

City of Wabasso
Canvassing Board & Regular Meeting
Thursday, November 12, 2020
6:00 pm

CANVASSING BOARD:

1. Pledge of Allegiance
2. Accept November 3, 2020 Mayor and Council Member Election Results
3. Adjourn.

REGULAR MEETING

1. Call to order
2. Approve Agenda
3. EDA Update
4. Public Comment *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
5. Clerk-Treas. /Administrator
 - a. Clerk/Treas./Admin. to assess building permit surcharge. N
 - b. Softline Data Public Alert Program
6. Street Report
7. Water/Wastewater Report
 - a. MN Dept of Health - Water Testing Results
8. Park and Rec Report
9. Approve Consent Agenda
10. Unfinished Business
 - a. CARES Grant - Report
 - b. ADD - Adopt Resolution Refunding CARES COVID-19 Funds to Vail Township and Accept CARES COVID-19 Funds from Redwood County.
 - c. Authorize Second Round of CARES Small Business Grants.
11. New Business
 - a. Service Contract - Tech Unlimited
 - b. Irrigation - Cost sharing.
12. Correspondence
 - a. Sheriff's reports - 10/08/20
 - b. Sheriff's 2021 Contract
13. Approve Bills
14. Adjourn

CONSENT AGENDA

1. Minutes of October 12, 2020 Regular Meeting
2. Approve Resolution Designating Community Center as 2021 Polling Place
3. Diane Arends - Street Closures - Road House
 - a. 2021 Roll In Dates
 - b. Street Concert - July 10, 2021
4. Land Use Permit and Approve Sale of EDA Property
 - a. Dan Baune - Lot 2, Block 1 Eastvail 2nd - Remove from Consent Agenda for General Discussion

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

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notifications. I can see several applications for this program, such as notification of special meetings, flushing, office hours, holiday schedules, improvement projects, etc. The cost includes 2,000 free notifications and then \$295/year for up to 3,000 alerts. (Note: Each notification to an individual home is considered one notification.) Our utility billing system does not have mobile phone or email contact information, so that would have to be added to the system. I would send out a request for that information with the monthly billing and then download the information as it is received. I would recommend approving the proposal.

3. The city has received notification that the water system did not meet copper testing standards. Results have been sent to the homeowners that provided the samples. In addition the city will need to send out notice to all of the residents with the December billings.
4. Cares Grant Report - State and County. The City was notified by the state that the \$5,375 funds from Vail Township could not be directly transferred to the city, but could only be transferred to the County. Briana Mumme is working having the funds transferred from Vail to the County and from the County to the City. I have attached a copy of our most recent correspondence. Since it is not known at this time if we will be able to use the Vail funds, I have estimated that the funds would be refunded to Vail Township to be conservative. I should know by the Council meeting we can still get the Vail funds. Since the County Election grant was a matching grant, I have also estimated that those funds would be refunded to the County as we have not spent those funds. Note that we still have \$3,931.26 left in unspent funds assuming we refund the funds to Vail and Redwood county. I would suggest that any excess funds be awarded to Jenniges Gas and Diesel up to \$5,171. As you may recall, the Jenniges application was denied since the application did not meet the deadline. I have also asked John Krohn if the Ambulance had any use for excess grant funds. I will forward his recommendation when received.
5. Service Contract – Tech Unlimited. Attached is a proposed service contract with Tech Unlimited to provide computer software technical support. I have worked with this company in the past and they provide excellent service at a reasonable cost. Tech Unlimited has the ability to repair computers from a remote site. I have two software issues that need to be addressed immediately. First is the computer cannot directly download the meter reader, which could be fixed with 1-2 hours of time. The second is updated the mail server which is not working properly. This would take less than 15 minutes. I also need to have the office computers networked. The hardware would be minimal. At this time files have to be shared via flash drive transfer.
6. Irrigation – Cost Sharing. The city currently irrigates the football, softball and baseball fields. There does not seem to be an agreement as to how the costs of irrigation are to be split. I have asked a number of people and have gotten different responses as to their understanding or feelings. I do not have a recommendation at this time other than the city should set a policy or reach an agreement with the school, baseball association and association as to who is responsible for the costs. The 2020 irrigation was as follows:
 - a. Football Field: \$3,211.22
 - b. Softball Field: Not Reported
 - c. Baseball Fields: \$3,408.16
7. Sheriff's Contract. Attached. Same agreement as last year except for an increase of the hourly rate from \$44 to \$45/hr. or 2.2% increase.
8. October 12, 2020 Minutes attached.
9. Resolution designating the community center as the city polling place for 2021. Required by law.
10. Diane Arends – Street closures. Ms. Arends requested that these two items be placed on the agenda but she has not provided any information regarding dates. I will forward the information if received.
11. Dan Baune – Land use permit. Mr. Baune is purchasing a lot from the EDA and plans to begin construction of a house this fall. Mr. Baune and the EDA have reached an agreement to sell the lot for \$10,000 which has been standard practice and is consistent with TIF District 1-5 Plan.

Abstract of Votes Cast
In the Precincts of the City of Wabasso
State of Minnesota
at the State General Election
Held Tuesday, November 3, 2020
as compiled from the official returns.

Summary of Totals
City of Wabasso
Tuesday, November 3, 2020 State General Election

Number of persons registered as of 7 a.m.	426
Number of persons registered on Election Day	38
Number of accepted regular, military, and overseas absentee ballots and mail ballots	50
Number of federal office only absentee ballots	0
Number of presidential absentee ballots	0
Total number of persons voting	396

Summary of Totals
City of Wabasso
Tuesday, November 3, 2020 State General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

Mayor (Wabasso)	NP	WI
Carol Atkins	Rachel Ingebretson	WRITE-IN
281	98	5
Council Member (Wabasso) (Elect 2)	NP	WI
Jeff Olson	Roger Baumann	WRITE-IN
200	225	147

Detail of Election Results
City of Wabasso
Tuesday, November 3, 2020 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
64 0195 : WABASSO	426	38	396
City of Wabasso Total:	426	38	396

Detail of Election Results
City of Wabasso
Tuesday, November 3, 2020 State General Election

Office Title: Mayor (Wabasso)

Precinct	NP Carol Atkins	NP Rachel Ingebretson	NP WRITE-IN
64 0195 : WABASSO	281	98	5
Total:	281	98	5

Office Title: Council Member (Wabasso) (Elect 2)

Precinct	NP Jeff Olson	NP Roger Baumann	NP WRITE-IN
64 0195 : WABASSO	200	225	147
Total:	200	225	147

We, the legally constituted county canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on, and have specified the number of votes for and against each question voted on, at the State General Election held on Tuesday, November 3, 2020

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the City of Wabasso Clerk. Witness our official signature at _____ in _____ County this _____ day of _____, 2020.

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

State of Minnesota
City of Wabasso

I, _____, Clerk of the City of Wabasso do hereby certify the within and foregoing _____ pages to be a full
and correct copy of the original abstract and return of the votes cast in the City of Wabasso State General Election held on Tuesday, November 3, 2020.

Witness my hand and official seal of office this _____ day of _____, 2020.



Softline Data, Inc.

Your Quote

publicalert@softlinedata.com

This is a quote for the Public-Alert messaging software. This quote expires in 45 days from 10/07/20.

Utility: Wabasso

Comment

Contact: Larry

Hey Larry, I put Both levels and prices below.
Please call with any questions!

E-mail: cwab@redred.com

Ryan Davis

Phone: 1-507-342-5519

1-800-657-0880

City: Wabasso

ryan.davis@softlinedata.com

State: MN

Zip: 55440

Households: 201-500 or 501-1000

The following quote includes:

- Upload of data from city database or utility database.
- Daily backup of database for security.
- Setup and installation of software w/usernames and passwords.
- Unlimited users.
- Ability to have different departments manage customized database.
- Ability to create unique database criteria.
- Resident opt out option.
- Free email alerts.
- Alerts start over every year.

Limited Time Quote:

		Cost	Alerts
Public-Alert Software	-Level 1	\$295.00	3,000 a year
	-Level 2	\$365.00	4,000 a year

Softline Data, Inc.

(800) 657-0880



Protecting, Maintaining and Improving the Health of All Minnesotans

Date: November 6, 2020

To: City of Wabasso, PWSID 1640013
Mary Smith, City Clerk

From: Pauline Wuoti, Compliance Officer
Community Public Water Supply Unit
Drinking Water Protection Section

Phone: 651-201-4674

Subject: Copper Public Education Program

You Must Conduct a Copper Public Education Program

Your public water system exceeded the action level for copper with a result of 1760 µg/L during the compliance period June 1, 2020 through September 30, 2020.

You are now required to complete a copper public education program. **The public education program must be completed by December 7, 2020** and the Copper Public Education Program Delivery Certification form submitted **within 10 days** after distribution of the public education materials. A Notice of Violation will be issued to your public water system if you do not complete the public education program on time.

How to Complete the Copper Public Education Program

To assist you in completing the program, please find the following documents on [Lead and Copper Public Education](https://www.health.state.mn.us/communities/environment/water/contaminants/lcred.html) (<https://www.health.state.mn.us/communities/environment/water/contaminants/lcred.html>) in the "Copper Public Education Templates" section:

- **Important Information about Copper in Your Drinking Water brochure**
- **Drinking Water Notice: Important Information about Copper in Your Drinking Water**

You may use either of these documents for the activities below.

If significant proportions of the population in your community speak languages other than English, you must provide education materials about copper in drinking water in the appropriate language(s).

Step 1: Distribute brochure or notice to residents:

1. Add a system contact phone number, your web address (if available), and the date.
2. Deliver the brochure or notice in person or via direct mail to all residents served by your system.

Step 2: Distribute brochure or notice to organizations:

1. Add a system contact phone number, your web address (if available), and the date.
2. Distribute the brochure or notice to organizations served by your system, such as public/private schools, school boards, public/private hospitals and medical clinics, community centers, libraries, and city hall.

Step 3: Return certification form to the Minnesota Department of Health (MDH).

After you distribute the brochure and/or notice, please complete and return the Copper Public Education Program Delivery Certification (<https://www.health.state.mn.us/communities/environment/water/docs/lcred/cucert.docx>) to us. You must submit the certification form to the Minnesota Department of Health within 10 days after distribution of the public education materials. You may scan and email the form, or mail it.

Step 4: Complete the copper public education program annually.

You will receive a packet and instructions every year from MDH when the program is due to be completed.

You must continue the public education program until your system has met the copper action level for two six-month monitoring periods in a row. You would need to restart public education if your system exceeded the copper action level during any monitoring period in the future.

Contact Information

If you have any questions, or if you would like to receive documents via mail, please contact Pauline Wuoti at pauline.wuoti@state.mn.us or 651-201-4674.

cc: Water Superintendent
Michael Bourland, Compliance Engineer
John Blomme, Marshall District Office
Pauline Wuoti, Compliance Officer

Minnesota Department of Health
Community Public Water Supply Unit
PO Box 64975
St. Paul, MN 55164-0975
651-201-4700
www.health.state.mn.us

To obtain this information in a different format, call 651-201-4700. Printed on recycled paper.

RESOLUTION __-2020

A Resolution Refunding CARES Covid-19 Grant to Vail Township And Accepting CARES Covid-19 Grant Funds from Redwood County

WHEREAS Vail Township transferred \$5,375.00 unused CARES Covid-19 Grant Funds to the City of Wabasso, and

WHEREAS, it has been determined that according to U.S. Treasury guidance unused CARES Covid-19 Grant funds may only be transferred to the county, and

WHEREAS, Redwood County has indicated it would transfer \$5,375 CARES Covid-19 Grant funds to the City of Wabasso provided Wabasso returns the \$5,375 CARES Covid-19 Grant Funds it received back to Vail Township.

Now, therefore, be it Resolved by the City Council of the City of Wabasso as follows:

1. The City of Wabasso hereby accepts the CARES Covid-19 Grant allocation of \$5,375 from Redwood County.
2. The City Council hereby designates that said funds be used for the City of Wabasso Small Business Relief Grant Program.
3. The City of Wabasso authorizes and directs the City Clerk/Treasurer/Administrator to return the incorrectly disbursed CARES Covid-19 Grant funds pursuant to the U.S. Treasury guidance to Vail Township.

Passed and approved this 12th day of November 2020

Attest:

Larry J Thompson, City Clerk

Carol Atkins, Mayor

**CARES
BUDGET
11/10/2020**

GENERAL FUND	Budget	To Date
REVENUES		
VAIL TOWNSHIP	5,375.00	5,375.00
COUNTY ELECTION GANT	554.10	554.10
CARES GRANT	52,211.00	52,211.00
TOTAL	58,140.10	58,140.10
EXPENDITURES		
SUPPLIES TO DATE	(602.47)	
SUPPLIES FUTURE	(2,129.00)	(2,670.47)
REMODEL OFFICE	(7,000.00)	(5,236.27)
AMBULANCE	(2,278.27)	-
CONTINGENCY (10%)	(1,200.97)	(504.26)
SMALL BUSINESS GRANTS	(40,375.00)	(49,175.00)
REFUND VAIL	-	-
REFUND REDWOOD COUNTY	-	(554.10)
TOTAL	(53,585.71)	(58,140.10)
REMAINING BALANCE	4,554.39	-

City of Wabasso
COVID Small Grant Application
11/9/2020

Sources:

City of Wabasso	1st Round	2nd Round
Vail/Redwood	\$35,000	
Remaining Funds	\$ 5,375	
Total	\$ -	\$ 8,800
	\$40,375	\$ 8,800

NAME	For Profit	REQU.	EXPENSE	EMP.	REVENUES					Decline	SIGNED	Prorated	2nd Round
					PRE COVID	POST COVID							
Deem, Inc dba. Roadhouse	yes	\$ 7,500	\$ 60,750	8	\$ 363,375	\$ 178,609				50.85%	Yes	\$ 5,171	\$ 423
Maranda Hadly	yes	\$ 7,500	\$ 4,896	1	?	\$ -					Yes	\$ 3,376	\$ 276
Envy Us Salon	yes	\$ 7,500	\$ 7,500	1	\$ 10,602	\$ 800				92.45%	Yes	\$ 5,171	\$ 423
Main Street Hairistylists	yes	\$ 5,000	\$ 1,160	1	\$ 8,905	\$ 883				90.09%	Yes	\$ 800	\$ 65
Kaufenberg Ent., LLC dba Union Kitchen	yes	\$ 7,500	\$ 22,440	9	\$ 52,810	\$ 12,673				76.00%	yes	\$ 5,171	\$ 423
Baune Plumbing and Heating, Inc	yes	\$ 7,500	\$ 19,200	4	\$ 262,457	\$ 141,105				46.24%	yes	\$ 5,171	\$ 423
St. Anne's School	no	\$ 7,500	\$ 7,500	13	\$ 52,340	\$ 26,814				48.77%	yes	\$ -	\$ -
Baune Café & Catering	Yes	\$ 7,500	\$ 26,250	13	\$ 277,795	\$ 93,936				66.19%	Yes	\$ 5,171	\$ 423
Wabasso Electric Motor, Inc	yes	\$ 7,500	\$ 7,500	1	\$ 34,026	\$ 18,400				45.92%	Yes	\$ 5,171	\$ 423
G3 Quad Freestyle, Inc (Derek Guetter)	yes	\$ 7,500	\$ 7,500	2	\$ 107,900	\$ 11,750				89.11%	Yes	\$ 5,171	\$ 423
Jenniges Gas and Diesel	yes	\$ 7,500	\$ 7,500	5	\$ 176,108	\$ 135,108				23.28%	yes		\$ 5,500
		\$ 80,000									Approved	\$ 40,375	\$ 8,800
											Available	\$ 40,375	\$ 8,800
											Balance	\$ -	\$ -

**CARES
BUDGET
11/9/2020**

GENERAL FUND	Budget	To Date
REVENUES		
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REMODEL OFFICE	(7,000.00)	(5,236.27)
AMBULANCE	(2,278.27)	-
CONTINGENCY (10%)	(1,200.97)	-
SMALL BUSINESS GRANTS	(40,375.00)	(40,373.00)
REFUND VAIL	-	(5,375.00)
REFUND REDWOOD COUNTY	-	(554.10)
TOTAL	(53,585.71)	(54,208.84)
REMAINING BALANCE	4,554.39	3,931.26

RE: CARES Act Coronavirus Relief Unspent Funds**Briana Mumme** <Briana_M@co.redwood.mn.us>

Mon 11/9/2020 10:13 AM

To: City of Wabasso <cwab@redred.com> 2 attachments (776 KB)**RE:** Redwood County CRF Questions; RE: Grant Funds Transfer;

Hi Larry,

Still no reply from MMB as of this morning. I did send another email just now (attached). I am still struggling that our only form of communication is email.

I understand you are working on a tight timeline and will ensure I reach out as soon as I receive a response.

Thank you,
Briana

From: City of Wabasso [mailto:cwab@redred.com]
Sent: Monday, November 9, 2020 10:07 AM
To: Briana Mumme <Briana_M@co.redwood.mn.us>
Subject: Re: CARES Act Coronavirus Relief Unspent Funds

Briana

Have you had any discussions with the State or thoughts as to how Wabasso can receive the Vail funds. The council meets on Monday and I will need a recommendation as to how we will proceed.

Thanks.

Larry

Sent from my iPhone

On Nov 9, 2020, at 9:47 AM, Briana Mumme <Briana_M@co.redwood.mn.us> wrote:

Greetings City and Township Contacts,

~~I am reaching out as a reminder any unspent CARES Act coronavirus Relief Funds by November 15, 2020 will need to be transferred to Redwood County by November 20, 2020. As you likely know, the County has until December 1, 2020 to disburse any remaining funds between the county and the municipalities.~~ This is a short timeframe and we want to be thoughtful in establishing a disbursement plan to meet the county December 1st deadline. To assist us, we are requesting the completion of the attached form indicating how much (if at all) will be transferred to the County by emailing to me by November 16, 2020.

Please note, if you are sending funds to the County, please include your completed form with your payment.

If your municipality was not a recipient of CARES Act funds, you may disregard this email.

Any questions or concerns, please don't hesitate to contact me.

Thank you,

Briana Mumme

Economic Development Coordinator

<image002.png>

Redwood County Government Center

403 S. Mill Street | PO Box 130 | Redwood Falls, MN 56283

Office: (507) 637-1122 | Cell: (507) 637-7077 | Fax: (507) 637-4017

Email: Briana_m@co.redwood.mn.us

Office hours: Monday – Friday, 8 a.m. to 4:30 p.m

For the latest updates, visit our [website](#) and follow us on [Facebook](#)

Confidentiality Notice: This e-mail message, in its entire, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender and destroy all copies of the original message.

<Redwood County CRF Direct City and Township Form to send unspent funds t....docx>

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Managed Services

Managed Service Plan

15 Hours	25 Hours	50 Hours	Unlimited
\$1,500	\$2,250	\$4,000	\$800/month
15 hour time block at a rate of \$100/hr	25 hour time block at a rate of \$90/hr	50 hour time block at a rate of \$80/hr	Unlimited monthly services

Free remote support setup with service options.

Office365

Exchange
\$6.50/month

Business Class E-mail (50GB)

Business

\$10.58/month

Word, Excel, PowerPoint, Outlook, Publisher and OneNote (5 devices)
File Storage and Sharing (1TB OneDrive)

Additional Services

Anti-Malware + Asset Monitoring

Backup Solution

\$7.50/user/month

Varies

Protect devices against viruses, malware and adware
Monitoring of hardware and software

Back-up data is stored off-site

Only available with managed service plan.

Business Premium

\$16.75/month

Fully Installed Office Applications
Office Online + Office for tablets (5 devices)
Business Class E-mail (50GB)
Online Meetings and Instant Messaging
Intranet Site
Corporate Social Network
File Storage and Sharing (1TB OneDrive)
Advanced Mailbox Protection

www.techunlimitedllc.com | 507.276.5059

REDWOOD COUNTY SHERIFF'S OFFICE

Randy Hanson, Sheriff

303 E. Third Street - PO Box 47
Redwood Falls, MN 56283-0047

Phone: 507-637-4036 Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Date: 10/08/2020
To: City of Wabasso
From: Sheriff – Randy Hanson
RE: Activity for September 2020

During the month of September deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

- Responded to Call – Funeral Escort (2)
- Responded to Call - Suspicious Activity
- Responded to Call - Traffic – Citation Issued
- Responded to Call - Traffic – VW – driving complaint
- Responded to Call - Vulnerable Adult
- Responded to Call - Harassment
- Responded to Call - Burglary
- Responded to Call - Disturbance (1)
- Responded to Call - Escort
- Responded to Call - Theft
- Responded to Call - Parking Violation
- Responded to Call - Juvenile
- Responded to Call - Vandalism
- Responded to Call - Welfare check
- Responded to Call - VW – Head light out (3)

If you have any questions, please feel free to contact me.

**CONTRACT BETWEEN THE CITY OF WABASSO AND REDWOOD COUNTY TO
PROVIDE LAW ENFORCEMENT SERVICES**

THIS CONTRACT BETWEEN THE CITY OF WABASSO AND REDWOOD COUNTY TO PROVIDE LAW ENFORCEMENT SERVICES (the "Agreement") is made and entered into this 15th day of December, 2020, by and between Redwood County (the "County"), the City of Wabasso (the "City"), and the Redwood County Sheriff's Office (the "Sheriff").

WITNESSETH:

WHEREAS, the City desires that the Sheriff provide law enforcement services within its City boundaries; and

WHEREAS, the County and the Sheriff agree to render such services upon the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized by the provisions of Minn. Stat. §471.59 and §436.05.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is agreed between the parties as follows:

Section 1. PERFORMANCE OF LAW ENFORCEMENT PROTECTION.

- a. The County agrees, through the office of the Sheriff of the County, to provide police protection within the corporate limits of the City to the extent and in the manner hereinafter set forth.
- b. The Sheriff shall provide 15 hours of police protection per week to the City on a schedule to be reasonably acceptable to both parties.
- c. Except otherwise specifically provided herein, the service to be provided by the County shall encompass those duties and functions which are the type normally coming within the jurisdiction of and customarily rendered by the Sheriff under the applicable statutes of the State of Minnesota.
- d. It is agreed that the City shall receive police protection to be provided by such personnel as may be assigned by the Sheriff using such vehicles as the Sheriff, in his discretion, shall deem necessary. The police protection contemplated hereby shall include patrolling and answering police calls within the City. The manner in which such service is rendered, the standards of performance, discipline of officers and all matters incident to the performance of such service or the control of personnel employed to render such service shall be and remain in the County through the Sheriff's Office.

- e. The services contemplated hereby are scheduled police services which will, in fact, be provided to the City for the number of contracted hours reasonably anticipated and required. It shall include situations in which, in the opinion of the Sheriff, a police emergency occurs which requires a different use of the officer and/or the patrol vehicle, performance of special details relating to the law enforcement service, the enforcement of State statutes and City ordinances, performance of traffic law enforcement, City license inspection, enforcement of the Juvenile Code of the State as said code relates to the City and its ordinances, and other duties and functions customarily performed by a municipal police force.
- f. In addition to the patrol hours that are anticipated under this Agreement, the parties acknowledge that the following hours shall be included in the contracted time: court appearances by Deputies for matters arising in the City; extended shifts which may be required as the result of a Deputy being involved in business prior to the end of his shift which requires him to spend time beyond the end of this shift; emergency calls; investigations; and official events which are held in the City that would require additional law enforcement protection.
- g. The Sheriff will be responsible for proper statutory required licensing of all the Deputies.
- h. It is agreed that all personnel employed to render the services contemplated hereby shall be employees of the County, and that the County shall therefore be responsible for providing worker's compensation insurance and all other benefits to which such personnel shall become entitled by reasons of their contract with the County entered into through its collective bargaining units.
- i. The County agrees that all insurance required adequately covers vehicles, personnel and equipment used by the County in the provision of the services. These costs are included in the total costs of this Agreement.
- j. It is agreed that the County shall provide all necessary labor, supervision, equipment, communication facilities, dispatching and necessary supplies to maintain and provide the police service to be rendered hereunder and these costs are included in the total costs of contract to the City. The City is not obligated to, or responsible for, or liable for compensation or indemnity to any County official, agent or employee for injury or sickness arising out of his employment, and the County agrees to hold harmless the City against such claim.
- k. It is hereby agreed the City and all of its officers, agents and employees shall cooperate and assist the County and the Sheriff to facilitate the provision of the services contemplated here.

Section 2. TERM OF CONTRACT.

- a. The term of this contract shall be January 1, 2021 to December 31, 2021.

- b. Either Party to this Contract may terminate the same upon three months' written notice to the other Party.

Section 3. COSTS AND PAYMENTS.

- a. For performing the services contemplated hereby, the County agrees to contract for 15 hours coverage during each week. As contemplated by the parties a week shall begin 12:01 a.m. on each Monday and end on 11:59 p.m. on each Sunday.
- b. For the services contemplated herein, the City agrees to pay the County \$45.00 per hour. This equals the monthly sum of \$2,925.00. This amount shall be paid monthly upon receipt of an invoice from County.
- c. This may not be adjusted by the Sheriff, County Board, City Administrator, and City Council without an amendment to this Agreement signed by all parties. This amount shall be paid monthly to the County and the City shall receive credit for its share of any benefit to which it may become entitled pursuant to Minnesota Statutes § 69.011 (as amended).

Section 4. SUPERVISION. The Sheriff will establish the work schedule to perform the law enforcement services to the City. The City or its designee will give input in regard to scheduled police services for their City. The County shall have the exclusive control and supervision of the personnel provided by the County to render police protection to the City.

Section 5. INDEMNIFICATION.

- a. The City does not assume any liability for the direct payment of any salaries, wages or other compensation to personnel employed by the County to perform the services contemplated hereby, nor does it assume any other liability other than that provided for in this Agreement. Deputy Sheriffs and officers, agents and employees of the Sheriff's are deemed to be officers, agents and employees of the County.
- b. The City, its officers, agents and employees, shall not be deemed to assume any liability for any intentional or negligent acts of the County or any officer, agent or employee of the county, and the County shall indemnify and hold the City and its officers, agents and employees harmless from any intentional or negligent act of the County or any officer, agent or employee of the County, and the County agrees to defend the City, and its officers, agents and employees from any claim for damages resulting from any act or circumstances involving the County, its officers, agents or employees or equipment. A copy of an adequate liability insurance policy shall be provided to the City by the County upon the City's request.
- c. The County, its officers and employees and the Sheriff shall not be deemed to assume liability for any intentional or negligent acts of the City. The City agrees that it will hold the County and Sheriff harmless from and shall defend its officers, agents and employees against any claim for damages resulting from such acts.

- d. Neither party intends, by this Agreement nor any provision hereof, to waive, stack, limit or otherwise abrogate the terms and limitations of Minnesota Statutes §466 as they relate to tort liability limitations of political subdivisions. These provisions shall survive the expiration and/or termination of this Agreement.

Section 6. ARBITRATION PANEL. In the event a dispute arises between the parties concerning the services to be rendered hereunder, the level thereof or the manner in which such service is provided, an arbitration panel shall be established and the findings of this panel shall be final and conclusive between the County and the City. This shall be a three person panel, with one number selected by the City, and one selected by the County, and the third selected by the two previously selected members. The provisions of the Minnesota Arbitration Act, Minn. Stat. §572 et seq., shall apply.

Section 7. NONDISCRIMINATION; PENALTY. No discrimination because of race, color, national origin, ancestry, sex or religion shall be made in the employment of persons to perform services by the County under this contract. The County agrees to meet all requirements of Federal and State Statutes pertaining to nondiscrimination employment.

Section 8. COMPLETENESS OF AGREEMENT. The provisions embodied in this Agreement contain all covenants, agreements, obligations, and stipulations agreed to by the parties and on execution hereof, any and all previous and existing agreements and/or contracts entered into between the parties are hereby declared by mutual consent to be null and void. Further, there are no other understandings, representations or agreements, written or oral, not incorporated herein. This Agreement may not be enlarged, modified or altered except in writing, signed by the parties and endorsed here on. Upon notice given by any party, later negotiations may be undertaken for the purpose of revising, adding to or striking any provision(s) of this Agreement which appears unworkable or insufficient to perfect, maintain, and ensure the purpose of this Agreement. Any change of the original provisions of this Agreement, after agreement between the County and City, shall be written and attached to this Agreement. This later revision, addition or deletion shall only apply to the provision revised, added or deleted and the remainder of this Agreement shall remain in full force and effect.

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IN WITNESS WHEREOF, the City has caused this agreement to be executed by its City Administrator and its Mayor by the authority of its governing body adopted by Resolution on the (date) _____, and the County has caused this Agreement to be executed by its Board Chair and attested by its Administrator pursuant to the authority of the Board of County Commissioners by Resolution duly adopted on the 15th day of December 2020.

CITY OF WABASSO

Carol Atkins
Mayor

Larry Thompson
City Administrator

REDWOOD COUNTY

Lon Walling
Chair, Board of Commissioners

Vicki Knobloch
County Administrator

SHERIFF

Randy Hanson
Redwood County Sheriff

City of Wabasso
City Council
Monday, October 12, 2020
6 pm

The meeting opened with recitation of the Pledge of Allegiance.

The meeting was called to order at 6 pm by Mayor Carol Atkins with Council Members Rachel Ingebretson, Carole Remiger, Steve Burns and Wade McKittrick present.

Also present were Pat Eichten, Larry Thompson, Mike Remiger, Paul Plaetz and Bill Helget from Bolton and Menk.

The agenda was approved on a motion by Ingebretson, seconded by Remiger. Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Pat Eichten provided an update on the EDA.

1. Approved membership in the Redwood Area Development Corporation.
2. Approved extension of forbearance agreement.
3. Reviewed May Street covenants – will be approved at next meeting in anticipation of lot sales. One person is interested in purchasing.
4. Continued discussions of Duplex project. Most likely will not start until spring due to increase in building costs.
5. Renter was moving out of 5-plex. EDA authorized new carpeting and painting.

No Public Comments.

Clerk/Treasurer/Administrator report. Council needs to set date for canvassing board and budget workshop. Motion by Ingebretson, second by McKittrick to set the canvassing board meeting and the next regular council meeting to Thursday, November 12, 2020 at 6:00 p.m. Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Motion by McKittrick, second by Burns to set a budget workshop for Monday, November 16, 2020 at 6:00 p.m. Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Street report. Mr. Remiger reported that he and Mr. Thompson discussed street intersection visibility and it was recommended that additional curb painting be used to restrict parking versus using weight restrictions.

Water and wastewater report. Sewer jetting would take place next week.

Bill Helget from Bolton and Menk presented a Sanitary Sewer Facilities update as outlined in the Bolton and Menk letter dated October 7, 2020 and Mr. Thompson's memo dated October 8, 2020. I appeared the city was in line to receive approximately 70 -75% state and federal

grants for the \$22,200,000 project. It is anticipated the city's sewer rates would also be capped through additional grant funds. The actual award of the grant would not be until March 2020. It was hoped the engineering could be completed this winter in order to keep the project on schedule, which would require Council authorization of the surveying/topographical work this fall at a lump sum cost of \$90,000. Mr. Helget stated Bolton and Menk would complete the engineering this winter at their risk. Mr. Thompson state that while there was uncertainty relating to the grant programs due to the state bonding bill not being passed at this time and Congress not approving the fiscal year budget at this time, he felt it was an acceptable risk in order to keep the project moving ahead. Mr. McKittrick asked how the city's application rated overall. Mr. Helget state the city score was 76 which was excellent. According to state and federal staff it was not a question of "if" not "when." Motion by McKittrick, second by Ingebretson, to authorize Bolton and Menk to do the surveying and topographical work for the sewer facilities project this fall.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Park and Recreation report. Ms. Remiger reported that the baseball and softball seasons were winding down. Mr. McKittrick indicated the football boosters had agreed to purchase the shed at the compost facility. The council discussed the redesign of the tennis and basketball courts into a parking facility.

Motion by McKittrick, second by Ingebretson to approve the consent agenda as follows.

1. Adopt Resolution 13-2020 Relating to the Application for a USDA Rural Development/Loan.
2. Approve Engagement Letter with Kinner & Company, LTD to perform 2020 Financial Audit.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Land use permit for 874 Pine St. (Fence – Brittany Alex.) It was noted the owner had notified the city she had inadvertently started without a permit and had stopped construction as soon as she discovered the error. Ms. Ingebretson indicated that construction started prior to obtaining a permit and the \$350 surcharge should be applied. Motion by McKittrick, second by Burns to approve the permit as presented and to waive the \$350 surcharge.

Atkins-yes, McKittrick-yes, Remiger-yes, Burns – yes. Ingebretson – no.

Motion by Ingebretson, second by Remiger, to adopt Resolution 12-2020 accepting transfer of \$5,375 COVID-19 CARES grant funds from Vail Township and to allocate it for the Small Business Grant program.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Motion by McKittrick, second by Ingebretson to approve the CARES Small Business grant awards as recommended by the Mayor and Clerk/Treasurer/Administrator in the October 2, 2020 memo.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

The Council reviewed a mockup of the new city's web site. Mr. McKittrick noted that it was taking longer to upload all of the information but the site should be up and running by the next council meeting.

Motion by Burns, second by Ingebretson to approve membership in the Redwood Area Development Corporation.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Mr. Thompson recommended the \$575.00 payment to Barga be removed from the list of bills. Motion by McKittrick, second by Burns, to approve the payment of the bills with the exception of the \$575.00 Barga bill.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Motion by McKittrick, second by Burns to adjourn at 7:35 p.m.

Atkins-yes, McKittrick-yes, Ingebretson-yes, Remiger-yes, Burns – yes.

Larry J Thompson
City Clerk/Treasurer Administrator

City of Wabasso City of Wabasso-Vendor Claims

11/05/20 1:14 PM
Page 1

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 1482							
ANDERSON ELECTRIC	AMBULANCE	42153	Ambulance	500	Capital Outlay (GENERAL)	\$95.25	1482
Claim Nbr 1482							
Claim Nbr 1483						\$95.25	
CENTRACARE HEALTH	AMBULANCE	42153	Ambulance	211	ALS Intercept	\$1,400.00	1483
Claim Nbr 1483							
Claim Nbr 1484						\$1,400.00	
EXPERT T BILLING	AMBULANCE	42153	Ambulance	211	ALS Intercept	\$360.00	1484
EXPERT T BILLING	AMBULANCE	42153	Ambulance	211	ALS Intercept	\$180.00	1484
Claim Nbr 1484							
Claim Nbr 1485						\$540.00	1484
JENNIGES GAS & DIESEL INC	AMBULANCE	42153	Ambulance	404	Repairs/Maint Machinery/	\$105.54	1485
Claim Nbr 1485							
Claim Nbr 1486						\$105.54	1485
NORTH MEMORIAL AMBULANCE	AMBULANCE	42153	Ambulance	211	ALS Intercept	\$225.00	1486
Claim Nbr 1486						\$225.00	
Claim Nbr 1487							
MATHESON TRI-GAS INC	AMBULANCE	42153	Ambulance	217	Other Operating Supplies	\$103.99	1487
Claim Nbr 1487						\$103.99	
Claim Nbr 1488							
REDWOOD ELECTRIC COOP	AMBULANCE	42153	Ambulance	381	Electricity	\$55.80	1488
Claim Nbr 1488						\$55.80	
VERIZON WIRELESS	AMBULANCE	42153	Ambulance	321	Telephone	\$106.04	1489
Claim Nbr 1489						\$106.04	
Claim Nbr 3817							
ALPHA WIRELESS	FIRE	42200	Fire	500	Capital Outlay (GENERAL)	\$4,804.50	3817
Claim Nbr 3817						\$4,804.50	
Claim Nbr 3820							
ANDERSON ELECTRIC	FIRE	42200	Fire	500	Capital Outlay (GENERAL)	\$95.24	3820
Claim Nbr 3820						\$95.24	

City of Wabasso City of Wabasso-Vendor Claims

11/05/20 1:14 PM
Page 2

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 3821							
REDWOOD ELECTRIC COOP	FIRE	42200	Fire	381	Electricity	\$55.80	3821
Claim Nbr 3821							
Claim Nbr 3822							
SW REGIONAL FIRE DEPT ASSN	FIRE	42200	Fire	433	Dues and Subscriptions	\$60.00	3822
Claim Nbr 3822							
Claim Nbr 3823							
TROY WELCH	FIRE	42200	Fire	306	Service Contract	\$312.00	3823
Claim Nbr 3823							
Claim Nbr 53362							
ANDERSON ELECTRIC	WATER FUND	49400	Water Utilities (GE	404	Repairs/Maint Machinery/	\$115.00	53362
ANDERSON ELECTRIC	GENERAL FUND	41940	Community Center	401	Repairs/Maint Buildings	\$40.80	53362
ANDERSON ELECTRIC	GENERAL FUND	49005	CARES Act Expens	500	Capital Outlay (GENERAL	\$267.89	53362
ANDERSON ELECTRIC	GENERAL FUND	41940	Community Center	401	Repairs/Maint Buildings	\$247.70	53362
ANDERSON ELECTRIC	GENERAL FUND	43110	Street Depart-Sho	500	Capital Outlay (GENERAL	\$95.25	53362
Claim Nbr 53362							
Claim Nbr 53363							
ARVIG COMMUNICATION SYSTE	GENERAL FUND	41400	City Clerk	321	Telephone	\$38.70	53363
ARVIG COMMUNICATION SYSTE	GENERAL FUND	41400	City Clerk	321	Telephone	\$146.34	53363
ARVIG COMMUNICATION SYSTE	SEWER FUND	49450	Sewer (GENERAL)	321	Telephone	\$39.41	53363
ARVIG COMMUNICATION SYSTE	SEWER FUND	49450	Sewer (GENERAL)	321	Telephone	\$96.87	53363
ARVIG COMMUNICATION SYSTE	WATER FUND	49400	Water Utilities (GE	321	Telephone	\$43.17	53363
Claim Nbr 53363							
Claim Nbr 53364							
BRIGHTER HOMES STORE	GENERAL FUND	49005	CARES Act Expens	210	Operating Supplies (GEN	\$32.94	53364
Claim Nbr 53364							
Claim Nbr 53365							
GOPHER STATE ONE CALL	WATER FUND	49400	Water Utilities (GE	386	One Call	\$7.42	53365
GOPHER STATE ONE CALL	SEWER FUND	49450	Sewer (GENERAL)	386	One Call	\$7.43	53365
Claim Nbr 53365							
Claim Nbr 53366							
GRAMSTAD LUMBER COMPANY	GENERAL FUND	49005	CARES Act Expens	500	Capital Outlay (GENERAL	\$299.42	53366
Claim Nbr 53366							

City of Wabasso City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Desc	Object	Object Desc	Amount	Claim Nbr
Claim Nbr 53367	HAWKINS WATER TREATMENT G	WATER FUND					
Claim Nbr 53367		49400	Water Utilities (GE	216	Chemicals and Chem Pro	\$25.00	53367
						\$25.00	
Claim Nbr 53368							
JOHN DEERE FINAN	GENERAL FUND	43110	Street Depart-Sho	213	Lubricants and Additives	\$173.65	53368
Claim Nbr 53368						\$173.65	
Claim Nbr 53369							
LARRY THOMPSON	GENERAL FUND	41410	Elections	430	Miscellaneous (GENERAL)	\$18.97	53369
LARRY THOMPSON	GENERAL FUND	41400	City Clerk	331	Travel Expenses	\$36.80	53369
LARRY THOMPSON	GENERAL FUND	49005	CARES Act Expens	210	Operating Supplies (GEN	\$25.64	53369
LARRY THOMPSON	GENERAL FUND	41400	City Clerk	321	Telephone	\$50.00	53369
Claim Nbr 53369						\$131.41	
Claim Nbr 53370							
MARCO	GENERAL FUND	41400	City Clerk	414	Data Processing Equip Re	\$38.75	53370
MARCO	GENERAL FUND	41400	City Clerk	414	Data Processing Equip Re	\$143.75	53370
Claim Nbr 53370						\$182.50	
Claim Nbr 53371							
MARY K SMITH	GENERAL FUND	41410	Elections	331	Travel Expenses	\$34.50	53371
MARY K SMITH	GENERAL FUND	41400	City Clerk	111	Other	\$175.00	53371
MARY K SMITH	GENERAL FUND	41400	City Clerk	307	consulting fees	\$1,440.00	53371
Claim Nbr 53371						\$1,649.50	
Claim Nbr 53372							
MATHESSON TRI-GAS INC	GENERAL FUND	43110	Street Depart-Sho	215	Shop Supplies	\$31.74	53372
Claim Nbr 53372						\$31.74	
Claim Nbr 53373							
MIKE REMIGER	GENERAL FUND	49005	CARES Act Expens	210	Operating Supplies (GEN	\$85.88	53373
MIKE REMIGER	GENERAL FUND	43100	Hwys, Streets, & R	321	Telephone	\$50.00	53373
MIKE REMIGER	GENERAL FUND	43100	Hwys, Streets, & R	331	Travel Expenses	\$25.87	53373
MIKE REMIGER	GENERAL FUND	49005	CARES Act Expens	430	Miscellaneous (GENERAL)	\$13.25	53373
Claim Nbr 53373						\$175.00	
Claim Nbr 53374							
MVTL LABORATORIES	SEWER FUND	49450	Sewer (GENERAL)	387	Testing	\$102.74	53374
MVTL LABORATORIES	SEWER FUND	49450	Sewer (GENERAL)	387	Testing	\$592.37	53374

City of Wabasso City of Wabasso-Vendor Claims

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
MVTL LABORATORIES	SEWER FUND	49450	Sewer (GENERAL)	387	Testing	\$48.00	53374
MVTL LABORATORIES	SEWER FUND	49450	Sewer (GENERAL)	387	Testing	\$102.74	53374
Claim Nbr 53374						\$845.85	
Claim Nbr 53375							
NORTHERN BUSINESS PRODUCT	GENERAL FUND	41400	City Clerk	209	Other Office Supplies	\$61.89	53375
NORTHERN BUSINESS PRODUCT	GENERAL FUND	41400	City Clerk	209	Other Office Supplies	\$48.48	53375
Claim Nbr 53375						\$110.37	
Claim Nbr 53376							
ONE OFFICE SOLUTION	GENERAL FUND	41400	City Clerk	209	Other Office Supplies	\$9.99	53376
Claim Nbr 53376						\$9.99	
Claim Nbr 53377							
PAUL PLAETZ	SEWER FUND	49450	Sewer (GENERAL)	321	Telephone	\$25.00	53377
PAUL PLAETZ	WATER FUND	49400	Water Utilities (GE	321	Telephone	\$25.00	53377
Claim Nbr 53377						\$50.00	
Claim Nbr 53378							
PJ BOCK	GENERAL FUND	41410	Elections	111	Other	\$87.50	53378
Claim Nbr 53378						\$87.50	
Claim Nbr 53379							
QUADIENT FINANCE USA, INC	GENERAL FUND	41400	City Clerk	322	Postage	\$333.28	53379
Claim Nbr 53379						\$333.28	
Claim Nbr 53380							
R & E SANITATION INC.	REFUSE (GARBAG	49500	Refuse/Garbage (384	Refuse/Garbage Disposal	\$192.00	53380
R & E SANITATION INC	REFUSE (GARBAG	49500	Refuse/Garbage (384	Refuse/Garbage Disposal	\$93.29	53380
Claim Nbr 53380						\$285.29	
Claim Nbr 53381							
REDWOOD ELECTRIC COOP	GENERAL FUND	41940	Community Center	381	Electricity	\$449.00	53381
REDWOOD ELECTRIC COOP	GENERAL FUND	45170	Athletic Field	381	Electricity	\$44.00	53381
REDWOOD ELECTRIC COOP	GENERAL FUND	43160	Street Lighting	381	Electricity	\$16.00	53381
REDWOOD ELECTRIC COOP	GENERAL FUND	43110	Street Depart-Sho	381	Electricity	\$223.20	53381
REDWOOD ELECTRIC COOP	GENERAL FUND	45200	Parks (GENERAL)	381	Electricity	\$29.00	53381
REDWOOD ELECTRIC COOP	GENERAL FUND	41940	Community Center	381	Electricity	\$48.00	53381
REDWOOD ELECTRIC COOP	WATER FUND	49400	Water Utilities (GE	381	Electricity	\$618.00	53381
REDWOOD ELECTRIC COOP	WATER FUND	49400	Water Utilities (GE	381	Electricity	\$132.00	53381
REDWOOD ELECTRIC COOP	SEWER FUND	49450	Sewer (GENERAL)	381	Electricity	\$42.00	53381

City of Wabasso

City of Wabasso-Vendor Claims

11/05/20 1:14 PM
Page 5

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
REDWOOD ELECTRIC COOP	GENERAL FUND	43160	Street Lighting	381	Electricity	\$960.00	53381
REDWOOD ELECTRIC COOP	SEWER FUND	49450	Sewer (GENERAL)	381	Electricity	\$2,812.00	53381
Claim Nbr 53381						\$5,373.20	
Claim Nbr 53382							
REDWOOD/RENVILLE REGIONAL	GENERAL FUND	41400	City Clerk	430	Miscellaneous (GENERAL)	\$25.00	53382
Claim Nbr 53382						\$25.00	
Claim Nbr 53383							
RUNNING SUPPLY INC	GENERAL FUND	45180	Baseball Field	210	Operating Supplies (GEN	\$72.90	53383
RUNNING SUPPLY INC	GENERAL FUND	45170	Athletic Field	210	Operating Supplies (GEN	\$72.90	53383
RUNNING SUPPLY INC	GENERAL FUND	45200	Parks (GENERAL)	217	Other Operating Supplies	\$19.99	53383
Claim Nbr 53383						\$165.79	
Claim Nbr 53384							
SALFER WELDING & MFG	GENERAL FUND	49005	CARES Act Expens	210	Operating Supplies (GEN	\$12.00	53384
Claim Nbr 53384						\$12.00	
Claim Nbr 53385							
SHERIFF OF REDWOOD COUNTY	GENERAL FUND	42100	Police	306	Service Contract	\$3,300.00	53385
Claim Nbr 53385						\$3,300.00	
Claim Nbr 53386							
SONYA NILLSON	GENERAL FUND	41940	Community Center	311	Refunds	\$100.00	53386
Claim Nbr 53386						\$100.00	
Claim Nbr 53387							
SOUTHWEST GLAASS CENTER	GENERAL FUND	49005	CARES Act Expens	500	Capital Outlay (GENERAL	\$133.75	53387
Claim Nbr 53387						\$133.75	
Claim Nbr 53388							
SOUTHWEST SANITATION, INC	REFUSE (GARBAG	49500	Refuse/Garbage (384	Refuse/Garbage Disposal	\$138.29	53388
SOUTHWEST SANITATION, INC	REFUSE (GARBAG	49500	Refuse/Garbage (384	Refuse/Garbage Disposal	\$4,784.76	53388
Claim Nbr 53388						\$4,923.05	
Claim Nbr 53389							
TEAM LABORATORY CHEMICAL	GENERAL FUND	43100	Hwys, Streets, & R	216	Chemicals and Chem Pro	\$56.50	53389
TEAM LABORATORY CHEMICAL	WATER FUND	49400	Water Utilities (GE	217	Other Operating Supplies	\$29.00	53389
Claim Nbr 53389						\$85.50	
Claim Nbr 53390							

City of Wabasso City of Wabasso-Vendor Claims

11/05/20 1:14 PM
Page 6

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
USA BLUEBOOK Claim Nbr 53390	WATER FUND	49400	Water Utilities (GE	217	Other Operating Supplies	\$34.15	53390
Claim Nbr 53391						\$34.15	
VICTORIA PALMER Claim Nbr 53391	GENERAL FUND	41410	Elections	111	Other	\$87.50	53391
Claim Nbr 53392						\$87.50	
WABASSO DIESEL SERVICE WABASSO DIESEL SERVICE Claim Nbr 53392	WATER FUND WATER FUND	49400 49400	Water Utilities (GE Water Utilities (GE	387 387	Testing Testing	\$11.97 \$11.73	53392 53392
Claim Nbr 53393						\$23.70	
WABASSO STANDARD WABASSO STANDARD Claim Nbr 53393	GENERAL FUND SEWER FUND	41400 49450	City Clerk Sewer (GENERAL)	351 352	Legal Notices Publishing General Notices and Pub	\$317.25 \$351.00	53393 53393
Claim Nbr 53394						\$668.25	
WATER CONSERVATION SERVIC Claim Nbr 53394	WATER FUND	49400	Water Utilities (GE	404	Repairs/Maint Machinery/	\$875.80	53394
						\$875.80	
						\$29,336.27	

11/09/20 11:53 AM
Page 1

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 1490							
MEADOWLAND FARMERS CO-OP	AMBULANCE	42153	Ambulance	212	Motor Fuels	\$239.79	1490
Claim Nbr 1490						\$239.79	
Claim Nbr 3822							
MEADOWLAND FARMERS CO-OP	FIRE	42200	Fire	212	Motor Fuels	\$92.79	3822
Claim Nbr 3822						\$92.79	
Claim Nbr 53394							
CHARLES DAUB	SEWER FUND	49450	Sewer (GENERAL)	389	Sludge HAULING	\$1,500.00	53394
Claim Nbr 53394						\$1,500.00	
Claim Nbr 53395							
FALLS AUTOMOTIVE	GENERAL FUND	43100	Hwys, Streets, & R	220	Repair/Maint Supply (GE	\$189.39	53395
Claim Nbr 53395						\$189.39	
Claim Nbr 53396							
MIKE REMINGER	GENERAL FUND	49005	CARES Act Expens	500	Capital Outlay (GENERAL	\$2,730.00	53396
Claim Nbr 53396						\$2,730.00	
Claim Nbr 53397							
MVTL LABORATORIES	SEWER FUND	49450	Sewer (GENERAL)	387	Testing	\$102.74	53397
Claim Nbr 53397						\$102.74	
Claim Nbr 53398							
MEADOWLAND FARMERS CO-OP	SEWER FUND	49450	Sewer (GENERAL)	212	Motor Fuels	\$18.93	53398
MEADOWLAND FARMERS CO-OP	WATER FUND	49400	Water Utilities (GE	212	Motor Fuels	\$18.92	53398
Claim Nbr 53398						\$37.85	
						\$4,892.56	

City of Wabasso City of Wabasso-Vendor Claims

11/09/20 11:53 AM
Page 1

Search Name	Fund Descr	Dept	Dept Descr	Object	Object Descr	Amount	Claim Nbr
Claim Nbr 1490							
MEADOWLAND FARMERS CO-OP	AMBULANCE	42153	Ambulance	212	Motor Fuels	\$239.79	1490
Claim Nbr 1490						\$239.79	
Claim Nbr 3822							
MEADOWLAND FARMERS CO-OP	FIRE	42200	Fire	212	Motor Fuels	\$92.79	3822
Claim Nbr 3822						\$92.79	
Claim Nbr 53394							
CHARLES DAUB	SEWER FUND	49450	Sewer (GENERAL)	389	Sludge HAULING	\$1,500.00	53394
Claim Nbr 53394						\$1,500.00	
Claim Nbr 53395							
FALLS AUTOMOTIVE	GENERAL FUND	43100	Hwys, Streets, & R	220	Repair/Maint Supply (GE	\$189.39	53395
Claim Nbr 53395						\$189.39	
Claim Nbr 53396							
MIKE REMIGER	GENERAL FUND	49005	CARES Act Expens	500	Capital Outlay (GENERAL	\$2,730.00	53396
Claim Nbr 53396						\$2,730.00	
Claim Nbr 53397							
MYTL LABORATORIES	SEWER FUND	49450	Sewer (GENERAL)	387	Testing	\$102.74	53397
Claim Nbr 53397						\$102.74	
Claim Nbr 53398							
MEADOWLAND FARMERS CO-OP	SEWER FUND	49450	Sewer (GENERAL)	212	Motor Fuels	\$18.93	53398
MEADOWLAND FARMERS CO-OP	WATER FUND	49400	Water Utilities (GE	212	Motor Fuels	\$18.92	53398
Claim Nbr 53398						\$37.85	
						\$4,892.56	

City of Wabasso

11/06/20 7:42 AM

Page 1

Checks for Month

October 2020

0100 General Checking Begin Mth \$869,989.38

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20201006UB0	10/6/2020	\$3,005.05	20201006UB0	UB Receipt Serv 1 Water R	\$872,994.43
053315	Remiger, Mike	10/7/2020	-\$1,518.96	PAY20200120.00		\$871,475.47
053314	Plaetz, Paul	10/7/2020	-\$1,525.59	PAY20200120.00		\$869,949.88
053313	Lensing, Gary J.	10/7/2020	-\$225.72	PAY20200120.00		\$869,724.16
053316	Rothmeier, Julie	10/7/2020	-\$145.78	PAY20200120.00		\$869,578.38
053317	Thompson, Larry	10/7/2020	-\$1,633.53	PAY20200120.00		\$867,944.85
Deposit	20201008UB01	10/8/2020	\$783.31	20201008UB01	UB Receipt Serv 1 Water R	\$868,728.16
Deposit	20201008UB2	10/8/2020	\$2,490.16	20201008UB2	UB Receipt Serv 1 Water R	\$871,218.32
Deposit	20201005UB2	10/8/2020	\$3,175.50	20201005UB0	UB Receipt Serv 1 Water R	\$874,393.82
Deposit	20201001UB02	10/8/2020	\$512.99	20201001UB0	UB Receipt Serv 1 Water R	\$874,906.81
Deposit	20201002UB02	10/8/2020	\$1,470.50	20201002UB0	UB Receipt Serv 1 Water R	\$876,377.31
Deposit	20201005UB02	10/8/2020	\$3,175.50	20201005UB0	UB Receipt Serv 1 Water R	\$879,552.81
Deposit	20201009UB0	10/9/2020	\$477.78	20201009UB0	UB Receipt Serv 1 Water R	\$880,030.59
053336	PAUL PLAETZ	10/13/2020	-\$50.00	101220PAY		\$879,980.59
053330	LARRY THOMPSON	10/13/2020	-\$68.92	101220PAY		\$879,911.67
053331	MARY K SMITH	10/13/2020	-\$1,350.00	101220PAY		\$878,561.67
053332	MEADOWLAND FARMERS C	10/13/2020	-\$204.71	101220PAY	2275	\$878,356.96
053333	MIKE REMIGER	10/13/2020	-\$50.00	101220PAY		\$878,306.96
053339	RUNNING SUPPLY INC	10/13/2020	-\$62.44	101220PAY	30490	\$878,244.52
053335	ONE OFFICE SOLUTION	10/13/2020	-\$9.99	101220PAY		\$878,234.53
053337	QUALITY FLOW SYSTEMS IN	10/13/2020	-\$300.00	101220PAY		\$877,934.53
053338	REDWOOD ELECTRIC COOP	10/13/2020	-\$5,046.20	101220PAY	99865808	\$872,888.33
053329	KINNER & COMPANY	10/13/2020	-\$850.00	101220PAY		\$872,038.33
053321	CHAD OLSON	10/13/2020	-\$2,000.00	101220PAY		\$870,038.33
053334	MVTL LABORATORIES	10/13/2020	-\$272.99	101220PAY		\$869,765.34
053328	JOHN DEERE CREDIT	10/13/2020	-\$86.35	101220PAY		\$869,678.99
053327	HAWKINS WATER TREATME	10/13/2020	-\$1,847.41	101220PAY		\$867,831.58
053326	GRAMSTAD LUMBER COMP	10/13/2020	-\$361.38	101220PAY	864081	\$867,470.20
053325	GOPHER STATE ONE CALL	10/13/2020	-\$9.00	101220PAY		\$867,461.20
053324	GARY THOMAS	10/13/2020	-\$177.00	101220PAY	Drywall Office	\$867,284.20
053322	FERGUSON WATERWORKS	10/13/2020	-\$966.09	101220PAY	Water Meter	\$866,318.11
053341	VISA	10/13/2020	-\$109.45	101220PAY	Zoom Meeting	\$866,208.66
053320	BLUE TARP FINANCIAL, INC	10/13/2020	-\$293.48	101220PAY		\$865,915.18
053319	BARGEN INC	10/13/2020	\$0.00	101220PAY		\$865,915.18
053318	ARVIG COMMUNICATION SY	10/13/2020	-\$374.51	101220PAY		\$865,540.67
Deposit	20201013UB0	10/13/2020	\$2,154.22	20201013UB0	UB Receipt Serv 1 Water R	\$867,694.89
053323	FLOW MEASUREMENTAND	10/13/2020	-\$550.00	101220PAY	Calibrate Meters	\$867,144.89
053340	SALFERS FOOD CENTER	10/13/2020	-\$44.84	101220PAY		\$867,100.05
Deposit	20201014UB0	10/14/2020	\$1,430.97	20201014UB0	UB Receipt Serv 1 Water R	\$868,531.02
053350	UNION KITCHEN SPORTS	10/15/2020	-\$5,171.00	101520CARESB	CARES Small Business Gr	\$863,360.02
053351	WABASSO ELECTRIC MOTO	10/15/2020	-\$5,171.00	101520CARESB	CARES Small Business Gr	\$858,189.02
053349	QUADIENT FINANCE USA, IN	10/15/2020	-\$306.14	101520CARESB	Postage	\$857,882.88
053348	MIRANDA HADLEY	10/15/2020	-\$3,376.00	101520CARESB	CARES Small Business Gr	\$854,506.88
053347	MAIN STREET HAIRSTYLIST	10/15/2020	-\$800.00	101520CARESB	CARES Small Business Gr	\$853,706.88
053346	G3 QUAD FREESTYLE, INC.	10/15/2020	-\$5,171.00	101520CARESB	CARES Small Business Gr	\$848,535.88
Deposit	20201015UB0	10/15/2020	\$1,321.28	20201015UB0	UB Receipt Serv 1 Water R	\$849,857.16
053344	DEEM, INC	10/15/2020	-\$5,171.00	101520CARESB	CARES Small Business Gr	\$844,686.16
053343	BAUNES CAFE & CATERING	10/15/2020	-\$5,171.00	101520CARESB	CARES Small Business Gr	\$839,515.16
053342	BAUNE PLUMBING & HEATIN	10/15/2020	-\$5,171.00	101520CARESB	CARES Small Business Gr	\$834,344.16
000848E	MN DEPT OF REVENUE	10/15/2020	-\$1,260.00	101520PAY		\$833,084.16
053345	ENVY US SALON	10/15/2020	-\$5,171.00	101520CARESB	CARES Small Business Gra	\$827,913.16
Deposit	20201016UB0	10/16/2020	\$1,819.55	20201016UB0	UB Receipt Serv 1 Water R	\$829,732.71
Deposit	20201019UB0	10/19/2020	\$1,581.03	20201019UB0	UB Receipt Serv 1 Water R	\$831,313.74
Deposit	20201020UB0	10/20/2020	\$1,464.13	20201020UB0	UB Receipt Serv 1 Water R	\$832,777.87
053353	Remiger, Mike	10/21/2020	-\$1,975.19	PAY20200121.00		\$830,802.68
053352	Plaetz, Paul	10/21/2020	-\$1,525.59	PAY20200121.00		\$829,277.09
053354	Rothmeier, Julie	10/21/2020	-\$145.78	PAY20200121.00		\$829,131.31
Deposit	20201021UB0	10/21/2020	\$469.75	20201021UB0	UB Receipt Serv 1 Water R	\$829,601.06
Deposit	102120REC	10/21/2020	\$554.10	102120REC	Redwood County Elections	\$830,155.16

City of Wabasso

11/06/20 7:42 AM

Page 2

Checks for Month

October 2020

0100 General Checking Begin Mth \$869,989.38

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
053355	Thompson, Larry	10/21/2020	-\$1,633.53	PAY20200121.00		\$828,521.63
Deposit	20201022UB1	10/22/2020	\$8,476.14	20201022UB1	UB Receipt Serv 1 Water R	\$836,997.77
Deposit	20201022UB0	10/22/2020	\$975.81	20201022UB0	UB Receipt Serv 1 Water R	\$837,973.58
Deposit	20201023UB0	10/23/2020	\$577.87	20201023UB0	UB Receipt Serv 1 Water R	\$838,551.45
Deposit	20201026UB0	10/26/2020	\$329.34	20201026UB0	Utility Transfer	\$838,880.79
Deposit	20201027UB0	10/27/2020	\$294.28	20201027UB0	UB Receipt Serv 1 Water R	\$839,175.07
Deposit	20201029UB0	10/29/2020	\$624.60	20201029UB0	UB Receipt Serv 1 Water R	\$839,799.67
Deposit	103020RECISDMaint	10/30/2020	\$1,000.00	103020RECISDM	Annual Ball Field Maint Sh	\$840,799.67
Deposit	20201030UB0	10/30/2020	\$1,338.24	20201030UB0	UB Receipt Serv 1 Water R	\$842,137.91
053359	Smith, Mary K	11/4/2020	-\$843.34	PAY20200122.00		\$841,294.57
053360	Thompson, Larry	11/4/2020	-\$1,712.11	PAY20200122.00		\$839,582.46
053358	Rothmeier, Julie	11/4/2020	-\$145.78	PAY20200122.00		\$839,436.68
053356	Plaetz, Paul	11/4/2020	-\$1,525.59	PAY20200122.00		\$837,911.09
053357	Remiger, Mike	11/4/2020	-\$1,518.96	PAY20200122.00		\$836,392.13
	Deposits	\$39,502.10				
	Checks	-\$73,099.35	-\$33,597.25			

FILTER: [Cash Act]='10100' and [Period]=10 and [Act Year]='2020'

City of Wabasso

11/06/20 7:43 AM

Page 1

Checks for Month

October 2020

1 Ambulance Checking Begin Mth \$109,819.25

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	100220REC	10/2/2020	\$493.81	100220REC	Gerald Schaffran - 8-11-20	\$110,313.06
001478	VISA	10/13/2020	-\$41.41	101220PAY		\$110,271.65
001477	VERIZON WIRELESS	10/13/2020	-\$105.95	101220PAY		\$110,165.70
001476	SOUTHERN MN EMS EDUCA	10/13/2020	-\$1,595.00	101220PAY		\$108,570.70
001474	REDWOOD ELECTRIC COOP	10/13/2020	-\$67.20	101220PAY		\$108,503.50
001473	MINNESOTA AMBULANCE A	10/13/2020	-\$303.50	101220PAY		\$108,200.00
001472	MEADOWLAND FARMERS C	10/13/2020	-\$56.77	101220PAY	8657	\$108,143.23
001469	EXPERT T BILLING	10/13/2020	-\$570.00	101220PAY		\$107,573.23
001466	ARVIG COMMUNICATION SY	10/13/2020	-\$167.88	101220PAY		\$107,405.35
001481	CENTRACARE HEALTH	10/15/2020	-\$1,600.00	101520CARESB	ALS Intercepts	\$105,805.35
Deposit	101520REC	10/27/2020	\$2,143.64	101520REC	Carla Daub	\$107,948.99
Deposit	102720RECAMB	10/27/2020	\$600.00	102720RECAMB		\$108,548.99
	Deposits	\$3,237.45				
	Checks	-\$4,507.71				
			-\$1,270.26			

FILTER: [Cash Act]='10101' and [Period]=10 and [Act Year]='2020'

City of Wabasso

11/06/20 7:43 AM

Checks for Month

Page 1

October 2020

10102 Fire Checking Begin Mth \$80,225.86

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
003816	REDWOOD ELECTRIC COOP	10/13/2020	-\$67.20	101220PAY		
003815	HEIMAN FIRE EQUIPMENT	10/13/2020	-\$388.24	101220PAY	Flow Test	\$80,158.66
Deposit	102720RECEIRE	10/27/2020	\$200.00	102720RECEIRE	Donation	\$79,770.42
	Deposits	\$200.00				
	Checks	-\$455.44	-\$255.44			

FILTER: [Cash Act]='10102' and [Period]=10 and [Act Year]='2020'

City of Wabasso
1429 Front Street P O Box 60
Wabasso MN 56293-0060
Phone: 507-342-5519 Fax: 507-342-2213

Application for Closing of City Street Permit

Street Main / Elm / Front from _____ to _____

Note: attach a route map if more than one street to be used.

Street will be obstructed on the following date(s): 6/1 6/8 6/15 6/22 6/29 7/6 7/13 7/20 7/27 8/10 8/17 2021

From start time 4:00 to ending time 10:00 pm

The applicant is requesting to temporarily occupy a portion of the street(s) for the following reason:
Roll-in 2021

Name of Organization: Roadhouse

Representative: Deane Prends / Joshua Hoffenkamp

Address: 713 Main Street

Telephone: 507-829-2385 Fax: 507-342-2192

This permit does not in any way relieve the applicant of liability for damages caused to the street, or resulting from traffic accidents that may in any way be related to the permit. All damages, claims or adjustments shall be the responsibility of the party requesting and signing the permit. It is understood the street is to be restored to its original condition.

The applicant agrees to indemnify, hold harmless and defend the City of Wabasso, its officials, agents, servants, and employees from payment of any sum or sums of money to any persons whomsoever for all attorney fees, costs of investigation, and defense of claims, actions, or suits growing out of injuries, including death, to persons or property damage caused by the applicant and/or the applicants employees act of barricading of the above referenced street(s).

It is further the intent of this agreement to hold the applicant responsible for the payment of any and all claims, suits, or liens due to any negligent act, error or omission by the applicant and/or the applicants employees which may in any way be attributable to or asserted against the City and/or its officials, agents, servants or employees as applicant and/or applicants employees act of barricading the street(s). In addition to holding the City harmless, the applicant defend the city, its officials, agents, servants, and/or employees with council reasonably acceptable to the city and will pay the costs of that defense of any legal action brought, due to acts or actions of the applicant and/or applicants employees.

The applicant also agrees to provide general liability and property insurance in accordance with the following provisions: (A) The insurance shall be a standard liability policy and shall be filed in the City Office. (B) The City

shall be named as an additional insured. (C) Unless otherwise provided in writing, signed by the City the limits of the liability shall be as follows:

<u>Coverage</u>	<u>Limits of Liability</u>
Bodily Injury	\$1,500,000.00 each occurrence
Property Damage	\$1,500,000.00 each occurrence
Physical Damage to Property	\$1,500,000.00 each occurrence

(D) The insurance shall be in full force and effect before any street closure is performed.

(E) Applicant shall not cancel the insurance until the street closure for which it is required has been completed, and the street reopened. (F) A Certificate of Insurance shall be delivered to the city at least 7 days in advance of the date of the street closure for which the insurance is required. (G) Instructions shall be given by the City to the applicant on correct installation of barricades as outlined in the MN DOT/Temporary Traffic Control Zone Layouts Field Manual.

(H) In case of an accident, the applicant agrees to contact the City and assist in the completion of an accident investigation report.

11/7/20
Date

[Signature]
Applicant Signature

Diane Arends
Print Applicant Name

Approval by City of Wabasso

Approval is given to _____

To barricade _____ as indicated above.

Date _____

Mayor

City Clerk

City of Wabasso
1429 Front Street P O Box 60
Wabasso MN 56293-0060
Phone: 507-342-5519 Fax: 507-342-2213

Application for Closing of City Street Permit

Street Main / Elm / Front from _____ to _____

Note: attach a route map if more than one street to be used.

Street will be obstructed on the following date(s): 7/10/2021

From start time 10am to ending time Midnight

The applicant is requesting to temporarily occupy a portion of the street(s) for the following reason:

Concert

Name of Organization: Roadhouse

Representative: Diane Arends / Joshua Hoffenkamp

Address: 713 Main Street

Telephone: 507-829-2385 Fax: 507-342-2192

This permit does not in any way relieve the applicant of liability for damages caused to the street, or resulting from traffic accidents that may in any way be related to the permit. All damages, claims or adjustments shall be the responsibility of the party requesting and signing the permit. It is understood the street is to be restored to its original condition.

The applicant agrees to indemnify, hold harmless and defend the City of Wabasso, its officials, agents, servants, and employees from payment of any sum or sums of money to any persons whomsoever for all attorney fees, costs of investigation, and defense of claims, actions, or suits growing out of injuries, including death, to persons or property damage caused by the applicant and/or the applicants employees act of barricading of the above referenced street(s).

It is further the intent of this agreement to hold the applicant responsible for the payment of any and all claims, suits, or liens due to any negligent act, error or omission by the applicant and/or the applicants employees which may in any way be attributable to or asserted against the City and/or its officials, agents, servants or employees as applicant and/or applicants employees act of barricading the street(s). In addition to holding the City harmless, the applicant defend the city, its officials, agents, servants, and/or employees with council reasonably acceptable to the city and will pay the costs of that defense of any legal action brought, due to acts or actions of the applicant and/or applicants employees.

The applicant also agrees to provide general liability and property insurance in accordance with the following provisions: (A) The insurance shall be a standard liability policy and shall be filed in the City Office. (B) The City

shall be named as an additional insured. (C) Unless otherwise provided in writing, signed by the City the limits of the liability shall be as follows:

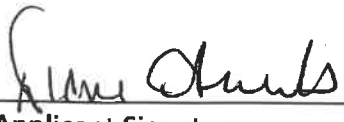
<u>Coverage</u>	<u>Limits of Liability</u>
<i>Bodily Injury</i>	<i>\$1,500,000.00 each occurrence</i>
<i>Property Damage</i>	<i>\$1,500,000.00 each occurrence</i>
<i>Physical Damage to Property</i>	<i>\$1,500,000.00 each occurrence</i>

(D) The insurance shall be in full force and effect before any street closure is performed.

(E) Applicant shall not cancel the insurance until the street closure for which it is required has been completed, and the street reopened. (F) A Certificate of Insurance shall be delivered to the city at least 7 days in advance of the date of the street closure for which the insurance is required. (G) Instructions shall be given by the City to the applicant on correct installation of barricades as outlined in the MN DOT/Temporary Traffic Control Zone Layouts Field Manual.

(H) In case of an accident, the applicant agrees to contact the City and assist in the completion of an accident investigation report.

11/7/2020
Date


Applicant Signature

Diane Arends
Print Applicant Name

Approval by City of Wabasso

Approval is given to _____

To barricade _____ as indicated above.

Date _____

Mayor

City Clerk

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF
PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION
OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or
Beacon on the Redwood County website or other similar site.

Name: Jon Baune

Address: 1001 North St Lot 2 City of Unbassom

Phone Number: 507-530-1466 Alternate Phone: 507-828-0140

E-Mail dbaune@redco.com

Signature of Property Owner * Jon Baune

Project Permit Needed For New House Construction

Estimated Cost of Project: 275,000.00

Signature of adjoining property owners if project will be closer than 10 feet from side or
back property line

