

City of Wabasso  
Regular Meeting  
Monday, March 9, 2026  
5:00 pm

**REGULAR MEETING**

1. Call to order
2. EDA Update
  - a. February EDA Minutes
  - b. February Financial Reports
3. **Public Comment** *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
4. Engineering Report
  - a. Sanitary Sewer Project Updates
  - b. Review of Generator Improvements Plans and Specs
  - c. Water Treatment Plant Update
    1. Draw No. 7
  - d. GIS System Update
5. Clerk-Treas./Administrator
6. Parks Report
  - a. Baseball Field Lease with Wabasso Baseball Association
7. Street Report
8. Water/Wastewater Report
  - a. Jim's C Wastewater Prep Class and Exam
9. Approve Consent Agenda
10. Correspondence
  - a. January Sheriff's Report
11. Approve Bills
12. Adjourn

## CONSENT AGENDA

1. Approve Council Minutes - February 9<sup>th</sup>, 2026
2. Approve Draw #7 to Bolton and Menk in the amount of \$2,325
3. Approve Auditing Agreement with Kinner & Co. to conduct 2025 Audit
4. Approve Building Permit for Meadowland Farmers Coop for construction of new bin
5. Approve Building Permit for St. Anne's School for construction of new school

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso  
Regular Meeting  
Monday, March 9, 2026  
Agenda Report**

1. **EDA Update** – Mr. Eichten and Mr. Baune will provide an EDA update.
  - a. **February EDA Minutes**
  - b. **February Financial Reports**
2. **Engineering Report** – Mr. Miller will provide an update, which includes the following:
  - a. **Sanitary Sewer Project**
  - b. **Review of Generator Improvements Plans and Specs**
  - c. **Water Treatment Plant Update**
  - d. **Draw #7 – For questions only. This can be found in the consent agenda.**
  - e. **GIS Update**
3. **Clerk/Treas. Administrator’s Report** - Mr. Baune will update the council on various items within the office.
4. **Parks Report** – Mr. Baune and Mr. Jenniges will provide a brief update.
5. **Baseball Field Lease with Wabasso Baseball Association** - Please find the attached updated lease agreement between the city and Wabasso Baseball Association. The most recent version is similar to past leases, but it has been simplified. Please approve.
6. **Street Report** – Mr. Baune and Mr. Jenniges will provide a street report.
7. **Water/Wastewater Report** – Mr. Baune and Mr. Jenniges will provide a water/wastewater report.
8. **Jim’s Class C Wastewater Prep Class and Exam** – Mr. Baune and Mr. Jenniges have discussed getting Mr. Jenniges signed up for the soonest Class C Wastewater exam. Mr. Jenniges noted that he would have an update for the council at the meeting, including when he planned to take the exam next and prep opportunities.
9. **Minutes** - Please approve the attached minutes of the January 12<sup>th</sup>, 2026, Council meeting.
10. **Draw #7** - Please approve Draw #7 to Bolton and Menk in the amount of \$2,325 for engineering services on the WTP and New Well Project
11. **Auditing Services** - Please approve the Auditing Agreement with Kinner & Co. to conduct 2025 Audit in the amount of \$22,000, or \$28,000 if a Single Audit is required
12. **Building Permit** - Please approve the Building Permit for Meadowland Farmer’s Coop for the construction of a new bin
13. **Building Permit** - Please approve the Building Permit for St. Anne’s School for the construction of a new school
14. **January Sheriff’s Report** – Please find the attached sheriff’s report.
15. **Bills** – Please find the attached bills and approve.

**Wabasso EDA  
Regular Meeting  
Wednesday, February 4, 2026  
5:00 p.m.**

The meeting was called to order at 5:00 p.m. with board members Pat Eichten and Brad Pitzl in attendance. Chuck Robasse joined via zoom. Also present was Brian Stanslaski of GFY Custom Crafts and EDA Director Brandon Baune.

**January Minutes** - The minutes of January 14, 2026, meeting was approved with a motion by Pitzl, second by Robasse.

Eichten – yes; Pitzl – yes; Robasse - yes

**Taylor Family Farms Childcare Grant** – Mr. Baune provided a brief update to the EDA on the progress of the grant. He noted that He and McKenzie had not had time in the last month to get together to discuss. He also noted that the check had not been received from Taylor Family Farms Foundation, meaning that the time clock for spending the money had not started. He expects to have a draft ready for the EDA at the next meeting.

**Duplex Update – Brian Stanslaski of GFY Custom Crafts** – Brian Stanslaski of GFY Custom Crafts joined the EDA via Zoom. Brian provided an overview of his company, noting that they specialized in modular homes. He explained that this option is often much more affordable than stick-built homes and with new technology and standards, they compare well to the more popular alternative. He also noted that layouts could be easily manipulated to meet specific needs and budgets. It was the consensus of the EDA to explore this option further. Mr. Baune to follow up with Mr. Stanslaski to discuss local metrics and to get a more firm quote comparable to the duplex options that have previously been considered. It was also the consensus of the EDA to have Harold Lance, or another representative of Amco Advisors, to discuss the finance end of this project.

**Loan Restructure for DEEM Inc./Wabasso Roadhouse** – Mr. Baune provided documentation on the three outstanding loans for DEEM Inc./Wabasso Roadhouse, noting that he had spoken with Diane who has strong interest in refinancing into one. The EDA discussed that by refinancing the three loans into one, it would cut the amount owed by more than 50% monthly. Motion by Pitzl, second by Robasse to consolidate the three outstanding loans to DEEM Inc./Wabasso Roadhouse into one loan in the amount of \$51,500 at 5% for a term of 10 years/60 mos.

Eichten – yes; Pitzl – yes; Robasse - yes

**Treasurer's Report** – Motion by Robasse, second by Pitzl to approve the Treasurer's Report.

Eichten – yes; Pitzl – yes; Robasse - yes

**Bills** – Motion by Pitzl, second by Robasse to approve the February Bills.

Eichten – yes; Pitzl – yes; Robasse - yes

The meeting was adjourned at 6:05 p.m.

Brandon Baune

Director

EDA I

2/28/2026

## Balance Sheet

	Balance 1/31/2026	Adj.	Balance 2/28/2026
<b>Assets</b>			
Cash	\$ 452,256.91	4,055.33	\$ 456,312.24
Notes Receivable	\$ 243,902.26	(3,402.38)	\$ 240,499.88
<b>Total Assets</b>	<u>\$ 688,756.85</u>	652.95	<u>\$ 696,812.12</u>
<b>Liabilities</b>	\$ -	\$ -	\$ -
<b>Total Liabilities</b>	<u>\$ 688,756.85</u>	\$ -	<u>\$ 696,812.12</u>
<b>Assets less Liabilities</b>	\$ -		\$ -

**Principal Payments Monthly**

Babble On Bar & Grill	\$ 673.33
Deem 1	\$ -
Deem 2	\$ -
Deem 3	\$ -
Haase's Meat Market	\$ 328.76
Mid Country Ag Services	\$ 221.97
Safe Storage #2	\$ 443.92
Wabasso P&H	\$ 1,734.40
<b>Total Principal Payments</b>	<u>\$ 3,402.38</u>

**Principal Payments Year to Date**

Babble On Bar & Grill	\$ 1,344.99
Deem 1	\$ 469.32
Deem 2	\$ 1,052.62
Deem 3	\$ 651.20
Haase's Meat Market	\$ 982.20
Mid Country Ag Services	\$ 664.24
Safe Storage #2	\$ 886.73
Wabasso P&H	\$ 3,461.60
<b>Total Principal Payments</b>	<u>\$ 9,512.90</u>

<b>New Loans</b>	\$ -
	<u>\$ -</u>
	\$ -

**Income Statement****Income****Interest on Loans Monthly**

Babble On Bar & Grill	\$ 126.67
Deem 1	\$ -
Deem 2	\$ -
Deem 3	\$ -
Haase's Meat Market	\$ 201.57
Mid Country Ag Services	\$ 20.03
Safe Storage #2	\$ 38.88
Wabasso P&H	\$ 265.60
<b>Total Interest Payments</b>	<u>\$ 652.75</u>

**Interest on Loans Year to Date**

Babble On Bar & Grill	\$ 255.01
Deem 1	\$ 13.48
Deem 2	\$ 19.19
Deem 3	\$ 369.05
Haase's Meat Market	\$ 608.79
Mid Country Ag Services	\$ 61.76
Safe Storage #2	\$ 78.87
Wabasso P&H	\$ 538.40
<b>Total Interest Payments</b>	<u>\$ 1,944.55</u>

**Savings Interest**

Quarter 1	\$ -
Quarter 2	\$ -
Quarter 3	\$ -
Quarter 4	\$ -
<b>Total Interest Payments</b>	\$ -

**Deposit Error**                      **\$ 0.20**

**Total Income**                      **\$ 652.75**

**Expenses**

Interest Payment

**Total Expense**                      **\$ -**

**Net Income**                              **\$ 652.75**

EDA II 2/28/2026  
Balance Sheet

<b>Assets</b>	<b>Balance 1/31/2026</b>	<b>Adj.</b>	<b>Balance 2/28/2026</b>
Cash	\$ 163,701.83	362.10	\$ 164,063.93
Notes Receivable	\$ 6,386.50	(360.22)	\$ 6,026.28
Total Assets	\$ 170,088.33	1.88	\$ 170,090.21

<b>Liabilities</b>	\$ -		\$ -
Total Liabilities	\$ (170,088.33)		\$ (170,090.21)
<b>Assets less Liabilities</b>	<u>\$ -</u>		<u>\$ -</u>

<b>Principal Payments Monthly</b>		<b>Principal Payments Year to Date</b>	
Novak Law	\$ 360.22	Novak Law	\$ 719.54
Total Principal Payments	\$ 360.22	Total Principal Payments	\$ 719.54

<b>New Loans</b>	\$ -
	\$ -
	<u>\$ -</u>

**Income Statement**

**Income**

<b>Interest on Loans Monthly</b>		<b>Interest on Loans Monthly</b>	
Novak Law	\$ 1.88	Novak Law	\$ 4.66
Total Interest Payments	\$ 1.88	Total Interest Payments	\$ 4.66

<b>Savings Interest</b>	
Quarter 1	\$ -
Quarter 2	\$ -
Quarter 3	\$ -
Quarter 4	\$ -
	<u>\$ -</u>

	\$ -
	\$ -
<b>Total Income</b>	<b>\$ 1.88</b>
<b>Expenses</b>	\$ -
	\$ -
<b>Total Expense</b>	<u>\$ -</u>
<b>Net Income</b>	<u><u>\$ 1.88</u></u>

**EDA Monthly Payment Schedule**

**as of 2/28/2026**

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Last Payment</u>	<u>Payment Due</u>
Babble On Bar & Grill	15th	\$ 800.00		3% \$ 49,992.92	EDA I	11/15/2032	2/12/2026	3/15/2026
DEEM, Inc	21st	\$ 482.80		3% \$ 4,923.38	EDA I	5/21/2025	1/14/2026	4/21/2025
DEEM, Inc	21st	\$ 357.27		3% \$ 1,856.71	EDA I	5/21/2025	1/14/2026	8/21/2025
DEEM, Inc	22nd	\$ 509.11		5% \$ 43,553.28	EDA I	3/21/2034	1/14/2026	5/21/2025
Haase's Meat Market	1st	\$ 530.33		5% \$ 48,047.77	EDA I	9/1/2035	2/23/2026	4/1/2026
Mid County Ag Services	20th	\$ 242.00		3% \$ 7,791.85	EDA I	11/20/2028	2/18/2026	4/20/2026
Matt Novak	1st	\$ 362.10		3% \$ 392.46	EDA II	8/4/2026	2/1/2026	3/1/2026
Safe Storage 2	5th	\$ 482.80		3% \$ 15,108.44	EDA I	10/5/2028	2/1/2026	3/1/2026
Wabasso P&H	1st	\$ 796.49		5% \$ 62,009.19	EDA I	5/1/2034	2/3/2026	3/1/2026
Totals		\$ 4,561.90		<u>\$ 233,675.99</u>				

EDAI Daily Savings	\$ 456,312.24
EDAII Daily Savings	\$ 164,063.93
EDA-WDC	\$ -
Total Savings	\$ 620,376.17

EDA WDC Savings	
Starting Balnace	\$ -
Interest	
Ending Balance	\$ -

EDA General Fund

Beginning Balance		\$ 204,316.58
Plus Deposits Outstanding		
Rev		
	TFF Childcare Grant	\$ 25,000.00
	Interest	\$ 89.60
Exp		

Ending Balance \$ 229,406.18

CD # 115009 renewal - Wanda State Bank	\$ 28,883.83
CD #33649 - Renewal 12-9-24- Integrity Bank Plus	\$ 53,986.34
CD Total	<u>\$ 82,870.17</u>

EDA General Total \$ 312,276.35

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EDA Dewey Street		
Beginning Balance		\$ 139,267.30
Plus Deposits	Rents	\$ 3,270.00
	interest	\$ 21.64
Less Checks /Outstanding		
	Ecowater	\$ (165.00)
		\$ -
		\$ -
		\$ -
		\$ -
FUTURE	Deposit from EDA General	
	Payments to General Fund Checking	<u>\$ 142,393.94</u>



EXISTING TOPOGRAPHIC SYMBOLS

- REGULATION STATION GAS
- SATELLITE DISH
- SIGN TRAFFIC
- SIGNAL CONTROL CABINET
- SOIL BORING
- SIREN
- TELEPHONE BOOTH
- TILE INLET
- TILE OUTLET
- TILE RISER
- TRANSFORMER-ELECTRIC
- TREE-CONIFEROUS
- TREE-DECIDUOUS
- TREE STUMP
- TRAFFIC ARM BARRIER
- TRAFFIC SIGNAL
- TRASH CAN
- UTILITY MARKER
- VALVE
- VALVE POST INDICATOR
- VALVE VAULT
- VAULT
- VENT PIPE
- WATER SPOUT
- WELL
- WETLAND DELINEATED MARKER
- WETLAND
- WET WELL
- YARD HYDRANT

SURVEY SYMBOLS

- BENCHMARK LOCATION
- CONTROL POINT
- MONUMENT FOUND
- CAT IRON MONUMENT
- STONE MONUMENT
- RETAINING WALL
- FENCE
- FENCE/DECORATIVE
- GUARD RAIL
- TREE LINE
- BUSH LINE

EXISTING TOPOGRAPHIC LINES

- CONTROLLED ACCESS
- BOUNDARY
- CENTERLINE
- EXISTING EASEMENT LINE
- PROPOSED EASEMENT LINE
- EXISTING LOT LINE
- EXISTING RIGHT-OF-WAY
- PROPOSED RIGHT-OF-WAY
- SETBACK LINE
- SECTION LINE
- SIXTEENTH LINE
- TEMPORARY EASEMENT

SURVEY LINES

- FORCEMAIN
- SANITARY SEWER
- SANITARY SERVICE
- STORM SEWER
- STORM SEWER DRAIN TILE
- WATERMAIN
- WATER SERVICE
- RECLAIMED WATER
- FORCEMAIN
- SANITARY SEWER
- SANITARY SERVICE
- STORM SEWER
- STORM SEWER DRAIN TILE
- WATERMAIN
- WATER SERVICE
- PIPE CASING
- TRENCHLESS PIPE (PLAN VIEW)
- TRENCHLESS PIPE (PROFILE VIEW)

EXISTING UTILITY LINES

- FORCEMAIN
- SANITARY SEWER
- SANITARY SERVICE
- STORM SEWER
- STORM SEWER DRAIN TILE
- WATERMAIN
- WATER SERVICE
- RECLAIMED WATER
- FORCEMAIN
- SANITARY SEWER
- SANITARY SERVICE
- STORM SEWER
- STORM SEWER DRAIN TILE
- WATERMAIN
- WATER SERVICE
- PIPE CASING
- TRENCHLESS PIPE (PLAN VIEW)
- TRENCHLESS PIPE (PROFILE VIEW)

PROPOSED UTILITY LINES

- CLEANOUT
- MANHOLE
- LIFT STATION
- STORM SEWER CIRCULAR CASTING
- STORM SEWER RECTANGULAR CASTING
- STORM SEWER FLARED END / APRON
- STORM SEWER OUTLET STRUCTURE
- STORM SEWER OVERFLOW STRUCTURE
- CURB BOX
- FIRE HYDRANT
- WATER VALVE
- WATER REDUCER
- WATER BEHD
- WATER TEE
- WATER CROSS
- WATER SLEEVE
- WATER CAP / FLUG
- RIP RAP
- DRAINAGE LOW
- TRAFFIC SIGNS
- RAILROAD SIGNAL POLE

PROPOSED TOPOGRAPHIC SYMBOLS

- ACCESS GRATE
- AIR CONDITION UNIT
- ANTENNA
- AUTO SPRINKLER CONNECTION
- BARRICADE PERMANENT
- BASKETBALL POST
- BENCH
- BIRD FEEDER
- ROLLARD
- BUSH
- CATCH BASIN RECTANGULAR CASTING
- CATCH BASIN CIRCULAR CASTING
- CURB STOP
- CLEAN OUT
- CULVERT END
- DRINKING FOUNTAIN
- DOWN SPOUT
- ELECTRIC CAR CHARGE STATION
- FILL PIPE
- FIRE HYDRANT
- FLAG POLE
- FLARED END / APRON
- FUEL PUMP
- GRILL
- GUY WIRE ANCHOR
- HANDHOLE
- HANDICAP SPACE
- IRRIGATION SPRINKLER HEAD
- IRRIGATION VALVE BOX
- LIFT STATION CONTROL PANEL
- LIFT STATION
- LIGHT POLE
- MAILBOX
- MANHOLE-COMMUNICATION
- MANHOLE-ELECTRIC
- MANHOLE-GAS
- MANHOLE-HEAT
- MANHOLE-RECLAIMED WATER
- MANHOLE-SANITARY SEWER
- MANHOLE-STORM SEWER
- MANHOLE-UTILITY
- MANHOLE-WATER
- METER
- DRIVE-THRU MICROPHONE
- PARKING METER
- PAVEMENT MARKING
- PEDESTAL-COMMUNICATION
- PEDESTAL-ELECTRIC
- PEDESTRIAN PUSH BUTTON
- PICNIC TABLE
- POLE UTILITY
- POST
- RAILROAD SIGNAL POLE

GRADING INFORMATION

- EXISTING CONTOUR MINOR
- EXISTING CONTOUR MAJOR
- PROPOSED CONTOUR MINOR
- PROPOSED CONTOUR MAJOR
- PROPOSED GRADING LIMITS / SLOPE LIMITS
- PROJECT LIMITS
- PROPOSED SPOT ELEVATION
- RISE/RUN (ISOPLE)

HATCH PATTERNS

- BITUMINOUS
- CONCRETE
- GRAVEL

EXISTING PRIVATE UTILITY LINES

- UNDERGROUND FIBER OPTIC
- UNDERGROUND ELECTRIC
- UNDERGROUND GAS
- UNDERGROUND COMMUNICATION
- OVERHEAD ELECTRIC
- OVERHEAD COMMUNICATION
- OVERHEAD UTILITY

UTILITIES IDENTIFIED WITH A QUALITY LEVEL:

- LINE TYPES FOLLOW THE FORMAT: UTILITY TYPE - QUALITY LEVEL
- EXAMPLE: UNDERGROUND GAS, QUALITY LEVEL A
- UTILITY QUALITY LEVEL (A,B,C,D) DEFINITIONS CAN BE FOUND IN C/ASSE 38.22.
- UTILITY QUALITY LEVELS:
- QUALITY LEVEL D: PROVIDES THE MOST BASIC LEVEL OF INFORMATION. IT INVOLVES COLLECTING DATA FROM EXISTING UTILITY RECORDS, CONSTRUCTION PLANS, ETC.
- QUALITY LEVEL C: INVOLVES SURVEYING VISIBLE SUBSURFACE UTILITY STRUCTURES SUCH AS MANHOLES, HAND-HOLES, UTILITY VALVES AND OTHER ACCESS POINTS. IT INVOLVES CORRELATING THE INFORMATION WITH EXISTING UTILITY RECORDS TO CREATE COMPOSITE DRAWINGS. INCLUDES QUALITY LEVEL D ACTIVITIES.
- QUALITY LEVEL B: INVOLVES DESIGNATING THE HORIZONTAL POSITION OF SUBSURFACE UTILITIES THROUGH SURFACE DETECTION METHODS AND COLLECTING THE INFORMATION THROUGH A SURVEY METHOD. INCLUDES QUALITY LEVEL C AND D TASKS.
- QUALITY LEVEL A: PROVIDES THE HIGHEST LEVEL OF ACCURACY. IT INVOLVES LOCATING OR POT-HOLES UTILITIES AS WELL AS ACTIVITIES IN QUALITY LEVELS B, C AND D. THE LOCATED FACILITY INFORMATION IS SURVEYED AND MAPPED AND THE DATA PROVIDES PRECISE PLAN AND PROFILE INFORMATION.

ABBREVIATIONS

A	ALGEBRAIC DIFFERENCE	GRAV	GRAVEL	RSC	RIGID STEEL CONDUIT
ADJ	ADJUST	GU	GUTTER	RT	RIGHT
ALT	ALTERNATE	GV	GATE VALVE	SAN	SANITARY SEWER
B-B	BACK TO BACK	HDPE	HIGH DENSITY POLYETHYLENE	SGH	SCHEDULE
BIT	BITUMINOUS	HH	HANDHOLE	SERV	SERVICE
BLDG	BUILDING	HP	HIGH POINT	SHLD	SHOULDER
BMP	BEST MANAGEMENT PRACTICE	HWL	HIGH WATER LEVEL	STA	STATION
BR	BEGIN RADIUS	HYD	HYDRANT	STD	STANDARD
BV	BUTTERFLY VALVE	I	INVERT	STM	STORM SEWER
CB	CATCH BASIN	K	CURVE COEFFICIENT	TC	TOP OF CURB
C&G	CURB AND GUTTER	L	LENGTH	TE	TEMPORARY EASEMENT
CIP	CAST IRON PIPE	LO	LOWEST OPENING	TMP	TEMPORARY
CIP	CURED-IN-PLACE PIPE	LP	LOW POINT	TNH	TOP NUT HYDRANT
CL	CENTER LINE	LT	LEFT	TP	TOP OF PIPE
CL	CLASS	MAX	MAXIMUM	TP	TYPICAL
CLVT	CULVERT	MH	MANHOLE	VCP	VERTIFIED CLAY PIPE
CMP	CORRUGATED METAL PIPE	MIN	MINIMUM	VERT	VERTICAL
C.O.	CHANGE ORDER	MIR	MID RADIUS	VPI	VERTICAL POINT OF INTERSECTION
CONM	COMMUNICATION	NIC	NOT IN CONTRACT	VPT	VERTICAL POINT OF TANGENT
CON	CONCRETE	NMC	NON-METALLIC CONDUIT	WM	WATERMAIN
CSP	CORRUGATED STEEL PIPE	NTS	NOT TO SCALE		
DIA	DIAMETER	NWL	NORMAL WATER LEVEL		
DIP	DRIVEWAY	OHV	ORDINARY HIGH WATER LEVEL		
DWY	DRIVEWAY	PC	POINT OF CURVE	AC	ACRES
E	EXTERNAL CURVE DISTANCE	PCC	POINT OF COMPOUND CURVE	CF	CUBIC FEET
ELEC	ELECTRIC	PE	PERMANENT EASEMENT	CV	COMPACTED VOLUME
ELEV	ELEVATION	PEB	PEDESTRIAN, PEDESTAL	CY	CUBIC YARD
EDF	EMERGENCY OVERFLOW	PERF	PERFORATED PIPE	EA	EACH
ER	END RADIUS	PERM	PERMANENT	EV	EXCAVATED VOLUME
ESMT	EASEMENT	PI	POINT OF INTERSECTION	LB	POUND
EX	EXISTING	PL	PROPERTY LINE	LF	LINEAR FEET
FES	FLARED END SECTION	PRC	POINT OF REVERSE CURVE	LS	LUMP SUM
F-F	FACE TO FACE	PT	POINT OF TANGENT	LV	LOOSE VOLUME
FF	FINISHED FLOOR	PVC	POLYVINYL CHLORIDE PIPE	SF	SQUARE FEET
FBI	FURNISH AND INSTALL	PVMT	PAVEMENT	SV	STOCKPILE VOLUME
FM	FORCEMAIN	R	RADIUS	SW	SQUARE YARD
FO	FIBER OPTIC	R/W	RIGHT-OF-WAY		
F.O.	FIELD ORDER	RCP	REINFORCED CONCRETE PIPE		
GRAN	GRANULAR	RET	RETAINING		

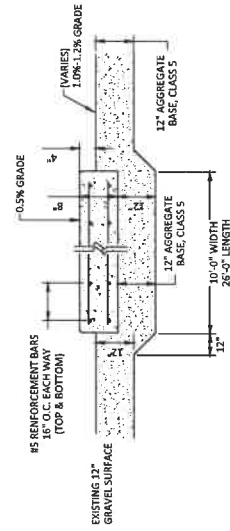
DATE	10/01/2025
PROJECT	GENERATOR IMPROVEMENTS
CITY	CITY OF WABASSO, MINNESOTA
SHEET	G0.02

**BOLTON & MENK**

1305 CEDAR AVENUE  
 WABASSO, MN 55081  
 Phone: (952) 834-4384  
 Email: sales@bolton-menk.com  
 www.bolton-menk.com

IN PREPARE FOR THE FINAL PLOTTING, CALCULATION, OR BEFORE ANY WORK BEGINS, THE USER SHALL VERIFY THE ACCURACY OF ALL DATA AND INFORMATION PROVIDED TO THE ENGINEER. THE ENGINEER SHALL NOT BE RESPONSIBLE FOR ANY ERRORS OR OMISSIONS IN THE DATA PROVIDED TO THE ENGINEER.

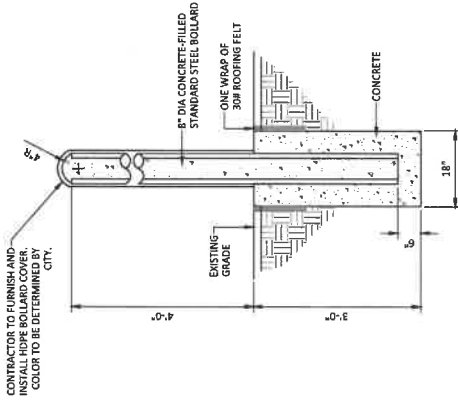
*Matthew C. Miller*  
 MATTHEW C. MILLER  
 01/02/2025



CONTRACTOR TO PROVIDE AN 8" MINIMUM CONCRETE PAD WITH AS REBAR AT 16" ON CENTER EACH WAY TOP AND BOTTOM BASED ON THE GENERATOR. IF CONTRACTOR PROPOSES A DIFFERENT GENERATOR OR TRANSFORMER SUPPLIER, THE CONCRETE SLAB DESIGN SHALL BE MODIFIED TO HAVE 12" OF OVERHANG ON FOUR SIDES AT NO ADDITIONAL COST TO OWNER.

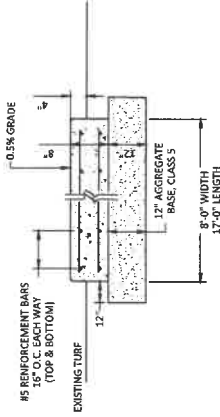
**8" CONCRETE PAD FOR GENERATOR NO. 1**  
TRANSFORMER/GENERATOR/ELEC PANEL

NOT TO SCALE



**BOLLARD GUARD POST**

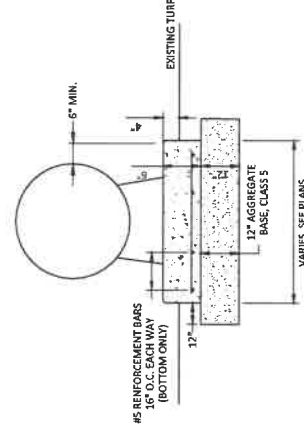
NOT TO SCALE



CONTRACTOR TO PROVIDE AN 8" MINIMUM CONCRETE PAD WITH AS REBAR AT 16" ON CENTER EACH WAY TOP AND BOTTOM BASED ON THE GENERATOR. IF CONTRACTOR PROPOSES A DIFFERENT GENERATOR SUPPLIER, THE CONCRETE SLAB DESIGN SHALL BE MODIFIED TO HAVE 12" OF OVERHANG ON FOUR SIDES AT NO ADDITIONAL COST TO OWNER.

**8" CONCRETE PAD FOR GENERATOR NO. 2**  
TRANSFORMER/GENERATOR/ELEC PANEL

NOT TO SCALE



6" CONCRETE PAD SHALL BE 6" WIDER THAN THE PROPANE TANKS ON ALL SIDES.  
- L.S. 1: ESTIMATED MINIMUM SIZE = 5.5' x 23'  
- CONTRACTOR TO PROVIDE PROPERLY SIZED AND REINFORCED CONCRETE TANK DIMENSIONS WITH PROPANE TANK SUPPLIER (MEADOWLAND COOPERATIVE), AND ADJUST AS REQUIRED TO MAINTAIN 6" OVERHANG ON ALL SIDES AT NO ADDITIONAL COST TO THE OWNER.

**6" CONCRETE PAD FOR PROPANE TANKS**

NOT TO SCALE

STATE OF MINNESOTA  
COUNTY OF WABASSO  
REGISTERED PROFESSIONAL ENGINEER  
No. 11111  
MATTHEW C. MILLER  
EIT 05 03/29/2026



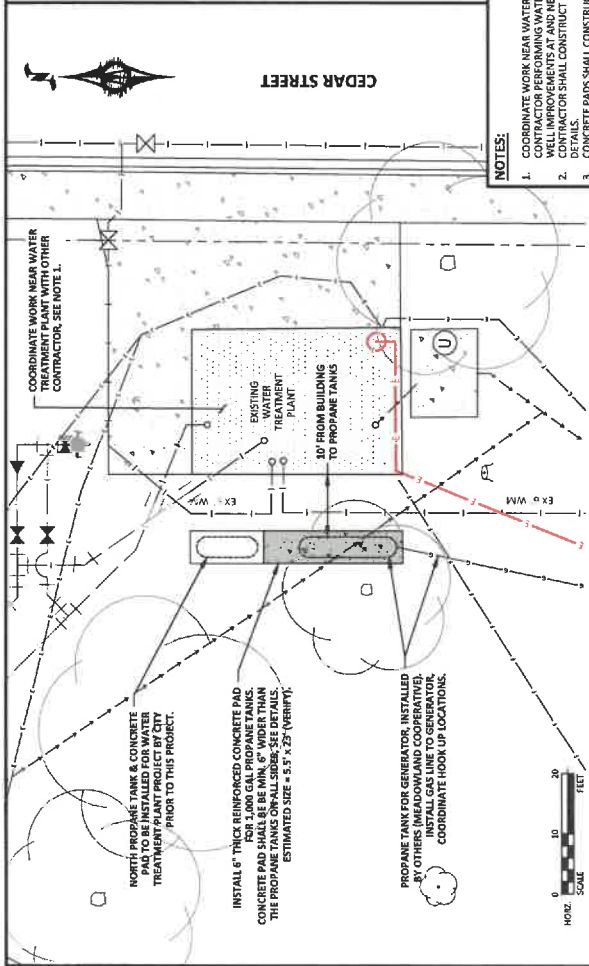
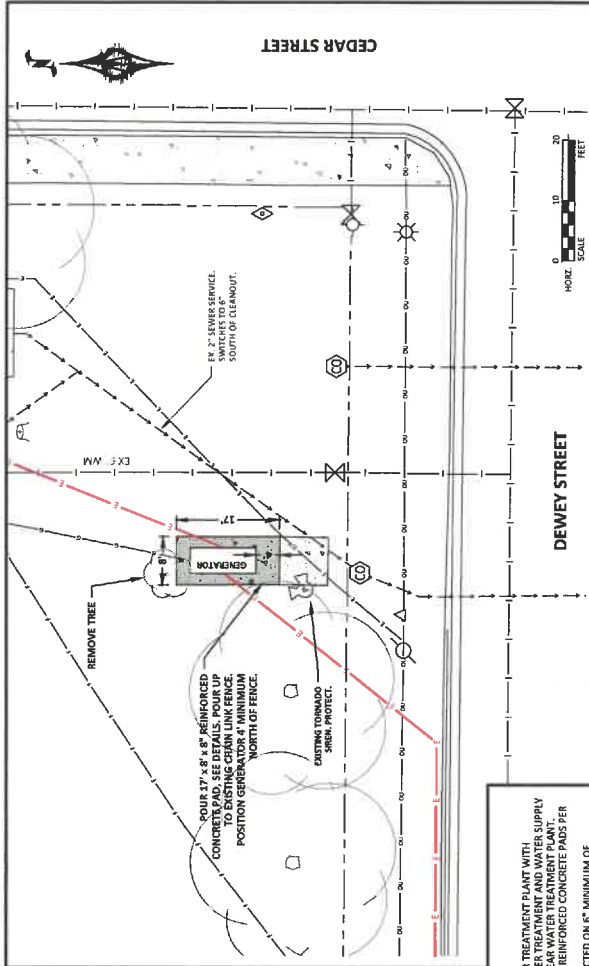
1005 FARM STREET, NE  
SLEEPY HOLE, MN 55885  
Phone: (207) 830-4184  
Email: info@boltonmenk.com  
www.boltonmenk.com

NO.	REV.	DATE	DESCRIPTION
1	0	01/11/2021	ISSUED FOR PERMIT
2	1	01/11/2021	REVISED PER CITY COMMENTS
3	2	01/11/2021	REVISED PER CITY COMMENTS
4	3	01/11/2021	REVISED PER CITY COMMENTS
5	4	01/11/2021	REVISED PER CITY COMMENTS
6	5	01/11/2021	REVISED PER CITY COMMENTS
7	6	01/11/2021	REVISED PER CITY COMMENTS
8	7	01/11/2021	REVISED PER CITY COMMENTS
9	8	01/11/2021	REVISED PER CITY COMMENTS
10	9	01/11/2021	REVISED PER CITY COMMENTS

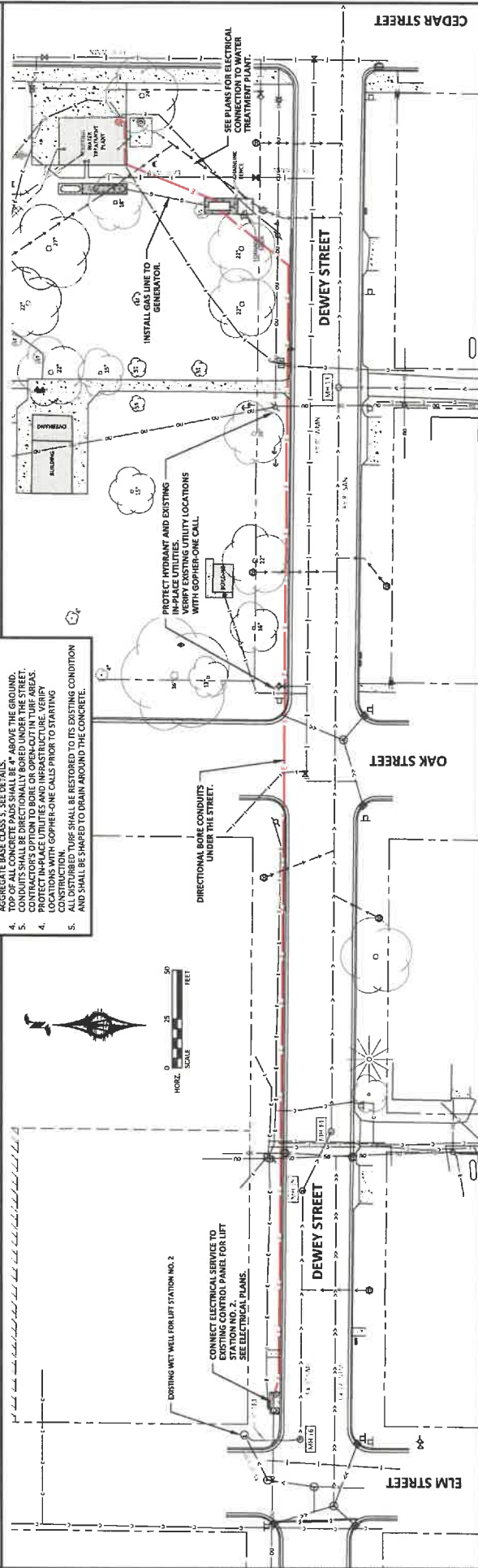
CITY OF WABASSO, MINNESOTA  
GENERATOR IMPROVEMENTS  
DETAILS

SHEET  
C1.01





- NOTES:**
1. COORDINATE WORK NEAR WATER TREATMENT PLANT WITH CONTRACTOR PERFORMING WATER TREATMENT AND WATER SUPPLY WELL IMPROVEMENTS AT AND NEAR WATER TREATMENT PLANT.
  2. CONTRACTOR SHALL CONSTRUCT REINFORCED CONCRETE PADS PER DETAILS.
  3. CONCRETE PADS SHALL BE CONSTRUCTED ON 6" MINIMUM OF AGGREGATE BASE CLASS 5. SEE DETAILS.
  4. TOP OF ALL CONCRETE PADS SHALL BE 4" ABOVE THE GROUND. VERIFY ELEVATIONS WITH THE CONTRACTOR.
  5. CONTRACTORS OPTION TO BORE OR OPEN CUT IN THE AREAS. PROTECT IN-PLACE UTILITIES AND INFRASTRUCTURE. VERIFY LOCATIONS WITH GOPHER-ONE CALLS PRIOR TO STARTING WORK.
  6. ALL DISTURBED TUBE SHALL BE RESTORED TO ITS EXISTING CONDITION AND SHALL BE SHAPED TO DRAIN AROUND THE CONCRETE.



**BOLTON & MENK**

1333 CEDAR STREET NE  
 WABASH, MN 56583  
 Phone: (507) 834-4184  
 Email: sb@bolton-menk.com  
 www.bolton-menk.com

CITY OF WABASSO, MINNESOTA  
 GENERATOR IMPROVEMENTS  
 LOCATION PLAN  
 GENERATOR NO. 2

SHEET  
 C3.02

DATE: 10/07/2023

REVISIONS:

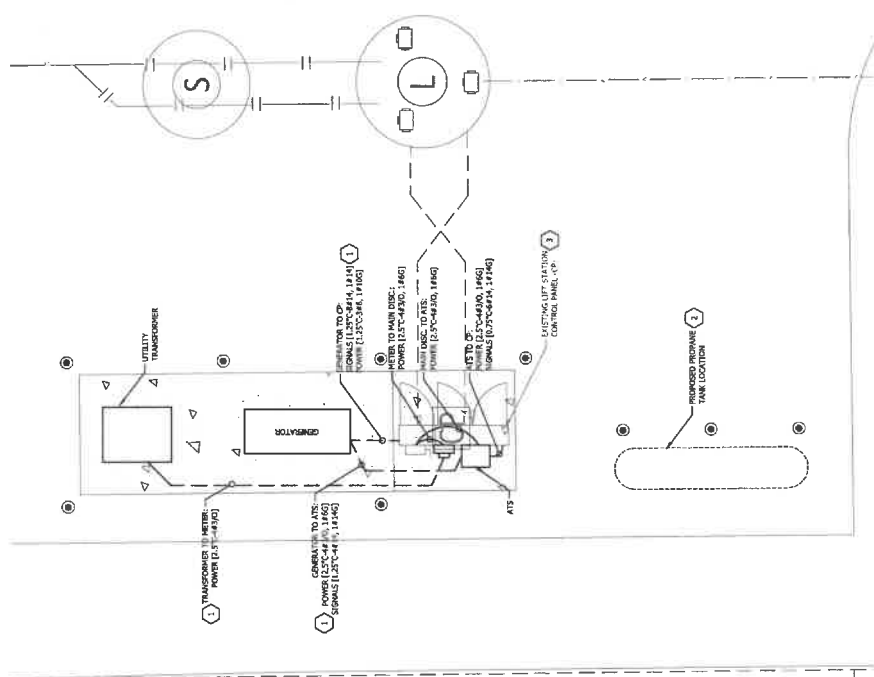
NO.	DESCRIPTION	DATE
1	ISSUED FOR PERMIT	10/07/2023

DESIGNED BY: *Matthew C. Miller*  
 MATTHEW C. MILLER  
 LICENSE NO. 61390  
 DATE: 03/29/2020



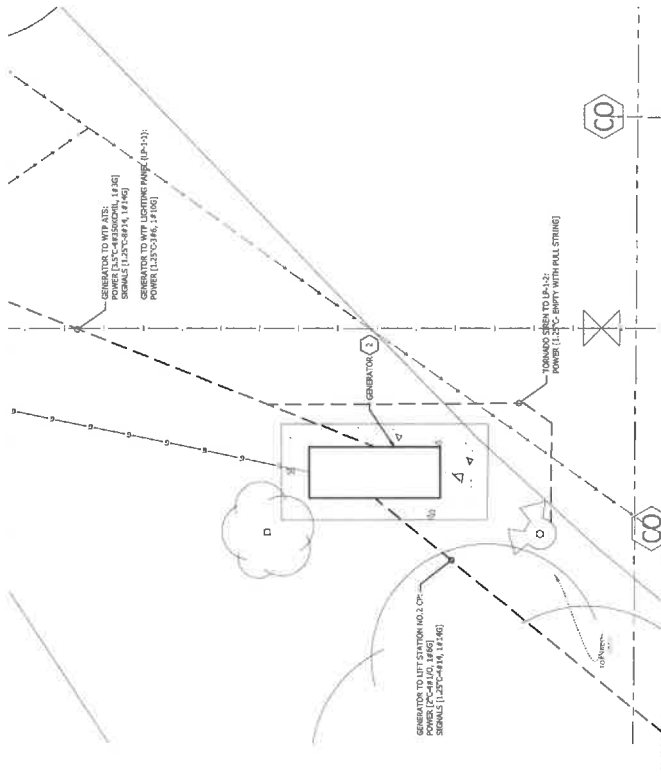
- GENERAL NOTES:**
1. VARIOUS CONDUIT ROUTING AND EQUIPMENT LOCATIONS ARE APPROXIMATE. VERIFY ALL CONDUIT ROUTING AND EQUIPMENT LOCATIONS PRIOR TO INSTALLATION TO AVOID CONFLICTS WITH OTHER OCCUPANCIES.
  2. COORDINATE WITH THE UTILITY FOR EXACT INSTALLATION AND CONDUIT ROUTING.
  3. CORRECTIVE REQUIREMENTS FOR GENERATOR PFD WITH ALL TRADES.

- NOTES:**
1. LOCATE EXISTING SPACE CONDUIT STUBS AS PROVIDED FROM LIFT STATION.
  2. CONTROL PANEL, WIRING, ROUTING, AND CONNECTIONS TO UTILIZATION EQUIPMENT SHALL BE AS SHOWN ON THIS SHEET. VERIFY ALL CONDUIT ROUTING, CONTROL PANELS, TRANSFORMERS, AND SUPPORTS AS NECESSARY.
  3. PROVIDE ALL NECESSARY CONDUIT, WIRING, AND SUPPORTS TO MAINTAIN CLEARANCES BETWEEN GENERATOR AND PROPANE TANK, COORDINATE GAS ACCESSORIES WITH THE PROPANE TANK SUPPLIER.
  4. PROVIDE CONTROL PANEL MODIFICATIONS PER DETAILS ON SHEET 7.02.

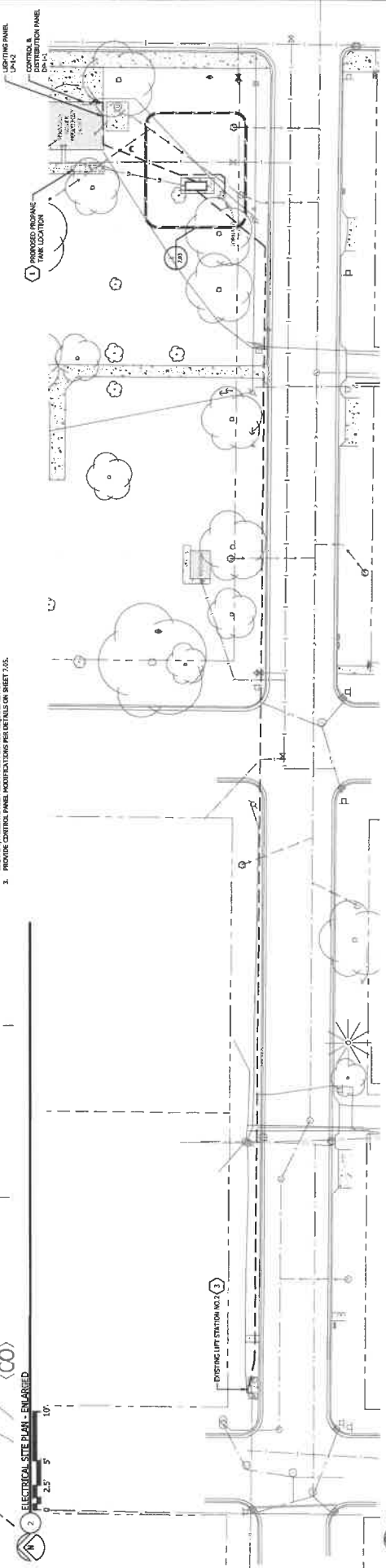


<p>DESIGN TREE ENGINEERING • LAND SURVEYING</p>		<p><b>BOLTON &amp; MENK</b></p>		<p>1245 CEDAR STREET NE MINNEAPOLIS, MN 55412 Phone: (952) 814-1184 Email: sales@boltonmenk.com www.boltonmenk.com</p>		<p>CITY OF WABASSO, MINNESOTA GENERATOR IMPROVEMENTS</p>		<p>SHEET 7.02</p>	
<p>1245 CEDAR STREET NE MINNEAPOLIS, MN 55412 Phone: (952) 814-1184 Email: sales@boltonmenk.com www.boltonmenk.com</p>		<p>DATE: 01/11/2016</p>		<p>APP: [ ] REV: [ ] BY: [ ] CHK: [ ] APP: [ ] CHK: [ ]</p>		<p>WWW LIFT STATION ELECTRICAL SITE PLAN</p>		<p>DATE: 01/11/2016</p>	



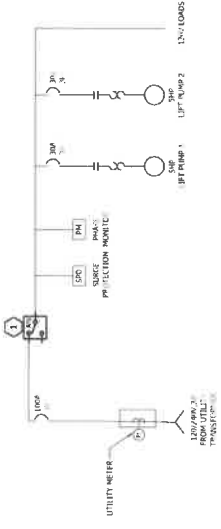


- GENERAL NOTES:**
1. VERIFY CONDUIT ROUTING AND EQUIPMENT LOCATIONS ARE APPROPRIATE. VERIFY LOCATIONS OF UNDERGROUND UTILITIES PRIOR TO PLACEMENT OF CONDUITS.
  2. COORDINATE REQUIREMENTS FOR GENERATOR PAD WITH ALL TRACES.
- LEGEND:**
1. OWNER WILL COORDINATE DELIVERY AND INSTALLATION OF PROPANE TANK WITH THEIR PROVIDER. CONTRACTOR TO PROVIDE PIPING AND PIPING PERMITS. PROVIDER TO PROVIDE ALL NECESSARY UNDERGROUND GAS PIPE SIZE REQUIREMENTS WITH GENERATOR MANUFACTURER.
  2. CONTRACTOR TO PROVIDE ALL NECESSARY UNDERGROUND GAS PIPING TO ALL SEPARATE PERMITS WITHIN PERMITS ON GENERATOR. PROVIDE ONE SYSTEM BOARD GENERATOR FRAME TO THE ENCLOSED ELECTRICAL SYSTEM AS INDICATED. CONTRACTOR TO PROVIDE ALL NECESSARY UNDERGROUND GAS PIPING AND PIPING PERMITS FOR ALL NECESSARY UNDERGROUND GAS PIPING.
  3. PROVIDE CIRCULAR PANEL MODIFICATIONS PER DETAILS ON SHEET 7.05.



**1 ELECTRICAL SITE PLAN - ENLARGED**  
 0 2.5 5 10'

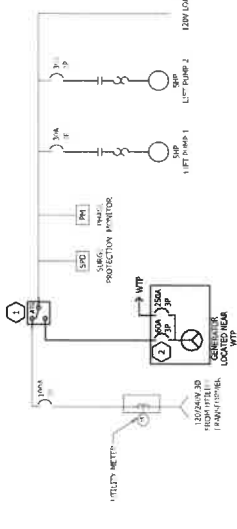
	1401 CEDAR STREET, NE SUITE 200 WABASSO, MN 55081 Phone: (507) 830-4154 Email: sales@boltonmenk.com www.boltonmenk.com	DATE: 03/07/2025 PROJECT NO: 250012005 SHEET NO: 7.04
	CITY OF WABASSO, MINNESOTA GENERATOR IMPROVEMENTS WTP ELECTRICAL SITE PLAN	DESIGNED BY: ANDREW J. HUNTER CHECKED BY: ANDREW J. HUNTER DATE: 03/07/2025



**GENERAL NOTES:**

1. ALL ELECTRICAL EQUIPMENT SHALL BE NEW UNLESS NOTED OTHERWISE.
2. ALL ELECTRICAL EQUIPMENT SHALL BE NEW UNLESS NOTED OTHERWISE.
3. ALL ELECTRICAL EQUIPMENT SHALL BE NEW UNLESS NOTED OTHERWISE.

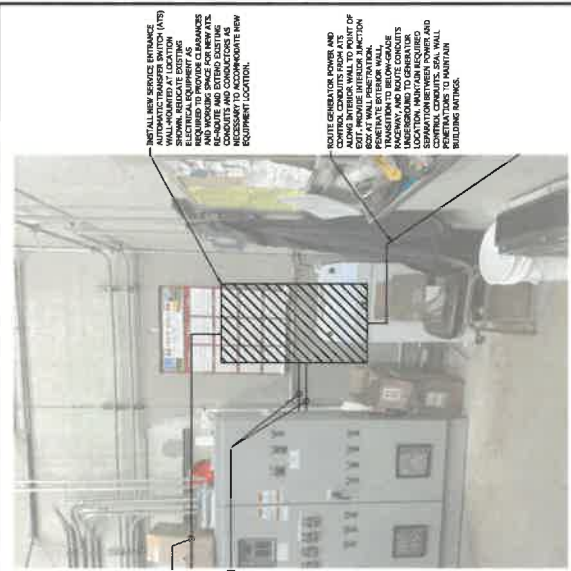
**1 EXISTING LIFT STATION ONE-LINE DIAGRAM**  
NOT TO SCALE



**GENERAL NOTES:**

1. ALL ELECTRICAL EQUIPMENT SHALL BE NEW UNLESS NOTED OTHERWISE.
2. ALL ELECTRICAL EQUIPMENT SHALL BE NEW UNLESS NOTED OTHERWISE.
3. ALL ELECTRICAL EQUIPMENT SHALL BE NEW UNLESS NOTED OTHERWISE.

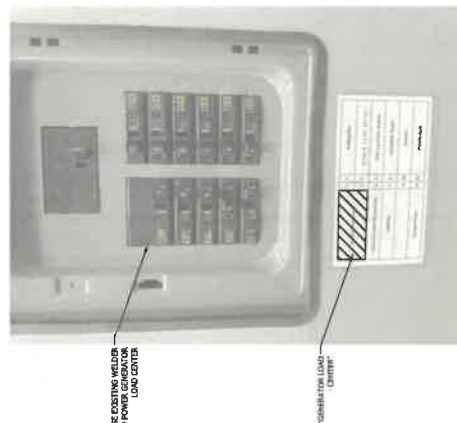
**2 MODIFIED LIFT STATION ONE-LINE DIAGRAM**  
NOT TO SCALE



INSTALL NEW SERVICE ENTRANCE W/ALL-WEATHER TRANSFER SWITCH (ATS) WALL-MOUNTED AT LOCATION SHOWN. ALL ELECTRICAL EQUIPMENT AS SHOWN SHALL BE INSTALLED IN ROOMS AND WORKING SPACE FOR NEW ATS. ROUTES AND OTHERS EXISTING SHALL BE MAINTAINED UNLESS NECESSARY TO ACCOMMODATE NEW EQUIPMENT LOCATION.

ROUTE GENERATOR POWER AND ALL ELECTRICAL EQUIPMENT ALONG INTERIOR WALL TO POINT OF ENTRY THROUGH EXISTING WALL. POSITIVE EXTERIOR WALL PENETRATION SHALL BE MADE THROUGH EXISTING WALL. RACEWAY AND RACEWAY CONDUITS SHALL BE INSTALLED TO SEPARATE BETWEEN POWER AND DATA. PENETRATION SHALL BE PENETRATORS TO MAINTAIN BUILDING INTACT.

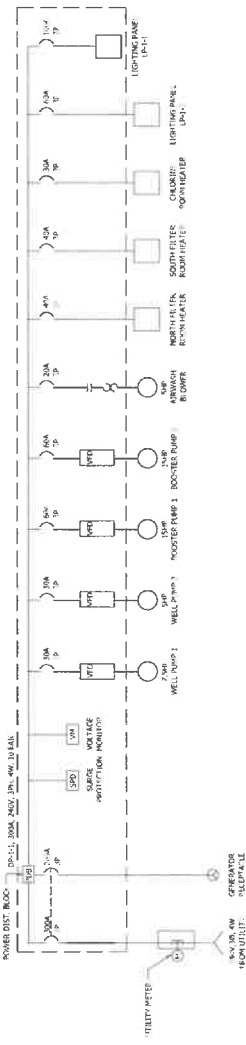
3 WTP AUTOMATIC TRANSFER SWITCH (ATS) NOT TO SCALE



RE-ARRANGE EXISTING W/WORK CIRCUT TO PANEL LOAD CENTER

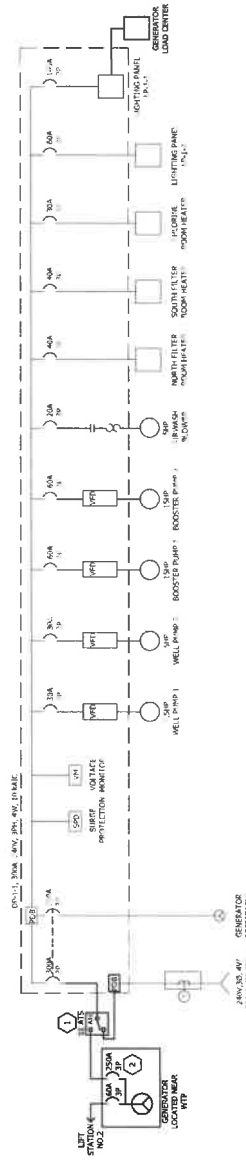
LABEL 'WTP LIGHTING LOAD CENTER'

4 WTP LIGHTING PANEL LP-1-1 NOT TO SCALE



GENERAL NOTES:  
1. ALL ELECTRICAL EQUIPMENT SHOWN WITH DARK (BLACK) LINES SHALL BE NEW EQUIPMENT. ALL ELECTRICAL EQUIPMENT SHOWN IN LIGHT (GRAY) LINES IS EXISTING TO REMAIN, UNLESS NOTED OTHERWISE.

1 EXISTING ONE-LINE DIAGRAM NOT TO SCALE



GENERAL NOTES:  
1. ALL ELECTRICAL EQUIPMENT SHOWN WITH DARK (BLACK) LINES SHALL BE NEW EQUIPMENT. ALL ELECTRICAL EQUIPMENT SHOWN IN LIGHT (GRAY) LINES IS EXISTING TO REMAIN, UNLESS NOTED OTHERWISE.  
2. COORDINATE BREAKER SIZE WITH GENERATOR MANUFACTURER.

2 MODIFIED ONE-LINE DIAGRAM NOT TO SCALE

ATS TO CONTROL DISTRIBUTION PANEL SIGMA5 (0.5P/CL/PA, LP-40) POWER DIS. (0.5P/450/300/1P/50)

## LEASE AGREEMENT

THIS LEASE made this 1<sup>st</sup> day of January, 2026, between the City of Wabasso, a Municipal Corporation, in the State of Minnesota, hereinafter referred to as Lessor, and The Wabasso Baseball Association, hereinafter referred to as Lessee.

### RECITALS

1. Lessor is the sole owner of the premises described below;
2. Lessor desires to lease the premises described below for athletic events related to the educational functions of the Lessee;
3. The parties desire to enter into a Lease Agreement defining their rights, duties, and liabilities relating to the premises;

### SECTION I SUBJECT AND PURPOSE

Lessor leases the following described premises located in the City of Wabasso, County of Redwood, and State of Minnesota, described as follows, to-wit:

Western Town Lot Co Addition Lots 3, 4, 5 and 6; Western Town Lot Co Addition Water tower; Western Town Lot Co Addition Commencing at the Northwest corner of Outlot Q, thence East 706.58 feet, thence West 700.7 feet, thence North 180.5 feet to Point of Beginning, Also Commencing at the Southwest Corner of Outlot Q thence East 410.3 feet, thence North 42 feet, thence West 410.3 feet and thence South 42 feet to point of beginning being Highway Easement.

Together with the following described buildings located thereon:

- a) Bleachers, concession stand, bathrooms and all storage sheds except the lean-to within the legal descriptions above.

Lessee's rental shall cover only those parts of the above-described parcels that compose the City Baseball Field.

### SECTION II TERM OF LEASE; AUTOMATIC RENEWAL

This Lease shall be for a term of twelve (12) months, beginning January 1, 2026 and ending December 31, 2026.

This Lease shall by its own terms automatically renew for one year at the end of its term. No notice of renewal shall be required by either party to effectuate the renewal. Termination of the lease may be accomplished by notice given 60 days in advance of the end of the one-year term by either party.

### SECTION III RENT

As and for rent for the premises Lessee agrees to undertake the obligations hereinafter recited in Section V.

SECTION IV  
NON-EXCLUSIVE USE OF FACILITIES

It is expressly understood and agreed by and between the parties that the Lessee's use of the demised premises is subject to the Lessor's use of the facilities, as well as the use at various times and by agreement of the following entities:

1. Independent School District No. 640
2. The Wabasso Softball Association
3. The Wabasso Lions or other community organizations.
4. Those parties who may contract with the City and WABA for use of the facilities for specific events.

Lessee and Lessor agree to share schedules to facilitate the use and enjoyment of the facilities by all parties, and Lessor's use shall take priority over use by any other group. Use of the facilities by other identified groups, except ISD 640, shall be subject to review by Lessor.

SECTION V  
LESSOR'S OBLIGATION

1. Lessor shall put the demised premises in condition fit for occupation on or before commencement of this Lease, and it shall repair all subsequent dilapidations of, and injuries or deteriorations to, the premises. In no event will the Lessee have the right to make any repairs that are the sole obligation of the Lessor, or make any improvements to the demised premises, or the facilities located thereon, without the prior written approval of the Lessor.
2. The Lessor's obligations to keep the demised premises in condition fit for occupation by the Lessee include the following maintenance requirements:
  - a. All regular maintenance, as needed, except as modified by Lessee's obligation, below.
  - b. Provide dumpster and dump on a weekly schedule
  - c. Turn on water for bathrooms and concession stand when weather permits, and in no event later than one week prior to the first home contest.
  - d. Install water drinking fountain prior to the first game- weather permitting.
  - e. Clean bathrooms and provide and fill bathroom hand towels, bathroom tissue dispensers, and soap dispensers as needed per activity schedule.
3. The City further agrees, pursuant to this Lease, to be responsible for the non-labor costs associated with the following:

- a. All bathroom supplies.
- b. All building maintenance.
- c. All water for the concession stand and bathrooms.

**SECTION VI  
LESSEE'S OBLIGATIONS**

- 1. The Lessee is obligated to perform the following maintenance requirements:
  - a. Cleaning up after any use of the facilities, if any such use occurs by Lessee.
  - b. All field preparations for use of facilities.
  - c. All clean up after any use of the facilities.
  - d. All care and maintenance of the facilities, including mowing of lawns.
  - e. All baseball field preparations including but not limited to: Setup and removal of outfield fence as desired, drag and maintain baseball field, lining field when needed, moving bases when needed, cleaning up garbage after all practices and games. This shall be accomplished in conjunction with ISD 640.
- 2. In the event Lessee fails to clean up garbage after practices and games as required hereinabove, or fails to put equipment away properly, Lessor shall immediately notify Lessee and Lessee shall have 24 hours from the time of such notification to comply. In the event the Lessee's non-compliance continues beyond the additional 24-hour period, Lessee shall pay the Lessor the sum of \$100.00 as liquidated damages.

**SECTION VII  
JOINT OBLIGATIONS OF LESSOR AND LESSEE**

The following shall be viewed as joint obligations and treated as such:

- 1. The costs for fertilizing, thatching, aerating and other non-mowing lawncare and field maintenance shall be shared equally by the Lessor and Lessee and any third-party Lessee.
- 2. The cost of the water utility shall be split equally among the parties to this Agreement and any third-party Lessee, unless otherwise provided in this Agreement.
- 3. A portion of costs for capital improvements made to leased properties by the Lessor may be assessed as agreed upon by the Lessee and the Lessor.

**SECTION VIII  
INSURANCE**

Insurance against liability for bodily injury and property damage, all to be in amounts and in forms of insurance policies as may from time to time be required by Lessor, shall be provided by Lessee. In the event that insurance is required and is available to Lessor, Lessor will work with Lessee to obtain appropriate coverage and assign costs as appropriate.

Lessor shall keep all buildings and improvements insured against loss or damage by fire or windstorm.

SECTION IX  
INDEMNIFICATION

Lessee shall indemnify Lessor against all expenses, liabilities, and claims of every kind, including reasonable attorney's fees, by or on behalf of any person or entity arising out of either (1) a failure by Lessee to perform any of the terms or conditions of this Lease, (2) any personal injury or property damage occurring on or about the demised premises, especially during sporting events conducted by the Lessee, related to the Lessee's use and maintenance of the premises, (3) failure to comply with any law of any governmental authority, or (4) any mechanic's lien or security interest filed against the demised premises.

SECTION X  
REPRESENTATIONS BY LESSOR

At the commencement of the term Lessee shall accept the buildings and improvements and any equipment in their existing condition and state of repair, and Lessee agrees that no representations, statements or warranties, express or implied, have been made by or on behalf of Lessor in respect thereto except as contained in the provisions of the Lease, and Lessor shall in no event be liable for any latent defects.

SECTION XI  
DEFAULT OR BREACH

Each of the following events shall constitute default or breach of this Lease by Lessee:

1. If Lessee shall fail to perform or comply with any of the conditions of this Lease and if the non-performance shall continue for a period of Thirty (30) days after notice thereof by Lessor to Lessee or, if the performance cannot be reasonably made within the Thirty (30) day period, Lessee shall not have made a good faith effort to have commenced performance towards completion within the 30 days.
2. If Lessee shall vacate or abandon the demised premises. In the event of any default hereunder as set forth above, the rights of the Lessor shall be as follows:
  - a. Lessor shall have the right to cancel and terminate this Lease, as well as all of the right, title, and interest of Lessee hereunder, by giving to Lessee not less than Thirty (30) days' notice of the cancellation and termination. On expiration of the time fixed and the notice, this Lease and the right, title, and interest of Lessee hereunder, shall terminate in the same manner and with the same force and effect.
  - b. Lessor may elect, but shall not be obligated, to make any payment required of Lessee herein or comply with any agreement, term, or condition required hereby to be performed by Lessee and Lessor shall have the right to enter the demised premises for the purpose of correcting or remedying any such default and to remain until the default has been corrected or remedied, but any expenditure for the correction by Lessor shall not be deemed to waive or release the default of Lessee or the right of Lessor to take any action as may be otherwise permissible hereunder in the case of any default.

c. Lessor may re-enter the premises immediately and remove the property and personnel of Lessee, and store the property in a public warehouse or at a place selected by Lessor, at the expense of Lessee.

SECTION XII  
ACCESS TO PREMISES

Lessee shall permit Lessor or its agents to enter the demised premises at all reasonable hours to inspect the premises or make repairs that Lessee may neglect or refuse to make in accordance with the provisions of this Lease.

SECTION XIII  
WAIVERS

The failure of Lessor to insist on a strict performance of any of the terms and conditions here above shall be deemed a waiver of the rights or remedies that Lessor may have regarding that specific instance only, and shall not be deemed a waiver of any subsequent breach or default in any terms and conditions.

SECTION XIV  
ASSIGNMENT

Lessee shall not assign or sublet the demised premises, or encumber this Lease, in whole or in part, or permit the premises to be used or occupied by others, nor shall this Lease be assigned or transferred by operation of law, without the prior consent in writing of Lessor in each instance.

SECTION XV  
NOTICE

Except as otherwise specifically provided herein, all notices to be given with respect to this Lease shall be in writing. Each notice shall be sent by registered or certified mail, postage prepaid, and return receipt requested, to the party to be notified at the address set forth herein or at such other address as either of the parties may from time to time designate in writing. Every notice shall be deemed to have been given at the time it shall be deposited in the United States Mail in the manner prescribed herein. Nothing contained herein shall be construed to preclude personal service of any notice in the manner prescribed for personal service of a summons or other legal process. Lessor agrees to give Lessee at least Thirty (30) days' notice on any capital improvements to the premises.

SECTION XVI  
SURRENDER OF POSSESSION

Lessee shall, on the last day of the term, or on earlier termination and forfeiture of the Lease, peaceably and quietly, surrender and deliver the demised premises to Lessor, including all building, additions, improvements, constructed or placed thereon by Lessee, all in good condition and repair. Any trade fixtures or personal property not used in connection with the operation of the demised premises belonging to Lessee, if not removed at the termination or default, and if Lessor shall so elect, shall be deemed abandoned and become the property of Lessor without any payment or offset therefore. Lessor may remove such fixtures or property from the demised premises and store them at the risk and expense

of Lessee if Lessor shall not so elect. Lessee shall repair and restore all damage to the demised premises caused by the removal of equipment, trade fixtures, and personal property.

**SECTION XVII  
REMEDIES OF LESSOR**

The rights and remedies given to the Lessor in the Lease are distinct, separate, and cumulative, and no one of them, whether or not exercised by Lessor, shall be deemed to be an exclusion of any of the others herein, by law, or by equity provided.

**SECTION XVIII  
TOTAL AGREEMENT; APPLICABLE TO SUCCESSORS**

This Lease contains the entire agreement between the parties and cannot be changed or terminated except by a written instrument subsequently executed by the parties hereto. This Lease and the terms and conditions hereof apply to and are binding on the legal representative, successors, and assigns of both parties.

**SECTION XIX  
TIME IS OF THE ESSENCE**

Time is of the essence in all provisions of this Lease.

IN WITNESS WHEREOF the parties hereto have set their hands and seals on the date corresponding with their signatures.

Dated: June 1, 2026 LESSOR: CITY OF WABASSO

BY: \_\_\_\_\_

Dated: June 1, 2026 LESSEE: WABASSO BASEBALL ASSOCIATION

BY: \_\_\_\_\_

Minutes  
City Council  
Monday, February 9th, 2026  
5 pm

The meeting opened with the recitation of the pledge of allegiance.

Mayor Pitzl called the meeting to order at 5:00 p.m. with council members Amanda Guetter, Chad Altermatt, Roger Baumann and Mike Remiger present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, Engineer Matt Miller and EDA President Patt Eichten.

**EDA Update** – Mr. Eichten provided the EDA update, which included the following:

1. Duplex – The EDA continues to look at options for a duplex, having reviewed a company that produces modular homes and planning to speak with a financing company.
2. Childcare Grant - More work will be done on childcare grants. Money has not been received for the grant yet, so the clock has not begun on the 1-year limit to spend the grant.
3. 5-Plex – The tenant in unit #5 will be moving out. Mr. Baune is working on replacing that tenant, as well as upgrading the unit before they move in.
4. Roadhouse Loan – The three RLF Loans for the Roadhouse are being consolidated into 1. This will help them save almost 50% on the amount they are currently paying on a monthly payment.

**Engineering Report** – Mr. Miller provided the engineering report which included the following:

1. **Sanitary Sewer Project** – The following items were discussed:
  - a. **Miscellaneous Closeout** – Final forms have been received, so the city may process final payment to M.R. Paving.
  - b. **Generator Improvements Update** – Design is about 75% done. Specs will be completed next. Mr. Miller also reminded the council of additional uses for the funds such as leaky pipes and bad taps.
2. **Water Treatment Plant and New Well Project Updates** – The following items were discussed:
  - a. **General Update** – Materials are coming in slowly and they are hoping to begin work in the plant in a month or so. It was noted that a new letter to residents would be sent out before work begins that affects water quality.
  - b. **Partial Pay Estimate #4/Request #6** – Partial Pay Estimate #4 was originally found on the consent agenda, but an update was made to it to include Draw #6, so council decided to remove it from the consent agenda from a Motion by Guetter and a second by Altermatt.  
Pitzl – yes; Guetter – yes, Altermatt – yes; Baumann – yes; Remiger - yes  
Motion by Guetter, second by Altermatt to approve Partial Pay Estimate #4/Request #6 in the amount of \$241,458.65 to Rubin Construction, LLC and

Bolton and Menk, LLC, contingent on first seeing pictures for proof that materials are where they say they are.

Pitzl – yes; Guetter – yes, Altermatt – yes; Baumann – yes; Remiger - yes

**Clerk/Treasurer/Administrator** – Mr. Baune provided the CTA Report which included the following item:

1. **LINC Redwood County/Office Closure** – Mr. Baune reminded the council Tuesday was LINC, so he had planned to close the office in the afternoon. However, Michelle was out sick that day and wasn't sure if she would be in Tuesday. If that is the case, the office will be closed all day.
2. **End-of-Year Items** – Mr. Baune noted that he had requested off for vacation in the consent agenda. The vacation request was from the 18<sup>th</sup> through the 25<sup>th</sup>. Payroll would be completed on Tuesday before he leaves, and Michelle was learning how to process the automatic payments. He noted that he and Michelle needed to chat further about office hours while he is gone and will let the council know at the next meeting.

**Parks Report** – The following was discussed regarding parks:

1. **Baseball Field Expense for New Roof for Grandstands** – Mr. Baune noted that he did some analyzing of the budget and felt that there was room for the city to help with associated expenses. He also noted that it was difficult to predict future expenses this early in the year. Motion was made by Remiger, second by Baumann to provide for up to \$10,000 in expenses toward the new roof on the grandstand at the baseball field.  
Pitzl – yes; Guetter – yes, Altermatt – yes; Baumann – yes; Remiger - yes

**Street Report** – Mr. Baune noted that he and Mr. Jenniges did not have a significant update this month. Mr. Remiger noted that the guys have been doing a nice job with snow removal and that residents have said the same thing. Mr. Remiger also noted that the minutes reflected that the city's charge for snow pile removal was \$75/load, not per hour.

**Water/Wastewater Report** – Mr. Baune provided the Water/Wastewater report, which included the following items:

1. **4<sup>th</sup> Quarter People Service Water Report** – Mr. Baune noted that the 4<sup>th</sup> quarter report was included in the packet. Nothing of significance to note from the report.
2. **Jim's Class C Wastewater Prep Class and Exam** – Mr. Baune noted that since Mr. Jenniges left the training early due to a family emergency, they were looking into whether they could get a refund or if it could be used for a future training and exam. They were working to get Mr. Jenniges into the next available class and exam.

**St. Anne's Alley/Resolution 3-2026** – Mr. Novak provided an update to the council, including the steps that needed to be taken and the timeline. He noted that materials were provided to the council prior to the meeting. First, they were provided with a resolution to set a public hearing on vacating the alley. Also provided was a Notice of Public Hearing which Mr. Baune will publish in the paper and send to all residents, required by law. Motion was made by Altermatt, second by Remiger to approve Resolution #3-2026 – Setting a Public Hearing on a Street Vacation.

Pitzl – yes; Guetter – yes, Altermatt – yes; Baumann – yes; Remiger - yes

**Consent Agenda** – Motion by Guetter, second by Altermatt to approve consent agenda as follows:

1. Approve Council Minutes – January 12<sup>th</sup>, 2026
2. Approve Off-Sale Liquor License for Highway 68 Off-Sale/Brian Baune.
3. Approve Clerk’s Vacation

Pitzl – yes; Guetter – yes, Altermatt – yes; Baumann – yes; Remiger - yes

**City Bills** – Motion by Altermatt, second by Baumann to approve the bills as follows:

General Checking

101 General Fund	\$25,026.51
225 Fire	\$7,585.45
230 Ambulance	\$6,659.75
320 USDA Sewer Rehab	\$8,746.50
601 Water	\$11,463.30
602 Sewer	\$5,549.18
603 Refuse (Garbage) Fund	\$76.16
604 Stormwater Utility	<u>\$76.15</u>
Total Checks	\$65,183.00

Pitzl – yes; Guetter – yes, Altermatt – yes; Baumann – yes; Remiger - yes

The meeting was adjourned at 5:55 p.m. with a motion by Guetter and second by Baumann.

Pitzl – yes; Guetter – yes, Altermatt – yes; Baumann – yes; Remiger - yes

Brandon Baune  
Clerk/Treasurer Administrator

## Water Infrastructure Project Disbursement Request Form

Recipient - Contract ID:	<b>Wabasso_DWRF_02</b>		
Project Title:	Treatment - Manganese Plan		
Disbursement request details:	Request Number:	<b>07</b>	Amount: <span style="border: 1px solid black; padding: 2px;"><b>\$2,325.00</b></span>
notes:			
Prepared by:	<b>Brian Oare, Bolton &amp; Menk Inc.</b>		
Authorized by:	Name (print)	<b>Brandon Baune</b>	
	Title/phone	<b>City Clerk/Treasurer/Administrator</b>	<b>(507) 342 - 5519</b>
	Sign/date		
<i>I hereby certify that this request for disbursement is, to the best of my knowledge and belief, true and accurate and made in accordance with the conditions of the project agreement, that the certified payrolls received in connection with any enclosed construction invoices are in compliance with the U. S. Department of labor requirements of 29 CFR 5.5(a)(1), that the project is in compliance with the American Iron and Steel (AIS) requirements ,and that I am authorized to request disbursements on behalf of the recipient.</i>			
MPFA approvals:			
MPFA Loan Officer	date	MPFA Executive Director	date
Angela Berrens	651.259.7497	Angela.Berrens@state.mn.us	
<p><b><i>The remainder of this form is reserved for MPFA Disbursement Coding.</i></b></p> <p>The Note for this project is: <b>Tax_Exempt</b></p> <p>Loan Officer - please check this box IFF this is the final request on this project: <span style="float: right;"><input type="checkbox"/></span></p>			

see the back page of this form for general instructions.

**MN Public Facilities Authority**  
**Project Disbursement Request - Summary of Project Costs**

Recipient - Contract ID: **Wabasso\_DWRF\_02**

SRF: Drinking Water SRF-Loan	MPFA-DWRF-L-011-FY26	\$ 830,675
SRF: Drinking Water SRF- EC Principal Forgiveness Gr	MPFA-DWRF-E-011-FY26	\$ 830,675
		\$ 1,661,350

*note to recipient: complete the yellow-highlighted boxes below for each request:*

The costs detailed below relate to **Project Disbursement Request #:** 07

Cost descriptions	Amounts	
A. Non-Construction: Engineering	\$ 2,325.00	
Legal/Finance	\$ -	
Administration	\$ -	
Other	\$ -	
Total Non-Construction	\$ 2,325.00	
B. Construction:		
<u>Clean Water...</u> Treatment Facilities	<u>Drinking Water...</u> Treatment	\$ -
Collector Systems	Transmission & Distribution	\$ -
Interceptor	Source (Wells/surface water intakes)	\$ -
Lift Station	Storage / Water Tower	\$ -
Equipment	Other	\$ -
Other		\$ -
Total Construction	\$ -	
C. Total disbursement request (A + B):	\$ 2,325.00	
D. Total of previous requests submitted to PFA ** (see pg 2 for detail):	\$ 906,288.59	
E. Total requested to date (C + D):	\$ 908,613.59	
F. Original award total from above:	\$ 1,661,350.00	
G. Remaining un-drawn balance (F – E):	\$ 752,736.41	

Notes:

**page 2 may be used by the recipient for tracking past disbursement requests on this project**

PFA Draw Request No. 07  
 City of Wabasso  
 Water Treatment Plant Project  
 March-2026

	Invoice Date	Dates of Service	Invoice Number	Total Amount	PFA Ineligible (City Portion)	DWRF Portion
<b>Engineering</b>						
Bolton & Menk, Inc.	02/24/2026	01/17/2026 - 02/13/2026	0388184	\$ 2,325.00		\$ 2,325.00
						\$ -
<b>Engineering Total</b>				\$ 2,325.00	\$ -	\$ 2,325.00
<b>Legal/Finance</b>						
						\$ -
						\$ -
<b>Legal/Finance Total</b>				\$ -	\$ -	\$ -
<b>Other</b>						
						\$ -
						\$ -
<b>Other Total</b>				\$ -	\$ -	\$ -
<b>Construction</b>						
				\$ -		\$ -
						\$ -
<b>Construction Total</b>				\$ -	\$ -	\$ -
<b>TOTAL Draw No. 07</b>				\$ 2,325.00	\$ -	\$ 2,325.00



Please Remit To: Bolton & Menk, Inc.  
 1960 Premier Drive | Mankato, MN 56001-5900  
 507-625-4171 | 507-625-4177 (fax)  
 Payment by Credit Card Available Online at [www.Bolton-Menk.com](http://www.Bolton-Menk.com)  
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Wabasso  
 City Hall  
 1429 Front Street  
 P.O. Box 60  
 Wabasso, MN 56293-0060

February 24, 2026  
 Project No: 0S1.133066.000  
 Invoice No: 0388184  
 Client Account: WABA

**Wabasso/Water Treatment & Supply**

Provide Design and Construction Engineering Services for Water Treatment Plant Improvements and New Well

**Professional Services from January 17, 2026 to February 13, 2026**

Construction Engineering (0000003)  
 Professional Services

	Hours	Amount	
Design Engineer	5.00	880.00	
Project Engineer	5.00	765.00	
Specialist	4.00	680.00	
Totals	14.00	2,325.00	
<b>Total Labor</b>			<b>2,325.00</b>
		<b>Total this Task</b>	<b>\$2,325.00</b>
		<b>Total this Invoice</b>	<b>\$2,325.00</b>

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.



**Kinner & Company Ltd**  
Certified Public Accountants

March 4, 2026

City of Wabasso  
PO Box 60  
Wabasso, MN 56293

We are pleased to confirm our understanding of the services we are to provide the City of Wabasso for the year ended December 31, 2025.

**Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the City of Wabasso as of and for the year ended December 31, 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Wabasso's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Wabasso's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Schedule of Proportionate Share of Net Pension Liability
- 3) Schedule of Contributions
- 4) Notes to the Required Supplementary Information

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Wabasso's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other

additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards
- 2) Non-Major Governmental Funds Combining Balance Sheet and Combining Statement of Revenues, Expenditures and Changes in Fund Balances

The objectives of our audit is to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

#### **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of

waste and abuse is subjective, Government Auditing Standards do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Errors, fraudulent financial reporting, management override of controls, revenue recognition, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the City or to acts by management or employees acting on behalf of the City.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

**Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

**Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Wabasso's compliance with the provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of Wabasso's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City of Wabasso's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

**Other Services**

We will also assist in preparing the data collection form, financial statements, schedule of expenditures of federal awards, and related notes of the City of Wabasso in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the data collection form, financial statements, schedule of expenditures of federal awards, and the related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

**Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of federal expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the

prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City of Wabasso; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Kinner & Company Ltd and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to U.S. Government Accountability Office or its designee, for purposes of a quality review of the audit, to resolve audit

findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Kinner & Company Ltd personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State of Minnesota and Office of the State Auditor. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

Nathan Kinner is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit in May 2026 and to issue our reports no later than August 15, 2026.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$22,500 for the standard audit. If you have over \$750,000 in federal spending, and a single audit is required, we will have an additional fee of \$6,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

## **Reporting**

We will issue a written report upon completion of our audit of the City of Wabasso's financial statements. Our report will be addressed to those charged with governance of the City of Wabasso. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on

the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City of Wabasso and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



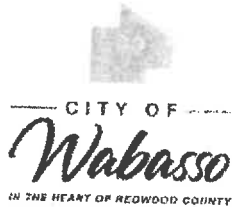
Kinner & Company Ltd  
Certified Public Accountants  
Tracy, Minnesota

**RESPONSE:**

This letter correctly sets forth the understanding of City of Wabasso.

Management signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_



# City of Wabasso

1429 Front Street  
PO Box 60  
Wabasso MN 56293

Phone: 507-342-5519  
Fax: 507-342-2213  
E-mail: brandon@wabasso.org

Date: 2/23/2021

Name: Meadowland Farmers Loop

Address: 1431 Front Street

Phone Number: (507) 752-7352 Alternate Phone: (507) 766-0588

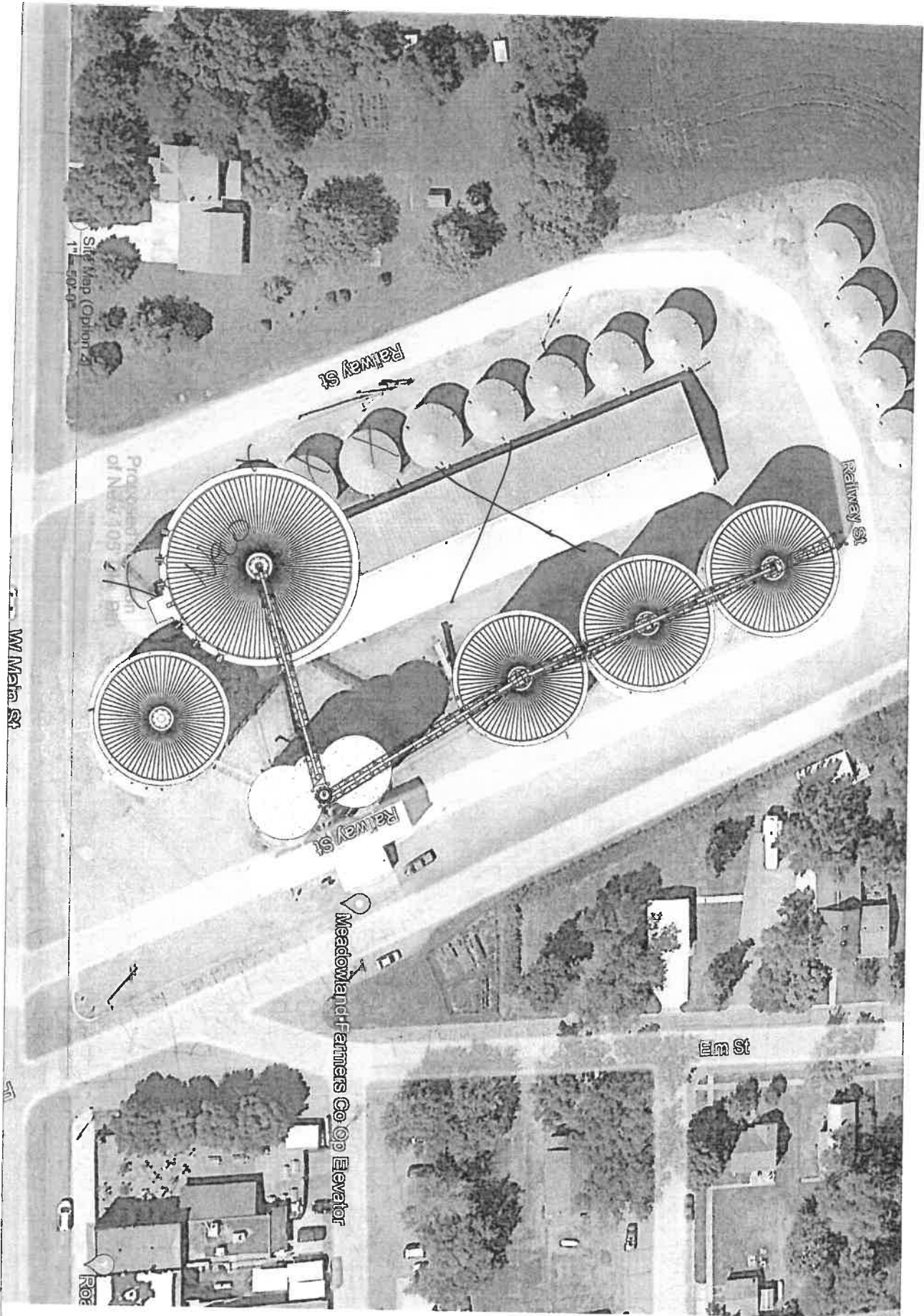
E-Mail: dabel@mfcop.us

Signature of Property Owner: Darin F. Abel

Project Permit Needed For: Constructing 105' diameter Grain

Bin

Estimated Cost of Project: \$2.7 million



Meadowlan Farmers  
Coop.

Wabasso Expansion

Project Number: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Created by: \_\_\_\_\_  
 Checked by: \_\_\_\_\_  
 Scale: 1" = 50'-0"

Option 2. Page 1

No.	Description	Date



**ELEVATOR  
WORKS Inc.**

Lamberton, Mn \* 507-752-7884

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# City of Wabasso

1429 Front Street  
PO Box 60  
Wabasso MN 56293

Phone: 507-342-5519  
Fax: 507-342-2213  
E-mail: brandon@wabasso.org

Date: 3/3/26

Name: St. Anne's School

Address: 1054 Cedar St. Wabasso

Phone Number: 507-342-5389 Alternate Phone: \_\_\_\_\_

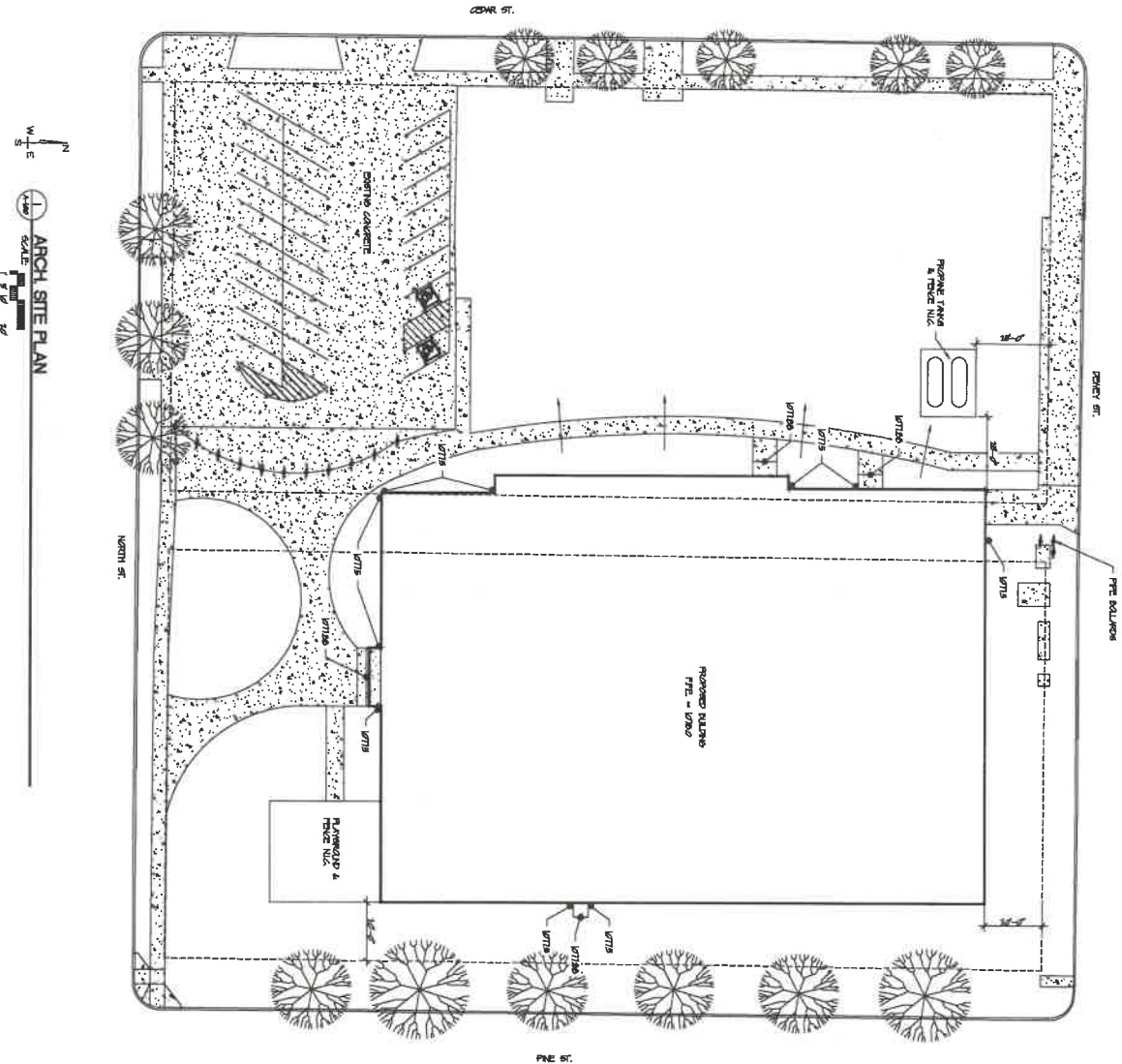
E-Mail mfranta@wabassostannesschool.com

Signature of Property Owner Mary Inerta, Principal

Project Permit Needed For New school construction on  
existing property

Estimated Cost of Project: \$13,000,000





ARCH. SITE PLAN  
SCALE 1" = 30'  
DATE 08/19/2008

<p>I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer in the State of Minnesota, Public No. 0179112. No. 011005 08/19/2008 Copyright © 2008 All rights reserved.</p>	
<p>PROJECT # 08.014 DATE 08/19/2008 DRAWN BY: JCS CHECKED BY: JCS REVISION: DATE</p>	<p>Author: Associates PROJECT # 08.014 DATE 08/19/2008 DRAWN BY: JCS CHECKED BY: JCS REVISION: DATE</p>
<p>S.T. ANNE'S CATHOLIC SCHOOL WABASSO, MN ARCH. SITE PLAN A-100</p>	

**Date:** 2/12/2026  
**To:** City of Wabasso  
**From:** Sheriff Jason Jacobson  
**Re:** Activity Report for January 2026

**During the month of January deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:**

<b>Date:</b>	<b>Time:</b>	<b>Description of Call</b>
01-06-26	1100	Drugs
01-15-26	1441	Suspicious
01-21-26	1153	Welfare Check
01-23-26	1736	Missing Person

**If you have any questions, please feel free to contact me.**

<b>Name</b>	<b>Date</b>	<b>Date</b>	<b>hours</b>	<b>jobcode</b>
Jim Jenniges	2/1/2026	2/1/2026 7:00	3	Public Works
Jim Jenniges	2/1/2026	2/1/2026 10:00	3	Snow Removal
Jim Jenniges	2/2/2026	2/2/2026 8:49	0.17	Sewer
Jim Jenniges	2/2/2026	2/2/2026 8:59	3.52	Water
Jim Jenniges	2/2/2026	2/2/2026 12:31	4.53	Sewer
Jim Jenniges	2/3/2026	2/3/2026 8:00	4	Sewer
Jim Jenniges	2/9/2026	2/9/2026 7:02	3.7	Sewer
Jim Jenniges	2/9/2026	2/9/2026 10:43	5.26	Water
Jim Jenniges	2/9/2026	2/9/2026 15:59	1.26	Sewer
Jim Jenniges	2/11/2026	2/11/2026 8:18	8.26	Sewer
Jim Jenniges	2/12/2026	2/12/2026 6:28	1.11	Water
Jim Jenniges	2/12/2026	2/12/2026 7:34	6.7	Sewer
Jim Jenniges	2/12/2026	2/12/2026 14:17	1.72	Water
Jim Jenniges	2/13/2026	2/13/2026 7:57	0.8	Sewer
Jim Jenniges	2/13/2026	2/13/2026 8:44	2.35	Water
Jim Jenniges	2/13/2026	2/13/2026 11:05	0.8	Streets
Jim Jenniges	2/14/2026	2/14/2026 8:00	4	Public Works
Jim Jenniges	2/15/2026	2/15/2026 9:00	3	Public Works
Jim Jenniges	2/16/2026		8	Holiday
Jim Jenniges	2/17/2026	2/17/2026 7:19	0.95	Sewer
Jim Jenniges	2/17/2026	2/17/2026 8:16	0.82	Water
Jim Jenniges	2/17/2026	2/17/2026 9:06	2.77	Streets
Jim Jenniges	2/17/2026	2/17/2026 11:52	3.53	Sewer
Jim Jenniges	2/17/2026	2/17/2026 15:24	0.85	Streets
Jim Jenniges	2/18/2026	2/18/2026 8:13	0.46	Sewer
Jim Jenniges	2/18/2026	2/18/2026 8:41	7.33	Water
Jim Jenniges	2/19/2026	2/19/2026 3:50	10.37	Snow Removal
Jim Jenniges	2/19/2026	2/19/2026 14:12	1.91	Sewer
Jim Jenniges	2/20/2026	2/20/2026 10:12	1.18	Sewer
Jim Jenniges	2/20/2026	2/20/2026 11:23	0.99	Water
Jim Jenniges	2/23/2026	2/23/2026 7:25	2.01	Sewer
Jim Jenniges	2/23/2026	2/23/2026 9:26	4.61	Water
Jim Jenniges	2/23/2026	2/23/2026 14:02	1.16	Snow Removal
Jim Jenniges	2/23/2026	2/23/2026 15:12	1.74	Sewer
Jim Jenniges	2/24/2026	2/24/2026 7:30	5.47	Water
Jim Jenniges	2/24/2026	2/24/2026 12:58	1.12	Sewer
Jim Jenniges	2/24/2026	2/24/2026 14:05	3.11	Streets
Jim Jenniges	2/25/2026	2/25/2026 6:51	3	Sewer
Jim Jenniges	2/25/2026	2/25/2026 9:51	4.12	Water
Jim Jenniges	2/25/2026	2/25/2026 13:58	2.66	Community Center
Jim Jenniges	2/26/2026	2/26/2026 8:04	7.27	Community Center
Jim Jenniges	2/26/2026	2/26/2026 15:20	2.12	Water
Jim Jenniges	2/28/2026	2/28/2026 8:00	4	Shift Total
Jim Jenniges	2/28/2026	2/28/2026 14:18	4.02	Snow Removal

Name	Date	local_day	hours	jobcode
Andrew Zollner	2/1/2026	Sun	3	Snow Removal
Andrew Zollner	2/2/2026	Mon	9.71	Snow Removal
Andrew Zollner	2/3/2026	Tue	1.19	Snow Removal
Andrew Zollner	2/3/2026	Tue	1.84	Sewer
Andrew Zollner	2/3/2026	Tue	3.48	Snow Removal
Andrew Zollner	2/3/2026	Tue	2.24	Community Center
Andrew Zollner	2/3/2026	Tue	0.52	Shop
Andrew Zollner	2/4/2026	Wed	0.86	Shop
Andrew Zollner	2/4/2026	Wed	0.35	Sewer
Andrew Zollner	2/4/2026	Wed	4.74	Water
Andrew Zollner	2/4/2026	Wed	2.36	Shop
Andrew Zollner	2/5/2026	Thu	1.32	Shop
Andrew Zollner	2/5/2026	Thu	4.26	Water
Andrew Zollner	2/5/2026	Thu	0.47	Community Center
Andrew Zollner	2/5/2026	Thu	0.62	Shop
Andrew Zollner	2/6/2026	Fri	0.3	Shop
Andrew Zollner	2/6/2026	Fri	1.99	Water
Andrew Zollner	2/6/2026	Fri	1.76	Sewer
Andrew Zollner	2/7/2026	Sat	3	Water
Andrew Zollner	2/8/2026	Sun	3	Sewer
Andrew Zollner	2/9/2026	Mon	1.33	Shop
Andrew Zollner	2/9/2026	Mon	3.5	Water
Andrew Zollner	2/9/2026	Mon	3.36	Public Works
Andrew Zollner	2/9/2026	Mon	0.8	Shop
Andrew Zollner	2/10/2026	Tue	0.35	Shop
Andrew Zollner	2/10/2026	Tue	4.49	Sewer
Andrew Zollner	2/10/2026	Tue	3.75	Water
Andrew Zollner	2/11/2026	Wed	1.24	Public Works
Andrew Zollner	2/11/2026	Wed	2.35	Water
Andrew Zollner	2/11/2026	Wed	0.49	Public Works
Andrew Zollner	2/11/2026	Wed	4.01	Shop
Andrew Zollner	2/11/2026	Wed	0.88	Public Works
Andrew Zollner	2/12/2026	Thu	2	Shop
Andrew Zollner	2/12/2026	Thu	3.36	Community Center
Andrew Zollner	2/12/2026	Thu	2.66	Shop
Andrew Zollner	2/16/2026	Mon	0.82	Shop
Andrew Zollner	2/16/2026	Mon	8	Holiday
Andrew Zollner	2/16/2026	Mon	0.2	Sewer
Andrew Zollner	2/16/2026	Mon	2.33	Water
Andrew Zollner	2/16/2026	Mon	1.78	Sewer
Andrew Zollner	2/16/2026	Mon	0.5	Public Works
Andrew Zollner	2/16/2026	Mon	1.08	Shop
Andrew Zollner	2/17/2026	Tue	1.25	Shop
Andrew Zollner	2/17/2026	Tue	3.64	Streets
Andrew Zollner	2/17/2026	Tue	3.88	Shop
Andrew Zollner	2/18/2026	Wed	2.37	Shop
Andrew Zollner	2/18/2026	Wed	1.87	Community Center
Andrew Zollner	2/18/2026	Wed	2.7	Snow Removal
Andrew Zollner	2/23/2026	Mon	3.96	Shop
Andrew Zollner	2/23/2026	Mon	2.98	Snow Removal
Andrew Zollner	2/23/2026	Mon	2	Shop
Andrew Zollner	2/24/2026	Tue	6.36	Shop
Andrew Zollner	2/24/2026	Tue	2.23	Community Center
Andrew Zollner	2/25/2026	Wed	5.92	Shop
Andrew Zollner	2/25/2026	Wed	3.01	Community Center
Andrew Zollner	2/26/2026	Thu	9.06	Shop
Andrew Zollner	2/27/2026	Fri	1.2	Shop
Andrew Zollner	2/27/2026	Fri	3.73	Water
Andrew Zollner	2/28/2026	Sat	3	Shift Total

Feb-26

Community Center	Jenniges	Jim	9.93
Cemetary	Jenniges	Jim	0
Athletic Field	Jenniges	Jim	0
Baseball Field	Jenniges	Jim	0
Council	Jenniges	Jim	0
5-Plex	Jenniges	Jim	0
EDA	Jenniges	Jim	0
Misc	Jenniges	Jim	0
Public Works	Jenniges	Jim	10
Sewer	Jenniges	Jim	45.32
Shop	Jenniges	Jim	0
Park	Jenniges	Jim	0
Streets/Snow Removal	Jenniges	Jim	30.08
Water	Jenniges	Jim	39.42
Vacation/Holiday	Jenniges	Jim	8
Athletic Field	Zollner	Andrew	0
Baseball Field	Zollner	Andrew	0
Cemetary	Zollner	Andrew	0
City Park	Zollner	Andrew	0
Community Center	Zollner	Andrew	13.18
5-Plex	Zollner	Andrew	0
Public Works	Zollner	Andrew	6.47
Sewer	Zollner	Andrew	13.42
Shop	Zollner	Andrew	55.03
Streets/Snow Removal	Zollner	Andrew	29.7
Water	Zollner	Andrew	29.65
Holiday/Vacation	Zollner	Andrew	8

Sewer	Water	Streets
3.33	3.33	3.33

Sewer	Water	Streets
2.16	2.16	2.16

## 03 Comp Time

[Print](#) [Attach/Detach Employee](#)

Employee Name	Effective Date	Beginning Balance	YTD Accrued	YTD Taken	Current Balance	Timecard Pay Entry Defaults		
						Control	Method	Expense
BAUNE, BRANDON	06/19/23	0.00	0.00	0.00	0.00	13	007	00024
JENNIGES, JIM M	04/05/21	40.00	12.58	16.26	36.32	13	007	00024
SOBOCINSKI, SCOTT M.	09/17/18	0.46	3.71	0.46	3.71	13	007	00034
ZOLLNER, ANDREW	09/30/24	33.73	11.23	24.13	20.83	13	007	00024

CITY OF WABASSO

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Payments

Current Period: March 2026

Payments Batch 030526PAYGFCLMAR		\$42,911.89	
Refer	57143 ARVIG ENTERPRISES, INC.	-	
Cash Payment	E 601-49400-321 Telephone	Phone-300369	\$86.95
Invoice			
Cash Payment	E 602-49450-321 Telephone	Phone-300368	\$115.61
Invoice			
Cash Payment	E 230-42153-321 Telephone	Phone-300370	\$119.96
Invoice			
Cash Payment	E 101-41400-321 Telephone	Phone-2332003	\$141.99
Invoice			
Cash Payment	E 601-49400-321 Telephone	Phone-300367	\$37.01
Invoice			
Transaction Date	3/5/2026	General Checking 10100	Total \$501.52
Refer	57144 BADGER METER	-	
Cash Payment	E 601-49400-321 Telephone	Cellular	\$183.65
Invoice	80228445		
Cash Payment	E 602-49450-321 Telephone	Cellular	\$183.64
Invoice			
Transaction Date	3/5/2026	General Checking 10100	Total \$367.29
Refer	57145 BOLTON & MENK	-	
Cash Payment	E 320-49810-303 Engineering Fees	Engineering - Sewer and Water Project	\$5,600.50
Invoice	388254		
Cash Payment	E 601-49400-303 Engineering Fees	Engineering - Sewer and Water Project	\$2,325.00
Invoice	388184		
Transaction Date	3/5/2026	General Checking 10100	Total \$7,925.50
Refer	57146 COLUMN	-	
Cash Payment	E 101-41410-351 Legal Notices Publishing	Legal Notice - Vacation of Alley	\$150.50
Invoice	BBE0963-0022		
Transaction Date	3/5/2026	General Checking 10100	Total \$150.50
Refer	57147 ECOWATER SYSTEMS	-	
Cash Payment	E 101-41940-306 Service Contract	Softner Rent - Shop and CC	\$48.00
Invoice	CSR2304-1-086		
Cash Payment	E 101-43110-306 Service Contract	Softner Rent - Shop and CC	\$29.00
Invoice	SR2304-1-210		
Transaction Date	3/5/2026	General Checking 10100	Total \$77.00
Refer	57148 FARMERS CO-OP OIL COMPANY	-	
Cash Payment	E 101-43100-212 Motor Fuels	Motor Fuels	\$18.18
Invoice			
Cash Payment	E 601-49400-212 Motor Fuels	Motor Fuels	\$18.18
Invoice			
Cash Payment	E 602-49450-212 Motor Fuels	Motor Fuels	\$18.18
Invoice			
Cash Payment	E 230-42153-212 Motor Fuels	Motor Fuels	\$166.30
Invoice			
Transaction Date	3/5/2026	General Checking 10100	Total \$220.84
Refer	57149 FIRSTNET	-	

CITY OF WABASSO

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Payments

Current Period: March 2026

Cash Payment	E 230-42153-321 Telephone	Ambulance Cellular		\$200.40
Invoice 02032026				
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b> \$200.40
Refer	57150 GOPHER STATE ONE CALL	-		
Cash Payment	E 601-49400-386 One Call	Locates		\$0.68
Invoice 6020820				
Cash Payment	E 602-49450-386 One Call	Locates		\$0.67
Invoice				
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b> \$1.35
Refer	57151 H & L MESABI COMPANY	-		
Cash Payment	E 101-43100-404 Repairs/Maint Machiner	Plow and Snow Bucket Repair		\$1,690.04
Invoice 16150				
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b> \$1,690.04
Refer	57152 HAWKINS WATER TREATMENT G	-		
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	Chemicals		\$20.00
Invoice 7334970				
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b> \$20.00
Refer	57153 HERMEL VENDING & FOOD SVC.	-		
Cash Payment	E 101-45180-210 Operating Supplies (GE	Supplies		\$281.74
Invoice				
Cash Payment	E 101-41940-210 Operating Supplies (GE	Supplies		\$281.75
Invoice				
Cash Payment	E 101-45170-210 Operating Supplies (GE	Supplies		\$281.74
Invoice				
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b> \$845.23
Refer	57154 JIM JENNIGES	-		
Cash Payment	E 602-49450-208 Training and Instruction	Milage and Clothing Reimbursement		\$203.00
Invoice				
Cash Payment	E 601-49400-137 Clothing Allowance	Milage and Clothing Reimbursement		\$93.22
Invoice				
Cash Payment	E 602-49450-137 Clothing Allowance	Milage and Clothing Reimbursement		\$93.21
Invoice				
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b> \$389.43
Refer	57155 MARCO, INC	-		
Cash Payment	E 101-41400-306 Service Contract	Copier Lease		\$327.75
Invoice 41208345				
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b> \$327.75
Refer	57156 MATHESON TRI-GAS INC	-		
Cash Payment	E 101-43110-215 Shop Supplies	Shop Supplies		\$83.37
Invoice 32865209				
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b> \$83.37
Refer	57157 MEADOWLAND FARMERS CO-OP	-		
Cash Payment	E 101-43110-383 Heat	Heating Fuel		\$1,009.78
Invoice				
Cash Payment	E 101-41940-383 Heat	Heating Fuel		\$1,666.53
Invoice				

CITY OF WABASSO

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Payments

Current Period: March 2026

Cash Payment Invoice	E 225-42200-383 Heat	Heating Fuel			\$538.74
Cash Payment Invoice	E 230-42153-383 Heat	Heating Fuel			\$538.74
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b>	<b>\$3,753.79</b>
Refer	57158 <i>MIDWEST EMS BILLING, LLC</i>	-			
Cash Payment Invoice	E 230-42153-306 Service Contract 1266	February Runs Billed			\$1,025.00
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b>	<b>\$1,025.00</b>
Refer	57159 <i>MN DEPT OF HEALTH</i>	-			
Cash Payment Invoice	E 601-49400-388 MN Connect Fee	1st Qtr. 2026 Connection Fee			\$1,107.00
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b>	<b>\$1,107.00</b>
Refer	57160 <i>MN DEPT OF REVENUE</i>	-			
Cash Payment Invoice	E 101-41400-430 Miscellaneous (GENERAL) L1133917024	MN Tax Bill Withholding			\$164.06
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b>	<b>\$164.06</b>
Refer	57161 <i>MVTL LABORATORIES</i>	-			
Cash Payment Invoice	E 602-49450-387 Testing 1345632	Testing			\$117.38
Cash Payment Invoice	E 602-49450-387 Testing 1346520	Testing			\$117.38
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b>	<b>\$234.76</b>
Refer	57162 <i>NORTH MEMORIAL</i>	-			
Cash Payment Invoice	E 230-42153-211 ALS Intercept 152052	ALS Intercept			\$400.00
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b>	<b>\$400.00</b>
Refer	57163 <i>NORTHLAND TRUST SERVICES</i>	-			
Cash Payment Invoice	E 601-49400-620 Fiscal Agent s Fees 02-02	Series 2010 Tax Prep			\$165.00
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b>	<b>\$165.00</b>
Refer	57164 <i>ONE OFFICE SOLUTION</i>	-			
Cash Payment Invoice	E 101-41400-209 Other Office Supplies 52150-00	Envelopes			\$35.99
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b>	<b>\$35.99</b>
Refer	57165 <i>PEOPLE SERVICE</i>	-			
Cash Payment Invoice	E 601-49400-306 Service Contract PS-INV109601	Monthly Water/Sewer Service Contract			\$1,452.50
Cash Payment Invoice	E 602-49450-306 Service Contract	Monthly Water/Sewer Service Contract			\$1,452.50
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b>	<b>\$2,905.00</b>
Refer	57166 <i>QUADIENT</i>	-			
Cash Payment Invoice	E 101-41400-322 Postage 62633315	Postage			\$10.74
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b>	<b>\$10.74</b>

CITY OF WABASSO

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Payments

Current Period: March 2026

Refer	57167	REDWOOD CO SHERIFFS OFFICE	-			
Cash Payment	E 101-42100-306	Service Contract	January Law Enforcement Contract			\$3,660.00
Invoice						
Transaction Date	3/5/2026		General Checking	10100	<b>Total</b>	\$3,660.00
Refer	57168	REDWOOD ELECTRIC COOP	-			
Cash Payment	E 101-43160-381	Electricity	Electricity-99865801			\$928.00
Invoice						
Cash Payment	E 101-45170-381	Electricity	Electricity-99865803			\$93.00
Invoice						
Cash Payment	E 101-45200-381	Electricity	Electricity-99865805			\$30.00
Invoice						
Cash Payment	E 101-41940-381	Electricity	Electricity-99865806			\$808.00
Invoice						
Cash Payment	E 602-49450-381	Electricity	Electricity-99865807			\$2,915.00
Invoice						
Cash Payment	E 225-42200-381	Electricity	Electricity-99865808			\$313.50
Invoice						
Cash Payment	E 230-42153-381	Electricity	Electricity-99865808			\$313.50
Invoice						
Cash Payment	E 602-49450-381	Electricity	Electricity-99865810			\$108.00
Invoice						
Cash Payment	E 601-49400-381	Electricity	Electricity-99865811			\$201.00
Invoice						
Cash Payment	E 601-49400-381	Electricity	Electricity-99865812			\$1,668.00
Invoice						
Cash Payment	E 101-45180-381	Electricity	Electricity-99865813			\$75.00
Invoice						
Transaction Date	3/5/2026		General Checking	10100	<b>Total</b>	\$7,453.00
Refer	57169	RIDGEWATER COLLEGE	-			
Cash Payment	E 230-42153-208	Training and Instruction	EMS Refresher - Modules D, E, B			\$3,135.00
Invoice	2026-02-1822					
Transaction Date	3/5/2026		General Checking	10100	<b>Total</b>	\$3,135.00
Refer	57170	RUNNING SUPPLY INC	-			
Cash Payment	E 602-49450-210	Operating Supplies (GE	Sewer Supplies			\$70.74
Invoice	4605923					
Transaction Date	3/5/2026		General Checking	10100	<b>Total</b>	\$70.74
Refer	57171	RRRSWA	-			
Cash Payment	E 101-41400-306	Service Contract	Shredding			\$50.00
Invoice	39025					
Transaction Date	3/5/2026		General Checking	10100	<b>Total</b>	\$50.00
Refer	57172	SOUTHWEST SANITATION, INC	-			
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Monthly Sanitation			\$2,908.30
Invoice						
Transaction Date	3/5/2026		General Checking	10100	<b>Total</b>	\$2,908.30
Refer	57173	SPS WORKS	-			
Cash Payment	E 101-41400-209	Other Office Supplies	Dpg Tags			\$110.60
Invoice	INV00586808					

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Payments

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Transaction Date	3/5/2026	General Checking	10100	<b>Total</b>	\$110.60
Refer	57174 TECH UNLIMITED, LLC		-		
Cash Payment	E 101-41400-306 Service Contract	Monthly Tech Fee			\$681.84
Invoice	10583				
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b>	\$681.84
Refer	57175 USA BLUEBOOK		-		
Cash Payment	E 601-49400-387 Testing	Water Testing Supplies			\$329.28
Invoice	INV00944620				
Cash Payment	E 601-49400-387 Testing	Water Testing Supplies			\$48.69
Invoice	ONV00908510				
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b>	\$377.97
Refer	57176 VISA		-		
Cash Payment	E 101-41400-321 Telephone	Multiple			\$52.62
Invoice					
Cash Payment	E 101-41400-414 Data Processing Equip	Multiple			\$189.21
Invoice					
Cash Payment	E 601-49400-321 Telephone	Multiple			\$63.34
Invoice					
Cash Payment	E 101-43100-321 Telephone	Multiple			\$63.33
Invoice					
Cash Payment	E 602-49450-321 Telephone	Multiple			\$63.33
Invoice					
Cash Payment	E 601-49400-322 Postage	Multiple			\$10.65
Invoice					
Cash Payment	E 101-41940-217 Other Operating Supplie	Multiple			\$412.48
Invoice					
Cash Payment	E 101-43100-404 Repairs/Maint Machiner	Multiple			\$134.86
Invoice					
Cash Payment	E 101-43110-215 Shop Supplies	Multiple			\$246.56
Invoice					
Cash Payment	E 602-49450-210 Operating Supplies (GE	Multiple			\$75.15
Invoice					
Cash Payment	E 602-49450-331 Travel Expenses	Multiple			\$14.98
Invoice					
Cash Payment	E 602-49450-208 Training and Instruction	Multiple			\$256.79
Invoice					
Cash Payment	E 602-49450-212 Motor Fuels	Multiple			\$52.08
Invoice					
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b>	\$1,635.38
Refer	57177 ZIMMERMAN MAINTENANCE		-		
Cash Payment	E 101-43100-306 Service Contract	Alley Blading			\$227.50
Invoice	202559				
Transaction Date	3/5/2026	General Checking	10100	<b>Total</b>	\$227.50

Payments

Current Period: March 2026

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Fund Summary

	10100 General Checking	
101 GENERAL FUND		\$13,984.16
225 FIRE		\$852.24
230 AMBULANCE		\$5,898.90
320 USDA RD Sewer Rehab		\$5,600.50
601 WATER FUND		\$7,810.15
602 SEWER FUND		\$5,857.64
603 REFUSE (GARBAGE) FUND		\$2,908.30
		<hr/>
		\$42,911.89

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$42,911.89
Total	<hr/>
	\$42,911.89