

Minutes
City Council
Monday, August 12th, 2024
5 pm

The meeting opened with the recitation of the pledge of allegiance.

Mayor Atkins called the meeting to order at 5:03 p.m. with council members Roger Baumann and Jeff Olson present.

Also present were Clerk/Treasurer/Administrator Brandon Baune, Public Works Director Jim Jenniges, Engineer Matthew Miller and Pat Eichten of the EDA.

EDA Update – Mr. Baune and Mr. Eichten gave the EDA update. Mr. Eichten updated the council on the EDA's interest in 731 Main Street, provided it does not sell. He also noted that we received the preliminary report from the building inspector, but the full report was not available. Also, the action has concluded but we have not heard if the winning bid was accepted by the sellers.

Engineering Report – Mr. Miller provided the Engineering update which included the following items:

1. Sanitary Sewer Improvements Project –
 - a. Increased productivity with nicer weather over the last month.
 - b. Alley 2 next
 - c. Second crew working on June and Pine streets
2. Engineering Invoice for Sanitary Sewer Project Pay Estimate #4 – Motion by Olson, second by Baumann to approve invoice #342298 in the amount of \$63,231.50 for engineering fees to date on Sanitary Sewer Project and paid as part of Pay Estimate #4. Atkins – yes, Olson – yes, Baumann – yes
3. Water Treatment Plant Improvements & New Well Project
 - a. Waiting to hear from PFA whether we received the grant we applied for. Engineers hope to hear something in the next month.
4. Cedar St. Paving Schedule Change Order – Mr. Miller presented a change order to pave Cedar Street in September rather than August as it was originally scheduled. He noted that this would be much cleaner and work on the sewer project would require disturbing the new surface we if did it in August. Motion by Baumann, second by Olson to move second layer of blacktop of Cedar Street from August to September.
Atkins – yes, Olson – yes, Baumann – yes

Clerk/Treasurer/Administrator – Mr. Baune provided the CTA Report.

1. OSHA – Completing online training through Neogov and creating Hazardous Assessment Policy for completing the remaining OSHA items.
2. HAS – Should be funding accounts soon. HSAs began in July so employees will be able to pay for medical expenses incurred beginning then.

3. 125th City Celebration – Scheduled for the first weekend of August 2025. Committee finalizing some events so can get them booked as well as an idea on cost for budget. Initial advertising blast to go out Tuesday, August 20th which will include Facebook and physical advertisements at the schools for open house as well as at the ballfield for Meet the Rabbits.
4. Election Day/Final Day for Filing – Michelle will be working all day as I will be conducting the election. Office will be open until 5:00 for people wanting to file for office.
5. Maintenance Worker – Committee reviewed all candidates and have two for which they plan on interviewing. Plan on conducting interviews later in the week or early the next.
6. People Service – They are on board to assist Jim while short on help, particularly on the weekends. There also may be opportunities for help on the weekends even once we are fully staffed.

Street Report – Mr. Jenniges and Mr. Baune provided the street report. Mr. Jenniges noted that there will be no patching of the streets this year with all the construction. He also noted that we are not sweeping as well due to construction.

Water/Wastewater Report - Mr. Jenniges and Mr. Baune provided the water/wastewater report. Mr. Jenniges noted that he is working with Bolton and Menk to find out if we have the correct chemical mix after failing copper testing again this year. Mr. Baune noted that the copper education mailing and other requirements for the lead and copper reporting would be completed by end-of-week.

Fencing Quote from Century Fence Company – Mr. Jenniges presented a quote from Century Fence Company in the amount of \$11,225 to replace the fencing around the sewer plant. The project calls for the fencing to be put back up the way it was, but it had been damaged from heavy snow and removing it for the project left it in even worse condition. Mr. Jenniges also noted that we had buyers for part of the old lift station. He expected that we would get approximately \$10,000 for the old equipment, leaving a small portion of the fencing being paid by the city. It was also noted that the city had a quote from Century Fence to replace fencing near bus garage. Mr. Baune is waiting to hear from LMCIT if they would be covering damages. Motion by Olson, second by Baumann to approve quote from Century Fence Company in the amount of \$11,225 to replace fencing around sewer plant.
Atkins – yes, Olson – yes, Baumann – yes

Parks Report – Mr. Jenniges, Mr. Baumann, and Mr. Baune gave the parks report. Jim noted that he would like to remove the sand volleyball area as it is in very rough condition.

Community Center Improvements Update – Updates on the community center improvements included the following:

1. Replacement of Double Doors on West Side – Mr. Olson noted that construction did not allow for the double doors on the west side of the building to remain. Options included replacing the doors with a window or a single door with or without a window. Motion by

Baumann, second by Olson to replace double doors with 4x4 window in the amount of \$1,000 plus labor and other materials.

Atkins – yes, Olson – yes, Baumann – yes

2. Gutters and Downspouts – Mr. Olson noted that the gutters and downspouts on the Lions and front side of the building. Quotes came in about \$2,000. Motion by Baumann, second by Olson to replace gutters and downspouts along the front and rear of community center. Atkins – yes, Olson – yes, Baumann – yes
3. Sign - Mr. Olson provided a draft 3x5 sign by C&E Signs to be attached to the front of the community center to replace the current lettering. Motion by Baumann, second by Olson to approve new sign for the front of the community center. Atkins – yes, Olson – yes, Baumann – yes
4. Community Center Roof – Mr. Olson and Mr. Jenniges noted that the roof was still in good condition but that it will need to be sealed again soon. Mr. Jenniges to get quotes on doing the work by us vs. hiring it out. Mr. Baune to include this information in the 2025 budget.

Library board of Trustees Appointee– Josh Federiuk – Motion by Baumann, second by Olson to approve Josh Federiuk for the Library Board of Trustees.

Consent Agenda – Motion by Baumann, second by Olson to approve consent agenda as follows:

1. Approve Council Minutes – July 8th, 2024
2. Approve Pay Estimate #4 to MR Paving & Excavating Inc in the amount of \$833,084.23
3. Approve St. Anne Gambling License Permit on 8-21-24

Atkins – yes, Olson – yes, Baumann – yes

City Bills – Motion by Baumann, second by Olson to approve the bills as follows:

General Checking

101 General Fund	\$79,489.39
225 Fire	\$2,091.51
230 Ambulance	\$15,161.69
320 USDA RD Sewer Rehab	\$1,639.25
601 Water	\$22,631.32
602 Sewer	\$9,066.50
603 Sanitation	<u>\$3,604.20</u>
Total Checks	\$133,683.86

Atkins – yes, Olson – yes, Baumann – yes

Motion by Baumann, second by Olson to adjourn at 6:20 p.m.

Atkins – yes, Olson – yes, Baumann – yes

Brandon Baune

Clerk/Treasurer/Administrator