------|----------------|----------------|----------------|----------------|

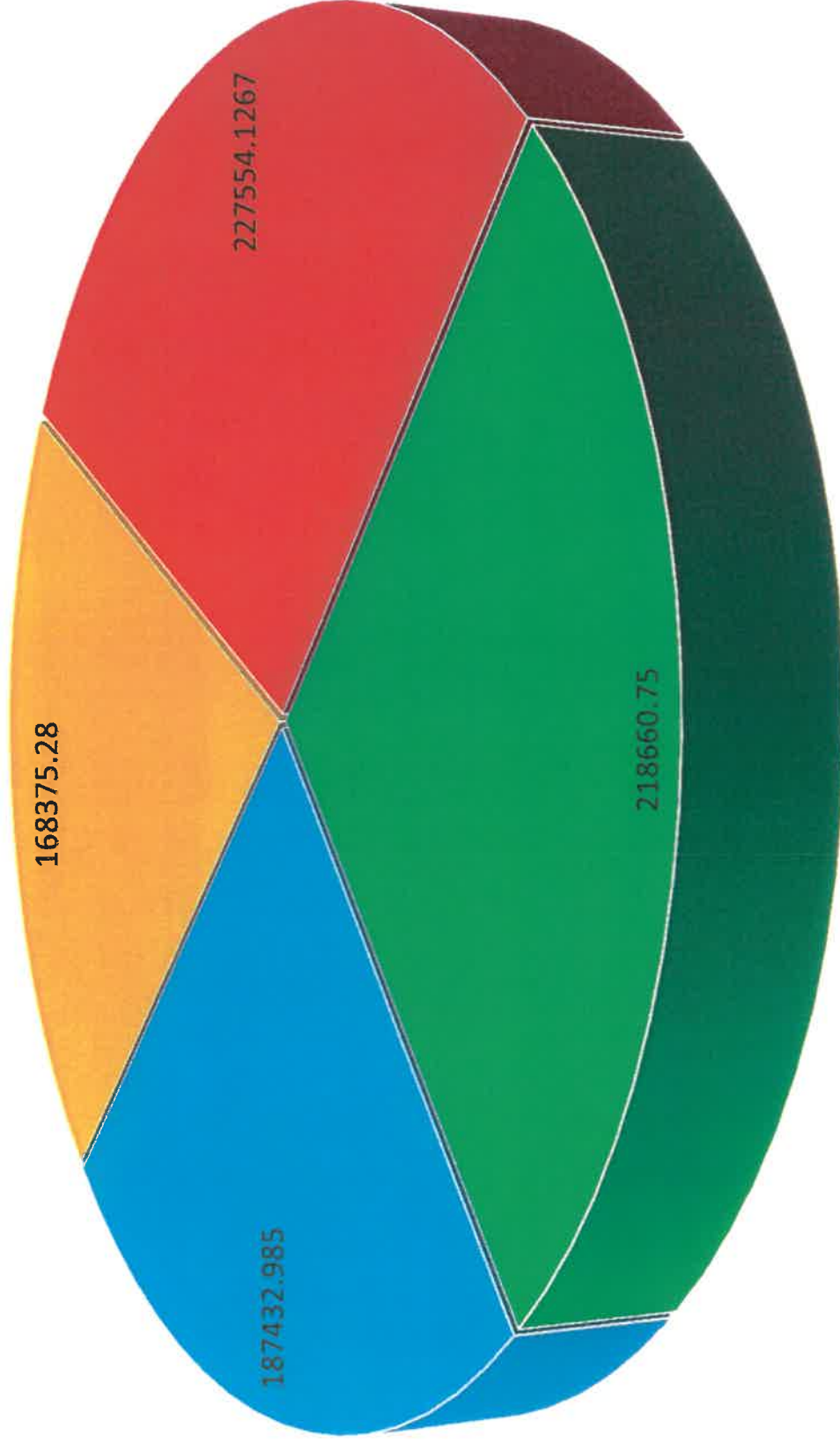
Propert tax Levies



EXPENDITURES BY FUND (Excluding Utilities)

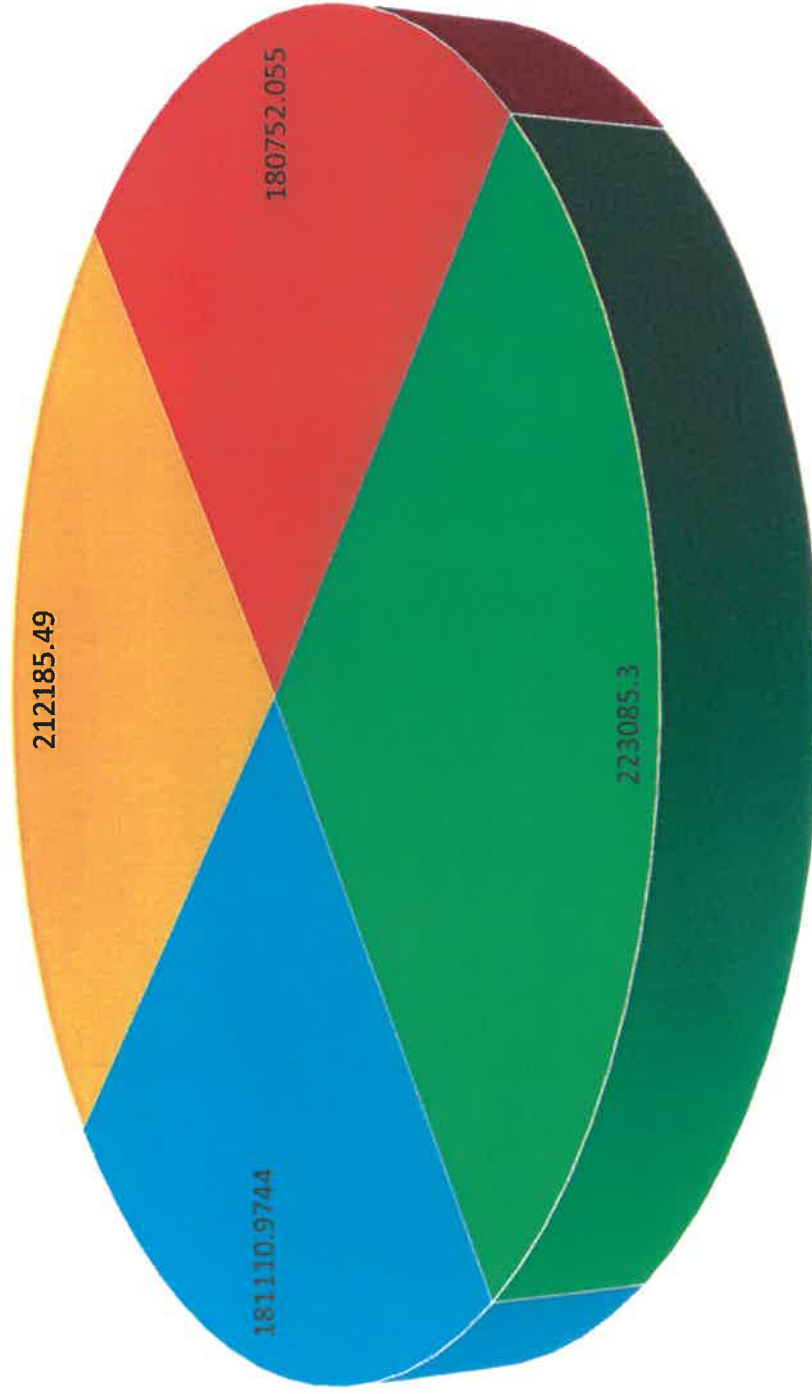


2020
REVENUES BY CATEGORY
(Excludes Utilities)



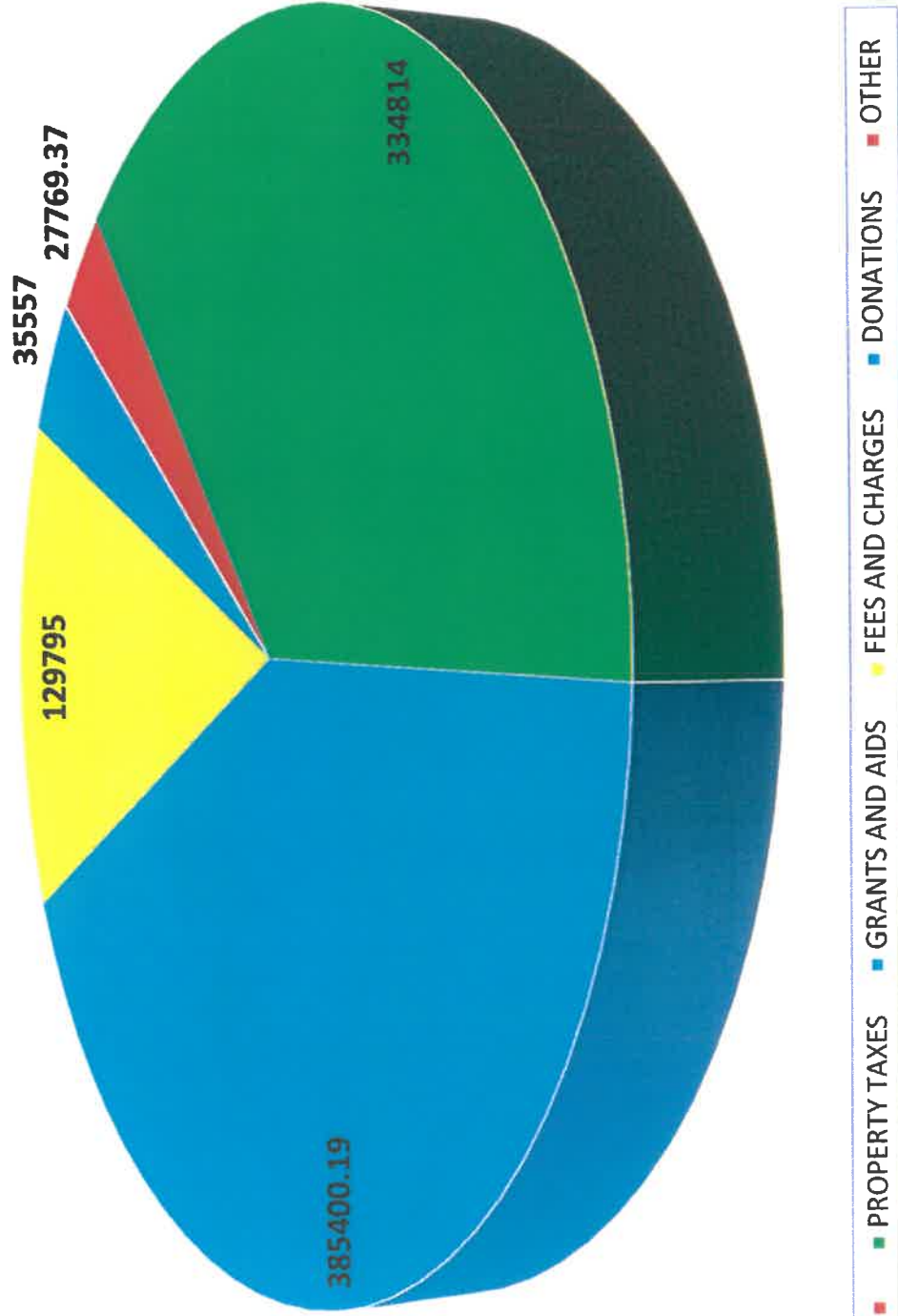
■ GENERAL GOVERNMENT ■ PUBLIC SAFETY ■ PARKS, CULTURE AND REC. ■ PUBLIC WORKS

2021
REVENUES
(Excludes utilities)

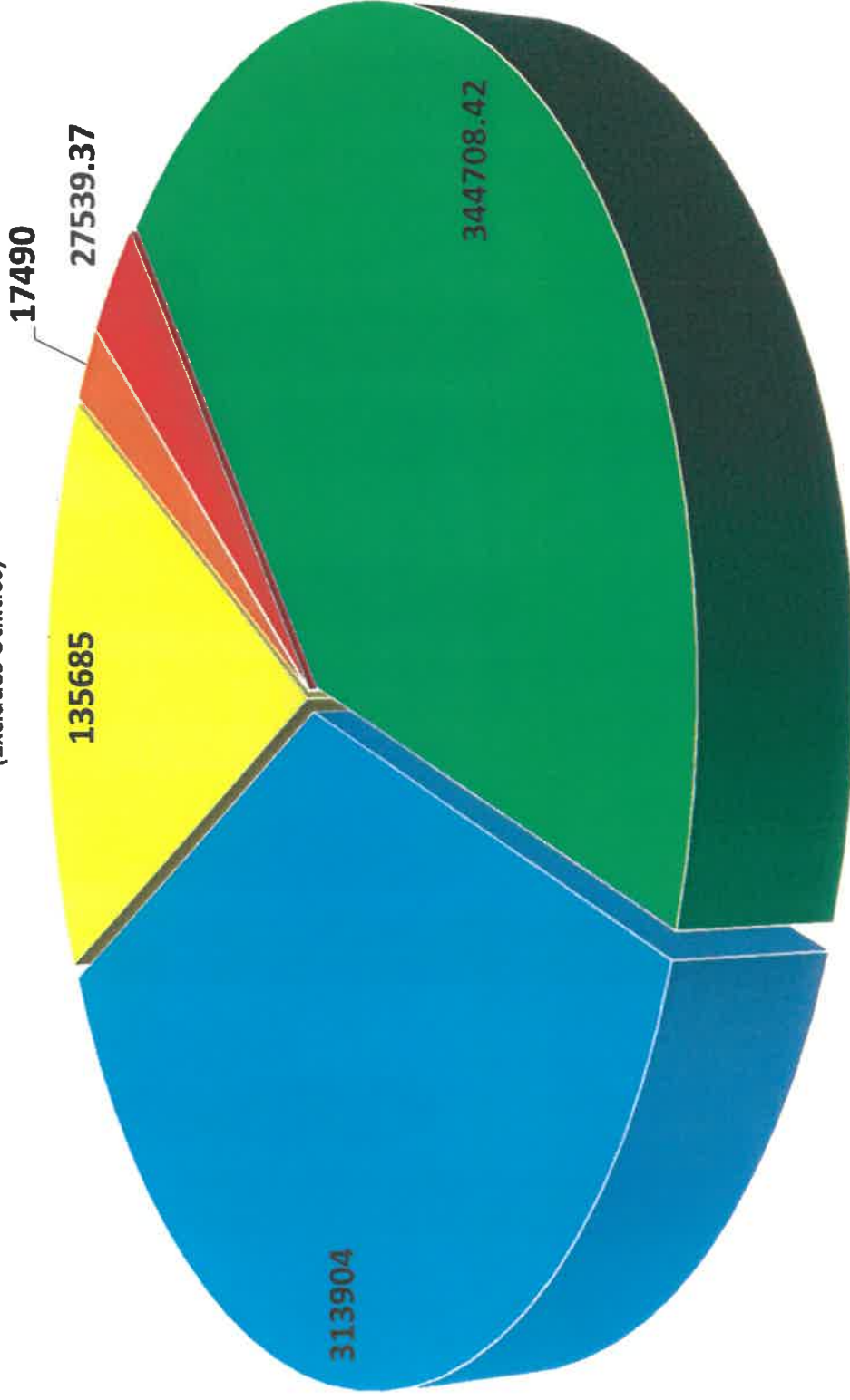


■ GENERAL GOVERNMENT ■ PUBLIC SAFETY ■ PARKS, CULTURE AND REC. ■ PUBLIC WORKS

2020
EXPENDITURES
(Excludes Utilities)

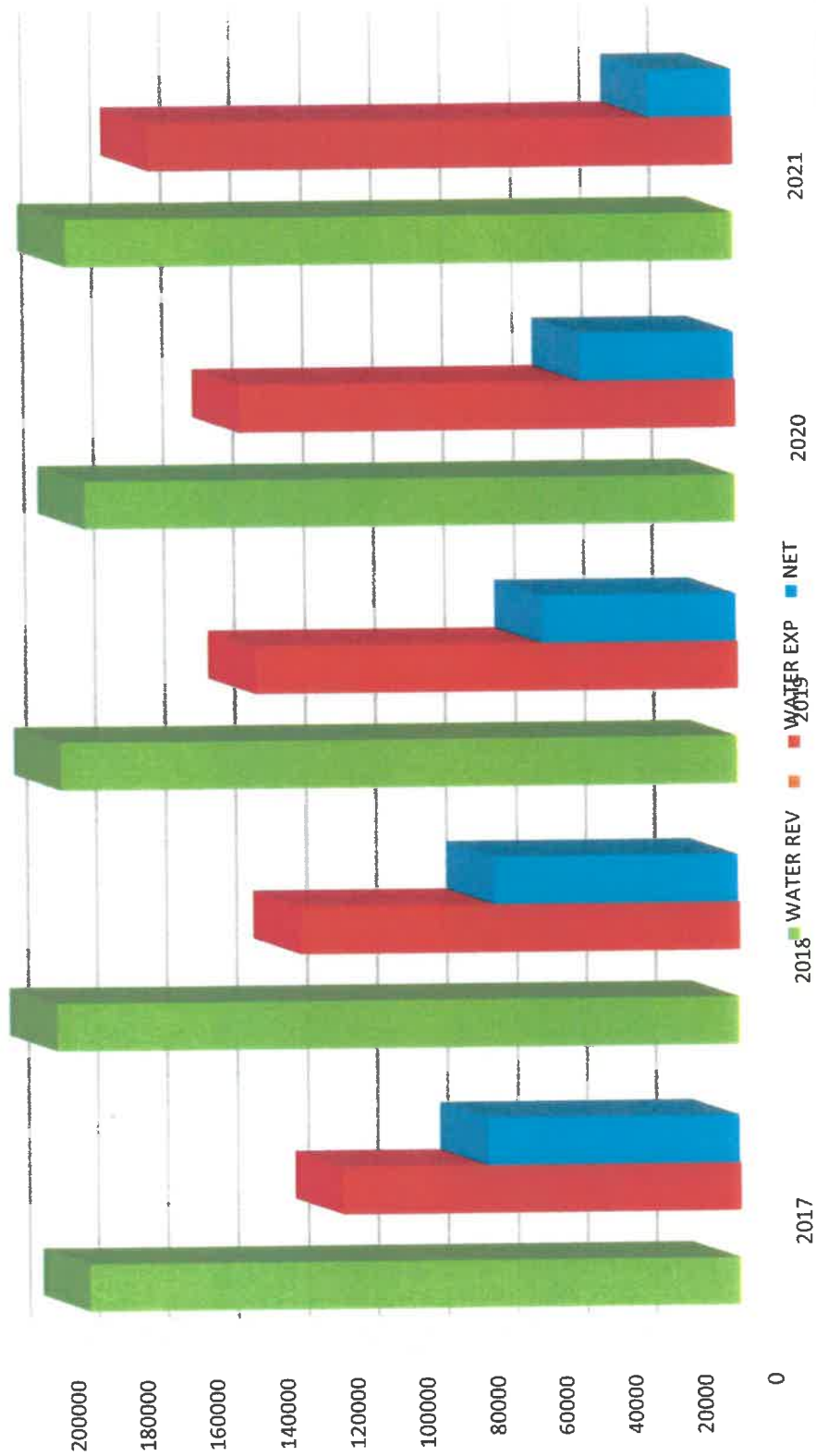


**2021
EXPENDITURES**
(Excludes Utilities)



■ PROPERTY TAXES ■ GRANTS AND AIDS ■ FEES AND CHARGES ■ DONATIONS ■ OTHER

Water Dept Income/Expense



Sewer Dept Income/Expense



Sanitation Dept Income/Expense



Fund Balance Utilities

1200000

1000000

800000

600000

400000

200000

0

-200000

2017

2018

2019

2020

2021

WATER SEWER SANITATION TOTAL

