

Minutes
City Council
Tuesday, November 12th, 2024
5 pm

The meeting opened with the recitation of the pledge of allegiance.

Mayor Atkins called the meeting to order at 5:00 p.m. with council members Roger Baumann and Jeff Olson present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, Engineers Matthew Miller and David Palm, City Attorney Matt Novak, Brad Pitzl and Conner Leszczuk.

EDA Update – Mr. Baune provided the EDA Update. He noted that the 5-plex updates were on schedule and the new tenants should be able to move in by December 1st. It was also noted that the EDA continued to work on the past-due payments on RLF loans, though recent past due payments have recently come in.

Engineering Report – Mr. Miller and Mr. Palm provided the Engineering update which included the following items:

1. Sanitary Sewer Improvements Project – it was noted that gravel work was completed. There was some testing still needing to be done and some failed materials for which additional testing was needed and possibly replacing those materials.
 - a. Pay Estimate #7 – It was noted that this was in the consent agenda if anyone had questions.
 - b. Change Order Request – Bolton & Menk presented a Change Order Request from M&R for an additional month, to November 30th. This was tabled at last month's meeting. Motion by Olson, second by Baumann to approve Change Order Request #1.
Atkins – yes, Baumann – yes, Olson – yes
2. Engineering Invoices – Motion by Olson, second by Baumann to approve Engineering invoices for the past two months in the amounts of \$43,476 and \$41,154.50.
Atkins – yes, Baumann – yes, Olson – yes
3. Water Treatment Plant Improvements & New Well Project – It was noted that a new listing came out confirming that our project was still within the fundable range. It was noted that at the December meeting the Council should make a motion to authorize advertising for bids.
4. Cedar Street Project – Final pay estimate will be funded soon. A 2-year warranty period has also started.
5. Public Access Road from Hwy 6 – Mr. Miller explained that Mr. Jenniges came to him with the idea and questions about what would be involved in making this happen. The item was tabled to a later meeting.

Clerk/Treasurer/Administrator – Mr. Baune provided the CTA Report which included the following items:

1. **CTA Medical Procedure** – Mr. Baune noted that he would be having a medical procedure on November 15th. He noted that he would plan to stay home on Monday and depending on how surgery went, evaluate time off needed after that. He agreed to keep the council informed of the plan once he knew more.
2. **Alert System** – it was noted that demos were being set up to find a new alert system before end-of-year.
3. **Signs** - Mr. Baune provided options to the council for signs to be placed around the parks noting that dogs were not allowed on the playing surfaces. It was the consensus of the council to pick the option with the dog on it. Mr. Baune will have ordered and put up.

Street Report – Mr. Jenniges provided a brief Street Report. He noted that some sweeping was done where it could be with all the construction. More sweeping would be done. He also noted that people have complained about some pooling of water around town. Inlet protection was part of the Sewer Rehab project and contractors were responsible for this.

Water/Wastewater Report – Mr. Jenniges provided a brief report. He noted that water coming out of the plant continued to test positive. The city has done some flushing and will do additional if able. He also noted that the city would be going through lead/copper testing again soon with hopes of passing this time.

Conversation was had again about getting a backup generator at lift station 2. It was noted that with the amount of money the one quote came in at that a second quote would be needed. It was also noted that this seemed like a lot of money for another back-up generator and the council asked for research to be done on more cost-effective options.

Parks Report – The following items were discussed regarding parks:

1. **B & L Lawn and Snow Invoices** – Mr. Baune brought forward two invoices which were removed from the September meeting. He noted that the council needed to decide how much they were willing to pay of the bills and that the Baseball Association would pay the rest. He also noted that good conversation was had about making sure other parties were not ordering work done that would cost the city money without the city knowing about it first. Motion by Olson, second by Baumann to pay \$540 of the bill and charge the remaining to the baseball association.
Atkins – yes, Baumann – yes, Olson – yes
2. **Parks Outlook** – The council spoke again about the need to create a vision for the park and finding a way to make that vision come to life. It was noted that many stakeholders are involved with many great ideas who want to see the parks in the community enhanced. It was a consensus of the council to discuss this again next month with a plan to move forward.

Community Center Improvements Update – Mr. Olson noted that quotes were obtained to have the North wall of the community center completed in 2025. It was also noted that the Lions would be willing to pitch in to help get it completed. Also noted is that the gutters and interior window trim remains.

Rapid Radios – Mr. Olson provided a demo for Rapid Radios and spoke about their benefits, noting that they would enhance employee safety and save time. It was discussed, though not decided, that employees may receive less reimbursement for their cell phones which can offset the cost of the radios. Motion by Baumann, second by Olson to purchase 4 rapid radios and accessories with a 2-year warranty in the amount of \$699 plus the cost of the accessories and 2-year warranty.

Atkins – yes, Baumann – yes, Olson - yes

Minnesota State Flag – Mr. Baumann noted that he would like to see the old Minnesota State flag flown with the US flag outside of the community center and would like to donate a flag to the city. Motion by Baumann, second by Olson to fly the old Minnesota State Flag outside of the Community Center.

Atkins – yes, Baumann – yes, Olson - yes

Consent Agenda – Motion by Olson, second by Baumann to approve consent agenda as follows:

1. Approve Council Minutes – October 14th, 2024
2. Approve Pay Estimate #7 to MR Paving & Excavating Inc in the amount of \$864,608.78
3. Approve Street Closure Permit on Friday, December 5th for Winterfest
4. Approve Fireworks Contract with Curt Serbus on Friday, December 5th for Winterfest
5. Approve City Liability Coverage – Do Not Waive Monetary Limits on Tort Liability

Atkins – yes, Baumann – yes, Olson - yes

Bierl Construction Bill for Community Center - Motion by Olson, second by Baumann to approve invoice from Bierl Construction, LLC in the amount of \$32,500 for community center construction.

Atkins – yes, Baumann – yes, Olson - yes

City Bills – Motion by Baumann, second by Olson to approve the bills as follows:

General Checking	
201 General Fund	\$76950.09
225 Fire	\$2,826.62
230 Ambulance	\$4,280.81
320 USDA RD Sewer Rehab	\$1,700.25
601 Water	\$10,166.86
602 Sewer	\$18,498.19
603 Sanitation	\$3,515.53
Total Checks	\$110,453.99

Atkins – yes, Baumann – yes, Olson - yes

Motion by Olson, second by Baumann to adjourn at 6:45 p.m.

Atkins – yes, Baumann – yes, Olson - yes

Brandon Baune
Clerk/Treasurer Administrator

DRAFT