

Minutes
City Council
Monday, December 9th, 2024
5 pm

The meeting opened with the recitation of the pledge of allegiance.

Mayor Atkins called the meeting to order at 5:00 p.m. with council members Amanda Guetter, Chad Altermatt, Roger Baumann and Jeff Olson present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, Engineers Matthew Miller and David Palm, City Attorney Matt Novak, Brad Pitzl, Mike Remiger, and Conner Leszczuk.

EDA Update – Mr. Baune provided the EDA Update. He noted that the EDA was meeting on December 11th due to a conflict. He noted that the two new tenants at the 5-plex had moved in. He also noted that there was no significant change or update on late RLF payments.

Engineering Report – Mr. Miller and Mr. Palm provided the Engineering update which included the following items:

1. **Sanitary Sewer Improvements Project** – It was noted that all sewer work is done, testing will take place in 2025 when construction ramps back up, and that seeding still need to be finished and liquidated damages of \$2,000 per day will apply until complete.
 - a. Pay Estimate #8 – It was noted that this was in the consent agenda if anyone had questions.
 - b. Engineering Invoices – Motion by Olson, second by Guetter to approve Engineering invoice #351031 in the amount of \$47,812.50.
Atkins – yes, Baumann – yes, Olson – yes
2. **Water Treatment Plant Improvements & New Well Project** – It was noted that while we are in the fundable range, the final report has not come out. Engineers recommended that council authorize Bolton & Menk advertise for bids on the project. Motion by Olson, second by Baumann to authorize Bolton & Menk to prepare and publish for bids, only after receiving confirmation of funding for the project.
Atkins – yes; Guetter – yes, Altermatt – yes; Baumann – yes; Olson - yes
3. **Cedar Street Project** – It was noted that the County was closing out paperwork for funding. Also, the final project was reviewed and the 2-year warranty period has begun.

Clerk/Treasurer/Administrator – Mr. Baune provided the CTA Report which included the following items:

1. TechRadium Quote for IRIS Notification System – Mr. Baune presented the quote from TechRadium in the amount of \$431.25 per year. He noted that the exact number may change but this would be very close. He gave a brief overview of the system, stating that it would work well for the city along with saving a significant amount of money. Motion by Olson, second by Altermatt to approve the quote from TechRadium in the amount of \$431.31.

Atkins – yes; Guetter – yes, Altermatt – yes; Baumann – yes; Olson – yes

2. Community Center Cleaning – Mr. Baune noted that they found someone to clean the community center and that they had already started.
3. Banners for Street Lights – Mr. Baune presented samples of street banners from the Commercial Club to go on the poles for the streetlights. It was noted that no action was asked of the council at this time, but the Commercial Club was hoping that the city and EDA would pitch in for part of the cost. Mr. Baune also noted that some of the cost would come from the 125th celebration fund, as a couple of banners would contain the logo.

Street Report – Mr. Baune provided a brief street update, noting that Mr. Jenniges was working on retrofitting the plow to assist with the streets being graveled in some areas. Mr. Baune also noted the following:

1. **Walk Audit Update** – Mr. Baune provided an update on their options going forward from the walk audit. It was a consensus of the council not to move forward with any of the options at this point, noting that other projects were more time sensitive.

Water/Wastewater Report – Mr. Baune noted that he did not have an update for the council.

Parks Report – Mr. Baune noted that he did not have an update for the council other than the parks conversation below

Parks Outlook and Plan – The council again tabled this discussion until 2025 when the new council take over and a plan can be made.

Community Center Improvements Update – Mr. Olson noted that Bierl Construction completed the gutters, but window trim and other items remained on the interior. Also, the exterior faucet was removed but a new one was being added.

Budget Update – Mr. Baune requested a special meeting prior to the Truth in Taxation Hearing to discuss a final budget. It was the consensus of the council to meet on Monday, December 16th at 5:00 p.m.

2025 Law Enforcement Services Contract – Mr. Baune presented the 2025 Law Enforcement Services Contract, noting the significant increase in price going forward. He explained the county's logic for the increase, including documents provided by Sheriff Jacobson explaining how they got to their number. The Sheriff offered a plan to split the increase in costs, half of which to be implemented in 2025 and the other half in 2026. Mr. Baune recommended this option as it worked best financially for the city. The council noted a couple of items they wanted changed and asked Mr. Novak to work with Mr. Jacobson on the changes prior to signing the agreement. Motion by Olson, second by Guetter to approve the 2025 Law Enforcement Services Contract with the recommended 2-year step increase with the changes recommended. Atkins – yes; Guetter – yes, Altermatt – yes; Baumann – yes; Olson – yes

Cannabis Registration Authority – Mr. Novak advised the city on their options but recommended the keep the authority to register retail businesses. It was the consensus of the council to go with this recommended route and asked Mr. Novak to write a new Ordinance like the example Redwood County provided.

Consent Agenda – Motion by Olson, second by Baumann to approve consent agenda as follows:

1. Approve Council Minutes – November 12th, 2024
2. Approve Pay Estimate #8 to MR Paving & Excavating Inc in the amount of \$281,214.51
3. Approve Roadhouse Bar and Grill Application for Street Closure for Summer 2025 Roll-ins
4. Approve Roadhouse Bar and Grill Application for Street Closure for Summer Concert.

Atkins – yes; Guetter – yes, Altermatt – yes; Baumann – yes; Olson – yes

City Bills – Motion by Olson, second by Guetter to approve the bills as follows:

General Checking

| | |
|-------------------------------|-----------------|
| 101 General Fund | \$18,107.24 |
| 225 Fire | \$3,382.53 |
| 230 Ambulance | \$3,275.03 |
| 319 Cedar Street Improvements | \$15,150.50 |
| 320 USDA RD Sewer Rehab | \$1,493.00 |
| 601 Water | \$14,138.80 |
| 602 Sewer | \$9,006.99 |
| 604 Stormwater Utility | <u>\$187.00</u> |
| Total Checks | \$64,741.09 |

Atkins – yes; Guetter – yes, Altermatt – yes; Baumann – yes; Olson – yes

Motion by Guetter, second by Altermatt to adjourn at 6:41 p.m.

Atkins – yes, Baumann – yes, Olson - yes

Brandon Baune

Clerk/Treasurer Administrator