

City of Wabasso
Regular Meeting
Monday, January 12, 2026
5:00 pm

REGULAR MEETING

1. Call to order
2. EDA Update
3. Public Comment *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
4. Wabasso Baseball Association Building Permit and Funding Request
5. Engineering Report
 - a. Sanitary Sewer Project Updates
 1. Resolution 2-2026 - Partial Pay Estimate No. 14 and Final Payment for \$120,823.79
 2. Change Order No.3
 3. Interest to Contractor
 - b. Water Treatment Plant Improvement and New Well project and LRIP Application Updates
 1. Partial Pay Estimate No. 3
 2. Draw Request #5
 3. Timeline and Schedule
 - c. LRIP Grant Application Update
6. Clerk-Treas./Administrator
7. Parks Report
8. Street Report
9. Water/Wastewater Report
10. New Business
 - a. Cellular Phone Policy
11. Appointments -
 - a. EDA Board - Brad Pitzl and Roger Baumann (2025)
 - b. Streets - Mike Remiger (2025)
 - c. Water/Wastewater - Chad Altermatt (2025)
 - d. Parks - Amanda Guetter (2025)
 - e. Buildings - Roger Baumann (2025)
12. Designations -
 - a. Acting Mayor - Amanda Guetter (2025)
 - b. Official Newspaper - Redwood Gazette (2025)
 - c. Official Depository - Integrity Bank Plus, Wabasso; Wanda State Bank; First Independent Bank, Lucan
 - d. City Attorney - Novak Law Office
 - e. Regular Meeting Date and Time - 2nd Monday of the month at 5:00 p.m.
 - f. Milage Reimbursement - IRS Rate

- g. City Engineer - Case by Case
- h. Special Meeting - \$25
- i. Per Diem - \$75
- j. Setting of Clerk's Office hours - Monday-Thursday 7:30 a.m. to 4:30 p.m. and
Friday 7:30 a.m. to 12:00 p.m.

13. Approve Consent Agenda

14. Correspondence

- a. December Sheriff's Report

15. Approve Bills

16. Adjourn

CONSENT AGENDA

1. Approve Council Minutes - December 8th, 2025, and December 15th, 2025
2. Approve Partial Pay Estimate #3 to Rubin Construction in the amount of \$116,968.75
3. Approve PFA Disbursement Request No. 5 in the amount of \$122,875.75 for Water Treatment Plant and New Well Upgrade
4. Approve 2026 Fees and Charges Schedule.
5. Approve the Wabasso Fireman's Association's Gambling Application for Raffle at the Annual Porkchop Feed on April 17th, 2026
6. Approve St. Anne's Gambling Application for Annual Bingo License for Festival on February 1st, 2026
7. Approve Building Permit for Wabasso Baseball Association for addition of roof on Baseball Field Grandstands at 1429 Front Street.
8. Approve the following Tobacco Licenses
 - a. Salfer's Food Center
 - b. Farmers Coop Oil Company of Renville

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, January 12, 2026
Agenda Report**

1. **EDA Update** – Mr. Eichten and Mr. Baune will provide an EDA update.
2. **Wabasso Baseball Association Building Permit and Funding Request** – Representatives from the Wabasso Baseball Association would like to discuss their building permit, which can be found on the consent agenda, to add a roof to the baseball field stands. They would also like to ask if the city could assist in funding any part of the project.
3. **Engineering Report** – A sheet with a general engineering update was provide by Bolton & Menk and is attached. Mr. Albrecht will go over these updates, which include the following items:
 - a. **Sanitary Sewer Project**
 1. **Resolution 2-2026 - Partial Pay Estimate No. 14 and Final Payment for \$120,823.79** – Please approve Resolution 2-2026 to make Final Payment, also known as Partial Pay Estimate No. 14 to Bolton and Menk and M.R. Paving in the amount of 120,823.79.
 2. **Change Order No. 3** – Please approve Change Order No. 3. This is a reconciliation change order to balance final quantities as require but Rural Development.
 3. **Interest Owed to Contractor** -
 - b. **Water Treatment Plant and Supply Improvements Project**
 1. **Partial Pay Estimate No. 3** – This can be found on the consent agenda.
 2. **Draw Request #5** – This can be found on the consent agenda
 3. **Scheule and Timeline** – Update on the schedule and timeline.
 - c. **Local Road Improvement Program Application** – Update on the application and changes of receiving funding
4. **Clerk/Treas. Administrator’s Report** - Mr. Baune will update the council on various items within the office.
5. **Parks Report** – Mr. Baune and Mr. Jenniges will provide a brief update.
6. **Street Report** – Mr. Baune and Mr. Jenniges will provide a street report.
7. **Water/Wastewater Report** – Mr. Baune and Mr. Jenniges will provide a water/wastewater report.
8. **Cell Phone Policy** – **Please see the attached cell phone policy.** This is being implemented now that employees have company phones. Please approve.
9. **Appointments** –
 - a. **EDA Board – Brad Pitzl and Roger Baumann (2025)**
 - b. **Streets – Mike Remiger (2025)**
 - c. **Water/Wastewater – Chad Altermatt (2025)**
 - d. **Parks – Amanda Guetter (2025)**
 - e. **Buildings – Roger Baumann (2025)**
10. **Designations** –
 - a. **Acting Mayor – Amanda Guetter (2025)**
 - b. **Official Newspaper – Redwood Gazette (2025)**
 - c. **Official Depository – Integrity Bank Plus, Wabasso; Wanda State Bank; First Independent Bank, Lucan**
 - d. **City Attorney – Novak Law Office**
 - e. **Regular Meeting Date and Time – 2nd Monday of the month at 5:00 p.m.**
 - f. **Milage Reimbursement – IRS Rate**
 - g. **City Engineer – Case by Case**
 - h. **Special Meeting - \$25**
 - i. **Per Diem – \$75**

j. Setting of Clerk's Office hours – Monday-Thursday 7:30 a.m. to 4:30 p.m. and Friday 7:30 a.m. to 12:00 p.m.

- 11. Council Minutes** - Please approve the attached minutes of the December 8th, and December 15th, 2025, council meetings.
- 12. Please Approve Partial Pay Estimate #3 to Rubin Construction, LLC in the amount of \$116,968.75**
- 13. Please Approve PFA Disbursement Request No. 5 in the amount of \$122,875.75 for Water Treatment Plant and New Well Upgrade**
- 14. Please approve the 2026 Fees and Charges Schedule.** Items Updated are in Red. Water and Sewer Rate changes are consistent with the Budget, while changes were also made to the Community Center Rental Rates to simplify them.
- 15. Please Approve the Wabasso Fireman's Relief Association's Gambling Application for Raffle at the Annual Porkchop Feed on April 17th, 2026**
- 16. Please Approve the St. Annes Gambling Application for Annual Bingo License for Festival on February 1st, 2026**
- 17. Please Approve the Building Permit from the Wabasso Baseball Association for the Addition of a Roof over the Grandstand at 1429 Front Street.**
- 18. Please Approve the Application for Tobacco License for Salfer's Food Center**
- 19. Please Approve the Application for Tobacco License for Farmer's Coop Oil Co. of Renville**
- 20. Sheriff's Report – Please find the December Sheriff's Report**
- 21. Bills –** Please see bills which were emailed to council members separately. Please approve.



Real People. Real Solutions.

City of Wabasso, MN

City Council Meeting

January 12, 2025

DRAFT Engineering Report

SANITARY SEWER SYSTEM IMPROVEMENTS PROJECT:

Partial Pay Estimate No. 14 & Final – **\$120,823.79**

- Need resolution approving final payment to Contractor. Resolution should be worded to include a disclaimer that approval is contingent on receipt of final forms and documentation.

Change Order No. 3

- This is a reconciliation change order to balance final quantities as required by Rural Development. No additional time or costs.
- The work (including the change order for the blower replacement) came in \$751,491.76 below amount bid. Approximately 8% under budget.
- This remaining money will help fund the generators and other miscellaneous improvements.

Interest Owed to Contractor

- Due to the government shutdown delaying payments to the Contractor, RD has agreed that the Contractor is owed interest and RD will pay for it.
- To receive payment, the Contractor must submit an invoice for the interest owed for review and approval. If approved, the City will pay the invoice and then submit it for reimbursement from RD like the other invoices.

WATER TREATMENT & SUPPLY IMPROVEMENTS PROJECT:

Partial Pay Estimate No. 3 – **\$116,968.75**

- Covers remaining cost of well and raw water line improvements.

Schedule and timeline:

- Still waiting on parts and materials delivery. Contractor did receive notice that some of the parts are scheduled for shipping soon.

LOCAL ROAD IMPROVEMENT PROGRAM APPLICATION

Per Nick Klisch, the Redwood County Engineer: LRIP program still has a high number of requests, which doesn't help our chances of a successful award.

- \$47 million available in the program
- 277 million requested.
- Nearly 6 times more money was applied for/requested than what is available.

Likely a good indicator that the legislature will continue to fund the program in 2026/2027.

From: Matthew Miller
Sent: Tuesday, January 6, 2026 10:30 AM
To: brandon@wabasso.org
Cc: Travis Selby <travis.selby@bolton-menk.com>
Subject: Council Agenda

Brandon,

Here is my summary of discussion items for the council meeting. I also attached a draft copy of my notes which have a little more info in them. **Travis**, please let me know if you hear anything back from Dustin. If you do, I will update my report to council accordingly.

1. Sanitary Sewer System Improvements
 - a. Misc. Update
 - b. Pay Estimate No. 14 & Final (resolution required for approval. I will send this later).
 - c. Change Order No. 3

2. Water Treatment and Supply Improvements
 - a. Partial Pay Estimate No. 3

3. LRIP Application Update from Nick Klisch, Redwood County Engineer.

Note that there is also the Draw request for the water treatment plant project. Brian sent this yesterday. I typically do not discuss this in my reports, but I just wanted to mention it.

At this point due to the funeral Monday, I will likely have someone fill in for me at the council meeting. I will keep you posted one way or another.

Thanks,
-Matt



Real People. Real Solutions.



Matthew Miller, PE (MN)
Municipal Project Engineer
Bolton & Menk, Inc.

📍 1243 Cedar Street NE, Sleepy Eye, Minnesota, 56085-0434

☎ (507) 596-2042

📠 (507) 766-1937

✉ matthew.miller@bolton-menk.com

🌐 www.Bolton-Menk.com

Resolution 2-2026 Accepting Work & Authorizing Final Payment

WHEREAS, pursuant to a written contract signed with the city effective on December 11, 2023, M.R. Paving & Excavating of New Ulm, MN has satisfactorily completed the Sanitary Sewer System Improvements project, in accordance with such contract,

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF WABASSO, MINNESOTA. The work completed under said contract is hereby accepted and approved, and,

BE IT FURTHER RESOLVED: That the city clerk and mayor are hereby directed to issue a proper order for the final payment on such contract, in exchange for the contractor's receipt evidencing payment in full and the delivery of all final documentation as required by the contract and funding agency, USDA-Rural Development.

Adopted by the council this 12th day of January, 2026.

Brad Pitzl, Mayor

Brandon Baune, Clerk

Contractor's Application for Payment

Owner: <u>City of Wabasso</u>	Owner's Project No.: <u>S13.116937</u>
Engineer: <u>Bolton & Menk, Inc.</u>	Engineer's Project No.: <u>S13.116937</u>
Contractor: <u>MR Paving & Excavating Inc.</u>	Contractor's Project No.: <u>24-1001</u>
Project: <u>Sanitary Sewer System Improvements</u>	
Contract: <u>Sanitary Sewer, Lift Station, Aggregate Base, Bituminous Paving, Concrete Curb & Gutter, Concrete Sidewalk & Driveways, Turf Restoration & Related Appurtenances</u>	
Application No.: <u>14 & Final</u>	Application Date: <u>1/5/2026</u>
Application Period: <u>From 9/26/2025</u> to <u>12/31/2025</u>	

1. Original Contract Price	\$	8,844,329.26
2. Net change by Change Orders	\$	39,684.70
3. Current Contract Price (Line 1 + Line 2)	\$	8,884,013.96
4. Total Work completed and materials stored to date	\$	8,132,522.20
(Sum of Column H Unit Price Total and Column M Stored Materials)	\$	8,132,522.20
5. Retainage		
a. <u>0</u> X \$ <u>8,132,522.20</u> Work Completed	\$	-
b. _____ X \$ _____ Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	-
6. Amount eligible to date (Line 4 - Line 5.c)	\$	8,132,522.20
7. Less previous payments	\$	8,011,698.41
8. Amount due this application	\$	120,823.79
9. Balance to finish, including retainage (Line 3 - Line 4)		N/A

Contractor's Certification
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective; and
 (4) The provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: _____

Signature: _____ **Date:** _____

Name: _____ **Title:** _____

<p>Recommended by Engineer</p> <p>By: _____</p> <p>Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>Approved by Owner</p> <p>By: _____</p> <p>Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>
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Approved by Funding Agency

<p>By: _____</p> <p>Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p>By: _____</p> <p>Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>
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Partial Pay Estimate No.:

14 & Final

SANITARY SEWER SYSTEM IMPROVEMENTS

CITY OF WABASSO

WABASSO, MN

BMI PROJECT NO.: S13.116937

FILEPATH: H:\WABA\S13116937\7 Construction\E_Pay Applications\PPE 14 & Final\116937 IRA - PPE #14 & Final.xlsm\Estimate

WORK COMPLETED THROUGH 12/31/2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE				
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT			
1	MOBILIZATION	\$1,211,631.39	1	LUMP SUM	\$1,211,631.39	1.00	LUMP SUM	\$1,211,631.39	1.00	LUMP SUM	\$1,211,631.39
2	LIFT STATION	\$472,843.08	1	LUMP SUM	\$472,843.08	1.00	LUMP SUM	\$472,843.08	1.00	LUMP SUM	\$472,843.08
3	GRUBBING	\$212.87	25	EACH	\$5,321.75	14	EACH	\$2,980.18	14	EACH	\$2,980.18
4	REMOVE SANITARY SEWER MANHOLE & CASTING	\$674.05	45	EACH	\$30,332.25	46	EACH	\$31,006.30	46	EACH	\$31,006.30
5	REMOVE STORM SEWER MANHOLE & CASTING	\$675.49	4	EACH	\$2,701.96	4	EACH	\$2,701.96	4	EACH	\$2,701.96
6	REMOVE LIFT STATION & CONTROL PANNEL	\$15,842.40	1	EACH	\$15,842.40	1	EACH	\$15,842.40	1	EACH	\$15,842.40
7	REMOVE VALVE VAULT	\$3,315.74	1	EACH	\$3,315.74	1	EACH	\$3,315.74	1	EACH	\$3,315.74
8	REMOVE FLUSHING CISTERN	\$1,657.88	2	EACH	\$3,315.76	2	EACH	\$3,315.76	2	EACH	\$3,315.76
9	REMOVE CURB AND GUTTER	\$4.37	2800	LIN FT	\$12,236.00	1,871	LIN FT	\$8,176.27	1,871	LIN FT	\$8,176.27
10	REMOVE CONCRETE WALK	\$1.47	3131	SQ FT	\$4,602.57	2,895	SQ FT	\$4,255.65	2,895	SQ FT	\$4,255.65
11	REMOVE CONCRETE DRIVEWAY PAVEMENT	\$9.40	729	SQ YD	\$6,852.60	568	SQ YD	\$5,339.20	568	SQ YD	\$5,339.20
12	SALVAGE GUARD POSTS	\$131.88	18	EACH	\$2,373.84	18	EACH	\$2,373.84	18	EACH	\$2,373.84
13	SALVAGE & REINSTALL CHAIN LINK FENCE & POSTS	\$43.72	152	LIN FT	\$6,645.44	152	LIN FT	\$6,645.44	152	LIN FT	\$6,645.44
14	COMMON EXCAVATION (P)	\$27.58	9990	CU YD	\$275,524.20	9,990	CU YD	\$275,524.20	9,990	CU YD	\$275,524.20
15	SUBGRADE EXCAVATION (EV)	\$21.23	2156	CU YD	\$45,771.88	1,442	CU YD	\$30,613.66	1,442	CU YD	\$30,613.66
16	STABILIZING AGGREGATE (CV)	\$60.51	703	CU YD	\$42,538.53	0	CU YD	\$0.00	0	CU YD	\$0.00
17	SALVAGE TOPSOIL FROM STOCKPILE (LV)	\$28.13	453	CU YD	\$12,742.89	472	CU YD	\$13,277.36	472	CU YD	\$13,277.36
18	COMMON TOPSOIL BORROW (LV)	\$53.21	2474	CU YD	\$131,641.54	1,152	CU YD	\$61,297.92	1,156	CU YD	\$61,510.76
19	3/4" MINUS GRANITE ROCK	\$59.11	35	TON	\$2,068.85	23	TON	\$1,359.53	23	TON	\$1,359.53
20	AGGREGATE BASE, CLASS 5	\$26.67	23447	TON	\$625,331.49	20,523	TON	\$547,348.41	20,523	TON	\$547,348.41
21	TYPE SP 9.5 WEARING COURSE MIXTURE (2:B)	\$143.28	1439	TON	\$206,179.92	1,501	TON	\$215,063.28	1,501	TON	\$215,063.28
22	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (2:B)	\$140.08	2392	TON	\$335,071.36	2,375	TON	\$332,690.00	2,375	TON	\$332,690.00
23	1.5" PVC SUMP PUMP PIPE (SCHEDULE 40)	\$34.00	150	LIN FT	\$5,100.00	67	LIN FT	\$2,278.00	67	LIN FT	\$2,278.00
24	CURB INLET DESIGN SPECIAL	\$398.39	3	EACH	\$1,195.17	6	EACH	\$2,390.34	6	EACH	\$2,390.34
25	4" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$29.60	200	LIN FT	\$5,920.00	113	LIN FT	\$3,344.80	113	LIN FT	\$3,344.80
26	6" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$40.00	200	LIN FT	\$8,000.00	25	LIN FT	\$1,000.00	25	LIN FT	\$1,000.00
27	8" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$52.40	300	LIN FT	\$15,720.00	147	LIN FT	\$7,702.80	147	LIN FT	\$7,702.80
28	10" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$62.40	100	LIN FT	\$6,240.00	23	LIN FT	\$1,435.20	23	LIN FT	\$1,435.20
29	12" RC PIPE SEWER CLASS V	\$75.13	350	LIN FT	\$26,295.50	485	LIN FT	\$36,438.05	485	LIN FT	\$36,438.05
30	15" RC PIPE SEWER CLASS V	\$83.00	40	LIN FT	\$3,320.00	0	LIN FT	\$0.00	0	LIN FT	\$0.00
31	18" RC PIPE SEWER CLASS III	\$83.90	30	LIN FT	\$2,517.00	0	LIN FT	\$0.00	0	LIN FT	\$0.00
32	24" RC PIPE SEWER CLASS III	\$98.75	160	LIN FT	\$15,800.00	139	LIN FT	\$13,726.25	139	LIN FT	\$13,726.25

Partial Pay Estimate No.:

14 & Final

SANITARY SEWER SYSTEM IMPROVEMENTS

CITY OF WABASSO

WABASSO, MN

BMI PROJECT NO.: S13.116937

FILEPATH: H:\WABA\S13\116937\Construction\E_Pay Applications\PPE 14 & Final\116937 IRA - PPE #14 & Final.xlsm\Estimate

WORK COMPLETED THROUGH 12/31/2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
33	30" RC PIPE SEWER CLASS III	\$140.70	160	\$22,512.00	91	\$12,803.70	91	\$12,803.70
34	33" RC PIPE SEWER CLASS III	\$182.25	75	\$13,668.75	9	\$1,640.25	9	\$1,640.25
35	36" RC PIPE SEWER CLASS III	\$183.50	50	\$9,175.00	10	\$1,835.00	10	\$1,835.00
36	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 48-4020	\$596.40	17.4	\$10,377.36	17.4	\$10,377.36	17.4	\$10,377.36
37	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 96-4020	\$2,147.40	5.9	\$12,669.66	5.9	\$12,669.66	5.9	\$12,669.66
38	CASTING ASSEMBLY (STORM)	\$1,327.47	4	\$5,309.88	4	\$5,309.88	4	\$5,309.88
39	ADJUST FRAME & RING CASTING (STORM)	\$724.55	2	\$1,449.10	2	\$1,449.10	2	\$1,449.10
40	8" PVC PIPE SEWER, SDR 35	\$90.38	9352	\$845,233.76	9,265	\$837,370.70	9,265	\$837,370.70
41	10" PVC PIPE SEWER, SDR 35	\$120.75	927	\$111,935.25	927	\$111,935.25	927	\$111,935.25
42	12" PVC PIPE SEWER, SDR 35	\$99.95	2211	\$220,989.45	2,171	\$216,991.45	2,171	\$216,991.45
43	15" PVC PIPE SEWER, SDR 35	\$152.11	2272	\$345,593.92	2,270	\$345,289.70	2,270	\$345,289.70
44	BYPASS PUMPING	\$195,338.65	1	\$195,338.65	1.00	\$195,338.65	1.00	\$195,338.65
45	6" PVC PIPE FORCEMAIN, C-900 DR-18	\$75.70	430	\$32,551.00	437	\$33,080.90	437	\$33,080.90
46	SANITARY SEWER FORCEMAIN FITTINGS	\$16.45	527	\$8,669.15	588	\$9,672.60	588	\$9,672.60
47	6" GATE VALVE & BOX (SANITARY FORCEMAIN)	\$2,602.00	1	\$2,602.00	1	\$2,602.00	1	\$2,602.00
48	8" PVC PIPE SEWER, RJ C900 DR-18 (TRENCHLESS)	\$238.20	123	\$29,298.60	123	\$29,298.60	123	\$29,298.60
49	SAND-FILL 8" SANITARY SEWER PIPE	\$18.00	120	\$2,160.00	96	\$1,728.00	96	\$1,728.00
50	8"x6" PVC WYE BRANCH, SDR 26	\$2,735.66	207	\$566,281.62	175	\$478,740.50	175	\$478,740.50
51	10"x6" PVC WYE BRANCH, SDR 26	\$1,692.10	16	\$27,073.60	15	\$25,381.50	15	\$25,381.50
52	12"x6" PVC WYE BRANCH, SDR 26	\$1,897.70	32	\$60,726.40	19	\$36,056.30	19	\$36,056.30
53	15"x6" PVC WYE BRANCH, SDR 26	\$2,971.20	26	\$77,251.20	30	\$89,136.00	30	\$89,136.00
54	6" PVC SANITARY SEWER SERVICE, SDR 26	\$48.07	6630	\$318,704.10	5,003	\$240,494.21	5,003	\$240,494.21
55	6" PVC CLEAN-OUT, SDR 26	\$1,428.60	287	\$410,008.20	228	\$325,720.80	228	\$325,720.80
56	8" PVC CLEAN-OUT, SDR 26	\$2,278.80	3	\$6,836.40	2	\$4,557.60	2	\$4,557.60
57	10" PVC CLEAN-OUT, SDR 26	\$3,763.20	1	\$3,763.20	1	\$3,763.20	1	\$3,763.20
58	TELEWISE EXISTING SANITARY SEWER SERVICE	\$475.00	296	\$140,600.00	239	\$113,525.00	239	\$113,525.00
59	CLEAN EXISTING SANITARY SEWER SERVICE	\$685.00	75	\$51,375.00	15	\$10,275.00	15	\$10,275.00
60	TELEWISE EXISTING SANITARY SEWER MAIN	\$3.00	1395	\$4,185.00	200	\$600.00	200	\$600.00
61	CONNECT TO EXISTING DRAINAGE STRUCTURE	\$2,284.00	3	\$6,852.00	3	\$6,852.00	3	\$6,852.00
62	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 4007C	\$569.70	803.6	\$457,810.92	802.4	\$457,127.28	802.4	\$457,127.28
63	CONSTRUCT DRAINAGE STRUCTURE, DESIGN SPECIAL 1	\$696.15	15.7	\$10,929.56	15.6	\$10,859.94	15.6	\$10,859.94
64	CONSTRUCT 6" INSIDE DROP STRUCTURE	\$231.30	8.4	\$1,942.92	5.0	\$1,156.50	5.0	\$1,156.50
65	CONSTRUCT 8" INSIDE DROP STRUCTURE	\$366.20	46.7	\$17,101.54	97.9	\$35,850.98	97.9	\$35,850.98

Partial Pay Estimate No.:

14 & Final

SANITARY SEWER SYSTEM IMPROVEMENTS
CITY OF WABASSO

WABASSO, MN

BMI PROJECT NO.: S13.116937

FILEPATH: H:\WABAS\S13116937\7 Construction\E_Pay Applications\PE 14 & Final\116937 IRA - PPE #14 & Final.xlsm\Estimate
WORK COMPLETED THROUGH 12/31/2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
66	CONSTRUCT 15" OUTSIDE DROP STRUCTURE	\$2,733.60	5.5	\$15,034.80	5.5	\$15,034.80	5.5	\$15,034.80
67	CASTING ASSEMBLY (SANITARY)	\$1,327.47	59	\$78,320.73	59	\$78,320.73	59	\$78,320.73
68	INSTALL CASTING ASSEMBLY (SANITARY)	\$1,327.47	7	\$9,292.29	7	\$9,292.29	7	\$9,292.29
69	ADJUST FRAME & RING CASTING (SANITARY)	\$724.55	4	\$2,898.20	8	\$5,796.40	8	\$5,796.40
70	8" CIPP SANITARY SEWER	\$69.84	6694	\$467,508.96	6,380	\$445,579.20	6,380	\$445,579.20
71	LATERAL SERVICE REINSTATEMENT	\$122.81	58	\$7,122.98	46	\$5,649.26	46	\$5,649.26
72	TRIM PROTRUDING TAPS	\$618.64	8	\$4,949.12	0	\$0.00	0	\$0.00
73	CLEAN AND CCTV 8" SANITARY SEWER	\$5.99	7031	\$42,115.69	6,441	\$38,581.59	6,441	\$38,581.59
74	MANHOLE REHABILITATION	\$245.61	100	\$24,561.00	58.9	\$14,466.43	58.9	\$14,466.43
75	PRESSURE GROUT MANHOLE JOINT	\$614.03	10	\$6,140.30	10	\$6,140.30	10	\$6,140.30
76	6" WATERMAIN OFFSET	\$7,983.90	2	\$15,967.80	2	\$15,967.80	2	\$15,967.80
77	8" WATERMAIN OFFSET	\$8,923.15	1	\$8,923.15	0	\$0.00	0	\$0.00
78	CASTING ASSEMBLY SPECIAL	\$173.82	56	\$9,733.92	50	\$8,691.00	50	\$8,691.00
79	ADJUST GATE VALVE BOX	\$724.55	4	\$2,898.20	6	\$4,347.30	6	\$4,347.30
80	4" INSULATION	\$72.30	20	\$1,446.00	4	\$289.20	4	\$289.20
81	PIPE COVER	\$600.00	20	\$12,000.00	0	\$0.00	0	\$0.00
82	INSTALL GUARD POSTS	\$296.72	8	\$2,373.76	0	\$0.00	0	\$0.00
83	4" CONCRETE WALK	\$18.46	3011	\$55,583.06	1,542	\$28,465.32	1,542	\$28,465.32
84	6" CONCRETE WALK	\$25.00	120	\$3,000.00	365	\$9,125.00	365	\$9,125.00
85	CONCRETE CURB & GUTTER (8618 & 8612)	\$79.07	2800	\$221,396.00	2,086	\$164,940.02	2,086	\$164,940.02
86	7" CONCRETE DRIVEWAY PAVEMENT	\$151.00	729	\$110,079.00	779	\$117,629.00	779	\$117,629.00
87	TRUNCATED DOMES	\$153.51	9	\$1,381.59	9	\$1,381.59	9	\$1,381.59
88	TRAFFIC CONTROL	\$41,994.02	1	\$41,994.02	1.00	\$41,994.02	1.00	\$41,994.02
89	STABILIZED CONSTRUCTION EXIT	\$6,429.28	1	\$6,429.28	1.00	\$6,429.28	1.00	\$6,429.28
90	STORM DRAIN INLET PROTECTION	\$239.27	48	\$11,484.96	77	\$18,423.79	77	\$18,423.79
91	SILT FENCE	\$2.64	2077	\$5,483.28	1,855	\$4,897.20	1,855	\$4,897.20
92	PERMANENT SEEDING	\$6,554.78	11.1	\$72,758.06	8.7	\$57,026.59	8.7	\$57,026.59
93	TEMPORARY SEEDING	\$5,833.29	4.5	\$26,249.81	1.5	\$8,749.94	1.5	\$8,749.94
94	ROLLED EROSION PREVENTION CATEGORY 20	\$2.47	500	\$1,235.00	0	\$0.00	0	\$0.00
BASE BID TOTAL AMOUNT:				\$8,844,329.26		\$8,092,624.66		\$8,092,837.50

Partial Pay Estimate No.:

14 & Final

SANITARY SEWER SYSTEM IMPROVEMENTS
CITY OF WABASSO

WABASSO, MN

BMI PROJECT NO.: S13.116937

FILEPATH: H:\WABA\S13\116937\7 Construction\E_Pay Applications\PE 14 & Final\116937 IRA - PPE #14 & Final.xlsm\Estimate

WORK COMPLETED THROUGH 12/31/2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
	CHANGE ORDER NO. 2							
CO2-1	AERATION BLOWER	\$39,684.70	1 LUMP SUM	\$39,684.70	0 LUMP SUM	\$0.00	1 LUMP SUM	\$39,684.70
	CHANGER ORDER NO. 2 TOTAL AMOUNT:			\$39,684.70		\$0.00		\$39,684.70
	TOTAL PAY ESTIMATE AMOUNT:			\$8,884,013.96		\$8,092,624.66		\$8,132,522.20

CHANGE ORDER NO.: 3

Owner:	City of Wabasso	Owner's Project No.:	N/A
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	S13.116937
Contractor:	M.R. Paving & Excavating, Inc	Contractor's Project No.:	N/A
Project:	Sanitary Sewer System Improvements		
Contract Name:	Sanitary Sewer System Improvements		
Date Issued:	01-12-2026	Effective Date of Change Order:	01-12-2026

The Contract is modified as follows upon execution of this Change Order:

Description:

WHEREAS, The Contract Price as set forth in the Agreement is based on the Schedule of Unit Prices and the actual quantities of work completed;

NOW, THEREFORE, IT IS MUTUALLY AGREED AND UNDERSTOOD THAT:

The Final Quantities of Work and Payment Amount listed on the attached spreadsheet titled Reconciliation of Final Quantities and Payment Amount shall be the basis for Final Payment.

The Engineer has determined that no additional non-construction (soft) costs are impacted by this Change Order. Therefore, the Engineer is not requesting additional compensation in regard to Change Order No. 3 and the associated work included.

The Contractor shall not make claim of any kind or character whatsoever for any other costs or expenses which may have incurred or which may hereafter incur, in performing the work and furnishing the materials required in this Agreement, except the General Contractor waives no rights or privileges he enjoys under the present Contract.

All other terms and conditions within the Contract Agreement and the Project Manual remain unchanged.

Attachments:

Change Order No. 3 - Reconciliation of Final Quantities and Payment Amount

CHANGE ORDER NO.: 3

Change in Contract Price and Times:

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>8,844,329.26</u>	Original Contract Times: Milestone Completion 1: <u>10-31-2024</u> Substantial Completion: <u>8-15-2025</u> Ready for final payment: <u>8-31-2025</u>
[Increase] from previously approved Change Orders No. 1 & No. 2 \$ <u>39,684.70</u>	[Increase] from previously approved Change Order No. 1 & No. 2 Milestone Completion 1: <u>11-30-2024</u> Substantial Completion: <u>No Change</u> Ready for final payment: <u>12-31-2025</u>
Contract Price prior to this Change Order: \$ <u>8,884,013.96</u>	Contract Times prior to this Change Order: Milestone Completion 1: <u>11-30-2024</u> Substantial Completion: <u>8-15-2025</u> Ready for final payment: <u>12-31-2025</u>
[Decrease] this Change Order: \$ <u>- \$751,491.76</u>	[No Change] this Change Order: Milestone Completion 1: <u>No Change</u> Substantial Completion: <u>No Change</u> Ready for final payment: <u>No Change</u>
Contract Price incorporating this Change Order: \$ <u>8,132,522.20</u>	Contract Times with all approved Change Orders: Milestone Completion 1: <u>11-30-2024</u> Substantial Completion: <u>8-15-2025</u> Ready for final payment: <u>12-31-2025</u>

Recommended by Engineer (if required)	Accepted by Contractor
By: _____	_____
Title: _____	_____
Date: _____	_____
Authorized by Owner	Approved by Funding Agency (if applicable)
By: _____	_____
Title: _____	_____
Date: _____	_____

CHANGE ORDER NO. 3 & FINAL - RECONCILIATION OF FINAL QUANTITIES AND PAYMENT AMOUNT

SANITARY SEWER SYSTEM IMPROVEMENTS

CITY OF WABASSO

WABASSO, MN

BMI PROJECT NO.: S13.116937

FILEPATH: \\sleepyEye4\H\WABA\S13116937\7_Construction\E_Pay Applications\Change Order No. 3\Change Order No. 3 - Final Reconciliation of Quantities.xlsx\CO #3 Summary

ITEM NO.	ITEM	FINAL QUANTITIES OF WORK AND PAYMENT AMOUNT			
		UNIT PRICE	FINAL QUANTITY	UNIT	AMOUNT
1	MOBILIZATION	\$1,211,631.39	1.00	LUMP SUM	\$1,211,631.39
2	LIFT STATION	\$472,843.08	1.00	LUMP SUM	\$472,843.08
3	GRUBBING	\$212.87	14	EACH	\$2,980.18
4	REMOVE SANITARY SEWER MANHOLE & CASTING	\$674.05	46	EACH	\$31,006.30
5	REMOVE STORM SEWER MANHOLE & CASTING	\$675.49	4	EACH	\$2,701.96
6	REMOVE LIFT STATION & CONTROL PANNEL	\$15,842.40	1	EACH	\$15,842.40
7	REMOVE VALVE VAULT	\$3,315.74	1	EACH	\$3,315.74
8	REMOVE FLUSHING CISTERN	\$1,657.88	2	EACH	\$3,315.76
9	REMOVE CURB AND GUTTER	\$4.37	1,871	LIN FT	\$8,176.27
10	REMOVE CONCRETE WALK	\$1.47	2,895	SQ FT	\$4,255.65
11	REMOVE CONCRETE DRIVEWAY PAVEMENT	\$9.40	568	SQ YD	\$5,339.20
12	SALVAGE GUARD POSTS	\$131.88	18	EACH	\$2,373.84
13	SALVAGE & REINSTALL CHAIN LINK FENCE & POSTS	\$43.72	152	LIN FT	\$6,645.44
14	COMMON EXCAVATION (P)	\$27.58	9,990	CU YD	\$275,524.20
15	SUBGRADE EXCAVATION (EV)	\$21.23	1,442	CU YD	\$30,613.66
16	STABILIZING AGGREGATE (CV)	\$60.51	0	CU YD	\$0.00
17	SALVAGE TOPSOIL FROM STOCKPILE (LV)	\$28.13	472	CU YD	\$13,277.36
18	COMMON TOPSOIL BORROW (LV)	\$53.21	1,156	CU YD	\$61,510.76
19	3/4" MINUS GRANITE ROCK	\$59.11	23	TON	\$1,359.53
20	AGGREGATE BASE, CLASS 5	\$26.67	20,523	TON	\$547,348.41
21	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	\$143.28	1,501	TON	\$215,063.28
22	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (2;B)	\$140.08	2,375	TON	\$332,690.00
23	1.5" PVC SUMP PUMP PIPE (SCHEDULE 40)	\$34.00	67	LIN FT	\$2,278.00
24	CURB INLET DESIGN SPECIAL	\$398.39	6	EACH	\$2,390.34
25	4" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$29.60	113	LIN FT	\$3,344.80
26	6" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$40.00	25	LIN FT	\$1,000.00
27	8" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$52.40	147	LIN FT	\$7,702.80
28	10" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$62.40	23	LIN FT	\$1,435.20
29	12" RC PIPE SEWER CLASS V	\$75.13	485	LIN FT	\$36,438.05
30	15" RC PIPE SEWER CLASS V	\$83.00	0	LIN FT	\$0.00
31	18" RC PIPE SEWER CLASS III	\$83.90	0	LIN FT	\$0.00
32	24" RC PIPE SEWER CLASS III	\$98.75	139	LIN FT	\$13,726.25
33	30" RC PIPE SEWER CLASS III	\$140.70	91	LIN FT	\$12,803.70
34	33" RC PIPE SEWER CLASS III	\$182.25	9	LIN FT	\$1,640.25
35	36" RC PIPE SEWER CLASS III	\$183.50	10	LIN FT	\$1,835.00

CHANGE ORDER NO. 3 & FINAL - RECONCILIATION OF FINAL QUANTITIES AND PAYMENT AMOUNT

SANITARY SEWER SYSTEM IMPROVEMENTS

CITY OF WABASSO

WABASSO, MN

BMI PROJECT NO.: S13.116937

FILEPATH: \\sleepyEye4\H\WABA\S13116937\7_Construction\E_Pay Applications\Change Order No. 3\Change Order No. 3 - Final Reconciliation of Quantities.xlsx\CO #3 Summary

ITEM NO.	ITEM	FINAL QUANTITIES OF WORK AND PAYMENT AMOUNT			
		UNIT PRICE	FINAL QUANTITY	UNIT	AMOUNT
36	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 48-4020	\$596.40	17.4	LIN FT	\$10,377.36
37	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 96-4020	\$2,147.40	5.9	LIN FT	\$12,669.66
38	CASTING ASSEMBLY (STORM)	\$1,327.47	4	EACH	\$5,309.88
39	ADJUST FRAME & RING CASTING (STORM)	\$724.55	2	EACH	\$1,449.10
40	8" PVC PIPE SEWER, SDR 35	\$90.38	9,265	LIN FT	\$837,370.70
41	10" PVC PIPE SEWER, SDR 35	\$120.75	927	LIN FT	\$111,935.25
42	12" PVC PIPE SEWER, SDR 35	\$99.95	2,171	LIN FT	\$216,991.45
43	15" PVC PIPE SEWER, SDR 35	\$152.11	2,270	LIN FT	\$345,289.70
44	BYPASS PUMPING	\$195,338.65	1.00	LUMP SUM	\$195,338.65
45	6" PVC PIPE FORCEMAIN, C-900 DR-18	\$75.70	437	LIN FT	\$33,080.90
46	SANITARY SEWER FORCEMAIN FITTINGS	\$16.45	588	LBS	\$9,672.60
47	6" GATE VALVE & BOX (SANITARY FORCEMAIN)	\$2,602.00	1	EACH	\$2,602.00
48	8" PVC PIPE SEWER, RJ C900 DR-18 (TRENCHLESS)	\$238.20	123	LIN FT	\$29,298.60
49	SAND-FILL 8" SANITARY SEWER PIPE	\$18.00	96	LIN FT	\$1,728.00
50	8"x6" PVC WYE BRANCH, SDR 26	\$2,735.66	175	EACH	\$478,740.50
51	10"x6" PVC WYE BRANCH, SDR 26	\$1,692.10	15	EACH	\$25,381.50
52	12"x6" PVC WYE BRANCH, SDR 26	\$1,897.70	19	EACH	\$36,056.30
53	15"x6" PVC WYE BRANCH, SDR 26	\$2,971.20	30	EACH	\$89,136.00
54	6" PVC SANITARY SEWER SERVICE, SDR 26	\$48.07	5,003	LIN FT	\$240,494.21
55	6" PVC CLEAN-OUT, SDR 26	\$1,428.60	228	EACH	\$325,720.80
56	8" PVC CLEAN-OUT, SDR 26	\$2,278.80	2	EACH	\$4,557.60
57	10" PVC CLEAN-OUT, SDR 26	\$3,763.20	1	EACH	\$3,763.20
58	TELEWISE EXISTING SANITARY SEWER SERVICE	\$475.00	239	EACH	\$113,525.00
59	CLEAN EXISTING SANITARY SEWER SERVICE	\$685.00	15	EACH	\$10,275.00
60	TELEWISE EXISTING SANITARY SEWER MAIN	\$3.00	200	LIN FT	\$600.00
61	CONNECT TO EXISTING DRAINAGE STRUCTURE	\$2,284.00	3	EACH	\$6,852.00
62	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 4007C	\$569.70	802.4	LIN FT	\$457,127.28
63	CONSTRUCT DRAINAGE STRUCTURE, DESIGN SPECIAL 1	\$696.15	15.6	LIN FT	\$10,859.94
64	CONSTRUCT 6" INSIDE DROP STRUCTURE	\$231.30	5.0	LIN FT	\$1,156.50
65	CONSTRUCT 8" INSIDE DROP STRUCTURE	\$366.20	97.9	LIN FT	\$35,850.98
66	CONSTRUCT 15" OUTSIDE DROP STRUCTURE	\$2,733.60	5.5	LIN FT	\$15,034.80
67	CASTING ASSEMBLY (SANITARY)	\$1,327.47	59	EACH	\$78,320.73
68	INSTALL CASTING ASSEMBLY (SANITARY)	\$1,327.47	7	EACH	\$9,292.29
69	ADJUST FRAME & RING CASTING (SANITARY)	\$724.55	8	EACH	\$5,796.40
70	8" CIPP SANITARY SEWER	\$69.84	6,380	LIN FT	\$445,579.20

CHANGE ORDER NO. 3 & FINAL - RECONCILIATION OF FINAL QUANTITIES AND PAYMENT AMOUNT

SANITARY SEWER SYSTEM IMPROVEMENTS

CITY OF WABASSO

WABASSO, MN

BMI PROJECT NO.: S13.116937

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ITEM NO.	ITEM	FINAL QUANTITIES OF WORK AND PAYMENT AMOUNT			
		UNIT PRICE	FINAL QUANTITY	UNIT	AMOUNT
71	LATERAL SERVICE REINSTATEMENT	\$122.81	46	EACH	\$5,649.26
72	TRIM PROTRUDING TAPS	\$618.64	0	EACH	\$0.00
73	CLEAN AND CCTV 8" SANITARY SEWER	\$5.99	6,441	LIN FT	\$38,581.59
74	MANHOLE REHABILITATION	\$245.61	58.9	LIN FT	\$14,466.43
75	PRESSURE GROUT MANHOLE JOINT	\$614.03	10	JOINT	\$6,140.30
76	6" WATERMAIN OFFSET	\$7,983.90	2	EACH	\$15,967.80
77	8" WATERMAIN OFFSET	\$8,923.15	0	EACH	\$0.00
78	CASTING ASSEMBLY SPECIAL	\$173.82	50	EACH	\$8,691.00
79	ADJUST GATE VALVE BOX	\$724.55	6	EACH	\$4,347.30
80	4" INSULATION	\$72.30	4	SQ YD	\$289.20
81	PIPE COVER	\$600.00	0	EACH	\$0.00
82	INSTALL GUARD POSTS	\$296.72	0	EACH	\$0.00
83	4" CONCRETE WALK	\$18.46	1,542	SQ FT	\$28,465.32
84	6" CONCRETE WALK	\$25.00	365	SQ FT	\$9,125.00
85	CONCRETE CURB & GUTTER (B618 & B612)	\$79.07	2,086	LIN FT	\$164,940.02
86	7" CONCRETE DRIVEWAY PAVEMENT	\$151.00	779	SQ YD	\$117,629.00
87	TRUNCATED DOMES	\$153.51	9	SQ FT	\$1,381.59
88	TRAFFIC CONTROL	\$41,994.02	1.00	LUMP SUM	\$41,994.02
89	STABILIZED CONSTRUCTION EXIT	\$6,429.28	1.00	LUMP SUM	\$6,429.28
90	STORM DRAIN INLET PROTECTION	\$239.27	77	EACH	\$18,423.79
91	SILT FENCE	\$2.64	1,855	LIN FT	\$4,897.20
92	PERMANENT SEEDING	\$6,554.78	8.7	ACRE	\$57,026.59
93	TEMPORARY SEEDING	\$5,833.29	1.5	ACRE	\$8,749.94
94	ROLLED EROSION PREVENTION CATEGORY 20	\$2.47	0	SQ YD	\$0.00
	BASE BID PAYMENT AMOUNT:				\$8,092,837.50
	CHANGE ORDER NO. 2				
CO2-1	AERATION BLOWER	\$39,684.70	1	LUMP SUM	\$39,684.70
	CHANGER ORDER NO. 2 PAYMENT AMOUNT:				\$39,684.70
	TOTAL FINAL PAYMENT AMOUNT:				\$8,132,522.20

CITY OF WABASSO
Policy Number -
Cell Phone Protocol & Policy

DATE COUNCIL APPROVED

I. Introduction

This Policy is intended to define acceptable cellular phone use for employees employed by the City of Wabasso. The City recognizes that cellular phones are tools needed to efficiently manage City business. It is the intent of this policy to provide employees with the ability to more effectively perform job related duties while serving the citizens of the City of Wabasso.

II. Practice

The development of this practice will encourage the wise use of available technology for the benefit of citizens in order to deliver City services in an efficient and cost-effective manner. It will also establish guidelines for the appropriate and effective use of cellular phones by City personnel.

III. Phone Disbursement and Care

The City may purchase cellular phones for employees who have a business necessity to telephone others and receive calls while outside of City buildings or for employees' personal safety. Cellular phones are City equipment and are to be used by authorized employees to conduct business in a professional manner. Employees are responsible for the proper care and handling of all City equipment in their possession. Employees use of City owned cellular phones is a privilege. The use of City owned phones is an expense incurred by the City; their purchase and disbursement shall be in accordance with this policy. In determining the appropriate disbursement of City owned cellular phones: the City Clerk, the Public Works Lead and the Public Works Assistant. Continued care and safekeeping of City owned cellular phones is required of all employees. Phones shall be continually protected and secured to eliminate potential damage and/or theft. Leaving phones unattended, misuse or abuse of an individual phone. The employee is required to contact law enforcement immediately.

IV. Guidelines

City owned cellular phones are intended to be used to conduct City business or to aid those employees engaged in City activities. Employees are expected to keep their cellular phone turned on at certain times to assure that they can be reached. Employees shall not use City owned cellular phones:

- For prolonged private usage, during normal working hours;
- In a manner so as to incur unwarranted expense in excess of the prescribed calling and/or minute plan; in conjunction with or to assist or advance privately owned business or enterprises;
- To commit or aid in committing any unlawful, unethical, or covert acts;
- In any manner that may significantly affect the safety and welfare of the general public;
- Access and/or downloading of "Apps" (such as ring tones, games, etc.) to their cellular phones. These features can result in extra charges and can expose the cellular phone to unwanted calls and related communication.

Personal use of City-owned cellular phones is discouraged and should be kept to an absolute minimum during business hours. If the calling plan rate is exceeded because of personal calls made during business and/or non-business hours, the employee shall reimburse the City the dollar value of personal calls that

exceed the calling plan rate. Calling plans shall be selected based on the City's needs and shall not be adjusted to accommodate personal use by the employee.

Employees must also reimburse the City for all personal cellular calls made where a toll or fee is charged.

V. Restrictions

Employees are prohibited from installing unapproved and unauthorized software on City-provided cellular telephones and PDAs. Employees shall refrain from downloading additional software and services, including distinctive ring tones, games and other messaging services to City-provided cellular telephones and PDAs.

No employee may connect, dock or otherwise synchronize any unapproved cellular telephone or PDA, whether owned personally by the employee or provided by the City, with any City computer, laptop, server, system or network, without the prior written consent of the Information Systems department manager.

Non-exempt employees must agree to utilize devices for work-related activity only during "work hours".

VI. Privacy

Employees are given cellular phones to assist them in the performance of their jobs. All equipment is the property of the City and is to be used for City purposes. Employees should have no expectations of privacy in anything they create, store, send or receive using the City's cellular phone.

VII. Safety

All employees are expected to follow applicable local, state, and federal laws and regulations regarding the use of cellular phones at all times. Employees whose job responsibilities include regular or occasional driving and who are issued a cellular phone by the City are expected to refrain from using their phone while driving. Safety MUST come before all other concerns. Regardless of the circumstances and in accordance with Minnesota law, employees are required to use hands-free operations or pull off into a parking lot and safely stop the vehicle before placing or accepting a call. Employees are encouraged to refrain from discussion or complicated or emotional matters and to keep their eyes on the road while driving at all times.

Special care should be taken in situations where there is traffic or inclement weather, or the employee is driving in an unfamiliar area, Hands-free equipment will be provided with City-issued cellular phones to facilitate the provisions of this policy.

Reading/sending text messages, making or receiving phone calls, emailing, video calling, scrolling/typing, accessing a webpage or using non-navigation applications while driving is strictly prohibited.

- In accordance with Minnesota law, there is an exception to hands-free cellular phone operations to obtain emergency assistance to report a traffic accident, medical emergency or serious traffic hazard or prevent a crime from being committed.
- There is also a Minnesota law exception for authorized emergency vehicles while in the performance of official duties.

VIII. Personal Cellular Phones at Work

Employees should make every effort to assure that their personal cellular phone is not disruptive to co-workers during working hours nor interferes with the employee completing their own work. The Personnel Committee and/or Supervisors may prohibit employees from carrying their own personal cellular phone during working hours if it interferes with the performance of their job duties.

IX. Cautionary Note

Employees should be cognizant that cellular telephone communications are not a secure form of communication. Sensitive information should be conveyed through a more secure form of communication.

X. Personal Cellular Phone Use and the Minnesota Government Data Practice Act

All Employees should be cognizant of the fact that cellular records about City business are subject to the Minnesota Government Data Practices Act.

Information regarding City business should be kept to a minimum while using a personal cellular phone. If a Data Request were received, the City is under the obligation to determine what information is public data and what information is private data and would need access to the employee's phone records and possibly the phone itself in order to provide the data being requested.

XI. Termination

Employees are required to return all City owned cellular phones and applicable equipment when they leave employment.

XII. Approval of Policy

This policy shall be formally approved and adopted by the City Council

Minutes
City Council
Monday, December 8th, 2025
5 pm

The meeting opened with the recitation of the pledge of allegiance.

Mayor Pitzl called the meeting to order at 5:00 p.m. with council members Amanda Guetter, Chad Altermatt, Roger Baumann and Mike Remiger present.

Also present were Clerk/Treasurer/Administrator Brandon Baune and Engineer Matt Miller.

EDA Update – Mr. Baune provided the EDA update. He noted that that they had received a \$25,000 childcare grant through the Taylor Family Foundation. Mr. Baune was working through some questions that the EDA had prior to officially accepting the grant, though they fully expect to accept it.

Engineering Report – Mr. Miller provided the engineering report which included the following:

1. **Sanitary Sewer Project, Water Treatment Plant and New Well Upgrade Updates** – Mr. Miller noted that Change Order #2 was formally approved and signed as well as the Update to the Owner-Engineer Agreement. He noted that contractors were still waiting on some materials for the water plant. They have also begun putting together a timeline for the project.
2. **LRIP Application** – Mr. Miller explained the scope of work. He included large drawings to help illustrate this. He went over multiple options and the estimated costs associated with those options. It was also made clear for the council that this project varies quite a bit from the previous application.
3. **Resolution 10-2025** – Mr. Baune noted that a formal resolution to move forward with the LRIP Application should be approved. Also, the resolution will allow Mr. Baune to apply for the Grant Writer's Grant. Motion by Guetter, second by Remiger to approve Resolution 10-2025 to apply for the grant writers grant as well as the LRIP project. Pitzl – yes; Guetter – yes; Altermatt – yes, Baumann – yes, Remiger – yes
4. **Pay Estimate #2/Draw Request #4** – Mr. Miller provided Pay Estimate #2/Draw Request #4 at the meeting, as it was not ready in time to make the packet. It was the consensus of the council to include it during the engineering report of the council meeting. Motion by Guetter, second by Altermatt to approve Pay Estimate #2/Draw Request #4 in the amount of \$290,653.69

Clerk/Treasurer/Administrator – Mr. Baune provided the CTA Report which included the following item:

1. **LINC Redwood County/Veteran's Day** – Mr. Baune reminded the council Tuesday was LINC, so the office will be closed for the afternoon

2. **End-of-Year Items** – Mr. Baune also noted that the office was busy with various end-of-year items like the budget and preparing for the upcoming Special and TNT meetings.

Parks Report – Mr. Baune and Mr. Jenniges noted that there were no significant parks update.

Street Report – Mr. Jenniges and Mr. Baune provided a street report which included the following:

1. **Snow Plowing** – Mr. Baune began the conversation noting that Mr. Remiger requested to have this topic on the agenda. The main issue being that city personnel contracted help to remove snow from main street. Mr. Jenniges provided documentation to the council at the beginning of the meeting showing what he believed, was proof that hiring the help saved the city money compared to old way snow was removed and other options. After much discussion, it was the consensus of the council that snow should be removed the way it was previously done, not hiring help to remove it off of Main Street more quickly. However, the council agreed that the more snow we receive, the more sense it makes to hire help. Mr. Jenniges, at his discretion, may hire help to remove the snow when the city receives exceptionally large snowfall.

Water/Wastewater Report – Mr. Jenniges provided a water/wastewater report which included the following:

1. Aeration fixed at the sewer plant as the new blower is being hooked up Tuesday.

2026 Budget Update – Mr. Baune provided an update on the budget, noting that he found savings which will allow to bring down the general fund levy increase. Also, he noted that he believed we could eliminate a levy from the overall levy but was waiting to hear from auditors. Packets for the Special Meeting at 5:30 and the TNT Meeting at 6:00 on Monday, December 15th, will be emailed to the council by the weekend. This packet would include the final proposed 2026 Budget.

Consent Agenda – Motion by Remiger, second by Baumann to approve consent agenda as follows:

1. Approve Council Minutes – November 10th, 2025
2. Approve Pay Estimate #4 to Bolton & Menk in the amount of \$4,306.50
3. Approve the Application for Road Closure from Wabasso Roadhouse to close Main Street for the Summer 2026 Roll-ins.
4. Approve the Application for Gambling Permit from St. Anne's School for event on January 9th, 2026
5. Approve City Liability – Not to waive monetary limits on tort liability.

Pitzl – yes; Guetter – yes; Altermatt – yes, Baumann – yes, Remiger – yes

City Bills – Motion by Guetter, second by Remiger to approve the bills as follows:

General Checking

101 General Fund

\$39,976.11

225 Fire	\$398.09
230 Ambulance	\$2,009.98
601 Water	\$3,805.60
602 Sewer	\$6,659.39
603 Refuse (Garbage) Fund	<u>\$3,311.87</u>
Total Checks	\$56,161.04

Pitzl – yes; Guetter – yes; Altermatt – yes, Baumann – yes, Remiger – yes

The meeting was adjourned at 6:55 p.m. with a motion by Guetter and second by Baumann.

Pitzl – yes; Guetter – yes; Altermatt – yes, Baumann – yes, Remiger – yes

Brandon Baune
Clerk/Treasurer Administrator

DRAFT

Minutes
City Council
Monday, December 15th, 2025
5:30 pm

The meeting opened with the recitation of the pledge of allegiance.

Mayor Pitzl called the meeting to order at 5:30 p.m. with council members Amanda Guetter, Chad Altermatt, Roger Baumann and Mike Remiger present.

Also present was Clerk/Treasurer/Administrator Brandon Baune.

2026 Preliminary Budget – Mr. Baune presented the updated budget, noting the following main points:

1. The General Fund levy increase went from a proposed 10% to 7.5%. Additionally, he confirmed that Bond 2016A no longer needed to be levied for as of 2026. This resulted in an overall levy increase of 2.26%.
2. There is a built-in contingency in the General Fund of \$18,500
3. The Water Fund calls for a 5% increase in fees, mostly due to Bond 2025C for the WTP and New Well Upgrade project.
4. The Sewer Funds calls for a 10% increase in fees, mostly due to Bond 2025A and 2025B for the Sanitary Sewer Project.
5. No other increases in utilities.
6. Salaries increase 3.5%.

The council and Mr. Baune spent time going over specific questions they had about the budget.

Motion by Guetter, second by Altermatt to adjourn the special meeting at 6:00 to begin the Truth-in Taxation hearing and come back into the special meeting when it is complete.

Pitzl – yes; Guetter; Altermatt – yes; Baumann – yes; Remiger - yes

Mayor Pitzl called the special meeting back to order at 6:06

2026 Budget Continued - Discussion on the 2026 Budget continued, as well as Resolution 12-2025 Setting 2026 Salaries. It was the consensus of the council to remove Resolution 12-2025 from the consent agenda and approve separately as it was amended from its original form.

Resolution 12-2025 – Setting 2026 Salaries – The council asked for Mr. Baune’s rationale on the 3.5% raise. He explained that inflation over the past year was 3%, according to the federal government. A 3.5% raise ensured that everyone’s buying power would be greater than the previous year, even adjusted for inflation. He explained that the city does not have a step system like some other cities, so there is no set standard to go by. The council discussed the fairest way to give raises for 2026. They decided that Mr. Baune would receive the 3.5% raise, Michelle

Fennern would receive a \$1.50 raise, and everyone else would receive a \$1.00 raise. Motion by Guetter, second by Bauman to Approve Resolution 12-2025- Setting 2026 Salaries with the adjustments noted above.

Pitzl – yes; Guetter; Altermatt – yes; Baumann – yes; Remiger - yes

Consent Agenda – Motion by Guetter, second by Baumann to approve the consent agenda as follows:

1. Approve Resolution 11-2025 - Accepting Donations Received in 2025.
2. Approve Resolution 13-2025 - Setting 2026 Holidays.

Pitzl – yes; Guetter; Altermatt – yes; Baumann – yes; Remiger - yes

The meeting was adjourned at 6:39 p.m. with a motion by Guetter and second by Altermatt.

Pitzl – yes; Guetter; Altermatt – yes, Baumann – yes, Remiger – yes

Brandon Baune
Clerk/Treasurer Administrator

Minutes
City Council
Monday, December 15th, 2025
Special – Truth in Taxation Hearing
6 pm

Mayor Pitzl called the meeting to order at 6:00 p.m. with council members Amanda Guetter, Chad Altermatt, Roger Baumann and Mike Remiger present.

Also present was Clerk/Treasurer/Administrator Brandon Baune.

Truth in Taxation – Mayor Pitzl opened the Truth in Taxation Hearing. A final budget update, including the proposed tax levy for taxes collectable in 2026 dated December 15th, 2025 from Clerk/Treasurer/Administrator was presented to the council. There were no public comments, and the hearing was closed.

Resolution 14-2025 – Motion by Guetter, second by Baumann to adopt Resolution 14-2025 Adopting the 2026 Operating Budget and Certifying the 2025 Property Tax Levy for Taxes Collectable in 2026 as follows:

General Tax Levy	\$ 442,864.00
2022A Cedar Street Improvement Bonds	\$ 45,140.00
2017 GO Tax Abatement Levy	\$ 28,333.00
2017 GO Tax Abatement Bonds	\$ 9,352.00
EDA Levy	<u>\$ 7,500.00</u>
Total Tax Levy	\$ 533,189.00

Pitzl – yes; Guetter – yes; Altermatt – yes, Baumann – yes, Remiger – yes

Brandon Baune
Clerk/Treasurer Administrator



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

VIA EMAIL

December 12, 2025

Brandon Baune, City Clerk/Treasurer/Administrator
City of Wabasso

PO Box 60
Wabasso, MN 56293
brandon@wabasso.org

RE: Pay Application No. 3
Water Treatment and Supply Improvements
Wabasso, Minnesota
Project No.: OS1.133066

Dear Brandon:

Please find enclosed Pay Application No. 3 for the above-referenced project. The pay application is based on work completed to date and the schedule of values provided by the contractor as required in the contract documents. We are recommending, at this time, payment to Rubin Construction, LLC in the amount of \$116,968.75.

If you agree, please sign, and return one copy to Rubin Construction, LLC with payment and one to me for our files.

If you have questions regarding any of the above items, please call me at (507) 380-0433.

Sincerely,

Bolton & Menk, Inc.

Matthew C. Miller, P.E.

Municipal Project Engineer

cc: John Graupman, Bolton & Menk, Inc.
Travis Selby, Bolton & Menk, Inc.

Enclosure:

- Pay Application No. 3

Contractor's Application for Payment

Owner: <u>City of Wabasso, MN</u>	Owner's Project No.: _____
Engineer: <u>Bolten & Menk</u>	Engineer's Project No.: <u>OS1.133066</u>
Contractor: <u>Rubin Construction, LLC</u>	Contractor's Project No.: _____
Project: <u>Water Treatment & Supply Improvements</u>	
Contract: _____	
Application No.: <u>3</u>	Application Date: <u>11/30/2025</u>
Application Period: From <u>9/30/2025</u> to <u>11/30/2025</u>	

1. Original Contract Price	\$ 1,287,000.00
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 1,287,000.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 485,968.10
5. Retainage	
a. <u>5%</u> X \$ 485,968.10 Work Completed =	\$ 24,298.41
b. <u>5%</u> X \$ - Stored Materials =	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 24,298.41
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 461,669.69
7. Less previous payments (Line 6 from prior application)	\$ 344,700.94
8. Amount due this application	\$ 116,968.75
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ 825,330.31

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Rubin Construction, LLC

Signature: *Kallup Baluch* **Date:** 11/30/2025

Recommended by Engineer	Approved by Owner
By: <u><i>Matthew C. Miller</i></u>	By: _____
Title: <u>Project Engineer</u>	Title: _____
Date: <u>12/12/2025</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Lump Sum Work

Owner: City of Wabasso, MN
Engineer: Bolten & Menk
Contractor: Rubin Construction, LLC
Project: Water Treatment & Supply Improvements
Contract:

Contractor's Application for Payment

Owner's Project No.:
Engineer's Project No.: 051.133066
Contractor's Project No.:

Application No.: 3		Application Period: From		to		Application Date: 11/30/25		
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	(D + E) From Previous Application (\$)	Work Completed This Period (\$)	Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
Original Contract								
	DIVISION 1: General Requirements							
	Mobilization	15,000.00					0%	15,000.00
	Insurance	17,000.00	17,000.00			17,000.00	100%	
	Bonds	19,800.00	19,800.00			19,800.00	100%	
	Overhead	246,250.00	49,250.00	123,125.00		172,375.00	70%	73,875.00
	DIVISION 7: Moisture Control							
	Materials	1,200.00					0%	1,200.00
	Labor	1,500.00					0%	1,500.00
	DIVISION 9: Finishes							
	Materials	3,000.00					0%	3,000.00
	Subcontract	64,900.00					0%	64,900.00
	DIVISION 22: Plumbing & Heating							
	Materials	18,500.00					0%	18,500.00
	Labor	8,900.00					0%	8,900.00
	Subcontract-WORKMAN	4,200.00					0%	4,200.00
	DIVISION 23: Ventilation & Air Conditioning							
	Materials	4,500.00					0%	4,500.00
	Labor	3,000.00					0%	3,000.00
	Subcontract-WORKMAN	4,000.00					0%	4,000.00
	DIVISION 26: ELECTRICAL							
	Subcontract-METIER	134,000.00	7,693.10			7,693.10	5%	126,306.90
	DIVISION 31: EARTHWORK							
	Materials	950.00					0%	950.00
	Labor	1,700.00					0%	1,700.00
	DIVISION 32: EXTERIOR IMPROVEMENTS							
	Materials	5,500.00	5,500.00			5,500.00	100%	
	Labor	22,400.00	22,400.00			22,400.00	100%	
	SITE PIPING							
	Materials	22,000.00	22,000.00			22,000.00	100%	
	Labor	15,200.00	15,200.00			15,200.00	100%	
	DIVISION 33: UTILITIES							

Water Infrastructure Project Disbursement Request Form

Recipient - Contract ID:	Wabasso_DWRF_02		
Project Title:	Treatment - Manganese Plan		
<u>Disbursement request details:</u>	Request Number:	05	Amount: \$122,875.75
notes:			
Prepared by:	Brian Oare, Bolton & Menk Inc.		
Authorized by:	Name (print)	Brandon Baune	
	Title/phone	City Clerk/Treasurer/Administrator	(507) 342 - 5519
	Sign/date		
<p><i>I hereby certify that this request for disbursement is, to the best of my knowledge and belief, true and accurate and made in accordance with the conditions of the project agreement, that the certified payrolls received in connection with any enclosed construction invoices are in compliance with the U. S. Department of labor requirements of 29 CFR 5.5(a)(1), that the project is in compliance with the American Iron and Steel (AIS) requirements ,and that I am authorized to request disbursements on behalf of the recipient.</i></p>			

MPFA approvals:

MPFA Loan Officer	date	MPFA Executive Director	date
Angela Berrens	651.259.7497	Angela.Berrens@state.mn.us	

The remainder of this form is reserved for MPFA Disbursement Coding.

The Note for this project is: **Tax_Exempt**

Loan Officer - please check this box IFF this is the final request on this project:

MN Public Facilities Authority
Project Disbursement Request - Summary of Project Costs

Recipient - Contract ID: **Wabasso_DWRF_02**

SRF:	Drinking Water SRF-Loan	MPFA-DWRF-L-011-FY26	\$	830,675
SRF:	Drinking Water SRF- EC Principal Forgiveness Gr	MPFA-DWRF-E-011-FY26	\$	830,675
			\$	1,661,350

note to recipient: complete the yellow-highlighted boxes below for each request:

The costs detailed below relate to **Project Disbursement Request #:** 05

Cost descriptions	Amounts	
A. Non-Construction: Engineering	\$ 5,907.00	
Legal/Finance	\$ -	
Administration	\$ -	
Other	\$ -	
Total Non-Construction	\$ 5,907.00	
B. Construction:		
<u>Clean Water...</u> Treatment Facilities	<u>Drinking Water...</u> Treatment	\$ 116,968.75
Collector Systems	Transmission & Distribution	\$ -
Interceptor	Source (Wells/surface water intakes)	\$ -
Lift Station	Storage / Water Tower	\$ -
Equipment	Other	\$ -
Other		\$ -
Total Construction		\$ 116,968.75
C. Total disbursement request (A + B):		\$ 122,875.75
D. Total of previous requests submitted to PFA ** (see pg 2 for detail):		\$ 541,954.19
E. Total requested to date (C + D):		\$ 664,829.94
F. Original award total from above:		\$ 1,661,350.00
G. Remaining un-drawn balance (F – E):		\$ 996,520.06

Notes:

page 2 may be used by the recipient for tracking past disbursement requests on this project

PFA Draw Request No. 05
 City of Wabasso
 Water Treatment Plant Project
 January-2026

	Invoice Date	Dates of Service	Invoice Number	Total Amount	PFA Ineligible (City Portion)	DWRF Portion
Engineering						
Bolton & Menk, Inc.	12/22/2025	11/08/2025 - 12/05/2025	0382979	\$ 5,907.00		\$ 5,907.00
Engineering Total				\$ 5,907.00	\$ -	\$ 5,907.00
Legal/Finance						
						\$ -
Legal/Finance Total				\$ -	\$ -	\$ -
Other						
						\$ -
Other Total				\$ -	\$ -	\$ -
Construction						
Rubin Construction, LLC	11/30/2025	09/30/2025 - 11/30/2025	Pay App 03	\$ 116,968.75		\$ 116,968.75
Construction Total				\$ 116,968.75	\$ -	\$ 116,968.75
TOTAL Draw No. 05				\$ 122,875.75	\$ -	\$ 122,875.75



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Wabasso
 City Hall
 1429 Front Street
 P.O. Box 60
 Wabasso, MN 56293-0060

December 22, 2025
 Project No: 0S1.133066.000
 Invoice No: 0382979
 Client Account: WABA

Wabasso/Water Treatment & Supply

Provide Design and Construction Engineering Services for Water Treatment Plant Improvements and New Well

Professional Services from November 8, 2025 through December 5, 2025:

Construction Engineering (0000003)

Professional Services

	Hours	Amount	
Principal	1.00	257.00	
Design Engineer	1.50	255.00	
Project Engineer	12.50	1,825.00	
Technician	27.00	3,240.00	
Specialist	2.00	330.00	
Totals	44.00	5,907.00	
Total Labor			5,907.00
			Total this Task
			\$5,907.00
			Total this Invoice
			\$5,907.00

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.

Contractor's Application for Payment

Owner: <u>City of Wabasso, MN</u>	Owner's Project No.: _____
Engineer: <u>Bolten & Menk</u>	Engineer's Project No.: <u>OS1.133066</u>
Contractor: <u>Rubin Construction, LLC</u>	Contractor's Project No.: _____
Project: <u>Water Treatment & Supply Improvements</u>	
Contract: _____	
Application No.: <u>3</u>	Application Date: <u>11/30/2025</u>
Application Period: From <u>9/30/2025</u> to <u>11/30/2025</u>	

1. Original Contract Price		\$ 1,287,000.00
2. Net change by Change Orders		\$ -
3. Current Contract Price (Line 1 + Line 2)		\$ 1,287,000.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)		\$ 485,968.10
5. Retainage		
a. <u>5%</u> X \$ 485,968.10 Work Completed =		\$ 24,298.41
b. <u>5%</u> X \$ - Stored Materials =		\$ -
c. Total Retainage (Line 5.a + Line 5.b)		\$ 24,298.41
6. Amount eligible to date (Line 4 - Line 5.c)		\$ 461,669.69
7. Less previous payments (Line 6 from prior application)		\$ 344,700.94
8. Amount due this application		\$ 116,968.75
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)		\$ 825,330.31

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Rubin Construction, LLC

Signature: *Kalvin Galush* **Date:** 11/30/2025

Recommended by Engineer	Approved by Owner
By: <u><i>Matthew C. Melch</i></u>	By: _____
Title: <u>Project Engineer</u>	Title: _____
Date: <u>12/12/2025</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Lump Sum Work

Owner: City of Wabasso, MN
 Engineer: Bolten & Menk
 Contractor: Rubin Construction, LLC
 Project: Water Treatment & Supply Improvements
 Contract:

Contractor's Application for Payment

Owner's Project No.: 051.133066
 Engineer's Project No.:
 Contractor's Project No.:

Application No.: 3		Application Period: From 09/30/25 to 11/30/25		Application Date: 11/30/25					
Item No.	Description	C Scheduled Value (\$)		E Work Completed This Period (\$)		F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)
		D (D + E) From Previous Application (\$)	(D + E) From Previous Application (\$)						
Original Contract									
	DIVISION 1: General Requirements								
	Mobilization	15,000.00						0%	15,000.00
	Insurance	17,000.00	17,000.00				17,000.00	100%	
	Bonds	19,800.00	19,800.00				19,800.00	100%	
	Overhead	246,250.00	49,250.00	123,125.00			172,375.00	70%	73,875.00
	DIVISION 7: Moisture Control								
	Materials	1,200.00						0%	1,200.00
	Labor	1,500.00						0%	1,500.00
	DIVISION 9: Finishes								
	Materials	3,000.00						0%	3,000.00
	Subcontract	64,900.00						0%	64,900.00
	DIVISION 22: Plumbing & Heating								
	Materials	18,500.00						0%	18,500.00
	Labor	8,900.00						0%	8,900.00
	Subcontract-WORKMAN	4,200.00						0%	4,200.00
	DIVISION 23: Ventilation & Air Conditioning								
	Materials	4,500.00						0%	4,500.00
	Labor	3,000.00						0%	3,000.00
	Subcontract-WORKMAN	4,000.00						0%	4,000.00
	DIVISION 26: ELECTRICAL								
	Subcontract-MEIER	134,000.00	7,693.10				7,693.10	6%	126,306.90
	DIVISION 31: EARTHWORK								
	Materials	950.00						0%	950.00
	Labor	1,700.00						0%	1,700.00
	DIVISION 32: EXTERIOR IMPROVEMENTS								
	Materials	5,500.00	5,500.00				5,500.00	100%	
	Labor	22,400.00	22,400.00				22,400.00	100%	
	SITE PIPING								
	Materials	22,000.00	22,000.00				22,000.00	100%	
	Labor	15,200.00	15,200.00				15,200.00	100%	
	DIVISION 33: UTILITIES								

RESOLUTION No. 1-2026

**A RESOLUTION APPROVING 2024 WABASSO
CITY FEES AND CHARGES**

WHEREAS, the Wabasso City Council has by ordinance or policy established fees and charges for various services or ordinance violations, and

WHEREAS, it is in the interest of the City to review and adopt these charges on an annual basis.

NOW, THEREFORE, the Wabasso City Council establishes City fees and charges for 2026 as stated in Attachment A and Attachment B which is consistent with fees and charges established by City Ordinance.

Adopted by the City Council on this 12th day of January 2026.

Brad Pitzl, Mayor

Attest:

Brandon Baune, City Clerk

**CITY OF WABASSO
2026 CITY FEES AND CHARGES**

Attachment A

	2025	2026	
UTILITIES			
Sewer			
Base Rate:	\$ 45.73	\$ 50.31	/Month
Flow Rate:	\$ 5.78	\$ 6.36	/1,000 Gallons
Access Charge:	\$800.00	\$ 800.00	/New Service Connection
Water			
Base Rate:	\$ 37.22	\$ 39.08	/Month
Flow Rate:	\$ 7.58	\$ 7.96	/1,000 Gallons
Access Charge:	\$ 1,600.00	\$ 1,600.00	/New Service Connection
Seasonal Shutoff	\$ 40.00	\$ 40.00	
Delinquency Shutoff	\$ 125.00	\$ 125.00	
Violations	\$ 25.00	\$ 25.00	/day
Second Meter	\$ 350.00	\$ 350.00	
Sanitation			
35 Gallon	\$ 12.55	\$ 12.55	/Month
65 Gallon	\$ 15.33	\$ 15.33	/Month
95 Gallon	\$ 18.79	\$ 18.79	/Month
Dumpster 1 1/2 Yd.	\$ 91.19	\$ 91.19	/Dump
Dumpster 4 Yd.	\$ 119.25	\$ 119.25	/Dump
Dumpster 6 Yd.	\$ 147.30	\$ 147.30	/Dump
Concrete Surcharge	\$ 40.43	\$ 40.43	/Dump
Drive-by			
Stormsewer			
Property Classification	Minimul Lot Size (sq ft.)	Maximum Lot Size (sq ft)	Rate
Residential 1	0	9999	\$ 6.00 /Month
Residential 2	10,000	19999	\$ 8.00 /Month
Residential 3	20000	1000000	\$ 10.00 /Month
Non-Residential 1	0	44999	\$ 15.00 /Month
Non-Residential 2	45000	89999	\$ 25.00 /Month
Non-Residential 3	90000	179000	\$ 50.00 /Month
Non-Residential 4	180000	1000000	\$ 75.00 /Month
AMBULANCE			
ALS	\$ 1,300.00	\$ 1,300.00	/Run
BLS	\$ 1,000.00	\$ 1,000.00	/Run
Mileage	\$ 20.00	\$ 20.00	/Transport
BEGINNING CONSTRUCTION WITHOUT A PERMIT			
Surcharge	\$ 350.00	\$ 350.00	/per occurrence
COMMUNITY CENTER (See Attachment B)			
FIRE			
Fire Call	\$ 800.00	\$ 800.00	
Accident Call	\$ 324.00	\$ 324.00	
Control Burn - CRP Burn	\$ 30.00	\$ 30.00	/Acre
Control Burn - Other	Fee based on type and size		
STREET			
Snow Ord. Violation	\$ 125.00	\$ 125.00	/violation
School Parking Lot	\$ 100.00	\$ 100.00	
Mowing	\$ 80.00	\$ 80.00	/hr
TOBACCO, LIQUOR, BEER AND CLUB			
Tobacco	\$ -	\$ 100.00	Annual
Liquor On-Sale	\$ 900.00	\$ 900.00	Annual
Sunday On - Sale	\$ 200.00	\$ 200.00	Annual
Liquor Off-Sale	\$ 100.00	\$ 100.00	Annual
Beer On-Sale	\$ 75.00	\$ 75.00	Annual
Temp. Beer On-Sale	\$ 10.00	\$ 10.00	/Day
Tem. Liquor On-Sale	\$ 25.00	\$ 25.00	/Day
MISCELLANEOUS			
Golf Cart	\$ 20.00	\$ 20.00	Annual
Animal	\$ 5.00	\$ 5.00	Annual

Wabasso Community Center

Community Center Rates:

For Weddings:

	Current	PROPOSED	
For 2 days	\$ 850.00	\$ 850.00	Includes Cleanup
Additional Day	\$ 100.00	\$ 100.00	
Damage Deposit	\$ 100.00	\$ 100.00	

Nonrefundable fee to hold date \$ 100.00 \$ 100.00

Contracts need to be returned within 90 days of being received with the holding fee

Payment in full is due 90 days prior to event

All other events:

Rent of Rooms:

		CURRENT	PROPOSED
Big Room & Kitchen 1	A,B,K-1	\$ 90.00	\$ 145.00
Senior Dining Room and Kitchen 2	C, K-2	\$ 50.00	\$ 105.00
Lions Bar	D	\$ 50.00	\$ 60.00
Kitchen 1	K	\$ 55.00	\$ 55.00
Kitchen 2	K 2	\$ 55.00	\$ 55.00

Damage deposit:

\$ 100.00 \$ 100.00

Clean up:

Big Room	A,B	\$ 100.00	\$ 100.00
Senior Dining Room	C	\$ 60.00	\$ 60.00
Lions Bar	D	\$ 60.00	\$ 60.00

Entire facility

\$ 220.00 \$ 220.00

Set Up fee:

\$75 per 100 Guests (up to \$525)
No Set Up for Weddings

Free users clean up fee:

\$35.00 per hour **50 per hour**

Contracts need to be returned to the appropriate parties as stated on contracts:

Events without Lion's bar: 10 days prior to event

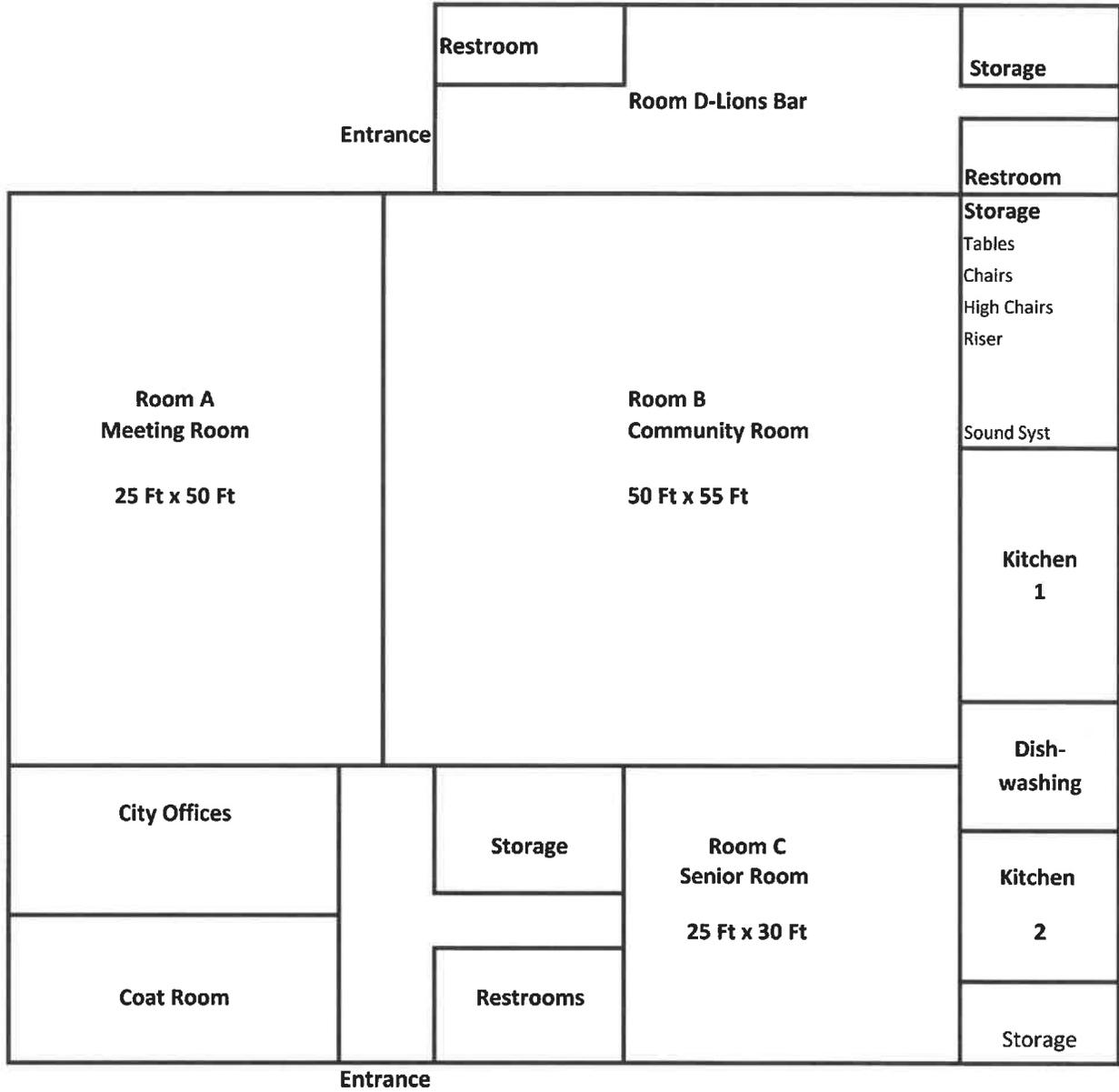
Events with Lion's bar: 30 days prior to event

Signed contracts needed for all events that involve the raising of funds

Tables and Chair Rental:

	Tables	1.00 each
	Chairs	.25 each
Banquet Tables:	8ftx30in	72
Bar Tables:	4ft	6
Round tables:	6ft	20
Chairs:		512

COMMUNITY CENTER LAYOUT



LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
• conducts lawful gambling on five or fewer days, and
• awards less than \$50,000 in prizes during a calendar year.
If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Wabasso Fireman's Relief Association
Previous Gambling Permit Number: X- 92375-25-008
Minnesota Tax ID Number, if any: 007102592
Federal Employer ID Number (FEIN), if any: 41-0915709
Mailing Address: 26640 230th Street
City: Wabasso State: MN Zip: 56293 County: Redwood Falls
Name of Chief Executive Officer (CEO): Jon Baune
CEO Daytime Phone: 507-530-1466 CEO Email:
Email permit to (if other than the CEO): brandon@wabasso.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
[] Fraternal [] Religious [] Veterans [x] Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

[] A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
[] IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
[] IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Wabasso Community Center
Physical Address (do not use P.O. box): 1429 Front Street
Check one:
[x] City: Wabasso Zip: 56293 County: Redwood
[] Township: Zip: County:
Date(s) of activity (for raffles, indicate the date of the drawing): April 17, 2026
Check each type of gambling activity that your organization will conduct:
[] Bingo [] Paddlewheels [] Pull-Tabs [] Tipboards [x] Raffle

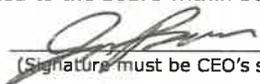
Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on Distributors under the List of Licensees tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input checked="" type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: <u>Clerk/Treas. Admin</u> Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 12-15-25

(Signature must be CEO's signature; designee may not sign)

Print Name: Jon Baune

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
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Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Mail application with:

____ a copy of your proof of nonprofit status; and

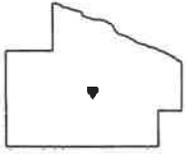
____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

<p style="text-align: center;">How You May Spend Gambling Funds</p>	<p style="text-align: center;">How You May Not Spend Gambling Funds</p>
<p>Allowable expenses - Gambling funds may be spent for allowable expenses, such as:</p> <ul style="list-style-type: none"> • gambling equipment (pull-tabs, bingo paper, bingo blower, paddlewheel tickets, tipboard games); • advertising; • printing raffle tickets; or • any services or goods that are directly related to the conduct of your gambling. <p>Charitable contributions - Gambling funds may be spent for the following charitable contributions (lawful purpose):</p> <ul style="list-style-type: none"> • to or by 501(c)(3) organization and 501(c)(4) festival organizations; • relieving the effects of poverty, homelessness, or disability; • problem gambling programs approved by the Minnesota Department of Human Services; • public or private nonprofit school; • scholarships (if a contribution is made to a scholarship fund, it must be made to a nonprofit organization whose primary mission is to award scholarships); • church; • recognition of military service (open to public) or active military personnel in need; • activities and facilities benefiting youth under age 21; • citizen monitoring of surface water quality, with data submitted to Minnesota PCA; • unit of government (NOTE: A direct contribution to a law enforcement or prosecutorial agency is not allowed); • wildlife management projects or activities that benefit the public-at-large, with DNR approval; • grooming and maintaining snowmobile or all-terrain trails that are grant-in-aid trails, or other trails open to public use, with DNR approval; • supplies and materials for DNR training and educational programs; • nutritional programs, food shelves, and congregate dining programs primarily for persons who are 62 or older or disabled; • community arts organizations or programs; • humanitarian service recognizing volunteerism or philanthropy; and • acquisition and repair of real property and capital assets (contact the Gambling Control Board for requirements). 	<ol style="list-style-type: none"> 1. Controlled contribution - An organization may not retain any control over any contribution made from gambling funds. The only exception is for expenditures by a 501(c)(3) organization or a 501(c)(4) festival organization to its general fund. 2. Financial gain - A contribution or expenditure may not be made if it results in any monetary, economic, financial, or material benefit to the organization making the contribution or expenditure. 3. Government - An expenditure may not be made for: <ul style="list-style-type: none"> • influencing the nomination or election of a candidate for public office; • promoting or defeating a ballot question; or • any activity intended to influence an election or a governmental decision-making process. 4. Law enforcement - A direct contribution may not be made to a law enforcement or prosecutorial agency. 5. Pension - A contribution may not be made to a government pension or retirement fund, such as a fire relief association. 6. Conflict of interest - A contribution or expenditure may not be made if it is not allowed under the conflict of interest provisions of the Minnesota Nonprofit Corporation Act, Minnesota Statutes, Section 317A.255. 7. Alcohol - An expenditure may not be made for the purchase of any intoxicating liquor, wine, or malt beverages. 8. Fundraising - An expenditure may not be made for fundraising costs, except as allowed for a 501(c)(3) organization or 501(c)(4) festival organization from its general fund. 9. Other organizations - With few exceptions, gambling funds may not be contributed to other organizations or clubs such as veterans, fraternal, Lions, etc. unless it is a 501(c)(3) organization. 10. Other contributions - A contribution may not be made to a 501(c)(3) organization or another entity with the intent or effect of not complying with lawful purpose restrictions or requirements.



*In The
Heart of
Redwood
County*

City of Wabasso

1429 Front Street
P O Box 60
Wabasso MN 56293
E-mail: cwab@redred.com

Phone: 507-342-5519
Fax: 507-342-2213
Minnesota Relay 711 or
1-800-627-3529

APPLICATION FOR ANNUAL BINGO LICENSE

Fee: \$ -0- ; License not required if organization conducts five or fewer events in a calendar year.

License on behalf of : St. Anne's Catholic Church

Phone Number: 507-342-5190

Address: 1052 Cedar Street, Wabasso, MN 56293

The Event Name: St. Anne's Fall Festival

Location of Event: 1052 Cedar Street, Wabasso, MN 56293 (Church property)

Date(s) of Event: February 1, 2026

Contact Person: Kris Tetrick / Candy Sobocinski

Contact's Phone Number: 507-342-5190

Contact's Email: kris@mystcatherines.org or saparishoffice@wabassostannesschool.com

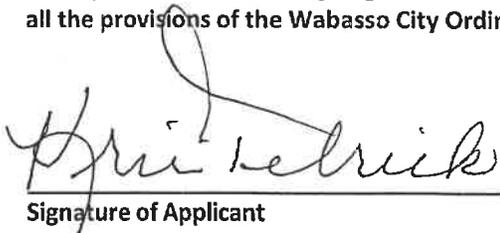
Contact's Address: 36145 US Hwy 71

City/State/Zip: Redwood Falls, MN 56293

The above-mentioned charitable/religious organization hereby applies for a Bingo License under and pursuant to the Wabasso Ordinance 205 and agrees to comply strictly with the provisions of said ordinance.

The above-mentioned charitable organization agrees to waive its Constitutional rights against search and seizure and will freely permit peace officers to inspect its premises and agrees to forfeiture of its license if found to have violated the Wabasso City Ordinance.

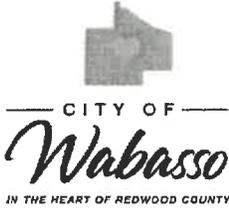
I hereby swear that the foregoing statements are true and correct to the best of my knowledge and that I agree to comply with all the provisions of the Wabasso City Ordinances under which this license is granted.


Signature of Applicant

Kris Tetrick

Printed Name

2026-01-05
Date



City of Wabasso

1429 Front Street
PO Box 60
Wabasso MN 56293

Phone: 507-342-5519
Fax: 507-342-2213
E-mail: brandon@wabasso.org

Date: 12-29-25

Name: Wabasso Area Baseball Association

Address: Baseball field

Phone Number: 320-444-4280 Alternate Phone: _____

E-Mail: nbauna@integritybank.com

Signature of Property Owner: 

Project Permit Needed For: Baseball field grandstand cover over

current bleachers

Estimated Cost of Project: \$93,341.25

**CITY COUNCIL CONSIDERS ALL BUILDING PERMITS AT REGULAR MEETINGS
ALL WORK MUST BE COMPLETED WITHIN 12 MONTHS OF APPROVAL**

1. A land use permit is needed for new structures, additions, fences, patios, decks, sheds, permanent pools, any cement work, etc. if it changes existing dimensions or is newly added to a lot. Remodeling, maintenance or replacement in exactly the same size and shape does not.

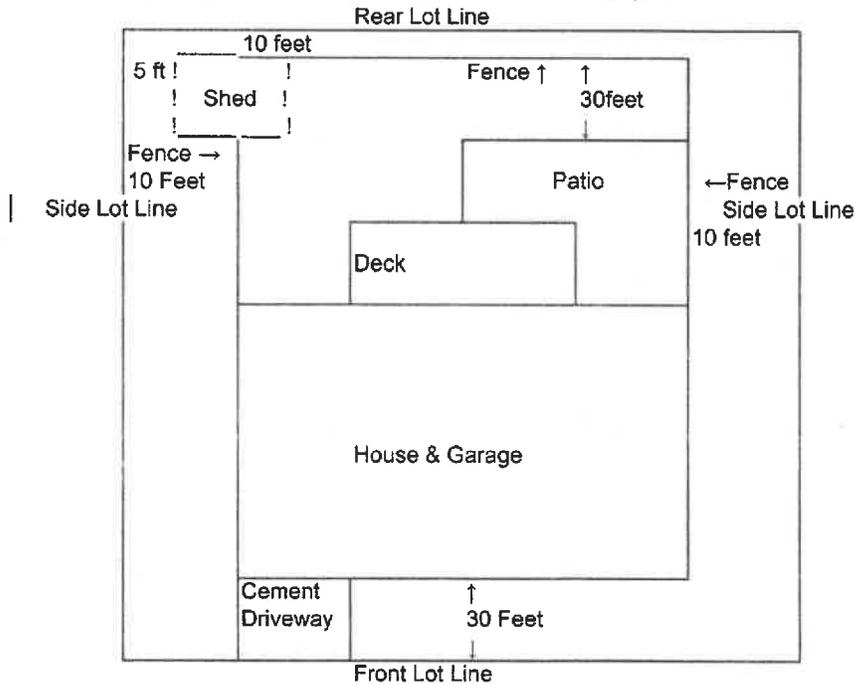
2. Required set-backs and other zoning information can be found in the zoning ordinance. Copies of the Zoning Ordinance can be obtained at the Clerk's office.

Note Lot line and street /curb or alley are NOT the same thing- Measuring from a street or alley must be done based on the Right of Way for that street or alley. Alleys are generally 20ft right of way. To estimate where your rear lot line starts, measure 10 feet from the center of the alley. Streets are not all the same width for the right of way. To begin an estimate of where your lot line is again take half of the right of way and measure from approximately the center line to find your lot line. The city should be able to give you information on the width of the right of way.

Note To be sure your measurements are correct, having a survey done is recommended if the pins marking the corners of the lot are not easily found

3. On all Permits show distance from lot lines to structure, type of structure, estimated cost, address, and name

Example: Name John Jones
Address 999 Main Street
Structure being placed on property Patio & Shed
Estimated Cost \$3,200



THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or Beacon on the Redwood County website or other similar site.



Help Us Build a Better Baseball Field



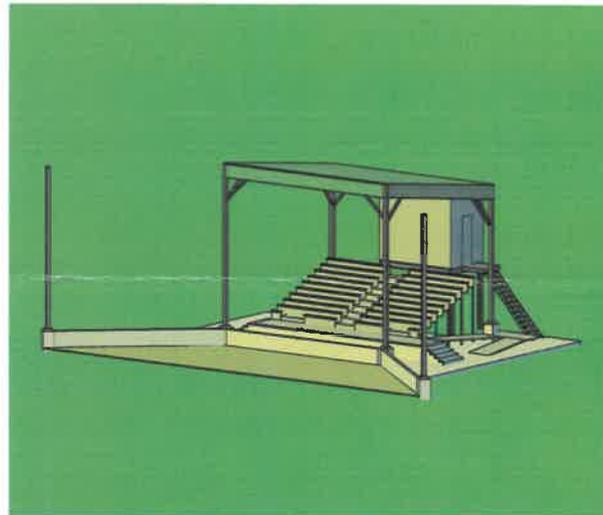
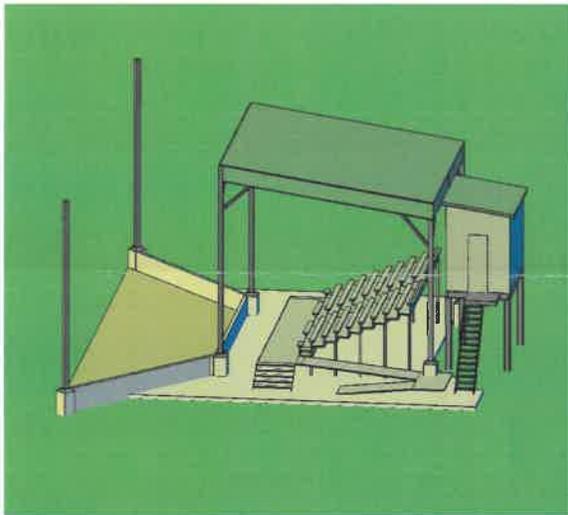
A Permanent Upgrade for Our Players & Community

We are raising funds to construct a **covered seating area**. This project will improve safety, comfort, and game-day operations while creating a facility our community can be proud of for years to come.

The proposed project is a 36' x 45' grandstand cover that will be placed over the existing permanent bleachers. The materials are being made and purchased from Salfer Welding Mfg & Repair LLC. Labor will be provided by Frericks Construction LLC. CEEC INC. will be installing the structure. We have estimates in hand for **\$93,341.25**. Wabasso Area Baseball Association is committing **51%** of the project or **\$47,500**. Our association will continue to fundraise to help fund this project. Every donation brings us one step closer to turning this vision into reality.

 **Our Fundraising Goal \$45,841.25 by March 1st, 2026.**

Project Renderings



Original field conceptual drawings and the basis of our association field vision.



Field project history timeline

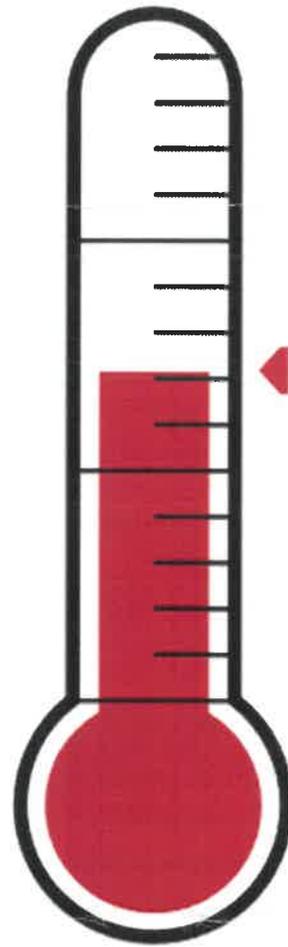
- 2014 - talks started and plans began to take shape
- 2015 - broke ground
- 2016 - first game
- 2018 - Installed lights and concrete pad on visitor side.
- 2019 - Batting cage
- 2020 - Bullpens
- 2022 - Batter's Eye
- 2023 - Concession Stand
- 2024 - Concrete around concession stand
- 2026 – Covered Seating Area???

Contact Information

Nathan Baune
320-444-4280(cell) or 507-342-5111(office)
nbaune@integritybank.com

Fundraising Goal

\$93,341



**Raised
\$47,500**

bloomerang



CITY OF
Wabasso
IN THE HEART OF REDWOOD COUNTY

City of Wabasso

1429 Front Street
PO Box 60
Wabasso MN 56293

Phone: 507-342-5519
Fax: 507-342-2213
E-mail: brandon@wabasso.org

City of Wabasso Tobacco License Application

Business Information

Business Name: SALFERS FOOD CENTER	Business Phone: 507 342 5414
Address: 734 MAIN ST.	City, State, Zip WABASSO, MN 56293
Please Check: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> Other	
Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Renewal	

Applicant Informaiton

Owner of Business: HOLDEN SALFER	Phone: 507 828 9495
Address: 864 PINE ST	City, State, Zip WABASSO
Minnesota Business Tax ID#:	Federal Business Tax ID#:
Bus	Manager's I
Manager's Phone —	Manager's Date of Birth —
Manager's Driver's License Number: —	State of Issuance: —

Applicant Signature: Holden Salfer	Date: 12/31/25
---	-----------------------

For office use only:	
Approved on this _____ day of _____, 20__	
Brad Pitzl , Mayor	Brandon Baune, Clerk

Note: Licenses expire on the last day of the calendar year. License Renewal Applications should be submitted to the city of Wabasso no later than October 31.



CITY OF
Wabasso
IN THE HEART OF REDWOOD COUNTY

City of Wabasso

1429 Front Street
PO Box 60
Wabasso MN 56293

Phone: 507-342-5519
Fax: 507-342-2213
E-mail: brandon@wabasso.org

City of Wabasso Tobacco License Application

Business Information

Business Name: Farmers Coop Oil Company of Renville Wabasso C-Store	Business Phone: 507-342-5145
Address: 180 State Hwy 68	City, State, Zip Wabasso MN 56293
Please Check: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> Other	
Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Renewal	

Applicant Information

Owner of Business: Farmers Coop Oil Company of Renville	Phone: 320-329-8351
Address: 340 DuPont Ave NE, PO Box 250	City, State, Zip Renville MN 56284-0250
Minnesota Business Tax ID#:	Federal Business Tax ID#:
Business: <input checked="" type="checkbox"/>	Manager: Brandon
Manager's Phone: 507-430-2249	Manager's Date of Birth: 2-8-68
Manager's Driver's License Number: C153-059-617-909	State of Issuance: MN

Applicant Signature: <i>Amelia Jaske</i>	Date: 12-29-25
---	-------------------

For office use only:	
Approved on this _____ day of _____, 20__	
<i>Brad Pitzl</i> Mayor	Brandon Baune, Clerk

Note: Licenses expire on the last day of the calendar year. License Renewal Applications should be submitted to the city of Wabasso no later than October 31.



REDWOOD COUNTY SHERIFF'S OFFICE

JASON JACOBSON - SHERIFF

Chief Deputy Sheriff
Katelyn Torgerson

Phone: 507-637-4036
Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Jail Administrator
Matt Luitjens

303 E Third Street
PO Box 47
Redwood Falls, MN 56283-0047

Date: 1/7/2026
To: City of Wabasso
From: Sheriff Jason Jacobson
Re: Activity Report for December 2025

During the month of December deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

Date:	Time:	Description of Call
12/03/2025	0819	Juvenile
12/03/2025	1959	VW -Failure to signal & update information
12/04/2025	1132	Information Only
12/05/2025	0829	Community Policing
12/09/2025	0840	Drugs
12/09/2025	1156	VW – no headlights in rain
12/09/2025	2023	VW - Speed
12/11/2025	1546	VW - Speed
12/16/2025	1515	VW - Speed
12/19/2025	1014	VW – Speed & obstructed plate
12/19/2025	1034	Disturbance
12/19/2025	2205	VW – Speed & Invalid DL
12/19/2025	2345	VW – speed – headlight out – no proof of insurance – driving without a driver license – failure to transfer title
12/21/2025	2344	Suicidal Person
12/22/2025	1137	Welfare Check

12/23/2025	0108	VW – Speed & failure to dim
12/24/2025	1344	Disturbance
12/24/2025	1529	VW – Speed and no current proof of insurance
12/24/2025	1536	VW – Speed and no current proof of insurance
12/24/2025	2148	VW – white light to the rear
12/26/2025	1124	Citation - Speed
12/26/2025	1839	Mental Health
12/28/2025	1146	Found Property
12/28/2025	1623	Theft
12/28/2025	1632	Disturbance
12/28/2025	1839	Assault

If you have any questions, please feel free to contact me.

03 Comp Time

[Print](#) [Attach/Detach Employee](#)

Employee Name	Effective Date	Beginning Balance	YTD Accrued	YTD Taken	Current Balance	Timecard Pay Entry Defaults		
						Control	Method	Expense
BAUNE, BRANDON	06/19/23	0.00	0.00	0.00	0.00	13	007	00024
JENNIGES, JIM M	04/05/21	40.00	0.00	0.00	40.00	13	007	00024
SOBOCINSKI, SCOTT M.	09/17/18	0.46	0.00	0.46	0.00	13	007	00034
ZOLLNER, ANDREW	09/30/24	33.73	0.00	18.81	14.92	13	007	00024

Dec-25

Community Center	Jenniges	Jim	2
Cemetary	Jenniges	Jim	
Athletic Field	Jenniges	Jim	
Baseball Field	Jenniges	Jim	
Council	Jenniges	Jim	1.47
5-Plex	Jenniges	Jim	
EDA	Jenniges	Jim	
Misc	Jenniges	Jim	
Public Works	Jenniges	Jim	12
Sewer	Jenniges	Jim	47.09
Shop	Jenniges	Jim	4.9
Park	Jenniges	Jim	
Streets/Snow Removal	Jenniges	Jim	56.36
Water	Jenniges	Jim	30.34
Vacation/Holiday	Jenniges	Jim	8
5-Plex	Lensing	Gary	0
Community Center	Lensing	Gary	0
EDA	Lensing	Gary	0
Athletic Field	Lensing	Gary	0
Baseball Field	Lensing	Gary	0
Park	Lensing	Gary	0
Shop	Lensing	Gary	0
Cemetary	Lensing	Gary	0
Library	Lensing	Gary	0
Mowing	Lensing	Gary	0
Athletic Field	Zollner	Andrew	1.41
Baseball Field	Zollner	Andrew	
Cemetary	Zollner	Andrew	
City Park	Zollner	Andrew	
Community Center	Zollner	Andrew	10.2
5-Plex	Zollner	Andrew	
Public Works	Zollner	Andrew	0.58
Sewer	Zollner	Andrew	11.13
Shop	Zollner	Andrew	39.16
Streets/Snow Removal	Zollner	Andrew	69.12
Water	Zollner	Andrew	22.38
Holiday/Vacation	Zollner	Andrew	8

Sewer	Water	Streets
4.00	4.00	4.00

Sewer	Water	Streets
0.19	0.19	0.19

Name	Date	hours	jobcode
Jim Jenniges	12/1/2025	4.11	Snow Removal
Jim Jenniges	12/1/2025	1.45	Sewer
Jim Jenniges	12/1/2025	2.65	Water
Jim Jenniges	12/2/2025	5.63	Sewer
Jim Jenniges	12/2/2025	2.85	Streets
Jim Jenniges	12/2/2025	1.08	Water
Jim Jenniges	12/2/2025	1.04	Sewer
Jim Jenniges	12/3/2025	0.58	Sewer
Jim Jenniges	12/3/2025	1.38	Water
Jim Jenniges	12/3/2025	2.88	Sewer
Jim Jenniges	12/3/2025	4.13	Snow Removal
Jim Jenniges	12/5/2025	1.11	Snow Removal
Jim Jenniges	12/5/2025	0.89	Streets
Jim Jenniges	12/6/2025	3	Public Works
Jim Jenniges	12/7/2025	3	Public Works
Jim Jenniges	12/8/2025	0.35	Sewer
Jim Jenniges	12/8/2025	1.81	Snow Removal
Jim Jenniges	12/8/2025	2.55	Water
Jim Jenniges	12/8/2025	3.26	Sewer
Jim Jenniges	12/8/2025	1.88	Water
Jim Jenniges	12/8/2025	1.47	Council Meeting
Jim Jenniges	12/9/2025	4.02	Snow Removal
Jim Jenniges	12/9/2025	2.6	Streets
Jim Jenniges	12/9/2025	4.92	Sewer
Jim Jenniges	12/10/2025	3	Sewer
Jim Jenniges	12/10/2025	2.19	Water
Jim Jenniges	12/10/2025	0.42	Streets
Jim Jenniges	12/10/2025	2.4	Streets
Jim Jenniges	12/11/2025	0.46	Streets
Jim Jenniges	12/11/2025	0.8	Sewer
Jim Jenniges	12/11/2025	1.84	Water
Jim Jenniges	12/11/2025	3.5	Sewer
Jim Jenniges	12/11/2025	1.53	Streets
Jim Jenniges	12/12/2025	1.59	Water
Jim Jenniges	12/12/2025	2.44	Sewer
Jim Jenniges	12/12/2025	0.78	Snow Removal
Jim Jenniges	12/15/2025	2.38	Sewer
Jim Jenniges	12/15/2025	3.52	Water
Jim Jenniges	12/15/2025	3.1	Sewer
Jim Jenniges	12/16/2025	4.9	Shop
Jim Jenniges	12/17/2025	2.06	Sewer
Jim Jenniges	12/17/2025	4.37	Streets
Jim Jenniges	12/17/2025	1.71	Water

Jim Jenniges	12/18/2025	1.38	Sewer
Jim Jenniges	12/18/2025	0.46	Water
Jim Jenniges	12/18/2025	6.67	Streets
Jim Jenniges	12/19/2025	1.17	Snow Removal
Jim Jenniges	12/19/2025	2.46	Water
Jim Jenniges	12/19/2025	1.53	Sewer
Jim Jenniges	12/20/2025	3	Public Works
Jim Jenniges	12/20/2025	2	Community Center
Jim Jenniges	12/21/2025	3	Public Works
Jim Jenniges	12/22/2025	1.09	Streets
Jim Jenniges	12/22/2025	4.17	Sewer
Jim Jenniges	12/22/2025	3.16	Water
Jim Jenniges	12/23/2025	2.62	Sewer
Jim Jenniges	12/23/2025	1.3	Water
Jim Jenniges	12/25/2025	8	Holiday
Jim Jenniges	12/29/2025	10.47	Snow Removal
Jim Jenniges	12/29/2025	1.53	Water
Jim Jenniges	12/30/2025	5.48	Snow Removal
Jim Jenniges	12/30/2025	1.04	Water

Name	Date	hours	jobcode
Andrew Zollner	12/1/2025	5.94	Snow Removal
Andrew Zollner	12/1/2025	1.04	Shop
Andrew Zollner	12/1/2025	2.53	Snow Removal
Andrew Zollner	12/2/2025	2.77	Shop
Andrew Zollner	12/2/2025	2.87	Sewer
Andrew Zollner	12/2/2025	2.48	Streets
Andrew Zollner	12/3/2025	0.43	Shop
Andrew Zollner	12/3/2025	0	Streets
Andrew Zollner	12/3/2025	2.33	Snow Removal
Andrew Zollner	12/3/2025	1.41	Athletic Field
Andrew Zollner	12/3/2025	4.79	Snow Removal
Andrew Zollner	12/4/2025	1.04	Shop
Andrew Zollner	12/4/2025	0.86	Water
Andrew Zollner	12/4/2025	6.39	Shop
Andrew Zollner	12/5/2025	0.66	Sewer
Andrew Zollner	12/5/2025	1.63	Water
Andrew Zollner	12/5/2025	2.61	Snow Removal
Andrew Zollner	12/8/2025	4.83	Snow Removal
Andrew Zollner	12/8/2025	1.85	Community Center
Andrew Zollner	12/8/2025	3.2	Snow Removal
Andrew Zollner	12/9/2025	10.05	Snow Removal
Andrew Zollner	12/10/2025	1.77	Shop
Andrew Zollner	12/10/2025	3.1	Streets
Andrew Zollner	12/10/2025	2.87	Shop
Andrew Zollner	12/11/2025	1.29	Shop
Andrew Zollner	12/11/2025	7.24	Snow Removal
Andrew Zollner	12/13/2025	3	Water
Andrew Zollner	12/14/2025	3	Sewer
Andrew Zollner	12/15/2025	0.75	Shop
Andrew Zollner	12/15/2025	4.53	Community Center
Andrew Zollner	12/15/2025	0.18	Shop
Andrew Zollner	12/15/2025	2.52	Streets
Andrew Zollner	12/15/2025	1.02	Snow Removal
Andrew Zollner	12/16/2025	7.93	Shop
Andrew Zollner	12/17/2025	0.2	Shop
Andrew Zollner	12/17/2025	4.45	Water
Andrew Zollner	12/17/2025	0.67	Shop
Andrew Zollner	12/17/2025	0.58	Public Works
Andrew Zollner	12/17/2025	2.91	Shop
Andrew Zollner	12/18/2025	0.96	Shop
Andrew Zollner	12/18/2025	4.85	Streets
Andrew Zollner	12/22/2025	1.17	Shop
Andrew Zollner	12/22/2025	3.28	Community Center

Andrew Zollner	12/22/2025	4.21	Shop
Andrew Zollner	12/24/2025	3	Water
Andrew Zollner	12/25/2025	8	Holiday
Andrew Zollner	12/25/2025	1.18	Shop
Andrew Zollner	12/25/2025	0.33	Water
Andrew Zollner	12/25/2025	1.6	Sewer
Andrew Zollner	12/26/2025	0.57	Shop
Andrew Zollner	12/26/2025	2.77	Water
Andrew Zollner	12/27/2025	3	Water
Andrew Zollner	12/28/2025	3	Sewer
Andrew Zollner	12/29/2025	8.36	Snow Removal
Andrew Zollner	12/29/2025	0.54	Community Center
Andrew Zollner	12/31/2025	0.83	Shop
Andrew Zollner	12/31/2025	3.34	Water
Andrew Zollner	12/31/2025	3.27	Snow Removal

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Payments Batch 010926PAYCCLBLSJAN26					\$245,650.46
Refer	57047	AMERICAN ENGINEERING TESTIN	-		
Cash Payment	E 320-49810-303	Engineering Fees	Testing Sewer Rehab Proj		\$137.00
Invoice PJI-082499					
Transaction Date	1/9/2026	General Checking	10100	Total	\$137.00
Refer	57048	ANDERSON ELECTRIC OF LAMBE	-		
Cash Payment	E 101-43100-306	Service Contract	Street Light by Babble On and WTP Heater		\$95.00
Invoice 45627					
Cash Payment	E 601-49400-401	Repairs/Maint Buildings	Street Light by Babble On and WTP Heater		\$180.00
Invoice 45618					
Transaction Date	1/9/2026	General Checking	10100	Total	\$275.00
Refer	57049	ANDREW ZOLLNER	-		
Cash Payment	E 101-41400-321	Telephone	December Phone Reimb		\$50.00
Invoice					
Transaction Date	1/9/2026	General Checking	10100	Total	\$50.00
Refer	57050	ARVIG ENTERPRISES, INC.	-		
Cash Payment	E 601-49400-321	Telephone	Phone-300367		\$37.06
Invoice					
Cash Payment	E 601-49400-321	Telephone	Phone-300369		\$86.95
Invoice					
Cash Payment	E 602-49450-321	Telephone	Phone-300368		\$115.66
Invoice					
Cash Payment	E 230-42153-321	Telephone	Phone-300370		\$120.01
Invoice					
Cash Payment	E 101-41400-321	Telephone	Phone-2332003		\$150.26
Invoice					
Transaction Date	1/9/2026	General Checking	10100	Total	\$509.94
Refer	57051	BADGER METER	-		
Cash Payment	E 601-49400-321	Telephone	Cellular-80190852 and 80222032		\$365.93
Invoice					
Cash Payment	E 602-49450-321	Telephone	Cellular-80190852 and 80222032		\$365.92
Invoice					
Transaction Date	1/9/2026	General Checking	10100	Total	\$731.85
Refer	57052	BRANDON BAUNE	-		
Cash Payment	E 101-41400-321	Telephone	December Phone Reimb		\$50.00
Invoice					
Transaction Date	1/9/2026	General Checking	10100	Total	\$50.00
Refer	57053	BOUND TREE MEDICAL	-		
Cash Payment	E 230-42153-217	Other Operating Supplie	Supplies		\$685.14
Invoice 86023069					
Transaction Date	1/9/2026	General Checking	10100	Total	\$685.14
Refer	57054	BOLTON & MENK	-		
Cash Payment	E 320-49810-303	Engineering Fees	Engineering-Sewer Rehab		\$40,770.50
Invoice 382978					
Cash Payment	E 601-49400-303	Engineering Fees	Engineering-WTP		\$5,907.00
Invoice 382979					

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Cash Payment Invoice 382966	E 101-41430-303	Engineering Fees	Engineering-ArcGIS Online Deployment		\$1,406.75
Cash Payment Invoice	E 601-49400-303	Engineering Fees	Engineering-ArcGIS Online Deployment		\$1,406.75
Cash Payment Invoice	E 602-49450-303	Engineering Fees	Engineering-ArcGIS Online Deployment		\$1,406.75
Cash Payment Invoice	E 604-49550-303	Engineering Fees	Engineering-ArcGIS Online Deployment		\$1,406.75
Cash Payment Invoice	E 319-49810-303	Engineering Fees	Engineering-Cedar Street		\$4,877.50
Transaction Date	1/9/2026		General Checking 10100	Total	\$57,182.00
Refer	57055	BURKE TURCK & EQUIPMENT	-		
Cash Payment Invoice INV/2025/01455	E 101-43100-221	Equipment Parts	Supplies		\$105.77
Transaction Date	1/9/2026		General Checking 10100	Total	\$105.77
Refer	57056	CENTRACARE HEALTH	-		
Cash Payment Invoice	E 230-42153-211	ALS Intercept	ALS Intercepts		\$3,800.00
Transaction Date	1/9/2026		General Checking 10100	Total	\$3,800.00
Refer	57057	DVS RENEWAL	-		
Cash Payment Invoice	E 101-43100-430	Miscellaneous (GENER	Registration Renewals-06 Chevy		\$20.25
Cash Payment Invoice	E 101-43100-430	Miscellaneous (GENER	Registration Renewals-2019 Ram		\$20.25
Cash Payment Invoice	E 101-43100-430	Miscellaneous (GENER	Registration Renewals-05 Intl		\$20.25
Cash Payment Invoice	E 101-43100-430	Miscellaneous (GENER	Registration Renewals-84 Ford		\$20.25
Cash Payment Invoice	E 101-43100-430	Miscellaneous (GENER	Registration Renewals-07 Freightliner		\$20.25
Transaction Date	1/9/2026		General Checking 10100	Total	\$101.25
Refer	57058	ECOWATER SYSTEMS	-		
Cash Payment Invoice CSR2304-1-072	E 101-41940-306	Service Contract	Monthly Softner Rent		\$48.00
Cash Payment Invoice SR2304-1-160	E 101-43110-306	Service Contract	Monthly Softner Rent		\$29.00
Transaction Date	1/9/2026		General Checking 10100	Total	\$77.00
Refer	57059	EFAX CORPORATE	-		
Cash Payment Invoice 5770822	E 230-42153-325	Fax Service	Ambulance Fax Service		\$34.99
Transaction Date	1/9/2026		General Checking 10100	Total	\$34.99
Refer	57060	ESRI	-		
Cash Payment Invoice 26325949	E 601-49400-306	Service Contract	Locating Yearly Software		\$403.67
Cash Payment Invoice	E 602-49450-306	Service Contract	Locating Yearly Software		\$403.67

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Cash Payment Invoice	E 604-49550-430	Miscellaneous (GENER	Locating Yearly Software		\$403.66
Transaction Date	1/9/2026		General Checking	10100	Total \$1,211.00
Refer	57061	FARMERS CO-OP OIL COMPANY		-	
Cash Payment Invoice	E 101-43100-212	Motor Fuels	Motor Fuels		\$63.51
Cash Payment Invoice	E 601-49400-212	Motor Fuels	Motor Fuels		\$63.51
Cash Payment Invoice	E 602-49450-212	Motor Fuels	Motor Fuels		\$63.51
Cash Payment Invoice	E 230-42153-212	Motor Fuels	Motor Fuels		\$311.07
Cash Payment Invoice	E 225-42200-212	Motor Fuels	Motor Fuels		\$6.88
Transaction Date	1/9/2026		General Checking	10100	Total \$508.48
Refer	57062	FIRSTNET		-	
Cash Payment Invoice	E 230-42153-321	Telephone 12032025	Ambulance Cellular		\$200.41
Cash Payment Invoice	E 230-42153-321	Telephone 01032026	Ambulance Cellular		\$197.84
Transaction Date	1/9/2026		General Checking	10100	Total \$398.25
Refer	57063	FIRST INDEPENDENT BANK		-	
Cash Payment Invoice	E 405-47110-601	Debt Srv Bond Principal	2017A Principal and Interest		\$27,000.00
Cash Payment Invoice	E 405-47110-611	Bond Interest	2017A Principal and Interest		\$4,603.50
Transaction Date	1/9/2026		General Checking	10100	Total \$31,603.50
Refer	57064	HAWKINS WATER TREATMENT G		-	
Cash Payment Invoice	E 601-49400-216	Chemicals and Chem Pr	Chemicals		\$50.00
Cash Payment Invoice	E 601-49400-216	Chemicals and Chem Pr	Chemicals		\$40.00
Transaction Date	1/9/2026		General Checking	10100	Total \$90.00
Refer	57065	HEIMAN FIRE EQUIPMENT		-	
Cash Payment Invoice	E 225-42200-217	Other Operating Supplie	Helmet Firedome		\$404.74
Transaction Date	1/9/2026		General Checking	10100	Total \$404.74
Refer	57066	JENNIGES GAS & DIESEL INC		-	
Cash Payment Invoice	E 101-43100-404	Repairs/Maint Machiner	Vehicle Repairs/Maint		\$409.81
Cash Payment Invoice	E 601-49400-404	Repairs/Maint Machiner	Vehicle Repairs/Maint		\$409.81
Cash Payment Invoice	E 602-49450-404	Repairs/Maint Machiner	Vehicle Repairs/Maint		\$409.80
Cash Payment Invoice	E 225-42200-404	Repairs/Maint Machiner	Vehicle Repairs/Maint		\$330.14

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Cash Payment	E 225-42200-404	Repairs/Maint Machiner	Vehicle Repairs/Maint		\$574.93
Invoice	24050				
Cash Payment	E 225-42200-404	Repairs/Maint Machiner	Vehicle Repairs/Maint		\$13.74
Invoice	23919				
Transaction Date	1/9/2026	General Checking	10100	Total	\$2,148.23
Refer	57067	JIM JENNIGES			
Cash Payment	E 601-49400-321	Telephone	December Phone Reimb		\$25.00
Invoice					
Cash Payment	E 602-49450-321	Telephone	December Phone Reimb		\$25.00
Invoice					
Transaction Date	1/9/2026	General Checking	10100	Total	\$50.00
Refer	57068	JULIE HIBDEN			
Cash Payment	E 101-41940-311	Refunds	Damage Deposit Return		\$100.00
Invoice					
Transaction Date	1/9/2026	General Checking	10100	Total	\$100.00
Refer	57069	KESTELOOT ENTERPRISES, INC			
Cash Payment	E 101-43100-404	Repairs/Maint Machiner	Kubota Brush Kit		\$997.75
Invoice	RA31304				
Transaction Date	1/9/2026	General Checking	10100	Total	\$997.75
Refer	57070	LEAGUE OF MN CITIES			
Cash Payment	E 101-41400-433	Dues and Subscriptions	2026 Membership Dues		\$1,170.00
Invoice	441738				
Transaction Date	1/9/2026	General Checking	10100	Total	\$1,170.00
Refer	57071	MARCO, INC			
Cash Payment	E 101-41400-306	Service Contract	Monthly Copier Lease		\$200.07
Invoice	40748300				
Transaction Date	1/9/2026	General Checking	10100	Total	\$200.07
Refer	57072	MATHESON TRI-GAS INC			
Cash Payment	E 101-43110-215	Shop Supplies	Supplies		\$83.37
Invoice	32417962				
Transaction Date	1/9/2026	General Checking	10100	Total	\$83.37
Refer	57073	MEADOWLAND FARMERS CO-OP			
Cash Payment	E 101-43100-212	Motor Fuels	Motor Fuels and Heating Fuel		\$1,672.45
Invoice					
Cash Payment	E 101-41940-383	Heat	Motor Fuels and Heating Fuel		\$674.70
Invoice					
Transaction Date	1/9/2026	General Checking	10100	Total	\$2,347.15
Refer	57074	MIDWEST EMS BILLING, LLC			
Cash Payment	E 230-42153-306	Service Contract	Monthly Runs Billed		\$605.00
Invoice	1207				
Transaction Date	1/9/2026	General Checking	10100	Total	\$605.00
Refer	57075	MVTL LABORATORIES			
Cash Payment	E 602-49450-387	Testing	Testing		\$135.01
Invoice	1329902				
Cash Payment	E 602-49450-387	Testing	Testing		\$117.38
Invoice	1338547				

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Transaction Date	1/9/2026	General Checking	10100	Total	\$252.39
Refer	57076 NAPA	-			
Cash Payment	E 101-43110-215 Shop Supplies	Shop Supplies			\$55.06
	Invoice 846387				
Transaction Date	1/9/2026	General Checking	10100	Total	\$55.06
Refer	57077 NORTHLAND TRUST SERVICES	-			
Cash Payment	E 379-47122-601 Debt Srv Bond Principal	2010A and 2013A			\$50,000.00
	Invoice				
Cash Payment	E 379-47210-611 Bond Interest	2010A and 2013A			\$937.50
	Invoice				
Cash Payment	E 307-47110-601 Debt Srv Bond Principal	2010A and 2013A			\$50,000.00
	Invoice				
Cash Payment	E 307-47210-611 Bond Interest	2010A and 2013A			\$775.00
	Invoice				
Transaction Date	1/9/2026	General Checking	10100	Total	\$101,712.50
Refer	57078 NORTHLAND SECURITIES	-			
Cash Payment	E 101-41400-430 Miscellaneous (GENER	Continuing Disclosure Report			\$550.00
	Invoice INV-2103				
Transaction Date	1/9/2026	General Checking	10100	Total	\$550.00
Refer	57079 NORTH STAR TRAINING & CONSU	-			
Cash Payment	E 225-42200-208 Training and Instruction	NFPA Fire 1/2/HazMat Operator			\$6,285.00
	Invoice 528				
Transaction Date	1/9/2026	General Checking	10100	Total	\$6,285.00
Refer	57080 ONE OFFICE SOLUTION	-			
Cash Payment	E 101-41400-201 Accessories (paper, pen	Office Supplies			\$131.25
	Invoice 50596-00				
Cash Payment	E 101-41400-209 Other Office Supplies	Office Supplies			\$53.57
	Invoice 50596-01				
Transaction Date	1/9/2026	General Checking	10100	Total	\$184.82
Refer	57081 PEOPLE SERVICE	-			
Cash Payment	E 601-49400-306 Service Contract	Monthly Water/Sewer Service Contract			\$1,452.50
	Invoice PS-INV109152				
Cash Payment	E 602-49450-306 Service Contract	Monthly Water/Sewer Service Contract			\$1,452.50
	Invoice				
Transaction Date	1/9/2026	General Checking	10100	Total	\$2,905.00
Refer	57082 QUADIENT	-			
Cash Payment	E 101-41400-322 Postage	Postage			\$10.74
	Invoice 62428618				
Transaction Date	1/9/2026	General Checking	10100	Total	\$10.74
Refer	57083 QUADIENT FINANCE USA, INC	-			
Cash Payment	E 101-41400-322 Postage	Postage			\$25.43
	Invoice				
Cash Payment	E 601-49400-322 Postage	Postage			\$25.43
	Invoice				
Cash Payment	E 602-49450-322 Postage	Postage			\$25.43
	Invoice				

CITY OF WABASSO

Payments

Current Period: January 2026

Transaction Date	1/9/2026	General Checking	10100	Total	\$76.29
Refer	57084 REDWOOD CO AUDITOR/TREAS	-			
Cash Payment	E 101-43100-430 Miscellaneous (GENER	2024 Audit Report and Assessment Fees			\$50.00
Invoice	98				
Cash Payment	E 602-49450-430 Miscellaneous (GENER	2024 Audit Report and Assessment Fees			\$236.00
Invoice	164				
Cash Payment	E 319-49810-306 Service Contract	2024 Audit Report and Assessment Fees			\$29.00
Invoice					
Transaction Date	1/9/2026	General Checking	10100	Total	\$315.00
Refer	57085 REDWOOD CO SHERIFFS OFFICE	-			
Cash Payment	E 101-42100-306 Service Contract	November and December Law Enforcement Contract			\$3,660.00
Invoice					
Cash Payment	E 101-42100-306 Service Contract	November and December Law Enforcement Contract			\$3,660.00
Invoice					
Transaction Date	1/9/2026	General Checking	10100	Total	\$7,320.00
Refer	57086 REDWOOD ELECTRIC COOP	-			
Cash Payment	E 101-43160-381 Electricity	Electricity-99865801			\$928.00
Invoice					
Cash Payment	E 101-45170-381 Electricity	Electricity-99865803			\$161.00
Invoice					
Cash Payment	E 101-45200-381 Electricity	Electricity-99865805			\$31.00
Invoice					
Cash Payment	E 101-41940-381 Electricity	Electricity-99865806			\$674.00
Invoice					
Cash Payment	E 602-49450-381 Electricity	Electricity-99865807			\$1,644.00
Invoice					
Cash Payment	E 225-42200-381 Electricity	Electricity-99865808			\$228.00
Invoice					
Cash Payment	E 230-42153-381 Electricity	Electricity-99865808			\$228.00
Invoice					
Cash Payment	E 602-49450-381 Electricity	Electricity-99865810			\$101.00
Invoice					
Cash Payment	E 601-49400-381 Electricity	Electricity-99865811			\$168.00
Invoice					
Cash Payment	E 601-49400-381 Electricity	Electricity-99865812			\$1,139.00
Invoice					
Cash Payment	E 101-45180-381 Electricity	Electricity-99865813			\$87.00
Invoice					
Transaction Date	1/9/2026	General Checking	10100	Total	\$5,389.00
Refer	57087 REDWOOD VALLEY TECH SOLUTI	-			
Cash Payment	E 101-41400-306 Service Contract	Quarterly Care Plan			\$450.00
Invoice	5660				
Transaction Date	1/9/2026	General Checking	10100	Total	\$450.00
Refer	57088 RUNNING SUPPLY INC	-			
Cash Payment	E 101-43110-215 Shop Supplies	Supplies			\$17.45
Invoice	4577151				

CITY OF WABASSO

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Payments

Current Period: January 2026

Cash Payment	E 101-43110-240	Small Tools and Minor E Supplies			\$46.99
Invoice 6164291					
Transaction Date	1/9/2026	General Checking	10100	Total	\$64.44
Refer	57089	SALFER WELDING & MFG	-		
Cash Payment	E 604-49550-530	Improvements Other Th	Catch Basins and Hoses for Plow		\$224.60
Invoice 829363					
Cash Payment	E 101-43100-404	Repairs/Maint Machiner	Catch Basins and Hoses for Plow		\$699.62
Invoice 767081					
Transaction Date	1/9/2026	General Checking	10100	Total	\$924.22
Refer	57090	SLEEPY EYE SPRINKLING	-		
Cash Payment	E 101-45180-306	Service Contract	Baseball Field Winterizing		\$150.00
Invoice 1824					
Transaction Date	1/9/2026	General Checking	10100	Total	\$150.00
Refer	57091	SOUTHWEST SANITATION, INC	-		
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Monthly Sanitation and Dumpster Dumps		\$2,906.13
Invoice					
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Monthly Sanitation and Dumpster Dumps		\$2,906.13
Invoice					
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Monthly Sanitation and Dumpster Dumps		\$140.00
Invoice					
Cash Payment	E 603-49500-315	Sales Tax	Monthly Sanitation and Dumpster Dumps		\$16.58
Invoice					
Cash Payment	E 603-49500-384	Refuse/Garbage Dispos	Monthly Sanitation and Dumpster Dumps		\$85.00
Invoice					
Cash Payment	E 603-49500-315	Sales Tax	Monthly Sanitation and Dumpster Dumps		\$8.29
Invoice					
Transaction Date	1/9/2026	General Checking	10100	Total	\$6,062.13
Refer	57092	STRYKER SALES CORPORATION	-		
Cash Payment	E 230-42153-217	Other Operating Supplie	Procure Service		\$1,655.80
Invoice 9210440388					
Transaction Date	1/9/2026	General Checking	10100	Total	\$1,655.80
Refer	57093	TECH UNLIMITED, LLC	-		
Cash Payment	E 101-41400-306	Service Contract	Monthly Tech Fee		\$681.84
Invoice 10436					
Transaction Date	1/9/2026	General Checking	10100	Total	\$681.84
Refer	57094	VERIZON WIRELESS	-		
Cash Payment	E 101-41400-321	Telephone	City Cellular-Brandon Phone and City Tablet		\$297.28
Invoice					
Cash Payment	E 101-41400-321	Telephone	City Cellular-Andrew's Phone		\$54.50
Invoice					
Cash Payment	E 601-49400-321	Telephone	City Cellular-Jim's Phone		\$27.25
Invoice					
Cash Payment	E 602-49450-321	Telephone	City Cellular		\$27.25
Invoice					
Cash Payment	E 101-41400-321	Telephone	City Cellular		-\$14.75
Invoice					
Transaction Date	1/9/2026	General Checking	10100	Total	\$391.53

CITY OF WABASSO

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Payments

Current Period: January 2026

Refer	57095	VISA	-		
Cash Payment	E 101-41400-321	Telephone	Multiple		\$52.62
Invoice					
Cash Payment	E 101-41400-414	Data Processing Equip	Multiple		\$189.21
Invoice					
Cash Payment	E 101-43100-215	Shop Supplies	Multiple		\$50.94
Invoice					
Cash Payment	E 101-43110-404	Repairs/Maint Machiner	Multiple		\$145.02
Invoice					
Cash Payment	E 101-43110-215	Shop Supplies	Multiple		\$271.20
Invoice					
Transaction Date	1/9/2026	General Checking	10100	Total	\$708.99
Refer	57096	WABASSO COMMUNITY ED	-		
Cash Payment	E 101-45120-306	Service Contract	Summer 2025 Community Ed		\$3,848.23
Invoice	317				
Transaction Date	1/9/2026	General Checking	10100	Total	\$3,848.23

Fund Summary

	10100 General Checking
101 GENERAL FUND	\$24,424.89
225 FIRE	\$7,843.43
230 AMBULANCE	\$7,838.26
307 2013 REFUNDING BONDS	\$50,775.00
319 CEDAR STREET IMPROVEMENTS	\$4,906.50
320 USDA RD Sewer Rehab	\$40,907.50
379 TIF 1-5 2005A TIF BONDS	\$50,937.50
405 2017A TAX ABATEMENT CONTRUCTIO	\$31,603.50
601 WATER FUND	\$11,787.86
602 SEWER FUND	\$6,528.88
603 REFUSE (GARBAGE) FUND	\$6,062.13
604 STORMWATER UTILITY	\$2,035.01
	<u>\$245,650.46</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$245,650.46
Total	\$245,650.46

Checks for Month

10100 General Checking

Since December 2025

Begin Balance (\$51,384.52)

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20251201E00ACH	12/1/2025	-\$120.26	20251201E00AC	UB Receipt Serv 1 Water R	-\$51,264.26
Deposit	20251201E01ACH	12/1/2025	-\$425.18	20251201E01AC	UB Receipt Serv 1 Water R	-\$50,839.08
Deposit	20251201U	12/1/2025	-\$2,449.39	20251201U	UB Receipt Serv 1 Water R	-\$48,389.69
Deposit	120125RECDUMPCC	12/1/2025	-\$264.25	120125RECDUM	4 YARD DUMPSTER	-\$48,125.44
Deposit	20251202E00CC	12/2/2025	-\$140.00	20251202E00CC	UB Receipt Serv 1 Water R	-\$47,985.44
Deposit	20251202U	12/2/2025	-\$1,275.91	20251202U	UB Receipt Serv 1 Water R	-\$46,709.53
Deposit	20251203000	12/3/2025	-\$1,018.30	20251203000	UB Receipt Serv 1 Water R	-\$45,691.23
Deposit	20251204EUACH	12/4/2025	-\$130.00	20251204EUACH	UB Receipt Serv 1 Water R	-\$45,561.23
Deposit	20251204EUCC	12/4/2025	-\$225.48	20251204EUCC	UB Receipt Serv 1 Water R	-\$45,335.75
Deposit	20251204U	12/4/2025	-\$1,564.44	20251204U	UB Receipt Serv 1 Water R	-\$43,771.31
Deposit	20251205EUCC	12/5/2025	-\$124.78	20251205EUCC	UB Receipt Serv 1 Water R	-\$43,646.53
Deposit	20251205U	12/5/2025	-\$1,304.59	20251205U	UB Receipt Serv 1 Water R	-\$42,341.94
Deposit	120525RECDUMPCC	12/5/2025	-\$200.30	120525RECDUM	COLD STORAGE CHAIR	-\$42,141.64
Deposit	20251208EUCC	12/8/2025	-\$124.71	20251208EUCC	UB Receipt Serv 1 Water R	-\$42,016.93
Deposit	20251208U	12/8/2025	-\$972.34	20251208U	UB Receipt Serv 1 Water R	-\$41,044.59
Deposit	120825RECAMB	12/8/2025	-\$1,537.60	120825RECAMB	AMB SERVICES	-\$39,506.99
Deposit	20251209EUCC	12/9/2025	-\$361.02	20251209EUCC	UB Receipt Serv 1 Water R	-\$39,145.97
Deposit	20251209U	12/9/2025	-\$1,836.92	20251209U	UB Receipt Serv 1 Water R	-\$37,309.05
Deposit	120925RECAMBFIRE	12/9/2025	-\$1,817.02	120925RECAMB	AMB SERVICES	-\$35,492.03
Deposit	20251210EUACH	12/10/2025	-\$120.55	20251210EUACH	UB Receipt Serv 1 Water R	-\$35,371.48
Deposit	20251210U	12/10/2025	-\$1,988.15	20251210U	UB Receipt Serv 1 Water R	-\$33,383.33
Deposit	121025RECFIREAMB	12/10/2025	-\$1,200.00	121025RECFIRE	DONATION 2025	-\$32,183.33
Deposit	20251211U	12/11/2025	-\$895.47	20251211U	UB Receipt Serv 1 Water R	-\$31,287.86
Deposit	121125RECRENTALCC	12/11/2025	-\$145.00	121125RECREN	CC RENTAL 2/7/26	-\$31,142.86
Deposit	20251212U	12/12/2025	-\$2,476.00	20251212U	UB Receipt Serv 1 Water R	-\$28,666.86
Deposit	121225RECSAGEDAHL	12/12/2025	-\$1,050.00	121225RECSAG	CC RENTAL FOR WEDDI	-\$27,616.86
Deposit	20251212EUCC	12/15/2025	-\$368.56	20251212EUCC	UB Receipt Serv 1 Water R	-\$27,248.30
Deposit	20251215EUCC	12/15/2025	-\$116.38	20251215EUCC	UB Receipt Serv 1 Water R	-\$27,131.92
Deposit	20251215U	12/15/2025	-\$1,392.82	20251215U	UB Receipt Serv 1 Water R	-\$25,739.10
Deposit	20251216U	12/16/2025	-\$2,431.19	20251216U	UB Receipt Serv 1 Water R	-\$23,307.91
Deposit	121625RECAMBCC	12/16/2025	-\$1,239.65	121625RECAMB	CC RENTAL 1/17/26 - AN	-\$22,068.26
Deposit	20251217EUACH	12/17/2025	-\$210.59	20251217EUACH	UB Receipt Serv 1 Water R	-\$21,857.67
Deposit	20251217U	12/17/2025	-\$1,037.88	20251217U	UB Receipt Serv 1 Water R	-\$20,819.79
Deposit	121725RECAMB	12/17/2025	-\$1,440.00	121725RECAMB	AMB SERVICES	-\$19,379.79
Deposit	20251217U-1	12/17/2025	-\$1,422.86	20251217U-1	UB Receipt Serv 4 Sprinkle	-\$17,956.93
Deposit	20251218EUACH	12/18/2025	-\$123.99	20251218EUACH	UB Receipt Serv 1 Water R	-\$17,832.94
Deposit	20251218U	12/18/2025	-\$389.53	20251218U	UB Receipt Serv 1 Water R	-\$17,443.41
Deposit	121825RECFTBALL	12/18/2025	-\$371.22	121825RECFSOF	30% WATER BILL FOR 20	-\$17,072.19
Deposit	20251219U	12/19/2025	-\$1,814.77	20251219U	UB Receipt Serv 1 Water R	-\$15,257.42
Deposit	20251219U-10	12/19/2025	-\$1,422.86	20251219U-10	UB Receipt Serv 4 Sprinkle	-\$13,834.56
Deposit	121925RECPUBLICSCHWA	12/19/2025	-\$1,670.49	121925RECPUBL	SOFTBALL WATER 2025	-\$12,164.07
Deposit	20251222E000	12/22/2025	-\$115.50	20251222E000	UB Receipt Serv 1 Water R	-\$12,048.57
Deposit	20251222E010	12/22/2025	-\$683.46	20251222E010	UB Receipt Serv 1 Water R	-\$11,365.11
Deposit	20251222E020	12/22/2025	-\$255.46	20251222E020	UB Receipt Serv 1 Water R	-\$11,109.65
Deposit	20251222U	12/22/2025	-\$693.70	20251222U	UB Receipt Serv 1 Water R	-\$10,415.95
Deposit	20251223E000	12/23/2025	-\$158.93	20251223E000	UB Receipt Serv 1 Water R	-\$10,257.02
Deposit	20251223U0	12/23/2025	-\$1,557.08	20251223U0	UB Receipt Serv 1 Water R	-\$8,699.94
Deposit	122325RECKINGAMB	12/23/2025	-\$2,369.59	122325RECKING	6 YARD DUMPSTER	-\$6,330.35
Deposit	20251219AC000	12/23/2025	-\$14,929.13	20251219AC000	UB Receipt Serv 1 Water R	\$8,598.78
Deposit	20251224U	12/24/2025	-\$543.88	20251224U	UB Receipt Serv 1 Water R	\$9,142.66
Deposit	20251226U	12/26/2025	-\$519.47	20251226U	UB Receipt Serv 1 Water R	\$9,662.13
Deposit	122625RECCLARACITY	12/26/2025	-\$947.93	122625RECCLAR	FRANCHISE FEES FOR 2	\$10,610.06
Deposit	20251229EUCC	12/29/2025	-\$238.85	20251229EUCC	UB Receipt Serv 1 Water R	\$10,848.91
Deposit	20251229U	12/29/2025	-\$614.59	20251229U	UB Receipt Serv 1 Water R	\$11,463.50
Deposit	122925RECDONATION	12/29/2025	-\$7,500.00	122925RECDON	DONATION 2025	\$18,963.50
Deposit	122925RECAMB	12/29/2025	-\$1,371.00	122925RECAMB	AMB SERVICES - WBS10	\$20,334.50
Deposit	20251230U	12/30/2025	-\$1,076.36	20251230U	UB Receipt Serv 1 Water R	\$21,410.86
Deposit	123125RECAMB	12/31/2025	-\$2,533.29	123125RECAMB	AMB SERVICES	\$23,944.15

Checks for Month

10100 General Checking

Since December 2025

Begin Balance (\$51,384.52)

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	123125RECLIBBASEBALL	12/31/2025	-\$12,436.88	123125RECLIBB	SCOTT'S 2025 BENEFITS	\$36,381.03
Deposit	20251231U	12/31/2025	-\$863.50	20251231U	UB Receipt Serv 1 Water R	\$37,244.53
Deposit	20251231A000	12/31/2025	\$0.00	20251231A000	UB Receipt Serv 1 Water R	\$37,244.53
027039	BOLTON & MENK	12/23/2025	\$4,306.50	122325PAYRUBI	WTP & Well Upgrade Engi	\$32,938.03
056965	ANDREW ZOLLNER	12/8/2025	\$50.00	120425PAYDEC	Monthly Phone Reimburse	\$32,888.03
056966	ARVIG ENTERPRISES, INC.	12/8/2025	\$509.71	120425PAYDEC	Phone-300367	\$32,378.32
056967	B AND L LAWN & SNOW	12/8/2025	\$400.00	120425PAYDEC	Grass Seed Athletic Parkin	\$31,978.32
056968	BADGER METER	12/8/2025	\$370.26	120425PAYDEC	Monthly Cellular	\$31,608.06
056969	BANYON DATA SYSTEMS	12/8/2025	\$2,120.00	120425PAYDEC	Software Support	\$29,488.06
056970	BG MINNESOTA INC	12/8/2025	\$265.75	120425PAYDEC	Machinery Maintenance Su	\$29,222.31
056971	BORCHS SPORTING GOODS	12/8/2025	\$36.00	120425PAYDEC	Logos for Reflective Shirts	\$29,186.31
056972	BOUND TREE MEDICAL	12/8/2025	\$102.51	120425PAYDEC	Supplies	\$29,083.80
056973	BRANDON BAUNE	12/8/2025	\$50.00	120425PAYDEC	Monthly Phone Reimb	\$29,033.80
056974	CHARLES DAUB	12/8/2025	\$1,000.00	120425PAYDEC	Tank and Land Rent for Slu	\$28,033.80
056975	CNA SURETY	12/8/2025	\$350.00	120425PAYDEC	Clerk's Bond-72614208	\$27,683.80
056976	COLUMN	12/8/2025	\$61.48	120425PAYDEC	Ordinance 256 Notice	\$27,622.32
056977	COUNTRY ENTERPRISES IN	12/8/2025	\$936.97	120425PAYDEC	Christmas Banners	\$26,685.35
056978	ECOWATER SYSTEMS	12/8/2025	\$105.00	120425PAYDEC	Monthly Softner Rent and	\$26,580.35
056979	EFAX CORPORATE	12/8/2025	\$34.99	120425PAYDEC	Ambulance Fax Service	\$26,545.36
056980	ELECTRIC MOTOR COMPAN	12/8/2025	\$496.52	120425PAYDEC	Air Compressor Shop/Fire	\$26,048.84
056981	FARMERS CO-OP OIL COMP	12/8/2025	\$444.32	120425PAYDEC	Motor Fuels	\$25,604.52
056982	GOPHER STATE ONE CALL	12/8/2025	\$4.05	120425PAYDEC	Locates	\$25,600.47
056983	GORDY SERBUS & SONS G	12/8/2025	\$399.84	120425PAYDEC	Granite Fines	\$25,200.63
056984	HAWKINS WATER TREATME	12/8/2025	\$40.00	120425PAYDEC	Chemicals	\$25,160.63
056985	JIM JENNIGES	12/8/2025	\$50.00	120425PAYDEC	Monthly Phone Reimburse	\$25,110.63
056986	KESTELOOT ENTERPRISES	12/8/2025	\$0.00	120425PAYDEC	Kubota Parts	\$25,110.63
056987	MARCO, INC	12/8/2025	\$161.51	120425PAYDEC	Monthly Copier Lease	\$24,949.12
056988	MATHESON TRI-GAS INC	12/8/2025	\$227.04	120425PAYDEC	Supplies	\$24,722.08
056989	MEADOWLAND FARMERS C	12/8/2025	\$88.71	120425PAYDEC	Motor Fuels	\$24,633.37
056990	MIDWEST EMS BILLING, LLC	12/8/2025	\$1,225.00	120425PAYDEC	Monthly Runs Billed	\$23,408.37
056991	MN DEPT OF HEALTH	12/8/2025	\$707.00	120425PAYDEC	4th Qtr Connection Fee	\$22,701.37
056992	MN DEPT OF REVENUE	12/8/2025	\$154.42	120425PAYDEC	State WH	\$22,546.95
056993	MPCA	12/8/2025	\$1,595.00	120425PAYDEC	Water Permit Annual Fee	\$20,951.95
056994	MVTL LABORATORIES	12/8/2025	\$234.76	120425PAYDEC	Testing	\$20,717.19
056995	NAPA	12/8/2025	\$3.66	120425PAYDEC	Sewer Supplies	\$20,713.53
056996	ONE OFFICE SOLUTION	12/8/2025	\$74.75	120425PAYDEC	Office Supplies	\$20,638.78
056997	PEOPLE SERVICE	12/8/2025	\$2,905.00	120425PAYDEC	Monthly Water/Sewer Servi	\$17,733.78
056998	QUADIENT	12/8/2025	\$10.74	120425PAYDEC	Postage	\$17,723.04
056999	QUADIENT FINANCE USA, IN	12/8/2025	\$539.00	120425PAYDEC	Postage	\$17,184.04
057000	RABBIT REPAIR, LLC	12/8/2025	\$709.34	120425PAYDEC	Plow Truck	\$16,474.70
057001	REDWOOD ELECTRIC COOP	12/8/2025	\$4,851.00	120425PAYDEC	Electricity-99865801	\$11,623.70
057002	RUNNING SUPPLY INC	12/8/2025	\$76.26	120425PAYDEC	Misc	\$11,547.44
057003	SCHROEPFER BROTHERS	12/8/2025	\$472.50	120425PAYDEC	Snow Hauling - 3.5 Hrs	\$11,074.94
057004	SOUTHWEST SANITATION, I	12/8/2025	\$3,311.87	120425PAYDEC	Monthly Sanitation and Du	\$7,763.07
057005	TECH RADIUM	12/8/2025	\$431.25	120425PAYDEC	IRIS Alert System Annual F	\$7,331.82
057006	TECH UNLIMITED, LLC	12/8/2025	\$586.84	120425PAYDEC	Monthly Tech Fee	\$6,744.98
057007	VISA	12/8/2025	\$971.25	120425PAYDEC	Multiple	\$5,773.73
057008	WABASSO FIREMENS RELIE	12/8/2025	\$28,465.14	120425PAYDEC	2025 Fire Aid and Supplem	-\$22,691.41
057009	ZIMMERMAN MAINTENANCE	12/8/2025	\$325.00	120425PAYDEC	Blading Alleys	-\$23,016.41
057010	Baune, Jane	12/12/2025	\$6,272.52	PAY20250701.00		-\$29,288.93
057011	Beadell, Amber L	12/12/2025	\$2,576.56	PAY20250701.00		-\$31,865.49
057012	Clark, Gordon	12/12/2025	\$7,724.88	PAY20250701.00		-\$39,590.37
057013	Goblirsch, Timothy	12/12/2025	\$189.32	PAY20250701.00		-\$39,779.69
057014	Guetter, Laura	12/12/2025	\$5,923.00	PAY20250701.00		-\$45,702.69
057015	Haven, Larry	12/12/2025	\$5,028.42	PAY20250701.00		-\$50,731.11
057016	Kampsen, Stacy	12/12/2025	\$4,576.02	PAY20250701.00		-\$55,307.13
057017	Krohn, John	12/12/2025	\$7,046.82	PAY20250701.00		-\$62,353.95
057018	Lanoue, Aidan J	12/12/2025	\$1,214.40	PAY20250701.00		-\$63,568.35

Checks for Month

10100 General Checking

Since December 2025

Begin Balance (\$51,384.52)

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
057019	Lanoué, Becky J.	12/12/2025	\$1,315.99	PAY20250701.00		-\$64,884.34
057020	Lanoué, Justen	12/12/2025	\$2,964.43	PAY20250701.00		-\$67,848.77
057021	Lanoué, Shawn	12/12/2025	\$1,195.93	PAY20250701.00		-\$69,044.70
057022	Lemcke, Randall	12/12/2025	\$1,546.86	PAY20250701.00		-\$70,591.56
057023	Pitzl, Vicky	12/12/2025	\$6,332.33	PAY20250701.00		-\$76,923.89
057024	Prine, Jessica	12/12/2025	\$293.22	PAY20250701.00		-\$77,217.11
057025	Prokosch, Kathryn	12/12/2025	\$6,132.04	PAY20250701.00		-\$83,349.15
057026	Rohlik, Holly	12/12/2025	\$3,689.38	PAY20250701.00		-\$87,038.53
057027	Ruprecht, Tanner	12/12/2025	\$535.63	PAY20250701.00		-\$87,574.16
057028	Salfer, Marsha	12/12/2025	\$4,220.39	PAY20250701.00		-\$91,794.55
057029	Schied, Brian	12/12/2025	\$4,252.72	PAY20250701.00		-\$96,047.27
057030	Schwarzrock, Kyle	12/12/2025	\$3,890.24	PAY20250701.00		-\$99,937.51
057031	Sjoblom, Isaac	12/12/2025	\$711.09	PAY20250701.00		-\$100,648.60
057032	Sobocinski, Scott M.	12/12/2025	\$2,114.81	PAY20250701.00		-\$102,763.41
057033	Ubl, Russ	12/12/2025	\$1,680.77	PAY20250701.00		-\$104,444.18
057034	Wendt, Barbara	12/12/2025	\$4,388.94	PAY20250701.00		-\$108,833.12
057035	Wobschall, Jacob M	12/12/2025	\$212.40	PAY20250701.00		-\$109,045.52
057036	Zollner, Jennifer	12/12/2025	\$6,111.58	PAY20250701.00		-\$115,157.10
057038	RUBIN CONSTRUCTION LLC	12/23/2025	\$286,347.19	122325PAYRUBI	Pay Estimate 2 Draw 4	-\$401,504.29
057040	Altermatt, Chad	12/23/2025	\$369.40	PAY20250204.00		-\$401,873.69
057041	Baumann, Roger	12/23/2025	\$369.40	PAY20250204.00		-\$402,243.09
057042	Guetter, Amanda	12/23/2025	\$369.40	PAY20250204.00		-\$402,612.49
057043	Pitzl, Brad	12/23/2025	\$484.84	PAY20250204.00		-\$403,097.33
057044	Remiger, Mike	12/23/2025	\$369.40	PAY20250204.00		-\$403,466.73
057045	JONTI-CRAFT	12/29/2025	\$8,859.71	122925PAYJONT	2025 TIF Payments	-\$412,326.44
057046	SAFETY&SECURITYCONSUL	12/30/2025	\$4,800.00	123025PAYFIRE	2025 Safety Traning	-\$417,126.44
500486E	Bi-Weekly ACH	12/10/2025	\$5,855.80	PAY20250125.00		-\$422,982.24
500495E	Bi-Weekly ACH	12/24/2025	\$6,017.72	PAY20250126.00		-\$428,999.96
	Deposits	\$88,629.05				
	Checks	-\$466,244.49				
						-\$377,615.44

FILTER: (([Act Year]='2025' and [period] in (12))) and ((true)) and [Cash Act]='10100'