

City of Wabasso
Regular Meeting
Monday, December 9, 2024
5:00 pm

REGULAR MEETING

1. Call to order
2. EDA Update
 - a. November Financial Reports
3. **Public Comment** *Please limit comments to 3 minutes per person. Items brought before the council will be referred for consideration or action as needed. Council may ask questions for clarification, but no council action or discussion will be held at this time.*
4. Engineering Report
 - a. Sanitary Sewer Improvements Project
 1. Pay Estimate #8
 2. Engineering Invoice
 - b. Water Treatment Plant Improvements & New Well Project
5. Clerk-Treas. / Administrator
 - a. TechRadium Quote for IRIS Notification System
6. Street Report
 - a. Update on Walk Audit from Chris Webb of SRDC
7. Water/Wastewater Report
8. Parks report
9. Unfinished Business
 - a. Parks Outlook and Plans
 - b. Community Center Improvements Update
 - c. Budget Update
10. New Business
 - a. 2025 Law Enforcement Services Contract
 - b. Cannabis Registration Authority
11. Approve Consent Agenda
12. Correspondence
 - a. November Sheriff's Report
13. Approve Bills
14. Adjourn

CONSENT AGENDA

1. Approve Council Minutes - November 12th, 2024
2. Approve Pay Estimate #8 to MR Paving & Excavating Inc in the amount of \$281,214.51
3. Approve Roadhouse Bar & Grill Application for Street Closure for Summer 2025 Roll-ins
4. Approve Roadhouse Bar & Grill Application for Street Closure for Summer Concert
5. Approve Building Permits for the following individuals:
 - a. Jim Salfer
 - b. Zeke Johnson

All items on this agenda will be approved with one motion unless a council member asks to have an item removed for discussion.

**City of Wabasso
Regular Meeting
Monday, December 9, 2024
Agenda Report**

1. **EDA Update** – Mr. Eichten will provide the EDA update.
 - a. **Financial Report** - Please find attached Financial Report from November. There are no approved minutes as the EDA has moved their meeting to December 11th.
2. **Engineering Report** - Bolton & Menk will update the council on the following topics:
 - a. Sanitary Sewer Improvements
 1. **Pay Estimate #8** – Pay Estimate #8 is on the consent agenda for approval.
 2. **Engineering Invoice** – Please approve engineering invoice #351031 in the amount of \$47,812.50
 - b. Water Treatment Plant Improvements & New Well
3. **Clerk/Treas. Administrator's Report** - Mr. Baune will update the council on various items within the office.
4. **TechRadium Quote for IRIS Alert System** – Attached is a quote for the IRIS alert system in the amount of \$431.25 annually. Mr. Baune will give an overview of the system and why it is a good fit for the city. Please approve.
5. **Street Report** – Mr. Jenniges and Mr. Baune will provide a street report.
6. **Walk Audit Update from SRDC** - Please find attached Walk Audit update from Chris Webb of SRDC. Mr. Baune will explain the City's options and make recommendations for moving forward. The council should advise Mr. Baune how they would like to proceed.
7. **Water/Wastewater Report** – Mr. Jenniges and Mr. Baune will provide a water/wastewater report.
8. **Parks Report** – Mr. Jenniges and Mr. Baune will provide a brief parks report.
9. **Parks Outlook** – Council should discuss a plan for moving forward.
10. **Community Center Improvements Update** – Mr. Baune will ask if there is any update.
11. **Budget Update** – Mr. Baune would like to request a Special Meeting to approve a final budget prior to the Truth in Taxation Hearing on December 16th.
12. **2025 Law Enforcement Services Contract** – Please see attached updated contract for Law Enforcement Services beginning in 2025. Mr. Baune will discuss options for bridging the gap between the amount the city is paying now and the new rates. The council should discuss and approve.
13. **Cannabis Registration Authority** – Please see attached memo and ordinance from Redwood County. Mr. Novak will advise the city on options for either adopting an ordinance regulating cannabis businesses or delegating authority to the county. The council should move to approve whichever option it chooses.
14. **Approve Council Minutes** – Please approve the attached minutes of the November 12th, 2024 Council Meeting.
15. **Approve Pay Estimate #8 to MR Paving** – Please approve pay estimate #8 to MR Paving Inc. in the amount of \$281,214.51.
16. **Approve Roadhouse Bar & Grill Application for Street Closure for Summer 2025 Roll-ins** – Please approve the Roadhouse Bar & Grill Application for Street Closure for the Summer 2025 Roll-ins.
17. **Approve Roadhouse Bar & Grill Application for Street Closure for Summer Concert** – Please approve the Roadhouse Bar & Grill Application for Street Closure for the Summer Concert.
18. **Jim Salfer Building Permit** – Please approve building permit for Jim Salfer
19. **Zeke Johnson Building Permit** – Please approve building permit for Zeke Johnson.
20. **Sheriff's Reports** – Please see attached Sheriff's report for November.
21. **Bills** – Please find attached bills and approve.

EDA I

11/30/2024

Balance Sheet

	Balance		Balance
	10/31/2024	Adj.	10/31/2024
Assets			
Cash	\$ 412,334.22	3,789.66	\$ 416,123.88
Notes Receivable	\$ 271,645.66	(6,698.12)	\$ 264,947.54
Total Assets	\$ 683,979.88	(2,908.46)	\$ 681,071.42
Liabilities	\$ -	\$ -	\$ -
Total Liabilities	\$ 683,979.88	\$ -	\$ 681,071.42
Assets less Liabilities	\$ -		\$ -

Principal Payments Monthly		Principal Payments Year to Date	
Babble On Bar & Grill	\$ 648.70	Babble On Bar & Grill	\$ 7,047.44
Deem 1	\$ 460.04	Deem 1	\$ 3,649.59
Deem 2	\$ 342.22	Deem 2	\$ 3,049.43
Deem 3	\$ 314.29	Deem 3	\$ 1,558.48
Jonti-Craft 1	\$ 3,798.32	Jonti-Craft 1	\$ 41,349.94
Mid Country Ag Services	\$ 213.81	Mid Country Ag Services	\$ 2,322.79
Safe Storage #2	\$ 427.60	Safe Storage #2	\$ 4,645.39
Wabasso P&H	\$ 493.14	Wabasso P&H	\$ 2,928.29
Total Principal Payments	\$ 6,698.12	Total Principal Payments	\$ 66,551.35

New Loans	\$ -
	\$ -
Income Statement	\$ -
Income	\$ -

Interest on Loans Monthly		Interest on Loans Year to Date	
Babble On Bar & Grill	\$ 151.30	Babble On Bar & Grill	\$ 1,752.56
Deem 1	\$ 22.76	Deem 1	\$ 213.65
Deem 2	\$ 15.05	Deem 2	\$ 166.73
Deem 3	\$ 194.82	Deem 3	\$ 987.07
Jonti-Craft 1	\$ 87.96	Jonti-Craft 1	\$ 1,399.14
Mid Country Ag Services	\$ 28.19	Mid Country Ag Services	\$ 339.21
Safe Storage #2	\$ 55.20	Safe Storage #2	\$ 665.41
Wabasso P&H	\$ 302.35	Wabasso P&H	\$ 1,844.65
Total Interest Payments	\$ 857.63	Total Interest Payments	\$ 5,523.77

Savings Interest	
Quarter 1	\$ -
Quarter 2	\$ -
Quarter 3	\$ -
Quarter 4	\$ -
Total Interest Payments	\$ -

Deposit Error	\$ (3,886.28)
	\$ 120.19

Expenses	Total Income	\$ (3,028.65)
Interest Payment		\$ -
Total Expense		\$ -
Net Income		\$ (3,028.65)

EDA II 11/30/2024

Balance Sheet

	Balance	Adj.	Balance
Assets	10/31/2024	11/30/2024	11/30/2024
Cash	\$ 150,717.62	4,900.38	\$ 155,618.00
Notes Receivable	\$ 12,598.63	(1,102.95)	\$ 11,495.68
Total Assets	<u>\$ 163,316.25</u>	<u>30.34</u>	<u>\$ 167,113.68</u>
 Liabilities			
	\$ -		\$ -
Total Liabilities	\$ (163,316.25)		\$ (167,113.68)
Assets less Liabilities	<u>\$ -</u>		<u>\$ -</u>
 Principal Payments Monthly			
Chad Ruprecht	\$ 392.02		
Jonti-Craft	\$ 117.47		
Novak Law	\$ 346.98		
Wabbasso Electric Motor	\$ 246.48		
Total Principal Payments	<u>\$ 1,102.95</u>		
 Principal Payments Year to Date			
Chad Ruprecht			\$ 4,258.85
Jont-Craft			\$ 1,278.80
Novak Law			\$ 3,769.51
Wabbasso Electric Motor			\$ 2,668.10
Total Principal Payments			<u>\$ 11,975.26</u>
 New Loans			
	\$ -		
	\$ -		
	<u>\$ -</u>		
 Income Statement			
Income			
 Interest on Loans Monthly			
Chad Ruprecht	\$ 7.98		
Jonti-Craft	\$ 2.72		
Novak Law	\$ 15.12		
Wabbasso Electric Motor	\$ 4.52		
Total Interest Payments	<u>\$ 30.34</u>		
 Interest on Loans Monthly			
Chad Ruprecht			\$ 141.15
Jont-Craft			\$ 43.29
Novak Law			\$ 213.59
Wabbasso Electric Motor			\$ 92.90
Total Interest Payments			<u>\$ 490.93</u>
 Savings Interest			
Quarter 1	\$ -		
Quarter 2	\$ -		
Quarter 3	\$ -		
Quarter 4	\$ -		
	<u>\$ -</u>		
 Deposit Error	 \$ 3,886.28		
Deposit Error	\$ (120.19)		
Deposit Error	\$ 1.00		
Total Income	\$ 30.34		
 Expenses			
Interest Payment	\$ -		
Total Expense	<u>\$ -</u>		
Net Income	<u>\$ 30.34</u>		

EDA Monthly Payment Schedule

as of 11/30/2024

<u>Name</u>	<u>Pmt Due</u>	<u>Pmt Amt</u>	<u>Int</u>	<u>Prin Amt</u>		<u>Maturity Date</u>	<u>Last Payment</u>	<u>Payment Due</u>
Babble On Bar & Grill	15th	\$ 800.00	3%	\$ 59,869.50	EDA I	11/15/2032	11/7/2024	12/15/2024
Chad Ruprecht	21st	\$ 400.00	3%	\$ 2,799.93	EDA II	5/21/2028	11/7/2024	12/21/2024
DEEM, Inc	21st	\$ 482.80	3%	\$ 8,645.33	EDA I	5/21/2025	11/13/2024	8/21/2024
DEEM, Inc	21st	\$ 357.27	3%	\$ 5,678.04	EDA I	5/21/2025	11/13/2024	9/21/2024
DEEM, Inc	22nd	\$ 509.11	5%	\$ 46,441.52	EDA I	3/21/2034	11/13/2024	8/21/2024
Jenniges Gas & Diesel	14th	\$ 300.00	3%	\$ -	EDA I	12/11/2026	9/3/2024	N/A
Jonti-Craft	25th	\$ 3,886.28	2.5%	\$ 38,420.72	EDA I	9/25/2025	11/19/2024	12/25/2024
Jonti-Craft	25th	\$ 120.19	2.5%	\$ 1,188.77	EDA II	9/25/2025	11/19/2024	12/25/2024
Mid County Ag Services	20th	\$ 242.00	3%	\$ 11,062.66	EDA I	11/20/2028	11/19/2024	1/20/2025
Matt Novak	1st	\$ 362.10	3%	\$ 5,702.41	EDA II	8/4/2026	11/1/2024	12/1/2024
Safe Storage 2	5th	\$ 482.80	3%	\$ 21,652.24	EDA I	10/5/2028	11/1/2024	12/5/2024
Wabasso Eletric Motor LLC	6th	\$ 251.00	3%	\$ 1,804.57	EDAI	8/6/2024	11/7/2024	12/6/2024
Wabasso P&H	1st	\$ 795.49	5%	\$ 72,071.71	EDA I	5/1/2034	11/1/2024	12/1/2024
Totals		\$ 8,989.04		\$ 275,337.40				

EDAI Daily Savings	\$ 416,123.88
EDAI Daily Savings	\$ 155,618.00
EDA-WDC	\$ -
Total Savings	\$ 571,741.88

EDA WDC Savings	
Starting Balnace	\$ -
Interest	
Ending Balance	\$ -

EDA General Fund

Beginning Balance		\$ 193,501.77
Plus Deposits Outstanding		
Rev		
	Interest Earnings	\$ 95.43
	Exp	
Ending Balance		<u>\$ 193,597.20</u>

CD # 115009 renewal - Wanda State Bank	\$ 28,883.83
CD #33649 - Renewal 12-9-24- Integrity Bank Plus	\$ 52,348.64
CD Total	<u>\$ 81,232.47</u>

EDA General Total \$ 274,829.67

EDA Dewey Street		
Beginning Balance		\$ 103,720.08
Plus Deposits	Rents	\$ 1,540.00
	interest	\$ 16.50
Less Checks /Outstanding		
	Maxine Rasmussen - Damage Deposit	\$ (625.00)
	Redwood Electric	\$ (50.50)
	City of Wabasso	\$ (202.89)
	Ecowater	\$ (165.00)
	Cyrilla MacDonald - Damage Deposit	\$ (600.00)
	Visa	\$ (42.92)

FUTURE	Deposit from EDA General	
	Payments to General Fund Checking	<u>\$ 103,590.27</u>

EDA Eastvail Sales Account	Starting Balance	\$ -
	Interest on investments	\$ -
	Transfer to General Checking	\$ -
		<u>\$ -</u>

Dewey Street Townhomes Loan Paid off \$ - 2.8 % interest



Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 Payment by Credit Card Available Online at www.Bolton-Menk.com
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Wabasso
 City Hall
 1429 Front Street
 P.O. Box 60
 Wabasso, MN 56293-0060

November 27, 2024
 Project No: S13.116937.000
 Invoice No: 0351031
 Client Account: WABA

Wabasso/Sanitary Sewer System Improve

Funding Application, Preliminary Engineering Report and Design and Construction Engineering Services for Sanitary System Improvements

- Includes PER & ER for Rehab/Replacement of the WWTF
- Includes Delineation of Potential Wetlands at Future Stab Pond Site
- Includes Topo Survey of Proposed Collection System and Stab Ponds
- Includes Design, Plans, and Specifications
- Includes Construction Engineering Services
- Includes RPR Services

Professional Services from October 12, 2024 through November 8, 2024:

Construction Phase (0000015)

Fee

Total Fee	114,200.00		
Percent Complete	68.00	Total Earned	77,656.00
		Previous Fee Billing	68,520.00
		Current Fee Billing	9,136.00
		Total Fee	9,136.00
		Total this Task	\$9,136.00

Resident Project Representative (0000017)

Professional Services

	Hours	Amount	
Principal	.50	100.50	
Project Engineer	57.00	7,923.00	
Design Engineer	13.00	1,781.00	
Specialist	8.00	1,008.00	
Technician	216.00	27,864.00	
Totals	294.50	38,676.50	
Total Labor			38,676.50
		Total this Task	\$38,676.50
		Total this Invoice	\$47,812.50

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.

ENGINEERING COSTS / TRACKING SUMMARY
SANITARY SEWER IMPROVEMENTS PROJECT
CITY OF WABASSO, MN

(Contract Agreement with Bolton & Menk, Inc.)

Date Updated: **12/5/2024**
 Bolton & Menk, Inc. Project No.: **\$13.116937**

WORK PHASE	Basic Services										Total
	Study & Report C.2.01.A.1.a	Preliminary Design C.2.01.A.1.b	Final Design C.2.01.A.1.c	Bidding & Negotiating C.2.01.A.1.d	Construction C.2.01.A.1.e	Post-Construction C.2.01.A.1.f	Total Basic Services C.2.01.A.1	RPR			
CONTRACT AGREEMENT AMOUNT	\$130,000.00	\$228,100.00	\$228,100.00	\$65,200.00	\$114,200.00	\$16,000.00	\$781,600.00	\$416,500.00			\$1,198,100.00
Invoice No.	Invoice Date										
0224842	10/31/2018	\$2,000.00					\$2,000.00				\$2,000.00
0226214	11/30/2018	\$607.50					\$607.50				\$607.50
0228037	12/31/2018	\$2,112.00					\$2,112.00				\$2,112.00
0229224	1/31/2019	\$1,465.00					\$1,465.00				\$1,465.00
0230130	2/28/2019	\$939.50					\$939.50				\$939.50
0231129	3/25/2019	\$5,851.00					\$5,851.00				\$5,851.00
0232732	4/30/2019	\$3,025.00					\$3,025.00				\$3,025.00
0233891	5/31/2019	\$6,058.50					\$6,058.50				\$6,058.50
0235483	6/28/2019	\$5,113.00					\$5,113.00				\$5,113.00
0236698	7/25/2019	\$7,675.50					\$7,675.50				\$7,675.50
0238427	8/28/2019	\$6,926.50					\$6,926.50				\$6,926.50
0239805	9/25/2019	\$3,018.50					\$3,018.50				\$3,018.50
0246919	2/26/2020	\$1,208.00					\$1,208.00				\$1,208.00
0251292	5/29/2020	\$2,203.50					\$2,203.50				\$2,203.50
0252801	6/29/2020	\$1,780.00					\$1,780.00				\$1,780.00
0260864	11/30/2020	\$18,000.00					\$18,000.00				\$18,000.00
0262417	12/31/2020	\$27,000.00					\$27,000.00				\$27,000.00
0264310	1/29/2021	\$35,016.50	\$983.50				\$36,000.00				\$36,000.00
0275044	8/31/2021		\$4,500.00				\$4,500.00				\$4,500.00
0309778	3/31/2023		\$222,616.50				\$222,616.50				\$222,616.50
0311505	4/28/2023			\$114,050.00			\$114,050.00				\$114,050.00
0313413	5/31/2023			\$57,025.00			\$57,025.00				\$57,025.00
0315412	6/29/2023			\$11,405.00			\$11,405.00				\$11,405.00
0317959	7/31/2023			\$22,810.00			\$22,810.00				\$22,810.00
0319764	8/31/2023			\$22,810.00			\$22,810.00				\$22,810.00
0321690	9/29/2023			\$16,300.00		\$16,300.00	\$16,300.00				\$16,300.00
0323938	11/3/2023			\$32,600.00		\$32,600.00	\$32,600.00				\$32,600.00
0325889	11/30/2023			\$9,780.00		\$9,780.00	\$9,780.00				\$9,780.00
0327682	12/28/2023			\$6,520.00		\$6,520.00	\$6,520.00				\$6,520.00
0331792	2/29/2024			\$3,426.00		\$3,426.00	\$3,426.00				\$3,426.00
0333808	3/29/2024			\$10,278.00		\$10,278.00	\$10,278.00				\$10,278.00
0335302	4/30/2024			\$6,852.00		\$6,852.00	\$6,852.00				\$6,852.00
0337740	5/31/2024			\$7,994.00		\$7,994.00	\$7,994.00				\$7,994.00
0339822	6/28/2024			\$11,420.00		\$11,420.00	\$11,420.00				\$11,420.00
0342298	7/31/2024			\$5,710.00		\$5,710.00	\$5,710.00				\$5,710.00
0345029	8/30/2024			\$9,136.00		\$9,136.00	\$9,136.00				\$9,136.00
0347024	9/30/2024			\$7,994.00		\$7,994.00	\$7,994.00				\$7,994.00
0349294	10/31/2024			\$5,710.00		\$5,710.00	\$5,710.00				\$5,710.00
0351031	11/27/2024			\$9,136.00		\$9,136.00	\$9,136.00				\$9,136.00
Total Invoiced to Date		\$130,000.00	\$228,100.00	\$228,100.00	\$65,200.00	\$77,656.00	\$729,056.00	\$305,757.50	\$0.00	\$16,000.00	\$1,034,813.50
Contract Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$56,544.00	\$52,544.00	\$110,742.50	\$0.00	\$16,000.00	\$163,286.50



TECHRADIUM

WWW.TECHRADIUM.COM

TechRadium, Inc.
PO Box 337
Missouri City, TX 77459

Phone: 281-263-6300
Fax: 281-263-6395

IRIS Quote

Prepared by: Charles Stark
November 26th, 2024

Brandon,

I would like to thank you for your interest in IRIS to assist with your organization's notifications. IRIS is capable of sending and delivering notifications globally via voice to cell phones, landlines, email and SMS/text message, and social media sites. IRIS has been implemented and is currently in operation in other organizations across the globe such as yours and Fortune 500 companies like Proctor & Gamble. The IRIS solution has also been implemented to support large publicized events, including the last five NFL Super Bowls.

By selecting TechRadium's IRIS solution, your organization can implement a proven and tested solution that is already working in environments similar to your organization's plan to use the system. You will be engaging with a team with a documentable track record of supporting customers of all sizes and types, including the United States Army. You will be supported by a team who understands how important this solution is and will work diligently to insure all of your organization's requirements and expectations are met.

We thank you for the opportunity to respond to this solicitation and look forward to establishing a long partnership with you.

Sincerely,



Charles Stark
TechRadium, Inc.

Key IRIS Solution Features & Benefits:

- Times have definitely changed... IRIS will keep your customers and your employees safe. IRIS can even replace the use of door hangers and mailers. In short, IRIS helps you practice safer social distancing.
- For less than the cost of just **ONE** mailer, you can contact all your customers unlimited times for a full year via email, SMS (text) and phone calls.
- IRIS will pay for itself in most cases within your first use
- 3 phone contacts including with SMS text per meter
- **IMPORTANT NOTE:** IRIS is the **ONLY** system that allows multiple phone numbers per meter under \$2.00
- 2 emails per meter
- Unlimited data uploads
- Unlimited System Training
- Unlimited System Use
- GIS Map Based Messaging – Draw a Shape file on a map and only notify the meters within the selected area.
- Interactive response via email, phone and text message
 - IRIS gives your users the ability to respond and confirm message delivery
 - A user can respond to a text message by send a reply text message such as “confirmed”
 - A user can respond to an email by reply to the message or by clicking on a link in the footer of the IRIS email notification
 - A user can respond to a voice message with a confirmation of message delivery by pressing a key on the telephone keypad
- Call-In message replay
 - IRIS gives your message recipients the ability to call-in to the IRIS system to check a message previously sent to them
- Facebook and Twitter Notifications
 - IRIS gives you the ability to post notifications to your organizations Facebook and/or Twitter accounts
- Interactive Survey
 - We offer both phone and web enabled surveys with multiple questions and responses
- Interactive Conference Call
 - IRIS offers messages recipients the ability to join a live conference call after the IRIS voice message has finished playing
- Live Customer Support
 - Your IRIS service license included unlimited Customer Support 24/7/365. You will never deal with an IVR when attempting to send a notification. Our live human operators are trained to assist our clients, often reducing stress and helping caller stay focused on the task at hand.
- System Reliability and Trustworthiness
 - IRIS is utilized on a daily basis as an effective communication platform for Fortune 500 companies, schools and government entities such as the U.S. Army.
 - IRIS is trusted by the NFL Security to communicate with local, state, and federal law enforcement, volunteers, staff, players, families and fans at the last. During Super Bowl XLVI, the IRIS system was contracted to deliver over 1,300,000 notifications

**Cost Proposal:
(Unlimited Use) NRWA Discount**

Service	Total Meters	Cost	Total Cost Due
IRIS Unlimited Use Up to 3 Phones per meter Up to 3 Text Devices per meter Up to 2 emails per meter	375 Meters	\$1.15 per meter per year	\$431.25 per year plus, tax if applicable
Total	375 Meters		\$431.25 paid annually

Good for 60 day's

Sign below to accept quote:

TechRadium, Inc.
PO Box 337
Missouri City, TX 77459

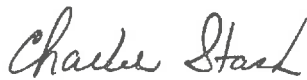
Name of Organization & Address:

City of Wabasso
1429 Front St.
Wabasso, MN 56293

Website: <https://wabasso.org>

Primary Contact: Brandon Baune
Primary Contact Phone: 507-342-5519
Primary Contact: brandon@wabasso.org

Signature:



Printed Name: Charles Stark

Title: Sr. Sales

Effective Date: November 26th, 2024

Email: cstark@techradium.com

Phone: 281-263-6355

Signature:

Printed Name: _____

Title: _____

Date: _____

TO: Wabasso City Council

FROM: Chris Webb, Planner - Southwest Regional Development Commission

DATE: December, 2024

SUBJECT: Next Steps Proposal: Safe Routes To School (SRTS) Initiatives in Wabasso

Background

Following the recent Safe Routes to School (SRTS) Walk Audit completed in Wabasso, opportunities were identified to improve safety, accessibility, and connectivity for students walking and biking to school. The audit highlighted infrastructure needs, traffic concerns, and opportunities to enhance community awareness and engagement.

Recommended Next Steps

Planning Assistance Grants

Safe Routes to School Planning Assistance grants are intended to create or update Safe Routes to School Plans for schools and districts across Minnesota. Grantees will receive planning assistance for a year-long process that includes analysis of existing barriers and conditions, public engagement, and identification of potential infrastructure and non-infrastructure solutions to help more children engage in walk and bicycle to school. Planning Assistance is funded with State SRTS dollars, with no local match required.

Grant Application Deadline is January 17, 2025

Boost Non-Infrastructure (program implementation)

Safe Routes to School Boost grants are intended to help boost programmatic SRTS efforts! Grantees will receive MnDOT support to advance strategies that support creating safe, easy, and fun ways for students to walk and bicycle to school. Past funding awards supported bike fleets for P.E. classes, new crossing guard training and gear, supplies for encouragement and education efforts. Boost grants are funded with State SRTS dollars, with no local match required.

Grant Application Deadline is January 17, 2025

Resources and Support

Southwest Regional Development Commission and Southwest Health and Human Services are always willing to offer technical assistance with grant funding through SRTS or other programs. Partnering with local cities and counties in an effort to build healthier and safer communities for all modes of transportation users.

Possible Project Timeline

- **January 2025:** Apply for Planning Assistance Grant (*Competitive Process*)
- **2025-2026 School Year:** Complete a SRTS Plan if awarded grant through MnDOT
- **Fall 2026:** Apply for MnDOT SRTS Infrastructure Grant (*Competitive Process*)
- **Summer 2027:** Construction could be completed if awarded grant through MnDOT

CONTRACT FOR LAW ENFORCEMENT SERVICES

City of _____

THIS AGREEMENT ("Agreement") is made and entered into this ____ day of _____, 20____ ("Effective Date") by and between the County of Redwood, through its Sheriff's Office (hereinafter, the "County"), and the City of _____ (hereinafter, the "City"), individually referred to herein as a "Party" and collectively referred to herein as the "Parties."

WHEREAS, the City desires to enter into a contract with the County whereby the County will provide law enforcement services within the political boundaries of the City; and

WHEREAS, the County agrees to render such services upon the terms and conditions hereinafter set forth; and

WHEREAS, this Agreement is authorized and provided for by the provisions of Minn. Stat. 412.221, subd 2., Minn. Stat. 471.59, and Minn. Stat. 436.05;

NOW, THEREFORE, pursuant to the terms of the aforementioned statutes and in consideration of the mutual promises contained herein, it is mutually agreed between the County and City as follows:

ARTICLE I

PURPOSE. The purpose of this Agreement is to secure law enforcement services for the City pursuant to Minn. Stat. 471.59, subd. 12.

ARTICLE II

LAW ENFORCEMENT SERVICES. The County agrees to provide law enforcement services within the political boundaries of the City to the extent and in the manner set forth below:

- II.1 Law enforcement services to be provided under this Agreement shall either encompass or supplement those law enforcement duties and functions which are statutorily deemed to be the responsibility of the local communities unless specifically noted in this Agreement.
- II.2. The County shall assign personnel as necessary.
- II.3. All matters incident to the performance of the County's services or the control of personnel employed to render such services shall be and remain in the control of the County.
- II.4. In the event a dispute arises between the Parties concerning the type of services to be rendered or the manner in which services are provided, the County shall retain sole

discretion in determining a solution to said dispute (e.g., re-assignment of personnel, types of patrol, level of service available).

II.5. The law enforcement services will be provided to the City for the selected number of contracted hours per ARTICLE VII of this Agreement. The services may also be designated as on-call services for those cities whom employ a police department. Such services shall not include situations in which, in the opinion of the County, a police emergency occurs which requires a different use of the personnel, patrol vehicle, equipment, or the performance of special details relating to police services. It shall also not include the enforcement of matters which are primarily administrative or regulatory in nature (e.g., zoning, building code violations).

II.6. ANIMAL CONTROL. The County will respond to animal bite reports (Minn. Stat. 346.51), dangerous dogs (Minn. Stat. 347.50), and animal cruelty complaints (Minn. Stat. 343.21). Animal complaints dealing with barking dogs, stray or animals at large, off-lease animals, public nuisance animals, ordinances limiting a number of animals, and licensing of animals, may be investigated by the County, however, it is the City's obligation to handle administratively.

II.7. ENFORCE SNOW EMERGENCIES. The City will issue notices and/or citations for snow emergency violations and tow vehicles as deemed necessary to clear the roads in the snow emergency.

II.8. CLEANING SIDEWALKS FROM SNOW AND/OR ICE. The City will issue notices and/or citations for not cleaning sidewalks of snow and or ice.

II.9. BUILDING REGULATIONS, CODES, ORDINANCES, INSPECTIONS, AND LICENSES. The City will issue building permits, conduct building inspections, issue building licenses, enforce building codes and building ordinances. Notices and/or citations for building regulations, codes, and ordinance violations is the City's obligation to manage administratively.

II.10. PUBLIC NUISANCES, BLIGHT, GARBAGE, RUBBISH, AUTOMOBILES AND/OR TRAILERS NOT LICENSED. The County, upon request of the City, will investigate properties for any public nuisances, blight, garbage, rubbish, automobiles and/or trailers not licensed. These investigations will also include any accumulations in the open of discarded or disused machinery, household appliances, automobile bodies or other materials. Notices will be sent to property owners by the City, reinspected for compliance, and if appropriate, the County will forward the violations to the City Attorney for possible charges.

II.11. WEED INSPECTION. The City will conduct weed inspections, issue notices and/or citations for violations.

II.12. MONTHLY ACTIVITY REPORTS. The County shall submit to the City written monthly activity reports detailing the activities of the Sheriff's Office within the City. This report shall contain, at a minimum, the number of calls for service and the number of citations issued; however, no

information will be provided which would violate Data Practices found in Minnesota State Statute, Section 13.

II.13. Violations of laws or ordinances for which an arrest is made shall be prosecuted in the appropriate court(s) of the County under the laws of the State of Minnesota or ordinances of the City, and fines, if any, will be remitted in accordance with the laws of the State of Minnesota.

ARTICLE III

SPECIAL EVENTS OR ADDITIONAL SERVICES. If the City desires additional law enforcement services over and above the hours contracted for in this Agreement, the City shall contact the Redwood County Sheriff's Office Designee. The County will invoice the City for these additional services and payment shall be made according to V11.2. of this Agreement.

ARTICLE IV

COOPERATION AMONG PARTIES. It is hereby agreed that the Parties and their officials, personnel, agents, and employees shall render full cooperation and assistance to each other to facilitate the provision of the services selected herein.

The manner and standards of performance, the discipline of officers and employees, and other matters incident to the provision of services under this Agreement, and the control of personnel employed by the Redwood County Sheriff's Office, shall be subject solely to the control of the County.

ARTICLE V

V.1. PROVISION OF EQUIPMENT. It is hereby agreed that the County shall provide all necessary labor, supervision, vehicles, equipment, and supplies to maintain and provide law enforcement services pursuant to this Agreement.

V.2. OFFICE SPACE. The City shall provide office and workspace for the assigned personnel.

V.3. FINANCIAL LIABILITY. The City does not assume liability for the direct payment of any salaries, wages, or other compensation to personnel employed by the County to perform services pursuant to this Agreement. All personnel shall be employees of the County and the County shall be responsible for providing workers compensation insurance and all other benefits to which such personnel shall become entitled by reason of their employment with the County.

V.4. MUTUAL INDEMNIFICATION. Each Party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless, and defend the other, its personnel, and employees against any and all liability, loss, costs, damages, expenses, claims, or actions, including attorney's fees, which its personnel and employees may hereafter sustain, incur, or be required to pay, arising out of or by reason for any act or omission of the Party, its

agents, servants, or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this Agreement. The liability of the County or other Minnesota political subdivisions shall be governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes, Chapter 466, and other applicable laws.

- a. It is further understood that Minn. Stat. 471.59, Subd. 1a, applies to this Agreement. To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minn. Stat. 471.59, Subd. 1a(a); provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.
- b. Each party agrees to promptly notify the other Party if it knows or becomes aware of any facts or allegations reasonably giving rise to actual or potential liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including attorney's fees, involving or reasonably likely to involve the other Party, and arising out of acts or omissions related to this Agreement.

V.5. LIABILITY.

- a. It is understood and agreed that liability shall be limited by the provisions of Minnesota Statutes, Chapter 466. This Agreement to indemnify and hold harmless does not constitute a waiver by any Party of limitations on liability provided under Minn. Stat. 466.04. To the full extent permitted by law, actions by Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purposes of liability, all set forth Minn. Stat. 471.59, Subd. 1a(a); provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.
- b. For purposes of determining total liability damages, the participating governmental units are considered a single governmental unit and the total liability for the participating governmental units shall not exceed the limits on governmental liability for a single governmental unit as specified in Minn. Stat. 466.04, Subd. 1, or as waived or extended by all participating governmental units under Minn. Stat. 471.981. The Parties to this Agreement are not liable for the acts or omissions of the other Parties to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

V.6. INSURANCE. The County agrees that all insurance required to adequately insure vehicles, personnel, and equipment used by the County in the provision of the selected services will be provided by the County.

V.7. JURISDICTION AND VENUE. Any legal action, suit, or proceeding arising out of or relating to this Agreement or the transactions contemplated hereby will be instituted exclusively in the state and federal courts located in Redwood County, Minnesota.

ARTICLE VI

VI.1. TERM.

Notwithstanding the date of the signatures of the parties to this Agreement, the term of this Agreement shall commence on the Effective Date and continue until terminated pursuant to this Agreement or by law.

County Termination and Suspension With Cause. This Agreement may be suspended or terminated by the County if the City violates any of the terms or conditions of this Agreement as determined by the County. In the event the County exercises its right to suspend or terminate this Agreement, the County shall submit written notice to the City specifying the extent of the suspension or termination and the reasons therefore, and the date upon which suspension or termination becomes effective.

County Termination and Suspension Without Cause. The County may terminate this Agreement without cause by giving at least 90 days written notice to the City.

City Termination With Cause. This Agreement may be terminated by the City if the County violates any of the terms or conditions of this Agreement as determined by the City. In the event the City exercises its right to terminate this Agreement, the City shall submit written notice to the County specifying the reasons therefore, and the date upon which termination becomes effective.

City Termination Without Cause. The City may terminate this Agreement without cause by giving at least 90 days written notice to the County.

Payment upon Termination and Suspension With or Without Cause. The County shall be entitled to payment for all work satisfactorily performed up to the day the termination or suspension takes effect, as determined by the County.

VI.2. RATE.

The 2024 County billing rate is \$75.00 per hour. See **Attachment A** for calculations regarding the 2024 billing rate.

The billing rate will update annually in correlation to wage increases established through the collective bargaining unit contract.

VI.3. NOTICE.

- a. The County shall notify the City of any fee increases a minimum of 90 days in advance.
- b. For purposes of this Agreement email correspondence shall constitute official notice.
- c. Notice shall be sent to:

Redwood County Sheriff's Office Designee – Sheriff: sheriff@co.redwood.mn.us

City of _____ Designee – City Clerk: _____

ARTICLE VII

VII.1. LAW ENFORCEMENT STAFFING. The County agrees to provide law enforcement as follows.

- a. Contract law enforcement services provided to the City will be an average of ____ hours per week, ____ hours patrol time per for week period, or ____ hours per quarter based off of Sheriff's Office staffing and requested need from the City.
- b. Contract law enforcement service hours provided to the City will include both weekday (Monday, Tuesday, Wednesday, Thursday) and weekend (Friday, Saturday, Sunday) coverage.
- c. Significant events or incidents that exceed the standard ____-hour patrol schedule shall be billed per staff member working the event. Billable hours shall be capped at 100 hours for any one specific incident or event unless the parties agree in advance in writing.
- d. Time spent on prisoner transports prior to an initial court appearance, evidence processing, reports, and court time which stem from incidents and traffic stops occurring within the City shall be considered part of the ____-hour weekly patrol schedule.
- e. Time spent at City Council meetings and any other venue where a law enforcement presence is requested by the City shall be considered part of the ____-hour weekly patrol schedule.
- f. Reimbursement for On-Call services shall be as follows: The City shall reimburse the County per hour from the time of the call until the deputy completes the call. Should the County need to call in staff from off duty status, the city agrees to pay the number of Call-In hours as established in the collective bargaining unit contract.

V11.2. PAYMENT. The County shall invoice the City for services provided on a quarterly basis. The City shall remit payment within 45 days of the date of receipt.

ARTICLE VIII

VIII.1. Government Data Practices. The County and City must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the County under this contract agreement. The civil remedies of Minn. Stat. 13.08 apply to the release of the data referred to in this clause by either the County or the City. If the County or the City receives a request to release data pursuant to this Section, the party receiving the data request shall notify the non-receiving party immediately. The receiving party's response shall comply with all applicable law.

VIII.2. AUDIT. Pursuant to Minn. Stat. 16C.05, Subd. 5, the Parties agree that the State Auditor or any duly authorized representative at that time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc. which are pertinent to the accounting practices and procedures related to this Agreement. All such records shall be maintained for a period of six (6) years from the date of termination of this Agreement.

VIII.3. NONWAVIER, SEVERABILITY, AND APPLICABLE LAWS. Nothing in this Agreement shall constitute a waiver by the Parties of any statute of limitation or exceptions on liability. If any part of this Agreement is deemed invalid such shall not affect the remainder unless it shall substantially impair the value of the Agreement with respect to either Party. The Parties agree to substitute for the invalid provision a valid one that most closely approximates the intent of the Agreement.

The laws of the State of Minnesota apply to this Agreement.

VIII.4. MERGER AND MODIFICATION. It is understood and agreed that the entire Agreement between the Parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the Parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement and signed by the Parties hereto.

VIII.5. FURTHER ASSURANCES. Each of the Parties hereto shall execute and deliver such additional documents, instruments, conveyances, and assurances and take such further actions as may be reasonably required to carry out the provisions of this Agreement and give effect to the transactions contemplated herein.

VIII.6. HEADINGS. The headings in this Agreement are for the purposes of reference only and shall not affect or define the meanings hereof.

IN WITNESS THEREOF, the City of _____ has caused this Agreement to be executed by its Mayor and by the authority of its governing body on this _____ day of _____, 20____.

CITY OF _____:

SIGNED: _____ DATE: _____
Mayor

SIGNED: _____ DATE: _____
City Attorney

SIGNED: _____ DATE: _____
City Clerk

IN WITNESS THEREOF, the County of Redwood has caused this Agreement to be executed by its Chair and attested by its Administrator pursuant to the authority of the Board of County Commissioners on this _____ day of _____, 20____.

COUNTY OF REDWOOD:

SIGNED: _____ DATE: _____
Chair, Board of Commissioners

SIGNED: _____ DATE: _____
County Attorney

SIGNED: _____ DATE: _____
Sheriff

SIGNED: _____ DATE: _____
County Administrator

Redwood County Board of Commissioners

P.O. Box 130 Redwood Falls, MN 56283



September 27, 2024

To: Redwood County City Clerks or Administrators

From: Vicki Kletscher, Redwood County Administrator

RE: Registering Retail Cannabis Businesses

The Minnesota State Legislature and Governor made adult-use cannabis products legal in 2023. Starting January 1, 2025, cannabis retailers will be able to open in Minnesota cities and townships.

Registering Retail Business

Cannabis retail businesses will be licensed by the State of Minnesota but will also be required to register with the local government where they are located before starting sales to customers. Registering a cannabis retailer will require that a city provide applicants with a form, verify the business meets zoning requirements, verify the applicant was approved for a license from the state, verify if retail registration limits would be exceeded, verify applicants are current on property taxes and conduct annual business compliance checks. Cities may also delegate their registration authority to the county.

Delegation of Cannabis Registration Authority

Redwood County would like to know which cities plan to delegate their registration authority to the county. Please email me at vicki_k@co.redwood.mn.us by November 20th if you plan to delegate your city's cannabis registration authority to the county.

Limiting Retail Registrations

The state cannabis law allows local governments that keep cannabis registration authority to adopt an ordinance that limits the number of licensed retail cannabis businesses to one per 12,500 residents. If your city keeps cannabis registration authority, please email me by November 20th if you plan to adopt an ordinance that limits the number of cannabis retail businesses in your city.

If you have any questions, feel free to contact me at (507) 637-1127.

Cc: Redwood County Commissioners

1st District

RICK WAKEFIELD
P.O. Box 473

Walnut Grove, MN 56180
(507) 859-2369

Rick_W@co.redwood.mn.us

2nd District

JIM SALFER
865 Pine Street

Wabasso, MN 56293
(507) 829-8029

Jim_S2@co.redwood.mn.us

3rd District

DENNIS GROEBNER
250 Center Street

Clements, MN 56224
(507) 692-2235

Dennis_G@co.redwood.mn.us

4th District

BOB VANHEE
503 Fallwood Road

Redwood Falls, MN 56283
(507) 616-1000

Bob_V@co.redwood.mn.us

5th District

DAVE FORKRUD
P.O. Box 235

Belview, MN 56214
(507) 430-1907

Dave_F@co.redwood.mn.us

Brandon Baune

From: Vicki Knobloch Kletscher <Vicki_K@CO.REDWOOD.MN.US>
Sent: Thursday, September 26, 2024 2:57 PM
To: City of Belview; City of Clements; City of Delhi; City of Lamberton; City of Lucan; City of Milroy; City of Morgan; City of Redwood Falls Redwood Falls; City of Revere; City of Sanborn; City of Seaforth; City of Vesta; Brandon Baune; City of Walnut Grove; City of Wanda
Cc: County Commissioners
Subject: Registering Retail Cannabis Businesses
Attachments: Cannabis Registering Cities.pdf

Good Afternoon,

The Minnesota State Legislature and Governor made adult-use cannabis products legal in 2023. Starting January 1, 2025, cannabis retailers will be able to open in Minnesota cities and townships.

Registering Retail Business

Cannabis retail businesses will be licensed by the State of Minnesota but will also be required to register with the local government where they are located before starting sales to customers. Registering a cannabis retailer will require that a city provide applicants with a form, verify the business meets zoning requirements, verify the applicant was approved for a license from the state, verify if retail registration limits would be exceeded, verify applicants are current on property taxes and conduct annual business compliance checks. Cities may also delegate their registration authority to the county.

Delegation of Cannabis Registration Authority

Redwood County would like to know which cities plan to delegate their registration authority to the county. **Please email me at vicki_k@co.redwood.mn.us by November 20th if you plan to delegate your city's cannabis registration authority to the county.**

Limiting Retail Registrations

The state cannabis law allows local governments that keep cannabis registration authority to adopt an ordinance that limits the number of licensed retail cannabis businesses to one per 12,500 residents. **If your city keeps cannabis registration authority, please email me by November 20th if you plan to adopt an ordinance that limits the number of cannabis retail businesses in your city.**

If you have any questions, feel free to contact me at (507) 637-1127.

Vicki Kletscher
County Administrator

Section 1	Administration
Section 2	Registration of Cannabis Business
Section 3	Requirements for a Cannabis Business (Time, Place, Manner)
Section 4	Temporary Cannabis Events

AN ORDINANCE OF REDWOOD COUNTY TO REGULATE CANNABIS BUSINESSES

The Redwood County Board of Commissioners hereby ordains:

Section 1. Administration

1.1 Findings and Purpose

Redwood County Board of Commissioners makes the following legislative findings:

The purpose of this ordinance is to implement the provisions of Minnesota Statutes, chapter 342, which authorizes Redwood County to protect the public health, safety, and welfare of Redwood County residents by regulating cannabis businesses within the legal boundaries of Redwood County.

The Redwood County Board of Commissioners finds and concludes the following provisions are appropriate and lawful land use regulations for Redwood County, that this ordinance as a whole will promote the community's interest in long term zoning, and that the provisions are in the public interest and for the public good.

1.2 Authority & Jurisdiction

Redwood County has the authority to adopt this ordinance pursuant to:

- a) Minn. Stat. 342.13(c), outlining the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses;
- b) Minn. Stat. 342.22, outlining the local registration and enforcement requirements of state-licensed cannabis retail businesses;
- c) Minn. Stat. 152.0263, Subd. 5, outlining the use of cannabis in public places; and
- d) Minn. Stat. 394.21; 394.24; and 394.25, outlining the authority of a local authority to adopt zoning ordinances.

For Redwood County cities or townships that have delegated cannabis retail registration authority to Redwood County, Redwood County will be the registration authority for those jurisdictions.

A list of cities which have delegated cannabis retail registration authority to Redwood County may be obtained by contacting the Redwood County Auditor-Treasurer's Office.

1.3 Severability

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

1.4 Enforcement

The Redwood County Auditor-Treasurer is responsible for the administration and enforcement of this ordinance with the exception of compliance checks which shall be conducted by the Redwood County Sheriff's Office pursuant to section 2.3.4.

Any violation of the provisions of this ordinance or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur regardless of whether or not a permit is required for a regulated activity listed in this ordinance.

1.5 Definitions

Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the rules promulgated pursuant to any of these acts, shall have the same meanings in this ordinance.

1. **Cannabis Business:** cannabis business means any of the following:
 - Cannabis microbusiness;
 - Cannabis mezzobusiness;
 - Cannabis cultivator;
 - Cannabis manufacturer;
 - Cannabis retailer;
 - Cannabis wholesaler;
 - Cannabis transporter;
 - Cannabis testing facility;
 - Cannabis event organizer;
 - Cannabis delivery service; and
 - Medical cannabis combination business.
2. **Cannabis Cultivation:** A cannabis business licensed to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant, harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located on the same premises, and perform other actions approved by the office.
3. **Cannabis Retail Businesses:** A retail location and the retail location(s) of a mezzobusinesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location.
4. **Cannabis Retailer:** Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.
5. **Daycare:** A location licensed with the Minnesota Department of Human Services to provide the care of a child in a residence outside the child's own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.
6. **Home Occupation:** An accessory use of the premises for gainful employment involving the manufacture, provision or sale of goods and/or services.
7. **Medical Cannabis Combination Business:** A business that can grow, manufacture, package, label, and sell cannabis products (including cannabis plants and seedlings) to both medical patients and adult consumers. These businesses can package and sell medical cannabis products to other eligible cannabis businesses.
8. **Office of Cannabis Management:** Minnesota Office of Cannabis Management, referred to as "OCM" in this ordinance.
9. **Place of Public Accommodation:** A business, accommodation, refreshment, entertainment, recreation, or transportation facility of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages or accommodations are extended, offered, sold, or otherwise made available to the public.

10. **Preliminary Compliance Check:** a check prior to issuing retail registration to ensure that the cannabis business is in compliance with any applicable local ordinance or state law.
11. **Preliminary License Approval:** OCM pre-approval for a cannabis business license for applicants who qualify under Minn. Stat. 342.17, regarding social equity applicants.
12. **Public Place:** A public park or trail, public street or sidewalk; any enclosed, indoor area used by the general public, including, but not limited to, restaurants; bars; any other food or liquor establishment; hospitals; nursing homes; auditoriums; arenas; gyms; meeting rooms; common areas of rental apartment buildings, and other places of public accommodation.
13. **Residential Treatment Facility:** a 24-hour-a-day program under the treatment supervision of a mental health professional, in a community residential setting other than an acute care hospital or regional treatment center inpatient unit, that must be licensed as a residential treatment program for adults with mental illness under chapter 245I, Minnesota Rules, parts [9520.0500](#) to [9520.0670](#), or other rules adopted by the commissioner.
14. **Retail Registration:** An approved registration issued by Redwood County to a state-licensed cannabis retail business.
15. **School:** A public school as defined under Minn. Stat. 120A.05 or a nonpublic school that submits to the superintendent of the district in which the child resides the reporting requirements under Minn. Stat. 120A.24.
16. **State License:** An approved license issued by the State of Minnesota's Office of Cannabis Management to a cannabis retail business.
17. **Temporary Cannabis Event:** An event that allows the sale of cannabis or cannabis products that cannot last longer than four days.
18. **Vending Machines:** Any mechanical, electrical or electronic, or self-service which dispenses tobacco products upon the insertion of money, tokens, or other forms of payment directly into the machine and includes vending machines equipped with manual, electric, or electronic locking devices.

Section 2. Registration of Cannabis Businesses

2.1 Consent to registering of Cannabis Businesses

All cannabis retail businesses that obtained a state license shall register with Redwood County if its business will be in the borders of Redwood County. A state-licensed retail business shall not operate any business prior to registering with the Redwood County Auditor-Treasurer pursuant to the procedures listed in this chapter.

Notwithstanding the foregoing provisions, the state shall not issue a license to any cannabis business to operate in Indian country, as defined in United States Code, title 18, section 1151, of a Minnesota Tribal government without the consent of the Tribal government.

2.2 Compliance Checks Prior to Retail Registration

Prior to issuance of a cannabis retail business registration, Redwood County shall conduct a preliminary compliance check to ensure compliance with local ordinances.

Pursuant to Minn. Stat. 342.13(f), within 30 days of receiving a copy of a state license application from OCM, Redwood County shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code. If a jurisdiction that has delegated registration authority to Redwood County receives a state license application from OCM, that jurisdiction shall immediately forward the application to the Redwood County Auditor- Treasurer.

2.3 Registration & Application Procedure

2.3.1 Fees.

Redwood County shall not charge an application fee.

A registration fee, as established in Redwood County's fee schedule, shall be charged to applicants depending on the type of retail business license applied for.

An initial retail registration fee shall not exceed \$500 or half the amount of an initial state license fee under Minn. Stat. 342.11, whichever is less. The initial registration fee shall include the initial retail registration fee and the first annual renewal fee.

Any renewal retail registration fee imposed by Redwood County shall be charged at the time of the second renewal and each subsequent renewal thereafter.

A renewal retail registration fee shall not exceed \$1,000 or half the amount of a renewal state license fee under Minn. Stat. 342.11, whichever is less.

A medical combination business operating a cannabis retail business may only be charged a single registration fee, not to exceed the lesser of a single retail registration fee, defined under this section, of the adult-use retail business.

2.3.2 Application Submittal.

Redwood County may issue a retail registration to a state-licensed cannabis retail business that adheres to the requirements of Minn. Stat. 342.22.

(A) An applicant for a retail registration shall fill out an application form, as provided by the Redwood County Auditor-Treasurer. Said form shall include, but is not limited to:

- i. Full name of the property owner and applicant;
- ii. Address, email address, and telephone number of the applicant;
- iii. The address and parcel ID for the property which the retail registration is sought;
- iv. Certification that the applicant complies with the requirements of local ordinances established pursuant to Minn. Stat. 342.13;
- v. A copy of educational materials the applicant intends to use to educate employees; and
- vi. Other information as required by Redwood County.

(B) The applicant shall include with the form:

- i. the registration fee as required in [Section 2.3.1];
- ii. a copy of a valid state license or written notice of OCM license preapproval;
- iii. proof of identification which may be established only by one of the following:
 - a copy of a valid driver's license or identification card issued by Minnesota, another state, or a province of Canada, and including the photograph and date of both of the license person;
 - a valid military identification card issued by the United States Department of Defense;
 - a valid passport issued by the United States; or
 - in the case of a foreign national, by a valid passport; and
- iv. evidence of adequate coverage by commercial liability insurance; which shall meet the following minimum limits of liability:
 - \$1.5 million each occurrence,
 - \$3 million general aggregate, and

- \$3 million products and completed operations aggregate.

- (C) Upon receipt of an application, the Redwood County Auditor-Treasurer shall determine if the application is complete. If an application is determined by the Redwood County Auditor-Treasurer to be incomplete, it will be returned to the applicant with notice of deficiencies. If the Redwood County Auditor-Treasurer determines the application to be complete, it will be forwarded to the County Board of Commissioners for action at its next regularly scheduled meeting.
- (D) The Redwood County Auditor-Treasurer may consult with the Zoning Authority, the Sheriff, Southwest Health and Human Services, the County Attorney, or other County departments as necessary in determine whether an application is complete.
- (E) Regardless of determination, the registration fee shall be non-refundable once received.

2.3.3 Application Approval

- (A) A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under Section 2.6.
- (B) A state-licensed cannabis retail business application shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance.

2.3.4 Annual Compliance Checks.

All registered premises shall be open to inspection by local law enforcement, the Sheriff, or other designated Redwood County officials during regular business hours.

From time to time, but at least once per year, a Sheriff's Deputy shall conduct compliance checks of each registered establishment to ensure compliance with this Ordinance. A compliance check shall be conducted in accordance with state law by engaging persons at least 17 years of age, but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase adult-use cannabis flower, adult-use cannabis products under the direct supervision of a law enforcement officer or a designated employee of Redwood County. Persons used for compliance checks shall not be guilty of the unlawful purchase or attempted purchase of above-described products when the items are obtained or attempted to be obtained as part of a compliance check. No person used in compliance checks shall attempt to use false identification misrepresenting the person's age. All persons lawfully engaged in a compliance check shall produce any identification, if any exists, for which he or she is asked.

In accordance with Minnesota law, the Redwood County Sheriff's Office must report any violations to the Office of Cannabis Management.

2.3.5 Registrant Changes

A cannabis retail registration issued under this ordinance shall not be transferred.

A state-licensed cannabis retail business shall be required to submit a new application for registration under Section 2.3.2 if it seeks to move to a new location within the legal boundaries of Redwood County.

All applications issued under this Ordinance shall be valid only on the premises for which the license was issued and only for the person(s) or entity to whom the license was issued. Any attempt to transfer to another location, person, or entity shall invalidate the license.

It is the duty of each business registrant to notify Redwood County in writing of any change in ownership of the business. Any change in location, ownership or control of the business shall be deemed equivalent to an attempt to transfer the license, and any such license shall be revoked 30 days after any such change in location, ownership or control unless the registrant has notified the County of the change in ownership by submitting a new application in accordance with this Section 2.3 and the County has approved the application.

2.4 Renewal of Registration

Redwood County shall renew an annual registration of a state-licensed cannabis retail business at the same time OCM renews the cannabis retail business' license.

A state-licensed cannabis retail business shall apply to renew registration on a form established by Redwood County.

2.4.1 Renewal Fees.

Redwood County may charge a renewal fee for the registration starting with the second renewal, as established in Redwood County's fee schedule.

2.4.2 Renewal Application.

The application for renewal of a retail registration shall include, but is not limited to all items required under Section 2.3.2 of this Ordinance.

2.5 Suspension of Registration

2.5.1 When Suspension is Warranted.

Redwood County may suspend a cannabis retail business's registration if it violates any provision of this ordinance or poses an immediate threat to the health or safety of the public.

2.5.2 Notification to OCM.

In accordance with Minnesota statute, Redwood County shall immediately notify the OCM in writing the grounds for the suspension. OCM will provide Redwood County and the suspended cannabis business registrant a response to the complaint within seven calendar days and perform any necessary inspections within 30 calendar days.

2.5.3 Length of Suspension.

The suspension of a cannabis retail business registration shall be up to 30 calendar days or for the period OCM suspends the license, whichever is longer. The business cannot make sales to customers while their registration is suspended.

Redwood County may reinstate a registration if it determines that the violations have been resolved. A violation may be deemed resolved once payment is made pursuant to section 2.5.4, the cannabis business provides proof that their license is still active, and if applicable, other penalties for violation of this chapter or applicable state law are paid.

Redwood County shall reinstate the retail registration if OCM orders reinstatement.

2.5.4 Civil Penalties.

Any registrant found to have violated this ordinance or whose employee has violated this ordinance, shall be charged:

An administrative fine of \$1,000 and suspension of the registration in accordance with section 2.5.3 for a first violation of this ordinance.

- 2.6 An administrative fine of \$2,000 and suspension of the registration in accordance with section 2.5.3 for each violation at the same registered premises within a five-year period of the first violation. *Limiting of Registrations*

If Redwood County has one active cannabis retail businesses registration for every 12,500 residents, Redwood County shall not be required to register additional state-licensed cannabis retail businesses.

In applying this limitation, cannabis retail business applications will be prioritized based upon the date the application is received by the Redwood County Auditor-Treasurer. Applications will be reviewed in the order the applications are received, starting with the earliest received. Incomplete applications or those failing to meet the requirements of this Ordinance will be removed from the order.

Section 3. Requirements for Cannabis Businesses

3.1 Minimum Buffer Requirements

Redwood County prohibits the operation of a cannabis business within 1,000 feet of a school.

Redwood County prohibits the operation of a cannabis business within 500 feet of a day care.

Redwood County prohibits the operation of a cannabis business within 500 feet of a residential treatment facility.

Redwood County prohibits the operation of a cannabis business within 500 feet of an attraction within a public park that is regularly used by minors, including a playground or athletic field or another youth-oriented facility.

Pursuant to Minn. Stat. 462.357 subd. 1e, nothing in this Section 3.1 shall prohibit an active state-licensed and County registered cannabis business from continuing operation at its registered location if a school/daycare/residential treatment facility/attraction within a public park that is regularly used by minors moves within the minimum buffer zone; or

a state-licensed cannabis business who has submitted an application pursuant to Section 2 of this Ordinance seeking registration prior to a school/daycare/residential treatment facility/attraction within a public park that is regularly used by minors moving within the minimum buffer zone.

3.2 Zoning and Land Use

3.2.1 Cultivation.

Cannabis businesses licensed or endorsed for cultivation are permitted as a conditional use in the following zoning districts:

- "I-1" Industry District

Cannabis businesses licensed or endorsed for cultivation are allowed to have ≤ 2 acres outdoor cultivation as permitted use in the following zoning district:

- “A” Agricultural District

3.2.2 *Cannabis Manufacturer.*

Cannabis businesses licensed or endorsed for cannabis manufacturer are permitted as a conditional use in the following zoning districts:

- “I-1” Industry District

3.2.3 *Hemp Manufacturer.*

Businesses licensed or endorsed for low-potency hemp edible manufacturers permitted as a conditional use in the following zoning districts:

- “I-1” Industry District

3.2.4 *Wholesale.*

Cannabis businesses licensed or endorsed for cannabis retail are allowed as permitted use in the following zoning districts:

- “B-1” Highway Service Business District
- “I-1” Industry District

3.2.5 *Cannabis Retail.*

Cannabis businesses licensed or endorsed for transportation are allowed as a permitted use in the following zoning districts:

- “B-1” Highway Service Business District

3.2.6 *Cannabis Transportation.*

Cannabis businesses licensed or endorsed for delivery are allowed as a permitted use in the following zoning districts:

- “B-1” Highway Service Business District
- “I-1” Industry District

3.2.7 *Cannabis Delivery.*

Cannabis businesses licensed or endorsed for delivery are allowed as a permitted use in the following zoning districts:

- “B-1” Highway Service Business District
- “I-1” Industry District

3.3 Hours of Operation

Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products between the hours of 10 AM and 9 PM., seven days a week.

3.4 Advertising

Cannabis businesses are permitted to erect two fixed signs on the exterior of the building or property of the business

Pursuant to Minn. Stat. 342.64, cannabis businesses, hemp businesses, and other persons shall not publish or cause to be published an advertisement for a cannabis business, a hemp business, cannabis flower, a cannabis product in a manner that:

- (1) contains false or misleading statements;
- (2) contains unverified claims about the health or therapeutic benefits or effects of consuming cannabis flower, a cannabis product,

- (3) promotes the overconsumption of cannabis flower, a cannabis product,;
- (4) depicts a person under 21 years of age consuming cannabis flower, a cannabis product; or
- (5) includes an image designed or likely to appeal to individuals under 21 years of age, including cartoons, toys, animals, or children, or any other likeness to images, characters, or phrases that is designed to be appealing to individuals under 21 years of age or encourage consumption by individuals under 21 years of age;
- (6) contains an image of alcohol or a person or persons consuming alcohol; and
- (7) does not contain a warning as specified by the office regarding impairment and health risks.

In addition, a cannabis businesses registered under this Ordinance shall comply with all advertisement requirements in Minn. Stat. 342.64.

3.5 Prohibited Acts.

3.5.2 Movable Place of Business

No registration shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be registered under this ordinance.

3.5.3 Underage Clerk

Individuals employed by a registered retail establishment under this ordinance must be at least 21 years of age to sell licensed products.

3.5.6 Home Business

No registration shall be issued to a home occupation.

3.5.7 Self-Checkout

No sales of cannabinoid products or cannabinoid-related devices may be completed through self-checkout. A registrant or registrant's employee must process each transaction at a point of sale.

3.5.8 Vending Machines

No sales of cannabinoid products or cannabinoid-related devices may be completed via a vending machine. A registrant or registrant's clerk must process each transaction at a point of sale.

3.5.9 Sales to an Obviously Intoxicated Individual

A cannabis business with a license or endorsement authorizing the retail sale of cannabis flower or cannabis products, pursuant to Minnesota Statutes section 342.27 subd. 12, shall not sell cannabis flower, cannabis products, lower-potency hemp edibles, or hemp derived consumer products to a person who is visibly intoxicated.

3.5.10 Original Packaging

No person shall sell or offer to sell any licensed product that is not in the original packaging with labeling in compliance with the requirements outlined in Minn. Stat. 342.62.

3.5.11 Legal Limits

A cannabis business with a license or endorsement authorizing the retail sale of cannabis flower or cannabis products, pursuant to Minnesota Statutes section 342.27 subd. 2 and subd. 12, shall not knowingly sell more cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products than a customer is legally permitted to possess.

3.6 Required Signage

3.6.1 License

The license of the cannabinoid product sales establishment shall be displayed in an open and conspicuous place on the premises and shown to law enforcement officers upon request.

3.6.2 Health Warning

All retail cannabinoid product sales establishments shall post a statement that operating a motor vehicle under the influence of intoxicating cannabinoids is illegal. The notice shall be at least 8½ inch by 11 inch in size and displayed in an open and conspicuous place on the premises.

3.6.3 Age Minimum

All retail establishments shall post a notice prohibiting the entering of the store by persons under 21 years of age said notice shall be in plain view of the general public. The notice shall be at least 8½ inch by 11 inch in size and displayed in an open and conspicuous place on the premises.

3.7 Security

3.7.2 Pursuant to Minn. Stat. 342.27, subd. 9, a cannabis business registered under this Ordinance shall at all times maintain compliance with security requirements established by OCM, including but not limited to requirements for maintaining video surveillance records, using specific locking mechanisms, establishing secure entries, and the number of employees working at all times.

3.8 Deliveries

3.8.2 Pursuant to Minn. Stat. 342.27, subd. 11, a cannabis business registered under this Ordinance may only accept deliveries of cannabis flower, cannabis products, and hemp-derived consumer products in a limited access area. Deliveries may not be accepted through the public access areas unless otherwise approved by the office.

Section 4. Temporary Cannabis Events

4.1 License or Permit Required for Temporary Cannabis Events

4.1.1 License Required.

A permit is required to be issued and approved by Redwood County prior to holding a Temporary Cannabis Event.

4.1.2 Registration & Application Procedure

A registration fee, as established in Redwood County's fee schedule, shall be charged to applicants for Temporary Cannabis Events.

4.1.3 Application Submittal & Review.

Redwood County shall require an application for Temporary Cannabis Events.

(A) An applicant shall fill out an application form, as provided by the Redwood County Auditor-

Treasurer. Said form shall include, but is not limited to:

- i. Full name of the property owner and applicant;
- ii. Address, email address, and telephone number of the applicant;
- iii. Detailed plans for the event with the following information:
 - the entrance fee, if any;
 - duration;
 - hours of operation;
 - number of expected attendees; an emergency operation plan including shelter in case of weather;
 - identification of licensed security personnel hired or contracted to provide security pursuant to Minn. Stat. 342.40, subd. 3;
 - description of limited access plan for verifying minors are not allowed to attend event in accordance with Minn. Stat. 342.40, subd. 4;,
 - identification of licensed cannabis transporter;
 - a request for on-site consumption and details of proposed on-site consumption as required by Minn. Stat. 342.40, subd. 8; and
 - workers compensation and liability insurance in amounts approved by the County
- iv. Any additional information requested by Redwood County.

(B) The applicant shall include with the form:

- i. the application fee as required in (Section 4.1.2); and
- ii. a copy of the OCM cannabis event license application, submitted pursuant to 342.39 subd. 2.

(C) The application shall be submitted to Redwood County Auditor-Treasurer for review. If a submitted application is incomplete, it shall be returned to the applicant with a notice of deficiencies.

(D) Once an application is considered complete, the Redwood County Auditor-Treasurer shall inform the applicant that the application is complete, process the application fees, and issue an approval or denial.

(E) Regardless of determination, the registration fee shall be non-refundable once received.

(F) All applications for a license for a Temporary Cannabis Event shall meet the following standards:

- i. All temporary cannabis events shall comply with the Redwood County Cannabis Ordinance, which regulates the use of cannabis and cannabis derived products in public places.
- ii. Temporary cannabis events shall only be held between the hours of 10am and 9 pm. The temporary cannabis event can last no more than four days.
- iii. Temporary cannabis events are prohibited in residential districts.
- iv. Temporary cannabis events must comply with the buffer requirements described in Section 3 of this Ordinance.

(G) A request for a Temporary Cannabis Event that does not meet the requirements of this Section 4 shall be denied. Redwood County shall notify the applicant of the standards not met

and basis for denial.

4.1.4 Use of Public Property

- (A) Redwood County shall not register any temporary cannabis event which seeks to host a temporary cannabis event on any property owned or operated by Redwood County or any of its subdivisions. This prohibition includes: any park or trail, public street, county highway, public sidewalk, or any building owned or operated by Redwood County or any of its subdivisions.
- (B) Redwood County shall not register any temporary cannabis event which seeks to host a temporary cannabis event on any property owned or operated by any city which has delegated registration authority of cannabis businesses and temporary cannabis to Redwood County. This prohibition includes: any park or trail, public street, county highway, public sidewalk, or any building owned or operated by the county or any of its subdivisions.

4.1.5 On-Site Consumption

- (A) On-site consumption of cannabis during a temporary cannabis event which occurs at a public place is prohibited.
- (B) Other on-site consumption must be approved by Redwood County prior to the event. Request for consideration for on-site consumption must be submitted with the application and, if approved, shall meet all requirements of Minn. Stat. 342.40, subd. 8.

Minutes
City Council
Tuesday, November 12th, 2024
5 pm

The meeting opened with the recitation of the pledge of allegiance.

Mayor Atkins called the meeting to order at 5:00 p.m. with council members Roger Baumann and Jeff Olson present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, Engineers Matthew Miller and David Palm, City Attorney Matt Novak, Brad Pitzl and Conner Leszczuk.

EDA Update – Mr. Baune provided the EDA Update. He noted that the 5-plex updates were on schedule and the new tenants should be able to move in by December 1st. It was also noted that the EDA continued to work on the past-due payments on RLF loans, though recent past due payments have recently come in.

Engineering Report – Mr. Miller and Mr. Palm provided the Engineering update which included the following items:

1. Sanitary Sewer Improvements Project – it was noted that gravel work was completed. There was some testing still needing to be done and some failed materials for which additional testing was needed and possibly replacing those materials.
 - a. Pay Estimate #7 – It was noted that this was in the consent agenda if anyone had questions.
 - b. Change Order Request – Bolton & Menk presented a Change Order Request from M&R for an additional month, to November 30th. This was tabled at last month's meeting. Motion by Olson, second by Baumann to approve Change Order Request #1.
Atkins – yes, Baumann – yes, Olson – yes
2. Engineering Invoices – Motion by Olson, second by Baumann to approve Engineering invoices for the past two months in the amounts of \$43,476 and \$41,154.50.
Atkins – yes, Baumann – yes, Olson – yes
3. Water Treatment Plant Improvements & New Well Project – It was noted that a new listing came out confirming that our project was still within the fundable range. It was noted that at the December meeting the Council should make a motion to authorize advertising for bids.
4. Cedar Street Project – Final pay estimate will be funded soon. A 2-year warranty period has also started.
5. Public Access Road from Hwy 6 – Mr. Miller explained that Mr. Jenniges came to him with the idea and questions about what would be involved in making this happen. The item was tabled to a later meeting.

Clerk/Treasurer/Administrator – Mr. Baune provided the CTA Report which included the following items:

1. **CTA Medical Procedure** – Mr. Baune noted that he would be having a medical procedure on November 15th. He noted that he would plan to stay home on Monday and depending on how surgery went, evaluate time off needed after that. He agreed to keep the council informed of the plan once he knew more.
2. **Alert System** – it was noted that demos were being set up to find a new alert system before end-of-year.
3. **Signs** - Mr. Baune provided options to the council for signs to be placed around the parks noting that dogs were not allowed on the playing surfaces. It was the consensus of the council to pick the option with the dog on it. Mr. Baune will have ordered and put up.

Street Report – Mr. Jenniges provided a brief Street Report. He noted that some sweeping was done where it could be with all the construction. More sweeping would be done. He also noted that people have complained about some pooling of water around town. Inlet protection was part of the Sewer Rehab project and contractors were responsible for this.

Water/Wastewater Report – Mr. Jenniges provided a brief report. He noted that water coming out of the plant continued to test positive. The city has done some flushing and will do additional if able. He also noted that the city would be going through lead/copper testing again soon with hopes of passing this time.

Conversation was had again about getting a backup generator at lift station 2. It was noted that with the amount of money the one quote came in at that a second quote would be needed. It was also noted that this seemed like a lot of money for another back-up generator and the council asked for research to be done on more cost-effective options.

Parks Report – The following items were discussed regarding parks:

1. **B & L Lawn and Snow Invoices** – Mr. Baune brought forward two invoices which were removed from the September meeting. He noted that the council needed to decide how much they were willing to pay of the bills and that the Baseball Association would pay the rest. He also noted that good conversation was had about making sure other parties were not ordering work done that would cost the city money without the city knowing about it first. Motion by Olson, second by Baumann to pay \$540 of the bill and charge the remaining to the baseball association.
Atkins – yes, Baumann – yes, Olson – yes
2. **Parks Outlook** – The council spoke again about the need to create a vision for the park and finding a way to make that vision come to life. It was noted that many stakeholders are involved with many great ideas who want to see the parks in the community enhanced. It was a consensus of the council to discuss this again next month with a plan to move forward.

Community Center Improvements Update – Mr. Olson noted that quotes were obtained to have the North wall of the community center completed in 2025. It was also noted that the Lions would be willing to pitch in to help get it completed. Also noted is that the gutters and interior window trim remains.

Rapid Radios – Mr. Olson provided a demo for Rapid Radios and spoke about their benefits, noting that they would enhance employee safety and save time. It was discussed, though not decided, that employees may receive less reimbursement for their cell phones which can offset the cost of the radios. Motion by Baumann, second by Olson to purchase 4 rapid radios and accessories with a 2-year warranty in the amount of \$699 plus the cost of the accessories and 2-year warranty.

Atkins – yes, Baumann – yes, Olson - yes

Minnesota State Flag – Mr. Baumann noted that he would like to see the old Minnesota State flag flown with the US flag outside of the community center and would like to donate a flag to the city. Motion by Baumann, second by Olson to fly the old Minnesota State Flag outside of the Community Center.

Atkins – yes, Baumann – yes, Olson - yes

Consent Agenda – Motion by Olson, second by Baumann to approve consent agenda as follows:

1. Approve Council Minutes – October 14th, 2024
2. Approve Pay Estimate #7 to MR Paving & Excavating Inc in the amount of \$864,608.78
3. Approve Street Closure Permit on Friday, December 5th for Winterfest
4. Approve Fireworks Contract with Curt Serbus on Friday, December 5th for Winterfest
5. Approve City Liability Coverage – Do Not Waive Monetary Limits on Tort Liability

Atkins – yes, Baumann – yes, Olson - yes

Bierl Construction Bill for Community Center - Motion by Olson, second by Baumann to approve invoice from Bierl Construction, LLC in the amount of \$32,500 for community center construction.

Atkins – yes, Baumann – yes, Olson - yes

City Bills – Motion by Baumann, second by Olson to approve the bills as follows:

General Checking	
101 General Fund	\$76950.09
225 Fire	\$2,826.62
230 Ambulance	\$4,280.81
320 USDA RD Sewer Rehab	\$1,700.25
601 Water	\$10,166.86
602 Sewer	\$18,498.19
603 Sanitation	\$3,515.53
Total Checks	\$110,453.99

Atkins – yes, Baumann – yes, Olson - yes

Motion by Olson, second by Baumann to adjourn at 6:45 p.m.

Atkins – yes, Baumann – yes, Olson - yes

Brandon Baune
Clerk/Treasurer Administrator

DRAFT



Real People. Real Solutions.

1243 Cedar Street NE
Sleepy Eye, MN 56085

Ph: (507) 794-5541
Fax: (507) 794-5542
Bolton-Menk.com

December 5, 2024

VIA E-MAIL

Brandon Baune
City of Wabasso
1429 Front Street
P.O. Box 60
Wabasso, MN 56293-0060

RE: Partial Pay Estimate No. 8
Sanitary Sewer System Improvements
City of Wabasso
BMI Project No.: S13.116937

Dear Brandon:

Enclosed herein is one copy of Partial Pay Estimate No. 8 for the referenced project. This estimate is submitted for the Council's consideration. We recommend payment to M.R. Paving and Excavating, Inc. in the amount of \$281,214.51 as itemized in Partial Pay Estimate No. 8. Upon approval by the City Council, please sign the estimate and then forward the Pay Estimate via email to the USDA Rural Development (RD) specialist for consideration and final approval.

Upon approval by RD, the City will be authorized to process payment to MR Paving and Excavating, Inc. RD will also authorize reimbursement to the City from Grant and Loan funds set up for the project. Please send us via email a copy of the final pay estimate as approved and signed by RD.

Please contact our office with any questions or comments regarding this estimate.

Sincerely,
Bolton & Menk, Inc.

Matthew C. Miller, P.E.
Project Engineer

MCM/jlj

Enclosure

Contractor's Application for Payment

Owner: <u>City of Wabasso</u>	Owner's Project No.: <u>S13.116937</u>
Engineer: <u>Bolton & Menk, Inc.</u>	Engineer's Project No.: <u>S13.116937</u>
Contractor: <u>MR Paving & Excavating Inc.</u>	Contractor's Project No.: <u>24-1001</u>
Project: <u>Sanitary Sewer System Improvements</u>	
Contract: <u>Sanitary Sewer, Lift Station, Aggregate Base, Bituminous Paving, Concrete Curb & Gutter, Concrete Sidewalk & Driveways, Turf Restoration & Related Appurtenances</u>	
Application No.: <u>8</u>	Application Date: <u>11/30/2024</u>
Application Period: From <u>11/1/2024</u> to <u>11/30/2024</u>	

1. Original Contract Price	\$	<u>8,844,329.26</u>
2. Net change by Change Orders	\$	<u>-</u>
3. Current Contract Price (Line 1 + Line 2)	\$	<u>8,844,329.26</u>
4. Total Work completed and materials stored to date	\$	<u>6,645,061.42</u>
(Sum of Column H Unit Price Total and Column M Stored Materials)	\$	<u>6,645,061.42</u>
5. Retainage		
a. <u>5%</u> X \$ <u>6,645,061.42</u> Work Completed	\$	<u>332,253.07</u>
b. _____ X \$ _____ Stored Materials	\$	<u>-</u>
c. Total Retainage (Line 5.a + Line 5.b)	\$	<u>332,253.07</u>
6. Amount eligible to date (Line 4 - Line 5.c)	\$	<u>6,312,808.35</u>
7. Less previous payments	\$	<u>6,031,593.84</u>
8. Amount due this application	\$	<u>281,214.51</u>
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	<u>2,199,267.84</u>

Contractor's Certification
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: M.R. Paving & Excavating, Inc.

Signature: Matthew J Mathiowala Date: 12/4/2024

Name: Matthew J Mathiowala Title: President

<p>Recommended by Engineer</p> <p>By: <u>Matthew C. Miller</u></p> <p>Name: <u>Matthew C. Miller</u></p> <p>Title: <u>Project Engineer</u></p> <p>Date: <u>12/5/2024</u></p>	<p>Approved by Owner</p> <p>By: _____</p> <p>Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>
---	--

Approved by Funding Agency

By: _____

Name: _____

Title: _____

Date: _____

Partial Pay Estimate No.: 8

SANITARY SEWER SYSTEM IMPROVEMENTS
CITY OF WABASSO

WABASSO, MN

BMI PROJECT NO.: S13-116937

FILEPATH: H:\WABA\S13\116937\7_Construction\E_Pay Applications\116937 IRA - Master.xlsm\EICDC - Summary Recap
WORK COMPLETED THROUGH 11/30/2024

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE				
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT			
1	MOBILIZATION	\$1,211,631.39	1	LUMP SUM	\$1,211,631.39	0.70	LUMP SUM	\$848,141.97	0.75	LUMP SUM	\$908,723.54
2	LIFT STATION	\$472,843.08	1	LUMP SUM	\$472,843.08	0.95	LUMP SUM	\$449,200.93	1.00	LUMP SUM	\$472,843.08
3	GRUBBING	\$212.87	25	EACH	\$5,321.75	14	EACH	\$2,980.18	14	EACH	\$2,980.18
4	REMOVE SANITARY SEWER MANHOLE & CASTING	\$674.05	45	EACH	\$30,332.25	46	EACH	\$31,006.30	46	EACH	\$31,006.30
5	REMOVE STORM SEWER MANHOLE & CASTING	\$675.49	4	EACH	\$2,701.96	4	EACH	\$2,701.96	4	EACH	\$2,701.96
6	REMOVE LIFT STATION & CONTROL PANNEL	\$15,842.40	1	EACH	\$15,842.40	1	EACH	\$15,842.40	1	EACH	\$15,842.40
7	REMOVE VALVE VAULT	\$3,315.74	1	EACH	\$3,315.74	1	EACH	\$3,315.74	1	EACH	\$3,315.74
8	REMOVE FLUSHING CISTERN	\$1,657.88	2	EACH	\$3,315.76	2	EACH	\$3,315.76	2	EACH	\$3,315.76
9	REMOVE CURB AND GUTTER	\$4.37	2800	LIN FT	\$12,236.00	1612	LIN FT	\$7,044.44	1,612	LIN FT	\$7,044.44
10	REMOVE CONCRETE WALK	\$1.47	3131	SQ FT	\$4,602.57	2329	SQ FT	\$3,423.63	2,329	SQ FT	\$3,423.63
11	REMOVE CONCRETE DRIVEWAY PAVEMENT	\$9.40	729	SQ YD	\$6,852.60	246	SQ YD	\$2,312.40	246	SQ YD	\$2,312.40
12	SALVAGE GUARD POSTS	\$131.88	18	EACH	\$2,373.84	18	EACH	\$2,373.84	18	EACH	\$2,373.84
13	SALVAGE & REINSTALL CHAIN LINK FENCE & POSTS	\$43.72	152	LIN FT	\$6,645.44	152	LIN FT	\$6,645.44	152	LIN FT	\$6,645.44
14	COMMON EXCAVATION (P)	\$27.58	9990	CU YD	\$275,524.20	9990	CU YD	\$275,524.20	9,990	CU YD	\$275,524.20
15	SUBGRADE EXCAVATION (EV)	\$21.23	2156	CU YD	\$45,771.88	830	CU YD	\$17,620.90	830	CU YD	\$17,620.90
16	STABILIZING AGGREGATE (CV)	\$60.51	703	CU YD	\$42,538.53	0	CU YD	\$0.00	0	CU YD	\$0.00
17	SALVAGE TOPSOIL FROM STOCKPILE (LV)	\$28.13	453	CU YD	\$12,742.89	191	CU YD	\$5,372.83	436	CU YD	\$12,264.68
18	COMMON TOPSOIL BORROW (LV)	\$53.21	2474	CU YD	\$131,641.54	0	CU YD	\$0.00	0	CU YD	\$0.00
19	3/4" MINUS GRANITE ROCK	\$59.11	35	TON	\$2,068.85	0	TON	\$0.00	0	TON	\$0.00
20	AGGREGATE BASE, CLASS 5	\$26.67	23447	TON	\$625,331.49	14552	TON	\$388,101.84	16,923	TON	\$451,336.41
21	TYPE SP 9.5 WEARING COURSE MIXTURE (2:B)	\$143.28	1439	TON	\$206,179.92	223	TON	\$31,951.44	223	TON	\$31,951.44
22	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (2:B)	\$140.08	2392	TON	\$335,071.36	413	TON	\$57,853.04	413	TON	\$57,853.04
23	1.5" PVC SUMP PUMP PIPE (SCHEDULE 40)	\$34.00	150	LIN FT	\$5,100.00	67	LIN FT	\$2,278.00	67	LIN FT	\$2,278.00
24	CURB INLET DESIGN SPECIAL	\$398.39	3	EACH	\$1,195.17	0	EACH	\$0.00	0	EACH	\$0.00
25	4" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$29.60	200	LIN FT	\$5,920.00	113	LIN FT	\$3,344.80	113	LIN FT	\$3,344.80
26	6" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$40.00	200	LIN FT	\$8,000.00	0	LIN FT	\$0.00	25	LIN FT	\$1,000.00
27	8" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$52.40	300	LIN FT	\$15,720.00	147	LIN FT	\$7,702.80	147	LIN FT	\$7,702.80
28	10" PVC STORM SEWER & TILE REPAIR (SDR 26)	\$62.40	100	LIN FT	\$6,240.00	23	LIN FT	\$1,435.20	23	LIN FT	\$1,435.20
29	12" RC PIPE SEWER CLASS V	\$75.13	350	LIN FT	\$26,295.50	485	LIN FT	\$36,438.05	485	LIN FT	\$36,438.05
30	15" RC PIPE SEWER CLASS V	\$83.00	40	LIN FT	\$3,320.00	0	LIN FT	\$0.00	0	LIN FT	\$0.00
31	18" RC PIPE SEWER CLASS III	\$83.90	30	LIN FT	\$2,517.00	0	LIN FT	\$0.00	0	LIN FT	\$0.00
32	24" RC PIPE SEWER CLASS III	\$98.75	160	LIN FT	\$15,800.00	139	LIN FT	\$13,726.25	139	LIN FT	\$13,726.25

Partial Pay Estimate No.: 8

SANITARY SEWER SYSTEM IMPROVEMENTS

CITY OF WABASSO

WABASSO, MN

BMI PROJECT NO.: S13.116937

FILEPATH: H:\WABA\S13\116937\Construction\E_Pay Applications\116937 IRA - Master.xlsm\JCDC - Summary Recap

WORK COMPLETED THROUGH 11/30/2024

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
33	30" RC PIPE SEWER CLASS III	\$140.70	160	\$22,512.00	91	\$12,803.70	91	\$12,803.70
34	33" RC PIPE SEWER CLASS III	\$182.25	75	\$13,668.75	9	\$1,640.25	9	\$1,640.25
35	36" RC PIPE SEWER CLASS III	\$183.50	50	\$9,175.00	10	\$1,835.00	10	\$1,835.00
36	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 48-4020	\$596.40	17.4	\$10,377.36	14.4	\$8,588.16	14.4	\$8,588.16
37	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 96-4020	\$2,147.40	5.9	\$12,669.66	4.9	\$10,522.26	4.9	\$10,522.26
38	CASTING ASSEMBLY (STORM)	\$1,327.47	4	\$5,309.88	0	\$0.00	0	\$0.00
39	ADJUST FRAME & RING CASTING (STORM)	\$724.55	2	\$1,449.10	0	\$0.00	0	\$0.00
40	8" PVC PIPE SEWER, SDR 35	\$90.38	9352	\$845,233.76	9265	\$837,370.70	9,265	\$837,370.70
41	10" PVC PIPE SEWER, SDR 35	\$120.75	927	\$111,935.25	927	\$111,935.25	927	\$111,935.25
42	12" PVC PIPE SEWER, SDR 35	\$99.95	2211	\$220,989.45	2171	\$216,991.45	2,171	\$216,991.45
43	15" PVC PIPE SEWER, SDR 35	\$152.11	2272	\$345,593.92	2270	\$345,289.70	2,270	\$345,289.70
44	BYPASS PUMPING	\$195,338.65	1	\$195,338.65	0.80	\$156,270.92	1.00	\$195,338.65
45	6" PVC PIPE FORCEMAIN, C-900 DR-18	\$75.70	430	\$32,551.00	437	\$33,080.90	437	\$33,080.90
46	SANITARY SEWER FORCEMAIN FITTINGS	\$16.45	527	\$8,669.15	588	\$9,672.60	588	\$9,672.60
47	6" GATE VALVE & BOX (SANITARY FORCEMAIN)	\$2,602.00	1	\$2,602.00	1	\$2,602.00	1	\$2,602.00
48	8" PVC PIPE SEWER, RJ C900 DR-18 (TRENCHLESS)	\$238.20	123	\$29,298.60	123	\$29,298.60	123	\$29,298.60
49	SAND-FILL 8" SANITARY SEWER PIPE	\$18.00	120	\$2,160.00	0	\$0.00	96	\$1,728.00
50	8"x6" PVC WYE BRANCH, SDR 26	\$2,735.66	207	\$566,281.62	172	\$470,533.52	175	\$478,740.50
51	10"x6" PVC WYE BRANCH, SDR 26	\$1,692.10	16	\$27,073.60	15	\$25,381.50	15	\$25,381.50
52	12"x6" PVC WYE BRANCH, SDR 26	\$1,897.70	32	\$60,726.40	19	\$36,056.30	19	\$36,056.30
53	15"x6" PVC WYE BRANCH, SDR 26	\$2,971.20	26	\$77,251.20	30	\$89,136.00	30	\$89,136.00
54	6" PVC SANITARY SEWER SERVICE, SDR 26	\$48.07	6630	\$318,704.10	4982	\$239,484.74	5,003	\$240,494.21
55	6" PVC CLEAN-OUT, SDR 26	\$1,428.60	287	\$410,008.20	228	\$325,720.80	228	\$325,720.80
56	8" PVC CLEAN-OUT, SDR 26	\$2,278.80	3	\$6,836.40	2	\$4,557.60	2	\$4,557.60
57	10" PVC CLEAN-OUT, SDR 26	\$3,763.20	1	\$3,763.20	1	\$3,763.20	1	\$3,763.20
58	TELEWISE EXISTING SANITARY SEWER SERVICE	\$475.00	296	\$140,600.00	193	\$91,675.00	239	\$113,525.00
59	CLEAN EXISTING SANITARY SEWER SERVICE	\$685.00	75	\$51,375.00	15	\$10,275.00	15	\$10,275.00
60	TELEWISE EXISTING SANITARY SEWER MAIN	\$3.00	1395	\$4,185.00	200	\$600.00	200	\$600.00
61	CONNECT TO EXISTING DRAINAGE STRUCTURE	\$2,284.00	3	\$6,852.00	3	\$6,852.00	3	\$6,852.00
62	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 4007C	\$569.70	803.6	\$457,810.92	725.2	\$413,140.74	725.2	\$413,140.74
63	CONSTRUCT DRAINAGE STRUCTURE, DESIGN SPECIAL 1	\$696.15	15.7	\$10,929.56	14.7	\$10,233.41	14.7	\$10,233.41
64	CONSTRUCT 6" INSIDE DROP STRUCTURE	\$231.30	8.4	\$1,942.92	5.0	\$1,156.50	5.0	\$1,156.50
65	CONSTRUCT 8" INSIDE DROP STRUCTURE	\$366.20	46.7	\$17,101.54	39.3	\$14,391.66	97.9	\$35,850.98

Partial Pay Estimate No.:

8

SANITARY SEWER SYSTEM IMPROVEMENTS

CITY OF WABASSO

WABASSO, MN

BMI PROJECT NO.: S13-116937

FILEPATH: H:\WABA\S13116937\Construction\E_Pay Applications\116937 IRA - Master.xlsm[EJCDC - Summary Recap

WORK COMPLETED THROUGH 11/30/2024

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
66	CONSTRUCT 15" OUTSIDE DROP STRUCTURE	\$2,733.60	5.5	\$15,034.80	5.5	\$15,034.80	5.5	\$15,034.80
67	CASTING ASSEMBLY (SANITARY)	\$1,327.47	59	\$78,320.73	4	\$5,309.88	32	\$42,479.04
68	INSTALL CASTING ASSEMBLY (SANITARY)	\$1,327.47	7	\$9,292.29	0	\$0.00	0	\$0.00
69	ADJUST FRAME & RING CASTING (SANITARY)	\$724.55	4	\$2,898.20	6	\$4,347.30	7	\$5,071.85
70	8" CIPP SANITARY SEWER	\$69.84	6694	\$467,508.96	6380	\$445,579.20	6,380	\$445,579.20
71	LATERAL SERVICE REINSTATEMENT	\$122.81	58	\$7,122.98	46	\$5,649.26	46	\$5,649.26
72	TRIM PROTRUDING TAPS	\$618.64	8	\$4,949.12	0	\$0.00	0	\$0.00
73	CLEAN AND CCTV 8" SANITARY SEWER	\$5.99	7031	\$42,115.69	6441	\$38,581.59	6,441	\$38,581.59
74	MANHOLE REHABILITATION	\$245.61	100	\$24,561.00	53.2	\$13,066.45	58.9	\$14,466.43
75	PRESSURE GROUT MANHOLE JOINT	\$614.03	10	\$6,140.30	10	\$6,140.30	10	\$6,140.30
76	6" WATERMAIN OFFSET	\$7,983.90	2	\$15,967.80	2	\$15,967.80	2	\$15,967.80
77	8" WATERMAIN OFFSET	\$8,923.15	1	\$8,923.15	0	\$0.00	0	\$0.00
78	CASTING ASSEMBLY SPECIAL	\$173.82	56	\$9,733.92	43	\$7,474.26	43	\$7,474.26
79	ADJUST GATE VALVE BOX	\$724.55	4	\$2,898.20	0	\$0.00	0	\$0.00
80	4" INSULATION	\$72.30	20	\$1,446.00	4	\$289.20	4	\$289.20
81	PIPE COVER	\$600.00	20	\$12,000.00	0	\$0.00	0	\$0.00
82	INSTALL GUARD POSTS	\$296.72	8	\$2,373.76	0	\$0.00	0	\$0.00
83	4" CONCRETE WALK	\$18.46	3011	\$55,583.06	0	\$0.00	0	\$0.00
84	6" CONCRETE WALK	\$25.00	120	\$3,000.00	0	\$0.00	0	\$0.00
85	CONCRETE CURB & GUTTER (B618 & B612)	\$79.07	2800	\$221,396.00	0	\$0.00	0	\$0.00
86	7" CONCRETE DRIVEWAY PAVEMENT	\$151.00	729	\$110,079.00	0	\$0.00	0	\$0.00
87	TRUNCATED DOMES	\$153.51	9	\$1,381.59	0	\$0.00	0	\$0.00
88	TRAFFIC CONTROL	\$41,994.02	1	\$41,994.02	0.75	\$31,495.52	0.75	\$31,495.52
89	STABILIZED CONSTRUCTION EXIT	\$6,429.28	1	\$6,429.28	0.50	\$3,214.64	0.50	\$3,214.64
90	STORM DRAIN INLET PROTECTION	\$239.27	48	\$11,484.96	48	\$11,484.96	48	\$11,484.96
91	SILT FENCE	\$2.64	2077	\$5,483.28	1855	\$4,897.20	1,855	\$4,897.20
92	PERMANENT SEEDING	\$6,554.78	11.1	\$72,758.06	0.0	\$0.00	0.0	\$0.00
93	TEMPORARY SEEDING	\$5,833.29	4.5	\$26,249.81	0.0	\$0.00	1.4	\$8,049.94
94	ROLLED EROSION PREVENTION CATEGORY 20	\$2.47	500	\$1,235.00	0	\$0.00	0	\$0.00
TOTAL PAY ESTIMATE AMOUNT:				\$8,844,329.26		\$6,349,046.15		\$6,645,061.42

City of Wabasso
1429 Front Street P O Box 60
Wabasso MN 56293-0060
Phone: 507-342-5519 Fax: 507-342-2213

Application for Closing of City Street Permit

Street Elm Street Main Street from Main Street Front Street to North Street DAK Street

Note: attach a route map if more than one street to be used.

Street will be obstructed on the following date(s): June 3, 10 July 1, 8, 15 Aug 12
17 + 24 22 + 29

From start time 4:00 pm to ending time 10:00 pm

The applicant is requesting to temporarily occupy a portion of the street(s) for the following reason:

Roll-In 2025

Name of Organization: Roadhouse Bar + Grill

Representative: Diane Arends

Address: 713 Main Street PO Bx 133 Wabasso Mn

Telephone: 507-829-2385 Fax: _____

This permit does not in any way relieve the applicant of liability for damages caused to the street, or resulting from traffic accidents that may in any way be related to the permit. All damages, claims or adjustments shall be the responsibility of the party requesting and signing the permit. It is understood the street is to be restored to its original condition.

The applicant agrees to indemnify, hold harmless and defend the City of Wabasso, its officials, agents, servants, and employees from payment of any sum or sums of money to any persons whomsoever for all attorney fees, costs of investigation, and defense of claims, actions, or suits growing out of injuries, including death, to persons or property damage caused by the applicant and/or the applicants employees act of barricading of the above referenced street(s).

It is further the intent of this agreement to hold the applicant responsible for the payment of any and all claims, suits, or liens due to any negligent act, error or omission by the applicant and/or the applicants employees which may in any way be attributable to or asserted against the City and/or its officials, agents, servants or employees as applicant and/or applicants employees act of barricading the street(s). In addition to holding the City harmless, the applicant defend the city, its officials, agents, servants, and/or employees with council reasonably acceptable to the city and will pay the costs of that defense of any legal action brought, due to acts or actions of the applicant and/or applicants employees.

The applicant also agrees to provide general liability and property insurance in accordance with the following provisions: (A) The insurance shall be a standard liability policy and shall be filed in the City Office. (B) The City

shall be named as an additional insured. (C) Unless otherwise provided in writing, signed by the City the limits of the liability shall be as follows:

<u>Coverage</u>	<u>Limits of Liability</u>
<i>Bodily Injury</i>	<i>\$1,500,000.00 each occurrence</i>
<i>Property Damage</i>	<i>\$1,500,000.00 each occurrence</i>
<i>Physical Damage to Property</i>	<i>\$1,500,000.00 each occurrence</i>

(D) The insurance shall be in full force and effect before any street closure is performed.

(E) Applicant shall not cancel the insurance until the street closure for which it is required has been completed, and the street reopened. (F) A Certificate of Insurance shall be delivered to the city at least 7 days in advance of the date of the street closure for which the insurance is required. (G) Instructions shall be given by the City to the applicant on correct installation of barricades as outlined in the MN DOT/Temporary Traffic Control Zone Layouts Field Manual.

(H) In case of an accident, the applicant agrees to contact the City and assist in the completion of an accident investigation report.

11/19/24
Date

Diane Arends
Applicant Signature

Diane Arends
Print Applicant Name

Approval by City of Wabasso

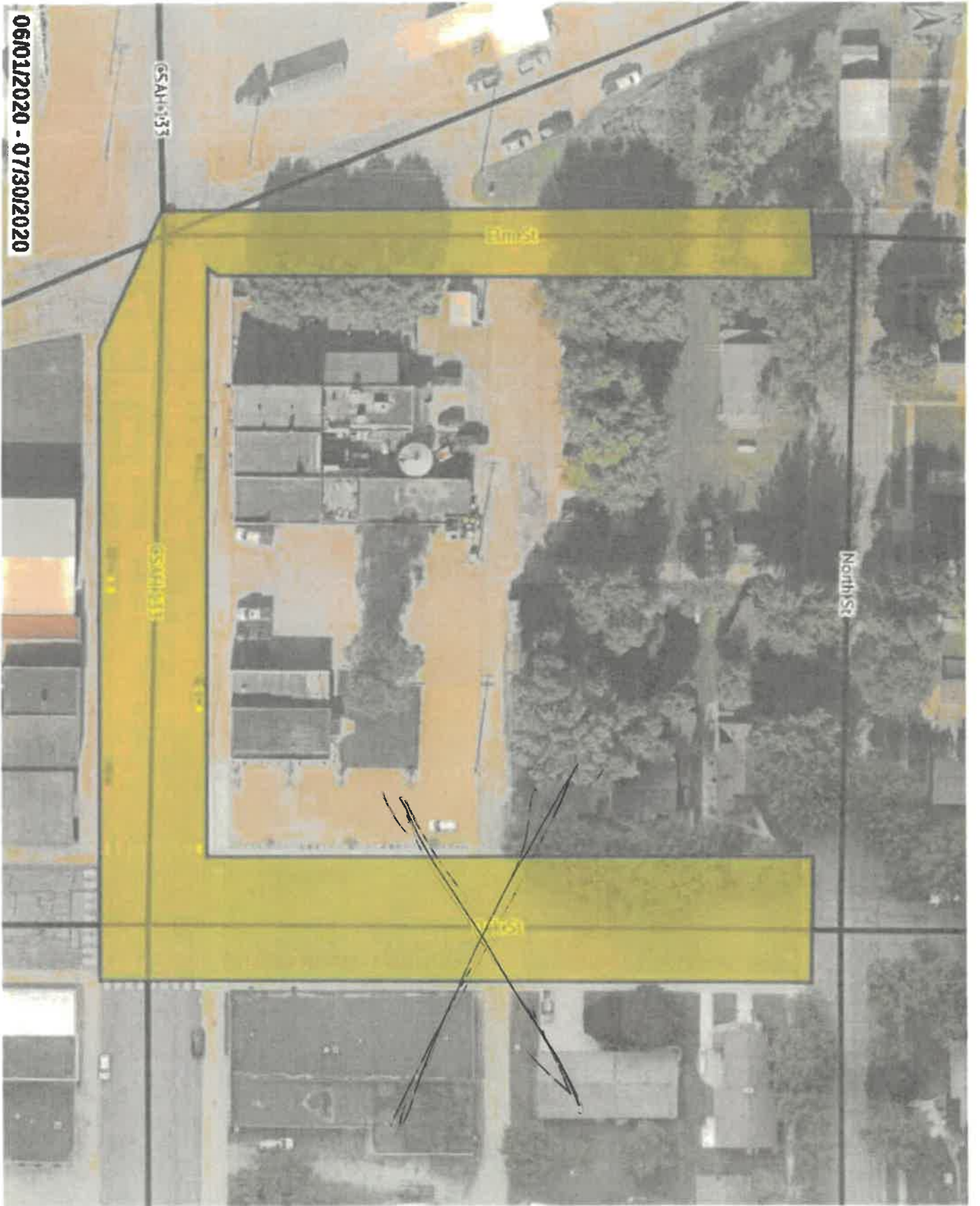
Approval is given to _____

To barricade _____ as indicated above.

Date _____

Mayor

City Clerk



06/01/2020 - 07/30/2020

GSAH033

Elm St

North St

GSC0133

033

City of Wabasso
1429 Front Street P O Box 60
Wabasso MN 56293-0060
Phone: 507-342-5519 Fax: 507-342-2213

Application for Closing of City Street Permit

Street Main Street from Front Street to DAK Street
Note: attach a route map if more than one street to be used.

Street will be obstructed on the following date(s): June 27 + 28

From start time 4:00pm to ending time 10:00 pm

The applicant is requesting to temporarily occupy a portion of the street(s) for the following reason:

Summer Concert

Name of Organization: Roadhouse Bar + Grill

Representative: Diane Arends

Address: 713 Main Street P.O. Bx 133 Wabasso mn

Telephone: 507-829-2385 Fax: _____

This permit does not in any way relieve the applicant of liability for damages caused to the street, or resulting from traffic accidents that may in any way be related to the permit. All damages, claims or adjustments shall be the responsibility of the party requesting and signing the permit. It is understood the street is to be restored to its original condition.

The applicant agrees to indemnify, hold harmless and defend the City of Wabasso, its officials, agents, servants, and employees from payment of any sum or sums of money to any persons whomsoever for all attorney fees, costs of investigation, and defense of claims, actions, or suits growing out of injuries, including death, to persons or property damage caused by the applicant and/or the applicants employees act of barricading of the above referenced street(s).

It is further the intent of this agreement to hold the applicant responsible for the payment of any and all claims, suits, or liens due to any negligent act, error or omission by the applicant and/or the applicants employees which may in any way be attributable to or asserted against the City and/or its officials, agents, servants or employees as applicant and/or applicants employees act of barricading the street(s). In addition to holding the City harmless, the applicant defend the city, its officials, agents, servants, and/or employees with council reasonably acceptable to the city and will pay the costs of that defense of any legal action brought, due to acts or actions of the applicant and/or applicants employees.

The applicant also agrees to provide general liability and property insurance in accordance with the following provisions: (A) The insurance shall be a standard liability policy and shall be filed in the City Office. (B) The City

shall be named as an additional insured. (C) Unless otherwise provided in writing, signed by the City the limits of the liability shall be as follows:

<u>Coverage</u>	<u>Limits of Liability</u>
Bodily Injury	\$1,500,000.00 each occurrence
Property Damage	\$1,500,000.00 each occurrence
Physical Damage to Property	\$1,500,000.00 each occurrence

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(E) Applicant shall not cancel the insurance until the street closure for which it is required has been completed, and the street reopened. (F) A Certificate of Insurance shall be delivered to the city at least 7 days in advance of the date of the street closure for which the insurance is required. (G) Instructions shall be given by the City to the applicant on correct installation of barricades as outlined in the MN DOT/Temporary Traffic Control Zone Layouts Field Manual.

(H) In case of an accident, the applicant agrees to contact the City and assist in the completion of an accident investigation report.

11/19/24
Date

Diane Arends
Applicant Signature

Diane Arends
Print Applicant Name

Approval by City of Wabasso

Approval is given to _____

To barricade _____ as indicated above.

Date _____

Mayor

City Clerk

Name: Jim Salfer

Address: 1393 MAY ST.

Phone Number: 507-829-8029 Alternate Phone: 507-342-5414

E-Mail SALFER'S@RETIRED.COM

Signature of Property Owner 

Project Permit Needed For 20x70 STORAGE SHED

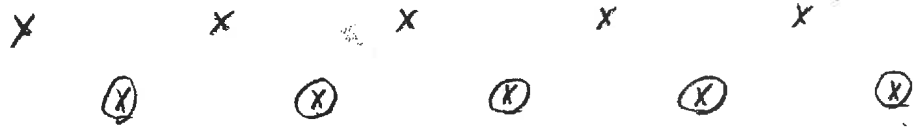
Estimated Cost of Project: \$20,000

APPROVED WITH HOUSE THE 1ST TIME, HOPE YOU
WOULD CONSIDER APPROVING ON SHORT NOTICE, MIGHT
START PROJECT BEFORE NEXT MEETING

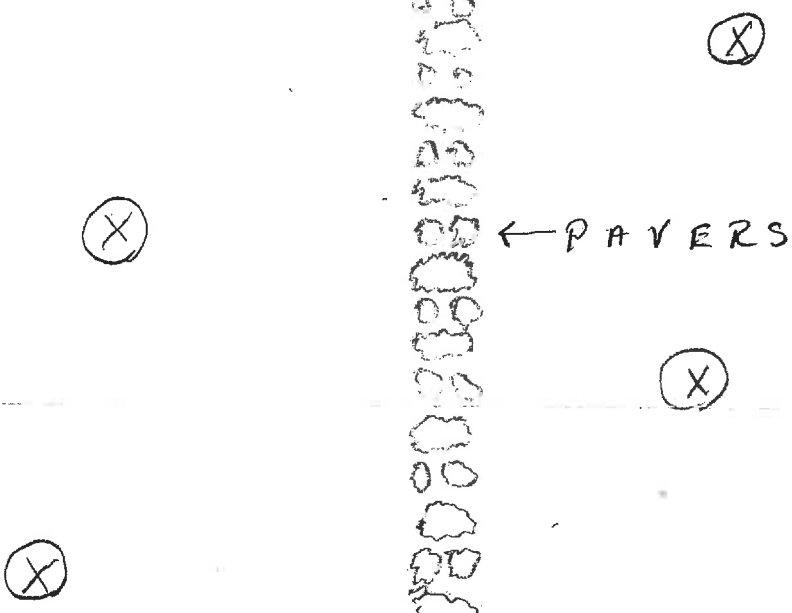
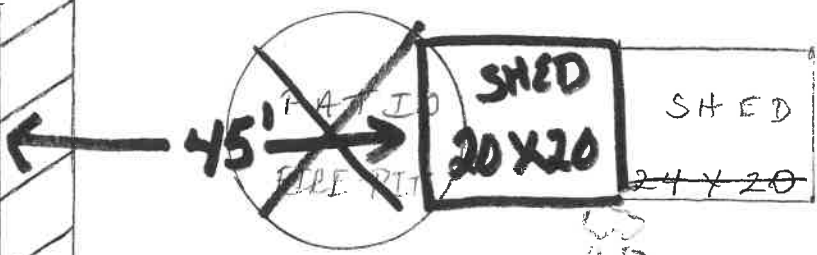
Jim

BUFFER

X = EVERGREENS



(X) = NEW TREES

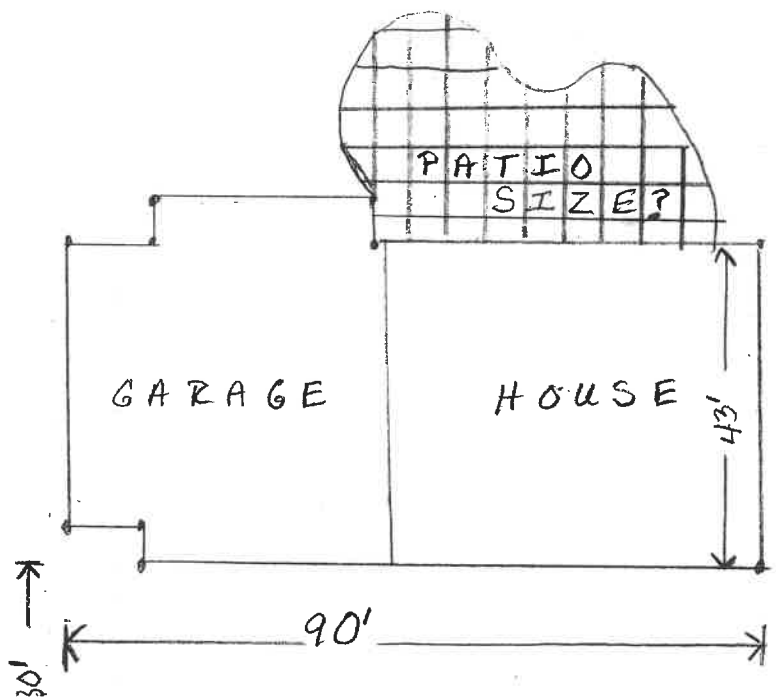


10 FOOT EASEMENT

20 FOOT EASEMENT

BUFFER

FIELD



Front Lot Line

THIS FORM MUST BE ACCOMPANIED BY OVERHEAD PICTURE OF PROPERTY WITH PROJECT DRAWN ON IT. THIS IS TO SHOW LOCATION OF PROJECT RELATIVE TO PROPERTY LINES.

The overhead picture may be obtained through City Office or Beacon on the Redwood County website or other similar site.

Name: Zeke Johnson

Address: 685 maple st.

Phone Number: 507 227 4629 Alternate Phone: 507 430 4445

E-Mail ZekeJohnson106@gmail

Signature of Property Owner 

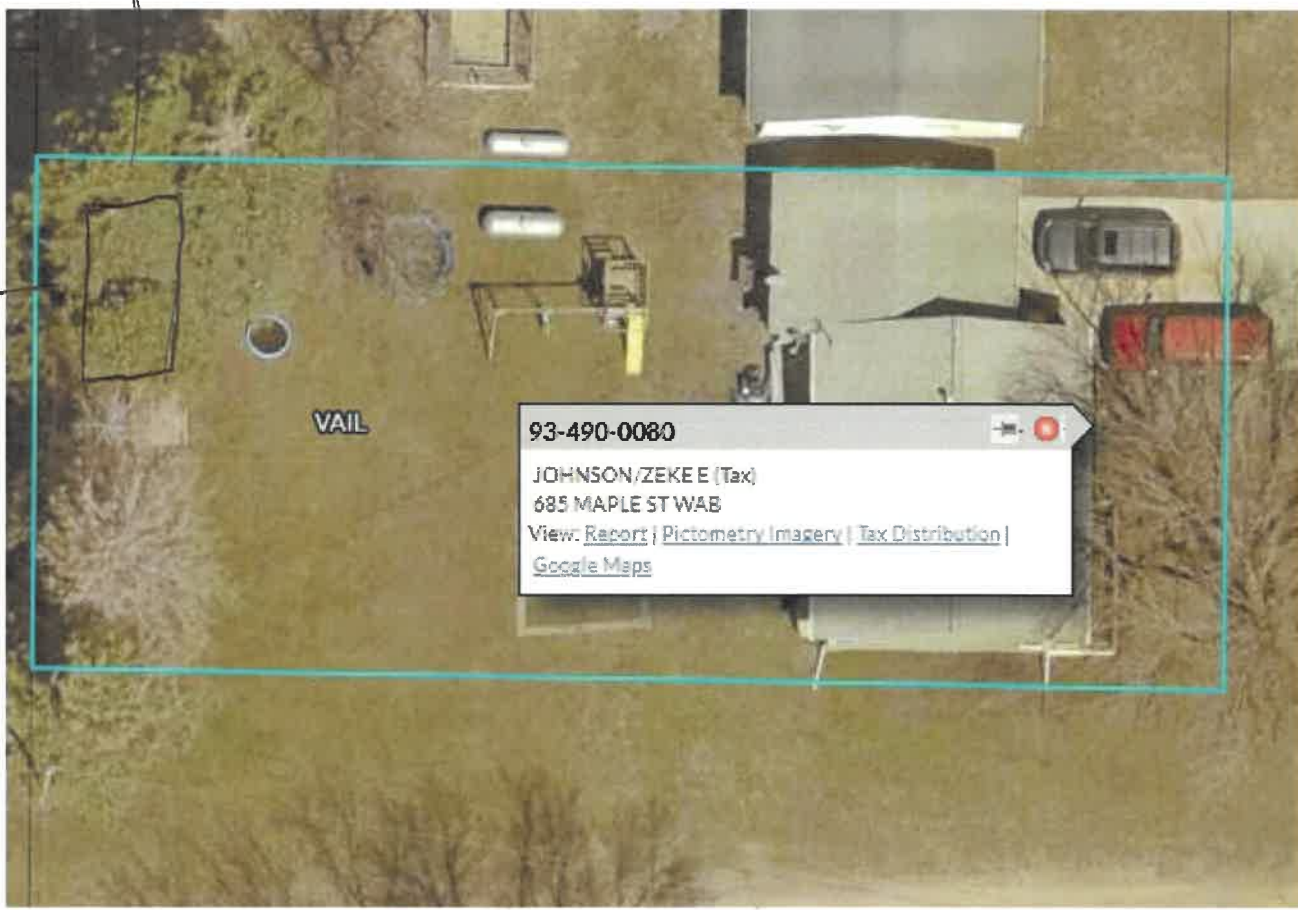
Project Permit Needed For Shoop shed 10x20

Estimated Cost of Project: _____

Signature of adjoining property owners if project will be closer than 10 feet from side or back property line

10 X 20
6ft

10 Ft



93-490-0080
JOHNSON/ZEKE E (Tax)
685 MAPLE ST WAB
[View: Report](#) | [Pictometry Imagery](#) | [Tax Distribution](#) | [Google Maps](#)



REDWOOD COUNTY SHERIFF'S OFFICE

JASON JACOBSON - SHERIFF

Chief Deputy Sheriff
Katelyn Torgerson

Phone: 507-637-4036
Fax: 507-637-1348
Email: sheriff@co.redwood.mn.us

Jail Administrator
Matt Luitjens

303 E Third Street
PO Box 47
Redwood Falls, MN 56283-0047

Date: 12/4/2024
To: City of Wabasso
From: Sheriff Jason Jacobson
Re: Activity Report for November 2024

During the month of November deputies performed regular patrol in the City of Wabasso. Below is a list of the calls the deputies responded to:

Date:	Time:	Description of Call
10/31/24	1914	Community Policing
10/31/24	1931	Traffic – VW – headlight out
11/01/24	1433	Suspicious Activity
11/03/24	1237	Welfare check
11/04/24	1429	Theft
11/09/24	1832	Mental Health
11/19/24	1430	Criminal Sexual Conduct
11/20/24	1626	Missing Person
11/22/24	1840	Welfare check
11/27/24	0756	Animal at Large
11/27/24	2026	Traffic – VW – Speed, no current proof of insurance, no taillights on trailer
11/27/24	2049	Traffic – VW – headlight out
11/29/24	1058	Animal at Large

If you have any questions, please feel free to contact me.

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Payments

Current Period: December 2024

Payments Batch 120524PAYCCLDECBILLS						\$64,741.09
Refer	56245	AMERICAN ENGINEERING TESTIN	-			
Cash Payment	E 320-49810-303	Engineering Fees	Testing Sewer Rehab Project			\$1,493.00
Invoice	INV-226911					
Transaction Date	12/5/2024	General Checking	10100	Total		\$1,493.00
Refer	56246	ANDREW ZOLLNER	-			
Cash Payment	E 101-43100-321	Telephone	Phone Reimbursement			\$50.00
Invoice						
Transaction Date	12/5/2024	General Checking	10100	Total		\$50.00
Refer	56247	ARVIG ENTERPRISES, INC.	-			
Cash Payment	E 101-41400-321	Telephone	Phone-2332003 1			\$148.37
Invoice						
Cash Payment	E 601-49400-321	Telephone	Phone-2332003 2			\$35.85
Invoice						
Cash Payment	E 602-49450-321	Telephone	Phone-2332003 3			\$114.45
Invoice						
Cash Payment	E 601-49400-321	Telephone	Phone-2332003 4			\$86.95
Invoice						
Cash Payment	E 230-42153-321	Telephone	Phone-2332003 5			\$119.07
Invoice						
Transaction Date	12/5/2024	General Checking	10100	Total		\$504.69
Refer	56248	BADGER METER	-			
Cash Payment	E 601-49400-321	Telephone	Cellular			\$180.81
Invoice	80178921					
Cash Payment	E 602-49450-321	Telephone	Cellular			\$180.81
Invoice						
Transaction Date	12/5/2024	General Checking	10100	Total		\$361.62
Refer	56249	BANYON DATA SYSTEMS	-			
Cash Payment	E 101-41400-306	Service Contract	Fund and Payroll Support			\$1,875.00
Invoice	166032					
Transaction Date	12/5/2024	General Checking	10100	Total		\$1,875.00
Refer	56250	BAUNE SERVICES AND LAWN CA	-			
Cash Payment	E 101-45200-220	Repair/Maint Supply (G	Park and Ballfield Work			\$1,180.00
Invoice	210					
Cash Payment	E 101-45170-220	Repair/Maint Supply (G	Park and Ballfield Work			\$145.00
Invoice						
Transaction Date	12/5/2024	General Checking	10100	Total		\$1,325.00
Refer	56251	BOLTON & MENK	-			
Cash Payment	E 319-49810-303	Engineering Fees	Engineering Services			\$676.00
Invoice	347021					
Cash Payment	E 319-49810-303	Engineering Fees	Engineering Services			\$1,491.00
Invoice	351028					
Cash Payment	E 604-49550-303	Engineering Fees	Engineering Services			\$187.00
Invoice	351032					
Cash Payment	E 319-49810-303	Engineering Fees	Engineering Services			\$1,491.00
Invoice	351028					

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Payments

Current Period: December 2024

Cash Payment	E 319-49810-303 Engineering Fees	Engineering Services		\$11,492.50
Invoice 349293				
Transaction Date	12/5/2024	General Checking	10100	Total \$15,337.50
Refer	56252 BOUND TREE MEDICAL	-		
Cash Payment	E 230-42153-217 Other Operating Supplie	Supplies		\$275.03
Invoice 85560097				
Transaction Date	12/5/2024	General Checking	10100	Total \$275.03
Refer	56253 BRANDON BAUNE	-		
Cash Payment	E 101-41400-321 Telephone	Phone Reimbursement		\$50.00
Invoice				
Transaction Date	12/5/2024	General Checking	10100	Total \$50.00
Refer	56254 BROWN TREE SERVICE	-		
Cash Payment	E 101-43100-306 Service Contract	Tree Trimming		\$1,503.25
Invoice 1679				
Transaction Date	12/5/2024	General Checking	10100	Total \$1,503.25
Refer	56255 CENTRACARE HEALTH	-		
Cash Payment	E 230-42153-211 ALS Intercept	ALS Intercepts		\$600.00
Invoice				
Transaction Date	12/5/2024	General Checking	10100	Total \$600.00
Refer	56256 CHARLES DAUB	-		
Cash Payment	E 602-49450-389 Sludge HAULING	Sludge Hauling		\$1,000.00
Invoice 940408				
Transaction Date	12/5/2024	General Checking	10100	Total \$1,000.00
Refer	56257 CNA SURETY	-		
Cash Payment	E 101-41400-430 Miscellaneous (GENER	Clerk's Bond		\$350.00
Invoice				
Transaction Date	12/5/2024	General Checking	10100	Total \$350.00
Refer	56258 DAKOTA SUPPLY GROUP	-		
Cash Payment	E 601-49400-217 Other Operating Supplie	Water Supplies		\$710.66
Invoice S104190304.001				
Cash Payment	E 601-49400-217 Other Operating Supplie	Water Supplies		\$14,363.27
Invoice S104098430.002				
Cash Payment	E 601-49400-217 Other Operating Supplie	Water Supplies		-\$7,240.61
Invoice S104241630.001				
Transaction Date	12/5/2024	General Checking	10100	Total \$7,833.32
Refer	56259 ECONO SIGNS LIC	-		
Cash Payment	E 101-43100-210 Operating Supplies (GE	Street Signs		\$1,178.35
Invoice 10-993049				
Transaction Date	12/5/2024	General Checking	10100	Total \$1,178.35
Refer	56260 ECOWATER SYSTEMS	-		
Cash Payment	E 101-43100-306 Service Contract	Softner Rent		\$29.00
Invoice SR2304-1-099				
Cash Payment	E 101-41940-306 Service Contract	Softner Rent		\$48.00
Invoice CSR2304-1-059				
Transaction Date	12/5/2024	General Checking	10100	Total \$77.00

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Current Period: December 2024

Refer 56261 <i>EXPERT BILLING</i>				
Cash Payment	E 230-42153-306	Service Contract	Runs Billed Sept	\$961.00
Invoice 12871				
Transaction Date	12/5/2024	General Checking	10100	Total \$961.00
Refer 56262 <i>FALLS AUTOMOTIVE</i>				
Cash Payment	E 101-43110-215	Shop Supplies	Shop Supplies	\$59.88
Invoice 824262				
Transaction Date	12/5/2024	General Checking	10100	Total \$59.88
Refer 56263 <i>FARMERS CO-OP OIL COMPANY</i>				
Cash Payment	E 101-43100-212	Motor Fuels	Motor Fuels	\$74.39
Invoice				
Cash Payment	E 601-49400-212	Motor Fuels	Motor Fuels	\$74.39
Invoice				
Cash Payment	E 602-49450-212	Motor Fuels	Motor Fuels	\$74.39
Invoice				
Cash Payment	E 230-42153-212	Motor Fuels	Motor Fuels	\$449.05
Invoice				
Transaction Date	12/5/2024	General Checking	10100	Total \$672.22
Refer 56264 <i>FASTENAL</i>				
Cash Payment	E 101-43100-215	Shop Supplies	Street Supplies	\$32.32
Invoice 120462241				
Transaction Date	12/5/2024	General Checking	10100	Total \$32.32
Refer 56265 <i>FLOW MEASUREMENTAND CONT</i>				
Cash Payment	E 602-49450-387	Testing	WW Testing	\$1,819.00
Invoice Q2400365				
Cash Payment	E 602-49450-387	Testing	WW Testing	\$165.00
Invoice Q2400364				
Transaction Date	12/5/2024	General Checking	10100	Total \$1,984.00
Refer 56266 <i>GOPHER STATE ONE CALL</i>				
Cash Payment	E 601-49400-386	One Call	Locates	\$31.73
Invoice 4100818				
Cash Payment	E 602-49450-386	One Call	Locates	\$31.72
Invoice				
Cash Payment	E 601-49400-386	One Call	Locates	\$14.18
Invoice 4110820				
Cash Payment	E 602-49450-386	One Call	Locates	\$14.17
Invoice				
Transaction Date	12/5/2024	General Checking	10100	Total \$91.80
Refer 56267 <i>GORDY SERBUS & SONS GRAVEL</i>				
Cash Payment	E 101-43100-224	Street Maint Materials	Granite Fines	\$290.70
Invoice 14085				
Transaction Date	12/5/2024	General Checking	10100	Total \$290.70
Refer 56268 <i>HAWKINS WATER TREATMENT G</i>				
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	Chemicals	\$40.00
Invoice 6915548				
Transaction Date	12/5/2024	General Checking	10100	Total \$40.00

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Current Period: December 2024

Refer	56269	JENNIGES GAS & DIESEL INC	-		
Cash Payment	E 101-43100-404	Repairs/Maint Machiner	2007 Freightliner and Fire Truck		\$1,404.57
Invoice	22165				
Cash Payment	E 225-42200-404	Repairs/Maint Machiner	2007 Freightliner and Fire Truck		\$3,030.53
Invoice	22069				
Transaction Date	12/5/2024	General Checking	10100	Total	\$4,435.10
Refer	56270	JIM JENNIGES	-		
Cash Payment	E 601-49400-321	Telephone	Phone Reimbursement		\$25.00
Invoice					
Cash Payment	E 602-49450-321	Telephone	Phone Reimbursement		\$25.00
Invoice					
Transaction Date	12/5/2024	General Checking	10100	Total	\$50.00
Refer	56271	JOHN DEERE FINAN	-		
Cash Payment	E 101-43100-215	Shop Supplies	Shop Supplies		\$53.62
Invoice	4582777				
Transaction Date	12/5/2024	General Checking	10100	Total	\$53.62
Refer	56272	JOHN KROHN	-		
Cash Payment	E 230-42153-208	Training and Instruction	Training Reimbursement		\$325.00
Invoice					
Transaction Date	12/5/2024	General Checking	10100	Total	\$325.00
Refer	56273	LISA ROTHMEIER	-		
Cash Payment	E 101-41940-311	Refunds	CC Damage Deposit Return		\$100.00
Invoice					
Transaction Date	12/5/2024	General Checking	10100	Total	\$100.00
Refer	56274	LORI HAASE	-		
Cash Payment	E 101-41940-311	Refunds	CC Damage Deposit Return		\$100.00
Invoice					
Transaction Date	12/5/2024	General Checking	10100	Total	\$100.00
Refer	56275	MARCO, INC	-		
Cash Payment	E 101-41400-306	Service Contract	Monthly Copier Lease		\$194.61
Invoice	37833800				
Transaction Date	12/5/2024	General Checking	10100	Total	\$194.61
Refer	56276	MATHESON TRI-GAS INC	-		
Cash Payment	E 230-42153-217	Other Operating Supplie	Supplies		\$135.31
Invoice	30649418				
Cash Payment	E 230-42153-217	Other Operating Supplie	Supplies		\$83.23
Invoice	30567187				
Cash Payment	E 101-43110-215	Shop Supplies	Supplies		\$71.04
Invoice	30179061				
Transaction Date	12/5/2024	General Checking	10100	Total	\$289.58
Refer	56277	MID-AMERICAN RESEARCH CHEM	-		
Cash Payment	E 101-43110-215	Shop Supplies	Supplies		\$640.76
Invoice	835465-IN				
Cash Payment	E 101-41940-210	Operating Supplies (GE	Supplies		\$640.75
Invoice					
Transaction Date	12/5/2024	General Checking	10100	Total	\$1,281.51

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Refer	56278	MN DEPT OF HEALTH	-				
Cash Payment	E 601-49400-388	MN Connect Fee	2024 4TH QTR CONNECTION FEE			\$707.00	
Invoice							
Transaction Date	12/5/2024		General Checking	10100	Total	\$707.00	
Refer	56279	MVTL LABORATORIES	-				
Cash Payment	E 602-49450-387	Testing	Testing			\$112.88	
Invoice	1281042						
Cash Payment	E 602-49450-387	Testing	Testing			\$112.88	
Invoice	1282140						
Transaction Date	12/5/2024		General Checking	10100	Total	\$225.76	
Refer	56280	ONE OFFICE SOLUTION	-				
Cash Payment	E 101-41400-201	Accessories (paper, pen	Office Supplies			\$99.57	
Invoice	583763-00						
Transaction Date	12/5/2024		General Checking	10100	Total	\$99.57	
Refer	56281	PEOPLE SERVICE	-				
Cash Payment	E 601-49400-306	Service Contract	monthly Water/Waste Water Service Fee			\$1,405.00	
Invoice	PS-INV106176						
Cash Payment	E 602-49450-306	Service Contract	monthly Water/Waste Water Service Fee			\$1,405.00	
Invoice							
Transaction Date	12/5/2024		General Checking	10100	Total	\$2,810.00	
Refer	56282	QUADIENT FINANCE USA, INC	-				
Cash Payment	E 101-41400-322	Postage	Postage			\$170.00	
Invoice							
Cash Payment	E 601-49400-322	Postage	Postage			\$170.00	
Invoice							
Cash Payment	E 602-49450-322	Postage	Postage			\$170.00	
Invoice							
Transaction Date	12/5/2024		General Checking	10100	Total	\$510.00	
Refer	56283	QUALITY FLOW SYSTEMS INC	-				
Cash Payment	E 601-49400-217	Other Operating Supplie	Supplies			\$1,480.00	
Invoice	47987						
Transaction Date	12/5/2024		General Checking	10100	Total	\$1,480.00	
Refer	56284	REDWOOD CO AUDITOR/TREAS	-				
Cash Payment	E 101-41410-111	Other	Thumb Drive from Election and Audit Report			\$115.00	
Invoice	104						
Cash Payment	E 101-41530-301	Auditing and Acct g Serv	Thumb Drive from Election and Audit Report			\$53.69	
Invoice	66						
Transaction Date	12/5/2024		General Checking	10100	Total	\$168.69	
Refer	56285	REDWOOD CO SHERIFFS OFFICE	-				
Cash Payment	E 101-42100-306	Service Contract	November Law Enforcement Contract			\$3,525.00	
Invoice							
Transaction Date	12/5/2024		General Checking	10100	Total	\$3,525.00	
Refer	56286	REDWOOD ELECTRIC COOP	-				
Cash Payment	E 101-43160-381	Electricity	Electricity-99865801			\$928.00	
Invoice							

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Cash Payment Invoice	E 101-45170-381	Electricity	Electricity-99865803		\$116.00
Cash Payment Invoice	E 101-45200-381	Electricity	Electricity-99865805		\$32.00
Cash Payment Invoice	E 101-41940-381	Electricity	Electricity-99865806		\$468.00
Cash Payment Invoice	E 602-49450-381	Electricity	Electricity-99865807		\$3,001.00
Cash Payment Invoice	E 225-42200-381	Electricity	Electricity-99865808		\$352.00
Cash Payment Invoice	E 602-49450-381	Electricity	Electricity-99865810		\$276.00
Cash Payment Invoice	E 601-49400-381	Electricity	Electricity-99865811		\$65.00
Cash Payment Invoice	E 601-49400-381	Electricity	Electricity-99865812		\$867.00
Cash Payment Invoice	E 101-41940-381	Electricity	Electricity-99865813		\$132.00
Transaction Date	12/5/2024		General Checking 10100	Total	\$6,237.00
Refer	56287	RUNNING SUPPLY INC		-	
Cash Payment Invoice	E 101-43100-404	Repairs/Maint Machiner	Multiple		\$15.92
Cash Payment Invoice	E 101-43100-215	Shop Supplies	Multiple		\$23.99
Cash Payment Invoice	E 101-43110-215	Shop Supplies	Multiple		\$60.87
Transaction Date	12/5/2024		General Checking 10100	Total	\$100.78
Refer	56288	SALFER WELDING & MFG		-	
Cash Payment Invoice	E 101-43100-215	Shop Supplies	Shop Supplies		\$68.00
Transaction Date	12/5/2024		General Checking 10100	Total	\$68.00
Refer	56289	SALFERS FOOD CENTER		-	
Cash Payment Invoice	E 230-42153-217	Other Operating Supplie	Parade Candy		\$122.73
Transaction Date	12/5/2024		General Checking 10100	Total	\$122.73
Refer	56290	TEAM LABORATORY CHEMICAL		-	
Cash Payment Invoice	E 601-49400-216	Chemicals and Chem Pr	Chemicals		\$532.00
Transaction Date	12/5/2024		General Checking 10100	Total	\$532.00
Refer	56291	TECH UNLIMITED, LLC		-	
Cash Payment Invoice	E 101-41400-306	Service Contract	Monthly Tech Fee		\$467.13
Transaction Date	12/5/2024		General Checking 10100	Total	\$467.13
Refer	56292	USA BLUEBOOK		-	
Cash Payment Invoice	E 601-49400-217	Other Operating Supplie	Water Supplies		\$126.95

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Payments

Current Period: December 2024

Cash Payment	E 602-49450-210	Operating Supplies (GE	Water Supplies		\$189.71
Invoice	INV00530341				
Cash Payment	E 601-49400-217	Other Operating Supplie	Water Supplies		\$148.64
Invoice	INV00545844				
Transaction Date	12/5/2024	General Checking	10100	Total	\$465.30
Refer	56293	VISA			
Cash Payment	E 101-41400-321	Telephone	Multiple		\$52.62
Invoice					
Cash Payment	E 101-43100-217	Other Operating Supplie	Multiple		\$60.09
Invoice					
Cash Payment	E 101-41400-414	Data Processing Equip	Multiple		\$100.10
Invoice					
Cash Payment	E 101-43100-321	Telephone	Multiple		\$314.98
Invoice					
Cash Payment	E 601-49400-321	Telephone	Multiple		\$314.98
Invoice					
Cash Payment	E 602-49450-321	Telephone	Multiple		\$314.98
Invoice					
Cash Payment	E 101-43100-215	Shop Supplies	Multiple		\$455.69
Invoice					
Cash Payment	E 101-41400-430	Miscellaneous (GENER	Multiple		\$13.74
Invoice					
Cash Payment	E 230-42153-430	Miscellaneous (GENER	Multiple		\$204.61
Invoice					
Transaction Date	12/5/2024	General Checking	10100	Total	\$1,831.79
Refer	56294	WABASSO PLUMBING & HEATING			
Cash Payment	E 101-45180-210	Operating Supplies (GE	Baseball Field and City Park		\$73.92
Invoice					
Cash Payment	E 101-45200-217	Other Operating Supplie	Baseball Field and City Park		\$51.32
Invoice					
Transaction Date	12/5/2024	General Checking	10100	Total	\$125.24
Refer	56295	Z DOORMEN			
Cash Payment	E 101-43110-217	Other Operating Supplie	Remotes for Doors		\$490.00
Invoice	4784				
Transaction Date	12/5/2024	General Checking	10100	Total	\$490.00

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Payments

Current Period: December 2024

Fund Summary

	10100 General Checking
101 GENERAL FUND	\$18,107.24
225 FIRE	\$3,382.53
230 AMBULANCE	\$3,275.03
319 CEDAR STREET IMPROVEMENTS	\$15,150.50
320 USDA RD Sewer Rehab	\$1,493.00
601 WATER FUND	\$14,138.80
602 SEWER FUND	\$9,006.99
604 STORMWATER UTILITY	\$187.00
	<hr/>
	\$64,741.09

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$64,741.09
Total	<hr/>
	\$64,741.09

Checks for Month

10100 General Checking

Since December 2024

Begin Balance (\$982,226.21)

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	20241202E	12/2/2024	-\$500.00	20241202E	UB Receipt Serv 1 Water R	-\$981,726.21
Deposit	20241202U	12/2/2024	-\$866.86	20241202U	UB Receipt Serv 1 Water R	-\$980,859.35
Deposit	120224RECAMB	12/2/2024	-\$5,972.65	120224RECAMB	AMB SERVICES	-\$974,886.70
Deposit	120224RECRENTAL	12/2/2024	-\$323.33	120224RECREN	CC RENTAL 3/24/25	-\$974,563.37
Deposit	120224RECRENT	12/2/2024	-\$2,310.00	120224RECREN	DECEMBER RENT	-\$972,253.37
Deposit	20241203U	12/3/2024	-\$890.09	20241203U	UB Receipt Serv 1 Water R	-\$971,363.28
Deposit	120324RECFFIRECC	12/3/2024	-\$820.50	120324RECFFIRE	COLD STORAGE TABLE	-\$970,542.78
Deposit	20241204EUCC	12/4/2024	-\$260.89	20241204EUCC	UB Receipt Serv 1 Water R	-\$970,281.89
Deposit	20241204U	12/4/2024	-\$1,844.29	20241204U	UB Receipt Serv 1 Water R	-\$968,437.60
Deposit	120424RECAMB	12/4/2024	-\$3,000.00	120424RECAMB	2024 DONATION	-\$965,437.60
Deposit	20241205EUCC	12/5/2024	-\$123.72	20241205EUCC	UB Receipt Serv 1 Water R	-\$965,313.88
Deposit	20241205U	12/5/2024	-\$937.48	20241205U	UB Receipt Serv 1 Water R	-\$964,376.40
Deposit	120524RECAMB	12/5/2024	-\$1,732.86	120524RECAMB	AMB SERVICES - EFT 001	-\$962,643.54
055987	Redwood Gazette	7/10/2024	-\$76.00	070524PAYGEN	Yearly Subscription Renew	-\$962,567.54
056223	Baune, Jon	12/2/2024	\$734.65	PAY20240801.00		-\$963,302.19
056224	Berg, Steven	12/2/2024	\$423.66	PAY20240801.00		-\$963,725.85
056225	Dahl, Dan	12/2/2024	\$364.78	PAY20240801.00		-\$964,090.63
056226	Goblirsch, Adam	12/2/2024	\$536.78	PAY20240801.00		-\$964,627.41
056227	Haak, Andrew	12/2/2024	\$638.37	PAY20240801.00		-\$965,265.78
056228	Haase, Blake	12/2/2024	\$648.75	PAY20240801.00		-\$965,914.53
056229	Johnson, Zeke	12/2/2024	\$726.10	PAY20240801.00		-\$966,640.63
056230	Kleinhuizen, Zachary	12/2/2024	\$204.32	PAY20240801.00		-\$966,844.95
056231	Knott, Daniel	12/2/2024	\$666.07	PAY20240801.00		-\$967,511.02
056232	Ourada, Dominic	12/2/2024	\$413.27	PAY20240801.00		-\$967,924.29
056233	Ourada, Michael	12/2/2024	\$535.63	PAY20240801.00		-\$968,459.92
056234	Pitzl, Jonathon	12/2/2024	\$546.02	PAY20240801.00		-\$969,005.94
056235	Plaetz, Andy	12/2/2024	\$787.28	PAY20240801.00		-\$969,793.22
056236	Remiger, Jerry	12/2/2024	\$497.54	PAY20240801.00		-\$970,290.76
056237	Remiger, Mike	12/2/2024	\$713.40	PAY20240801.00		-\$971,004.16
056238	Rohlik, Collin	12/2/2024	\$584.11	PAY20240801.00		-\$971,588.27
056239	Rohlik, Curt	12/2/2024	\$430.58	PAY20240801.00		-\$972,018.85
056240	Ruprecht, Tanner	12/2/2024	\$453.67	PAY20240801.00		-\$972,472.52
056241	Welch, Cody	12/2/2024	\$638.37	PAY20240801.00		-\$973,110.89
056242	Welch, Jacob	12/2/2024	\$667.22	PAY20240801.00		-\$973,778.11
056243	Welch, Troy	12/2/2024	\$833.45	PAY20240801.00		-\$974,611.56
056244	Wilkinson, Ryan	12/2/2024	\$327.84	PAY20240801.00		-\$974,939.40
	Deposits	\$19,582.67				
	Checks	-\$12,295.86	\$7,286.81			

FILTER: (([Act Year]='2024' and [period] in (12))) and ((true)) and [Cash Act]='10100'