

Minutes
City Council
Monday, October 14th, 2024
5 pm

The meeting opened with the recitation of the pledge of allegiance.

Mayor Atkins called the meeting to order at 5:00 p.m. with council members Amanda Guetter, Chad Altermatt and Roger Baumann present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, Engineers Matthew Miller and David Palm, and City Attorney Matt Novak.

EDA Update – Mr. Baune provided the EDA Update. He noted that the 5-plex was getting new flooring and paint prior to the new tenants moving in. Move-in date appears to be December first, given when contractors can get the work done. Mr. Baune also noted that the past due payments on the RLF loans was mostly caught up, and that he expected the rest to be caught up shortly.

Nathan Baune with the Wabasso Lions – Mr. Baune presented ideas from the Lions Club to enhance the city park. Ideas included fixing up existing playgrounds, adding a new playground near the early learning center, a dog park and other ideas. He noted that the Lions Club had funds they could contribute, and that the school also had funds they were willing to contribute. Also Mr. Baune presented a scholarship opportunity he thought should be applied for. The application period ended Friday, so it was very time-sensitive. Motion by Baumann, second by Guetter for Brandon to apply for playground grant from GameTime, provided there was time.
Atkins – yes; Guetter – yes; Altermatt – yes; Baumann – yes;

Engineering Report – Mr. Miller and Mr. Palm provided the Engineering update which included the following items:

1. Sanitary Sewer Improvements Project –
 - a. Pay Estimate #6 – It was noted that this was in the consent agenda if anyone had questions.
 - b. Change Order Request – Bolton & Menk presented a Change Order Request from M&R for an additional month, to November 30th. Much discussion was had on the reasons why they are requesting the change order to what happens if it is not approved and other options. It was noted that damages could be sought by the city if it is not granted, and the project went past the original completion date. It was the consensus of the council to table this until next month, giving M&R time to work and see what they can get done. Also, the council requested a new timeline for completion as the change order was already a couple of weeks old.
2. Water Treatment Plant Improvements & New Well Project – It was noted that there were no new developments here as we are waiting to hear about the grant. However, it is believed that we will hear something in November.

3. Cedar Street Project – It was noted that paving was finished last month. MR. Paving was finishing one small issue on the street before payment should be sent on the last pay estimate.
 - a. Pay Estimate 6 – It was noted that final Pay Estimate 6 was included on the consent agenda and placed here in the agenda in case council had questions.

731-B Main Street Utility Bill – Mr. Baune noted that there was an open bill on this account due to timing. The city had provided the total bill due to be paid after the sale of the property. The sale went into the next month causing a new bill. This bill for \$97.30 should be the responsibility of the new owner, but it was unlikely to be paid so Mr. Baune recommended that the council forgive it. Motion by Altermatt, second by Guetter to forgive \$97.30 bill given circumstances that Mr. Baune presented above.

Atkins – yes; Guetter – yes; Altermatt – yes; Baumann – yes

Clerk/Treasurer/Administrator – Mr. Baune provided the CTA Report which included the following items:

1. CTA Medical Procedure – Mr. Baune noted that he would be having a medical procedure on November 15th. This may require some time off and an updated work schedule, but he would let the council know when it gets closer.
2. Community Center Cleaning – Mr. Baune also noted that he has not hear from the individual who has been cleaning the community center in quite some time. The assumption is that she is no longer interested. The summer and fall were light with events, so staff has been making do, but he noted that he would like to advertise again for someone to do the deep cleaning in the bathrooms and hallway. It was a consensus of the council to have Mr. Baune find someone to clean the community center.

Street Report – The following items pertaining to streets were discussed:

1. Update on Walk Audit – Mr. Baune noted that the walk audit was completed and that he was waiting for the full audit report which is supposed to be available by the end of October. He also noted that he may have a representative from SRDC come in to present the full report and answer and questions the council has.
2. Doug Nelson Request – Mr. Baune presented Mr. Nelson's concerns. He was requesting a shield be put on the streetlight near his house to block some of the light hitting his property. He has an observatory, and the additional unnecessary light is making it difficult for him to use this properly. The council understood and shared his concerns but asked Mr. Baune to provide additional details such as costs at the next meeting.

Water/Wastewater Report – Conversation was had among the council about getting a backup generator for the at the lift station with the new control panel. Questions were brought up about whether this was necessary and the topic was tabled for next meeting.

Parks Report – Additional conversation was had about playground conversation earlier in the meeting. It was a consensus of the council to have Mr. Baune form a committee for assisting with picking a playground in the park.

City 125th Celebration Contract with Time Music Agency – Motion by Altermatt, second by Baumann to approve contract with Time Music Agency in the amount of \$5,000 for Band on Saturday, August 2nd, 2025.

Atkins – yes, Guetter – yes; Altermatt – yes; Baumann – yes

City 125th Celebration Contract with Small Town Events – Motion by Altermatt, second by Baumann to approve contract with Small Town Events in the amount of \$750 for band set-up on Saturday, August, 2nd, 2025.

Atkins – yes, Guetter – yes; Altermatt – yes; Baumann – yes

Community Center Improvements Update – Mr. Baune presented a quote from CS Painting to touch up areas in the community center that had already been painted as well as around all windows and the clerk's office in the amount of \$1,960. Motion by Baumann, second by Altermatt to approve quote from CS Painting in the amount of \$1,960 for community center painting.

Atkins – yes, Guetter – yes; Altermatt – yes; Baumann – yes

Minnesota State Flag – Mr. Baumann noted that he would like to see the old Minnesota State flag flown with the US flag outside of the community center. It was the consensus of the council to table the conversation to the next meeting.

Consent Agenda – Motion by Baumann, second by Altermatt to approve consent agenda as follows:

1. Approve Council Minutes – September 9th, 2024
2. Approve Council Minutes – September 23rd, 2024
3. Approve Council Minutes – September 30th, 2024
4. Approve Pay Estimate #6 to MR Paving & Excavating Inc in the amount of \$1,712,078.69
5. Approve Pay Estimate #6 to MR Paving & Excavating Inc in the amount of \$213,836.54
6. Approve Building Permits for the following individuals:
 - a. Israel Ramos
 - b. Roadhouse Bar and Grill
 - c. Christopher Eichten
 - d. Mary Frericks

Atkins – yes, Guetter – yes; Altermatt – yes; Baumann – yes

City Bills – Motion by Baumann, second by Altermatt to approve the bills as follows:

General Checking

101 General Fund	\$18,084.31
225 Fire	\$44,755.55
230 Ambulance	\$3,868.46
319 Cedar Street Improvements	630.50
320 USDA RD Sewer Rehab	\$23,800.00
601 Water	\$3,640.84
602 Sewer	\$5,577.80
603 Sanitation	\$10,029.77
604 Stormwater Utility	\$66.76

Total Checks \$110,453.99

Atkins – yes, Guetter – yes; Altermatt – yes; Baumann – yes

Motion by Baumann, second by Altermatt to adjourn at 6:50 p.m.

Atkins – yes, Guetter – yes; Altermatt – yes; Baumann – yes

Brandon Baune
Clerk/Treasurer Administrator