

City of Wabasso
Regular Meeting
Monday, October 13, 2025
5:00 pm

REGULAR MEETING

1. Call to order
2. EDA Update
3. Public Comment *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
4. Engineering Report
 - a. Sanitary Sewer Improvements project
 1. Pay Estimate #13
 2. Amendment #1 to Owner-Engineer Agreement
 3. Consideration in Waiving Liquidated Damages
 4. Bergstrom's Proposal for Restoration
 - b. Water Treatment Plant Improvement and New Well Project
 1. Pay Estimate #2
5. Parks Report
6. Clerk-Treas. / Administrator
7. Street Report
8. Water/Wastewater Report
9. New Business
 - a. Curfew Ordinance
10. Approve Consent Agenda
11. Correspondence
12. Approve Bills
13. Adjourn

CONSENT AGENDA

1. Approve Council Minutes - September 8th, 22nd and 29th 2025.
2. Approve Pay Estimate #13 to MR Paving in the amount of \$483,457.79.
3. Approve Pay Estimate #2 to Bolton & Menk in the amount of \$10,400.25
4. Approve the Application for Road Closure for the Wabasso Commercial Club on December 5th, 2025, for closure of Oak Street for Winterfest.
5. Approve the Application for Road Closure for the Wabasso Commercial Club on December 5th, 2025, for closure of Main Street for Winterfest.
6. Approve the following building permits:
 - a. Mike Greenlee - 772 Main Street
 - b. Dean and Jenny Zollner - 777 Main Street

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, October 13, 2025
Agenda Report**

1. **EDA Update** – Mr. Eichten and Mr. Baune will provide an EDA update.
 - a. **September EDA Minutes**
 - b. **October Financial Reports**
2. **Engineering Report** – Mr. Miller will provide an update on the following:
 - a. **Sanitary Sewer Improvements**
 1. **Pay Estimate #13** - Pay Estimate #12 can be found in the consent agenda. This is for discussion only.
 3. **Revised Owner-Engineer Agreement** – Please see attached revised Owner-Engineer Agreement. This revision is due to added time to the project and will be covered by grant funds.
 4. **Consideration of Waiving Liquidated Damages** – Continued discussions on waiving liquidated damages, and motion to waive.
 5. **Bergstrom’s Proposal for Restoration** – Please see attached proposal from Bergstrom’s for Restoration of the Sewer Rehab Project. Mr. Baune will also provide copy of easement for the council at the meeting. Please approve.
 - b. **Water Treatment Plant and New Well Project**
 1. **Pay Estimate #2** – Pay Estimate #2 can be found in the consent agenda. This is for discussion only.
3. **Parks Report** – Mr. Baune and Mr. Jenniges will provide a brief update.
4. **Clerk/Treas. Administrator’s Report** - Mr. Baune will update the council on various items within the office.
5. **Street Report** – Mr. Baune and Mr. Jenniges will provide a street report.
6. **Water/Wastewater Report** – Mr. Baune and Mr. Jenniges will provide a water/wastewater report.
7. **City Curfew Ordinance** – Please find attached curfew draft. This is for discussion only. Final draft will be provided at the November meeting.
8. **Council Minutes** – Please approve the attached minutes of the September 8th, 22nd and 29th, 2025, council meetings.
9. **Pay Estimate #13** – Please approve Pay Estimate #13 to MR Paving in the amount of \$483,457.79
10. **Application for Street Closure** – Please approve application for street closure from the Wabasso Area Commercial Club for closure of Oak Street on December 5th for Winterfest.
11. **Application for Street Closure** – Please approve application for street closure from the Wabasso Area Commercial Club for Closure of Main Street on December 5th for Winterfest.
12. **Building Permits** – Please approve the following building permits:
 - a. Mike Greenlee – 772 Main Street
 - b. Dean and Jenny Zollner – 777 Main Street
13. **Sheriff’s Report** – Please find attached Sheriff’s Report for September and October.
14. **S&P Global Bond Rating** – Please find attached rating report from S&P Global.
15. **Bills** – Please find attached bills and approve.

**Wabasso EDA
Regular Meeting
Wednesday, September 3, 2025
5:00 p.m.**

The meeting was called to order at 5:05 p.m. with board members Pat Eichten, Brad Pitzl, and Karl Guetter in attendance. Also present was EDA Director Brandon Baune and RADC MVRRA/Program Director McKenzie Fisher.

August Minutes - The minutes of the August 13th, 2025, meeting was approved with a motion by Guetter, second by Pitzl.

Eichten – yes; Pitzl – yes; Guetter - yes

Business Spotlight – Z DoorMen – Mr. Baune noted the spotlight for August on Z DoorMen was in the packet. It was also placed on the website and Facebook.

MN Housing Partnership and First Children’s Finance – Mrs. Taylor spoke about the MN Housing Partnership she is a part of and asked if the EDA wanted to identify any places for future development if we had the opportunity. The EDA noted the parcels specifically set up for duplexes and asked that Mr. Baune follow up with Mrs. Taylor on that information.

Mrs. Taylor also noted upcoming events for childcare providers. She provided flyers and asked Mr. Baune to reach out to providers with the information as well as display them for others to see.

Childcare Update – Mr. Baune noted his conversation with Brienna Mumme. He also noted that he reached out to the local childcare providers in Wabasso for financial information to guide the EDA on grants

2026 Preliminary Budget – Mr. Baune provided a 2026 preliminary budget, highlighting important areas, including rental increases and an increase in the levy from \$5,000 to \$7500. He noted that this was a rough first draft, but recommended approval or a special meeting to discuss further. Motion by Pitzl, second by Guetter to approve the 2026 preliminary budget and levy to the EDA.

Eichten – yes; Pitzl – yes; Guetter - yes

Duplex Update – Mr. Eichten noted that he had reached out to a local contractor for a rough estimate on the duplex. He expects to have this prior to the next meeting.

Additionally, Mr. Guetter spoke to the EDA about another possible way for the city to put up a duplex brought on by a resident in town. It was agreed that Mr. Baune should coordinate with Mr. Novak on speaking with Mr. Guetter about the viability of this option.

Past Due RLF Payments – Mr. Baune noted little change on past due payments. He agreed to let the EDA know between meetings if significant payments are made on past due loans.

Treasurer’s Report – Motion by Guetter, second by Pitzl to approve the Treasurer’s Report.

Eichten – yes; Pitzl – yes; Guetter - yes

Bills – Motion by Pitzl, second by Guetter to approve the August Bills.

Eichten – yes; Pitzl – yes; Guetter - yes

The meeting was adjourned at 5:45 p.m.

Brandon Baune

Director

DRAFT

EDA I

9/30/2025

Balance Sheet

	Balance 8/31/2025	Adj.	Balance 9/30/2025
Assets			
Cash	\$ 433,245.35	8,437.20	\$ 441,682.55
Notes Receivable	\$ 259,290.82	(7,066.04)	\$ 252,224.78
	<u>\$ 692,536.17</u>	<u>1,371.16</u>	<u>\$ 693,907.33</u>
Liabilities			
	\$ -	\$ -	\$ -
	<u>\$ 692,536.17</u>	<u>\$ -</u>	<u>\$ 693,907.33</u>
Assets less Liabilities	\$ -		\$ -

Principal Payments Monthly		Principal Payments Year to Date	
Babble On Bar & Grill	\$ 664.98	Babble On Bar & Grill	\$ 5,876.33
Deem 1	\$ 466.98	Deem 1	\$ 2,784.48
Deem 2	\$ 347.38	Deem 2	\$ 2,071.34
Deem 3	\$ 320.90	Deem 3	\$ 1,591.23
Jonti-Craft 1	\$ 3,877.73	Jonti-Craft 1	\$ 34,614.48
Mid Country Ag Services	\$ 435.59	Mid Country Ag Services	\$ 1,732.95
Safe Storage #2	\$ 438.41	Safe Storage #2	\$ 3,906.57
Wabasso P&H	\$ 514.07	Wabasso P&H	\$ 4,550.61
Total Principal Payments	<u>\$ 7,066.04</u>	Total Principal Payments	<u>\$ 57,127.99</u>
New Loans	\$ -		
	\$ -		
	<u>\$ -</u>		

Income Statement
Income

Interest on Loans Monthly		Interest on Loans Year to Date	
Babble On Bar & Grill	\$ 135.02	Babble On Bar & Grill	\$ 1,273.67
Deem 1	\$ 15.82	Deem 1	\$ 112.32
Deem 2	\$ 9.85	Deem 2	\$ 72.28
Deem 3	\$ 188.21	Deem 3	\$ 954.32
Jonti-Craft 1	\$ 8.08	Jonti-Craft 1	\$ 361.57
Mid Country Ag Services	\$ 47.21	Mid Country Ag Services	\$ 201.85
Safe Storage #2	\$ 44.39	Safe Storage #2	\$ 438.63
Wabasso P&H	\$ 281.42	Wabasso P&H	\$ 2,608.80
Total Interest Payments	<u>\$ 730.04</u>	Total Interest Payments	<u>\$ 3,414.64</u>

Savings Interest	
Quarter 1	\$ -
Quarter 2	\$ -
Quarter 3	\$ 641.12
Quarter 4	\$ -
Total Interest Payments	<u>\$ 641.12</u>

Deposit Error	\$ -
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Expenses	Total Income	\$ 1,371.16
	Interest Payment	\$ -
Total Expense		<u>\$ -</u>
Net Income		<u>\$ 1,371.16</u>

EDA II 9/30/2025

Balance Sheet

	Balance		Balance
	8/31/2025	Adj.	9/30/2025
Assets			
Cash	\$ 161,478.37	705.79	\$ 162,184.16
Notes Receivable	\$ 2,660.82	(475.69)	\$ 2,185.13
Total Assets	\$ 164,139.19	230.10	\$ 164,369.29
Liabilities			
	\$ -		\$ -
Total Liabilities	\$ (164,139.19)		\$ (164,369.29)
Assets less Liabilities	\$ -		\$ -
Principal Payments Monthly			
Jonti-Craft	\$ 119.94		Principal Payments Year to Date
Novak Law	\$ 355.75		Jont-Craft \$ 1,070.51
Total Principal Payments	\$ 475.69		Novak Law \$ 3,169.99
			Total Principal Payments \$ 8,204.90
New Loans			
	\$ -		
	\$ -		
	\$ -		
Income Statement			
Income			
Interest on Loans Monthly			
Jonti-Craft	\$ 0.25		Interest on Loans Monthly
Novak Law	\$ 6.35		Jont-Craft \$ 11.20
Total Interest Payments	\$ 6.60		Novak Law \$ 88.91
			Total Interest Payments \$ 124.08
Savings Interest			
Quarter 1	\$ -		
Quarter 2	\$ -		
Quarter 3	\$ 223.50		
Quarter 4	\$ -		
	<u>\$ 223.50</u>		
Deposit Error	\$ -		
Deposit Error	\$ -		
Total Income	\$ 230.10		
Expenses			
Interest Payment			
Total Expense	<u>\$ -</u>		
Net Income	<u>\$ 230.10</u>		

EDA Monthly Payment Schedule

as of 9/30/2025

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Last Payment</u>	<u>Payment Due</u>
Babble On Bar & Grill	15th	\$ 800.00	3%	\$ 53,342.84	EDA I	11/15/2032	9/15/2025	10/15/2025
DEEM, Inc	21st	\$ 482.80	3%	\$ 5,860.85	EDA I	5/21/2025	9/5/2025	2/21/2025
DEEM, Inc	21st	\$ 357.27	3%	\$ 3,606.70	EDA I	5/21/2025	9/5/2025	3/21/2025
DEEM, Inc	22nd	\$ 509.11	5%	\$ 44,850.29	EDA I	3/21/2034	9/5/2025	1/21/2025
Jonti-Craft	25th	\$ 3,886.28	2.5%	\$ -	EDA I	9/25/2025	9/23/2025	N/A
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 0.55	EDA II	9/25/2025	9/23/2025	9/25/2025
Mid County Ag Services	20th	\$ 242.00	3%	\$ 9,115.37	EDA I	11/20/2028	9/17/2025	10/20/2025
Matt Novak	1st	\$ 362.10	3%	\$ 2,184.58	EDA II	8/4/2026	9/1/2025	10/1/2025
Safe Storage 2	5th	\$ 482.80	3%	\$ 17,317.00	EDA I	10/5/2028	9/1/2025	10/5/2025
Wabasso P&H	1st	\$ 795.49	5%	\$ 67,025.91	EDA I	5/1/2034	9/5/2025	10/1/2025
Totals		\$ 8,038.04		<u>\$ 203,304.09</u>				

EDAI Daily Savings	\$ 441,682.55
EDAII Daily Savings	\$ 162,184.16
EDA-WDC	\$ -
Total Savings	\$ 603,866.71

EDA WDC Savings	
Starting Balnace	\$ -
Interest	
Ending Balance	\$ -

EDA General Fund

Beginning Balance			\$ 192,197.71
Plus Deposits	Outstanding		
	Rev		
		Interest Earning	\$ 94.78
	Exp		
		Novak Law	\$ (84.00)
Ending Balance			<u>\$ 192,208.49</u>

CD # 115009 renewal - Wanda State Bank	\$ 28,883.83
CD #33649 - Renewal 12-9-24- Integrity Bank Plus	\$ 53,188.51
CD Total	<u>\$ 82,072.34</u>

EDA General Total \$ 274,280.83

EDA Dewey Street			
Beginning Balance			\$ 120,016.63
Plus Deposits	Rents		\$ 2,385.00
	interest		\$ 21.23
Less Checks /Outstanding			
	Runnings		\$ -
	Ecowater Systems		\$ (204.50)
	Visa		\$ -
	Ecowater Systems		\$ -
	Visa		\$ -
FUTURE	Deposit from EDA General		
	Payments to General Fund Checking		<u>\$ 122,218.36</u>

This is **EXHIBIT K**, consisting of 2 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated 11/14/2022.

**AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 1**

The Effective Date of this Amendment is: October 13, 2025.

Background Data

Effective Date of Owner-Engineer Agreement: **November 14, 2022**

Owner: **City of Wabasso**

Engineer: **Bolton & Menk, Inc.**

Project: **Sanitary Sewer System Improvements**

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

 X Additional Services to be performed by Engineer

 X Modifications of payment to Engineer

 X Modifications to time(s) for rendering services

Description of Modifications:

Modification of Payment to Engineer –

As a part of Change Order No. 1, there was extra time and costs to observe and administer the project for the work completed in November. The costs were calculated to be \$26,000 for RPR time and \$7,000 for Construction Engineering. These costs were detailed with Change Order No. 1 within the justification provided in MN 1780 Guide 44. At the time, it was decided to wait to see if the remaining construction work in 2025 would be completed in a concise and timely manner. Construction work is projected to continue all the way up to the Final Completion date; therefore, our costs will exceed the original service amounts.

Additional Services -

Bolton and Menk, Inc. will provide design and construction administration for the additional services requested by the City. Additional services include design, preparation of quote packages, and construction administration regarding upcoming work related to the installation of a new blower at the sewer plant, two new generators for both lift stations, and the repair of leaking gaskets in various existing sanitary sewer mains in the Wabasso sewer collection system.

Cost Summary:

Basic Services, Construction Engineering (Change Order No. 1):	+ \$7,000
RPR Services (Change Order No. 1):	+ \$26,000
Additional Basic Services, Construction Engineering (Blower, Generators, etc...):	+ \$51,800
Additional RPR Services (Blower, Generators, etc...):	+ \$33,400
Total Net Change:	= \$118,200

Agreement Summary:

Original agreement amount:	\$ <u>1,198,100.00</u>
Net change for prior amendments:	\$ <u>0.00</u>
This amendment amount:	\$ <u>118,200</u>
Adjusted Agreement amount:	\$ <u>1,311,100</u>

Change in time for services (days or date, as applicable): 365 days: November 14, 2026

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Attachments:

1. Summary of Grant Funds & Expenses
2. Engineering Cost / Tracking Summary – OEA Amendment No. 1

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

ENGINEER:

By: _____
Print name: _____

By: _____
Print name: _____

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____

Summary of Grant Funds & Expenses

Wabasso Sanitary Sewer System Improvements
 City of Wabasso
 BMI Project No.: S13.116937



Date: 10/2/2025

Filepath: H:\WABA\S13116937\7_Construction\E_Pay Applications\Amendment to Owner-Engineer Agreement\116937_Engineer's Estimate for OEA Amendment.xlsx\Summary of Grant Funds

Item No.	Item	Estimated Quantity	Unit	Unit Price	Total Amount	Remaining Grant Funds
REMAINING GRANT FUNDS						
				CONSTRUCTION SAVINGS	\$760,000.00	
				CONTINGENCY & INTEREST SAVINGS	\$550,000.00	
TOTAL ESTIMATED LEFT OVER GRANT FUNDS						\$1,310,000.00
Change Order No. 1						
				BASIC SERVICES - CONSTRUCTION ENGINEERING (40 HOURS)	\$7,000.00	
				RPR, CONSTRUCTION OBSERVATION (200 HOURS)	\$26,000.00	
				SUBTOTAL	\$33,000.00	\$1,277,000.00
Change Order No. 2						
1	AERATION BLOWER	1	LUMP SUM	\$39,684.70	\$39,684.70	
				BASIC SERVICES - STUDY AND REPORT PHASE (6 HOURS)	\$900.00	
				BASIC SERVICES - BIDDING AND NEGOTIATING (20 HOURS)	\$3,000.00	
				BASIC SERVICES - CONSTRUCTION ENGINEERING (10 HOURS)	\$1,500.00	
				RPR, CONSTRUCTION OBSERVATION (10 HOURS)	\$1,500.00	
				ENGINEERING COST	\$6,900.00	
				SUBTOTAL	\$46,584.70	\$1,230,415.30
Lift Station No. 1 Generator Improvements						
2	GENERATOR	1	LUMP SUM	\$100,000.00	\$100,000.00	
3	ELECTRICAL TRANSFORMER + CONDUITS & SUPPLY	1	LUMP SUM	\$30,000.00	\$30,000.00	
4	DISCONNECT ELECTRICAL FROM SEWER TREATMENT PLANT	1	LUMP SUM	\$7,000.00	\$7,000.00	
5	SITE WORK, CONCRETE PAD, & RESTORATION	1	LUMP SUM	\$8,000.00	\$8,000.00	
				CONSTRUCTION COST	\$145,000.00	
				BASIC SERVICES - PRELIMINARY DESIGN PHASE (24 HOURS)	\$4,300.00	
				BASIC SERVICES - FINAL DESIGN PHASE (24 HOURS)	\$4,300.00	
				BASIC SERVICES - BIDDING AND NEGOTIATING (20 HOURS)	\$3,600.00	
				BASIC SERVICES - CONSTRUCTION ENGINEERING (25 HOURS)	\$4,500.00	
				RPR, CONSTRUCTION OBSERVATION (70 HOURS)	\$12,400.00	
				ENGINEERING COST	\$29,100.00	
				SUBTOTAL	\$174,100.00	\$1,056,315.30

Summary of Grant Funds & Expenses

Wabasso Sanitary Sewer System Improvements
 City of Wabasso
 BMI Project No.: S13.116937



Real People. Real Solutions.

Date: 10/2/2025

Filepath: H:\WABA\S13116937\7_Construction\E_Pay Applications\Amendment to Owner-Engineer Agreement\116937_Engineer's Estimate for OEA Amendment.xlsx Summary of Grant Funds

Item No.	Item	Estimated Quantity	Unit	Unit Price	Total Amount	Remaining Grant Funds
Lift Station No. 2 Generator Improvements						
6	GENERATOR	1	LUMP SUM	\$125,000.00	\$125,000.00	
7	ELECTRICAL TRANSFORMER	1	LUMP SUM	\$18,000.00	\$18,000.00	
8	CONDUITS & SUPPLY	1	LUMP SUM	\$27,000.00	\$27,000.00	
9	SITE WORK, CONCRETE PAD, & RESTORATION	1	LUMP SUM	\$20,000.00	\$20,000.00	
				CONSTRUCTION COST	\$190,000.00	
				BASIC SERVICES - PRELIMINARY DESIGN PHASE (30 HOURS)	\$5,400.00	
				BASIC SERVICES - FINAL DESIGN PHASE (30 HOURS)	\$5,400.00	
				BASIC SERVICES - BIDDING AND NEGOTIATING (20 HOURS)	\$3,600.00	
				BASIC SERVICES - CONSTRUCTION ENGINEERING (25 HOURS)	\$4,500.00	
				RPR, CONSTRUCTION OBSERVATION (75 HOURS)	\$13,500.00	
				ENGINEERING COST	\$32,400.00	
				SUBTOTAL	\$222,400.00	\$833,915.30
Sewer Main Gasket Repairs						
10	TRENCHLESS GASKET REPAIR	5	EACH	\$7,500.00	\$37,500.00	
11	LEAKING SEWER TAP - SPOT EXCAVATION REPAIR	4	EACH	\$10,000.00	\$40,000.00	
12	TURF AND GRAVEL SURFACE RESTORATION	1	LUMP SUM	\$8,000.00	\$8,000.00	
				CONSTRUCTION COST	\$85,500.00	
				BASIC SERVICES - STUDY AND REPORT PHASE (16 HOURS)	\$2,400.00	
				BASIC SERVICES - FINAL DESIGN PHASE (16 HOURS)	\$2,400.00	
				BASIC SERVICES - BIDDING AND NEGOTIATING (20 HOURS)	\$3,000.00	
				BASIC SERVICES - CONSTRUCTION ENGINEERING (20 HOURS)	\$3,000.00	
				RPR, CONSTRUCTION OBSERVATION (40 HOURS)	\$6,000.00	
				ENGINEERING COST	\$16,800.00	
				SUBTOTAL	\$102,300.00	\$731,615.30

Summary of Grant Funds & Expenses

Wabasso Sanitary Sewer System Improvements
 City of Wabasso
 BMI Project No.: S13.116937



Date: 10/2/2025

Filepath: H:\WABA\S13116937\7_Construction\E_Pay Applications\Amendment to Owner-Engineer Agreement\[116937_Engineer's Estimate for OEA Amendment.xlsx]Summary of Grant Funds

Item No.	Item	Estimated Quantity	Unit	Unit Price	Total Amount	Remaining Grant Funds
TOTALS					AMOUNT	REMAINING GRANT FUNDS
				CONSTRUCTION COST:	\$460,184.70	
				10% CONTINGENCY:	\$46,020.00	
				TOTAL ESTIMATED CONSTRUCTION COST:	\$506,200.00	
				BASIC SERVICES - STUDY AND REPORT PHASE	\$3,300.00	
				BASIC SERVICES - PRELIMINARY DESIGN PHASE	\$9,700.00	
				BASIC SERVICES - FINAL DESIGN PHASE	\$12,100.00	
				BASIC SERVICES - BIDDING AND NEGOTIATING	\$13,200.00	
				BASIC SERVICES - CONSTRUCTION ENGINEERING	\$20,500.00	
				RPR, CONSTRUCTION OBSERVATION	\$59,400.00	
				ENGINEERING & RPR SUBTOTAL:	\$118,200.00	
				ESTIMATED ADMINISTRATION, LEGAL, TESTING	\$15,000.00	
				TOTAL ESTIMATED PROJECT COST:	\$757,600.00	\$552,400.00

ENGINEERING COSTS / TRACKING SUMMARY - OEA AMENDMENT NO. 1

SANITARY SEWER IMPROVEMENTS PROJECT

CITY OF WABASSO, MN

(Contract Agreement with Bolton & Menk, Inc.)

Date Updated: 10/9/2025

Bolton & Menk, Inc. Project No.: S13.116937

WORK PHASE		Basic Services						RPR	Total	
		Study & Report	Preliminary Design	Final Design	Bidding & Negotiating	Construction	Post-Construction			Total Basic Services
		C.2.01.A.1.a	C.2.01.A.1.b	C.2.01.A.1.c	C.2.01.A.1.d	C.2.01.A.1.e	C.2.01.A.1.f			C.2.01.A.1
CONTRACT AGREEMENT AMOUNT		\$130,000.00	\$228,100.00	\$228,100.00	\$65,200.00	\$114,200.00	\$16,000.00	\$781,600.00	\$416,500.00	\$1,198,100.00
AMENDMENT NO. 1		\$3,300.00	\$9,700.00	\$12,100.00	\$13,200.00	\$20,500.00	-	\$58,800.00	\$59,400.00	\$118,200.00
NEW CONTRACT AMOUNT		\$133,300.00	\$237,800.00	\$240,200.00	\$78,400.00	\$134,700.00	\$16,000.00	\$840,400.00	\$475,900.00	\$1,316,300.00
Invoice No.	Invoice Date									
0224842	10/31/2018	\$2,000.00						\$2,000.00		\$2,000.00
0226214	11/30/2018	\$607.50						\$607.50		\$607.50
0228037	12/31/2018	\$2,112.00						\$2,112.00		\$2,112.00
0229224	1/31/2019	\$1,465.00						\$1,465.00		\$1,465.00
0230130	2/28/2019	\$939.50						\$939.50		\$939.50
0231129	3/25/2019	\$5,851.00						\$5,851.00		\$5,851.00
0232732	4/30/2019	\$3,025.00						\$3,025.00		\$3,025.00
0233891	5/31/2019	\$6,058.50						\$6,058.50		\$6,058.50
0235483	6/28/2019	\$5,113.00						\$5,113.00		\$5,113.00
0236698	7/25/2019	\$7,675.50						\$7,675.50		\$7,675.50
0238427	8/28/2019	\$6,926.50						\$6,926.50		\$6,926.50
0239805	9/25/2019	\$3,018.50						\$3,018.50		\$3,018.50
0246919	2/26/2020	\$1,208.00						\$1,208.00		\$1,208.00
0251292	5/29/2020	\$2,203.50						\$2,203.50		\$2,203.50
0252801	6/29/2020	\$1,780.00						\$1,780.00		\$1,780.00
0260864	11/30/2020	\$18,000.00						\$18,000.00		\$18,000.00
0262417	12/31/2020	\$27,000.00						\$27,000.00		\$27,000.00
0264310	1/29/2021	\$35,016.50	\$983.50					\$36,000.00		\$36,000.00
0275044	8/31/2021		\$4,500.00					\$4,500.00		\$4,500.00
0309778	3/31/2023		\$222,616.50					\$222,616.50		\$222,616.50
0311505	4/28/2023			\$114,050.00				\$114,050.00		\$114,050.00
0313413	5/31/2023			\$57,025.00				\$57,025.00		\$57,025.00
0315412	6/29/2023			\$11,405.00				\$11,405.00		\$11,405.00
0317959	7/31/2023			\$22,810.00				\$22,810.00		\$22,810.00
0319764	8/31/2023			\$22,810.00				\$22,810.00		\$22,810.00
0321690	9/29/2023				\$16,300.00			\$16,300.00		\$16,300.00
0323938	11/3/2023				\$32,600.00			\$32,600.00		\$32,600.00
0325889	11/30/2023				\$9,780.00			\$9,780.00		\$9,780.00
0327682	12/28/2023				\$6,520.00			\$6,520.00		\$6,520.00
0331792	2/29/2024					\$3,426.00		\$3,426.00		\$3,426.00
0333808	3/29/2024					\$10,278.00		\$10,278.00	\$6,560.50	\$16,838.50
0335302	4/30/2024					\$6,852.00		\$6,852.00	\$16,251.00	\$23,103.00
0337740	5/31/2024					\$7,994.00		\$7,994.00	\$32,007.50	\$40,001.50
0339822	6/28/2024					\$11,420.00		\$11,420.00	\$40,628.00	\$52,048.00
0342298	7/31/2024					5,710.00		\$5,710.00	\$56,521.50	\$62,231.50
0345029	8/30/2024					9,136.00		\$9,136.00	\$44,186.00	\$53,322.00
0347024	9/30/2024					7,994.00		\$7,994.00	\$33,160.50	\$41,154.50
0349294	10/31/2024					5,710.00		\$5,710.00	\$37,766.00	\$43,476.00
0351031	11/27/2024					9,136.00		\$9,136.00	\$38,676.50	\$47,812.50
0353447	12/31/2024					6,852.00		\$6,852.00	\$23,717.50	\$30,569.50
0356132	1/31/2025					11,420.00		\$11,420.00	\$4,071.00	\$15,491.00
0361685	4/29/2025					2,284.00		\$2,284.00	\$4,501.00	\$6,785.00
0363630	5/23/2025					2,284.00		\$2,284.00	\$0.00	\$2,284.00
0366231	6/24/2025					4,568.00		\$4,568.00	\$7,630.00	\$12,198.00
0369034	7/31/2025					3,426.00		\$3,426.00	\$32,687.00	\$36,113.00
0371290	8/21/2025					5,710.00		\$5,710.00	\$26,575.00	\$32,285.00
0374536	9/24/2025							\$0.00	\$11,559.00	\$11,559.00
								\$0.00		\$0.00
Total Invoiced to Date		\$130,000.00	\$228,100.00	\$228,100.00	\$65,200.00	\$114,200.00	\$0.00	\$765,600.00	\$416,498.00	\$1,182,098.00
Contract Balance		\$3,300.00	\$9,700.00	\$12,100.00	\$13,200.00	\$20,500.00	\$16,000.00	\$74,800.00	\$59,402.00	\$134,202.00

09-04-2025

To City of Wabasso

In order to facilitate a timely closing of restoration to our property we have obtained an estimate of cost to replace trees and bushes removed during the sewer project. Restoration was agreed to in easement dated 04-01-2023.

We propose we are willing to take a cash settlement. This would save the cost of labor from the estimate (\$1,500⁰⁰) and also watering issues. Total of request then would be materials 4,496⁰⁰
+ labor 331

total 4,827⁰⁰

Thank you!
Björström
885 Pine St
Wabasso, MN

Draft Curfew Ordinance:

Subd. 1. **Curfew - Minors Under the Age 16.** It is unlawful for any minor person under the age of 16 to be or loiter upon the streets or public places between the hours of 10:00 p.m. and 6:00 a.m.

Subd. 2. **Curfew - Parents and Guardians.** It is unlawful for any parent, guardian or other person having the legal care or custody of any minor person to allow or permit the minor person to be or loiter upon the streets or public places in violation of this section unless the minor is accompanied by a person of lawful age having the minor person in charge. Provided, however, that if the minor person has a written permit stating the time within which permission is granted to be upon the streets or public places, dated and signed by the parent or guardian of the minor, this section shall not apply.

Subd. 3. **Curfew - Places of Amusement, Entertainment or Refreshment.** It is unlawful for any person operating, or in charge of, any place of amusement, entertainment or refreshment or other place of business, to allow or permit any minor person to be or loiter in such place in violation of this section unless the minor is accompanied by a person of lawful age having the minor person in charge. This division shall not be construed to permit the presence, at any time, of any person under age in any place where his or her presence is otherwise prohibited by law.

Subd. 4. **Exceptions.** The curfew shall not apply to any students under the age of 18 years who are lawfully attending, going to or returning from school, church or community sponsored athletic, musical or social activities or events or employment.

Minutes
City Council
Monday, September 8th, 2025
5 pm

The meeting opened with the recitation of the pledge of allegiance.

Mayor Pitzl called the meeting to order at 5:00 p.m. with council members Roger Baumann and Mike Remiger present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, Engineer Matt Miller, and Pat Eichten

EDA Update – Mr. Eichten provided the EDA update. He noted that options for helping daycares were still being discussed. He also noted that the EDA is reviewing options for building a duplex with new developments.

Engineering Report – Mr. Miller provided the engineering report which included the following items:

1. **Sanitary Sewer System** – Mr. Miller noted the following items:
 - a. **Seeding Issues** – Mr. Miller noted issues with the seeding company, noting that they threatened to leave the jobsite permanently. They got back on-site Saturday with the intent on finishing prior to the seeding window closing on the 20th of September.
 - b. **Change Order 2** – Mr. Miller noted that change order #2 pertains the blower. The change order will not move the due dates on other items such as seeding. Motion by Remiger, second by Baumann to approve Change Order 2 contingent on approval by Rural Development.
Pitzl – yes; Baumann – yes; Remiger – yes.
 - c. **Amendment #1 to the Owner Engineers Agreement** – It was agreed to wait on this until there was more clarity on the additional with remaining grant funds.
2. **Water Treatment Plant and New Well Project** – Mr. Miller noted that contractors are still waiting on materials. There is no definitive timeframe for the water plant going offline.

The meeting was closed at 5:52 p.m. for legal advice.

The meeting was reopened at 6:05 p.m.

Curfew Ordinance – Mr. Novak presented the idea of the city adding a curfew ordinance. He noted seeing young children out at night well past dark. Additionally, the city has also received similar complaints. It was the consensus of the council to have an ordinance drafted for next month's meeting.

Clerk/Treasurer/Administrator – Mr. Baune provided the CTA Report which included the following item:

1. **LINC Redwood County** – Mr. Baune reminded the council that he would be out on Tuesday, September 9th for LINC Redwood County training and that the office would be closed in the afternoon.

Street Report – Mr. Baune provided a brief street update where he noted that the remaining curb painting will be completed within a week or so.

Water/Wastewater Report – Mr. Baune provided a brief water/wastewater report which included the following items:

1. **Flushing** – Mr. Jenniges began flushing and will continue until complete.
2. **Lead/Copper Results** – Mr. Baune noted that the city passed their lead/copper test again. With the recent positive results, the city can now test less often.

2025 Budget – Mr. Baune noted that he was working on the first-draft budget and recommended that a special meeting be scheduled to discuss. Additionally, he recommended another meeting before the 30th to approve our preliminary levy and set the Truth-in-Taxation hearing in December. It was the consensus of the council to hold a meeting on the 22nd and 29th of September.

Additional Miscellaneous Items - Other items noted by the council at this point in the meeting are as follows:

1. **Curb Painting at Public School** – It was noted that this was still needed.
2. **Phones** – The council asked that Mr. Baune look research pricing for the city to provide city employees with phones, rather than giving them a stipend.
3. **Landscaping at Firehall** – It was noted that the dirt and rock piles too high along the firehall has results in water getting in with heavy rainfall. Public Works department to level that out.
4. **Outlets in Community Center** – It was noted that the 220 outlets in the community center were not working properly during the ambulance fundraiser. Call an electrician to have these fixed.

Consent Agenda – Motion by Baumann, second by Remiger to approve consent agenda as follows:

1. Approve Council Minutes – August 11th, 2025
2. Approve Pay Estimate #12 to M.R. Paving in the amount of \$39,976.72.
3. Approve the Application for Road Closure for the Wabasso High School Homecoming Parade on September 27th.
4. Approve the Estimate from Wabasso Plumbing & Heating in the amount of \$3,494.13 for a dehumidifier in the Fire Hall

Pitzl – yes; Baumann – yes; Remiger - yes

City Bills – Motion by Remiger, second by Baumann to approve the bills as follows:

General Checking

101 General Fund	\$77,361.27
225 Fire	\$518.41
230 Ambulance	\$6,194.23
320 USDA RD Sewer Rehab	\$36,113.00
601 Water	\$57,447.69
602 Sewer	\$9,164.22
604 Stormwater Utility	<u>\$3,149.21</u>
Total Checks	\$189,948.03

Pitzl – yes; Baumann – yes; Remiger - yes

The meeting was adjourned at 6:45 p.m. with a motion by Remiger and second by Baumann.

Pitzl – yes; Baumann – yes; Remiger - yes

Brandon Baune

Clerk/Treasurer Administrator

DRAFT

Minutes
City Council
Monday, September 22, 2025
5 pm

The meeting opened with the recitation of the pledge of allegiance.

Mayor Pitzl called the meeting to order at 5:00 p.m. with council members Chad Altermatt, Roger Baumann, and Mike Remiger present.

Also present was Clerk/Treasurer/Administrator Brandon Baune.

2026 Budget and Preliminary Levy Review – Mr. Baune presented the council with a draft of the 2026 Budget, including the Preliminary Levy. He noted the following items:

1. Preliminary 10% increase in General Fund Levy, and an 8.38% increase overall.
2. Preliminary \$7,500 EDA Levy, an increase from \$5,000 for many years.
3. Preliminary 3.5% increase in salaries, primarily determined by recent inflationary numbers.
4. Preliminary 5% increase in sewer and water rates. Rate increases are necessary and were previously agreed upon to pay water and sewer Revenue Bonds. Mr. Baune noted that there were still shortfalls in the water and sewer fund but planned further work to find additional savings. A final recommendation would be made at the meeting on the 29th, but rates do not need to be finalized until the new year.

Other Items discussed include the following:

1. Technology Upgrades and Changes – Mr. Baune noted that Troy Walsh from the League of MN Cities joined him for their annual Loss Control meeting. This year focused on Cyber Security. Mr. Baune will be working with Troy and Chad from Tech Unlimited to work on policies to ensure proper handling of equipment, software, and other issues regarding technology. Mr. Baune also noted that he would be researching city employees getting work phones prior to the next council meeting.

2. Brandon's Vacation – Mr. Baune noted that he had scheduled a short trip and would be out of the office Thursday and Friday, September 25th and 26th, with plans to close the office Thursday afternoon. It was the consensus of the council to approve the vacation and plans for the office during that time.

3. Liquidated Damages Sewer Rehab Project – Mr. Baune noted that M.R. Paving had reached out to inquire whether the council had interest in waiving liquidated damages incurred as seeding was not done on the project before the completion date of 8/31/2025. After some discussion, it was the consensus of the council to table the conversation for a vote at the next regularly scheduled meeting on October 13th.

3. Taft Law Invoice – Mr. Baune presented an invoice from Taft Law in the amount of 12,000 for legal services on bond 2025C for the Water Treatment Plan and New Well Upgrade Project. He noted that Taft Law had requested we pay the bill before the end of the month due to their fiscal year end. Motion by Altermatt, second by Baumann to approve the bill in the amount of \$12,000.

Pitzl – yes; Altermatt – yes; Baumann – yes; Remiger - yes

The meeting was adjourned at 6:15 p.m.

Brandon Baune
Clerk/Treasurer Administrator

DRAFT

Minutes
City Council
Monday, September 29, 2025
5 pm

The meeting opened with the recitation of the pledge of allegiance.

Mayor Pitzl called the meeting to order at 5:00 p.m. with council members Amanda Guetter, Roger Baumann, and Mike Remiger present.

Roger Baumann joined the meeting at 5:10 p.m.

Also present was Clerk/Treasurer/Administrator Brandon Baune.

2026 Budget and Preliminary Levy Review – Mr. Baune presented the council with an updated draft of the 2026 Budget, including the Preliminary Levy, which remained the same from the previous budget meeting. He noted minor changes since last week, including the recommendation of a 10% increase in sewer fees to offset the costs of the bonds for the Sewer Rehab project. He noted that more work was needed, including finding areas where money could be saved.

Resolution 9-2025 Setting the Preliminary 2025 Proper Tax Levy and Setting the Truth-in-Taxation Hearing – Motion by Guetter, second by Remiger to approve Resolution 9-2025 Setting the Preliminary 2025 Property Tax Levy for Taxes Collectible in 2026 and Adopting the 2026 Preliminary Budget and Setting the Truth in Taxation Hearing for December 15th at 6:00 p.m.

Pitzl – yes; Guetter – yes; Baumann – yes; Altermatt - yes

The meeting was adjourned at 5:12 p.m. with a motion by Baumann and second by Guetter.

Pitzl – yes; Guetter – yes; Baumann – yes; Altermatt - yes

Brandon Baune

Clerk/Treasurer Administrator



Real People. Real Solutions.

1243 Cedar Street NE
Sleepy Eye, MN 56085

Ph: (507) 794-5541
Fax: (507) 794-5542
Bolton-Menk.com

October 9, 2025

VIA E-MAIL

Matt Mathiowetz
M.R. Paving and Excavating, Inc.
2020 N. Spring Street
P.O. Box 787
New Ulm, MN 56073-0787

RE: Partial Pay Estimate No. 13
Sanitary Sewer System Improvements
City of Wabasso
BMI Project No. S13.116937

Dear Matt:

Attached is Partial Pay Estimate No. 13 for the referenced project.

Please print and review the enclosed Partial Pay Estimate No. 13 for the referenced project. If acceptable, sign the summary page of the pay estimate, scan the entire partial pay estimate and email the electronic copy back to our office for further processing.

Please contact our office with any questions or comments regarding this pay estimate.

Sincerely,
Bolton & Menk, Inc.

Matthew C. Miller, P.E.

MCM/jlj

Enclosure

cc: Brandon Baune, City Clerk / Treasurer Administrator

Contractor's Application for Payment

Owner: City of Wabasso	Owner's Project No.: S13.116937
Engineer: Bolton & Menk, Inc.	Engineer's Project No.: S13.116937
Contractor: MR Paving & Excavating Inc.	Contractor's Project No.: 24-1001
Project: Sanitary Sewer System Improvements	
Contract: Sanitary Sewer, Lift Station, Aggregate Base, Bituminous Paving, Concrete Curb & Gutter, Concrete Sidewalk & Driveways, Turf Restoration & Related Appurtenances	
Application No.: 13	Application Date: 9/26/2025
Application Period: From 8/29/2025 to 9/26/2025	

1. Original Contract Price		\$	8,844,329.26
2. Net change by Change Orders		\$	-
3. Current Contract Price (Line 1 + Line 2)		\$	8,844,329.26
4. Total Work completed and materials stored to date		\$	8,092,624.66
(Sum of Column H Unit Price Total and Column M Stored Materials)		\$	8,092,624.66
5. Retainage			
a. 1% X \$ 8,092,624.66 Work Completed		\$	80,926.25
b. - X \$ - Stored Materials		\$	-
c. Total Retainage (Line 5.a + Line 5.b)		\$	80,926.25
6. Amount eligible to date (Line 4 - Line 5.c)		\$	8,011,698.41
7. Less previous payments		\$	7,528,240.62
8. Amount due this application		\$	483,457.79
9. Balance to finish, including retainage (Line 3 - Line 4)		\$	751,704.60

Contractor's Certification
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: _____

Signature: _____ **Date:** _____

Name: _____ **Title:** _____

Recommended by Engineer	Approved by Owner
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

Approved by Funding Agency

By: _____ **By:** _____

Name: _____ **Name:** _____

Title: _____ **Title:** _____

Date: _____ **Date:** _____

Partial Pay Estimate No.:

SANITARY SEWER SYSTEM IMPROVEMENTS

CITY OF WABASSO

WABASSO, MN

BMI PROJECT NO.: S13.116937

FILEPATH: H:\WABA\S13116937\ Construction\E_Pay Applications\116937 IRA - Master.xlsm\Estimate

WORK COMPLETED THROUGH 10/3/2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$1,211,631.39	1	LUMP SUM \$1,211,631.39	0.92	LUMP SUM \$1,114,700.88	1.00	LUMP SUM \$1,211,631.39
2	LIFT STATION	\$472,843.08	1	LUMP SUM \$472,843.08	1.00	LUMP SUM \$472,843.08	1.00	LUMP SUM \$472,843.08
3	GRUBBING	\$212.87	25	EACH \$5,321.75	14	EACH \$2,980.18	14	EACH \$2,980.18
4	REMOVE SANITARY SEWER MANHOLE & CASTING	\$674.05	45	EACH \$30,332.25	46	EACH \$31,006.30	46	EACH \$31,006.30
5	REMOVE STORM SEWER MANHOLE & CASTING	\$675.49	4	EACH \$2,701.96	4	EACH \$2,701.96	4	EACH \$2,701.96
6	REMOVE LIFT STATION & CONTROL PANNEL	\$15,842.40	1	EACH \$15,842.40	1	EACH \$15,842.40	1	EACH \$15,842.40
7	REMOVE VALVE VAULT	\$3,315.74	1	EACH \$3,315.74	1	EACH \$3,315.74	1	EACH \$3,315.74
8	REMOVE FLUSHING CISTERN	\$1,657.88	2	EACH \$3,315.76	2	EACH \$3,315.76	2	EACH \$3,315.76
9	REMOVE CURB AND GUTTER	\$4.37	2800	LIN FT \$12,236.00	1871	LIN FT \$8,176.27	1,871	LIN FT \$8,176.27
10	REMOVE CONCRETE WALK	\$1.47	3131	SQ FT \$4,602.57	2895	SQ FT \$4,255.65	2,895	SQ FT \$4,255.65
11	REMOVE CONCRETE DRIVEWAY PAVEMENT	\$9.40	729	SQ YD \$6,852.60	568	SQ YD \$5,339.20	568	SQ YD \$5,339.20
12	SALVAGE GUARD POSTS	\$131.88	18	EACH \$2,373.84	18	EACH \$2,373.84	18	EACH \$2,373.84
13	SALVAGE & REINSTALL CHAIN LINK FENCE & POSTS	\$43.72	152	LIN FT \$6,645.44	152	LIN FT \$6,645.44	152	LIN FT \$6,645.44
14	COMMON EXCAVATION (P)	\$27.58	9990	CU YD \$275,524.20	9990	CU YD \$275,524.20	9,990	CU YD \$275,524.20
15	SUBGRADE EXCAVATION (EV)	\$21.23	2156	CU YD \$45,771.88	1442	CU YD \$30,613.66	1,442	CU YD \$30,613.66
16	STABILIZING AGGREGATE (CV)	\$60.51	703	CU YD \$42,538.53	0	CU YD \$0.00	0	CU YD \$0.00
17	SALVAGE TOPSOIL FROM STOCKPILE (LV)	\$28.13	453	CU YD \$12,742.89	472	CU YD \$13,277.36	472	CU YD \$13,277.36
18	COMMON TOPSOIL BORROW (LV)	\$53.21	2474	CU YD \$131,641.54	871	CU YD \$46,345.91	1,152	CU YD \$61,297.92
19	3/4" MINUS GRANITE ROCK	\$59.11	35	TON \$2,068.85	23	TON \$1,359.53	23	TON \$1,359.53
20	AGGREGATE BASE, CLASS 5	\$26.67	23447	TON \$625,331.49	20491	TON \$546,494.97	20,523	TON \$547,348.41
21	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	\$143.28	1439	TON \$206,179.92	1501	TON \$215,063.28	1,501	TON \$215,063.28
22	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (2;B)	\$140.08	2392	TON \$335,071.36	2375	TON \$332,690.00	2,375	TON \$332,690.00
23	1.5" PVC SUMP PUMP PIPE (SCHEDULE 40)	\$34.00	150	LIN FT \$5,100.00	67	LIN FT \$2,278.00	67	LIN FT \$2,278.00
24	CURB INLET DESIGN SPECIAL	\$398.39	3	EACH \$1,195.17	2	EACH \$796.78	6	EACH \$2,390.34
25	4" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$29.60	200	LIN FT \$5,920.00	113	LIN FT \$3,344.80	113	LIN FT \$3,344.80
26	6" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$40.00	200	LIN FT \$8,000.00	25	LIN FT \$1,000.00	25	LIN FT \$1,000.00
27	8" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$52.40	300	LIN FT \$15,720.00	147	LIN FT \$7,702.80	147	LIN FT \$7,702.80
28	10" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$62.40	100	LIN FT \$6,240.00	23	LIN FT \$1,435.20	23	LIN FT \$1,435.20
29	12" RC PIPE SEWER CLASS V	\$75.13	350	LIN FT \$26,295.50	485	LIN FT \$36,438.05	485	LIN FT \$36,438.05
30	15" RC PIPE SEWER CLASS V	\$83.00	40	LIN FT \$3,320.00	0	LIN FT \$0.00	0	LIN FT \$0.00
31	18" RC PIPE SEWER CLASS III	\$83.90	30	LIN FT \$2,517.00	0	LIN FT \$0.00	0	LIN FT \$0.00
32	24" RC PIPE SEWER CLASS III	\$98.75	160	LIN FT \$15,800.00	139	LIN FT \$13,726.25	139	LIN FT \$13,726.25

Partial Pay Estimate No.:

13

SANITARY SEWER SYSTEM IMPROVEMENTS
CITY OF WABASSO

WABASSO, MN

BMI PROJECT NO.: S13.116937

FILEPATH: H:\WABA\S13116937\ Construction\E_Pay Applications\116937 IRA - Master.xlsm\Estimate
WORK COMPLETED THROUGH 10/3/2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
33	30" RC PIPE SEWER CLASS III	\$140.70	160	\$22,512.00	91	\$12,803.70	91	\$12,803.70
34	33" RC PIPE SEWER CLASS III	\$182.25	75	\$13,668.75	9	\$1,640.25	9	\$1,640.25
35	36" RC PIPE SEWER CLASS III	\$183.50	50	\$9,175.00	10	\$1,835.00	10	\$1,835.00
36	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 48-4020	\$596.40	17.4	\$10,377.36	17.4	\$10,377.36	17.4	\$10,377.36
37	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 96-4020	\$2,147.40	5.9	\$12,669.66	5.9	\$12,669.66	5.9	\$12,669.66
38	CASTING ASSEMBLY (STORM)	\$1,327.47	4	\$5,309.88	4	\$5,309.88	4	\$5,309.88
39	ADJUST FRAME & RING CASTING (STORM)	\$724.55	2	\$1,449.10	2	\$1,449.10	2	\$1,449.10
40	8" PVC PIPE SEWER, SDR 35	\$90.38	9352	\$845,233.76	9265	\$837,370.70	9,265	\$837,370.70
41	10" PVC PIPE SEWER, SDR 35	\$120.75	927	\$111,935.25	927	\$111,935.25	927	\$111,935.25
42	12" PVC PIPE SEWER, SDR 35	\$99.95	2211	\$220,989.45	2171	\$216,991.45	2,171	\$216,991.45
43	15" PVC PIPE SEWER, SDR 35	\$152.11	2272	\$345,593.92	2270	\$345,289.70	2,270	\$345,289.70
44	BYPASS PUMPING	\$195,338.65	1	\$195,338.65	1.00	\$195,338.65	1.00	\$195,338.65
45	6" PVC PIPE FORCEMAIN, C-900 DR-18	\$75.70	430	\$32,551.00	437	\$33,080.90	437	\$33,080.90
46	SANITARY SEWER FORCEMAIN FITTINGS	\$16.45	527	\$8,669.15	588	\$9,672.60	588	\$9,672.60
47	6" GATE VALVE & BOX (SANITARY FORCEMAIN)	\$2,602.00	1	\$2,602.00	1	\$2,602.00	1	\$2,602.00
48	8" PVC PIPE SEWER, RJ C900 DR-18 (TRENCHLESS)	\$238.20	123	\$29,298.60	123	\$29,298.60	123	\$29,298.60
49	SAND-FILL 8" SANITARY SEWER PIPE	\$18.00	120	\$2,160.00	96	\$1,728.00	96	\$1,728.00
50	8"x6" PVC WYE BRANCH, SDR 26	\$2,735.66	207	\$566,281.62	175	\$478,740.50	175	\$478,740.50
51	10"x6" PVC WYE BRANCH, SDR 26	\$1,692.10	16	\$27,073.60	15	\$25,381.50	15	\$25,381.50
52	12"x6" PVC WYE BRANCH, SDR 26	\$1,897.70	32	\$60,726.40	19	\$36,056.30	19	\$36,056.30
53	15"x6" PVC WYE BRANCH, SDR 26	\$2,971.20	26	\$77,251.20	30	\$89,136.00	30	\$89,136.00
54	6" PVC SANITARY SEWER SERVICE, SDR 26	\$48.07	6630	\$318,704.10	5003	\$240,494.21	5,003	\$240,494.21
55	6" PVC CLEAN-OUT, SDR 26	\$1,428.60	287	\$410,008.20	228	\$325,720.80	228	\$325,720.80
56	8" PVC CLEAN-OUT, SDR 26	\$2,278.80	3	\$6,836.40	2	\$4,557.60	2	\$4,557.60
57	10" PVC CLEAN-OUT, SDR 26	\$3,763.20	1	\$3,763.20	1	\$3,763.20	1	\$3,763.20
58	TELEWISE EXISTING SANITARY SEWER SERVICE	\$475.00	296	\$140,600.00	239	\$113,525.00	239	\$113,525.00
59	CLEAN EXISTING SANITARY SEWER SERVICE	\$685.00	75	\$51,375.00	15	\$10,275.00	15	\$10,275.00
60	TELEWISE EXISTING SANITARY SEWER MAIN	\$3.00	1395	\$4,185.00	200	\$600.00	200	\$600.00
61	CONNECT TO EXISTING DRAINAGE STRUCTURE	\$2,284.00	3	\$6,852.00	3	\$6,852.00	3	\$6,852.00
62	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 4007C	\$569.70	803.6	\$457,810.92	802.4	\$457,127.28	802.4	\$457,127.28
63	CONSTRUCT DRAINAGE STRUCTURE, DESIGN SPECIAL 1	\$696.15	15.7	\$10,929.56	15.6	\$10,859.94	15.6	\$10,859.94
64	CONSTRUCT 6" INSIDE DROP STRUCTURE	\$231.30	8.4	\$1,942.92	5.0	\$1,156.50	5.0	\$1,156.50
65	CONSTRUCT 8" INSIDE DROP STRUCTURE	\$366.20	46.7	\$17,101.54	97.9	\$35,850.98	97.9	\$35,850.98

Partial Pay Estimate No.:

13

SANITARY SEWER SYSTEM IMPROVEMENTS

CITY OF WABASSO

WABASSO, MN

BMI PROJECT NO.: S13.116937

FILEPATH: H:\WABA\S13116937\ Construction\E_Pay Applications\116937 IRA - Master.xlsm\Estimate WORK COMPLETED THROUGH 10/3/2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
66	CONSTRUCT 15" OUTSIDE DROP STRUCTURE	\$2,733.60	5.5	\$15,034.80	5.5	\$15,034.80	5.5	\$15,034.80
67	CASTING ASSEMBLY (SANITARY)	\$1,327.47	59	\$78,320.73	59	\$78,320.73	59	\$78,320.73
68	INSTALL CASTING ASSEMBLY (SANITARY)	\$1,327.47	7	\$9,292.29	7	\$9,292.29	7	\$9,292.29
69	ADJUST FRAME & RING CASTING (SANITARY)	\$724.55	4	\$2,898.20	8	\$5,796.40	8	\$5,796.40
70	8" CIPP SANITARY SEWER	\$69.84	6694	\$467,508.96	6380	\$445,579.20	6,380	\$445,579.20
71	LATERAL SERVICE REINSTATEMENT	\$122.81	58	\$7,122.98	46	\$5,649.26	46	\$5,649.26
72	TRIM PROTRUDING TAPS	\$618.64	8	\$4,949.12	0	\$0.00	0	\$0.00
73	CLEAN AND CCTV 8" SANITARY SEWER	\$5.99	7031	\$42,115.69	6441	\$38,581.59	6,441	\$38,581.59
74	MANHOLE REHABILITATION	\$245.61	100	\$24,561.00	58.9	\$14,466.43	58.9	\$14,466.43
75	PRESSURE GROUT MANHOLE JOINT	\$614.03	10	\$6,140.30	10	\$6,140.30	10	\$6,140.30
76	6" WATERMAIN OFFSET	\$7,983.90	2	\$15,967.80	2	\$15,967.80	2	\$15,967.80
77	8" WATERMAIN OFFSET	\$8,923.15	1	\$8,923.15	0	\$0.00	0	\$0.00
78	CASTING ASSEMBLY SPECIAL	\$173.82	56	\$9,733.92	50	\$8,691.00	50	\$8,691.00
79	ADJUST GATE VALVE BOX	\$724.55	4	\$2,898.20	6	\$4,347.30	6	\$4,347.30
80	4" INSULATION	\$72.30	20	\$1,446.00	4	\$289.20	4	\$289.20
81	PIPE COVER	\$600.00	20	\$12,000.00	0	\$0.00	0	\$0.00
82	INSTALL GUARD POSTS	\$296.72	8	\$2,373.76	0	\$0.00	0	\$0.00
83	4" CONCRETE WALK	\$18.46	3011	\$55,583.06	1542	\$28,465.32	1,542	\$28,465.32
84	6" CONCRETE WALK	\$25.00	120	\$3,000.00	365	\$9,125.00	365	\$9,125.00
85	CONCRETE CURB & GUTTER (B618 & B612)	\$79.07	2800	\$221,396.00	2086	\$164,940.02	2,086	\$164,940.02
86	7" CONCRETE DRIVEWAY PAVEMENT	\$151.00	729	\$110,079.00	779	\$117,629.00	779	\$117,629.00
87	TRUNCATED DOMES	\$153.51	9	\$1,381.59	9	\$1,381.59	9	\$1,381.59
88	TRAFFIC CONTROL	\$41,994.02	1	\$41,994.02	0.92	\$38,634.50	1.00	\$41,994.02
89	STABILIZED CONSTRUCTION EXIT	\$6,429.28	1	\$6,429.28	1.00	\$6,429.28	1.00	\$6,429.28
90	STORM DRAIN INLET PROTECTION	\$239.27	48	\$11,484.96	77	\$18,423.79	77	\$18,423.79
91	SILT FENCE	\$2.64	2077	\$5,483.28	1855	\$4,897.20	1,855	\$4,897.20
92	PERMANENT SEEDING	\$6,554.78	11.1	\$72,758.06	1.0	\$6,554.78	8.7	\$57,026.59
93	TEMPORARY SEEDING	\$5,833.29	4.5	\$26,249.81	1.5	\$8,749.94	1.5	\$8,749.94
94	ROLLED EROSION PREVENTION CATEGORY 20	\$2.47	500	\$1,235.00	0	\$0.00	0	\$0.00
TOTAL PAY ESTIMATE AMOUNT:				\$8,844,329.26		\$7,924,463.81		\$8,092,624.66

Water Infrastructure Project Disbursement Request Form

Recipient - Contract ID:	Wabasso_DWRF_02
Project Title:	Treatment - Manganese Plan

Disbursement request details:	Request Number:	02	Amount:	\$10,400.25
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notes:

Prepared by:	Brian Oare, Bolton & Menk Inc.		
Authorized by:	Name (print)	Brandon Baune	
	Title/phone	City Clerk/Treasurer/Administrator	(507) 342 - 5519
	Sign/date		

I hereby certify that this request for disbursement is, to the best of my knowledge and belief, true and accurate and made in accordance with the conditions of the project agreement, that the certified payrolls received in connection with any enclosed construction invoices are in compliance with the U. S. Department of labor requirements of 29 CFR 5.5(a)(1), that the project is in compliance with the American Iron and Steel (AIS) requirements ,and that I am authorized to request disbursements on behalf of the recipient.

MPFA approvals:

MPFA Loan Officer	date	MPFA Executive Director	date
Angela Berrens	651.259.7497	Angela.Berrens@state.mn.us	

The remainder of this form is reserved for MPFA Disbursement Coding.

The Note for this project is: **Tax_Exempt**

Loan Officer - please check this box IFF this is the final request on this project:

MN Public Facilities Authority
Project Disbursement Request - Summary of Project Costs

Recipient - Contract ID: **Wabasso_DWRF_02**

SRF:	Drinking Water SRF-Loan	MPFA-DWRF-L-011-FY26	\$	830,675
SRF:	Drinking Water SRF- EC Principal Forgiveness Gr	MPFA-DWRF-E-011-FY26	\$	830,675
			\$	1,661,350

note to recipient: complete the yellow-highlighted boxes below for each request:

The costs detailed below relate to **Project Disbursement Request #:** 02

Cost descriptions	Amounts
A. Non-Construction:	
Engineering	\$ 10,400.25
Legal/Finance	\$ -
Administration	\$ -
Other	\$ -
Total Non-Construction	\$ 10,400.25
B. Construction:	
<u>Clean Water...</u>	
<u>Drinking Water...</u>	
Treatment Facilities	\$ -
Collector Systems	\$ -
Interceptor	\$ -
Lift Station	\$ -
Equipment	\$ -
Other	\$ -
Total Construction	\$ -
C. Total disbursement request (A + B):	\$ 10,400.25
D. Total of previous requests submitted to PFA ** (see pg 2 for detail):	\$ 238,981.50
E. Total requested to date (C + D):	\$ 249,381.75
F. Original award total from above:	\$ 1,661,350.00
G. Remaining un-drawn balance (F – E):	\$ 1,411,968.25

Notes:

page 2 may be used by the recipient for tracking past disbursement requests on this project

PFA Draw Request No. 03

City of Wabasso
 Water Treatment Plant Project
 October-2025

	Invoice Date	Dates of Service	Invoice Number	Total Amount	PFA Ineligible (City Portion)	DWRF Portion
Engineering						
Bolton & Menk, Inc.	08/21/2025	07/19/2025 - 08/15/2025	0371291	\$ 4,524.00		\$ 4,524.00
Bolton & Menk, Inc.	09/24/2025	08/16/2025 - 09/12/2025	0374538	\$ 5,876.25		\$ 5,876.25
Engineering Total				\$ 10,400.25	\$ -	\$ 10,400.25
Legal/Finance						
						\$ -
						\$ -
Legal/Finance Total				\$ -	\$ -	\$ -
Other						
						\$ -
						\$ -
Other Total				\$ -	\$ -	\$ -
Construction						
						\$ -
						\$ -
Construction Total				\$ -	\$ -	\$ -
TOTAL Draw No. 03				\$ 10,400.25	\$ -	\$ 10,400.25



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Wabasso
 City Hall
 1429 Front Street
 P.O. Box 60
 Wabasso, MN 56293-0060

August 21, 2025
 Project No: 0S1.133066.000
 Invoice No: 0371291
 Client Account: WABA

Wabasso/Water Treatment & Supply

Provide Design and Construction Engineering Services for Water Treatment Plant Improvements and New Well

Professional Services from July 19, 2025 through August 15, 2025:

Construction Engineering (0000003)

Professional Services

	Hours	Amount
Principal	3.50	899.50
Design Engineer	7.00	1,190.00
Project Engineer	4.50	657.00
Technician	6.00	570.00
Specialist	7.50	1,207.50
Totals	28.50	4,524.00
Total Labor		4,524.00
	Total this Task	\$4,524.00
	Total this Invoice	\$4,524.00

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Wabasso
 City Hall
 1429 Front Street
 P.O. Box 60
 Wabasso, MN 56293-0060

September 24, 2025
 Project No: 0S1.133066.000
 Invoice No: 0374538
 Client Account: WABA

Wabasso/Water Treatment & Supply

Provide Design and Construction Engineering Services for Water Treatment Plant Improvements and New Well

Professional Services from August 16, 2025 through September 12, 2025:

Construction Engineering (0000003)

Professional Services

	Hours	Amount	
Design Engineer	8.00	1,360.00	
Project Engineer	2.50	365.00	
Technician	22.00	2,640.00	
Specialist	7.50	1,222.50	
Totals	40.00	5,587.50	
Total Labor			5,587.50

Consultants

Design Tree Engineering			
8/31/2025	Design Tree Engineering	262.50	
	Total Consultants	1.10 times	262.50
			288.75
		Total this Task	\$5,876.25
		Total this Invoice	\$5,876.25

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.

Design Tree Engineering
 120 17th Avenue W.
 Alexandria, MN 56308
 320-762-1290

BMI PM Travis Selby

Bolton & Menk
 1960 Premier Drive
 Mankato, MN 56001-5900

Invoice number 26796
 Date 08/29/2025

Project **09024017 Wabasso MN WTP
 Rehabilitation**

BMI # 0S1.133066

Invoice Summary

Description	Prior Billed	Total Billed	Current Billed
CONSTRUCTION ADMINISTRATION	332.50	595.00	262.50
Total	332.50	595.00	262.50

Construction Administration

	Units	Rate	Billed Amount
Engineer III Nikola Pavkovic	1.50	175.00	262.50
Construction Administration subtotal			262.50

Invoice total **262.50**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
26369	05/30/2025	332.50				332.50	
26796	08/29/2025	262.50	262.50				
Total		595.00	262.50	0.00	0.00	332.50	0.00

Approved by:

Aaron R. Mueller
 Electrical Team Lead / VP

design tree		HN	Matthew Miller
PROJECT	TASK	ACCOUNT	AMOUNT
0S1.133066	003	5145	\$ 262.50
			\$

DESIGN TREE

engineering + land surveying

Bolton & Menk

Project 09024017 Wabasso MN WTP Rehabilitation

Invoice number 26796

Date 08/29/2025

Thank you for your business! All invoices are due within 60 days. Outstanding balances beyond 60 days will be charged Finance Charges at 1.00% per month.



REDWOOD COUNTY HIGHWAY DEPARTMENT TEMPORARY CLOSURE OF COUNTY ROAD PERMIT

1820 E. Bridge St.
Redwood Falls, MN 56283
co.redwood.mn.us

Phone (507) 637-4056
Fax (507) 637-4068
Email rchd@co.redwood.mn.us

APPLICANT INFORMATION

Name of Organization: Wabasso Area Commercial Club
Representative of Organization: Tiffany Eichten (winterfest) Nathan Jacobson (president)
Address: 1429 Front Street
City: Wabasso State: MN Zip: 56293
Phone Number: 507.380.4622 Fax or Email: wabassoacc@gmail.com
Submit email or letter from the city supporting road closure.

CLOSURE INFORMATION

County Highway 133 from 1429 Front Street to Cedar Street
Please attach a route map if more than one County Highway will be used.
Date(s) of Road Closure: Fri December 5th Time(s): 3:30 - 8
Purpose of Road Closure: Looking to close the road for business open houses & parade.

ADDITIONAL INFORMATION

This permit does not in any way relieve the applicant of liability for damages caused to the road or resulting from traffic accidents that may in any way be related to the permit. All damages, claims, or adjustments shall be the responsibility of the party requesting and signing the permit. It is understood that the County Highway is to be restored to its original condition.

The applicant agrees to indemnify, hold harmless, and defend the County of Redwood and the State of Minnesota, its officials, agents, servants, and employees from payment of any sum or sums of money to any persons whomsoever, for all attorney fees, costs of investigation, and of defense, claims, actions, or suits growing out of injuries, including death, to persons or property damage caused by the applicant and/or applicant's employees act of temporarily closing the County Highway.

Road closure signs and barricades shall conform with the Mn/DOT Temporary Traffic Control Zone Layouts Field Manual. The County Highway Department will provide advice on appropriate barricades and signs. In case of an accident, the applicant agrees to contact the Redwood County Highway Department and assist in the completion of an accident investigation report.

Signature of Applicant: Tiffany Eichten Date: 09.30.2025

Applicant's Printed Name: Tiffany Eichten

APPROVAL BY REDWOOD COUNTY ENGINEER

Approval is hereby given to _____

to temporarily close County Highway _____ as indicated above.

Signature Authorizing Permit: _____ Date: _____
Redwood County Engineer

City of Wabasso
1429 Front Street P O Box 60
Wabasso MN 56293-0060
Phone: 507-342-5519 Fax: 507-342-2213

Application for Closing of City Street Permit

Street Oak Street from North to South

Note: attach a route map if more than one street to be used.

Street will be obstructed on the following date(s): Fri December 5th, 2025

From start time 3:30 to ending time 8:00

The applicant is requesting to temporarily occupy a portion of the street(s) for the following reason:

Winterfest - downtown open houses

Name of Organization: Wabasso Area Commercial Club

Representative: Tiffany Eichten

Address: 1429 Front Street Wabasso MN 56293

Telephone: 507.380.4622 Fax: _____

This permit does not in any way relieve the applicant of liability for damages caused to the street, or resulting from traffic accidents that may in any way be related to the permit. All damages, claims or adjustments shall be the responsibility of the party requesting and signing the permit. It is understood the street is to be restored to its original condition.

The applicant agrees to indemnify, hold harmless and defend the City of Wabasso, its officials, agents, servants, and employees from payment of any sum or sums of money to any persons whomsoever for all attorney fees, costs of investigation, and defense of claims, actions, or suits growing out of injuries, including death, to persons or property damage caused by the applicant and/or the applicants employees act of barricading of the above referenced street(s).

It is further the intent of this agreement to hold the applicant responsible for the payment of any and all claims, suits, or liens due to any negligent act, error or omission by the applicant and/or the applicants employees which may in any way be attributable to or asserted against the City and/or its officials, agents, servants or employees as applicant and/or applicants employees act of barricading the street(s). In addition to holding the City harmless, the applicant defend the city, its officials, agents, servants, and/or employees with council reasonably acceptable to the city and will pay the costs of that defense of any legal action brought, due to acts or actions of the applicant and/or applicants employees.

The applicant also agrees to provide general liability and property insurance in accordance with the following provisions: (A) The insurance shall be a standard liability policy and shall be filed in the City Office. (B) The City

shall be named as an additional insured. (C) Unless otherwise provided in writing, signed by the City the limits of the liability shall be as follows:

<u>Coverage</u>	<u>Limits of Liability</u>
Bodily Injury	\$1,500,000.00 each occurrence
Property Damage	\$1,500,000.00 each occurrence
Physical Damage to Property	\$1,500,000.00 each occurrence

- (D) The insurance shall be in full force and effect before any street closure is performed.
- (E) Applicant shall not cancel the insurance until the street closure for which it is required has been completed, and the street reopened.
- (F) A Certificate of Insurance shall be delivered to the city at least 7 days in advance of the date of the street closure for which the insurance is required.
- (G) Instructions shall be given by the City to the applicant on correct installation of barricades as outlined in the MN DOT/Temporary Traffic Control Zone Layouts Field Manual.
- (H) In case of an accident, the applicant agrees to contact the City and assist in the completion of an accident investigation report.

09.30.2025
Date

Tiffany Eichten
Applicant Signature

Tiffany Eichten
Print Applicant Name

Approval by City of Wabasso

Approval is given to _____

To barricade _____ as indicated above.

Date _____

Mayor

City Clerk



CITY OF
Wabasso
IN THE HEART OF REDWOOD COUNTY

City of Wabasso

1429 Front Street
PO Box 60
Wabasso MN 56293

Phone: 507-342-5519
Fax: 507-342-2213
E-mail: brandon@wabasso.org

Date: 10-8-25

Name: Mike Greenlee

Address: 772 Main St.

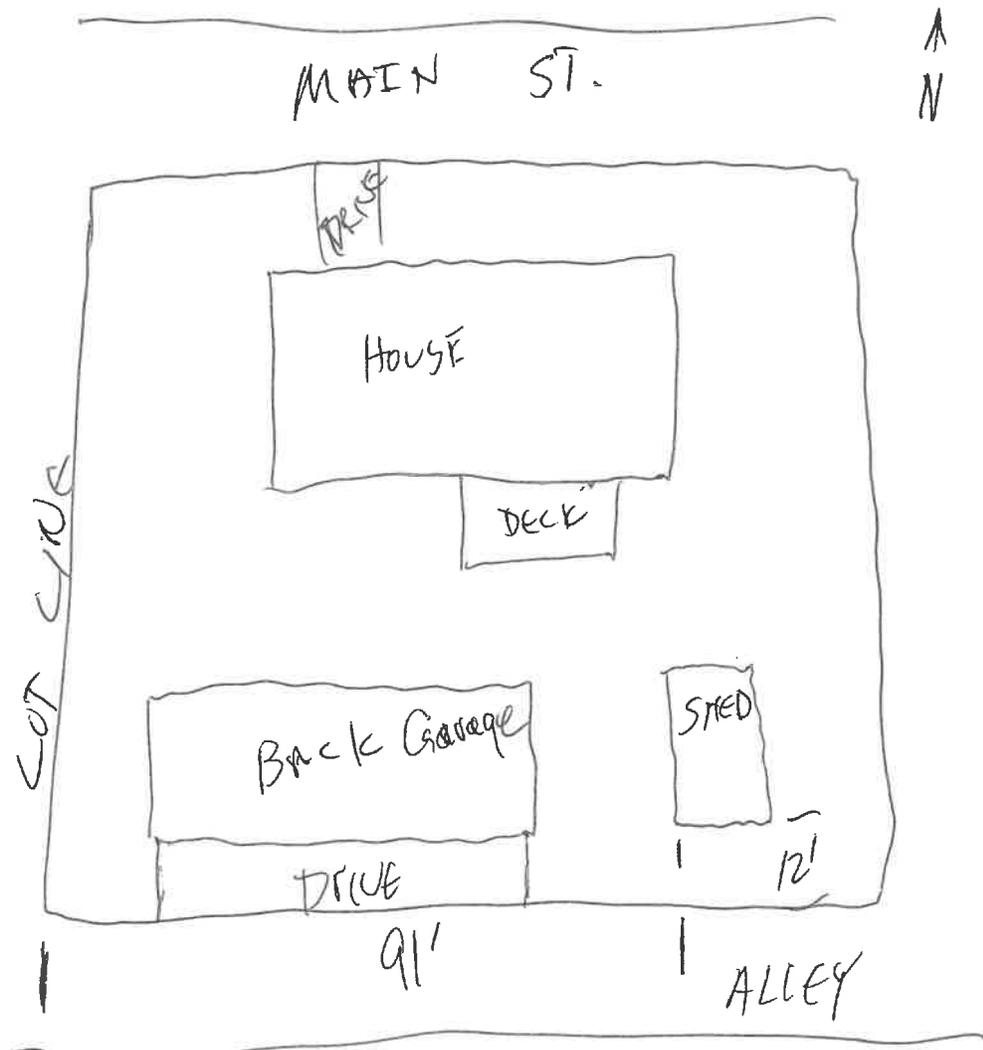
Phone Number: 507 829 7654 / Alternate Phone: _____

E-Mail: mgreenlee58@gmail.com

Signature of Property Owner: Mike Greenlee

Project Permit Needed For: 12x16 storage shed

Estimated Cost of Project: \$700







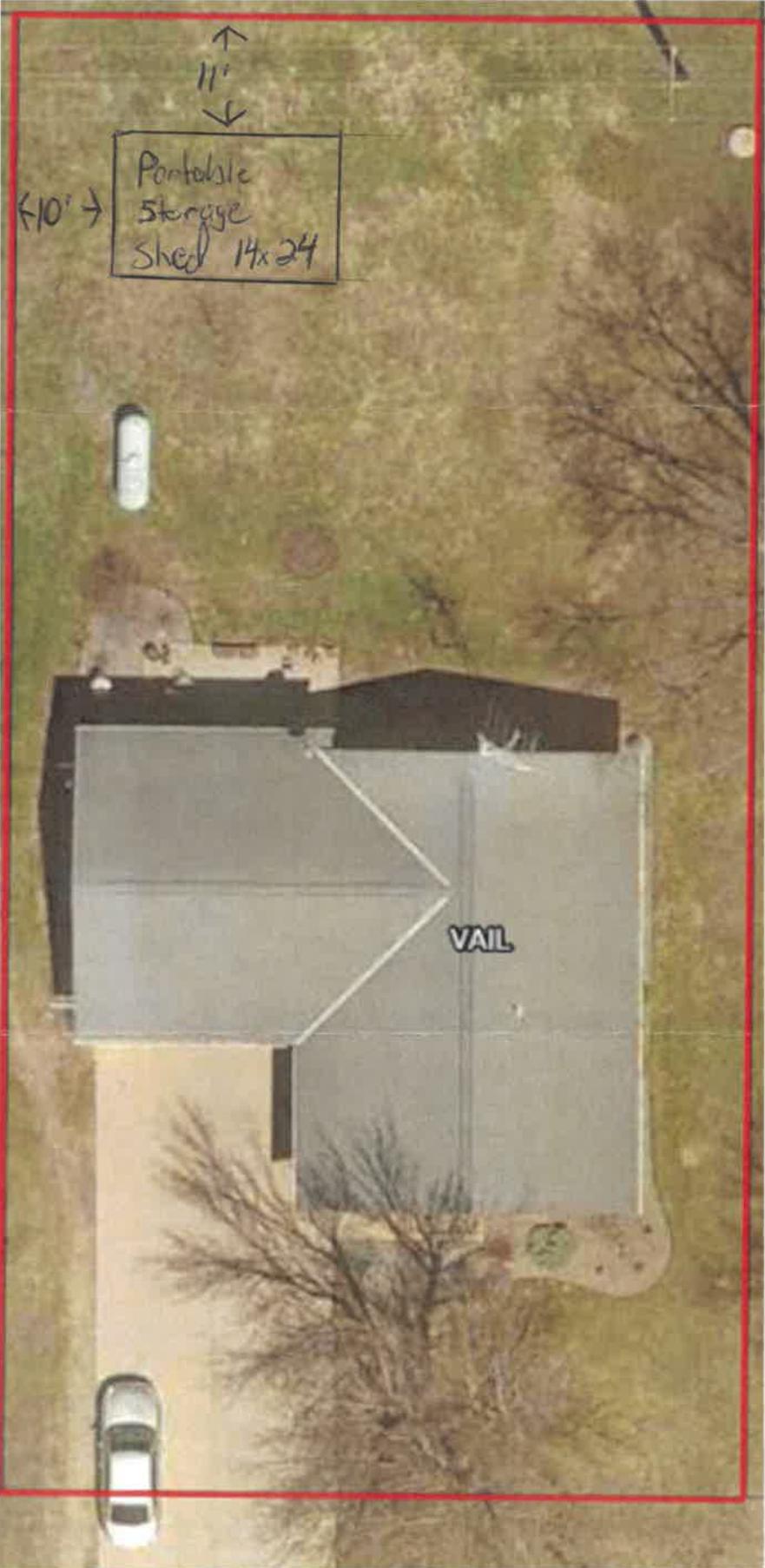
City of Wabasso

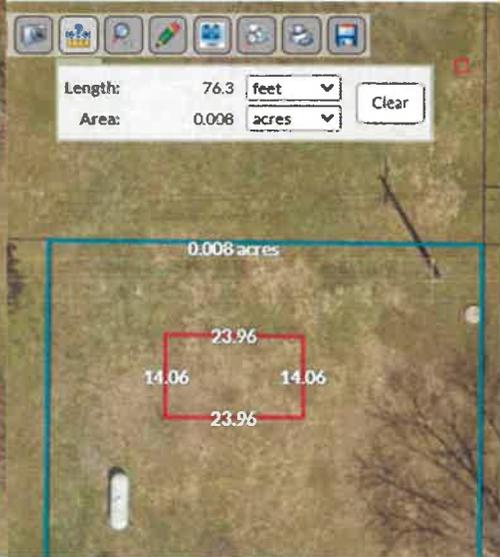
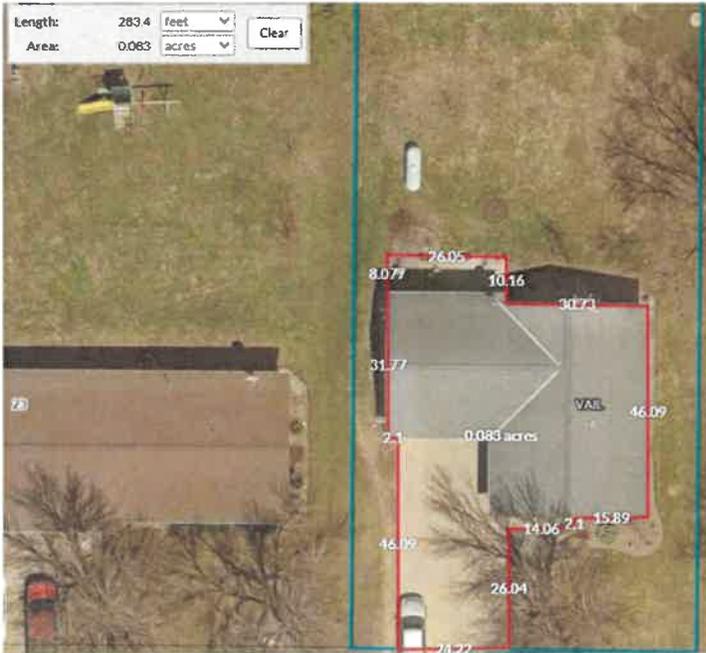
1429 Front Street
PO Box 60
Wabasso MN 56293

Phone: 507-342-5519
Fax: 507-342-2213
E-mail: brandon@wabasso.org

Date: 9/7/25

Name: Dean & Jenny Zolner
Address: 777 Main St. Wabasso
Phone Number: 507-829-0973 Alternate Phone: 507-829-4781 (Jenny)
(Dean)
E-Mail: djzolner@arvig.net
Signature of Property Owner: Dean Zolner
Project Permit Needed For: Portable storage shed on
a gravel pad. Pro shed 14x24
Estimated Cost of Project: \$14,000







REDWOOD COUNTY SHERIFF'S OFFICE

JASON JACOBSON - SHERIFF

Chief Deputy Sheriff
Katelyn Torgerson

Phone: 507-637-4036
Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Jail Administrator
Matt Luitjens

303 E Third Street
PO Box 47
Redwood Falls, MN 56283-0047

Date: 9/16/2025
To: City of Wabasso
From: Sheriff Jason Jacobson
Re: Activity Report for August 2025

During the month of August deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

Date:	Time:	Description of Call
08-04-25	1741	Welfare check
08-08-25	1330	VW Speed
08-09-25	0948	Property Exchange
08-13-25	0905	VW Speed
08-16-25	2312	Terroristic Threats
08-21-25	1319	VW Speed
08-22-25	2148	Animal
08-22-25	2033	Civil
08-24-25	2309	Violate OFP
08-27-25	1338	Theft
08-28-25	1103	VW Speed
08-29-25	1108	VW Speed and no front plate

If you have any questions, please feel free to contact me.



REDWOOD COUNTY SHERIFF'S OFFICE

JASON JACOBSON - SHERIFF

Chief Deputy Sheriff
Katelyn Torgerson

Phone: 507-637-4036
Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Jail Administrator
Matt Luitjens

303 E Third Street
PO Box 47
Redwood Falls, MN 56283-0047

Date: 10/8/2025
To: City of Wabasso
From: Sheriff Jason Jacobson
Re: Activity Report for September 2025

During the month of September deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

Date:	Time:	Description of Call
09-02-2025	0954	VW Speed
09-03-2025	1332	Theft
09-03-2025	1402	VW Stop Sign Violation
09-05-2025	0815	Alarm
09-05-2025	1105	Assault
09-07-2025	2007	Animal at Large
09-08-2025	1321	Theft
09-10-2025	1910	Suspicious Activity
09-11-2025	1959	Animal at Large
09-11-2025	2041	VW – No proof of insurance and white light to the rear
09-13-2025	1354	Community Policing
09-14-2025	0944	Welfare check
09-16-2025	1826	Harassment
09-17-2025	1541	Suspicious Activity
09-18-2025	0928	Juvenile

09-20-2025	1048	VW Speed
09-21-25	0217	Domestic Assault
09-24-2025	1006	Found Property
09-26-2025	2040	Community Policing
09-27-2025	1135	Community Policing
09-27-2025	1510	Traffic – Cited for Speed

If you have any questions, please feel free to contact me.

Research Update:

Wabasso, MN GO Debt Downgraded To 'A' from 'A+' On Reduced Reserves; Outlook Stable

September 22, 2025

Overview

- S&P Global Ratings lowered its rating to 'A' from 'A+' on [Wabasso](#), Minn.'s general obligation (GO) debt outstanding.
- The outlook is stable.
- The downgrade reflects the city's reduction in reserves to a nominally low level.

Rationale

Security

The GO bonds outstanding are secured by net revenue of the municipal sewer and water utility system and the city's unlimited-tax GO pledge. The rating is based on the city's unlimited-tax GO pledge.

Credit highlights

Wabasso has drawn down general fund reserves over the past five years for a capital project. While we previously considered its reserves nominally low, they are nearing an estimated \$200,000, a level we believe leaves the city vulnerable to unexpected expenditure needs and is no longer comparable with 'A+' peers.

The fiscal 2021 (year-end Dec. 31) to fiscal 2024 audited deficits are a result of financing improvements to the city's community center, with the final payments incurred in the current fiscal year (2025) causing an estimated \$50,000 deficit in the general fund. Management indicates that \$200,000 is the floor for its informal reserve target and will recommend to the governing body that reserves be rebuilt over the next several years. Prior to this capital project, the city had maintained balanced operations. Based on consistent increases to its levy of about 5% annually, and its lack of collective bargaining agreements, we believe Wabasso will add to its fund balance.

Primary Contact

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Secondary Contact

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Wabasso, MN GO Debt Downgraded To 'A' from 'A+' On Reduced Reserves; Outlook Stable

The 'A' rating reflects our assessment of the city's:

- Comparatively weaker local income metrics, although with improvement in the city's agriculturally concentrated tax base. Wabasso is in rural southwest Minnesota, between Minneapolis and Sioux Falls, S.D., without any major cities nearby. Its largest employer and property taxpayer is a children's wooden furniture and toy manufacturer. Although the economy has shown moderate diversification and the local population has increased, we still believe the county-wide population decline is a risk. Paired incomes are also well below the national average.
- Below-average management policies and practices given the lack of formal reserve, investment, or debt policies, and no long-term financial or capital planning. We note that management uses prudent budgetary construction practices and presents budget to actuals to the governing body at least once a year, or more if major deviations are identified. Wabasso reports investments annually in the audit.
- Expected improvements in financial performance within the upcoming fiscal 2026 budget, including forecasts that reserves will not fall below \$200,000 and a goal to increase them.
- Improved debt and contingent liability profile when including the most recently issued \$5 million loan through the U.S. Department of Agriculture, and minimal immediate pension pressure.
- For more information on our institutional framework assessment for Minnesota municipalities, see: "[Institutional Framework Assessment: Minnesota Local Governments](#)," Sept. 10, 2024.

Environmental, social, and governance

The city's environmental, social, and governance factors are neutral within our credit analysis.

Outlook

The stable outlook reflects our view that the city has completed its capital projects and will maintain operational balance past the current fiscal year.

Downside scenario

We could take a negative rating action if the city spends down reserves past what is already expected, for any reason.

Upside scenario

We could take a positive rating action if the city's nominal reserves become more robust and are supported by formal policies and forward-looking planning.

Wabasso, Minnesota--credit summary

Institutional framework (IF)	1
Individual credit profile (ICP)	3.28
Economy	2.5
Financial performance	4
Reserves and liquidity	3
Management	3.65

Wabasso, MN GO Debt Downgraded To 'A' from 'A+' On Reduced Reserves; Outlook Stable

Wabasso, Minnesota--credit summary

Institutional framework (IF)	1
Debt and liabilities	3.25

Wabasso, Minnesota--key credit metrics

	Most recent	2024	2023	2022
Economy				
Real GCP per capita % of U.S.	--	--	103	97
County PCPI % of U.S.	--	--	111	115
Market value (\$000s)	--	57,800	49,468	43,438
Market value per capita (\$)	--	76,862	65,782	66,521
Top 10 taxpayers % of taxable value	--	--	--	--
County unemployment rate (%)	--	2.8	2.8	2.4
Local median household EBI % of U.S.	--	90	84	83
Local per capita EBI % of U.S.	--	85	76	82
Local population	--	--	752	653
Financial performance				
Operating fund revenues (\$000s)	--	802	705	685
Operating fund expenditures (\$000s)	--	809	938	834
Net transfers and other adjustments (\$000s)	--	(78)	154	(112)
Operating result (\$000s)	--	(85)	(79)	(261)
Operating result % of revenues	--	(10.6)	(11.2)	(38.1)
Operating result three-year average %	--	(20.0)	(19.1)	(12.3)
Reserves and liquidity				
Available reserves % of operating revenues	--	33.8	50.1	63.6
Available reserves (\$000s)	--	271	353	436
Debt and liabilities				
Debt service cost % of revenues	--	12.5	15.4	19.0
Net direct debt per capita (\$)	9,898	10,198	4,669	5,583
Net direct debt (\$000s)	7,443	7,669	3,511	3,646
Direct debt 10-year amortization (%)	44	43	47	--
Pension and OPEB cost % of revenues	--	1.0	1.0	1.0
NPLs per capita (\$)	--	157	164	267
Combined NPLs (\$000s)	--	118	123	174

Financial data may reflect analytical adjustments and are sourced from issuer audit reports or other annual disclosures. Economic data is generally sourced from S&P Global Market Intelligence, the Bureau of Labor Statistics, Claritas, and issuer audits and other disclosures. Local population is sourced from Claritas. Claritas estimates are point in time and not meant to show year-over-year trends. GCP--Gross county product. PCPI--Per capita personal income. EBI--Effective buying income. OPEB--Other postemployment benefits. NPLs--Net pension liabilities.

Ratings List

Downgraded

	To	From
Local Government		
Wabasso, MN Unlimited Tax General Obligation	A/Stable	A+/Stable

Wabasso, MN GO Debt Downgraded To 'A' from 'A+' On Reduced Reserves; Outlook Stable

Ratings List

Wabasso, MN Unlimited Tax General Obligation and Water and Sewer System	A/Stable	A+/Stable
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The ratings appearing below the new issues represent an aggregation of debt issues (ASID) associated with related maturities. The maturities similarly reflect our opinion about the creditworthiness of the U.S. Public Finance obligor's legal pledge for payment of the financial obligation. Nevertheless, these maturities may have different credit ratings than the rating presented next to the ASID depending on whether or not additional legal pledge(s) support the specific maturity's payment obligation, such as credit enhancement, as a result of defeasance, or other factors.

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at <https://disclosure.spglobal.com/ratings/en/regulatory/ratings-criteria> for further information. A description of each of S&P Global Ratings' rating categories is contained in "S&P Global Ratings Definitions" at <https://disclosure.spglobal.com/ratings/en/regulatory/article/-/view/sourceid/504352>. Complete ratings information is available to RatingsDirect subscribers at www.capitaliq.com. All ratings referenced herein can be found on S&P Global Ratings' public website at www.spglobal.com/ratings.

Wabasso, MN GO Debt Downgraded To 'A' from 'A+' On Reduced Reserves; Outlook Stable

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03 Comp Time

[Print](#) [Attach/Detach Employee](#)

Employee Name	Effective Date	Beginning Balance	YTD Accrued	YTD Taken	Current Balance	Timecard Pay Entry Defaults			
						Control	Method	Expense	
BAUNE, BRANDON	06/19/23	0.00	11.25	11.25	0.00	13	007	00024	
JENNIGES, JIM M	04/05/21	40.00	1.23	1.94	39.29	13	007	00024	
SOBOCINSKI, SCOTT M.	09/17/18	0.12	50.57	47.57	3.12	13	007	00034	
ZOLLNER, ANDREW	09/30/24	40.00	34.75	34.75	40.00	13	007	00024	

Sep-25

Community Center	Jenniges	Jim	
Cemetary	Jenniges	Jim	
Athletic Field	Jenniges	Jim	9.05
Baseball Field	Jenniges	Jim	
Council	Jenniges	Jim	
5-Plex	Jenniges	Jim	
EDA	Jenniges	Jim	
Misc	Jenniges	Jim	
Public Works	Jenniges	Jim	22
Sewer	Jenniges	Jim	66.58
Shop	Jenniges	Jim	1.93
Park	Jenniges	Jim	
Streets/Snow Removal	Jenniges	Jim	27.25
Water	Jenniges	Jim	40.92
Vacation/Holiday	Jenniges	Jim	8
5-Plex	Lensing	Gary	3.62
Community Center	Lensing	Gary	
EDA	Lensing	Gary	5.2
Athletic Field	Lensing	Gary	22.44
Baseball Field	Lensing	Gary	4.8
Park	Lensing	Gary	
Shop	Lensing	Gary	
Cemetary	Lensing	Gary	4.68
Library	Lensing	Gary	0.55
Mowing	Lensing	Gary	33.56
Athletic Field	Zollner	Andrew	24.14
Baseball Field	Zollner	Andrew	
Cemetary	Zollner	Andrew	
City Park	Zollner	Andrew	0.82
Community Center	Zollner	Andrew	10.21
5-Plex	Zollner	Andrew	
Public Works	Zollner	Andrew	27.15
Sewer	Zollner	Andrew	7.81
Shop	Zollner	Andrew	26.66
Streets/Snow Removal	Zollner	Andrew	48.55
Water	Zollner	Andrew	28.99
Holiday/Vacation	Zollner	Andrew	8

Sewer	Water	Streets
7.33	7.33	7.33

Sewer	Water	Streets
9.05	9.05	9.05

Name	Date	hours	jobcode_1
Andrew Zollner	9/1/2025	8	Holiday
Andrew Zollner	9/2/2025	1.61	Shop
Andrew Zollner	9/2/2025	2.65	Public Works
Andrew Zollner	9/2/2025	0.78	Shop
Andrew Zollner	9/2/2025	3.93	Athletic Field
Andrew Zollner	9/3/2025	2.07	Water
Andrew Zollner	9/3/2025	4.4	Community Center
Andrew Zollner	9/3/2025	0.79	Public Works
Andrew Zollner	9/3/2025	1.76	Athletic Field
Andrew Zollner	9/4/2025	1.45	Public Works
Andrew Zollner	9/4/2025	1.34	Athletic Field
Andrew Zollner	9/4/2025	2.44	Community Center
Andrew Zollner	9/4/2025	3.06	Streets
Andrew Zollner	9/4/2025	0.73	Shop
Andrew Zollner	9/5/2025	1.16	Streets
Andrew Zollner	9/5/2025	1.96	Water
Andrew Zollner	9/5/2025	1.91	Streets
Andrew Zollner	9/7/2025	3	Water
Andrew Zollner	9/8/2025	1.23	Shop
Andrew Zollner	9/8/2025	0.89	Athletic Field
Andrew Zollner	9/8/2025	0.5	Shop
Andrew Zollner	9/8/2025	1.44	Public Works
Andrew Zollner	9/8/2025	1.53	Shop
Andrew Zollner	9/8/2025	2.92	Community Center
Andrew Zollner	9/8/2025	0.42	Shop
Andrew Zollner	9/9/2025	0.53	Shop
Andrew Zollner	9/9/2025	4.73	Athletic Field
Andrew Zollner	9/9/2025	1.67	Shop
Andrew Zollner	9/9/2025	1.57	Streets
Andrew Zollner	9/10/2025	0.67	Shop
Andrew Zollner	9/10/2025	2.79	Water
Andrew Zollner	9/10/2025	1.61	Public Works
Andrew Zollner	9/10/2025	0.7	Shop
Andrew Zollner	9/10/2025	3.32	Streets
Andrew Zollner	9/11/2025	1.18	Shop
Andrew Zollner	9/11/2025	4.1	Public Works
Andrew Zollner	9/11/2025	3.69	Streets
Andrew Zollner	9/15/2025	0.39	Shop
Andrew Zollner	9/15/2025	1.72	Athletic Field
Andrew Zollner	9/15/2025	7.02	Streets
Andrew Zollner	9/16/2025	1.29	Shop
Andrew Zollner	9/16/2025	4.07	Streets
Andrew Zollner	9/16/2025	3.69	Public Works

Andrew Zollner	9/17/2025	1.61 Public Works
Andrew Zollner	9/17/2025	5.06 Water
Andrew Zollner	9/17/2025	2.36 Streets
Andrew Zollner	9/18/2025	2.22 Shop
Andrew Zollner	9/18/2025	6.81 Streets
Andrew Zollner	9/19/2025	1.28 Streets
Andrew Zollner	9/19/2025	1.79 Water
Andrew Zollner	9/19/2025	1.56 Sewer
Andrew Zollner	9/20/2025	3 Water
Andrew Zollner	9/21/2025	3 Sewer
Andrew Zollner	9/22/2025	0.7 Shop
Andrew Zollner	9/22/2025	5.21 Water
Andrew Zollner	9/22/2025	3.1 Public Works
Andrew Zollner	9/23/2025	0.45 Shop
Andrew Zollner	9/23/2025	0.29 Sewer
Andrew Zollner	9/23/2025	1.42 Athletic Field
Andrew Zollner	9/23/2025	0.92 Public Works
Andrew Zollner	9/23/2025	1.45 Streets
Andrew Zollner	9/23/2025	0.63 Public Works
Andrew Zollner	9/23/2025	3.91 Streets
Andrew Zollner	9/24/2025	0.83 Shop
Andrew Zollner	9/24/2025	2.35 Water
Andrew Zollner	9/24/2025	1.47 Public Works
Andrew Zollner	9/24/2025	2.35 Shop
Andrew Zollner	9/24/2025	0.27 Athletic Field
Andrew Zollner	9/24/2025	1.59 Sewer
Andrew Zollner	9/25/2025	0.38 Shop
Andrew Zollner	9/25/2025	0.45 Community Center
Andrew Zollner	9/25/2025	0.71 Sewer
Andrew Zollner	9/25/2025	3.7 Athletic Field
Andrew Zollner	9/25/2025	3.68 Streets
Andrew Zollner	9/26/2025	0.59 Shop
Andrew Zollner	9/26/2025	0.66 Sewer
Andrew Zollner	9/26/2025	1.76 Water
Andrew Zollner	9/29/2025	1.01 Shop
Andrew Zollner	9/29/2025	1.08 Public Works
Andrew Zollner	9/29/2025	1 Shop
Andrew Zollner	9/29/2025	1.3 Athletic Field
Andrew Zollner	9/29/2025	1.2 Shop
Andrew Zollner	9/29/2025	2.61 Public Works
Andrew Zollner	9/29/2025	0.82 City Park
Andrew Zollner	9/30/2025	2.7 Shop
Andrew Zollner	9/30/2025	3.26 Streets
Andrew Zollner	9/30/2025	3.08 Athletic Field

Name	Date	hours	jobcode_1
Gary Lensing	9/2/2025	1.47	Athletic Field
Gary Lensing	9/2/2025	2.62	Athletic Field
Gary Lensing	9/2/2025	0.96	5 Plex
Gary Lensing	9/2/2025	0.21	Mowing
Gary Lensing	9/2/2025	0.95	Athletic Field
Gary Lensing	9/2/2025	0.88	Mowing
Gary Lensing	9/2/2025	0.77	Baseball Field
Gary Lensing	9/2/2025	0.13	Mowing
Gary Lensing	9/3/2025	0.07	Mowing
Gary Lensing	9/3/2025	0.16	Library
Gary Lensing	9/3/2025	1.25	Mowing
Gary Lensing	9/3/2025	1.53	EDA
Gary Lensing	9/3/2025	1.07	Cemtery
Gary Lensing	9/3/2025	0.1	Mowing
Gary Lensing	9/3/2025	0.41	Mowing
Gary Lensing	9/3/2025	0.52	Baseball Field
Gary Lensing	9/3/2025	3.39	Mowing
Gary Lensing	9/4/2025	3.26	Mowing
Gary Lensing	9/8/2025	3.31	Athletic Field
Gary Lensing	9/8/2025	0.62	Athletic Field
Gary Lensing	9/8/2025	0.8	Mowing
Gary Lensing	9/8/2025	0.93	Baseball Field
Gary Lensing	9/8/2025	0.73	Mowing
Gary Lensing	9/8/2025	0.57	5 Plex
Gary Lensing	9/8/2025	0.55	EDA
Gary Lensing	9/8/2025	0.3	Mowing
Gary Lensing	9/9/2025	1.27	Mowing
Gary Lensing	9/9/2025	1.31	Mowing
Gary Lensing	9/9/2025	1	Cemtery
Gary Lensing	9/9/2025	0.55	EDA
Gary Lensing	9/9/2025	0.23	Mowing
Gary Lensing	9/10/2025	1.18	Mowing
Gary Lensing	9/15/2025	4.23	Athletic Field
Gary Lensing	9/15/2025	0	Athletic Field
Gary Lensing	9/15/2025	0.54	Mowing
Gary Lensing	9/15/2025	1.14	Baseball Field
Gary Lensing	9/15/2025	2	Mowing
Gary Lensing	9/15/2025	0.66	5 Plex
Gary Lensing	9/15/2025	0.21	Mowing
Gary Lensing	9/16/2025	0.08	Mowing
Gary Lensing	9/16/2025	0.16	Library
Gary Lensing	9/16/2025	1.26	Mowing
Gary Lensing	9/16/2025	1.23	EDA

Gary Lensing	9/16/2025	0.04 Mowing
Gary Lensing	9/16/2025	1.06 Cemtery
Gary Lensing	9/16/2025	0.61 Mowing
Gary Lensing	9/16/2025	2.28 Mowing
Gary Lensing	9/16/2025	0.3 Baseball Field
Gary Lensing	9/16/2025	0.66 Mowing
Gary Lensing	9/17/2025	0.11 Mowing
Gary Lensing	9/17/2025	0.52 Cemtery
Gary Lensing	9/17/2025	0.42 Athletic Field
Gary Lensing	9/17/2025	0.36 Mowing
Gary Lensing	9/17/2025	0.1 Library
Gary Lensing	9/17/2025	0.7 Mowing
Gary Lensing	9/22/2025	0.4 Mowing
Gary Lensing	9/22/2025	3.19 Athletic Field
Gary Lensing	9/22/2025	0.79 5 Plex
Gary Lensing	9/22/2025	0.82 Mowing
Gary Lensing	9/22/2025	0.28 Baseball Field
Gary Lensing	9/22/2025	0.19 Mowing
Gary Lensing	9/23/2025	0.23 Mowing
Gary Lensing	9/23/2025	0.13 Library
Gary Lensing	9/23/2025	1.37 Mowing
Gary Lensing	9/23/2025	0.74 EDA
Gary Lensing	9/23/2025	0.6 EDA
Gary Lensing	9/23/2025	0.65 Mowing
Gary Lensing	9/23/2025	1.03 Cemtery
Gary Lensing	9/23/2025	1.83 Mowing
Gary Lensing	9/23/2025	0.86 Baseball Field
Gary Lensing	9/23/2025	0.17 Mowing
Gary Lensing	9/24/2025	2.07 Mowing
Gary Lensing	9/24/2025	0.76 Athletic Field
Gary Lensing	9/24/2025	0.16 Athletic Field
Gary Lensing	9/24/2025	0.66 Mowing
Gary Lensing	9/24/2025	1.23 Athletic Field
Gary Lensing	9/24/2025	0.67 Mowing
Gary Lensing	9/29/2025	2.15 Athletic Field
Gary Lensing	9/30/2025	1.33 Athletic Field
Gary Lensing	9/30/2025	0.64 5 Plex
Gary Lensing	9/30/2025	0.13 Mowing

Name	Date	hours	jobcode_1
Jim Jenniges	9/1/2025		7 Public Works
Jim Jenniges	9/1/2025		8 Holiday
Jim Jenniges	9/2/2025	5.76	Sewer
Jim Jenniges	9/2/2025	3.93	Athletic Field
Jim Jenniges	9/3/2025	1.69	Sewer
Jim Jenniges	9/3/2025	2.01	Athletic Field
Jim Jenniges	9/3/2025	4.15	Water
Jim Jenniges	9/3/2025	1.67	Athletic Field
Jim Jenniges	9/4/2025	1.39	Sewer
Jim Jenniges	9/4/2025	3.05	Water
Jim Jenniges	9/4/2025	0.98	Sewer
Jim Jenniges	9/4/2025	2.81	Streets
Jim Jenniges	9/6/2025		3 Public Works
Jim Jenniges	9/8/2025	1.82	Sewer
Jim Jenniges	9/8/2025	4.44	Water
Jim Jenniges	9/8/2025	3.25	Streets
Jim Jenniges	9/9/2025	1.57	Sewer
Jim Jenniges	9/9/2025	6.6	Water
Jim Jenniges	9/11/2025	1.21	Sewer
Jim Jenniges	9/11/2025	0.83	Water
Jim Jenniges	9/11/2025	7.52	Streets
Jim Jenniges	9/12/2025	1.87	Sewer
Jim Jenniges	9/12/2025	1.75	Water
Jim Jenniges	9/13/2025		3 Public Works
Jim Jenniges	9/14/2025		3 Public Works
Jim Jenniges	9/15/2025	2.02	Sewer
Jim Jenniges	9/15/2025	3.39	Water
Jim Jenniges	9/15/2025	3.91	Streets
Jim Jenniges	9/16/2025	1.55	Sewer
Jim Jenniges	9/16/2025	4.41	Streets
Jim Jenniges	9/16/2025	1.45	Water
Jim Jenniges	9/16/2025	1.93	Shop
Jim Jenniges	9/17/2025	1.36	Sewer
Jim Jenniges	9/17/2025	1.13	Water
Jim Jenniges	9/17/2025	3.31	Sewer
Jim Jenniges	9/17/2025	2.64	Water
Jim Jenniges	9/17/2025	1.44	Sewer
Jim Jenniges	9/18/2025	1.12	Sewer
Jim Jenniges	9/18/2025	4.62	Water
Jim Jenniges	9/18/2025	3.57	Streets
Jim Jenniges	9/22/2025	8.02	Sewer
Jim Jenniges	9/23/2025		9 Sewer
Jim Jenniges	9/24/2025		9 Sewer

Jim Jenniges	9/25/2025	9 Sewer
Jim Jenniges	9/27/2025	3 Public Works
Jim Jenniges	9/28/2025	3 Public Works
Jim Jenniges	9/29/2025	0.8 Sewer
Jim Jenniges	9/29/2025	1.78 Streets
Jim Jenniges	9/29/2025	2.98 Water
Jim Jenniges	9/30/2025	3.67 Sewer
Jim Jenniges	9/30/2025	3.89 Water
Jim Jenniges	9/30/2025	1.44 Athletic Field

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Payments Batch 100925PAYCCLMTGBILLS				Total
Refer 56852 ANDREW ZOLLNER				-
Cash Payment	E 101-41400-321 Telephone Invoice	Monthly Phone Reimb		\$50.00
Transaction Date	10/9/2025	General Checking	10100	Total \$50.00
Refer 56853 ARVIG ENTERPRISES, INC.				-
Cash Payment	E 601-49400-321 Telephone Invoice	Phone-300367		\$36.86
Cash Payment	E 601-49400-321 Telephone Invoice	Phone-300369		\$86.95
Cash Payment	E 602-49450-321 Telephone Invoice	Phone-300368		\$115.46
Cash Payment	E 230-42153-321 Telephone Invoice	Phone-300370		\$120.08
Cash Payment	E 101-41400-321 Telephone Invoice	Phone-2332003		\$146.15
Transaction Date	10/9/2025	General Checking	10100	Total \$505.50
Refer 56854 BOLTON & MENK				-
Cash Payment	E 320-49810-303 Engineering Fees Invoice 374536	Engineering		\$11,559.00
Cash Payment	E 601-49400-303 Engineering Fees Invoice 374538	Engineering		\$5,876.25
Transaction Date	10/9/2025	General Checking	10100	Total \$17,435.25
Refer 56855 BOUND TREE MEDICAL				-
Cash Payment	E 230-42153-217 Other Operating Supplie Invoice 85925078	Supplies		\$1,205.74
Cash Payment	E 230-42153-217 Other Operating Supplie Invoice 85915015	Supplies		\$263.46
Transaction Date	10/9/2025	General Checking	10100	Total \$1,469.20
Refer 56856 BRANDON BAUNE				-
Cash Payment	E 101-41400-321 Telephone Invoice	Monthly Phone Reimbursement		\$50.00
Transaction Date	10/9/2025	General Checking	10100	Total \$50.00
Refer 56857 BREY TILING & EXCAVATION LLC				-
Cash Payment	E 601-49400-306 Service Contract Invoice 765370	Water/Streets/Athletic Field		\$1,000.00
Cash Payment	E 101-45170-430 Miscellaneous (GENER Invoice 765366	Water/Streets/Athletic Field		\$16,300.00
Cash Payment	E 602-49450-306 Service Contract Invoice 765369	Water/Streets/Athletic Field		\$2,840.00
Cash Payment	E 101-43100-306 Service Contract Invoice 765367	Water/Streets/Athletic Field		\$1,500.00
Transaction Date	10/9/2025	General Checking	10100	Total \$21,640.00
Refer 56858 CENTRACARE HEALTH				-
Cash Payment	E 230-42153-211 ALS Intercept Invoice	ALS Intercepts		\$1,200.00

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Transaction Date	10/9/2025	General Checking	10100	Total	\$1,200.00
Refer	56859 CHAD OLSON	-			
Cash Payment	E 101-45180-306 Service Contract Invoice 6	2025 Baseball Field Maintenance			\$1,200.00
Transaction Date	10/9/2025	General Checking	10100	Total	\$1,200.00
Refer	56860 ECOWATER SYSTEMS	-			
Cash Payment	E 101-41940-306 Service Contract Invoice 140376	Monthly Softner Rental and Salt			\$28.00
Cash Payment	E 101-41940-306 Service Contract Invoice CSR2304-1-069	Monthly Softner Rental and Salt			\$48.00
Cash Payment	E 101-43100-306 Service Contract Invoice SR2304-1-157	Monthly Softner Rental and Salt			\$29.00
Transaction Date	10/9/2025	General Checking	10100	Total	\$105.00
Refer	56861 EFAX CORPORATE	-			
Cash Payment	E 230-42153-325 Fax Service Invoice 5620417	Ambulance Faxing			\$34.99
Transaction Date	10/9/2025	General Checking	10100	Total	\$34.99
Refer	56862 EVEREST EMERGENCY VEHICLES	-			
Cash Payment	E 230-42153-404 Repairs/Maint Machiner Invoice W04844	Ambulance Electrical Work			\$1,030.31
Transaction Date	10/9/2025	General Checking	10100	Total	\$1,030.31
Refer	56863 FARMERS CO-OP OIL COMPANY	-			
Cash Payment	E 101-43100-212 Motor Fuels Invoice	Motor Fuels			\$105.06
Cash Payment	E 601-49400-212 Motor Fuels Invoice	Motor Fuels			\$105.06
Cash Payment	E 602-49450-212 Motor Fuels Invoice	Motor Fuels			\$105.06
Cash Payment	E 230-42153-212 Motor Fuels Invoice	Motor Fuels			\$361.24
Transaction Date	10/9/2025	General Checking	10100	Total	\$676.42
Refer	56864 FIRSTNET	-			
Cash Payment	E 230-42153-321 Telephone Invoice 09032025	Cellular			\$197.81
Cash Payment	E 230-42153-321 Telephone Invoice 10032025	Cellular			\$197.81
Transaction Date	10/9/2025	General Checking	10100	Total	\$395.62
Refer	56865 FLOW MEASUREMENTAND CONT	-			
Cash Payment	E 602-49450-387 Testing Invoice 25-1216	Meter Certification			\$469.00
Transaction Date	10/9/2025	General Checking	10100	Total	\$469.00
Refer	56866 FRERICKS CONSTRUCTION LLC	-			
Cash Payment	E 101-43100-403 Improvements Other Th Invoice 17625	Curb and Gutter Repair - Streets			\$7,250.00
Transaction Date	10/9/2025	General Checking	10100	Total	\$7,250.00
Refer	56867 GOPHER STATE ONE CALL	-			

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Cash Payment	E 601-49400-386	One Call	Locates		\$6.08
Invoice	5090821				
Cash Payment	E 602-49450-386	One Call	Locates		\$6.07
Invoice					
Transaction Date	10/9/2025		General Checking	10100	Total \$12.15
Refer	56868	HAWKINS WATER TREATMENT G			-
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	Chemicals		\$60.00
Invoice	7197137				
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	Chemicals		\$2,402.10
Invoice	7213667				
Transaction Date	10/9/2025		General Checking	10100	Total \$2,462.10
Refer	56869	HEIMAN FIRE EQUIPMENT			-
Cash Payment	E 225-42200-217	Other Operating Supplie	Helmet		\$324.95
Invoice	946317-IN				
Transaction Date	10/9/2025		General Checking	10100	Total \$324.95
Refer	56870	JENNIGES GAS & DIESEL INC			-
Cash Payment	E 225-42200-404	Repairs/Maint Machiner	Fire, Ambulance, and City Vehicle Maint.		\$741.90
Invoice	23386				
Cash Payment	E 230-42153-404	Repairs/Maint Machiner	Fire, Ambulance, and City Vehicle Maint.		\$126.37
Invoice	23440				
Cash Payment	E 101-43100-404	Repairs/Maint Machiner	Fire, Ambulance, and City Vehicle Maint.		\$33.00
Invoice	23475				
Transaction Date	10/9/2025		General Checking	10100	Total \$901.27
Refer	56871	JIM JENNIGES			-
Cash Payment	E 601-49400-321	Telephone	Phone, Clothing, and WW Training Expenses		\$25.00
Invoice					
Cash Payment	E 602-49450-321	Telephone	Phone, Clothing, and WW Training Expenses		\$25.00
Invoice					
Cash Payment	E 601-49400-137	Clothing Allowance	Phone, Clothing, and WW Training Expenses		\$81.75
Invoice					
Cash Payment	E 602-49450-137	Clothing Allowance	Phone, Clothing, and WW Training Expenses		\$81.75
Invoice					
Cash Payment	E 602-49450-208	Training and Instruction	Phone, Clothing, and WW Training Expenses		\$192.50
Invoice					
Transaction Date	10/9/2025		General Checking	10100	Total \$406.00
Refer	56872	JOHANNECK CONCRETE			-
Cash Payment	E 101-45170-220	Repair/Maint Supply (G	Tile Hookup at Ballfield		\$375.00
Invoice	38008				
Transaction Date	10/9/2025		General Checking	10100	Total \$375.00
Refer	56873	MARCO, INC			-
Cash Payment	E 101-41400-306	Service Contract			\$391.03
Invoice	40070364				
Transaction Date	10/9/2025		General Checking	10100	Total \$391.03
Refer	56874	MATHESON TRI-GAS INC			-
Cash Payment	E 230-42153-217	Other Operating Supplie	Supplies		\$64.28
Invoice	32064157				

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Cash Payment	E 230-42153-217	Other Operating Supplie	Supplies		\$138.51
Invoice 32003688					
Transaction Date	10/9/2025		General Checking	10100	Total \$202.79
Refer	56875	MEADOWLAND FARMERS CO-OP	-		
Cash Payment	E 101-41940-306	Service Contract	Multiple City and Fire		\$400.81
Invoice					
Cash Payment	E 101-43100-212	Motor Fuels	Multiple City and Fire		\$1,544.90
Invoice					
Cash Payment	E 101-43110-383	Heat	Multiple City and Fire		\$160.00
Invoice					
Cash Payment	E 225-42200-383	Heat	Multiple City and Fire		\$45.03
Invoice					
Transaction Date	10/9/2025		General Checking	10100	Total \$2,150.74
Refer	56876	MIDWEST EMS BILLING, LLC	-		
Cash Payment	E 230-42153-306	Service Contract	Sept Runs Billed		\$1,060.00
Invoice 1122					
Transaction Date	10/9/2025		General Checking	10100	Total \$1,060.00
Refer	56877	MVTL LABORATORIES	-		
Cash Payment	E 602-49450-387	Testing	Testing		\$466.50
Invoice 1323290					
Cash Payment	E 602-49450-387	Testing	Testing		\$344.64
Invoice 1323048					
Cash Payment	E 602-49450-387	Testing	Testing		\$135.01
Invoice 1325456					
Cash Payment	E 602-49450-387	Testing	Testing		\$766.30
Invoice 1326056					
Transaction Date	10/9/2025		General Checking	10100	Total \$1,712.45
Refer	56878	NAPA	-		
Cash Payment	E 101-43110-240	Small Tools and Minor E	Shop Tools and Supplies		\$14.99
Invoice 840055					
Cash Payment	E 101-43110-215	Shop Supplies	Shop Tools and Supplies		\$66.97
Invoice 841709					
Transaction Date	10/9/2025		General Checking	10100	Total \$81.96
Refer	56879	NOVAK LAW	-		
Cash Payment	E 101-41610-304	Legal Fees	3rd Quarter Legal Services		\$1,080.00
Invoice					
Cash Payment	E 101-41610-304	Legal Fees	3rd Quarter Legal Services		\$1,356.00
Invoice					
Cash Payment	E 320-49810-304	Legal Fees	3rd Quarter Legal Services		\$435.00
Invoice					
Transaction Date	10/9/2025		General Checking	10100	Total \$2,871.00
Refer	56880	PEOPLE SERVICE	-		
Cash Payment	E 601-49400-306	Service Contract	Monthly Water/Sewer Service Contract		\$1,405.00
Invoice					
Cash Payment	E 602-49450-306	Service Contract	Monthly Water/Sewer Service Contract		\$1,405.00
Invoice					
Transaction Date	10/9/2025		General Checking	10100	Total \$2,810.00

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Refer	56881	QUADIENT	-			
Cash Payment	E 101-41400-322	Postage	Postage			\$10.74
Invoice	62215857					
Transaction Date	10/9/2025		General Checking	10100	Total	\$10.74
Refer	56882	QUADIENT FINANCE USA, INC	-			
Cash Payment	E 601-49400-322	Postage	Postage			\$25.43
Invoice						
Cash Payment	E 602-49450-322	Postage	Postage			\$25.43
Invoice						
Cash Payment	E 101-41400-322	Postage	Postage			\$25.43
Invoice						
Transaction Date	10/9/2025		General Checking	10100	Total	\$76.29
Refer	56883	SALFERS FOOD CENTER	-			
Cash Payment	E 230-42153-217	Other Operating Supplie	Multiple - Parade Candy			\$50.41
Invoice						
Cash Payment	E 230-42153-435	Special Events	Multiple - Picnic Food			\$175.00
Invoice						
Cash Payment	E 101-41400-209	Other Office Supplies	Multiple - Clenex			\$10.73
Invoice						
Cash Payment	E 230-42153-435	Special Events	Multiple - Food/Supplies for Fundraiser			\$1,555.90
Invoice						
Transaction Date	10/9/2025		General Checking	10100	Total	\$1,792.04
Refer	56884	REDWOOD CO SHERIFFS OFFICE	-			
Cash Payment	E 101-42100-306	Service Contract	August and Sept Law Enforcement Contract			\$3,660.00
Invoice						
Cash Payment	E 101-42100-306	Service Contract	August and Sept Law Enforcement Contract			\$3,660.00
Invoice						
Transaction Date	10/9/2025		General Checking	10100	Total	\$7,320.00
Refer	56885	REDWOOD ELECTRIC COOP	-			
Cash Payment	E 101-43160-381	Electricity	Electricity-99865801			\$928.00
Invoice						
Cash Payment	E 101-45170-381	Electricity	Electricity-99865803			\$144.00
Invoice						
Cash Payment	E 101-45200-381	Electricity	Electricity-99865805			\$31.00
Invoice						
Cash Payment	E 101-41940-381	Electricity	Electricity-99865806			\$836.00
Invoice						
Cash Payment	E 602-49450-381	Electricity	Electricity-99865807			\$1,605.00
Invoice						
Cash Payment	E 225-42200-381	Electricity	Electricity-99865808			\$138.00
Invoice						
Cash Payment	E 230-42153-381	Electricity	Electricity-99865808			\$138.00
Invoice						
Cash Payment	E 602-49450-381	Electricity	Electricity-99865810			\$124.00
Invoice						
Cash Payment	E 601-49400-381	Electricity	Electricity-99865811			\$172.00
Invoice						

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Cash Payment Invoice	E 601-49400-381	Electricity	Electricity-99865812		\$724.00
Cash Payment Invoice	E 101-41940-381	Electricity	Electricity-99865813		\$144.00
Transaction Date	10/9/2025		General Checking	10100	Total \$4,984.00
Refer	56886	REDWOOD VALLEY TECH SOLUTI	-		
Cash Payment Invoice 5542	E 101-41400-306	Service Contract	Quarterly Care Plan		\$450.00
Transaction Date	10/9/2025		General Checking	10100	Total \$450.00
Refer	56887	RSS GROUP INTERNATIONAL INC	-		
Cash Payment Invoice 88924	E 101-43110-215	Shop Supplies	Shop Supplies		\$60.60
Cash Payment Invoice 88745	E 101-43110-215	Shop Supplies	Shop Supplies		\$60.60
Transaction Date	10/9/2025		General Checking	10100	Total \$121.20
Refer	56888	RUNNING SUPPLY INC	-		
Cash Payment Invoice 4531099	E 101-45170-210	Operating Supplies (GE	Multiple		\$162.30
Cash Payment Invoice	E 602-49450-210	Operating Supplies (GE	Multiple		\$64.28
Cash Payment Invoice 4543073	E 101-45170-210	Operating Supplies (GE	Multiple		\$29.88
Cash Payment Invoice	E 101-45180-210	Operating Supplies (GE	Multiple		\$29.88
Cash Payment Invoice	E 101-45200-217	Other Operating Supplie	Multiple		\$29.88
Cash Payment Invoice	E 101-43110-215	Shop Supplies	Multiple		\$42.54
Transaction Date	10/9/2025		General Checking	10100	Total \$358.76
Refer	56889	SALFER WELDING & MFG	-		
Cash Payment Invoice 158385	E 602-49450-210	Operating Supplies (GE	Bollards for Hydrant at Sewer Plant		\$360.00
Transaction Date	10/9/2025		General Checking	10100	Total \$360.00
Refer	56890	SENSAPHONE	-		
Cash Payment Invoice	E 601-49400-321	Telephone	Sensaphone		\$299.40
Cash Payment Invoice	E 602-49450-321	Telephone	Sensaphone		\$299.40
Transaction Date	10/9/2025		General Checking	10100	Total \$598.80
Refer	56891	SHERWIN WILLIAMS CO	-		
Cash Payment Invoice 3982-9	E 101-43100-217	Other Operating Supplie	Street Striping Paint		\$823.50
Transaction Date	10/9/2025		General Checking	10100	Total \$823.50
Refer	56892	SOUTHWEST SANITATION, INC	-		
Cash Payment Invoice	E 603-49500-384	Refuse/Garbage Dispos	Monthly Sanitation and Dumpster Dumps		\$2,917.58

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Cash Payment Invoice	E 603-49500-384	Refuse/Garbage Dispos	Monthly Sanitation and Dumpster Dumps		\$2,913.24
Cash Payment Invoice	E 603-49500-384	Refuse/Garbage Dispos	Monthly Sanitation and Dumpster Dumps		\$345.00
Cash Payment Invoice	E 603-49500-315	Sales Tax	Monthly Sanitation and Dumpster Dumps		\$33.65
Cash Payment Invoice	E 603-49500-384	Refuse/Garbage Dispos	Monthly Sanitation and Dumpster Dumps		\$139.00
Cash Payment Invoice	E 603-49500-315	Sales Tax	Monthly Sanitation and Dumpster Dumps		\$13.56
Cash Payment Invoice			Monthly Sanitation and Dumpster Dumps		\$0.00
Transaction Date	10/9/2025		General Checking	10100	Total \$6,362.03
Refer	56893	TECH UNLIMITED, LLC	-		
Cash Payment Invoice 10228	E 101-41400-306	Service Contract	Monthly Tech Fee and Router and Service		\$586.84
Cash Payment Invoice 10194	E 101-41400-207	Computer Supplies	Monthly Tech Fee and Router and Service		\$1,299.99
Transaction Date	10/9/2025		General Checking	10100	Total \$1,886.83
Refer	56894	TROY WELCH	-		
Cash Payment Invoice	E 225-42200-433	Dues and Subscriptions	Bulk Certification		\$78.75
Transaction Date	10/9/2025		General Checking	10100	Total \$78.75
Refer	56895	TURBES AG SALES AND SERVICE	-		
Cash Payment Invoice 30746	E 101-43100-404	Repairs/Maint Machiner	Kubota Tires		\$758.00
Transaction Date	10/9/2025		General Checking	10100	Total \$758.00
Refer	56896	ULINE SHIPPING AND SUPPLY	-		
Cash Payment Invoice 197339553	E 101-43100-215	Shop Supplies	Bollard Sleeve		\$145.49
Transaction Date	10/9/2025		General Checking	10100	Total \$145.49
Refer	56897	USA BLUEBOOK	-		
Cash Payment Invoice INV00822245	E 601-49400-217	Other Operating Supplie	Hydrants		\$122.76
Cash Payment Invoice INV00822354	E 601-49400-217	Other Operating Supplie	Hydrants		\$227.88
Cash Payment Invoice INV00932463	E 101-43100-210	Operating Supplies (GE	Hydrants		\$42.95
Cash Payment Invoice INV00832463	E 601-49400-217	Other Operating Supplie	Hydrants		\$509.16
Transaction Date	10/9/2025		General Checking	10100	Total \$902.75
Refer	56898	VISA	-		
Cash Payment Invoice	E 101-41400-321	Telephone	Multiple		\$52.62
Cash Payment Invoice	E 101-41400-430	Miscellaneous (GENER	Multiple		\$25.27

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Cash Payment Invoice	E 101-41400-414	Data Processing Equip	Multiple		\$189.21
Cash Payment Invoice	E 101-43100-224	Street Maint Materials	Multiple		\$199.92
Cash Payment Invoice	E 230-42153-433	Dues and Subscriptions	Multiple		\$550.80
Cash Payment Invoice	E 101-41940-210	Operating Supplies (GE	Multiple		\$26.31
Cash Payment Invoice	E 101-45170-210	Operating Supplies (GE	Multiple		\$204.93
Cash Payment Invoice	E 101-43110-215	Shop Supplies	Multiple		\$101.84
Cash Payment Invoice	E 101-43100-217	Other Operating Supplie	Multiple		\$36.83
Cash Payment Invoice	E 601-49400-217	Other Operating Supplie	Multiple		\$36.83
Cash Payment Invoice	E 602-49450-210	Operating Supplies (GE	Multiple		\$260.69
Cash Payment Invoice	E 602-49450-208	Training and Instruction	Multiple		\$512.02
Transaction Date	10/9/2025	General Checking	10100	Total	\$2,197.27
Refer	56899 WABASSO PLUMBING & HEATING				
Cash Payment Invoice	E 101-45170-220	Repair/Maint Supply (G	Football Field Maintenance		\$117.77
Transaction Date	10/9/2025	General Checking	10100	Total	\$117.77

Fund Summary

	10100 General Checking	\$0.00
101 GENERAL FUND		\$47,055.96
225 FIRE		\$1,328.63
230 AMBULANCE		\$8,470.71
320 USDA RD Sewer Rehab		\$11,994.00
601 WATER FUND		\$13,202.51
602 SEWER FUND		\$10,203.11
603 REFUSE (GARBAGE) FUND		\$6,362.03
		<u>\$98,616.95</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$98,616.95
Total	<u>\$98,616.95</u>