

City of Wabasso
City Council
Monday, October 12, 2020
6 pm

The meeting opened with recitation of the Pledge of Allegiance.

The meeting was called to order at 6 pm by Mayor Carol Atkins with Council Members Rachel Ingebretson, Carole Remiger, Steve Burns and Wade McKittrick present.

Also present were Pat Eichten, Larry Thompson, Mike Remiger, Paul Plaetz and Bill Helget from Bolton and Menk.

The agenda was approved on a motion by Ingebretson, seconded by Remiger. Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Pat Eichten provided an update on the EDA.

1. Approved membership in the Redwood Area Development Corporation.
2. Approved extension of forbearance agreement.
3. Reviewed May Street covenants – will be approved at next meeting in anticipation of lot sales. One person is interested in purchasing.
4. Continued discussions of Duplex project. Most likely will not start until spring due to increase in building costs.
5. Renter was moving out of 5-plex. EDA authorized new carpeting and painting.

No Public Comments. None

Clerk/Treasurer/Administrator report. Council needs to set date for canvassing board and budget workshop. Motion by Ingebretson, second by McKittrick to set the canvassing board meeting and the next regular council meeting to Thursday, November 12, 2020 at 6:00 p.m. Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Motion by McKittrick, second by Burns to set a budget workshop for Monday, November 16, 2020 at 6:00 p.m. Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Street report. Mr. Remiger reported that he and Mr. Thompson discussed street intersection visibility and it was recommended that additional curb painting be used to restrict parking versus using weight restrictions.

Water and wastewater report. Sewer jetting would take place next week.

Bill Helget from Bolton and Menk presented a Sanitary Sewer Facilities update as outlined in the Bolton and Menk letter dated October 7, 2020 and Mr. Thompson's memo dated October 8, 2020. I appeared the city was in line to receive approximately 70 -75% state and federal

grants for the \$22,200,000 project. The city's sewer rates would also be capped at an average of approximately \$56.00/month through additional grant funds. The actual award of the grant would not be until March 2020. It was hoped the engineering could be completed this winter in order to keep the project on schedule, which would require Council authorization of the surveying/topographical work this fall at a lump sum cost of \$90,000. Mr. Helget stated Bolton and Menk would complete the engineering this winter at their risk. Mr. Thompson state that while there was uncertainty relating to the grant programs due to the state bonding bill not being passed at this time and Congress not approving the fiscal year budget at this time, he felt it was an acceptable risk in order to keep the project moving ahead. Mr. McKittrick asked how the city's application rated overall. Mr. Helget state the city score was 76 which was excellent. According to state and federal staff it was not a question of "if" not "when." Motion by McKittrick, second by Ingebretson, to authorize Bolton and Menk to do the surveying and topographical work for the sewer facilities project this fall.
Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Park and Recreation report. Ms. Remiger reported that the baseball and softball seasons were winding down. Mr. McKittrick indicated the football boosters had agreed to purchase the shed at the compost facility. The council discussed the redesign of the tennis and basketball courts into a parking facility.

Motion by McKittrick, second by Ingebretson to approve the consent agenda as follows.

1. Adopt Resolution 13-2020 Relating to the Application for a USDA Rural Development/Loan.
2. Approve Engagement Letter with Kinner & Company, LTD to perform 2020 Financial Audit.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Land use permit for 874 Pine St. (Fence – Brittany Alex.) It was noted the owner had notified the city she had inadvertently started without a permit and had stopped construction as soon as she discovered the error. Ms. Ingebretson indicated that construction started prior to obtaining a permit and the \$350 surcharge should be applied. Motion by McKittrick, second by Burns to approve the permit as presented and to waive the \$350 surcharge.
Atkins-yes, McKittrick-yes, Remiger-yes, Burns – yes. Ingebretson – no.

Motion by Ingebretson, second by Remiger, to adopt Resolution 12-2020 accepting transfer of \$5,375 Covid CARES grand funds from Vail Township and to allocate it for the Small Business Grant program.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Motion by McKittrick, second by Ingebretson to approve the CARES Small Business grant awards as recommended by the Mayor and Clerk/Treasurer/Administrator in the October 2, 2020 memo.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

The Council reviewed a mockup of the new city's web site. Mr. McKittrick noted that it was taking longer to upload all of the information but the site should be up and running by the next council meeting.

Motion by Burns, second by Ingebretson to approve membership in the Redwood Area Development Corporation.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Mr. Thompson recommended the \$575.00 payment to Barga be removed from the list of bills. Motion by McKittrick, second by Burns, to approve the payment of the bills with the exception of the \$575.00 Barga bill.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Motion by McKittrick, second by Burns to adjourn at 7:35 p.m.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Larry J Thompson
City Clerk/Treasurer Administrator