

City of Wabasso
Regular Meeting
Monday, June 9, 2025
5:00 pm

REGULAR MEETING

1. Call to order
2. EDA Update
3. **Public Comment** *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
4. Parks Report
 - a. Baseball Contract
5. Engineering Report
 - a. Sanitary Sewer Improvements project
 1. Pay Estimate #9
 - b. Water Treatment Plant Improvement and New Well Project
6. Clerk-Treas. /Administrator
7. Street Report
8. Water/Wastewater Report
9. New Business
 - a. Spending Limit Policy
10. Approve Consent Agenda
11. Correspondence
 - a. April Sheriff's Report
12. Approve Bills
13. Adjourn

CONSENT AGENDA

1. Approve Council Minutes - May 12, 2025
2. Approve Redwood County Assessor's Office Contract
3. Approve Wabasso Area Baseball Association's Application for 3.2 Liquor License
4. Approve Pay Estimate #9 to MR Paving in the amount of \$96,497.46
5. Approve Building permits for the following residents:
 - a. Curt & Jeanette Rohlik
 - b. Nels Christensen
 - c. Derek Guetter
 - d. Karl Guetter
 - e. Wabasso Public School

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, June 9, 2025
Agenda Report**

1. **EDA Update** – Mr. Eichten and Mr. Baune will provide an EDA update.
 - a. May EDA Minutes
2. **Parks Report** – Mr. Baune will provide a parks report
 - a. **Baseball Contract** – Representatives of the Baseball Association would like to speak with the Council about concerns pertaining to the baseball contract, specifically the concern that critical maintenance items get done. Please see the attached maintenance checklist provided by the Baseball Association.
3. **Engineering Report** – Mr. Miller from Bolton & Menk will update the council on the following topics:
 - a. **Sanitary Sewer Improvements**
 1. **Pay Estimate #9** – Discussion only. Pay Estimate #9 can be found in the consent agenda.
 - b. **Water Treatment Plant Improvement and new Well Upgrade**
4. **Clerk/Treas. Administrator's Report** - Mr. Baune will update the council on various items within the office.
5. **Street Report** – Mr. Baune will provide a street report.
6. **Water/Wastewater Report** – Mr. Baune will provide a water/wastewater report.
7. **Spending Limit Policy** – Please find attached spending limit policy, requested by the council at May's meeting. Discuss and approve as-is or with changes.
8. **Council Minutes** – Please approve the attached minutes of the May 12th, 2025 council meeting.
9. **Assessor's Contract** – Please approve assessor's contract. Contract amounts remained the same as last year.
10. **Wabasso Area Baseball Association 3.2 Liquor License** – Please approve the Wabasso Area Baseball Association's Permit for 3.2 Liquor License.
11. **Pay Estimate #9** – Please approve Pay Estimate #9 to MR Paving in the amount of \$96,497.46.
12. **Building Permits** – Please approve building permits for the following:
 - a. Curt and Jeanette Rohlik
 - b. Nels Christensen
 - c. Derek Guetter
 - d. Karl Guetter
 - e. Wabasso Public School
13. **Sheriff's Report** – Please find the sheriff's report for April.
14. **Bills** – Please find attached bills and approve.

**Wabasso EDA
Regular Meeting
Wednesday, May 7, 2025
5:00 p.m.**

The meeting was called to order at 5:00 p.m. with board members Pat Eichten, Roger Baumann, Brad Pitzl and Chuck Robasse in attendance. Also present was EDA Director Brandon Baune, MVRA/Program Director McKenzie Taylor, and Redwood County Economic Development Coordinator Grady Holtberg.

April Minutes - The minutes of the April 2nd, 2025, meeting was approved with a motion by Robasse, second by Pitzl.

Eichten – yes; Baumann – yes; Pitzl – yes; Robasse - yes

May Spotlight – McKenzie Taylor presented May’s Business Spotlight on the Wabasso C-Store. Mr. Baune to distribute on the website and Facebook.

Update on EDA Focus Survey – Mr. Baune noted that he had completed and began distributing the EDA Focus Survey. Many people have taken the survey so far and the results were unsurprising. The community is making clear that daycare and housing, be it single-family, multi-family and senior living, are the most important areas to residents.

Grady Holdberg, Redwood County EDA Coordinator – Grady joined the EDA meeting to discuss programs with Redwood County as well as to see if he can help the EDA get over the hump on the issues that are important to them. He first discussed current relevant programs such as RLF loans, Tax Abatement Programs, and a new Housing Trust Fund. He also noted that housing, especially transitional housing for the aging population, and lack of daycare options were a focus of the Redwood County EDA. Grady spoke about what he knew on the program Walnut Grove used to build affordable housing. It was the consensus of the EDA to have Mr. Baune reach out to United Community Action to find out more about this program.

There was also a lot of discussion on how the EDA could better support daycares in the city. The importance of retaining the daycares we have was crucial, but enticing new daycares was also important. The EDA discussed putting together grants for both existing and perspective daycares. It was the consensus of the EDA for Mr. Baune to work with Mr. Holtberg and Mrs. Taylor to put together draft grants for the next meeting.

It was also noted that Christian Peterson of Keller Williams Classic Realty NW and KW Commercial was scheduled to join the meeting to discuss how he and the Wabasso EDA could work together on housing issues in the community. While he was unable to attend the meeting, he plans on joining in May. Mr. Holtberg noted that he helped connect Christian with the Wabasso EDA and that he could be a great partner.

Past Due RLF Payments – Mr. Baune noted that there were little changes from last month, though payments were made this month on past due loans. He also noted that one other company was behind a month but expected that they would be caught up next month.

Treasurer’s Report – Motion by Pitzl, second by Baumann to approve the Treasurer’s Report.

Eichten – yes; Baumann – yes; Pitzl – yes; Robasse - yes

Bills – Motion by Robasse, second by Baumann to approve the April Bills.

Eichten – yes; Baumann – yes; Pitzl – yes; Robasse - yes

The meeting was adjourned at 6:15 p.m.

Brandon Baune
Director

Baseball Field Maintenance Checklist

Spring / Before 1st game: (Late March early April)

- Dethatch / Bag field - 6 Hrs
- Roll Field - 2 Hrs
- Aerate field (Need to locate all irrigation heads) 4 Hrs
- Slit seed infield (walk behind overseeder) and any other area needed. 4 Hrs
- Fertilize infield and outfield by hand - 2 Hrs
- Turn water on to field
- Edge the infield, dugouts pitchers mound and home plate - 4 Hrs
- Trim grass around fence and back stop - 2 Hrs
- Drag ag-lime and repair low areas by adding material to prevent pooling of water to specific grade - 2 Hrs
- Confirm the lighting system works. If anything is failed work with Musco for repair
- Cleaning of the concession stand.
- Maintenance of bull pens.
- Prepare Mound and Home Plate Dish for spring (Drag, Pack, Top Dress) - 6 hours

Weekly / Monthly maintenance throughout the spring / summer: (April - August)

- Mowing (Bag) of field 2 to 3 times a week to keep the playing surface at proper height. 1.5" on the infield and 2.5 in the outfield. Ensure playing service is prepared for each game. This needs to be completed with a Zero turn or lighter weight lawnmower. Compaction of the field needs to be kept at a minimum to ensure drainage - 9 Hrs / week
- Edging of infield, dugouts pitchers mound and home plate - 4 Hrs
- Repair high traffic areas with a mixture of seed and soil. (Overseed infield monthly with walk behind overseeder) 2 hours
- Fertilize infield & outfield by hand - 2 hours
- Roll field 3 times during play season
- Weed control
- Trim grass around fence and backstop - 2 Hrs
- Remove the infield lip so the edge is playable, sheds water and improves safety - 4 Hrs
- Maintain proper moisture content of the mound and home plate (must be check every 2-3 days)
- Drainage: Ensure there is no standing water and address and draining issues
- Keep fences and dugouts in good repair.
- Drag ag-lime and repair low areas by adding material to prevent pooling of water to specific grade - 2 Hrs
- Bullpen maintenance. Pull / Spray weeds & grass
- Watering and Fertilizing trees around the ballpark.

Fall Maintenance: (Aug - Nov)

- Weekly mowing of field with bagging of infield - 3 Hrs
- Roll field year end - 2Hrs
- Regrade and roll field surface. Correct field crown, must be established to promote positive surface drainage. Add correct sand and sifted soil mixture to keep the correct grade from the mound to baselines. 6 Hrs
- Aerate (Need to locate all irrigation heads) - 4 Hrs
- Slit seed infield (walk behind overseeder) and any other area needed - 4 Hrs
- Fertilize field by hand- 2Hrs
- Drag ag-lime and repair low areas by adding material to prevent pooling of water to specific grade - 2 Hrs
- End of year repair of Mound and Home Plate. (Clear top dressing off, bring engineered soils back to specific heights and dimensions) 6 hours
- Water heavy before 1st frost
- Blow out the sprinkler system

***Not listed is all the prep time from hanging outfield signs, installing backstop padding, dugout padding, painting and caulking of the field and concession stand prep.**

****CRITERIA FOR HOSTING REGION 2C PLAYOFFS:**

- Playing surface must have a consistent texture, proper drainage and maintained to ensure a smooth and safe playing experience.
- Enclosed field with one entrance for selling tickets
- Grandstand cover
- Announcer
- Concessions with a variety of food items available and beer sales
- Seating for 300+ fans and adequate parking
- Bullpen mounds and batting cage
- Sufficient workers to take tickets, offer concessions, and maintain and prepare field for each game

City of Wabasso
Purchasing Policy

Section I. Purpose

The purpose of this policy is to establish the procedures for purchases made on behalf of the City of Wabasso. This policy has the following objectives:

1. To ensure that purchases comply with all applicable laws;
2. To ensure that taxpayers receive the best value for their tax dollars when the City purchase goods and services;
3. To provide clear and consistent guidelines for contractors to follow;
4. To provide clear and consistent guidelines for authorized City employees/purchasers to follow;
5. To limit the discretion of City officials and thus limit the possibility of fraud or favoritism.

Section II. Internal Controls

The primary basis for the City's system of internal control is the City's annual budget. The budget as adopted by the City Council, serves as the basis for the City's spending for that year. The City Council must approve any expenditure over budget.

In order to expedite payments to vendors in a timely fashion, law allows the City Council to delegate authority to an appointed official to pay claims prior to their approval. The City Council has delegated this authority to the City Clerk/ Treasurer. Authority has also been granted to make wire/electronic payments instead of paper checks when applicable. All payments will be approved by the city Council at their next regular meeting.

Section III. Purchasing Oversight

The City Clerk/Treasurer is responsible for the overall purchasing process. Department Heads shall be responsible for purchasing items within their respective budgets. All contracts, bonds, and instruments of every kind to which the City is a party shall be signed by the Mayor and/or Acting Mayor and/ or the City Clerk/Treasurer (two signatures required) on behalf of the City and shall be executed in the name of the City. All credit applications must be submitted to and approved by the City Clerk/Treasurer.

Section IV. Purchasing Levels

Department Heads shall have the authority to authorize and/or approve purchases of up to \$250 based on appropriations contained in the City's budget. For purchases above \$250, but below \$1,000, The City Clerk/Treasurer may grant approval. The Council Liaison and/or Mayor shall have the authority to authorize and/or approve purchases up to \$2,500 on appropriations contained in the City's budget. Purchases that are greater than \$2,500, or items not appropriated through the annual budget, must be approved by the City Council. Emergency repairs for necessary equipment or vital infrastructure may be made up to \$5,000 with the approval of the City Clerk/Treasurer or the Department Head and/or Council Liaison and the Mayor.

Section V. Purchasing Procedures

Purchases may be made by the following methods:

1. Regular purchasing procedures
2. Emergency purchasing
3. Disaster purchasing
4. Use of Credit Cards
5. Price Agreement
6. Cooperative Purchasing

Purchases up to \$5000

The purchase may be made in the open market by an authorized purchaser. Authorized purchasers are strongly encouraged to seek quotations from several vendors if the anticipated cost approaches \$5,000.

Purchases from \$5,000 to \$50,000

The proposed purchase must be presented to the Council for approval before the commencement of the purchasing process. The purchase may be made either via sealed bids or by obtaining three (3) or more written quotations, without advertising for bids or otherwise complying with the requirements of competitive bidding laws. Quotations may be obtained by telephone or in written form via facsimile, delivery service or internet. Quotations must have a specific date and time period for which they are valid. All quotations should be kept on file for a minimum of one (1) year. If quotations are obtained by phone, they must be followed up with a signed quotation to be considered a valid quotation. The quotations must be forwarded to the City Council for selection and approval. This approval shall be accomplished by an agenda write-up submitted for consideration at a Council meeting.

Purchases exceeding \$50,000

The proposed purchase must be presented to the Council for approval before the commencement of the purchasing process. Purchases or contracts exceeding \$50,000 require formal bids solicited by public notice in accordance with Minnesota Statute 471.345, Subd3. The purchaser and/or City Clerk/Treasurer shall prepare or cause to be prepared, the specifications, the advertisement to solicit bids. The City Council shall determine the lowest responsible bidder and shall accept such bid. In all cases, the City Council reserves the right to accept or reject and or all of the bids, and waive informalities therein.

The City has reasonable discretion in determining the lowest responsible bidder. Not only must a successful bidder submit the lowest bid price and substantially meet the terms and conditions of the specifications, the low bidder must be considered "Responsible" and have the capacity to perform the proposed contract. "Responsibility" includes such considerations as the bidders' financial responsibility, integrity, ability, skill, and likelihood of providing faithful and satisfactory performance. There is more latitude in purchasing items for equipment not capable of exact specifications. In making such a purchase, the City Council may exercise reasonable discretion in

determining the lowest responsible bidder. The City Council may consider, in addition to the bid price, the quality, suitability, and adaptability of the article for its intended use.

Exclusions from competitive bidding requirements

It is not legally necessary to advertise for bids for:

1. Professional services such as those provided by doctors, engineers, lawyers, architects, accountants, and other services requiring technical, scientific, or professional training. The City Council will decide if quotations or bids are appropriate even though not legally required;
2. The purchase or lease of real estate;
3. The purchase of non-competitive products patented or obtainable from only one source demonstration of this circumstance must meet statutory requirements for a "single source vendor" purchase.

Emergency Purchasing

When an emergency occurs that may jeopardize public safety or the health and welfare of employees or citizens, the City Clerk or appropriate department head may authorize a necessary emergency purchase. Department head emergency purchases and the reason for the purchase shall be reported in writing including support documentation to the City Clerk within 24 hours of the situation and reported to the City Council as soon as possible. At least two (2) competitive quotations should be utilized whenever possible as part of the process.

If there is any question about whether an emergency exists per the definitions of the Minnesota Emergency Management Act, the City Council, City Clerk or his/her designee shall consult with the City Attorney whenever practicable.

Disaster Purchasing

The Mayor may declare a local disaster or emergency. The declaration shall not be continued for a period in excess of three (3) days except by, or with the consent of, the City Council. A disaster may result from fire, flood, tornado, blizzard, destructive winds, or other natural causes, or from sabotage, hostile action, or from hazardous material mishaps or catastrophic measures, or emergencies that are technological in nature.

During a declared emergency, the City may enter in contracts and incur obligations necessary to combat the disaster by protecting the health and safety of persons and property, and providing assistance to victims of such disasters. The City may exercise such power as deemed necessary without complying with purchasing procedures prescribed by law pertaining to the performance of public work, entering into rental equipment agreements, purchase of supplies and materials, limitations upon tax levies, and the appropriation and expenditures of public funds, including but not limited to, publication of resolutions, publications of call for bids, provisions or personnel laws and rules, provisions related to low bids, and requirement for budgets.

Use of Credit Card

As per MN Statute 471.382, the City Council may authorize the use of a credit card by any City officer or employee otherwise authorized to make a purchase on behalf of the City. In accordance with this statute, if a City officer or employee makes or directs a purchase by credit card that is not approved by the City Council, the officer or employee is personally liable for the amount of the purchase. All purchases by credit card must otherwise comply with all statutes, rules and policies applicable to City purchases. The City Council shall approve the establishment of all credit card accounts. The City Clerk/Treasurer shall keep a record of all persons issued a credit card or having authorization to use a City credit card. Authorized persons will receive, sign and file an acknowledgement form regarding credit card use.

Purchases must comply with the following requirements:

1. Claims presented to the City for payment must be in writing and itemized. Billings from credit card companies do not contain the detail necessary to satisfy these requirements; therefore, the City must retain original invoices and receipts for all items charged on a City credit card.
2. The City will not use credit cards for carrying debt. The City will pay all credit card balances each month. The City will not be responsible for interest charges accrued due to delayed submission of receipts and payment requests. Such payment delays caused by the employee or officer failing to submit the necessary receipts to support the credit card statement in a timely manner shall be the responsibility of the employee or officer. The City will use all methods available to effect collection of these interest and carrying charges.
3. Individuals failing to comply with this policy shall have credit card privileges revoked and will be responsible for interest and late charges that result from their failure to comply with this policy.

Section VI. Effective Date

This policy becomes effective June 9, 2025, date of adoption by the Wabasso City Council. Motion made by _____ and seconded by _____ to adopt the Purchasing Policy.

Brad Pitzl, Mayor

Attest:

Brandon Baune, Clerk/Treasurer Administrator

Minutes
City Council
Monday, May 12th, 2025
5 pm

The meeting opened with the recitation of the pledge of allegiance.

Mayor Pitzl called the meeting to order at 5:00 p.m. with council members Amanda Guetter, Chad Altermatt, Roger Baumann, and Mike Remiger present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, City Attorney Matt Novak, Public Works Director Jim Jenniges, EDA Director Pat Eichten, Engineer Matt Miller, Jon Fulton and Tiffany Eichten.

EDA Update – Mr. Eichten provided the EDA update. He noted that Redwood County EDA Director, Grady Holtberg, Joined the meeting to talk all things EDA, specifically the programs available and how we could partner together to achieve the Wabasso EDAs objectives. The main topics covered were housing and daycare. The EDA is writing up sample grants for daycares.

Engineering Report – Mr. Miller provided the engineering report which included the following items:

1. **Sanitary Sewer System** – Mr. Miller noted that Mr. Paving is preparing to come to down to continue work on the project. This work will include gravel, concrete in June and other restoration throughout town. It was noted that paving needs to be done by August 15th per the contract, but contractors are aware of the 125th celebration coming up and hope to have the first layer for sure done by then.
2. **Water Treatment Plant and New Well Project** – Mr. Miller gave a brief overview of the plans for the project. He reiterated that the filter will be down between 6 and 12 weeks. A letter was sent to residents to alert them, and more details will be shared when they become available. Mr. Miller also water to reiterate that the water will remain safe and meet all required health standards.
 - a. **Pay Estimate 1** – Motion by Baumann, second by Guetter to approve Pay Estimate 1 in the amount of \$58,353.75.
Pitzl – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Remiger - yes
 - b. **Resolution 05-2025 – Resolution of Application** – Motion by Guetter, second by Baumann to approve Resolution 05-2025 for the application to Minnesota PFA for the loan for the Water Treatment Plant Upgrade and New Well.
Pitzl – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Remiger - yes
 - c. **Resolution 06-2025 – Resolution of Financial Obligations** – Motion by Altermatt, second by Remiger to approve Resolution 06-2025 for financial obligations showing that the city will raise rates accordingly to pay loan on the Water Treatment Plant Upgrade and New Well project.
Pitzl – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Remiger - yes

3. **GIS Mapping** – Mr. Miller provided an update on the GIS Mapping project the city approved last month. He noted that data collection will begin soon.
4. **Pine street Curt and Gutter** – Mr. Miller noted the plan for the curb and gutter problem on Pine Street is to replace a couple of sections.
5. **Fuel Spill Update** – Mr. Miller noted that they found evidence of a fuel spill near St. Anne's School while digging in that area during the Sewer Rehab Project. He noted that city staff along with engineers from Bolton & Menk met with St. Anne's staff last summer to discuss the possible spill and mitigation options. St. Anne's staff worked with Meadowland Farmers Coop to test and monitor for a leak. They did not find evidence of the fuel barrel leaking at that time. Mr. Miller noted that it could still be a very slow leak which would be difficult to test for. It was a consensus of the council for Mr. Baune to reach out and ask St. Anne's to conduct more tests.

Clerk/Treasurer/Administrator – Mr. Baune provided the CTA Report which included the following items:

1. **125th Celebration Progress** – Mr. Baune noted that additional planning was done and that they were waiting on marketing materials to announce events. He also noted that the marketing material will also help with fundraising.
2. **Clerk's Office Hours** – Mr. Baune noted that he would be out-of-office in the afternoon of Tuesday the 20th, and likely in at noon on Wednesday the 21st. He planned to close the office on the afternoon of Tuesday the 20th. It was the consensus of the council to close the office.

Street Report – Mr. Baune and Mr. Jenniges provided a street report. It was noted that limited street patching has been done due to the projects in town. Patch work to begin again this summer.

Water/Wastewater Report – Mr. Baune and Mr. Jenniges provided the water/wastewater report. It was noted that Mr. Baune had reached out to People Service to begin working on a new contract. The city needs less services from them with Mr. Jenniges having more licenses than when the original contract was negotiated. It is anticipated that the city will be able to save significant money on the contract moving forward. It was also noted that the city will not move forward on the request for water. It was determined that it would put too much stress on the water system, especially with the upgrades happening this summer.

Parks Report – Mr. Baune provided the parks report, including the following topic:

1. **ISD 640, Wabasso Baseball Association and Wabasso Softball Association Lease Agreements** – Mr. Novak provided a history of agreements for the ballfields. Mr. Fulton and Mrs. Eichten were present at the meeting to discuss their concerns with the leases. Each of them expressed concern with the part of the contract that makes the Softball Association and the Baseball Association responsible for mowing during the summer. It was a consensus of the council to have the city mow full-time. It was also a general consensus of the council that the city should take care of all field-related care that they can, only contracting out what items are deemed necessary that they do not have the

ability to do themselves. Any additional work that the lessees feel is necessary should be brought to the attention of the council first.

It was also decided that a spring and fall walkthrough of the fields and facilities should happen.

2. **Drinking Fountain** – During the parks discussion, it was brought up that the drinking fountain in the shelter near the softball field is not properly working and cannot be fixed. It was noted by Mr. Fulton that, if the drinking fountain was replaced with one with a bottle-filler, then ISD 640 would cover half the cost. Mr. Jenniges spoke with Wabasso Plumbing and Heating about the costs of the fountains and they would be \$1,000 or 2,000, respectively. It was a consensus of the council to have Jim order a new fountain with a bottle-filler and installed ASAP.

Consent Agenda – Motion by Altermatt, second by Guetter to add the building permit by the Softball Association to the consent agenda.

Pitzl – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Remiger – yes

Motion by Guetter, second by Baumann to approve consent agenda as follows:

1. Approve Council Minutes – April 14th, 2025
2. Approve Building Permits for the following:
 - a. Wabasso Lions Club – 1429 Front Street
 - b. Donald Millard – 753 Main Street
 - c. Wabasso Softball Association – May Street
3. Approve St. Anne’s Application for Gambling License for Fall Festival on September 28th
4. Approve Salfer’s Food Center Application for Tobacco License
5. Approve Babble On Bar and Grill Application for On-sale Liquor License

Pitzl – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Remiger – yes

Other Miscellaneous Items – After approval of the consent agenda and prior to approval of the bills, several miscellaneous items were discussed. They are as follows.

1. **Keys** – The council asked Mr. Baune to make sure the city had keys/access to all buildings, gates, etc on city property, especially the ballfields.
2. **Phone Access** – The council asked Mr. Baune to find out what applications/controls city employees had access to from their phones. It was recommended to keep a list of these for the safety of the city, and that the administrator should have access to each.
3. **Hours Breakout** – The council asked Mr. Baune to break out the hours by employee by location further going forward.
4. **City Spending Limit Policy** – Members of the council voiced concern about general spending and questioned if the city had a spending limit policy. Mr. Baune noted that there was no formal policy but agreed that a policy would assist him with keeping track of the budget. It was the consensus of the council for Mr. Baune to draft a policy for a \$100 spending limit without prior approval on most items.

City Bills – Motion by Remiger, second by Baumann to approve the bills as follows:

General Checking

101 General Fund	\$22,006.85
225 Fire	\$2,947.54
230 Ambulance	\$21,228.89
320 USDA RD Sewer Rehab	\$6,785.00
601 Water	\$9,857.60
602 Sewer	\$5,538.75
603 Refuse (Garbage) Fund	\$5,225.15
604 Stormwater Utility	<u>\$76.00</u>
Total Checks	\$73,665.78

Pitzl – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Remiger - yes

Motion by Remiger, second by Baumann to adjourn at 6:45 p.m.

Pitzl – yes; Guetter – yes; Altermatt – yes; Baumann – yes; Remiger - yes

Brandon Baune

Clerk/Treasurer Administrator

Redwood County Assessor
403 South Mill Street
P.O Box 130
Redwood Falls, MN 56283
Phone: (507) 637-4008 ~~Fax: (507) 637-4009~~
redwoodcounty-mn.us



To Whom IT May Concern

Enclosed is an assessing services contract between Redwood County and your local jurisdiction.

This proposed contract is similar to the previous one that pertained to the 2024 and 2025 assessment years other than the term length.

This contract will be three years instead of the previous 2-year duration. The proposed assessing service rate will remain at \$12 per parcel.

At your convenience, please fill out the contract that is provided within this envelope.

Thank You,

A handwritten signature in blue ink that reads "Jesse Jacobson". The signature is fluid and cursive.

Jesse Jacobson

Redwood County Assessor

ASSESSMENT AGREEMENT BETWEEN LOCAL UNIT AND COUNTY OF REDWOOD

THIS AGREEMENT (“Agreement”), made and entered into by and between the COUNTY OF REDWOOD, a political subdivision of the State of Minnesota, hereinafter referred to as the "COUNTY", and the City of Wabasso, a political subdivision of the State of Minnesota, hereinafter referred to as “CITY”;

WHEREAS, said CITY lies wholly within the COUNTY OF REDWOOD and constitutes a separate assessment district;

WHEREAS, under such circumstances, Minn. Stat. 273.072 and Minn. Stat. 471.59 permit the County Assessor to provide for the assessment of property;

WHEREAS, said CITY desires the COUNTY to perform certain assessments on behalf of said CITY; and

WHEREAS, the COUNTY maintains a County Assessor pursuant to Minn. Stat. 273.061 and is willing and able to provide said assessment services to CITY;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

1. Scope of Services. The COUNTY shall perform the property assessment services for the CITY in accordance with property assessment procedures and practices established and observed by the COUNTY, the validity and reasonableness of which are hereby acknowledged and approved by the CITY. Any such practices and procedures may be changed from time to time, by the COUNTY in its sole judgment, when good and efficient assessment procedures so require. The property assessment by the COUNTY shall be composed of those assessment services which are set forth in Exhibit A, attached hereto, and made a part hereof by this reference, provided that the time frames set forth therein shall be considered to be approximate only.
2. Term. This Agreement shall commence on July 1, 2025, and shall terminate upon receipt final payment in 2028. Final payment shall be received no later than the date listed in Section 9 of this agreement. Either party may initiate an extension of this Agreement for a term of three (3) years by giving the other written notice of its intent to so extend ninety (90) days prior to the termination date of this agreement. Any extended term hereof shall be on the same terms and conditions set forth herein. If the party who receives said notice of intent to extend gives written notice to the other party of its desire not to extend prior to ninety (90) days this Agreement shall terminate in accordance with this Agreement.
3. Abolishment of the Office of the CITY Assessor. Upon the acceptance of this Agreement, the office of the CITY Assessor or any contract for assessment services for the CITY shall be abolished or terminated pursuant to Minn. Stat. 273.07, subd. 2. The CITY shall obtain all required consents or approvals necessary from the Commissioner of Revenue, if any, to abolish the office of the CITY Assessor or any contract for assessment services. The parties shall jointly cooperate to the degree necessary to obtain approval of this Agreement by the Commissioner.

4. Duties of CITY. It shall be the responsibility of the CITY to furnish to the COUNTY all information, records, data, reports, etc. necessary to allow the COUNTY to carry out its responsibilities herein. The necessary information, records, data, reports, etc. shall be furnished to the COUNTY without charge by the CITY, and the CITY agrees to cooperate in good faith with the COUNTY in carrying out the work under this Agreement.

The COUNTY shall own and retain all records, including but not limited to any and all assessment appraisal records, created by the County Assessor under this Agreement and shall be the responsible party for said records under the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13). The COUNTY shall continue to own and retain, subject to statutory retention obligations, all such records after the termination of this Agreement.

5. Duties of COUNTY. The COUNTY will abide by the requirements of Minn. Stat. 273.061 for establishment of an office of county assessor. The COUNTY represents that it has, or will secure at its own expense, all personnel required to perform the assessment services under this Agreement. All such personnel shall meet the applicable accreditation standards and other ethical guidelines that apply to individuals providing assessing services in the State of Minnesota.

The COUNTY shall provide all assessing duties and services to the CITY as outlined in Exhibit A.

6. Authorized Representative. The County Assessor shall serve as the Authorized Representative of the COUNTY and as the liaison with the CITY. The Authorized Representative shall have the express authority to make all contacts with the CITY on behalf of the COUNTY. The CITY shall submit reports and other materials prepared pursuant to this Agreement to the Authority's Authorized Representative, by mailing or delivering them to:

Redwood County Assessor
403 S Mill Street
Redwood Falls, Minnesota 56283

7. Relationship Between the Parties. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of joint venturers, co-partners, or an association between the parties hereto or as constituting the CITY as the agent, representative or employee of the COUNTY for any purpose or in any manner whatsoever.

Any and all personnel of CITY or other persons, while engaged in the performance of any activity under this Agreement, shall have no contractual relationship with the COUNTY and shall not be considered employees of the COUNTY and any and all claims that may or might arise under the Workers' Compensation Act of the State of Minnesota on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or

alleged employment including, without limitation, claims of discrimination against the CITY, its officers, agents, or employees shall in no way be the responsibility of the COUNTY, and CITY shall defend, indemnify and hold the COUNTY, its officials, officers, agents, employees and duly authorized volunteers harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the COUNTY, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Re-employment Compensation, disability, severance pay and retirement benefits.

8. Indemnification. The CITY agrees that it will defend, indemnify and hold the COUNTY, its elected officials, officers, agents, employees and duly authorized volunteers harmless from any and all liability (statutory or otherwise) claims, suits, damages, judgments, interest, costs or expenses (including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof) resulting from or caused by the negligent or intentional acts or omissions of the CITY, its officers, agents, contractors, employees or duly authorized volunteers in the performance of the responsibilities provided by this Agreement. The CITY's liability shall be governed by Minn. Stat. Chapter 466 and other applicable law, rule and regulation, including common law.

COUNTY agrees that it will defend, indemnify and hold the CITY, its elected officials, officers, agents, employees and duly authorized volunteers harmless from any and all liability (statutory or otherwise) claims, suits, damages, judgments, interest, costs or expenses (including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof) resulting from or caused by the negligent or intentional acts or omissions of the COUNTY, its officers, agents, contractors, employees or duly authorized volunteers in the performance of the responsibilities provided by this Agreement. The COUNTY's liability shall be governed by Minn. Stat. Chapter 466 and other applicable law, rule and regulation, including common law.

9. Compensation. The current assessment contains approximately 449 Parcels. In consideration for said assessment services, the CITY shall pay to COUNTY the sum of \$12.00 per parcel in 2026 for the 2026 assessment and \$12.00 per parcel in 2027 for the 2027 assessment and \$12.00 per parcel in 2028 for the 2028 assessment. Payment shall be made no later than September 15 of each year of the Term of the Agreement. Payment would be made payable to the County of Redwood directed to the County Auditor/Treasurer.
10. Notice. Any notices required or permitted to be given under this Agreement: (i) shall be in writing signed by or on behalf of the party making the same; (ii) shall be deemed given or delivered (a) if delivered personally, when received, (b) if sent from within the United States by registered or certified mail, postage prepaid, return receipt requested, on the third business day after mailing, or (c) if sent by messenger or reputable overnight courier service, on the next business day after mailing; and (iii) shall be addressed to each party at its address set forth in this Agreement, or at such other address as the parties shall designate in writing by personal delivery, certified mail, or overnight courier service.

11. Disputes. The COUNTY's Authorized Representative will be the initial interpreter of the requirements of this Agreement and will determine the acceptability of the work to be provided hereunder. All claims, disputes and other matters relating to the acceptability of the work must be referred to the COUNTY's Authorized Representative in writing with a request that a formal decision be made within a reasonable period of time. Written notice of each claim, dispute or other matter must be delivered to the COUNTY's Authorized Representative within 30 days of the occurrence of the event giving rise to the claim, dispute or other matter. All data supporting the claim, dispute or other matter must be submitted to the COUNTY's Authorized Representative within 45 days of the event, unless the COUNTY's Authorized Representative allows for additional time based on the availability of complete and accurate data. The COUNTY shall continue to perform while the claim or dispute is pending. The issuance of a decision by the COUNTY's Authorized Representative shall be a condition precedent to the CITY's exercise of the rights and remedies the CITY may have under this Agreement or at law with respect to the claim, dispute or other matter.

12. Termination.

With Cause. This Agreement may be suspended or terminated by either party if any of the terms or conditions of this Agreement are violated. In the event either party exercises its right to terminate this Agreement, the terminating party shall submit written notice to the other party specifying the extent of the termination and the reasons therefore, and the date upon which termination becomes effective.

Without Cause. Either party may terminate this Agreement without cause by giving at least 90 days written notice to the other party. Upon receipt of a notice of such termination, the COUNTY shall take all action necessary to discontinue work pursuant to the Agreement.

Payment upon Termination. The COUNTY shall be entitled to payment for all work satisfactorily performed.

If the CITY should cancel this Agreement, as above provided, before the completion of the then current property assessment by the COUNTY, the CITY agrees to defend and hold the COUNTY, its officials, officers, agents, employees and duly authorized volunteers harmless from any liability that might ensue as a result of the non-completion of a property tax assessment.

13. Survival. The provisions of this Agreement which, by their terms, impose obligations that are continuing in nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: Indemnification; Records and Information; Governing Law; Jurisdiction; Venue.

14. Entire Agreement; Amendments; Conflicts. This Agreement (including the exhibits attached hereto) constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, documents and proposals, oral or written, between the parties with respect thereto. Any amendment or modification to this Agreement shall not be valid unless such

amendment or modification (i) is in writing and signed by authorized representatives of both parties and (ii) references this Agreement. The terms and conditions of the exhibits are integral parts of this Agreement and are fully incorporated herein by this reference.

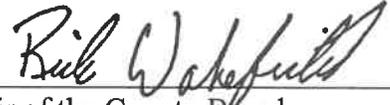
15. Compliance with Applicable Law. The COUNTY agrees to comply with applicable federal, state and local laws or ordinances, and applicable rules, regulations, and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to the COUNTY's performance of the provisions of this Agreement. It shall be the obligation of the COUNTY to apply for, pay for and obtain all permits and/or licenses required by any governmental agency for the provision of those services contemplated herein.
16. Governing Law; Jurisdiction; Venue. This Agreement shall be governed by the laws of the State of Minnesota, without regard to its conflict of laws rules. For the purpose of resolving conflicts related to or arising out of this Agreement, the parties expressly agree that venue shall be exclusively in the State of Minnesota, County of Redwood. The parties hereby expressly consent to the exclusive personal jurisdiction of the federal and state courts located in the State of Minnesota, regardless of the citizenship or residency of either party at the time of the commencement of any legal proceeding.
17. Equal Employment Opportunity. In connection with the execution of this Agreement, the COUNTY agrees that it will comply with Minn. State § 363A.08, to not discriminate against any employee or applicant for employment because of race, color, creed, religion, national original, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age.
18. Conflict of Interest. The parties affirms that, to the best of their knowledge, this Agreement does not result in a conflict of interest with any party or entity, which may be affected by the terms of this Agreement. The parties agrees that, should any conflict or potential conflict of interest become known to the parties, they will immediately notify the other party of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict.
19. Severability. In the event that any portion of this Agreement shall be held to be invalid, such invalidity shall not affect the validity of the remainder of this Agreement.
20. Execution. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and to constitute one and the same instrument. Electronic copies of this Agreement, including without limitation, those transmitted by facsimile or scanned to an image file, shall be considered originals.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by its duly authorized officers and delivered on its behalf, this 20th day of May 2025.

COUNTY OF REDWOOD
STATE OF MINNESOTA

Reviewed by County
Attorney's Office:


Date: 5.13.2025

By: 
Chair of the County Board

And: 
Assistant/Deputy/County Administrator

ATTEST: 
Deputy/Clerk of the County Board

City of Wabasso

By: _____

Its _____

And: _____

Its _____

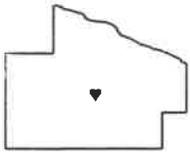
City organized under:

_____ Statutory _____ Option A _____ Option B _____ Charter

EXHIBIT A
City of Wabasso

During the contract term, the County shall:

1. Physically inspect and revalue 20% of the real property per year, as required by law.
2. Physically inspect and value all new construction, additions, and renovation.
3. Adjust estimated market values on those properties not physically inspected as deemed necessary per sales ratio analysis.
4. Prepare the initial assessment roll.
5. Print and mail valuation notices.
6. Respond to taxpayers regarding assessment or appraisal problems or inquiries.
7. Conduct valuation reviews prior to Board of Review or Open Book Meetings, as determined by the Local Board at their meeting for a continuance of their annual meeting in April.
8. Attend Board of Review or conduct Open Book Meeting. Prepare all necessary review appraisals for April meetings.
9. Maintain an updated property file including current values, classification data, and characteristic data.
10. Prepare divisions and combinations as required.
11. Administer the abatement process pursuant to Minn. Stat. §375.192.
12. Prepare appraisals, defend, and negotiate all Tax Court cases.
13. Provide all computer hardware and software applications necessary to complete contracted services.
14. Process all homestead and special program applications.



*In The
Heart of
Redwood
County*

City of Wabasso

1429 Front Street
P O Box 60
Wabasso MN 56293
E-mail: cwab@redred.com

Phone: 507-342-5519
Fax: 507-342-2213
Minnesota Relay 711 or
1-800-627-3529

**APPLICATION FOR
ON-SALE 3.2 PERCENT MALT LIQUOR LICENSE**

Fee: \$75.00 Annual

License on behalf of : WABASSO BASEBALL ASSOCIATION

Phone Number: SEE BELOW

Address: SEE BELOW

Location(s): WABASSO BASEBALL FIELD AND MANDERSHEID SOFTBALL FIELD

Date(s): JULY 1, 2025 to JUNE 30, 2026

Contact Person: NATHAN JACOBSON

Contact's Phone Number: 507-430-3869

Contact's Email: nathan.jacobson@arvig.com

Contact's Address: 731 MAIN ST.

City/State/Zip: WABASSO, MN 56293

The above-mentioned organization hereby applies for an On-Sale 3.2 Percent Malt Liquor License under and pursuant to the Wabasso Ordinances and Minnesota Statutes Chapter 340A, and agrees to comply strictly with the provisions of each

The above-mentioned organization agrees to provide proof of financial responsibility in the form of a certificate of liquor liability insurance in compliance with Minnesota Statutes, Section 340A.409, as imposed by Section 340A.801.

The above-mentioned organization agrees to waive its Constitutional rights against search and seizure and will freely permit peace offices to inspect its premises and agrees to forfeiture of its license if found to have violated the Wabasso City Ordinance or Minnesota Statutes providing for the granting of this license.

I herby swear that the foregoing statements are true and correct to the best of my knowledge and that I agree to comply with all the provisions of the Wabasso City Ordinances and Minnesota Statutes under which this license is granted.


Signature of Applicant

Nathan Jacobson
Printed Name

6/3/25
Date



Real People. Real Solutions.

1243 Cedar Street NE
Sleepy Eye, MN 56085

Ph: (507) 794-5541
Fax: (507) 794-5542
Bolton-Menk.com

June 3, 2025

VIA E-MAIL

Brandon Baune
City of Wabasso
1429 Front Street
P.O. Box 60
Wabasso, MN 56293-0060

RE: Partial Pay Estimate No. 9
Sanitary Sewer System Improvements
City of Wabasso
BMI Project No.: S13.116937

Dear Brandon:

Enclosed herein is one copy of Partial Pay Estimate No. 9 for the referenced project. This estimate is submitted for the Council's consideration. We recommend payment to M.R. Paving and Excavating, Inc. in the amount of \$96,497.46 as itemized in Partial Pay Estimate No. 9. Upon approval by the City Council, please sign the estimate and then forward the Pay Estimate via email to the USDA Rural Development (RD) specialist for consideration and final approval.

Upon approval by RD, the City will be authorized to process payment to MR Paving and Excavating, Inc. RD will also authorize reimbursement to the City from Grant and Loan funds set up for the project. Please send us via email a copy of the final pay estimate as approved and signed by RD.

Please contact our office with any questions or comments regarding this estimate.

Sincerely,
Bolton & Menk, Inc.

A handwritten signature in blue ink that reads 'Matthew C. Miller'.

Matthew C. Miller, P.E.
Project Engineer

MCM/jlj

Enclosure

Cc: Edward Gilmore, USDA-RD

Contractor's Application for Payment

Owner: <u>City of Wabasso</u>	Owner's Project No.: <u>513.116937</u>
Engineer: <u>Bolton & Menk, Inc.</u>	Engineer's Project No.: <u>513.116937</u>
Contractor: <u>MR Paving & Excavating Inc.</u>	Contractor's Project No.: <u>24-1001</u>
Project: <u>Sanitary Sewer System Improvements</u>	
Contract: <u>Sanitary Sewer, Lift Station, Aggregate Base, Bituminous Paving, Concrete Curb & Gutter, Concrete Sidewalk & Driveways, Turf Restoration & Related Appurtenances</u>	
Application No.: <u>9</u>	Application Date: <u>6/3/2025</u>
Application Period: From <u>12/1/2024</u> to <u>5/31/2025</u>	

1. Original Contract Price	\$	8,844,329.26
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	8,844,329.26
4. Total Work completed and materials stored to date	\$	6,746,637.69
(Sum of Column H Unit Price Total and Column M Stored Materials)	\$	6,746,637.69
5. Retainage		
a. <u>5%</u> X \$ <u>6,746,637.69</u> Work Completed	\$	337,331.88
b. _____ X \$ _____ Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	337,331.88
6. Amount eligible to date (Line 4 - Line 5.c)	\$	6,409,305.81
7. Less previous payments	\$	6,312,808.35
8. Amount due this application	\$	96,497.46
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	2,097,691.57

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: M.R. Paving & Excavating, Inc.

Signature: Matthew J Mathiowek **Date:** 6/3/2025

Name: Matthew J Mathiowek **Title:** President

<p>Recommended by Engineer</p> <p>By: <u>Matthew C. Miller</u></p> <p>Name: <u>Matthew C. Miller</u></p> <p>Title: <u>Project Engineer</u></p> <p>Date: <u>6/3/2025</u></p>	<p>Approved by Owner</p> <p>By: _____</p> <p>Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>
--	--

Approved by Funding Agency

By: _____

Name: _____

Title: _____

Date: _____

Partial Pay Estimate No.: 9

SANITARY SEWER SYSTEM IMPROVEMENTS

CITY OF WABASSO

WABASSO, MN

BMI PROJECT NO.: S13.116937

FILEPATH: H:\WABA\S13116937\Construction\E_Pay Applications\PE 09\116937 IRA - Pay Estimate #9.xlsm\Estimate WORK COMPLETED THROUGH 05/30/2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$1,211,631.39	1 LUMP SUM	\$1,211,631.39	0.75 LUMP SUM	\$908,723.54	0.75 LUMP SUM	\$908,723.54
2	LIFT STATION	\$472,843.08	1 LUMP SUM	\$472,843.08	1.00 LUMP SUM	\$472,843.08	1.00 LUMP SUM	\$472,843.08
3	GRUBBING	\$212.87	25 EACH	\$5,321.75	14 EACH	\$2,980.18	14 EACH	\$2,980.18
4	REMOVE SANITARY SEWER MANHOLE & CASTING	\$674.05	45 EACH	\$30,332.25	46 EACH	\$31,006.30	46 EACH	\$31,006.30
5	REMOVE STORM SEWER MANHOLE & CASTING	\$675.49	4 EACH	\$2,701.96	4 EACH	\$2,701.96	4 EACH	\$2,701.96
6	REMOVE LIFT STATION & CONTROL PANNEL	\$15,842.40	1 EACH	\$15,842.40	1 EACH	\$15,842.40	1 EACH	\$15,842.40
7	REMOVE VALVE VAULT	\$3,315.74	1 EACH	\$3,315.74	1 EACH	\$3,315.74	1 EACH	\$3,315.74
8	REMOVE FLUSHING CISTERN	\$1,657.88	2 EACH	\$3,315.76	2 EACH	\$3,315.76	2 EACH	\$3,315.76
9	REMOVE CURB AND GUTTER	\$4.37	2800 LIN FT	\$12,236.00	1612 LIN FT	\$7,044.44	1,612 LIN FT	\$7,044.44
10	REMOVE CONCRETE WALK	\$1.47	3131 SQ FT	\$4,602.57	2329 SQ FT	\$3,423.63	2,329 SQ FT	\$3,423.63
11	REMOVE CONCRETE DRIVEWAY PAVEMENT	\$9.40	729 SQ YD	\$6,852.60	246 SQ YD	\$2,312.40	246 SQ YD	\$2,312.40
12	SALVAGE GUARD POSTS	\$131.88	18 EACH	\$2,373.84	18 EACH	\$2,373.84	18 EACH	\$2,373.84
13	SALVAGE & REINSTALL CHAIN LINK FENCE & POSTS	\$43.72	152 LIN FT	\$6,645.44	152 LIN FT	\$6,645.44	152 LIN FT	\$6,645.44
14	COMMON EXCAVATION (P)	\$27.58	9990 CU YD	\$275,524.20	9990 CU YD	\$275,524.20	9,990 CU YD	\$275,524.20
15	SUBGRADE EXCAVATION (EV)	\$21.23	2156 CU YD	\$45,771.88	830 CU YD	\$17,620.90	830 CU YD	\$17,620.90
16	STABILIZING AGGREGATE (CV)	\$60.51	703 CU YD	\$42,538.53	0 CU YD	\$0.00	0 CU YD	\$0.00
17	SALVAGE TOPSOIL FROM STOCKPILE (LV)	\$28.13	453 CU YD	\$12,742.89	436 CU YD	\$12,264.68	436 CU YD	\$12,264.68
18	COMMON TOPSOIL BORROW (LV)	\$53.21	2474 CU YD	\$131,641.54	0 CU YD	\$0.00	0 CU YD	\$0.00
19	3/4" MINUS GRANITE ROCK	\$59.11	35 TON	\$2,068.85	0 TON	\$0.00	0 TON	\$0.00
20	AGGREGATE BASE, CLASS 5	\$26.67	23447 TON	\$625,331.49	16923 TON	\$451,336.41	20,445 TON	\$545,268.15
21	TYPE SP 9.5 WEARING COURSE MIXTURE (2:B)	\$143.28	1439 TON	\$206,179.92	223 TON	\$31,951.44	223 TON	\$31,951.44
22	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (2:B)	\$140.08	2392 TON	\$335,071.36	413 TON	\$57,853.04	413 TON	\$57,853.04
23	1.5" PVC SUMP PUMP PIPE (SCHEDULE 40)	\$34.00	150 LIN FT	\$5,100.00	67 LIN FT	\$2,278.00	67 LIN FT	\$2,278.00
24	CURB INLET DESIGN SPECIAL	\$398.39	3 EACH	\$1,195.17	0 EACH	\$0.00	0 EACH	\$0.00
25	4" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$29.60	200 LIN FT	\$5,920.00	113 LIN FT	\$3,344.80	113 LIN FT	\$3,344.80
26	6" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$40.00	200 LIN FT	\$8,000.00	25 LIN FT	\$1,000.00	25 LIN FT	\$1,000.00
27	8" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$52.40	300 LIN FT	\$15,720.00	147 LIN FT	\$7,702.80	147 LIN FT	\$7,702.80
28	10" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$62.40	100 LIN FT	\$6,240.00	23 LIN FT	\$1,435.20	23 LIN FT	\$1,435.20
29	12" RC PIPE SEWER CLASS V	\$75.13	350 LIN FT	\$26,295.50	485 LIN FT	\$36,438.05	485 LIN FT	\$36,438.05
30	15" RC PIPE SEWER CLASS V	\$83.00	40 LIN FT	\$3,320.00	0 LIN FT	\$0.00	0 LIN FT	\$0.00
31	18" RC PIPE SEWER CLASS III	\$83.90	30 LIN FT	\$2,517.00	0 LIN FT	\$0.00	0 LIN FT	\$0.00
32	24" RC PIPE SEWER CLASS III	\$98.75	160 LIN FT	\$15,800.00	139 LIN FT	\$13,726.25	139 LIN FT	\$13,726.25

Partial Pay Estimate No.:

SANITARY SEWER SYSTEM IMPROVEMENTS
CITY OF WABASSO
WABASSO, MN

BMI PROJECT NO.: 513.116937

FILEPATH: H:\WABA\513116937\7_Construction\E_Pay Applications\PE 09\116937 IRA - Pay Estimate #9.xlsm\Estimate
WORK COMPLETED THROUGH 05/30/2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
33	30" RC PIPE SEWER CLASS III	\$140.70	160	\$22,512.00	91	\$12,803.70	91	\$12,803.70
34	33" RC PIPE SEWER CLASS III	\$182.25	75	\$13,668.75	9	\$1,640.25	9	\$1,640.25
35	36" RC PIPE SEWER CLASS III	\$183.50	50	\$9,175.00	10	\$1,835.00	10	\$1,835.00
36	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 48-4020	\$596.40	17.4	\$10,377.36	14.4	\$8,588.16	14.4	\$8,588.16
37	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 96-4020	\$2,147.40	5.9	\$12,669.66	4.9	\$10,522.26	4.9	\$10,522.26
38	CASTING ASSEMBLY (STORM)	\$1,327.47	4	\$5,309.88	0	\$0.00	0	\$0.00
39	ADJUST FRAME & RING CASTING (STORM)	\$724.55	2	\$1,449.10	0	\$0.00	0	\$0.00
40	8" PVC PIPE SEWER, SDR 35	\$90.38	9352	\$845,233.76	9265	\$837,370.70	9,265	\$837,370.70
41	10" PVC PIPE SEWER, SDR 35	\$120.75	927	\$111,935.25	927	\$111,935.25	927	\$111,935.25
42	12" PVC PIPE SEWER, SDR 35	\$99.95	2211	\$220,989.45	2171	\$216,991.45	2,171	\$216,991.45
43	15" PVC PIPE SEWER, SDR 35	\$152.11	2272	\$345,593.92	2270	\$345,289.70	2,270	\$345,289.70
44	BYPASS PUMPING	\$195,338.65	1	\$195,338.65	1.00	\$195,338.65	1.00	\$195,338.65
45	6" PVC PIPE FORCEMAIN, C-900 DR-18	\$75.70	430	\$32,551.00	437	\$33,080.90	437	\$33,080.90
46	SANITARY SEWER FORCEMAIN FITTINGS	\$16.45	527	\$8,669.15	588	\$9,672.60	588	\$9,672.60
47	6" GATE VALVE & BOX (SANITARY FORCEMAIN)	\$2,602.00	1	\$2,602.00	1	\$2,602.00	1	\$2,602.00
48	8" PVC PIPE SEWER, RJ C900 DR-18 (TRENCHLESS)	\$238.20	123	\$29,298.60	123	\$29,298.60	123	\$29,298.60
49	SAND-FILL 8" SANITARY SEWER PIPE	\$18.00	120	\$2,160.00	96	\$1,728.00	96	\$1,728.00
50	8"x6" PVC WYE BRANCH, SDR 26	\$2,735.66	207	\$566,281.62	175	\$478,740.50	175	\$478,740.50
51	10"x6" PVC WYE BRANCH, SDR 26	\$1,692.10	16	\$27,073.60	15	\$25,381.50	15	\$25,381.50
52	12"x6" PVC WYE BRANCH, SDR 26	\$1,897.70	32	\$60,726.40	19	\$36,056.30	19	\$36,056.30
53	15"x6" PVC WYE BRANCH, SDR 26	\$2,971.20	26	\$77,251.20	30	\$89,136.00	30	\$89,136.00
54	6" PVC SANITARY SEWER SERVICE, SDR 26	\$48.07	6630	\$318,704.10	5003	\$240,494.21	5,003	\$240,494.21
55	6" PVC CLEAN-OUT, SDR 26	\$1,428.60	287	\$410,008.20	228	\$325,720.80	228	\$325,720.80
56	8" PVC CLEAN-OUT, SDR 26	\$2,278.80	3	\$6,836.40	2	\$4,557.60	2	\$4,557.60
57	10" PVC CLEAN-OUT, SDR 26	\$3,763.20	1	\$3,763.20	1	\$3,763.20	1	\$3,763.20
58	TELEWISE EXISTING SANITARY SEWER SERVICE	\$475.00	296	\$140,600.00	239	\$113,525.00	239	\$113,525.00
59	CLEAN EXISTING SANITARY SEWER SERVICE	\$685.00	75	\$51,375.00	15	\$10,275.00	15	\$10,275.00
60	TELEWISE EXISTING SANITARY SEWER MAIN	\$3.00	1395	\$4,185.00	200	\$600.00	200	\$600.00
61	CONNECT TO EXISTING DRAINAGE STRUCTURE	\$2,284.00	3	\$6,852.00	3	\$6,852.00	3	\$6,852.00
62	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 4007C	\$569.70	803.6	\$457,810.92	725.19	\$413,140.74	725.2	\$413,146.44
63	CONSTRUCT DRAINAGE STRUCTURE, DESIGN SPECIAL 1	\$696.15	15.7	\$10,929.56	14.7	\$10,233.41	14.7	\$10,233.41
64	CONSTRUCT 6" INSIDE DROP STRUCTURE	\$231.30	8.4	\$1,942.92	5.0	\$1,156.50	5.0	\$1,156.50
65	CONSTRUCT 8" INSIDE DROP STRUCTURE	\$366.20	46.7	\$17,101.54	97.9	\$35,850.98	97.9	\$35,850.98

Partial Pay Estimate No.: 9

SANITARY SEWER SYSTEM IMPROVEMENTS
CITY OF WABASSO
WABASSO, MN

BMI PROJECT NO.: S13.116937

FILEPATH: H:\WABA\13116937\7_Construction\E_Pay Applications\PE 09\116937 IRA - Pay Estimate #9.xlsm\Estimate
WORK COMPLETED THROUGH 05/30/2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE				
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT			
66	CONSTRUCT 15" OUTSIDE DROP STRUCTURE	\$2,733.60	5.5	LIN FT	\$15,034.80	5.5	LIN FT	\$15,034.80	5.5	LIN FT	\$15,034.80
67	CASTING ASSEMBLY (SANITARY)	\$1,327.47	59	EACH	\$78,320.73	32	EACH	\$42,479.04	32	EACH	\$42,479.04
68	INSTALL CASTING ASSEMBLY (SANITARY)	\$1,327.47	7	EACH	\$9,292.29	0	EACH	\$0.00	0	EACH	\$0.00
69	ADJUST FRAME & RING CASTING (SANITARY)	\$724.55	4	EACH	\$2,898.20	7	EACH	\$5,071.85	7	EACH	\$5,071.85
70	8" CIPP SANITARY SEWER	\$69.84	6594	LIN FT	\$467,508.96	6380	LIN FT	\$445,579.20	6,380	LIN FT	\$445,579.20
71	LATERAL SERVICE REINSTATEMENT	\$122.81	58	EACH	\$7,122.98	46	EACH	\$5,649.26	46	EACH	\$5,649.26
72	TRIM PROTRUDING TAPS	\$618.64	8	EACH	\$4,949.12	0	EACH	\$0.00	0	EACH	\$0.00
73	CLEAN AND CCTV 8" SANITARY SEWER	\$5.99	7031	LIN FT	\$42,115.69	6441	LIN FT	\$38,581.59	6,441	LIN FT	\$38,581.59
74	MANHOLE REHABILITATION	\$245.61	100	LIN FT	\$24,561.00	58.9	LIN FT	\$14,466.43	58.9	LIN FT	\$14,466.43
75	PRESSURE GROUT MANHOLE JOINT	\$614.03	10	JOINT	\$6,140.30	10	JOINT	\$6,140.30	10	JOINT	\$6,140.30
76	6" WATERMAIN OFFSET	\$7,983.90	2	EACH	\$15,967.80	2	EACH	\$15,967.80	2	EACH	\$15,967.80
77	8" WATERMAIN OFFSET	\$8,923.15	1	EACH	\$8,923.15	0	EACH	\$0.00	0	EACH	\$0.00
78	CASTING ASSEMBLY SPECIAL	\$173.82	56	EACH	\$9,733.92	43	EACH	\$7,474.26	43	EACH	\$7,474.26
79	ADJUST GATE VALVE BOX	\$724.55	4	EACH	\$2,898.20	0	EACH	\$0.00	0	EACH	\$0.00
80	4" INSULATION	\$72.30	20	SQ YD	\$1,446.00	4	SQ YD	\$289.20	4	SQ YD	\$289.20
81	PIPE COVER	\$600.00	20	EACH	\$12,000.00	0	EACH	\$0.00	0	EACH	\$0.00
82	INSTALL GUARD POSTS	\$296.72	8	EACH	\$2,373.76	0	EACH	\$0.00	0	EACH	\$0.00
83	4" CONCRETE WALK	\$18.46	3011	SQ FT	\$55,583.06	0	SQ FT	\$0.00	0	SQ FT	\$0.00
84	6" CONCRETE WALK	\$25.00	120	SQ FT	\$3,000.00	0	SQ FT	\$0.00	0	SQ FT	\$0.00
85	CONCRETE CURB & GUTTER (B618 & B612)	\$79.07	2800	LIN FT	\$221,396.00	0	LIN FT	\$0.00	0	LIN FT	\$0.00
86	7" CONCRETE DRIVEWAY PAVEMENT	\$151.00	729	SQ YD	\$110,079.00	0	SQ YD	\$0.00	0	SQ YD	\$0.00
87	TRUNCATED DOMES	\$153.51	9	SQ FT	\$1,381.59	0	SQ FT	\$0.00	0	SQ FT	\$0.00
88	TRAFFIC CONTROL	\$41,994.02	1	LUMP SUM	\$41,994.02	0.75	LUMP SUM	\$31,495.52	0.75	LUMP SUM	\$31,495.52
89	STABILIZED CONSTRUCTION EXIT	\$6,429.28	1	LUMP SUM	\$6,429.28	0.50	LUMP SUM	\$3,214.64	0.50	LUMP SUM	\$3,214.64
90	STORM DRAIN INLET PROTECTION	\$239.27	48	EACH	\$11,484.96	48	EACH	\$11,484.96	77	EACH	\$18,423.79
91	SILT FENCE	\$2.64	2077	LIN FT	\$5,483.28	1855	LIN FT	\$4,897.20	1,855	LIN FT	\$4,897.20
92	PERMANENT SEEDING	\$6,554.78	11.1	ACRE	\$72,758.06	0.0	ACRE	\$0.00	0.0	ACRE	\$0.00
93	TEMPORARY SEEDING	\$5,833.29	4.5	ACRE	\$26,249.81	1.4	ACRE	\$8,049.94	1.5	ACRE	\$8,749.94
94	ROLLED EROSION PREVENTION CATEGORY 20	\$2.47	500	SQ YD	\$1,235.00	0	SQ YD	\$0.00	0	SQ YD	\$0.00
TOTAL PAY ESTIMATE AMOUNT:					\$8,844,329.26			\$6,645,061.42			\$6,746,637.69



City of Wabasso

1429 Front Street
PO Box 60
Wabasso MN 56293

Phone: 507-342-5519
Fax: 507-342-2213
E-mail: brandon@wabasso.org

Name: Curt & Jeanette Rohlik
Address: 551 South St
Phone Number: 507-828-4463 Alternate Phone: 1051-346-9597
E-Mail j-rohlik@yahoo.com

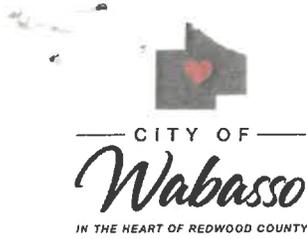
Signature of Property Owner ~~Jeanette Rohlik~~ Curt Rohlik

Project Permit Needed For Replace fence & deck
railing / Privacy wall that was there 2 yrs ago
Estimated Cost of Project: \$1,000

Date: 6-2-2025



Fence will be exactly where it is shown here. Deck already exists



City of Wabasso

1429 Front Street
PO Box 60
Wabasso MN 56293

Phone: 507-342-5519
Fax: 507-342-2213
E-mail: brandon@wabasso.org

Date: 7 May 2025

Name: Nels Christensen

Address: 1460 Elm St. Wabasso, MN

Phone Number: 320-226-1364 Alternate Phone: _____

E-mail: nelschristensen@redred.com

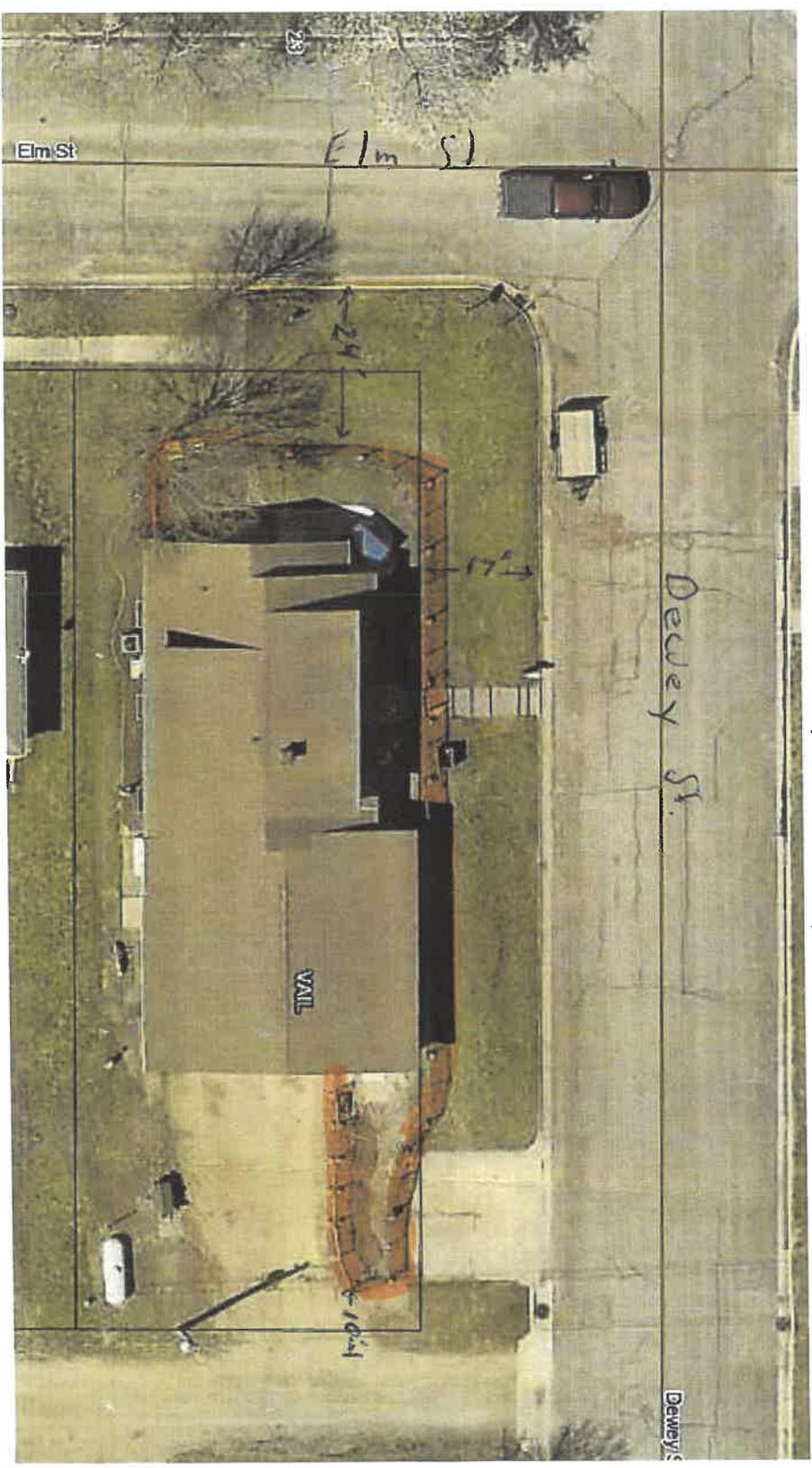
Signature of Property Owner: Nels N Christensen

Project Permit Needed For: Fence

Estimated Cost of Project: \$ 3500.00



North ↑



Elm St. Curb to Fence 24'

Dewey St. Curb to Fence 17'

Alley Edge of P Alley to Fence 10'

Where we could place the fence was all played by Mr. Reminger



CITY OF
Wabasso
IN THE HEART OF REDWOOD COUNTY

City of Wabasso

1429 Front Street
PO Box 60
Wabasso MN 56293

Phone: 507-342-5519
Fax: 507-342-2213
E-mail: brandon@wabasso.org

Name: Derek Guetter

Address: 736 Main St.

Phone Number: 760 534 3994 Alternate Phone: _____

E-Mail derekguetter@gmail.com

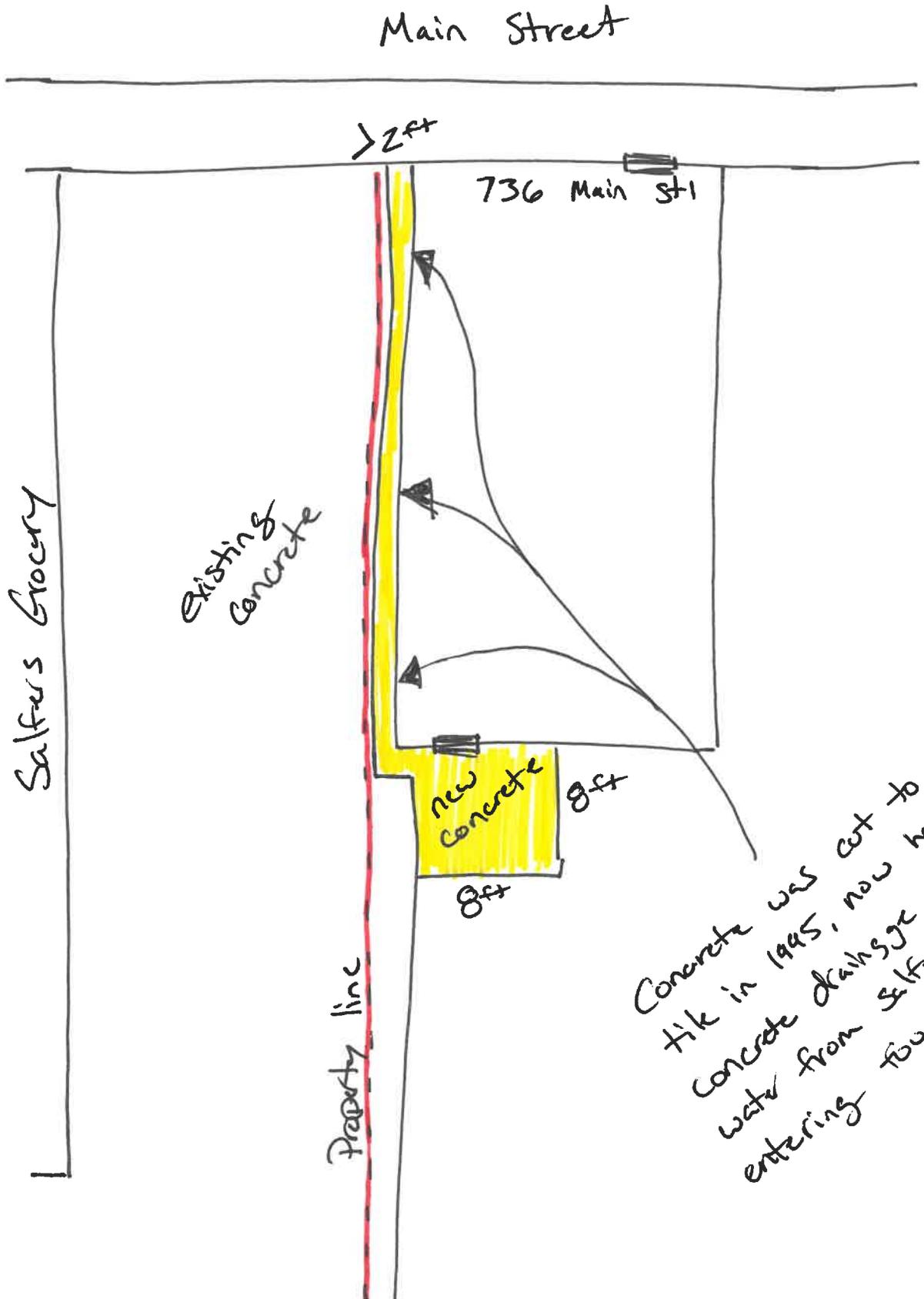
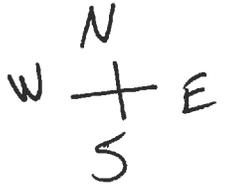
Signature of Property Owner 

Project Permit Needed For concrete drainage around
building, + door pad to the south

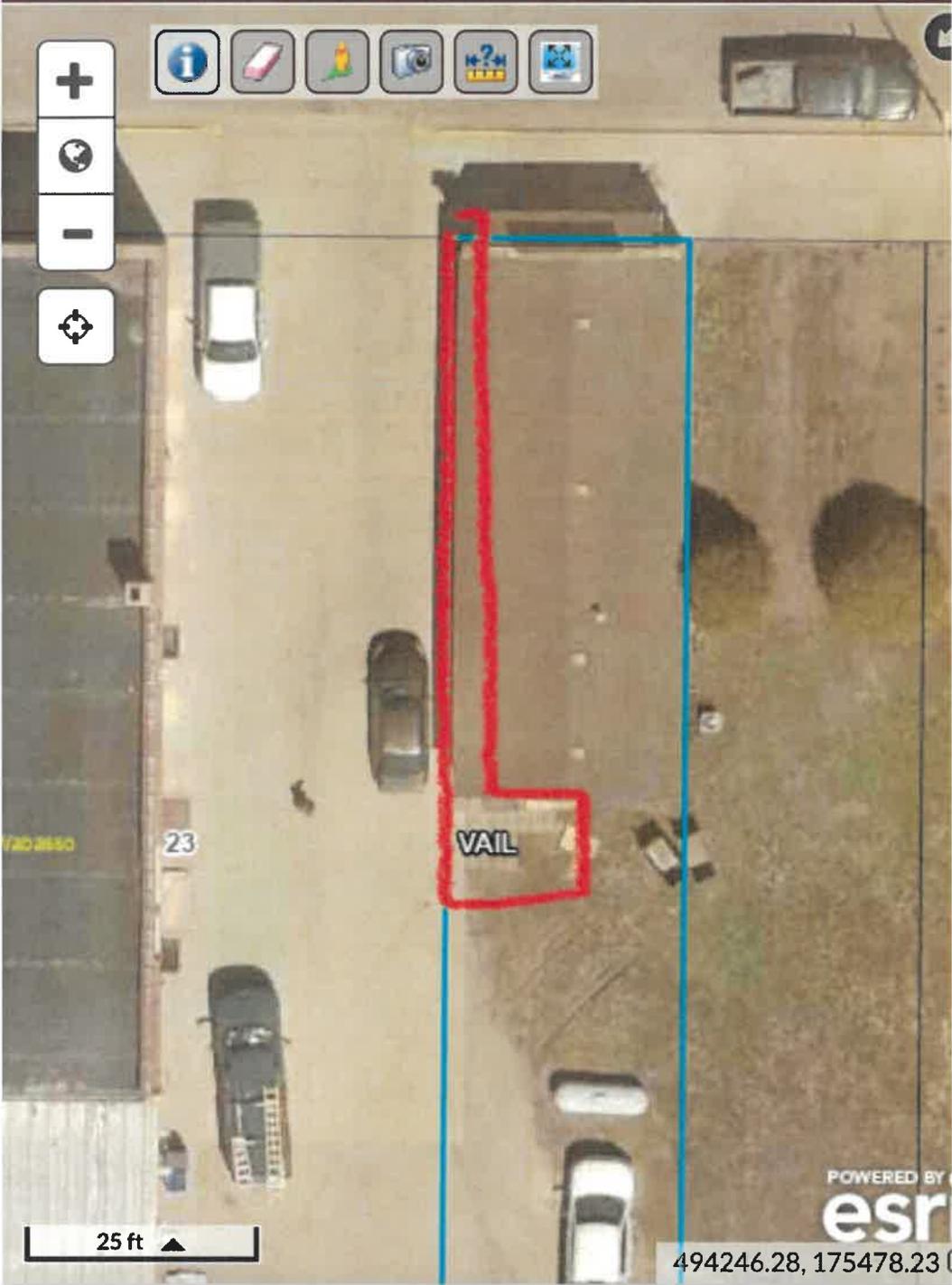
Estimated Cost of Project: \$1,500

Date: 5-9-25

Derek Guetter
736 Main St.
concrete drainage
estimated cost - \$1,500

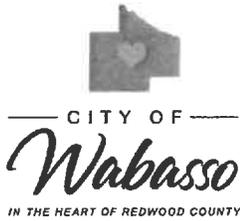


Concrete was cut to install
tile in 1945, now has failed.
concrete drainage will prevent
water from Salfers Grocery
entering foundation.



G3 HOLDINGS LLC (Tax)
 736 MAIN ST WAB

View: [Report](#) | [Pictometry Imagery](#) | [Tax Distribution](#) | [Google Maps](#)



City of Wabasso

1429 Front Street
PO Box 60
Wabasso MN 56293

Phone: 507-342-5519
Fax: 507-342-2213
E-mail: brandon@wabasso.org

Name: Karl Guetter

Address: 1445 Front St.

Phone Number: 217-820-0824 Alternate Phone: 507-828-4808

E-Mail ~~g~~ Karl.guetter@prinsco.com

Signature of Property Owner 

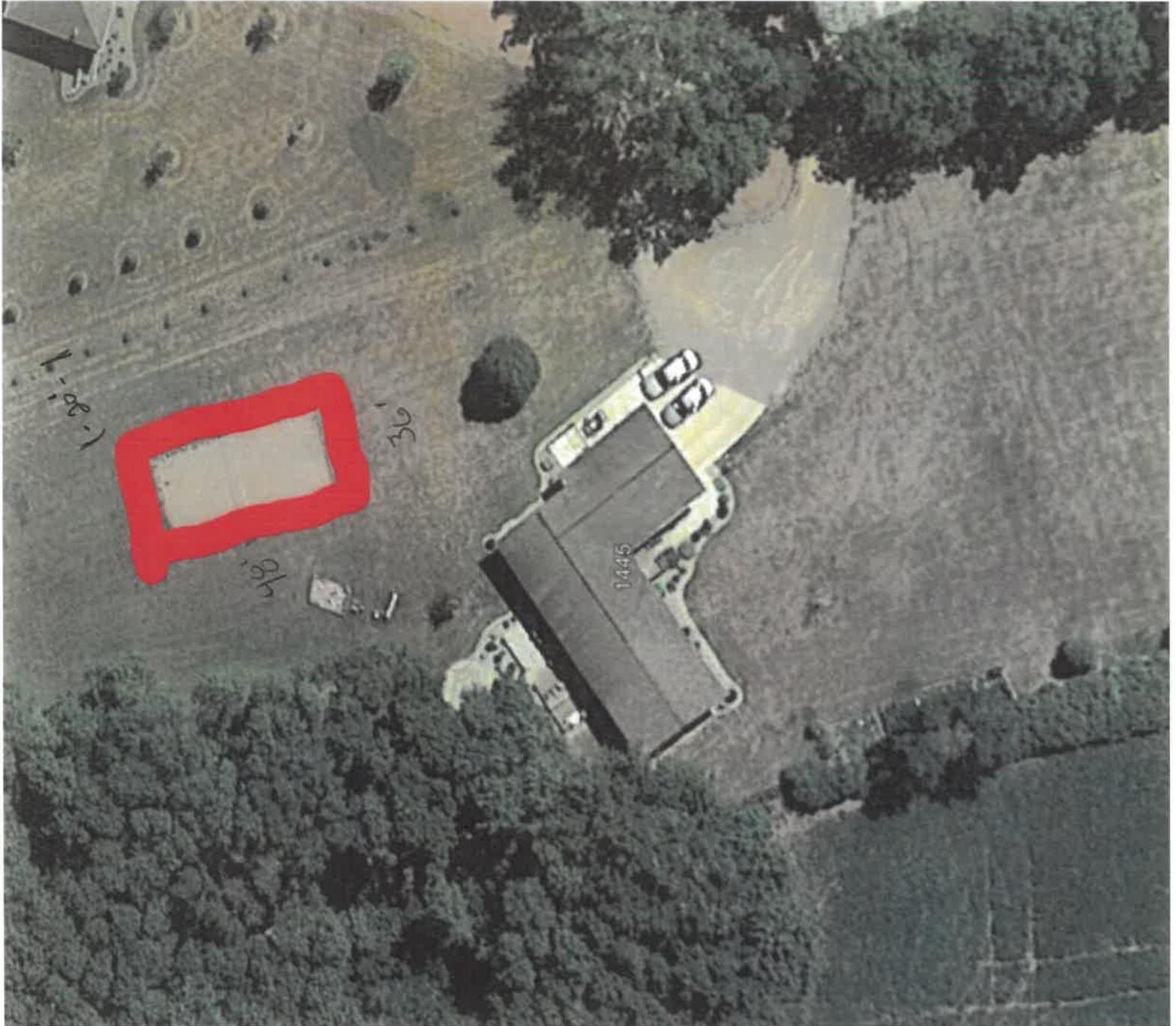
Project Permit Needed For Back Yard Garage

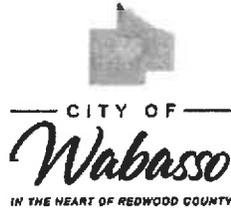
Estimated Cost of Project: \$ 50,000.00

Date: 5-21-2025

Building

- 36 x 48
- 20' off east property line.
- Steel siding with brick accent to match home.
- Location is the UB count.
- Will be a gravel driveway.



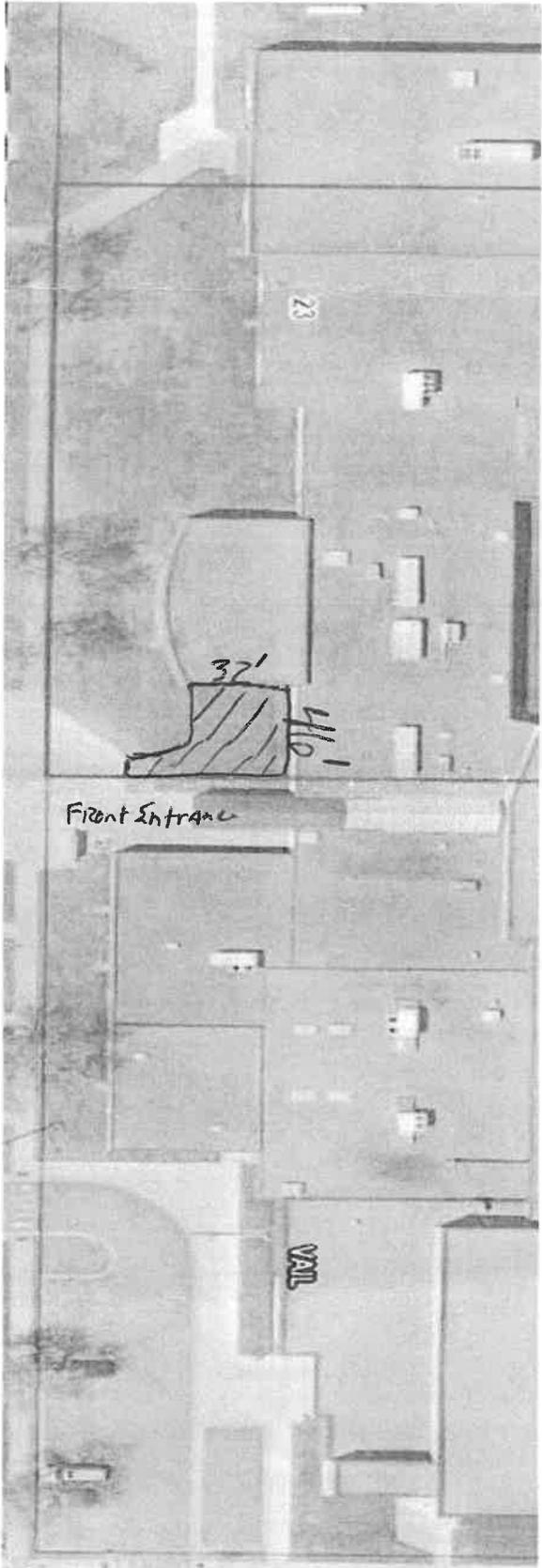


City of Wabasso

1429 Front Street
PO Box 60
Wabasso MN 56293

Phone: 507-342-5519
Fax: 507-342-2213
E-mail: brandon@wabasso.org

Name: Wabasso Public School
Address: 1333 May St.
Phone Number: 507-342-5114 Alternate Phone: _____
E-Mail: jon.fulton@cisobyo.org
Signature of Property Owner: [Handwritten Signature]
Project Permit Needed For: Adding a Cement patio
in front of School
Estimated Cost of Project: \$17,500





REDWOOD COUNTY SHERIFF'S OFFICE

JASON JACOBSON - SHERIFF

Chief Deputy Sheriff
Katelyn Torgerson

Phone: 507-637-4036
Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Jail Administrator
Matt Luitjens

303 E Third Street
PO Box 47
Redwood Falls, MN 56283-0047

Date: 5/8/2025
To: City of Wabasso
From: Sheriff Jason Jacobson
Re: Activity Report for April 2025

During the month of April deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

Date:	Time:	Description of Call
04/03/25	1100	Traffic - VW - Fail to yield
04/04/25	0057	Traffic - VW - headlight out and no proof of insurance.
04/04/25	0857	Animal at Large
04/06/25	1917	Animal at Large
04/09/25	0746	Community Policing
04/13/25	2034	Suspicious Vehicle
04/14/25	0704	Suspicious Vehicle
04/14/25	2039	Traffic - VW - Taillight out and no current proof of insurance.
04/15/25	0902	Driving Complaint
04/15/25	0947	Disorderly Conduct
04/25/25	1827	Traffic - VW - Cracked windshield.
04/25/25	1851	Traffic - VW - Speed
04/26/25	1454	Community Policing
05/03/25	0059	Traffic - VW - Headlight out

If you have any questions, please feel free to contact me.

03 Comp Time

[Print](#) [Attach/Detach Employee](#)

Employee Name	Effective Date	Beginning Balance	YTD Accrued	YTD Taken	Current Balance	Timecard Pay Entry Defaults			
						Control	Method	Expense	
BAUNE, BRANDON	06/19/23	0.00	0.00	0.00	0.00	13	007	00024	
JENNIGES, JIM M	04/05/21	40.00	1.23	1.23	40.00	13	007	00024	
SOBOCINSKI, SCOTT M.	09/17/18	0.12	50.57	10.71	39.98	13	007	00034	
ZOLLNER, ANDREW	09/30/24	40.00	18.59	29.54	29.05	13	007	00024	

Name	Date	hours	jobcode_1
Andrew Zollner	5/1/2025	0.79	Shop
Andrew Zollner	5/1/2025	0.65	Community Center
Andrew Zollner	5/1/2025	0.38	Shop
Andrew Zollner	5/1/2025	3.33	Streets
Andrew Zollner	5/1/2025	3.37	Shop
Andrew Zollner	5/2/2025	1.21	Sewer
Andrew Zollner	5/2/2025	0.7	Community Center
Andrew Zollner	5/2/2025	2.11	Athletic Field
Andrew Zollner	5/3/2025	3	Sewer
Andrew Zollner	5/4/2025	3	Water
Andrew Zollner	5/5/2025	1.2	Shop
Andrew Zollner	5/5/2025	1.93	Community Center
Andrew Zollner	5/5/2025	0.2	Athletic Field
Andrew Zollner	5/5/2025	0.62	Shop
Andrew Zollner	5/5/2025	0.36	Public Works
Andrew Zollner	5/5/2025	2.23	Shop
Andrew Zollner	5/5/2025	0.6	City Park
Andrew Zollner	5/5/2025	2.07	Shop
Andrew Zollner	5/6/2025	0.36	Shop
Andrew Zollner	5/6/2025	0.73	Streets
Andrew Zollner	5/6/2025	1.11	City Park
Andrew Zollner	5/6/2025	2.9	Athletic Field
Andrew Zollner	5/6/2025	2.9	Shop
Andrew Zollner	5/6/2025	0.89	Public Works
Andrew Zollner	5/7/2025	1.6	Shop
Andrew Zollner	5/7/2025	4.58	Public Works
Andrew Zollner	5/7/2025	1.44	Sewer
Andrew Zollner	5/7/2025	1.41	Shop
Andrew Zollner	5/8/2025	0.75	Shop
Andrew Zollner	5/8/2025	8.07	Streets
Andrew Zollner	5/9/2025	1.25	Shop
Andrew Zollner	5/12/2025	0.91	Shop
Andrew Zollner	5/12/2025	1.89	Athletic Field
Andrew Zollner	5/12/2025	1.38	Shop
Andrew Zollner	5/12/2025	1.22	Sewer
Andrew Zollner	5/12/2025	1.67	City Park
Andrew Zollner	5/12/2025	1.28	Shop
Andrew Zollner	5/13/2025	1.69	Shop
Andrew Zollner	5/13/2025	0.19	Baseball Field
Andrew Zollner	5/13/2025	1.43	5 Plex
Andrew Zollner	5/13/2025	1.12	Shop
Andrew Zollner	5/13/2025	1.35	Sewer
Andrew Zollner	5/13/2025	0.79	Baseball Field

Andrew Zollner	5/13/2025	0.93	Sewer	
Andrew Zollner	5/13/2025	1.47	Shop	
Andrew Zollner	5/14/2025	2.25	Shop	
Andrew Zollner	5/14/2025	2.97	Streets	
Andrew Zollner	5/14/2025	3.79	Athletic Field	
Andrew Zollner	5/15/2025	0.2	Shop	
Andrew Zollner	5/15/2025	1.31	Streets	
Andrew Zollner	5/15/2025	0.91	Community Center	
Andrew Zollner	5/15/2025	2.64	Streets	
Andrew Zollner	5/15/2025	1.19	Shop	
Andrew Zollner	5/15/2025	1.62	Athletic Field	
Andrew Zollner	5/15/2025	1.14	Shop	
Andrew Zollner	5/16/2025	0.39	Sewer	
Andrew Zollner	5/16/2025	1.44	Water	
Andrew Zollner	5/16/2025	2.15	Streets	
Andrew Zollner	5/16/2025	0.81	Sewer	
Andrew Zollner	5/19/2025	1.26	Shop	
Andrew Zollner	5/19/2025	3.01	Water	
Andrew Zollner	5/19/2025	2.49	Shop	
Andrew Zollner	5/19/2025	1.57	Community Center	
Andrew Zollner	5/19/2025	1.51	Streets	
Andrew Zollner	5/20/2025	0.82	Shop	
Andrew Zollner	5/20/2025	8.06	Streets	
Andrew Zollner	5/21/2025	0.17	Shop	
Andrew Zollner	5/21/2025	1.23	Shop	
Andrew Zollner	5/21/2025	2.86	Athletic Field	
Andrew Zollner	5/21/2025	2.08	Shop	
Andrew Zollner	5/21/2025	2.73	Streets	
Andrew Zollner	5/22/2025	0.89	Shop	
Andrew Zollner	5/22/2025	3.37	Streets	
Andrew Zollner	5/22/2025	3.83	Shop	
Andrew Zollner	5/22/2025	0.86	Streets	
Andrew Zollner	5/23/2025	0.36	Sewer	
Andrew Zollner	5/23/2025	1.68	Water	
Andrew Zollner	5/23/2025	0.94	Streets	
Andrew Zollner	5/24/2025	3	Community Center	
Andrew Zollner	5/25/2025	3	Sewer	
Andrew Zollner	5/27/2025	7	Shop	
Andrew Zollner	5/27/2025	1.92	Athletic Field	
Andrew Zollner	5/28/2025	0.76	Shop	
Andrew Zollner	5/28/2025	3.66	Water	
Andrew Zollner	5/28/2025	1.86	Shop	
Andrew Zollner	5/28/2025	2.74	Sewer	
Andrew Zollner	5/29/2025	0.23	Shop	

Andrew Zollner	5/29/2025	1.1	Shop	
Andrew Zollner	5/29/2025	3.85	Community Center	
Andrew Zollner	5/29/2025	0.21	Shop	
Andrew Zollner	5/29/2025	3.3	Athletic Field	
Andrew Zollner	5/29/2025	0.2	Shop	
Andrew Zollner	5/30/2025	1.87	Water	
Andrew Zollner	5/30/2025	0.97	Sewer	

Name	Date	hours	jobcode_1
Jim Jenniges	5/1/2025	1.94	Sewer
Jim Jenniges	5/1/2025	0.53	Water
Jim Jenniges	5/1/2025	4.52	Water
Jim Jenniges	5/1/2025	0.8	Streets
Jim Jenniges	5/1/2025	0.74	Athletic Field
Jim Jenniges	5/2/2025	0.68	Sewer
Jim Jenniges	5/2/2025	3	Water
Jim Jenniges	5/5/2025	1.69	Sewer
Jim Jenniges	5/5/2025	0	Sewer
Jim Jenniges	5/5/2025	5.41	Water
Jim Jenniges	5/6/2025	1.38	Sewer
Jim Jenniges	5/6/2025	3.76	Water
Jim Jenniges	5/6/2025	2.26	Sewer
Jim Jenniges	5/7/2025	1.29	Sewer
Jim Jenniges	5/7/2025	7.97	Water
Jim Jenniges	5/8/2025	1.75	Sewer
Jim Jenniges	5/8/2025	0.75	Water
Jim Jenniges	5/8/2025	4.04	Streets
Jim Jenniges	5/9/2025	2.05	Sewer
Jim Jenniges	5/9/2025	1.32	Water
Jim Jenniges	5/9/2025	1.11	Streets
Jim Jenniges	5/10/2025	3	Public Works
Jim Jenniges	5/11/2025	3	Public Works
Jim Jenniges	5/12/2025	3.52	Sewer
Jim Jenniges	5/12/2025	4.99	Water
Jim Jenniges	5/12/2025	1.25	Streets
Jim Jenniges	5/12/2025	0.83	Council Meeting
Jim Jenniges	5/13/2025	2.32	Sewer
Jim Jenniges	5/13/2025	1.58	Water
Jim Jenniges	5/13/2025	3.57	Streets
Jim Jenniges	5/14/2025	1.14	Sewer
Jim Jenniges	5/14/2025	7.96	Water
Jim Jenniges	5/15/2025	1.15	Sewer
Jim Jenniges	5/15/2025	4.17	Streets
Jim Jenniges	5/15/2025	1.72	Sewer
Jim Jenniges	5/15/2025	1.93	Athletic Field
Jim Jenniges	5/15/2025	0.37	Shop
Jim Jenniges	5/17/2025	3	Public Works
Jim Jenniges	5/17/2025	2.5	Community Center
Jim Jenniges	5/18/2025	3	Public Works
Jim Jenniges	5/19/2025	6.41	Sewer
Jim Jenniges	5/19/2025	4.54	Streets
Jim Jenniges	5/20/2025	2.11	Sewer

Jim Jenniges	5/20/2025	0.53	Water
Jim Jenniges	5/20/2025	6.11	Streets
Jim Jenniges	5/21/2025	1.7	Sewer
Jim Jenniges	5/21/2025	0.52	5 Plex
Jim Jenniges	5/21/2025	4.44	Water
Jim Jenniges	5/21/2025	1.63	Athletic Field
Jim Jenniges	5/21/2025	1.32	City Park
Jim Jenniges	5/22/2025	1.36	Sewer
Jim Jenniges	5/22/2025	1.18	Water
Jim Jenniges	5/22/2025	0.69	City Park
Jim Jenniges	5/22/2025	0.32	Baseball Field
Jim Jenniges	5/22/2025	1.2	Athletic Field
Jim Jenniges	5/22/2025	1.37	Streets
Jim Jenniges	5/22/2025	2.6	Community Center
Jim Jenniges	5/26/2025	3	Public Works
Jim Jenniges	5/27/2025	3.45	Water
Jim Jenniges	5/27/2025	6.61	Water
Jim Jenniges	5/28/2025	1.73	Sewer
Jim Jenniges	5/28/2025	4.22	Streets
Jim Jenniges	5/28/2025	3.95	Sewer
Jim Jenniges	5/29/2025	0.65	Sewer
Jim Jenniges	5/29/2025	6.18	Water
Jim Jenniges	5/29/2025	2.86	Sewer
Jim Jenniges	5/30/2025	0.5	Sewer
Jim Jenniges	5/30/2025	1.27	Streets
Jim Jenniges	5/30/2025	1.14	Sewer

Name	Date	hours	jobcode_1
Gary Lensing	5/5/2025	3.63	Athletic Field
Gary Lensing	5/5/2025	0.28	Athletic Field
Gary Lensing	5/5/2025	1.21	Mowing
Gary Lensing	5/5/2025	1.09	Baseball Field
Gary Lensing	5/5/2025	1.24	Mowing
Gary Lensing	5/6/2025	0.17	Mowing
Gary Lensing	5/6/2025	0.13	Library
Gary Lensing	5/6/2025	3.09	Mowing
Gary Lensing	5/6/2025	0.68	EDA
Gary Lensing	5/6/2025	0.79	EDA
Gary Lensing	5/6/2025	0.51	5 Plex
Gary Lensing	5/6/2025	0.02	Cemtery
Gary Lensing	5/6/2025	1.49	Mowing
Gary Lensing	5/6/2025	0.96	Cemtery
Gary Lensing	5/6/2025	0.95	Mowing
Gary Lensing	5/7/2025	0.17	Mowing
Gary Lensing	5/7/2025	0.1	Library
Gary Lensing	5/7/2025	0.75	Cemtery
Gary Lensing	5/7/2025	0.61	Mowing
Gary Lensing	5/12/2025	1.47	Athletic Field
Gary Lensing	5/12/2025	0.52	Mowing
Gary Lensing	5/12/2025	0.93	Baseball Field
Gary Lensing	5/12/2025	0.18	Mowing
Gary Lensing	5/13/2025	1.47	Mowing
Gary Lensing	5/13/2025	0.21	Baseball Field
Gary Lensing	5/13/2025	0.27	Mowing
Gary Lensing	5/13/2025	0.14	Library
Gary Lensing	5/13/2025	0.65	5 Plex
Gary Lensing	5/13/2025	1.01	EDA
Gary Lensing	5/13/2025	0.31	Mowing
Gary Lensing	5/13/2025	0	Mowing
Gary Lensing	5/13/2025	1.27	Athletic Field
Gary Lensing	5/13/2025	1.28	Mowing
Gary Lensing	5/13/2025	0.89	Cemtery
Gary Lensing	5/13/2025	0.16	Mowing
Gary Lensing	5/19/2025	0.66	Athletic Field
Gary Lensing	5/19/2025	2.46	Athletic Field
Gary Lensing	5/21/2025	1.48	Mowing
Gary Lensing	5/21/2025	0.63	5 Plex
Gary Lensing	5/21/2025	1.28	Athletic Field
Gary Lensing	5/21/2025	0.93	Cemtery
Gary Lensing	5/21/2025	0	Sewer
Gary Lensing	5/21/2025	0.33	Mowing

Gary Lensing	5/21/2025	0.74	EDA
Gary Lensing	5/21/2025	0.21	Mowing
Gary Lensing	5/22/2025	0.72	Cemtery
Gary Lensing	5/22/2025	1.19	Mowing
Gary Lensing	5/22/2025	1.42	Baseball Field
Gary Lensing	5/22/2025	0.68	Mowing
Gary Lensing	5/22/2025	0	Mowing
Gary Lensing	5/22/2025	0.38	Mowing
Gary Lensing	5/22/2025	0.14	Library
Gary Lensing	5/22/2025	0.95	Mowing
Gary Lensing	5/22/2025	0.79	EDA
Gary Lensing	5/22/2025	2.1	Mowing
Gary Lensing	5/27/2025	4.38	Athletic Field
Gary Lensing	5/28/2025	1.52	Mowing
Gary Lensing	5/28/2025	0.6	5 Plex
Gary Lensing	5/28/2025	1.16	Mowing
Gary Lensing	5/28/2025	0.2	Mowing
Gary Lensing	5/28/2025	0.7	Baseball Field
Gary Lensing	5/28/2025	0.09	Mowing
Gary Lensing	5/28/2025	0.54	Mowing
Gary Lensing	5/28/2025	0.57	Baseball Field
Gary Lensing	5/28/2025	1.28	Mowing
Gary Lensing	5/29/2025	0.25	Library
Gary Lensing	5/29/2025	1.24	Mowing
Gary Lensing	5/29/2025	0.77	Cemtery
Gary Lensing	5/29/2025	0.3	Mowing

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Payments Batch 060525PAYCCLJUNBILLS		\$105,370.33	
Refer	56606 ALEX AIR APPARATUS	-	
Cash Payment	E 225-42200-387 Testing	Compressor Testing	\$982.42
Invoice	9577		
Transaction Date	6/5/2025	General Checking 10100	Total \$982.42
Refer	56607 ANDERSON ELECTRIC INC	-	
Cash Payment	E 101-41940-401 Repairs/Maint Buildings	Community Center Work	\$137.06
Invoice	44870		
Cash Payment	E 101-41940-401 Repairs/Maint Buildings	Community Center Work	\$1,375.59
Invoice	44871		
Transaction Date	6/5/2025	General Checking 10100	Total \$1,512.65
Refer	56608 ANDREW ZOLLNER	-	
Cash Payment	E 101-43100-321 Telephone	Phone Reimbursement	\$50.00
Invoice			
Transaction Date	6/5/2025	General Checking 10100	Total \$50.00
Refer	56609 ARVIG ENTERPRISES, INC.	-	
Cash Payment	E 601-49400-321 Telephone	Phone-300367	\$36.91
Invoice			
Cash Payment	E 601-49400-321 Telephone	Phone-300369	\$86.95
Invoice			
Cash Payment	E 602-49450-321 Telephone	Phone-300368	\$115.51
Invoice			
Cash Payment	E 230-42153-321 Telephone	Phone-300370	\$119.86
Invoice			
Cash Payment	E 101-41400-321 Telephone	Phone-2332003	\$141.62
Invoice			
Transaction Date	6/5/2025	General Checking 10100	Total \$500.85
Refer	56610 BG MINNESOTA INC	-	
Cash Payment	E 101-43110-215 Shop Supplies	Shop Supplies	\$206.10
Invoice	PI0067487		
Transaction Date	6/5/2025	General Checking 10100	Total \$206.10
Refer	56611 BLUE CROSS BLUE SHEILD	-	
Cash Payment	E 230-42153-311 Refunds	BLS Fees Refund for Overpayment	\$363.35
Invoice			
Cash Payment	E 230-42153-311 Refunds	BLS Fees Refund for Overpayment	\$196.58
Invoice			
Cash Payment	E 230-42153-311 Refunds	BLS Fees Refund for Overpayment	\$310.89
Invoice			
Cash Payment	E 230-42153-311 Refunds	BLS Fees Refund for Overpayment	\$191.09
Invoice			
Transaction Date	6/5/2025	General Checking 10100	Total \$1,061.91
Refer	56612 BOLTON & MENK	-	
Cash Payment	E 320-49810-303 Engineering Fees	Engineering Services	\$2,284.00
Invoice	363630		
Cash Payment	E 601-49400-303 Engineering Fees	Engineering Services	\$3,389.50
Invoice	363638		

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Transaction Date	6/5/2025	General Checking	10100		Total	\$5,673.50
Refer	56613 <i>BRANDON BAUNE</i>	-				
Cash Payment	E 101-43100-321 Telephone Invoice	Phone Reimbursement				\$50.00
Transaction Date	6/5/2025	General Checking	10100		Total	\$50.00
Refer	56614 <i>BRIGHTER HOMES STORE</i>	-				
Cash Payment	E 101-45200-220 Repair/Maint Supply (G Invoice 46959)	Pain for Picnic Tables				\$104.76
Cash Payment	E 101-45200-220 Repair/Maint Supply (G Invoice 47017)	Pain for Picnic Tables				\$231.00
Transaction Date	6/5/2025	General Checking	10100		Total	\$335.76
Refer	56615 <i>CENTRACARE HEALTH</i>	-				
Cash Payment	E 230-42153-211 ALS Intercept Invoice	ALS Intercepts				\$600.00
Transaction Date	6/5/2025	General Checking	10100		Total	\$600.00
Refer	56616 <i>DAKOTA SUPPLY GROUP</i>	-				
Cash Payment	E 601-49400-217 Other Operating Supplie Invoice S104690436-001	Water Supplies				\$404.20
Cash Payment	E 601-49400-217 Other Operating Supplie Invoice S104693121.001	Water Supplies				\$416.05
Transaction Date	6/5/2025	General Checking	10100		Total	\$820.25
Refer	56617 <i>ECOWATER SYSTEMS</i>	-				
Cash Payment	E 101-41940-306 Service Contract Invoice CSR2304-1-065	Softner Rent Shop and CC				\$48.00
Cash Payment	E 101-43100-306 Service Contract Invoice SR2304-1-153	Softner Rent Shop and CC				\$29.00
Transaction Date	6/5/2025	General Checking	10100		Total	\$77.00
Refer	56618 <i>FALLS AUTOMOTIVE</i>	-				
Cash Payment	E 101-43110-215 Shop Supplies Invoice 833208	Shop Supplies				\$50.98
Transaction Date	6/5/2025	General Checking	10100		Total	\$50.98
Refer	56619 <i>FARMERS CO-OP OIL COMPANY</i>	-				
Cash Payment	E 101-43100-212 Motor Fuels Invoice	Motor Fuels				\$87.47
Cash Payment	E 601-49400-212 Motor Fuels Invoice	Motor Fuels				\$87.47
Cash Payment	E 602-49450-212 Motor Fuels Invoice	Motor Fuels				\$87.47
Cash Payment	E 230-42153-212 Motor Fuels Invoice	Motor Fuels				\$89.87
Cash Payment	E 225-42200-212 Motor Fuels Invoice	Motor Fuels				\$52.91
Transaction Date	6/5/2025	General Checking	10100		Total	\$405.19
Refer	56620 <i>GOPHER STATE ONE CALL</i>	-				
Cash Payment	E 601-49400-386 One Call Invoice 5050821	Locates				\$10.13

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Cash Payment	E 602-49450-386	One Call	Locates		\$10.12
Invoice					
Transaction Date	6/5/2025		General Checking	10100	Total \$20.25
Refer	56621	GRAMSTAD LUMBER COMPANY			
Cash Payment	E 101-41940-500	Capital Outlay (GENER	North Wall CC and Fire Hall Construction		\$31,808.01
Invoice					
Cash Payment	E 225-42200-220	Repair/Maint Supply (G	North Wall CC and Fire Hall Construction		\$304.77
Invoice					
Transaction Date	6/5/2025		General Checking	10100	Total \$32,112.78
Refer	56622	HAWKINS WATER TREATMENT G			
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	Chemicals		\$50.00
Invoice	7066882				
Transaction Date	6/5/2025		General Checking	10100	Total \$50.00
Refer	56623	INNOVATIVE OFFICE SOLUTIONS			
Cash Payment	E 101-41940-210	Operating Supplies (GE	Floor Cleaner		\$44.80
Invoice	IN4801272				
Transaction Date	6/5/2025		General Checking	10100	Total \$44.80
Refer	56624	JIM JENNIGES			
Cash Payment	E 601-49400-321	Telephone	Phone Reimbursement		\$25.00
Invoice					
Cash Payment	E 602-49450-321	Telephone	Phone Reimbursement		\$25.00
Invoice					
Transaction Date	6/5/2025		General Checking	10100	Total \$50.00
Refer	56625	JOHN DEERE CREDIT			
Cash Payment	E 101-43100-604	Capital Lease Payment	Tractor Lease		\$22,305.32
Invoice	3038362				
Transaction Date	6/5/2025		General Checking	10100	Total \$22,305.32
Refer	56626	KIBBLE EQUIPMENT			
Cash Payment	E 101-43100-500	Capital Outlay (GENER	1025R Mower		\$6,000.00
Invoice					
Transaction Date	6/5/2025		General Checking	10100	Total \$6,000.00
Refer	56627	KIRVIDA FIRE			
Cash Payment	E 225-42200-404	Repairs/Maint Machiner	1997 Spartan and GMC Pump Test and Other Maint		\$3,648.85
Invoice	13256				
Cash Payment	E 225-42200-404	Repairs/Maint Machiner	1997 Spartan and GMC Pump Test and Other Maint		\$542.13
Invoice	13257				
Transaction Date	6/5/2025		General Checking	10100	Total \$4,190.98
Refer	56628	MARCO, INC			
Cash Payment	E 101-41400-306	Service Contract	Copier Lease		\$183.65
Invoice	39168580				
Transaction Date	6/5/2025		General Checking	10100	Total \$183.65
Refer	56629	MATHESON TRI-GAS INC			
Cash Payment	E 101-43110-215	Shop Supplies	Shop Supplies		\$80.06
Invoice	31537473				

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Cash Payment	E 101-43110-215	Shop Supplies	Shop Supplies		\$82.22
Invoice 31388528					
Transaction Date	6/5/2025		General Checking	10100	Total \$162.28
Refer	56630	MEADOWLAND FARMERS CO-OP	-		
Cash Payment	E 101-43100-212	Motor Fuels	Fuel and Fertilizer		\$1,689.75
Invoice					
Cash Payment	E 101-45170-216	Chemicals and Chem Pr	Fuel and Fertilizer		\$267.52
Invoice					
Transaction Date	6/5/2025		General Checking	10100	Total \$1,957.27
Refer	56631	MIDWEST EMS BILLING, LLC	-		
Cash Payment	E 230-42153-306	Service Contract	Ambulance Runs Billed		\$570.00
Invoice 1015					
Transaction Date	6/5/2025		General Checking	10100	Total \$570.00
Refer	56633	MN DEPT OF HEALTH	-		
Cash Payment	E 101-41940-430	Miscellaneous (GENER	2025 Hospitality Fee		\$40.00
Invoice 24529					
Transaction Date	6/5/2025		General Checking	10100	Total \$40.00
Refer	56634	MN DEPT OF HEALTH	-		
Cash Payment	E 601-49400-388	MN Connect Fee	2nd Quarter 2025 Connection Fee		\$707.00
Invoice					
Transaction Date	6/5/2025		General Checking	10100	Total \$707.00
Refer	56635	MN DEPT OF REVENUE	-		
Cash Payment	E 101-41400-132	Federal Taxes Withheld	Withholding Tax Due		\$170.34
Invoice					
Transaction Date	6/5/2025		General Checking	10100	Total \$170.34
Refer	56636	MN RURAL WATER ASSOCIATION	-		
Cash Payment	E 601-49400-433	Dues and Subscriptions	July 25-June 26 Membership Fee		\$450.00
Invoice					
Transaction Date	6/5/2025		General Checking	10100	Total \$450.00
Refer	56637	MVTL LABORATORIES	-		
Cash Payment	E 602-49450-387	Testing	Testing		\$135.01
Invoice 1305804					
Cash Payment	E 602-49450-387	Testing	Testing		\$135.01
Invoice 1307635					
Transaction Date	6/5/2025		General Checking	10100	Total \$270.02
Refer	56638	NOVAK LAW	-		
Cash Payment	E 320-49810-304	Legal Fees	1st Quarter 2025 Legal Services		\$45.00
Invoice					
Cash Payment	E 101-41610-304	Legal Fees	1st Quarter 2025 Legal Services		\$1,368.00
Invoice					
Cash Payment	E 101-41610-304	Legal Fees	1st Quarter 2025 Legal Services		\$1,056.00
Invoice					
Transaction Date	6/5/2025		General Checking	10100	Total \$2,469.00
Refer	56639	ONE OFFICE SOLUTION	-		
Cash Payment	E 101-41400-209	Other Office Supplies	Office Supplies		\$17.18
Invoice 45638-00					

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Cash Payment	E 101-41400-201	Accessories (paper, pen	Office Supplies	\$73.16
Invoice 607367-00				
Cash Payment	E 101-41400-209	Other Office Supplies	Office Supplies	\$86.85
Invoice 608896-00				
Transaction Date	6/5/2025	General Checking	10100	Total \$177.19
<hr/>				
Refer	56640	PEOPLE SERVICE		
Cash Payment	E 601-49400-306	Service Contract	Monthly Water/Sewer Service Contract	\$1,405.00
Invoice				
Cash Payment	E 602-49450-306	Service Contract	Monthly Water/Sewer Service Contract	\$1,405.00
Invoice PS-INV107545				
Transaction Date	6/5/2025	General Checking	10100	Total \$2,810.00
<hr/>				
Refer	56641	QUADIENT		
Cash Payment	E 101-41400-322	Postage	Postage	\$10.74
Invoice 61934414				
Transaction Date	6/5/2025	General Checking	10100	Total \$10.74
<hr/>				
Refer	56642	QUADIENT FINANCE USA, INC		
Cash Payment	E 101-41400-322	Postage	Postage	\$179.66
Invoice				
Cash Payment	E 601-49400-322	Postage	Postage	\$179.67
Invoice				
Cash Payment	E 602-49450-322	Postage	Postage	\$179.67
Invoice				
Transaction Date	6/5/2025	General Checking	10100	Total \$539.00
<hr/>				
Refer	56643	REDWOOD BUILDING CENTER		
Cash Payment	E 101-41400-430	Miscellaneous (GENER	125th Signs	\$66.39
Invoice 2505-047484				
Transaction Date	6/5/2025	General Checking	10100	Total \$66.39
<hr/>				
Refer	56644	REDWOOD CO SHERIFFS OFFICE		
Cash Payment	E 101-42100-306	Service Contract	April Law Enforcement Contract	\$4,575.00
Invoice				
Transaction Date	6/5/2025	General Checking	10100	Total \$4,575.00
<hr/>				
Refer	56645	REDWOOD ELECTRIC COOP		
Cash Payment	E 101-43160-381	Electricity	Electricity-99865801	\$928.00
Invoice				
Cash Payment	E 101-45170-381	Electricity	Electricity-99865803	\$217.00
Invoice				
Cash Payment	E 101-45200-381	Electricity	Electricity-99865805	\$31.00
Invoice				
Cash Payment	E 101-41940-381	Electricity	Electricity-99865806	\$616.00
Invoice				
Cash Payment	E 602-49450-381	Electricity	Electricity-99865807	\$2,940.00
Invoice				
Cash Payment	E 230-42153-381	Electricity	Electricity-99865808	\$262.50
Invoice				
Cash Payment	E 225-42200-381	Electricity	Electricity-99865808	\$262.50
Invoice				

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Cash Payment Invoice	E 602-49450-381	Electricity	Electricity-99865810		\$127.00
Cash Payment Invoice	E 601-49400-381	Electricity	Electricity-99865811		\$166.00
Cash Payment Invoice	E 601-49400-381	Electricity	Electricity-99865812		\$1,050.00
Cash Payment Invoice	E 101-41940-381	Electricity	Electricity-99865813		\$213.00
Transaction Date	6/5/2025		General Checking 10100	Total	\$6,813.00
Refer	56646	<i>RITEWAY</i>			
Cash Payment Invoice	E 601-49400-217	Other Operating Supplie	Laser Utility Bills Cardstock		\$76.68
Cash Payment Invoice	E 602-49450-210	Operating Supplies (GE	Laser Utility Bills Cardstock		\$76.68
Cash Payment Invoice	E 603-49500-209	Other Office Supplies	Laser Utility Bills Cardstock		\$76.67
Cash Payment Invoice	E 604-49550-209	Other Office Supplies	Laser Utility Bills Cardstock		\$76.67
Transaction Date	6/5/2025		General Checking 10100	Total	\$306.70
Refer	56647	<i>RUNNING SUPPLY INC</i>			
Cash Payment Invoice	E 101-43110-240	Small Tools and Minor E	Multiple		\$139.00
Cash Payment Invoice	E 101-43110-215	Shop Supplies	Multiple		\$63.95
Cash Payment Invoice	E 101-43100-220	Repair/Maint Supply (G	Multiple		\$9.99
Cash Payment Invoice	E 101-43100-215	Shop Supplies	Multiple		\$102.98
Cash Payment Invoice	E 101-43100-215	Shop Supplies	Multiple		\$61.97
Cash Payment Invoice	E 601-49400-217	Other Operating Supplie	Multiple		\$59.99
Cash Payment Invoice	E 601-49400-217	Other Operating Supplie	Multiple		\$19.98
Cash Payment Invoice	E 101-43110-215	Shop Supplies	Multiple		\$36.75
Cash Payment Invoice	E 601-49400-217	Other Operating Supplie	Multiple		\$25.99
Cash Payment Invoice	E 101-43110-215	Shop Supplies	Multiple		\$44.13
Transaction Date	6/5/2025		General Checking 10100	Total	\$564.73
Refer	56648	<i>SAFETY&SECURITYCONSULTATIO</i>			
Cash Payment Invoice	E 225-42200-208	Training and Instruction	Instruction		\$600.00
Transaction Date	6/5/2025		General Checking 10100	Total	\$600.00
Refer	56649	<i>SLEEPY EYE SPRINKLING</i>			
Cash Payment Invoice	E 101-45180-306	Service Contract	Sprinkler System Work		\$378.00

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Transaction Date	6/5/2025	General Checking	10100	Total	\$378.00
Refer	56650 <i>SWEETMAN SANITATION</i>	-			
Cash Payment	E 101-41940-500 Capital Outlay (GENER	Dumpster for North Wall CC Remodel			\$54.88
Invoice	25206				
Transaction Date	6/5/2025	General Checking	10100	Total	\$54.88
Refer	56651 <i>TECH UNLIMITED, LLC</i>	-			
Cash Payment	E 101-41400-306 Service Contract	Monthly Tech Fee			\$477.13
Invoice	9990				
Transaction Date	6/5/2025	General Checking	10100	Total	\$477.13
Refer	56652 <i>USA BLUEBOOK</i>	-			
Cash Payment	E 601-49400-217 Other Operating Supplie	Hydrant Painting			\$309.68
Invoice	INV00706849				
Transaction Date	6/5/2025	General Checking	10100	Total	\$309.68
Refer	56653 <i>VISA</i>	-			
Cash Payment	E 101-41400-321 Telephone	Multiple			\$52.62
Invoice					
Cash Payment	E 601-49400-322 Postage	Multiple			\$29.20
Invoice					
Cash Payment	E 101-41400-414 Data Processing Equip	Multiple			\$175.25
Invoice					
Cash Payment	E 101-43110-240 Small Tools and Minor E	Multiple			\$105.18
Invoice					
Cash Payment	E 101-43110-217 Other Operating Supplie	Multiple			\$114.06
Invoice					
Cash Payment	E 101-43110-215 Shop Supplies	Multiple			\$101.85
Invoice					
Cash Payment	E 101-41400-430 Miscellaneous (GENER	Multiple			\$16.39
Invoice					
Cash Payment	E 602-49450-210 Operating Supplies (GE	Multiple			\$63.37
Invoice					
Cash Payment	E 101-45200-217 Other Operating Supplie	Multiple			\$147.70
Invoice					
Cash Payment		Multiple			\$0.00
Invoice					
Transaction Date	6/5/2025	General Checking	10100	Total	\$805.62
Refer	56654 <i>WABASSO DIESEL SERVICE</i>	-			
Cash Payment	E 601-49400-322 Postage	Postage			\$14.63
Invoice	47381				
Transaction Date	6/5/2025	General Checking	10100	Total	\$14.63
Refer	56655 <i>WABASSO PLUMBING & HEATING</i>	-			
Cash Payment	E 101-41940-220 Repair/Maint Supply (G	Community Center Work AND Drinking Fountain Park			\$263.08
Invoice					
Cash Payment	E 101-45170-430 Miscellaneous (GENER	Community Center Work AND Drinking Fountain Park			\$2,164.26
Invoice					
Transaction Date	6/5/2025	General Checking	10100	Total	\$2,427.34

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Refer 56656 Z DOORMEN				
Cash Payment	E 101-43110-402 Repairs/Maint Structure Cold Storage Door Work			\$360.00
Invoice 5186				
Transaction Date	6/5/2025	General Checking	10100	Total \$360.00

Fund Summary

	10100 General Checking
	\$0.00
101 GENERAL FUND	\$79,490.40
225 FIRE	\$6,393.58
230 AMBULANCE	\$2,704.14
320 USDA RD Sewer Rehab	\$2,329.00
601 WATER FUND	\$9,000.03
602 SEWER FUND	\$5,299.84
603 REFUSE (GARBAGE) FUND	\$76.67
604 STORMWATER UTILITY	\$76.67
	\$105,370.33

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$105,370.33
Total	\$105,370.33

Checks for Month

10100 General Checking

Since May 2025

Begin Balance \$247,077.19

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20250430A000	5/1/2025	\$0.00	20250430A000	UB Receipt Serv 1 Water R	\$247,077.19
Deposit	20250501U	5/1/2025	-\$274.56	20250501U	UB Receipt Serv 1 Water R	\$247,351.75
Deposit	050125RECBABBLE	5/1/2025	-\$1,100.00	050125RECBAB	LIQUOR LICENSE 2025	\$248,451.75
Deposit	20250505EUACH	5/5/2025	-\$556.86	20250505EUACH	UB Receipt Serv 2 Water C	\$249,008.61
Deposit	20250505EUCC	5/5/2025	-\$125.38	20250505EUCC	UB Receipt Serv 1 Water R	\$249,133.99
Deposit	20250505E020	5/5/2025	-\$150.00	20250505E020	UB Receipt Serv 1 Water R	\$249,283.99
Deposit	20250505U	5/5/2025	-\$1,370.25	20250505U	UB Receipt Serv 1 Water R	\$250,654.24
Deposit	20250506E000	5/6/2025	-\$255.65	20250506E000	UB Receipt Serv 1 Water R	\$250,909.89
Deposit	20250506U0	5/6/2025	-\$3,306.29	20250506U0	UB Receipt Serv 1 Water R	\$254,216.18
Deposit	050625RECFIRE	5/6/2025	-\$800.00	050625RECFIRE	FIRE CALL 1/15/25 INVOI	\$255,016.18
Deposit	20250507E000	5/7/2025	-\$138.86	20250507E000	UB Receipt Serv 1 Water R	\$255,155.04
Deposit	20250507U0	5/7/2025	-\$792.72	20250507U0	UB Receipt Serv 1 Water R	\$255,947.76
Deposit	20250508E000	5/8/2025	-\$369.55	20250508E000	UB Receipt Serv 1 Water R	\$256,317.31
Deposit	20250508U0	5/8/2025	-\$1,750.72	20250508U0	UB Receipt Serv 1 Water R	\$258,068.03
Deposit	050825RECAMB	5/8/2025	-\$161.82	050825RECAMB	AMB SERVICES ACCOUN	\$258,229.85
Deposit	20250509U	5/9/2025	-\$1,152.15	20250509U	UB Receipt Serv 1 Water R	\$259,382.00
Deposit	20250512E000	5/12/2025	-\$272.33	20250512E000	UB Receipt Serv 1 Water R	\$259,654.33
Deposit	20250512U	5/12/2025	-\$1,771.69	20250512U	UB Receipt Serv 1 Water R	\$261,426.02
Deposit	051225RECKING	5/12/2025	-\$294.59	051225RECKING	6 YARD DUMPSTER	\$261,720.61
Deposit	20250513EUCC	5/13/2025	-\$133.19	20250513EUCC	UB Receipt Serv 1 Water R	\$261,853.80
Deposit	20250513U0	5/13/2025	-\$4,464.58	20250513U0	UB Receipt Serv 1 Water R	\$266,318.38
Deposit	051325RECDOG	5/13/2025	-\$5.00	051325RECDOG	DOG TAG # 24	\$266,323.38
Deposit	20250514EUCC	5/14/2025	-\$138.84	20250514EUCC	UB Receipt Serv 1 Water R	\$266,462.22
Deposit	20250514U	5/14/2025	-\$812.86	20250514U	UB Receipt Serv 1 Water R	\$267,275.08
Deposit	20250515E000	5/15/2025	-\$249.52	20250515E000	UB Receipt Serv 1 Water R	\$267,524.60
Deposit	20250515U	5/15/2025	-\$365.20	20250515U	UB Receipt Serv 1 Water R	\$267,889.80
Deposit	051525RECCC	5/15/2025	-\$50.00	051525RECCC	CC RENTAL 5/10/25 SHO	\$267,939.80
Deposit	20250516U	5/16/2025	-\$1,185.18	20250516U	UB Receipt Serv 1 Water R	\$269,124.98
Deposit	20250519E000	5/19/2025	-\$116.90	20250519E000	UB Receipt Serv 1 Water R	\$269,241.88
Deposit	20250519E010	5/19/2025	-\$123.16	20250519E010	UB Receipt Serv 1 Water R	\$269,365.04
Deposit	20250519E020	5/19/2025	-\$489.11	20250519E020	UB Receipt Serv 1 Water R	\$269,854.15
Deposit	20250519U	5/19/2025	-\$4,186.32	20250519U	UB Receipt Serv 1 Water R	\$274,040.47
Deposit	051925RECFFARMERSAMB	5/19/2025	-\$3,000.00	051925RECFFAR	WATER/SEWER UTILITY	\$277,040.47
Deposit	20250520U	5/20/2025	-\$1,870.88	20250520U	UB Receipt Serv 1 Water R	\$278,911.35
Deposit	052025RECDOGCC	5/20/2025	-\$21.50	052025RECDOG	ANIMAL TAG # 27	\$278,932.85
Deposit	20250521EUACH	5/21/2025	-\$387.79	20250521EUACH	UB Receipt Serv 1 Water R	\$279,320.64
Deposit	20250521EUCC	5/21/2025	-\$491.83	20250521EUCC	UB Receipt Serv 1 Water R	\$279,812.47
Deposit	20250521U	5/21/2025	-\$780.77	20250521U	UB Receipt Serv 1 Water R	\$280,593.24
Deposit	052125RECCAT	5/21/2025	-\$15.00	052125RECCAT	ANIMAL TAGS # 28,29,30	\$280,608.24
Deposit	20250522U	5/22/2025	-\$216.62	20250522U	UB Receipt Serv 1 Water R	\$280,824.86
Deposit	20250519AC000ACH	5/27/2025	-\$16,098.21	20250519AC000	UB Receipt Serv 1 Water R	\$296,923.07
Deposit	20250527U	5/27/2025	-\$1,022.30	20250527U	UB Receipt Serv 1 Water R	\$297,945.37
Deposit	052725RECDOG	5/27/2025	-\$10.00	052725RECDOG	DOG TAGS 31 & 32	\$297,955.37
Deposit	20250528EUACH	5/28/2025	-\$180.00	20250528EUACH	UB Receipt Serv 1 Water R	\$298,135.37
Deposit	20250528U	5/28/2025	-\$2,098.70	20250528U	UB Receipt Serv 1 Water R	\$300,234.07
Deposit	20250529U	5/29/2025	-\$764.78	20250529U	UB Receipt Serv 1 Water R	\$300,998.85
Deposit	052925RECDOGCC	5/29/2025	-\$165.00	052925RECDOG	DOG LICENSES #25 & 26	\$301,163.85
Deposit	20250529A000	5/30/2025	\$0.00	20250529A000	UB Receipt Serv 1 Water R	\$301,163.85
Deposit	20250530U	5/30/2025	-\$380.28	20250530U	UB Receipt Serv 1 Water R	\$301,544.13
Deposit	053025RECDOG	5/30/2025	-\$40.00	053025RECDOG	DOG TAG # 35 & 36	\$301,584.13
056096	NORTH AMBULANCE SERVI	9/10/2024	-\$6,000.00	090624PAYGEN	ALS Intercepts	\$307,584.13
056251	BOLTON & MENK	12/12/2024	-\$15,337.50	120524PAYCCLD	Engineering Services	\$322,921.63
056552	INTEGRITY BANK PLUS	5/1/2025	\$59,100.00	050125PAY2022	2022A Cedar Street May P	\$263,821.63
056553	BOLTON & MENK	5/5/2025	\$13,846.50	050525PAYBM	Engineering Services - Rei	\$249,975.13
056554	NORTH AMBULANCE SERVI	5/6/2025	\$6,000.00	050625PAYNOR	ALS Intercepts	\$243,975.13
056555	ANDERSON ELECTRIC INC	5/12/2025	\$3,610.44	050825PAYCCLB	Firehall, Shop and Athletic	\$240,364.69
056556	ARVIG ENTERPRISES, INC.	5/12/2025	\$519.90	050825PAYCCLB	Phone-300367	\$239,844.79
056557	BADGER METER	5/12/2025	\$366.52	050825PAYCCLB	Cellular	\$239,478.27

CITY OF WABASSO

Checks for Month

10100 General Checking

Since May 2025

Begin Balance \$247,077.19

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
056558	BANYON DATA SYSTEMS	5/12/2025	\$1,950.00	050825PAYCCLB	Software Support	\$237,528.27
056559	BOLTON & MENK	5/12/2025	\$6,785.00	050825PAYCCLB	Sanitary Sewer Project	\$230,743.27
056560	BOUND TREE MEDICAL	5/12/2025	\$124.09	050825PAYCCLB	Supplies	\$230,619.18
056561	CENTRACARE HEALTH	5/12/2025	\$600.00	050825PAYCCLB	ALS intercepts	\$230,019.18
056562	COLUMN	5/12/2025	\$1,395.15	050825PAYCCLB	CCR Report	\$228,624.03
056563	CS PAINTING	5/12/2025	\$417.00	050825PAYCCLB	CC Exterior Doors and Fra	\$228,207.03
056564	ECOWATER SYSTEMS	5/12/2025	\$77.00	050825PAYCCLB	Softner Rent Shop and CC	\$228,130.03
056565	EFAX CORPORATE	5/12/2025	\$69.98	050825PAYCCLB	Faxing Ambulance	\$228,060.05
056566	ELECTRIC MOTOR COMPAN	5/12/2025	\$329.99	050825PAYCCLB	Tool - Drill and Battery	\$227,730.06
056567	FARMERS CO-OP OIL COMP	5/12/2025	\$514.17	050825PAYCCLB	Motor Fuels	\$227,215.89
056568	FILE OF LIFE FOUNDATION I	5/12/2025	\$1,065.54	050825PAYCCLB	Refrigerator Magnets and	\$226,150.35
056569	FIRSTNET	5/12/2025	\$160.17	050825PAYCCLB	Cellular	\$225,990.18
056570	GOPHER STATE ONE CALL	5/12/2025	\$14.85	050825PAYCCLB	Locates	\$225,975.33
056571	GRAMSTAD LUMBER COMP	5/12/2025	\$419.72	050825PAYCCLB	Baseball/Softball Chalk	\$225,555.61
056572	HAWKINS WATER TREATME	5/12/2025	\$4,916.59	050825PAYCCLB	Water Chemicals	\$220,639.02
056573	HEIMAN FIRE EQUIPMENT	5/12/2025	\$303.46	050825PAYCCLB	Helmet and Helmet Tag	\$220,335.56
056574	HERMEL VENDING & FOOD	5/12/2025	\$810.47	050825PAYCCLB	CC and Ballfield Supplies	\$219,525.09
056575	JENNIGES GAS & DIESEL IN	5/12/2025	\$190.62	050825PAYCCLB	Ambulance and Fire Truck	\$219,334.47
056576	MARCO, INC	5/12/2025	\$230.54	050825PAYCCLB	Copier Lease	\$219,103.93
056577	MATHESON TRI-GAS INC	5/12/2025	\$83.78	050825PAYCCLB	Ambulance Supplies	\$219,020.15
056578	MEADOWLAND FARMERS C	5/12/2025	\$225.63	050825PAYCCLB	Clean CC Kitchen Burners	\$218,794.52
056579	METERING & TECHNOLOGY	5/12/2025	\$1,454.02	050825PAYCCLB	Baseball Sprinkler Meter	\$217,340.50
056580	MVTL LABORATORIES	5/12/2025	\$300.39	050825PAYCCLB	Testing	\$217,040.11
056581	NORTH AMBULANCE SERVI	5/12/2025	\$4,900.00	050825PAYCCLB	ALS Intercepts	\$212,140.11
056582	PEOPLE SERVICE	5/12/2025	\$2,810.00	050825PAYCCLB	Monthly Water/Sewer Servi	\$209,330.11
056583	QUADIENT FINANCE USA, IN	5/12/2025	\$546.20	050825PAYCCLB	Postage	\$208,783.91
056584	REDWOOD COUNTY ASSES	5/12/2025	\$5,388.00	050825PAYCCLB	Assessor Fees	\$203,395.91
056585	REDWOOD ELECTRIC COOP	5/12/2025	\$6,753.00	050825PAYCCLB	Electricity-99865801	\$196,642.91
056586	REDWOOD FIRE EXTINGUIS	5/12/2025	\$536.76	050825PAYCCLB	Fire Supression - CC Kitch	\$196,106.15
056587	REDWOOD VALLEY TECH S	5/12/2025	\$450.00	050825PAYCCLB	Quarterly Care Plan	\$195,656.15
056588	RSS GROUP INTERNATIONA	5/12/2025	\$35.53	050825PAYCCLB	Shop Tools	\$195,620.62
056589	RUNNING SUPPLY INC	5/12/2025	\$684.90	050825PAYCCLB	Overseeder/Fertilizer	\$194,935.72
056590	SALFER WELDING & MFG	5/12/2025	\$81.00	050825PAYCCLB	Sewer Supply and Storm D	\$194,854.72
056591	SALFERS FOOD CENTER	5/12/2025	\$18.65	050825PAYCCLB	Water Plant Supplies	\$194,836.07
056592	SOUTHERN MN EMS EDUCA	5/12/2025	\$13,300.00	050825PAYCCLB	EMT Initial Classes for 7 P	\$181,536.07
056593	SOUTHWEST SANITATION, I	5/12/2025	\$3,225.15	050825PAYCCLB	Dumpster Dumps	\$178,310.92
056594	SWEETMAN SANITATION	5/12/2025	\$2,000.00	050825PAYCCLB	2 new 6-yrd dumpsters	\$176,310.92
056595	TECH UNLIMITED, LLC	5/12/2025	\$954.26	050825PAYCCLB	Monthly Tech Fee	\$175,356.66
056596	USA BLUEBOOK	5/12/2025	\$471.55	050825PAYCCLB	Sewer Chemicals, Hydrant	\$174,885.11
056597	VISA	5/12/2025	\$812.65	050825PAYCCLB	Multiple	\$174,072.46
056598	WABASSO COMMUNITY ED	5/12/2025	\$3,390.14	050825PAYCCLB	Summer 2024 Community	\$170,682.32
056599	WABASSO PLUMBING & HE	5/12/2025	\$372.97	050825PAYCCLB	Park, CC and Ballfield Wor	\$170,309.35
056600	LITTLE SCAPPER PEDAL PU	5/12/2025	\$200.00	051225PAY125P	Pedal Pull 125th-Deposit	\$170,109.35
056601	ANDREW ZOLLNER	5/12/2025	\$50.00	051225PAYCCLB	Monthly Phone Reimburse	\$170,059.35
056602	BRANDON BAUNE	5/12/2025	\$50.00	051225PAYCCLB	Monthly Phone Reimburse	\$170,009.35
056603	JIM JENNIGES	5/12/2025	\$50.00	051225PAYCCLB	Monthly Phone Reimburse	\$169,959.35
056604	REDWOOD CO AUDITOR/TR	5/14/2025	\$2,771.04	051425PAYGFTA	Property Taxes-93-023-425	\$167,188.31
056605	RUBIN CONSTRUCTION LLC	5/28/2025	\$58,353.75	052825PAYEST1	Pay Estimate 1 - WTP & W	\$108,834.56
500348E	Bi-Weekly ACH	5/14/2025	\$6,172.59	PAY20250110.00		\$102,661.97
500357E	Bi-Weekly ACH	5/28/2025	\$6,368.58	PAY20250111.00		\$96,293.39
	Deposits	\$54,506.94				
	Checks	-\$205,290.74				
			-\$150,783.80			

FILTER: (([Act Year]='2025' and [period] in (5))) and ((true)) and [Cash Act]='10100'